

**AGENDA FOR MONDAY, AUGUST 18, 2025, AT 6:00 PM
REGULAR SCHOOL BOARD MEETING**

The Milford Board of Education will hold this meeting electronically and in-person in the Dr. Gerald W. Thompson Center of Performing Arts (Milford High School Auditorium), 1019 N. Walnut Street, Milford. Public comment will be held in person only.

Public may access this meeting at the following link:

<https://milford.webex.com/milford/j.php?MTID=m1379b2be19e94ac35e10744e1aa4933f>

Webinar number: 2862 193 9240

Webinar password: mqBAdKtM533 (67223586 from phone)

To access the meeting via audio conference, members of the public may use the following information:

Dial in: +1-415-655-0001

Access code: 286 219 39240

*It is anticipated that the board will open a regular session meeting and adjourn into executive session during the beginning portion of this meeting for the reasons identified below, then adjourn into a regular session meeting at **approximately 7:00 pm.***

1. Call to Order by President

2. Roll Call

_____ Mr. Scott Fitzgerald

_____ Mr. Matt Bucher

_____ Mrs. Ashlee Connell

_____ Mr. Victor "Butch" Elzey

_____ Mrs. Jennifer Massotti

_____ Ms. Yanelle Powell

3. Pledge of Allegiance

4. Approval of Minutes

A. Regular Meeting Minutes from August 4, 2025, **Action Item**

5. Adjournment to Executive Session **Action Item**

A. Personnel Matters

6. Return to Open Session **Action Item**

7. Changes to Agenda

8. **Public Comment**
9. **Superintendent's Report**
10. **Discussion and action to fill the Board vacancy Area C Action Item**
11. ***Academic Excellence: Dr. Bobbie Kilgore***
 - A. Field Trip Approvals Action Item
12. ***Building Our Future: Mrs. Tammy Smith***
 - A. Monthly Revenue, Expenditure and Major Capital Reports as of June 30, 2025, and July 31, 2025 Action Item
 - B. DDOE Financial Position Report as of July 1, 2025 Action Item
 - C. Construction Change Orders Approval Action Item
 - D. Board Resolution: Certificate of Necessity Milford Senior High School and Elementary Renovations Action Item
13. ***Empowering and Investing in our People: Dr. Laura Bond***
 - A. Personnel Action Item
14. **Board Discussion**
 - A. DSBA Updates
 - B. Recommended Revised Draft Board Policies for Action
 1. Board Policy 4309D Limited Contract Positions (*First Read*) Dr. Laura Bond
 2. Board Policy 6111 – Curriculum Development Action Item Dr. Bobbie Kilgore
 3. Board Policy 4227 Use of Force Action Item Dr. Jessica Weller
 4. Board Policy – Policy Adoption, Review and Revision (*First Read*) Mr. Travis Moorman
 5. Board Policy 8103 – Policy Absence Administration in the Absence of Policy (*First Read*) Mr. Travis Moorman
 6. Board Policy 8104 – Board Member Compensation and Expenses (*First Read*) Mr. Travis Moorman
15. **Adjournment Action Item**



Milford School District
Regular Meeting.
August 4, 2025

**MILFORD SCHOOL DISTRICT BOARD OF
EDUCATION REGULAR BOARD
MEETING
August 4, 2025**

Board Members in Attendance	
Mr. Scott Fitzgerald	Mrs. Ashlee Connell
Mr. Matt Bucher	Mr. Travis Moorman, Executive Secretary
Mrs. Jennifer Massotti	

The Regular Meeting of the Milford Board of Education was called to order by President Scott Fitzgerald at 7:31 AM on Monday August 4, 2025, at the Milford District Office,

PLEDGE OF ALLEGIANCE

Mr. Scott Fitzgerald led everyone in reciting the Pledge of Allegiance

APPROVAL OF MINUTES

MOTION MADE BY Mr. Matt Bucher / SECONDED BY Mrs. Jennifer Massotti to accept the August 4, 2025, minutes as presented **Motion passed unanimously.**

ADJOURNMENT TO EXECUTIVE SESSION

MOTION MADE BY Mrs. Ashlee Connell / SECONDED BY Mr. Matt Bucher at 7:41 AM to adjourn to executive session. **Motion passed unanimously.**

RETURN TO OPEN SESSION

MOTION MADE BY Mr. Matt Bucher / SECONDED BY Mrs. Jennifer Massotti at 8:08 AM to return to open session. **Motion passed unanimously.**

CHANGES TO AGENDA

One change was made to the agenda to add agenda item #9 as Student Matter 2025-47

EMPOWERING AND INVESTING IN OUR PEOPLE: Dr. Laura Bond

Personnel report was presented by Dr. Laura Bond requesting report be accepted as presented in executive session. **MOTION MADE BY Mrs. Ashlee Connell / SECONDED BY Mrs. Jennifer Massotti** to approve the Personnel report as presented in executive session. **Motion passed unanimously.**

Student Matter 2025-47 report was presented by Mr. Travis Moorman. **MOTION MADE BY Mr. Matt Bucher / SECONDED BY Mrs. Jennifer Massotti** to approve Student Matter 2025-47 as recommended by administration. **Motion passed unanimously.**

PUBLIC COMMENT - No Public Comments

BOARD DISCUSSION: Introduction of Recommended Draft Revisions of Board Policies. Revised Board Policy 6111 – Curriculum Development was presented by Mr. Travis Moorman as a first read. New mid. level Social Studies Curriculum introduced for Milford Middle School.

ADJOURNMENT

MOTION MADE BY Mrs. Ashlee Connell / SECONDED BY Mrs. Jennifer Massotti that the Regular meeting of the Milford Board of Education held on Monday August 4, 2025 be adjourned. **Motion passed unanimously.**

BOARD AGENDA August 4, 2025

PERSONNEL REPORT (DRAFT) – Action Item

RECOMMEND FOR EMPLOYMENT – PERMANENT CONTRACT*

YURECKO, Nicole
Central – Science Teacher
Effective: August 18, 2025

REED, Elizabeth
Mispillion – Elementary Teacher
Effective: August 18, 2025

GREEN, Sarah
Banneker – Elementary Special Education Teacher
Effective: August 18, 2025

STRAWDER, Gillian
Morris – Elementary Teacher
Effective: August 18, 2025

RECOMMEND FOR EMPLOYMENT*

WORTHY, Debra
Banneker – 4.0-hour Child Nutrition Worker
Effective: August 18, 2025

HAYES, Nicole
High – 4.0-hour Child Nutrition Worker
Effective: August 18, 2025

BRANDER, Kristan
High – 6.0-hour Child Nutrition Worker
Effective: August 18, 2025

SIPPLE, Christopher
Middle – Night Custodian
Effective: August 11, 2025

GIBBS, Clifton
Middle – Night Lead Custodian
Effective: TBD

REYNOLDS, Kaje
Middle – Night Custodian
Effective: July 28, 2025 (updated from June 16, 2025)

TRANSFER

Milford School District
Regular Meeting.
August 4, 2025

ROBERTS, Sandra
From Mispillion Elementary Teacher to High Math Teacher
Effective: August 18, 2025

CARVAJAL-HAGEMAN, Kelly
From Middle Assistant Principal to Central Assistant Principal
Effective: August 4, 2025

RESIGNATION

MCCONNELL, Christina
Ross – Special Education Teacher
Effective: June 30, 2025
Service to MSD: 13 years

LAWSON, Morgan
Banneker – Special Education Teacher
Effective: June 30, 2025
Service to MSD: 3 years

NIBLETT-SHARP, Cathy
Central – Elementary Teacher
Effective: June 30, 2025
Service to MSD: 2 years

DAVIS, Joseph
High – Nigh Lead Custodian
Effective: August 8, 2025
Service to MSD: 2 years

RECOMMEND FOR EMPLOYMENT COMPREHENSIVE INDUCTION COACHES

Coach, High School	CINQUE, Amanda
Coach, Banneker	TINSLEY, Sandra

RECOMMEND FOR HIRE LIMITED CONTRACTS 2025-2026*


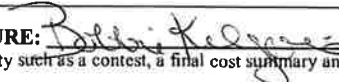

High	Fall Cheerleading, Head Coach	PAGDEN, Haley
High	Cross Country, Head Coach	SKINNER, Lance
High	Football, Assistant Coach	MCKENZIE, Dallas
High	Football, Assistant Coach	PERRY, Austin
High	Football, Assistant Coach	COLLICK, William
High	Football, Assistant Coach	GODWIN, George
High	Football, Assistant Coach	PERRY, Emilio
Central	Boys Soccer, Assistant Coach	DONDARSKI, Michael
Central	Volleyball, Assistant Coach	POOLE, Anthony

*Employment at Milford School District is contingent upon employment verification, education and other credential verifications, the receipt of satisfactory criminal background and child protection registry checks, and adherence to Milford School District policies.

MILFORD SCHOOL DISTRICT FIELD TRIP APPROVAL FORM

(Out-of-State to be submitted to the principal by April 10th for School Board approval for the following school year)

Morris Banneker Central Academy High School Mispillion Ross
 In-State Out-of-State Overnight

DATE(S) OF TRIP: October 13th # of School Days missed: 0	TRIP DESTINATION: Philadelphia, PA	TEACHER(S): Cinque
NUMBER OF STUDENTS: 40	CONTENT AREA/COURSE: American History	GRADE(S): 7-12
1. Instructional Unit Title: American Revolution/American Government 2. Dates of Instructional Unit: From: To: 3. Will technology be used in preparation for this trip? (Check One) Internet Virtual Tour Research <input checked="" type="checkbox"/> Video Software Other (specify)		Field Trip Cost Transportation: School Bus Meals: Pack Lunch Other expenses (explain): \$11 ticket for Museum Funding Used: FSC Student Activities Account Individual student expense: \$30 <div style="text-align: right;">\$1200 Total Cost</div>
4. Relationship of trip to instructional objective(s) (purpose of trip): First State Club has will participate in the Homecoming 250th Navy Marines parade demonstrating 18th century Delaware history and culture. Students not participating in the parade will watch the parade in front of Independence Hall and visit the Liberty Bell. All students will tour the Museum of the American Revolution.		
Closest Medical Facility (with address & phone #): Thomas Jefferson University Hospital 818 Chestnut St. Philadelphia PA 19107 Nurse Initials: _____		
APPROVAL SEQUENCE (indicated by the proper signatures below). Field trips not approved at one level will not advance to the next level (no appeals). Comments:		
PRINCIPAL'S SIGNATURE:  DIRECTOR'S SIGNATURE:  SUPT'S SIGNATURE:  <small>For all Out-of-State or overnight field trips, except where a group of students advances in a sequential activity such as a contest, a final cost summary and detailed itinerary must be submitted 30 days prior to the trip.</small>		
12/19/16		



FIELD TRIP REQUEST FORM

Directions: All teachers and others seeking to take students on a field trip must obtain permission by completing this form. Complete directions can be found on the District's J: Drive and linked [here](#). Any incomplete forms will not be processed.

GENERAL INFORMATION

School Name	Milford High School	Date of Request	Date(s) of Field Trip
Field Trip Coordinator	Cinque	7/29	10/13
Coordinator Contact Information	Phone: 302- 422-1610 ext. 407	Departure Time	Return Time
	Email: acinque@msd.k12.de.us	7	3
Grade Level(s)	7-12	Location and Duration	
Destination: Please identify the facility name and address	Independence Hall 520 Chestnut Street Philadelphia PA 19106	Days Missed <u> 0 </u>	Total #
		<input type="checkbox"/> In-State <input checked="" type="checkbox"/> Out of State <input type="checkbox"/> Overnight <input type="checkbox"/> Within normal school day <input type="checkbox"/> Beyond normal school hours	Students 40 Staff 2 Chaperones 3

Please indicate departure time in the event of a school delay: Adjust Departure Time to: Cancel

Will this trip be rain or shine? Yes No

Field Trip Coordinator will need to contact bus contractor directly on day of trip if canceling due to weather or school delay.

TRANSPORTATION SERVICES

Note: School buses have 24 seats. Elementary students can sit three to a seat. Coach buses have between 47-57 seats depending on size. District vans can accommodate up to 7 passengers including the driver. District employees can drive district vehicles, but must submit DMV personal information release form. Transportation cannot be guaranteed more than 60 days prior to trip.

What type of transportation will be used?

School Bus *(local destinations only - please complete bus section below)*

Coach Bus *(please contact transportation department for booking/estimates)*

District Vehicle *(please submit district vehicle form to spetras@msd.k12.de.us)*

Alternative *(flight, train, etc. - book on your own and provide additional information under the field trip costs and funding section)*

Other:

Additional Trip Details

Bus Departure Location:	MHS
Amount of Time At Location:	4.5
Departure Time from Location:	2:15
Bus Return Location:	MHS

Trip Date #1: 10/13	# of Passengers: 45	# of Buses Needed: 1	Wheelchair access: <input type="checkbox"/> Yes <input type="checkbox"/> No
Trip Date #2:	# of Passengers:	# of Buses Needed:	Wheelchair access: <input type="checkbox"/> Yes <input type="checkbox"/> No
Trip Date #3:	# of Passengers:	# of Buses Needed:	Wheelchair access: <input type="checkbox"/> Yes <input type="checkbox"/> No
Trip Date #4:	# of Passengers:	# of Buses Needed:	Wheelchair access: <input type="checkbox"/> Yes <input type="checkbox"/> No
Trip Date #5:	# of Passengers:	# of Buses Needed:	Wheelchair access: <input type="checkbox"/> Yes <input type="checkbox"/> No

Start Up Fee	<i>Please note that the start-up fee will still apply in the event of any non-weather-related cancellations within 48 hours, and will be treated as a cancellation fee.</i>		\$ 80.00
Miles Fee	\$2.00 X	Total Miles: 98	\$ 196.00
Driver Fee	\$33.67 X	Total Hours: 8	\$ 269.36
Total Number of Buses: 1	Total Trip Estimate		\$ 545.36

Completed by Milford School District Transportation Office

Confirmed Contractor:

Contractor Contact #:

 Transportation Department Representative Signature

 Date

FIELD TRIP COSTS & FUNDING

Have you confirmed field trip costs and funding with your building secretary? Yes No

Estimated Funding Costs

Please include details, e.g., how did you calculate total cost?

Funding Program

If other, please include notes.

