

Dan Reich

From: Dan Reich
Sent: Friday, August 15, 2025 1:00 PM
To: BLE Certificated Staff; EOE Certificated Staff; MTS Certified Staff; LRE Certificated Staff; PGS Certificated Staff; THE Certificated Staff
Cc: Misty Hinkle; Meagan Dawson; Ben Rarick; Teresa Frazier; Dena Curtis; Nancy Manley; Kyle Grunenfelder; Jon Halvorson; Heidi Center; Kim Doughty; Tamara York; Liz Masunaga
Subject: Qmlativ - academic standards and conferences

Hello TSD Elementary Certificated Staff

We are hearing that many of you are starting to explore Qmlativ and a question came up on how to access the academic standards and conferences.

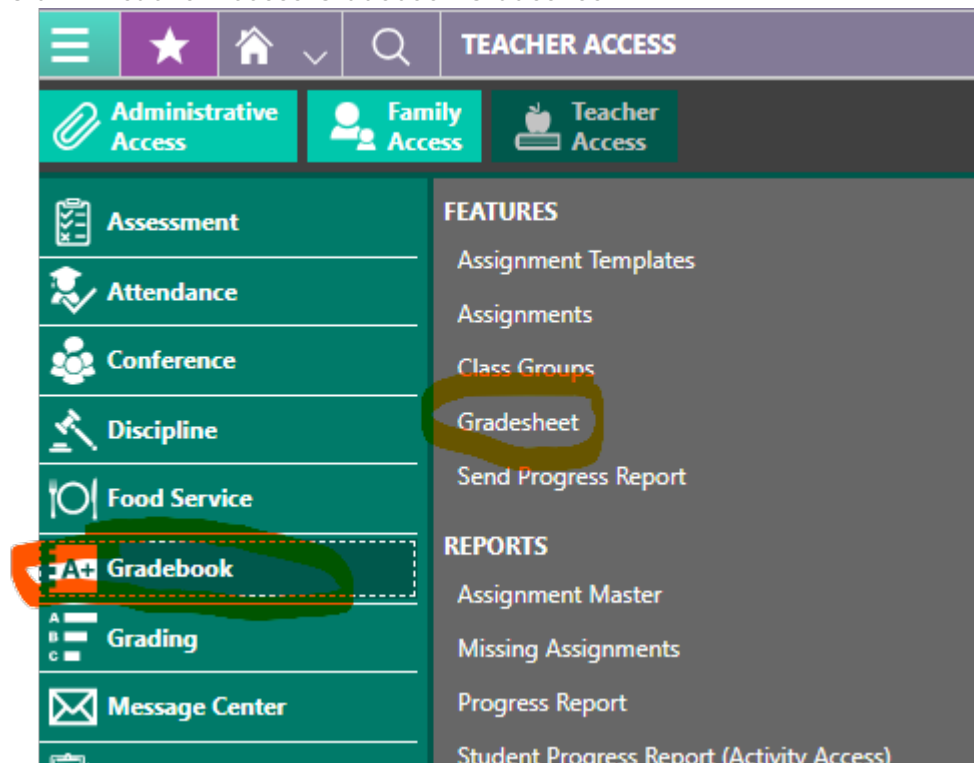
Our amazing Datashop has created these steps if you would like to see where these are at before the Tumwater U training. I will be adding this information to our website next week as well for future reference.

Academic Standards

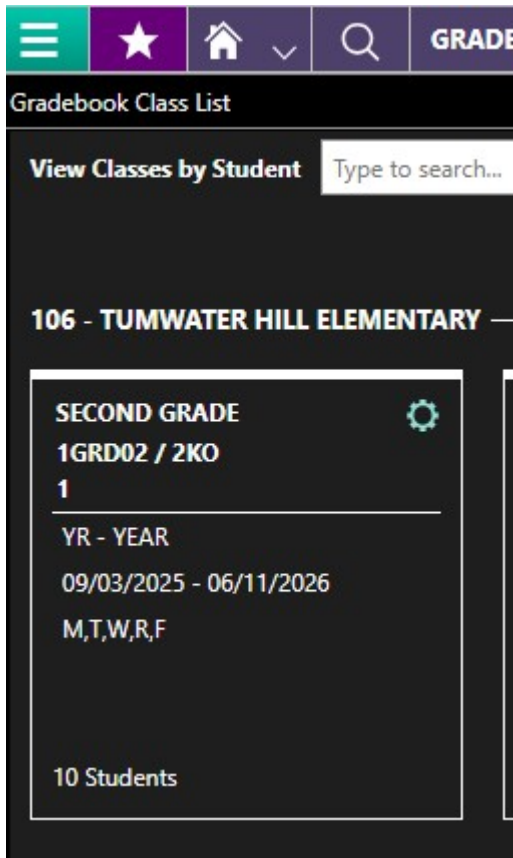
The Academic Standards will need to be added to the gradebook by all teachers. Below are the screen shots to follow.

