



HOLTVILLE UNIFIED SCHOOL DISTRICT

Governing Board of Trustees

Regular Board Meeting

August 18, 2025

Board of Trustees

Ben Abatti Jr., President

Julie Duarte, Clerk

Kevin Grizzle, Member

Larry Iten, Member

Jared Garewal, Member

Superintendent

Celso Ruiz

Assistant Superintendent

John Paul Wells



REGULAR MEETING
of the
BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT

Monday, August 18, 2025

CLOSED SESSION 5:00 P.M., OPEN SESSION 6:00 P.M.

Holtville Unified School District, Board Room, 621 East Sixth Street, Holtville, CA. 92250

From time-to-time writings that are public records, which are related to open session items on an agenda for a regular meeting, may be distributed to Trustees after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the Office of the Superintendent located at 621 E. Sixth Street, Holtville, Ca. 92250

Members of the public who require disability accommodation in order to participate in the meeting should contact the Superintendent at (760)356-2974, or in writing, at least 24 hours prior to the meeting. (Government Code section 54954.2).

1. PRELIMINARY

Call to Order

Flag Salute

Roll Call

Present Absent

Ben Abatti Jr., President

Julie Duarte, Clerk

Kevin Grizzle, Member

Larry Iten, Member

Jared Garewal, Member

2. MODIFICATIONS OF THE ORDER OF THE AGENDA, IF ANY.

Motion: _____ Second: _____ Ayes: ____ Nays: ____ Vote: ____-____

3. STATEMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA.

At this time, members of the public may address the Board only as to items on the closed session agenda. If you wish to address the Board, please stand, give your name and address and proceed to the podium from which you will speak. Individual presentations shall not be for more than three (3) minutes and the total time for this purpose shall not exceed twenty minutes.

4. CLOSED SESSION

A) Closed Session in accordance with Government Code section 54957: Public Employee Discipline/Dismissal/Release

5. REPORTABLE CLOSED SESSION ACTIONS:

BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT
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AGENDA PAGE 2

6. PUBLIC COMMENT ON ITEMS ON THE OPEN SESSION AGENDA AND ON NON AGENDA ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD.

At this time, members of the public may address the Board only as to items on the open session agenda or items within the subject matter jurisdiction of the Board. Public comment will not be taken during the Board's consideration of an item on the open session agenda. If you wish to address the Board, please stand, give your name and address and proceed to the podium from which you will speak. Individual presentations shall not be for more than three (3) minutes and the total time for this purpose shall not exceed twenty minutes. In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

7. COMMUNICATIONS FROM THE SCHOOL DISTRICT

*Holtville Teachers Association
California School Employees Association
Governing Board
Assistant Superintendent
Superintendent*

8. CONSENT AGENDA

All matters on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. The Superintendent and staff recommend approval of all Consent Agenda items.

A. FINANCE AND BUSINESS

- 1) Warrant Orders week beginning 8/7/25 to week ending 8/14/25 Pgs. 3-7
(Supplemental Information)

B. PERSONNEL SERVICES

- 1) Certificated Employment Pg. 9
2) Classified Employment Pg. 10
3) Coaching Employment Pg. 11

C. GENERAL BUSINESS

The Board is asked to approve the following items:

- 1) Job description for Athletic Director, Classified Management Pgs. 13-14
2) Update the salary schedule for Classified Management/Confidential to include Athletic Director Pg. 15
3) Out of State and/or Overnight events HHS Sports Pg. 16
4) NAU Agreement for Clinical Practicum and/or Externship/Internship Education Pgs. 17-23
5) HHS Fall Sports Game Schedules Pgs. 24-29
6) Side Letter with CSEA Chapter #338 for 2024-2025 Reclassification (Special Education Secretary/Speech Language Assistant) Pg. **

Motion: _____ Second: _____ Ayes: ____ Nays: ____ Vote: ____

**BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT
REGULAR MEETING – August 18, 2025
AGENDA PAGE 3**

9. FUTURE BOARD MEETING DATE

Monday, September 15, 2025, is the next Regular Board Meeting

10. ADJOURNMENT

11. CLOSED SESSION if needed

*A) Closed Session in accordance with Government Code section 54957: Public Employee
Discipline/Dismissal/Release*

***** A copy is available at the District office**

MISSION STATEMENT

The Mission of the Holtville Unified School District is to ensure a standards-based curriculum that promotes excellence in academic, social and emotional growth for every student through the establishment of strong parent/school/community partnerships in a stable and safe learning environment.

