2025-2026 One-to-One Student/Parent

Device Handbook

Fulton County Schools

Information & Technology Division

Fulton County Schools
Where Students Come First

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Student One-to-One Devices

K-1st Grade

APPLE IPAD

- 10.2-inch retina touchscreen display
- 12-megapixel ultra-wide front camera
- 8-megapixel wide back camera
- Charging cable and brick
- Protective case with kickstand

2nd-12th Grade

WINDOWS LAPTOP

- 11.6+ inch high-definition LED slim touchscreen
- 360° articulating hinges for multiple modes of use (device, tablet, tent, and stand)
- Fast charging battery

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One-to-One Features

Software Applications & Web-based Resources

FCS teachers use a variety of digital resources to enhance learning in the classroom, including Microsoft Office, ClassLink, Canvas, digital textbooks, and many other resources and study tools.

The Information and Technology Division reviews these resources carefully to ensure they align with data safety requirements and will protect your student's privacy. A full list of applications approved for use in the classroom can be found here. Various applications are used at the teacher's discretion, so please speak with your child's teacher if you have any questions about these resources.

Wireless Hotspots

We can provide wireless hotspots to many students who don't have reliable internet access at home. Hotspots ensure all students can use their 1:1 devices to their full potential. Textbooks, homework assignments, group projects, grades, and many educational resources live online - it is essential that students are able to access these while away from school.

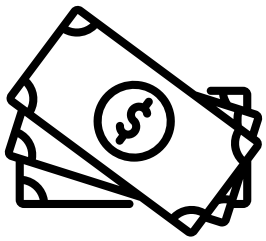
Middle and high school students may apply for a wireless hotspot through their school social worker. If approved, the student will have use of the device for the entire school year.

*See page 11 for more information.

Parent/Guardian Responsibilties

Device User Agreement

The Device User Agreement (DUA) describes strict expectations for student conduct with district-issued devices. It is signed by parents/guardians when they enroll their student(s) and each year during the Online Verification and Residency process. Students also sign this policy during the first week of school. The DUA is available in the Student Code of Conduct on the Fulton Schools website under Departments > Student Discipline. Students and Parents/Guardians are held to the DUA's requirements whether or not they sign the DUA in a timely manner.



Financial Liability

The parent/guardian is responsible for the cost of repair or replacement if a device or its accessories are damaged, not returned, lost, or stolen.
The district provides parents/guardians the opportunity to purchase the optional device protection plan to limit the out-of-pocket cost to repair or replace damaged devices. The details of this can be found in the Optional Device Protection Plan portion of this handbook (pg 13).

Monitoring Student Use Off Campus

Although student internet activity is still filtered while away from school, the parent/guardian is responsible for monitoring student use of the device.
While at school, teachers will address positive digital citizenship behaviors. Parents can reinforce these behaviors by participating in their student's use of the device.

We recommend parents/guardians develop a device care plan that addresses the following:

- Use of device in common areas
- A safe storage location for charging
- Guidelines for web activity
- Sharing of student passwords with parents only
- Conversation about student's digital work

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SUPPORTING **ONLINE SAFETY**

The internet is a critical resource for student learning. Fulton County Schools has enabled a robust internet filter on all district devices to help protect students from harmful or inappropriate material. This filter works both at school and away from school to help provide our students with safe internet access no matter where they are.

Student device use is monitored, and all online activity is tracked 24 hours a day seven days a week.

However, internet filters and monitoring are not perfect, so it is important that parents/guardians are involved in their student's digital activities and talk to them about the risks and rewards of internet use.

Students should notify a teacher or school official immediately if they come across information, images, or messages that are inappropriate, dangerous, threatening, or make them feel uncomfortable. Students should also let someone know if they can't access something they need.

General Blocked Content

- Sites that include material deemed extremely offensive, obscene, adult content, hateful, pornographic, tasteless, or violent.
- Web-based messaging and chats that are not monitored by the school district (except for certain social media sites that may have academic value).
- Sites that may promote hacking, phishing, spam, viruses, spyware, or any other malicious or suspicious content.
- Non-educational game playing and game media.
- Sites promoting criminal activity, gambling, illegal drugs, and illegal software.

