

HOMEWOOD-FLOSSMOOR HIGH SCHOOL
BOARD OF EDUCATION

Regular Meeting
Tuesday, 7:00 p.m.
The Viking Room

August 19, 2025

AGENDA

- 1. Call to order**
- 2. Roll Call:** Ms. Jackson, Mr. Legardy, Dr. Leonard, Dr. O'Quin, Mr. Riedel, Dr. Smith, Mr. Pauling
- 3. Public Comments**
- 4. Communications**
 - Student Representative
 - Delegations
 - Board Members
 - Public Relations
- 5. Superintendent's Report**
 - 5.1 District Updates
 - 5.1.1 Summer Projects Update
 - 5.1.2 Opening of School
 - 5.1.3 Strategic Plan Year Two
 - 5.1.4 Family Engagement (Fall Festival)
 - 5.2 Executive Team Presentations
 - 5.2.1 [FY26 Tentative Budget Presentation](#)
- 6. Consent Agenda**

Our adopted rules of Parliamentary Procedures, Robert's Rules and Bylaws, provide for a consent agenda listing for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Consider approval of Consent Agenda/Routine Business

- 6.1 [Special Board Meeting Minutes, July 18, 2025](#)
- 6.2 [Regular Board Meeting Minutes, June 17, 2025](#)
- 6.3 [Extended Field Trip - HF Fencing Out-of-State Competitions](#)
- 6.4 [Approval of Expenditures](#), \$3,631,863.85
- 6.5 [Approval of Imprest Fund](#), \$15,933.33
- 6.6 [Ratification of July, 2025, Payroll](#), \$936,137.96
- 6.7 Donations as listed:
 - 6.7.1 [Automobile for the Automotive Program](#)
- 6.8 **Personnel Report, as listed**
 - 6.8.1 Resignations
 - 6.8.2 Appointments
 - 6.8.3 Adjusted Appointments
 - 6.8.4 Per Diem
 - 6.8.5 Retirements
 - 6.8.6 Leaves
 - 6.8.7 Extra Responsibility/Stipends

7. Committee Reports

- 7.1 Finance Committee, Chair: Mr. Riedel
- 7.1.1 **Informational/Discussion Items:**
- 7.1.1.1 Next Finance Committee Meeting – Tuesday, October, 7, 2025 at 7:45 am at HF High School Viking Room
 - 7.1.1.2 Approval of the April 8, 2025 Finance Committee Meeting Minutes
 - 7.1.1.3 FY25 Capital Projects Update
 - 7.1.1.4 Future Projects
 - 7.1.1.4.1 Five-Year Facilities Plan Update
 - 7.1.1.4.2 Facilities/Programs Exploratory Presentation
 - 7.1.1.4.3 South Lot Project
 - 7.1.1.4.4 South Flooring Project
 - 7.1.1.5 Summer Camps
 - 7.1.1.6 FY26 Counsel Agreements
 - 7.1.1.7 Tentative 2025-2026 Budget Presentation
 - 7.1.1.8 Executive Session
 - 7.1.1.9 Approval of the April 8, 2025 Finance Committee Closed Meeting Minutes
- 7.1.2 **Action Items:**
- 7.1.2.1 [FY26 Counsel Agreements](#)
- Recommendation: That the Board of Education approve agreements with the law firms Himes, Petrarca & Fester, Chtd., Petrarca, Gleason, Boyle & Izzo LLC, and Franczek P.C. (Roll Call)
- 7.2 Planning Committee, Chair: Mr. Legardy
- 7.2.1 **Informational/Discussion Items:**
- 7.2.1.1 Next Planning Committee Meeting – Thursday, August 28, 2025 at 11:00 am at HF High School Viking Room
- 7.2.2 **Action Items:** None
- 7.3 Personnel Committee, Chair: Ms. Jackson
- 7.3.1 **Informational/Discussion Items:**
- 7.3.1.1 Next Personnel Committee Meeting – Tuesday, September 2, 2025 at 9:00 am at HF High School Viking Room
- 7.3.2 **Action Items:** None

8. New Business

- 8.1 [Subject.com Subscription](#)
- Recommendation: That the Board of Education approve the School-wide Subscription for *Subject.com* in the Amount of \$74,800, paid for through local funds, as recommended by the Assistant Superintendent of Curriculum, Instruction & Professional Development and the Superintendent. (Roll Call)
- 8.2 [Department Lead Contract Agreement](#)
- Recommendation: That the Board of Education approve the amendment to the Department Lead Contract Agreement for the 2025-2026 school year, as recommended by the Chief School Business Official and the Superintendent. (Roll Call)
- 8.3 PRESS Policy Updates ([April](#) and [June](#) Issues 1st Read)

9. Executive Session

9.1 Motion to enter into Executive Session pursuant to 5 ILCS 120/2(c) of the *Open Meetings Act* to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the School District, to consider worker's compensation matters, and to discuss a student discipline matter. (Roll Call)

9.2 Return to Open Session

10. Action Resulting from Executive Session

10.1 Student Agreement

11. Adjournment

Next Regular Meeting: September 16, 2025
The Viking Room, 7:00 p.m.

FY26 Tentative Budget Presentation

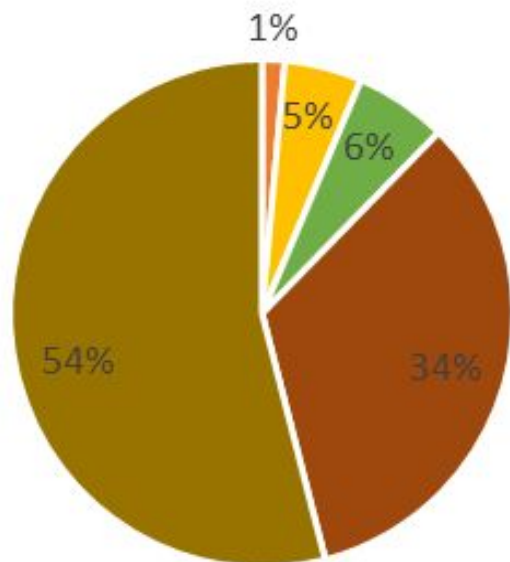
Overview

FY 2026 Tentative Budget Presentation

Dr. Lawrence Cook, CSBO
LCook@hf233.org

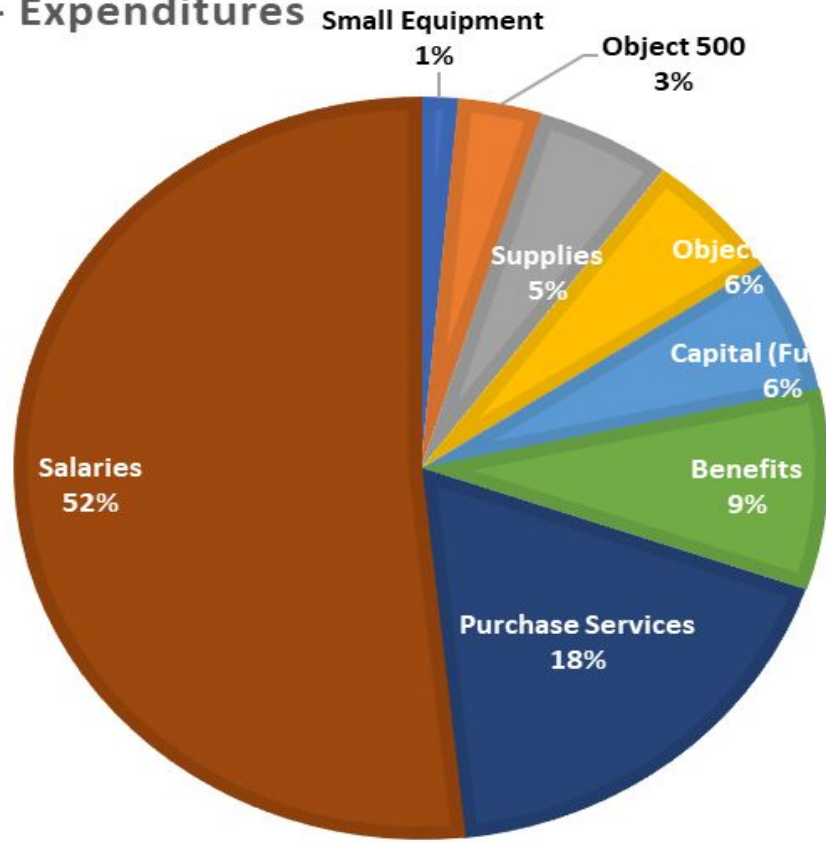
Projected Financial Outlook For FY 2026 Operating Funds

Operating Funds - Revenues



- Federal Restricted
- State Restricted
- Other Local Revenue
- Evidence Based Funding
- Property Taxes

Operating Funds - Expenditures



4:20 Fund Balances

The Superintendent or designee shall maintain fund balances adequate to ensure the District's ability to maintain levels of service and pay its obligations in a prompt manner in spite of unforeseen events or unexpected expenses. The Board should target an aggregate fund balance of not less than 50% of its operating expenditure, representing six months of operation. For the purposes of this fund balance policy, the funds shall include Education (10), Operation & Maintenance (20), Transportation (40), and Working Cash (70) funds.

Operating	Description	Beginning	Revenue	Expense	Transfers	Ending	Reserves
10	ED	\$38,818,379	\$64,312,040	-\$60,736,766	-\$2,235,458	\$40,158,195	7.9
20	O&M	\$4,116,641	\$6,997,215	-\$9,492,800		\$1,621,056	2.0
40	TRANS	\$3,643,544	\$5,309,182	-\$5,130,805		\$3,821,921	8.9
70	WC	\$3,701,263	\$372,752	\$0		\$4,074,015	
		\$50,279,827	\$76,991,189	-\$75,360,371	-\$2,235,458	\$49,675,187	7.9

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20	O&M	\$4,116,641	\$6,997,215	-\$9,492,800		\$1,621,056	2.1
30	DEBT	\$501,591	\$1,501,362	-\$3,330,779	\$1,335,458	\$7,632	0.0
40	TRANS	\$3,643,544	\$5,309,182	-\$5,130,805	\$0	\$3,821,921	8.9
50	IMRF	\$442,197	\$543,363	-\$1,462,207	\$750,000	\$273,353	2.2
51	SOC SEC	-\$5,678	\$1,086,726	-\$1,163,947	\$150,000	\$67,101	0.7
60	CAPITAL	\$7,316,004	\$500,000	-\$5,473,954		\$2,342,050	5.1
70	WC	\$3,701,263	\$372,752	\$0		\$4,074,015	
80	TORT	\$266,012	\$0	\$0		\$266,012	
90	LIFE	\$4,008	\$0	\$0		\$4,008	
	Total	\$58,803,961	\$80,622,640	-\$86,791,258	\$0	\$52,635,343	7.3

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70	WC	\$3,701,263	\$372,752	\$0	-\$2,000,000	\$2,074,015	
80	TORT	\$266,012	\$0	\$0		\$266,012	
90	LIFE	\$4,008	\$0	\$0		\$4,008	
	Total	\$58,803,961	\$80,622,640	-\$87,791,258	\$0	\$51,635,343	7.1

Special Board Meeting Minutes, July 18, 2025

SPECIAL MEETING MINUTES OF BOARD OF EDUCATION MEETING
Homewood-Flossmoor High School, 999 Kedzie Avenue, Flossmoor, Illinois
July 18, 2025

Mr. Pauling called the meeting to order at 9:17 a.m. The following Board members were present for all or part of the meeting:

Ms. Jackson Mr. Riedel
Mr. Legardy Dr. Smith
Dr. Leonard Mr. Pauling
Dr. O'Quin

The presence of a quorum was noted and the meeting declared duly convened. Superintendent Norrell was in attendance. Chief School Business Official Cook, Curriculum, Instruction & Professional Development Director Dallacqua and Assistant Superintendent for Staff Services Martinez were also in attendance for the open session of the meeting. Ms. Lori Grant, IASB Associate Executive Director of Outreach and Acting Interim South Cook Liaison was also in attendance.

A Representative of the Homewood Flossmoor Chronicle was in attendance for the open session of the meeting. No members of the public were in attendance.

Comments. No comments were received.

Board Self-Evaluation, Discussion of the Employment and Performance of Specific Individuals and Presentation on Effective Governance: Starting Right Workshop. Mr. Legardy moved, seconded by Ms. Jackson, that the Board of Education move into Executive Session pursuant to 5 ILCS 120/2(c) of the Open Meetings Act at 9:18 a.m., for the purpose of Board Self-Evaluation, to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the School District, and to discuss a student matter. Roll Call: Ayes – Ms. Jackson, Mr. Legardy, Dr. Leonard, Dr. O'Quin, Mr. Riedel, Dr. Smith, Mr. Pauling. Nays – None. Motion carried.

Open Session. Mr. Legardy moved, seconded by Ms. Jackson, that the Board of Education return to open session at 1:00 p.m. Roll Call: Ayes – Mr. Legardy, Dr. Leonard, Dr. O'Quin, Mr. Riedel, Dr. Smith, Ms. Jackson, Mr. Pauling. Nays – None. Motion carried.

New Business:

Student Grade Point Average Update. Dr. Norrell explained that the proposed revision to Board Policy 6:28 – Student Grade Point Average will take effect beginning with the Class of 2028. Current juniors and seniors will continue to have their GPAs calculated using the existing weighted 6.0 scale. Under this new scale, the following weights will apply for IB, AP, Dual Credit, and Honors courses: A = 5, B = 4, C = 3, D = 2, and F = 0 This change is designed to provide greater consistency, reduce confusion for colleges and families, and align more closely with our emphasis on building student learning while continuing to recognize academic excellence. This policy has been reviewed and discussed by the Planning Committee and will be on the August 19, 2025 board agenda for approval.

Ratification of Non-Certified Employees. Mr. Legardy moved, seconded by Ms. Jackson, that the Board of Education ratify with accurate seniority dates for employment of all non-certified and non-administrative employees as listed in the report. Roll Call: Ayes – Dr. Leonard, Dr. O'Quin, Mr. Riedel, Dr. Smith, Ms. Jackson, Mr. Legardy, Mr. Pauling. Nays – None. Motion carried.

Department Lead for Career & Technical Education. Mr. Legardy moved, seconded by Ms. Jackson, that the Board of Education approve the addition of the Department Lead position for the Career & Technical Education

Department, as recommended by the Superintendent. Dr. Norrell stated that currently a Department Lead position does not exist for Career & Technical Education. The addition of this position will provide the needed day-to-day communication and support for the department. This Department Lead will serve in a critical capacity of advocating for and managing grant funded expenditures with equity and efficiency. This will also be an important role in connecting the curriculum goals to the department functions. This position will work directly with the Director for College and Career Pathways as well as under the supervision of the Principal/Director of High School Programs. Dr. Norrell expressed that she would like to see the position filled before the August board meeting. She noted that Dr. Cook has budgeted for this new position. Roll Call: Ayes – Dr. O’Quin, Mr. Riedel, Dr. Smith, Ms. Jackson, Mr. Legardy, Dr. Leonard, Mr. Pauling. Nays – None. Motion carried.

Administrative Position Update. Mr. Legardy moved, seconded by Ms. Jackson, that the Board of Education approve the additional responsibility of collegiate programming to the Director of Career Pathways and Workforce Development, with a position title change to Director of College and Career Pathways, as recommended by the Superintendent. Dr. Norrell stated that she is recommending that the position previously titled Director of Career Pathways and Workforce Development be updated to include the additional responsibility of collegiate programming with transferring the day-to-day Career and Technical Education Department support to the CTE Department Lead position. This position will work directly with the Assistant Superintendent for Curriculum, Instruction and Professional Development and the Principal/Director of High School Programs. Dr. Norrell noted that there are no budget implications for the updating of this position. Roll Call: Ayes – Mr. Riedel, Dr. Smith, Ms. Jackson, Mr. Legardy, Dr. Leonard, Dr. O’Quin, Mr. Pauling. Nays – None. Motion carried.

Special Education Department Facilities Improvement. Mr. Legardy moved, seconded by Mr. Riedel, that the Board of Education approve the internal project for both demolition Phase I and remodel Phase II of the Special Education Office facilities from July 2025-September 2025, as recommended by the Director of Operations & Maintenance, the Chief School Business Official and Former Superintendent Wakeley. Dr. Norrell provided an update on the renovation of Rooms B8, B10, and B12 to support the Special Education (SPED) program. She explained that a plan was designed to expand the suite to incorporate Rooms B10 and B12 (formerly science classrooms). This renovation is self-designed and is being executed in-house, with support from Gorman Construction. The upgraded suite will serve multiple purposes and support a variety of departmental needs. Phase 1 has been completed and Phase 2 is currently underway. She noted that the Budgeted costs for all phases will not exceed \$150,000 and is included in the 2025–2026 Operations & Maintenance budget. Roll Call: Ayes – Dr. Smith, Ms. Jackson, Mr. Legardy, Dr. Leonard, Dr. O’Quin, Mr. Riedel, Mr. Pauling. Nays – None. Motion carried.

Instructional Resource. Mr. Legardy moved, seconded by, that the Board of Education approve the CTE Instructional Resource for Introduction to Education, as recommended by the Planning Committee and former Superintendent Wakeley. Dr. Norrell explained that it was an oversight that it was not listed on the June 17, 2025, board agenda for approval and therefore she is bringing it to the board for approval today. She noted that this instructional resource was already reviewed and discussed at the May 20, 2025, Planning Committee meeting. Roll Call: Ayes – Ms. Jackson, Mr. Legardy, Dr. Leonard, Dr. O’Quin, Mr. Riedel, Dr. Smith, Mr. Pauling. Nays – None. Motion carried.

Other. No further business was presented or discussed.

Adjournment. Mr. Legardy moved, seconded by Mr. Riedel, that the Board of Education be adjourned at 1:23 p.m.

President

Vice-President/Secretary

Regular Board Meeting Minutes, June 17, 2025

MINUTES OF BOARD OF EDUCATION MEETING

Homewood-Flossmoor High School, 999 Kedzie Avenue, Flossmoor, Illinois

June 17, 2025

Mr. Pauling called the meeting to order at 7:01 p.m. The following Board members were present for all or part of the meeting:

Ms. Jackson	Mr. Riedel
Mr. Legardy	Dr. Smith
Dr. Leonard	Mr. Pauling
Dr. O'Quin	

The presence of a quorum was noted and the meeting declared duly convened. Superintendent Wakeley, Chief School Business Official Cook, Curriculum, Instruction & Professional Development Director Hester, Communications and Community Engagement Director Erdey and Director of Operations Patterson were also in attendance for all or part of the meeting. Principal Alexander and Interim Human Resources Directors Gay and Kilrea were absent.

Representatives of the Homewood Flossmoor Chronicle, HFEO and HFPA were present, as well as, members of the public.

Comments. Mr. Pauling welcomed everyone to this evening's meeting and called their attention to a video tribute in honor of Dr. Wakeley in celebration of his retirement on June 30, 2025. He noted that Dr. Wakeley is retiring after 35 years in education and 21 years as a superintendent. The video was provided by Communications Director Erdey that included administrators, staff members, colleagues and students sharing their personal and professional experiences over their years with Dr. Wakeley, as well as, their memories and well wishes. Most of the comments on the video related to the positive impact and legacy that Dr. Wakeley has left in every district throughout his long career. His interpersonal skills, sense of humor and ability to face challenges with grace, as well, remarks relating to Dr. Wakeley's uplifting manner and seeing the best in people were also noted in the video. Upon completion of the video tribute, Dr. Wakeley received a standing ovation from the board and those in attendance. Mr. Pauling presented a token of appreciation from the board commemorating Dr. Wakeley's years of service. He thanked Dr. Wakeley for his support to each of the board members at various moments throughout his tenure. Mr. Pauling added that he has appreciated working side by side with Dr. Wakeley. Mr. Pauling addressed Dr. Wakeley stating, "thank you on behalf of our teachers, staff, students and community. Dr. Wakeley demonstrated a real commitment to our students." A photo was taken with the Board of Education and Dr. Wakeley.

Dr. Wakeley spoke a few words sharing his appreciation to the district, the community and to the board. He stated that he is looking forward to spending time with his family now and he added that it is hard being the family of a superintendent. He reflected on his years in education and referred to the many fond memories and positive experiences he has had with the numerous colleagues and friends who provided kind remarks on the video. Dr. Wakeley added that he is so proud of our students and looks at them like his very own. He noted that the students are the bright part of his career. Dr. Wakeley concluded by saying that he has been going to board meetings for 21 years and tonight's meeting will be the last time. He expressed that he is thankful and blessed.

Dr. Wakeley acknowledged H-F 2025-26 senior, Julian Grisius, who earned a perfect 36 on the ACT exam. He noted that it is a first for him in his 35 years in education to have a student with a perfect score on the ACT. Dr. Wakeley asked Julian to come forward to be recognized by the Board of Education. He added that in addition to his academic achievements, Julian had his research published in the *Journal of Emerging Investigators*. Julian presented his research at the American Psychology Association's annual convention on "The Effect of the Pandemic on Junior High Students' Behavior." Dr. Wakeley added that Julian studies Mandarin and he showcased his skills at a Lunar New Year celebration at the Flossmoor Library where he led a calligraphy station. He is also an active fencer with an excellent fencing profile as a strong performer. Mr. Pauling extended his congratulations to Julian for his excellent academic performance and contributions to H-F. A photo was taken of Julian and his parents with the Board of Education.

Comments (con't.) Dr. Wakeley extended his congratulations to the Boys' Track and Field team, the second-place state champions. The team earned an impressive second place finish at the IHSA State Finals, and were edged out only by 5 points by New Trier. Coach Beebe and the Boys' Track and Field coaching staff were present to accept the honor on behalf of the team members. Coach Beebe stated that they have a wonderful group of young men. He commented that this past season was very rejuvenating and the student athletes were outstanding. Coach Beebe added that they are hopeful that they will be back next year in front of the board a little more excited as he is expecting another great performance by the team. A photo of the coaching team and the Board of Education was taken.

The Girls' Track and Field team, IHSA Class 3A State Champions, were also recognized by Dr. Wakeley and the Board of Education. Dr. Wakeley expressed his congratulations to Coach Green and the coaching staff and all the student athletes for their incredible performance this year and tremendous finish at State bringing home the title which was last earned in 2019. It was noted that the 4x100m Relay team broke the IHSA all time state record with a remarkable time of 45.55 seconds with outstanding performances by London Willingham, Mariyah Robinson, London Jarrett and Aniya Mullins. Sprinter Mariya Robinson won individual titles in both the 200m and 400m races. Mr. Legardy read a Proclamation, in recognition of the Girls' Track and Field team State Champions, from Illinois State Senator Napoleon Harris. Senator Harris sent his deepest regrets that he could not be here this evening to read the Proclamation himself from the Illinois State Senate in recognition of HF's Class 3A 2025 State Champions. A group photo with the coaching staff and team was taken with the board.

HFFA Representative Hubert Stalling, extended his congratulations to Dr. Wakeley on his retirement. He shared that his fraternity is sponsoring a blood drive at Parker Junior High from 10 a.m. to 2 p.m. and walk-ins are welcome. More information can be found on HF's website.

The Board of Education and administration expressed their gratitude to Dr. Wakeley on his retirement and Dr. Hester who has accepted the position of Assistant Superintendent of Curriculum at Oak Park and River Forest High School, for their leadership and shared individual personal remarks and reflections on their positive impact during their tenure at HF. Dr. Cook recalled the open-door policy that was always available to him by Dr. Wakeley. Dr. Hester spoke on the heroic leadership shown by Dr. Wakeley, citing an example that students were given the opportunity to be in college prep or higher because of Dr. Wakeley. In addition, Dr. Hester spoke on Dr. Wakeley entering into an equity strategic process addressing social and racial inequity. She added that on a personal note, Dr. Wakeley was an incredible mentor and friend to her and she thanked him for trusting her with the opportunity to lead. Dr. Hester also expressed her appreciation for Dr. Wakeley's kindness each and every day. Mrs. Erdey stated that she has known Dr. Wakeley for the last 25 years. She expressed her appreciation for the opportunity to grow with the leaders around her and emphasized that Dr. Wakeley was one of them. She also thanked Dr. Wakeley for helping to build confidence in her. Dr. Erdey shared that she also appreciates that Dr. Wakeley trusted her within the community allowing her to celebrate some of the amazing accomplishments at HF. Mrs. Erdey also pointed out that Dr. Wakeley's humor, humanity and humility have been a guiding force for her. Dr. Erdey shared that Dr. Hester was the second person that she met here and thanked her for her friendship and leadership and wished Dr. Hester nothing but the best in her new position at Oak Park River Forest. She addressed Dr. Hester and stated, "you will be missed but I know you will do amazing things." Mr. Riedel shared that on a personal level it has been a pleasure to work with Dr. Wakeley. He added that what everyone has said about Dr. Wakeley is true and added that Dr. Wakeley is a humble and engaged leader. Mr. Riedel stated to Dr. Wakeley, "you have put this school community and students first, in my engagement with you, kids being the most important thing has been clear and it is refreshing. Thank you for your guidance and the 21 years you have worked with boards does not go unnoticed." Mr. Riedel extended his best wishes to Dr. Hester and that a lot of the changes that she and Dr. Wakeley have made collaboratively will be long lasting and because of that, they will be able to continue to carry on after they have stepped away. He wished Dr. Hester good luck in her next role and he hopes that she will reflect on the impact that she has made at HF. Ms. Jackson expressed to Dr. Wakeley that it has been incredible getting to know him and Mrs. Wakeley personally and she is happy he will be able to retire and spend some overdue time with his family and being able to now put them first. Ms. Jackson expressed that she is really grateful for how Dr. Wakeley came in and changed the culture here with his leadership team. She added, "kids know you, they talk to you, they really engage with you and you have made a big difference." She reiterated that the changes Dr. Wakeley has made may seem subtle to him, but are significant and substantial to the board. She added, "you have laid a foundation that will take HF higher." Ms. Jackson also wished Dr. Hester all the best and added that she appreciates all she has done for the students and the HF school community. Dr. O'Quin stated that she echoes what everyone has said. She commented that Dr. Wakeley is laid back, humble and that his personality is contagious. She added that Dr. Wakeley's sense of humor is definitely admirable and she has enjoyed the times that they have been able to share and he will be missed.

Comments (con't.) Dr. O'Quin offered kudos to Dr. Hester for moving up. She added that Dr. Hester will be missed and that her peaceful, kind demeanor has always resonated with her. Dr. Smith stated as a new board member she wanted to thank Dr. Wakeley for extending such a warm welcome. Dr. Smith stated, "thank you for the contributions and the sacrifices you have made for our students and community." She also thanked Dr. Hester for all of her contributions and that she will be missed. Dr. Leonard extended her congratulations to Dr. Wakeley on his retirement and thanked him for all that he has done and she looks forward to when at some point their paths will cross again professionally. Mr. Legardy thanked Dr. Hester for her professionalism and the way she met challenges head on. He added that he has worked with her his entire time as a board member. He credited Dr. Hester for transforming our academic profile, which was not an easy thing. He added that Dr. Hester took it on and stood tall throughout. He extended his best wishes to Dr. Hester and added that Oak Park River Forest is lucky to have her. Mr. Legardy stated that Dr. Wakeley came in with the challenge to raise the bar of our academic profile and he took that challenge head-on. He spoke to Dr. Wakeley and stated, "as we come to this moment of transition, not only as a board member, but somebody who has worked closely with you, I want to say thank you. Even though your time was short, your impact has been meaningful. You had the courage to initiate the IB audit, it revealed the inequities we no longer could ignore and Terrace Metrics has given us real tools to address mental health." Mr. Legardy also noted Dr. Wakeley's commitment of keeping the district's tradition of providing first class facilities to our students and staff. He stressed that equity is at the heart of Dr. Wakeley's leadership which has shaped decisions and the board is now charged to carry it forward. Mr. Legardy noted that although Dr. Wakeley's time at HF was not long, he made it count. He stated to Dr. Wakeley, "it has been a pleasure working alongside you and I wish you all the best."

Committee Reports. Mr. Legardy provided an update on the Planning Committee meeting. The committee met on May 20, 2025. He noted that the meeting was the final meeting of this school year. The committee gathered to reflect on progress made and the transition to the upcoming academic year. He welcomed back Ms. Jackson to the committee and new committee member Dr. Smith. He added that they both expressed their enthusiasm for their work ahead. He reported that Mrs. Rudan provided an overview of the 2024-25 Terrace Metrics Resiliency Project. Data showed encouraging trends with commitment to the whole child at an optimal academic, interpersonal, and psychological functioning level, now and later as adults. Mrs. Rudan noted that students were assessed in the fall, but in the future, they will probably move back to assessing all students in the fall and spring. In addition, the state of Illinois has mandated mental health screening for all students with 13 percent of schools in Illinois ready which includes HF. HF is one of the few districts in Illinois on track to meet state mandates and serves as a model for other districts. During the meeting, Dr. Norrell presented a proposal to strengthen Instructional coaching capacity with Learning Forward which aligns with the district's priorities. An extensive presentation on Elevating the IB Programme with College and Career Pathways through Standards-Based Learning was provided which outlined the comprehensive alignment of the Diploma Programme with the Career-related Programme. Policy updates were tabled and will be reviewed at a future date with the intent of moving all policies to the Personnel Committee. Dr. Hester requested approval for the purchase of an instructional resource for the Introduction to Education course for the 2025-26 school year. Introduction to Education is offered for dual credit with Lewis University. The text being recommended is also being used by the students at Lewis University.

Consent Agenda. Mr. Pauling stated that our adopted rules of Parliamentary Procedures, Robert's Rules and Bylaws, provide for a consent agenda listing for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through board subcommittee review and recommendation. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member. Mr. Pauling asked if any board member requested any item on the consent agenda be removed from the consent agenda for further discussion. Ms. Jackson moved, seconded by Mr. Riedel, that the Board of Education approve the Consent Agenda that included:

- Special Sine Die Meeting Minutes and Organizational Meeting Minutes of May 6, 2025
- Annual agreement with the School Employees Loss Fund (SELF) for insurance, \$138,905
- Annual purchase of Property and Liability Insurance through the Collective Liability Insurance Cooperative (CLIC), \$293,078
- 2025 Consolidated District Plan
- Amendment of Policy 6:282
- Acceptance of the Hearing Officer's Findings regarding Student Discipline Matter - Suspension Hearing

– Student #32603

Authorization of June and July, 2025 Expenditures and June and July, 2025 Payroll

Approval of April, 2025 Expenditures, \$2,210,405.33

Approval of May, 2025 Expenditures, \$2,334,450.71

Approval of Imprest Fund, \$50,226.50

Ratification of May, 2025, Payroll, \$9,375,357.74

The Personnel Report, that includes Resignations, Appointments, Adjusted Appointments, Adjusted Salaries, Athletics, Retirements and Summer Employment is attached.

Roll Call: Ayes – Ms. Jackson, Mr. Legardy, Dr. Leonard, Dr. O’Quin, Mr. Riedel, Dr. Smith, Mr. Pauling. Nays – None. Motion carried.

Instructional Coaching Academy. Mr. Legardy moved, seconded by Mr. Riedel, that the Board of Education approve the contract agreement with Learning Forward, for an Instructional Coaching Academy, at a cost not to exceed \$43,120, beginning May 1, 2025 and ending on June 30, 2026, as recommended by the Planning Committee, the Chief School Business Official, and the Superintendent. Dr. Hester stated this training will help instructional coaches develop and hone in on their coaching skills. Roll Call: Ayes – Mr. Legardy, Dr. Leonard, Dr. O’Quin, Mr. Riedel, Dr. Smith, Ms. Jackson, Mr. Pauling. Nays – None. Motion carried.

Instructional Coaches Training and Certification. Mr. Legardy moved, seconded by Ms. Jackson, that the Board of Education approve the contract agreement with Teachstone, Inc. for Instructional Coaches training and use of an observation tool to support all teaching staff, in the amount of \$10,750, beginning August 1, 2025, as recommended by the Planning Committee, the Chief School Business Official, and the Superintendent. Roll Call: Ayes – Dr. Leonard, Dr. O’Quin, Mr. Riedel, Dr. Smith, Ms. Jackson, Mr. Legardy, Mr. Pauling. Nays – None. Motion carried.

Executive Session. Mr. Legardy moved, seconded by Ms. Jackson, that the Board of Education enter into Executive Session pursuant to 5 ILCS 120/2(c) of the *Open Meetings Act* at 8:23 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the School District. Roll Call: Ayes – Dr. O’Quin, Mr. Riedel, Dr. Smith, Ms. Jackson, Mr. Legardy, Dr. Leonard, Mr. Pauling. Nays – None. Motion carried.

Mr. Pauling noted that no further business will be conducted upon the return of the board.

Open Session. Mr. Legardy moved, seconded by Ms. Jackson, that the Board of Education return to open session at 9:14 p.m. Roll Call: Ayes – Mr. Riedel, Dr. Smith, Ms. Jackson, Mr. Legardy, Dr. Leonard, Dr. O’Quin, Mr. Pauling. Nays – None. Motion carried.

Adjournment. Mr. Legardy moved, seconded by Ms. Jackson, that the Board of Education be adjourned at 9:15 p.m.

President

Vice-President/Secretary

RESIGNATION

4.12.1

<u>NAME</u>	<u>BUILDING/POSITION</u>	<u>Date</u>
1 Jennifer Schalk	Administration - Director CI & PD	Eff 6/30/2025
2 Ashley Alex	Teacher - Math	Eff 6/2/2025
3 Jamere Dismukes	Teacher - Reading	Eff 6/2/2025

APPOINTMENTS

4.12.2

<u>NAME</u>	<u>BUILDING/POSITION</u>	<u>START DATE/SALARY</u>
1 Chenise Belue MA - Govenors State MA - National Louis University	504 Coordinator	8/11/2025 \$89,547.00
2 Mylan Reeves MA - Grand Canyon	SPED Teacher	8/11/2025 \$60,883.00
3 Samuel Key MA - Concordia Unversity	Guidance Counselor	8/11/2025 \$67,550.00
4 Asa Gordon Ed.D - Aurora University - 12/2026 MA - Concordia University MA - Unversity of Illinois	Director of Career Pathways and Workforce Development	7/1/2025 \$150,000.00
5 Jason Pluister BA - Illinois State University	Teacher - Social Science	8/11/2025 \$59,500.00
6 Janet Hicks MA Rush University	Occupational Therapist (0.8)	8/11/2025 \$91,423.29

ADJUSTED APPOINTMENTS

4.12.3

<u>NAME</u>	<u>BUILDING/POSITION</u>	<u>START DATE/SALARY</u>
1 Lisa Dallacqua	From Director of Career Pathways and Workforce Development TO: Assistant Superintendent of CI & PD	Eff. 7/1/25 \$195,000.00
2 Nicholas Kapchinski	From Teacher - SPED TO: Outplacement Coordinator	8/11/2025 \$107,941.21
3 Rockeya Wilson	From: Guidance Counselor TO: Dean of Students	8/11/2025 \$108,162.00

4.12.4

ADJUSTED SALARIES

1 [Timothy Kilrea](#)

Interim Director HR \$1000.00/per day
Additional 10 days to original contract (not to exceed 120 days)

2 [James Gay](#)

Interim Director HR \$1000.00/per day
Additional 10 days to original contract (not to exceed 120 days)

4.12.5

ATHLETICS

[SEE MEMO](#)

4.12.6

RETIREMENTS

1 [Steven Szymkowiak](#)

Teacher - Health/PE/Driver's Ed Eff 6/2029

4.12.7

SUMMER EMPLOYMENT

[SEE MEMO](#)

ADMINISTRATIVE STAFF MEMORANDUM
June 17, 2025
ANNOUNCEMENT OF NEW HEAD COACHES FOR 2025-2026

EXTRA-RESPONSIBILITY CONTRACTS 2025-2026 (ATHLETICS)

RECOMMENDATION: "That the Board of Education authorize the President and Secretary to sign extra-responsibility athletic contracts with the following person(s) for the 2025-2026 school year, as recommended by the Interim Directors of Human Resources and the Superintendent:

First Name	Last Name	Position	Stipend
Walter	Collins	Head Girls' Flag Football Coach 2025-2026	\$8,775.22
Brandon	Brown	Head Boys' Basketball Coach 2025-2026 se	\$9,092.00
		Total SW	\$17,867.22

ADMINISTRATIVE STAFF MEMORANDUM

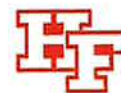
Tuesday, June 17, 2025

Summer School 2024-2025 Staffing

RECOMMENDATION: "That the Board of Education authorize the President and Secretary to sign 2025 Summer Academy, Summer Bridge and Summer School contracts with the following person(s) for the 2024-2025 school year, as recommended by the Interim Directors of Human Resources and the Superintendent:

First Name	Last Name	Program	Course	Stipend
Sandra	Lessentine	Summer School	Integrated Math 1 - repeat S1	\$4,300.80
Matthew	Huston	Summer School	US Government & Politics (CP) S1	\$3,990.00
Janice	Nuzzo	Summer School	English 3 (CP) Repeat	\$3,990.00
Terry	Mattia	Summer School	Integrated Math 1 - repeat S2	\$3,990.00
Nick	Kapchinske	Summer School	ESY S1	\$3,990.00
Fatima	Simmons	Summer School	ESY S2	\$3,990.00
Brittany	Gill	Summer Academy	Elective 7/14 - 7/18	\$1,425.00
Matthew	McLindon	Summer Academy	Elective 6/16 - 6/20	\$1,140.00
Deena	Cassady	Summer Academy	Summer Theater (.50)	\$3,990.00
Tim	Tholl	Summer Academy	Summer Theater	\$7,980.00
JR	Rose	Summer Academy	Summer Theater	\$7,980.00
Leah	Sauvage	Summer School	Library Resouces S2	\$3,990.00
				Total \$50,755.80
				SW

Extended Field Trip - HF Fencing Out-of-State Competitions



The Homewood-Flossmoor High School Fencing Team has been invited to attend the following Out-of-State competitions for 2025-2026. The student-athletes and coaches attending would leave and return on the same day. The school would provide transportation to and from the school. The District Budget would cover the registration expenses. Students are responsible for their own meals. The estimated financial breakdown is as follows:

- Midwest High School Open – Culver Military Academy - Culver, IN (12/13/25)
Registration = \$800 (District Budget)
Transportation: Kickert Bus to and from school = \$1,100 (District Transportation)
Hotels: N/A
Meals = N/A (Student Responsibility)

District Total = \$1,900

Activity Fundraising/Student Contribution Total = \$0

Event Total = \$1,900

- Catholic Memorial Invite – Waukesha, WI (1/24/26)
Registration = \$500 (District Budget)
Transportation: Kickert Bus to and from school = \$1,000 (District Transportation)
Hotels: N/A
Meals = N/A (Student Responsibility)

District Total = \$1,500

Activity Fundraising/Student Contribution Total = \$0

Event Total = \$1,500

We are requesting approval from the Board of Education to participate in these opportunities.

Thank you for your consideration.


Gail Smith, Director of Activities


8/12/25

Approval of Expenditures,

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account

Date Range: 07/01/2025 - 06/30/2026

Sort By: Vendor

Bank Account: 181 477 1

Voucher Range: 1014 - 1061

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
Bank Name: Expense Bank Account				Bank Account: 181 477 1				
233079120	08/19/2025	1061	4ALLPROMOS	1785812	10.5.1500.410.0000.30.91	SUPPLIES: TRAINER	\$355.26	
							Check Total:	\$355.26
233079018	07/30/2025	1040	7-ELEVEN MASTERCARD	06/26/25 - 07/25/25	10.5.1700.464.0000.00.00	SUPPLIES: GASOLINE - DRIVERS EDUC	\$453.71	
233079018	07/30/2025	1040	7-ELEVEN MASTERCARD	06/26/25 - 07/25/25	10.5.2546.464.0000.00.00	SUPPLIES: GASOLINE	\$175.51	
							Check Total:	\$629.22
233079121	08/19/2025	1061	ACACIA ACADEMY	45693	10.5.1912.670.0000.16.00	TUITION - SPECIAL EDUCATION	\$2,466.72	
							Check Total:	\$2,466.72
233079122	08/19/2025	1061	ACP CREATIVIT, LLC	INV17093	10.5.2660.311.0000.00.00	ONLINE SERVICES - COMPUTER SRVS	\$18,477.50	
233079122	08/19/2025	1061	ACP CREATIVIT, LLC	INV17093	10.5.2660.311.0000.00.00	ONLINE SERVICES - COMPUTER SRVS	\$568.32	
233079122	08/19/2025	1061	ACP CREATIVIT, LLC	INV17093	10.5.2660.311.0000.00.00	ONLINE SERVICES - COMPUTER SRVS	\$413.02	
233079122	08/19/2025	1061	ACP CREATIVIT, LLC	INV17093	10.5.2660.390.0000.00.00	CONTRACTUAL / ONLINVE SVC (TECH BUDGET)	\$1,304.29	
233079122	08/19/2025	1061	ACP CREATIVIT, LLC	INV17093	10.5.2660.390.0000.00.00	CONTRACTUAL / ONLINVE SVC (TECH BUDGET)	\$1,086.92	
233079122	08/19/2025	1061	ACP CREATIVIT, LLC	INV17093	10.5.2660.490.0000.00.00	OTHER SUPPLIES (TECH BUDGET)	\$20.72	
233079122	08/19/2025	1061	ACP CREATIVIT, LLC	INV17093	10.5.2660.590.0000.00.00	CAPITAL OUTLAY (TECH BUDGET)	\$21,738.24	
233079122	08/19/2025	1061	ACP CREATIVIT, LLC	INV17094	10.5.2660.790.0000.00.00	NON-CAP (TECH BUDGET)	\$25,000.00	
233079122	08/19/2025	1061	ACP CREATIVIT, LLC	INV17094	10.5.2660.790.0000.00.00	NON-CAP (TECH BUDGET)	\$250.00	
233079122	08/19/2025	1061	ACP CREATIVIT, LLC	INV305912	10.5.2660.390.0000.00.00	CONTRACTUAL / ONLINVE SVC (TECH BUDGET)	\$11,150.00	

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account

Date Range: 07/01/2025 - 06/30/2026

Sort By: Vendor

Bank Account: 181 477 1

Voucher Range: 1014 - 1061

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233079122	08/19/2025	1061	ACP CREATIVIT, LLC	INV309356	10.5.2660.311.0000.00.00	ONLINE SERVICES – COMPUTER SRVS	\$3,059.77
233079122	08/19/2025	1061	ACP CREATIVIT, LLC	INV309356	10.5.2660.311.0000.00.00	ONLINE SERVICES – COMPUTER SRVS	\$325.46
233079122	08/19/2025	1061	ACP CREATIVIT, LLC	INV309356	10.5.2660.790.0000.00.00	NON-CAP (TECH BUDGET)	\$19,062.26
233079122	08/19/2025	1061	ACP CREATIVIT, LLC	INV309356	10.5.2660.790.0000.00.00	NON-CAP (TECH BUDGET)	\$9,778.65
233079122	08/19/2025	1061	ACP CREATIVIT, LLC	INV309356	10.5.2660.790.0000.00.00	NON-CAP (TECH BUDGET)	\$3,704.68
233079122	08/19/2025	1061	ACP CREATIVIT, LLC	INV322030	10.5.2660.311.0000.00.00	ONLINE SERVICES – COMPUTER SRVS	\$30.00
233079122	08/19/2025	1061	ACP CREATIVIT, LLC	INV324711	10.5.2660.319.0000.00.00	CONTRACTUAL – COMPUTER SRVS	\$7,200.00
233079122	08/19/2025	1061	ACP CREATIVIT, LLC	INV324996	10.5.2660.590.0000.00.00	CAPITAL OUTLAY (TECH BUDGET)	\$519.42
233079122	08/19/2025	1061	ACP CREATIVIT, LLC	INV324996	10.5.2660.590.0000.00.00	CAPITAL OUTLAY (TECH BUDGET)	\$51,942.00
233079122	08/19/2025	1061	ACP CREATIVIT, LLC	INV325124	10.5.2660.311.0000.00.00	ONLINE SERVICES – COMPUTER SRVS	\$30,191.30
233079122	08/19/2025	1061	ACP CREATIVIT, LLC	INV327262	10.5.2660.319.0000.00.00	CONTRACTUAL – COMPUTER SRVS	\$4,845.15
233079122	08/19/2025	1061	ACP CREATIVIT, LLC	INV327380	10.5.2660.311.0000.00.00	ONLINE SERVICES – COMPUTER SRVS	\$37,350.00
233079122	08/19/2025	1061	ACP CREATIVIT, LLC	INV327380	10.5.2660.390.0000.00.00	CONTRACTUAL / ONLINVE SVC (TECH BUDGET)	\$5,194.20
233079122	08/19/2025	1061	ACP CREATIVIT, LLC	INV327380	10.5.2660.390.0000.00.00	CONTRACTUAL / ONLINVE SVC (TECH BUDGET)	\$30.98
233079122	08/19/2025	1061	ACP CREATIVIT, LLC	INV327380	10.5.2660.390.0000.00.00	CONTRACTUAL / ONLINVE SVC (TECH BUDGET)	\$3,098.00
233078886	07/16/2025	1020	ACTFL	31970	10.5.2210.332.0000.06.00	PROF DEV – WORLD	\$370.00
Check Total:							\$256,340.88
Check Total:							\$370.00

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account

Date Range: 07/01/2025 - 06/30/2026

Sort By: Vendor

Bank Account: 181 477 1

Voucher Range: 1014 - 1061

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233079123	08/19/2025	1061	ADORAMA, INC	36597697	10.5.1100.410.0000.02.00	SUPPLIES: ART	\$154.00
233079123	08/19/2025	1061	ADORAMA, INC	36698589	10.5.1100.410.0000.02.00	SUPPLIES: ART	\$330.00
Check Total:							\$484.00
233079124	08/19/2025	1061	ADVANCED PARTS AND SERVICE, INC.	279053	10.5.2560.319.0000.84.00	OTHER PROF/TECHNICAL SERVICES	\$1,400.00
233079124	08/19/2025	1061	ADVANCED PARTS AND SERVICE, INC.	279054	10.5.2560.319.0000.84.00	OTHER PROF/TECHNICAL SERVICES	\$1,300.00
Check Total:							\$2,700.00
233078998	07/28/2025	1029	AIRFARE - P-CARD	SOUTHWEST 07.01 2923	10.5.2210.332.0000.70.00	PROF DEV - IB	\$361.96
233078998	07/28/2025	1029	AIRFARE - P-CARD	UNITED 06.09 2923	10.5.2210.332.0000.70.00	PROF DEV - IB	\$421.00
233078998	07/28/2025	1029	AIRFARE - P-CARD	UNITED 06.09 2923	10.5.2210.332.0000.70.00	PROF DEV - IB	\$38.69
233078998	07/28/2025	1029	AIRFARE - P-CARD	UNITED 07.02 2923	10.5.2210.332.0000.70.00	PROF DEV - IB	\$396.97
233078998	07/28/2025	1029	AIRFARE - P-CARD	UNITED 07.02 2923	10.5.2210.332.0000.70.00	PROF DEV - IB	\$34.00
233078998	07/28/2025	1029	AIRFARE - P-CARD	UNITED 07.02 2923	10.5.2210.332.0000.70.00	PROF DEV - IB	\$34.00
233078998	07/28/2025	1029	AIRFARE - P-CARD	UNITED 07.02 2923	10.5.2210.332.0000.70.00	PROF DEV - IB	\$86.00
233078998	07/28/2025	1029	AIRFARE - P-CARD	UNITED 07.02 2923	10.5.2210.332.0000.70.00	PROF DEV - IB	\$86.00
Check Total:							\$1,458.62
233079125	08/19/2025	1061	AIRGAS USA LLC	5517328865	20.5.2540.325.0000.00.00	RENTALS - OPER & MAINT	\$367.80
233079125	08/19/2025	1061	AIRGAS USA LLC	5518010941	20.5.2540.325.0000.00.00	RENTALS - OPER & MAINT	\$376.56
Check Total:							\$744.36
233079101	08/13/2025	1060	ALESIA DOWELL	AURELIOS 08/07/25	10.5.2220.410.0000.55.00	SUPPLIES: TEXTBOOK	\$80.03
Check Total:							\$80.03
233078975	07/23/2025	1028	AMALGAMATED BANK OF CHICAGO	78050325 REDO	10.4.0000.000.1950.00.00	REFUND OF PRIOR YEARS EXPENDITURES	\$300.00
Check Total:							\$300.00
233078887	07/16/2025	1020	AMAZON CAPITAL SERVICES INC.	16RX-NRNY-W7NW	10.5.1100.410.0000.13.00	SUPPLIES: SCIENCE	\$15.96
233078887	07/16/2025	1020	AMAZON CAPITAL SERVICES INC.	16RX-NRNY-W7NW	10.5.1100.410.0000.13.00	SUPPLIES: SCIENCE	\$98.94
233078887	07/16/2025	1020	AMAZON CAPITAL SERVICES INC.	19RT-KM9H-VHV7	10.5.1100.410.0000.08.00	SUPPLIES: PHYSICAL EDUCATION	(\$50.38)

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account

Date Range: 07/01/2025 - 06/30/2026

Sort By: Vendor

Bank Account: 181 477 1

Voucher Range: 1014 - 1061

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233078887	07/16/2025	1020	AMAZON CAPITAL SERVICES INC.	19WV-VH4W-XR73	10.5.1100.410.0000.08.00	SUPPLIES: PHYSICAL EDUCATION	(\$71.97)
233078887	07/16/2025	1020	AMAZON CAPITAL SERVICES INC.	1FRK-7P4N-TV49	10.5.1100.410.0000.13.00	SUPPLIES: SCIENCE	\$6.99
233078887	07/16/2025	1020	AMAZON CAPITAL SERVICES INC.	1FRK-7P4N-TV49	10.5.1100.410.0000.13.00	SUPPLIES: SCIENCE	\$40.81
233078887	07/16/2025	1020	AMAZON CAPITAL SERVICES INC.	1FRK-7P4N-TV49	10.5.1100.410.0000.13.00	SUPPLIES: SCIENCE	\$31.80
233078887	07/16/2025	1020	AMAZON CAPITAL SERVICES INC.	1FRK-7P4N-TV49	10.5.1100.410.0000.13.00	SUPPLIES: SCIENCE	\$3.62
233078887	07/16/2025	1020	AMAZON CAPITAL SERVICES INC.	1FRK-7P4N-TV49	10.5.1100.410.0000.13.00	SUPPLIES: SCIENCE	\$7.57
233078887	07/16/2025	1020	AMAZON CAPITAL SERVICES INC.	1FRK-7P4N-TV49	10.5.1100.410.0000.13.00	SUPPLIES: SCIENCE	\$6.96
233078887	07/16/2025	1020	AMAZON CAPITAL SERVICES INC.	1FRK-7P4N-TV49	10.5.1100.410.0000.13.00	SUPPLIES: SCIENCE	\$5.84
233078887	07/16/2025	1020	AMAZON CAPITAL SERVICES INC.	1GLN-GVQH-JDNX	10.5.2220.410.0000.35.00	SUPPLIES: AUDIO/VISUAL SERVICES	\$116.05
233078887	07/16/2025	1020	AMAZON CAPITAL SERVICES INC.	1HVV-R7YY-4MHV	10.5.2210.410.3962.00.00	SUPPLIES - ARTS COUNCIL GRANT	\$1,631.49
233078887	07/16/2025	1020	AMAZON CAPITAL SERVICES INC.	1HVV-R7YY-4MHV	10.5.2210.410.3962.00.00	SUPPLIES - ARTS COUNCIL GRANT	\$31.32
233078887	07/16/2025	1020	AMAZON CAPITAL SERVICES INC.	1HVV-R7YY-4MHV	10.5.2210.410.3962.00.00	SUPPLIES - ARTS COUNCIL GRANT	\$81.98
233078887	07/16/2025	1020	AMAZON CAPITAL SERVICES INC.	1HVV-R7YY-JWR4	10.5.1100.410.0000.08.00	SUPPLIES: PHYSICAL EDUCATION	\$15.99
233078887	07/16/2025	1020	AMAZON CAPITAL SERVICES INC.	1HVV-R7YY-JWR4	10.5.1100.410.0000.08.00	SUPPLIES: PHYSICAL EDUCATION	\$8.48
233078887	07/16/2025	1020	AMAZON CAPITAL SERVICES INC.	1HVV-R7YY-JWR4	10.5.1100.410.0000.08.00	SUPPLIES: PHYSICAL EDUCATION	\$13.99
233078887	07/16/2025	1020	AMAZON CAPITAL SERVICES INC.	1HVV-R7YY-JWR4	10.5.1100.410.0000.08.00	SUPPLIES: PHYSICAL EDUCATION	\$75.57

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account

Date Range: 07/01/2025 - 06/30/2026

Sort By: Vendor

Bank Account: 181 477 1

Voucher Range: 1014 - 1061

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233078887	07/16/2025	1020	AMAZON CAPITAL SERVICES INC.	1HVV-R7YY-JWR4	10.5.1100.410.0000.08.00	SUPPLIES: PHYSICAL EDUCATION	\$71.97
233078887	07/16/2025	1020	AMAZON CAPITAL SERVICES INC.	1HVV-R7YY-JWR4	10.5.1100.410.0000.08.00	SUPPLIES: PHYSICAL EDUCATION	\$78.06
233078887	07/16/2025	1020	AMAZON CAPITAL SERVICES INC.	1HVV-R7YY-JWR4	10.5.1100.410.0000.08.00	SUPPLIES: PHYSICAL EDUCATION	\$31.96
233078887	07/16/2025	1020	AMAZON CAPITAL SERVICES INC.	1HVV-R7YY-JWR4	10.5.1100.410.0000.08.00	SUPPLIES: PHYSICAL EDUCATION	\$9.68
233078887	07/16/2025	1020	AMAZON CAPITAL SERVICES INC.	1HVV-R7YY-JWR4	10.5.1100.410.0000.08.00	SUPPLIES: PHYSICAL EDUCATION	\$34.12
233078887	07/16/2025	1020	AMAZON CAPITAL SERVICES INC.	1HVV-R7YY-JWR4	10.5.1100.410.0000.08.00	SUPPLIES: PHYSICAL EDUCATION	\$45.98
233078887	07/16/2025	1020	AMAZON CAPITAL SERVICES INC.	1HVV-R7YY-JWR4	10.5.1100.410.0000.08.00	SUPPLIES: PHYSICAL EDUCATION	\$25.98
233078887	07/16/2025	1020	AMAZON CAPITAL SERVICES INC.	1HVV-R7YY-JWR4	10.5.1100.410.0000.08.00	SUPPLIES: PHYSICAL EDUCATION	(\$9.76)
233078887	07/16/2025	1020	AMAZON CAPITAL SERVICES INC.	1NGQ-WNYK-J3VG	10.5.1100.410.0000.02.00	SUPPLIES: ART	\$34.30
233078887	07/16/2025	1020	AMAZON CAPITAL SERVICES INC.	1NGQ-WNYK-J3VG	10.5.1100.410.0000.02.00	SUPPLIES: ART	\$34.59
233078887	07/16/2025	1020	AMAZON CAPITAL SERVICES INC.	1WNN-9FW9-XC1F	10.5.1100.410.0000.13.00	SUPPLIES: SCIENCE	\$31.98
Check Total:							\$2,459.87
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	13HT-3MFG-MPLN	10.5.2210.410.0000.00.00	SUPPLIES: IMPRV OF INSTRUCTION	\$27.76
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	13HT-3MFG-MPLN	10.5.2210.410.0000.00.00	SUPPLIES: IMPRV OF INSTRUCTION	\$39.98
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	13HT-3MFG-MPLN	10.5.2210.410.0000.00.00	SUPPLIES: IMPRV OF INSTRUCTION	\$29.99
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	13HT-3MFG-MPLN	10.5.2210.410.0000.00.00	SUPPLIES: IMPRV OF INSTRUCTION	\$6.99