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

CONSENT AGENDA

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

WARRANTS

Register 000359 - 08/07/2025

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000359, Dated 08/07/2025					
26335089	3,453.43	Printed	010		A T & T (000008/2)
26335090	1,270.00	Printed	010		ACCREDITING COMMISSION FOR SCHOOL -WESTERN ASSOC (000014/1)
26335091	898.07	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
26335092	529.42	Printed	010		AUTO ZONE (000049/1)
26335093	765.00	Printed	010		AZTEC FIRE & SAFETY, INC (000810/1)
26335094	114.98	Printed	010		CAPITAL ONE TRADE CREDIT (000972/3)
26335095	3,846.30	Printed	010		CARDMEMBER SERVICES (000322/2)
26335096	8,174.67	Printed	010		D LUPITAS RESTAURANT (000119/1)
26335097	54.24	Printed	010		FERGUSON ENTERPRISES INC (000156/2)
26335098	12,175.24	Printed	010		HOUGHTON MIFFLIN HARCOURT (000205/1)
26335099	6,989.14	Printed	010		HUDL (000771/2)
26335100	1,782.48	Printed	010		JOHNSON CONTROLS FIRE (000484/1)
26335101	128.19	Printed	010		JOHNSTON, CARL J (000533/1)
26335102	3,600.09	Printed	010		JUNIOR'S CAFE INC (001170/1)
26335103	440.16	Printed	010		KC AUTO SERVICE LLC (001368/1)
26335104	1,151.10	Printed	010		KC MANUFACTURING INC (000252/1)
26335105	102.28	Printed	130		R S D (000320/1)
26335106	240.00	Printed	010		RIGO'S AUTO SHOP & SMOG (001405/1)
26335107	447.34	Printed	010		SALAZAR, MARTHA (000750/1)
26335108	7,875.00	Printed	010		SAVVAS Learning Company LLC (000896/2)
26335109	2,177.39	Printed	010		SDI INNOVATIONS, INC (000874/1)
26335110	8,178.44	Printed	010		SWAINBROS (001406/1)
26335111	527.72	Printed	010		THE SHERWIN- WILLIAMS CO (000357/3)
26335112	3,051.65	Printed	010		Verizon Wireless Services LLC (000422/1)
26335113	855.00	Printed	010		WATER TREATMENT SERVICES (000483/1)
26335114	360.00	Printed	010		ZAMORAS BACKFLOW (000444/1)
69,187.33		Number of Items		26	Totals for Register 000359

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 08/07/2025, Filtered by (Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

Org Summary

Holtville Unified School District

Check #	26335089 through	26335114 Total Count	26	\$69,187.33
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Register 000360 - 08/14/2025

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000360, Dated 08/14/2025					
26335687	1,270.00	Printed	010		ACCREDITING COMMISSION FOR SCHOOL -WESTERN ASSOC (000014/1)
26335688	482.59	Printed	010		AGUIRRE, LILLIAN (000503/1)
26335689	528.00	Printed	010		AKESO OCCUPATIONAL HEALTH (001026/3)
26335690	16,658.72	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
26335691	158.37	Printed	010		AUTO ZONE (000049/1)
26335692	323.21	Printed	010		BAKER DISTRIBUTING COMPANY (000053/1)
26335693	4,776.98	Printed	010		BENCHMARK EDUCATION COMPANY (000500/1)
26335694	4,773.80	Printed	010		C R and R INCORPORATED (000070/2)
26335695	554.37	Printed	010		CARDMEMBER SERVICES (000322/2)
26335696	275.47	Printed	010		COSTCO (000110/1)
26335697	341.95	Printed	400		Department of General Services Office of Fiscal Services (000760/2)
26335698	152.24	Printed	010		EAN SERVICES, LLC (000688/3)
26335699	550.67	Printed	010		EMPLOYMENT DEVELOPMENT DEPT (000151/1)
26335700	7,520.60	Printed	010		ENTERPRISE FM TRUST (000767/1)
26335701	42.95	Printed	010		FEDERAL EXPRESS CORP (000155/1)
26335702	865.96	Printed	010		FERGUSON ENTERPRISES INC (000156/2)
26335703	33,108.71	Printed	300		FINNEY ARCHITECTS, INC (001156/1)
26335704	1,123.50	Printed	010		FORENSIC DRUG TESTING (000162/1)
26335705	852.00	Printed	010		HOLTVILLE UNIFIED SCHOOL DISTR (000202/1)
26335706	852.00	Printed	010		HOLTVILLE UNIFIED SCHOOL DISTR (000202/1)
26335707	2,061.14	Printed	010		HOME DEPOT DEPT 32-2149095931 (000203/1)
26335708	11,641.08	Printed	010		HOUGHTON MIFFLIN HARCOURT (000205/1)
26335709	28.00	Printed	010		IMPERIAL VALLEY ROP (000232/1)
26335710	509.44	Printed	010		JOHN DEERE FINANCIAL (000324/1)
26335711	9,282.50	Printed	210		LANDMARK CONSULTANTS, INC (000717/1)
26335712	231.55	Printed	010		QUILL CORP (000318/1)
26335713	510.89	Printed	010		QUILL CORP (000318/1)
26335714	86.94	Printed	010		QUILL CORP (000318/1)
26335715	2,456.69	Printed	010		QUILL CORP (000318/1)
26335716	429.54	Printed	010		REXEL ESD (000329/2)
26335717	818.71	Printed	010		RIDDELL ALL AMERICAN SPORTS (000019/2)
26335718	42.02	Printed	010		ROMANS WATER (000331/1)
26335719	1,265.67	Printed	010		SCHOOL OUTFITTERS (000347/3)
26335720	2,639.89	Printed	010		SCHUTT SPORTS, LLC (001382/1)
26335721	38.97	Printed	010		SPARKLETTS WATERS (000370/1)

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 08/14/2025, Filtered by (Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