Transportation 545	<input type="checkbox"/> Perkins <input type="checkbox"/> Parent-Teacher <input type="checkbox"/> 509 Organization <input checked="" type="checkbox"/> Student Activities <input type="checkbox"/> School Budget <input type="checkbox"/> Other:
Admission/Activity Fees 440	<input type="checkbox"/> Perkins <input type="checkbox"/> Parent-Teacher <input type="checkbox"/> 509 Organization <input type="checkbox"/> Student Activities <input type="checkbox"/> School Budget <input type="checkbox"/> Other:
Meals	<input type="checkbox"/> Perkins <input type="checkbox"/> Parent-Teacher <input type="checkbox"/> 509 Organization <input type="checkbox"/> Student Activities <input type="checkbox"/> School Budget <input type="checkbox"/> Other:
Accommodation	<input type="checkbox"/> Perkins <input type="checkbox"/> Parent-Teacher <input type="checkbox"/> 509 Organization <input type="checkbox"/> Student Activities <input type="checkbox"/> School Budget <input type="checkbox"/> Other:
Chaperone Costs	<input type="checkbox"/> Perkins <input type="checkbox"/> Parent-Teacher <input type="checkbox"/> 509 Organization <input type="checkbox"/> Student Activities <input type="checkbox"/> School Budget <input type="checkbox"/> Other:
Other Expenses	<input type="checkbox"/> Perkins <input type="checkbox"/> Parent-Teacher <input type="checkbox"/> 509 Organization <input type="checkbox"/> Student Activities <input type="checkbox"/> School Budget <input type="checkbox"/> Other:
Total Cost (sum of all the above expenses)	\$ 985.00
Individual Student Expenses (what will each student be responsible for paying?)	\$ 30.00

APPROVAL SIGNATURES

Approval Sequence *Field trips will be approved in the following order. Field trips not approved at one level will not advance to the next level (no appeals). For all overnight field trips (except where a group of students advances in a sequential activity such as a contest) a final cost summary and detailed itinerary must be submitted 30 days prior to the field trip. Incomplete forms will not be processed.*

	Approved?	Signature	Date
Principal:	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Chief Academic Officer:	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Superintendent:	<input type="checkbox"/> Yes <input type="checkbox"/> No		

Completed by District Office Staff: Board Approval Date *(if necessary)*:

Documents Received: Student Roster Yes No
 Itinerary Yes No Transportation Quote Yes No



Save the completed form on your computer and send to your building secretary for submission.

MILFORD SCHOOL DISTRICT FIELD TRIP APPROVAL FORM

(Out-of-State to be submitted to the principal by April 10th for School Board approval for the following school year)

Morris
 Banneker
 Central Academy
 High School
 Mispillion
 Ross

In-State
 Out-of-State
 Overnight

Milford Middle

DATE(S) OF TRIP: October 2025 # of School Days missed: 1 per team	TRIP DESTINATION: <u>The National Zoo</u>	TEACHER(S): Davis/Conaway
NUMBER OF STUDENTS: 6th grade (about 300)	CONTENT AREA/COURSE: LA, Science, SS	GRADE(S): 6
1. Instructional Unit Title: Multiple 2. Dates of Instructional Unit: From: August To: January 3. Will technology be used in preparation for this trip? (Check One) Internet Virtual Tour <input checked="" type="checkbox"/> Research Video Software Other (specify) _____ 4. Relationship of trip to instructional objective(s) (purpose of trip): <small>CCSS ELA LITERACY SL6 2 INTERPRET INFORMATION PRESENTED IN DIVERSE MEDIA FORMATS 6th GRADE SCIENCE UNITS: CELLS AND SYSTEMS; CLIMATE, PLANET EARTH LSI-1 LSI-2 LSI-3 LSI-4 LSI-5 LSI-6 GEOGRAPHY STANDARD TWO: STUDENTS WILL DEVELOP A KNOWLEDGE OF THE WAY HUMANS MODIFY AND RESPOND TO THE NATURAL ENVIRONMENT. THESE STANDARDS MATCH INSTRUCTION IN THE 6TH GRADE AFRICA UNIT WHICH EXPLAINS HOW PHYSICAL GEOGRAPHY AFFECTS VEGETATION, AGRICULTURE, AND ANIMAL LIFE. ZOO DISPLAYS SHOW THE EFFECT OF HUMAN SETTLEMENT EXPANSION ON ANIMAL SPECIES. STUDENTS WILL BE ENGAGING IN DIVERSE MEDIA FORMATS AT THE ZOO, SUCH AS INFORMATIONAL PI AQUIES AND ZOO SPEAKERS. STUDENTS WILL LEARN THROUGH ZOO SPEAKERS ABOUT ANIMAL BODY SYSTEMS AND FUNCTION. ZOO DEMONSTRATIONS WILL BRING DISCUSSIONS ABOUT ANIMAL USE OF THEIR EXTERNAL PARTS TO HELP THEM SURVIVE, GROW, AND MEET THEIR NEEDS.</small>		<u>Field Trip Cost</u> Transportation: \$6000 Meals: bagged lunches Other expenses (explain): n/a Funding Used: Students pay Individual student expense: \$30 <div style="text-align: right;">\$6.000 Total Cost</div>
Closest Medical Facility (with address & phone #): <small>HOWARD UNIVERSITY HOSPITAL; 2041 GEORGIA AVE NW WASHINGTON DC 20060 1-202-865-6100</small>		
Nurse Initials: _____		
APPROVAL SEQUENCE (indicated by the proper signatures below). Field trips not approved at one level will not advance to the next level (no appeals).		
Comments:		
PRINCIPAL'S SIGNATURE: DIRECTOR'S SIGNATURE: SUPT'S SIGNATURE:		
<small>For all Out-of-State or overnight field trips, except where a group of students advances in a sequential activity such as a contest, a final cost summary and detailed itinerary must be submitted 30 days prior to the trip.</small>		
12/19/16		

MILFORD SCHOOL DISTRICT FIELD TRIP APPROVAL FORM

(Out-of-State to be submitted to the principal by April 10th for School Board approval for the following school year)

Morris
 Banneker
 Central Academy
 High School
 Mispillion
 Ross
 In-State
 Out-of-State
 Overnight

Milford
Middle

DATE(S) OF TRIP: June 2026 # of School Days missed: 1	TRIP DESTINATION: Jungle Jims/Rehoboth, De	TEACHER(S): J. Conaway and T Davis
NUMBER OF STUDENTS: 380- 420	CONTENT AREA/COURSE: Reward	GRADE(S): 6
1. Instructional Unit Title: 2. Dates of Instructional Unit: From: To: 3. Will technology be used in preparation for this trip? (Check One) Internet Virtual Tour Research Video Software Other (specify)		<u>Field Trip Cost</u> Transportation: School buses - \$350 per bus Meals: bag lunch- student responsibility Other expenses (explain): \$15-45 per student to enter the water park Funding Used: Student Funded Individual student expense: \$30
4. Relationship of trip to instructional objective(s) (purpose of trip): This trip is an end-of-year celebration for all 6th graders.		<small>\$350 X total number of buses =</small> Total Cost
Closest Medical Facility (with address & phone #): 424 Savannah Rd, Lewes, DE 19958		
Nurse Initials: _____		
APPROVAL SEQUENCE (indicated by the proper signatures below). Field trips not approved at one level will not advance to the next level (no appeals).		
Comments:		
PRINCIPAL'S SIGNATURE: _____ DIRECTOR'S SIGNATURE: <i>Bobbie K...</i> SUPT'S SIGNATURE: <i>[Signature]</i>		
<small>For all Out-of-State or overnight field trips, except where a group of students advances in a sequential activity such as a contest, a final cost summary and detailed itinerary must be submitted 30 days prior to the trip.</small>		
12/19/16		

MILFORD SCHOOL DISTRICT

FIELD TRIP APPROVAL FORM

(Out-of-State to be submitted to the principal by April 10th for School Board approval for the following school year)

Morris
 Banneker
 Central Academy
 High School
 Mispillion
 Ross
 In-State
 Out-of-State
 Overnight

DATE(S) OF TRIP: March 2026 # of School Days missed: 1	TRIP DESTINATION: Maryland Science Center	TEACHER(S): Lockwood 11olleger and 5th grade team
NUMBER OF STUDENTS: 340	CONTENT AREA/COURSE: Science/Bookworms	GRADE(S): 5
1. Instructional Unit Title: Mod 1 Unit 2: Life Science, Unit Mod Unit 2 Physics 2. Dates of Instructional Unit: From: Fall 2025 To: Spring 2026 3. Will technology be used in preparation for this trip? (Check One) Internet <input checked="" type="checkbox"/> Virtual Tour Research Video Software Other (specify) _____ 4. Relationship of trip to instructional objective(s) (purpose of trip): We cover various science topics in both our bookworms curriculum and science curriculum. This museum will allow us to deepen understanding on states of matter, physics, ecosystems, and astronomy		Field Trip Cost Transportation: 4,800 Meals: Packed Lunches Other expenses (explain): 7,140 Funding Used: Parents Individual student expense: 35.00 <div style="text-align: right;">11,940 Total Cost</div>
Closest Medical Facility (with address & phone #): <small>Mercy Medical Center. It is located at 301 St. Paul Place, Baltimore, MD 21202 (410) 332-9000</small>		
Nurse Initials: _____		
APPROVAL SEQUENCE (indicated by the proper signatures below). Field trips not approved at one level will not advance to the next level (no appeals). Comments:		
PRINCIPAL'S SIGNATURE: DIRECTOR'S SIGNATURE: SUPT'S SIGNATURE:		
<small>For all Out-of-State or overnight field trips, except where a group of students advances in a sequential activity such as a contest, a final cost summary and detailed itinerary must be submitted 30 days prior to the trip.</small>		
12/19/16		

MILFORD SCHOOL DISTRICT FIELD TRIP APPROVAL FORM

(Out-of-State to be submitted to the principal by April 10th for School Board approval for the following school year)

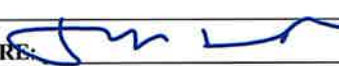
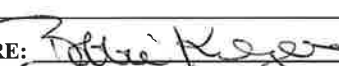

Morris
 Banneker
 Central Academy
 High School
 Mispillion
 Ross
 In-State
 Out-of-State
 Overnight

DATE(S) OF TRIP: October 2025 # of School Days missed: 1	TRIP DESTINATION: Abbott's Mill	TEACHER(S): Lockwood Holleger 5th grade team														
NUMBER OF STUDENTS: 340	CONTENT AREA/COURSE: Science	GRADE(S): 5														
1. Instructional Unit Title: Web of Life 2. Dates of Instructional Unit: From: Fall 2025 To: Spring 2026 3. Will technology be used in preparation for this trip? (Check One) Internet Virtual Tour Research Video Software Other (specify) _____ 4. Relationship of trip to instructional objective(s) (purpose of trip): This will deepen background knowledge of web of life and ecosystems as well as our reading unit Life Sciences		<table style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2"><u>Field Trip Cost</u></td> </tr> <tr> <td>Transportation:</td> <td style="text-align: right;">1,959</td> </tr> <tr> <td>Meals:</td> <td style="text-align: right;">Packed</td> </tr> <tr> <td>Other expenses (explain):</td> <td style="text-align: right;">1,700</td> </tr> <tr> <td>Funding Used:</td> <td style="text-align: right;">Parents</td> </tr> <tr> <td>Individual student expense:</td> <td style="text-align: right;">17.00</td> </tr> <tr> <td colspan="2" style="text-align: right; padding-top: 20px;">3,659 Total Cost</td> </tr> </table>	<u>Field Trip Cost</u>		Transportation:	1,959	Meals:	Packed	Other expenses (explain):	1,700	Funding Used:	Parents	Individual student expense:	17.00	3,659 Total Cost	
<u>Field Trip Cost</u>																
Transportation:	1,959															
Meals:	Packed															
Other expenses (explain):	1,700															
Funding Used:	Parents															
Individual student expense:	17.00															
3,659 Total Cost																
Closest Medical Facility (with address & phone #): Bayhealth Sussex Campus 101 Wellness Way Milford, DE 19963 (302) 422-3311																
Nurse Initials: _____																
APPROVAL SEQUENCE (indicated by the proper signatures below). Field trips not approved at one level will not advance to the next level (no appeals). Comments:																
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; border-bottom: 1px solid black;"> PRINCIPAL'S SIGNATURE: </td> <td style="width: 33%; border-bottom: 1px solid black;"> DIRECTOR'S SIGNATURE: </td> <td style="width: 33%; border-bottom: 1px solid black;"> SUPT'S SIGNATURE: </td> </tr> </table> <p style="font-size: small; margin-top: 5px;">For all Out-of-State or overnight field trips, except where a group of students advances in a sequential activity such as a contest, a final cost summary and detailed itinerary must be submitted 30 days prior to the trip.</p>			PRINCIPAL'S SIGNATURE:	DIRECTOR'S SIGNATURE:	SUPT'S SIGNATURE:											
PRINCIPAL'S SIGNATURE:	DIRECTOR'S SIGNATURE:	SUPT'S SIGNATURE:														
12/19/16																

MILFORD SCHOOL DISTRICT FIELD TRIP APPROVAL FORM

(Out-of-State to be submitted to the principal by April 10th for School Board approval for the following school year)

Morris
 Banneker
 Central Academy
 High School
 Mispillion
 Ross
 In-State
 Out-of-State
 Overnight

DATE(S) OF TRIP: May 2026 # of School Days missed: 1	TRIP DESTINATION: Longwood Gardens	TEACHER(S): Lockwood, Holteger and all 5th grade teachers
NUMBER OF STUDENTS: 340	CONTENT AREA/COURSE: Science/Bookworms	GRADE(S): 5th
1. Instructional Unit Title: Unit 2 Life Science/ Web of Life 2. Dates of Instructional Unit: From: Fall 2025 To: Spring 2026 3. Will technology be used in preparation for this trip? (Check One) Internet <input checked="" type="checkbox"/> Virtual Tour Research Video Software Other (specify) _____ 4. Relationship of trip to instructional objective(s) (purpose of trip): In Unit 2 of Bookworms we read and learn about plant cells. In science for ecosystems we learn about the important role of plants to ecosystems		Field Trip Cost Transportation: 4,800 Meals: 0 Other expenses (explain): Admission is Free Funding Used: Parents Individual student expense: 15.00 <div style="text-align: right;">4,800 Total Cost</div>
Closest Medical Facility (with address & phone #): Chester County Hospital 701 E Marshall Street Wester Chester, PA 19380 610-431-5000 Nurse Initials: _____		
APPROVAL SEQUENCE (indicated by the proper signatures below). Field trips not approved at one level will not advance to the next level (no appeals). Comments:		
PRINCIPAL'S SIGNATURE:  DIRECTOR'S SIGNATURE:  SUPT'S SIGNATURE:  <small>For all Out-of-State or overnight field trips, except where a group of students advances in a sequential activity such as a contest, a final cost summary and detailed itinerary must be submitted 30 days prior to the trip.</small>		
12/19/16		

