PUBLIC MEETING NOTICE
OFFICE OF THE HOLBROOK TOWN CLERK

In conformity with the provisions of Chapter 30A, §20, Massachusetts General Laws, I hereby file notice that a meeting of the:

BOARD/COMMITTEE: Holbrook School Committee

DATE: Thursday, August 21, 2025 TIME: 6:00pm

BUILDING: Holbrook Middle-High School, 245 S. Franklin St, Holbrook, MA 02343

ROOM: Auditorium

NOTE Notices and lists of topics are to be posted 48 hours in advance of the meetings **excluding** Saturdays, Sundays, and legal holidays. Please keep in mind the hours of operation of the Office of the Town Clerk and make the necessary arrangements to be sure your posting is made in an adequate amount of time **30 minutes prior to the closing** of the Town Clerk Office.

Jeanmarie Tarara 08/18/2025 02:04 pm
Posting Authority

AGENDA
(Must be included at time of posting)

REVISED AGENDA

This meeting is being recorded for broadcast by H-Cam.
I. Call to Order and Pledge of Allegiance
II. Public Participation
1. Resident' s concerns - Citizens wishing to make a statement are asked to confine their remarks to issues. This agenda item is not provided for airing complaints about any individual.
III. Reports
A. Superintendent' s report
IV. Financial Update
A. FY25 Financial Report
B. FY25 Schedule of Warrants
V. Personnel
A. Retirement
1. Marie Moriarty, Guidance Secretary, Holbrook Middle-High School, effective September 30, 2025
B. Resignations
1. Kristen Foley, Special Education and Pupil Personnel Administrative Assistant, effective August 1, 2025
C. New Hires
1. Emily Jenkins, Special Education Teacher, Moderate Disabilities, John F. Kennedy Elementary School, effective August 25, 2025

2. Michelle Ray, Special Education and Pupil Personnel Administrative Assistant, effective August 19, 2025
3. Jillian Ross, Grade 4 Teacher (1-year appointment), John F. Kennedy Elementary School, effective August 25, 2025
4. Jonathan Winkler, Assistant Principal, Holbrook Middle-High School, effective August 6, 2025
VI. Discussion Items
A. Teacher' s Memorandum of Agreement
B. Paraprofessional" s contract
C. Administrative Assistant contract
D. Food Service Managers July 1, 2025 to June 30, 2028 Memorandum of Agreement
E. Superintendent' s 2.5% salary increase which is the same as the teacher' s and all units
F. Holbrook Middle-High School Handbook Changes
G. 1st Reading Policy EEAA - Walkers and Riders
H. Fred White Donations (4 55" tv' s, estimated value $1,200, 4 tv mounts, estimated value $800, copy paper, estimated value $600 and binders, estimated value $200)
I. June 12, 2025 School Committee Meeting Minutes
VII. School Committee Sub Committee Member Report
VIII. School Committee Member Report
IX. Action Items
A. Teacher' s Memorandum of Agreement
B. Paraprofessional' s contract
C. Administrative Assistant contract
D. Food Service Managers July 1, 2025 to June 30, 2028 Memorandum of Agreement
E. Superintendent' s 2.5% salary increase which is the same as the teacher' s and all units
F. Holbrook Middle-High School Handbook Changes
G. Fred White Donations (4 55" tv' s, estimated value $1,200, 4 tv mounts, estimated value $800, copy paper, estimated value $600 and binders, estimated value $200)
H. June 12, 2025 School Committee Meeting Minutes
IX. Old Business
X. New Business

The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

DISTRIBUTION OF AGENDA TO: Media; Student Advisory Committee; All School Offices School Committee, All Principals, Business Manager, Principals, Director of Curriculum, Director of Technology, Director of Special Education, H.E.A. President, and Building representatives

MEETING PROCEDURES - Public Participation
All meetings of the School Committee are open to the public. The law allows certain matters of business to be discussed in executive session from which the public may be excluded. However, no final action can be taken in closed session. The School Committee welcomes citizens to be present at all meetings. It wishes to be responsive to the public' s need to address the Committee on matters before the Committee. In order that this may be accomplished in the most orderly manner possible, the School Committee has established the following procedures:
1) Time shall be provided at each meeting for individuals or groups to address the Committee.

2) The first item on every School Committee agenda is "Citizens Concerns". Time is provided for citizens to make a statement concerning matters before the School Committee. The members will listen to concerns, but this is not seen as a time for questioning a member concerning a course of action, nor a time for debate.
3) Any speaker shall give his/her name; address the group he/she represents, if any.
4) Presentation should be brief. Five minutes should be maximum unless an extension is given the speaker by the Chairperson.
5) Speakers are welcome to offer objective criticism of the school district. The Committee will not hear personal complaints of school personnel in open session. Citizens are reminded that this agenda item allows citizens to state or make comment on substantive issues. It cannot permit unsubstantiated charges to be leveled against employees.

Americans with Disability Disclosure:
If you are a person with a disability who needs any accommodation in order to attend and/or participate in this meeting, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the Town Administrator's Office, at 50 N Franklin Street, Holbrook, MA 02343 or call 781-767-4312.
If you are hearing or voice impaired, please call 711.