Device Use & Digital Security Guidelines

Device Use Guidelines

- All device use must follow expectations as outlined in the Device User Agreement (DUA).
- Students will use appropriate language in all digital products and communities.
- Students will follow internet use guidelines in Board Policy/Rule/Guideline IFBGA as well as all Board policies, rules, guidelines, including the Student Code of Conduct.
- Students will not loan their device or charging cords to other individuals.
- Students will not be permitted to install software.
- Students will follow all directions given by the teacher regarding device use.
- Student devices are tagged with inventory numbers, stickers, and other district labels. Under no circumstances are students to modify, remove, or destroy these labels or etchings.
- Students leaving the district must return their device and accessories to their building technology office or front office staff by their last day. Unreturned items will be considered lost/stolen (see page 12).

Digital Security Guidelines

- Students will keep all login information and passwords private unless shared with a parent/guardian.
- Students will not use other students' passwords or computers that are logged in under another student's name.
- Students shall not attempt to hack or reverse engineer district software or data systems.
- Students will not develop or use programs to harass others, hack, bring in viruses, or change other individual files.
- Students will not provide personal information to anyone online without the permission of a teacher/parent/guardian.
- Students who identify or know about a security problem are expected to convey the details to their teacher without discussing it with other students.

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DEVICE CARE **GUIDELINES**

Your student should keep their device in the protective case (if provided) when the device is not in use.

Devices should be cleaned regularly when powered off with a soft cloth and electronic cleaning spray. Never spray anything directly onto the device.

The protective case (if provided) should be kept clean.

The device should be **kept away from extreme temperatures, small children, and pets.**

Devices should **NOT** be left unattended in a vehicle.

Food and drink should **NOT** be consumed around the device.

Items should **NOT** be piled on top of the student's device.

Device should **NOT** be held by the screen; nor should it be flipped back and forth excessively when not in use, as this damages the hinges.

Students should **NOT** tamper with the hardware or software, disassemble any part of the device, or attempt any repairs.

Students should **NOT** deface the device, protective case, or accessories in any way.
This includes but is not limited to, **marking, painting, or drawing on any surface, attaching stickers, or removing and/or damaging official district labels.** Only school-approved and distributed stickers are permitted.

Device Use at School

During school hours, students must have permission from a teacher before accessing games, music/video streaming sites, or any other non-academic activities.

Care of Device at School

- Never leave the device flat on the bottom of the locker.
- Never pile things on top of the device.
- Never leave the locker set to open without entering the entire combination.
- Never set the device on the floor.
- Ensure the device is closed when carrying or not in use.

Students traveling on a school bus for a district-related activity may use their device if permitted by the supervising adult.

Care of Device Away from School

- Charge the device fully each night.
- Use the device in a common area of the house.
- Store the device in its protective sleeve on a desk or table, never on the floor.
- Keep it away from food, drink, siblings, and pets.
- Avoid extreme temperatures and do not leave the device in direct sunlight, inside a hot car, or in extremely cold environments.
- Keep hands clean before using the device to prevent smudges and damage.
- Always use a protective case when carrying the device and avoid placing heavy objects on top of it.
- Store charging cables neatly and do not pull or twist them to prevent damage.
- Keep the device updated with the latest software and security patches.
- Report any issues to the school instead of attempting repairs yourself.

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TECHNOLOGY SUPPORT & TROUBLESHOOTING

- Students should attempt to troubleshoot on their own - depending on the issue, they may need to close and restart a program, disconnect and reconnect to the internet, restart the device, or plug it into a charger.
- Students should visit with classmates, teachers, and parents to see if they are having the same issue or if they can help resolve the issue.
- Students should never attempt physical repairs or modifications to the device.

If the issue cannot be resolved and is impacting learning, contact technology staff:

- Middle and high school students may visit a Technology Support Specialist in their school's technology office.
- Elementary students should bring the device to their teacher.
- Students and teachers can enter a Technology Support ticket online or call the Technology Support Center at 470.254.4357 Monday - Friday, 7:00 AM-4:00 PM.

