

Greta Oppe Elementary School

Campus of Coastal Studies



Parent & Student Handbook 2025-2026

DISCLAIMER: No student handbook can anticipate every circumstance or question regarding district policies. This publication is not intended to be a legally binding contract. Therefore, Galveston ISD reserves the right to amend, supplement, interpret, rescind, or deviate from any portions of the Student / Parent Handbooks from time to time as it deems appropriate based on the facts and circumstances surrounding each situation, in its sole and absolute discretion. As changes to the Handbook are made during an academic year, this website and all of its linked contents will serve as an essential resource for district and campus procedures and resources. The requirements, programs, fees, policies, and all other subjects covered in this publication may be changed without notice. Users of this publication should contact school district representatives to learn the current status of matters covered herein. Galveston ISD assumes no responsibility for any damages that may be claimed to have resulted from such changes.

Greta Oppe Elementary School Campus of Coastal Studies

2915 81st Street
Galveston, Texas 77551
409-761-6500
FAX 409-744-1905

Dear Parents:

We would like to welcome you and your child to Greta Oppe Elementary School. We are looking forward to an exciting and productive school year.

This campus handbook is designed to provide a resource for some of the basic information that you and your child will need during the school year that is specific to Oppe Elementary. This is in addition to the Galveston Independent School District Parent/Student Handbook and Student Code of Conduct that are online at www.gisd.org.

The teachers and staff at Oppe are dedicated to the success of your child. It is our belief that all children can and will learn. We invite you to join us by supporting your child and our school in this goal.

One key to your child's success is attendance. We cannot emphasize enough the need for you to make sure that your child is at school every day and arrives on time. Students will be counted tardy starting at 8:15 am. Academics begin at 8:15 am every morning. The majority of classes begin with reading as their first class of the day. Reading is the foundation for students to reach success. Being on time and not missing valuable instructional time is of the utmost importance. Please schedule appointments after school when at all possible.

Our communication with you is extremely important. Please stay in contact with your child's teacher(s) throughout the year. We also encourage you to participate in our Parent Teacher Organization (PTO) and Volunteer Program.

Let us know if we can be of help or answer any questions.

Sara Giambelluca
Principal
saragiambelluca@gisd.org

Tammy Heffernan
Assistant Principal
tammyheffernan@gisd.org

Greta Oppe Elementary School Campus of Coastal Studies

2915 81st Street

Galveston, Texas 77551

409-761-6500

www.gisd.org/oppe

<https://www.facebook.com/oppeelementary/>



Oppe's Mission Statement

Our mission is to develop a diverse group of students' potential and inspire enthusiasm for learning while facilitating the growth of the whole child.

Oppe's Vision Statement

Educate students, one child at a time to become accepting, valuable members of an ever-changing society.

Grades Pre-K4 through 4th

School Colors: Royal Blue and White

School Mascot: Dolphin

School Hours: 8:15-3:55

Principal:

Sara Giambelluca

SaraGiambelluca@gisd.org

Assistant Principal:

Tammy Heffernan

TammyHeffernan@gisd.org

Counselor:

Kimberly Upchurch

KimberlyKovacevich@gisd.org

Instructional Coach:

Adriana Rendon

Adrianarendon@gisd.org

Nurse:

Angie Evans

Angeliaevans@gisd.org

Secretary:

Ilene Clark

IleneClark@gisd.org

Registrar:

Haley Gonzales

HaleyGonzalez@gisd.org

Attendance:

Crystal Trevino

CrystalTrevino@gisd.org

Table of Contents

General Campus Topics Presented	Page
● Address/Phone Number Changes	1
● Arrival to School	1
● Attendance - Absences & Tardies	1
● Awards	2
● Birthday Parties/Celebrations	3
● Building Access and Visitors	3
● Bus Transportation	3
● Cafeteria Services/Child Nutrition	4
● Calendar	4
● Cell Phones	4
● Communication From the School	4
● Conferences	5
● Discipline	5
● Doctor Appointments	5
● Field Trips	6
● Grading/Report Cards	6
● Homework	6
● Library	6
● Lice	6
● Lost & Found	7
● Medicine At School	7
● Nurse/Clinic Referrals	7
● Parent-Teacher Organization (PTO)	8
● Personal Belongings	8
● Physical Education Participation	8
● School Hours	8
● Special Education	9
● Student Names	
● Technology	10
● Textbooks	10
● Traffic Safety	10
○ Morning Drop Off	10
○ Afternoon Pick-Up	11
○ Changes to Dismissal Mode	11
○ Early Pick-Up	11
● Visitors	12
● Volunteers	12
● Website/Facebook	12
● District Handbooks	12

General Campus Information

ADDRESS/PHONE NUMBER CHANGES

Please notify the school office of any change of address, phone number, parent contact numbers, etc., as soon as possible. This will assist the school in the event of an emergency and help ensure that your child is handled properly and according to your wishes.