Register 000360 - 08/14/2025

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000360, Dated 08/14/2025 (continued)					
26335722	135.35	Printed	010		T-Mobile USA, Inc. (001153/1)
26335723	336.32	Printed	010		TK ELEVATOR CORP (000706/2)
26335724	470.00	Printed	010		Tom A Brady and Sons Inc (000394/1)
26335725	1,034.30	Printed	010		UNFIRST CORPORATION (000727/2)
26335726	3,200.00	Printed	010		VICS AIR CONDITIONING and ELE (000423/1)
	112,431.09			40	Totals for Register 000360

Org Summary

Holtville Unified School District

Check #	26335687	through	26335726	Total Count	40	\$112,431.09
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HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

PERSONNEL

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: CERTIFICATED EMPLOYMENT
DATE: AUGUST 18, 2025

The Board is requested to approve the following Certificated Employment for the 2025/26 SY:

- | | | |
|----------------------|----------------|---------|
| 1. Alma Reyes Torres | Teacher (Pine) | 8/12/25 |
|----------------------|----------------|---------|

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: CLASSIFIED EMPLOYMENT FOR 2025/26
DATE: AUGUST 18, 2025

The Board is requested to approve the following Classified Employment for 2025-26 SY:

- | | | |
|------------------|----------------------|---------|
| 1. Jamian Gascon | Cafeteria Worker II | 8/18/25 |
| 2. Yeení Guzman | Bus Driver/Custodian | 8/13/25 |

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: COACHING/EXTRA DUTY EMPLOYMENT
DATE: AUGUST 18, 2025

The Board is requested to accept the following Coaching/Extra Duty Employment:

1. Carl Johnston	Head Cross Country Club	\$5,253
2. Omar Quevedo	Assistant Cross Country Club	\$3,283
3. Joey Navarro	Head Girls Flag Football	\$5,253
4. Michael Toten	Assistant Girls Flag Football	\$3,283
5. Christian Gonzalez	Assistant Girls Flag Football	\$3,283
6. Isaac Silva	Head Girls Golf	\$2,626
7. Ilario Castro	Assistant Girls Golf	\$2,626
8. George McClure	Head Girls Tennis	\$5,253
9. Nayeli Garcia	Head Girls Volleyball	\$5,253
10. Mariana Garewal	Volunteer Assistant Volleyball	-----
11. McKenzie Flores	Volunteer Assistant Volleyball	-----
12. Brook Plourd	Volunteer Assistant Volleyball	-----
13. Kylie Toten	Assistant Volleyball Frosh	\$3,283
14. Jason Turner	Head Football (Volunteer)	-----
15. Gilbert Villareal	Volunteer Assistant Football	\$1,641
16. Micah Harrison	Assistant Football	\$1,641
17. Carlos Contreras	Assistant Football	\$1,641
18. Tyler Bennett	Assistant Football	\$1,641
19. Phavian Gonzalez	Assistant Football	\$1,641
20. Justin Stacey	Assistant Football	\$1,641
21. Luz Ayon	Assistant Football	\$3,383
22. Devron Gray	Assistant Football	\$1,641
23. Yvette Rios	Assistant Cheer Advisor	\$4,925

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

GENERAL BUSINESS

**HOLTVILLE UNIFIED SCHOOL DISTRICT
CLASSIFIED/MANAGEMENT JOB DESCRIPTION
ATHLETIC DIRECTOR**

JOB TITLE: Athletic Director
REPORTS TO: Superintendent or Designee

The Athletic Director is the primary contact for all coaches. All scheduling, budget and transportation requirements and other concerns shall be presented to the Athletic Director.

The duties of the Athletic Director will include but not be limited to the following:

1. Personnel Selection/Assessment.

- a) Assists the Principal in the selection of personnel for head coaching positions.
- b) After consultation with the head coach of the sport involved, the athletic director shall make recommendations to the Principal on the assignment of assistant coaches.
- c) Assists the site administrator or designee, in evaluating the performance of members of the coaching staff and designated classified employees.
- d) Certification of coaches and maintain appropriate documentation.
- e) C.P.R.
- f) Ethics/Sportsmanship.

2. Athletic Contests and Schedules.

- a) Prepares the team schedule for each sport in coordination with the school activity calendar.
Send schedule to CIF and official associations.
- b) Assists with the promotion and development of the high school feeder programs, including programs associated with the HUSD and community.
- c) Secures and meets with paid game officials and other necessary personnel for athletic contests.
(Ticket takers, score keepers and announcers)
- c) Arranges for site preparation for all athletic contests. Confirm games each week.
- d) Arranges for team transportation. Works closely with transportation supervisor.
- e) Checks and certifies all student releases and private transportation requests.
- f) Supervision of the games shared with site administration.
- g) Shall represent the district in performing all duties required by the CIF league or Section.
- h) Ensure that all athletic trainings and competitions are conducted in a manner that will not overtax the physical capabilities of the participants
- i) Ensure that student athletes receive appropriate instruction and guidance related to safety, health, training and preparation for competition.

