Regan Weiss: KT Principal
Lance Batton: School Counselor
Nita Apthorpe: Secretary

Katherine Thomas Elementary School.9032 Maple Grove Road Windham OH 44288.330 326 9800.www.windham-schools.org

August 19, 2025

Dear KT Families,

Welcome to the 2025-2026 school year! We are excited to have your child back at school in just a short time. It is a privilege to serve your family and this community and we are very excited to see all of you!

Our **Open House is scheduled for Thursday, August 28th from 5 pm - 6 pm.** This is an opportunity to meet the staff, tour the building, and get ready for the start of the year! Backpacks with supplies will be available as well. PTO will be providing school supplies, hair cuts, and other goodies at their Back 2 School Bash during Open House.

Please note the following:

- **Tuesday, September 2nd**: School begins for all students, staff will meet families in the parking lot
- **School Hours: 8:15 am -3:15 pm**
    - Breakfast is served from 8:15 am - 8:40 am
    - Your child must be in class at 8:40 am
    - Dismissal begins at 3:15 pm
    - **Car riders must be picked up by 3:30 pm**
- **Class lists** will be posted for grades K-4 on **Thursday, August 28th at 3:00 pm.**
- Drop off and Pick Up Procedures:
    - **Morning** drop off/**Afternoon** pick up: use the single file car rider line to drop off/pick up your student at the far door facing the turnpike.
    - Car riders will start dismissal at 3:15 pm and be walked out by staff members.
        - **DO NOT PARK in the BUS LANE or in the PARKING LOT**
        - **If your child will be a car rider at any point during the year, please sign up at Open House for a Car Number to be displayed at pick up.**
    - **Bus:** Please be outside by **7:30 am** on the first day. School dismisses at 3:15 pm
        - The first week pick up and drop off may take a few extra minutes. We appreciate your patience!
- **Free lunch and breakfast** continues for all students this year.
- For district updates, please check the district website calendar: www.windham-schools.org

We look forward to the start of the school year and look forward to seeing everyone throughout the year as well! Please contact the office with any questions.

Warm regards,
Regan Weiss