ARRIVAL TO SCHOOL

Students may enter the campus at 8:00 a.m. and will report to their classroom. Students should not arrive on campus before 8:00 a.m. unless enrolled in the ACE 21st Century or TOR Kids programs. **Parents are encouraged to have students at school by 8:15 when the instructional day begins.** Students will be tardy starting at 8:15 am. Parents must walk students through the main entrance to the office and sign them in after 8:30 am.

ATTENDANCE – ABSENCES & TARDIES

Regular school attendance is extremely important to your child's education; therefore, parents should make every effort to avoid unnecessary absences.

State law allows exemptions to the compulsory attendance requirements for the following activities and events, as long as the student makes up all work:

- Religious holy days;
- Required court appearances;
- Activities related to obtaining U.S. citizenship;
- Documented health-care appointments for the student or a child of the student, including absences related to autism services, if the student returns to school on the same day of the appointment and brings a note from the health-care provider;
- Absences resulting from a serious or life-threatening illness or related treatment that makes a student's attendance infeasible, with certification by a physician;
- For students in the conservatorship of the state: An activity required under a court-ordered service plan; or Any other court-ordered activity, provided it is not practicable to schedule the student's participation in the activity outside of school hours.
- For children of military families, absences of up to five days will be excused for a student to visit a parent, stepparent, or legal guardian going to, on leave from, or returning from certain deployments.

School employees must investigate and report violations of the State of Texas Compulsory Attendance Law. Excessive absences may result in a referral to the legal court system. Excessive absences and tardies will be referred to our District Truancy Officer. When a student ages 6–18 incurs three or more unexcused absences within a four-week period, the law requires the school to send notice to the parent.

The notice will:

- Remind the parent of his or her duty to monitor the student's attendance and require the student to attend school;

- Request a conference between school administrators and the parent; and
- Inform the parent that the district will initiate truancy prevention measures, including a behavior improvement plan, school-based community service, referrals to counseling or other social services, or other appropriate measures.

Regular student attendance is vital to the success of the academic program. Excessive absences or erratic attendance makes it difficult for a student to achieve academically; therefore, every effort must be made to encourage regular attendance. Monies from the state to the district will be based on average daily attendance of the students for the year.

Three Day Rule: When returning after an absence, students are required to bring a note signed by his or her parent/guardian describing the reason for the absence. Also, GISD now accepts parent absence notes via Skyward. If the note is not submitted to the school office within three days of the absence, the student's absence will be considered unauthorized or unexcused. GISD schools do not accept absence notes after three days.

Ten Day Rule: A court of law may impose penalties against the parent if a school-aged student is deliberately not attending school. The district may file a complaint against the parent if the student incurs ten or more unexcused absences within a six-month period in the same school year.

To receive credit or a final grade in a class, a student must attend the class at least 90 percent of the days it is offered. A student who attends at least 75 percent but fewer than 90 percent of the days may receive credit or a final grade if he or she completes a plan, approved by the principal, that allows the student to fulfill the class's instructional requirements. If a student attends fewer than 75 percent of the class days or does not complete the principal-approved plan, then the attendance review committee will determine whether there are extenuating circumstances for the absences and how the student can regain credit or a final grade.

AWARDS

"A" Honor Roll: Awarded to students in 1st - 4th grade who are instructed on grade level and receive an "A" in all subjects. Students must receive an "S" or above in all conduct and behavior grades. Spirit Sticks® are awarded at the end of each 9-week grading period. At the end of the school year, students who have maintained this award throughout the year will receive a "Principal's Award" certificate.