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account

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Voucher Range: 1014 - 1061

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	13HT-3MFG-MPLN	10.5.2210.410.0000.00.00	SUPPLIES: IMPRV OF INSTRUCTION	\$18.18
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	13HT-3MFG-MPLN	10.5.2210.410.0000.00.00	SUPPLIES: IMPRV OF INSTRUCTION	\$15.19
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	13HT-3MFG-MPLN	10.5.2210.410.0000.00.00	SUPPLIES: IMPRV OF INSTRUCTION	\$25.64
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	13HT-3MFG-MPLN	10.5.2210.410.0000.00.00	SUPPLIES: IMPRV OF INSTRUCTION	\$36.99
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	13LG-GKQF-QP63	10.5.2220.410.0000.35.00	SUPPLIES: AUDIO/VISUAL SERVICES	\$40.30
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	13LG-GKQF-QP63	10.5.2220.410.0000.35.00	SUPPLIES: AUDIO/VISUAL SERVICES	\$42.22
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	13LG-GKQF-QP63	10.5.2660.410.0000.00.00	SUPPLIES: COMPUTER SRVS	\$12.99
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	13LG-GKQF-QP63	10.5.2660.410.0000.00.00	SUPPLIES: COMPUTER SRVS	\$45.98
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	13LG-GKQF-QP63	10.5.2660.410.0000.00.00	SUPPLIES: COMPUTER SRVS	\$33.99
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	13LG-GKQF-QP63	10.5.2660.490.0000.00.00	OTHER SUPPLIES (TECH BUDGET)	\$329.00
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	163R-7MWV-MX66	10.5.2220.410.0000.00.00	SUPPLIES: MEDIA SERVICES	\$25.95
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1FYH-GGF7-XTF1	10.5.1600.410.4300.00.PY	SUPPLIES	\$41.99
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1FYH-GGF7-XTF1	10.5.1600.410.4300.00.PY	SUPPLIES	(\$10.14)
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1FYH-GGF7-XTF1	10.5.1600.410.4300.00.PY	SUPPLIES	\$36.58
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1FYH-GGF7-XTF1	10.5.1600.410.4300.00.PY	SUPPLIES	\$3,250.00
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1FYH-GGF7-XTF1	10.5.1600.410.4300.00.PY	SUPPLIES	\$246.22
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1FYH-GGF7-XTF1	10.5.1600.410.4300.00.PY	SUPPLIES	\$58.10

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account

Date Range: 07/01/2025 - 06/30/2026

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Bank Account: 181 477 1

Voucher Range: 1014 - 1061

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1FYH-GGF7-XTF1	10.5.1600.410.4300.00.PY	SUPPLIES	\$101.40
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1FYH-GGF7-XTF1	10.5.1600.410.4300.00.PY	SUPPLIES	\$45.24
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1FYH-GGF7-XTF1	10.5.1600.410.4300.00.PY	SUPPLIES	\$136.89
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1FYH-GGF7-XTF1	10.5.1600.410.4300.00.PY	SUPPLIES	\$47.58
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1GJ4-D7XH-7J6L	10.5.1100.410.0000.08.00	SUPPLIES: PHYSICAL EDUCATION	\$73.47
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1GJ4-D7XH-7J6L	10.5.1100.410.0000.08.00	SUPPLIES: PHYSICAL EDUCATION	\$70.47
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1HGV-LHCL-4MWW	10.5.2330.410.0000.00.00	CTE - SUPPLIES	\$5.59
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1HGV-LHCL-4MWW	10.5.2330.410.0000.00.00	CTE - SUPPLIES	\$7.65
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1HGV-LHCL-4MWW	10.5.2330.410.0000.00.00	CTE - SUPPLIES	\$42.49
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1HGV-LHCL-4MWW	10.5.2330.410.0000.00.00	CTE - SUPPLIES	\$43.21
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1HLG-H4YK-1X9G	10.5.2660.410.0000.00.00	SUPPLIES: COMPUTER SRVS	\$101.92
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1HLG-H4YK-1X9G	10.5.2660.410.0000.00.00	SUPPLIES: COMPUTER SRVS	\$77.94
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1HLG-H4YK-1X9G	10.5.2660.410.0000.00.00	SUPPLIES: COMPUTER SRVS	\$32.10
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1HLG-H4YK-1X9G	10.5.2660.410.0000.00.00	SUPPLIES: COMPUTER SRVS	\$71.16
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1HLG-H4YK-1X9G	10.5.2660.410.0000.00.00	SUPPLIES: COMPUTER SRVS	\$83.04
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1HLG-H4YK-1X9G	10.5.2660.410.0000.00.00	SUPPLIES: COMPUTER SRVS	(\$10.33)
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1HLG-H4YK-1X9G	10.5.2660.410.0000.00.00	SUPPLIES: COMPUTER SRVS	\$90.00
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1HLG-H4YK-1X9G	10.5.2660.410.0000.00.00	SUPPLIES: COMPUTER SRVS	\$37.74
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1HLG-H4YK-1X9G	10.5.2660.410.0000.00.00	SUPPLIES: COMPUTER SRVS	\$100.80

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account

Date Range: 07/01/2025 - 06/30/2026

Sort By: Vendor

Bank Account: 181 477 1

Voucher Range: 1014 - 1061

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1HLG-H4YK-1X9G	10.5.2660.410.0000.00.00	SUPPLIES: COMPUTER SRVS	\$41.52
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1HLG-H4YK-1X9G	10.5.2660.410.0000.00.00	SUPPLIES: COMPUTER SRVS	\$22.68
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1HLG-H4YK-1X9G	10.5.2660.410.0000.00.00	SUPPLIES: COMPUTER SRVS	\$55.99
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1HMQ-TKQN-7L6F	10.5.1600.410.4300.00.PY	SUPPLIES	\$29.98
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1KYH-M64G-7KP3	10.5.2220.410.0000.00.00	SUPPLIES: MEDIA SERVICES	\$9.55
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1KYH-M64G-7KP3	10.5.2220.410.0000.00.00	SUPPLIES: MEDIA SERVICES	\$6.39
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1KYH-M64G-7KP3	10.5.2220.410.0000.00.00	SUPPLIES: MEDIA SERVICES	\$22.95
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1KYH-M64G-7KP3	10.5.2220.410.0000.00.00	SUPPLIES: MEDIA SERVICES	\$33.99
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1KYH-M64G-7KP3	10.5.2220.410.0000.00.00	SUPPLIES: MEDIA SERVICES	\$33.16
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1KYH-M64G-7KP3	10.5.2220.411.0000.00.00	SUPPLIES: PROGRAMMING	\$7.49
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1KYH-M64G-7KP3	10.5.2220.411.0000.00.00	SUPPLIES: PROGRAMMING	\$7.49
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1KYH-M64G-7KP3	10.5.2220.411.0000.00.00	SUPPLIES: PROGRAMMING	\$40.77
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1KYH-M64G-7KP3	10.5.2220.411.0000.00.00	SUPPLIES: PROGRAMMING	\$8.49
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1KYH-M64G-7KP3	10.5.2220.411.0000.00.00	SUPPLIES: PROGRAMMING	\$8.54
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1KYH-M64G-7KP3	10.5.2220.411.0000.00.00	SUPPLIES: PROGRAMMING	\$12.99
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1MRL-TFGR-XMDV	10.5.2320.410.0000.00.00	SUPPLIES: SUPT OFC	\$30.82
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1MRL-TFGR-XMDV	10.5.2320.410.0000.00.00	SUPPLIES: SUPT OFC	\$9.99
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1MRL-TFGR-XMDV	10.5.2320.410.0000.00.00	SUPPLIES: SUPT OFC	\$18.99
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1MRL-TFGR-XMDV	10.5.2320.410.0000.00.00	SUPPLIES: SUPT OFC	\$31.99

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account

Date Range: 07/01/2025 - 06/30/2026

Sort By: Vendor

Bank Account: 181 477 1

Voucher Range: 1014 - 1061

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1MRL-TFGR-XMDV	10.5.2320.410.0000.00.00	SUPPLIES: SUPT OFC	\$26.74
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1MRL-TFGR-XMDV	10.5.2320.410.0000.00.00	SUPPLIES: SUPT OFC	\$19.99
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1MRL-TFGR-XMDV	10.5.2320.410.0000.00.00	SUPPLIES: SUPT OFC	\$27.01
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1P41-YXQY-77GN	10.5.1600.410.4300.00.PY	SUPPLIES	(\$58.10)
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1TMH-MCX3-NNYF	10.5.2640.410.0000.00.00	SUPPLIES: STAFF SERVICES	\$17.18
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1TMH-MCX3-NNYF	10.5.2640.410.0000.00.00	SUPPLIES: STAFF SERVICES	\$7.99
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1TMH-MCX3-NNYF	10.5.2640.410.0000.00.00	SUPPLIES: STAFF SERVICES	\$6.50
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1TMH-MCX3-NNYF	10.5.2640.410.0000.00.00	SUPPLIES: STAFF SERVICES	\$9.99
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1TMH-MCX3-NNYF	10.5.2640.410.0000.00.00	SUPPLIES: STAFF SERVICES	\$24.99
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1TMH-MCX3-NNYF	10.5.2640.410.0000.00.00	SUPPLIES: STAFF SERVICES	\$8.48
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1TMH-MCX3-NNYF	10.5.2640.410.0000.00.00	SUPPLIES: STAFF SERVICES	\$16.82
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1TMH-MCX3-NNYF	10.5.2640.410.0000.00.00	SUPPLIES: STAFF SERVICES	\$37.99
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1TMH-MCX3-NNYF	10.5.2640.410.0000.00.00	SUPPLIES: STAFF SERVICES	\$30.68
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1VYM-G796-1WCT	10.5.2210.410.0000.00.00	SUPPLIES: IMPRV OF INSTRUCTION	\$12.80
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1X4C-1MN4-6LQJ	10.5.2610.410.0000.45.00	SUPPLIES: STUDENT SUPPORTS	\$6.94
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1XCX-QGJD-WNCQ	10.5.1600.410.4300.00.PY	SUPPLIES	(\$1.74)
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1Y6R-QW7N-YQX9	10.5.2220.410.0000.35.00	SUPPLIES: AUDIO/VISUAL SERVICES	\$218.80
233078976	07/23/2025	1028	AMAZON CAPITAL SERVICES INC.	1Y6R-QW7N-YQX9	10.5.2220.410.0000.35.00	SUPPLIES: AUDIO/VISUAL SERVICES	\$89.99

Check Total: \$6,449.08

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account

Date Range: 07/01/2025 - 06/30/2026

Sort By: Vendor

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Voucher Range: 1014 - 1061

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	11KV-PNDV-LRDC	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$588.58
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	13PV-FCJX-7LK4	10.5.2410.410.0000.40.00	SUPPLIES: PRINCIPAL	\$71.05
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1F6G-RXLQ-C4MY	10.5.1500.410.0000.30.00	SUPPLIES: ATHLETICS	\$39.99
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1F6G-RXLQ-C4MY	10.5.1500.410.0000.30.00	SUPPLIES: ATHLETICS	\$47.49
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1F6G-RXLQ-C4MY	10.5.1500.410.0000.30.00	SUPPLIES: ATHLETICS	\$39.10
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1F6G-RXLQ-C4MY	10.5.1500.410.0000.30.00	SUPPLIES: ATHLETICS	\$17.81
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FWK-1QXQ-QKVH	10.5.1400.417.0000.09.00	SUPPLIES: CLOTHING	\$95.88
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FWK-1QXQ-QKVH	10.5.1400.417.0000.09.00	SUPPLIES: CLOTHING	\$29.99
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FWK-1QXQ-QKVH	10.5.1400.417.0000.09.00	SUPPLIES: CLOTHING	\$86.65
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FWK-1QXQ-QKVH	10.5.1400.417.0000.09.00	SUPPLIES: CLOTHING	\$6.89
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FWK-1QXQ-QKVH	10.5.1400.417.0000.09.00	SUPPLIES: CLOTHING	\$9.29
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FWK-1QXQ-QKVH	10.5.1400.417.0000.09.00	SUPPLIES: CLOTHING	\$39.96
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FWK-1QXQ-QKVH	10.5.1400.417.0000.09.00	SUPPLIES: CLOTHING	\$9.95
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FWK-1QXQ-QKVH	10.5.1400.417.0000.09.00	SUPPLIES: CLOTHING	\$73.98
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FWK-1QXQ-QKVH	10.5.1400.417.0000.09.00	SUPPLIES: CLOTHING	\$17.58
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FWK-1QXQ-QKVH	10.5.1400.417.0000.09.00	SUPPLIES: CLOTHING	\$47.97
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FWK-1QXQ-QKVH	10.5.1400.417.0000.09.00	SUPPLIES: CLOTHING	\$39.30
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FWK-1QXQ-QKVH	10.5.1400.417.0000.09.00	SUPPLIES: CLOTHING	\$8.72
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FWK-1QXQ-QKVH	10.5.1400.417.0000.09.00	SUPPLIES: CLOTHING	\$62.99

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account

Date Range: 07/01/2025 - 06/30/2026

Sort By: Vendor

Bank Account: 181 477 1

Voucher Range: 1014 - 1061

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FWK-1QXQ-QKVH	10.5.1400.417.0000.09.00	SUPPLIES: CLOTHING	\$195.80
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FWK-1QXQ-QKVH	10.5.1400.417.0000.09.00	SUPPLIES: CLOTHING	\$5.59
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FWK-1QXQ-QKVH	10.5.1400.417.0000.09.00	SUPPLIES: CLOTHING	\$71.94
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FWK-1QXQ-QKVH	10.5.1400.417.0000.09.00	SUPPLIES: CLOTHING	\$18.19
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FWK-1QXQ-QKVH	10.5.1400.417.0000.09.00	SUPPLIES: CLOTHING	\$119.76
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FWK-1QXQ-QKVH	10.5.1400.417.0000.09.00	SUPPLIES: CLOTHING	\$30.99
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FWK-1QXQ-QKVH	10.5.1400.417.0000.09.00	SUPPLIES: CLOTHING	\$44.99
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FWK-1QXQ-QKVH	10.5.1400.417.0000.09.00	SUPPLIES: CLOTHING	\$74.85
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FWK-1QXQ-QKVH	10.5.1400.417.0000.09.00	SUPPLIES: CLOTHING	\$75.98
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FYH-GGF7-L96R	10.5.1200.410.0000.16.00	SUPPLIES: SPEC EDUC	\$8.54
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FYH-GGF7-L96R	10.5.1200.410.0000.16.00	SUPPLIES: SPEC EDUC	\$6.47
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FYH-GGF7-L96R	10.5.1200.410.0000.16.00	SUPPLIES: SPEC EDUC	\$34.62
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FYH-GGF7-L96R	10.5.1200.410.0000.16.00	SUPPLIES: SPEC EDUC	\$8.92
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FYH-GGF7-L96R	10.5.1200.410.0000.16.00	SUPPLIES: SPEC EDUC	\$30.39
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FYH-GGF7-L96R	10.5.1200.410.0000.16.00	SUPPLIES: SPEC EDUC	\$55.62
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FYH-GGF7-L96R	10.5.1200.410.0000.16.00	SUPPLIES: SPEC EDUC	\$9.45
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FYH-GGF7-L96R	10.5.1200.410.0000.16.00	SUPPLIES: SPEC EDUC	\$87.52
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FYH-GGF7-L96R	10.5.1200.410.0000.16.00	SUPPLIES: SPEC EDUC	\$39.99
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FYH-GGF7-L96R	10.5.1200.410.0000.16.00	SUPPLIES: SPEC EDUC	\$18.98

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account

Date Range: 07/01/2025 - 06/30/2026

Sort By: Vendor

Bank Account: 181 477 1

Voucher Range: 1014 - 1061

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FYH-GGF7-L96R	10.5.1200.410.0000.16.00	SUPPLIES: SPEC EDUC	\$37.98
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FYH-GGF7-L96R	10.5.1200.410.0000.16.00	SUPPLIES: SPEC EDUC	\$35.76
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FYH-GGF7-L96R	10.5.1200.410.0000.16.00	SUPPLIES: SPEC EDUC	\$8.16
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FYH-GGF7-L96R	10.5.1200.410.0000.16.00	SUPPLIES: SPEC EDUC	\$14.99
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FYH-GGF7-L96R	10.5.1200.410.0000.16.00	SUPPLIES: SPEC EDUC	\$28.26
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FYH-GGF7-L96R	10.5.1200.410.0000.16.00	SUPPLIES: SPEC EDUC	\$12.98
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FYH-GGF7-L96R	10.5.1200.410.0000.16.00	SUPPLIES: SPEC EDUC	\$8.99
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FYH-GGF7-L96R	10.5.1200.410.0000.16.00	SUPPLIES: SPEC EDUC	\$36.94
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FYH-GGF7-L96R	10.5.1200.410.0000.16.00	SUPPLIES: SPEC EDUC	\$49.58
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FYH-GGF7-L96R	10.5.1200.410.0000.16.00	SUPPLIES: SPEC EDUC	\$20.99
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FYH-GGF7-L96R	10.5.1200.410.0000.16.00	SUPPLIES: SPEC EDUC	\$19.94
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FYH-GGF7-L96R	10.5.1200.410.0000.16.00	SUPPLIES: SPEC EDUC	\$33.97
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FYH-GGF7-L96R	10.5.1200.410.0000.16.00	SUPPLIES: SPEC EDUC	\$59.99
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FYH-GGF7-L96R	10.5.1200.410.0000.16.00	SUPPLIES: SPEC EDUC	\$20.46
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1FYH-GGF7-L96R	10.5.2330.410.0000.16.00	SUPPLIES – SPECIAL AREA ADMIN	\$53.22
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1HMX-Y3CJ-GVFC	10.5.1500.410.0000.30.00	SUPPLIES: ATHLETICS	\$167.99
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1HMX-Y3CJ-GVFC	10.5.1500.410.0000.30.00	SUPPLIES: ATHLETICS	\$7.83
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1HMX-Y3CJ-GVFC	10.5.1500.410.0000.30.00	SUPPLIES: ATHLETICS	\$15.03
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1HMX-Y3CJ-GVFC	10.5.1500.410.0000.30.00	SUPPLIES: ATHLETICS	\$14.69

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account

Date Range: 07/01/2025 - 06/30/2026

Sort By: Vendor

Bank Account: 181 477 1

Voucher Range: 1014 - 1061

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1HMX-Y3CJ-GVFC	10.5.1500.410.0000.30.00	SUPPLIES: ATHLETICS	(\$10.00)
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1HMX-Y3CJ-GVFC	10.5.1500.410.0000.30.00	SUPPLIES: ATHLETICS	\$30.80
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1HMX-Y3CJ-GVFC	10.5.1500.410.0000.30.00	SUPPLIES: ATHLETICS	\$34.36
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1HMX-Y3CJ-GVFC	10.5.1500.410.0000.30.00	SUPPLIES: ATHLETICS	\$25.25
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1HMX-Y3CJ-GVFC	10.5.1500.410.0000.30.00	SUPPLIES: ATHLETICS	\$22.35
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1HMX-Y3CJ-GVFC	10.5.1500.410.0000.30.00	SUPPLIES: ATHLETICS	\$12.23
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1HMX-Y3CJ-GVFC	10.5.1500.410.0000.30.00	SUPPLIES: ATHLETICS	\$14.69
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1HMX-Y3CJ-GVFC	10.5.1500.410.0000.30.00	SUPPLIES: ATHLETICS	\$17.84
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1HMX-Y3CJ-GVFC	10.5.1500.410.0000.30.00	SUPPLIES: ATHLETICS	\$13.29
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1HMX-Y3CJ-GVFC	10.5.1500.410.0000.30.00	SUPPLIES: ATHLETICS	\$14.99
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1HMX-Y3CJ-GVFC	10.5.1500.410.0000.30.00	SUPPLIES: ATHLETICS	\$15.99
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1HMX-Y3CJ-GVFC	10.5.1500.410.0000.30.00	SUPPLIES: ATHLETICS	\$28.78
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1HMX-Y3CJ-GVFC	10.5.1500.410.0000.30.00	SUPPLIES: ATHLETICS	\$47.58
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1HMX-Y3CJ-GVFC	10.5.1500.410.0000.30.00	SUPPLIES: ATHLETICS	\$8.49
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1HMX-Y3CJ-GVFC	10.5.1500.410.0000.30.00	SUPPLIES: ATHLETICS	\$12.99
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1HMX-Y3CJ-GVFC	10.5.1500.410.0000.30.00	SUPPLIES: ATHLETICS	\$11.78
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1HMX-Y3CJ-GVFC	10.5.1500.410.0000.30.00	SUPPLIES: ATHLETICS	\$21.99
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1HMX-Y3CJ-GVFC	10.5.1500.410.0000.30.00	SUPPLIES: ATHLETICS	\$13.98
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1HMX-Y3CJ-GVFC	10.5.1500.410.0000.30.00	SUPPLIES: ATHLETICS	\$15.68

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account

Date Range: 07/01/2025 - 06/30/2026

Sort By: Vendor

Bank Account: 181 477 1

Voucher Range: 1014 - 1061

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1HMX-Y3CJ-GVFC	10.5.1500.410.0000.30.00	SUPPLIES: ATHLETICS	\$23.25
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1HMX-Y3CJ-GVFC	10.5.1500.410.0000.30.00	SUPPLIES: ATHLETICS	\$6.54
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1HMX-Y3CJ-GVFC	10.5.1500.410.0000.30.00	SUPPLIES: ATHLETICS	\$7.63
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1HMX-Y3CJ-GVFC	10.5.1500.410.0000.30.00	SUPPLIES: ATHLETICS	\$4.69
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1HMX-Y3CJ-GVFC	10.5.1500.410.0000.30.00	SUPPLIES: ATHLETICS	\$26.45
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1HMX-Y3CJ-GVFC	10.5.1500.410.0000.30.00	SUPPLIES: ATHLETICS	\$105.60
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1K41-1FYL-93GD	10.5.1400.417.0000.09.00	SUPPLIES: CLOTHING	\$5.99
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1K41-1FYL-93GD	10.5.1400.417.0000.09.00	SUPPLIES: CLOTHING	\$37.98
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1K41-1FYL-93GD	10.5.1400.417.0000.09.00	SUPPLIES: CLOTHING	\$180.94
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1K41-1FYL-93GD	10.5.1400.417.0000.09.00	SUPPLIES: CLOTHING	\$19.36
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1K41-1FYL-93GD	10.5.1400.417.0000.09.00	SUPPLIES: CLOTHING	\$18.80
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1K41-1FYL-93GD	10.5.1400.417.0000.09.00	SUPPLIES: CLOTHING	\$18.28
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1K41-1FYL-93GD	10.5.1400.417.0000.09.00	SUPPLIES: CLOTHING	\$44.22
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1M63-L79D-KMTW	10.5.1400.417.0000.09.00	SUPPLIES: CLOTHING	\$1,799.96
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1M63-L79D-KMTW	10.5.1400.417.0000.09.00	SUPPLIES: CLOTHING	\$49.98
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1QQG-FRTP-9VYL	10.5.2410.410.0000.40.00	SUPPLIES: PRINCIPAL	\$19.99
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1QQG-FRTP-9VYL	10.5.2410.410.0000.40.00	SUPPLIES: PRINCIPAL	\$8.09
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1QQG-FRTP-9VYL	10.5.2410.410.0000.40.00	SUPPLIES: PRINCIPAL	\$8.11
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1QQG-FRTP-9VYL	10.5.2410.410.0000.40.00	SUPPLIES: PRINCIPAL	\$48.98

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

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Date Range: 07/01/2025 - 06/30/2026

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Voucher Range: 1014 - 1061

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1QQG-FRTP-9VYL	10.5.2410.410.0000.40.00	SUPPLIES: PRINCIPAL	\$10.78
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1TYW-NR3N-3QCF	10.5.2220.410.0000.35.00	SUPPLIES: AUDIO/VISUAL SERVICES	\$1,999.96
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1WVY-HKVL-JRWH	10.5.1500.410.0000.30.91	SUPPLIES: TRAINER	\$130.14
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1WVY-HKVL-JRWH	10.5.1500.410.0000.30.91	SUPPLIES: TRAINER	\$18.48
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1WVY-HKVL-JRWH	10.5.1500.410.0000.30.91	SUPPLIES: TRAINER	\$19.49
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1WVY-HKVL-JRWH	10.5.1500.410.0000.30.91	SUPPLIES: TRAINER	\$11.24
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1WVY-HKVL-JRWH	10.5.1500.410.0000.30.91	SUPPLIES: TRAINER	\$8.99
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1WVY-HKVL-JRWH	10.5.1500.410.0000.30.91	SUPPLIES: TRAINER	\$15.19
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1WVY-HKVL-JRWH	10.5.1500.410.0000.30.91	SUPPLIES: TRAINER	\$6.95
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1WVY-HKVL-JRWH	10.5.1500.410.0000.30.91	SUPPLIES: TRAINER	\$3.99
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1WVY-HKVL-JRWH	10.5.1500.410.0000.30.91	SUPPLIES: TRAINER	\$16.03
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1WVY-HKVL-JRWH	10.5.1500.410.0000.30.91	SUPPLIES: TRAINER	\$49.99
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1WVY-HKVL-JRWH	10.5.1500.410.0000.30.91	SUPPLIES: TRAINER	\$24.77
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1WVY-HKVL-JRWH	10.5.1500.410.0000.30.91	SUPPLIES: TRAINER	\$2.21
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1Y4X-K61W-97M6	10.5.2660.410.0000.00.00	SUPPLIES: COMPUTER SRVS	\$7.59
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1Y4X-K61W-97M6	10.5.2660.410.0000.00.00	SUPPLIES: COMPUTER SRVS	\$7.63
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1Y4X-K61W-97M6	10.5.2660.410.0000.00.00	SUPPLIES: COMPUTER SRVS	\$20.99
233079019	07/30/2025	1040	AMAZON CAPITAL SERVICES INC.	1Y4X-K61W-97M6	10.5.2660.410.0000.00.00	SUPPLIES: COMPUTER SRVS	\$45.99
Check Total:							\$8,107.82
233079080	08/06/2025	1047	AMAZON CAPITAL SERVICES INC.	1GDM-RX3D-HK39	10.5.2320.410.0000.00.00	SUPPLIES: SUPT OFC	\$107.96

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account
 Bank Account: 181 477 1

Date Range: 07/01/2025 - 06/30/2026
 Voucher Range: 1014 - 1061

Sort By: Vendor
 Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names
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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233079080	08/06/2025	1047	AMAZON CAPITAL SERVICES INC.	1HGW-HF4T-VDLQ	10.5.1100.410.0000.02.00	SUPPLIES: ART	\$189.98
233079080	08/06/2025	1047	AMAZON CAPITAL SERVICES INC.	1HGW-HF4T-VDLQ	10.5.1100.410.0000.02.00	SUPPLIES: ART	(\$9.50)
233079080	08/06/2025	1047	AMAZON CAPITAL SERVICES INC.	1JPL-16XC-6HD6	10.5.2130.410.0000.00.00	SUPPLIES: HEALTH SERVICES	\$39.98
233079080	08/06/2025	1047	AMAZON CAPITAL SERVICES INC.	1JPL-16XC-6HD6	10.5.2130.410.0000.00.00	SUPPLIES: HEALTH SERVICES	\$26.97
233079080	08/06/2025	1047	AMAZON CAPITAL SERVICES INC.	1JPL-16XC-6HD6	10.5.2130.410.0000.00.00	SUPPLIES: HEALTH SERVICES	\$29.99
233079080	08/06/2025	1047	AMAZON CAPITAL SERVICES INC.	1JPL-16XC-6HD6	10.5.2130.410.0000.00.00	SUPPLIES: HEALTH SERVICES	\$9.99
233079080	08/06/2025	1047	AMAZON CAPITAL SERVICES INC.	1JPL-16XC-6HD6	10.5.2130.410.0000.00.00	SUPPLIES: HEALTH SERVICES	\$27.54
233079080	08/06/2025	1047	AMAZON CAPITAL SERVICES INC.	1JPL-16XC-6HD6	10.5.2130.410.0000.00.00	SUPPLIES: HEALTH SERVICES	\$41.98
233079080	08/06/2025	1047	AMAZON CAPITAL SERVICES INC.	1JPL-16XC-6HD6	10.5.2130.410.0000.00.00	SUPPLIES: HEALTH SERVICES	\$14.88
233079080	08/06/2025	1047	AMAZON CAPITAL SERVICES INC.	1JPL-16XC-6HD6	10.5.2130.410.0000.00.00	SUPPLIES: HEALTH SERVICES	\$20.89
233079080	08/06/2025	1047	AMAZON CAPITAL SERVICES INC.	1JPL-16XC-6HD6	10.5.2130.410.0000.00.00	SUPPLIES: HEALTH SERVICES	\$13.38
233079080	08/06/2025	1047	AMAZON CAPITAL SERVICES INC.	1JPL-16XC-6HD6	10.5.2130.410.0000.00.00	SUPPLIES: HEALTH SERVICES	(\$1.50)
233079080	08/06/2025	1047	AMAZON CAPITAL SERVICES INC.	1JPL-16XC-6HD6	10.5.2130.410.0000.00.00	SUPPLIES: HEALTH SERVICES	\$19.98
233079080	08/06/2025	1047	AMAZON CAPITAL SERVICES INC.	1JPL-16XC-6HD6	10.5.2130.410.0000.00.00	SUPPLIES: HEALTH SERVICES	\$18.18
233079080	08/06/2025	1047	AMAZON CAPITAL SERVICES INC.	1JPL-16XC-6HD6	10.5.2130.410.0000.00.00	SUPPLIES: HEALTH SERVICES	\$46.98
233079080	08/06/2025	1047	AMAZON CAPITAL SERVICES INC.	1JPL-16XC-6HD6	10.5.2130.410.0000.00.00	SUPPLIES: HEALTH SERVICES	\$48.99
233079080	08/06/2025	1047	AMAZON CAPITAL SERVICES INC.	1JPL-16XC-6HD6	10.5.2130.410.0000.00.00	SUPPLIES: HEALTH SERVICES	\$13.98
233079080	08/06/2025	1047	AMAZON CAPITAL SERVICES INC.	1JPL-16XC-6HD6	10.5.2130.410.0000.00.00	SUPPLIES: HEALTH SERVICES	\$13.52
233079080	08/06/2025	1047	AMAZON CAPITAL SERVICES INC.	1JPL-16XC-6HD6	10.5.2130.410.0000.00.00	SUPPLIES: HEALTH SERVICES	\$41.58

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account

Date Range: 07/01/2025 - 06/30/2026

Sort By: Vendor

Bank Account: 181 477 1

Voucher Range: 1014 - 1061

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233079080	08/06/2025	1047	AMAZON CAPITAL SERVICES INC.	1M1H-YK3K-FR4G	10.5.1100.410.0000.12.00	SUPPLIES: MUSIC	\$33.12
233079080	08/06/2025	1047	AMAZON CAPITAL SERVICES INC.	1M1H-YK3K-FR4G	10.5.1100.410.0000.12.00	SUPPLIES: MUSIC	\$137.98
233079080	08/06/2025	1047	AMAZON CAPITAL SERVICES INC.	1M1H-YK3K-FR4G	10.5.1100.410.0000.12.00	SUPPLIES: MUSIC	\$35.13
233079080	08/06/2025	1047	AMAZON CAPITAL SERVICES INC.	1M1H-YK3K-FR4G	10.5.1100.410.0000.12.00	SUPPLIES: MUSIC	\$18.98
233079080	08/06/2025	1047	AMAZON CAPITAL SERVICES INC.	1M1H-YK3K-FR4G	10.5.1100.410.0000.12.00	SUPPLIES: MUSIC	\$19.99
233079080	08/06/2025	1047	AMAZON CAPITAL SERVICES INC.	1M1H-YK3K-FR4G	10.5.1100.410.0000.12.00	SUPPLIES: MUSIC	\$558.40
233079080	08/06/2025	1047	AMAZON CAPITAL SERVICES INC.	1RTX-6C9G-7M4F	10.5.1100.410.0000.12.00	SUPPLIES: MUSIC	\$50.76
233079080	08/06/2025	1047	AMAZON CAPITAL SERVICES INC.	1RTX-6C9G-7M4F	10.5.1100.410.0000.12.00	SUPPLIES: MUSIC	\$8.99
233079080	08/06/2025	1047	AMAZON CAPITAL SERVICES INC.	1RTX-6C9G-7M4F	10.5.1100.410.0000.12.00	SUPPLIES: MUSIC	\$98.97
233079080	08/06/2025	1047	AMAZON CAPITAL SERVICES INC.	1VJ3-YXTW-J6LP	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$33.81
233079080	08/06/2025	1047	AMAZON CAPITAL SERVICES INC.	1VJ3-YXTW-J6LP	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$28.60
233079080	08/06/2025	1047	AMAZON CAPITAL SERVICES INC.	1VJ3-YXTW-J6LP	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	(\$1.69)
233079080	08/06/2025	1047	AMAZON CAPITAL SERVICES INC.	1WCJ-TNMF-TDP4	10.5.1100.410.0000.13.00	SUPPLIES: SCIENCE	\$9.45
233079080	08/06/2025	1047	AMAZON CAPITAL SERVICES INC.	1WCJ-TNMF-TDP4	10.5.1100.410.0000.13.00	SUPPLIES: SCIENCE	\$13.66
233079080	08/06/2025	1047	AMAZON CAPITAL SERVICES INC.	1WCJ-TNMF-TDP4	10.5.1100.410.0000.13.00	SUPPLIES: SCIENCE	\$28.95
233079080	08/06/2025	1047	AMAZON CAPITAL SERVICES INC.	1WCJ-TNMF-TDP4	10.5.1100.410.0000.13.00	SUPPLIES: SCIENCE	\$19.34
233079080	08/06/2025	1047	AMAZON CAPITAL SERVICES INC.	1WCJ-TNMF-TDP4	10.5.1100.410.0000.13.00	SUPPLIES: SCIENCE	\$7.49
Check Total:							\$1,817.68
233079102	08/13/2025	1060	AMAZON CAPITAL SERVICES INC.	11F6-1VWN-9QJX	10.5.1100.410.0000.02.00	SUPPLIES: ART	\$305.98
233079102	08/13/2025	1060	AMAZON CAPITAL SERVICES INC.	16GX-1X7P-9YTD	10.5.2220.410.0000.35.00	SUPPLIES: AUDIO/VISUAL SERVICES	\$35.31

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account

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Voucher Range: 1014 - 1061

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233079102	08/13/2025	1060	AMAZON CAPITAL SERVICES INC.	16GX-1X7P-9YTD	10.5.2220.410.0000.35.00	SUPPLIES: AUDIO/VISUAL SERVICES	\$11.69
233079102	08/13/2025	1060	AMAZON CAPITAL SERVICES INC.	16GX-1X7P-9YTD	10.5.2220.410.0000.35.00	SUPPLIES: AUDIO/VISUAL SERVICES	\$21.57
233079102	08/13/2025	1060	AMAZON CAPITAL SERVICES INC.	16GX-1X7P-9YTD	10.5.2220.410.0000.35.00	SUPPLIES: AUDIO/VISUAL SERVICES	\$21.57
233079102	08/13/2025	1060	AMAZON CAPITAL SERVICES INC.	16GX-1X7P-9YTD	10.5.2660.410.0000.00.00	SUPPLIES: COMPUTER SRVS	\$27.00
233079102	08/13/2025	1060	AMAZON CAPITAL SERVICES INC.	17MN-LWG6-73D7	10.5.2660.410.0000.00.00	SUPPLIES: COMPUTER SRVS	\$138.72
233079102	08/13/2025	1060	AMAZON CAPITAL SERVICES INC.	17MN-LWG6-73D7	10.5.2660.410.0000.00.00	SUPPLIES: COMPUTER SRVS	(\$13.87)
233079102	08/13/2025	1060	AMAZON CAPITAL SERVICES INC.	19H9-LGD7-JC3C	10.5.2220.410.0000.35.00	SUPPLIES: AUDIO/VISUAL SERVICES	\$65.98
233079102	08/13/2025	1060	AMAZON CAPITAL SERVICES INC.	19H9-LGD7-JC3C	10.5.2220.410.0000.35.00	SUPPLIES: AUDIO/VISUAL SERVICES	\$44.99
233079102	08/13/2025	1060	AMAZON CAPITAL SERVICES INC.	19H9-LGD7-JC3C	10.5.2220.410.0000.35.00	SUPPLIES: AUDIO/VISUAL SERVICES	\$26.45
233079102	08/13/2025	1060	AMAZON CAPITAL SERVICES INC.	19H9-LGD7-JC3C	10.5.2220.410.0000.35.00	SUPPLIES: AUDIO/VISUAL SERVICES	\$19.99
233079102	08/13/2025	1060	AMAZON CAPITAL SERVICES INC.	19H9-LGD7-JC3C	10.5.2220.410.0000.35.00	SUPPLIES: AUDIO/VISUAL SERVICES	(\$2.25)
233079102	08/13/2025	1060	AMAZON CAPITAL SERVICES INC.	19TV-V3K1-6KV4	10.5.1500.410.0000.30.00	SUPPLIES: ATHLETICS	(\$39.99)
233079102	08/13/2025	1060	AMAZON CAPITAL SERVICES INC.	1G7X-4N9L-YCQY	10.5.2520.640.0000.00.00	DUES AND FEES: BUSINESS OFC	\$779.00
233079102	08/13/2025	1060	AMAZON CAPITAL SERVICES INC.	1HJC-HTV6-7CJJ	10.5.2660.410.0000.00.00	SUPPLIES: COMPUTER SRVS	\$158.56
233079102	08/13/2025	1060	AMAZON CAPITAL SERVICES INC.	1J3P-3VW6-7KNV	10.5.2660.410.0000.00.00	SUPPLIES: COMPUTER SRVS	\$11.10
233079102	08/13/2025	1060	AMAZON CAPITAL SERVICES INC.	1J3P-3VW6-7KNV	10.5.2660.410.0000.00.00	SUPPLIES: COMPUTER SRVS	\$25.99
233079102	08/13/2025	1060	AMAZON CAPITAL SERVICES INC.	1J3P-3VW6-7KNV	10.5.2660.410.0000.00.00	SUPPLIES: COMPUTER SRVS	\$55.84

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account

Date Range: 07/01/2025 - 06/30/2026

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Bank Account: 181 477 1

Voucher Range: 1014 - 1061

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233079102	08/13/2025	1060	AMAZON CAPITAL SERVICES INC.	1J3P-3VW6-7KNV	10.5.2660.410.0000.00.00	SUPPLIES: COMPUTER SRVS	\$34.95
233079102	08/13/2025	1060	AMAZON CAPITAL SERVICES INC.	1J3P-3VW6-7KNV	10.5.2660.410.0000.00.00	SUPPLIES: COMPUTER SRVS	\$262.42
233079102	08/13/2025	1060	AMAZON CAPITAL SERVICES INC.	1J3P-3VW6-7KNV	10.5.2660.410.0000.00.00	SUPPLIES: COMPUTER SRVS	\$135.69
233079102	08/13/2025	1060	AMAZON CAPITAL SERVICES INC.	1J3P-3VW6-7KNV	10.5.2660.410.0000.00.00	SUPPLIES: COMPUTER SRVS	\$157.60
233079102	08/13/2025	1060	AMAZON CAPITAL SERVICES INC.	1KW1-9CCM-6VCG	10.5.2220.410.0000.35.00	SUPPLIES: AUDIO/VISUAL SERVICES	\$20.76
233079102	08/13/2025	1060	AMAZON CAPITAL SERVICES INC.	1KW1-9CCM-6VCG	10.5.2220.410.0000.35.00	SUPPLIES: AUDIO/VISUAL SERVICES	\$70.38
233079102	08/13/2025	1060	AMAZON CAPITAL SERVICES INC.	1KW1-9CCM-6VCG	10.5.2220.410.0000.35.00	SUPPLIES: AUDIO/VISUAL SERVICES	(\$3.52)
233079102	08/13/2025	1060	AMAZON CAPITAL SERVICES INC.	1KW1-9CCM-6VCG	10.5.2660.410.0000.00.00	SUPPLIES: COMPUTER SRVS	\$9.97
233079102	08/13/2025	1060	AMAZON CAPITAL SERVICES INC.	1KW1-9CCM-6VCG	10.5.2660.410.0000.00.00	SUPPLIES: COMPUTER SRVS	\$9.50
233079102	08/13/2025	1060	AMAZON CAPITAL SERVICES INC.	1PGD-NHF1-QWP9	10.5.1100.410.0000.02.00	SUPPLIES: ART	(\$90.24)
233079102	08/13/2025	1060	AMAZON CAPITAL SERVICES INC.	1R9R-M7RV-FH44	10.5.2660.700.0000.00.00	NON-CAP EQUIP: COMPUTER SRVS	\$1,889.99
						Check Total:	\$4,191.13
233079126	08/19/2025	1061	AMAZON WEB SERVICES INC.	2252688241	10.5.2660.311.0000.00.00	ONLINE SERVICES - COMPUTER SRVS	\$1,254.97
						Check Total:	\$1,254.97
233079127	08/19/2025	1061	AMERICAN TECHNICAL PUBLISHERS	838154	10.5.1400.421.0000.10.00	TEXTBOOKS - ADD'L / REPLACE - INDUST TECH	\$5,839.62
						Check Total:	\$5,839.62
233079128	08/19/2025	1061	AMERICAN WELDING & GAS, INC	0010966419	10.5.1100.325.0000.13.00	RENTALS - SCIENCE	\$104.07
						Check Total:	\$104.07
233079020	07/30/2025	1040	AMOS ALONZO STAGG HIGH SCHOOL	V SWIMMING G INVITE	10.5.1500.640.0000.30.79	DUES AND FEES: SWIMMING	\$300.00
						Check Total:	\$300.00

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account

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Voucher Range: 1014 - 1061

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233079081	08/06/2025	1047	ANDREA DAVIS	AURELIOS 07/17/25	10.5.2410.409.0000.46.00	SUPPLIES: SUMMER REGISTRATION	\$184.69
233079081	08/06/2025	1047	ANDREA DAVIS	DQ 08/04/25	10.5.2410.409.0000.46.00	SUPPLIES: SUMMER REGISTRATION	\$145.00
Check Total:							\$329.69
233079103	08/13/2025	1060	ANDREA DAVIS	JEWEL 07/28/25	10.5.2410.409.0000.46.00	SUPPLIES: SUMMER REGISTRATION	\$247.62
Check Total:							\$247.62
233079129	08/19/2025	1061	APPLE COMPUTER INC	MB8433047	10.5.1100.410.0000.08.00	SUPPLIES: PHYSICAL EDUCATION	\$329.00
Check Total:							\$329.00
233079130	08/19/2025	1061	AQUA PURE ENTERPRISES, INC	0155045-IN	20.5.2540.320.0000.00.00	REPAIRS – OPER & MAINT	\$280.00
233079130	08/19/2025	1061	AQUA PURE ENTERPRISES, INC	0155055-IN	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$1,319.55
233079130	08/19/2025	1061	AQUA PURE ENTERPRISES, INC	0155188-IN	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$120.06
233079130	08/19/2025	1061	AQUA PURE ENTERPRISES, INC	0155188-IN	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$19.95
Check Total:							\$1,739.56
233079131	08/19/2025	1061	ARROW PEST CONTROL	41132068	20.5.2540.319.0000.00.00	OTHER PROF/TECHNICAL SERVICES	\$217.00
233079131	08/19/2025	1061	ARROW PEST CONTROL	41133646	20.5.2540.319.0000.00.00	OTHER PROF/TECHNICAL SERVICES	\$217.00
233079131	08/19/2025	1061	ARROW PEST CONTROL	41133647	20.5.2540.319.0000.00.00	OTHER PROF/TECHNICAL SERVICES	\$147.00
233079131	08/19/2025	1061	ARROW PEST CONTROL	41134240	20.5.2540.319.0000.00.00	OTHER PROF/TECHNICAL SERVICES	\$300.00
Check Total:							\$881.00
233079132	08/19/2025	1061	ATHLETICO MANAGEMENT LLC	ATC-SI00000687	10.5.1500.319.0000.30.00	CONTRACTUAL –	\$70.32
233079132	08/19/2025	1061	ATHLETICO MANAGEMENT LLC	ATC-SI00000814	10.5.1500.319.0000.30.91	CONTRACTUAL – TRAINERS	\$1,444.71
233079132	08/19/2025	1061	ATHLETICO MANAGEMENT LLC	ATC-SI00000856	10.5.1500.319.0000.30.91	CONTRACTUAL – TRAINERS	\$3,656.51
Check Total:							\$5,171.54
233079133	08/19/2025	1061	ATTAINMENT COMPANY	388522A	10.5.1200.421.0000.16.00	SUPPLEMENTAL	\$1,896.20
233079133	08/19/2025	1061	ATTAINMENT COMPANY	388522A	10.5.1200.421.0000.16.00	SUPPLEMENTAL	\$1,896.20

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account
 Bank Account: 181 477 1

Date Range: 07/01/2025 - 06/30/2026
 Voucher Range: 1014 - 1061

Sort By: Vendor
 Dollar Limit: \$0.00

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Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233079133	08/19/2025	1061	ATTAINMENT COMPANY	388522A	10.5.1200.421.0000.16.00	SUPPLEMENTAL	\$189.62
Check Total:							\$3,982.02
233079134	08/19/2025	1061	AUBURN SUPPLY COMPANY	S434292	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$16.64
Check Total:							\$16.64
233078977	07/23/2025	1028	AURELIO'S	AURELIOS 07/30/25	10.5.2410.409.0000.46.00	SUPPLIES: SUMMER REGISTRATION	\$201.86
Check Total:							\$201.86
233079021	07/30/2025	1040	AURELIO'S	AURELIOS 07/18/25	10.5.1600.410.0000.00.00	SUPPLIES: SUMMER SCHOOL	\$500.88
Check Total:							\$500.88
233079135	08/19/2025	1061	AVERUS, INC.	1204226	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$134.50
233079135	08/19/2025	1061	AVERUS, INC.	1207071	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$134.50
Check Total:							\$269.00
233078978	07/23/2025	1028	B P	68799534	20.5.2540.464.0000.00.00	SUPPLIES: GASOLINE - OPER & MAINT	\$1,375.30
233078978	07/23/2025	1028	B P	68799534	20.5.2540.464.0000.30.00	FUEL & TOLLS - ACTIVITY BUSES	\$330.54
233078978	07/23/2025	1028	B P	68799534	40.5.2550.464.0000.16.00	SUPPLIES: GASOLINE - SPEC EDUC	\$48.59
Check Total:							\$1,754.43
233079136	08/19/2025	1061	B S N SPORTS	930155443	10.5.1500.410.0000.30.74	SUPPLIES - FLAG FOOTBALL	\$1,908.00
233079136	08/19/2025	1061	B S N SPORTS	930155443	10.5.1500.410.0000.30.74	SUPPLIES - FLAG FOOTBALL	\$966.00
233079136	08/19/2025	1061	B S N SPORTS	930155443	10.5.1500.410.0000.30.74	SUPPLIES - FLAG FOOTBALL	\$918.00
233079136	08/19/2025	1061	B S N SPORTS	930155443	10.5.1500.410.0000.30.74	SUPPLIES - FLAG FOOTBALL	\$189.60
233079136	08/19/2025	1061	B S N SPORTS	930222038	10.5.1500.410.0000.30.71	SUPPLIES: FOOTBALL	\$169.90
233079136	08/19/2025	1061	B S N SPORTS	930222038	10.5.1500.410.0000.30.71	SUPPLIES: FOOTBALL	\$2,249.10
233079136	08/19/2025	1061	B S N SPORTS	930222038	10.5.1500.410.0000.30.71	SUPPLIES: FOOTBALL	\$241.90
233079136	08/19/2025	1061	B S N SPORTS	930236400	10.5.1500.700.0000.30.00	NON-CAP EQUIP: ATHLETICS	\$4,905.00
233079136	08/19/2025	1061	B S N SPORTS	930288021	10.5.1500.410.0000.30.72	SUPPLIES: GOLF	\$735.00
233079136	08/19/2025	1061	B S N SPORTS	930288021	10.5.1500.410.0000.30.72	SUPPLIES: GOLF	\$98.00
233079136	08/19/2025	1061	B S N SPORTS	930288021	10.5.1500.410.0000.30.72	SUPPLIES: GOLF	\$615.00
233079136	08/19/2025	1061	B S N SPORTS	930288021	10.5.1500.410.0000.30.72	SUPPLIES: GOLF	\$150.00

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account
Bank Account: 181 477 1

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Voucher Range: 1014 - 1061

Sort By: Vendor
Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names **Exclude Voided Checks** **Exclude Manual Checks** **Include Non Check Batches**

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233079136	08/19/2025	1061	B S N SPORTS	930288021	10.5.1500.410.0000.30.72	SUPPLIES: GOLF	\$164.00
233079136	08/19/2025	1061	B S N SPORTS	930288021	10.5.1500.410.0000.30.72	SUPPLIES: GOLF	\$84.00
233079136	08/19/2025	1061	B S N SPORTS	930479943	10.5.1500.410.0000.30.84	SUPPLIES: WRESTLING	\$480.71
233079136	08/19/2025	1061	B S N SPORTS	930479943	10.5.1500.410.0000.30.84	SUPPLIES: WRESTLING	\$876.00
233079136	08/19/2025	1061	B S N SPORTS	930479943	10.5.1500.410.0000.30.84	SUPPLIES: WRESTLING	\$3,880.00
233079136	08/19/2025	1061	B S N SPORTS	930479943	10.5.1500.410.0000.30.84	SUPPLIES: WRESTLING	\$3,520.00
233079136	08/19/2025	1061	B S N SPORTS	930479943	10.5.1500.410.0000.30.84	SUPPLIES: WRESTLING	\$324.00
233079136	08/19/2025	1061	B S N SPORTS	930479943	10.5.1500.410.0000.30.84	SUPPLIES: WRESTLING	\$324.00
233079136	08/19/2025	1061	B S N SPORTS	930479943	10.5.1500.410.0000.30.84	SUPPLIES: WRESTLING	\$690.00
233079136	08/19/2025	1061	B S N SPORTS	930479947	10.5.1500.410.0000.30.80	SUPPLIES: TENNIS	\$1,058.40
Check Total:							\$24,546.61
233079137	08/19/2025	1061	B&H PHOTO-VIDEO	235974767	10.5.2220.410.0000.35.00	SUPPLIES: AUDIO/VISUAL SERVICES	\$134.78
233079137	08/19/2025	1061	B&H PHOTO-VIDEO	235974767	10.5.2220.700.0000.35.00	NON-CAP EQUIP: AUDIO/VISUAL SERVICES	\$1,153.44
Check Total:							\$1,288.22
233079138	08/19/2025	1061	BDJTECH	10146	10.5.2660.311.0000.00.00	ONLINE SERVICES - COMPUTER SRVS	\$1,160.00
Check Total:							\$1,160.00
233078979	07/23/2025	1028	BERGSTEIN'S DELI & SANDWICH SHOP	BERGSTEINS 07/31/25	10.5.2410.409.0000.46.00	SUPPLIES: SUMMER REGISTRATION	\$435.00
Check Total:							\$435.00
233079104	08/13/2025	1060	BERGSTEIN'S DELI & SANDWICH SHOP	8417	10.5.2320.410.0000.00.00	SUPPLIES: SUPT OFC	\$691.00
233079104	08/13/2025	1060	BERGSTEIN'S DELI & SANDWICH SHOP	8977	10.5.2210.411.0000.00.00	SUPPLIES: IN DIST MEETING	\$138.00
Check Total:							\$829.00
233079022	07/30/2025	1040	BETHANY WISZ	USPS 07/29/25	10.5.2630.341.0000.00.00	POSTAGE	\$31.40
Check Total:							\$31.40
233079139	08/19/2025	1061	BLICK ART MATERIALS	5722104	10.5.1100.410.0000.02.00	SUPPLIES: ART	\$10.92
233079139	08/19/2025	1061	BLICK ART MATERIALS	5729274	10.5.1100.410.0000.02.00	SUPPLIES: ART	\$208.96
233079139	08/19/2025	1061	BLICK ART MATERIALS	5739188	10.5.1100.410.0000.02.00	SUPPLIES: ART	\$35,945.55

