

Cantoro Italian Market



Cantoro's is an Italian market and restaurant with a full bakery. It offers job training in the service, restaurant, and grocery industries.

What kind of Departments do students work in?

- Greeting/Customer Welcome (welcoming customers, answering questions or locating staff to assist, collecting carts, sanitizing carts, and spot sweeping entrance area)
- Food Preparation (preparing food, packaging products, and labeling prices)
- Bakery (unboxing food items, placing cookies on baking trays, decorating cookies, preparing food, and packaging products)
- Bagging (bagging groceries for customers, returning unpurchased items to proper location, and restocking paper and plastic grocery bags)
- Merchandising / Shelving (face fronting labels, returning "lost" products to proper location, answering customer questions, spot sweeping area)
- Custodial (sanitizing tables and chairs, cleaning railings and handles, restocking custodial closet, spot sweeping, dusting, and emptying trash)
- Dishwashing (sanitizing dishes, glasses, pots and pans, putting clean dishes away, operating dishtank machinery, and mopping floor when it's wet)
- Inventory (counting products, organizing by size and color, checking expiration dates, rehangng clothing, and dusting racks and shelves)
- Banquet (following a layout for furniture set up, unstacking chairs, setting the table, folding napkins, polishing silverware and plates, and spot sweeping)
- Food Sampling (sanitizing sample cart, setting up sample cart, offering samples to customers, answering questions, and cleaning up/putting away sample cart)
- Box Assembly (putting together pizza boxes, wine boxes, and 6 different pastry boxes, separating doilies, and collating papers)
- Recycling (collecting recycling from offices and departments, taking recycling to box crusher, help take recycling to dumpster, shredding paper, and spot sweeping)
- Restaurant (sanitizing tables and chairs, spot sweeping, refilling salt/pepper and sugar containers, folding napkins, and disinfecting menus and trays)

Embassy Suites Hotel



Embassy Suites is one of the satellites that is part of the Livonia Transition Program. Students attend Embassy Suites all day and receive classroom instruction and job training. We are dedicated to promoting independence by having students train with Embassy staff and performing jobs that people are being hired for.

Students are present in all the departments of the hotel, which include:

- Food and Beverage/Kitchen (prepping food, bussing tables, sweeping and mopping, emptying garbage cans, taking out trash, wiping down tables and chairs, collecting dirty dishes guests leave in the hallway, running the dishwasher, handwashing certain dishes, and putting clean dishes away)
- Banquets (setting up and taking down the ballrooms, following a floor plan to set up tables and chairs, setting the tables, rolling silverware, vacuuming, stocking the fridge with beverages, setting up snacks, bussing tables, and breaking down the room by putting tables and chairs away)
- Laundry (sorting linens, loading/unloading the washer and dryer, folding linens, mopping floors, and cleaning the sink and garbage cans)
- Housekeeping (stripping guest rooms, taking out the garbage, vacuuming, sanitizing railings and doors, cleaning windows, and dusting)
- Special Projects (shampooing carpet, vacuuming, cleaning windows, sweeping, mopping, moving furniture, restocking the pool towels, cleaning the fitness center, and organizing and restocking areas)
- Gift Shop (restocking items such as candy, chips, pop, toiletries, organizing products, dusting, front facing beverages, and checking expiration dates)
- Front Desk (sanitizing room key cards, filling welcome bags for guests, greeting guests, and vacuuming)

The most important skill a student should have prior to coming to Embassy, is to be able to work independently for at least 45 minutes. Students receive various transferable skills such as time management, teamwork, taking initiative, and flexibility.

Trinity Health Hospital-Livonia



Livonia Transition Program (LTP) students who participate in the Trinity Health Hospital Satellite spend their entire day at the hospital. The first half of the day is spent in the classroom focusing on IEP goals, the transition curriculum, and learning daily living, social, worker, and functional academic skills. During the second half of the day, the students are integrated into various departments throughout the hospital to learn and practice vocational skills in real-life settings, alongside hospital staff. Students are held to high standards and are expected to work independently for at least 45 minutes without the presence of a supervisor and be able to effectively communicate via text to their LTP supervisors should they need to leave their departments to get supplies. As students work and train in the healing hospital environment, we emphasize the importance of appropriate behavior, safety, self-advocacy skills and work ethic.

Our current departments/jobs include:

- Food and Nutrition
 - Grab & Go (making sandwiches/bagging cookies/packaging food items)
 - Bagging (counting and bagging dry goods and condiments)
 - Dishwashing
 - Cafeteria (custodial and stocking tasks)
- Cardiac (making beds, sanitizing surfaces, making bed packs, stocking blanket warmer, stocking bed carts)
- Cancer (patient service, sanitizing, stock work)
- Outpatient Lab (escorting patients, sanitizing, stock work, assembling test kits)
- Med Staff (alphabetizing doctor lab coats)
- Therapy/Rehabilitation (stocking, sanitizing)

Students who participate in the Trinity Health Hospital satellite program are required to comply with the hospital's health requirements prior to the start of the school year.

Ward Church



At the Ward Church site, students have an opportunity to learn, grow, and develop skills that will assist them in reaching their educational and vocational goals. During classroom instruction, we will be focused on culinary arts skills (kitchen safety and sanitation, proper hygiene, recipe reviews, and event planning), culinary arts lab in the kitchen (using an industrial dishwasher, using kitchen tools/equipment, measuring, and cooking for independent living), and job exploration topics (job applications, websites, and resumes). Students will also work on their IEP goals and the transition curriculum during classroom instructional time in Student Advisory class. There is a lot of role playing, scenarios, and group work. Livonia Transition Program students are at Ward Church and in class to learn and gain skills as well as participate in hands-on work experience.

Departments and jobs we do at Ward:

- Baking for ReNu Coffee (we bake all the goodies for the coffee shop, such as cookies, scones & muffins)
- Special Event Planning (Ladies Christmas Tea, WardKids Events, Forgotten Harvest, and staff parties)
- Custodial Jobs at Ward (cleaning, sanitizing, vacuuming, picking up trash, and grounds maintenance)
- Event Set Up
- Coffee Shop Experience (stocking, customer service, making syrups, teas, & coffees)
- WardKids & Preschool Prep (die cuts, cutting projects for classroom teachers, and packaging bags for family events)
- Preschool Experience at Ward (supporting staff in the classroom, supervising the playground with other adults, helping with circle time, and getting snacks ready for the preschoolers)

Students are expected to follow the rules and guidelines of the Livonia Transition Program and Ward Church. Appropriate behavior is always expected. It is important to learn and maintain a professional relationship with other Ward Church employees.