"A/B" Honor Roll

Awarded to students in 1st – 4th grade who are instructed on grade level and receive a combination of "A's" and "B's" in all subjects. Students must receive an "S" or above in all conduct and behavior grades. Spirit Sticks®/or Ribbons are awarded at the end of each 9-week grading period. At the end of the school year, students who have maintained this award throughout the year will receive an "Honor Roll" certificate.

Outstanding Behavior Award

Awarded to students in 1st -4th grade who have received an "E" in all conduct and behavior grades. Spirit Sticks®/ or Ribbons are awarded at the end of each 9-week grading period. At the end of the school year, students who have maintained an "E" or "G" in conduct throughout the year will receive a "Certificate of Recognition".

Perfect Attendance

Awarded to students who have not had any absences and no more than five tardies. Spirit Sticks® are awarded at the end of each 9-week grading period for grades 2-4 and ribbons for First and Kindergarten. At the end of the school year students who have maintained this award throughout the year will receive an "Attendance" certificate.

Citizenship

Citizenship awards are given to students who have demonstrated exceptional strengths in school community involvement and social/moral responsibility throughout the school year. At the end of the school year, one student from each classroom will be selected to receive this award. Those students will receive a "Citizenship" certificate.

In addition to the classroom awards, one student will be selected from the 4th grade recipients to receive the campus Citizenship award. This award will be presented during the GISD Board of Trustees meeting in May.

BIRTHDAY PARTIES/CELEBRATIONS

Most of our students will have birthday celebrations during the school year. While we appreciate the parent's and the child's desire to share this event with classmates, we cannot permit instructional time to be interrupted. Therefore, we will require that the following guidelines be followed

- Parents may drop off store bought cookies or donuts to be shared with classmates in the classroom during afternoon snack time or after lunch. Please no cupcakes.
- Drinks or food items, such as pizza, ice cream may not be served.
- Candles may not be used.
- Flowers/balloons/gifts may not be brought or sent to the school at any time of the year for any occasion.

BUILDING ACCESS AND VISITORS

All doors will remain locked during school hours.

Students

Students are instructed to use specific entrances and exits for arrival and dismissal. This is designated for the safety of all students.

Parents and Visitors

Parents and visitors must use the main entrance and will use the doorbell system to request access to the building.

All visitors should report to the school office immediately upon arrival to receive a visitor's pass. A valid State issued ID is required to enter our campus. School personnel will utilize the Raptor system to provide a pass to the visitor. This is designed for the safety of all students and staff.

BUS TRANSPORTATION

Parents must complete the Transportation Registration through Skyward or through the link on the GISD webpage on the Transportation page. Questions regarding routes and times should be directed to: transportationinfo@gisd.org. No child will be allowed on the bus unless appropriate paperwork is completed. Misconduct while on the bus will be punished in accordance with the Student Code of Conduct; bus riding privileges may be suspended.

CAFETERIA SERVICES/CHILD NUTRITION

The goal of Child Nutrition Services is to provide quality nutritious meals for the students and staff each school day. Meals are designed to meet the tastes of the students while following federal and state guidelines for nutritional content. Low fat and reduced fat recipes and items are included in our menus. For more information or a detailed nutritional analysis, please contact Child Nutrition Services. Here is a link to the menus: <https://galvestonisd.nutrislice.com/menu/oppe-magnet-campus-of-coastal-studies>

Through the Department of Agriculture's Community Eligibility Provision (CEP) program, Galveston ISD Child Nutrition will provide breakfast and lunch for the 2025-2026 school year to all children at no charge.

Students are provided a free breakfast in the classroom from 8:00-8:20. If you would rather provide breakfast for your child, it is highly encouraged for them to consume outside breakfast before arrival to school.

This system will eliminate the collection of meal applications for free and reduced-price student meals as well as collecting payment for basic student meals. This approach reduces burdens for both families and school administrators and helps ensure that students receive nutritious meals. Add-ons, including chips, ice cream and other snacks will still be available for an extra cost for students in 1st-4th grade.

Due to limited space, parents and visitors will not be allowed to eat lunch with their child this year.

For additional information on CEP please contact: Jennifer Douglas, Director of Child Nutrition at jenniferdouglas@gisd.org or 409-766-5162.

CALENDAR

The district calendar for this year is posted on the GISD webpage. Here is a link.