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account

Date Range: 07/01/2025 - 06/30/2026

Sort By: Vendor

Bank Account: 181 477 1

Voucher Range: 1014 - 1061

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233079139	08/19/2025	1061	BLICK ART MATERIALS	5739188	10.5.1100.410.0000.17.00	SUPPLIES: FINE ARTS ACADEMY	\$50.40
233079139	08/19/2025	1061	BLICK ART MATERIALS	5739188-DM	10.5.1100.410.0000.02.00	SUPPLIES: ART	(\$25.02)
233079139	08/19/2025	1061	BLICK ART MATERIALS	5804821	10.5.1100.410.0000.02.00	SUPPLIES: ART	\$188.80
233079139	08/19/2025	1061	BLICK ART MATERIALS	5815588	10.5.1100.410.0000.02.00	SUPPLIES: ART	(\$802.21)
233079139	08/19/2025	1061	BLICK ART MATERIALS	5828366	10.5.1100.410.0000.02.00	SUPPLIES: ART	\$802.21
233079139	08/19/2025	1061	BLICK ART MATERIALS	5905782	10.5.1100.410.0000.02.00	SUPPLIES: ART	\$754.60
233079139	08/19/2025	1061	BLICK ART MATERIALS	5928293	10.5.1100.410.0000.02.00	SUPPLIES: ART	\$107.12
Check Total:							\$37,241.33
233079023	07/30/2025	1040	BLOOM TOWNSHIP HIGH SCHOOL	VOLLEYBALL F G QUAD	10.5.1500.640.0000.30.82	DUES AND FEES:	\$125.00
Check Total:							\$125.00
233078980	07/23/2025	1028	BLUE CROSS BLUE SHIELD OF IL	AUG 2025 HMO MED INS	10.2.0489.000.0000.00.00	EE - ER LIABILITIES - OTHER	\$3,429.29
Check Total:							\$3,429.29
233079140	08/19/2025	1061	BMI SUPPLY	IN215166	10.5.1500.410.0000.20.56	SUPPLIES: AUDITORIUM	\$78.20
233079140	08/19/2025	1061	BMI SUPPLY	IN215166	10.5.1500.410.0000.20.56	SUPPLIES: AUDITORIUM	\$78.20
233079140	08/19/2025	1061	BMI SUPPLY	IN215166	10.5.1500.410.0000.20.56	SUPPLIES: AUDITORIUM	\$78.20
233079140	08/19/2025	1061	BMI SUPPLY	IN215166	10.5.1500.410.0000.20.56	SUPPLIES: AUDITORIUM	\$78.20
233079140	08/19/2025	1061	BMI SUPPLY	IN215166	10.5.1500.410.0000.20.56	SUPPLIES: AUDITORIUM	\$78.20
233079140	08/19/2025	1061	BMI SUPPLY	IN215166	10.5.1500.410.0000.20.56	SUPPLIES: AUDITORIUM	\$532.80
233079140	08/19/2025	1061	BMI SUPPLY	IN215166	10.5.1500.410.0000.20.56	SUPPLIES: AUDITORIUM	\$532.80
233079140	08/19/2025	1061	BMI SUPPLY	IN215166	10.5.1500.410.0000.20.56	SUPPLIES: AUDITORIUM	\$145.90
233079140	08/19/2025	1061	BMI SUPPLY	IN215166	10.5.1500.410.0000.20.56	SUPPLIES: AUDITORIUM	\$994.50
233079140	08/19/2025	1061	BMI SUPPLY	IN215166	10.5.1500.410.0000.20.56	SUPPLIES: AUDITORIUM	\$84.43
233079140	08/19/2025	1061	BMI SUPPLY	IN215238	10.5.1500.410.0000.20.56	SUPPLIES: AUDITORIUM	\$287.50
233079140	08/19/2025	1061	BMI SUPPLY	IN215238	10.5.1500.410.0000.20.56	SUPPLIES: AUDITORIUM	\$337.50
233079140	08/19/2025	1061	BMI SUPPLY	IN215238	10.5.1500.410.0000.20.56	SUPPLIES: AUDITORIUM	\$106.00
233079140	08/19/2025	1061	BMI SUPPLY	IN215238	10.5.1500.410.0000.20.56	SUPPLIES: AUDITORIUM	\$1,834.00
233079140	08/19/2025	1061	BMI SUPPLY	IN215238	10.5.1500.410.0000.20.56	SUPPLIES: AUDITORIUM	\$117.50
233079140	08/19/2025	1061	BMI SUPPLY	IN215238	10.5.1500.410.0000.20.56	SUPPLIES: AUDITORIUM	\$104.50

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account
 Bank Account: 181 477 1

Date Range: 07/01/2025 - 06/30/2026
 Voucher Range: 1014 - 1061

Sort By: Vendor
 Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233079140	08/19/2025	1061	BMI SUPPLY	IN215238	10.5.1500.410.0000.20.56	SUPPLIES: AUDITORIUM	\$62.00
233079140	08/19/2025	1061	BMI SUPPLY	IN215238	10.5.1500.410.0000.20.56	SUPPLIES: AUDITORIUM	\$109.00
Check Total:							\$5,639.43
233078998	07/28/2025	1029	BMO FINANCIAL GROUP	CHAT GPT 06.30 1769	10.5.2630.311.0000.00.00	ONLINE SERVICES – INFORMATION SERVICES	\$20.00
233078998	07/28/2025	1029	BMO FINANCIAL GROUP	CHATGPT 06.13 1452	10.5.2660.311.0000.00.00	ONLINE SERVICES – COMPUTER SRVS	\$20.00
233078998	07/28/2025	1029	BMO FINANCIAL GROUP	CHATGPT 06.14 1452	10.5.2230.311.0000.00.00	ONLINE SERVICES – ASSESSMENT	\$20.00
233078998	07/28/2025	1029	BMO FINANCIAL GROUP	CHATGPT 06.26 1976	10.5.2520.311.0000.00.00	ONLINE SERVICES – BUSINESS OFC	\$20.00
233078998	07/28/2025	1029	BMO FINANCIAL GROUP	CHI TRIB 06.05 1769	10.5.2630.410.0000.00.00	SUPPLIES: INFORMATION SRVS	\$44.00
233078998	07/28/2025	1029	BMO FINANCIAL GROUP	CHI TRIB 07.03 1769	10.5.2630.410.0000.00.00	SUPPLIES: INFORMATION SRVS	\$44.00
233078998	07/28/2025	1029	BMO FINANCIAL GROUP	CVS 06.10 1769	10.5.2310.410.0000.00.00	SUPPLIES: BD OF EDUC	\$5.09
233078998	07/28/2025	1029	BMO FINANCIAL GROUP	GODADDY 07.01 1452	10.5.2660.311.0000.00.00	ONLINE SERVICES – COMPUTER SRVS	\$99.99
233078998	07/28/2025	1029	BMO FINANCIAL GROUP	IASB 06.06 4233	10.5.2210.332.0000.00.00	TRAVEL – PROF DEV	\$762.20
233078998	07/28/2025	1029	BMO FINANCIAL GROUP	IASB 06.06 4233	10.5.2310.332.0000.00.00	TRAVEL – BD OF EDUC	\$5,335.40
233078998	07/28/2025	1029	BMO FINANCIAL GROUP	IASB 06.06 4233	10.5.2320.332.0000.00.00	TRAVEL – SUPT OFC	\$1,524.40
233078998	07/28/2025	1029	BMO FINANCIAL GROUP	IB CONF 07.03 4233	10.5.2210.332.0000.00.00	TRAVEL – PROF DEV	\$1,400.00
233078998	07/28/2025	1029	BMO FINANCIAL GROUP	JEWEL 06.27 4233	10.5.2320.410.0000.00.00	SUPPLIES: SUPT OFC	\$111.67
233078998	07/28/2025	1029	BMO FINANCIAL GROUP	TOLLWAY 06.17 1976	20.5.2540.464.0000.30.00	FUEL & TOLLS – ACTIVITY BUSES	\$50.00
233078998	07/28/2025	1029	BMO FINANCIAL GROUP	WALGREENS 06.23 2276	10.5.2410.410.0000.40.00	SUPPLIES: PRINCIPAL	\$10.98
233078998	07/28/2025	1029	BMO FINANCIAL GROUP	ZOOM 06.16 1452	10.5.2660.311.0000.00.00	ONLINE SERVICES – COMPUTER SRVS	\$389.91
Check Total:							\$9,857.64
233078999	07/28/2025	1029	BMO FINANCIAL GROUP	TOWNCAR 06.18 3120	10.5.2410.332.0000.40.00	TRAVEL – PRINCIPAL	\$65.00

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

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 Bank Account: 181 477 1

Date Range: 07/01/2025 - 06/30/2026
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Sort By: Vendor
 Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233078999	07/28/2025	1029	BMO FINANCIAL GROUP	UBER 06.16 3120	10.5.2410.332.0000.40.00	TRAVEL - PRINCIPAL	\$42.98
233078999	07/28/2025	1029	BMO FINANCIAL GROUP	UBER 06.17 3120	10.5.2410.332.0000.40.00	TRAVEL - PRINCIPAL	\$11.96
233078999	07/28/2025	1029	BMO FINANCIAL GROUP	UBER 06.17 3120	10.5.2410.332.0000.40.00	TRAVEL - PRINCIPAL	\$15.73
233078999	07/28/2025	1029	BMO FINANCIAL GROUP	UBER 06.17 3120	10.5.2410.332.0000.40.00	TRAVEL - PRINCIPAL	\$18.96
233078999	07/28/2025	1029	BMO FINANCIAL GROUP	UBER 06.18 3120	10.5.2410.332.0000.40.00	TRAVEL - PRINCIPAL	\$11.05
233078999	07/28/2025	1029	BMO FINANCIAL GROUP	UBER 06.19 3120	10.5.2410.332.0000.40.00	TRAVEL - PRINCIPAL	\$49.95
Check Total:							\$215.63
233079105	08/13/2025	1060	BOBBI FERREE	JEWEL 08/11/25	10.5.1100.410.0000.13.00	SUPPLIES: SCIENCE	\$42.51
Check Total:							\$42.51
233079141	08/19/2025	1061	BRAUN GROUP, THE	30984	60.5.2530.700.0000.13.00	CAPITAL PROJECT NON-CAP - SCIENCE WING	\$498.10
233079141	08/19/2025	1061	BRAUN GROUP, THE	30984	60.5.2530.700.0000.13.00	CAPITAL PROJECT NON-CAP - SCIENCE WING	\$549.10
233079141	08/19/2025	1061	BRAUN GROUP, THE	30984	60.5.2530.700.0000.13.00	CAPITAL PROJECT NON-CAP - SCIENCE WING	\$1,302.00
233079141	08/19/2025	1061	BRAUN GROUP, THE	30987	20.5.2540.700.0000.00.00	NON-CAP EQUIP: O&M	\$1,482.00
233079141	08/19/2025	1061	BRAUN GROUP, THE	30999	60.5.2530.480.0000.13.00	FURNISHINGS & SUPPLIES - SCIENCE ADD'N	\$5,563.80
233079141	08/19/2025	1061	BRAUN GROUP, THE	30999	60.5.2530.700.0000.13.00	CAPITAL PROJECT NON-CAP - SCIENCE WING	\$6,568.00
233079141	08/19/2025	1061	BRAUN GROUP, THE	31000	60.5.2530.700.0000.13.00	CAPITAL PROJECT NON-CAP - SCIENCE WING	\$6,568.00
233079141	08/19/2025	1061	BRAUN GROUP, THE	31000	60.5.2530.700.0000.13.00	CAPITAL PROJECT NON-CAP - SCIENCE WING	\$2,764.20
Check Total:							\$25,295.20
233079024	07/30/2025	1040	BREMEN HIGH SCHOOL	VAR/JV CROSS C G/B	10.5.1500.640.0000.30.69	DUES AND FEES: CROSS COUNTRY	\$350.00
Check Total:							\$350.00
233079142	08/19/2025	1061	BRITTEN SCHOOL	16583	10.5.1912.670.0000.16.00	TUITION - SPECIAL EDUCATION	\$8,961.60
Check Total:							\$8,961.60

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account
 Bank Account: 181 477 1

Date Range: 07/01/2025 - 06/30/2026
 Voucher Range: 1014 - 1061

Sort By: Vendor
 Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233079025	07/30/2025	1040	BUFFALO GROVE HIGH SCHOOL	VAR GOLF B	10.5.1500.640.0000.30.72	DUES AND FEES: GOLF	\$400.00
Check Total:							\$400.00
233079143	08/19/2025	1061	BURRIS EQUIPMENT CO	PS3021260-1	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$122.12
233079143	08/19/2025	1061	BURRIS EQUIPMENT CO	PS3021260-1	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$26.10
Check Total:							\$148.22
233079144	08/19/2025	1061	CABLES FOR LESS	265151	10.5.2660.410.0000.00.00	SUPPLIES: COMPUTER SRVS	\$77.28
233079144	08/19/2025	1061	CABLES FOR LESS	265151	10.5.2660.410.0000.00.00	SUPPLIES: COMPUTER SRVS	\$101.76
233079144	08/19/2025	1061	CABLES FOR LESS	265151	10.5.2660.410.0000.00.00	SUPPLIES: COMPUTER SRVS	\$161.04
233079144	08/19/2025	1061	CABLES FOR LESS	265151	10.5.2660.410.0000.00.00	SUPPLIES: COMPUTER SRVS	\$118.10
233079144	08/19/2025	1061	CABLES FOR LESS	265151	10.5.2660.410.0000.00.00	SUPPLIES: COMPUTER SRVS	\$119.95
233079144	08/19/2025	1061	CABLES FOR LESS	265151	10.5.2660.410.0000.00.00	SUPPLIES: COMPUTER SRVS	\$39.10
Check Total:							\$617.23
233079145	08/19/2025	1061	CALUMET PAINT & WALLPAPER, INC.	C0191448	20.5.2540.410.0000.00.94	SUPPLIES: PAINTING	\$600.34
233079145	08/19/2025	1061	CALUMET PAINT & WALLPAPER, INC.	C0191553	20.5.2540.410.0000.00.94	SUPPLIES: PAINTING	\$140.79
233079145	08/19/2025	1061	CALUMET PAINT & WALLPAPER, INC.	C0191584	20.5.2540.410.0000.00.94	SUPPLIES: PAINTING	\$129.80
233079145	08/19/2025	1061	CALUMET PAINT & WALLPAPER, INC.	C0191811	20.5.2540.410.0000.00.94	SUPPLIES: PAINTING	\$164.80
233079145	08/19/2025	1061	CALUMET PAINT & WALLPAPER, INC.	C0192205	20.5.2540.410.0000.00.94	SUPPLIES: PAINTING	\$668.38
233079145	08/19/2025	1061	CALUMET PAINT & WALLPAPER, INC.	C0192334	20.5.2540.410.0000.00.94	SUPPLIES: PAINTING	\$194.70
233079145	08/19/2025	1061	CALUMET PAINT & WALLPAPER, INC.	C0192525	20.5.2540.410.0000.00.94	SUPPLIES: PAINTING	\$476.33
Check Total:							\$2,375.14
233079146	08/19/2025	1061	CAMELOT THERAPEUTIC SCHOOLS, LLC.	INV225507	10.5.1912.670.0000.16.00	TUITION - SPECIAL EDUCATION	\$1,779.26
Check Total:							\$1,779.26
233078888	07/16/2025	1020	CANON FINANCIAL SERVICES, INC	41459933	10.5.2660.325.0000.00.00	RENTALS - COMPUTER SRVS	\$2,915.10
233078888	07/16/2025	1020	CANON FINANCIAL SERVICES, INC	41459934	10.5.2660.325.0000.00.00	RENTALS - COMPUTER SRVS	\$84.40
233078888	07/16/2025	1020	CANON FINANCIAL SERVICES, INC	41459935	10.5.2660.325.0000.00.00	RENTALS - COMPUTER SRVS	\$465.90

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account
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Date Range: 07/01/2025 - 06/30/2026
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Sort By: Vendor
 Dollar Limit: \$0.00

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Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233078888	07/16/2025	1020	CANON FINANCIAL SERVICES, INC	41459936	10.5.2660.325.0000.00.00	RENTALS - COMPUTER SRVS	\$1,281.10
233078888	07/16/2025	1020	CANON FINANCIAL SERVICES, INC	41459937	10.5.2660.325.0000.00.00	RENTALS - COMPUTER SRVS	\$332.70
233078888	07/16/2025	1020	CANON FINANCIAL SERVICES, INC	41459938	10.5.2660.325.0000.00.00	RENTALS - COMPUTER SRVS	\$168.30
233078888	07/16/2025	1020	CANON FINANCIAL SERVICES, INC	41459939	10.5.2660.325.0000.00.00	RENTALS - COMPUTER SRVS	\$83.80
233078888	07/16/2025	1020	CANON FINANCIAL SERVICES, INC	41459940	10.5.2660.325.0000.00.00	RENTALS - COMPUTER SRVS	\$83.80
233078888	07/16/2025	1020	CANON FINANCIAL SERVICES, INC	41459941	10.5.2660.325.0000.00.00	RENTALS - COMPUTER SRVS	\$613.50
Check Total:							\$6,028.60
233079106	08/13/2025	1060	CANON FINANCIAL SERVICES, INC	41627914	10.5.2660.325.0000.00.00	RENTALS - COMPUTER SRVS	\$2,915.10
233079106	08/13/2025	1060	CANON FINANCIAL SERVICES, INC	41627915	10.5.2660.325.0000.00.00	RENTALS - COMPUTER SRVS	\$84.40
233079106	08/13/2025	1060	CANON FINANCIAL SERVICES, INC	41627916	10.5.2660.325.0000.00.00	RENTALS - COMPUTER SRVS	\$465.90
233079106	08/13/2025	1060	CANON FINANCIAL SERVICES, INC	41627917	10.5.2660.325.0000.00.00	RENTALS - COMPUTER SRVS	\$1,281.10
233079106	08/13/2025	1060	CANON FINANCIAL SERVICES, INC	41627918	10.5.2660.325.0000.00.00	RENTALS - COMPUTER SRVS	\$332.70
233079106	08/13/2025	1060	CANON FINANCIAL SERVICES, INC	41627919	10.5.2660.325.0000.00.00	RENTALS - COMPUTER SRVS	\$168.30
233079106	08/13/2025	1060	CANON FINANCIAL SERVICES, INC	41627920	10.5.2660.325.0000.00.00	RENTALS - COMPUTER SRVS	\$83.80
233079106	08/13/2025	1060	CANON FINANCIAL SERVICES, INC	41627921	10.5.2660.325.0000.00.00	RENTALS - COMPUTER SRVS	\$83.80
233079106	08/13/2025	1060	CANON FINANCIAL SERVICES, INC	41627922	10.5.2660.325.0000.00.00	RENTALS - COMPUTER SRVS	\$613.50
Check Total:							\$6,028.60
233079147	08/19/2025	1061	CARROLL CONSTRUCTION SERVICES, LLC	461	20.5.2540.319.0000.00.94	CONTRACTUAL - PAINTING	\$10,879.00
233079147	08/19/2025	1061	CARROLL CONSTRUCTION SERVICES, LLC	462	20.5.2540.319.0000.00.94	CONTRACTUAL - PAINTING	\$8,051.00
233079147	08/19/2025	1061	CARROLL CONSTRUCTION SERVICES, LLC	463	20.5.2540.319.0000.00.94	CONTRACTUAL - PAINTING	\$8,657.00

Homewood-Flossmoor High School District 233

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Voucher Range: 1014 - 1061

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Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233079147	08/19/2025	1061	CARROLL CONSTRUCTION SERVICES, LLC	464	20.5.2540.319.0000.00.94	CONTRACTUAL - PAINTING	\$9,667.00
Check Total:							\$37,254.00
233079148	08/19/2025	1061	CDW GOVERNMENT INC	AE81C2J	10.5.2660.790.0000.00.00	NON-CAP (TECH BUDGET)	\$3,287.91
233079148	08/19/2025	1061	CDW GOVERNMENT INC	AE8V18X	10.5.2660.490.0000.00.00	OTHER SUPPLIES (TECH BUDGET)	\$1,256.90
233079148	08/19/2025	1061	CDW GOVERNMENT INC	AE9A12B	10.5.2660.490.0000.00.00	OTHER SUPPLIES (TECH BUDGET)	\$2,546.37
Check Total:							\$7,091.18
233079149	08/19/2025	1061	CENTRAL RODDING SERV, INC	18010	20.5.2540.320.0000.00.00	REPAIRS - OPER & MAINT	\$350.00
Check Total:							\$350.00
233079026	07/30/2025	1040	CHAMPAIGN CENTRAL HIGH SCHOOL	VAR VOLLEYBALL G	10.5.1500.640.0000.30.82	DUES AND FEES:	\$250.00
Check Total:							\$250.00
233079150	08/19/2025	1061	CHICAGO AUTISM ACADEMY, INC. (THE)	5836	10.5.1912.670.0000.16.00	TUITION - SPECIAL EDUCATION	\$1,552.20
233079150	08/19/2025	1061	CHICAGO AUTISM ACADEMY, INC. (THE)	5884	10.5.1912.670.0000.16.00	TUITION - SPECIAL EDUCATION	\$5,174.00
Check Total:							\$6,726.20
233079027	07/30/2025	1040	CHICAGO CHRISTIAN HIGH SCHOOL	VAR VOLLEYBALL G	10.5.1500.640.0000.30.82	DUES AND FEES:	\$325.00
Check Total:							\$325.00
233079151	08/19/2025	1061	CHICAGO COMMUNICATIONS LLC	362418	20.5.2540.319.0000.00.00	OTHER PROF/TECHNICAL SERVICES	\$100.00
233079151	08/19/2025	1061	CHICAGO COMMUNICATIONS LLC	362418	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$1,080.00
Check Total:							\$1,180.00
233079152	08/19/2025	1061	CHICAGO HOME TUTOR	37348	10.5.1200.314.0000.16.00	HOME-HOSPITAL / SPEC	\$1,240.00
Check Total:							\$1,240.00
233079153	08/19/2025	1061	CHICAGO TRUE VALUE HARDWARE INC.	52934	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$957.00
Check Total:							\$957.00
233079028	07/30/2025	1040	CHRISTINA CLARK	EASY SIGNS 129617US	10.5.1500.413.0000.20.00	SUPPLIES: SPONSORS	\$212.44
Check Total:							\$212.44

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account

Date Range: 07/01/2025 - 06/30/2026

Sort By: Vendor

Bank Account: 181 477 1

Voucher Range: 1014 - 1061

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
233078981	07/23/2025	1028	CINDY HAYES	WALTS 07/15/25	10.5.1600.410.0000.00.00	SUPPLIES: SUMMER SCHOOL	\$34.95	
							Check Total:	\$34.95
233079154	08/19/2025	1061	CLARKES GARDEN CENTER & STONE DEPOT	1104	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$165.00	
233079154	08/19/2025	1061	CLARKES GARDEN CENTER & STONE DEPOT	1105	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$165.00	
							Check Total:	\$330.00
233079155	08/19/2025	1061	COLLEGE BOARD PUBLICATIONS	A261110941	10.5.2230.312.0000.00.00	AP EXAMS	\$87,430.00	
							Check Total:	\$87,430.00
233079156	08/19/2025	1061	COLLEY ELEVATOR COMPANY	284606	20.5.2540.319.0000.00.00	OTHER PROF/TECHNICAL SERVICES	\$1,060.00	
233079156	08/19/2025	1061	COLLEY ELEVATOR COMPANY	284719	20.5.2540.319.0000.00.00	OTHER PROF/TECHNICAL SERVICES	\$1,855.00	
							Check Total:	\$2,915.00
233078889	07/16/2025	1020	COMCAST	244948774	10.5.2190.342.0000.00.00	TELEPHONE	\$3,704.95	
							Check Total:	\$3,704.95
233079082	08/06/2025	1047	COMCAST	07/11/25 - 08/10/25	10.5.2190.342.0000.00.00	TELEPHONE	\$320.29	
							Check Total:	\$320.29
233079107	08/13/2025	1060	COMCAST	247444135	10.5.2190.342.0000.00.00	TELEPHONE	\$3,704.95	
							Check Total:	\$3,704.95
233079157	08/19/2025	1061	COOK COUNTY TREASURER	2025-2	20.5.2540.319.0000.00.00	OTHER PROF/TECHNICAL SERVICES	\$1,810.02	
							Check Total:	\$1,810.02
233079108	08/13/2025	1060	COURTNEY ALEXANDER	DUNKIN 08/10/25	10.5.2330.410.0000.00.00	CTE - SUPPLIES	\$80.00	
							Check Total:	\$80.00
233079158	08/19/2025	1061	CPM EDUCATIONAL PROGRAM	2501296-IN	10.5.1200.410.0000.16.00	SUPPLIES: SPEC EDUC	\$350.00	
233079158	08/19/2025	1061	CPM EDUCATIONAL PROGRAM	2501296-IN	10.5.1200.420.0000.16.00	TEXTBOOKS - SPEC EDUC	\$739.00	
233079158	08/19/2025	1061	CPM EDUCATIONAL PROGRAM	2501296-IN	10.5.1200.420.0000.16.00	TEXTBOOKS - SPEC EDUC	\$6,500.00	
233079158	08/19/2025	1061	CPM EDUCATIONAL PROGRAM	2501296-IN	10.5.1200.420.0000.16.00	TEXTBOOKS - SPEC EDUC	\$540.00	
							Check Total:	\$8,129.00
233079159	08/19/2025	1061	CROSSMARK PRINTING, INC.	100186	10.5.2630.410.0000.00.00	SUPPLIES: INFORMATION SRVS	\$350.00	

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account
 Bank Account: 181 477 1

Date Range: 07/01/2025 - 06/30/2026
 Voucher Range: 1014 - 1061

Sort By: Vendor
 Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233079159	08/19/2025	1061	CROSSMARK PRINTING, INC.	100186	10.5.2630.410.0000.00.00	SUPPLIES: INFORMATION SRVS	\$25.00
233079159	08/19/2025	1061	CROSSMARK PRINTING, INC.	100186	10.5.2630.410.0000.00.00	SUPPLIES: INFORMATION SRVS	\$75.20
233079159	08/19/2025	1061	CROSSMARK PRINTING, INC.	100189	10.5.2630.410.0000.00.00	SUPPLIES: INFORMATION SRVS	\$875.00
233079159	08/19/2025	1061	CROSSMARK PRINTING, INC.	100189	10.5.2630.410.0000.00.00	SUPPLIES: INFORMATION SRVS	\$72.90
233079159	08/19/2025	1061	CROSSMARK PRINTING, INC.	100189	10.5.2630.410.0000.00.00	SUPPLIES: INFORMATION SRVS	\$50.00
Check Total:							\$1,448.10
233079160	08/19/2025	1061	CURRIE MOTORS FORD	659298	10.5.2410.320.0000.46.00	REPAIRS – ASSOC PRIN RESIDENCY	\$2,777.77
233079160	08/19/2025	1061	CURRIE MOTORS FORD	659478	20.5.2540.320.0000.00.00	REPAIRS – OPER & MAINT	\$2,702.28
233079160	08/19/2025	1061	CURRIE MOTORS FORD	659805	20.5.2540.320.0000.00.00	REPAIRS – OPER & MAINT	\$2,234.09
Check Total:							\$7,714.14
233079161	08/19/2025	1061	DE JONG EQUIPMENT CO	CR66566	20.5.2530.552.0000.00.00	CAP EQUIP: VEHICLES 5 YR CYCLE	\$12,950.00
Check Total:							\$12,950.00
233078890	07/16/2025	1020	DIRECT ENERGY BUSINESS, LLC 251840057282402		20.5.2540.466.0000.00.00	SUPPLIES: ELECTRICITY	\$96,678.49
Check Total:							\$96,678.49
233079109	08/13/2025	1060	DIRECT ENERGY BUSINESS, LLC 252160057488287		20.5.2540.466.0000.00.00	SUPPLIES: ELECTRICITY	\$111,164.29
233079109	08/13/2025	1060	DIRECT ENERGY BUSINESS, LLC 252180057507770		20.5.2540.466.0000.00.00	SUPPLIES: ELECTRICITY	\$1,684.09
Check Total:							\$112,848.38
233079029	07/30/2025	1040	DIRECTV	024089574X250725	10.5.2190.342.0000.00.00	TELEPHONE	\$185.99
Check Total:							\$185.99
233079110	08/13/2025	1060	DIRECTV	024089574X250811	10.5.2190.342.0000.00.00	TELEPHONE	\$185.99
Check Total:							\$185.99
233079162	08/19/2025	1061	DISPLAYS4SALE	D4S11949	10.5.1500.700.0000.20.00	NON-CAP – ACTIVITIES	\$1,640.08
233079162	08/19/2025	1061	DISPLAYS4SALE	D4S11949	10.5.1500.700.0000.20.00	NON-CAP – ACTIVITIES	\$1,310.04
Check Total:							\$2,950.12

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account

Date Range: 07/01/2025 - 06/30/2026

Sort By: Vendor

Bank Account: 181 477 1

Voucher Range: 1014 - 1061

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233079163	08/19/2025	1061	DIVERZIFY PRO, LLC	DIT-CD99086942	20.5.2530.530.0000.00.00	BUILDING IMPROVEMENTS	\$22,350.00
Check Total:							\$22,350.00
233078891	07/16/2025	1020	DLA ARCHITECTS, LTD.	0000250655	60.5.2530.319.0000.60.00	LONG-RANGE PLAN ROOF REPLACE - CONTRACTUAL	\$3,150.00
Check Total:							\$3,150.00
233079164	08/19/2025	1061	DLA ARCHITECTS, LTD.	0000250701	60.5.2530.319.0000.13.00	CAPITAL PROJECT CONTRACTUAL - SCIENCE	\$339,320.00
233079164	08/19/2025	1061	DLA ARCHITECTS, LTD.	0000250705	20.5.2530.319.0000.00.00	CONTRACTUAL -	\$392.88
233079164	08/19/2025	1061	DLA ARCHITECTS, LTD.	0000250751	60.5.2530.319.0000.60.00	LONG-RANGE PLAN ROOF REPLACE - CONTRACTUAL	\$5,512.50
Check Total:							\$345,225.38
233079165	08/19/2025	1061	DOCUSIGN, INC,	111100534997	10.5.2660.311.0000.00.00	ONLINE SERVICES - COMPUTER SRVS	\$9,547.70
233079165	08/19/2025	1061	DOCUSIGN, INC,	111100534997	10.5.2660.319.0000.00.00	CONTRACTUAL - COMPUTER SRVS	\$2,100.49
Check Total:							\$11,648.19
233079030	07/30/2025	1040	DOWNERS GROVE SOUTH HIGH SCHOOL	VAR VOLLEYBALL G	10.5.1500.640.0000.30.82	DUES AND FEES:	\$450.00
Check Total:							\$450.00
233079111	08/13/2025	1060	DUNNINGS MARKET	1663	10.5.2210.411.0000.00.00	SUPPLIES: IN DIST MEETING	\$1,226.00
Check Total:							\$1,226.00
233079166	08/19/2025	1061	EBEL'S ACE HARDWARE	352473/3	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$7.63
233079166	08/19/2025	1061	EBEL'S ACE HARDWARE	352501/3	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$8.99
233079166	08/19/2025	1061	EBEL'S ACE HARDWARE	352516/3	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$45.67
233079166	08/19/2025	1061	EBEL'S ACE HARDWARE	352526/3	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$22.49
233079166	08/19/2025	1061	EBEL'S ACE HARDWARE	352538/3	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$17.09
233079166	08/19/2025	1061	EBEL'S ACE HARDWARE	352545/3	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$80.97
233079166	08/19/2025	1061	EBEL'S ACE HARDWARE	352554/3	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$26.97
233079166	08/19/2025	1061	EBEL'S ACE HARDWARE	352562/3	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$14.92
233079166	08/19/2025	1061	EBEL'S ACE HARDWARE	352575/3	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$62.99
233079166	08/19/2025	1061	EBEL'S ACE HARDWARE	352579/3	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$53.96
233079166	08/19/2025	1061	EBEL'S ACE HARDWARE	352603/3	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$0.12

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account
 Bank Account: 181 477 1

Date Range: 07/01/2025 - 06/30/2026
 Voucher Range: 1014 - 1061

Sort By: Vendor
 Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233079166	08/19/2025	1061	EBEL'S ACE HARDWARE	352632/3	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$14.39
233079166	08/19/2025	1061	EBEL'S ACE HARDWARE	352635/3	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$4.49
233079166	08/19/2025	1061	EBEL'S ACE HARDWARE	352638/3	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$32.98
233079166	08/19/2025	1061	EBEL'S ACE HARDWARE	352646/3	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$8.99
233079166	08/19/2025	1061	EBEL'S ACE HARDWARE	352650/3	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	(\$6.70)
233079166	08/19/2025	1061	EBEL'S ACE HARDWARE	352655/3	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$107.95
233079166	08/19/2025	1061	EBEL'S ACE HARDWARE	352668/3	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$35.08
233079166	08/19/2025	1061	EBEL'S ACE HARDWARE	352670/3	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$17.09
233079166	08/19/2025	1061	EBEL'S ACE HARDWARE	352676/3	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$10.29
233079166	08/19/2025	1061	EBEL'S ACE HARDWARE	352694/3	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$15.29
233079166	08/19/2025	1061	EBEL'S ACE HARDWARE	352697/3	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$13.49
233079166	08/19/2025	1061	EBEL'S ACE HARDWARE	352707/3	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$26.96
Check Total:							\$622.10
233078982	07/23/2025	1028	EIGNER'S	00392619	10.5.2190.410.0000.44.00	SUPPLIES: GRADUATION	\$1,920.00
233078982	07/23/2025	1028	EIGNER'S	00392619	10.5.2190.410.0000.44.00	SUPPLIES: GRADUATION	\$11.95
Check Total:							\$1,931.95
233079083	08/06/2025	1047	EL CORTEZ MEXICAN RESTAURANT	07/30/25	10.5.2210.411.0000.00.00	SUPPLIES: IN DIST MEETING	\$502.34
Check Total:							\$502.34
233079167	08/19/2025	1061	ELECTRICAL SYSTEMS, INC.	11339	20.5.2540.320.0000.00.00	REPAIRS - OPER & MAINT	\$3,231.14
Check Total:							\$3,231.14
233079168	08/19/2025	1061	ELIM CHRISTIAN SCHL INC.	1010004-INV	10.5.1912.670.0000.16.00	TUITION - SPECIAL EDUCATION	\$34,468.36
233079168	08/19/2025	1061	ELIM CHRISTIAN SCHL INC.	1010004-INV	40.5.2550.333.0000.00.00	TRANSP - SPEC EDUC	\$7,632.00
233079168	08/19/2025	1061	ELIM CHRISTIAN SCHL INC.	1010093-INV	10.5.1912.670.0000.16.00	TUITION - SPECIAL EDUCATION	\$66,328.42
233079168	08/19/2025	1061	ELIM CHRISTIAN SCHL INC.	1010093-INV	40.5.2550.333.0000.00.00	TRANSP - SPEC EDUC	\$14,310.00
Check Total:							\$122,738.78
233079169	08/19/2025	1061	EMBRACE EDUCATION	19744	10.5.2330.319.0000.16.00	SPECIAL ED - CONTRACTUAL ADM	\$7,308.90
Check Total:							\$7,308.90

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account

Date Range: 07/01/2025 - 06/30/2026

Sort By: Vendor

Bank Account: 181 477 1

Voucher Range: 1014 - 1061

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233078892	07/16/2025	1020	EQUIFAX WORKFORCE SOLUTIONS	2066419915	10.5.2363.383.0000.00.00	UNEMPLOYMENT	\$150.00
Check Total:							\$150.00
233078893	07/16/2025	1020	EVAN BERCOT	WALTS 07/07/25	10.5.1200.410.0000.16.00	SUPPLIES: SPEC EDUC	\$73.71
233078893	07/16/2025	1020	EVAN BERCOT	WHITE MOUNTAIN 07/03	10.5.1200.332.0000.16.00	TRAVEL - SPEC EDUC	\$70.00
Check Total:							\$143.71
233078983	07/23/2025	1028	EVAN BERCOT	DOMINOS 07/18/25	10.5.1200.410.0000.16.00	SUPPLIES: SPEC EDUC	\$179.81
233078983	07/23/2025	1028	EVAN BERCOT	TARGET 07/10/25	10.5.1200.410.0000.16.00	SUPPLIES: SPEC EDUC	\$32.07
Check Total:							\$211.88
233079170	08/19/2025	1061	EXECWEYES LLC	01151	10.5.2310.319.0000.00.00	CONTRACTUAL - BD OF	\$3,333.00
Check Total:							\$3,333.00
233078984	07/23/2025	1028	FEDEX	2-399-88450	10.5.1400.410.0000.10.00	SUPPLIES: INDUST TECH	\$46.35
Check Total:							\$46.35
233079031	07/30/2025	1040	FENWICK HIGH SCHOOL	F/S SWIMMING G	10.5.1500.640.0000.30.79	DUES AND FEES: SWIMMING	\$225.00
Check Total:							\$225.00
233079171	08/19/2025	1061	FORD OF HOMEWOOD	6032909/2	10.5.2546.320.0000.00.00	REPAIRS - SECURITY	\$2,231.62
Check Total:							\$2,231.62
233079172	08/19/2025	1061	FORTE'	89079126	10.5.1100.319.0000.12.00	CONTRACTUAL - MUSIC	\$9,790.00
Check Total:							\$9,790.00
233078985	07/23/2025	1028	FRANCZEK	241374	10.5.2310.318.0000.00.00	LEGAL SERVICES - BD OF EDUC	\$4,988.24
Check Total:							\$4,988.24
233079032	07/30/2025	1040	GAIL SMITH	39930670	10.5.1500.311.0000.20.56	ONLINE SERVICES - AUDITORIUM	\$399.00
233079032	07/30/2025	1040	GAIL SMITH	R-2507-1720-4816	10.5.1500.311.0000.20.56	ONLINE SERVICES - AUDITORIUM	\$949.00
233079032	07/30/2025	1040	GAIL SMITH	RIGHT DIAR WIMPY KID	10.5.1500.325.0000.20.32	RENTALS - CHILDRENS PLAY	\$3,901.02
Check Total:							\$5,249.02
233079173	08/19/2025	1061	GIANT STEPS ILLINOIS, INC.	233H-0725S	10.5.1912.670.0000.16.00	TUITION - SPECIAL EDUCATION	\$7,902.29
Check Total:							\$7,902.29

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account

Date Range: 07/01/2025 - 06/30/2026

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Bank Account: 181 477 1

Voucher Range: 1014 - 1061

Dollar Limit: \$0.00

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Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
233079033	07/30/2025	1040	GLENBARD NORTH HIGH SCHOOL	F/S GOLF B	10.5.1500.640.0000.30.72	DUES AND FEES: GOLF	\$350.00	
							Check Total:	\$350.00
233079034	07/30/2025	1040	GLENBARD NORTH HIGH SCHOOL	VAR GOLF B	10.5.1500.640.0000.30.72	DUES AND FEES: GOLF	\$350.00	
							Check Total:	\$350.00
233079174	08/19/2025	1061	GOODHEART WILLCOX CO INC	INV09812997	10.5.1100.420.0000.15.00	TEXTBOOKS - SOCIAL SCIENCE	\$36,225.00	
233079174	08/19/2025	1061	GOODHEART WILLCOX CO INC	INV09812997	10.5.1100.420.0000.15.00	TEXTBOOKS - SOCIAL SCIENCE	\$0.00	
							Check Total:	\$36,225.00
233079175	08/19/2025	1061	GRAINGER	9600141825	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$25.62	
							Check Total:	\$25.62
233079112	08/13/2025	1060	GREAT AMERICAN BAGEL (THE)	076380	10.5.2210.411.0000.00.00	SUPPLIES: IN DIST MEETING	\$56.98	
							Check Total:	\$56.98
233079176	08/19/2025	1061	H AND G TRANSPORTATION LLC	000001346	40.5.2550.333.0000.00.00	TRANSP - SPEC EDUC	\$46,300.00	
							Check Total:	\$46,300.00
233079035	07/30/2025	1040	HAROLD L. RICHARDS HIGH SCHOOL	VAR SWIMMING G	10.5.1500.640.0000.30.79	DUES AND FEES: SWIMMING	\$225.00	
							Check Total:	\$225.00
233079036	07/30/2025	1040	HAROLD L. RICHARDS HIGH SCHOOL	JV VOLLEYBALL G	10.5.1500.640.0000.30.82	DUES AND FEES:	\$300.00	
							Check Total:	\$300.00
233079177	08/19/2025	1061	HES FACILITIES, LLC	116675	20.5.2540.322.0000.00.00	CLEANING SERVICES	\$128,319.09	
							Check Total:	\$128,319.09
233079178	08/19/2025	1061	HIMES, PETRARCA & FESTER ATTY AT LAW	55771	10.5.2310.318.0000.00.00	LEGAL SERVICES - BD OF EDUC	\$1,722.50	
							Check Total:	\$1,722.50
233079037	07/30/2025	1040	HINSDALE CENTRAL HIGH SCHOOL	F SOCCER B	10.5.1500.640.0000.30.77	DUES AND FEES: SOCCER	\$125.00	
							Check Total:	\$125.00
233078986	07/23/2025	1028	HOMEWOOD DISPOSAL SERV, INC	9342071	20.5.2540.321.0000.00.00	SANITATION SERVICES	\$1,271.06	
233078986	07/23/2025	1028	HOMEWOOD DISPOSAL SERV, INC	9347401	20.5.2540.321.0000.00.00	SANITATION SERVICES	\$464.98	

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account

Date Range: 07/01/2025 - 06/30/2026

Sort By: Vendor

Bank Account: 181 477 1

Voucher Range: 1014 - 1061

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233078986	07/23/2025	1028	HOMEWOOD DISPOSAL SERV, INC	9376634	20.5.2540.321.0000.00.00	SANITATION SERVICES	\$464.98
233078986	07/23/2025	1028	HOMEWOOD DISPOSAL SERV, INC	9379346	20.5.2540.321.0000.00.00	SANITATION SERVICES	\$398.55
233078986	07/23/2025	1028	HOMEWOOD DISPOSAL SERV, INC	9383629	20.5.2540.321.0000.00.00	SANITATION SERVICES	\$464.98
233078986	07/23/2025	1028	HOMEWOOD DISPOSAL SERV, INC	9383630	20.5.2540.321.0000.00.00	SANITATION SERVICES	\$50.94
233078986	07/23/2025	1028	HOMEWOOD DISPOSAL SERV, INC	9390850	20.5.2540.321.0000.00.00	SANITATION SERVICES	\$464.98
233078986	07/23/2025	1028	HOMEWOOD DISPOSAL SERV, INC	9392547	20.5.2540.321.0000.00.00	SANITATION SERVICES	\$463.58
233078986	07/23/2025	1028	HOMEWOOD DISPOSAL SERV, INC	9394478	20.5.2540.321.0000.00.00	SANITATION SERVICES	\$463.58
233078986	07/23/2025	1028	HOMEWOOD DISPOSAL SERV, INC	9394729	20.5.2540.321.0000.00.00	SANITATION SERVICES	\$2,315.23
233078986	07/23/2025	1028	HOMEWOOD DISPOSAL SERV, INC	9415119	20.5.2540.321.0000.00.00	SANITATION SERVICES	\$397.35
233078986	07/23/2025	1028	HOMEWOOD DISPOSAL SERV, INC	9416921	20.5.2540.321.0000.00.00	SANITATION SERVICES	\$463.58
233078986	07/23/2025	1028	HOMEWOOD DISPOSAL SERV, INC	9419265	20.5.2540.321.0000.00.00	SANITATION SERVICES	\$463.58
233078986	07/23/2025	1028	HOMEWOOD DISPOSAL SERV, INC	9428924	20.5.2540.321.0000.00.00	SANITATION SERVICES	\$463.58
233078986	07/23/2025	1028	HOMEWOOD DISPOSAL SERV, INC	9428925	20.5.2540.321.0000.00.00	SANITATION SERVICES	\$397.35
233078986	07/23/2025	1028	HOMEWOOD DISPOSAL SERV, INC	9432205	20.5.2540.321.0000.00.00	SANITATION SERVICES	\$463.58
233078986	07/23/2025	1028	HOMEWOOD DISPOSAL SERV, INC	9436447	20.5.2540.321.0000.00.00	SANITATION SERVICES	\$463.58
233078986	07/23/2025	1028	HOMEWOOD DISPOSAL SERV, INC	9436449	20.5.2540.321.0000.00.00	SANITATION SERVICES	\$463.58
233078986	07/23/2025	1028	HOMEWOOD DISPOSAL SERV, INC	9439606	20.5.2540.321.0000.00.00	SANITATION SERVICES	\$2,316.11
233078986	07/23/2025	1028	HOMEWOOD DISPOSAL SERV, INC	9458004	20.5.2540.321.0000.00.00	SANITATION SERVICES	\$62.39
Check Total:							\$12,777.54
233079179	08/19/2025	1061	HOMEWOOD DISPOSAL SERV, INC	9461719	20.5.2540.321.0000.00.00	SANITATION SERVICES	\$463.75

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account
 Bank Account: 181 477 1

Date Range: 07/01/2025 - 06/30/2026
 Voucher Range: 1014 - 1061

Sort By: Vendor
 Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233079179	08/19/2025	1061	HOMEWOOD DISPOSAL SERV, INC	9466094	20.5.2540.321.0000.00.00	SANITATION SERVICES	\$397.50
233079179	08/19/2025	1061	HOMEWOOD DISPOSAL SERV, INC	9466095	20.5.2540.321.0000.00.00	SANITATION SERVICES	\$463.75
233079179	08/19/2025	1061	HOMEWOOD DISPOSAL SERV, INC	9469937	20.5.2540.321.0000.00.00	SANITATION SERVICES	\$350.53
233079179	08/19/2025	1061	HOMEWOOD DISPOSAL SERV, INC	9471551	20.5.2540.321.0000.00.00	SANITATION SERVICES	\$463.75
233079179	08/19/2025	1061	HOMEWOOD DISPOSAL SERV, INC	9471552	20.5.2540.321.0000.00.00	SANITATION SERVICES	\$463.75
233079179	08/19/2025	1061	HOMEWOOD DISPOSAL SERV, INC	9476590	20.5.2540.321.0000.00.00	SANITATION SERVICES	\$397.50
233079179	08/19/2025	1061	HOMEWOOD DISPOSAL SERV, INC	9477341	20.5.2540.321.0000.00.00	SANITATION SERVICES	\$104.25
233079179	08/19/2025	1061	HOMEWOOD DISPOSAL SERV, INC	9479847	20.5.2540.321.0000.00.00	SANITATION SERVICES	\$463.75
233079179	08/19/2025	1061	HOMEWOOD DISPOSAL SERV, INC	9486850	20.5.2540.321.0000.00.00	SANITATION SERVICES	\$2,397.26
Check Total:							\$5,965.79
233079084	08/06/2025	1047	HOMEWOOD FLOSSMOOR HIGH SCHL DIST	2025.04	10.4.0000.000.1999.02.00	TELECHECK	\$16,095.00
Check Total:							\$16,095.00
233079079	07/31/2025	1049	HOMEWOOD FLOSSMOOR IMPREST FUND	V695446	10.7.0123.000.0000.00.00	Undesignated	\$15,933.33
Check Total:							\$15,933.33
233079180	08/19/2025	1061	HOUSE OF LIGHT, LLC	307	10.5.2130.319.0000.16.00	HEALTH SERVICES SPEC ED - CONTRACTUAL	\$68.75
Check Total:							\$68.75
233079038	07/30/2025	1040	HUBBY'S DOG HOUSE	2376	10.5.2410.409.0000.46.00	SUPPLIES: SUMMER REGISTRATION	\$1,055.00
Check Total:							\$1,055.00
233079181	08/19/2025	1061	HUDL	H00140827	10.5.1500.311.0000.30.00	ONLINE SERVICES - ATHLETICS	\$20,000.00
Check Total:							\$20,000.00
233079085	08/06/2025	1047	I A S A	25/26 ANN IASA&AASA	10.5.2320.640.0000.00.00	DUES AND FEES: SUPT OFC	\$2,654.23
Check Total:							\$2,654.23

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account

Date Range: 07/01/2025 - 06/30/2026

Sort By: Vendor

Bank Account: 181 477 1

Voucher Range: 1014 - 1061

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233079086	08/06/2025	1047	I A S B	468193	10.5.2310.410.0000.00.00	SUPPLIES: BD OF EDUC	\$400.00
Check Total:							\$400.00
233079182	08/19/2025	1061	I T R SYSTEMS	109172-D	10.5.2546.410.0000.00.00	SUPPLIES: SECURITY	\$1,200.00
233079182	08/19/2025	1061	I T R SYSTEMS	109172-D	10.5.2546.410.0000.00.00	SUPPLIES: SECURITY	\$20.00
Check Total:							\$1,220.00
233079183	08/19/2025	1061	IB SOURCE	INV-001753	10.5.1100.421.0000.13.00	TEXTBOOKS - ADD'L / REPLACE - SCIENCE	\$2,511.18
Check Total:							\$2,511.18
233078894	07/16/2025	1020	ICAN DREAM CENTER	052325 MAY	10.5.1912.670.0000.16.00	TUITION - SPECIAL EDUCATION	\$15,909.96
Check Total:							\$15,909.96
233079087	08/06/2025	1047	IDLEWILD COUNTRY CLUB	07/31/25	10.5.2320.410.0000.00.00	SUPPLIES: SUPT OFC	\$3,000.00
Check Total:							\$3,000.00
233079184	08/19/2025	1061	IL HIGH SCHOOL DIST. ORGANIZATION	FY2025-26 DUES	10.5.2320.640.0000.00.00	DUES AND FEES: SUPT OFC	\$1,232.80
Check Total:							\$1,232.80
233078895	07/16/2025	1020	ILLINOIS STATE POLICE	20250601744	10.5.2640.319.0000.00.00	CONTRACTUAL - STAFF SERVICES	\$783.00
Check Total:							\$783.00
233079185	08/19/2025	1061	INFORMED K12	3652	10.5.2660.311.0000.00.00	ONLINE SERVICES - COMPUTER SRVS	\$29,166.67
233079185	08/19/2025	1061	INFORMED K12	3652	10.5.2660.319.0000.00.00	CONTRACTUAL - COMPUTER SRVS	\$8,500.00
Check Total:							\$37,666.67
233079186	08/19/2025	1061	INSIGHT PUBLIC SECTOR	1101288487	10.5.2660.790.0000.00.00	NON-CAP (TECH BUDGET)	\$42,875.00
233079186	08/19/2025	1061	INSIGHT PUBLIC SECTOR	1101288974	10.5.2660.790.0000.00.00	NON-CAP (TECH BUDGET)	\$2,985.00
233079186	08/19/2025	1061	INSIGHT PUBLIC SECTOR	1101290306	10.5.2660.790.0000.00.00	NON-CAP (TECH BUDGET)	\$1,791.00
233079186	08/19/2025	1061	INSIGHT PUBLIC SECTOR	1101290308	10.5.2660.790.0000.00.00	NON-CAP (TECH BUDGET)	\$1,589.00
233079186	08/19/2025	1061	INSIGHT PUBLIC SECTOR	1101290561	10.5.2660.790.0000.00.00	NON-CAP (TECH BUDGET)	\$80,884.00
233079186	08/19/2025	1061	INSIGHT PUBLIC SECTOR	1101292621	10.5.2660.790.0000.00.00	NON-CAP (TECH BUDGET)	\$14,328.00
233079186	08/19/2025	1061	INSIGHT PUBLIC SECTOR	1101293327	10.5.2660.700.0000.00.00	NON-CAP EQUIP: COMPUTER SRVS	\$8,572.00

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account
 Bank Account: 181 477 1

Date Range: 07/01/2025 - 06/30/2026
 Voucher Range: 1014 - 1061

Sort By: Vendor
 Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233079186	08/19/2025	1061	INSIGHT PUBLIC SECTOR	1101293327	10.5.2660.700.0000.00.00	NON-CAP EQUIP: COMPUTER SRVS	\$1,390.00
233079186	08/19/2025	1061	INSIGHT PUBLIC SECTOR	1101294220	10.5.2660.490.0000.00.00	OTHER SUPPLIES (TECH BUDGET)	\$90.00
233079186	08/19/2025	1061	INSIGHT PUBLIC SECTOR	1101294385	10.5.2660.490.0000.00.00	OTHER SUPPLIES (TECH BUDGET)	\$31,410.00
233079186	08/19/2025	1061	INSIGHT PUBLIC SECTOR	1101297877	10.5.2660.410.0000.00.00	SUPPLIES: COMPUTER SRVS	\$908.00
233079186	08/19/2025	1061	INSIGHT PUBLIC SECTOR	1101297877	10.5.2660.700.0000.00.00	NON-CAP EQUIP: COMPUTER SRVS	\$6,312.00
233079186	08/19/2025	1061	INSIGHT PUBLIC SECTOR	1101297877	10.5.2660.700.0000.00.00	NON-CAP EQUIP: COMPUTER SRVS	\$5,188.00
Check Total:							\$198,322.00
233079187	08/19/2025	1061	ISLAND TOUCH MOBILE DETAIL INC.	000052	20.5.2540.319.0000.00.00	OTHER PROF/TECHNICAL SERVICES	\$700.00
Check Total:							\$700.00
233079188	08/19/2025	1061	J & F CHIATTELLO CONSTRUCTION INC.	070725	20.5.2540.320.0000.00.00	REPAIRS - OPER & MAINT	\$4,220.00
Check Total:							\$4,220.00
233079189	08/19/2025	1061	J W PEPPER & SON, INC	367613124	10.5.1100.410.0000.12.00	SUPPLIES: MUSIC	\$2.75
233079189	08/19/2025	1061	J W PEPPER & SON, INC	367623418	10.5.1100.410.0000.12.00	SUPPLIES: MUSIC	\$69.00
233079189	08/19/2025	1061	J W PEPPER & SON, INC	367623419	10.5.1100.410.0000.12.00	SUPPLIES: MUSIC	\$60.00
233079189	08/19/2025	1061	J W PEPPER & SON, INC	367623419	10.5.1100.410.0000.12.00	SUPPLIES: MUSIC	\$92.00
233079189	08/19/2025	1061	J W PEPPER & SON, INC	367623419	10.5.1100.410.0000.12.00	SUPPLIES: MUSIC	\$70.00
233079189	08/19/2025	1061	J W PEPPER & SON, INC	367623419	10.5.1100.410.0000.12.00	SUPPLIES: MUSIC	\$19.99
233079189	08/19/2025	1061	J W PEPPER & SON, INC	367624109	10.5.1100.410.0000.12.00	SUPPLIES: MUSIC	\$74.80
233079189	08/19/2025	1061	J W PEPPER & SON, INC	367624266	10.5.1100.410.0000.12.00	SUPPLIES: MUSIC	\$65.00
233079189	08/19/2025	1061	J W PEPPER & SON, INC	367624266	10.5.1100.410.0000.12.00	SUPPLIES: MUSIC	\$74.80
233079189	08/19/2025	1061	J W PEPPER & SON, INC	367624443	10.5.1100.410.0000.12.00	SUPPLIES: MUSIC	\$25.00
233079189	08/19/2025	1061	J W PEPPER & SON, INC	367624551	10.5.1100.410.0000.12.00	SUPPLIES: MUSIC	\$70.00
233079189	08/19/2025	1061	J W PEPPER & SON, INC	367649218	10.5.1100.410.0000.12.00	SUPPLIES: MUSIC	\$64.20
233079189	08/19/2025	1061	J W PEPPER & SON, INC	367649218	10.5.1100.410.0000.12.00	SUPPLIES: MUSIC	\$60.00

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account
 Bank Account: 181 477 1

