



**Delaware City Schools  
Board of Education Meeting  
August 18, 2025  
Regular Meeting  
Willis Education Center  
6:00pm**

**MISSION STATEMENT**

The Delaware City Schools will promote a culture of excellence that engages and empowers students and staff to embrace the challenges of our global society. We will build on our traditions, respect our diversity and partner for a strong community.

*This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item, "Public Participation."*

1.0. Opening

1.1. Call to Order and Roll Call

- \_\_\_\_\_ Ms. Harris (President)
- \_\_\_\_\_ Mr. Backus (Vice President)
- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Mrs. Gasaway
- \_\_\_\_\_ Ms. Fitzharris\*

*\* Denotes Student Board Member*

1.2. Salute the Flag

1.3. Adoption of Agenda

I recommend we adopt this agenda as presented.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to adopt this agenda as presented.

- \_\_\_\_\_ Ms. Harris (President)
- \_\_\_\_\_ Mr. Backus (Vice President)
- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Mrs. Gasaway
- \_\_\_\_\_ Ms. Fitzharris\*

1.4. Approve Minutes

With your agenda you have received the minutes of the August 4, 2025 regular Board meeting.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve the minutes of the August 4, 2025 regular Board meeting as presented.

- \_\_\_\_\_ Ms. Harris (President)
- \_\_\_\_\_ Mr. Backus (Vice President)
- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Mrs. Gasaway
- \_\_\_\_\_ Ms. Fitzharris\*

1.5. Approve Financial Reports

With your agenda you have received the May and June Financial Reports.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve the May and June Financial Reports as presented.

1.6. Recognitions and Presentations

2.0. Reports

2.1. Unions

- A. DCEA
- B. UE
- C. OAPSE

2.2. Legislative Update

2.3. Superintendent

- A. Departmental Updates

2.4. Treasurer/CFO

2.5. Board Request

2.6. Public Comment

## **PUBLIC COMMENT AT BOARD MEETINGS**

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board offers public participation to members of the public in accordance with the procedures below. The Board applies these procedures to all speakers, and does not discriminate based on the identity of the speaker, content of the speech, or viewpoint of the speaker.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by the following principle:

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the designated public participation portion(s) of a meeting.
- C. Attendees must register their intention to participate in the public participation portion of the meeting upon their arrival at the meeting.
- D. Participants must first be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- E. Each statement made by a participant shall be limited to five (5) minutes duration, unless extended by the presiding officer.
- F. During the portion of the meeting designated for public participation, no participant may speak more than once on the same topic.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. The presiding officer may:
  - 1. Interrupt, warn, or terminate a participant's session when they make comments that are repetitive, obscene, and/or comments that constitute a true threat (i.e., statements meant to frighten or intimidate one (1) or more specified persons into believing that they will be seriously harmed by the speaker or someone acting at the speaker's behest).
  - 2. Request any individual to leave the meeting when that person does not observe reasonable decorum or is disruptive to the conduct of the meeting;
  - 3. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the conduct and/or orderly progress of the meeting;
  - 4. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
  - 5. Waive these rules.

The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, unless extended by a vote of the Board.

Legal R.C. 3313.20  
Revised 11/15/2021

3.0. Consent Agenda

3.1. Pupils

A. Approve Overnight Field Trip

1. National High School Journalism Convention

I recommend the Board approve the members of the Talisman and Delhi staff for an overnight field trip November 12, 2025 –November 15, 2025 to the Journalism Education Association & National Scholastic Press Association National High School Journalism Convention in Nashville, Tennessee as presented.