3. Supplies, Equipment and Services.

- a) In consultation with the head coach and the district business office, establishes specifications for supplies, equipment, and services for each sport.
- b) Prepares purchase requisitions for supplies, equipment, and services.
- d) Supervises the receipt and processing of supplies, and equipment.
- e) Maintains an inventory of athletic equipment and supplies.
- f) In conjunction with the head coach, identifies items to be repaired, renovated, or laundered.
(Maintenance of equipment)

**HOLTVILLE UNIFIED SCHOOL DISTRICT
CLASSIFIED/MANAGEMENT JOB DESCRIPTION
ATHLETIC DIRECTOR**

12. Minimum Qualifications:

<u>Education:</u>	Bachelor's Degree including all courses to meet credential requirements preferred.
<u>Experience:</u>	P.E. and athletic background desirable.
<u>Personal Qualities:</u>	Ability to work well with people; good organizational ability; a sound philosophy of educational leadership based on strong character and decision-making ability supported by sound judgment.

HOLTVILLE UNIFIED SCHOOL DISTRICT
2023-24 CLASSIFIED MANAGEMENT/CONFIDENTIAL SALARY SCHEDULE

Effective: 7/1/2023
Approved: 5/15/2023
Increase: 7.00%

	STEP I	STEP II	STEP III	STEP IV	STEP V	STEP VI	STEP VII
	1	2	3	4	5	6	7
Assistant Superintendent	143,438	145,727	150,307	160,298	165,340	170,299	175,408
Food Service Director	69,723	73,210	76,868	80,713	84,750	88,989	93,439
Payroll Clerk	66,197	69,679	73,354	77,209	81,275	85,548	90,082
Accounting/HR Supervisor	66,197	69,679	73,354	77,209	81,275	85,548	90,082
Accounting Technician	45,587	47,183	48,835	50,544	52,314	54,146	56,039
Accounting Technician (w/BA)	60,649	62,772	64,968	67,242	69,596	72,031	74,552
Student Information Specialist	45,587	47,183	48,835	50,544	52,314	54,146	56,039
Student Info Specialist (w/BA)	60,649	62,772	64,968	67,242	69,596	72,031	74,552
Student Attendance Officer	45,587	47,183	48,835	50,544	52,314	54,146	56,039
Student Attendance Officer (w/BA)	60,649	62,772	64,968	67,242	69,596	72,031	74,552
Administrative Assistant	71,601	74,942	78,453	82,137	86,008	90,069	94,393
Transportation Director	69,723	73,210	76,868	80,713	84,750	88,989	93,439
Maintenance Supervisor (Director)	69,723	73,210	76,868	80,713	84,750	88,989	93,439
Chief Business Official	114,888	120,633	126,664	132,695	139,332	143,512	147,817
Technology Coordinator	66,197	69,679	73,354	77,209	81,275	85,548	90,082
Food Service Chef	54,431	57,292	60,307	63,480	66,825	70,340	74,038
Technology Support Technician	54,431	57,292	60,307	63,480	66,825	70,340	74,038
Senior Enterprise Systems and Network Engineer	94,823	99,821	105,067	110,601	116,416	119,907	123,505
Expandend Learning Opportunity Program Coordinator	45,587	47,183	48,835	50,544	52,314	54,146	56,039
Community School Partnership Program Coordinator	66,197	69,679	73,354	77,209	81,275	85,548	90,082
Digital Media and Graphics Designer	54,431	57,292	60,307	63,480	66,825	70,340	74,038
Migrant Program Coordinator	45,587	47,183	48,835	50,544	52,314	54,146	56,039
Athletic Director	45,587	47,183	48,835	50,544	52,314	54,146	56,039
Athletic Director (w/BA)	60,649	62,772	64,968	67,242	69,596	72,031	74,552

Revised August 2025 (AD Position)

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: OUT OF STATE AND/OR OVERNIGHT TRIPS
DATE: AUGUST 18, 2025

The Board is requested to approve the following Out of State and/or Overnight Trips:

1. Overnight trip for Sweetwater Tournament for HHS Volleyball 8/29/25-8/30/25
2. Out of State at Yuma Catholic for HHS Volleyball 9/11/25
3. Overnight trip for Nike Tournament in Phoenix, AZ for HHS Volleyball 9/25/25-9/27/25
4. Possible Overnight trip for Dana Hills Invitational for HHS Cross Country 9/5/25-9/6/25
5. Possible Overnight stay for Mt. Sac Invitational at Mt. Sac College 10/24/25-10/25/25
6. Overnight stay for Woodward Park Invitational, Fresno, CA 10/30/25-10/31/25



**AGREEMENT FOR CLINICAL PRACTICUM AND/OR
EXTERNSHIP/ INTERNSHIP EDUCATION ("Agreement")**

This Agreement is entered into by and between **Arizona Board of Regents for and on behalf of Northern Arizona University** principally located in Flagstaff, AZ ("University") and **Holtville Unified School District** ("Facility") principally located in Holtville, CA.

This Agreement will be in effect for five (5) years unless a lesser time-period is stated herein. The effective date of this Agreement will be 8/25/2025 and will end on 8/24/2030 and may be renewed, revised, or modified by a written addendum signed by both parties. The parties agree that either party may terminate this Agreement at any time upon thirty (30) days written notice, which may include electronic mail with delivery receipt, to the other party, except that any student already assigned to and accepted by the Facility shall be allowed to complete any in-progress clinical practicum and/or externship/internship education at the Facility (if feasible), provided, however, the parties retain the right to dismiss or withdraw any student pursuant to Section II. E. or Section III. F.

