

STILLWATER TOWNSHIP BOARD OF EDUCATION

Regular Meeting- 7:00 P.M.-Library

Agenda-August 18, 2025

A. CALL TO ORDER

Mrs. Galante

In accordance with the New Jersey Open Public Meetings Law, the time, date and location of this meeting was provided to the New Jersey Herald & Star Ledger on January 7, 2025. Notices were posted in the Stillwater School, Town Hall, Stillwater Post Office, Swartswood Post Office and the Stillwater School Website.

B. FLAG SALUTE

Mrs. Galante

C. ROLL CALL

Mrs. Metzgar

| BOARD MEMBERS | PRESENT | ABSENT |
|-----------------|---------|--------|
| Dennis DeGroat | | |
| Darrick Franek | | |
| Margaret Frey | | |
| Krista Galante | | |
| Jennifer Kraft | | |
| Karen Thibault | | |
| Amy Valeich | | |
| Christine Voris | | |
| Cheryl Williver | | |

D. BOARD BUSINESS

Mrs. Galante

That the following Board Business resolutions be approved:

1. Motion to approve the Regular Board of Education meeting minutes from July 21, 2025. (attachment)
2. Resolution for the following board members and administration to attend the NJSBA Workshop on October 20-23, 2025:

WHEREAS, The Stillwater Board of Education is required pursuant to *N.J.S.A. 18A:11-12* to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, The board of education has determined that the workshop, training and informational programs sponsored by New Jersey School Boards Association and set forth below are directly related to and within the scope of board members' and employees' duties; and

WHEREAS, The board of education has determined that the workshop, training and informational programs sponsored by New Jersey School Boards Association and set forth below are directly related to and within the scope of the traveler's current responsibilities and the board's professional development plan; and

WHEREAS, The board of education has determined that participation in the New Jersey School Boards Association workshop, training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, The board of education has determined that the school district travel expenditures to New Jersey School Boards Association programs are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provisions of Title 18A of the New Jersey Statutes; and

WHEREAS, The board of education finds that a mileage reimbursement rate equal to that of the OMB mileage reimbursement rate of [\$.47] per mile is a reasonable rate; and

WHEREAS, The board of education has determined that participation in the New Jersey School Boards Association workshop training and informational programs is in compliance with the district policy on travel; therefore be it

RESOLVED, That the Stillwater board of education hereby approves the attendance of the listed number of school board members and district employees at the listed New Jersey School Boards Association workshop, training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Stillwater Board of Education authorizes in advance, as required by statute, attendance at the following New Jersey School Boards Association workshop, training programs and informational events:

Dennis DeGroat
Jennifer Kraft
Cheryl Williver
Darrick Franek
René Metzgar
Danny Papa

Pursuant to OMB Circulars & A-5 travel regulations:

As per GSA rates, subject to change for October 2025 travel:
Max. First & last day meals & incidentals \$51.00

Max. daily meals & incidentals \$68.00
Lodging Max: \$110/night + fees per person/night
Group Registration: \$2,200

Moved By: _____ Seconded By: _____

Vote:

E. SUPERINTENDENT'S REPORT

Mr. Hirsch

F. CORRESPONDENCE

Mrs. Galante

G. PRESIDENT'S COMMENTS

Mrs. Galante

H. PUBLIC PARTICIPATION

Mrs. Galante

*This public session is designed for members of the public to speak on items for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Members of the public are asked to state their name and address for the record. ***Members of the public are requested to keep their comments to a maximum of 5 minutes. ***

I. **ACTION ITEMS:**

PERSONNEL

Mr. DeGroat

That the following Personnel resolutions be approved as recommended by the Interim Superintendent:

1. Motion, upon the recommendation of the Interim Superintendent, to approve attached professional days. (attachment)
2. Motion to accept with regret, the resignation of Rebecca Pavlick, Preschool Paraprofessional, effective July 23, 2025.
3. Motion to approve the district/school wide professional development plan for the 2025-2026 school year. (attachment)
4. Motion, upon the recommendation of the Interim Superintendent, to approve the following staff members as bus aides from September 1, 2025 to June 30, 2026 for a stipend in the amount of \$3,240, to be paid as worked:

-Ana Cristina Walaszczyk
-Killian Leahy
-Tracey Coombs- IDEA Funded Account#20-250-200-104-011-000

5. Motion, upon the recommendation of the Interim Superintendent, to approve the following staff members to sub as a bus aide from September 1, 2025 to June 30, 2026 to be paid a daily rate of \$18.00, not to exceed a total of \$3,240 to be paid as per timesheets submitted:

Jennifer Siple
Holly DeStefano
Emily Perez

6. Motion, upon the recommendation of the Interim Superintendent, to approve the following substitute teachers/paraprofessionals/main office secretaries for the 2025-2026 school year:

Marley Balkau-pending criminal history & background check

7. Motion, upon the recommendation of the Interim Superintendent, to approve the following substitute paraprofessionals/main office secretaries for the 2025-2026 school year:

Danielle Wunder-pending criminal history & background check

Moved By: _____ Seconded By: _____

Roll Call Vote:

POLICY

Mrs. Frey

That the following Policy resolution be approved:

1. Motion to approve the second reading of the following policy:
-Policy#5111.1 Preschool Admissions Policy (attachment)

Moved By: _____ Seconded By: _____

Vote:

EDUCATION & CURRICULUM

Mrs. Williver

That the following Education & Curriculum resolutions be approved:

1. Motion upon the recommendation of the Interim Superintendent, to approve the shared service contract agreement for the 2025-2026 school year with Kittatinny Regional High School, for a Spanish Teacher, Stella Goyo-Shields, for an annual cost of \$54,450.20. KRHS will be LEA.
2. Motion upon the recommendation of the Interim Superintendent, to approve the shared service contract agreement for the 2025-2026 school year with Hampton, Fredon, Sandyston Walpack, and Stillwater, for a Preschool Instructional Coach/Preschool Intervention and Referral Specialist, Megan Fazzio, for an annual cost to Stillwater of \$35,634.75 (to be prorated to actual start date). Hampton will be LEA.
3. Motion to approve the Stillwater Township School Chapter 27 Emergency Virtual or Remote Instruction Plan for the 2025-2026 school year and submit to the County Office. (attachment)

Moved By: _____ Seconded By: _____

Vote:

BUILDING & GROUNDS

Mr. Franek

1. Building & Grounds Update- Mrs. Metzgar

That the following Building & Grounds resolution be approved:

2. Motion to approve building and use calendar for September 2025. (attachment)

Moved By: _____ Seconded By: _____

Vote:

TRANSPORTATION

Mrs. Valeich

That the following Transportation resolution be approved:

1. Motion to approve the attached bus routes and stops for the 2025-2026 school year. (attachment)

Moved By: _____ Seconded By: _____

Vote:

BUDGET & FINANCE

Mrs. Thibault

That the following Budget & Finance resolutions be approved:

1. Motion to approve the following checks from July 22, 2025-August 18, 2025 as attached: (attachment)

| Account | Check Numbers | Amount |
|----------------------|---|---------------------|
| Funds 10, 11, 12, 20 | 30314-30366, N0723, N0724, N0731, N0815, void#30334 | \$516,635.03 |
| Student Activities | N/A | \$0 |
| Cafeteria | 2749 | \$4.90 |
| Grand Total | | \$516,639.93 |

2. Motion to approve the attached list of purchase orders over \$1,000 for the 2025-2026 school year. (attachment)
3. Motion to approve monthly travel as attached. (attachment)
4. Motion to adopt the revised 2025-2026 Purchasing Manual for the Stillwater Township Board of Education. (A copy of this manual is available for review in the business office.)
5. Motion to approve the renewal fee of \$35.00 for the Qualified Purchasing Agent license for René Metzgar.
6. Motion to approve voluntary student accident policy for the 2025-2026 school year with Bob McCloskey Insurance at no cost to the district.

7. Motion to accept the SRSA REAP Grant award for FY2025 in the amount of \$33,519.
8. Motion to authorize the submission of the ESEA Grant applications for FY2026, and accepts the grant award of these funds upon subsequent approval of the FY2026 application as listed:
 - Title I, Part A- \$ 27,605
 - Title II, Part A- \$ 4,295
 - Title IV- \$10,000

Moved By: _____ Seconded By: _____

Vote:

J. LEGISLATION

Mrs. Kraft

K. COMMUNITY RELATIONS

Mrs.
Voris

L. UNFINISHED BUSINESS

Mrs. Galante

1. Board member required training- Due December 31, 2025
2. NJSBA Conference Registration October 20-23, 2025: Please let Mrs. Metzgar if you need to make changes no later than September 30, 2025.

M. NEW BUSINESS

Mrs. Galante

N. **PUBLIC PARTICIPATION**

Mrs. Galante

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O. **EXECUTIVE SESSION**

Mrs. Galante

BE IT HEREBY RESOLVED by the Stillwater Township Board of Education pursuant to N.J.S.A. 10:4-12 and 10:4-13 that said public body hold a closed session for the purpose of discussing Legal Matters it is expected that the minutes taken of this closed session will be made public when the reason for confidentiality no longer exists.

P. **ADJOURN**