Date Range: 07/01/2025 - 06/30/2026
 Voucher Range: 1014 - 1061

Sort By: Vendor
 Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names
 Exclude Voided Checks
 Exclude Manual Checks
 Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233079189	08/19/2025	1061	J W PEPPER & SON, INC	367649218	10.5.1100.410.0000.12.00	SUPPLIES: MUSIC	\$65.00
233079189	08/19/2025	1061	J W PEPPER & SON, INC	367649218	10.5.1100.410.0000.12.00	SUPPLIES: MUSIC	\$60.00
233079189	08/19/2025	1061	J W PEPPER & SON, INC	367649218	10.5.1100.410.0000.12.00	SUPPLIES: MUSIC	\$64.20
233079189	08/19/2025	1061	J W PEPPER & SON, INC	367649218	10.5.1100.410.0000.12.00	SUPPLIES: MUSIC	\$53.50
233079189	08/19/2025	1061	J W PEPPER & SON, INC	367649218	10.5.1100.410.0000.12.00	SUPPLIES: MUSIC	\$58.90
233079189	08/19/2025	1061	J W PEPPER & SON, INC	367649218	10.5.1100.410.0000.12.00	SUPPLIES: MUSIC	\$64.20
233079189	08/19/2025	1061	J W PEPPER & SON, INC	367649218	10.5.1100.410.0000.12.00	SUPPLIES: MUSIC	\$19.99
233079189	08/19/2025	1061	J W PEPPER & SON, INC	367649218	10.5.1100.410.0000.12.00	SUPPLIES: MUSIC	\$55.00
233079189	08/19/2025	1061	J W PEPPER & SON, INC	367649218	10.5.1100.410.0000.12.00	SUPPLIES: MUSIC	\$55.00
233079189	08/19/2025	1061	J W PEPPER & SON, INC	367649218	10.5.1100.410.0000.12.00	SUPPLIES: MUSIC	\$60.00
233079189	08/19/2025	1061	J W PEPPER & SON, INC	367649218	10.5.1100.410.0000.12.00	SUPPLIES: MUSIC	\$58.90
233079189	08/19/2025	1061	J W PEPPER & SON, INC	367649218	10.5.1100.410.0000.12.00	SUPPLIES: MUSIC	\$60.00
233079189	08/19/2025	1061	J W PEPPER & SON, INC	367650599	10.5.1100.410.0000.12.00	SUPPLIES: MUSIC	\$60.00
233079189	08/19/2025	1061	J W PEPPER & SON, INC	367650599	10.5.1100.410.0000.12.00	SUPPLIES: MUSIC	\$60.00
Check Total:							\$1,597.23
233079039	07/30/2025	1040	JACOBS HIGH SCHOOL	VAR TENNIS G	10.5.1500.640.0000.30.80	DUES AND FEES: TENNIS:	\$100.00
Check Total:							\$100.00
233078896	07/16/2025	1020	JAMES SCHMIDT	HAROLDS 07/02/25	10.5.2410.409.0000.46.00	SUPPLIES: SUMMER REGISTRATION	\$224.84
Check Total:							\$224.84
233079088	08/06/2025	1047	JAMES SCHMIDT	JEWEL 07/17/25	10.5.2410.409.0000.46.00	SUPPLIES: SUMMER REGISTRATION	\$46.41
233079088	08/06/2025	1047	JAMES SCHMIDT	JEWEL 07/27/25	10.5.2410.409.0000.46.00	SUPPLIES: SUMMER REGISTRATION	\$44.57
233079088	08/06/2025	1047	JAMES SCHMIDT	MENARDS 07/24/25	10.5.2410.410.0000.41.00	SUPPLIES: ASS'T PRINCP - SOUTH	\$52.64
Check Total:							\$143.62
233078897	07/16/2025	1020	JANET HICKS	ALDI 07/08/25	10.5.1200.410.0000.16.00	SUPPLIES: SPEC EDUC	\$19.71
Check Total:							\$19.71
233079089	08/06/2025	1047	JANICE LEWIS	USPS 07/31/25	10.5.2630.341.0000.00.00	POSTAGE	\$31.40

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account

Date Range: 07/01/2025 - 06/30/2026

Sort By: Vendor

Bank Account: 181 477 1

Voucher Range: 1014 - 1061

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
						Check Total:	\$31.40
233078987	07/23/2025	1028	JEFF CADE	VAR IHSA ST GAS REIM	20.5.2540.464.0000.30.00	FUEL & TOLLS - ACTIVITY BUSES	\$51.45
						Check Total:	\$51.45
233079040	07/30/2025	1040	JOLIET WEST HIGH SCHOOL	VAR FLAG FOOTBALL G	10.5.1500.640.0000.30.74	DUES AND FEES: ICE	\$150.00
						Check Total:	\$150.00
233079113	08/13/2025	1060	JOLYCE ABERNATHY	DOLLAR TREE 07/31/25	10.5.2410.409.0000.46.00	SUPPLIES: SUMMER REGISTRATION	\$52.91
						Check Total:	\$52.91
233079190	08/19/2025	1061	JOSEPH ACADEMY MELROSE PARK	233-ESY2025	10.5.1912.670.0000.16.00	TUITION - SPECIAL EDUCATION	\$4,541.88
						Check Total:	\$4,541.88
233079191	08/19/2025	1061	JOURNEYED.COM INC.	10568544	10.5.2660.311.0000.00.00	ONLINE SERVICES - COMPUTER SRVS	\$3,430.00
						Check Total:	\$3,430.00
233079192	08/19/2025	1061	JRLX INC.	7663	10.5.2660.390.0000.00.00	CONTRACTUAL / ONLINVE SVC (TECH BUDGET)	\$250.00
233079192	08/19/2025	1061	JRLX INC.	7663	10.5.2660.490.0000.00.00	OTHER SUPPLIES (TECH BUDGET)	\$120.00
233079192	08/19/2025	1061	JRLX INC.	7663	10.5.2660.490.0000.00.00	OTHER SUPPLIES (TECH BUDGET)	\$162.00
233079192	08/19/2025	1061	JRLX INC.	7663	10.5.2660.490.0000.00.00	OTHER SUPPLIES (TECH BUDGET)	\$700.00
233079192	08/19/2025	1061	JRLX INC.	7663	10.5.2660.490.0000.00.00	OTHER SUPPLIES (TECH BUDGET)	\$564.00
233079192	08/19/2025	1061	JRLX INC.	7663	10.5.2660.490.0000.00.00	OTHER SUPPLIES (TECH BUDGET)	\$192.00
233079192	08/19/2025	1061	JRLX INC.	7663	10.5.2660.490.0000.00.00	OTHER SUPPLIES (TECH BUDGET)	\$321.60
233079192	08/19/2025	1061	JRLX INC.	7663	10.5.2660.490.0000.00.00	OTHER SUPPLIES (TECH BUDGET)	\$90.00

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account

Date Range: 07/01/2025 - 06/30/2026

Sort By: Vendor

Bank Account: 181 477 1

Voucher Range: 1014 - 1061

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233079192	08/19/2025	1061	JRLX INC.	7663	10.5.2660.490.0000.00.00	OTHER SUPPLIES (TECH BUDGET)	\$27.60
233079192	08/19/2025	1061	JRLX INC.	7663	10.5.2660.490.0000.00.00	OTHER SUPPLIES (TECH BUDGET)	\$346.20
233079192	08/19/2025	1061	JRLX INC.	7663	10.5.2660.790.0000.00.00	NON-CAP (TECH BUDGET)	\$985.00
233079192	08/19/2025	1061	JRLX INC.	7663	10.5.2660.790.0000.00.00	NON-CAP (TECH BUDGET)	\$1,341.60
233079192	08/19/2025	1061	JRLX INC.	7663	10.5.2660.790.0000.00.00	NON-CAP (TECH BUDGET)	\$1,400.00
Check Total:							\$6,500.00
233078898	07/16/2025	1020	JULIE GAHAM	135067	10.5.1600.410.4300.00.PY	SUPPLIES	\$57.71
Check Total:							\$57.71
233079193	08/19/2025	1061	KICKERT BUS LINES INC	INV1038198	40.5.2550.335.0000.20.00	FIELD TRIP TRANSPORT: ACTIVITIES	\$570.00
233079193	08/19/2025	1061	KICKERT BUS LINES INC	INV1038199	40.5.2550.335.0000.20.00	FIELD TRIP TRANSPORT: ACTIVITIES	\$855.00
233079193	08/19/2025	1061	KICKERT BUS LINES INC	INV1040137	40.5.2550.333.0000.00.00	TRANSP - SPEC EDUC	\$470.40
233079193	08/19/2025	1061	KICKERT BUS LINES INC	INV1040224	40.5.2550.335.0000.30.00	FIELD TRIP TRANSPORT: ATHLETICS	\$202.80
233079193	08/19/2025	1061	KICKERT BUS LINES INC	INV1040225	40.5.2550.335.0000.30.00	FIELD TRIP TRANSPORT: ATHLETICS	\$180.00
233079193	08/19/2025	1061	KICKERT BUS LINES INC	INV1040226	40.5.2550.335.0000.30.00	FIELD TRIP TRANSPORT: ATHLETICS	\$199.80
233079193	08/19/2025	1061	KICKERT BUS LINES INC	INV1040227	40.5.2550.335.0000.30.00	FIELD TRIP TRANSPORT: ATHLETICS	\$505.20
233079193	08/19/2025	1061	KICKERT BUS LINES INC	INV1040228	40.5.2550.335.0000.30.00	FIELD TRIP TRANSPORT: ATHLETICS	\$430.20
233079193	08/19/2025	1061	KICKERT BUS LINES INC	INV1040229	40.5.2550.335.0000.30.00	FIELD TRIP TRANSPORT: ATHLETICS	\$424.80
233079193	08/19/2025	1061	KICKERT BUS LINES INC	INV1040230	40.5.2550.335.0000.30.00	FIELD TRIP TRANSPORT: ATHLETICS	\$329.80

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account
 Bank Account: 181 477 1

Date Range: 07/01/2025 - 06/30/2026
 Voucher Range: 1014 - 1061

Sort By: Vendor
 Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233079193	08/19/2025	1061	KICKERT BUS LINES INC	INV1040231	40.5.2550.335.0000.30.00	FIELD TRIP TRANSPORT: ATHLETICS	\$180.00
233079193	08/19/2025	1061	KICKERT BUS LINES INC	INV1040232	40.5.2550.335.0000.30.00	FIELD TRIP TRANSPORT: ATHLETICS	\$483.00
233079193	08/19/2025	1061	KICKERT BUS LINES INC	INV1040233	40.5.2550.335.0000.30.00	FIELD TRIP TRANSPORT: ATHLETICS	\$645.00
233079193	08/19/2025	1061	KICKERT BUS LINES INC	INV1040234	40.5.2550.335.0000.30.00	FIELD TRIP TRANSPORT: ATHLETICS	\$345.00
233079193	08/19/2025	1061	KICKERT BUS LINES INC	INV1040235	40.5.2550.335.0000.30.00	FIELD TRIP TRANSPORT: ATHLETICS	\$353.00
233079193	08/19/2025	1061	KICKERT BUS LINES INC	INV1040236	40.5.2550.335.0000.30.00	FIELD TRIP TRANSPORT: ATHLETICS	\$181.80
233079193	08/19/2025	1061	KICKERT BUS LINES INC	INV1040237	40.5.2550.335.0000.30.00	FIELD TRIP TRANSPORT: ATHLETICS	\$405.00
233079193	08/19/2025	1061	KICKERT BUS LINES INC	INV1040238	40.5.2550.335.0000.30.00	FIELD TRIP TRANSPORT: ATHLETICS	\$484.80
233079193	08/19/2025	1061	KICKERT BUS LINES INC	INV1040255	40.5.2550.335.0000.30.00	FIELD TRIP TRANSPORT: ATHLETICS	\$1,035.60
233079193	08/19/2025	1061	KICKERT BUS LINES INC	INV1040256	40.5.2550.335.0000.30.00	FIELD TRIP TRANSPORT: ATHLETICS	\$1,026.00
233079193	08/19/2025	1061	KICKERT BUS LINES INC	INV1040261	40.5.2550.335.0000.20.00	FIELD TRIP TRANSPORT: ACTIVITIES	\$899.80
233079193	08/19/2025	1061	KICKERT BUS LINES INC	INV1040262	40.5.2550.335.0000.20.00	FIELD TRIP TRANSPORT: ACTIVITIES	\$479.80
233079193	08/19/2025	1061	KICKERT BUS LINES INC	INV1040266	40.5.2550.339.0000.00.00	FIELD TRIPS: TRANSPORTSERVICES -	\$255.00
233079193	08/19/2025	1061	KICKERT BUS LINES INC	INV1040267	40.5.2550.339.0000.00.00	FIELD TRIPS: TRANSPORTSERVICES -	\$255.00
233079193	08/19/2025	1061	KICKERT BUS LINES INC	INV1040268	40.5.2550.339.0000.00.00	FIELD TRIPS: TRANSPORTSERVICES -	\$245.20

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account
Bank Account: 181 477 1

Date Range: 07/01/2025 - 06/30/2026
Voucher Range: 1014 - 1061

Sort By: Vendor
Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names **Exclude Voided Checks** **Exclude Manual Checks** **Include Non Check Batches**

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233079193	08/19/2025	1061	KICKERT BUS LINES INC	INV1040275	40.5.2550.333.0000.00.00	TRANSP – SPEC EDUC	\$380.40
233079193	08/19/2025	1061	KICKERT BUS LINES INC	INV1040276	40.5.2550.333.0000.00.00	TRANSP – SPEC EDUC	\$390.00
Check Total:							\$12,212.40
233079194	08/19/2025	1061	KICKERT BUS LINES INC	RTINV1006755	40.5.2550.333.0000.00.00	TRANSP – SPEC EDUC	\$13,704.00
233079194	08/19/2025	1061	KICKERT BUS LINES INC	RTINV1006755	40.5.2550.339.0000.00.00	FIELD TRIPS: TRANSPORTSERVICES –	\$43,992.00
Check Total:							\$57,696.00
233079195	08/19/2025	1061	KIRTLEY TECHNOLOGY CORP	93202	10.5.2660.319.0000.00.00	CONTRACTUAL – COMPUTER SRVS	\$250.00
233079195	08/19/2025	1061	KIRTLEY TECHNOLOGY CORP	93221	10.5.2660.319.0000.00.00	CONTRACTUAL – COMPUTER SRVS	\$250.00
Check Total:							\$500.00
233079041	07/30/2025	1040	KIZAWANDA OLOWE	14670671	10.5.2120.311.0000.00.00	ONLINE SERVICES – GUIDANCE	\$2,167.20
233079041	07/30/2025	1040	KIZAWANDA OLOWE	8256191	10.5.2120.640.0000.00.00	DUES AND FEES: GUIDANCE	\$109.00
233079041	07/30/2025	1040	KIZAWANDA OLOWE	ASCA 07/12/25	10.5.2120.410.0000.00.00	SUPPLIES: GUIDANCE	\$44.00
Check Total:							\$2,320.20
233079114	08/13/2025	1060	KIZAWANDA OLOWE	SAMS CLUB 08/04/25	10.5.2120.410.0000.00.00	SUPPLIES: GUIDANCE	\$119.00
Check Total:							\$119.00
233078899	07/16/2025	1020	KRIHA BOUCEK LLC	8815	10.5.1200.318.0000.16.00	LEGAL SERVICES – SPEC EDUC	\$1,127.50
233078899	07/16/2025	1020	KRIHA BOUCEK LLC	8815	10.5.2310.318.0000.00.00	LEGAL SERVICES – BD OF EDUC	\$178.50
Check Total:							\$1,306.00
233079042	07/30/2025	1040	LA SALLE-PERU TOWNSHIP HIGH SCHOOL	VAR TENNIS G	10.5.1500.640.0000.30.80	DUES AND FEES: TENNIS:	\$125.00
Check Total:							\$125.00
233079090	08/06/2025	1047	LAUREN FREEMAN	DOLLAR TREE 08/02/25	10.5.1100.410.0000.01.00	SUPPLIES – READING	\$11.24
233079090	08/06/2025	1047	LAUREN FREEMAN	DOLLAR TREE 08/04/24	10.5.1100.410.0000.01.00	SUPPLIES – READING	\$40.15
233079090	08/06/2025	1047	LAUREN FREEMAN	SOLUTION TREE 7/30/2	10.5.1100.410.0000.01.00	SUPPLIES – READING	\$42.07
Check Total:							\$93.46
233079115	08/13/2025	1060	LEAF	18606808-DM	10.5.2660.325.0000.00.00	RENTALS – COMPUTER SRVS	(\$124.33)

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account
 Bank Account: 181 477 1

Date Range: 07/01/2025 - 06/30/2026
 Voucher Range: 1014 - 1061

Sort By: Vendor
 Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
233079115	08/13/2025	1060	LEAF	18763953	10.5.2660.325.0000.00.00	RENTALS - COMPUTER SRVS	\$6,098.90	
233079115	08/13/2025	1060	LEAF	18763954	10.5.2660.325.0000.00.00	RENTALS - COMPUTER SRVS	\$5,577.63	
233079115	08/13/2025	1060	LEAF	18763954-DM	10.5.2660.325.0000.00.00	RENTALS - COMPUTER SRVS	(\$124.33)	
							Check Total:	\$11,427.87
233079043	07/30/2025	1040	LEMONT TOWNSHIP HIGH SCHOOL	VAR GOLF B	10.5.1500.640.0000.30.72	DUES AND FEES: GOLF	\$350.00	
							Check Total:	\$350.00
233079196	08/19/2025	1061	LEVEL DATA, INC.	INV01564	10.5.2660.311.0000.00.00	ONLINE SERVICES - COMPUTER SRVS	\$4,267.50	
							Check Total:	\$4,267.50
233078988	07/23/2025	1028	LINCOLN WAY CENTRAL	JV/VAR SWSC SWIM	10.5.1500.640.0000.30.79	DUES AND FEES: SWIMMING	\$175.00	
							Check Total:	\$175.00
233079044	07/30/2025	1040	LINCOLN WAY CENTRAL	VAR GOLF B	10.5.1500.640.0000.30.72	DUES AND FEES: GOLF	\$480.00	
							Check Total:	\$480.00
233079045	07/30/2025	1040	LINCOLN WAY CENTRAL	JV GOLF B	10.5.1500.640.0000.30.72	DUES AND FEES: GOLF	\$375.00	
							Check Total:	\$375.00
233079046	07/30/2025	1040	LINCOLN WAY CENTRAL	VAR GOLF G	10.5.1500.640.0000.30.72	DUES AND FEES: GOLF	\$300.00	
							Check Total:	\$300.00
233079047	07/30/2025	1040	LINCOLN WAY CENTRAL	JV GOLF G	10.5.1500.640.0000.30.72	DUES AND FEES: GOLF	\$225.00	
							Check Total:	\$225.00
233079048	07/30/2025	1040	LINCOLN WAY CENTRAL	JV/VAR CROSS C B	10.5.1500.640.0000.30.69	DUES AND FEES: CROSS COUNTRY	\$400.00	
							Check Total:	\$400.00
233079049	07/30/2025	1040	LINCOLN WAY EAST HIGH SCHOOL	VAR TENNIS G	10.5.1500.640.0000.30.80	DUES AND FEES: TENNIS:	\$150.00	
							Check Total:	\$150.00
233078989	07/23/2025	1028	LINCOLN WAY WEST HIGH SCHOOL	VAR TENNIS INVITE G	10.5.1500.640.0000.30.80	DUES AND FEES: TENNIS:	\$185.00	
							Check Total:	\$185.00
233079050	07/30/2025	1040	LINCOLN WAY WEST HIGH SCHOOL	F VOLLEYBALL G	10.5.1500.640.0000.30.82	DUES AND FEES:	\$350.00	
							Check Total:	\$350.00
233079051	07/30/2025	1040	LINCOLN WAY WEST HIGH SCHOOL	JV/VAR SWIMMING G	10.5.1500.640.0000.30.79	DUES AND FEES: SWIMMING	\$275.00	
							Check Total:	\$275.00

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account

Date Range: 07/01/2025 - 06/30/2026

Sort By: Vendor

Bank Account: 181 477 1

Voucher Range: 1014 - 1061

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233079116	08/13/2025	1060	LINCOLN WAY WEST HIGH SCHOOL	JV & VAR DIVE MEET	10.5.1500.640.0000.30.79	DUES AND FEES: SWIMMING	\$100.00
Check Total:							\$100.00
233079197	08/19/2025	1061	LITTLE CITY FOUNDATION	1007665	10.5.1912.670.0000.16.00	TUITION - SPECIAL EDUCATION	\$13,717.62
233079197	08/19/2025	1061	LITTLE CITY FOUNDATION	1008271	10.5.1912.670.0000.16.00	TUITION - SPECIAL EDUCATION	\$44,298.90
Check Total:							\$58,016.52
233079052	07/30/2025	1040	LOCKPORT HIGH SCHOOL	VAR/F-S CROSS C G/B	10.5.1500.640.0000.30.69	DUES AND FEES: CROSS COUNTRY	\$280.00
Check Total:							\$280.00
233079053	07/30/2025	1040	LOCKPORT HIGH SCHOOL	VAR/F-S CROSS C G&B	10.5.1500.640.0000.30.69	DUES AND FEES: CROSS COUNTRY	\$280.00
Check Total:							\$280.00
233079054	07/30/2025	1040	LOCKPORT HIGH SCHOOL	JV GOLF B	10.5.1500.640.0000.30.72	DUES AND FEES: GOLF	\$380.00
Check Total:							\$380.00
233079055	07/30/2025	1040	LOCKPORT HIGH SCHOOL	JV GOLF BOYS	10.5.1500.640.0000.30.72	DUES AND FEES: GOLF	\$380.00
Check Total:							\$380.00
233079056	07/30/2025	1040	LOCKPORT HIGH SCHOOL	VAR TENNIS G	10.5.1500.640.0000.30.80	DUES AND FEES: TENNIS:	\$75.00
Check Total:							\$75.00
233078998	07/28/2025	1029	LODGING - PCARD	HILTON 06.18 2923	10.5.2210.332.4932.00.00	PROF DEV - TITLE II GRANT	\$859.23
233078998	07/28/2025	1029	LODGING - PCARD	HILTON 06.18 2923	10.5.2210.332.4932.00.00	PROF DEV - TITLE II GRANT	\$859.23
233078998	07/28/2025	1029	LODGING - PCARD	HILTON 06.18 2923	10.5.2210.332.4932.00.00	PROF DEV - TITLE II GRANT	\$859.23
233078998	07/28/2025	1029	LODGING - PCARD	HILTON 06.18 2923	10.5.2210.332.4932.00.00	PROF DEV - TITLE II GRANT	\$859.23
Check Total:							\$3,436.92
233079057	07/30/2025	1040	LYONS TOWNSHIP HIGH SCHOOL	VAR/F-S CROSS C G/B	10.5.1500.640.0000.30.69	DUES AND FEES: CROSS COUNTRY	\$150.00
Check Total:							\$150.00

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account
 Bank Account: 181 477 1

Date Range: 07/01/2025 - 06/30/2026
 Voucher Range: 1014 - 1061

Sort By: Vendor
 Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233079198	08/19/2025	1061	MADOOV SUPPLIES INC.	7932	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$553.92
Check Total:							\$553.92
233079199	08/19/2025	1061	MARATHON SPORTSWEAR	102711	10.5.2190.410.0000.46.00	SUPPLIES - STUDENT RECOGNITION	\$2,552.50
233079199	08/19/2025	1061	MARATHON SPORTSWEAR	102711	10.5.2190.410.0000.46.00	SUPPLIES - STUDENT RECOGNITION	\$98.65
Check Total:							\$2,651.15
233079058	07/30/2025	1040	MARIAN CATHOLIC HIGH SCHOOL.	F VOLLEYBALL G	10.5.1500.640.0000.30.82	DUES AND FEES:	\$225.00
Check Total:							\$225.00
233079200	08/19/2025	1061	MEALTIME / HARRIS SCHOOL SOLUTIONS	MTXT00001186	10.5.2560.311.0000.84.00	ONLINE SERVICES - FOOD SERVICES	\$13,331.59
Check Total:							\$13,331.59
233079201	08/19/2025	1061	MENARDS	3734	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$344.17
233079201	08/19/2025	1061	MENARDS	3956	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$9.33
233079201	08/19/2025	1061	MENARDS	4055	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$125.05
233079201	08/19/2025	1061	MENARDS	4384	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$161.48
233079201	08/19/2025	1061	MENARDS	4385	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$50.00
233079201	08/19/2025	1061	MENARDS	4716	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$310.59
233079201	08/19/2025	1061	MENARDS	4718	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$117.95
233079201	08/19/2025	1061	MENARDS	5035	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$490.34
233079201	08/19/2025	1061	MENARDS	5328	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$73.55
233079201	08/19/2025	1061	MENARDS	5639	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$41.89
233079201	08/19/2025	1061	MENARDS	6295	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$479.97
Check Total:							\$2,204.32
233078900	07/16/2025	1020	MICHAEL CAMP	ACTFL 25-26	10.5.1100.640.0000.06.00	DUES AND FEES: WORLD LANGUAGE	\$85.00
233078900	07/16/2025	1020	MICHAEL CAMP	TARGET 06/24/25	10.5.1100.410.0000.06.00	SUPPLIES: WORLD	\$50.00
Check Total:							\$135.00
233079202	08/19/2025	1061	MONARCH AUTO SUPPLY INC	6981-659785	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$160.21
233079202	08/19/2025	1061	MONARCH AUTO SUPPLY INC	6981-661083	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$236.99
233079202	08/19/2025	1061	MONARCH AUTO SUPPLY INC	6981-661736	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$48.61

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account
 Bank Account: 181 477 1

Date Range: 07/01/2025 - 06/30/2026
 Voucher Range: 1014 - 1061

Sort By: Vendor
 Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
233079202	08/19/2025	1061	MONARCH AUTO SUPPLY INC	6981-662125	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$1,160.34	
233079202	08/19/2025	1061	MONARCH AUTO SUPPLY INC	6981-662145	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	(\$132.00)	
							Check Total:	\$1,474.15
233078901	07/16/2025	1020	MUNDELEIN HIGH SCHOOL	VAR W POLO B	10.5.1500.640.0000.30.83	DUES AND FEES: WATER	\$300.00	
							Check Total:	\$300.00
233079203	08/19/2025	1061	MUSIC FILING SOLUTIONS	23172	10.5.1100.700.0000.12.00	NON-CAPITALIZED EQUIP: MUSIC	\$1,915.00	
							Check Total:	\$1,915.00
233079204	08/19/2025	1061	MUSICIANSBUY.COM	6700662990104260	10.5.1100.410.0000.12.00	SUPPLIES: MUSIC	\$51.98	
							Check Total:	\$51.98
233079205	08/19/2025	1061	NALCO COMPANY LLC	6660362661	10.5.1100.325.0000.13.00	RENTALS - SCIENCE	\$400.57	
							Check Total:	\$400.57
233079059	07/30/2025	1040	NAPERVILLE CENTRAL HIGH SCHOOL	VAR GOLF B	10.5.1500.640.0000.30.72	DUES AND FEES: GOLF	\$350.00	
							Check Total:	\$350.00
233078902	07/16/2025	1020	NEXTERA ENERGY SERVICES MIDWEST, LLC	G400122070325	20.5.2540.465.0000.00.00	SUPPLIES: NATURAL GAS	\$4,049.87	
							Check Total:	\$4,049.87
233078903	07/16/2025	1020	NICOR GAS	06/01/25-07/01/25 NB	20.5.2540.465.0000.00.00	SUPPLIES: NATURAL GAS	\$1,174.63	
233078903	07/16/2025	1020	NICOR GAS	06/01/25-07/01/25 SB	20.5.2540.465.0000.00.00	SUPPLIES: NATURAL GAS	\$1,404.66	
							Check Total:	\$2,579.29
233079117	08/13/2025	1060	NICOR GAS	7/1/25 - 8/1/25 NB	20.5.2540.465.0000.00.00	SUPPLIES: NATURAL GAS	\$1,113.46	
233079117	08/13/2025	1060	NICOR GAS	7/1/25 - 8/1/25 SB	20.5.2540.465.0000.00.00	SUPPLIES: NATURAL GAS	\$1,712.84	
							Check Total:	\$2,826.30
233079206	08/19/2025	1061	NIX NAX	24335	10.5.1500.410.0000.30.79	SUPPLIES: SWIMMING	\$395.00	
							Check Total:	\$395.00
233078990	07/23/2025	1028	NORRELL, JENNIFER	A J BLOOMS 07/16/25	10.5.2310.410.0000.00.00	SUPPLIES: BD OF EDUC	\$659.57	
							Check Total:	\$659.57
233079207	08/19/2025	1061	NSPRA	3641	10.5.2630.319.0000.00.00	CONTRACT - INFORMATION SERVICES	\$4,180.00	
							Check Total:	\$4,180.00
233079060	07/30/2025	1040	OLYMPIA FIELDS COUNTRY CLUB	6461-1	10.5.2310.410.0000.00.00	SUPPLIES: BD OF EDUC	\$2,409.36	
							Check Total:	\$2,409.36

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account

Date Range: 07/01/2025 - 06/30/2026

Sort By: Vendor

Bank Account: 181 477 1

Voucher Range: 1014 - 1061

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233079208	08/19/2025	1061	OMBUDSMAN EDUCATIONAL SERV	INV-000051016	10.5.1911.670.0000.00.00	TUITION – REGULAR EDUC	\$22,221.00
Check Total:							\$22,221.00
233079209	08/19/2025	1061	OPTIMA, INC.	INV/25/07/00535	10.5.1100.410.0000.12.00	SUPPLIES: MUSIC	\$288.20
233079209	08/19/2025	1061	OPTIMA, INC.	INV/25/07/00535	10.5.1100.410.0000.12.00	SUPPLIES: MUSIC	\$407.89
233079209	08/19/2025	1061	OPTIMA, INC.	INV/25/07/00731	10.5.1100.700.0000.12.00	NON-CAPITALIZED EQUIP: MUSIC	\$831.96
Check Total:							\$1,528.05
233079061	07/30/2025	1040	OSWEGO HIGH SCHOOL	VAR GOLF B	10.5.1500.640.0000.30.72	DUES AND FEES: GOLF	\$375.00
Check Total:							\$375.00
233079062	07/30/2025	1040	OSWEGO HIGH SCHOOL	JV VOLLEYBALL G	10.5.1500.640.0000.30.82	DUES AND FEES:	\$300.00
Check Total:							\$300.00
233079210	08/19/2025	1061	OTIS ELEVATOR CO	100402003065	20.5.2540.319.0000.00.00	OTHER PROF/TECHNICAL SERVICES	\$1,320.39
Check Total:							\$1,320.39
233079063	07/30/2025	1040	OTTAWA TWNSHP. HIGH SCHOOL	F-S TENNIS G	10.5.1500.640.0000.30.80	DUES AND FEES: TENNIS:	\$75.00
Check Total:							\$75.00
233079064	07/30/2025	1040	PEORIA HIGH SCHOOL	VAR CROSS COUN G/B	10.5.1500.640.0000.30.69	DUES AND FEES: CROSS COUNTRY	\$250.00
Check Total:							\$250.00
233078904	07/16/2025	1020	PETRARCA, GLEASON, BOYLE & IZZO, LLC	38776	10.5.2310.318.0000.00.00	LEGAL SERVICES – BD OF EDUC	\$3,100.00
Check Total:							\$3,100.00
233079211	08/19/2025	1061	PIONEER ATHLETICS	INV-255240	20.5.2540.410.0000.00.92	SUPPLIES: ATHLETIC FIELDS	\$2,988.00
233079211	08/19/2025	1061	PIONEER ATHLETICS	INV-255240	20.5.2540.410.0000.00.92	SUPPLIES: ATHLETIC FIELDS	\$104.95
Check Total:							\$3,092.95
233079065	07/30/2025	1040	PLAINFIELD NORTH HIGH SCHOOL	F/S CROSS COUN G/B	10.5.1500.640.0000.30.69	DUES AND FEES: CROSS COUNTRY	\$300.00
Check Total:							\$300.00
233079212	08/19/2025	1061	PLUM GROVE MUSIC	272395	10.5.1100.320.0000.12.00	REPAIRS – MUSIC	\$99.75
233079212	08/19/2025	1061	PLUM GROVE MUSIC	272403	10.5.1100.320.0000.12.00	REPAIRS – MUSIC	\$19.00
233079212	08/19/2025	1061	PLUM GROVE MUSIC	272476	10.5.1100.320.0000.12.00	REPAIRS – MUSIC	\$90.00

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account

Date Range: 07/01/2025 - 06/30/2026

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Bank Account: 181 477 1

Voucher Range: 1014 - 1061

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Check Total:							\$208.75
233078991	07/23/2025	1028	POSTMASTER	FIRST-CLASS PROJECT	10.5.2630.341.0000.00.00	POSTAGE	\$370.00
233078991	07/23/2025	1028	POSTMASTER	USPS MARKETING MAIL	10.5.2630.341.0000.00.00	POSTAGE	\$370.00
Check Total:							\$740.00
233078905	07/16/2025	1020	POWERSCHOOL GROUP LLC	INV380140	10.5.2630.311.0000.00.00	ONLINE SERVICES - INFORMATION SERVICES	\$7,785.65
Check Total:							\$7,785.65
233079213	08/19/2025	1061	POWERSCHOOL GROUP LLC	INV458120	10.5.2640.311.0000.00.00	ONLINE SERVICES - STAFF SERVICES	\$17,418.30
233079213	08/19/2025	1061	POWERSCHOOL GROUP LLC	INV458120	10.5.2660.311.0000.00.00	ONLINE SERVICES - COMPUTER SRVS	\$2,517.90
233079213	08/19/2025	1061	POWERSCHOOL GROUP LLC	INV458120	10.5.2660.311.0000.00.00	ONLINE SERVICES - COMPUTER SRVS	\$3,434.70
233079213	08/19/2025	1061	POWERSCHOOL GROUP LLC	INV458120	10.5.2660.311.0000.00.00	ONLINE SERVICES - COMPUTER SRVS	\$11,574.90
233079213	08/19/2025	1061	POWERSCHOOL GROUP LLC	INV458120	10.5.2660.311.0000.00.00	ONLINE SERVICES - COMPUTER SRVS	\$514.56
233079213	08/19/2025	1061	POWERSCHOOL GROUP LLC	INV458120	10.5.2660.311.0000.00.00	ONLINE SERVICES - COMPUTER SRVS	\$2,026.20
233079213	08/19/2025	1061	POWERSCHOOL GROUP LLC	INV458120	10.5.2660.311.0000.00.00	ONLINE SERVICES - COMPUTER SRVS	\$514.56
233079213	08/19/2025	1061	POWERSCHOOL GROUP LLC	INV458120	10.5.2660.311.0000.00.00	ONLINE SERVICES - COMPUTER SRVS	\$0.42
Check Total:							\$38,001.54
233079214	08/19/2025	1061	PRECISION CONTROL SYSTEMS, INC	24143-03	60.5.2530.530.0000.00.00	BUILDINGS IMPROVEMENTS	\$475,000.00
233079214	08/19/2025	1061	PRECISION CONTROL SYSTEMS, INC	SV53439	20.5.2540.320.0000.00.00	REPAIRS - OPER & MAINT	\$1,008.00
233079214	08/19/2025	1061	PRECISION CONTROL SYSTEMS, INC	SV53526	20.5.2530.313.0000.00.00	CONTRACTUAL: PRECISION	\$78,335.25
233079214	08/19/2025	1061	PRECISION CONTROL SYSTEMS, INC	SV53631	20.5.2540.320.0000.00.00	REPAIRS - OPER & MAINT	\$2,735.24

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account
Bank Account: 181 477 1

Date Range: 07/01/2025 - 06/30/2026
Voucher Range: 1014 - 1061

Sort By: Vendor
Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names
 Exclude Voided Checks
 Exclude Manual Checks
 Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233079214	08/19/2025	1061	PRECISION CONTROL SYSTEMS, INC	SV53632	20.5.2540.320.0000.00.00	REPAIRS – OPER & MAINT	\$720.00
233079214	08/19/2025	1061	PRECISION CONTROL SYSTEMS, INC	SV53722	20.5.2540.320.0000.00.00	REPAIRS – OPER & MAINT	\$72.00
233079214	08/19/2025	1061	PRECISION CONTROL SYSTEMS, INC	SV53723	20.5.2540.320.0000.00.00	REPAIRS – OPER & MAINT	\$144.00
233079214	08/19/2025	1061	PRECISION CONTROL SYSTEMS, INC	SV53724	20.5.2540.320.0000.00.00	REPAIRS – OPER & MAINT	\$144.00
233079214	08/19/2025	1061	PRECISION CONTROL SYSTEMS, INC	SV53725	20.5.2540.320.0000.00.00	REPAIRS – OPER & MAINT	\$1,316.00
233079214	08/19/2025	1061	PRECISION CONTROL SYSTEMS, INC	SV53766	20.5.2540.320.0000.00.00	REPAIRS – OPER & MAINT	\$3,042.50
233079214	08/19/2025	1061	PRECISION CONTROL SYSTEMS, INC	SV53767	20.5.2540.320.0000.00.00	REPAIRS – OPER & MAINT	\$1,750.72
233079214	08/19/2025	1061	PRECISION CONTROL SYSTEMS, INC	SV53882	20.5.2540.320.0000.00.00	REPAIRS – OPER & MAINT	\$1,684.92
Check Total:							\$565,952.63
233079215	08/19/2025	1061	PRESENCELEARNING, INC.	INV81396	10.5.1200.319.0000.16.00	CONTRACTUAL – SPEC	\$260.00
Check Total:							\$260.00
233079216	08/19/2025	1061	PROVEN BUSINESS SYSTEMS	1349099	10.5.2660.319.0000.00.00	CONTRACTUAL – COMPUTER SRVS	\$1,472.00
Check Total:							\$1,472.00
233079066	07/30/2025	1040	PROVIDENCE CATHOLIC HIGH SCHOOL	VAR GOLF B	10.5.1500.640.0000.30.72	DUES AND FEES: GOLF	\$325.00
Check Total:							\$325.00
233079217	08/19/2025	1061	PUBLIC SAFETY DIRECT, INC.	105746	10.5.2546.410.0000.00.00	SUPPLIES: SECURITY	\$150.00
Check Total:							\$150.00
233079218	08/19/2025	1061	QUADIENT, INC.	62126319	10.5.2660.319.0000.00.00	CONTRACTUAL – COMPUTER SRVS	\$2,346.30
Check Total:							\$2,346.30
233079067	07/30/2025	1040	QUEST FOOD MANAGEMENT SERVICES, INC.	IN129663	10.5.2630.410.0000.00.00	SUPPLIES: INFORMATION SRVS	\$197.70
233079067	07/30/2025	1040	QUEST FOOD MANAGEMENT SERVICES, INC.	IN130764	10.5.1600.410.4300.00.PY	SUPPLIES	\$65.91
Check Total:							\$263.61

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account

Date Range: 07/01/2025 - 06/30/2026

Sort By: Vendor

Bank Account: 181 477 1

Voucher Range: 1014 - 1061

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233079219	08/19/2025	1061	QUEST FOOD MANAGEMENT SERVICES, INC.	IN129970	10.5.2410.411.0000.40.00	SUPPLIES: IN DIST MTGS – PRINCIPAL	\$1,838.37
233079219	08/19/2025	1061	QUEST FOOD MANAGEMENT SERVICES, INC.	IN130766	10.5.1600.410.0000.00.00	SUPPLIES: SUMMER SCHOOL	\$104.50
233079219	08/19/2025	1061	QUEST FOOD MANAGEMENT SERVICES, INC.	IN130767	10.5.2620.410.0000.53.00	SUPPLIES: ALUMNI & GRANT DEVELOP	\$125.00
Check Total:							\$2,067.87
233079220	08/19/2025	1061	QUINLAN & FABISH MUSIC CO.	16610799	10.5.1100.320.0000.12.00	REPAIRS – MUSIC	\$226.00
233079220	08/19/2025	1061	QUINLAN & FABISH MUSIC CO.	16610802	10.5.1100.320.0000.12.00	REPAIRS – MUSIC	\$97.00
233079220	08/19/2025	1061	QUINLAN & FABISH MUSIC CO.	16610804	10.5.1100.320.0000.12.00	REPAIRS – MUSIC	\$157.00
233079220	08/19/2025	1061	QUINLAN & FABISH MUSIC CO.	16610807	10.5.1100.320.0000.12.00	REPAIRS – MUSIC	\$97.00
233079220	08/19/2025	1061	QUINLAN & FABISH MUSIC CO.	16610809	10.5.1100.320.0000.12.00	REPAIRS – MUSIC	\$107.00
233079220	08/19/2025	1061	QUINLAN & FABISH MUSIC CO.	16610810	10.5.1100.320.0000.12.00	REPAIRS – MUSIC	\$163.00
233079220	08/19/2025	1061	QUINLAN & FABISH MUSIC CO.	16610811	10.5.1100.320.0000.12.00	REPAIRS – MUSIC	\$82.00
233079220	08/19/2025	1061	QUINLAN & FABISH MUSIC CO.	16610813	10.5.1100.320.0000.12.00	REPAIRS – MUSIC	\$125.00
233079220	08/19/2025	1061	QUINLAN & FABISH MUSIC CO.	16610814	10.5.1100.320.0000.12.00	REPAIRS – MUSIC	\$97.00
233079220	08/19/2025	1061	QUINLAN & FABISH MUSIC CO.	16610815	10.5.1100.320.0000.12.00	REPAIRS – MUSIC	\$82.00
233079220	08/19/2025	1061	QUINLAN & FABISH MUSIC CO.	16630704	10.5.1100.320.0000.12.00	REPAIRS – MUSIC	\$171.00
233079220	08/19/2025	1061	QUINLAN & FABISH MUSIC CO.	16630714	10.5.1100.320.0000.12.00	REPAIRS – MUSIC	\$142.00
233079220	08/19/2025	1061	QUINLAN & FABISH MUSIC CO.	16630717	10.5.1100.320.0000.12.00	REPAIRS – MUSIC	\$97.00
233079220	08/19/2025	1061	QUINLAN & FABISH MUSIC CO.	16630719	10.5.1100.320.0000.12.00	REPAIRS – MUSIC	\$107.00
233079220	08/19/2025	1061	QUINLAN & FABISH MUSIC CO.	16630722	10.5.1100.320.0000.12.00	REPAIRS – MUSIC	\$82.00
233079220	08/19/2025	1061	QUINLAN & FABISH MUSIC CO.	16630724	10.5.1100.320.0000.12.00	REPAIRS – MUSIC	\$97.00
233079220	08/19/2025	1061	QUINLAN & FABISH MUSIC CO.	16630729	10.5.1100.320.0000.12.00	REPAIRS – MUSIC	\$127.00
233079220	08/19/2025	1061	QUINLAN & FABISH MUSIC CO.	16630733	10.5.1100.320.0000.12.00	REPAIRS – MUSIC	\$127.00
233079220	08/19/2025	1061	QUINLAN & FABISH MUSIC CO.	16630738	10.5.1100.320.0000.12.00	REPAIRS – MUSIC	\$127.00
233079220	08/19/2025	1061	QUINLAN & FABISH MUSIC CO.	16630740	10.5.1100.320.0000.12.00	REPAIRS – MUSIC	\$155.00
233079220	08/19/2025	1061	QUINLAN & FABISH MUSIC CO.	16630744	10.5.1100.320.0000.12.00	REPAIRS – MUSIC	\$127.00
233079220	08/19/2025	1061	QUINLAN & FABISH MUSIC CO.	16630756	10.5.1100.320.0000.12.00	REPAIRS – MUSIC	\$109.34
233079220	08/19/2025	1061	QUINLAN & FABISH MUSIC CO.	16655247	10.5.1100.320.0000.12.00	REPAIRS – MUSIC	\$97.00
233079220	08/19/2025	1061	QUINLAN & FABISH MUSIC CO.	16665075	10.5.1100.320.0000.12.00	REPAIRS – MUSIC	\$97.00

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account
 Bank Account: 181 477 1

Date Range: 07/01/2025 - 06/30/2026
 Voucher Range: 1014 - 1061

Sort By: Vendor
 Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233079220	08/19/2025	1061	QUINLAN & FABISH MUSIC CO.	16665077	10.5.1100.320.0000.12.00	REPAIRS – MUSIC	\$97.00
233079220	08/19/2025	1061	QUINLAN & FABISH MUSIC CO.	16665078	10.5.1100.320.0000.12.00	REPAIRS – MUSIC	\$97.00
233079220	08/19/2025	1061	QUINLAN & FABISH MUSIC CO.	16665079	10.5.1100.320.0000.12.00	REPAIRS – MUSIC	\$97.00
233079220	08/19/2025	1061	QUINLAN & FABISH MUSIC CO.	16665080	10.5.1100.320.0000.12.00	REPAIRS – MUSIC	\$97.00
233079220	08/19/2025	1061	QUINLAN & FABISH MUSIC CO.	16665082	10.5.1100.320.0000.12.00	REPAIRS – MUSIC	\$157.00
233079220	08/19/2025	1061	QUINLAN & FABISH MUSIC CO.	16665085	10.5.1100.320.0000.12.00	REPAIRS – MUSIC	\$142.00
233079220	08/19/2025	1061	QUINLAN & FABISH MUSIC CO.	16804334	10.5.1100.410.0000.12.00	SUPPLIES: MUSIC	\$139.90
Check Total:							\$3,722.24
233079221	08/19/2025	1061	RALPH RABIN	502	10.5.1100.700.0000.12.00	NON-CAPITALIZED EQUIP: MUSIC	\$1,700.00
233079221	08/19/2025	1061	RALPH RABIN	502	10.5.1100.700.0000.12.00	NON-CAPITALIZED EQUIP: MUSIC	\$1,700.00
233079221	08/19/2025	1061	RALPH RABIN	502	10.5.1100.700.0000.12.00	NON-CAPITALIZED EQUIP: MUSIC	\$1,700.00
233079221	08/19/2025	1061	RALPH RABIN	502	10.5.1100.700.0000.12.00	NON-CAPITALIZED EQUIP: MUSIC	\$1,700.00
233079221	08/19/2025	1061	RALPH RABIN	502	10.5.1100.700.0000.12.00	NON-CAPITALIZED EQUIP: MUSIC	\$1,700.00
Check Total:							\$8,500.00
233079222	08/19/2025	1061	RAPTOR TECHNOLOGIES, LLC	INV178064	10.5.2546.311.0000.00.00	ONLINE SERVICES – SECURITY	\$1,390.00
Check Total:							\$1,390.00
233079068	07/30/2025	1040	REAVIS HIGH SCHOOL	VAR SOCCER B	10.5.1500.640.0000.30.77	DUES AND FEES: SOCCER	\$475.00
Check Total:							\$475.00
233079223	08/19/2025	1061	REDEYE NETWORK SOLUTIONS, 13280 LLC		10.5.2660.311.0000.00.00	ONLINE SERVICES – COMPUTER SRVS	\$499.00
Check Total:							\$499.00
233078992	07/23/2025	1028	RELIASTAR LIFE INSURANCE COMPANY	12A8077895	10.2.0489.000.0000.00.00	EE – ER LIABILITIES – OTHER	\$12,037.00
233078992	07/23/2025	1028	RELIASTAR LIFE INSURANCE COMPANY	12A8077895	20.2.0489.000.0000.00.00	EE – ER LIABILITIES – OTHER	\$502.06

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account

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Voucher Range: 1014 - 1061

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233078992	07/23/2025	1028	RELIASTAR LIFE INSURANCE COMPANY	12A8077895	40.2.0489.000.0000.00.00	EE - ER LIABILITIES - OTHER	\$12.56
Check Total:							\$12,551.62
233078998	07/28/2025	1029	RESTAURANTS - P-CARD	BALAGIO 06.12 2276	10.5.2410.411.0000.40.00	SUPPLIES: IN DIST MTGS - PRINCIPAL	\$458.51
233078998	07/28/2025	1029	RESTAURANTS - P-CARD	BERGSTEIN 06.26 2276	10.5.2410.411.0000.40.00	SUPPLIES: IN DIST MTGS - PRINCIPAL	\$316.21
233078998	07/28/2025	1029	RESTAURANTS - P-CARD	BTR BRIES 06.04 1769	10.5.2630.410.0000.00.00	SUPPLIES: INFORMATION SRVS	\$133.78
233078998	07/28/2025	1029	RESTAURANTS - P-CARD	BUNDT CK 06.18 1769	10.5.2310.410.0000.00.00	SUPPLIES: BD OF EDUC	\$113.36
233078998	07/28/2025	1029	RESTAURANTS - P-CARD	FRANCESCA 06.12 0335	10.5.2310.410.0000.00.00	SUPPLIES: BD OF EDUC	(\$239.20)
233078998	07/28/2025	1029	RESTAURANTS - P-CARD	HILTON 07.05 5888	10.5.2210.332.0000.00.00	TRAVEL - PROF DEV	\$49.69
233078998	07/28/2025	1029	RESTAURANTS - P-CARD	HUBBRD 06.15 5888	10.5.2210.332.0000.00.00	TRAVEL - PROF DEV	\$28.55
233078998	07/28/2025	1029	RESTAURANTS - P-CARD	PANERA 06.06 1769	10.5.2630.410.0000.00.00	SUPPLIES: INFORMATION SRVS	\$261.37
Check Total:							\$1,122.27
233078999	07/28/2025	1029	RESTAURANTS - P-CARD	COCINA 06.18 3120	10.5.2410.332.0000.40.00	TRAVEL - PRINCIPAL	\$101.53
233078999	07/28/2025	1029	RESTAURANTS - P-CARD	GRASSA 06.18 3120	10.5.2410.332.0000.40.00	TRAVEL - PRINCIPAL	\$36.60
233078999	07/28/2025	1029	RESTAURANTS - P-CARD	HELLS 06.17. 3120	10.5.2410.332.0000.40.00	TRAVEL - PRINCIPAL	\$24.76
Check Total:							\$162.89
233079069	07/30/2025	1040	RICH TOWNSHIP HIGH SCHOOL	VAR/F-S CROSS C G/B	10.5.1500.640.0000.30.69	DUES AND FEES: CROSS COUNTRY	\$600.00
Check Total:							\$600.00
233079224	08/19/2025	1061	RIVAL5 TECHNOLOGIES CORPORATION	25336	10.5.2190.342.0000.00.00	TELEPHONE	\$8,615.52
Check Total:							\$8,615.52
233079225	08/19/2025	1061	RUNCO OFFICE SUPPLIES AND EQUIPMENT CO.	5951220-0	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$43.96
233079225	08/19/2025	1061	RUNCO OFFICE SUPPLIES AND EQUIPMENT CO.	5951220-0	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$28.91
233079225	08/19/2025	1061	RUNCO OFFICE SUPPLIES AND EQUIPMENT CO.	5952112-0	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$40.79

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account
 Bank Account: 181 477 1

Date Range: 07/01/2025 - 06/30/2026
 Voucher Range: 1014 - 1061

Sort By: Vendor
 Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233079225	08/19/2025	1061	RUNCO OFFICE SUPPLIES AND EQUIPMENT CO.	5965407-0	10.5.2210.410.0000.00.00	SUPPLIES: IMPRV OF INSTRUCTION	\$55.00
233079225	08/19/2025	1061	RUNCO OFFICE SUPPLIES AND EQUIPMENT CO.	5965407-0	10.5.2640.410.0000.00.00	SUPPLIES: STAFF SERVICES	\$55.00
233079225	08/19/2025	1061	RUNCO OFFICE SUPPLIES AND EQUIPMENT CO.	5969624-0	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$179.88
233079225	08/19/2025	1061	RUNCO OFFICE SUPPLIES AND EQUIPMENT CO.	5969624-0	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$205.28
233079225	08/19/2025	1061	RUNCO OFFICE SUPPLIES AND EQUIPMENT CO.	5969624-0	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$7.18
Check Total:							\$616.00
233079226	08/19/2025	1061	RUTLEDGE PRINTING COMPANY	145951	10.5.1100.410.0000.08.00	SUPPLIES: PHYSICAL EDUCATION	\$64.50
233079226	08/19/2025	1061	RUTLEDGE PRINTING COMPANY	146009	10.5.2130.410.0000.00.00	SUPPLIES: HEALTH SERVICES	\$430.40
233079226	08/19/2025	1061	RUTLEDGE PRINTING COMPANY	146009	10.5.2130.410.0000.00.00	SUPPLIES: HEALTH SERVICES	\$5.72
Check Total:							\$500.62
233079227	08/19/2025	1061	RYCOR SOLUTIONS	603357	10.5.2520.311.0000.00.00	ONLINE SERVICES - BUSINESS OFC	\$2,860.71
Check Total:							\$2,860.71
233079228	08/19/2025	1061	SAFETY FIRST TRANSPORTATION CORP.	HF070125	40.5.2550.333.0000.00.00	TRANSP - SPEC EDUC	\$4,600.00
Check Total:							\$4,600.00
233079229	08/19/2025	1061	SAFETY TRANSPORTATION INC	241	40.5.2550.333.0000.00.00	TRANSP - SPEC EDUC	\$13,200.00
233079229	08/19/2025	1061	SAFETY TRANSPORTATION INC	244	40.5.2550.333.0000.00.00	TRANSP - SPEC EDUC	\$16,950.00
Check Total:							\$30,150.00
233079070	07/30/2025	1040	SAM SCHWARTZ CONSULTING, LLC	112502007	20.5.2540.319.0000.00.00	OTHER PROF/TECHNICAL SERVICES	\$3,925.00
Check Total:							\$3,925.00
233079230	08/19/2025	1061	SANS INC	S6436	10.5.1100.319.0000.06.00	CONTRACTUAL - WORLD LANGUAGE	\$1,500.00
233079230	08/19/2025	1061	SANS INC	S6436	10.5.1100.470.0000.06.00	COMPUTER SOFTWARE: WORLD LANGUAGE	\$15,000.00