MILFORD SCHOOL DISTRICT FIELD TRIP APPROVAL FORM

(Out-of-State to be submitted to the principal by April 10th for School Board approval for the following school year)

Morris Banneker Central Academy High School Mispillion Ross
 In-State Out-of-State Overnight

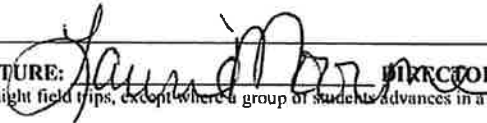
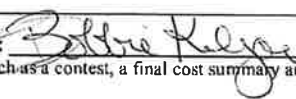
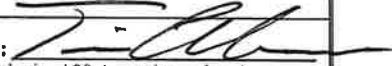
DATE(S) OF TRIP: May 2026 # of School Days missed: 1	TRIP DESTINATION: Arthur W. Perdue Stadium	TEACHER(S): Lockwood Holleger and 5th grade team
NUMBER OF STUDENTS: 340	CONTENT AREA/COURSE: Incentive Trip	GRADE(S): 5
1. Instructional Unit Title: Incentive Trip 2. Dates of Instructional Unit: From: To: 3. Will technology be used in preparation for this trip? (Check One) Internet Virtual Tour Research Video Software Other (specify)		Field Trip Cost Transportation: 5,000 Meals: Provided by Stadium Other expenses (explain): 4,420 Funding Used: Parents Individual student expense: 28.00 <div style="text-align: right;">9,420 Total Cost</div>
Closest Medical Facility (with address & phone #): <small>Tidal Health Peninsula Regional 100 E Carroll St, Salisbury, MD 21801 (410) 546-6400</small>		
Nurse Initials: _____		
APPROVAL SEQUENCE (indicated by the proper signatures below). Field trips not approved at one level will not advance to the next level (no appeals). Comments:		
PRINCIPAL'S SIGNATURE: DIRECTOR'S SIGNATURE: SUPT'S SIGNATURE:		
<small>For all Out-of-State or overnight field trips, except where a group of students advances in a sequential activity such as a contest, a final cost summary and detailed itinerary must be submitted 30 days prior to the trip.</small>		
12/19/16		

MILFORD SCHOOL DISTRICT

FIELD TRIP APPROVAL FORM

(Out-of-State to be submitted to the principal by April 10th for School Board approval for the following school year)

Morris
 Banneker
 Central Academy
 High School
 Mispillion
 Ross
 In-State
 Out-of-State
 Overnight

DATE(S) OF TRIP: October 28, 2025 # of School Days missed: 1	TRIP DESTINATION: JZ Farms 6526 Dion Rd. Federalsburg, MD 21632	TEACHER(S): Janelle Layton and Kindergarten Team
NUMBER OF STUDENTS: 200	CONTENT AREAS: Science and Language Arts	GRADE(S): Kindergarten
1. Instructional Unit Title: On the Farm and Life Cycles 2. Dates of Instructional Unit: From: October 2025 To: November 2025 3. Will technology be used in preparation for this trip? (Check One) Internet Virtual Tour Research Video Software Other (specify)		Field Trip Cost Transportation: 1800.00 Meals: 0 Other expenses (explain): \$2400 - 12.00 / student Funding Used: PTP will pay a portion transportation Individual student expense: \$13 per student <div style="text-align: right;">\$4200 Total Cost</div>
4. Relationship of trip to instructional objective(s) (purpose of the trip): The purpose of this trip is to provide our kindergarten students with an engaging and hands on experience. The students will use their language skills by communicating with their group, following directions and engaging in developmental play. In addition, they will experience the setting of their ELA texts, the farm, and learn about the environment and life cycles of pumpkins and animals.		
Closest Medical Facility (with address & phone #): Tidal Health Nanticoke Hospital 801 Middleford Rd. Seaford, DE 19973 Nurse Initials: _____		
APPROVAL SEQUENCE (indicated by the proper signatures below). Field trips not approved at one level will not advance to the next level (no appeals). Comments:		
PRINCIPAL'S SIGNATURE:  DIRECTOR'S SIGNATURE:  SUPT'S SIGNATURE:  <small>For all Out-of-State or overnight field trips, except where a group of students advances in a sequential activity such as a contest, a final cost summary and detailed itinerary must be submitted 30 days prior to the trip.</small>		
12/19/16		



Field Trip Reservation Form 2024

Teacher Coordinator: Janelle Layton
Name of Group or School: Morris - Oct. 28th, 2025
Contact Email Address: jmlayton@msd.k12.de.us
Contact Cell Phone: (302) 745-5626
School Address: 8609 Third St. Lincoln, DE
School Phone: (302) 422-1650
Grade Level: Kindergarten
Do you want to pay the \$12 per child for pumpkins to be included?: yes

These are just estimates

Number of Students (must have 25 students ages 3+): 200

Number of Classes: 10

Number of Teachers: 12

Number of Parents/Chaperones: 4 chaperones per class = 40

Dates and Times you are interested in. Mondays-Fridays, September 11th-November 7th. Time slots either 10am-1:30pm or 10:30am- 2pm

October 28, 2025 10:00^{am} 1:00^{pm}

Comments and Questions:

MILFORD SCHOOL DISTRICT FIELD TRIP APPROVAL FORM

(Out-of-State to be submitted to the principal by April 10th for School Board approval for the following school year)

Morris
 Banneker
 Central Academy
 High School
 Mispillion
 Ross
 In-State
 Out-of-State
 Overnight

DATE(S) OF TRIP: October 29, 2025 # of School Days missed: 1	TRIP DESTINATION: JZ Farms 6526 Dion Rd. Federalsburg, MD 21632	TEACHER(S): Jasmine Wise and Kindergarten Team
NUMBER OF STUDENTS: 200	CONTENT AREA/COURSE: Science and Language Arts	GRADE(S): Kindergarten
1. Instructional Unit Title: On the Farm and Life Cycles 2. Dates of Instructional Unit: From: October 2025 To: November 2025 3. Will technology be used in preparation for this trip? (Check One) Internet Virtual Tour Research Video Software Other (specify) _____ 4. Relationship of trip to instructional objective(s) (purpose of trip): The purpose of this trip is to provide our kindergarten students with an engaging and hands on experience. The students will use their language skills by communicating with their group, following directions and engaging in developmental play. In addition, they will experience the setting of their ELA texts, the farm, and learn about the environment and life cycles of pumpkins and animals.		Field Trip Cost Transportation: \$1800. Meals: 0 Other expenses (explain): \$2400 - \$12.00/Student Funding Used: PTP will pay a portion of transportation Individual student expense: \$13 per student <p style="text-align: right;">\$4200 Total Cost</p>
Closest Medical Facility (with address & phone #): Tidal Health Nanticoke Hospital 801 Middleford Rd. Seaford, DE 19973		
Nurse Initials: _____		
APPROVAL SEQUENCE (indicated by the proper signatures below). Field trips not approved at one level will not advance to the next level (no appeals).		
Comments:		
PRINCIPAL'S SIGNATURE:	DIRECTOR'S SIGNATURE:	SEPT'S SIGNATURE:
<small>For all Out-of-State or overnight field trips, except where a group of students advances in a sequential activity such as a contest, a final cost summary and detailed itinerary must be submitted 30 days prior to the trip.</small>		
12/19/16		



Field Trip Reservation Form 2025

Teacher Coordinator: Jasmine Wise

Name of Group or School: Benjamin Banneker Elementary

Contact Email Address: jwise@msd.k12.de.us

Contact Cell Phone: (302) 422-1630

School Address: 449 North Street, Milford, DE 19963

School Phone: (302) 422-1630

Grade Level: Kindergarten

Do you want to pay the \$12 per child for pumpkins to be included? YES

These are just estimates

Number of Students (must have 25 students ages 3+): 200

Number of Classes: 9

Number of Teachers: 12

Number of Parents/Chaperones: 4 chaperones per class= 40

Dates and Times you are interested in. Mondays-Fridays, September 11th-November 7th. Time slots either 10am-1:30pm or 10:30am- 2pm

October 29, 2025, **Time:** 10:00am-1:00pm

Comments and Questions:

Milford School District
Fiscal Year 2025 Monthly Revenue Report
As of June 30, 2025
100% of the Fiscal Year completed

REVENUE SOURCE	Final FY 2025 Budget	Actual to date	% received
STATE FUNDS			
Formula Salaries	38,922,522.74	40,502,519.21	104.06%
Cafeteria Salaries	745,521.00	745,521.00	100.00%
Division II, All Other Costs	1,115,494.00	1,115,494.00	100.00%
Division II, All Other Costs - VOC	115,046.00	115,046.00	100.00%
Division II, Energy	847,099.00	847,099.00	100.00%
Division III, Equalization	6,138,589.00	6,138,589.00	100.00%
State Transportation	4,172,159.82	4,235,038.75	101.51%
Homeless Transportation	645,492.00	915,492.00	141.83%
Foster Care Transportation	191,196.00	241,196.00	126.15%
Transportation Supply	1,000.00	1,000.00	100.00%
Related Services Cash Option	151,760.58	151,760.58	100.00%
Drivers' Education	23,355.00	23,355.00	100.00%
Unique Alternatives	62,382.48	187,808.28	301.06%
Delaware Sustainment Fund	794,671.00	794,671.00	100.00%
Technology Block Grant	106,353.00	106,353.00	100.00%
World Language Expansion	125,575.18	147,483.96	117.45%
Education Opportunity Grant	2,584,339.84	2,584,339.84	100.00%
Education Opportunity Grant - Mental Health	463,657.00	463,657.00	100.00%
Student Success Block Grant - Reading	374,860.00	374,860.00	100.00%
Mental Health Block Grant Grades 9-12	455,213.00	455,213.00	100.00%
Substitute Reimbursement- Paid Parental Leave	60,662.75	135,608.17	223.54%
School Safety and Security	287,717.00	287,717.00	100.00%
CPR Instruction/Child Safety Awareness	1,050.72	1,050.72	100.00%
Athletic Trainer Block Grant	59,867.00	59,867.00	100.00%
Minor Capital Improvements	521,502.00	910,585.00	174.61%
Major Capital Improvements	-	-	
TOTAL STATE FUNDS	58,967,086.11	61,541,324.51	104.37%
LOCAL FUNDS			
Current Expense (tax rate)	9,985,000.00	10,066,636.71	100.82%
Current Expense (capitations)	200.00	-	0.00%
Debt Service	2,300,000.00	2,874,958.50	125.00%
Debt Service - County Impact Fees	92,500.00	79,467.38	85.91%
Tuition	1,400,000.00	1,431,791.84	102.27%
Minor Capital Improvements	347,668.00	353,855.24	101.78%
Interest	1,835,000.00	1,842,936.01	100.43%
Athletics	32,500.00	26,450.00	81.38%
CSCRIP	45,000.00	123,535.00	274.52%
Indirect Costs	75,000.00	49,516.32	66.02%
Cafeteria	2,700,000.00	2,414,058.81	89.41%
District Donations	98,500.00	81,616.73	82.86%
Building Rental	4,500.00	3,760.00	83.56%
E-Rate	-	2,653.20	
Net Choice Billings	(235,427.24)	(235,427.24)	100.00%
Net Charter Billings	(294,701.28)	(294,701.28)	100.00%
Tuition Billings	(2,100,000.00)	(1,720,691.97)	81.94%
Other Local Revenue	35,000.00	14,559.08	41.60%
Education Opportunity Match	-	-	
Extra Time Local Match	-	-	
Reading and Match Specialist Match	-	-	
Technology Maintenance Match	-	-	
Major Capital Improvements	-	-	
TOTAL LOCAL FUNDS	16,320,739.48	17,114,974.33	104.87%
FEDERAL FUNDS			
IDEA Part B	1,316,991.00	1,316,991.00	100.00%
IDEA - Preschool	58,767.00	58,767.00	100.00%
Title I	1,760,148.00	2,063,035.82	117.21%
Title II	340,367.00	340,367.00	100.00%
Title III English Acquisition	115,869.00	115,869.00	100.00%
Title IV	215,270.00	215,270.00	100.00%
Perkins	146,886.00	146,886.00	100.00%
Other federal revenue	-	11,944.76	
TOTAL FEDERAL/OTHER FUNDS	3,954,298.00	4,269,130.58	107.96%
GRAND TOTAL ALL FUNDS	79,242,123.59	82,925,429.42	104.65%

Milford School District
Fiscal Year 2025 Monthly Expenditure Report
As of June 30, 2025
100% of the Fiscal Year completed

