

Acceptable Use Policy (AUP) – Students

Student Agreement for Acceptable Use Policy (AUP) of Technology

Aledo ISD (AISD) expects that all students will use technology, telecommunications and/or Internet tools in appropriate ways for the performance of tasks associated with their learning and assignments. Toward that end, AISD staff will guide students in the proper, effective, and acceptable use of telecommunications, electronic mail (messaging), Internet, and other technology usage. The following guidelines apply to any use of technology within district property or at district sponsored events, all District networks, e-mail accounts, devices connected to the District's networks, and all District-owned devices used on or off school property, whether connected to the District's network or connected through a personal data plan or other means of access, regardless of who owns the technology.

You are being given access to District-provided technology resources. With this educational opportunity comes responsibility. It is important that you and your parents read the applicable District policies, administrative regulations, and agreement form and contact your campus administrator if you have questions.

Inappropriate use of the District's technology resources may result in revocation or suspension of the privilege to use these resources, as well as other disciplinary or legal action, in accordance with the **Student Code of Conduct** and applicable laws.

Additionally, the District prohibits bullying or harassment through electronic means regardless of the device used, the network used, or the location of use.

The Use of Artificial Intelligence

"Artificial intelligence" (AI) refers to systems or machines that mimic human intelligence to perform tasks and can improve their performance based on experience. This includes but is not limited to, AI-powered software, applications, tools or platforms, machine learning, and natural language processing technologies. AISD is dedicated to upholding academic integrity and fostering a culture of originality and ethical behavior among our students. We acknowledge the potential of AI tools to enrich the learning experience, but we strictly forbid their use for plagiarism. AISD emphasizes the importance of individual effort, critical thinking, and the responsible use of technology when incorporating AI for idea generation. Students must take personal responsibility for the originality and authenticity of their work. Assignments should reflect their own thoughts, ideas, and understanding of the subject matter. When incorporating AI-generated content into their assignments, students must accurately cite and attribute the sources. This includes acknowledging the use of AI tools and providing appropriate citations or attributions for any external content generated by AI algorithms. Students should adhere to the principles of academic integrity, honesty, and respect for intellectual property rights. Plagiarism, whether facilitated by AI tools or any other means, is strictly prohibited and will not be tolerated.

Rules for Responsible Use

- District technology resources are primarily for instructional and educational purposes. Limited personal use is allowed only if the rules in this agreement are followed, and the use does not interfere with school work.
- You will be issued your own account and password, you must not share your account

information with another person.

- You must remember that people who receive e-mail or other communication from you through your school account might think your message represents the school's point of view.
- You must always keep your personal information and the personal information of others private. This includes name, address, photographs, or any other personally identifiable or private information.
- Students will not download or sign up for any online resource or application without prior approval from their teacher or other District administrator.
- When communicating through e-mail or other electronic means, you must use appropriate language and etiquette as you would when communicating face to face. Always be respectful.
- You must be sure to acknowledge the work and ideas of others when you reference them in your own work.
- You must immediately report any suspicious behavior or other misuse of technology to your teacher or other campus administrator.
- You will be held responsible at all times for the proper use of your account, and the District may suspend or revoke your access if you violate the rules.
- If you are issued a district device, you will be responsible for the device at all times and ensure that the device is safe and take reasonable precautions to ensure the device is not broken, lost or stolen.
- If you are issued a district device and it is damaged or stolen, you must immediately submit a Student Device Incident Form, which can be found in your campus library. The form must be turned in to your campus Librarian.

Inappropriate Uses

The following are examples of inappropriate uses of technology resources that may result in loss of privileges or disciplinary action:

- Attempting to access or circumvent passwords or other security-related information of the district, students, or employees or upload or create computer viruses, including off school property if the conduct causes a substantial disruption to the educational environment.
- Using the internet or other electronic communication to engage in or encourage illegal behavior or threaten school safety, including off school property if the conduct causes a substantial disruption to the educational environment or infringes on the rights of another student at school.
- Attempting to alter, destroy, or disable district technology resources including, but not limited to, computers and related equipment, district data, the data of others, or other networks connected to the district's system, including off school property if the conduct causes a substantial disruption to the educational environment.
- Damage electronic communication systems or electronic equipment, including knowingly or intentionally introducing a virus to a device or network, or not taking proper security steps to prevent a device or network from becoming vulnerable.
- Disable or attempting to disable or bypass any Internet filtering device.