3.2. Curriculum

3.3. Personnel

A. Approve Resignations

1. Classified Staff

Approve and accept the resignation of the following individuals:

Jessica Ayala	Educational Assistant Class I - Conger	Resigned Prior to Start Date
Jacqueline Brown	Cook/Cashier Conger	Last Day Worked 5/29/2025
Odessa Compton-Aziz	Bus Driver Transportation	Last Day Worked 8/15/2025
Jacquelyn Elder	Bus Driver Transportation	Resigned from LOA 7/15/2025
Konnor Hopkins	Educational Assistant Class II Cross Cat - Smith	Resigned prior to Start Date
Timya Stephens	Cook/Cashier Conger	Last Day Worked 5/29/2025

2. Classified Substitute

Approve and accept the resignation of the following individuals:



Tina Grills	Educational Assistant Class II Smith	\$22.79 per hour, Step 10 Effective 8/8/2025
Stephanie Volinchak	Cook/Cashier Woodward	\$16.97 per hour, Step 1 Effective 8/11/2025
Lea Nichols	Bus Driver Transportation	\$24.89 per hour, Step 5 Effective 8/11/2025

4. Approve Classified Start Date Adjustment

A. I recommend the Board approve the start date adjustment for Brandy Mrofka Educational Assistant:

Originally approved on the

**August 4, 2025 Board Agenda**

August 8, 2025

**Adjusted Start Date**

August 19, 2025

5. Classified Substitute for the 2025-2026 School Year

Employ, according to Board approved policy and wage schedules, the following individuals as a classified substitute for the 2025-2026 school year: Administrative Assistant \$14.50/hr., Bus Driver \$17.80/hr., Cook/Cashier \$12.80/hr., Custodian \$15.85/hr., Educational Assistant \$14.50/hr., Library Media Specialist Assistant \$14.50/hr., Nurse \$150.00 a day, Technology Specialist \$14.50/hr.

Approve employment for the 2025-2026 school year conditioned on and subject to acceptable background checks, receipt and final administrative review and approval of all application records, receipt of all other necessary documentation and licensure (if applicable).

Vivian Anderson	Administrative Assistant Educational Assistant Library Media Specialist Technology Specialist
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Gus Comstock	Bus Driver
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Lea Nichols	Bus Driver
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C. Approve Supplemental Contracts for the 2025-2026 School Year

Approve the following supplemental employment for the 2025-2026 school year specifically conditioned on and subject to acceptable background checks, receipt and final

administrative review and approval of all application records, receipt of all other necessary documentation, and Pupil Activity Permit (if applicable):

LAST NAME	FIRST NAME	SUPPLEMENTAL	BUILDING	2025-26 SALARY
Lloyd-Matthews	Misty	Gymnastics Head Coach 7th & 8th Grade Girls	DEMPSEY	\$5,169.59
Meeker	Luke	Football Assistant Coach - Volunteer	HAYES	Volunteer

D. Approve Supplemental Corrections

1. I recommend the Board approve the supplemental correction for Diana Hibinger:

Originally approved on the  
August 4, 2025 Board agenda  
 Tennis Head Coach

Correction:  
 Tennis Head Coach Varsity Girls

2. I recommend the Board approve the supplemental correction for Kayla Kuno:

Originally approved on the  
June 23, 2025 Board agenda  
 Cross Country Assistant Coach 7/8 Grade Boys & Girls - Certified  
 \$2,584.79

Correction:  
 Cross Country Assistant Coach 7/8 Grade Boys & Girls - Classified  
 To be paid NLT \$2,584.79.

E. Approve Leave of Absence

1. I recommend the Board approve an extension for an unpaid medical leave of absence for Robert Summerfield from May 29, 2025 to September 7, 2025. Originally approved on the April 4, 2025 agenda beginning March 11, 2025 through May 29, 2025.

F. Approve Ticket Takers

I recommend the Board approve the following individuals as Ticket Takers at the rate of \$12.80 per hour for the 2025 – 2026 school year:

Carol Dota  
 Kim Estes  
 Heidi Plank

G. Approve Stipend Date Correction for JROTC Leadership Camp

1. I recommend the board approve a date adjustment for a stipend for the following individuals:

Matthew O'Brien  
James Worstell

Originally approved on the  
**April 7, 2025 Board agenda**  
June 7, 2025 to June 16, 2025

