

SWEENY INDEPENDENT SCHOOL DISTRICT

PERMIT TO USE PUBLIC SCHOOL FACILITIES

CONTACT INFORMATION	ORGANIZATION		TODAY'S DATE	
	CONTACT		CONTACT NUMBER	ALTERNATE NUMBER
	ADDRESS	CITY	STATE	ZIP CODE
	EMAIL ADDRESS		FAX NUMBER	IS YOUR GROUP NON-PROFIT? ☐ YES ☐ NO IF YES, PLEASE PROVIDE DOCUMENTATION SUPPORT OF TAX EXEMPT STATUS.
EVENT INFORMATION	EVENT DESCRIPTION		ANTICIPATED # OF PARTICIPANTS	
	FACILITY		ROOM/AREA	
	EVENT DATE(S) REQUESTING	START TIME(S)	END TIME(S)	
	ADDITIONAL REQUESTS/REQUIREMENTS?			
	IS THE EVENT OPEN TO THE PUBLIC OR IS SECURITY REQUIRED? ☐ YES ☐ NO	WILL FOOD BE SERVED OR IS CUSTODIAN REQUIRED? ☐ YES ☐ NO	SOUND SYSTEM REQUIRED? ☐ YES ☐ NO	

RENTAL AGREEMENT

THE UNDERSIGNED REPRESENTATIVE AND THE ORGANIZATION WHICH HE/SHE REPRESENTS, HEREBY AGREE AND UNDERTAKE TO SAVE AND HOLD BLAMELESS THE SWEENY INDEPENDENT SCHOOL DISTRICT FROM ANY AND ALL CLAIMS FOR DAMAGES, PERSONAL AND OTHERWISE, THAT MAY ARISE OUT IF THE USE OF THE PROPERTY WHETHER BY A MEMBER OF HIS/HER ORGANIZATION OR BY OTHER PERSONS USING OR ENJOYING SAID PROPERTY, AND WITHOUT REGARD TO WHETHER THE DAMAGE, PERSONAL OR OTHERWISE, IS BROUGHT ABOUT OR CAUSED BY NEGLIGENCE, WHETHER ON THE PART OF THE REPRESENTATIVE, ORGANIZATION, THE SWEENY INDEPENDENT SCHOOL DISTRICT OR ALL THREE.

SCHOOL PROPERTY WILL NOT BE REMOVED FROM THE PREMISES.

THE FACILITIES SHALL NOT BE USED WHERE THE PURPOSE IS IN CONFLICT WITH THE AIMS AND OBJECTIVES OF THE PUBLIC SCHOOL SYSTEM; NOR SHALL THE PROPERTY BE USED FOR UN-AMERICAN, SACRILEGIOUS OR CONTROVERSIAL PURPOSES, ALL NATIONAL AND STATE LAWS, LOCAL ORDINANCES AND RULES OF THE POLICE AND FIRE DEPARTMENTS AND THE SCHOOL DISTRICT SHALL BE OBEYED.

THE REPRESENTATIVE AND ORGANIZATION WILL BE RESPONSIBLE FOR AND AGREES TO PAY FOR DAMAGES DONE AS A RESULT OF THE EVENT.

THE REPRESENTATIVE WILL ENSURE THAT ALL FURNISHINGS ARE ARRANGED IN THE WAY IT WAS FOUND BEFORE THE EVENT. ALL LEAFLETS, BROCHURES, AND MATERIALS MUST BE REMOVED FROM THE PREMISES UPON COMPLETION OF THE EVENT.

THE USE OF ALCOHOLIC BEVERAGES OR TOBACCO PRODUCTS IS PROHIBITED ON ALL SWEENY SCHOOL DISTRICT PROPERTY.

THE REPRESENTATIVE AND ORGANIZATION (LESSEE) HEREBY INDEMNIFIES AND HOLDS SWEENY INDEPENDENT SCHOOL DISTRICT (LESSOR) AND ITS AGENTS AND EMPLOYEES HARMLESS FROM ALL CLAIMS AND ANY COSTS, INCLUDING ATTORNEY'S FEES RELATED THERETO, MADE BY ANY PERSON ARISING OUT OF LESSEE'S USE AND OPERATION OF THE DISTRICT'S FACILITIES. IF APPLICABLE, LESSEE SHALL CARRY COMPREHENSIVE PUBLIC LIABILITY INSURANCE WITH A POLICY LIMIT OF AT LEAST THE MINIMUM CALLED FOR IN THE *Building Rental Procedures*. SUCH INSURANCE SHALL BE CARRIED WITH A FINANCIALLY SOUND CARRIER AND SHALL NAME THE SWEENY INDEPENDENT SCHOOL DISTRICT AS AN ADDITIONAL INSURED. THE SWEENY INDEPENDENT SCHOOL DISTRICT SHALL BE FURNISHED WITH A CERTIFICATE OF INSURANCE REQUIRING AT LEAST TEN (10) DAYS PRIOR WRITTEN NOTICE TO THE DISTRICT OF THE CANCELLATION OF SUCH INSURANCE.

APPLICANTS HEREBY AGREE TO ALL CONDITIONS MENTIONED IN THIS AGREEMENT AND THE ATTACHED REGULATIONS.

AUTHORIZED REPRESENTATIVE: APPLICANT ORGANIZATION

CAMPUS PRINCIPAL/FACILITIES DESIGNEE: SWEENY INDEPENDENT SCHOOL DISTRICT

Please initial to confirm that you have received the Facility Rental Procedures.

AUTHORIZED REPRESENTATIVE: SWEENY INDEPENDENT SCHOOL DISTRICT

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Submit Form

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	CUSTODIAN REQUIRED? ☐ YES ☐ NO			

CAMPUS PRINCIPAL/FACILITIES DESIGNEE: SWEENY INDEPENDENT SCHOOL DISTRICT

ADMINISTRATIVE AUTHORIZATION/BUSINESS OFFICE

Principal Submit