

**Santa Fe South Schools, Inc.**  
**Governance Regular Board Meeting Minutes**

Monday, July 21, 2025

**Place of Meeting**

Santa Fe South Central Office  
Conference Room  
7000 Crossroads Blvd. Suite 4000  
Oklahoma City, OK 73149

Agenda was posted on the doors of the Administration Office and Website.  
Administration Doors 07/18/2025 10:42am, Website 07/18/2025 2:10pm

Meeting was called to order at 6:01 pm by Michael Brooks Jimenez. Roll called, and quorum announced.

**Board Members Present:** Susan Agel, Michael Brooks-Jimenez, Vicky Primeaux, Ericka Flores, Tyler Green, Dr. Ed Frick

**Members Absent:** None

**Guest Present:** None

**Staff Present:** Chris Brewster, Brooks Levonitis, Maritza Santiago, Melissa Nunez, Larry McFarlin, Laura McGee

**Consent Agenda:**

*The following items concern reports and items of routine matters and will be approved as a single agenda item. Board members may request to remove any item on the consent agenda for further discussion.*

1. Approval or disapproval of May 27, 2025, Special Meeting Minutes
  2. Approval or disapproval of Fund 11 (General Fund) Vendors and Encumbrance Amounts – May 1, 2025 - June 30, 2025
  3. Approval or disapproval of Fund 60 (Activity Fund) Vendors and Encumbrance Amounts – May 1, 2025 - June 30, 2025
  4. Approval or disapproval of Fund 21 (Building Fund) Vendors and Encumbrance Amounts – May 1, 2025 - June 30, 2025
  5. Approval or disapproval of Fund 11 (General Fund) Vendor Fund Payments – May 1, 2025 - June 30, 2025
  6. Approval or disapproval of Fund 60 (Activity Fund) Vendor Fund Payments – May 1, 2025 - June 30, 2025
  7. Approval or disapproval of Fund 21 (Building Fund) Vendor Fund Payments – May 1, 2025 - June 30, 2025
- Motion to approve the Consent Agenda Items was made by Vicky Primeaux and seconded by Susan Agel

**Motion Passed: 5-0**

Vicky Primeaux  
Susan Agel  
Tyler Green  
Dr. Ed Frick  
Michael Brooks-Jimenez

## **Financial Reports:**

Maritza Santiago, our Director of Finance, gave a brief finance summary of the financial report. The June Report will be approved at the August Board Meeting.

Motion to approve the financial report for May was made by Dr. Ed Frick and seconded by Susan Agel

**Motion Passed: 6-0**

Vicky Primeaux  
Susan Agel  
Tyler Green  
Dr. Ed Frick  
Michael Brooks-Jimenez  
Erika Flores

## **Agenda Items:**

### **Agenda 1.** Discussion and approval or disapproval of Activity Fund Transfers

- Motion to approve the Activity Fund Transfers was made by Susan Agel and seconded by Vicky Primeaux

**Motion Passed: 6-0**

Vicky Primeaux  
Susan Agel  
Tyler Green  
Dr. Ed Frick  
Michael Brooks-Jimenez  
Erika Flores

### **Agenda 2.** Discussion and approval or disapproval of the contract agreement with Nutrismart Schools. A company that will be used to support our Child Nutrition Program

- Motion to approve the contract agreement with Nutrismart Schools was made by Erika Flores and seconded by Vicky Primeaux

**Motion Passed: 6-0**

Vicky Primeaux  
Susan Agel  
Tyler Green  
Dr. Ed Frick  
Michael Brooks-Jimenez  
Erika Flores

**Agenda 3.** Discussion and approval or disapproval of the Appeal of Change in Education Placement Policy

- Motion to approve the Appeal of Change in Education Placement Policy was made by Dr. Ed Frick and seconded by Erika Flores

**Motion Passed: 6-0**

Vicky Primeaux  
Susan Agel  
Tyler Green  
Dr. Ed Frick  
Michael Brooks-Jimenez  
Erika Flores

**Agenda 4.** Discussion and approval or disapproval of the Alpha Cell Phone & Electronics Policy

- Motion to approve the Alpha Cell Phone & Electronics Policy was made by Susan Agel and seconded by Erika Flores

**Motion Passed: 6-0**

Vicky Primeaux  
Susan Agel  
Tyler Green  
Dr. Ed Frick  
Michael Brooks-Jimenez  
Erika Flores

**Agenda 5.** Discussion and approval or disapproval of the Strong Readers Act Policy

- Motion to approve the Strong Readers Act Policy was made by Vicky Primeaux and seconded by Dr. Ed Frick

**Motion Passed: 6-0**

Vicky Primeaux  
Susan Agel  
Tyler Green  
Dr. Ed Frick  
Michael Brooks-Jimenez  
Erika Flores

**Agenda 6.** Discussion and approval or disapproval of the amended 2025-2026 Academic Calendar for Alpha to reflect the shift from 4 virtual days to 1 virtual day and 170 in person days to 173 in person days.