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Internet Away from School

One exceptional benefit of the One-to-One program is that students are able work on homework and projects at any time with full access to our digital learning resources.
Even when not connected to a Fulton County Schools network, student activity on district-issued devices is monitored, and the web filter blocks inappropriate sites and content.
However, we cannot guarantee the security or quality of networks outside of Fulton County Schools.

Wireless Hotspots

- As part of our commitment to ensuring success for all students, Fulton County Schools offers free wireless hotspots to families without reliable internet access at home. Families who do not have high-speed or reliable internet access at home are encouraged to apply by contacting their student's social worker.
- Approved students will get their hotspot as soon as they become available - early application is best.
- **Hotspots have 10GB of data per month High Speed, which is about 500 hours of internet browsing and then will throttle back for the remainder of the month.**
- **Please note that streaming and downloads use up more data than basic browsing.**
- Hotspots can be kept over the summer unless the student is not returning to the district. In that case, students must return their hotspots along with their school-issued device.

Public Internet Access

Free public Wi-Fi is available in many coffee shops, retail stores, and community spaces like libraries. We encourage students to use discretion when utilizing free public Wi-Fi, as these networks are not secure, and sensitive data could be monitored or compromised.

Home Internet Access

Some providers offer lower-cost internet service to low-income families. Details and eligibility requirements can be accessed via provider websites.

*Prices subject to change based on carrier and program availability.

In the event of...

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DAMAGE

Students and Parents/Guardians are responsible for damages to district devices. Repair fees and other costs may be assessed to the student account. We offer optional device protection plan to help mitigate the cost of any damage repairs (see pg 13).

Damages to district devices must be reported within two school days.

Technology staff will conduct periodic inspections to ensure no damage is unreported. Incidents that occur at school involving multiple parties will be investigated by building administration to determine fault.

If a device is damaged beyond repair, a $150 deductible per device will apply for parents/guardians who accepted the optional device protection plan coverage. The full replacement cost will be assessed for those who are denied the optional device protection plan coverage.

LOSS OR THEFT

In the event a device is stolen, the student or parent/guardian must report it to the school immediately.

A police report must be filed and a copy of the report must be provided to the school by the student or parent/guardian within five school days.

Stolen devices will be subject to a $150 deductible per device for parents/guardians who accepted the optional device protection plan coverage. The full replacement cost will be assessed for those who denied the optional device protection plan coverage, or if no police report is provided to the school.

If there is no clear evidence of theft in the opinion of the district, or the equipment has been lost due to negligence, the student and parent will be responsible for the full cost of replacement.

Device Protection Plan Costs & Benefits

Optional Annual Device Protection Plan Premium	$50 fee for full school year coverage for laptops $25 for Free and Reduced Program Participants. The premium must be paid within 30 days of the first day of school or coverage will not be granted.
Claims and Deductibles	$50 deductible per damage incident $150 deductible for stolen* or irreparably damaged device
Items Below Device Protection Plan Deductible (Charged at Cost)	$20 charger/power adapter $10 stylus $20 protective sleeve/case
Items Not Covered By Device Protection Plan	Damage as a result of any dishonest, fraudulent, malicious or criminal acts by the student or household memeber, or any use not in accordance with district policies and procedures. Additional loss due to failure to protect device from further harm after damage occurs. Disappearance of device not reported to law enforcement. Failure to return a device or accessories at school end or after leaving the district. $25 fee for removal/damage to official labels or asset tags. $25 cleaning fee for devices that have been drawn, painted, or marked on, defaced, or had unapproved stickers attached. Official school approved stickers are acceptable.

An official police report must be filed and provided to the school. Device Protection Plan does not cover devices that are lost due to negligence.