The purpose of this Agreement is to establish a relationship between the University and the Facility, to allow students from the University including but not limited to Physician Assistant Program and Physician Assistant students, as applicable, to participate in a clinical practicum and/or externship/internship education approved by the University and conducted at the Facility's site(s).

It is agreed by the parties to be of mutual interest and advantage for selected students of the University to be provided quality clinical practicum and/or externship/internship education experiences at the Facility.

I. MUTUAL RESPONSIBILITIES

- A. University and Facility shall each designate a Clinical Education Coordinator ("CEC") to be the designated representative to the other party for implementation of this Agreement and agree to notify the other party within fourteen (14) days of any change in its designated representative.
- B. The number of students assigned to the Facility and the dates of rotation shall be mutually agreed upon and shall be subject to the availability of the Facility's personnel for teaching and supervision. The objectives, nature, and timeframe of the experiences shall be individually arranged and approved by the CECs for the Facility and the University.
- C. If Facility is a Covered Entity under the Health Insurance Portability and Accountability Act ("HIPAA") of 1996, as amended by the American Recovery and Reinvestment Act

of 2009 ("ARRA") each as amended from time to time, then students shall function as part of the Facility's "workforce" as defined in 45 CFR §160.103 and shall be subject to the HIPAA policies and procedures of the Facility. Facility shall be responsible for providing the assigned students with the appropriate training in its HIPAA policies and procedures. University shall ensure that the assigned students are familiar with HIPAA prior to the assignment to the Facility. University and Facility shall advise the students to protect the confidentiality of protected health information or other confidential information pertaining to all patient/client/customer information (including medical records, electronic data, radiology films, laboratory blocks, slides and billing information), and comply with all of Facility's policies on the release of patient/client/customer information and all applicable federal and state laws and regulations protecting the confidentiality of patients'/clients'/customers' records.

- D. Except as previously set forth, no provision of this Agreement shall be deemed to constitute University, or any agent or employee of University, as an agent or employee of Facility. Neither University nor Facility personnel, by virtue of this Agreement, are entitled or eligible by reason of the contractual relationship hereby created, to participate in any benefits or privileges given or extended by either party to its employees. The University and Facility do not consider a student an employee of the Facility or University for workers' compensation purposes, but solely as a student in the clinical practicum and/or externship/internship education phase of the student's educational and professional development.
- E. The parties agree to comply with all applicable state and federal laws, rules, regulations, and executive orders governing equal employment opportunity, immigration, nondiscrimination, including the Americans with Disabilities Act, and affirmative action.
- F. The policies, rules, and regulations of the Facility shall be applicable to the students. Facility shall inform students of its policies, rules, and regulations at the initiation of the clinical practicum and/or externship/internship education. University shall inform its students of their responsibility to comply with the laws, as well as the policies, rules, and regulations of Facility.
- G. Neither the Facility nor the University shall use the name of the other party or its employees in any publicity or advertising material without prior written approval by a duly authorized representative of the other party.

II. UNIVERSITY RESPONSIBILITIES

The University shall:

- A. Give Facility at least thirty (30) days notice of a student assignment unless this notice is specifically waived by the Facility by agreeing to this at less than thirty (30) days.

- B. Reserve the right to revoke any assignment prior to a student's entry into the clinical practicum and/or externship/internship education at the Facility.
- C. Forward to the Facility a summary of the student's training and experience which shall include but is not limited to information on the student's general education and academic standing.
- D. Contact or visit the Facility for the purpose of monitoring student progress and performance and facilitating information exchange between the University, Facility, and the student.
- E. Reserve the right to dismiss or withdraw any student from assigned clinical practicum and/or externship/internship education at the Facility when, in the University's CEC's judgment, the clinical practicum and/or externship/internship education no longer meets the needs of the student.
- F. Provide professional liability through the Arizona Department of Administration Risk Management Division to cover liabilities arising from the acts and omissions of the University's employees and students participating in this Agreement. If requested, upon full execution of this Agreement, a self-insurance letter or certificate of insurance will be furnished to the Facility indicating the effective coverage.
- G. Provide Facility with a statement of expectations and objectives of curricular and clinical education, upon request.
- H. Ensure that students review and understand their responsibilities under this Agreement as outlined in Appendix A.
- I. If requested by Facility prior to placement of any student, the University's CEC shall verify that the student has (i) successfully passed a criminal background check; and (ii) meet all immunization requirements of the Facility.

III. FACILITY RESPONSIBILITIES

The Facility shall:

- A. Provide clinical practicum and/or externship/internship education experiences as stated in the objectives of the University and Facility and provide supervision appropriate to the academic and clinical level of the assigned student.
- B. Provide appropriate orientation and information regarding the policies, rules, and regulations of the Facility to incoming students.
- C. Make available the physical facilities and other equipment necessary to support the clinical practicum and/or externship/internship education.