Operating Unit	Budget Line	Final Budget			%	
		Amount	Encumbered	Expended	Budget Remaining	Remaining
9180668A	Benjamin Banneker Elementary School	\$ 73,450.00	3,939.01	65,412.17	\$ 4,098.82	5.58%
9180670A	Evelyn I. Morris Early Childhood Center	\$ 65,290.00	4,348.90	74,429.76	\$ (13,488.66)	-20.66%
9180672A	Lulu M. Ross Elementary School	\$ 91,190.00	1,763.84	114,999.24	\$ (25,573.08)	-28.04%
9180673A	Mispillion Elementary School	\$ 75,690.00	8,144.69	86,354.11	\$ (18,808.80)	-24.85%
9180675A	Milford Central Academy	\$ 132,855.00	8,965.24	122,595.28	\$ 1,294.48	0.97%
9180678A	Milford Senior High School	\$ 190,350.00	4,118.30	200,955.12	\$ (14,723.42)	-7.73%
99900000	Board Of Ed/District Expenses	\$ 9,000.00	-	1,943.91	\$ 7,056.09	78.40%
	School Resource Officer	\$ 15,000.00	3,671.37	14,239.32	\$ (2,910.69)	-19.40%
99900100	Legal Services, Audit and Insurance Premiums	\$ 90,000.00	-	100,948.51	\$ (10,948.51)	-12.17%
99900300	District Expenditures	\$ 100,000.00	0.08	48,124.37	\$ 51,875.55	51.88%
	School Safety and Security	\$ 287,717.00	28,306.82	259,261.07	\$ 149.11	0.05%
	Public Relations and Communication	\$ 40,000.00	4,975.00	35,416.71	\$ (391.71)	-0.98%
	Copy Center (District Wide)	\$ 165,000.00	-	162,504.12	\$ 2,495.88	1.51%
99910100	Superintendent	\$ 1,500.00	-	533.54	\$ 966.46	64.43%
99920000	World Language Immersion (State Grant)	\$ 125,575.18	11,798.78	104,109.00	\$ 9,667.40	
	Student Success Block Grant (Reading)	\$ 374,860.00	-	329,046.78	\$ 45,813.22	12.22%
	Opportunity Grant Mental Health	\$ 918,870.00	-	302,979.50	\$ 615,890.50	67.03%
	Education Opportunity Grant	\$ 2,584,339.84	10,000.00	559,717.17	\$ 2,014,622.67	77.96%
	CPR Instruction (State)	\$ 1,050.72	-	1,050.72	\$ -	0.00%
	Summer School	\$ 30,000.00	-	-	\$ 30,000.00	100.00%
	Translators	\$ 5,000.00	-	5,295.42	\$ (295.42)	-5.91%
	Extra Time Programs	\$ 30,000.00	-	11,697.63	\$ 18,302.37	61.01%
	Curriculum and Instruction	\$ 150,000.00	-	81,316.73	\$ 68,683.27	45.79%
99920700	Athletics - High School	\$ 220,000.00	8,698.99	232,934.51	\$ (21,633.50)	-9.83%
	Athletics - Milford Central Academy	\$ 46,500.00	-	45,918.11	\$ 581.89	1.25%
99920800	Driver's Education	\$ 23,355.00	-	16,179.03	\$ 7,175.97	30.73%
99930200	Tuition - Special Services	\$ 330,000.00	-	321,399.87	\$ 8,600.13	2.61%
	Tuition - Special Services - ILC	\$ 275,000.00	178.73	212,721.34	\$ 62,099.93	22.58%
	Unique Alternatives (State Funds)	\$ 62,382.48	-	7,323.20	\$ 55,059.28	88.26%
99930300	Special Services	\$ 59,500.00	-	56,629.06	\$ 2,870.94	4.83%
	Special Services - State Related Services	\$ 151,760.58	-	151,760.58	\$ -	0.00%
99940100	Contingencies and One-Time Items	\$ 425,000.00	34,969.37	243,328.87	\$ 146,701.76	34.52%
99940200	Division I/Formula Salaries	\$ 39,043,052.49	-	39,927,808.57	\$ (884,756.08)	-2.27%
99940300	Division II - Vocational	\$ 115,046.00	18,437.32	65,334.48	\$ 31,274.20	27.18%
99940400	Division III/Local Salaries	\$ 13,108,962.94	-	12,816,574.40	\$ 292,388.54	2.23%
	Union agreed Limited Contracts	\$ 385,000.00	-	384,360.90	\$ 639.10	0.17%
99940500	Title I	\$ 1,760,148.00	335,356.31	1,029,735.87	\$ 395,055.82	22.44%
	Title II	\$ 340,367.00	-	88,867.22	\$ 251,499.78	73.89%
	Title III	\$ 115,869.00	305.40	9,903.13	\$ 105,660.47	91.19%
	Title IV	\$ 215,270.00	-	-	\$ 215,270.00	100.00%
	IDEA Part B	\$ 1,316,991.00	2,143.50	862,007.31	\$ 452,840.19	34.38%
	IDEA Preschool	\$ 58,767.00	-	57,051.97	\$ 1,715.03	2.92%
	Perkins	\$ 146,886.00	19,385.13	102,246.39	\$ 25,254.48	17.19%
99940600	Insurance Expense	\$ 160,000.00	-	158,267.00	\$ 1,733.00	1.08%
99940700	District Donations	\$ 25,000.00	-	62,257.32	\$ (37,257.32)	-149.03%
99940810	Technology Equipment & Repair	\$ 286,500.00	958.29	272,466.39	\$ 13,075.32	4.56%
	Technology Block Grant	\$ 106,353.00	-	106,353.00	\$ -	0.00%
99940900	Tuition Reimbursement - Administration	\$ 15,000.00	-	1,793.00	\$ 13,207.00	88.05%
	Tuition Reimbursement	\$ 70,000.00	-	69,999.99	\$ 0.01	0.00%
99950000	Personnel/Human Resources	\$ 12,500.00	-	8,523.59	\$ 3,976.41	31.81%
99960000	Child Nutrition Operations	\$ 2,700,000.00	403.49	3,533,073.79	\$ (833,477.28)	-30.87%
	Cafeteria Salaries	\$ 745,521.00	-	745,521.00	\$ -	0.00%
99960100	Facilities Maintenance	\$ 90,000.00	-	87,653.98	\$ 2,346.02	2.61%
	Custodial Services and Supplies	\$ 150,000.00	873.90	155,895.93	\$ (6,769.83)	-4.51%
99960200	Operations and Utilities	\$ 356,500.00	10,986.56	478,725.16	\$ (133,211.72)	-37.37%
	Energy Division II	\$ 847,099.00	326,547.67	520,551.33	\$ -	0.00%
99960300	State Transportation	\$ 4,172,159.82	-	4,185,488.57	\$ (13,328.75)	-0.32%
	State Homeless Transportation	\$ 645,492.00	-	748,845.00	\$ (103,353.00)	-16.01%
	State Foster Transportation	\$ 191,196.00	-	228,884.00	\$ (37,688.00)	-19.71%
	Transportation Supplies	\$ 1,000.00	-	1,000.00	\$ -	0.00%
99960400	Transportation Internal Budget (Local)	\$ 20,000.00	-	22,155.91	\$ (2,155.91)	-10.78%
	Local Homeless Transportation Match	\$ 71,721.33	-	93,350.80	\$ (21,629.47)	-30.16%
	Local Transportation Match	\$ 462,351.09	-	469,527.68	\$ (7,176.59)	-1.55%
Total Operating Budget		\$ 74,884,988.47	\$ 849,276.69	\$ 71,265,348.43	\$ 2,770,363.35	3.70%
99970000	Local Debt Service	\$ 2,106,795.45	-	2,225,430.87	\$ (118,635.42)	-5.63%
99970200	Minor Capital Improvements	\$ 869,170.00	358,220.12	261,402.61	\$ 249,547.27	28.71%
Total Capital Budget		\$ 2,975,965.45	\$ 358,220.12	\$ 2,486,833.48	\$ 130,911.85	4.40%
Grand Total		\$ 77,860,953.92	\$ 1,207,496.81	\$ 73,752,181.91	\$ 2,901,275.20	3.73%

*Note: Budgets are based on the final budget allocations as voted by the MSD Board of Education
Items highlighted in blue are restricted expenditures. Funds must be used for specific purpose per funding guidelines.*

Milford Middle School Project

EXPENDITURE

VENDOR	VENDOR ID	BID #	PO Number	Contract Total	Contract Change		Current Encumbrance	Expended to date	Contract Balance	
					Orders	New Contract Total				
Construction										
Zack Excavating Inc		B-1	677961	\$ 3,495,949.00	\$ 184,908.69	\$ 3,680,857.69	\$ 1,084,537.49	\$ 2,596,320.20	\$ -	\$ 3,680,857.69
<i>Expense Reduction - CTF Funding (Zack Excavating)</i>						<i>(462,500.00)</i>		<i>(377,375.00)</i>		<i>(377,375.00)</i>
Blue Heron Contracting Inc	650093	B-4	677958	\$ 1,590,069.00	\$ 10,420.00	\$ 1,600,489.00	\$ 54,247.25	\$ 1,546,241.75	\$ -	\$ 1,600,489.00
L. Wilson Masonry Inc	244015	B-5	677956	\$ 2,960,000.00	\$ 42,979.76	\$ 3,002,979.76	\$ 260,861.10	\$ 2,742,118.66	\$ -	\$ 3,002,979.76
Delmarva Veteran Builders LLC	317909	B-7	677955	\$ 5,149,786.00	\$ (15,900.73)	\$ 5,133,885.27	\$ 2,189,248.74	\$ 2,944,636.53	\$ -	\$ 5,133,885.27
Quality Exteriors Inc	26893	B-8	677952	\$ 2,324,188.00	\$ (49,800.00)	\$ 2,274,388.00	\$ 767,594.05	\$ 1,506,793.95	\$ -	\$ 2,274,388.00
Selma Inc DBA Salisbury Door & Hardware	28649	B-9	677948	\$ 596,815.00	\$ -	\$ 596,815.00	\$ 35,365.00	\$ 561,450.00	\$ -	\$ 596,815.00
Walker & Laberge of Delaware Inc.	31519	B-10	677945	\$ 2,172,000.00	\$ 5,580.00	\$ 2,177,580.00	\$ 994,497.50	\$ 1,183,082.50	\$ -	\$ 2,177,580.00
Master Interiors Inc	26048	B-12	677943	\$ 698,097.00	\$ 8,407.89	\$ 706,504.89	\$ 308,897.64	\$ 397,607.25	\$ -	\$ 706,504.89
Jamestown Painting & Decorating Inc	26542	B-14	677941	\$ 585,570.00	\$ 47,538.75	\$ 633,108.75	\$ 390,038.17	\$ 243,070.58	\$ -	\$ 633,108.75
Modular Concepts Inc	26631	B-15	677940	\$ 550,000.00	\$ 934.00	\$ 550,934.00	\$ 234,774.00	\$ 316,160.00	\$ -	\$ 550,934.00
11400 Inc	137841	B-16	677938	\$ 878,000.00	\$ -	\$ 878,000.00	\$ 344,100.00	\$ 533,900.00	\$ -	\$ 878,000.00
Ralph G. Degli Obizzi & Sons, Inc	24941	B-17	677936	\$ 8,375,000.00	\$ 105,992.00	\$ 8,480,992.00	\$ 1,136,030.08	\$ 7,344,961.92	\$ -	\$ 8,480,992.00
Bear Industires Inc	25487	B-18	677928	\$ 879,150.00	\$ -	\$ 879,150.00	\$ 141,416.01	\$ 737,733.99	\$ -	\$ 879,150.00
Continental Electrical Services Inc	125778	B-19	677931	\$ 4,015,000.00	\$ 131,907.00	\$ 4,146,907.00	\$ 1,465,961.40	\$ 2,680,945.60	\$ -	\$ 4,146,907.00
Peninsula Acoustical Co. Inc.	24549	B-20	677925	\$ 1,030,000.00	\$ 133,527.10	\$ 1,163,527.10	\$ 932,755.00	\$ 230,772.10	\$ -	\$ 1,163,527.10
North East Contractors Inc	28982	B-11	678374	\$ 4,140,000.00	\$ 99,891.28	\$ 4,239,891.28	\$ 620,801.63	\$ 3,619,089.65	\$ -	\$ 4,239,891.28
RC Fabricators	26366	B-6	678391	\$ 4,670,000.00	\$ -	\$ 4,670,000.00	\$ 402,476.50	\$ 4,267,523.50	\$ -	\$ 4,670,000.00
Flooring Solutions, Inc	28899	B-13	687909	\$ 2,404,266.00	\$ 5,218.90	\$ 2,409,484.90	\$ 748,349.41	\$ 1,661,135.49	\$ -	\$ 2,409,484.90
CM										
Richard Y Johnson & Son Inc	24881		605301	\$ 3,731,124.00	\$ 321,070.23	\$ 4,052,194.23	\$ 622,570.17	\$ 3,429,624.06	\$ -	\$ 4,052,194.23
Architect										
Buck Simperts Architect and Associates	25833		612154	\$ 4,473,229.00	\$ -	\$ 4,473,229.00	\$ 357,461.67	\$ 4,115,767.33	\$ -	\$ 4,473,229.00
Environmental and Demo										
DIS Associates	701815		664108	\$ 1,296,787.00	\$ 44,350.00	\$ 1,341,137.00	\$ 23,528.44	\$ 1,317,608.56	\$ -	\$ 1,341,137.00
Modulus LLC	671154		648148	\$ 1,140,425.00	\$ -	\$ 1,140,425.00	\$ -	\$ 1,140,425.00	\$ -	\$ 1,140,425.00
Other										
G.A. Blanco (Furniture)				\$ 1,761,836.54	\$ 22,086.60	\$ 1,783,923.14	\$ 1,783,923.14	\$ -	\$ -	\$ 1,783,923.14
Visual Sound			715486	\$ 195,281.40	\$ -	\$ 195,281.40	\$ 195,281.40	\$ -	\$ -	\$ 195,281.40
Dell (Student Devices)				\$ 388,974.00	\$ 2,730.00	\$ 391,704.00	\$ -	\$ 391,704.00	\$ -	\$ 391,704.00
Technology Equipment and Consulting				\$ 899,809.22	\$ -	\$ 899,809.22	\$ 78,242.72	\$ 821,566.50	\$ -	\$ 899,809.22
Cunningham Recreation/Playcore (Playground)				\$ 507,951.00	\$ -	\$ 507,951.00	\$ 507,951.00	\$ -	\$ -	\$ 507,951.00
A3 Communications (Advantech) Construction Funded			678196	\$ 3,535,324.40	\$ 13,620.00	\$ 3,548,944.40	\$ 1,159,179.40	\$ 2,389,765.00	\$ -	\$ 3,548,944.40
Magnum Electronics Radio Repeater			695443	\$ 10,729.01	\$ -	\$ 10,729.01	\$ -	\$ 10,729.01	\$ -	\$ 10,729.01
Department Equipment & Supplies			various	\$ 421,380.74	\$ -	\$ 421,380.74	\$ 374,461.32	\$ 46,919.42	\$ -	\$ 421,380.74
L&W Insurance			Dir. Claim	\$ 95,786.00	\$ -	\$ 95,786.00	\$ -	\$ 95,786.00	\$ -	\$ 95,786.00
Auditors Office			Dir. Claim	\$ 117,815.65	\$ -	\$ 117,815.65	\$ -	\$ 117,815.65	\$ -	\$ 117,815.65
Administration				\$ 176,087.21	\$ -	\$ 176,087.21	\$ -	\$ 176,087.21	\$ -	\$ 176,087.21
Total Project				\$65,266,430.17	\$1,115,461.47	\$65,919,391.64	\$17,214,550.23	\$48,789,966.41	\$ -	\$66,004,516.64
					1.71%	Total Per DSC	\$ 17,214,550.23	\$ 48,789,966.41	\$ -	\$ 66,004,516.64
						Difference	\$ -	\$ -	\$ -	\$ -
										\$ 66,004,516.64
										Balance \$ 6,265,983.36
REVENUE										
	FISCAL YEAR	BOND NO.	ISSUANCE	PROJECT	STATE	LOCAL	TOTAL REVENUE			
	2022	Local Bond 239	3/2/2022	Milford Middle School	\$ 4,963,300.00	\$ 1,743,900.00	\$ 6,707,200.00			
	2023	Local Bond 240	5/10/2023	Milford Middle School	\$ 35,416,900.00	\$ 12,443,701.00	\$ 47,860,601.00			
	2024	TBD	May-24	Milford Middle School	\$ 2,000,000.00	\$ 702,699.00	\$ 2,702,699.00			
	Market Pressure Funding			Milford Middle School	\$ 11,100,000.00	\$ 3,900,000.00	\$ 15,000,000.00			
	TOTAL REVENUE BUDGET				\$ 53,480,200.00	\$ 18,790,300.00	\$ 72,270,500.00			