**Adjusted Dates:**  
May 30, 2025 to June 14, 2025

H. Approve Name Correction

1. I recommend the Board approve a name correction for Alexandria Ray, Educational Assistant:

Originally approved on the  
**August 4, 2025 Board Agenda**  
Alexandra Ray

**Correction**  
Alexandria

3.4. Financial

- A. Declare Transportation Impractical and Approve Payment in Lieu of Providing Transportation

Pursuant to the requirements established in Ohio Revised Code Chapter 3327.02 the procedures set forth by the Ohio Department of Education, it is recommended that bus transportation for students listed to their chosen schools be declared impractical for the 2025-2026 school year, and that payment in lieu of transportation be offered to the parents/guardians at the state approved rate:

Children of the following Parent(s)	School
Sally Hamilton	Genoa Christian Academy
Renee Hoffman	Genoa Christian Academy
Matt Mlner	Tree of Life- Polaris

3.5. Donations

I recommend the Board approve and accept the following donations:

- A. Anonymous – Monetary, valued at \$50.00, to go toward supplies for Marcy Terry's classroom at Carlisle

- B. Anonymous – Monetary, valued at \$100.00, for school supplies at Carlisle
- C. Everett Financial Inc. – Monetary, valued at \$136.87, to support any needs of the second grade classes at Carlisle

CONSENT ACTION:

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve all of the consent items as presented.

- \_\_\_\_\_ Ms. Harris (President)
- \_\_\_\_\_ Mr. Backus (Vice President)
- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Mrs. Gasaway
- \_\_\_\_\_ Ms. Fitzharris\*

4.0. Discussion

5.0. Action Items

5.1. Approve Second and Final Reading of Board Policy

I recommend the Board approve the Board Policy as presented:

Policy	Topic Type
Po5136	Personal Communication Devices Policy Revision

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve the second and final reading of the Board Policy as presented.

- \_\_\_\_\_ Ms. Harris (President)
- \_\_\_\_\_ Mr. Backus (Vice President)
- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Mrs. Gasaway
- \_\_\_\_\_ Ms. Fitzharris\*

5.2. Approve META Bus Bid Program

I recommend the Board approve participation in the 2025 – 2026 META Bus Bid Program.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve participation in the 2024 – 2025 META Bus Bid Program as presented.

- \_\_\_\_\_ Ms. Harris (President)
- \_\_\_\_\_ Mr. Backus (Vice President)
- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Mrs. Gasaway
- \_\_\_\_\_ Ms. Fitzharris\*

5.3. Approve Upgrade and Purchase of MITEL Phone System and Servers with Parallel Technologies, Inc.

I recommend the Board approve the purchase and contract with Parallel for the replacement and upgrade of the phone system and servers in the total amount of \$182,377.68. This contract is exempt from competitive bidding requirements under ORC 3313.46, the Security and Protection of School Property. Funding will come from Safety Grant and 2019 Bond Proceeds.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve purchase and contract with Parallel as presented.

- \_\_\_\_\_ Ms. Harris (President)
- \_\_\_\_\_ Mr. Backus (Vice President)
- \_\_\_\_\_ Ms. McDaniel-Browning
- \_\_\_\_\_ Mr. Wiener
- \_\_\_\_\_ Mrs. Gasaway
- \_\_\_\_\_ Ms. Fitzharris\*

6.0. Superintendents Comments

7.0. Board Comments

8.0. Calendar

- September 1st                      No School- Labor Day
- September 8th                     Board of Education Meeting
- September 12th                    Hall of Fame Ceremony
- September 12th                    Smith 75th Anniversary Celebration

9.0. Adjournment

9.1. I recommend this meeting be adjourned.

Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to adjourn this meeting.

\_\_\_\_\_ Ms. Harris (President)  
\_\_\_\_\_ Mr. Backus (Vice President)  
\_\_\_\_\_ Ms. McDaniel-Browning  
\_\_\_\_\_ Mr. Wiener  
\_\_\_\_\_ Mrs. Gasaway  
\_\_\_\_\_ Ms. Fitzharris\*