- D. Retain primary responsibility for its patients/clients/customers.
- E. Complete forms requested by the University, such as but not limited to general information form or student evaluation report.
- F. Request the University to dismiss or withdraw a student from assigned clinical practicum and/or externship/internship education when the student's performance is unsatisfactory or the student's behavior is disruptive or detrimental to the Facility and/or violates the Code of Ethics of the discipline, or Facility regulations, policies or procedures.
- G. Provide and/or facilitate emergency care for students if needed, and the student intern shall be responsible for the cost of said emergency care.

IV. **MISCELLANEOUS**

- A. Any notice required or permitted hereunder shall be in writing and shall be deemed given if delivered in person, electronic mail with delivery receipt, or three (3) days after mailing, by United States registered or certified mail, postage prepaid, and addressed as follows:

To Facility:

Holtville Unified School District
 Celso Ruiz
 621 E. Sixth Street

Holtville, CA 92250
 Phone: 760-356-2974
 Email: celso@husd.net

To University:

College of Health and Human Services
 Office of the Dean
 P.O. Box 15015
 Flagstaff, AZ 86011
 Phone: (928) 523-4331
 Email: CHHS@nau.edu

with a copy to:

Northern Arizona University
 Contracts, Purchasing and Risk Management
 PO Box 4124
 Flagstaff, AZ 86011
 Phone: (928) 523-4557
 Email: NAU-Contracts@nau.edu

- B. University is an Arizona public institution of higher education and is self-insured through the Arizona Department of Administration Risk Management Division pursuant to §41-621, *et seq.* and shall maintain adequate insurance to cover any liability arising from the acts and omissions of University's agents, employees, and students, arising out of the performance of this Agreement. University shall not be responsible for maintaining insurance coverage for liability arising from the acts and omissions of Facility's employees or agents. Facility shall maintain adequate insurance to cover any liability arising from the acts and omissions of Facility's employees or agents arising out of the performance of this Agreement. Facility shall not be responsible for maintaining insurance to cover liability arising from the acts and omissions of employees of University.
- C. The parties agree that this Agreement may be cancelled for conflict of interest in accordance with A.R.S. §38-511. Facility certifies that no such conflict of interest currently exists and that there are no relevant facts or circumstances which could give rise to any actual or potential organizational or personal conflicts of interest.
- D. Pursuant to A.R.S. §12-1518, the parties acknowledge and agree that both parties may be required to make use of mandatory arbitration of any legal action that is filed in the Arizona Superior Court concerning a controversy arising out of this Agreement if required by A.R.S. §12-133.
- E. Student educational records are protected by the U.S. Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g and its implementing regulations ("FERPA"). Facility will not require any University students or employees to waive any privacy rights (including FERPA or the European Union's General Data Protection Regulation ("GDPR")) as a condition for receipt of any educational services, and any attempt to do so will be void. Facility will comply with FERPA and will not access or make any disclosures of student educational records to third parties without prior notice to and consent from the student or as otherwise provided by law. If this Agreement requires or permits Facility to access or release any student records, then, for the purposes of this Agreement only, the University designates Facility as a "school official" for the University under FERPA, as that term is used in FERPA.
- F. Except as otherwise agreed in writing, the parties acknowledge that the relationship created by this Agreement is limited to the student clinical practicum and/or externship/internship education contemplated herein. Neither party shall make any representations stating or implying that the parties engage in broader transactions or that a party is otherwise associated with the other party without first obtaining express written permission from the other party. In addition, neither party shall use any trade name, trademark, service mark, logo, domain name, nor any other distinctive brand feature owned or used by the other party without prior written authorization from the other party.

- G. The Facility acknowledges that University is a public entity subject to the provisions of the Arizona Public Record Laws A.R.S. §§ 39-121, *et seq.*
- H. If the University's performance under this Agreement depends upon the appropriation of funds by the Arizona Legislature, and if the Legislature fails to appropriate the funds necessary for performance, then the University may provide written notice of this to the Facility and cancel this Agreement without further obligation of the University. Appropriation is a legislative act and is beyond the control of the University.
- I. Neither party shall be held responsible for any losses resulting if the fulfillment of any terms or provisions of this Agreement are delayed or prevented by any cause not within the control of the party whose performance is interfered with, and which by the exercise of reasonable diligence, said party is unable to prevent ("force majeure event"), including but not limited to acts of God, war, civil disturbance, terrorism, disaster, fire, earthquakes, hurricanes, known or suspected threats of illness, epidemics, pandemics, or government regulation. This Agreement may be terminated without further obligation or penalty, including cancellation fees or liquidated damages, of either party upon written notice from the affected party to the other party of such force majeure event.
- J. Each party shall be responsible for each party's own costs for performance of its respective obligations under this Agreement.
- K. In the event that any provision or part of any provision of this Agreement shall be determined by a court of competent jurisdiction to be invalid or unenforceable, such determination shall not affect the remaining parts or provisions of this Agreement which shall continue in full force and effect.
- L. This Agreement constitutes the entire agreement and understanding of the parties with respect to its subject matter. No prior or contemporaneous agreement or understanding will be effective. This Agreement may not be modified or amended except by written instrument signed by both parties. This Agreement and all claims arising out of or relating to this Agreement shall be governed exclusively by the laws of the State of Arizona, the courts of which shall have jurisdiction over its subject matter.
- M. This Agreement may be executed in counterparts, each of which will be deemed to be an original but all of which, taken together, shall constitute one and the same agreement. The exchange of copies of this Agreement and of signature pages by electronic means shall constitute effective execution and delivery of this Agreement as to the parties and may be used in lieu of the original Agreement for all purposes.

