



AMERICAN ACADEMY CASABLANCA

College Application Logistical Information

Dear Students and Parents,

We are sharing the following logistical information and answers to frequently asked questions to support your college application completion. If you have additional questions, please reach out to the AAC High School Leadership team. We are always ready to help you and wish you success!

Documents Required to Support Your Application

Several documents are usually required to support your application on portals like Common App and UCAS. For other international universities, you may need to visit the college's website to find the requirements.

- **Transcript.** It is an essential supporting document. Application portals will either allow students to submit transcripts themselves or will require that school administrators submit them directly.

To request a copy of your transcript, reach out to the College Counselor or your High School Leadership Team. Allow up to 5 school days to receive. Simply printing this document is considered an *unofficial* transcript.

Steps to make a transcript official:

1. Print and have the transcript signed by the Head of School, Mr. Flaschberger.
 2. Have the transcript stamped by Mr. Yassine in the Business Office.
 3. For a digital copy, the secretary in the Secondary Office can scan and email you a PDF.
- **SAT or AP test scores:** Virtually all colleges are maintaining their test-optional admissions policies. Students submit their scores to universities by logging into their College Board accounts, selecting colleges to receive scores, and paying any applicable fees for score delivery.
 - **Letters of Recommendation:** Most colleges require 2-3 letters. Teachers are generally responsible for submitting their letters directly, however students can ask for an official printed copy. Make sure to clarify in your request. Choose teachers who know you well and can speak to your academic abilities *and* character. Ask them early, and provide them with information about your goals and achievements to help them write strong letters.
 - **High School Profile:** It is a document that introduces AAC to colleges.
 - **Mid-year Report:** It is regarded as your transcript. It is submitted to colleges where you have an open application and are required to present your latest grades, given you submitted a transcript in your early senior year. Your mid-year report is available in early February.



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Frequently Asked Questions

When should I start working on my college applications?

It's a good idea to start the college application process in your junior year. Begin researching colleges, preparing for admissions tests, and thinking about potential majors. This will give you ample time to complete your applications senior year.

What do colleges look for primarily?

Colleges primarily seek a well-rounded profile in high school students for undergraduate admission, considering a combination of academic achievement, extracurricular involvement, leadership, and personal qualities. Your academic achievement at AAC can be viewed on your official transcript, specifically your overall GPA (Grade Point Average) which is calculated out of 4 points.

What type of document do I receive when I graduate?

Upon successful graduation from AAC, you will receive a Cognia certified U.S High School Diploma.

If I am a transfer student to AAC, how do I submit my transcripts to universities?

Upon graduation, a student's transcript (including GPA) will only reflect their work at AAC. We do not convert previous transcripts and add them to ours. Transfer students applying to universities will have to submit transcripts from both AAC and their previous school as separate documents.

What does cumulative, weighted, and unweighted GPA mean?

A cumulative GPA is the overall average of a student's grades across all courses. Your AAC GPA is weighted, meaning it takes into account the difficulty of courses by assigning higher values to Advanced Placement (AP) classes or International Baccalaureate (IB) classes. An unweighted GPA, on the other hand, treats all courses equally in terms of grading scale, regardless of their difficulty level.

What if I want to go to university in Morocco?

To pursue university education in Morocco, graduates should visit the Moroccan National Ministry of Education with their diploma and an official transcript. The Ministry will facilitate the authentication process by requesting a letter from AAC for verification. Once verified, students can use these documents to apply to universities in Morocco. It is essential for students to independently research and adhere to the specific admission requirements of each college they are interested in. Students are encouraged to start this process at the beginning of their senior year.

What is an English language proficiency test?

*Students whose native country's official language is not English (i.e. Morocco), may have to take an English language proficiency test. Exams such as TOEFL or IELTS are available at testing centers in Casablanca. Students will send scores directly to university admissions offices through the testing agency's website. *Exceptions may apply given that AAC instruction is in English. Contact the university admission office for confirmation.*

What is my class rank?

*At AAC, given that we are a smaller school, we do **NOT** report class ranking.*

What is my class size?

The average AAC class size is 80.



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High School Team

Mr. David Flaschberger

Head of School

dflaschberger@aac.ac.ma

Mr. Wassif Benlarbi

IB Coordinator

wbenlarbi@aac.ac.ma

Dr. Stephen Coryelle

High School Principal

scoryelle@aac.ac.ma

Ms. Lauren Michels

IB Assessment Coordinator

lmichels@aac.ac.ma

Mr. Hicham Bennouna

Language Director

Athletics Director

hbennouna@aac.ac.ma

Mr. Yassine Abdelaziz

Finance

ayassine@aac.ac.ma

Ms. Rickeah Banks

Learning Support Coordinator

rbanks@aac.ac.ma

Ms. Imane Benlarbi

Administrative Coordinator

ibenlarbi@aac.ac.ma

Ms. Fadoua Khalfadir

Admissions Director

fkhalfadir@aac.ac.ma

Ms. Imane Ammad

Admissions & Finance Officer

iammad@aac.ac.ma

