

**School-Based Certificated Staff
Telework Days for Approved Staff
SY 2025-2026**

10-Month	10.5-Month	11-Month	12-Month Teachers	12-Month Administrators
September 12	September 12	September 12	September 12	September 12
September 25 (ED)	September 25 (ED)	September 25 (ED)	September 25 (ED)	September 25 (ED)
October 31 (ED)	October 31 (ED)	October 31 (ED)	October 31 (ED)	October 31 (ED)
November 19 (ED)	November 19 (ED)	November 19 (ED)	November 19 (ED)	November 19 (ED)
December 5 (ED)	December 5 (ED)	December 5 (ED)	December 5 (ED)	December 5 (ED)
December 19 (ED)	December 19 (ED)	December 19 (ED)	December 19 (ED)	December 19 (ED)
January 16 (ED)	January 16 (ED)	January 16 (ED)	January 16 (ED)	December 22
January 26	January 26	January 26	January 26	December 23
February 20 (ED)	February 20 (ED)	February 20 (ED)	February 20 (ED)	December 26
March 4 (ED)	March 4 (ED)	March 4 (ED)	March 4 (ED)	December 29
March 11	March 11	March 11	March 11	December 30
March 27 (ED)	March 27 (ED)	March 27 (ED)	March 27 (ED)	December 31
April 10 (ED)	April 10 (ED)	April 10 (ED)	April 10 (ED)	January 2
May 7 (ED)	May 7 (ED)	May 7 (ED)	May 7 (ED)	January 16 (ED)
May 18 (ED)	May 18 (ED)	May 18 (ED)	May 18 (ED)	January 26
June 10 (ED)*	June 10 (ED)*	June 10 (ED)*	June 10 (ED)*	February 20 (ED)
June 11 (ED)*	June 11 (ED)*	June 11 (ED)*	June 11 (ED)*	March 4 (ED)

Recurring telework is not an option for school-based staff. **Intermittent** or **Situational** telework may be used by approved school-based certificated staff on the dates listed above, subject to "block out" by school principals on in-service days based on specific school needs (conferences, meetings, professional learning, etc.). Telework on early dismissal dates (ED) is only permitted for hours after the student school day has ended and following collaborative planning on specified dates. Dates with an asterisk (*) were updated to reflect the revised end of the school year to account for inclement weather days.

March 11
March 27 (ED)
March 30
March 31
April 1
April 2
April 10 (ED)
May 7 (ED)
May 8
May 18 (ED)
June 10 (ED)*
June 11 (ED)*

The SY25-26 telework schedule will end on Friday, June 12. CCPS summer hours (and the Summer 2026 telework schedule) will begin on Monday, June 15. 12-month certificated employees wishing to participate in recurring telework during Summer 2026 should apply through their direct supervisor. 10-month, 10.5-month, and 11-month certificated employees should discuss their work schedule from June 15 through the last day of their FY26 contract with their direct supervisor. Contract end dates for FY26 can be located at www.ccboe.com/staff/myccps.

On instructional inservice days, approved telework employees need to follow the county/school inservice schedule. Telework options may not be available based on the in-service delivery format.

Eligible and approved 12-month administrative staff may telework on each of the listed dates. If all eligible 12-month staff are teleworking on a particular date, the school's status must be advertised to the community beginning 4 weeks in advance using newsletters, Talking Points, School Messenger, and social media. During the telework period, a notification of the telework status of office staff should be posted on school entrances and websites. Arrangements for the acceptance of deliveries shall be made in advance with building service staff.