Signatures of the parties transmitted by electronic means shall be deemed to be their original signatures for all purposes.

N. Neither party shall assign this Agreement without the prior written consent of the other party.

The undersigned have read the foregoing Agreement and, as authorized signatories of the undersigned respective entities, hereby agree to be bound by it.

Facility: Holtville Unified School District

University: Arizona Board of Regents for and
on behalf of Northern Arizona University

Celso Ruiz 8/6/2025
Signature Date

Signature Date

Celso Ruiz Superintendent
Printed Name/Title

Printed Name/Title

Holtville Flag Football Schedule 2025

<u>Day</u>	<u>Date</u>	<u>Opponent</u>	<u>Level</u>	<u>Location</u>	<u>Time</u>
Saturday	8-9	San Ysidro	Varsity	San Ysidro	9:00 AM
Tuesday	8-12	Southwest	Varsity	Away	7:30 PM
Monday	8-18	Central	Varsity	Southwest HS	6:00 PM
Monday	8-18	Imperial	Varsity	Southwest HS	7:30 PM
Wednesday	8-20	Southwest	Varsity	Southwest HS	7:30 PM
Saturday	8-23	Madison	Varsity	Hoover	8:00 AM
Saturday	8-23	Morse	Varsity	Hoover	11:00 AM
Saturday	8-23	Hoover	Varsity	Hoover	2:00 PM
Saturday	8-23	Mission Bay	Varsity	Hoover	5:00 PM
Saturday	8-23	Hoover Tournament	Varsity	TBD	TBD
Monday	8-25	Vista	Varsity	Away	3:00 PM
Wednesday	10-22	Calexico	JV/Varsity	Home	6:30/8pm
Wednesday	9-3	Imperial	JV/Varsity	Away	6:30/8pm
Wednesday	9-10	Southwest	JV/Varsity	Home	6:30/8pm
Monday	9-15	Brawley	JV/Varsity	Away	6:30/8pm
Wednesday	9-17	Central	JV/Varsity	Away	6:30/8pm
Wednesday	9-24	Imperial	JV/Varsity	Home	6:30/8pm
Monday	9-29	Vincent Memorial	JV/Varsity	Home	6:30/8pm
Monday	10-6	Southwest	JV/Varsity	Away	6:30/8pm
Wednesday	10-8	Brawley	JV/Varsity	Home	6:30/8pm
Monday	10-13	Central	JV/Varsity	Home	6/7:30pm
Tuesday	10-14	Pacific Ridge	Varsity	Away	4:00 PM
Wednesday	10-15	Calexico	JV/Varsity	Away	6/7:30pm
Wednesday	10-22	Vincent Memorial	JV/Varsity	Home	6/7:30pm

Holtville Girls Golf Schedule 2025

<u>Day</u>	<u>Date</u>	<u>Opponent</u>	<u>Location</u>	<u>Time</u>
Monday	8-25	Central	BWCC	9:00 AM
Thursday	9-4	Southwest	BWCC	9:00 AM
Tuesday	9-9	Brawley	Del Rio	9:00 AM
Thursday	9-11	Central	Cocopah	9:00 AM
Tuesday	9-16	Palo Verde	BWCC	9:00 AM
Thursday	9-18	Imperial	BWCC	9:00 AM
Tuesday	9-23	Vincent Memorial	Away	9:00 AM
Tuesday	9-30	Southwest	Del Rio	9:00 AM
Thursday	10-2	Brawley	BWCC	9:00 AM
Tuesday	10-7	Central	Miramar GC	2:00 PM
Wednesday	10-8	Palo Verde	Blythe GC	TBD
Tuesday	10-14	Imperial	Del Rio	TBD
Thursday	10-16	Vincent Memorial	BWCC	9:00 AM
Tuesday	10-21	IVL Individual Championship	TBD	TBD

Holtville Cross Country 2025

<u>Day</u>	<u>Date</u>	<u>Invitational</u>	<u>Location</u>	<u>Time</u>
Saturday	8-23	Bronco Roundup	Kit Carson Park	10:00 AM
Saturday	8-30	CCA Ravens XC Invitational	Canyon Crest Academy	8:30 AM
Saturday	9-6	Dana Hills Invitational	Dana Hills High School	12:45 PM
Saturday	9-13	San Diego River Park Invitational	SDSU Mission Valley River Park	TBD
Saturday	9-13	Southwest Invite	Sunbeam Lake	7:15 AM
Saturday	9-27	IVL #1	Sunbeam Lake	8:00 AM
Saturday	10-4	Asics Sundevil Invitational	Morely Field	TBD
Saturday	10-18	IVL #2	Sunbeam Lake	8:00 AM
Friday	10-24	Mt. Sac Invitational	Mt. Sac College	TBD
Friday	10-31	Woodward Park Classic	Woodward Park, Fresno	12:10 PM
Saturday	11-8	IVL #3	Sunbeam Lake	8:00 AM
Saturday	11-15	CIF SDS Cross Country Championships	Morely Field	TBD
Saturday	11-29	CIF State Cross Country Championships	Woodward Park, Fresno	TBD