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account

Date Range: 07/01/2025 - 06/30/2026

Sort By: Vendor

Bank Account: 181 477 1

Voucher Range: 1014 - 1061

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233079230	08/19/2025	1061	SANS INC	S6436	10.5.1100.470.0000.06.00	COMPUTER SOFTWARE: WORLD LANGUAGE	\$27,000.00
233079230	08/19/2025	1061	SANS INC	S6436	10.5.1100.470.0000.06.00	COMPUTER SOFTWARE: WORLD LANGUAGE	\$7,500.00
Check Total:							\$51,000.00
233079091	08/06/2025	1047	SARAH WHITLOCK	10687034	10.5.1100.410.0000.12.00	SUPPLIES: MUSIC	\$54.99
233079091	08/06/2025	1047	SARAH WHITLOCK	513145	10.5.1100.410.0000.12.00	SUPPLIES: MUSIC	\$57.00
233079091	08/06/2025	1047	SARAH WHITLOCK	527458	10.5.1100.410.0000.12.00	SUPPLIES: MUSIC	\$57.00
Check Total:							\$168.99
233078993	07/23/2025	1028	SCHOOLINKS, INC.	INV-1844	10.5.2120.311.0000.00.00	ONLINE SERVICES - GUIDANCE	\$22,305.89
Check Total:							\$22,305.89
233079231	08/19/2025	1061	SCOPE	2025-2026 DUES	10.5.2320.640.0000.00.00	DUES AND FEES: SUPT OFC	\$3,000.00
Check Total:							\$3,000.00
233079232	08/19/2025	1061	SEAL SOUTH, INC.	10348	10.5.1912.670.0000.16.00	TUITION - SPECIAL EDUCATION	\$2,803.20
Check Total:							\$2,803.20
233079233	08/19/2025	1061	SETON IDENTIFICATION PRODUCTS	9359423174	10.5.2660.410.0000.00.00	SUPPLIES: COMPUTER SRVS	\$1,874.97
Check Total:							\$1,874.97
233079234	08/19/2025	1061	SOLARWINDS	IN701708	10.5.2660.311.0000.00.00	ONLINE SERVICES - COMPUTER SRVS	\$801.00
Check Total:							\$801.00
233079235	08/19/2025	1061	SOLIANT HEALTH, LLC.	21236534	10.5.1200.319.0000.16.00	CONTRACTUAL - SPEC	\$1,404.00
233079235	08/19/2025	1061	SOLIANT HEALTH, LLC.	21239259	10.5.1200.319.0000.16.00	CONTRACTUAL - SPEC	\$1,755.00
233079235	08/19/2025	1061	SOLIANT HEALTH, LLC.	21241344	10.5.1200.319.0000.16.00	CONTRACTUAL - SPEC	\$1,404.00
233079235	08/19/2025	1061	SOLIANT HEALTH, LLC.	21243570	10.5.1200.319.0000.16.00	CONTRACTUAL - SPEC	\$1,755.00
233079235	08/19/2025	1061	SOLIANT HEALTH, LLC.	21245060	10.5.1200.319.0000.16.00	CONTRACTUAL - SPEC	\$1,755.00
Check Total:							\$8,073.00
233079236	08/19/2025	1061	SONIA SHANKMAN ORTHOGENIC SCHOOL	S2025-06.124	10.5.1912.670.0000.16.00	TUITION - SPECIAL EDUCATION	\$30,226.19

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account

Date Range: 07/01/2025 - 06/30/2026

Sort By: Vendor

Bank Account: 181 477 1

Voucher Range: 1014 - 1061

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233079236	08/19/2025	1061	SONIA SHANKMAN ORTHOGENIC SCHOOL	S202507.22	10.5.1912.670.0000.16.00	TUITION – SPECIAL EDUCATION	\$33,669.68
Check Total:							\$63,895.87
233079237	08/19/2025	1061	SPECIAL EDUCATION SERVICES	SESINV-049472	10.5.1912.670.0000.16.00	TUITION – SPECIAL EDUCATION	\$11,724.90
233079237	08/19/2025	1061	SPECIAL EDUCATION SERVICES	SESINV-049813	10.5.1912.670.0000.16.00	TUITION – SPECIAL EDUCATION	\$4,847.58
233079237	08/19/2025	1061	SPECIAL EDUCATION SERVICES	SESINV-050374	10.5.1912.670.0000.16.00	TUITION – SPECIAL EDUCATION	\$5,103.78
233079237	08/19/2025	1061	SPECIAL EDUCATION SERVICES	SESINV-050734	10.5.1912.670.0000.16.00	TUITION – SPECIAL EDUCATION	\$3,416.40
233079237	08/19/2025	1061	SPECIAL EDUCATION SERVICES	SESINV-050937	10.5.1912.670.0000.16.00	TUITION – SPECIAL EDUCATION	\$12,138.72
233079237	08/19/2025	1061	SPECIAL EDUCATION SERVICES	SESINV-050982	10.5.1912.670.0000.16.00	TUITION – SPECIAL EDUCATION	\$7,899.76
233079237	08/19/2025	1061	SPECIAL EDUCATION SERVICES	SESINV-051227	10.5.1912.670.0000.16.00	TUITION – SPECIAL EDUCATION	\$1,795.40
233079237	08/19/2025	1061	SPECIAL EDUCATION SERVICES	SESINV-051259	10.5.1912.670.0000.16.00	TUITION – SPECIAL EDUCATION	\$2,758.80
Check Total:							\$49,685.34
233079238	08/19/2025	1061	SPECIAL EDUCATION SYSTEMS	SYSINV-018535	40.5.2550.333.0000.00.00	TRANSP – SPEC EDUC	\$1,312.95
Check Total:							\$1,312.95
233079239	08/19/2025	1061	SPECIALIZED EDUCATION OF ILLINOIS INC.	INV225694	10.5.1912.670.0000.16.00	TUITION – SPECIAL EDUCATION	\$6,869.40
Check Total:							\$6,869.40
233079240	08/19/2025	1061	SPEECH THERAPY DUNN, PLLC	259	10.5.2150.319.0000.16.00	CONTRACTUAL – SPEECH – SPEC EDUC:	\$233.40
233079240	08/19/2025	1061	SPEECH THERAPY DUNN, PLLC	260	10.5.2150.319.0000.16.00	CONTRACTUAL – SPEECH – SPEC EDUC:	\$1,715.50
Check Total:							\$1,948.90

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account

Date Range: 07/01/2025 - 06/30/2026

Sort By: Vendor

Bank Account: 181 477 1

Voucher Range: 1014 - 1061

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
233079241	08/19/2025	1061	SPEED S E J A #802	FY26-AC-DS 233	10.5.4120.319.4620.00.00	OTHER PROF/TECHNICAL SERVICES	\$185,353.00	
233079241	08/19/2025	1061	SPEED S E J A #802	FY26-DS 233-MEM FEE	10.5.4120.319.4620.00.00	OTHER PROF/TECHNICAL SERVICES	\$79,238.00	
							Check Total:	\$264,591.00
233079242	08/19/2025	1061	SPENCER'S BOOKS, LLC	071825	10.5.1100.421.0000.11.00	TEXTBOOKS - ADD'L / REPLACE - MATH	\$920.00	
							Check Total:	\$920.00
233079243	08/19/2025	1061	SWAY MEDICAL, INC.	23523	10.5.1500.311.0000.30.00	ONLINE SERVICES - ATHLETICS	\$1,147.50	
							Check Total:	\$1,147.50
233078906	07/16/2025	1020	T-MOBILE USA INC.	05/21/25-06/20/25	10.5.2660.470.0000.00.00	COMP SOFTWARE: COMPUTER SRVS	\$84.00	
							Check Total:	\$84.00
233079092	08/06/2025	1047	T-MOBILE USA INC.	06/21/25 - 07/20/25	10.5.2660.470.0000.00.00	COMP SOFTWARE: COMPUTER SRVS	\$31.00	
							Check Total:	\$31.00
233079118	08/13/2025	1060	T-MOBILE USA INC.	6/21/25 - 7/20/25	10.5.2660.470.0000.00.00	COMP SOFTWARE: COMPUTER SRVS	\$84.00	
							Check Total:	\$84.00
233079244	08/19/2025	1061	TECHNOLOGY MANAGEMENT REV FUND	T2524320	10.5.2660.470.0000.00.00	COMP SOFTWARE: COMPUTER SRVS	\$25.00	
							Check Total:	\$25.00
233079245	08/19/2025	1061	TEXTBOOK WAREHOUSE LLC	SI1058750	10.5.1100.420.0000.05.00	TEXTBOOKS - ENGLISH	\$634.50	
233079245	08/19/2025	1061	TEXTBOOK WAREHOUSE LLC	SI1058750	10.5.1100.420.0000.05.00	TEXTBOOKS - ENGLISH	\$722.40	
233079245	08/19/2025	1061	TEXTBOOK WAREHOUSE LLC	SI1058750	10.5.1100.420.0000.05.00	TEXTBOOKS - ENGLISH	\$1,695.00	
233079245	08/19/2025	1061	TEXTBOOK WAREHOUSE LLC	SI1058750	10.5.1100.420.0000.05.00	TEXTBOOKS - ENGLISH	\$1,785.00	
233079245	08/19/2025	1061	TEXTBOOK WAREHOUSE LLC	SI1058750	10.5.1100.421.0000.05.00	TEXTBOOKS - ADD'L / REPLACE - ENGLISH	\$414.00	
233079245	08/19/2025	1061	TEXTBOOK WAREHOUSE LLC	SI1058750	10.5.1100.421.0000.05.00	TEXTBOOKS - ADD'L / REPLACE - ENGLISH	\$748.80	

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account

Date Range: 07/01/2025 - 06/30/2026

Sort By: Vendor

Bank Account: 181 477 1

Voucher Range: 1014 - 1061

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233079245	08/19/2025	1061	TEXTBOOK WAREHOUSE LLC	SI1059182	10.5.1100.421.0000.05.00	TEXTBOOKS - ADD'L / REPLACE - ENGLISH	\$1,689.45
233079245	08/19/2025	1061	TEXTBOOK WAREHOUSE LLC	SI1059433	10.5.1100.420.0000.05.00	TEXTBOOKS - ENGLISH	\$3,810.00
233079245	08/19/2025	1061	TEXTBOOK WAREHOUSE LLC	SI1060007	10.5.1100.420.0000.05.00	TEXTBOOKS - ENGLISH	\$11,900.00
233079245	08/19/2025	1061	TEXTBOOK WAREHOUSE LLC	SI1060007	10.5.1100.420.0000.05.00	TEXTBOOKS - ENGLISH	\$28,514.00
233079245	08/19/2025	1061	TEXTBOOK WAREHOUSE LLC	SI1060012	10.5.1400.421.0000.03.00	TEXTBOOKS - ADD'L / REPLACE - BUS ED	\$1,504.30
233079245	08/19/2025	1061	TEXTBOOK WAREHOUSE LLC	SI1060461	10.5.1100.421.0000.05.00	TEXTBOOKS - ADD'L / REPLACE - ENGLISH	\$657.00
233079245	08/19/2025	1061	TEXTBOOK WAREHOUSE LLC	SI1060461	10.5.1100.421.0000.05.00	TEXTBOOKS - ADD'L / REPLACE - ENGLISH	\$103.70
233079245	08/19/2025	1061	TEXTBOOK WAREHOUSE LLC	SI1060984	10.5.1100.420.0000.05.00	TEXTBOOKS - ENGLISH	\$42.30
233079245	08/19/2025	1061	TEXTBOOK WAREHOUSE LLC	SI1063591	10.5.1100.420.0000.05.00	TEXTBOOKS - ENGLISH	\$6,098.75
233079245	08/19/2025	1061	TEXTBOOK WAREHOUSE LLC	SI1065003	10.5.1100.420.0000.05.00	TEXTBOOKS - ENGLISH	\$6,596.00
Check Total:							\$66,915.20
233079246	08/19/2025	1061	THOMSON REUTERS	852020378	10.5.2410.311.0000.46.00	CONTRACTUAL - ASSOC PRINC RESIDENCY	\$1,422.72
233079246	08/19/2025	1061	THOMSON REUTERS	852172446	10.5.2410.311.0000.46.00	CONTRACTUAL - ASSOC PRINC RESIDENCY	\$1,422.72
233079246	08/19/2025	1061	THOMSON REUTERS	852318819	10.5.2410.311.0000.46.00	CONTRACTUAL - ASSOC PRINC RESIDENCY	\$1,422.72
Check Total:							\$4,268.16
233079071	07/30/2025	1040	TINLEY PARK HIGH SCHOOL	VAR/F-S CROSS COUN G	10.5.1500.640.0000.30.69	DUES AND FEES: CROSS COUNTRY	\$425.00
Check Total:							\$425.00
233079247	08/19/2025	1061	TIPSY THREADS	070125	10.5.1500.410.0000.30.84	SUPPLIES: WRESTLING	\$390.00
233079247	08/19/2025	1061	TIPSY THREADS	070125	10.5.1500.410.0000.30.84	SUPPLIES: WRESTLING	\$450.00
233079247	08/19/2025	1061	TIPSY THREADS	070125	10.5.1500.410.0000.30.84	SUPPLIES: WRESTLING	\$300.00
Check Total:							\$1,140.00
233079248	08/19/2025	1061	TRIHAX ATHLETIC APPAREL	INV0585409	10.5.1500.410.0000.30.84	SUPPLIES: WRESTLING	\$1,749.00
Check Total:							\$1,749.00

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account
 Bank Account: 181 477 1

Date Range: 07/01/2025 - 06/30/2026
 Voucher Range: 1014 - 1061

Sort By: Vendor
 Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names Exclude Voided Checks Exclude Manual Checks Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233079249	08/19/2025	1061	TROPHYS ARE US INC	32272	10.5.2310.410.0000.00.00	SUPPLIES: BD OF EDUC	\$12.00
233079249	08/19/2025	1061	TROPHYS ARE US INC	32272	10.5.2310.410.0000.00.00	SUPPLIES: BD OF EDUC	\$13.64
233079249	08/19/2025	1061	TROPHYS ARE US INC	32353	10.5.1500.416.0000.30.00	SUPPLIES: AWARDS - ATHLETICS	\$93.54
233079249	08/19/2025	1061	TROPHYS ARE US INC	32381	10.5.1500.416.0000.30.00	SUPPLIES: AWARDS - ATHLETICS	\$30.00
233079249	08/19/2025	1061	TROPHYS ARE US INC	32381	10.5.1500.416.0000.30.00	SUPPLIES: AWARDS - ATHLETICS	\$18.64
233079249	08/19/2025	1061	TROPHYS ARE US INC	32512	10.5.1500.416.0000.30.00	SUPPLIES: AWARDS - ATHLETICS	\$505.14
Check Total:							\$672.96
233079250	08/19/2025	1061	TURNITIN, LLC	IN-TII-61857	10.5.1100.311.0000.00.00	ONLINE SERVICES & SUBSCRIPTIONS	\$11,648.00
Check Total:							\$11,648.00
233079072	07/30/2025	1040	TWISTED Q BBQ AND BAKERY	4112	10.5.2410.409.0000.46.00	SUPPLIES: SUMMER REGISTRATION	\$411.00
Check Total:							\$411.00
233079251	08/19/2025	1061	ULINE	195486474	10.5.1500.410.0000.20.56	SUPPLIES: AUDITORIUM	\$1,710.00
233079251	08/19/2025	1061	ULINE	195486474	10.5.1500.410.0000.20.56	SUPPLIES: AUDITORIUM	\$400.00
233079251	08/19/2025	1061	ULINE	195486474	10.5.1500.410.0000.20.56	SUPPLIES: AUDITORIUM	\$93.50
233079251	08/19/2025	1061	ULINE	195580833	20.5.2540.480.0000.00.00	FURNITURE	\$1,450.29
233079251	08/19/2025	1061	ULINE	195580833	20.5.2540.700.0000.00.00	NON-CAP EQUIP: O&M	\$930.29
233079251	08/19/2025	1061	ULINE	195690313	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$1,320.00
233079251	08/19/2025	1061	ULINE	195690313	20.5.2540.700.0000.00.00	NON-CAP EQUIP: O&M	\$1,884.88
233079251	08/19/2025	1061	ULINE	196051399	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$893.50
233079251	08/19/2025	1061	ULINE	196216418	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$543.50
Check Total:							\$9,225.96
233078907	07/16/2025	1020	UNITED STATES TREASURY	PCORI FEE JUNE 2024	10.5.1100.222.0000.00.00	MEDICAL INSURANCE	\$1,922.38
Check Total:							\$1,922.38
233079119	08/13/2025	1060	UNIVERSITY OF ST. FRANCIS	FALL SEMESTER 2025	10.5.2330.230.0000.16.00	ADV EDUC - DIR SPEC ED	\$4,319.00
Check Total:							\$4,319.00

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account

Date Range: 07/01/2025 - 06/30/2026

Sort By: Vendor

Bank Account: 181 477 1

Voucher Range: 1014 - 1061

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
233078994	07/23/2025	1028	US OMNI	2507-7172	10.5.2520.319.0000.00.00	CONTRACTUAL – BUSINESS OFC	\$7.00
Check Total:							\$7.00
233079073	07/30/2025	1040	VERIZON WIRELESS	6118738286	10.5.2640.319.0000.00.00	CONTRACTUAL – STAFF SERVICES	\$2,917.31
Check Total:							\$2,917.31
233079074	07/30/2025	1040	VICTOR J ANDREW HIGH SCHOOL	JV CROSSCOUNTRY B IN	10.5.1500.640.0000.30.69	DUES AND FEES: CROSS COUNTRY	\$175.00
Check Total:							\$175.00
233079075	07/30/2025	1040	VICTOR J ANDREW HIGH SCHOOL	GOLF V VS ANDREW G	10.5.1500.640.0000.30.72	DUES AND FEES: GOLF	\$350.00
Check Total:							\$350.00
233078995	07/23/2025	1028	VISION SERVICE PLAN (IL)	823244154	10.2.0489.000.0000.00.00	EE – ER LIABILITIES – OTHER	\$2,378.62
233078995	07/23/2025	1028	VISION SERVICE PLAN (IL)	823244154	20.2.0489.000.0000.00.00	EE – ER LIABILITIES – OTHER	\$144.16
Check Total:							\$2,522.78
233078996	07/23/2025	1028	VISION SERVICE PLAN (IL)	823244149	10.2.0489.000.0000.00.00	EE – ER LIABILITIES – OTHER	\$1,849.19
233078996	07/23/2025	1028	VISION SERVICE PLAN (IL)	823244149	20.2.0489.000.0000.00.00	EE – ER LIABILITIES – OTHER	\$35.71
Check Total:							\$1,884.90
233079252	08/19/2025	1061	VISTA HIGHER LEARNING, INC	SI320403	10.5.1100.420.0000.06.00	TEXTBOOKS – WORLD LANGUAGE	\$4,948.50
233079252	08/19/2025	1061	VISTA HIGHER LEARNING, INC	SI320403	10.5.1100.420.0000.06.00	TEXTBOOKS – WORLD LANGUAGE	\$0.00
233079252	08/19/2025	1061	VISTA HIGHER LEARNING, INC	SI320403	10.5.1100.420.0000.06.00	TEXTBOOKS – WORLD LANGUAGE	\$4,948.50
233079252	08/19/2025	1061	VISTA HIGHER LEARNING, INC	SI320403	10.5.1100.420.0000.06.00	TEXTBOOKS – WORLD LANGUAGE	\$0.00

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account

Date Range: 07/01/2025 - 06/30/2026

Sort By: Vendor

Bank Account: 181 477 1

Voucher Range: 1014 - 1061

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
233079252	08/19/2025	1061	VISTA HIGHER LEARNING, INC	SI320403	10.5.1100.420.0000.06.00	TEXTBOOKS - WORLD LANGUAGE	\$152.39	
233079252	08/19/2025	1061	VISTA HIGHER LEARNING, INC	SI320403	10.5.2210.332.0000.06.00	PROF DEV - WORLD	\$0.00	
							Check Total:	\$10,049.39
233079253	08/19/2025	1061	WALLY'S TREE SERVICE	07/23/25	20.5.2540.319.0000.00.00	OTHER PROF/TECHNICAL SERVICES	\$800.00	
							Check Total:	\$800.00
233079254	08/19/2025	1061	WALTON'S WAY TRANSPORTATION	000002025-07	40.5.2550.333.0000.00.00	TRANSP - SPEC EDUC	\$27,775.00	
							Check Total:	\$27,775.00
233078908	07/16/2025	1020	WALTS FOOD CENTER	1623	10.5.1200.410.0000.16.00	SUPPLIES: SPEC EDUC	\$169.21	
233078908	07/16/2025	1020	WALTS FOOD CENTER	3045	10.5.1200.410.0000.16.00	SUPPLIES: SPEC EDUC	\$166.42	
233078908	07/16/2025	1020	WALTS FOOD CENTER	9131	10.5.1600.410.0000.00.00	SUPPLIES: SUMMER SCHOOL	\$743.49	
233078908	07/16/2025	1020	WALTS FOOD CENTER	9884	10.5.1600.410.0000.00.00	SUPPLIES: SUMMER SCHOOL	\$67.00	
							Check Total:	\$1,146.12
233078997	07/23/2025	1028	WEX HEALTH, INC.	FUNDING WEX 3RD PYMT	10.2.0489.000.0000.00.00	EE - ER LIABILITIES - OTHER	\$90,040.00	
							Check Total:	\$90,040.00
233079255	08/19/2025	1061	WILD GOOSE CHASE, INC.	252027	20.5.2540.319.0000.00.00	OTHER PROF/TECHNICAL SERVICES	\$976.00	
							Check Total:	\$976.00
233079256	08/19/2025	1061	WILLSCOT	9024016189	20.5.2540.325.0000.00.00	RENTALS - OPER & MAINT	\$247.00	
233079256	08/19/2025	1061	WILLSCOT	9024047736	20.5.2540.410.0000.00.00	SUPPLIES: OPER & MAINT	\$167.48	
233079256	08/19/2025	1061	WILLSCOT	9024210372	20.5.2540.325.0000.00.00	RENTALS - OPER & MAINT	\$247.00	
233079256	08/19/2025	1061	WILLSCOT	9024258357	20.5.2540.325.0000.00.00	RENTALS - OPER & MAINT	\$167.48	
							Check Total:	\$828.96
233079257	08/19/2025	1061	WORTHINGTON DIRECT	INV423334-FLO003	10.5.1200.410.0000.16.00	SUPPLIES: SPEC EDUC	\$3,174.50	
							Check Total:	\$3,174.50
233079258	08/19/2025	1061	X-PERT AUTO & TRUCK REPAIR	010664	20.5.2540.320.0000.30.00	REPAIRS - ACTIVITY BUSES	\$238.92	
233079258	08/19/2025	1061	X-PERT AUTO & TRUCK REPAIR	010689	20.5.2540.320.0000.30.00	REPAIRS - ACTIVITY BUSES	\$836.01	
233079258	08/19/2025	1061	X-PERT AUTO & TRUCK REPAIR	010783	20.5.2540.320.0000.00.00	REPAIRS - OPER & MAINT	\$1,494.99	
							Check Total:	\$2,569.92

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: Expense Bank Account

Date Range: 07/01/2025 - 06/30/2026

Sort By: Vendor

Bank Account: 181 477 1

Voucher Range: 1014 - 1061

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
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Bank Total: \$3,631,863.85

<u>Fund</u>	<u>Amount</u>
10	\$1,995,728.63
20	\$587,290.02
40	\$202,049.50
60	\$846,795.70
Fund Totals:	\$3,631,863.85

End of Report

Disbursements Grand Total: \$3,631,863.85

Approval of Imprest Fund,

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: First Midwest Imprest Account

Date Range: 07/01/2025 - 07/31/2025

Sort By: Check

Bank Account: 0102124998

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Bank Name: First Midwest Imprest Account				Bank Account: 0102124998			
120323	07/07/2025	1002	Employee Vendor	SB - 06.16.25 CERT	10.5.2210.332.3220.00.00	TRAVEL - CTEI GRANT	\$1,308.58
							Check Total:
120324	07/07/2025	1002	COURTNEY ALEXANDER	SB - 06.16.25 CERT	10.5.2210.332.3220.00.00	TRAVEL - CTEI GRANT	\$894.61
							Check Total:
120325	07/07/2025	1002	LEARNING ALLY, INC.	INV-Y9WTRRYDY	10.5.2210.332.0000.01.00	SPOTLIGHT ON DYSLEXIA 2025 VIRTUAL CONFERENCE	\$79.00
							Check Total:
120326	07/07/2025	1002	ROBERT WHITE	SB - 06.23.25 APSI B	10.5.2210.332.0000.75.00	PROF DEV - GIFTED	\$108.64
							Check Total:
120327	07/15/2025	1014	CONSTANCE TAYLOR	30036 OVRPYMNT	10.4.0000.000.1811.00.00	RENTALS - REGULAR TEXTBOOKS	\$56.25
							Check Total:
120328	07/15/2025	1014	DAVID DORE	SB - 06.15.25 PLC	10.5.2210.332.4932.00.PY	PROF DEV - TITLE II (PRIOR YR)	\$307.30
							Check Total:
120329	07/15/2025	1014	JAMES STRID	V SOCCER 06.09.25 B	10.5.1500.319.0000.30.77	CONTRACTUAL - SOCCER	\$84.00
							Check Total:
120330	07/22/2025	1026	ADAM VOGEL	SB - 06.15.25 PLC	10.5.2210.332.4932.00.00	PROF DEV - TITLE II GRANT	\$943.34
120330	07/22/2025	1026	ADAM VOGEL	SB - 06.27 NHSSCA	10.5.2210.332.0000.08.00	PROF DEV - PHYSICAL EDUCATION	\$1,348.34
							Check Total:
120331	07/22/2025	1026	AMERICAN RED CROSS - HEALTH & SAFETY SER	22851733	10.5.1100.319.0000.08.00	Lifeguarding & Bloodborne Pathogens Certifications -	\$0.00
120331	07/22/2025	1026	AMERICAN RED CROSS - HEALTH & SAFETY SER	22851733	10.5.2210.332.0000.08.00	Lifeguarding & Bloodborne Pathogens Certifications -	\$50.00
120331	07/22/2025	1026	AMERICAN RED CROSS - HEALTH & SAFETY SER	22851733	10.5.2210.332.0000.08.00	Lifeguarding & Bloodborne Pathogens Certifications -	\$50.00

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: First Midwest Imprest Account

Date Range: 07/01/2025 - 07/31/2025

Sort By: Check

Bank Account: 0102124998

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
120331	07/22/2025	1026	AMERICAN RED CROSS - HEALTH & SAFETY SER	22851733	10.5.2210.332.0000.08.00	Lifeguarding & Bloodborne Pathogens Certifications -	\$50.00
120331	07/22/2025	1026	AMERICAN RED CROSS - HEALTH & SAFETY SER	22851733	10.5.2210.332.0000.08.00	Lifeguarding & Bloodborne Pathogens Certifications -	\$50.00
120331	07/22/2025	1026	AMERICAN RED CROSS - HEALTH & SAFETY SER	22851733	10.5.2210.332.0000.08.00	Lifeguarding & Bloodborne Pathogens Certifications -	\$50.00
120331	07/22/2025	1026	AMERICAN RED CROSS - HEALTH & SAFETY SER	22851733	10.5.2210.332.0000.08.00	Lifeguarding & Bloodborne Pathogens Certifications -	\$50.00
120331	07/22/2025	1026	AMERICAN RED CROSS - HEALTH & SAFETY SER	22851733	10.5.2210.332.0000.08.00	Lifeguarding & Bloodborne Pathogens Certifications -	\$50.00
Check Total:							\$350.00
120332	07/22/2025	1026	CHRISTOPHER O'HARA	V SOCCER 06.30.25	10.5.1500.319.0000.30.77	CONTRACTUAL - SOCCER	\$84.00
Check Total:							\$84.00
120333	07/22/2025	1026	CRAIG FANTIN	SB - 06.02.25 PLC	10.5.2210.332.4932.00.00	PROF DEV - TITLE II GRANT	\$682.21
Check Total:							\$682.21
120334	07/22/2025	1026	DAVID COSTA	V SOCCER 07.02.25	10.5.1500.319.0000.30.77	CONTRACTUAL - SOCCER	\$84.00
Check Total:							\$84.00
120335	07/22/2025	1026	DAVID KLAWITTER	483339	10.5.2110.332.0000.00.00	TRAVEL - DEANS / ATTEND	\$314.00
Check Total:							\$314.00
120336	07/22/2025	1026	GARY FACKO	V SOCCER 07.01.25	10.5.1500.319.0000.30.77	CONTRACTUAL - SOCCER	\$84.00
Check Total:							\$84.00
120337	07/22/2025	1026	HOMEWOOD FLOSSMOOR HIGH SCHL DIST	DIST REIMB ACT 06.25	10.4.0000.000.1999.02.00	TELECHECK	\$20.00
Check Total:							\$20.00
120338	07/22/2025	1026	KRISTIN SHAW	32705 OVRPYMNT	10.4.0000.000.1811.00.00	RENTALS - REGULAR TEXTBOOKS	\$203.48
Check Total:							\$203.48
120339	07/22/2025	1026	MORE, LANCE	V SOCCER 07.14.25	10.5.1500.319.0000.30.77	CONTRACTUAL - SOCCER	\$84.00
Check Total:							\$84.00
120340	07/22/2025	1026	STANTON SCHMITZ	V SOCCER 06.30.25	10.5.1500.319.0000.30.77	CONTRACTUAL - SOCCER	\$84.00
Check Total:							\$84.00

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: First Midwest Imprest Account

Date Range: 07/01/2025 - 07/31/2025

Sort By: Check

Bank Account: 0102124998

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
120341	07/22/2025	1026	STEFANI CETERA	V SOCCER 07.02.25	10.5.1500.319.0000.30.77	CONTRACTUAL – SOCCER	\$84.00	
120341	07/22/2025	1026	STEFANI CETERA	V SOCCER 07.07.25	10.5.1500.319.0000.30.77	CONTRACTUAL – SOCCER	\$168.00	
							Check Total:	\$252.00
120342	07/22/2025	1026	STEVE CETERA	V SOCCER 07.01.25	10.5.1500.319.0000.30.77	CONTRACTUAL – SOCCER	\$84.00	
120342	07/22/2025	1026	STEVE CETERA	V SOCCER 07.07.25	10.5.1500.319.0000.30.77	CONTRACTUAL – SOCCER	\$168.00	
120342	07/22/2025	1026	STEVE CETERA	V SOCCER 07.14.25	10.5.1500.319.0000.30.77	CONTRACTUAL – SOCCER	\$84.00	
							Check Total:	\$336.00
120343	07/22/2025	1026	WILLIAM MERCHANTZ	SB - 06.23.25 SKILLS	10.5.1500.332.0000.20.60	TRAVEL – STATE &	\$2,190.54	
							Check Total:	\$2,190.54
120344	07/30/2025	1039	CATHERINE COOK	SB - 06.16.25 PLC	10.5.2210.332.4932.00.PY	PROF DEV – TITLE II (PRIOR YR)	\$155.46	
							Check Total:	\$155.46
120345	07/30/2025	1039	DAVID COSTA	V SOCCER 07.21.25	10.5.1500.319.0000.30.77	CONTRACTUAL – SOCCER	\$168.00	
							Check Total:	\$168.00
120346	07/30/2025	1039	DAY, MARY ELIZABETH	SB - 07.15.25 IB GLO	10.5.2210.332.0000.70.00	PROF DEV – IB	\$180.71	
							Check Total:	\$180.71
120347	07/30/2025	1039	GARY FACKO	V SOCCER 06.16.25	10.5.1500.319.0000.30.77	CONTRACTUAL – SOCCER	\$168.00	
							Check Total:	\$168.00
120348	07/30/2025	1039	JENNIFER RUDAN	SB - 06.16.25 PLC	10.5.2210.332.4932.00.PY	PROF DEV – TITLE II (PRIOR YR)	\$97.38	
120348	07/30/2025	1039	JENNIFER RUDAN	SB - 07.14.25 IB GLO	10.5.2210.332.0000.70.00	PROF DEV – IB	\$186.74	
							Check Total:	\$284.12
120349	07/30/2025	1039	KIZAWANDA OLOWE	SB - 07.11.25 ASCA	10.5.2120.332.0000.00.00	TRAVEL – GUIDANCE	\$1,398.32	
120349	07/30/2025	1039	KIZAWANDA OLOWE	SB - 07.14.25 IB GLO	10.5.2210.332.0000.70.00	PROF DEV – IB	\$283.68	
							Check Total:	\$1,682.00
120350	07/30/2025	1039	ROCKEYA WILSON	SB - 07.12.25 ASCA	10.5.2120.332.0000.00.00	TRAVEL – GUIDANCE	\$2,293.79	
							Check Total:	\$2,293.79
120351	07/30/2025	1039	SOLUTION TREE	S326709	10.5.2210.332.4300.00.PY	PLC's at Work Lincolnshire	\$769.00	
							Check Total:	\$769.00
120352	07/30/2025	1039	STEFANI CETERA	V SOCCER 07.19.25	10.5.1500.319.0000.30.77	CONTRACTUAL – SOCCER	\$84.00	
							Check Total:	\$84.00

Homewood-Flossmoor High School District 233

Disbursement Detail Listing

Bank Name: First Midwest Imprest Account

Date Range: 07/01/2025 - 07/31/2025

Sort By: Check

Bank Account: 0102124998

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2025-2026

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
120353	07/30/2025	1039	STEVE CETERA	V SOCCER 07.19.25	10.5.1500.319.0000.30.77	CONTRACTUAL - SOCCER	\$84.00	
							Check Total:	\$84.00
120354	07/30/2025	1039	WIEKERT, CURT	V SOCCER 07.21.25	10.5.1500.319.0000.30.77	CONTRACTUAL - SOCCER	\$168.00	
							Check Total:	\$168.00
							Bank Total:	\$15,935.37

<u>Fund</u>	<u>Amount</u>
10	\$15,935.37
<hr/>	
Fund Totals:	\$15,935.37

End of Report

Disbursements Grand Total:	\$15,935.37
Interest	(\$2.04)
Net Disbursements:	\$15,933.33

Ratification of July, 2025, Payroll,

ADMINISTRATIVE STAFF MEMORANDUM

PAYROLL RATIFICATION AND ACCEPTANCE OF PAYROLL REPORT

RECOMMENDATION: "that the Board of Education ratify the July 2025 payroll of :

\$936,137.96 "

	<u>July</u> <u>2025</u>	<u>June</u> <u>2025</u>	<u>July</u> <u>2024</u>
Certified Staff / Faculty	\$ 239,803.19	\$501,533.56	\$ 199,487.90
Administration	\$ 232,011.66	\$251,618.51	\$ 211,818.62
Clerical, Subs & Other	\$ 339,440.95	\$ 438,359.58	\$ 294,689.97
Instructional Assistants	\$ 21,844.25	\$23,119.36	\$ 9,501.93
Building & Grounds	\$ 103,037.91	\$100,883.25	\$ 102,620.73
	<u> </u>	<u> </u>	<u> </u>
	<u><u>\$936,137.96</u></u>	<u><u>\$1,315,514.26</u></u>	<u><u>\$818,119.15</u></u>

Automobile for the Automotive Program

HOMEWOOD-FLOSSMOOR COMMUNITY HIGH SCHOOL DISTRICT 233

**RESOLUTION AUTHORIZING
ACCEPTANCE OF DONATION OF PERSONAL PROPERTY-
2019 HYUNDAI ACCENT**

WHEREAS, the Administration has made recommendations for the acceptance of the donation of certain item of personal property, specifically that listed in Exhibit A;

WHEREAS, this Board may acquire title to any personal property by acceptance of a grant, gift, donation, or legacy, which personal property shall be used or disposed of in any manner which the Board may choose, pursuant to Section 16-1 of the School Code (105 ILCS 5/16-1);

NOW, THEREFORE, Be It Resolved by the Board of Education of Homewood-Flossmoor Community High School District Number 233, Cook County, Illinois, as follows:

Section 1. The recitals above are incorporated herein as findings of the Board.

Section 2. It is hereby determined that the item of personal property listed on Exhibit A is accepted by donation from the source shown on Exhibit A and may be used or disposed of hereafter in any manner which the Board may choose.

Section 3. This resolution shall take effect forthwith upon its adoption.

ADOPTED this 19th day of August, 2025.

**BOARD OF EDUCATION OF
HOMEWOOD-FLOSSMOOR COMMUNITY
HIGH SCHOOL DISTRICT NUMBER 233,
COOK COUNTY, ILLINOIS**

By: _____
President

Attest: _____
Secretary

EXHIBIT A

**ITEM OF PERSONAL PROPERTY
ACCEPTED BY DONATION**

Description and Identification of Item

Donor

2019 Hyundai Accent, VIN #3KPC24A31KE061326

Monica Harris

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATION

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education, Homewood-Flossmoor Community High School District Number 233, Cook County, Illinois, and that as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing is a full, true, and complete copy of the resolution adopted by the Board of Education at a meeting of said Board of Education held on the 19th day of August, 2025.

I do further certify that the deliberations of the board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was duly given to all newspapers, radio or television stations and other news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the School Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board of Education in conduct of said meeting.

IN WITNESS WHEREOF, I hereunto affix my official signature this ____ day of _____, 20__.

Secretary, Board of Education

FY26 Counsel Agreements



MEMO

To: Board of Education

From: Dr. Jennifer Norrell, Superintendent for Homewood-Flossmoor 233

Date: August 1, 2025

Subject: Legal Counsel Agreements 2025-2026

The annual agreements presented to the district for each legal firm respectively includes costs for the new fiscal year. For existing legal counsel, Franczek and Petrarca, Gleason, Boyle & Izzo, the adjustments are listed. For the firm Himes, Petrarca and Fester, a full letter of engagement is included.

The district will continue to utilize multiple firms based upon the particular needs and the firm expertise.

If there are firms that the district has continued to work with and there is no new agreement included, all services remain at the current rate and no adjustments will be made for the new fiscal year.



**JOHN E.
FESTER**
Ph: 312-565-3100 Ext. 239
Cell: 708-601-3470
jfester@edlawyer.com

July 9, 2025

VIA EMAIL: jennifer.norrell@hf233.org

Homewood-Flossmoor High School District 233
c/o Dr. Jennifer Norrell, Superintendent

Re: Engagement of Himes, Petrarca & Fester, Chtd.

Dear Dr. Norrell:

It was great to talk with you this morning and we are honored to have the opportunity to be of service to the Board of Education as legal counsel with respect to those matters assigned to us. We will represent the Board by using lawyers and other professional staff who are best suited to handle its legal affairs. We will do everything we can to staff and handle matters efficiently so that the charges the Board incurs are fair and reasonable. For over 75 years, it has been our firm's philosophy to help our clients avoid costly legal problems by preventing small issues from becoming large ones. While we cannot always avoid contentious legal issues and are fully prepared to defend the interests of the Board, we believe preventative counseling and proactive management of issues minimizes the risk of significant legal distractions. To demonstrate, we provide all of our clients five hours of complimentary inservice time (actual presentation time) each year, to be used as determined by the Board of Education and Superintendent, an annual virtual seminar to keep our clients up to date on the latest school law issues, and a weekly virtual presentation called "Chalk Talks".

I will be responsible for overseeing your legal services and will be your primary contact at the Firm. Courtney Stillman will be your primary contact for special education and other student matters. I will oversee the work of our partners and associates to ensure the highest quality representation. We pride ourselves on our longstanding client relationships based on a foundation of listening to our clients' needs and offering solutions to complex issues by considering the relevant legal, financial, political, and practical implications. We hope this will be the beginning of another longstanding and productive relationship.

We do not require a contract, retainer, or other engagement fee for our services. Rather, we charge only for services actually rendered. Our charges will be based substantially upon the rates for our lawyers and staff in effect at the time the legal services are rendered. Presently, our hourly rate for firm attorneys is \$275.00 for Associates and \$325.00 for Partners. Prior to any increase in our rates, the Board will receive written notice. Detailed billing records will be provided on a monthly basis for all services, including, but not limited to responding to questions, research,

180 NORTH STETSON, SUITE 3100, CHICAGO, ILLINOIS 60601-6702
WWW.EDLAWYER.COM



preparation, telephone calls, correspondence, drafting pleadings or documents, travel time, depositions, conferences and appointments, and other necessary legal services.

We do charge our clients, without mark-up, for non-routine out-of-pocket expenses we incur in connection with our representation of the Board, such as court filing fees, process server fees, non-routine courier services such as federal express, and court reporting. These types of charges will either be billed directly to the District by the service provider or will be itemized on our invoice if our firm advanced payment for the service on behalf of the District.

For each invoice, we will review our work records to ensure that our charges are appropriate. Invoices are payable within 30 days of receipt and we accept ACH electronic payments to cut down on paperwork for your Business office. If the Board has any questions concerning our services or charges during the course of our representation, we encourage the Board to bring them to our attention immediately so that any problems can be resolved quickly.

Our general billing increment is one-tenth of an hour. As the Board might expect, it is difficult to keep completely accurate time records for relatively brief services, such as telephone calls and review of email correspondence. However, it has been our experience that unscheduled telephone calls or email correspondence review takes approximately one-fifth (1/5) of an hour due to the interruptive nature of these services. Accordingly, all telephone calls and all correspondence reviewed will be initially charged a minimum of two-tenths of an hour, and then in one-tenth increments if the call or the review requires time beyond the minimum charge.

Finally, we will maintain the Board's records in our office during our engagement, and for six (6) months thereafter. If our engagement ends, the Board shall have the right to any of its records it has deposited with us and we will exclusively choose to retain our work product and our own correspondence or destroy the same after a period of three (3) years.

This letter contains our entire engagement pertaining to the provision of legal services to the Board. If this letter correctly sets forth the Board's understanding and agreement, please date and sign, and return a copy to the firm.

Homewood-Flossmoor High School District 233
Dr. Jennifer Norrell
Page 3 of 3



Himes, Petrarca & Fester, Chtd. is pleased to have the opportunity to be of service to the Board.

Very truly yours,

HIMES, PETRARCA & FESTER, CHTD.

A handwritten signature in black ink, appearing to read "John E. Fester", written in a cursive style.

JOHN E. FESTER

By signing below, I acknowledge that I understand the terms of this letter and agree to engage Himes, Petrarca & Fester, Chtd. as legal counsel.

By: _____

Title

Date: _____

FRANCZEK

300 SOUTH WACKER DRIVE, SUITE 3400 | CHICAGO, IL 60606
T: 312.986.0300 | F: 312.986.9192 | FRANCZEK.COM

AMY K. DICKERSON
312.786.6108
akd@franczek.com

July 1, 2025

VIA ELECTRONIC MAIL

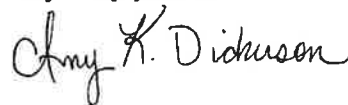
Dr. Jennifer Norell
Superintendent
Homewood-Flossmoor Community
High School District #233
999 South Kedzie Avenue
Flossmoor, IL 60422-2299
Jennifer.norell@hf233.org

Dear Dr. Norell:

Franczek P.C. will be increasing hourly rates for legal services effective August 1, 2025. We intend on increasing the Partner rate for the School District from \$300 to \$315, and rates for our hearing officer services from \$270 to \$285. Associate rates will range from \$270 to \$285, and Paralegals will be billed at \$195.

We are extremely grateful for the opportunity to continue to work with the District. Please let me know if you have any questions.

Very truly yours,



Amy K. Dickerson

AKD/pkb

3425675.1

May 30, 2025

By First-Class Mail

Dr. Scott Wakeley
Superintendent
Homewood-Flossmoor Community High School District No. 233
999 Kedzie Avenue
Flossmoor, IL 60422

Re: Rate Modification

Dear Dr. Wakeley:

We are writing to inform you that the firm will be making an adjustment to its hourly rate for attorneys. Effective July 1, 2025, the attorney rate will be modified to the rate of \$265.00 per hour which will continue to be billed in one-tenth of an hour increments for all attorneys. This is the first rate increase that our firm has sought since August 2022.

Despite this modification, we will continue to offer the saving mechanisms that you have come to expect from our firm such as no database charges for online research and no reimbursement for mileage or travel expenses incurred on your behalf. We will continue our efforts to bring you the most cost-effective legal representation possible.

While we recognize that any spending, especially spending outside of your core educational mission, must be analyzed closely, we believe that this modest adjustment is necessary in order to attract and retain the high-quality attorneys and staff necessary to provide you with the professional service levels that you have come to expect and deserve. In addition, despite this modification, our attorney billing rate still remains lower than most of our competitors who focus on the representation of public schools in the State of Illinois in some cases by more than twenty-five percent (25%).

We value our partnership and look forward to continuing our relationship with you and the District. As always, we will continue to provide the District with high quality legal services and protect the interests of the Board of Education and all of its stakeholders in a professional and economical fashion. If either you or any members of your Board of Education have any questions or concerns regarding this modification, please contact us at your convenience.

Respectfully yours,

Christopher L. Petrarca

William F. Gleason

Daniel M. Boyle

Eric S. Grodsky

Jennifer K. Schwendener

James R. Dougherty

Brian R. Bare

Subject.com Subscription



MEMO

To: Dr. Jennifer Norrell, Superintendent for Homewood-Flossmoor 233

From: Dr. Lisa Dallacqua, Assistant Superintendent for Curriculum, Instruction & Professional Learning

Date: August 19th, 2025

Subject: Recommendation to Adopt Subject for Credit Recovery Subscription

Background: Subject is an online platform subscription for high school students. In Subject, students may earn either units of recovery within specific courses, or they may credit for entire courses from start to finish. Helpful features with our subscription to Subject include the following:

- Unlimited PD & Partner Support
- Live Chat Support & Tutoring for students
- Progress & Course Completion Reports
- Homework Helper
- Full Course Library Access
- Course Facilitation (grading done by Subject)
- Advanced Reporting

The change with this online platform provides Homewood-Flossmoor students greater flexibility with unit credit recovery in addition to full course access.

A tabbed overview of both student and educator portals as well as a list of references from other high school districts may be found [here](#).

Total Cost for 1 year subscription: [\\$74,800](#) for the entire district, paid for through local funds.

Recommendation: It is recommended that Homewood-Flossmoor High School adopt “Subject” for district-wide credit recovery and as an online learning platform.

Please let me know if you would like to discuss this recommendation further or need additional details.

**SUBJECT TECHNOLOGIES, INC.
LICENSE AND SERVICES AGREEMENT**

This License and Services Agreement (“**Agreement**”) is entered into by and between Subject Technologies, Inc., a Delaware corporation with its principal place of business at 345 N. Maple Drive, Ste 130, Beverly Hills, CA 90210 (“**Subject**”), and **Homewood-Flossmoor Community High School District 233**, an educational institution with its main campus located at **999 Kedzie Ave. Flossmore, Illinois 60422-2248** (“**School**”). Subject and School are sometimes referred to herein as the “Parties” or each as a “Party.”

Subject provides digital content solutions and related services for education institutions, including course content, technology, and instructional and administrative support. School is an educational institution offering secondary programs and instruction to its students. In consideration of the mutual covenants and agreements set forth below and in the standard terms and conditions attached hereto as Exhibit A (which is incorporated herein by reference in its entirety), and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties acknowledge and agree as follows:

Licensed Content; Services | Subject will license to School the “**Licensed Content**”, which consists of the Subject Curriculum and related content within the Subject platform. The “**Subject Curriculum**” means the Subject Learning offerings including Courses, Videos, Quizzes, Assignments, and Final Exams administered through the Subject platform. School and Authorized Users also will have access to real-time chat support for academic help (Homework Helper) and general platform assistance to Subject members. Subject will also provide the “Services” set forth in Section 2 of Exhibit A.

Payments | School will pay Subject the subscription fee set forth below (“**Subscription Fee**”) for the License and Services provided under this Agreement during the Term. School shall be obligated to pay the full Subscription Fee even if all Licenses are not activated during the Term (as defined below).

The full Subscription Fee is non-refundable and due within 30 calendar days of **receipt of the invoice**.

Product	Quantity	Price/Seat Annual	Annual Fee
Homewood-Flossmoor Community High School District 233 Term Date: 08/18/2025- 08/18/2026	District Wide License (unlimited)	District Wide License	\$74,800
		Subscription Fee (Total)	\$74,800

Payments

School may purchase additional Licenses for Authorized Users (“**Additional Licenses**”) during the Term pursuant to the pricing table set forth below by signing a Change Order with Subject reflecting the number of Additional Licenses desired. Subject shall deliver the Additional Licenses upon the execution of a Change Order by the Parties and payment by School to Subject for the Additional Licenses when due. Fees for Additional Licenses shall be invoiced by Subject and payable to Subject by School within 15 calendar days of the date of each such invoice.

Products	Seats	Price/Seat Annual
The above licenses also include: Unlimited PD & Partner Support Live Chat Support & Tutoring Progress & Course Completion Reports Homework Helper Full Course Library Access Course Facilitation (grading done by Subject) Advanced Reporting	n/a	\$0

Payments

Any amounts not paid when due shall bear interest from the due date at the rate of 2% of the unpaid fee per month, or the highest rate of interest permitted by law, whichever is lower. If School fails to pay any amount when due under this Agreement, Subject reserves the right to (i) remove all discounts offered to School under this Agreement; (ii) stop providing services to School after 60 calendar days of nonpayment; or (iii) recover any reasonable out-of-pocket expenses incurred by Subject to cover (a) the cost of services performed by Subject for any unpaid portion of the Term of this Agreement, or (b) costs in connection to collecting payments due, including, but not limited to, any bank charges for returned checks and attorneys’ fees. In the event of any late payment that is not cured within 10 calendar days of the date of notice thereof, Subject may decline to provide further services until all amounts due and late fees are paid in full. No refunds of any kind will be provided under this Agreement.

Subject shall issue the Licenses for activation and provide the Services (as defined in the Terms and Conditions) immediately upon (i) payment in full of the Subscription Fee or fees for the Additional Licenses (if applicable) when due or (ii) receipt by Subject of a Purchase Order from School.

Term

This Agreement will commence on **the Contracted Term date** (“Initial Term”). Users who have not activated their Licenses, if any, may transfer their License to another Authorized User during the Term (as defined below) upon 15 days’ prior written notice to Subject. Upon completion of the initial term, this Agreement shall automatically renew for additional one year terms (each, a “**Renewal Term**”), unless a Party notifies the other Party via written notice of its intent to terminate at least 90 days prior to the then-current Initial Term or Renewal Term, as applicable. The Initial Term, together with any Renewal Term(s), will be referred to as the “**Term**.” Additional Licenses shall be subject to the term lengths indicated in such Additional License invoice. Subject will provide a pricing list to School at least 90 calendar days prior to the end of the then-current Initial Term or Renewal Term, as applicable. If School does not send a written notice of termination to Subject during the termination window above, then School will be deemed to have accepted the latest pricing list and the same number of Authorized Users in effect at the end of the prior term for the Renewal Term. Fees for such Renewal Term shall be due within 90 calendar days of the date of renewal.

ACCEPTED AND AGREED TO AS OF THE DATE THIS AGREEMENT IS EXECUTED BY BOTH PARTIES:

Subject Technologies, Inc.

Homewood-Flossmoor Community High
School District 233

Name: Annie Lei

Name:

Title: Chief Revenue Officer

Title:

Date:

Date:

EXHIBIT A
SUBJECT TECHNOLOGIES, INC.
LICENSE AND SERVICES AGREEMENT
STANDARD TERMS AND CONDITIONS

These Standard Terms and Conditions are hereby fully incorporated into the Subject Technologies, Inc. License and Services Agreement to which this Exhibit A is attached, together, collectively referred to as the “**Agreement**.”

1. License.

- a. Subject to the terms and conditions of this Agreement, and solely as permitted in this Agreement, Subject hereby grants School and those individuals enrolled at School during the Term and designated by School and confirmed by Subject as authorized users (“**Authorized Users**”) a non-exclusive, non-transferable, non-sublicensable license during the Term to access, display, and use the Licensed Content, as may be amended from time to time in accordance with the provisions set forth herein (“**License**”). School and Authorized Users may access, display, and use the Licensed Content only for their internal business purposes or personal use, and they shall not display the Licensed Content publicly, record the Licensed Content, or share the Licensed Content with any third party. School’s and Authorized Users’ access to, and display and use of, the Licensed Content also shall be subject to the terms and conditions located at <https://subject.com/terms-of-service> (“**Website Terms of Service**”). To the extent there is any conflict between the Website Terms of Service and this Agreement, this Agreement shall control. For the avoidance of doubt, the Licenses shall not be activated until School pays Subject in full for such Licenses.
- b. School and Authorized Users shall not: (i) use or display the Licensed Content other than as expressly permitted in this Agreement; (ii) record, reproduce, publicly display, or publicly perform the Licensed Content; (iii) remove or destroy any copyright notices, trademark notices or other proprietary markings included in or on the Licensed Content; (iv) modify or adapt the Licensed Content, merge the Licensed Content into other content, or create derivative works based on the Licensed Content; (v) provide any third party with access to the Licensed Content; (vi) access the Licensed Content except as expressly permitted in this Agreement; or (vii) transmit the Licensed Content through any medium including social media or electronic mail. School shall be responsible for any unauthorized use or display of the Licensed Content or other breach of this Agreement by School or Authorized Users.
- c. School acknowledges and agrees that, as between Subject and School, Subject owns all right, title and interest in the Licensed Content. Nothing in this Agreement shall grant School or anyone else any ownership rights in the Licensed Content. School further acknowledges and agrees that it may be necessary for Subject to make changes to the Licensed Content during the Term. Accordingly, School agrees that Subject, at its discretion, may modify Licensed Content during the Term.
- d. At its discretion, Subject may arrange for the Licensed Content to be made available to School and Authorized Users in a third-party hosted environment. In that instance, School, on behalf of itself and all Authorized Users, acknowledges the Licensed Content will be hosted by a third party using third-party servers and other third-party equipment, hardware and software, and School agrees, on behalf of itself and all Authorized Users, that Subject shall have no liability in the event of any breach, malfunction, or failure of such third party servers, equipment, hardware or software, or in the event the Licensed Content is inaccessible or unavailable to School or Authorized Users, or in the event the Licensed Content or use or display of the Licensed Content is interrupted, untimely, delayed or not error-free. School, on behalf of itself and all Authorized Users, also acknowledges that Subject has no control over the flow of data between School, Authorized Users, and any third-party host and Subject shall have no responsibility or liability with respect thereto. If Subject makes the Licensed Content available in a hosted environment,

School, on behalf of itself and all Authorized Users, acknowledges and agrees School and the Authorized Users are responsible for obtaining and maintaining all hardware, software, and services (e.g., telecommunications services, ISP accounts, etc.) required to access the Internet and the Licensed Content.