Damage Costs

Without device protection plan

K-1st Grade

2nd - 12th Grade

iPad or Laptop

Full Replacement Cost: $500

Laptop or iPad (Grade K-12)			
Common Repair/Parts	Repair Cost	Common Repair/Parts	Repair Cost
Upper Case	$100	Broken Port (HDMI,USB,Power)	$100
Lower Case	$50		
Case Hinge	$75	Missing Charger	$20
Keyboard/Bezel	$100	Display Screen Replacement	$270
Trackpad Replacement	$30	Missing Case or Sleeve	$20
Battery Replacement	$50	Removed/Damaged Asset Labels	$25
System Board	$500	Cleaning Fees*	$25
Other Fees (With or Without Device Protection Plan)			
Cleaning Fee (Excessive Dirt, Stickers, or Residue): $25		Tampering with Internal Components: Up to $500	
Unauthorized Repairs or Modifications: Up to $500		Intentional Damage or Vandalism: Full Repair or Replacement Cost	
Repeat Damage Fee (Second/Third Incident): $50			
	Lost Device Recovery Fee: $25		
Fake or Fradulent Damage Claim: Up to Full Replacement Cost		Device Not Returned at End of Year: Full Replacement Cost (Until Returned)	

**For devices that have been drawn, painted, marked on, defaced, or had unapproved stickers attached.*

Behavior & Discipline

All rules relating to discipline are established by the Fulton County Schools board policies and regulations and can be found in the Student Code of Conduct and Discipline Handbook. at **https://www.fultonschools.org/.**

Violations of these discipline rules may also constitute violations of law and create legal liability for students and/or parents/guardians. Board policy, student discipline and guidelines for consequences of policy violations are provided in the discipline section of the aforementioned Student Code of Conduct and Discipline Handbook and/or on fultonschools.org.

Student devices and online activities are monitored. Student devices remain property of the Fulton County School District and can be confiscated and searched without prior notice to the student, parent, or guardian.

***Refer to the Parent-Student Handbook for additional guidelines around the responsible use of GenAI.**

Here are some examples of tech-related behavior violations and equivalent "traditional" classroom violations:

Technology Related Behavior Violations	Equivalent "Traditional" Violations
Inappropriate use of email, instant messaging, internet surfing or computer games	Passing notes, looking at innaproriate magazines, games(off-task behavior)
Missing case, smart stylus	No binder/missing supplies
Cutting and pasting without citing sources including improper use of GenAI*(Plagiarism)	Plagiarism (copying work without citation)
Cyber-bullying including improper use of GenAI*	Bullying, harassment
Damaging, defacing, or endangering device or accessories	Vandalism or damage to school property damage
Using profanity, cursing or inappropriate language in digital space	Using profanity, cursing or inappropriate language in a physical space
Accessing pornographic material or other inappropriate content online	Bringing pornographic or other inappropriate content to school in print form
Using accounts or resources that are not authorized for the student	Taking or receiving property of the school district or others without authorization

Behavior & Discipline
Continued

These behaviors are unique to the digital environment without a “traditional” behavioral equivalent. If you are unsure if a specific behavior constitutes a violation, please consult the Device User Agreement, **Fulton County Schools Parent/Student Handbook.**

Violations Unique to Technology

Chronic, tech-related behavior violations (see previous page)	Accessing or using files dangerous to the integrity of the network.
Making use of the electronic resources in a manner that serves to disrupt the use of the network by others.	Use of technology resources to manufacture fake images of others and/or to create pornographic imagery.
Unauthorized downloading or installing of software, including proxy servers or plug-ins that attempt to bypass the internet filter.	Use of a device to record, create, publish or display private, confidential, or inappropriate materials.
Modification to district browser settings or any other techniques to avoid being blocked from inappropriate content or to conceal internet activity.	Use of district resources to email, instant message, video conference, digitally publish, or communicate electronically for purposes unrelated to school and/or communications that include inappropriate content.

Illicit Photos/Videos*

Some students have been found using district technology to share partially nude or naked photos and videos of themselves with other students. **Many do not realize this constitutes the creation and distribution of child pornography.**

Furthermore, some students have been found using GenAI* and/or district technology to create pornographic imagery of students (i.e. deep fakes)

In addition to severe discipline from the school administration, which may include detention, suspension, or expulsion, students who create, share, or save such images or videos **may be subject to legal action and even charged with a felony.**

You can find more information about this in the Student Code of Conduct and Discipline Handbook (Rule 18 Technology Offenses) or speak with your school administration. We encourage all parents to monitor their children's activities and to speak frankly with their children about appropriate uses of technology and the potential risks of misuse.

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Thank You

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