- Motion to approve the amended 2025-2026 Academic Calendar for Alpha to reflect the shift from 4 virtual days to 1 virtual day and 170 in person days to 173 in person days. was made by Susan Agel and seconded by Dr. Ed Frick

**Motion Passed: 6-0**

Vicky Primeaux  
Susan Agel  
Tyler Green  
Dr. Ed Frick  
Michael Brooks-Jimenez  
Erika Flores

**Agenda 7.** Discussion and approval or disapproval of the Line of Credit Agreement with IBC Bank.

- Motion to approve the Line of Credit Agreement with IBC Bank was made by Susan Frick and seconded by Dr. Ed Frick

**Motion Passed: 6-0**

Vicky Primeaux  
Susan Agel  
Tyler Green  
Dr. Ed Frick  
Michael Brooks-Jimenez  
Erika Flores

**Agenda 8.** Discussion and approval or disapproval of the Employee New Hire Report from March 21, 2025 - July 25, 2025 to include FY26 New Hires

- Motion to approve the Employee New Hire Report from March 21, 2025 - July 25, 2025 for the titles listed below was made by Erika Flores and seconded by Susan Agel

- Director of Literacy
- Paraprofessional Classroom (12)
- Reading Remedial Specialist-Elementary (3)
- PreK Teacher (2)
- HS Science Teacher (3)
- Kindergarten Teacher (6)
- G2 Teacher (3)
- HS English Teacher (5)
- Content and Curriculum Coordinator
- G4 Math Teacher (2)
- HS English Teacher (5)
- P.E/Music Teacher- Elementary (2)
- Counselor- Elementary (3)
- Admin-Assistant-Site (4)
- MS Art Teacher
- G5 Reading Teacher (3)
- G1 Teacher (4)
- Sped Teacher- Elementary (3)
- G4 Reading Teacher (2)
- Kitchen Manager (3)

- Cafeteria Worker (32)
- G3 Math Teacher (2)
- Paraprofessional Sped (7)
- Instructional Coach-site (2)
- HS History Teacher (3)
- Teaching Fellow (5)
- Band Director
- MS Reading Teacher (2)
- G5 Science Teacher
- MS Assistant Principal
- G2 Teacher (3)
- Dance Teacher
- Math Foundations Teacher- Middle School
- MS Math Teacher (5)
- MS Reading Foundations Teacher
- MS Social Studies/Writing Teacher (5)
- Counselor- High School
- Lay Coach (7)
- Reading Remedial Specialist- Middle School
- Paraprofessional-ELL (2)
- Administrative Assistant- Operations Specialist (2)
- Music Teacher Elementary
- ACT Prep Course Teacher
- Maintenance
- Assistant Principal-Alpha
- MS Science Teacher (3)
- G3 Writing Teacher
- ELL Teacher- Middle School
- Sped Teacher- High School
- Executive Director of Student Services
- Bus Driver
- Long-Term Substitute Teacher

**Motion Passed: 6-0**

Vicky Primeaux

Susan Agel

Tyler Green

Dr. Ed Frick

Michael Brooks-Jimenez

Erika Flores

**Agenda 9.** Discussion and approval or disapproval of Employee Resignation/Termination Report from March 21, 2025 - June 30, 2025

- Motion to approve the Employee Resignation Report from March 21, 2025 - June 30, 2025 for the titles listed below was made by Susan Agel and seconded by Ericka Flores

- SPED Teacher- Elementary (2)
- SPED Teacher- 9-12
- Administrative Assistant-Site (4)
- ELL Teacher- Elementary (3)
- Art Teacher (PK-8)
- District Enrollment Coordinator
- Art Teacher- Middle School
- Paraprofessional- Classroom (2)
- Paraprofessional-ELL (2)
- PreK Teacher (2)
- P.E Teacher-Elementary
- P.E/Music Teacher-Elementary
- Music Teacher-Elementary
- G5 Science Teacher
- G5 Writing Teacher
- G8 Math Teacher
- G5 Reading Teacher (3)