 [2025_2026AcademicCalendar.pdf](#)

CELL PHONES/SMART WATCHES/OTHER PERSONAL ELECTRONIC DEVICES

There is a new "No Cell Phone Policy" as mandated by HB1481 to be implemented during school hours. In order to create distraction free learning environments students must keep cell phones silenced and stored securely during the day. Smart watches, earbuds, headphones (Students may use headphones attached to school-issued devices; not Bluetooth devices), and other personal electronics are prohibited on campus and should be left at home. Full policy information:

 [Elementary Cell Phone Policy Update GISD Summer 2025](#)

COMMUNICATION FROM THE SCHOOL

Your child's teacher will send home a "Peek of the Week", which will give you an overview of classroom activities and expectations for the upcoming week. Students should also bring home a take home folder in which important information and documents may be sent. Parent Square will be our main method of mass communication. Please download the Parent Square App on your phone. To ensure you are able to access Parent Square, make sure you have added your current email address

and phone number to Skyward Family Access. Please check our Oppe webpage and Facebook page for other information and school highlights.

CONFERENCES

GISD schedules a parent/teacher conference day in October (Please refer to the GISD calendar/website for specific dates). In addition, teachers are available to meet with parents during their regularly scheduled conference time during the school day. Parents are encouraged to talk with teachers, the Principal, Assistant Principal, or the Counselor about academic or personal concerns at any time throughout the school year. It is recommended that appointments for a conference be arranged by telephone or email. You may call the school (409-761-6500) and leave a request for the teacher to return your call.

DISCIPLINE

In order to guarantee that all students will be in the best learning environment, Oppe teachers and students will be utilizing CHAMPS procedures. CHAMPS is a classroom management system in which teachers design procedures that encourage students to be responsible, motivated, and highly engaged in the specific task at hand. The teachers will be using CHAMPS principles to teach students directly how to be successful in specific classroom and school-wide situations.

Oppe Elementary School is a Positive Behavior Intervention & Supports (PBIS) campus. PBIS is a framework that guides selection, integration, and implementation of the best evidence-based academic and behavioral practices for improving important academic and behavior outcomes for all students.

Oppe Elementary School's PBIS Team believes academic and behavioral student success can be achieved by fostering and promoting a safe and positive school atmosphere that enhances student learning through a school-wide system that recognizes and supports positive behavior.

Oppe Elementary students follow all discipline policies that are explained in the GISD Code of Conduct. The Code of Conduct is online at www.gisd.org. Please be sure to review this booklet with your child/children. Each grade level has a behavior management plan in place. An explanation of that plan goes home at the beginning of the school year for you to review with your child/children.

Prior to any office disciplinary action, unless severe, teachers will try interventions in the classroom and make parent/guardian contact to schedule a conference to talk about the concern. A Dolphin Behavior Card or point system may also be substituted for the classroom behavior plan if the student has not been successful with the original behavior plan in the classroom. If the behavior continues, a discipline referral may be sent to the office. Some consequences are parent contacts, office time, in-school suspension, out of school suspension, and/or other administrative actions as stated in the GISD Code of Conduct book.

Oppe students have a chance to earn Dolphin Dollars. Dolphin Dollars are awarded to students who have made good choices. Dolphin Dollars are intended to encourage positive behavior. Positive behavior helps in developing good citizenship. Any staff member can give Dolphin Dollars to students. Students collect Dolphin Dollars to cash in for different privileges and/or prizes.

DOCTOR APPOINTMENTS

When you are scheduling appointments with your child's doctor or dentist, please consider a time after 9:45 a.m. Official state attendance is taken at 9:45 a.m. We encourage late afternoon appointments (After 3:00) so that instruction is not

interrupted. Remember if picking up early, students will only be released before 3:15. After 3:15, you must wait until regular dismissal time.

FIELD TRIPS

State law prohibits students from attending field trips without written permission from their parent or guardian. Please remember permission slips must be signed and returned to your child's teacher prior to the field trip day. Children will not be allowed to call home on the day of the field trip to get permission or other items needed. Adults wishing to assist as a chaperone on a school sponsored field trip must check-in at the office and have their driver's license scanned on the day of the field trip. Siblings are not allowed to attend field trips. Chaperones must also have an approved Volunteer Application completed. <https://apps.raptortech.com/Apply/NTM1MTplbi1VUw==>

GRADING/REPORT CARDS

Students will receive a progress report at three and six weeks after the beginning of each grading period. Elementary report cards are issued every 9 weeks and both are viewable via your Skyward account. No paper copies will be sent home. If you would like a paper copy, you may request one in the front office. If you should have questions or concerns about your child's report card, please contact your child's teacher to set up a conference.