Milford School District
Fiscal Year 2026 Monthly Revenue Report
As of July 31, 2025
8% of the Fiscal Year completed

REVENUE SOURCE	Preliminary FY 2026 Budget	Actual to date	% received
STATE FUNDS			
Formula Salaries	38,922,522.74	39,071,488.72	100.38%
Cafeteria Salaries	745,521.00	664,266.00	89.10%
Division II, All Other Costs	1,115,494.00	190,779.00	17.10%
Division II, All Other Costs - VOC	115,046.00	86,285.00	75.00%
Division II, Energy	847,099.00	762,389.00	90.00%
Division III, Equalization	6,138,589.00	5,464,856.00	89.02%
State Transportation	4,172,159.82	2,090,804.00	50.11%
Homeless Transportation	645,492.00	457,746.00	70.91%
Foster Care Transportation	191,196.00	120,598.00	63.08%
Transportation Supply	1,000.00	1,000.00	100.00%
Related Services Cash Option	151,760.58	136,585.00	90.00%
Drivers' Education	23,355.00	21,020.00	90.00%
Unique Alternatives	62,382.48	-	0.00%
Delaware Sustainment Fund	794,671.00	715,204.00	90.00%
Technology Block Grant	106,353.00	95,718.00	90.00%
World Language Expansion	125,575.18	-	0.00%
Education Opportunity Grant	2,584,339.84	1,297,950.00	50.22%
Education Opportunity Grant - Mental Health	463,657.00	227,170.00	49.00%
Student Success Block Grant - Reading	374,860.00	407,740.00	108.77%
Mental Health Block Grant Grades 9-12	455,213.00	271,919.00	59.73%
Substitute Reimbursement- Paid Parental Leave	60,662.75	63,672.00	104.96%
School Safety and Security	287,717.00	-	0.00%
CPR Instruction/Child Safety Awareness	1,050.72	9,046.00	860.93%
Athletic Trainer Block Grant	59,867.00	66,113.00	110.43%
Professional Development	-	21,041.00	
Minor Capital Improvements	838,454.00	-	0.00%
Major Capital Improvements	-	-	
TOTAL STATE FUNDS	59,284,038.11	52,243,389.72	88.12%
LOCAL FUNDS			
Current Expense (tax rate)	10,234,625.00	22,404.08	0.22%
Current Expense (capitations)	200.00	-	0.00%
Debt Service	2,000,000.00	20,945.31	1.05%
Debt Service - County Impact Fees	92,500.00	-	0.00%
Tuition	1,500,000.00	3,199.18	0.21%
Minor Capital Improvements	558,969.00	792.01	0.14%
Interest	1,835,000.00	96,236.84	5.24%
Athletics	32,500.00	-	0.00%
CSCRCP	45,000.00	-	0.00%
Indirect Costs	75,000.00	-	0.00%
Cafeteria	2,700,000.00	84,102.80	3.11%
District Donations	98,500.00	150.00	0.15%
Building Rental	4,500.00	1,920.00	42.67%
E-Rate	-	-	
Net Choice Billings	(235,427.24)	-	0.00%
Net Charter Billings	(294,701.28)	-	0.00%
Tuition Billings	(2,100,000.00)	-	0.00%
Other Local Revenue	35,000.00	7,915.68	22.62%
Education Opportunity Match	-	-	
Extra Time Local Match	-	-	
Reading and Match Specialist Match	-	-	
Technology Maintenance Match	-	-	
Major Capital Improvements	-	-	
TOTAL LOCAL FUNDS	16,581,665.48	237,665.90	1.43%
FEDERAL FUNDS			
IDEA Part B	1,316,991.00	-	0.00%
IDEA - Preschool	58,767.00	-	0.00%
Title I	1,760,148.00	-	0.00%
Title II	340,367.00	-	0.00%
Title III English Acquisition	115,869.00	-	0.00%
Title IV	215,270.00	-	0.00%
Perkins	146,886.00	-	0.00%
Other federal revenue	-	-	
TOTAL FEDERAL/OTHER FUNDS	3,954,298.00	-	0.00%
GRAND TOTAL ALL FUNDS	79,820,001.59	52,481,055.62	65.75%

Milford School District
Fiscal Year 2026 Monthly Expenditure Report
As of July 31, 2025
8% of the Fiscal Year completed

Operating Unit	Budget Line	Preliminary Budget			%	
		Amount	Encumbered	Expended	Budget Remaining	Remaining
9180668A	Benjamin Banneker Elementary School	\$ 52,240.00	1,227.60	734.76	\$ 50,277.64	96.24%
9180670A	Evelyn I. Morris Early Childhood Center	\$ 54,490.00	3,154.25	1,435.55	\$ 49,900.20	91.58%
9180672A	Lulu M. Ross Elementary School	\$ 70,030.00	660.32	2,114.06	\$ 67,255.62	96.04%
9180673A	Mispillion Elementary School	\$ 61,840.00	322.56	980.12	\$ 60,537.32	97.89%
9180675A	Milford Central Academy	\$ 80,480.00	593.34	2,398.52	\$ 77,488.14	96.28%
9180676A	Milford Middle School	\$ 80,102.50	-	-	\$ 80,102.50	100.00%
9180678A	Milford Senior High School	\$ 174,850.00	2,184.44	6,710.15	\$ 165,955.41	94.91%
99900000	Board Of Ed/District Expenses	\$ 9,000.00	-	-	\$ 9,000.00	100.00%
	School Resource Officer	\$ 15,000.00	-	373.26	\$ 14,626.74	97.51%
99900100	Legal Services, Audit and Insurance Premiums	\$ 90,000.00	17,775.00	17,501.50	\$ 54,723.50	60.80%
99900300	District Expenditures	\$ 100,000.00	10.12	1,186.61	\$ 98,803.27	98.80%
	School Safety and Security	\$ 287,717.00	167,500.00	-	\$ 120,217.00	41.78%
	Public Relations and Communication	\$ 40,000.00	-	-	\$ 40,000.00	100.00%
	Copy Center (District Wide)	\$ 185,000.00	181,637.71	6,983.93	\$ (3,621.64)	-1.96%
99910100	Superintendent	\$ 1,500.00	-	-	\$ 1,500.00	100.00%
99920000	World Language Immersion (State Grant)	\$ 125,575.18	-	-	\$ 125,575.18	
	Student Success Block Grant (Reading)	\$ 374,860.00	-	-	\$ 374,860.00	100.00%
	Opportunity Grant Mental Health	\$ 918,870.00	-	-	\$ 918,870.00	100.00%
	Education Opportunity Grant	\$ 2,584,339.84	-	-	\$ 2,584,339.84	100.00%
	CPR Instruction (State)	\$ 1,050.72	-	-	\$ 1,050.72	100.00%
	Summer School	\$ 30,000.00	-	27,925.49	\$ 2,074.51	6.92%
	Translators	\$ 5,000.00	-	-	\$ 5,000.00	100.00%
	Extra Time Programs	\$ 30,000.00	-	-	\$ 30,000.00	100.00%
	Curriculum and Instruction	\$ 150,000.00	-	15,247.56	\$ 134,752.44	89.83%
99920700	Athletics - High School	\$ 220,000.00	17,899.63	3,533.50	\$ 198,566.87	90.26%
	Athletics - Middle Schools	\$ 46,500.00	-	-	\$ 46,500.00	100.00%
99920800	Driver's Education	\$ 23,355.00	-	1,300.98	\$ 22,054.02	94.43%
99930200	Tuition - Special Services	\$ 330,000.00	-	10,579.31	\$ 319,420.69	96.79%
	Tuition - Special Services - ILC	\$ 275,000.00	1,037.28	11,861.01	\$ 262,101.71	95.31%
	Unique Alternatives (State Funds)	\$ 62,382.48	-	-	\$ 62,382.48	100.00%
99930300	Special Services	\$ 59,500.00	5,945.37	931.20	\$ 52,623.43	88.44%
	Special Services - State Related Services	\$ 151,760.58	-	-	\$ 151,760.58	100.00%
99940100	Contingencies and One-Time Items	\$ 425,000.00	31,842.45	10,614.15	\$ 382,543.40	90.01%
99940200	Division I/Formula Salaries	\$ 39,043,052.49	-	3,361,159.62	\$ 35,681,892.87	91.39%
99940300	Division II - Vocational	\$ 115,046.00	-	-	\$ 115,046.00	100.00%
99940400	Division III/Local Salaries	\$ 13,108,962.94	-	1,052,717.72	\$ 12,056,245.22	91.97%
	Union agreed Limited Contracts	\$ 385,000.00	-	666.20	\$ 384,333.80	99.83%
99940500	Title I	\$ 1,760,148.00	-	-	\$ 1,760,148.00	100.00%
	Title II	\$ 340,367.00	-	-	\$ 340,367.00	100.00%
	Title III	\$ 115,869.00	-	-	\$ 115,869.00	100.00%
	Title IV	\$ 215,270.00	-	-	\$ 215,270.00	100.00%
	IDEA Part B	\$ 1,316,991.00	-	-	\$ 1,316,991.00	100.00%
	IDEA Preschool	\$ 58,767.00	-	-	\$ 58,767.00	100.00%
	Perkins	\$ 146,886.00	-	-	\$ 146,886.00	100.00%
99940600	Insurance Expense	\$ 160,000.00	-	1,542.00	\$ 158,458.00	99.04%
99940700	District Donations	\$ 25,000.00	-	-	\$ 25,000.00	100.00%
99940810	Technology Equipment & Repair	\$ 286,500.00	11,183.67	39,705.17	\$ 235,611.16	82.24%
	Technology Block Grant	\$ 106,353.00	29.03	530.00	\$ 105,793.97	99.47%
99940900	Tuition Reimbursement - Administration	\$ 15,000.00	-	-	\$ 15,000.00	100.00%
	Tuition Reimbursement	\$ 70,000.00	-	-	\$ 70,000.00	100.00%
99950000	Personnel/Human Resources	\$ 12,500.00	600.00	499.00	\$ 11,401.00	91.21%
99960000	Child Nutrition Operations	\$ 2,700,000.00	705,213.59	247,493.92	\$ 1,747,292.49	64.71%
	Cafeteria Salaries	\$ 745,521.00	-	-	\$ 745,521.00	100.00%
99960100	Facilities Maintenance	\$ 100,000.00	612.32	7,368.93	\$ 92,018.75	92.02%
	Custodial Services and Supplies	\$ 165,000.00	-	20,227.01	\$ 144,772.99	87.74%
99960200	Operations and Utilities	\$ 356,500.00	13,922.37	29,817.14	\$ 312,760.49	87.73%
	Energy Division II	\$ 847,099.00	-	155.39	\$ 846,943.61	99.98%
99960300	State Transportation	\$ 4,172,159.82	-	-	\$ 4,172,159.82	100.00%
	State Homeless Transportation	\$ 645,492.00	-	-	\$ 645,492.00	100.00%
	State Foster Transportation	\$ 191,196.00	-	-	\$ 191,196.00	100.00%
	Transportation Supplies	\$ 1,000.00	-	-	\$ 1,000.00	100.00%
99960400	Transportation Internal Budget (Local)	\$ 20,000.00	5,100.00	-	\$ 14,900.00	74.50%
	Local Homeless Transportation Match	\$ 71,721.33	-	-	\$ 71,721.33	100.00%
	Local Transportation Match	\$ 462,351.10	-	-	\$ 462,351.10	100.00%
Total Operating Budget		\$ 74,875,195.98	\$ 1,168,451.05	\$ 4,884,293.76	\$ 68,822,451.17	91.92%
99970000	Local Debt Service	\$ 2,050,844.57	-	-	\$ 2,050,844.57	100.00%
99970200	Minor Capital Improvements	\$ 1,397,423.00	-	-	\$ 1,397,423.00	100.00%
Total Capital Budget		\$ 3,448,267.57	\$ -	\$ -	\$ 3,448,267.57	100.00%
Grand Total		\$ 78,323,463.55	\$ 1,168,451.05	\$ 4,884,293.76	\$ 72,270,718.74	92.27%

*Note: Budgets are based on the budget allocations as voted by the MSD Board of Education
Items highlighted in blue are restricted expenditures. Funds must be used for specific purpose per funding guidelines.*

