

Foster Elementary Charter School

Charter Board Meeting Minutes



Date: 08.12.25

Time: 06:00 PM-7:00 PM

Location: Foster LMC & Virtual

Mission

Stephen Foster Elementary Charter School creates partnerships among students, staff, parents and community members to serve a diverse population of learners comprised of neighborhood and open enrolled students in grades 4K-5.

Vision

Stephen Foster Elementary Charter School develops independent learners who: honor diversity; show respect for themselves, others and the environment; and seek to use their unique strengths to lead efforts to improve the world around them.

To join the meeting via Google Meet link:

<https://meet.google.com/pyr-vtfj-jhr>

To request free childcare during an in person Board meeting, email FosCharter@gmail.com at least one day in advance.

Linked Documents & Media –

[June Charter Board Minutes](#)

[2025-2026 Board Member Contact Information](#)

[2025-2026 Charter Board Meeting Dates](#)

[Authorizer Expectations](#)

TOPIC		FACILITATOR
Attendance		
Present <ul style="list-style-type: none">• Susie Buche• Jamie Johnston (virtual)• Kali Jenneman• Aaron Shoemaker (virtual)• Kelsi Van Fossen• Courtney Dvorachek• Brandi Andrews• Jennifer Kary	Absent <ul style="list-style-type: none">• Sarah Wylie (excused)	
		Kali
Announcements <ul style="list-style-type: none">• Acknowledgement of challenges to be faced beginning the new school year so soon after a teacher's death.		Susie

<ul style="list-style-type: none"> ● Leader In Me updates ● Updates to attached yearly docs (above) coming soon 	
<p>Call to Order Approval of Minutes (see Linked Documents & Media) Changes/Additions? No Motion to approve by: Brandi Andrews Seconded by: Jennifer Kary Result of Vote: Carried</p>	Susie
<p>Administrator Report</p> <ul style="list-style-type: none"> ● Celebrations ● General <ul style="list-style-type: none"> ○ End of Year Data Report ○ Additional Data Analysis: <ul style="list-style-type: none"> ▪ Celebrations: <ul style="list-style-type: none"> ● Early literacy & numeracy. <ul style="list-style-type: none"> ○ 24–25 i-Ready: K ELA 0.90 / Math 0.80; Grade 1 ELA 0.75 / Math 0.65. ● Schoolwide ELA is recovering after last year’s dip (back to 0.61). ● State (Forward) gains in 5th grade this year: <ul style="list-style-type: none"> ○ 5th ELA 0.618 and Math 0.617 in 24–25 (up from 22–23). ● Grade 3 ELA is strong this year on i-Ready (0.81). ▪ Areas of Need: <ul style="list-style-type: none"> ○ 2nd Grade - significant amount of students below grade level (cohort need, not whole-school trend) ○ 4th Grade (increased text complexity and multi-step tasks) ○ Math School-Wide ○ Response: short-cycle data system <ul style="list-style-type: none"> ■ Data will be analyzed more often than previous patterns to allow for discussions about wins and areas of opportunity throughout the year ○ Hiring Updates <ul style="list-style-type: none"> ▪ 5th Grade - Erin Timm <ul style="list-style-type: none"> ● Students from Mr. Tesch’s 4/5 split class will be placed with Mrs. Fink in the upcoming year ● Acknowledgement of the compassion and kindness that will need to be shown by all in the first couple weeks ▪ 3rd Grade - Interviews this week <ul style="list-style-type: none"> ● Katie Boegh granted a 1 year leave of absence to continue recovering ▪ Health Para - Brittany Carroll (shared with Badger) ▪ Spanish Interpreter - Moises Covarrubias ○ Enrollment & Registration - projected for 203 students ○ Budget <ul style="list-style-type: none"> ▪ Met payback goal and have roll over funds 	Kelsi

<ul style="list-style-type: none"> ▪ Budget showcase not available until approximately October as 25-26 budget does not become “live” until then ○ Leader in Me <ul style="list-style-type: none"> ▪ Lighthouse Team Training began August 4th ▪ Whole staff will be trained August 25th ▪ Charter Board Thank You Note to Secura? <ul style="list-style-type: none"> ● Kali will create Thank You note for the board to sign ○ Personal Update ● Future Planning <ul style="list-style-type: none"> ○ Renewal Next Steps <ul style="list-style-type: none"> ▪ Next Steps meeting with Sarah Hackett, Wisconsin Resource Center for Charter Schools Director <ul style="list-style-type: none"> ● Agenda: outcome of renewal team; her recommendations for rewrite and expansion grant submission ▪ Would someone like to join me? <ul style="list-style-type: none"> ● Susie and Aaron expressed interest ○ CCLC Advisory Board <ul style="list-style-type: none"> ▪ Required for Boys & Girls Club as part of the 21st Century Community Learning Center grant given to the AASD on behalf of before/after school programs ▪ Will provide a quarterly snapshot of attendance data, and cool programs/partnerships throughout the year ▪ Will be adding to Kelsi’s report 	
<p><u>Programs & Services Committee</u></p> <ul style="list-style-type: none"> ● Has not met recently, nothing to share 	Cortney
<p>Business Services Committee</p> <ul style="list-style-type: none"> ● Board finances update <ul style="list-style-type: none"> ○ In the process of transferring Charter Board accounts from Kraig, the previous treasurer, to Aaron, the new treasurer 	Aaron/Jamie
<p>Policy Review Committee</p> <ul style="list-style-type: none"> ● Updates to DRAFT Governance Board Handbook <ul style="list-style-type: none"> ○ Final form due to AASD (authorizer) by 9/1/25. ○ Email approval OK? (Doc is due before the next Board meeting.) <ul style="list-style-type: none"> ■ Yes 	Aaron
<p>Old Business</p> <ul style="list-style-type: none"> ● Future outside funding? <ul style="list-style-type: none"> ○ Expressed wanting to focus on the community at large, rather than our school family community ● Confirm Committee Membership of Board members (also update website & members doc) <ul style="list-style-type: none"> ○ Progs & Services: Susie, Cortney, Jennifer, Sarah, Kali ○ Business Services: Sarah, Aaron, Jamie ○ Policy Review: Susie, Jamie, Aaron, Brandi 	Susie, Jamie

New Business <ul style="list-style-type: none"> • None 	
Adjournment Motion to adjourn by: Jennifer Kary Seconded by: Brandi Andrews Result of Vote: Carried	Minutes submitted by: Kali Jenneman
Topics for Future Meetings	

NEXT MEETING: Tuesday, September 9, 2025, at 06:00, **Foster LMC & Virtual**

The Foster Charter Board generally meets on the 2nd Tuesday of each month except July, unless there are conflicts with the school calendar or activities, or when the Board's work requires additional meeting time. An Important Dates document is published at the beginning of each school year; any deviations from this schedule are recorded in Board Agendas & Minutes. (Emergency schedule changes are communicated by the most efficient method available at the time.)

PLEASE NOTE:

Once editing for publication is completed by the Foster Charter Board Secretary & President, a .pdf version of this document must be 1) saved to the FosCharter Google account, 2) emailed to Foster Staff & all others requesting it, 3) published on the Foster School district website, & 4) emailed to Deb Barraza at AASD to be included in district records. 6/24