HOMEWORK

Homework is routinely required of students, as assigned by the teacher. Homework is given Monday – Thursday. Its purpose is to provide reinforcement, extra practice, and supplemental information to classroom instruction. Homework also fosters the development of good study habits, a practice that is critically important for students who plan to pursue advanced education. Parents are urged to ensure that their child read at least 20 minutes at home each evening.

LIBRARY

Our library media program is integral to the education of each child. It is designed to create lifelong readers and learners. It supports the classroom curriculum and extends classroom experiences using a variety of media. The program encourages reading for pleasure and information. It is also our goal to provide a diverse collection of literature and non-fiction materials, thereby providing an opportunity for our students to become respectful and responsible life-long learners that are informed, literate and culturally enriched. Students in all grade levels will learn skills to become effective and efficient users of ideas and information as well as develop a love for libraries, authors, and illustrators. We do not charge fines for late books. However, we do charge for book damages. These may include replacing the book. If the book is lost, we charge the cost to replace the book. Students in Kindergarten through 2nd grade may check out one book, while students in grades 3-4 may check out 2 books. Students with overdue books are not permitted to check out another book.

Lice (All Grade Levels)

Head lice is very common among children. Although not an illness or a disease, it spreads easily through head-to-head contact during play, sports, nap time, and when children share things like brushes, combs, hats, and headphones. The district does not require or recommend that students be removed from school because of lice or nits.

If careful observation indicates that a student has head lice, the school nurse will contact the student's parent to discuss a treatment plan using an FDA-approved medicated shampoo or cream rinse that may be purchased from any drug or grocery store. After the student undergoes one treatment, the parent should contact the school nurse to discuss the treatment used. The nurse can also offer additional recommendations, including subsequent treatments, how best to get rid of lice, and how to prevent lice from returning. The district will provide notice to parents of elementary school students in an affected classroom without identifying the student with lice.

LOST & FOUND ITEMS

If your child loses an article of clothing or any large item, he or she should check with the lost & found, which is located in the gym. Glasses, money, or small items are kept in the school office. To assist your child in identifying his/her school supplies and other belongings, please label or mark all items. Every effort will be made to reunite lost items with their owners; however, any unclaimed items will be donated to a community service center by the second week in June.

MEDICINE AT SCHOOL

Students requiring medications at school must follow the appropriate district policies (No exceptions). All medications must be maintained and administered in the school clinic. Students may NOT bring medicine to the nurse. It must be brought by the parent/guardian. They may not bring medication in their pockets/purses/backpacks.

If a student must take medication during school hours, the student's parent must provide the medication. A student may be authorized to possess his or her own medication because of asthma or a severe allergy as described below or as otherwise allowed by law. The district will not purchase nonprescription medication to give to a student.

In accordance with policy FFAC, authorized employees may administer:

- Prescription medication in the original, properly labeled container, provided by the parent along with a written request.
- Prescription medication from a properly labeled unit dosage container filled by a registered nurse or another qualified district employee from the original, properly labeled container provided by the parent along with a written request.
- Nonprescription medication in the original, properly labeled container, provided by the parent along with a written request. Note: Insect repellent is considered a nonprescription medication.

An elementary or secondary student may possess and self-apply sunscreen to avoid overexposure to the sun. An elementary student's teacher or other district personnel will apply sunscreen to the student's exposed skin if the student brings the sunscreen to school and asks for help applying it. If a secondary student needs assistance with sunscreen application, please address the need with the school nurse.

Please make an appointment with the nurse to discuss any special situations that may affect your child.