- Reading Teacher (PK-8)
- G7 Science Teacher
- Instructional Coach
- G4 Writing Teacher
- G4 Reading Teacher
- G4 Teacher-Adjunct
- G4 Math Teacher (2)
- MS Reading Teacher (4)
- MS Social Studies Writing Teacher (4)
- MS Science Teacher (2)
- Elective-Life Skills
- Elective- Creative Writing/Drama Teacher
- Reading Remedial Specialist- Middle School
- Director of Tutoring
- Director of Athletics
- Counselor-middle school
- Kindergarten Teacher
- G1 Teacher-Adjunct
- G1 Teacher
- G2 Teacher (3)
- ELL Assistant
- G3 Writing Teacher
- G3 Math Teacher (2)
- G3 Reading Teacher
- Reading Remedial Specialist- Elementary
- Band Director
- Student Advocate
- ELL Teacher-Elementary (3)
- HS Counselor
- Elective-Life Skills
- Assistant Principal
- Assistant Principal-Middle School
- Dean of Students
- HS English Teacher (3)
- HS History Teacher
- HS Math Teacher (2)
- HS Reading Teacher
- HS Science Teacher (3)
- Reading Interventionist
- Spanish Teacher (PK-8)

**Motion Passed:6-0**

Vicky Primeaux

Susan Agel

Tyler Green

Dr. Ed Frick

Michael Brooks-Jimenez

Erika Flores

**Agenda 10. Discussion and possible action of Superintendent's Evaluation and Contract for FY26 .** The board proposed an executive session to discuss the Superintendent's evaluation and contract.

### **Executive Session**

Executive Session pursuant to 25 O.S. § 307(B)(3)) to discuss the Superintendent's evaluation and contract.

- Motion to enter executive session was made by Dr. Ed Frick and seconded by Susan Agel

**Motion Passed: 6-0**

Vicky Primeaux  
Susan Agel  
Tyler Green  
Dr. Ed Frick  
Michael Brooks-Jimenez  
Erika Flores

Board President Michael Brooks-Jimenez announced that the board entered into executive session at 6:41 p.m. to discuss the Superintendent's Evaluation and Contract for FY26 authorized by 25 O.S. Section 307 (B). Those present in executive session were Michael Brooks-Jimenez, Dr. Ed Frick, Vicky Primeaux, Susan Agel, Tyler Green, Erika Flores and Melissa Nunez. No action was taken by the board of education. The board returned to regular session at 7:07 pm.

- Motion to adjourn executive session and enter regular session was made by Dr. Ed Frick and seconded by Susan Agel

**Motion Passed: 6-0**

Vicky Primeaux  
Susan Agel  
Tyler Green  
Dr. Ed Frick  
Michael Brooks-Jimenez  
Erika Flores

### **Agenda 10 (Continued) Discussion and possible action of Superintendent's Evaluation and Contract .**

- Motion to retroactively approve, as of July 1<sup>st</sup>, 2025, the amended Superintendent's Contract was made by Vicky Primeaux and seconded by Erika Flores

**Motion Passed: 6-0**

Vicky Primeaux  
Susan Agel  
Tyler Green  
Dr. Ed Frick  
Michael Brooks-Jimenez  
Erika Flores

### **Superintendent's Report/Discussion Items:**

Chris Brewster introduced Laura McGee as the new Executive Director for Santa Fe South Schools. She will oversee Special Education, ELL, Counseling, Reporting/testing, Communications, HR, and Recruitment.

Chris Brewster communicated that the state test scores would be released Friday, 7/25/25. He will have more information to speak about at the August meeting.

Chris Brewster mentioned that enrollment for the district is going very well and is projected to be at 5,000 by October 1st.

Chris Brewster communicated that the district is nearly fully staffed. New hires this school year are approximately 100 employees.

Chris Brewster said that the start of the 2025 school year is off to a good start, with the possible exception of the federal funds that have not been allocated yet.

### **Adjourn:**

- Motion to adjourn the meeting at 7:33pm was made by and seconded Erika Flores by Susan Agel

**Motion Passed: 6-0**

Vicky Primeaux

Susan Agel

Tyler Green

Dr. Ed Frick

Michael Brooks-Jimenez

Erika Flores