2. Services. Subject shall provide to School the following “Services”, as may be amended from time to time in accordance with the provisions set forth herein. The specific scope of services shall be detailed below, which is attached to and forms an integral part of this contract. School will provide all necessary and reasonably requested information, direction, and cooperation to enable Subject to provide the Services.
 - Administrative and Academic Support. In an effort to maintain a high level of customer service, Subject shall provide email and live chat support to prospective students, active students, and School instructors serving as the teacher of record for the Subject Curriculum. Such support will include admissions, enrollment, and administrative assistance for students. Students are also able to access our live chat Homework Helper feature for academic assistance. For teachers, it will include technology, process, and general administrative support.
 - Curriculum Development Support and Program Management. For the courses offered as part of the Subject Curriculum, Subject shall provide content, simulations, videos, presentations and other typical online course content developed and owned by Subject that will be reviewed and approved by School faculty and instructors.
 - Technology. Subject will provide, and shall maintain, periodically revise, and host a technology platform for the Subject Curriculum, to serve as an online platform for students, teachers, support coordinators, and other staff and to enable online applications, course delivery, Subject Curriculum communications, and such other functions as are mutually agreed to by the Parties (“**Platform**”). The Platform is (a) designed to enable the effective delivery of Program curriculum and (b) shall be made available to Authorized Users. The Parties agree to negotiate in good faith should School wish to use the Platform for other academic programs offered by School. Subject will be responsible for correction of any errors, bugs, and defects in the Platform within a reasonable period of time.
 - Identity Validation. Subject shall have and maintain processes and mechanisms in place to ensure that each student registering for a course is the same student who participates in the course.
 - Academic and Professional Certification. Upon request by School, Subject shall assist School in providing information to aid in approval of the Subject Curriculum by regulators.
 - Program and Student Evaluation. Subject shall gather ongoing data of Authorized Users to further overall evaluation of the Subject Curriculum, including, but not limited to, student satisfaction with the Subject Curriculum, evaluation of instructors, and such other matters in such form and at such frequency as School may reasonably require.
3. Payments. For the License and Services to be provided hereunder, Subject will be due the payments, as may be amended from time to time in accordance with the provisions set forth herein. Except as otherwise agreed to in writing by the Parties, the Payments are inclusive of and cover the cost of all materials used for the provision of the License and Services. The Payments do not include or otherwise cover any local, state, federal or foreign taxes, levies, or duties of any nature charged to Subject in connection with the provision of the License and Services, excluding only taxes based on Subject’s net income (“**Taxes**”). School is responsible for paying all Taxes. If Subject has the legal obligation to pay or collect Taxes based on School’s or Authorized Users’ use of the License or receipt of the Services, such amount may be invoiced to and will be paid by School to Subject unless School provides Subject with a valid tax exemption certificate authorized by the appropriate taxing authority.
4. Termination.
 - a. Either Party may terminate this Agreement, effective on written notice to the other Party, if the other Party:
 - i. materially breaches this Agreement, and such material breach: (i) is incapable of cure; or (ii) being capable of cure, remains uncured 30 calendar days after the non-breaching Party provides the breaching Party with written notice of such breach; or

- ii. becomes insolvent or admits its inability to pay its debts generally as they become due; becomes subject, voluntarily or involuntarily, to any proceeding under any domestic or foreign bankruptcy or insolvency law; is dissolved or liquidated or takes any corporate action for such purpose; makes a general assignment for the benefit of creditors; or has a receiver, trustee, custodian or similar agent appointed by order of any court of competent jurisdiction to take charge of or sell any material portion of its property or business.
 - iii. Subject may terminate this Agreement, effective on written notice to the School, if the School loses any accreditation, state authorization, or other licensure or certification necessary to perform the obligations required by this Agreement.
5. Effect of Expiration or Termination. Upon expiration or termination of this Agreement for any reason, all rights and licenses granted to School under this Agreement shall immediately terminate and School and all Authorized Users shall immediately cease all access, use, or display of the Licensed Content and purge any copies of the Licensed Content. School shall reasonably assist in (i) ensuring Authorized Users purge any copies of the Licensed Content upon termination of this Agreement and (ii) preventing Authorized Users from accessing Licensed Content following termination of this Agreement. Subject shall promptly deliver to School all documents, work product, and other materials, whether or not complete, prepared by or on behalf of Subject in the course of performing the Services. Any payments owed to Subject, up to and including the effective date of such termination, shall be due and payable to Subject within 30 calendar days of expiration or termination of this Agreement for any reason.
6. Academic Integrity.
 - a. Notwithstanding the terms of this Agreement, School at all times shall retain ultimate authority and power over each and every one of the discretionary functions that are necessary attributes of a duly authorized educational institution offering secondary programs and instruction, as more particularly described and defined as follows: (i) strategic planning and other advisory functions; (ii) approving the curriculum and content of School's educational programs; (iii) setting admission standards and criteria and determining the admissibility of individual students; (iv) developing academic policies and procedures; (v) approving and appointing instructors who hold teaching credentials required by applicable law; (vi) assigning grades of record, awarding and recording academic credit and credentials, and maintaining student transcripts and other permanent records; (vii) obtaining and maintaining all accreditations, approvals, registrations, permits, or licenses required under applicable law or by any educational agency or governmental authority in connection with School's secondary programs and instruction; (viii) establishing and enforcing academic policies and requirements; (ix) performing all other core academic functions; and (x) overseeing and establishing standards for Subject's provision of services to School.
 - b. Nothing in this Agreement is intended, or should be interpreted to, obligate Subject to provide any services that would result in Subject or any employee of Subject being classified as a "teacher of record" or similar designation. The Parties agree that School and its employees will maintain ultimate responsibility for all functions required of a teacher of record under applicable law, including oversight and approval of course content, assignments, and grades, and that for all purposes, Subject is not a teacher of record.
7. Third Party Providers. To the extent School's or an Authorized User's access, display, or use of Licensed Content interfaces with software applications or other technology and applications provided by third parties (collectively, "**Third Party Applications**"), School, on behalf of itself and all Authorized Users, agrees to maintain appropriate licenses or permissions from the licensors of the Third Party Applications for School and Authorized Users to use the Third Party Applications during the Term. Subject does not provide any warranties, guaranties or indemnification regarding any Third Party Applications or any third parties or any of their products or services, whether or not such products or services are designated by Subject or anyone else as "partner," "certified," "validated" or otherwise. Any exchange of data or other interaction between School, an Authorized User and a third party, and any purchase or license by School or an Authorized User of any product or service offered by a third party, is solely between School or the applicable Authorized User and such third party.
8. Confidentiality. All non-public, confidential or proprietary information of each Party ("**Confidential Information**"), including, but not limited to, information about its business affairs, products, software, application programming interfaces, user interfaces, predictive models, analytics and analytics reporting,

intellectual property and trade secrets, specifications, samples, patterns, designs, plans, drawings, documents, data, business operations, lists, pricing, discounts, or rebates disclosed by one Party to the other, whether disclosed orally or disclosed or accessed in written, electronic, or other form or media, or otherwise learned by the recipient Party in connection with this Agreement, and whether or not marked, designated, or otherwise identified as “confidential,” in connection with this Agreement is confidential, solely for use in connection with performing this Agreement and may not be disclosed or copied unless authorized by the disclosing Party in writing. Confidential Information does not include any information that: (a) is or becomes generally available to the public other than as a result of a Party’s breach of this Agreement; (b) is obtained by the recipient Party on a non-confidential basis from a third-party that was not legally or contractually restricted from disclosing such information; or (c) is established by documentary evidence to be in the possession of recipient Party prior to the disclosing Party’s disclosure hereunder. Upon the disclosing Party’s request, the recipient Party shall promptly return all documents and other materials received from the disclosing Party.

9. Data

As part of the services provided under this Agreement, Subject Technologies Inc. shall offer a data consultation service to the School. This service includes a collaborative review of data shared by the School, which may include historical data from previous vendor engagements, for the purpose of benchmarking and strategic planning.

a. Data Anonymization

All data provided by the School for the purposes of the data consultation service shall be de-identified and shall not contain any personally identifiable information (PII) as defined under applicable federal and state privacy laws, including but not limited to FERPA and COPPA.

b. Onboarding and Service Collaboration

School agrees to allocate up to five (5) in-person working days per calendar year for meetings between Subject Technologies Inc. and a designated School representative responsible for overseeing data and analytics. These meetings will be scheduled with mutual consent and used to facilitate meaningful consultation and data review.

c. Purpose and Outcome: The purpose of the data consultation service is to assess and enhance the efficacy of the partnership between Subject Technologies Inc. and the School. This includes evaluating the success of the services delivered, informing continuous improvement, and aligning on measurable impact.

10. Independent Contractor. It is understood and acknowledged that in providing the License and Services, Subject acts in the capacity of an independent contractor and not as an employee or agent of School. Subject shall control the conditions, time, details, and means by which Subject provides the License and Services. Subject has no authority to commit, act for or on behalf of School, or to bind School to any obligation or liability. Subject shall not be eligible for and shall not receive any employee benefits from School and shall be solely responsible for the payment of all taxes, FICA, federal and state unemployment insurance contributions, state disability premiums, and all similar taxes and fees relating to the fees earned by Subject hereunder

11. Intellectual Property for Marketing and Related Purposes.

a. Notwithstanding any prohibition in any nondisclosure or confidentiality agreement signed by the Parties, each Party hereby grants to the other Party (a) a limited and non-exclusive, royalty-free license to use the granting Party’s names, logos, service marks or trademarks (collectively, the “**Marks**”), solely for the performance of each Party’s obligations under this Agreement, and (b) a license to use the granting Party’s name as a reference in the other Party’s marketing and other promotional materials, in each case solely for purposes of performing the other Party’s obligations and exercising the other Party’s rights under this Agreement; provided, however, that the other Party may not use any Mark(s) or otherwise reference the granting Party in any marketing, promotional or other materials, including on websites owned or operated by the other Party, until such uses and materials in whatever form will have been previously submitted to and approved in writing by the granting Party, which approval may be withheld by the granting Party for any reason in its sole discretion. The licenses granted by each Party in this Section 10 will terminate upon the termination of this Agreement or as otherwise expressly agreed to by the Parties in writing.

b. Upon each Party’s reasonable request, the other Party will promptly remove, alter or modify any and all use of the Party’s Marks or other references to the Party in any marketing, promotional or other materials, including on websites owned or controlled by the other Party.

- c. Except for what is set forth herein, no rights or licenses with respect to any intellectual property are granted under this Agreement. Each Party will own and retain all right, title and interest in and to its names, logos and service marks, proprietary features and proprietary technology, trade secrets, patents, copyrights, trademarks, and other proprietary rights of any type under the laws of any governmental authority, domestic or foreign, and all modifications thereto, and improvements and derivative works thereof, including, without limitation, rights in and to all applications and registrations relating to any of the foregoing and including, without limitation, any such rights in and to any information or content contributed by such Party to the other Party (collectively, its “**Intellectual Property**”). Notwithstanding anything in this Agreement to the contrary, in the event that one Party modifies, improves or creates derivative works of any of the other Party’s Intellectual Property, it shall assign, and does hereby assign, all right, title and interest in and to such modifications, improvements and derivative works to the other Party (i.e., the owner of the Intellectual Property).
12. Compliance with Laws. The Parties agree to materially comply with all applicable international, federal, state and local laws, rules, regulations and ordinances. In particular and without limitation, Subject and School also agree to comply with all applicable regulatory, privacy, data protection, anti-bribery, anti-boycott, anti-terrorism, and export control laws and regulations, and not to discriminate against any employee, applicant, or enrolled student because of any basis protected by law. Each Party has and shall maintain in effect all the licenses, permissions, authorizations, consents, and permits that it needs to carry out its obligations under this Agreement.
13. Representations, Warranties, and Indemnification.
- a. Subject and School each represent and warrant they have the power and authority to enter into this Agreement and perform their obligations under this Agreement. School represents and warrants it has the right and authority to provide Subject with the names and email addresses of the Authorized Users, and that the Authorized Users have expressly consented to School providing their names and email addresses to Subject. School represents and warrants it will not provide any information to Subject about Authorized Users without the prior express consent of the applicable Authorized User(s), and that any information School collects from Authorized Users is done on School’s behalf.
- b. Subject to the terms and conditions set forth in this Section 12, each Party (as “**Indemnifying Party**”) shall indemnify, hold harmless, and defend the other Party and its officers, directors, affiliates, agents, students, and representatives (collectively, “**Indemnified Party**”) against any and all losses, damages, liabilities, deficiencies, claims, actions, judgments, settlements, interest, awards, penalties, fines, costs, or expenses of whatever kind, including professional fees and attorneys’ fees, that are awarded against Indemnified Party in a final non-appealable judgment or proceeding (collectively, “**Losses**”), arising out of:
- i. material breach or non-fulfillment of any representation, warrant, or covenant contained in this Agreement by Indemnifying Party or its personnel;
 - ii. any negligent or more culpable act or omission of Indemnifying Party or its personnel (including any reckless or willful misconduct) in connection with the performance of its obligations under this Agreement; or
 - iii. any failure by Indemnifying Party to comply in all material respects with any applicable federal, state, or local laws, regulations, or codes in the performance of its obligations under this Agreement.
14. Warranties. SUBJECT PROVIDES THE LICENSED CONTENT “AS IS.” SUBJECT MAKES NO REPRESENTATIONS OR WARRANTIES WITH RESPECT TO THE LICENSED CONTENT OR SERVICES, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE, AND SUBJECT SPECIFICALLY DISCLAIMS ANY IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS, NON-INFRINGEMENT OR OTHERWISE.
15. Limitation of Liability. IN NO EVENT WILL EITHER PARTY BE LIABLE TO THE OTHER FOR ANY CONSEQUENTIAL, INDIRECT, INCIDENTAL OR SPECIAL DAMAGES WHATSOEVER INCLUDING, WITHOUT LIMITATION, DAMAGES FOR LOSS OF PROFITS, BUSINESS

INTERRUPTION, LOSS OF OR UNAUTHORIZED ACCESS TO INFORMATION AND THE LIKE, EVEN IF INFORMED OF THE POSSIBILITY OF SUCH DAMAGES. FURTHER, EACH PARTY'S AGGREGATE MAXIMUM LIABILITY ARISING FROM OR IN ANY WAY RELATED TO THIS AGREEMENT (WHETHER IN CONTRACT, TORT, STRICT LIABILITY OR OTHERWISE) SHALL NOT EXCEED THE PAYMENTS ACTUALLY PAID TO SUBJECT DURING THE SIX (6) MONTHS PRECEDING THE DATE OF THE EVENT THAT IS THE BASIS OF THE CLAIM. THIS SECTION SHALL SURVIVE TERMINATION OF THIS AGREEMENT FOR ANY REASON. The foregoing limitations shall not apply to any damages arising out of or in connection with one Party's infringement of the other Party's intellectual property rights.

16. Insurance. With respect to any activity conducted under this Agreement or any subsequently executed amendment hereto, each Party will maintain, at its own cost and expense, adequate and customary required levels (as appropriate and standard) of cyber liability coverage, general public liability insurance, worker's compensation insurance, and property damage to cover each Party's indemnity obligations under this Agreement. Evidence of such insurance shall be provided to the other Party upon request.

17. Injunctive Relief. School acknowledges and agrees the Licensed Content contains the copyrighted material of Subject, the unauthorized use, display or disclosure of which would irreparably harm Subject. Accordingly, School agrees that in the event of an actual or threatened unauthorized use, display or disclosure of all or a portion of the Licensed Content by School or an Authorized User, Subject shall be entitled to and should receive expedited injunctive relief from a court of competent jurisdiction enjoining such unauthorized use, display or disclosure without Subject having to prove irreparable harm or post a bond. Further, School acknowledges that money damages may not be a sufficient remedy for any breach or threatened breach of Sections 1 or 8 by the School or its representatives. Therefore, in addition to all other remedies available at law (which Subject does not waive by the exercise of any rights hereunder), Subject shall be entitled to seek specific performance and injunctive and other equitable relief as a remedy for any such breach or threatened breach, and School hereby waives any requirement for the securing or posting of any bond or the showing of actual monetary damages in connection with such claim. In the event that Subject institutes any legal suit, action, or proceeding against the other Party arising out of or relating to this Section 16, Subject shall be entitled to receive in addition to all other damages to which it may be entitled, the costs incurred by Subject in conducting the suit, action, or proceeding, including attorneys' fees and expenses and court costs.

18. Non-Solicitation.

a. Each Party agrees that during the Term and for a period of one year after the expiration or earlier termination of the Term, without obtaining the prior written consent of the other Party, neither such Party nor any of its affiliates or Representatives (each, a "**Restricted Person**") shall directly or indirectly, for itself or on behalf of another person or entity solicit for employment or otherwise induce, influence, or encourage to terminate employment with the other Party or any of its affiliates or subsidiaries, or employ or engage as an independent contractor, any current or former employee of the other Party (each, a "**Covered Employee**"), except (i) pursuant to a general solicitation through the media or by a search firm, in either case, that is not directed specifically to any employees of the other Party, unless such solicitation is undertaken as a means to circumvent the restrictions contained in or conceal a violation of this Section 17.a, or (ii) if the other Party terminated the employment of such Covered Employee before the Restricted Person having solicited or otherwise contacted such Covered Employee or discussed the employment or other engagement of the Covered Employee.

b. The Parties agree that the duration, scope, and geographical area of the restrictions contained in this Section 17 are reasonable. Upon a determination that any term or provision of this Section 17 is invalid, illegal, or unenforceable, the court may modify this Section 17 to substitute the maximum duration, scope, or geographical area legally permissible under such circumstances to the greatest extent possible to effect the restrictions originally contemplated by the Parties hereto.

19. General.

a. *Further Assurances*. Each of the Parties hereto shall use commercially reasonable efforts to, from time to time upon request, furnish the other Party such further information or assurances, execute and deliver

such additional documents, instruments, and conveyances, and take such other actions and do such other things, as may be reasonably necessary to carry out the provisions of this Agreement and give effect to the transactions contemplated hereby.

- b. *Notices.* Each Party shall deliver all communications in writing either in person, by certified or registered mail, return receipt requested and postage prepaid, by facsimile or email (with confirmation of transmission), or by recognized overnight courier service, and addressed to the other Party at the addresses set forth on the signature pages hereto (or to such other address that the receiving Party may designate from time to time in accordance with this section).
- c. *Governing Law.* This Agreement is made and shall be construed in accordance with the internal laws of the State of Delaware (irrespective of its choice of law principles). Subject to Section 18.d of this Agreement, each of the Parties submits to the exclusive jurisdiction and venue of the Central District of California and the state courts sitting in Los Angeles County, California, in any action or proceeding arising out of or relating to this Agreement.
- d. *Dispute Resolution.* The Parties shall attempt in good faith to resolve any dispute arising out of or relating to this Agreement by negotiations between representatives with authority to settle the dispute. If the dispute has not been resolved within 30 calendar days of a Party's request for negotiation, either Party may submit the dispute to non-binding mediation in Los Angeles County, California, and the Parties shall cooperate in the mediation process and pay their own costs and legal expenses in connection therewith. If the dispute has not been resolved within 60 calendar days of submitting it to mediation, either Party may institute a court action in the Central District of California or the state courts located in Los Angeles County, California, to resolve the dispute. No Party may institute a court action on a dispute without first attempting to resolve the dispute in accordance with the dispute resolution process in this Section 18.d, except that the Parties acknowledge and agree the dispute resolution process in this Section 18.d shall not apply to disputes related to School's alleged breach of Section 1 or 8 of this Agreement, and that Subject may institute court action with respect to such disputes without first undergoing the dispute resolution process in this Section 18.d.
- e. *Integration.* This Agreement (including Exhibit A, Terms and Conditions) contains the entire understanding of the Parties with respect to the subject matter hereof, and supersedes all prior and contemporaneous written or oral understandings, agreements, representations, and warranties with respect to such subject matter. The invalidity, illegality, or unenforceability of any provision herein does not affect any other provision herein or the validity, legality, or enforceability of such provision in any other jurisdiction.
- f. *Amendment.* The Parties may not amend this Agreement except by written instrument signed by the Parties.
- g. *Force Majeure.* Neither Party to this Agreement shall be liable for non-performance of any obligation under this Agreement if such non-performance is caused by a Force Majeure event. "**Force Majeure**" means an unforeseeable cause beyond the control of and without the negligence of the Party claiming Force Majeure, including, but not limited to, fire, flood, severe weather, acts of God, labor strikes, interruption of utility services, war, acts of terrorism, acts of government, pandemics, and other unforeseeable accidents.
- h. *Waiver.* No waiver of any right, remedy, power, or privilege under this Agreement ("**Right(s)**") is effective unless contained in a writing signed by the Party charged with such waiver. No failure to exercise, or delay in exercising, any Right operates as a waiver thereof. No single or partial exercise of any Right precludes any other or further exercise thereof or the exercise of any other Right.
- i. *Cumulative Rights.* The Rights under this Agreement are cumulative and are in addition to any other rights and remedies available at law or in equity or otherwise.
- j. *Assignment.* School may not assign this Agreement without Subject's prior written consent. Subject may assign this Agreement without School's consent.

- k. *Publicity and Trademark License*: Subject may use School's trademarks, service marks and logos in press releases, advertising and promotional materials to indicate that School is a licensee of Subject. School hereby grants Subject a non-exclusive, non-transferable, royalty-free license during the Term to use School's trademarks, service marks and logos in press releases, advertising and promotional materials. All such use of School's trademarks, service marks and logos shall be in accordance with any reasonable trademark use guidelines communicated to Subject by School, and all such use shall inure to School's benefit. School represents and warrants it has the right to grant the trademark licenses granted in this Section 18.k, and School agrees to indemnify, defend and hold Subject harmless from any claims, demands, causes of action, costs and expenses (including reasonable attorneys' fees and expert witness fees) arising out of or relating to any allegation that School's trademarks, service marks or logos infringe or otherwise violate any third party's trademark, copyright, right of publicity or other intellectual property or proprietary right.
- l. *Successors and Assigns; Third Party Beneficiaries*. This Agreement is binding upon and inures to the benefit of the Parties and their respective successors and permitted assigns. Except for the Parties, their successors and permitted assigns, there are no third-party beneficiaries under this Agreement.
- m. *Survival*. Sections 4, 5, 7, 8, 9, 13 through 18 inclusive of this Agreement, the Services and Payment sections of this Agreement, as well as any other provision that, in order to give proper effect to its intent, should survive the expiration or termination of this Agreement, will survive such expiration or termination for the period specified therein, or if nothing is specified for a period of 12 months after such expiration or termination.
- n. *Counterparts*. This Agreement may be executed in counterparts.
- o. *Headings*. The Headings in this Agreement are for convenience only and shall not affect its interpretation.
- p. *Severability*. If any term or provision of this Agreement is found by a court of competent jurisdiction to be invalid, illegal or unenforceable in any jurisdiction, such invalidity, illegality or unenforceability shall not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction. Upon a determination that any term or provision is invalid, illegal or unenforceable, the Parties shall negotiate in good faith to modify this Agreement to effect the original intent of the Parties as closely as possible in order that the transactions contemplated hereby be consummated as originally contemplated to the greatest extent possible.
- q. *Public Announcements*. Unless otherwise required by applicable law, no Party to this Agreement shall make any public announcements in respect of this Agreement or the transactions contemplated hereby or otherwise communicate with any news media without the prior written consent of the other Party (which consent shall not be unreasonably withheld, conditioned, or delayed), and the Parties shall cooperate as to the timing and contents of any such announcement.
- r. *Entire Agreement*. This Agreement, together with all related exhibits and schedules, constitutes the sole and entire agreement of the Parties to this Agreement with respect to the subject matter contained herein, and supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, both written and oral, with respect to such subject matter.

Department Lead Contract Agreement



MEMO

To: Dr. Jennifer Norrell, Superintendent for Homewood-Flossmoor CHSD 233
From: Dr. Lawrence Cook, CSBO for Homewood-Flossmoor CHSD 233
Date: August, 7, 2025
Subject: Department Lead Contract Agreement Language and Pay Structure

It is my strong recommendation that Homewood-Flossmoor CHSD 233 Board of Education amend the Department Lead contract agreement to state the following:

In addition to the annual salary, the Board shall also pick up and pay on behalf of the Department Lead his/her entire required employee **contributions on their base salary** to the Teachers' Retirement System. It is the intention of the parties to qualify all such payments picked up and paid by the Board on the Department Lead's behalf to the Teachers' Retirement System as employer payments pursuant to Section 414(h) of the Internal Revenue Code of 1954, as amended. The Department Lead shall have no right or claim to the funds so remitted except as they may subsequently become available through the Teachers' Retirement System upon retirement or resignation.

The Board shall also pay to the Department Lead, as a stipend for services rendered pursuant to this Contract, **the difference between \$25,000 and** the aforementioned Teachers' Retirement System **employee contributions** picked up and paid by the Board; provided, however, **such stipend shall in no event exceed \$15,000**. This stipend shall be paid in equal installments on the Department Lead's regular pay dates throughout the 2025-2026 school year.

Original Contract Language

In addition to the annual salary, the Board shall pay the Department Lead **a stipend in the amount of \$15,000**. This stipend, also for services rendered pursuant to this Contract shall be paid in equal installments on the Department Lead's regular pay dates throughout the 2025-2026 school year.

The Board shall also pick up and pay on behalf of the Department Lead, **\$10,000 of his/her required employee contributions to the Teachers' Retirement System**. It is the intention of the parties to qualify all such payments picked up and paid by the Board on the Department Lead's behalf to the Teachers' Retirement System as employer payments pursuant to Section 414(h) of the Internal Revenue Code of 1954, as amended. The Department Lead shall have no right or claim to the funds so remitted except as they may subsequently become available through the Teachers' Retirement System upon retirement or resignation

Please note that the total compensation for the aforementioned TRS contributions and stipend will result in the same contribution provided by the Board. The reason for this recommendation are: 1) payroll can automate pays over the 24 pays, and 2) there is not dropoff impact to the Department Lead in their net pay when the Board had met its \$10,000 obligation and the DL has to pay their employee portion resulting in a significant net pay decrease for some.

Please let me know if you would like to discuss this recommendation further or need additional details for planning or implementation.

Update Memo

Please distribute to board members and appropriate staff.

Contents

Instructions..... p. 1

PRESS Terminology p. 2

PRESS Issue 118 Topic Bundles p. 2



Progress Report p. 6

Revisions to Policies, Administrative Procedures, and Exhibits (numerical table) p. 7

Next Issue: Summer Five-Year Reviews

Online Instructions

Please follow these four easy steps to log in to **PRESS**:

- Go to www.iasb.com and click on the  button on the top navigation.
- 1. Enter your email address and password.
 - If you do not know your password, do not create a new account; reset your password using your district email address. Use the "forgot your password?" link. Make sure to check your spam folder for an email from info@iasb.com, if you do not see it in your email inbox.
 - If you are still having difficulty logging in, please contact your District's Superintendent or Administrative Assistant to make sure you are listed as an authorized user on the District Roster.
 - If you continue to have difficulty signing on to www.iasb.com, please contact Michael Ifkovits at mifkovits@iasb.com.
- 3. Click the  button on the top navigator bar. This will bring you to your account page
- 4. Under "**My Account Links**," click on "**PRESS Login**."

PRESS

Policy Reference Education Subscription Service

This publication is designed to provide information only and is not a substitute for legal advice from the Board Attorney. If you have any questions, please contact Debra Jacobson, Associate General Counsel and **PRESS** Editor, djacobson@iasb.com; Jeremy Duffy, IASB Deputy Executive Director/General Counsel and Assistant **PRESS** Editor, jduffy@iasb.com; Maryam Brotine, Associate General Counsel and Assistant **PRESS** Editor, mbrotine@iasb.com; or Megan Mikhail, Assistant General Counsel and Assistant **PRESS** Editor, mmikhail@iasb.com.

Please share this **PRESS** Update Memo with all board members and appropriate staff.

Two other important components of **PRESS** may be viewed and downloaded from **PRESS Online**: Committee Worksheets and the updated Policy Reference Manual (PRM) pages.

The Committee Worksheets, found by selecting a **PRESS Issue** at the top of the **PRESS Online** Table of Contents, show suggested changes to **PRESS** material by striking out deleted words and underscoring new words, a.k.a. "tracked changes."

Updated **PRM** pages can be found in the IASB POLICY REFERENCE MANUAL Table of Contents. For visual instruction about how to download and use **PRM** pages to update your policy manual, please go to www.iasb.com/policy/ to view the **PRESS** video tutorial located under the header entitled: **PRESS – Policy Reference Education Subscription Service**.

For answers to common questions about using **PRESS**, see Q&A: Getting the Most Out of Your **PRESS** Subscription, now available on IASB's website.

For answers to common questions about using **PRESS**, see [Q&A: Getting the Most Out of Your PRESS Subscription](#), now available on IASB's website.

PRESS Bundles

Each bundle summarizes the global reasons for changes to all materials that are listed.

Specific details about how each piece of material changed, e.g., legislation, administrative rules, **PRESS** Advisory Board feedback, quality assurance, five-year review items, etc., are explained in numerical order in the **Revisions to Policies, Administrative Procedures, and Exhibits** table beginning on p. 7.

Please spend time reviewing the **PRESS** online Committee Worksheets for these materials, which will provide further, more on-the-spot detailed explanations in the footnotes, along with added comment boxes by the **PRESS** Editors when necessary.

Have feedback on **PRESS** materials?

Click on the **PRESS** Feedback Button, located on the header bar of **PRESS Online**. For answers to more immediate questions about **PRESS** content, please contact a **PRESS** editor directly.

Title IX Reversion to 2020 Regulations

On January 9, 2025, in the case *State of Tennessee v. Cardona*, the U.S. District Court in the Eastern District of Kentucky (Court) struck down the 2024 Title IX sex discrimination regulations that went into effect August 1, 2024. The result of this ruling was to restore the 2020 Title IX regulations issued during the first Trump administration. On February 4, 2025, the U.S. Dept. of Education's Office for Civil Rights issued a *Dear Colleague* letter in which it confirmed the 2020 Title IX regulations are in effect and advised schools to immediately reevaluate open Title IX investigations initiated under the 2024 regulations to ensure consistency with the requirements of the 2020 Title IX regulations.

In response to these legal developments, the following **PRESS** materials are updated:

- 2:250-E2, Immediately Available District Public Records and Web-Posted Reports and Records
- 2:260, Uniform Grievance Procedure
- 2:265, Title IX Grievance Procedure – **REWRITTEN**
- 2:265-AP1, Title IX Response – **REWRITTEN**
- 2:265-AP2, Formal Title IX Complaint Grievance Process – **REWRITTEN**
- 2:265-AP3, Title IX Coordinator – **DELETED**
- 2:265-E, Title IX Glossary of Terms – **REWRITTEN**
- 5:10, Equal Employment Opportunity and Minority Recruitment
- 5:20, Workplace Harassment Prohibited
- 5:100, Staff Development Program
- 7:10, Equal Educational Opportunities
- 7:10-AP1, Accommodating Transgender, Nonbinary, or Gender Nonconforming Students
- 7:10-AP2, Accommodating Breastfeeding Students
- 7:20, Harassment of Students Prohibited
- 7:180, Prevention of and Response to Bullying, Intimidation, and Harassment
- 7:185, Teen Dating Violence Prohibited
- 7:190-E2, Student Handbook Checklist

Ensuring Success in School Law

The Ensuring Success in School (ESS) Law, Public Act 102-466, effective 7-1-25, creates new School Code Article 26A, *Children and Students Who Are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*. Article 26A requires districts to ensure they have policies, procedures, and resources in place to ensure that students who are parents, expectant parents, or victims of domestic or sexual violence (Article 26A Students) are provided with support services necessary to enable them to meet State educational standards and successfully attain a school diploma. Specifically, Article 26A requires that at least one staff member in each school building be identified and trained as a resource person for Article 26A Students, and that each district have a complaint resolution procedure to resolve complaints of alleged violations of Article 26A. These requirements are set forth in a new 7:255 policy suite.

PRESS Terminology

What are the meanings of the “AP” and “E” after certain policy numbers?

The **PRESS Policy Reference Manual (PRM)** is an encyclopedia of sample board policies, administrative procedures, and exhibits. They are all in numerical order for easy reference. **PRESS** recommends that local school districts maintain separate board policy and administrative procedure manuals to help distinguish for the board, staff, students, parents, and community members, the distinction between board documents and staff documents, board work, and staff work.

Policy. The board develops policies with input from various sources like district administrators, the board attorney, and **PRESS** materials. The board then formally adopts the policies, often after more than one consideration.

After adoption by the board, each policy should have an adoption date.

Administrative Procedures. Administrative procedures are developed by the superintendent, administrators, and/or other district staff members. The staff develops the procedures that guide implementation of the policies. Administrative procedures are not adopted by the board, which allows the superintendent and staff the flexibility they need to keep the procedures current. **PRESS** sample procedures are numbered to correspond with the policies that they implement for easy reference. For example, policy 6:190's related administrative procedure is 6:190-AP.

Administrative procedures should be dated for implementation by the administrative staff and kept separately from the board policy manual.

Exhibits. Both board policies and administrative procedures may have related exhibits. Exhibits provide information and forms intended to be helpful to the understanding or implementation of either a board policy or administrative procedure, and they do not require formal board adoption. **PRESS** sample exhibits are numbered to correspond to the related board policy or administrative procedure. For example, Board Policy 2:70 has a related exhibit numbered 2:70-E. Administrative procedure 7:340-AP1 has a related exhibit numbered 7:340-AP1, E.

Exhibits labeled with an “E” may provide guidance for board work or staff work. Those providing guidance for board work should be dated for implementation by the board. Those providing guidance for the staff should be dated for implementation by the administrative staff.

Administrative procedures exhibits, always labeled with the “AP, E” format should be dated for implementation by the administrative staff.

Please note that since the ESS Law requires an Article 26A Resource Person in each school building, each school will need to have its own version of **NEW** sample administrative procedure, 7:255-AP1, *Supporting Students Who are Parents, Expectant Parents, and Victims of Domestic or Sexual Violence*.

The ESS Law also amends the following:

1. 105 ILCS 5/10-22.6, amended by P.A. 102-466, eff. 7-1-25, provides that during a suspension review hearing or expulsion hearing, students may disclose any factor to be considered in mitigation, including the student's status as a parent, expectant parent, or victim of domestic or sexual violence. It also requires that students be allowed to appear with a representative and/or a support person at disciplinary hearings.
2. 105 ILCS 5/10-22.6a, amended by P.A. 102-466, eff. 7-1-25, requires that home instruction be available for students unable to attend school because of pregnancy-related conditions (previously *pregnancy*), the fulfillment of parenting obligations related to the health of the child, or health or safety concerns arising from domestic or sexual violence.
3. 105 ILCS 5/26-2a, amended by P.A. 102-466, eff. 7-1-25, adds the following as valid causes for student absence: attendance at a verified medical or therapeutic appointment, appointment with a victim services provider, the fulfillment of a parenting responsibility, and addressing circumstances resulting from domestic or sexual violence.
4. 105 ILCS 10/2(f), amended by P.A. 102-466, eff. 7-1-25, provides that a student's temporary records shall include information concerning a student's status and related experiences as a parent, expectant parent, or victim of domestic or sexual violence.

The following **PRESS** materials are created or updated in response to this law:

- 2:250-E2, Immediately Available District Public Records and Web-Posted Reports and Records
- 5:100, Staff Development Program
- 6:150, Home and Hospital Instruction
- 7:10, Equal Educational Opportunities
- 7:10-AP2, Accommodating Breastfeeding Students
- 7:50, School Admissions and Student Transfers To and From Non-District Schools
- 7:50-AP, School Admissions and Student Transfers To and from Non-District Schools
- 7:60, Residence
- 7:70, Attendance and Truancy
- 7:190-E2, Student Handbook Checklist
- 7:200, Suspension Procedures
- 7:210, Expulsion Procedures
- 7:210-E1, Notice of Expulsion Hearing
- 7:250, Student Support Services
- 7:250-AP2, Protocol for Responding to Students with Social, Emotional, or Mental Health Needs
- 7:255, Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence – **NEW**
- 7:255-AP1, Supporting Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence – **NEW**
- 7:255-AP2, Complaint Resolution Procedure for Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence – **NEW**
- 7:340, Student Records
- 7:340-AP1, School Student Records
- 7:340-AP1, E1, Notice to Parents/Guardians and Students of Their Rights Concerning a Student's School Records

Artificial Intelligence

The use of artificial intelligence (AI)-enabled tools in K-12 has become a hot topic nationwide, as schools begin to grapple with how AI can be best utilized to improve instruction, support educators, and reduce administrative burdens. In October 2024, the U.S. Dept. of Education issued a toolkit (Toolkit) to support the safe, ethical, and equitable integration of AI in K-12 schools. Like other technological tools, it is important to keep in mind that boards have many existing board policies that already govern conduct that could involve the use of AI-enabled tools, such as policies addressing equal opportunity for students and employees, staff professional conduct, bullying, and student behavior. In recognition of the increasing role of AI in K-12 education, sample **PRESS** policy 6:325, *Access to Electronic Networks*, is updated to include a new, optional subhead to

address the use of AI-enabled tools. **NEW** sample administrative procedure 6:235-AP3, *Development of an Artificial Intelligence (AI) Plan and AI Responsible Use Guidelines*, provides a framework, based on the Toolkit, to assist districts as they develop their own AI plans and responsible use guidelines that reflect local needs and conditions.

The following **PRESS** materials are updated or created:

- 2:150-AP, Superintendent Committees
- 6:235, Access to Electronic Networks
- 6:235-AP1, Acceptable Use of the District's Electronic Network
- 6:235-AP3, Development of an Artificial Intelligence (AI) Plan and AI Responsible Use Guidelines – **NEW**

Federal Uniform Guidance for Awards

In October 2024, the Office of Management and Budget (OMB) issued final rules to comprehensively update and streamline the OMB *Guidance for Grants and Agreements*, now called the OMB *Guidance for Federal Financial Assistance*, located at 2 C.F.R. Part 200. The final rules are intended to improve federal financial assistance management, transparency, and oversight through more accessible and comprehensible guidance. At the State level, the amended federal rules continue to apply to State grants governed by the Ill. Grant Accountability and Transparency Act.

The following **PRESS** materials are updated in response to this regulatory update:

- 4:15, Identity Protection
- 4:15-AP2, Treatment of Personally Identifiable Information Under Grant Awards
- 4:60-AP5, Federal and State Award Procurement Procedures
- 4:80, Accounting and Audits
- 4:80-AP3, Inventory Management for Federal and State Awards

Sexting

In response to the use of technologies to produce harmful and sexually explicit “deepfakes”, 720 ILCS 5/11-23.7, added by P.A. 103-825, criminalizes the *non-consensual dissemination of sexually explicit digitized depictions*. **PRESS** sample policy 7:190, *Student Behavior*, has been updated to include a definition of the term *sexting*, which incorporates this criminal offense, along with other offenses referenced in sample administrative procedure 7:190-AP6, *Guidelines for Investigating Sexting Allegations*.

The following **PRESS** materials are updated:

- 7:190, Student Behavior
- 7:190-AP5, Student Handbook – Electronic Devices
- 7:190-AP6, Guidelines for Investigating Sexting Allegations
- 7:310, Restrictions on Publications; Elementary Schools
- 7:310-AP, Guidelines for Student Distribution of Non-School Sponsored Publications; Elementary Schools
- 7:315, Restrictions on Publications; High Schools
- 7:315-AP, Guidelines for Student Distribution of Non-School Sponsored Publications; High Schools

103rd General Assembly Lame Duck Session

During its final lame duck session, the 103rd General Assembly passed bills impacting schools:

1. 105 ILCS 5/2-3.204, added by P.A. 103-1076, requires the Ill. State Board of Education to secure one or more statewide master contracts for Halal and Kosher meals so districts may purchase them, subject to appropriation of funds by the General Assembly.
2. Income Tax Act, 35 ILCS 5/231(b), amended by P.A. 103-1059, extends until 1-1-26, a tax credit for employers that incur qualified expenses on behalf of an apprentice under a registered apprenticeship program.

3. Criminal Code of 2012, 720 ILCS 5/11-9.3, amended by P.A. 103-1071, eff. 7-1-25, amends the definition of *child sex offender* to incorporate changes made to titles of certain prostitution-related offenses.

The following **PRESS** materials are updated in response to this legislation:

- 4:120, Food Services
- 6:310, High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students
- 8:30, Visitors to and Conduct on School Property

PRESS Issue 118 Trivia

378 pages • 166,597 words • 67 PRM materials

Five-Year Reviews

PRESS Editors have a quality assurance goal to ensure that a review of each piece of the 1500+ page IASB **PRESS PRM** occurs once every five years. The **PRM** contains approximately 480 separate pieces of material, including policies, administrative procedures, and related exhibits. These are also detailed in the **Revisions to Policies, Administrative Procedures, and Exhibits Table** in numerical order beginning on p. 7.

The following **PRESS** materials are updated:

- 4:170-AP6, E1, School Staff AED Notification Letter
- 5:60, Expenses
- 5:60-AP, Federal and State Grant Travel Expense Procedures
- 5:60-E1, Employee Expense Reimbursement Form
- 5:60-E2, Employee Estimated Expense Approval Form
- 5:170-AP4, Designation of District Millennium Copyright Act (DMCA) Agent; Registration Process

- 7:190-AP2, Student Handbook – Gang Activity Prohibited
- 7:220-AP, Electronic Recordings on School Buses
- 7:325-E, Application and Procedures to Involve Students in Fundraising Activities
- 7:345-AP, E1, Student Covered Information Reporting Form
- 7:345-AP, E2, Student Data Privacy; Notice to Parents About Educational Technology Vendors
- 7:345-AP, E3, Parent Notification Letter for Student Data Breach
- 8:30-E1, Letter to Parent Regarding Visits to School by Child Sex Offenders
- 8:30-E2, Child Sex Offender’s Request for Permission to Visit School Property

Miscellaneous

The following **PRESS** materials are updated due to legislation, administrative rule and/or continuous improvement changes, including subscriber feedback. These are also detailed in the **Revisions to Policies, Administrative Procedures, and Exhibits Table** in numerical order beginning on p. 7.

The following **PRESS** material is updated:

- 7:270, Administering Medicines to Students
- 7:270-AP2, Checklist for District Supply of Undesignated Medication(s)

Please also spend time reviewing the **PRESS** Online Committee Worksheets for these materials, which will provide further, more on-the-spot detailed explanations in the footnotes, along with added comment boxes by the **PRESS** Editors when necessary.

Certain **PRM** materials in a **PRESS** Issue may be labeled in the **PRESS** Bundles, Revision Table and Committee Worksheets with one or more of the following categories:

NEW. This material is brand new to the **PRM**.

DELETED. This material has been deleted from the **PRM**.

RENUMBERED. This material has been assigned a new number within the **PRM**, usually due to the addition of **NEW** material.

RENAMED. The title of the material has been amended.

REWRITTEN. The material has undergone significant revisions. To preserve the readability of the Committee Worksheets, suggested changes are not shown as tracked changes.

REFORMATTED. Non-substantive changes in formatting, e.g., list renumbering, have been applied for consistency throughout the **PRM**. To preserve the readability of the Committee Worksheets, such formatting changes are not reflected as tracked changes.

Progress Report - The contents of this table frequently change.

Topics	Our Response
<p>Governor Supports Cell Phone Ban Legislation During his State on the State Address to the Ill. General Assembly on February 19, 2025, Governor Pritzker announced his support for legislation that would require school boards to adopt policies banning the use of cell phones during instructional time, with certain exceptions. IASB is monitoring the relevant bills on this topic as the spring legislative session progresses.</p>	<p>If new legislation goes into effect, affected PRESS materials, including sample policy 7:190, <i>Student Behavior</i>, will be updated in the fall.</p>
<p>Presidential Executive Orders Address K-12 Issues, including Potential Immigration Enforcement in Schools Since taking office, the President has issued many Executive Orders (EOs), directing various federal agencies to implement his administration’s policy priorities. Several of the EOs may impact K-12 schools, including an EO directed at dismantling the U.S. Dept. of Education and others addressing gender classification, diversity, equity, and inclusion efforts, and immigration enforcement. IASB continues to monitor the actions of the new federal administration, including the U.S. Dept. of Education, for lasting impacts on PRESS materials. Districts with specific questions on the local impacts of these actions should contact their board attorneys for guidance. Regarding the issue of immigration, the new administration announced a change to a previous federal policy which had limited immigration enforcement authorities from conducting activities at protected areas such as schools. In response to this development, the Ill. School Board of Education issued non-regulatory guidance indicating that districts should work with their board attorneys to develop procedures to follow should immigration authorities seek to gain access to their schools or other records. The Ill. Council of School Attorneys (ICSA) has also updated its guidance document, <i>Guidelines for Interviews of Students at School by Law Enforcement Authorities</i>, to address these issues. The ICSA Guidelines, which are referred to in sample administrative procedure 7:150-AP, <i>Agency and Police Interviews</i>, are available at: www.iasb.com/policy-services-and-school-law/guidance-and-resources/guidelines-for-interviews-of-students/.</p>	<p>No PRESS materials are affected at this time.</p>
<p>Cook County Issues Guidance for School Districts on Paid Leave Ordinance The Cook County Paid Leave Ordinance (Ordinance) became effective for certain school districts within Cook County on 1-1-25. Many districts in Cook County are exempt from the Ordinance because the home-rule municipality in which they are located took official action to opt out from the Ordinance. On 1-10-25, the Cook County Commission on Human Rights issued Paid Leave Guidance for School Districts for those districts affected. Given the scope and complexity of the Ordinance and its implementing regulations, impacted districts should work with their board attorneys to ensure the proper policy and/or procedures are in place.</p>	<p>No PRESS materials are affected.</p>

Revisions to Policies, Administrative Procedures, and Exhibits

Number and Title	Revision Descriptions	
2:150-AP, Superintendent Committees	The procedure is updated in response to the creation of 6:235-AP3, <i>Development of Artificial Intelligence (AI) Plan and AI Responsible Use Guidelines</i> , and for continuous improvement.	<input type="checkbox"/>
2:250-E2, Immediately Available District Public Records and Web-Posted Reports and Records	The exhibit is updated in response to: <ol style="list-style-type: none"> 1. <u>State of Tennessee v. Cardona</u>, striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations; 2. 105 ILCS 5/26A-20(d), added by P.A. 102-466, a/k/a <i>Ensuring Success in School (ESS) Law</i>, eff. 7-1-25, providing protections for students who are parents, expectant parents, or victims of domestic or sexual violence (Article 26A Students); 3. 105 ILCS 5/10-20.84(a), added by P.A. 102-917 and renumbered by P.A. 103-154, requiring districts to post on their websites their local postsecondary and career expectations frameworks; and 4. Continuous improvement. 	<input type="checkbox"/>
2:260, Uniform Grievance Procedure	The policy and footnotes are updated in response to <u>State of Tennessee v. Cardona</u> , striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations, and for continuous improvement. The footnotes are also updated in response to the Whistleblower Act, 740 ILCS 174/, amended by P.A. 103-867, broadening the scope of legal protections for whistleblowers.	<input type="checkbox"/>
2:265, Title IX Grievance Procedure	REWRITTEN. The policy is updated in response to <u>State of Tennessee v. Cardona</u> , striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations, and for continuous improvement.	<input type="checkbox"/>
2:265-AP1, Title IX Response	REWRITTEN. The procedure is updated for the reasons stated in 2:265, <i>Title IX Grievance Procedure</i> , above.	<input type="checkbox"/>
2:265-AP2, Formal Title IX Complaint Grievance Process	REWRITTEN. The procedure is updated for the reasons stated in 2:265, <i>Title IX Grievance Procedure</i> , above.	<input type="checkbox"/>
2:265-AP3, Title IX Coordinator	DELETED. The procedure is deleted in response to <u>State of Tennessee v. Cardona</u> , striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations.	<input type="checkbox"/>
2:265-E, Title IX Glossary of Terms	REWRITTEN. The procedure is updated for the reasons stated in 2:265, <i>Title IX Grievance Procedure</i> , above.	<input type="checkbox"/>
4:15, Identity Protection	The policy and footnotes are updated in response to 2 C.F.R. Part 200, amended by 89 Fed. Reg 30046, addressing the safeguarding of information under grant awards and updating the definitions for <i>personally identifiable information</i> and <i>protected personally identifiable information</i> .	<input type="checkbox"/>
4:15-AP2, Treatment of Personally Identifiable Information Under Grant Awards	The procedure is updated for the reason stated in 4:15, <i>Identity Protection</i> , above.	<input type="checkbox"/>
4:60-AP5, Federal and State Award Procurement Procedures	The procedure is updated in response to 2 C.F.R. Part 200, amended by 89 Fed. Reg. 30046, revising general procurement standards, competition, methods of procurement, procurement of recovered materials, contract cost and price, and federal agency or pass-through entity review; and for continuous improvement.	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

4:80, Accounting and Audits	The policy and footnotes are updated in response to 2 C.F.R. Part 200, amended by 89 Fed. Reg. 30046, addressing the disposition and the retention of property acquired under grant awards, including an increase in the capitalization threshold from \$5,000 to \$10,000 for capital assets. The footnotes are also updated for continuous improvement.	<input type="checkbox"/>
4:80-AP3, Inventory Management for Federal and State Awards	The procedure is updated for the reasons stated in 4:80, <i>Accounting and Audits</i> .	<input type="checkbox"/>
4:120, Food Services	The policy is unchanged. The footnotes are updated in response to 105 ILCS 5/2-304, added by P.A. 103-1076, requiring the Ill. State Board of Education (ISBE) to secure one or more master contracts for Halal and Kosher meals, subject to appropriation.	<input type="checkbox"/>
4:170-AP6, E1, School Staff AED Notification Letter	The procedure is updated in response to a five-year review.	<input type="checkbox"/>
5:10, Equal Employment Opportunity and Minority Recruitment	The policy is updated for the reasons stated in 2:265, <i>Title IX Grievance Procedure</i> , above.	<input type="checkbox"/>
5:20, Workplace Harassment Prohibited	The policy and footnotes are updated for the reasons stated in 2:265, <i>Title IX Grievance Procedure</i> , above.	<input type="checkbox"/>
5:60, Expenses	The Legal References and footnotes are updated in response to a five-year review.	<input type="checkbox"/>
5:60-AP, Federal and State Grant Travel Expense Procedures	The procedure is updated in response to a five-year review.	<input type="checkbox"/>
5:60-E1, Employee Expense Reimbursement Form	The exhibit is unchanged in response to a five-year review.	<input type="checkbox"/>
5:60-E2, Employee Estimated Expense Approval Form	The exhibit is unchanged in response to a five-year review.	<input type="checkbox"/>
5:100, Staff Development Program	The policy, Legal References, Cross References, and footnotes are updated in response to 105 ILCS 5/26A-25 and 26A-35, added by P.A. 102-466, a/k/a <i>ESS Law</i> , eff. 7-1-25, requiring training for staff members designated as resource persons and complaint resolvers for Article 26A Students. The policy and footnotes are also updated in response to 105 ILCS 5/10-22.6(c-5), amended by P.A. 103-896, requiring ongoing professional development for all personnel on the requirements of 105 ILCS 5/10-22.6 and 5/10-20.14, as well as trauma-responsive learning environments, and in response to <u>State of Tennessee v. Cardona</u> , striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations. Continuous improvement updates are also made to the footnotes.	<input type="checkbox"/>
5:170-AP4, Designation of District Millenium Copyright Act (DMCA) Agent; Registration Process	The procedure is updated in response to a five-year review.	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

6:150, Home and Hospital Instruction	The policy, Cross References, and footnotes are updated in response to 105 ILCS 5/10-22.6a, amended by P.A. 102-466, a/k/a <i>ESS Law</i> , eff. 7-1-25, requiring home instruction for students unable to attend school due to pregnancy-related conditions, the fulfillment of parenting obligations related to the health of the child, or health or safety concerns arising from domestic or sexual violence.	<input type="checkbox"/>
6:235, Access to Electronic Networks	The policy and footnotes are updated to address the use of artificial intelligence-enabled tools in schools. A new, optional Use of Artificial Intelligence (AI)-Enabled Tools subhead is added to the policy. The footnotes are also updated in response to a U.S. Surgeon General’s Advisory addressing the safety of social media use for children, and for continuous improvement.	<input type="checkbox"/>
6:235-AP1, Acceptable Use of the District’s Electronic Network	The procedure is updated to include reference to a district’s AI Responsible Use Guidelines, for those districts whose boards adopt the Use of Artificial Intelligence (AI)-Enabled Tools subhead in 6:235, <i>Access to Electronic Networks</i> .	<input type="checkbox"/>
6:235-AP3, Development of an Artificial Intelligence (AI) Plan and AI Responsible Use Guidelines	NEW. The procedure is created to address the development of an AI plan and guidelines regarding the responsible use of artificial intelligence-enabled tools in schools.	<input type="checkbox"/>
6:310, High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students	The policy is unchanged. Footnote 11 is updated in response to the Ill. Income Tax Act, 35 ILCS 5/231(b), extending until 1-1-26, a tax credit for employers that incur qualified expenses on behalf of an apprentice under a registered apprenticeship program. Other continuous improvement updates are also made to the footnotes.	<input type="checkbox"/>
7:10, Equal Educational Opportunities	The policy and footnotes are updated in response to <u><i>State of Tennessee v. Cardona</i></u> , striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations, and for continuous improvement. The Legal References, Cross References, and footnotes are updated in response to 105 ILCS 5/26A, added by P.A. 102-466, a/k/a <i>ESS Law</i> , eff. 7-1-25, requiring schools to facilitate the full participation of Article 26A Students.	<input type="checkbox"/>
7:10-AP1, Accommodating Transgender, Nonbinary, or Gender Nonconforming Students	The procedure is updated for the reasons stated in 2:265, <i>Title IX Grievance Procedure</i> , above.	<input type="checkbox"/>
7:10-AP2, Accommodating Breastfeeding Students	The procedure is updated for the reasons stated in 7:10, <i>Equal Educational Opportunities</i> , above.	<input type="checkbox"/>
7:20, Harassment of Students Prohibited	The policy and footnotes are updated in response to <u><i>State of Tennessee v. Cardona</i></u> , striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations, and for continuous improvement. The Legal References and Cross References are updated in response to 105 ILCS 5/26A, added by P.A. 102-466, a/k/a <i>ESS Law</i> , eff. 7-1-25.	<input type="checkbox"/>
7:50, School Admissions and Student Transfers To and From Non-District Schools	The Legal References are updated with minor style changes. The footnotes are updated in response to 105 ILCS 5/10-22.6, amended by P.A. 102-466, a/k/a <i>ESS Law</i> , eff. 7-1-25, requiring boards with a policy requiring suspended/expelled students to complete the term of their suspension/expulsion in an alternative learning opportunities program under 105 ILCS 5/13B to consider any mitigating factors for the student. Continuous improvement updates are also made to the footnotes.	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