Milford Middle School Project

EXPENDITURE

VENDOR	VENDOR ID	BID #	PO Number	Contract Total	Contract Change		Current Encumbrance	Expended to date	Contract Balance	
					Orders	New Contract Total				
Construction										
Zack Excavating Inc		B-1	677961	\$ 3,495,949.00	\$ 228,018.69	\$ 3,723,967.69	\$ 879,337.42	\$ 2,844,630.27	\$ -	\$ 3,723,967.69
<i>Expense Reduction - CTF Funding (Zack Excavating)</i>						<i>(462,500.00)</i>		<i>(377,375.00)</i>		<i>(377,375.00)</i>
Blue Heron Contracting Inc	650093	B-4	677958	\$ 1,590,069.00	\$ 10,420.00	\$ 1,600,489.00	\$ 40,012.26	\$ 1,560,476.74	\$ -	\$ 1,600,489.00
L. Wilson Masonry Inc	244015	B-5	677956	\$ 2,960,000.00	\$ 55,630.76	\$ 3,015,630.76	\$ 157,526.54	\$ 2,858,104.22	\$ -	\$ 3,015,630.76
Delmarva Veteran Builders LLC	317909	B-7	677955	\$ 5,149,786.00	\$ (15,900.73)	\$ 5,133,885.27	\$ 1,601,293.43	\$ 3,532,591.84	\$ -	\$ 5,133,885.27
Quality Exteriors Inc	26893	B-8	677952	\$ 2,324,188.00	\$ (49,800.00)	\$ 2,274,388.00	\$ 636,047.55	\$ 1,638,340.45	\$ -	\$ 2,274,388.00
Selma Inc DBA Salisbury Door & Hardware	28649	B-9	677948	\$ 596,815.00	\$ -	\$ 596,815.00	\$ 35,365.00	\$ 561,450.00	\$ -	\$ 596,815.00
Walker & Laberge of Delaware Inc.	31519	B-10	677945	\$ 2,172,000.00	\$ 5,580.00	\$ 2,177,580.00	\$ 811,793.50	\$ 1,365,786.50	\$ -	\$ 2,177,580.00
Master Interiors Inc	26048	B-12	677943	\$ 698,097.00	\$ 8,407.89	\$ 706,504.89	\$ 61,925.25	\$ 644,579.64	\$ -	\$ 706,504.89
Jamestown Painting & Decorating Inc	26542	B-14	677941	\$ 585,570.00	\$ 47,538.75	\$ 633,108.75	\$ 222,434.42	\$ 410,674.33	\$ -	\$ 633,108.75
Modular Concepts Inc	26631	B-15	677940	\$ 550,000.00	\$ 934.00	\$ 550,934.00	\$ 73,183.75	\$ 477,750.25	\$ -	\$ 550,934.00
11400 Inc	137841	B-16	677938	\$ 878,000.00	\$ -	\$ 878,000.00	\$ 275,130.00	\$ 602,870.00	\$ -	\$ 878,000.00
Ralph G. Degli Obizzi & Sons, Inc	24941	B-17	677936	\$ 8,375,000.00	\$ 105,992.00	\$ 8,480,992.00	\$ 651,670.65	\$ 7,829,321.35	\$ -	\$ 8,480,992.00
Bear Industires Inc	25487	B-18	677928	\$ 879,150.00	\$ -	\$ 879,150.00	\$ 93,888.36	\$ 785,261.64	\$ -	\$ 879,150.00
Continental Electrical Services Inc	125778	B-19	677931	\$ 4,015,000.00	\$ 131,907.00	\$ 4,146,907.00	\$ 1,465,961.40	\$ 2,680,945.60	\$ -	\$ 4,146,907.00
Peninsula Acoustical Co. Inc.	24549	B-20	677925	\$ 1,030,000.00	\$ 133,527.10	\$ 1,163,527.10	\$ 132,039.20	\$ 1,031,487.90	\$ -	\$ 1,163,527.10
North East Contractors Inc	28982	B-11	678374	\$ 4,140,000.00	\$ 99,891.28	\$ 4,239,891.28	\$ 269,466.04	\$ 3,970,425.24	\$ -	\$ 4,239,891.28
RC Fabricators	26366	B-6	678391	\$ 4,670,000.00	\$ -	\$ 4,670,000.00	\$ 346,901.50	\$ 4,323,098.50	\$ -	\$ 4,670,000.00
Flooring Solutions, Inc	28899	B-13	687909	\$ 2,404,266.00	\$ 5,218.90	\$ 2,409,484.90	\$ 573,889.99	\$ 1,835,594.91	\$ -	\$ 2,409,484.90
CM										
Richard Y Johnson & Son Inc	24881		605301	\$ 3,731,124.00	\$ 321,070.23	\$ 4,052,194.23	\$ 392,008.28	\$ 3,660,185.95	\$ -	\$ 4,052,194.23
Architect										
Buck Simperts Architect and Associates	25833		612154	\$ 4,473,229.00	\$ -	\$ 4,473,229.00	\$ 329,361.67	\$ 4,143,867.33	\$ -	\$ 4,473,229.00
Environmental and Demo										
DIS Associates	701815		664108	\$ 1,296,787.00	\$ 44,350.00	\$ 1,341,137.00	\$ 23,528.44	\$ 1,317,608.56	\$ -	\$ 1,341,137.00
Modulus LLC	671154		648148	\$ 1,140,425.00	\$ -	\$ 1,140,425.00	\$ -	\$ 1,140,425.00	\$ -	\$ 1,140,425.00
Other										
G.A. Blanco (Furniture)				\$ 1,761,836.54	\$ 22,086.60	\$ 1,783,923.14	\$ 231,936.40	\$ 1,551,986.74	\$ -	\$ 1,783,923.14
Visual Sound		715486		\$ 195,281.40	\$ -	\$ 195,281.40	\$ 1,060.00	\$ 194,221.40	\$ -	\$ 195,281.40
Dell (Student Devices)				\$ 388,974.00	\$ 2,730.00	\$ 391,704.00	\$ -	\$ 391,704.00	\$ -	\$ 391,704.00
Technology Equipment and Consulting				\$ 899,809.22	\$ -	\$ 899,809.22	\$ 72,242.72	\$ 827,566.50	\$ -	\$ 899,809.22
Cunningham Recreation/Playcore (Playground)				\$ 507,951.00	\$ -	\$ 507,951.00	\$ 507,951.00	\$ -	\$ -	\$ 507,951.00
A3 Communications (Advantech) Construction Funded			678196	\$ 3,535,324.40	\$ 13,620.00	\$ 3,548,944.40	\$ 1,159,179.40	\$ 2,389,765.00	\$ -	\$ 3,548,944.40
Magnum Electronics Radio Repeater			695443	\$ 10,729.01	\$ -	\$ 10,729.01	\$ -	\$ 10,729.01	\$ -	\$ 10,729.01
Department Equipment & Supplies			various	\$ 457,417.61	\$ -	\$ 457,417.61	\$ 404,443.53	\$ 52,974.08	\$ -	\$ 457,417.61
L&W Insurance			Dir. Claim	\$ 95,786.00	\$ -	\$ 95,786.00	\$ -	\$ 95,786.00	\$ -	\$ 95,786.00
Auditors Office			Dir. Claim	\$ 117,815.65	\$ -	\$ 117,815.65	\$ -	\$ 117,815.65	\$ -	\$ 117,815.65
Administration				\$ 191,650.05	\$ -	\$ 191,650.05	\$ -	\$ 191,650.05	\$ -	\$ 191,650.05
Total Project				\$65,318,029.88	\$1,171,222.47	\$66,026,752.35	\$11,449,577.70	\$54,662,299.65	\$ -	\$66,111,877.35
					1.79%	Total Per DSC	\$ 11,449,577.70	\$ 54,662,299.65	\$ -	\$ 66,111,877.35
						Difference	\$ -	\$ -	\$ -	\$ -
										\$ 66,111,877.35
										Balance \$ 6,158,622.65
REVENUE										
	FISCAL YEAR	BOND NO.	ISSUANCE	PROJECT	STATE	LOCAL	TOTAL REVENUE			
	2022	Local Bond 239	3/2/2022	Milford Middle School	\$ 4,963,300.00	\$ 1,743,900.00	\$ 6,707,200.00			
	2023	Local Bond 240	5/10/2023	Milford Middle School	\$ 35,416,900.00	\$ 12,443,701.00	\$ 47,860,601.00			
	2024	TBD	May-24	Milford Middle School	\$ 2,000,000.00	\$ 702,699.00	\$ 2,702,699.00			
	Market Pressure Funding			Milford Middle School	\$ 11,100,000.00	\$ 3,900,000.00	\$ 15,000,000.00			
	TOTAL REVENUE BUDGET				\$ 53,480,200.00	\$ 18,790,300.00	\$ 72,270,500.00			

Financial Position Report

as of July 1, 2025

Forecast Period: Q1-2025

District: Milford

Description	Actual Unencumbered	Encumbered	Projected Income 7/1 to 10/15	Projected Available Income through 10/15	Projected Salary 7/1 to 10/15	Projected Non-Salary 7/1 to 10/15	Projected Expenditures through 10/15	Projected Available Balance 10/15	Projected 1 month Local Payroll
Local Expenses	\$26,032,783.51	\$36,489.29	\$1,900,000.00	\$27,969,272.80	\$0.00	\$786,489.29	\$786,489.29	\$27,182,783.51	\$1,000,000.00
Div II	\$953,286.62	\$576,194.57	\$0.00	\$1,529,481.19	\$0.00	\$608,469.90	\$608,469.90	\$921,011.29	
Div III	\$5,464,856.00	\$0.00	\$0.00	\$5,464,856.00	\$4,000,000.00	\$0.00	\$4,000,000.00	\$1,464,856.00	
Cash Option	\$136,585.00	\$0.00	\$0.00	\$136,585.00	\$0.00	\$30,000.00	\$30,000.00	\$106,585.00	
Other	\$715,204.00	\$0.00	\$0.00	\$715,204.00	\$87,500.00	\$0.00	\$87,500.00	\$627,704.00	
Total Discretionary Fund Revenue	\$33,302,715.13	\$612,683.86	\$1,900,000.00	\$35,815,398.99	\$4,087,500.00	\$1,424,959.19	\$5,512,459.19	\$30,302,939.80	

Approved by Superintendent: _____

Approved by Board President: _____

Preparer: _____

Financial Position Report

as of July 1, 2025

Forecast Period: Q1-2025

District: Milford

Local Current Expenses

Appropriation Code	Fiscal Year	Description	Actual Unencumbered	Encumbered	Projected Income 7/1 to 10/15	Projected Available Income through 10/15	Projected Salary 7/1 to 10/15	Projected Non-Salary 7/1 to 10/15	Projected Total Expenditures	Projected Available Balance 10/15
98000	2026	LOCAL FUNDS	\$12,416,332.75	\$0.00	\$1,900,000.00	\$14,316,332.75	\$0.00	\$750,000.00	\$750,000.00	\$13,566,332.75
98000	2025	LOCAL FUNDS	\$0.00	\$36,489.29	\$0.00	\$36,489.29	\$0.00	\$36,489.29	\$36,489.29	\$0.00
91560	2026	Athletics	\$153,139.26	\$0.00	\$0.00	\$153,139.26	\$0.00	\$0.00	\$0.00	\$153,139.26
91301	2026	Building Rental	\$100,951.77	\$0.00	\$0.00	\$100,951.77	\$0.00	\$0.00	\$0.00	\$100,951.77
91691	2026	Indirect Costs	\$68,078.60	\$0.00	\$0.00	\$68,078.60	\$0.00	\$0.00	\$0.00	\$68,078.60
98036	2026	Reserve Account	\$12,907,237.07	\$0.00	\$0.00	\$12,907,237.07	\$0.00	\$0.00	\$0.00	\$12,907,237.07
91603	2026	CSCR	\$324,695.44	\$0.00	\$0.00	\$324,695.44	\$0.00	\$0.00	\$0.00	\$324,695.44
91350	2026	Library	\$15,311.06	\$0.00	\$0.00	\$15,311.06	\$0.00	\$0.00	\$0.00	\$15,311.06
91305	2026	Donations	\$47,037.56	\$0.00	\$0.00	\$47,037.56	\$0.00	\$0.00	\$0.00	\$47,037.56
			\$26,032,783.51	\$36,489.29	\$1,900,000.00	\$27,969,272.80	\$0.00	\$786,489.29	\$786,489.29	\$27,182,783.51
Projected 1 month Local Payroll										\$1,000,000.00

Division II

Appropriation Code	Fiscal Year	Description	Actual Unencumbered	Encumbered	Projected Income 7/1 to 10/15	Projected Available Income through 10/15	Projected Salary 7/1 to 10/15	Projected Non-Salary 7/1 to 10/15	Projected Total Expenditures	Projected Available Balance 10/15
00159	2026	ENERGY	\$762,389.00	\$0.00	\$0.00	\$762,389.00	\$0.00	\$0.00	\$0.00	\$762,389.00
00159	2025	ENERGY	\$0.00	\$394,509.96	\$0.00	\$394,509.96	\$0.00	\$256,666.67	\$256,666.67	\$137,843.29
05165	2026	ALL OTHER C	\$190,779.00	\$0.00	\$0.00	\$190,779.00	\$0.00	\$170,000.00	\$170,000.00	\$20,779.00
05165	2025	ALL OTHER C	\$118.62	\$181,684.61	\$0.00	\$181,803.23	\$0.00	\$181,803.23	\$181,803.23	\$0.00
			\$953,286.62	\$576,194.57	\$0.00	\$1,529,481.19	\$0.00	\$608,469.90	\$608,469.90	\$921,011.29

Division III

Appropriation Code	Fiscal Year	Description	Actual Unencumbered	Encumbered	Projected Income 7/1 to 10/15	Projected Available Income through 10/15	Projected Salary 7/1 to 10/15	Projected Non-Salary 7/1 to 10/15	Projected Total Expenditures	Projected Available Balance 10/15
05186	2026	DIV III - EQU	\$5,464,856.00	\$0.00	\$0.00	\$5,464,856.00	\$4,000,000.00	\$0.00	\$4,000,000.00	\$1,464,856.00
05186	2025	DIV III - EQU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$5,464,856.00	\$0.00	\$0.00	\$5,464,856.00	\$4,000,000.00	\$0.00	\$4,000,000.00	\$1,464,856.00

Cash Option

Appropriation Code	Fiscal Year	Description	Actual Unencumbered	Encumbered	Projected Income 7/1 to 10/15	Projected Available Income through 10/15	Projected Salary 7/1 to 10/15	Projected Non-Salary 7/1 to 10/15	Projected Total Expenditures	Projected Available Balance 10/15
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05190	2026	RELATED SERVICES OPTIO	\$136,585.00	\$0.00	\$0.00	\$136,585.00		\$0.00	\$30,000.00	\$30,000.00	\$106,585.00
05190	2025	RELATED SERVICES OPTIO	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
			\$136,585.00	\$0.00	\$0.00	\$136,585.00		\$0.00	\$30,000.00	\$30,000.00	\$106,585.00