Holtville Girls Tennis Schedule 2025

<u>Day</u>	<u>Date</u>	<u>Opponent</u>	<u>Location</u>	<u>Time</u>
Tuesday	8-19	Canyon Hills	Away	3:00 PM
Wednesday	8-20	Calexico	Away	6:00 PM
Thursday	8-28	Gompers	Away	3:00 PM
Tuesday	9-2	Mira Mesa	Away	3:00 PM
Monday	9-15	Southwest	Home	6:00 PM
Wednesday	9-17	Central	Away	6:00 PM
Saturday	9-20	1st Serve Tournament	Canyon Hills HS	TBD
Monday	9-22	Vincent Memorial	Home	4:00 PM
Wednesday	9-24	Brawley	Home	4:00 PM
Monday	9-29	Calexico	Away	4:00 PM
Wednesday	10-1	Southwest	Away	4:00 PM
Monday	10-6	Central	Home	4:00 PM
Wednesday	10-8	Vincent Memorial	Home	4:00 PM
Monday	10-13	Brawley	Away	4:00 PM
Wednesday	10-15	Calexico	Home	4:00 PM
Tuesday	10-21	IVL Prelims	Central	TBD
Wednesday	10-22	IVL Finals	Central	TBD

Holtville Football Schedule 2025

<u>Week</u>	<u>Day</u>	<u>Date</u>	<u>Opponent</u>	<u>Level</u>	<u>Location</u>	<u>Time</u>
1	Friday	8-22	West Hills	JV	Away	4:00 PM
	Friday	8-22	West Hills	JV	Away	7:00 PM
2	Friday	8-29	Mission Bay	JV	Away	4:00 PM
	Friday	8-29	Mission Bay	Varsity	Away	7:00 PM
3	Thursday	9-4	Yuma Catholic	JV	Home	6:30 PM
	Friday	9-5	Yuma Catholic	Varsity	Away	7:00 PM
4	Thursday	9-11	Gila Ridge	Fr/So	Home	6:00 PM
5	Wednesday	9-17	Cibola	JV	Away	6:00 PM
	Thursday	9-18	Cibola	V	Home	7:00 PM
6	Thursday	9-26	Escondido	JV	Home	4:00 PM
	Friday	9-26	Escondido	V	Home	7:00 PM
7	Wednesday	10-1	Southwest	JV	Home	6:00 PM
	Thursday	10-2	Southwest	Varsity	Home	7:00 PM
8	Thursday	10/9	Central	JV	Home	6:00 PM
	Friday	10-10	Central	Varsity	Home	7:00 PM
9	Thursday	10-16	Brawley	Varsity	Home	6:00 PM
	Friday	10-17	Brawley	Varsity	Home	7:00 PM
10	Thursday	10-23	Calexico	JV	Away	6:00 PM
	Thursday	10-24	Calexico	Varsity	Away	7:00 PM
11	Thursday	10-30	Imperial	JV	Away	6:00 PM
	Friday	10-31	Imperial	Varsity	Away	7:00 PM

Holtville Volleyball 2025

<u>Date</u>	<u>Day</u>	<u>Opponent</u>	<u>Level</u>	<u>Location</u>	<u>Time</u>
8-14	Thursday	Palo Verde	N/JV/V	Away	4/5/6pm
8-19	Tuesday	Foothills Christian	JV/V	Away	4/5pm
8-26	Tuesday	Calexico	N/JV/V	Home	4/5/6pm
8-28	Thursday	Calipat	N/JV/V	Home	4/5/6pm
8-29 & 8-30	Fri & Sat	Southwest Frosh Tournament	Frosh	Away	TBD
8-29&30	Fri & Sat	Sweetwater Varsity Tournament	Varsity	Away	TBD
9-4	Thursday	Calexico	N/JV/V	Away	4/5/6pm
9-5 & 9-6	Fri & Sat	Southwest JV Tournament	JV	Away	TBD
9-6	Saturday	Desert Mirage Tournament	Varsity	Away	TBD
9-9	Tuesday	Palo Verde	N/JV/V	Home	4/5/6pm
9-11	Thursday	Yuma Catholic	N/JV/V	Away	4/5/6pm
9-18	Thursday	Vincent Memorial	JV/V	Away	4/5pm
9-22	Monday	Southwest	N/JV/V	Away	4/5/6pm
9-26 & 27	Fri & Sat	Nike Tournament	Varsity	Phoenix	TBD
9-30	Tuesday	Central	N/JV/V	Home	4/5/6pm
10-2	Thursday	Imperial	N/JV/V	Away	4/5/6pm
10-4	Saturday	Del Lago Tournament	Varsity	Away	TBD
10-6	Monday	Brawley	N/JV/V	Home	4/5/6pm
10-9	Thursday	Southwest	N/JV/V	Home	4/5/6pm
10-16	Thursday	Central	N/JV/V	Away	4/5/6pm
10-18	Saturday	Del Lago Tournament	N/JV	Away	TBD
10-20	Monday	Imperial	N/JV/V	Home	4/5/6pm
10-23	Thursday	Brawley	N/JV/V	Away	4/5/6pm