7:50-AP, School Admissions and Student Transfers to and from Non-District Schools	The procedure is updated for the reasons stated in 7:50, <i>School Admissions and Student Transfers To and From Non-District Schools</i> , above.	<input type="checkbox"/>
7:60, Residence	The policy, Legal References, Cross References, and footnotes are updated in response to 105 ILCS 5/26A, added by P.A. 102-466, a/k/a <i>ESS Law</i> , eff. 7-1-25, permitting but not requiring the interdistrict transfer of students who are parents, expectant parents, or victims of domestic or sexual violence. Continuous improvement updates are also made to the footnotes.	<input type="checkbox"/>
7:70, Attendance and Truancy	The policy, Legal References, Cross References, and footnotes are updated in response to 105 ILCS 5/26-2a, amended by P.A. 102-466, a/k/a <i>ESS Law</i> , eff. 7-1-25, adding more valid causes for student absence. Continuous improvement updates are also made to the policy and footnotes.	<input type="checkbox"/>
7:180, Prevention of and Response to Bullying, Intimidation, and Harassment	The policy is updated in response to <u>State of Tennessee v. Cardona</u> , striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations, and for continuous improvement. Continuous improvement updates are also made to the footnotes.	<input type="checkbox"/>
7:185, Teen Dating Violence Prohibited	The policy is updated in response to <u>State of Tennessee v. Cardona</u> , striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations.	<input type="checkbox"/>
7:190, Student Behavior	<p>The policy, Legal References and footnotes are updated. The policy and footnotes are updated in response to:</p> <ol style="list-style-type: none"> 1. The addition of a definition for <i>sexting</i> that includes Criminal Code of 2012, 720 ILCS 5/11-23.7, added by P.A. 103-825, criminalizing the <i>non-consensual dissemination of sexually explicit digitized depictions</i>; 2. 105 ILCS 5/22-100, added by P.A. 103-806, defining <i>corporal punishment</i>; 3. 105 ILCS 5/24-24, amended by P.A. 103-806, permitting school employees to only use reasonable force with respect to a student as permitted under 105 ILCS 5/10-20.33; 4. 105 ILCS 5/10-27.1A and 10-27.1B, amended by P.A.s 103-609 (first to pass both houses) and 103-780 (second to pass both houses and controlling), requiring the superintendent to annually report to ISBE by July 31 certain incidents on school grounds involving firearms, drugs, and battery against staff members; and 5. Continuous improvement. <p>The Legal References are updated for reason #2 listed above. The footnotes are also updated in response to:</p> <ol style="list-style-type: none"> 1. 105 ILCS 5/10-20.14, amended by P.A. 103-896, requiring ISBE to publish guidance for the development of reciprocal reporting systems and evidence-based intervention procedures by 7-1-25; 2. Ill. Human Rights Act, 775 ILCS 5/2-101(N), added by P.A. 103-804, eff. 1-1-26, defining <i>generative artificial intelligence</i>; 3. 105 ILCS 5/10-22.6(c-5), amended by P.A. 103-896, requiring districts to make reasonable efforts to provide ongoing professional development to school personnel on 105 ILCS 5/10-22.6 and 105 ILCS 5/10-20.14 and trauma responsive learning environments; 4. <u>A.A. v. Summit Sch. Dist. No. 104</u>, 2024 IL App (1st) 232451, holding that the factors for review of an expulsion previously established under <u>Robinson v. Oak Park</u>, 213 Ill.App.3d 77 (1st Dist. 1991) no longer apply because 105 ILCS 5/10-22.6 has clear standards for expulsion. 5. 105 ILCS 5/10-22.6(b), amended by P.A. 103-896, deleting a provision that addressed the immediate transfer of students to an alternative program who are suspended in excess of 20 school days; 6. 105 ILCS 5/1C-2, amended by P.A. 103-594, prohibiting the expulsion of children from early childhood programs until 7-1-26. On and after 7-1-26, the prohibition will be effective under the Dept. of Early Childhood Act, 325 ILCS 3/15-30(a)(7). 	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

7:190-AP2, Student Handbook - Gang Activity Prohibited	The procedure is updated in response to a five-year review.	<input type="checkbox"/>
7:190-AP5, Student Handbook - Electronic Devices	The procedure is updated in response to the addition of a definition of <i>sexting</i> in 7:190, <i>Student Behavior</i> , and for continuous improvement.	<input type="checkbox"/>
7:190-AP6, Guidelines for Investigating Sexting Allegations	<p>The procedure is updated in response to:</p> <ol style="list-style-type: none"> 1. Criminal Code of 2012, 720 ILCS 5/11-23.5, amended by P.A. 103-825, amended by P.A. 103-825, revising the elements of the criminal offense of <i>non-consensual dissemination of private sexual images</i>; 2. Criminal Code of 2012, 720 ILCS 5/11-23.7, added by P.A. 103-825, adding the criminal offense of <i>non-consensual dissemination of sexually explicit digitized depictions</i>; 3. <i>State of Tennessee v. Cardona</i>, striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations; and 4. Continuous improvement. 	<input type="checkbox"/>
7:190-E2, Student Handbook Checklist	<p>The exhibit is updated in response to:</p> <ol style="list-style-type: none"> 1. <i>State of Tennessee v. Cardona</i>, striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations; and 2. 105 ILCS 5/26A, added by P.A. 102-466, a/k/a <i>ESS Law</i>, eff. 7-1-25, requiring students be annually notified of support services available for Article 26A Students, the name and contact information of their school’s Article 26A Resource Person, and the availability of counseling for students 12 years of age and older without parent/guardian consent under 405 ILCS 5/3-550. 	<input type="checkbox"/>
7:200, Suspension Procedures	The policy and footnotes are updated in response to 105 ILCS 5/10-22.6, amended by P.A. 102-466, a/k/a <i>ESS Law</i> , eff. 7-1-25, providing that during a suspension review hearing or expulsion hearing, students may disclose any factor to be considered in mitigation and students must be allowed to appear with a representative and a support person, and for continuous improvement.	<input type="checkbox"/>
7:210, Expulsion Procedures	The policy and footnotes are updated for the reasons stated in 7:200, <i>Suspension Procedures</i> .	<input type="checkbox"/>
7:210-E1, Notice of Expulsion Hearing	The exhibit is updated for the reasons stated in 7:200, <i>Suspension Procedures</i> .	<input type="checkbox"/>
7:220-AP, Electronic Recordings on School Buses	The procedure is updated in response to a five-year review.	<input type="checkbox"/>
7:250, Student Support Services	The policy, Legal References, Cross References, and footnotes are updated in response to 105 ILCS 5/26A, added by P.A. 102-466, a/k/a <i>ESS Law</i> , eff. 7-1-25, requiring students 12 years of age and older be annually notified of the availability of counseling without parent/guardian consent under 405 ILCS 5/3-550, and the designation of at least one staff member in each building as a resource person for Article 26A Students.	<input type="checkbox"/>
7:250-AP2, Protocol for Responding to Students with Social, Emotional, or Mental Health Needs	The procedure is updated in response to 105 ILCS 5/26A, added by P.A. 102-466, a/k/a <i>ESS Law</i> , eff. 7-1-25, requiring the designation of at least one staff member in each building as a resource person for Article 26A Students.	<input type="checkbox"/>
7:255, Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence	NEW. The policy is created in response to 105 ILCS 5/26A, added by P.A. 102-466, a/k/a <i>ESS Law</i> , eff. 7-1-25, requiring districts to ensure they have policies, procedures, and resources in place to ensure that Article 26A Students are provided with support services necessary to enable them to meet State educational standards and successfully attain a school diploma.	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

7:255-AP1, Supporting Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence	NEW. The procedure is created for the reason stated in 7:255, <i>Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence</i> , above.	<input type="checkbox"/>
7:255-AP2, Complaint Resolution Procedure for Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence	NEW. The procedure is created for the reason stated in 7:255, <i>Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence</i> , above.	<input type="checkbox"/>
7:270, Administering Medicines to Students	<p>The policy, Legal References, and footnotes are updated. The policy is updated for continuous improvement to clarify that students may self-carry supplies when authorized by their diabetes care plan and/or seizure action plan.</p> <p>The footnotes are updated in response to:</p> <ol style="list-style-type: none"> 1. 23 Ill.Admin.Code §1.540(b)(2), amended by 48 Ill.Reg. 14539, adding that schools are not required to accept opt-out requests from parents for the administration of undesignated medications. 2. Clinical Social Work and Social Work Practice Act, 225 ILCS 20/4.5, added by P.A. 103-1048, authorizing licensed school social workers to possess and administer opioid antagonists in their licensed professional capacity; and 3. Continuous improvement. <p>The Legal References are updated for continuous improvement to add 105 ILCS 150/, Seizure Smart School Act.</p>	<input type="checkbox"/>
7:270-AP2, Checklist for District Supply of Undesignated Medication(s)	<p>The procedure is updated in response to:</p> <ol style="list-style-type: none"> 1. 23 Ill.Admin.Code §1.540(b)(2), amended by 48 Ill. Reg. 14539, adding that schools are not required to accept opt-out requests from parents for the administration of undesignated medications; 2. ISBE and the Ill. Dept. of Human Services' <i>Substance Abuse Prevention and Recovery Instruction Resource Guide</i>; and 3. Continuous improvement. 	<input type="checkbox"/>
7:310, Restrictions on Publications; Elementary Schools	<p>The policy, footnotes, and Cross References are updated. The policy, Cross References, and footnotes are updated in response to the addition of a definition of <i>sexting</i> in 7:190, <i>Student Behavior</i>, and for continuous improvement. The footnotes are also updated in response to:</p> <ol style="list-style-type: none"> 1. <u>L.M. v. Town of Middleborough, Mass.</u>, 103 F.4th 854 (1st Cir. 2024), addressing the limits of students' right to free speech on campus; and 2. <u>Mahanoy Area School Dist. v. B.L.</u>, 594 U.S. 180 (2021), addressing the issue of discipline for off-campus conduct. 	<input type="checkbox"/>
7:310-AP, Guidelines for Student Distribution of Non-School Sponsored Publications; Elementary Schools	The procedure is updated in response to the addition of a definition of <i>sexting</i> in 7:190, <i>Student Behavior</i> , and for continuous improvement.	<input type="checkbox"/>
7:315, Restrictions on Publications; High Schools	The policy, Cross References, and footnotes are updated for the reasons stated in 7:310, <i>Restrictions on Publications; Elementary Schools</i> , above.	<input type="checkbox"/>
7:315-AP, Guidelines for Student Distribution of Non-School Sponsored Publications; High Schools	The procedure is updated for the reasons stated in 7:310-AP, <i>Guidelines for Student Distribution of Non-School Sponsored Publications; Elementary Schools</i> , above.	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

7:325-E, Application and Procedures to Involve Students in Fundraising Activities	The exhibit is updated in response to a five-year review.	<input type="checkbox"/>
7:340, Student Records	<p>The Legal References, Cross References, Administrative Procedure References, and footnotes are updated in response to:</p> <ol style="list-style-type: none"> 1. 105 ILCS 5/26A-30, added by P.A. 102-466, a/k/a <i>ESS Law</i>, eff. 7-1-25, restricting the circumstances under which schools may disclose information about a student's status as a parent, expectant parent, or victim of domestic or sexual violence; and 2. 105 ILCS 10/2(f), amended by P.A. 102-466, a/k/a <i>ESS Law</i>, eff. 7-1-25, providing that a student's temporary records include information about a student's status and related experiences as a parent, expectant parent, or victim of domestic or sexual violence. <p>Continuous improvement updates are also made to the footnotes.</p>	<input type="checkbox"/>
7:340-AP1, School Student Records	The procedure is updated for the reasons stated in 7:340, <i>Student Records</i> , above.	<input type="checkbox"/>
7:340-AP1, E1, Notice to Parents/Guardians and Students of Their Rights Concerning a Student's School Records	The exhibit is updated in response to 105 ILCS 10/2(f), amended by P.A. 102-466, a/k/a <i>ESS Law</i> , eff. 7-1-25, providing that a student's temporary records include information about a student's status and related experiences as a parent, expectant parent, or victim of domestic or sexual violence, and for continuous improvement.	<input type="checkbox"/>
7:345-AP, E1, Student Covered Information Reporting Form	The exhibit is updated in response to a five-year review.	<input type="checkbox"/>
7:345-AP, E2, Student Data Privacy; Notice to Parents About Educational Technology Vendors	The exhibit is updated in response to a five-year review.	<input type="checkbox"/>
7:345-AP, E3, Parent Notification Letter for Student Breach	The exhibit is updated in response to a five-year review.	<input type="checkbox"/>
8:30, Visitors to and Conduct on School Property	The Legal References are updated with a minor style change. The footnotes are updated in response to the Criminal Code of 2012, 720 ILCS 5/11-18, amended by P.A. 103-1071, eff. 7-1-25, renaming the criminal offense of patronizing a <u>prostitute person engaged in the sex trade</u> , and for continuous improvement.	<input type="checkbox"/>
8:30-E1, Letter to Parent Regarding Visits to School by Child Sex Offenders	The exhibit is updated in response to a five-year review.	<input type="checkbox"/>
8:30-E2, Child Sex Offender's Request for Permission to Visit School Property	The exhibit is updated in response to a five-year review.	<input type="checkbox"/>

Acknowledgement to PRESS Advisory Board

The Policy Reference Education Subscription Service (PRESS) Advisory Board consists of a group of distinguished individuals, from the legal and education field. These individuals dedicate and volunteer their time to provide valuable input and suggestions on PRESS Issues. We appreciate their contributions and thank them sincerely.

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PRESS Policy Recommended Updates Issue 118 - April

Document Status: Draft Update

SECTION 2- BOARD OF EDUCATION

2:260 Uniform Grievance Procedure

A student, parent/guardian, employee, or community member should notify any District Complaint Manager if he or she believes that the Board of Education, its employees, or its agents have violated his or her rights guaranteed by the [State](#) or federal [Constitution](#), State or federal statute, or Board policy, or has a complaint regarding any one of the following:

1. Title II of the Americans with Disabilities Act, [42 U.S.C. §12101](#) *et seq.*
2. [Title IX of the Education Amendments of 1972, 20 U.S.C. §1681 et seq., excluding Title IX complaints governed by Board policy 2:265, Title IX Grievance Procedure](#)^{PRESSPlus1}
3. Section 504 of the Rehabilitation Act of 1973, [29 U.S.C. §791](#) *et seq.*
4. Discrimination and/or harassment on the basis of race, color, or national origin prohibited by the Illinois Human Rights Act, [775 ILCS 5/](#); Title VI of the Civil Rights Act of 1964, [42 U.S.C. §2000d et seq.](#); and/or Title VII of the Civil Rights Act of 1964, [42 U.S.C. §2000e et seq.](#) (see Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*)
5. Title VII of the Civil Rights Act of 1964, [42 U.S.C. §2000e et seq.](#) (see also number 4, above, for discrimination and/or harassment on the basis of race, color, or national origin)
6. Sexual harassment prohibited by the State Officials and Employees Ethics Act, [5 ILCS 430/70-5\(a\)](#); Illinois Human Rights Act, [775 ILCS 5/](#); and Title VII of the Civil Rights Act of 1964, [42 U.S.C. §2000e et seq.](#) (Title IX sexual harassment complaints are addressed under Board policy 2:265, *Title IX Grievance Procedure*)
7. Breastfeeding accommodations for students, [105 ILCS 5/10-20.60](#)
8. Bullying, [105 ILCS 5/27-23.7](#)
9. Misuse of funds received for services to improve educational opportunities for educationally disadvantaged or deprived children
10. Curriculum, instructional materials, and/or programs
11. Victims' Economic Security and Safety Act, [820 ILCS 180/](#)
12. Illinois Equal Pay Act of 2003, [820 ILCS 112/](#)
13. Provision of services to homeless students
14. Illinois Whistleblower Act, [740 ILCS 174/](#)
15. Misuse of genetic information prohibited by the Illinois Genetic Information Privacy Act, [410 ILCS 513/](#); and Titles I and II of the Genetic Information Nondiscrimination Act, [42 U.S.C. §2000ff et seq.](#)
16. Employee Credit Privacy Act, [820 ILCS 70/](#)

The Complaint Manager will first attempt to resolve complaints without resorting to this grievance procedure. If a formal complaint is filed under this policy, the Complaint Manager will address the complaint promptly and equitably. A student and/or parent/guardian filing a complaint under this policy may forego any informal suggestions and/or attempts to resolve it and may proceed directly to this

grievance procedure. The Complaint Manager will not require a student or parent/guardian complaining of any form of harassment to attempt to resolve allegations directly with the accused (or the accused's parent(s)/guardian(s)); this includes mediation.

Right to Pursue Other Remedies Not Impaired

The right of a person to prompt and equitable resolution of a complaint filed under this policy shall not be impaired by the person's pursuit of other remedies, e.g., criminal complaints, civil actions, etc. Use of this grievance procedure is not a prerequisite to the pursuit of other remedies and use of this grievance procedure does not extend any filing deadline related to the pursuit of other remedies. If a person is pursuing another remedy subject to a complaint under this policy, the District will continue with a simultaneous investigation under this policy.

Deadlines

All deadlines under this policy may be extended by the Complaint Manager as he or she deems appropriate. As used in this policy, *school business days* means days on which the District's main office is open.

Filing a Complaint

A person (hereinafter Complainant) who wishes to avail him or herself of this grievance procedure may do so by filing a complaint with any District Complaint Manager. The Complainant shall not be required to file a complaint with a particular Complaint Manager and may request a Complaint Manager of the same gender. The Complaint Manager may request the Complainant to provide a written statement regarding the nature of the complaint or require a meeting with a student's parent(s)/guardian(s). The Complaint Manager shall assist the Complainant as needed.

For any complaint alleging bullying and/or cyberbullying of students, the Complaint Manager or designee shall process and review the complaint under Board policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, in addition to any response required by this policy.

For any complaint alleging sex discrimination that, if true, would implicate Title IX of the Education Amendments of 1972 ([20 U.S.C. §1681 et seq.](#)), the Title IX Coordinator or designee shall process and review the complaint under Board policy 2:265, *Title IX Grievance Procedure*.

For any complaint alleging harassment on the basis of race, color, or national origin, the Nondiscrimination Coordinator or a Complaint Manager or designee shall process and review the complaint under Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*, in addition to any response required by this policy.

For any complaint alleging sexual harassment or other violation of Board policy 5:20, *Workplace Harassment Prohibited*, the Nondiscrimination Coordinator or a Complaint Manager or designee shall process and review the complaint according to that policy, in addition to any response required by this policy, and shall consider whether an investigation under Board policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, should be initiated.

Investigation Process

The Complaint Manager will investigate the complaint or appoint a qualified person to undertake the investigation on his or her behalf. The Complaint Manager shall ensure both parties have an equal opportunity to present evidence during an investigation. The complaint and identity of the Complainant will not be disclosed except: (1) as required by law, this policy, or any collective bargaining agreement,

(2) as necessary to fully investigate the complaint, or (3) as authorized by the Complainant.

The identity of any student witnesses will not be disclosed except: (1) as required by law, this policy, or any collective bargaining agreement, (2) as necessary to fully investigate the complaint, or (3) as authorized by the parent/guardian of the student witness, or by the student if the student is 18 years of age or older.

The Complaint Manager will inform, at regular intervals, the person(s) filing a complaint under this policy about the status of the investigation. Within 30 school business days after the date the complaint was filed, the Complaint Manager shall file a written report of his or her findings with the Superintendent. The Complaint Manager may request an extension of time from the Superintendent.

The Superintendent will keep the Board informed of all complaints.

If a complaint contains allegations involving the Superintendent or Board member(s), the written report shall be filed directly with the Board, which will make a decision in accordance with paragraph four of the following section of this policy.

Decision and Appeal

Within five school business days after receiving the Complaint Manager's report, the Superintendent shall provide his or her written decision to the Complainant and the accused as well as to the Complaint Manager. All decisions shall be based upon the *preponderance of evidence* standard.

Within 10 school business days after receiving the Superintendent's decision, the Complainant or the accused may appeal the decision to the Board by making a written request to the Complaint Manager. The Complaint Manager shall promptly forward all materials relative to the complaint and appeal to the Board.

Within 30 school business days after an appeal of the Superintendent's decision, the Board shall affirm, reverse, or amend the Superintendent's decision or direct the Superintendent to gather additional information. Within five school business days after the Board's decision, the Superintendent shall inform the Complainant and the accused of the Board's action.

For complaints containing allegations involving the Superintendent or Board member(s), within 30 school business days after receiving the Complaint Manager's or outside investigator's report, the Board shall provide its written decision to the Complainant and the accused, as well as to the Complaint Manager.

This policy shall not be construed to create an independent right to a hearing before the Superintendent or Board. The failure to strictly follow the timelines in this grievance procedure shall not prejudice any party.

Appointing a Nondiscrimination Coordinator, Title IX Coordinator, and Complaint Managers [PRESSPlus2](#)

The Superintendent shall appoint a Nondiscrimination Coordinator to manage the District's efforts to provide equal opportunity employment and educational opportunities and prohibit the harassment of employees, students, and others.

The Nondiscrimination Coordinator also serves as the District's Superintendent shall appoint a Title IX Coordinator to coordinate the District's efforts to comply with Title IX. [PRESSPlus3](#)

The Superintendent shall appoint at least one Complaint Manager to administer this policy. If possible,

the Superintendent will appoint two Complaint Managers, each of a different gender. The District's Nondiscrimination Coordinator may be appointed as one of the Complaint Managers.

The Superintendent shall insert into this policy and keep current the names, office addresses, email addresses, and telephone numbers of the Nondiscrimination Coordinator, Title IX Coordinator, and the Complaint Managers.

Nondiscrimination Coordinators:

Dr. Jennifer Hester - CIPD Director

Name

999 Kedzie Avenue,

Flossmoor, IL 60422

Address

jhester@hf233.org

Email

708-335-5330

Telephone

Complaint Managers:

Jennifer Rudan

Name

999 Kedzie Avenue,

Flossmoor, IL 60422

Address

jrudan@hf233.org

Email

708-335-5725

Telephone

Craig Fantin - Associate Principal

Name

999 Kedzie Avenue,

Flossmoor, IL 60422

Address

cfantin@hf233.org

Email

708-335-5604

Telephone

LEGAL REF.:

8 U.S.C. §1324a *et seq.*, Immigration Reform and Control Act.

20 U.S.C. §1232g, Family Education Rights Privacy Act.

[20 U.S.C. §1400](#), The Individuals with Disabilities Education Act.

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Education Amendments; [34 C.F.R. Part 106](#).

[29 U.S.C. §206](#)(d), Equal Pay Act.

[29 U.S.C. §621](#) *et seq.*, Age Discrimination in Employment Act.

[29 U.S.C. §791](#) *et seq.*, Rehabilitation Act of 1973.

[29 U.S.C. §2612](#), Family and Medical Leave Act.

[42 U.S.C. §2000d](#) *et seq.*, Title VI of the Civil Rights Act of 1964.

[42 U.S.C. §2000e](#) *et seq.*, Title VII of the Civil Rights Act of 1964.

[42 U.S.C. §2000ff](#) *et seq.*, Genetic Information Nondiscrimination Act.

[42 U.S.C. §11431](#) *et seq.*, McKinney-Vento Homeless Assistance Act.

[42 U.S.C. §12101](#) *et seq.*, Americans With Disabilities Act; [28 C.F.R. Part 35](#).

[105 ILCS 5/2-3.8](#), [5/3-10](#), [5/10-20](#), [5/10-20.5](#), [5/10-20.7a](#), [5/10-20.60](#), [5/10-20.69](#), [5/10-20.75](#), [5/10-22.5](#), [5/22-19](#), [5/22-95](#) (final citation pending), [5/24-4](#), [5/27-1](#), [5/27-23.7](#), and [45/1-15](#).

[5 ILCS 415/10](#)(a)(2), Government Severance Pay Act.

[5 ILCS 430/70-5](#)(a), State Officials and Employees Ethics Act.

[410 ILCS 513/](#), Ill. Genetic Information Privacy Act.

[740 ILCS 174/](#), Whistleblower Act.

[740 ILCS 175/](#), Ill. False Claims Act.

[775 ILCS 5/](#), Ill. Human Rights Act.

[820 ILCS 70/](#), Employee Credit Privacy Act.

[820 ILCS 112/](#), Equal Pay Act of 2003.

[820 ILCS 180/](#), Victims' Economic Security and Safety Act; [56 Ill.Admin.Code Part 280](#).

[23 Ill.Admin.Code §§1.240](#), [200.40](#), [226.50](#), and [226.570](#).

CROSS REF.: 2:105 (Ethics and Gift Ban), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:90 (Abused and Neglected Child Reporting), 6:120 (Education of Children with Disabilities), 6:140 (Education of Homeless Children), 6:170 (Title I Programs), 6:260 (Complaints About Curriculum, Instructional Materials, and Programs), 7:10 (Equal Educational Opportunities), 7:15 (Student and Family Privacy Rights), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:315 (Restrictions on Publications; High Schools), 8:70 (Accommodating Individuals with Disabilities), 8:95 (Parental Involvement), 8:110 (Public Suggestions and Concerns)

PRESSPlus Comments

PRESSPlus 1. Updated throughout in response to *State of Tennessee v. Cardona*, striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations. **Issue 118, April 2025**

PRESSPlus 2. While the names and contact information are required by law to be listed, they are not part of the adopted policy and do not require board action. It is important for updated names and contact information to be inserted into this policy and regularly monitored.

Please [click here to submit the name and contact information](#) that will be applied to each of the following policies: 2:260, 2:265, 5:10, 5:20, 7:20, 7:180, and 7:255. Following the form's submission, IASB will add the Title IX Coordinator's name and contact information to this policy. **Issue 118, April 2025**

PRESSPlus 3. A district must prominently display its Title IX nondiscrimination policies (this policy 2:260, *Uniform Grievance Procedure*, and policy 2:265, *Title IX Grievance Procedure*) and contact information for its Title IX Coordinator on its website, if any, and in each handbook made available to students, applicants for employment, parents/guardians, employees, and collective bargaining units. 34 C.F.R. §106.8(a) and (b). Notifications must state that nondiscrimination extends to employment, and that inquiries about the application of Title IX and its regulations may be referred to the district's Title IX coordinator, to the U.S. Dept. of Education's Assistant Secretary of Education, or both. 34 C.F.R. §106.8(b). See sample exhibit 2:250-E2, *Immediately Available District Public Records and Web-Posted Reports and Records*, available at PRESS Online by logging in at www.iasb.com. **Issue 118, April 2025**

Document Status: Draft Update

OPERATIONAL SERVICES

4:15 Identity Protection

The collection, storage, use, and disclosure of social security numbers by the School District shall be consistent with State and federal laws. The goals for managing the District's collection, storage, use, and disclosure of social security numbers are to:

1. Limit all activities involving social security numbers to those circumstances that are authorized by State or federal law.
2. Protect each social security number collected or maintained by the District from unauthorized disclosure.

The Superintendent is responsible for ensuring that the District complies with the Identity Protection Act, [5 ILCS 179/](#). Compliance measures shall include each of the following:

1. All employees having access to social security numbers in the course of performing their duties shall be trained to protect the confidentiality of social security numbers. Training should include instructions on the proper handling of information containing social security numbers from the time of collection through the destruction of the information.
2. Only employees who are required to use or handle information or documents that contain social security numbers shall have access to such information or documents.
3. Social security numbers requested from an individual shall be provided in a manner that makes the social security number easily redacted if the record is required to be released as part of a public records request.
4. When collecting a social security number or upon request by an individual, a statement of the purpose(s) for which the District is collecting and using the social security number shall be provided. The stated reason for collection of the social security number must be relevant to the documented purpose.
5. All employees must be advised of this policy's existence, and a copy of the policy must be made available to each employee. The policy must also be made available to any member of the public, upon request.
6. If this policy is amended, employees will be advised of the existence of the amended policy and a copy of the amended policy will be made available to each employee.

No District employee shall collect, store, use, or disclose an individual's social security number unless specifically authorized by the Superintendent. This policy shall not be interpreted as a guarantee of the confidentiality of social security numbers and/or other personal information. The District will use best efforts to comply with this policy, but this policy should not be construed to convey any rights to protection of information not otherwise afforded by law.

Treatment of Personally Identifiable Information Under Grant Awards

The Superintendent ensures that the District takes reasonable **cybersecurity and other** measures to safeguard **information including**. [PRESSPlus1](#) (1) *protected personally identifiable information*, (2) other

types of information that a federal awarding agency, pass-through agency entity, or State awarding agency designates as sensitive, such as *personally identifiable information* (PII) and (3) information that the District considers to be sensitive consistent with applicable laws regarding privacy and confidentiality (collectively, *sensitive information*), when administering federal grant awards and State grant awards governed by the Grant Accountability and Transparency Act ([30 ILCS 708/](#)).

The Superintendent shall establish procedures for the identification, handling, storage, access, disposal and overall confidentiality of sensitive information. The Superintendent shall ensure that employees and contractors responsible for the administration of a federal or State award for the District receive regular training in the safeguarding of sensitive information. Employees mishandling sensitive information are subject to discipline, up to and including dismissal.

LEGAL REF.:

[2 C.F.R. §200.303\(e\)](#).

[5 ILCS 179/](#), Identity Protection Act.

[30 ILCS 708/](#), Grant Accountability and Transparency Act.

[50 ILCS 205/3](#), Local Records Act.

[105 ILCS 10/](#), Illinois School Student Records Act.

CROSS REF: 2:250 (Access to District Public Records), 5:150 (Personnel Records), 7:340 (Student Records), 7:345 (Use of Educational Technologies; Student Data Privacy and Security)

Adopted: September 17, 2024

PRESSPlus Comments

PRESSPlus 1. Updated in response to 2 C.F.R Part 200, amended by 89 Fed. Reg 30046, addressing the safeguarding of information under grant awards and updating the definitions for *personally identifiable information* and *protected personally identifiable information*.

Personally Identifiable Information (PII) means information that can be used to distinguish or trace an individual's identity, either alone or when combined with other personal or identifying information that is linked or linkable to a specific individual. Some PII is available in public sources such as telephone books and websites. This was previously defined as *public personally identifiable information* (Public PII), but 2024 revisions to 2 C.F.R. Part 200 have deleted Public PII as a definition. The definition of PII is not attached to any single category of information or technology. Instead, it requires a case-by-case assessment of the specific risk that an individual can be identified. Non-PII can become PII whenever additional information is made publicly available, in any medium and from any source, that could be used to identify an individual when combined with other available information. 2 C.F.R. §200.1.

Protected personally identifiable information (Protected PII) means PII, except for certain types of PII that must be disclosed by law. 2024 revisions to 2 C.F.R. Part 200 eliminated examples of Protected PII and instead only list examples of PII within the definition of Protected PII at 2 C.F.R. §200.1, which may indicate broadening of the definition of Protected PII. See 89 Fed. Reg. 79732. Before the 2024 revisions, examples of Protected PII contained in the regulation included, but were not limited to, social security number, passport number, credit card numbers, clearances, bank numbers, biometrics, date and place of birth, mother's maiden name, criminal records, medical records, financial records,

and educational transcripts. 2 C.F.R. §200.1. Consult the board attorney for guidance in this area. See sample administrative procedure 4:15-AP2, *Treatment of Personally Identifiable Information Under Grant Awards*, available at PRESS Online by logging in at www.iasb.com. Protected PII is similar to, but broader than, the definition of *personal information* under PIPA. **Issue 118, April 2025**

Document Status: Draft Update

OPERATIONAL SERVICES

4:80 Accounting and Audits

The School District's accounting and audit services shall comply with the *Requirements for Accounting, Budgeting, Financial Reporting, and Auditing*, as adopted by the Ill. State Board of Education (ISBE), State and federal laws and regulations, and generally accepted accounting principles. Determination of liabilities and assets, prioritization of expenditures of governmental funds, and provisions for accounting disclosures shall be made in accordance with government accounting standards as directed by the auditor designated by the Board. The Superintendent or designee, in addition to other assigned financial responsibilities, shall report monthly on the District's financial performance, both income and expense, in relation to the financial plan represented in the budget.

Annual Audit

At the close of each fiscal year, the Superintendent or designee shall arrange an audit of the District funds, accounts, statements, and other financial matters. The audit shall be performed by an independent certified public accountant designated by the Board and be conducted in conformance with prescribed standards and legal requirements. A complete and detailed written audit report shall be provided to each Board member and to the Superintendent. The Superintendent or designee shall annually, on or before October 15, submit an original and one copy of the audit to the appropriate Intermediate Service Center Executive Director.

Annual Financial Report

The Superintendent or designee shall annually prepare and submit the Annual Financial Report on a timely basis using the form adopted by the ISBE. The Superintendent shall review and discuss the Annual Financial Report with the Board before it is submitted.

Inventories

The Superintendent or designee is responsible for establishing and maintaining accurate inventory records. The inventory record of supplies and equipment shall include a description of each item, quantity, location, purchase date, and cost or estimated replacement cost, unless the supplies and equipment are acquired by the District pursuant to a federal or State grant award, in which case the inventory record shall also include the information required by [2 C.F.R. §200.313](#), if applicable. The Superintendent or designee shall establish procedures for the management of property acquired by the District under grant awards that comply with federal and State law.

Capitalization Threshold

To be considered a capital asset for financial reporting purposes, a capital item must be at or above a capitalization threshold of \$~~5~~10,000^{PRESSPlus1} and have an estimated useful life greater than one year.

Disposition of District Property

The Superintendent or designee shall notify the Board, as necessary, of the following so that the Board

may consider its disposition: (1) District personal property (property other than buildings and land) that is no longer needed for school purposes, and (2) school site, building, or other real estate that is unnecessary, unsuitable, or inconvenient. Notwithstanding the above, the Superintendent or designee may unilaterally dispose of personal property of a diminutive value. The Superintendent or designee shall establish procedures for the disposition and, when permitted by the terms and conditions of the award, the retention [PRESSPlus2](#) of property acquired by the District under grant awards that comply with federal and State law.

Taxable Fringe Benefits

The Superintendent or designee shall: (1) require that all use of District property or equipment by employees is for the District's convenience and best interests unless it is a Board-approved fringe benefit, and (2) ensure compliance with the Internal Revenue Service regulations regarding when to report an employee's personal use of District property or equipment as taxable compensation.

Controls for Revolving Funds and Petty Cash

Revolving funds and the petty cash system are established in Board policy 4:50, *Payment Procedures*. The Superintendent or designee shall: (1) designate a custodian for each revolving fund and petty cash fund, (2) obtain a bond for each fund custodian, and (3) maintain the funds in compliance with this policy, State law, and ISBE rules. A check for the petty cash fund may be drawn payable to the designated petty cash custodian. Each revolving fund shall be maintained in a bank that has been approved by the Board and established in an amount approved by the Superintendent consistent with the annual budget. All expenditures from these bank accounts must be directly related to the purpose for which the account was established and supported with documentation, including signed invoices or receipts. All deposits into these bank accounts must be accompanied with a clear description of their intended purpose. The Superintendent or designee shall include checks written to reimburse revolving funds on the Board's monthly listing of bills indicating the recipient and including an explanation.

Control Requirements for Checks

The Board must approve all bank accounts opened or established in the District's or a District school's name or with the District's Federal Employer Identification Number. The CSBO and Superintendent shall sign all checks issued by the School District, except that checks from accounts containing student activity funds or fiduciary funds and checks from revolving accounts may be signed by their respective account custodians.

Internal Controls

The Superintendent or designee is primarily responsible for establishing and implementing a system of internal controls for safeguarding the District's financial condition; the Board, however, will oversee these safeguards. The control objectives are to ensure efficient business and financial practices, reliable financial reporting, and compliance with State law and Board policies, and to prevent losses from fraud, waste, and abuse, as well as employee error, misrepresentation by third parties, or other imprudent employee action. The District's system of internal controls shall include the following:

1. All financial transactions must be properly authorized and documented.
2. Financial records and data must be accurate and complete.
3. Accounts payable must be accurate and punctual.
4. District assets must be protected from loss or misuse.
5. Incompatible duties should be segregated, if possible.

6. Accounting records must be periodically reconciled.
7. Equipment and supplies must be safeguarded.
8. Staff members with financial or business responsibilities must be properly trained and supervised, and must perform their responsibilities with utmost care and competence.
9. Any unnecessary weaknesses or financial risks must be promptly corrected.

The Superintendent or designee shall annually audit the District's financial and business operations for compliance with established internal controls and provide the results to the Board. The Board may from time-to-time engage a third-party to audit internal controls in addition to the annual audit.

LEGAL REF.:

[2 C.F.R. §200](#) *et seq.*

[30 ILCS 708/](#), Grant Accountability and Transparency Act, implemented by [44 Ill.Admin.Code 7000](#) *et seq.*

[105 ILCS 5/2-3.27](#), [5/2-3.28](#), [5/3-7](#), [5/3-15.1](#), [5/5-22](#), [5/10-21.4](#), [5/10-20.19](#), [5/10-22.8](#), and [5/17-1](#) *et seq.*

[23 Ill.Admin.Code Part 100](#).

CROSS REF.: 4:10 (Fiscal and Business Management), 4:50 (Payment Procedures), 4:55 (Use of Credit and Procurement Cards), 4:90 (Student Activity and Fiduciary Funds)

Adopted: September 17, 2024

PRESSPlus Comments

PRESSPlus 1. Updated in response to 2 C.F.R. Part 200, amended by 89 Fed. Reg. 30046. A minimum threshold of \$10,000, or a lesser amount established by the board, and useful life greater than one year complies with the definition of *equipment* under federal grant rules. **Issue 118, April 2025**

PRESSPlus 2. Updated in response to 2 C.F.R. Part 200, amended by 89 Fed. Reg. 30046. **Issue 118, April 2025**

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General Personnel

5:10 Equal Employment Opportunity and Minority Recruitment

The School District shall provide equal employment opportunities to all persons regardless of their race; color; creed; religion; national origin; sex; sexual orientation; age; ancestry; marital status; arrest record; military status; order of protection status; unfavorable military discharge; citizenship status provided the individual is authorized to work in the United States; work authorization status; use of lawful products while not at work; being a victim of domestic violence, sexual violence, gender violence, or any other crime of violence; genetic information; physical or mental handicap or disability, if otherwise able to perform the essential functions of the job with reasonable accommodation; pregnancy, childbirth, or related medical conditions; reproductive health decisions; credit history, unless a satisfactory credit history is an established bona fide occupational requirement of a particular position; conviction record, unless authorized by law; family responsibilities; or other legally protected categories. No one will be penalized solely for his or her status as a registered qualifying patient or a registered designated caregiver for purposes of the Compassionate Use of Medical Cannabis Program Act, [410 ILCS 130/](#).

Persons who believe they have not received equal employment opportunities should report their claims to the Nondiscrimination Coordinator and/or a Complaint Manager under Board policy 2:260, *Uniform Grievance Procedure*, or in the case of denial of equal employment opportunities on the basis of race, color, or national origin, Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*. These individuals are listed below. No employee or applicant will be discriminated or retaliated against because he or she: (1) requested, attempted to request, used, or attempted to use a reasonable accommodation as allowed by the Illinois Human Rights Act, or (2) initiated a complaint, was a witness, supplied information, or otherwise participated in an investigation or proceeding involving an alleged violation of this policy or State or federal laws, rules or regulations, provided the employee or applicant did not make a knowingly false accusation nor provide knowingly false information.

Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator for personnel who shall be responsible for coordinating the District's nondiscrimination efforts. The Nondiscrimination Coordinator may be the Superintendent or a Complaint Manager under Board policy 2:260, *Uniform Grievance Procedure*. ~~The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.~~

The Superintendent shall appoint a Title IX Coordinator to coordinate the District's efforts to comply with Title IX. [PRESSPlus1](#)

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator, Title IX Coordinator, and Complaint Managers.

Nondiscrimination Coordinators:

Dr. Jennifer Hunter, CDD Director

Dr. Jenniter Hester - CIPD Director

Name

999 Kedzie Avenue,

Flossmoor, IL 60422

Address

jhester@hf233.org

Email

708-335-5330

Telephone

Complaint Managers:

Jennifer Rudan -

Director of Student Supports

Name

999 Kedzie Avenue,

Flossmoor, IL 60422

Address

jrudan@hf233.org

Email

708-335-5725

Telephone

Craig Fantin - Associate Principal

Name

999 Kedzie Avenue,

Flossmoor, IL 60422

Address

cfantin@hf233.org

Email

708-335-5604

Telephone

The Superintendent shall also use reasonable measures to inform staff members and applicants that the District is an equal opportunity employer, such as, by posting required notices and including this policy in the appropriate handbooks.

Minority Recruitment

The District will attempt to recruit and hire minority employees. The implementation of this policy may include advertising openings in minority publications, participating in minority job fairs, and recruiting at colleges and universities with significant minority enrollments. This policy, however, does not require or permit the District to give preferential treatment or special rights based on a protected status without evidence of past discrimination.

LEGAL REF.:

[8 U.S.C. §1324a](#) *et seq.*, Immigration Reform and Control Act.

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Education Amendments of 1972; [34 C.F.R. Part 106](#).

[29 U.S.C. §206](#)(d), Equal Pay Act.

[29 U.S.C. §218d](#), Fair Labor Standards Act.

[29 U.S.C. §621](#) *et seq.*, Age Discrimination in Employment Act.

[29 U.S.C. §701](#) *et seq.*, Rehabilitation Act of 1973.

[38 U.S.C. §4301](#) *et seq.*, Uniformed Services Employment and Reemployment Rights Act (1994).

[42 U.S.C. §1981](#) *et seq.*, Civil Rights Act of 1991.

[42 U.S.C. §2000d](#) *et seq.*, Title VI of the Civil Rights Act of 1964; [34 C.F.R. Part 100](#).

[42 U.S.C. §2000e](#) *et seq.*, Title VII of the Civil Rights Act of 1964; [29 C.F.R. Part 1601](#).

[42 U.S.C. §2000ff](#) *et seq.*, Genetic Information Nondiscrimination Act of 2008.

[42 U.S.C. §2000gg](#) *et seq.*, Pregnant Workers Fairness Act; [29 C.F.R. Part 1636](#).

[42 U.S.C. §2000e](#)(k), Pregnancy Discrimination Act.

[42 U.S.C. §12111](#) *et seq.*, Americans with Disabilities Act, Title I.

[III. Constitution, Art. I](#), §§17, 18, and 19.

[105 ILCS 5/10-20.7](#), [5/10-20.7a](#), [5/10-21.1](#), [5/10-22.4](#), [5/10-23.5](#), [5/22-19](#), [5/24-4](#), [5/24-4.1](#), and [5/24-7](#).

[410 ILCS 130/40](#), Compassionate Use of Medical Cannabis Program Act.

[410 ILCS 513/25](#), Genetic Information Privacy Act.

[740 ILCS 174/](#), III. Whistleblower Act.

[775 ILCS 5/1-103](#), [5/2-101](#), [5/2-102](#), [5/2-103](#), [5/2-103.1](#), [5/2-104](#)(D) and [5/6-101](#), III. Human Rights Act.

[775 ILCS 35/](#), Religious Freedom Restoration Act.

[820 ILCS 55/10](#), Right to Privacy in the Workplace Act.

[820 ILCS 70/](#), Employee Credit Privacy Act.

[820 ILCS 75/](#), Job Opportunities for Qualified Applicants Act.

[820 ILCS 112/](#), III. Equal Pay Act of 2003.

[820 ILCS 180/30](#), Victims' Economic Security and Safety Act.

[820 ILCS 260/](#), Nursing Mothers in the Workplace Act.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:40 (Communicable and Chronic Infectious Disease), 5:50 (Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition), 5:70 (Religious Holidays), 5:180 (Temporary Illness or Temporary Incapacity), 5:200 (Terms and Conditions of Employment and Dismissal), 5:250 (Leaves of Absence), 5:270 (Employment At-Will, Compensation, and Assignment), 5:300 (Schedules and Employment Year), 5:330 (Sick Days, Vacation, Holidays, and Leaves), 7:10 (Equal Educational Opportunities), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 8:70 (Accommodating Individuals with Disabilities)

Adopted: January 21, 2025

PRESSPlus Comments

PRESSPlus 1. Please [click here to submit the name and contact information](#) that will be applied to each of the following policies: 2:260, 2:265, 5:10, 5:20, 7:20, 7:180, and 7:255. Following the form's submission, IASB will add the Title IX Coordinator's name and contact information to this policy. **Issue 118, April 2025**

Document Status: Draft Update

General Personnel

5:20 Workplace Harassment Prohibited

The School District expects the workplace environment to be productive, respectful, and free of unlawful discrimination, including harassment. District employees shall not engage in harassment or abusive conduct on the basis of an individual's actual or perceived race, color, religion, national origin, ancestry, sex, sexual orientation, age, citizenship status, work authorization status, disability, pregnancy, marital status, family responsibilities, reproductive health decisions, order of protection status, military status, or unfavorable discharge from military service, nor shall they engage in harassment or abusive conduct on the basis of an individual's other protected status identified in Board policy 5:10, *Equal Employment Opportunity and Minority Recruitment*. Harassment of students, including, but not limited to, sexual harassment, is prohibited by Board policies 2:260, *Uniform Grievance Procedure*; 2:265, *Title IX Grievance Procedure*; 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*; 7:20, *Harassment of Students Prohibited*; 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, and 7:185, *Teen Dating Violence Prohibited*.

The District will take remedial and corrective action to address unlawful workplace harassment, including sexual harassment.

Sexual Harassment Prohibited

The District shall provide a workplace environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law. The District provides annual sexual harassment prevention training in accordance with State law.

District employees shall not make unwelcome sexual advances or request sexual favors or engage in any unwelcome conduct of a sexual nature when: (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment; (2) submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or (3) such conduct has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment. Sexual harassment prohibited by this policy includes, but is not limited to, verbal, physical, or other conduct. The terms intimidating, hostile, or offensive include, but are not limited to, conduct that has the effect of humiliation, embarrassment, or discomfort. Sexual harassment will be evaluated in light of all the circumstances.

Making a Report or Complaint

Employees and *nonemployees* (persons who are not otherwise employees and are directly performing services for the District pursuant to a contract with the District, including contractors, and consultants) are encouraged to promptly report information regarding violations of this policy. Individuals may choose to report to a person of the individual's same gender. Every effort should be made to file such reports or complaints as soon as possible, while facts are known and potential witnesses are available.

Aggrieved individuals, if they feel comfortable doing so, should directly inform the person engaging in the harassing conduct or communication that such conduct or communication is offensive and must stop.

Whom to Contact with a Report or Complaint

An employee should report claims of harassment, including making a confidential report, to any of the following: his/her immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, Title IX Coordinator, and/or a Complaint Manager.

An employee may also report claims using Board policy 2:260, *Uniform Grievance Procedure*. If a claim is reported using Board policy 2:260, then the Complaint Manager shall process and review the claim according to that policy, in addition to any response required by this policy.

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator, Title IX Coordinator, [PRESSPlus1](#) and Complaint Managers. ~~The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.~~

Nondiscrimination Coordinators:

Dr. Jennifer Hester - CIPD Director

Name

999 Kedzie Avenue,

Flossmoor, IL 60422

Address

jhester@hf233.org

Email

708-335-5330

Telephone

Complaint Managers:

Jennifer Rudan -

Director of Student Supports

Name

999 Kedzie Avenue,

Flossmoor, IL 60422

Address

jrudan@hf233.org

Craig Fantin - Associate Principal

Name

999 Kedzie Avenue,

Flossmoor, IL 60422

Address

cfantin@hf233.org

Email

708-335-5725

Telephone

Email

708-335-5604

Telephone

Investigation Process

Any District employee who receives a report or complaint of harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator, [Title IX Coordinator](#), or a Complaint Manager. Any employee who fails to promptly forward a report or complaint may be disciplined, up to and including discharge.

Reports and complaints of harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain a workplace environment that is productive, respectful, and free of unlawful discrimination, including harassment.

For any report or complaint alleging [sexual-based](#) [PRESSPlus2](#) harassment that, if true, would implicate Title IX of the Education Amendments of 1972 ([20 U.S.C. §1681 et seq.](#)), the [Nondiscrimination Title IX](#) Coordinator or designee shall consider whether action under Board policy 2:265, *Title IX Grievance Procedure*, should be initiated.

For any report or complaint alleging harassment on the basis of race, color, or national origin, the Nondiscrimination Coordinator or a Complaint Manager or designee shall investigate under Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*.

For any other alleged workplace harassment that does not require action under Board policies 2:265, *Title IX Grievance Procedure*, or 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*, the Nondiscrimination Coordinator or a Complaint Manager or designee shall consider whether an investigation under Board policy 2:260, *Uniform Grievance Procedure*, and/or 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, should be initiated, regardless of whether a written report or complaint is filed.

Reports That Involve Alleged Incidents of Sexual Abuse of a Child by School Personnel

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in [720 ILCS 5/11-9.1A](#)(b), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

Any complaint alleging an incident of sexual abuse shall be processed and reviewed according to Board policy 5:90, *Abused and Neglected Child Reporting*. In addition to reporting the suspected abuse, the complaint shall also be processed under Board policy 2:265, *Title IX Grievance Procedure*, or Board policy 2:260, *Uniform Grievance Procedure*.

Enforcement

A violation of this policy by an employee may result in discipline, up to and including discharge. A violation of this policy by a third party will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent/guardian, invitee, etc. Any person making a knowingly false accusation regarding harassment will likewise be subject to

disciplinary action, which for an employee that may be up to and including discharge.

Retaliation Prohibited

An employee's employment, compensation, or work assignment shall not be adversely affected by complaining or providing information about harassment. Retaliation against employees for bringing complaints or providing information about harassment is prohibited (see Board policies 2:260, *Uniform Grievance Procedure*, 2:265, *Title IX Grievance Procedure*, and 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*), and depending upon the law governing the complaint, whistleblower protection may be available under the State Officials and Employees Ethics Act ([5 ILCS 430/](#)), the Whistleblower Act ([740 ILCS 174/](#)), and/or the Ill. Human Rights Act ([775 ILCS 5/](#)).

An employee should report allegations of retaliation to his/her immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

Employees who retaliate against others for reporting or complaining of violations of this policy or for participating in the reporting or complaint process will be subject to disciplinary action, up to and including discharge.

Recourse to State and Federal Fair Employment Practice Agencies

The District encourages all employees who have information regarding violations of this policy to report the information pursuant to this policy. The following government agencies are available to assist employees: the Ill. Dept. of Human Rights and the U.S. Equal Employment Opportunity Commission.

The Superintendent shall also use reasonable measures to inform staff members, applicants, and nonemployees of this policy, which shall include posting on the District website and/or making this policy available in the District's administrative office, and including this policy in the appropriate handbooks.

LEGAL REF.:

[42 U.S.C. §2000e](#) et seq., Title VII of the Civil Rights Act of 1964; [29 C.F.R. §1604.11](#).

[20 U.S.C. §1681](#) et seq., Title IX of the Education Amendments of 1972; [34 C.F.R. Part 106](#).

[5 ILCS 430/70-5](#)(a), State Officials and Employees Ethics Act.

[775 ILCS 5/2-101](#)(E) and (E-1), [5/2-102](#)(A), (A-10), (D-5), [5/2-102](#)(E-5), [5/2-109](#), [5/5-102](#), and [5/5-102.2](#), Ill. Human Rights Act.

[56 Ill. Admin.Code Parts 2500](#), [2510](#), [5210](#), and [5220](#).

[Vance v. Ball State Univ.](#), 570 U.S. 421 (2013).

[Crawford v. Metro. Gov't of Nashville & Davidson Cnty.](#), 555 U.S. 271 (2009).

[Jackson v. Birmingham Bd. of Educ.](#), 544 U.S. 167 (2005).

[Oncale v. Sundowner Offshore Servs.](#), 523 U.S. 75 (1998).

[Burlington Indus. v. Ellerth](#), 524 U.S. 742 (1998).

[Faragher v. City of Boca Raton](#), 524 U.S. 775 (1998).

[Harris v. Forklift Systems](#), 510 U.S. 17 (1993).

[Franklin v. Gwinnett Co. Public Schools](#), 503 U.S. 60 (1992).

[Meritor Savings Bank v. Vinson](#), 477 U.S. 57 (1986).

[Porter v. Erie Foods Int, Inc.](#), 576 F.3d 629 (7th Cir. 2009).

[Williams v. Waste Mgmt.](#), 361 F.3d 1021 (7th Cir. 2004).

[Berry v. Delta Airlines](#), 260 F.3d 803 (7th Cir. 2001).

[Sangamon Cnty. Sheriff's Dept. v. Ill. Human Rights Com'n](#), 233 Ill.2d 125 (Ill. 2009).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 4:60 (Purchases and Contracts), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 7:20 (Harassment of Students Prohibited), 8:30 (Visitors to and Conduct on School Property)

Adopted: January 21, 2025

PRESSPlus Comments

PRESSPlus 1. Please [click here to submit the name and contact information](#) that will be applied to each of the following policies: 2:260, 2:265, 5:10, 5:20, 7:20, 7:180, and 7:255. Following the form's submission, IASB will add the Title IX Coordinator's name and contact information to this policy. **Issue 118, April 2025**

PRESSPlus 2. Updated in response to *State of Tennessee v. Cardona*, striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations. **Issue 118, April 2025**

Document Status: Draft Update

General Personnel

5:60 Expenses

The Board regulates the reimbursement of all travel, meal, and lodging expenses by resolution. Money shall not be advanced or reimbursed, or purchase orders issued for: (1) the expenses of any person except the employee, (2) anyone's personal expenses, or (3) entertainment expenses. Entertainment includes, but is not limited to, shows, amusements, theaters, circuses, sporting events, or any other place of public or private entertainment or amusement, unless the entertainment is ancillary to the purpose of the program or event. The District is not responsible for losses due to an employee's own negligence, losses due to normal wear, or losses due to theft, unless the theft was a result of the District's negligence. Employees must submit the appropriate itemized, signed, standardized form(s) to support any requests for expense advancements, reimbursements, or purchase orders that show the following:

1. The amount of the estimated or actual expense, with attached receipts for actual incurred expenses.
2. The name and title of the employee who is requesting the expense advancement or reimbursement. Receipts from group functions must include the names, offices, and job titles of all participants.
3. The date(s) of the official business on which the expense advancement, reimbursement, or purchase order will be or was expended.
4. The nature of the official business conducted when the expense advancement, reimbursement, or purchase order will be or was expended.

Advancements

The Superintendent may advance expenses to teachers and other licensed employees for the anticipated actual and necessary expenses to be incurred while attending meetings that are related to their duties and will contribute to their professional development, provided they fall below the maximum allowed in the Board's expense regulations.

Expense advancement requests must be submitted to the Superintendent or designee on the District's standardized estimated expense approval form for employees. After spending expense advancements, employees must use the District's standardized expense reimbursement form and submit to the Superintendent: (a) the itemized, signed advancement voucher that was issued, and (b) the amount of actual expenses by attaching receipts. Any portion of an expense advancement not used must be returned to the District. Expense advancements and vouchers shall be presented to the Board in its regular bill process.

Reimbursements and Purchase Orders

Expense reimbursements and purchase orders may be issued by the Superintendent or designee to employees, along with other expenses necessary for the performance of their duties, provided the expenses fall below the maximum allowed in the Board's expense regulations.