- Use someone's account without permission.
- Pretend to be someone else when posting, transmitting, or receiving messages.
- Attempting to read, delete, copy, modify, or interfere with another user's posting, transmittal, or receipt of electronic media.
- Using the internet or other electronic communications to threaten or harass or bully district students, employees, board members, or volunteers, including off school property if the conduct causes a substantial disruption to the educational environment or infringes on the rights of another student at school.
- Sending, posting, delivering, or possessing electronic messages that are abusive, obscene, sexually oriented, threatening, harassing, damaging to another's reputation, or illegal, including cyberbullying and "sexting," either on or off school property, if the conduct causes a substantial disruption to the educational environment or infringes on the rights of another student at school.
- Use inappropriate language such as cursing, vulgarity, ethnic or racial slurs, and any other inflammatory language.
- Post personal information about yourself or others, such as addresses, phone numbers, or photographs without permission, or responding to requests for personally identifiable information or contact from unknown individuals.
- Make appointments to meet in person people met online. If a request for such a meeting is received, it should be immediately reported to a teacher or administrator.
- Use the network and/or internet for commercial purposes.
- Violating others' intellectual property rights, including downloading or using copyrighted information without permission from the copyright holder or failing to adequately cite any and all websites, books, media, artificial intelligence (AI), etc. used in creating any school related work.
- Waste school resources through the improper use of the District's technology resources, including sending spam.
- Download unauthorized applications or software or gaining unauthorized access to restricted information or resources.
- Violating policies, rules, or agreements signed by the student or the student's parent regarding the use of technology resources.
- Use artificial intelligence (AI) to maliciously impact the technology integrity of Aledo ISD.
- Use artificial intelligence in a way that would constitute academic dishonesty or as a means of engaging in any other prohibited conduct.
- Create or distribute deepfakes, including intimate or explicit images, to bully, deceive, threaten, harm, harass, or embarrass.

Reporting Violations

- You must immediately report any known violation of the District's applicable policies, Internet safety plan, or responsible use guidelines to a supervising teacher, campus administrator, or the Technology Department.

- You must report to a supervising teacher or campus administrator any requests for personally identifiable information or contact from unknown individuals, as well as any content or communication that is abusive, obscene, pornographic, sexually oriented, threatening, harassing, damaging to another's reputation, or illegal.

Internet Safety Procedures

AISD internet filtering prevents access by minors to inappropriate matter on the Internet and World Wide Web. It also monitors electronic messaging, chat rooms, and other forms of direct electronic communications and unauthorized accessing and other unlawful activities online.

AISD is committed to the education of minors about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyber-bullying awareness and response.

Please note that the Internet is a network of many types of communication and information networks. It is possible that you may run across areas of adult content and some material you (or your parents) might find objectionable. While the District will use filtering technology to restrict access to such material, it is not possible to absolutely prevent such access. It will be your responsibility to follow the rules for responsible use.

District Network Filtering

Users with access to the Internet through AISD's network will be filtered and blocked from visual depictions that are obscene, pornographic, inappropriate for students, or harmful to minors, as defined by the Children's Internet Protection Act (CIPA) and as determined by the district. The AISD Technology Department, in conjunction with district administrators and campus staff, continually update the filtering system in an effort to block, to the greatest degree possible, objectionable websites and questionable material.

A user who gains access to objectionable or inaccurate material is expected to discontinue the access immediately and report the incident to the appropriate district staff member or administrator. The site address will be added to the filtering software, so that it can be removed from accessibility.

Use of Personal Electronic Devices or Bring Your Own Device

Any student who has been granted an exception to use a personally-owned electronic device within Aledo ISD must adhere to the **Student Code of Conduct**, the Internet Safety Procedures, and the Acceptable Use Policy (AUP). The student must also agree to abide by the following Bring Your Own Device (BYOD) rules. The AUP and BYOD agreement must be signed annually by both the student and the parent.

The following BYOD rules will apply to student use of personal telecommunications (i.e. phone) or all other electronic devices for on-campus instructional purposes.

- When using devices for instructional purposes while on campus, students must use the District's wireless Internet services and are prohibited from using a personal wireless service. Any attempt to bypass the District's filter will result in loss of privileges and disciplinary action as required by the **Student Code of Conduct**.
- Student personal devices may not be used during assessments, unless otherwise directed by the teacher.
- Students needing to charge their personal devices may do so only at the district provided

charging stations.

- The student takes full responsibility for his or her own device and keeps it with himself or herself at all times. The District is not responsible for the security of, damage to or loss of devices brought from home.
- The student is responsible for the proper care of their personal device, including cost of repair, replacement or any modifications needed to use the device at school. District staff will not troubleshoot or attempt to repair a student's personal electronic device. Aledo ISD is not responsible for damages.
- The district reserves the right to inspect a student's personal device if there is a reason to believe that the student has violated the Aledo ISD Acceptable Use Policy, school handbook rules, administrative procedures, school rules or has engaged in misconduct while using their personal device.
- The student must comply with the teachers' requests to power off or close the screen.
- Devices must be in silent mode and put away when directed to do so by teachers or substitutes.
- The student shall receive permission from the teacher and all others involved prior to using the device to record, transmit or post photos or videos of a person(s).
- Violation of these rules may result in suspension or revocation of system access and/or suspension or revocation of permission to use personal electronic devices for instructional purposes while on campus, as well as other disciplinary action, in accordance with the **Student Code of Conduct**.

Students Access to Digital Technology

Student use of technology in school buildings should occur only when intentionally integrated within the school's instructional program.

Technology usage should occur only with intentionality related to student learning and only when evidence establishes that the integration of technology into the curriculum improves student outcomes.

Approved: 8-18-2025