NURSE/CLINIC REFERRALS

If your child becomes ill or injured during school, the teacher will refer him/her to the clinic. State rules require schools to exclude students with certain illnesses from school

for certain periods of time. For example, if a child has a fever over 100 degrees, he or she must stay out of school until fever-free for 24 hours without use of fever-reducing medications. Students with diarrheal illnesses must stay home until they are diarrhea-free without use of diarrhea-suppressing medications for 24 hours. A parent should contact the school nurse if a student has been diagnosed with COVID-19. A full list of conditions for which the school must exclude children can be obtained from the school nurse. If a student becomes ill during the school day and the school nurse determines that the child should go home, the nurse will contact the parent. The district is required to report certain contagious (communicable) diseases or illnesses to the Department of State Health Services (DSHS) or our local/regional health authority. The school nurse can provide information from DSHS on these notifiable conditions. The school nurse is available to answer any questions for parents who are concerned about whether or not their child should stay home. The person picking the child up from the clinic must sign them out in the school office.

PARENT-TEACHER ORGANIZATION (PTO)

Students and staff at Oppe Elementary are very fortunate to have a very strong and active PTO. Meetings are scheduled for the last Tuesday of each month at 5:30 p.m. in the school library. Teachers, parents, and interested community members are invited to attend all PTO meetings. We sincerely hope that you will consider joining our PTO and offer your support by participating in the many activities that are planned throughout the school year.

PERSONAL BELONGINGS

To assist your child in identifying his/her school supplies and personal belongings, please label or mark all items with your child's name. Toys, cards, electronic games, dolls, and other items such as these are not permitted at school. Please make sure that these items are left at home.

PHYSICAL EDUCATION PARTICIPATION

All students are required to participate in Physical Education classes unless they have a written excuse from the parent or a doctor. The note should be given to the school nurse who will furnish a copy to the P.E. teacher. Physical Education is a state requirement and participation is mandatory. Failure to participate will affect the student's grade. Our goal is to teach children good health habits and to exercise daily. For safety reasons, students should wear appropriate shoes for participation in P.E.

SCHOOL HOURS

Student's Instructional Day:	8:15 - 3:55
Teacher's Work Day:	7:50 - 4:05
School Office Hours:	7:45 - 4:00

SPECIAL EDUCATION**Options and Requirements
For Providing Assistance to Students Who Have Learning Difficulties or
Who Need or May Need Special Education**

If a child is experiencing learning difficulties, the parent may contact the person listed below to learn about the district's overall general education referral or screening system for support services. This system links student to a variety of support options, including referral for a special education evaluation. Students having difficulty in the regular classroom should be considered for tutorial, compensatory, and other academic or behavior support services that are available to all students.

At any time, a parent is entitled to request an evaluation for special education services. Within a reasonable amount of time, the district must decide if the evaluation is needed. If evaluation is needed, the parent will be notified and asked to provide informed written consent for the evaluation. The district must complete the evaluation and the report within 45 calendar days of the date the district receives the written consent. The district must give a copy of the report to the parent.

If the district determines that the evaluation is not needed, the district will provide the parent with a written notice that explains why the child will not be evaluated. This written notice will include a statement that informs the parent of their rights if they disagree with the district. Additionally, the notice must inform the parent how to obtain a copy of the *Notice of Procedural Safeguards - Rights of Parents of Students with Disabilities*.

The designated person to contact regarding options for a child experiencing learning difficulties or a referral for evaluation for special education is:

Contact Person: Kimberly Upchurch

Phone Number: 409 761-6500

District Contact: Cathy LeDoux

Phone Number: (409) 766-5188

STUDENT NAMES

State law (Texas Education Code § 25.0021) requires teachers to use students' legal names from school records during instruction. If your child goes by a nickname, preferred shortened version of their name, etc, please send their teacher a note or email with the student's legal name, preferred name, and your signature.

TECHNOLOGY

Resources have been invested in technology to enhance instruction and to prepare our students for an increasingly technology-centric society. Use of these resources is restricted for students working under a teacher's supervision and for approved instructional purposes only. Students must comply with the Student Handbook, Code of Conduct, GISD Acceptable Use Policy, and Federal and State law.

TEXTBOOKS

State-approved textbooks are provided free of charge. Any student failing to return a book issued by the school loses the right to free textbooks until the book is returned or paid for by the parent. However, the student will be provided textbooks for use at school during the school day.

TRAFFIC SAFETY

Student safety is of the utmost importance at our campus. Please help us to insure the safety of our students by observing Oppe's safety rules during morning drop-off and afternoon pick-up:

- Observe the school zone speed and cell phone usage laws.
- Do not park, drop off, or pick up your child in the school bus zone.
- Do not block the crosswalk in front of the school at any time.
- Do not park or exit your car if you are in one of the pull-through lanes.
- If you would like to walk up to drop off or pick up your child, please park in the parking area across the street by the park and walk up the sidewalk near Greta's Garden.
- Please follow the directions of the GISD officers and Oppe Staff during arrival and dismissal times. They are there to assist with the safety of your children.

