SIMI VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION – REGULAR MEETING
MINUTES

Board Room
101 W. Cochran St.
Simi Valley, CA 93065

June 11, 2025
5:00 P.M.
Meeting # 935

Personnel Commission Members	Arrived
Sandy Handin, Chairperson	5:00 P.M.
Kathleen Hobiger, Vice Chairperson	5:00 P.M.
Lori Rhoades, Member	5:00 P.M.

Staff Members	
Ginan Henson, Director, Classified Personnel Services	5:00 P.M
Irma Flynn, Senior Administrative Assistant	5:00 P.M

The meeting was called to order at 5:00 P.M. by Sandy Handin, Chairperson. **Call to Order**

The flag salute was led by Ms. Handin. **Flag Salute**

Agenda
On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission approved the Agenda, as presented. Motion #25.0611.1
Vote 3-0; Aye-Hobiger, Handin, and Rhoades; No-None; Abstained-None; Absent- None.

Consent Agenda
On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission approved the Consent Agenda, as presented. Motion #25.0611.2
Vote 3-0; Aye-Hobiger, Handin, and Rhoades; No-None; Abstained-None; Absent- None.

Minutes
On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission approved the Minutes of the Regular Meeting of May 21, 2025, as presented. Motion #25.0611.3
Vote 3-0; Aye-Hobiger, Handin, and Rhoades; No-None; Abstained-None; Absent- None.

No comments. Commission Comments

No comments. Public Comments

Personnel Items
Ms. Henson discussed current recruitments and upcoming structured and selection interviews as well as reviewing position requests and a new upcoming position. Director's Report

General Items
The 2024-2025 Budget Status was reviewed and discussed. 2024-2025 Budget Status

On a motion by Ms. Hobiger, seconded by Ms. Rhoades and carried, the Personnel Commission approved Request for Advanced Step Placement for Occupational Therapist, as presented. Request for Advanced Step Placement for

Vote 3-0; Aye-Hobiger, Handin, and Rhoades; No-None; Abstained-None; Absent- None.

Occupational Therapist
Motion #25.0611.4

On a motion by Ms. Hobiger, seconded by Ms. Rhoades and carried, the Personnel Commission approved Request for Advanced Step Placement for ERSES Clinician II, as presented.
Vote 3-0; Aye-Hobiger, Handin, and Rhoades; No-None; Abstained-None; Absent- None.

Request for Advanced Step Placement for ERSES Clinician II
Motion #25.0611.5

On a motion by Ms. Hobiger, seconded by Ms. Rhoades and carried, the Personnel Commission approved Request for Advanced Step Placement for ERSES Clinician II, as presented.
Vote 3-0; Aye-Hobiger, Handin, and Rhoades; No-None; Abstained-None; Absent- None.

Request for Advanced Step Placement for ERSES Clinician II
Motion #25.0611.6

On a motion by Ms. Hobiger, seconded by Ms. Rhoades and carried, the Personnel Commission approved Request for Advanced Step Placement for ERSES Clinician II, as presented.
Vote 3-0; Aye-Hobiger, Handin, and Rhoades; No-None; Abstained-None; Absent- None.

Request for Advanced Step Placement for ERSES Clinician II
Motion #25.0611.7

Information
Meeting Dates

Future Commission meeting dates were announced:
July 24, 2025…… August 20, 2025 ….. September 17, 2025..... 5:00 p.m. Board Room

Benefit Plans Coordinator.

Job Opportunities

Merit Rule updates and reclassifications.

Future Consideration

Adjournment
Motion #25.0611.8

On a motion by Ms. Rhoades, seconded by Ms. Hobiger and carried, the Personnel Commission adjourned the meeting at 5:59 P.M.
Vote 3-0; Aye- Handin, Hobiger, and Rhodes; No-None; Abstained-None; Absent-None.

Sandy Handin, Chairperson

Kathleen Hobiger, Vice Chairperson

Lori Rhoades, Member