



Lindenwold Early Childhood Center

Code of Conduct

INFRACTION	1ST OFFENSE	2ND OFFENSE	3RD OFFENSE	4TH OFFENSE
Unacceptable language, gestures, disrespectful comments or ethnic remarks towards students	Teacher Responsibility & Parent Contact	Referral to Guidance (Possible HIB) & Parent Contact	Principal, Student & Parent Conference	Detention
Unacceptable language, gestures, disrespectful comments or ethnic remarks towards staff	Teacher Responsibility & Parent Contact	Referral to Guidance (Possible HIB) & Parent Contact	Principal, Student & Parent Conference	Detention
Possession or use of tobacco products and/or matches, lighter, etc.	Counselor-Student Conference	Principal Conference	Principal, Student & Parent Conference	
Possession of or under the influence of drugs or alcohol	Principal Conference & Referral to SAC, as appropriate			
Fighting (As defined by NJ Safety Data System Guidelines) - K-2 Out of School suspension in accordance to State Regulations*	Principal, Student, Parent Conference & Up to 3 days suspension	Principal, Student, Parent Conference & Up to 3 days suspension	Principal, Student, Parent Conference & Up to 4 days suspension IST Referral, if appropriate	
Assault on Staff	Admin. Discretion with up to 4 days suspension	Admin. Discretion with up to 4 days suspension & possible IST Referral, if appropriate		
Possession of a Weapon or Facsimile (Administrative Discretion based on type of weapon)	Police Contact & Up to 4 days suspension	Police Contact & Up to 4 days suspension (Pending referral to Superintendent Hearing)		
Threat with a Weapon	Police Contact & up to 4 days suspension (Pending referral to Superintendent Hearing)			
Purposeful damage to School/Personal Property	Principal, Student & Parent Conference & Restitution			

Stealing (Referral to police if warranted)	Principal, Student & Parent Conference & Restitution	Principal, Student & Parent Conference, Restitution & Admin. Discretion (up to 3 days suspension)	Principal, Student & Parent Conference, Restitution, Counselor Referral & Admin. Discretion (up to 4 days suspension)	
Harassment / Intimidation / Bullying	Refer to the district HIB policy - Infractions will be addressed via Student Code of Conduct & level of discipline based on severity of infraction			
Arson/False Alarm	Parent Contact, Up to 3 days suspension & Notification of appropriate authorities	Parent Contact, Up to 4 days suspension, Pending referral to Superintendent & Notify appropriate authorities		
Truancy and Excessive Absenteeism	Up to 4 days of Unexcused Absences: Teacher/Counselor Responsibility & Parent Contact	Between 5-9 days of Unexcused Absences: Attendance Plan created by Counselor	10+ days of Unexcused Absences: Truancy Court Appearance	
Leaving grounds without permission	Principal, Student & Parent Conference	Principal, Student & Parent Conference & Admin. Discretion		
Sexual Harassment/Sexual Assault	Guidance, Student & Parent Conference	Principal, Counselor, Student & Parent Conference	Admin. Discretion and/or Agency Referral	
Other Offense	Discretion of Building Principal and/or Supervisor			
*The Building Principal has the discretion to modify disciplinary consequences as appropriate, based on the circumstances of each individual case.				
*The Lindenwold Early Childhood Center Code of Conduct is compliant with New Jersey Public Law, 2016, Chapter 45; 18A:37-2c.				
It is understood that any offense may be referred to the police, if deemed appropriate by the Building Principal or Superintendent.				