Morning Drop Off:

Since school traffic generally causes delays, please allow plenty of time to get your child to school on time and as safely as possible.

- Students may enter the building at 8:00 am. PK-2 students will enter through the main entrance. 3rd-4th and Life Skills students will enter through the secondary entrance closest to Greta's Garden. Students should not arrive on campus before 8:00 a.m. unless enrolled in the ACE 21st Century or TOR Kids morning program.
- Please do not drop students off before 8:00 am and leave them unattended as there is no supervision at this time.
- Students are tardy after 8:15 am. Parents must walk students through the main entrance to the office and sign them in after 8:20 am.
- If dropping off by car, please use the drive through lanes. Make sure your child is ready to exit the car as soon as you pull up.
- Do not drop your child off in the staff parking lot or along the street behind the parking lot. This is not safe because no one is monitoring the parking lot or

street. The staff parking area must be accessible to our staff. They are unable to park when parents are double parked dropping off students.

- If you need to leave your car, please park on the street or in the parking lot by Schreiber Park. Cars that block other cars or those parked in handicapped spaces without authorization may be ticketed by GISD Police.

Afternoon Pick Up:

- All car riders will exit through the main entrance. PK-2 walkers will be picked up at the main entrance. 3rd, 4th and Life Skills students will be picked up at the secondary entrance near Greta's Garden.
- Students are dismissed via the PikMyKid app. [PikMyKid Letter to Parents](#) All parents/guardians are asked to download the app in order to announce when they have arrived on campus to pick up students.
- Please place the car tag with the three-digit PikMyKid number, provided by your child's teacher, on your front dashboard.
- Parents/guardians may begin announcing as early as 3:15. Students will be brought outside and delivered to parents/guardians. If you are not able to download the app, Oppe staff can enter student information manually. Always have a photo ID if identity verification is necessary.
- Parents/guardians will wait in cars or outside the building so staff can carefully monitor with whom each child is leaving.
- Students will begin exiting the building starting at 3:30 pm.
- Do not exit your car if you are in one of the pull-through lanes.
- Students should be picked up by 4:00 p.m. Staff is not available to supervise students after this time.
- Pets are not allowed on school grounds during dismissal. We must be mindful of students that are afraid of certain pets or may have severe allergies.
- **Changes to regular dismissal mode:** When making changes to your child's dismissal mode, please use the Pikmykid app to change the pick up mode or assign a designee to pick up your child prior to 3:15 p.m. Emailing the teacher or sending a "Parent Square" message for changes in dismissal is discouraged as they may not check it prior to the end of the school day. Without a written or change in the PikMyKid app, your child will go home their normal way. Telephone changes are highly discouraged because the identity of the caller cannot be verified. Close communication will help eliminate confusion, as well as maintaining a safe environment for your child.
- **Early Pick-up:** Picking up students prior to regular dismissal time can be very disruptive to the class and your child's education. If a student has to leave school early, a note should be written to the teacher that morning. If someone other than the parent is to pick up the child, the parent must include that information in the note. That person's name should be listed in Skyward and they must provide a photo ID for office staff. Parents or the authorized adult must go to the office to sign out a student leaving prior to 3:15 p.m. They will also be asked to state the reason for early departure. After 3:15 p.m., we ask parents to wait until dismissal time to obtain their child. This procedure is put in place for the safety of students as we begin preparing for dismissal.

VISITORS

Galveston ISD has installed a video security system in our building to ensure the safety and security of our students and staff. The objective of this system is to permit only those who are authorized into our school. The office staff is able to view visitors through a camera system before they enter the building, providing office staff the opportunity to detect potential threats to our schools as early as possible. All visitors must enter through the main entrance and first report to the school office to receive a visitor's pass. To better protect our students, visitors and staff, our campus uses software called Raptor. Raptor helps track visitors, students, faculty, contractors and volunteers at our school, thus providing a safer, more monitored environment for the students. When checking in, you will be asked to present a valid state issued ID for entering into the system. The system has the ability to provide alerts on people who may jeopardize the safety of the campus. We feel certain this will help us keep our campus a little safer, and ask for your cooperation in presenting your valid state issued ID when checking in at the school. The school also maintains data concerning custody issues and restraining orders. Upon leaving the campus, visitors should return to the school office to retrieve their ID.