Other

Appropriation Code	Fiscal Year	Description	Actual Unencumbered	Encumbered	Projected Income 7/1 to 10/15	Projected Available Income through 10/15		Projected Salary 7/1 to 10/15	Projected Non-Salary 7/1 to 10/15	Projected Total Expenditures	Projected Available Balance 10/15
05289	2026	ED SUSTAINMENT	\$715,204.00	\$0.00	\$0.00	\$715,204.00		\$87,500.00	\$0.00	\$87,500.00	\$627,704.00
05289	2025	ED SUSTAINMENT	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
			\$715,204.00	\$0.00	\$0.00	\$715,204.00		\$87,500.00	\$0.00	\$87,500.00	\$627,704.00

			Actual Unencumbered	Encumbered	Projected Income 7/1 to 10/15	Projected Available Income through 10/15		Projected Salary 7/1 to 10/15	Projected Non-Salary 7/1 to 10/15	Projected Total Expenditures	Projected Available Balance 10/15
Total Discretionary Fund Revenue			\$33,302,715.13	\$612,683.86	\$1,900,000.00	\$35,815,398.99		\$4,087,500.00	\$1,424,959.19	\$5,512,459.19	\$30,302,939.80

August 18, 2025

Contract Vendor	Change Order Number	Description	Change Order Amount
Advantech		gate locks for auditorium balcony	\$ 6,500.00
Richard Y. Johnson & Son, Inc.	005	final payment for DIS to bonding company	\$ 23,528.44
DIS Associates LLC	003	final payment for DIS to bonding company	\$ (23,528.44)
Zack Excavating, Inc.	B2-07	underdrain piping, curb and paving at playground; remove and replace curb and gutter at Lakeview Ave. entrances	\$ 60,872.00
North East Contractors, Inc.	B11-06	extend soffit to cover spandrel	\$ 3,162.11
Continental Electrical Services LLC	B19-17	overtime for installing light fixtures	\$ 4,164.00
Ralph G. Degli Obizzi & Sons, LLC	B17-06	Cost for adding offsets for Duct Sox in Gym per RFI #15	\$ 2,779.95
Peninsula Acoustical Co. Inc.	B20-03	Add metal wall panels and complete rain system on Roof Area A and B	\$ 13,113.75
TOTAL COST ADJUSTMENT			\$ 90,591.81

MILFORD SCHOOL DISTRICT BOARD OF EDUCATION
RESOLUTION PROVIDING
FOR THE SUBMISSION OF A CERTIFICATE OF NECESSITY
TO THE STATE OF DELAWARE

WHEREAS, the Delaware Department of Education requires approval of the Milford Board of Education to submit a Certificate of Necessity request for Major Capital Construction funding that, upon successful referendum, would require the Board to issue bonds for the purpose of raising money to pay the local share set forth in such school construction bond authorization act for the purpose of school construction or renovation.

NOW THEREFORE, BE IT RESOLVED that the Milford School District Board of Education authorizes the submission of a Certificate of Necessity for Major Renovation and Expansion of Milford Senior High School and Reconfiguration and Renovation of District Elementary Schools in the amount of \$76,984,352 for consideration in Fiscal Year 2027. The total local share for this proposal, if approved, would be approximately \$17,706,401.

President
Milford School District Board of Education

Member
Milford School District Board of Education

**MILFORD SCHOOL DISTRICT
POLICY 4309D
LIMITED CONTRACT POSITIONS**

Limited contracts may not be added during the school year. In addition, new contracts require Superintendent discretion and subsequent Board approval prior to commencing.

Limited Contract Compensation Payment Schedule	
Athletics Categories	Instruction Categories
A - \$3,500.00	1 - \$2,500.00
B - \$2,500.00	2 - \$1,750.00
C - \$1,750.00	3 - \$1,250.00
D - \$1,250.00	4 - \$1,000
E - \$1,000	5 - \$750.00

- **Limited Contract for Athletics:** Add \$50 per year (no limit)
- **Limited Contract for Instruction:** Add \$50 per year (no limit)

District - Athletics

Role	Program	Category
Director	Athletics	A

District - Instruction

Role	Program	Category
Coordinator	Comprehensive Induction Program: Semester 1	1
Coordinator	Comprehensive Induction Program: Semester 2	1
Coordinator	Odyssey of the Mind: Elementary	5
Coordinator	Odyssey of the Mind: Secondary	5
Lead	School Counselor: Elementary	3
Lead	School Counselor: Secondary	3

High School – Athletics

Role	Program	Category
Coordinator	Athletics Events: Fall	D
Coordinator	Athletics Events: Spring	D
Coordinator	Athletics Events: Winter	D
Head Coach	Baseball	B
Assistant Coach	Baseball	D
Assistant Coach	Baseball: Junior Varsity	D
Head Coach	Basketball: Boys	B
Assistant Coach	Basketball: Boys	D

Assistant Coach	Basketball: Boys - Freshmen	D
Head Coach	Basketball: Girls	B
Assistant Coach	Basketball: Girls	D
Coach	Cheerleading: Fall	C
Coach	Cheerleading: Winter	C
Head Coach	Cross Country	B
Assistant Coach	Cross Country	D
Head Coach	Field Hockey	B
Assistant Coach	Field Hockey	D
Head Coach	Football	A
Assistant Coach	Football	D
Assistant Coach	Football	D
Assistant Coach	Football	D
Assistant Coach	Football	E
Assistant Coach	Football: Defensive Coordinator	B
Assistant Coach	Football: Offensive Coordinator	B
Head Coach	Golf	C
Head Coach	Lacrosse: Boys	B
Assistant Coach	Lacrosse: Boys	D
Head Coach	Lacrosse: Girls	B
Assistant Coach	Lacrosse: Girls	D
Head Coach	Soccer: Boys	B
Assistant Coach	Soccer: Boys	D
Head Coach	Soccer: Girls	B
Assistant Coach	Soccer: Girls	D
Head Coach	Softball: Girls	B
Assistant Coach	Softball: Girls	D
Assistant Coach	Softball Girls: Junior Varsity	D
Head Coach	Swim	B
Assistant Coach	Swim	D
Assistant Coach	Swim	D
Head Coach	Tennis: Boys	C
Assistant Coach	Tennis: Boys & Girls	E
Head Coach	Tennis: Girls	C
Head Coach	Track	B
Assistant Coach	Track	D
Assistant Coach	Track	D
Assistant Coach	Track	D
Head Coach	Track: Winter	C

Assistant Coach	Track: Winter	D
Assistant Coach	Track: Winter	D
Coach	Unified Basketball	D
Coach	Unified Track	D
Head Coach	Volleyball	B
Assistant Coach	Volleyball	D
Head Coach	Wrestling	B
Assistant Coach	Wrestling	D

High School – Instruction

Role	Program	Category
Coordinator	Advanced Placement	4
Director	Band	1
Assistant Director	Band	3
Coordinator	Band: Front Color Guard	5
Advisor	Business Professional of America (BPA)	4
Director	Chorus	2
Advisor	DECA	4
Advisor	Educators Rising	4
Advisor	FFA	4
Advisor	Freshman Class	4
Advisor	Health Occupations Student Association (HOSA)	4
Advisor	Homecoming	4
Advisor	Interact Club	3
Advisor	International Club	5
Advisor	Junior Class/Prom	3
Advisor	National Honor Society	4
Member	School Leadership Team: At-Large	3
Member	School Leadership Team: At-Large	3
Member	School Leadership Team: At-Large	3
Member	School Leadership Team: CTE	3
Member	School Leadership Team: Language Arts	3
Member	School Leadership Team: Mathematics	3
Member	School Leadership Team: Related Arts/Health/PE/Drivers' Ed	3
Member	School Leadership Team: Science	3
Member	School Leadership Team: Social Studies	3
Member	School Leadership Team: Special Education	3
Advisor	Senior Class	4
Advisor	Skills USA	4

Advisor	Sophomore Class	4
Advisor	Student Government Association (SGA)	3
Advisor	Technology Student Association (TSA)	4
Choreographer	Theatrical Choreography	3
Director	Theatrical Drama Musical	1
Technician	Theatrical Lighting	3
Conductor	Theatrical Pit Conductor	3
Producer	Theatrical Producer	3
Designer	Theatrical Stage/Set	3

Milford Central Academy – Athletics

Role	Program	Category
Coordinator	Athletics Event Coordinator: Fall	E
Coordinator	Athletics Event Coordinator: Spring	E
Coordinator	Athletics Event Coordinator: Winter	E
Head Coach	Baseball	C
Assistant Coach	Baseball	D
Head Coach	Basketball: Boys	C
Assistant Coach	Basketball: Boys	E
Head Coach	Basketball: Girls	C
Assistant Coach	Basketball: Girls	E
Coach	Cheerleading: Fall	E
Coach	Cheerleading: Winter	E
Head Coach	Cross Country	B
Head Coach	Field Hockey	C
Assistant Coach	Field Hockey	E
Head Coach	Football	B
Assistant Coach	Football	D
Assistant Coach	Football	D
Head Coach	Lacrosse: Boys	C
Head Coach	Soccer: Boys	C
Assistant Coach	Soccer: Boys	E
Head Coach	Soccer: Girls	C
Assistant Coach	Soccer: Girls	E
Head Coach	Softball: Girls	C
Assistant Coach	Softball: Girls	D
Head Coach	Track	C
Assistant Coach	Track	E
Assistant Coach	Track	E

Head Coach	Volleyball	C
Assistant Coach	Volleyball	E
Head Coach	Wrestling	C
Assistant Coach	Wrestling	E

Milford Central Academy – Instruction

Role	Program	Category
Director	Band	2
Advisor	Business Professional of America (BPA)	4
Director	Chorus	3
Advisor	FFA	4
Advisor	Health Occupations Student Association (HOSA)	4
Advisor	National Junior Honor Society	4
Member	School Leadership Team: At-Large	3
Member	School Leadership Team: At-Large	3
Member	School Leadership Team: Language Arts	3
Member	School Leadership Team: Mathematics	3
Member	School Leadership Team: Related Arts/Specialists	3
Member	School Leadership Team: Science	3
Member	School Leadership Team: Social Studies	3
Member	School Leadership Team: Special Education	3
Advisor	Student Council	4
Advisor	Technology Student Association (TSA)	4
Director	Theatrical	2
Assistant Director	Theatrical	3
Choreographer	Theatrical Choreography	3
Advisor	Yearbook	4

Milford Middle School

Role	Program	Category
Advisor	Girls on the Run	5
Advisor	Honor Society	4
Advisor	School Choice: Club	4
Member	School Leadership Team: At-Large	3
Member	School Leadership Team: Grade 5	3
Member	School Leadership Team: Grade 5	3
Member	School Leadership Team: Grade 6	3
Member	School Leadership Team: Grade 6	3
Member	School Leadership Team Literacy Team (Reading/MLL)	3
Member	School Leadership Team Related Arts/Specialists	3

Member	School Leadership Team Special Education	3
Advisor	Student Council	4
Director	Theatrical	3
Advisor	Yearbook	4

Mispillion Elementary School and Ross Elementary School

Role	Program	Category
Advisor	Girls on the Run	5
Advisor	Honor Society	4
Member	School Leadership Team: At-Large	3
Member	School Leadership Team: At-Large	3
Member	School Leadership Team: Grade 2	3
Member	School Leadership Team: Grade 3	3
Member	School Leadership Team: Grade 4	3
Member	School Leadership Team: Literacy Team (Reading/MLL)	3
Member	School Leadership Team: Related Arts/Specialists	3
Member	School Leadership Team: Special Education	3
Advisor	Student Council	4
Advisor	Yearbook	4

Banneker Elementary School and Morris Elementary Early Childhood Center

Role	Program	Category
Member	School Leadership Team: PreK	3
Member	School Leadership Team: Grade K	3
Member	School Leadership Team: Grade 1	3
Member	School Leadership Team: Literacy Team (Reading/MLL)	3
Member	School Leadership Team: Special Education	3
Member	School Leadership Team: Related Arts/Specialists	3
Member	School Leadership Team: At-Large	3
Member	School Leadership Team: At-Large	3
Advisor	Yearbook	4

CURRICULUM DEVELOPMENT POLICY, REVIEW AND ADHERANCE

**~~GUIDING PRINCIPLES~~
Development and Review**

This District shall conduct a review and/or replacement of textbooks, instructional materials, lab equipment, and computers at least every five (5) years. ~~Curriculum development~~ The District will use this process to ensure that all curriculum and instructional resources are standards-aligned, responsive, and meet the needs of all learners. The curriculum review process will include consideration of:

- Broad-based representation and involvement of all teachers in the program development and may include parents, students and other community groups.
- Continuous program improvement through evaluating, modifying and changing based on assessment data.
- **Applicable state and federal laws and instructional standards.**
- **Professional learning** ~~Staff development~~ focusing on **state standards**, analysis of student assessment data and the appropriate application of ~~new~~ **evidence-based** instructional strategies.
- Instruction that is developmentally appropriate, student-centered and research-based.
- An appropriate and embedded assessment system to be implemented by all teachers involved with the curricular program.
- Implementation of integrated/interdisciplinary instruction where appropriate.
- Universal utilization of technology supports where adopted as part of the program.
- Technology resources (including staff development, hardware, and software) will be focused, as part of the curricular adoption (not as add-ons).

PROCESS COMPONENTS

IDENTIFYING AND ASSESSING NEEDS:

1. The administration will define direction and parameters for the committee including a review of student data to determine if there is a need for instructional materials updates. When the administration determines there is a need, they will define direction and procedure.
2. A formally appointed curricular committee will conduct the process. All schools and grade clusters relevant to program area will be represented on the committee.
3. The strengths and weaknesses of the current program will be evaluated. This will include consideration of data results.

ESTABLISHING CRITERIA:

4. Program criteria will be established, taking into consideration research, and professional literature, legislative code/regulations, national trends, state standards/assessment, district assessments, and instructional technology. and the recommendations of other professional educational organizations. State standards and the assessment system, as well as a district assessment system, Research-based evidence will be the key foundational pieces foundation for the curricular review and adoption.
5. The focus for the district instructional assessment system is the state content standards, not the instructional resources (such as textbooks) or district objectives. Prior to screening, piloting or selecting textbooks or other instructional resources materials selection, the assessment system for that content area must be defined and fully developed such that the instructional materials are fully aligned to the state content standards and district assessment system. The assessment system should be supported by technology so that labor is reduced and analysis of data is enhanced.
6. Technological resource requirements will be considered, so that the infusion of technology into instruction is appropriate. and existing technology is emphasized. The Loti classification system may be used as one of sources of information for making decisions regarding the adoption and purchase of technology.
7. A plan for the development of reporting student progress, promotion, and graduation issues will be a part of the curriculum development process.
8. The committee will create a staff development plan for: a) the committee; b) the pilot teachers; c) all staff.
9. The instructional approach must be student-centered and activity-based.