Misty has confirmed that all standards listed for each grade should be included.

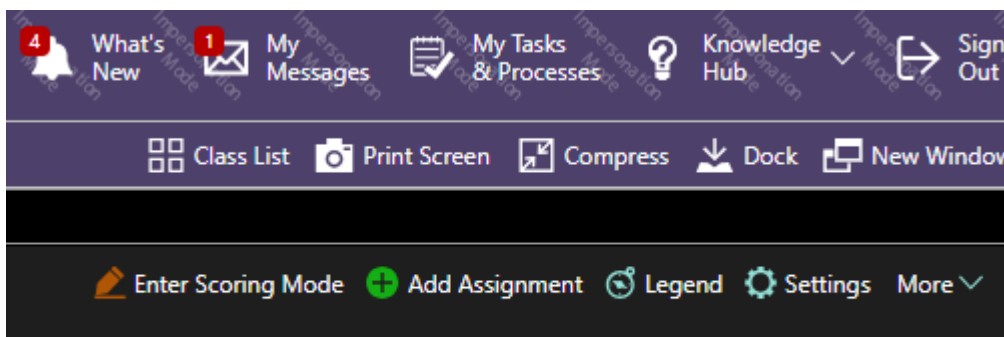
Start in Teacher Access/Gradebook/Gradesheet



Click on your class



Go to Settings (top right)



Select Academic Standard Display

Gradebook Class List > Gradesheet

Course Code 1GRD02	Class Description SECOND GRAD
------------------------------	---

Display Settings

- Gradesheet Display
- Student Display
- Score Settings
- Academic Standard Display

Calculation Settings



Check the box of the Academic Standards to display on Gradesheet, the box at the top will select them all.
SAVE

Search Order View: Skyward Default

Display	Order	Key	Description
☒			
☒	1	2nd Grade-1.02.ENGLIS-7	ENGLISH LANGUAGE ARTS
☐	2	2nd Grade-1.02.ENGLIS-7.001	Phonics
☐	3	2nd Grade-1.02.ENGLIS-7.002	Fluency and Accuracy
☐	4	2nd Grade-1.02.ENGLIS-7.003	Comprehension: Fiction and Non-Fiction
☐	5	2nd Grade-1.02.ENGLIS-7.004	Writing Conventions
☐	6	2nd Grade-1.02.ENGLIS-7.005	Writes for Different Purposes
☐	7	2nd Grade-1.02.ENGLIS-7.006	Reads at Grade Level
☐	8	2nd Grade-1.02.MATHEM-8	MATHEMATICS
☐	9	2nd Grade-1.02.MATHEM-8.0...	Fluently Add Within 20
☐	10	2nd Grade-1.02.MATHEM-8.0...	Fluently Subtract Within 20
☐	11	2nd Grade-1.02.MATHEM-8.0...	Solves Word Problems



Once you have completed this step, return to your Gradesheet. You can follow the bread crumbs by clicking on Gradesheet.






GRADEBOOK : GRADESHEET SETTINGS

Gradebook Class List > Gradesheet > Gradesheet Settings

Course Code	Class Description	Section	Section Length	Start Date
1GRD02	SECOND GRADE	2KO	YR	09/03/2025

You will now see ">>" for each category which will expand that section.

[illegible]

Conferences

(Once they have been created by your lead secretary)

Administrative Access
 Teacher Access

Attendance

Conference

 Discipline
 Food Service
 Gradebook
 Grading
 Message Center
 Online Form
 Reporting
 Scheduling
 Section 504

FEATURES

Conferences

REPORTS

Conferences - My Time Slots

CONFERENCES

MM/DD/YYYY

31

View: Skyward Default

Filter: Skyward Default

Quick Filter

↑ ² Conference Name	Conference Dates	Attendee Type	Conference Type	Conference Methods
	08/12/2025	Guardians	Parent-Teacher	In-Person

Once you see your conference times, you can click on the down arrow and choose “do not schedule” if there is a time slot you don’t wish to have students.

CONFERENCE DATE TIME SLOT DETAILS

*Facilitator

*Start Time 

*End Time 

*Location

*Families per Time Slot 

Do Not Schedule ☐

Support Staff

Substitutes

Note to Attendees

Or you can add an attendee, if a parent is having issues getting one scheduled (way to the right under attendees):

Do Not Schedule ☐

Support Staff

Substitutes

Note to Attendees

ATTENDEES

  View: Skyward Default  Filter: Skyward Default  Quick Filter

 Student Name 	 Course	 Section	 Guardian Name	 Method	 Li
<i>No records to display</i>					

You will also be able to see who has signed up, under the “attendees” area.

Thank you.

Dena, Nancy, Teresa and Dan.