In accordance with local district policy (GKC), visits to individual classrooms during instructional time shall be permitted only with the principal's and teacher's approval, and such visits shall not be permitted if their duration or frequency interferes with the delivery of instruction or disrupts the normal classroom environment. Parents/Guardians are welcome to visit GISD schools and classrooms to observe their own children within the guidelines of district policy. [W Classroom Obs Form by guardian.docx](#)

VOLUNTEERS

Experience and research shows that a child's education succeeds best when there is a strong partnership between home and school. We encourage all Oppe parents to consider becoming a volunteer at our campus. There are many volunteer opportunities through our Parent Teacher Organization (PTO) and also in the classroom. Parents will have an opportunity to join our PTO at the beginning of the school year; you can also talk with your child's teacher to find out if there are any specific classroom needs.

Galveston ISD requires that all volunteers/chaperones (in any capacity) have their driver's license scanned as they enter the office.

Volunteer Registration Form: <https://apps.raptortech.com/Apply/NTM1MTplbi1VUw==>

WEBSITE/FACEBOOK

Please visit the Oppe webpage and Facebook for updates and information concerning your child's classes. <https://oppe.gisd.org/>

DISTRICT HANDBOOKS

Other pertinent information may be found in the district handbooks and Student Code of Conduct.

 [Elementary Handbook 2025-26.pdf](#)

 [Manual para Estudiantes de Primaria 2025-26.pdf](#)

 [Galveston ISD SCOC 2025-26.pdf](#)

Greta Oppe Elementary Student Dress Code

SOLID COLOR PANTS (not leggings or sweatpants)/SHORTS/SKIRTS/SKORTS/JUMPERS/DRESSES: Khaki color (beige/tan), black or blue jeans can be worn any day. Bottoms should not have holes or rips, and they must be logo/decoration free. Bottoms are to be size appropriate and at the child's waist. Shorts, skirts, skorts, jumpers, and dresses (no more than two inches above the knee) are an option to pants. Shorts must be worn under skirts, jumpers, and dresses. Dresses must have a collar and be solid color royal blue, khaki, or black.

SHIRTS & UNDERSHIRTS: Must be either white or royal blue with no emblems, logos, or decorations. Shirts **MUST** have collars and sleeves. Long sleeve shirts worn under short sleeve shirts, as well as undershirts, must only be white or royal blue.

SOCKS/TIGHTS/LEGGINGS: All students are encouraged to wear socks. Socks must be a solid color. Solid colored white, blue, black tights/leggings are allowed under jumpers, skirts, or dresses only, not shorts. Leggings cannot be worn alone.

SHOES: Must have closed toes and closed backs. Tennis shoes/sneakers are preferred. Students are encouraged to wear non-marking soles to protect the floors. Sandals are not allowed at any time. Shoes with skates are not allowed. If a student has an injured foot, a tennis shoe must be worn on the uninjured foot and a sock or sock & sandal may be worn on the injured foot while healing. A note from a parent or doctor is required.

SWEATERS, SWEATSHIRTS, and JACKETS: If worn in the building during the school day, they **MUST** be SOLID COLOR white, royal blue, or black. They must also be decoration and logo free. Please label with the child's name.

PIERCINGS: The only piercings allowed at school are in the ears. Only **stud** earrings may be worn in the ears. NO hoop or dangling earrings may be worn.

Caps, hats, scarves, decorative headbands, sandals, shoes with skates, make-up, artificial fingernails, hoop/dangling earrings, or distracting hair styles/colors are not allowed.

ROLLING BACKPACKS: Due to the lack of space in student lockers/cubbies, rolling backpacks are not allowed.

Friday Dress: Students can wear an Oppe spirit T-shirt OR
a Ball High Project Grad T-shirt

The requirements, programs, fees, policies, and all other subjects covered in this publication may be changed without notice. Users of this publication should contact school district representatives to learn the current status of matters covered herein. Galveston ISD assumes no responsibility for any damages that may be claimed to have resulted from such changes.