10. The curriculum **and resources** ~~being developed~~ must articulate with other grade levels and subject areas, as appropriate.

PILOTING AND INITIAL IMPLEMENTATION

11. When a pilot is necessary, it must be developed, implemented, and evaluated including opportunities for teachers and ~~parents~~ **families and students** to observe and understand the new approaches. The structure and organization of the pilot should be designed by the curricular review committee. It should include an appropriate number of teachers at the necessary schooling levels. ~~It may be linked with the development of units as they are completed.~~ Professional development will be provided to the pilot teachers, as needed. Evaluation of the pilot must be linked with the assessment system.
12. ~~If not selected from existing published programs, the curriculum must be written using the district standardized unit format.~~
13. All teachers who will be using the new/revised curriculum must have an opportunity to review and make recommendations for modification, if needed.
14. ~~The Committee~~ **committee** ~~will~~ **may** make modifications based on the evaluation of pilot experiences.
15. ~~Presentation of the program will be made to all teachers for their approval.~~
16. The final curriculum will be presented to the school board for adoption. The committee and administration will consider opportunities to inform the community and strengthen support for the adopted instructional program as an enhancement of the District's mission and goals.
17. As part of the full implementation process, the administration and committee conduct professional development for all involved staff. All involved teachers are required to teach the adopted program and to participate fully in the staff development.
18. The administration and committee will meet and confer periodically to check progress, share experiences and outcomes, address questions and concerns, and make changes as needed based on student assessment data.

Adherence to the Curriculum

Education for effective citizenship is a major goal of the Milford School District. To achieve this goal, students should have an opportunity to examine controversial/sensitive issues within the context of their formal education experiences. The purpose of this policy

is to establish guidelines for teaching the curriculum while protecting students' mental health, and minimizing distractions, which result from adults silencing dissent or explicitly or implicitly imposing their personal beliefs.

Definitions:

“District Staff”_ Includes all paid full-time, part-time, substitute, and volunteer staff members.

“Educational Environment”_ Includes any and all activities in which students participate for which the district is responsible, including, but not limited to, the classroom environment, classroom materials and curriculum and District transportation.

To assist District Staff and students, the Board requires:

A. Instructional Materials

- The topics selected for study must align with the school curriculum.
- The content of the instructional materials must be appropriate to the maturity and developmental levels of the students.
- Problems and issues selected for discussion and study will be current, significant, and of interest to students.
- Teachers may use visual aids or instructional materials to enhance learning provided they comply with this policy and other District policies.

B. Responsibilities of the Student

- Students have a responsibility to undertake the study multiple sides of an issue, to listen to other viewpoints with an open mind, and to evaluate issues on an intellectual, rather than an emotional basis.

C. Rights and Responsibilities of District Staff

- District Staff shall allow the equal and unbiased investigation of multiple sides of a topic. This means providing students with learning materials that are relevant to the course of study, as defined in the course objectives and are appropriate to the maturity level and intellectual ability of the students.
- The District Staff, as a moderator and a participant, will point out the possibility of errors in statements of students and writers and the possibility of alternative points of view. The District Staff will see that facts, evidence and aspects of an issue are impartially presented and that students are helped to evaluate their sources of data as well as their methods for reaching conclusions.
- District Staff shall encourage students to examine, analyze, and evaluate all available information so that each may form his/her own opinions.
- District Staff have the right to express their opinions but shall ensure that students understand that it is opinion and not an authoritative answer. District Staff will not attempt to limit or control the judgment of students, directly or

indirectly, and shall not encourage the acceptance of ideas, opinions, or beliefs of a particular group or ideology.

- District Staff shall not use his/her position to further personal political aims or opinions.
- The District Staff will seek the advice of an administrator when in doubt about the appropriateness of introducing an issue in class.
- The American and State of Delaware flags, Milford Buccaneers logo, college/university flags, US military flags, and emblems related to the collective bargaining unit (and its membership) may be displayed as classroom, office, and hallway decorations.
- The District Staff will seek the advice of an administrator when in doubt about the appropriateness of a classroom decoration or a visual display related to a lesson.

D. Rights and Responsibilities of the Administration

- When District Staff has doubts about the appropriateness of discussing certain controversial/sensitive issues in the classroom and seeks the advice of an administrator, the administrator should offer guidance. If the administrator and staff member are unable to agree, the matter will be referred to the Director of Teaching & Learning or designee.
- No adult group has the right, without authorization of the administration, to present arguments for or against any issue directly to students or to the class. The staff member, may however, with administration approval, invite representatives of different viewpoints to appear before the class to discuss their opinions.
- To further content neutrality, administration shall not permit the one-sided presentation of political/ideological decorations, visual aids, or instructional materials, whether for or against any cause or issue.

ADOPTED: 8/20/84; 6/20/05

MILFORD SCHOOL DISTRICT
Milford, Delaware 19963
POLICY 4227
USE OF FORCE

The Milford School District Board of Education and its school constables recognize the value of human life, specifically, the lives of students, staff, and visitors of the school district. The use of force, especially force likely to result in serious bodily injury or death by use of a firearm, is a serious action. When deciding to use force, the school constables shall act within the boundaries of the United States and Delaware constitutions and laws. It is the policy of the Milford School District Board of Education to provide its school constables with guidelines for the use of deadly force in accordance with Delaware Code Title 11, Section 464-465.

It is the policy of the Milford School District to afford school constables the authority to use deadly force to the extent permitted by Delaware law statute. A school constable is authorized to use deadly force only when the constable's belief is, to the greatest extent afforded deference by Title 11, authorized by Title 11 given the circumstances known to the constable at the time in order to protect students, school employees, or visitors of the Milford School District from apparent death, serious physical injury, kidnapping or sexual intercourse compelled by force or threat.

The Superintendent and/or their designee is empowered to implement and monitor the provisions of this policy.

RESTRICTIONS ON THE USE OF FORCE:

School constables shall not resort to the use of deadly force if the constable believes (to the greatest extent such belief is afforded deference by Title 11) that an alternative to the use of deadly force will avert or eliminate an imminent danger of death, serious physical injury, kidnapping or sexual intercourse compelled by force or threat.

School constables will not use deadly force on persons whose actions are only destructive to property.

School constables shall not discharge a weapon as a signal for help or a warning shot. School constables shall not pursue an individual who has left the school grounds.

EXHIBITING A FIREARM:

A school constable shall not unholster or exhibit a firearm except under the following circumstances:

- a. For maintenance of the firearm **only in the event it is necessary to perform maintenance on the firearm on school grounds due to unforeseen, exigent circumstances such as debris or liquid being introduced into the holstered firearm and upon approval from the Supervisor of School Climate and Safety. In all other instances, firearm maintenance shall occur off school grounds.**
- b. To secure the firearm in an appropriate **and approved** secure area.
- c. During **on-duty** training, practice or qualification with the firearm, **and under the supervision of a qualified range master.**
- d. When circumstances create a reasonable belief that it may be necessary to use the firearm for the protection of any students, staff, or visitors of the Milford School District.

DEFINITIONS:

"Dangerous instrument" means any instrument, article or substance which, under the circumstances in which it is used, attempted to be used, or threatened to be used, is readily capable of causing death or serious physical injury; or any disabling chemical spray, or any electronic control devices, including but not limited to a neuromuscular incapacitation device, designed to incapacitate a person.

"Deadly force" means force which the defendant uses with the purpose of causing, or which the defendant knows creates a substantial risk of causing death or serious physical injury, including the use of a chokehold. Purposely firing a firearm in the direction of another person, or at a vehicle in which another person is believed to be, constitutes deadly force. A threat to cause death, serious bodily harm, kidnapping or sexual intercourse compelled by force or threat, by the production of a weapon or otherwise, so long as the defendant's purpose is limited to creating an apprehension that deadly force will be used, if necessary, does not constitute deadly force.

"Deadly weapon" includes a firearm, bomb, knife of any sort (other than an ordinary pocketknife carried in a closed position), switchblade knife, billy, blackjack, bludgeon, metal knuckles, slingshot, razor, bicycle chain or ice pick or any dangerous instrument, which is used, or attempted to be used, to cause death or serious physical injury. For the

purpose of this definition, an ordinary pocketknife shall be a folding knife having a blade not more than 3 inches in length.

"Serious physical injury" means physical injury which creates a substantial risk of death, or which causes serious and prolonged disfigurement, prolonged impairment of health, or prolonged loss or impairment of the function of any bodily organ, or which causes the unlawful termination of a pregnancy without the consent of the pregnant female.

ADOPTED: 3/20/23

UPDATED:

MILFORD SCHOOL DISTRICT

Milford, Delaware 19963

POLICY

8103

Policy Adoption, Review and Revision

The Milford Board of Education is committed to governing the Milford School District through clearly written policies that reflect current law, best practices, and the values of the school community. The Board shall adopt all policies through a formal process that ensures public accountability, legal compliance, and stakeholder input. To maintain effective governance and ensure compliance with federal, state, and local laws and regulations, the Board shall engage in a continuous process of policy review and evaluation.

Policy Adoption Process:

1. Proposal and Drafting:

New policies or policy revisions may be proposed by a Board member, the Superintendent, district administrators, legal counsel, or through stakeholder input. The Superintendent or designee shall research the proposal, prepare a draft, and submit it to the Board Policy Committee for review.

2. Legal and Administrative Review:

All proposed policies shall be reviewed by appropriate administrative staff. Legal counsel shall review any policy with potential legal implications to ensure compliance with state and federal laws and regulations.

3. First Reading:

The proposed policy shall be presented to the full Board for a first reading during a regularly scheduled public Board meeting. No action will be taken at this stage unless an emergency or time-sensitive issue requires immediate adoption.

4. Public Input:

Between the first and second readings, the policy shall be made available for public review and comment. The Board encourages stakeholders to submit written or oral feedback.

5. Second Reading and Adoption:

The proposed policy, incorporating any revisions, shall be presented for a second reading and adoption at a subsequent public meeting. A majority vote of the Board is required for adoption.

6. Emergency Adoption:

In circumstances requiring immediate policy action, the Board may adopt a policy on first reading by a two-thirds vote. Such policies shall be reviewed through the standard process as soon as practical.

Policy Review Schedule:

1. Comprehensive Review Cycle:

The Board shall review each policy at least once every **five years**, or more frequently as necessary. A review calendar shall be maintained by the Superintendent or designee, ensuring all policies are systematically evaluated within the established timeframe.

2. Trigger-Based Review:

Policies shall also be reviewed and revised when:

- a. Changes occur in applicable laws or regulations.
- b. Judicial rulings or administrative decisions require modifications.
- c. The Board or Superintendent identifies operational or programmatic changes necessitating policy updates.
- d. Concerns or suggestions are raised by stakeholders, staff, or community members warranting policy reevaluation.

Evaluation and Revision Process:

1. Initial Review:

The Superintendent or designee shall conduct the initial review of policies and recommend revisions to the Board Policy Committee.

2. Board Policy Committee:

The Committee shall review proposed revisions with the opportunity to provide feedback and/or suggested changes prior to the presentation to the full Board.

3. Board Adoption:

Policy revisions or new policies shall be considered by the full Board in accordance with procedures outlined in this policy.

Publication and Dissemination:

Adopted policies shall be published on the district's website and made available in printed format upon request. Staff and stakeholders will be notified of changes that significantly impact operations or responsibilities.

Maintenance and Codification:

The Superintendent or designee is responsible for maintaining an up-to-date policy

manual, ensuring all adopted policies are organized, indexed, and accessible. Each policy shall include an adoption date and revision history.

Adopted: [Insert Date]

Amended: [Insert Date(s)]

Next Review Due: [Insert Date]

MILFORD SCHOOL DISTRICT

Milford, Delaware 19963

POLICY

8103 8104

POLICY ABSENCE ADMINISTRATION IN THE ABSENCE OF POLICY

In situations where there is no clear Board policy, the superintendent shall act on behalf of the district. If the situation is deemed by the superintendent to be of sufficient magnitude, then (s)he shall bring the matter to the Board for the purpose of its considering a future policy.

In the absence of specific Milford School Board policy, the Superintendent is authorized to take appropriate administrative action consistent with federal and state laws, local ordinances, and the goals, values, and mission of the Milford School District. Decisions made under this provision should reflect sound judgment, be in the best interest of students and staff, and support the efficient operation of the District.

Authority and Responsibility:

- When a situation arises for which no board policy exists, the Superintendent shall have the authority to make a decision or implement a temporary procedure or rule necessary to address the issue promptly.
- The Superintendent shall inform the Board as soon as practicable of any significant decisions made under this policy. Where appropriate, the Superintendent may recommend that the Board consider adopting a formal policy to address similar future situations.
- All actions taken under this policy must be consistent with the Board's mission, strategic goals, and applicable law.

Review and Policy Development:

The Board encourages the Superintendent to identify any recurring or foreseeable issues that arise due to the absence of policy and to propose new or revised policies per Board Policy 8103: Policy Adoption, Review and Revision.

Reference: ~~§1091, Title 14, Delaware Code~~ 14 Del. C. § 122(h)(1-2)

ADOPTED: July 14, 1975

AMENDED: January 12, 1976

NEXT REVIEW DATE:

MILFORD SCHOOL DISTRICT

Milford, Delaware 19963

POLICY

8104 8105

BOARD MEMBER COMPENSATION AND EXPENSES

~~A school board member~~ **Members of the Milford School Board** shall receive no compensation for his/her services. ~~School board~~ **Board** members shall be reimbursed for normal expenses incurred in attending state and national meetings and in representing the ~~school district~~ **Milford School District** at other official functions. Board members shall be responsible for presenting receipts for their expenses as noted in the District Travel Policy (4210). ~~A board~~ **An individual Board** member shall not attend more than one (1) national meeting per fiscal year.

Reference: ~~§1043, 1046, Title 14, Delaware Code State of Delaware, Budget and Accounting Manual~~ **14 Del. C. § 1046**

ADOPTED: July 14, 1975

AMENDED: 1/12/76; 2/23/81; 1/19/87; 5/22/00; 11/24/03

NEXT REVIEW DUE: [Insert Date]