Expense reimbursements and purchase order approvals are not guaranteed and, when possible,

employees should seek pre-approval of expenses by providing an estimation of expenses on the District's standardized estimated expense approval form for employees, except in situations when the expense is diminutive. When pre-approval is not sought, employees must seek reimbursement on the District's standardized expense reimbursement form for employees. Expense reimbursements and purchase orders shall be presented to the Board in its regular bill process.

Use of Credit and Procurement Cards

Credit and procurement card usage is governed by policy 4:55, *Use of Credit and Procurement Cards*.

Exceeding the Maximum Allowable Expense Amount(s)

All requests for expense advancements, reimbursements, and purchase orders exceeding the maximum allowed in the Board's expense regulations may only be approved when:

1. The Board's resolution to regulate expenses allows for such approval;
2. An emergency or other extraordinary circumstance exists; and
3. The request is approved by a roll call vote at an open Board meeting.

Registration

When possible, registration fees will be paid by the District in advance.

Travel

The least expensive method of travel will be used, provided that no hardship will be caused to the employee. Employees will be reimbursed for:

1. Air travel at the coach or economy class commercial airline rate. First class or business class air travel will be reimbursed only if emergency circumstances warrant. The emergency circumstances must be explained on the expense form and Board approval of the additional expense is required. Fees for the first checked bag will be reimbursed. Copies of airline tickets and baggage receipts must be attached to the expense form.
2. Rail or bus travel at actual cost. Rail or bus travel costs may not exceed the cost of coach airfare. Copies of tickets must be attached to the expense form to substantiate amounts.
3. Use of personal automobiles at the standard mileage rate approved by the Internal Revenue Service for income tax purposes. The reimbursement may not exceed the cost of coach airfare. Mileage for use of personal automobiles in trips to and from transportation terminals will also be reimbursed. Toll charges and parking costs will be reimbursed.
4. Automobile rental costs when the vehicle's use is warranted. The circumstances for such use must be explained on the expense form.
5. Taxis, airport limousines, ride sharing services, or other local transportation costs.

Meals

Meals charged to the District should represent mid-fare selections for the hotel/meeting facility or general area. Tips are included with meal charges. Expense forms must explain the meal charges incurred. Alcoholic beverages will not be reimbursed.

Lodging

Employees should request conference rate or mid-fare room accommodations. A single room rate will

be reimbursed. Employees should pay personal expenses at checkout. If that is impossible, deductions for the charges should be made on the expense form.

Miscellaneous Expenses

Employees may seek reimbursement for other expenses incurred while attending a meeting sponsored by organizations described herein by fully describing the expenses on the expense form, attaching receipts.

Additional Requirements for Travel Expenses Charged to Federal and State Grants

All grant-related travel expenses must be pre-approved by the Superintendent or designee.

Expenses for travel, including expenses for transportation, lodging, meals, and related items incurred by employees and charged to a federal grant or State grant governed by the Grant Accountability and Transparency Act ([30 ILCS 708/](#)) must also meet the following requirements:

1. The participation of the employee is necessary to the award, and the costs are specifically related to the award.
2. Expenses must be permissible under the terms and conditions of the award.
3. Expenses must be reasonable and consistent with this policy.
4. The Board does not reimburse actual expenses or pay a per diem allowance unless the employee is on official travel status for more than 12 hours. However, employees remain eligible for mileage reimbursement (minus regular commuting mileage/costs) and other transportation expenses if on travel status less than 12 hours.
5. Expenses may be charged based on an actual cost basis or on a per diem basis in lieu of actual costs incurred; however, only one method may be applied per trip.
6. Commercial airfare costs in excess of the least expensive coach or economy class are prohibited except when such accommodations would: (1) require circuitous routing; (2) require travel during unreasonable hours; (3) excessively prolong travel; (4) result in additional costs that would offset transportation savings; or (5) offer accommodations not reasonably adequate for the traveler's medical needs. Qualifying circumstances must be explained on the expense form, and Board approval of the additional expense is required.
7. Per diem rates and actual reimbursement amounts for mileage, meals, and lodging may not exceed the rates established by the Governor's Travel Control Board or federal travel regulations, whichever is less. These limits do not apply when: (1) an employee stays in the lowest-priced room available at or near a hotel where a conference or seminar is located or in accommodations arranged by the conference/seminar organization, or (2) lodging at or below the established rate is unavailable. In those cases, the employee will be reimbursed for actual lodging expenses with prior approval, but in no case will the reimbursement exceed 300% of the applicable maximum per diem rate. If a conference fee includes a meal, the meal or per diem allowance will be reduced by the actual value of the meal or the applicable meal allowance, whichever is less.
8. Employees must use the least expensive compact car available when using a rental car for travel, unless an exception is approved. The Board does not reimburse employees for collision damage waiver or theft insurance.
9. The Board will reimburse travel expenses not chargeable to an award from other District funds consistent with this policy.

LEGAL REF.:

2 C.F.R. §200.4754. [PRESSPlus1](#)

[30 ILCS 708/130](#), Grant Accountability and Transparency Act.

[50 ILCS 150/](#), Local Government Travel Expense Control Act.

[105 ILCS 5/10-22.32](#).

[820 ILCS 115/9.5](#), Ill. Wage Payment and Collection Act.

CROSS REF.: 2:125 (Board Member Compensation; Expenses), 2:240 (Board Policy Development), 4:50 (Payment Procedures), 4:55 (Use of Credit and Procurement Cards)

~~ADOPTED: August 16, 2022~~

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 118, April 2025**

Document Status: Draft Update

General Personnel

5:100 Staff Development Program

The Superintendent or designee shall implement a staff development program. The goal of the program shall be to update and improve the skills and knowledge of staff members in order to achieve and maintain a high level of job performance and satisfaction. Additionally, the development program for licensed staff members shall be designed to effectuate any School Improvement Plans so that student learning objectives meet or exceed goals established by the District and State.

Abused and Neglected Child Reporting Act (ANCRA) and *Erin's Law* Training

The staff development program shall include the Abused and Neglected Child Reporting Act (ANCRA) mandated reporter training and training on the awareness and prevention of child sexual abuse and grooming behaviors (*Erin's Law*) as follows (see Board policies 4:165, *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*, and 5:90, *Abused and Neglected Child Reporting*):

1. Within three months of employment, each staff member must complete mandated reporter training from a provider or agency with expertise in recognizing and reporting child abuse. Mandated reporter training must be completed again at least every three years.
2. By January 31 of every year, all school personnel must complete evidence-informed training on preventing, reporting, and responding to child sexual abuse, grooming behaviors (including *sexual misconduct* as defined in *Faith's Law*), and boundary violations.

In-Service Training Requirements

The staff development program shall provide, at a minimum, within six months of employment and renewed at least once every five years thereafter (unless required more frequently by other State or federal law), the in-service training of all District staff who work with pupils on:

1. Health conditions of students, including but not limited to training on:
 - a. Anaphylactic reactions and management, conducted by a person with expertise on anaphylactic reactions and management;
 - b. Management of asthma, prevention of asthma symptoms, and emergency response in the school setting;
 - c. The basics of seizure recognition and first aid and emergency protocols, consistent with best practice guidelines issued by the Centers for Disease Control and Prevention;
 - d. The basics of diabetes care, how to identify when a diabetic student needs immediate or emergency medical attention, and whom to contact in case of emergency;
 - e. Current best practices regarding identification and treatment of attention deficit hyperactivity disorder; and
 - f. How to respond to an incident involving life-threatening bleeding, including use of a school's trauma bleeding control kit, if applicable.
2. Social-emotional learning. Training may include providing education to all school personnel about the content of the Illinois Social and Emotional Learning Standards, how they apply to

everyday school interactions, and examples of how social emotional learning can be integrated into instructional practices across all grades and subjects.

3. Developing cultural competency, including but not limited to understanding and reducing implicit bias, including *implicit racial bias* as defined in [105 ILCS 5/10-20.61](#) (implicit bias training).
4. Identifying warning signs of mental illness, trauma, and suicidal behavior in youth, along with appropriate intervention and referral techniques, including resources and guidelines as outlined in [105 ILCS 5/2-3.166](#) (*Ann Marie's Law*) and the definitions of *trauma*, *trauma-responsive learning environments*, and *whole child* as set forth in [105 ILCS 5/3-11](#).
5. Domestic and sexual violence and the needs of expectant and parenting youth, conducted by persons with expertise in domestic and sexual violence and the needs of expectant and parenting youth. Training shall include, but is not limited to:
 - a. Communicating with and listening to youth victims of domestic or sexual violence and expectant and parenting youth;
 - b. Connecting youth victims of domestic or sexual violence and expectant and parenting youth to appropriate in-school services and other agencies, programs, and services as needed;
 - c. Implementing the District's policies and procedures regarding such youth, including confidentiality; and
 - d. Procedures for responding to incidents of teen dating violence that take place at school, on school grounds, at school-sponsored activities, or in vehicles used for school-provided transportation as outlined in [105 ILCS 110/3.10](#) (see Board policy 7:185, *Teen Dating Violence Prohibited*).
6. Protections and accommodations for students, including but not limited to training on:
 - a. The federal Americans with Disabilities Act as it pertains to the school environment; and
 - b. Homelessness.
7. Educator ethics and responding to child sexual abuse and grooming behavior (see Board policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*); including but not limited to training on:
 - a. Teacher-student conduct;
 - b. School employee-student conduct; and
 - c. Evidence-informed training on preventing, recognizing, reporting, and responding to child sexual abuse and grooming as outlined in [105 ILCS 5/10-23.13](#) (*Erin's Law*).
8. Effective instruction in violence prevention and conflict resolution, conducted in accordance with the requirements of [105 ILCS 5/27-23.4](#) (violence prevention and conflict resolution education).

Additional Training Requirements

In addition, the staff development program shall include each of the following:

1. Ongoing professional development for teachers, administrators, all school personnel and school resource officers, and staff regarding on the requirements of 105 ILCS 5/10-22.6 and 5/10-20.14, the adverse consequences of school exclusion and justice-system involvement, effective classroom management strategies, culturally responsive discipline, trauma-responsive learning environments as defined in 105 ILCS 5/3-11(b), PRESSPlus1 the appropriate and available supportive services for the promotion of student attendance and engagement, and developmentally appropriate disciplinary methods that promote positive and healthy school climates.
2. Annual continuing education and/or training opportunities (professional standards) for school nutrition program directors, managers, and staff. Each school food authority's director shall

document compliance with this requirement by the end of each school year and maintain documentation for a three-year period.

3. All high school coaching personnel, including the head and assistant coaches, and athletic directors must obtain online concussion certification by completing online concussion awareness training in accordance with [105 ILCS 25/1.15](#). Coaching personnel and athletic directors hired on or after 8-19-14 must be certified before their position's start date.
4. The following individuals must complete concussion training as specified in the Youth Sports Concussion Safety Act: coaches and assistant coaches (whether volunteer or employee) of an interscholastic athletic activity; nurses, licensed and/or non-licensed healthcare professionals serving on the Concussion Oversight Team; athletic trainers; game officials of an interscholastic athletic activity; and physicians serving on the Concussion Oversight Team.
5. For school personnel who work with hazardous or toxic materials on a regular basis, training on the safe handling and use of such materials.
6. For delegated care aides performing services in connection with a student's seizure action plan, training in accordance with [105 ILCS 150/](#), the Seizure Smart School Act.
7. For delegated care aides performing services in connection with a student's diabetes care plan, training in accordance with [105 ILCS 145/](#), the Care of Students with Diabetes Act.
8. For all District staff, annual sexual harassment prevention training.
9. Title IX requirements for training in accordance with 34 C.F.R. [§Part 106-8\(d\)](#) (see Board policy 2:265, *Title IX Grievance Procedure*).
10. Training for all District employees on the prevention of discrimination and harassment based on race, color, and national origin in school as part of new employee training and at least once every two years.
11. Training for at least one designated employee at each school about the Prioritization of Urgency of Need for Services (PUNS) database and steps required to register students for it.
12. Training in accordance with 105 ILCS 5/26A for at least one staff member in each school designated as a resource for students who are parents, expectant parents, or victims of domestic or sexual violence, and for any employees whose duties include the resolution of complaints of violations of 105 ILCS 5/26A (see Board policy 7:255, *Students who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*). [PRESSPlus2](#)

The Superintendent shall develop protocols for administering youth suicide awareness and prevention education to staff consistent with Board policy 7:290, *Suicide and Depression Awareness and Prevention*.

An opportunity shall be provided for all staff members to acquire, develop, and maintain the knowledge and skills necessary to properly administer life-saving techniques and first aid, including the Heimlich maneuver, cardiopulmonary resuscitation, and the use of an automated external defibrillator, in accordance with a nationally recognized certifying organization. Physical fitness facilities' staff must be trained in cardiopulmonary resuscitation and use of an automated external defibrillator.

LEGAL REF.:

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Educational Amendments of 1972; [34 C.F.R. Part 106](#).

[42 U.S.C. §1758b](#), [Pub. L. 111-296](#), Healthy, Hunger-Free Kids Act of 2010; [7 C.F.R. Parts 210 and 235](#).

[105 ILCS 5/2-3.62](#), [5/2-3.166](#), [5/3-11](#), [5/10-20.17a](#), [5/10-20.61](#), [5/10-22.6\(c-5\)](#), [5/10-22.39](#), [5/10-](#)

[23.12](#), [5/10-23.13](#), [5/22-80\(h\)](#), [5/22-95](#) and [5/24-5](#), and [5/26A](#). [PRESSPlus3](#)

[105 ILCS 25/1.15](#), Interscholastic Athletic Organization Act.

[105 ILCS 145/25](#), Care of Students with Diabetes Act

[105 ILCS 150/25](#), Seizure Smart School Act.

[105 ILCS 110/3](#), Critical Health Problems and Comprehensive Health Education Act.

[325 ILCS 5/4](#), Abused and Neglected Child Reporting Act.

[745 ILCS 49/](#), Good Samaritan Act.

[775 ILCS 5/2-109](#) and [5/5A-103](#), Ill. Human Rights Act.

[23 Ill.Admin.Code §§ 22.20](#), [226.800](#), and [Part 525](#).

[77 Ill.Admin.Code §527.800](#).

CROSS REF.: 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 3:40 (Superintendent), 3:50 (Administrative Personnel Other Than the Superintendent), 4:160 (Environmental Quality of Buildings and Grounds), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:250 (Leaves of Absence), 6:15 (School Accountability), 6:20 (School Year Calendar and Day), 6:50 (School Wellness), 6:160 (English Learners), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), [7:250 \(Student Support Services\)](#), [7:255 \(Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence\)](#), 7:270 (Administering Medicines to Students), 7:285 (Anaphylaxis Prevention, Response, and Management Program), 7:290 (Suicide and Depression Awareness and Prevention), 7:305 (Student Athlete Concussions and Head Injuries)

Adopted: September 17, 2024

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-22.6(c-5), amended by P.A. 103-896. **Issue 118, April 2025**

PRESSPlus 2. Updated in response to 105 ILCS 5/26A-25 and 26A-35, added by P.A. 102-466, a/k/a *ESS Law*, eff. 7-1-25, which requires each designated Article 26A Resource Person to either (1) be trained to understand, provide information and referrals, and address issues pertaining to youth who are parents, expectant parents, or victims of domestic or sexual violence, including training in the subjects set forth in 105 ILCS 5/26A-35(b)(i), or (2) have participated in an in-service training program under 105 ILCS 5/10-22.39(d) that includes training on the rights of minors to consent to counseling services and psychotherapy under the Mental Health and Developmental Disabilities Code within 12 months prior to designation. However, 105 ILCS 5/10-22.39(d) was deleted by P.A. 103-542 and its training contents are in 105 ILCS 5/10-22.39(b-25).

105 ILCS 5/26A-25(b)(1), added by P.A. 102-466, a/k/a *ESS Law*, eff. 7-1-25, requires employees

whose duties include resolution of Article 26A complaints to initially complete at least eight hours of training on issues related to domestic and sexual violence and how to conduct the district's complaint resolution procedure, and to complete six hours of training annually thereafter. Such training must be conducted by individual(s) with expertise in domestic or sexual violence in youth and expertise in developmentally appropriate communications with elementary and secondary students regarding topics of a sexual, violent, or sensitive nature. See sample administrative procedures 7:255-AP1, *Supporting Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*, and 7:255-AP2, *Complaint Resolution Procedure for Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*.

See pp. 28-30 of the June 2024 report of the second ESS Task Force for existing training requirements that may be suitable to fulfill Article 26A training requirements, at: www.isbe.net/Documents_ESSTaskForce/Final-Report-ESS-Report-June-2024.pdf. **Issue 118, April 2025**

PRESSPlus 3. The Legal References are updated. **Issue 118, April 2025**

Document Status: Draft Update

INSTRUCTION

6:150 Home and Hospital Instruction

A student who is absent from school, or whose physician, physician assistant, or advanced practice registered nurse anticipates that the student will be absent from school, because of a medical condition may be eligible for instruction in the student's home or hospital. Eligibility shall be determined by State law and the Ill.

State Board of Education rules governing (1) the continuum of placement options for students who have been identified for special education services or (2) the home and hospital instruction provisions for students who have not been identified for special education services. Appropriate educational services from qualified staff will begin no later than five school days after receiving a written statement from: (1) a physician licensed to practice medicine in all of its branches, (2) a licensed physician assistant, or (3) a licensed advanced practice registered nurse. Instructional or related services for a student receiving special education services will be determined by the student's individualized education program.

A student who is unable to attend school because of pregnancy or pregnancy-related conditions, the fulfillment of parenting obligations related to the health of the child, or health and safety concerns arising from domestic or sexual violence as defined in 105 ILCS 5/26A, will be provided home instruction, correspondence courses, or other courses of instruction under the following circumstances: [PRESSPlus1](#)

1. ~~(1) b~~ Before the birth of the child when the student's physician, physician assistant, or advanced practice registered nurse indicates, in writing, that she is medically unable to attend regular classroom instruction, ~~and (2) f~~
2. For up to three months after the child's birth or a miscarriage. [PRESSPlus2](#)
3. When a student must care for his or her ill child if:
 - a. The child's physician, physician assistant, or advanced practice registered nurse informs the District, in writing, that the child has a serious health condition [PRESSPlus3](#) that would require the student to be absent from school for two or more consecutive weeks; and
 - b. The student or the student's parent/guardian informs the District, in writing, that the student needs to care for the child during this period.
4. The student must treat physical or mental health complications or address safety concerns arising from domestic or sexual violence when a health care provider or an employee of the student's domestic or sexual violence organization, as defined in 105 ILCS 5/26A, informs the District, in writing, that the care is needed by the student and will cause the student's absence from school for two or more consecutive weeks.

The District may reassess home instruction provided to a student under No. 3 or No. 4 every two months to determine the student's continuing need for home instruction.

Periodic conferences will be held between appropriate school personnel, parent(s)/guardian(s), and hospital staff to coordinate course work and facilitate a student's return to school.

LEGAL REF.:

[105 ILCS 5/10-19.05\(e\)](#), [5/10-22.6a](#), [5/14-13.01](#), and [5/18-4.5](#).

[23 Ill.Admin.Code §§1.520](#), [1.610](#), and [226.300](#).

CROSS REF.: 6:120 (Education of Children with Disabilities), 7:10 (Equal Educational Opportunities), 7:250 (Student Support Services), 7:255 (Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence), 7:280 (Communicable and Chronic Infectious Disease)

Adopted: September 17, 2024

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-22.6a, amended by P.A. 102-466, a/k/a *ESS Law*, eff. 7-1-25. **Issue 118, April 2025**

PRESSPlus 2. Number 2 does not require a written statement from a physician, physician assistant, or advanced practice registered nurse. See policy 7:255, *Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*. **Issue 118, April 2025**

PRESSPlus 3. *Serious health condition* means an illness, injury, impairment, or physical or mental health condition that involves inpatient care in a hospital, hospice, or residential medical care facility or continuing treatment by a health care provider that is not controlled by medication alone. **Issue 118, April 2025**

Document Status: Draft Update

INSTRUCTION

6:235 Access to Electronic Networks

Electronic networks are a part of the District's instructional program and serve to promote educational excellence by facilitating resource sharing, innovation, and communication.

The term *electronic networks* includes all of the District's technology resources, including, but not limited to:

1. The District's local-area and wide-area networks, including wireless networks (Wi-Fi), District-issued Wi-Fi hotspots, and any District servers or other networking infrastructure;
2. Access to the Internet or other online resources via the District's networks or to any District-issued online account from any computer or device, regardless of location;
3. District-owned or District-issued computers, laptops, tablets, phones, or similar devices.

The Superintendent shall develop an implementation plan for this policy and appoint system administrator(s).

The School District is not responsible for any information that may be lost or damaged, or become unavailable when using the network, or for any information that is retrieved or transmitted via the Internet. Furthermore, the District will not be responsible for any unauthorized charges or fees resulting from access to the Internet.

Curriculum and Appropriate Online Behavior

The use of the District's electronic networks shall: (1) be consistent with the curriculum adopted by the District as well as the varied instructional needs, learning styles, abilities, and developmental levels of the students, and (2) comply with the selection criteria for instructional materials and library resource center materials. As required by federal law and Board policy 6:60, *Curriculum Content*, students will be educated about appropriate online behavior, including but not limited to: (1) interacting with other individuals on social networking websites and in chat rooms, and (2) cyberbullying awareness and response. Staff members may, consistent with the Superintendent's implementation plan, use the Internet throughout the curriculum.

The District's electronic network is part of the curriculum and is not a public forum for general use.

Acceptable Use

All use of the District's electronic networks must be: (1) in support of education and/or research, and be in furtherance of the goals stated herein, or (2) for a legitimate school business purpose. Use is a privilege, not a right. Users of the District's electronic networks have no expectation of privacy in any material that is stored on, transmitted, or received via the District's electronic networks. General rules for behavior and communications apply when using electronic networks. The District's administrative procedure, *Acceptable Use of the District's Electronic Networks*, contains the appropriate uses, ethics, and protocol. Electronic communications and downloaded material, including files deleted from a user's account but not erased, may be monitored or read by school officials.

Internet Safety

Technology protection measures shall be used on each District computer with Internet access. They shall include a filtering device that protects against Internet access by both adults and minors to visual depictions that are: (1) obscene, (2) pornographic, or (3) harmful or inappropriate for students, as defined by federal law and as determined by the Superintendent or designee. The Superintendent or designee shall enforce the use of such filtering devices. An administrator, supervisor, or other authorized person may disable the filtering device for bona fide research or other lawful purpose, provided the person receives prior permission from the Superintendent or system administrator. The Superintendent or designee shall include measures in this policy's implementation plan to address the following:

1. Ensure staff supervision of student access to online electronic networks,
2. Restrict student access to inappropriate matter as well as restricting access to harmful materials,
3. Ensure student and staff privacy, safety, and security when using electronic communications,
4. Restrict unauthorized access, including "hacking" and other unlawful activities, and
5. Restrict unauthorized disclosure, use, and dissemination of personal identification information, such as, names and addresses.

Use of Artificial Intelligence (AI)-Enabled Tools [PRESSPlus1](#)

The Board recognizes that AI-enabled tools are important to enhance student learning, educator effectiveness, and school operations. The use of AI-enabled tools in the District shall be implemented in a safe, ethical, and equitable manner and in accordance with Board policies 1:30, *School District Philosophy*, and 7:345, *Use of Educational Technologies*.

To implement the use of AI-enabled tools in the District, the Superintendent or designee shall:

1. Develop a District-wide AI Plan that addresses the District's approach to the integration of AI;
2. Based on the District-wide AI Plan, establish AI Responsible Use Guidelines to address the responsible use of AI in the District by students and staff;
3. Ensure that AI-enabled tools comply with State and federal law;
4. Ensure that staff receive training and students receive instruction on the use of AI, as appropriate; and
5. Review the District's AI Plan and AI Responsible Use Guidelines on an annual basis and update them as needed.

Authorization for Electronic Network Access

Each staff member must sign the *Authorization for Access to the District's Electronic Networks* as a condition for using the District's electronic network. Each student and his or her parent(s)/guardian(s) must sign the *Authorization* before being granted unsupervised use.

Confidentiality

All users of the District's computers to access the Internet shall maintain the confidentiality of student records. Reasonable measures to protect against unreasonable access shall be taken before confidential student information is loaded onto the network.

Violations

The failure of any user to follow the terms of the District's administrative procedure, *Acceptable Use of the District's Electronic Networks*, or this policy, will result in the loss of privileges, disciplinary action, and/or appropriate legal action.

LEGAL REF.:

[20 U.S.C. §7131](#), Elementary and Secondary Education Act.

[47 U.S.C. §254](#)(h) and (l), Children's Internet Protection Act.

[47 C.F.R. Part 54](#), Subpart F, Universal Service Support for Schools and Libraries.

[115 ILCS 5/14](#)(c-5), Ill. Educational Labor Relations Act.

[720 ILCS 5/26.5](#).

CROSS REF.: 5:100 (Staff Development Program), 5:170 (Copyright), 6:40 (Curriculum Development), 6:60 (Curriculum Content), 6:210 (Instructional Materials), 6:230 (Library Media Program), 6:260 (Complaints About Curriculum, Instructional Materials, and Programs), 7:130 (Student Rights and Responsibilities), 7:190 (Student Behavior), 7:315 (Restrictions on Publications; High Schools), 7:345 (Use of Educational Technologies; Student Data Privacy and Security)

ADOPTED: August 16, 2022

PRESSPlus Comments

PRESSPlus 1. Optional. Artificial intelligence is a rapidly evolving and complex technology that implicates many unsettled legal and ethical issues. This content contains an item on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right.

A Statewide Generative AI and Natural Language Processing Taskforce issued a report to the General Assembly in December 2024 (<https://doit.illinois.gov/content/dam/soi/en/web/doit/meetings/ai-taskforce/reports/2024-gen-ai-task-force-report.pdf>) that recommended the Ill. State Board of Education provide guidance on the use of AI in schools, best practices, and educator training. The U.S. Dept. of Education released a toolkit to assist education leaders with the safe, ethical, and equitable integration of AI within education systems, available at: http://downloads.microscribepub.com/il/press/federal_resources/FINAL-ED-OET-EdLeaders-AI-Toolkit-10.29.24_20250221.pdf. Note: This resource may no longer be available on a federal government website but is being maintained at PRESS Online to provide consistent subscriber access.

Adopting policy language that addresses AI provides (a) a way for boards to monitor how this technology is being used in the district, and (b) an opportunity for the board and the superintendent to examine all current policies, collective bargaining agreements, and administrative procedures on this subject. Before adoption of this subhead, the board may want to have a conversation with the superintendent to determine how local conditions, resources, and current practices will support the full implementation of a policy that addresses AI and its goals. The use of AI will be most effective when the policy reflects local conditions and circumstances. Consult the board attorney about these issues. See sample administrative procedure 6:235-AP3, *Development of Artificial Intelligence (AI) Plan and AI Responsible Use Guidelines*, available at PRESS Online by logging in at www.iasb.com, for a

suggested framework for developing an AI plan and guidelines. **Issue 118, April 2025**

Document Status: Draft Update

STUDENTS

7:10 Equal Educational Opportunities

Equal educational and extracurricular opportunities shall be available for all students without regard to color, race, national origin, religion, sex, sexual orientation, ancestry, age, physical or mental disability, gender identity, status of being homeless, immigration status, order of protection status, military status, unfavorable military discharge, reproductive health decisions, or actual or potential marital or parental status, including pregnancy. Further, the District will not knowingly enter into agreements with any entity or any individual that discriminates against students on the basis of sex or any other protected status, except that the District remains viewpoint neutral when granting access to school facilities under Board policy 8:20, *Community Use of School Facilities*. Any student may file a discrimination complaint by using Board policy 2:260, *Uniform Grievance Procedure*, or in the case of discrimination on the basis of race, color, or national origin, Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*.

Sex Equity

No student shall, based on sex, sexual orientation, or gender identity be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities.

Any student may file a sex equity complaint by using Board policy 2:260, *Uniform Grievance Procedure*. A student may appeal the Board's resolution of the complaint to the appropriate Intermediate Service Center Executive Director (pursuant to [105 ILCS 5/3-10](#)) and, thereafter, to the State Superintendent of Education (pursuant to [105 ILCS 5/2-3.8](#)).

Any student may file a sexual harassment discrimination ^{PRESSPlus1} complaint by using Board policy 2:265, *Title IX Grievance Procedure*.

Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator, ~~who also serves as the District's~~ and a Title IX Coordinator. The Superintendent and Building Principal shall use reasonable measures to inform staff members and students of this policy and related grievance procedures.

LEGAL REF.:

[20 U.S.C. §1681](#) et seq., Title IX of the Education Amendments of 1972; [34 C.F.R. Part 106](#).

[29 U.S.C. §791](#) et seq., Rehabilitation Act of 1973; [34 C.F.R. Part 104](#).

[42 U.S.C. §2000d](#), Title VI of the Civil Rights Act of 1964; [34 C.F.R. Part 100](#).

[42 U.S.C. §11431](#) et seq., McKinney-Vento Homeless Assistance Act.

[Good News Club v. Milford Central Sch.](#), 533 U.S. 98 (2001).

[Ill. Constitution, Art. I, §18.](#)

[105 ILCS 5/3.25b](#), [5/3.25d\(b\)](#), [5/10-20.12](#), [5/10-20.60](#), [5/10-20.63](#), [5/10-22.5](#), [5/26A](#), and [5/27-1](#).

[775 ILCS 5/1-101](#) et seq., Illinois Human Rights Act.

[775 ILCS 35/5](#), Religious Freedom Restoration Act.

[23 Ill.Admin.Code §1.240](#) and [Part 200](#).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 6:65 (Student Social and Emotional Development), 7:20 (Harassment of Students Prohibited), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:130 (Student Rights and Responsibilities), 7:160 (Student Appearance), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:250 (Student Support Services), [7:255 \(Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence\)](#), 7:330 (Student Use of Buildings - Equal Access), 7:340 (Student Records), 8:20 (Community Use of School Facilities)

Adopted: January 21, 2025

PRESSPlus Comments

PRESSPlus 1. Updated in response to *State of Tennessee v. Cardona*, striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations. **Issue 118, April 2025**

Document Status: Draft Update

STUDENTS

7:20 Harassment of Students Prohibited

No person, including a School District employee, agent or student, shall harass, intimidate, or bully a student on the basis of actual or perceived: race; color; national origin; military status; unfavorable discharge status from military service; sex; sexual orientation; gender identity; gender-related identity or expression; ancestry; age; religion; physical or mental disability; order of protection status; status of being homeless; actual or potential marital or parental status, including pregnancy; physical appearance; socioeconomic status; academic status; association with a person or group with one or more of the aforementioned actual or perceived characteristics; or any other distinguishing characteristic. The District will not tolerate harassing, intimidating conduct, or bullying whether verbal, physical, sexual, or visual, that affects the tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above.

Sexual Harassment Prohibited

The District shall provide an educational environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law. See Board policies 2:265, *Title IX Grievance Procedure*, and 2:260, *Uniform Grievance Procedure*.

Making a Report or Complaint

Students are encouraged to promptly report claims or incidents of bullying, intimidation, harassment, sexual harassment, or any other prohibited conduct to the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any employee with whom the student is comfortable speaking. ~~A student may choose to report to an employee of the student's same gender.~~ [PRESSPlus1](#)

Reports under this policy will be considered a report under Board policy 2:260, *Uniform Grievance Procedure*, and/or Board policy 2:265, *Title IX Grievance Procedure*. The Nondiscrimination Coordinator, [Title IX Coordinator](#), [PRESSPlus2](#) and/or Complaint Manager or designee shall process and review the report according to the appropriate grievance procedure. The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator, [Title IX Coordinator](#), and Complaint Managers. ~~The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.~~

Nondiscrimination Coordinators:

Dr. Jennifer Hester - CIPD Director
Name

999 Kedzie Avenue,
Flossmoor, IL 60422
Address

jhester@hf233.org
Email

708-335-5330
Telephone

Complaint Managers:

Jennifer Rudan -
Director of Student Supports
Name

999 Kedzie Avenue,
Flossmoor, IL 60422
Address

jrudan@hf233.org
Email

708-335-5725
Telephone

Craig Fantin - Associate Principal
Name

999 Kedzie Avenue,
Flossmoor, IL 60422
Address

cfantin@hf233.org
Email

708-335-5604
Telephone

The Superintendent shall use reasonable measures to inform staff members and students of this policy by including:

1. For students, age-appropriate information about the contents of this policy in the District's student handbook(s), on the District's website, and, if applicable, in any other areas where policies, rules, and standards of conduct are otherwise posted in each school.
2. For staff members, this policy in the appropriate employee handbook(s), if applicable, and/or in any other areas where policies, rules, and standards of conduct are otherwise made available to staff.

Investigation Process

Any District employee who receives a report or complaint of harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator, Title IX Coordinator, or a Complaint Manager. Any employee who fails to promptly comply may be disciplined, up to and including discharge.

Reports and complaints of harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational environment that is productive, respectful, and free of unlawful discrimination, including harassment.

For any report or complaint alleging sexual-based PRESSPlus3 harassment that, if true, would implicate Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 et seq.), the Nondiscrimination Title IX Coordinator or designee shall consider whether action under Board policy 2:265, Title IX Grievance Procedure, should be initiated.

For any report or complaint alleging harassment on the basis of race, color, or national origin, the Nondiscrimination Coordinator or a Complaint Manager or designee shall investigate under Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*.

For any other alleged student harassment that does not require action under Board policies 2:265, *Title IX Grievance Procedure*, or 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*, the Nondiscrimination Coordinator or a Complaint Manager or designee shall consider whether an investigation under Board policies 2:260, *Uniform Grievance Procedure*, and/or 7:190, *Student Behavior*, should be initiated, regardless of whether a written report or complaint is filed.

Reports That Involve Alleged Incidents of Sexual Abuse of a Child by School Personnel

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in [720 ILCS 5/11-9.1A\(b\)](#), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

Any complaint alleging an incident of sexual abuse shall be processed and reviewed according to Board policy 5:90, *Abused and Neglected Child Reporting*. In addition to reporting the suspected abuse, the complaint shall also be processed under Board policy 2:265, *Title IX Grievance Procedure*, or Board policy 2:260, *Uniform Grievance Procedure*.

Enforcement

Any District employee who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to disciplinary action up to and including discharge. Any third party who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent/guardian, invitee, etc. Any District student who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to disciplinary action, including but not limited to, suspension and expulsion consistent with the behavior policy. Any person making a knowingly false accusation regarding prohibited conduct will likewise be subject to disciplinary action.

Retaliation Prohibited

Retaliation against any person for bringing complaints or providing information about harassment is prohibited (see Board policies 2:260, *Uniform Grievance Procedure*, 2:265, *Title IX Grievance Procedure*, and 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*).

Students should report allegations of retaliation to the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

LEGAL REF.:

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Educational Amendments of 1972; [34 C.F.R. Part 106](#).

[29 U.S.C. §791](#) *et seq.*, Rehabilitation Act of 1973; [34 C.F.R. Part 104](#).

[42 U.S.C. §2000d](#), Title VI of the Civil Rights Act of 1964; [34 C.F.R. Part 100](#).

[105 ILCS 5/10-20.12](#), [5/10-22.5](#), [5/10-23.13](#), [5/26A](#), [5/27-1](#), and [5/27-23.7](#).

[775 ILCS 5/1-101](#) et seq., Illinois Human Rights Act.

[23 Ill.Admin.Code §1.240](#) and [Part 200](#).

[Davis v. Monroe County Bd. of Educ.](#), 526 U.S. 629 (1999).

[Franklin v. Gwinnett Co. Public Schs.](#), 503 U.S. 60 (1992).

[Gebser v. Lago Vista Independent Sch. Dist.](#), 524 U.S. 274 (1998).

[West v. Derby Unified Sch. Dist. No. 260](#), 206 F.3d 1358 (10th Cir. 2000).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 7:10 (Equal Educational Opportunities), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:240 (Conduct Code for Participants in Extracurricular Activities), [7:255 \(Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence\)](#)

Adopted: September 17, 2024

PRESSPlus Comments

PRESSPlus 1. This sentence is stricken because the preceding sentence already states that students are encouraged to report to any employee with whom the student is comfortable speaking. **Issue 118, April 2025**

PRESSPlus 2. Please [click here to submit the name and contact information](#) that will be applied to each of the following policies: 2:260, 2:265, 5:10, 5:20, 7:20, 7:180, and 7:255. Following the form's submission, IASB will add the Title IX Coordinator's name and contact information to this policy. **Issue 118, April 2025**

PRESSPlus 3. Updated in response to *State of Tennessee v. Cardona*, striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations. **Issue 118, April 2025**

Document Status: Draft Update

STUDENTS

7:50 School Admissions and Student Transfers To and From Non-District Schools

Admission Procedure

All students must register for school each year on the dates and at the place designated by the Superintendent. Parents/guardians of students enrolling in the District for the first time must present:

1. A certified copy of the student's birth certificate. If a birth certificate is not presented, the Superintendent or designee shall notify in writing the person enrolling the student that within 30 days he or she must provide a certified copy of the student's birth certificate. A student will be enrolled without a birth certificate. When a certified copy of the birth certificate is presented, the school shall promptly make a copy for its records, place the copy in the student's permanent record, and return the certified copy to the person enrolling the child. If a person enrolling a student fails to provide a certified copy of the student's birth certificate, the Superintendent or designee shall immediately notify the local law enforcement agency, and shall also notify the person enrolling the student in writing that, unless he or she complies within 10 days, the case will be referred to the local law enforcement authority for investigation. If compliance is not obtained within that 10-day period, the Superintendent or designee shall so refer the case. The Superintendent or designee shall immediately report to the local law enforcement authority any material received pursuant to this paragraph that appears inaccurate or suspicious in form or content.
2. Proof of residence, as required by Board policy 7:60, *Residence*.
3. Proof of disease immunization or detection and the required physical examination, as required by State law and Board policy 7:100, *Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students*.

The individual enrolling a student shall be given the opportunity to voluntarily state whether the student has a parent or guardian who is a member of a branch of the U.S. Armed Forces and who is either deployed to active duty or expects to be deployed to active duty during the school year. Students who are children of active duty military personnel transferring will be allowed to enter: (a) the same grade level in which they studied at the school from which they transferred, if the transfer occurs during the District's school year, or (b) the grade level following the last grade completed.

Homeless Children

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce records normally required for enrollment. Board policy 6:140, *Education of Homeless Children*, and its implementing administrative procedure, govern the enrollment of homeless children.

Foster Care Students

The Superintendent will appoint at least one employee to act as a liaison to facilitate the enrollment and transfer of records of students in the legal custody of the Ill. Dept. of Children and Family Services

(DCFS) when enrolling in or changing schools. The District's liaison ensures that DCFS' Office of Education and Transition Services receives all written notices and records pertaining to students in the legal custody of DCFS as required by State law.

Student Transfers To and From Non-District Schools

A student may transfer into or out of the District according to State law and procedures developed by the Superintendent or designee. A student seeking to transfer into the District must serve the entire term of any suspension or expulsion, imposed for any reason by any public or private school, in this or any other state, before being admitted into the School District. When determining whether to authorize such placement, the Superintendent shall consider any mitigating factors relating to the suspension or expulsion, including the student's status as a parent, expectant parent, or victim of domestic or sexual violence as defined in 105 ILCS 5/26A. [PRESSPlus1](#)

Foreign Students

The District accepts foreign exchange students with a J-1 visa and who reside within the District as participants in an exchange program sponsored by organizations screened by administration. Exchange students on a J-1 visa are not required to pay tuition.

Privately sponsored exchange students on an F-1 visa may be enrolled if an adult resident of the District has temporary guardianship, and the student lives in the home of that guardian. Exchange students on an F-1 visa are required to pay tuition at the established District rate. F-1 visa student admission is limited to high schools, and attendance may not exceed 12 months.

The Board may limit the number of exchange students admitted in any given year. Exchange students must comply with District immunization requirements. Once admitted, exchange students become subject to all District policies and regulations governing students.

The Board of Education may decide to not to accept any Foreign Exchange students on an annual basis.

Re-enrollment

Re-enrollment shall be denied to any individual 19 years of age or above who has dropped out of school and who could not earn sufficient credits during the normal school year(s) to graduate before his or her 21st birthday. However, at the Superintendent's or designee's discretion and depending on program availability, the individual may be enrolled in a graduation incentives program established under [105 ILCS 5/26-16](#) or an alternative learning opportunities program established under [105 ILCS 5/13B-1](#) (see 6:110, *Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program*). Before being denied re-enrollment, the District will offer the individual due process as required in cases of expulsion under policy 7:210, *Expulsion Procedures*. A person denied re-enrollment will be offered counseling and be directed to alternative educational programs, including adult education programs that lead to graduation or receipt of a GED diploma. This section does not apply to students eligible for special education under the Individuals with Disabilities Education Improvement Act or accommodation plans under the Rehabilitation Act, Section 504.

LEGAL REF.:

8 U.S.C. §1101 [et seq.](#), Illegal Immigrant and Immigrant Responsibility Act of 1996.

[20 U.S.C. §1232g](#), Family Educational Rights and Privacy Act.

[20 U.S.C. §1400](#) *et seq.*, Individuals With Disabilities Education Improvement Act.

[29 U.S.C. §794](#), Rehabilitation Act of 1973, Section 504.

[42 U.S.C. §11431](#) *et seq.*, McKinney-Vento Homeless Assistance Act.

[105 ILCS 5/2-3.13a](#), [5/10-20.12](#), [5/10-20.59](#), [5/10-22.5a](#), [5/14-1.02](#), [5/14-1.03a](#), [5/26-1](#), [5/26-2](#), [5/26A](#), and [5/27-8.1](#).

[105 ILCS 10/8.1](#), Ill. School Student Records Act.

[105 ILCS 45/](#), Education for Homeless Children Act.

[105 ILCS 70/](#), Educational Opportunity for Military Children Act.

[325 ILCS 50/](#), Missing Children Records Act.

[325 ILCS 55/](#), Missing Children Registration Law.

[410 ILCS 315/2](#), Communicable Disease Prevention Act.

[20 Ill.Admin.Code Part 1290](#), Missing Person Birth Records and School Registration.

[23 Ill.Admin.Code Part 226](#), Special Education.

[23 Ill.Admin.Code Part 375](#), Student Records.

CROSS REF.: 4:110 (Transportation), 6:30 (Organization of Instruction), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:135 (Accelerated Placement Program), 6:140 (Education of Homeless Children), 6:300 (Graduation Requirements), 6:310 (High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students), 7:60 (Residence), 7:70 (Attendance and Truancy), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students), 7:340 (Student Records)

Adopted: February 20, 2024

PRESSPlus Comments

PRESSPlus 1. This paragraph is optional, however, if the board adopts such a policy, it must allow for the consideration of any mitigating factors (including the student's status as a parent, expectant parent, or victim of domestic or sexual violence as defined in 105 ILCS 5/26A). 105 ILCS 5/10-22.6(g), amended by P.A. 102-466, a/k/a ESS Law, eff. 7-1-25. **Issue 118, April 2025**

Document Status: Draft Update

STUDENTS

7:60 Residence

Resident Students

Only students who are residents of the District may attend the District school without a tuition charge, except as otherwise provided below or in State law. A student's residence is the same as the person who has legal custody of the student.

A person asserting legal custody over a student, who is not the child's natural or adoptive parent, shall complete a signed statement, stating: (a) that he or she has assumed and exercises legal responsibility for the child, (b) the reason the child lives with him or her, other than to receive an education in the District, and (c) that he or she exercises full control over the child regarding daily educational and medical decisions in case of emergency. If the District knows the current address of the child's natural or adoptive parent, the District shall request in writing that the person complete a signed statement or affidavit stating: (a) the role and responsibility of the person with whom their child is living, and (b) that the person with whom the child is living has full control over the child regarding daily educational and medical decisions in case of emergency.

A student whose family moves out of the District during the school year will be permitted to attend school for the remainder of the year without payment of tuition.

When a student's change of residence is due to the military service obligation of the student's legal custodian, the student's residence is deemed to be unchanged for the duration of the custodian's military service obligation if the student's custodian made a written request. The District, however, is not responsible for the student's transportation to or from school.

If, at the time of enrollment, a dependent child of military personnel is housed in temporary housing located outside of the District, but will be living within the District within six months after the time of initial enrollment, the child is allowed to enroll, subject to the requirements of State law, and must not be charged tuition.

Residence of Students with Disabilities

The residence of a child with a disability is determined in accordance with [105 ILCS 5/14-1.11](#), [5.14-1.11a](#), and [5/14-1.11b](#).

Admission of Nonresident Students Pursuant to an Agreement or Order

Nonresident students may attend the District school pursuant to:

1. A written agreement with an adjacent school district to provide for tuition-free attendance by a student of that district, provided both the Superintendent or designee and the adjacent district determine that the student's health and safety will be served by such attendance.
2. A written agreement with cultural exchange organizations and institutions supported by charity to provide for tuition-free attendance by foreign exchange students and nonresident pupils of charitable institutions.

3. According to an intergovernmental agreement, including, but not limited to, an agreement for interdistrict transfer of students who are parents, expectant parents, or victims of domestic or sexual violence under 105 ILCS 5/26A. [PRESSPlus1](#)
4. Whenever any State or federal law or a court order mandates the acceptance of a nonresident student.

Homeless Children

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce records normally required to establish residency. Board of Education policy 6:140, *Education of Homeless Children*, and its implementing administrative procedure, govern the enrollment of homeless children.

Challenging a Student's Residence Status

If the Superintendent or designee determines that a student attending school on a tuition-free basis is a nonresident of the District for whom tuition is required to be charged, he or she on behalf of the Board of Education shall notify the person who enrolled the student of the tuition amount that is due. The notice shall detail the specific reasons why the Board believes that the student is a nonresident of the District and shall be given by certified mail, return receipt requested. The person who enrolled the student may challenge this determination and request a hearing as provided by the School Code, [105 ILCS 5/10-20.12b](#).

LEGAL REF.:

[42 U.S.C. §11431](#) *et seq.*, McKinney-Vento Homeless Assistance Act.

[105 ILCS 5/10-20.12a](#), [5/10-20.12b](#), [5/10-22.5](#), [5/10-22.5a](#), [5/14-1.11](#), [5/14-1.11a](#), and [5/14-1.11b](#), and [5/26A](#).

[105 ILCS 45/](#), Education for Homeless Children Act.

[105 ILCS 70/](#), Educational Opportunity for Military Children Act.

[23 Ill.Admin.Code §1.240](#).

Israel S. by Owens v. Bd. of Educ. of Oak Park and River Forest High Sch. Dist. 200, 235 Ill.App.3d 652 (5th Dist. 1992).

Joel R. v. Board of Education of Manheim School District 83, 292 Ill.App.3d 607 (1st Dist. 1997).

Kraut v. Rachford, 51 Ill.App.3d 206 (1st Dist. 1977).

CROSS REF.: 6:140 (Education of Homeless Children), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:70 (Attendance and Truancy), [7:255 \(Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence\)](#)

Adopted: February 20, 2024

PRESSPlus Comments

PRESSPlus 1. Nonresident students may include students who are parents, expectant parents, or victims of domestic or sexual violence under 105 ILCS 5/26A, added by P.A. 102-466, a/k/a *Ensuring*

Success in School Law, eff. 7-1-25. Interdistrict transfer is not required by Article 26A, but including language about it in this policy is recommended in the 2024 Ensuring Success in School (ESS) Task Force Report to the Governor and the General Assembly, available here: www.isbe.net/Documents_ESSTaskForce/Final-Report-ESS-Report-June-2024.pdf. For further information about the 2024 ESS Task Force, see footnote 1 in sample policy 7:255, *Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*, available at PRESS Online by logging in at www.iasb.com. **Issue 118, April 2025**

Document Status: Draft Update

STUDENTS

7:70 Attendance and Truancy

Compulsory School Attendance

This policy applies to individuals who have custody or control of a child: (a) between the ages of six (on or before September 1) and 17 years (unless the child has graduated from high school), or (b) who is enrolled in any of grades, 9 through 12, in the public school regardless of age.

Subject to specific requirements in State law, the following children are not required to attend public school: (1) any child attending a private school (including a home school) or parochial school, (2) any child who is physically or mentally unable to attend school (including a pregnant student suffering medical complications as certified by her physician), (3) any child lawfully and necessarily employed, (4) any child over 12 and under 14 years of age while in confirmation classes, (5) any child absent because of religious reasons, including to observe a religious holiday, for religious instruction, or because his or her religion forbids secular activity on a particular day(s) or time of day, and (6) any child 16 years of age or older who is employed and is enrolled in a graduation incentives program.

The parent/guardian of a student who is enrolled must authorize all absences from school and notify the school in advance or at the time of the student's absence. A valid cause for absence includes illness (including mental or behavioral health of the student), attendance at a verified medical or therapeutic appointment (including a victim services provider), [PRESSPlus1](#) observance of a religious holiday, death in the immediate family, attendance at a civic event, family emergency, other situations beyond the control of the student as determined by the Board, voting pursuant to policy 7:90, *Release During School Hours* ([10 ILCS 5/7-42](#) and [5/17-15](#)), other circumstances that cause reasonable concern to the parent/guardian for the student's mental, emotional, or physical health or safety, or other reason as approved by the Superintendent or designee. For students who are parents, expectant parents, or victims of domestic or sexual violence, valid cause for absence also includes the fulfillment of a parenting responsibility and addressing circumstances resulting from domestic or sexual violence. [PRESSPlus2](#) Students absent for a valid cause may make up missed homework and classwork assignments in a reasonable timeframe.

Absenteeism and Truancy Program

The Superintendent or designee shall manage an absenteeism and truancy program in accordance with the School Code and Board of Education policy. The program shall include but not be limited to:

1. A protocol for excusing a student from attendance who is necessarily and lawfully employed. The Superintendent or designee is authorized to determine when the student's absence is justified.
2. A protocol for excusing a student in grades 9 through 12 from attendance to sound *Taps* at a military honors funeral held in Illinois for a deceased veteran.
3. A protocol for excusing a student from attendance on a particular day(s) or at a particular time of day when his/her parent/guardian is an active duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat-support postings.

4. A process to identify and track students who are truants, chronic or habitual truants, or truant minors as defined in [105 ILCS 5/26-2a](#).
5. A description of diagnostic procedures for identifying the cause(s) of a student's unexcused absenteeism, including interviews with the student, his or her parent(s)/guardian(s), and staff members or other people who may have information about the reasons for the student's attendance problem.
6. The identification of supportive services that may be offered to truant, chronically truant, or chronically absent students, including parent-teacher conferences, student and/or family counseling, ~~or~~ and information about available community ~~agency~~ services relevant to such students' needs. See Board policy 6:110, *Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program*.
7. A process for the collection and review of chronic absence data and to:
 - a. Determine what systems of support and resources are needed to engage chronically absent students and their families, and
 - b. Encourage the habit of daily attendance and promote success.
8. Reasonable efforts to provide ongoing professional development to ~~teachers, administrators~~ all school personnel, Board members, and school resource officers, ~~and staff~~ PRESSPlus3 on the appropriate and available supportive services for the promotion of student attendance and engagement.
9. A process to request the assistance and resources of outside agencies, such as, the juvenile officer of the local police department or the truant office of the appropriate Intermediate Service Center, if truancy continues after supportive services have been offered.
10. A protocol for cooperating with non-District agencies including County or municipal authorities, the appropriate Intermediate Service Center, truant officers, the Community Truancy Review Board, and a comprehensive community based youth service agency. Any disclosure of school student records must be consistent with Board policy 7:340, *Student Records*, as well as State and federal law concerning school student records.
11. An acknowledgement that no punitive action, including out-of-school suspensions, expulsions, or court action, shall be taken against a truant minor for his or her truancy unless available supportive services and other school resources have been provided to the student.
12. The criteria to determine whether a student's non-attendance is due to extraordinary circumstances shall include economic or medical necessity or family hardship and such other criteria that the Superintendent believes qualifies.
13. A process for a 17-year-old resident to participate in the District's various programs and resources for truants. The student must provide documentation of his/her dropout status for the previous six months. A request from an individual 19 years of age or older to re-enroll after having dropped out of school is handled according to provisions in 7:50, *School Admissions and Student Transfers To and From Non-District Schools*.
14. A process for the temporary exclusion of a student 17 years of age or older for failing to meet minimum attendance standards according to provisions in State law. A parent/guardian has the right to appeal a decision to exclude a student.

Monitoring/Updating

Pursuant to State law and Board policy 2:240, *Board Policy Development*, the Board updates this policy at least once every two years. The Superintendent or designee shall assist the Board with its update.

LEGAL REF.:

[105 ILCS 5/22-92](#) and [5/26-1 through 5/26-3](#), [5/26-5 through 5/26-16](#), and [5/26-18](#), and [5/26A](#).

[705 ILCS 405/3-33.5](#), Juvenile Court Act of 1987.

[23 Ill.Admin.Code §§1.242](#) and [1.290](#).

CROSS REF.: 5:100 (Staff Development Program), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:150 (Home and Hospital Instruction), 7:10 (Equal Educational Opportunities), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:80 (Release Time for Religious Instruction/Observance), 7:90 (Release During School Hours), 7:190 (Student Behavior), [7:255 \(Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence\)](#), 7:340 (Student Records)

Adopted: February 20, 2024

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/26-2a, amended by P.A. 102-466, a/k/a *Ensuring Success in School (ESS) Law*, eff. 7-1-25. **Issue 118, April 2025**

PRESSPlus 2. 105 ILCS 5/26-2a, amended by P.A. 102-466, a/k/a *ESS Law*, eff. 7-1-25. *Fulfillment of a parenting responsibility* includes, but is not limited to, arranging and providing child care, caring for a sick child, attending prenatal or other medical appointments for the expectant student, and attending medical appointments for a child. *Circumstances resulting from domestic or sexual violence* includes, but is not limited to, experiencing domestic or sexual violence, recovering from physical or psychological injuries, seeking medical attention, seeking services from a domestic or sexual violence organization as defined in 105 ILCS 5/26A-10, seeking psychological or other counseling, participating in safety planning, temporarily or permanently relocating, seeking legal assistance or remedies, or taking any other action to increase the safety or health of the student or to protect the student from future domestic or sexual violence. Before an absence of three or more consecutive days that is related to domestic or sexual violence, a district may require a student to verify his or her claim of domestic or sexual violence under 105 ILCS 5/26A-45. See policy 7:255, *Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*, and sample administrative procedure 7:255-AP1, *Supporting Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*, available at PRESS Online by logging in at www.iasb.com. **Issue 118, April 2025**

PRESSPlus 3. Updated in response to 105 ILCS 5/10-22.6(c-5), amended by P.A. 103-896. **Issue 118, April 2025**

Document Status: Draft Update

STUDENTS

7:180 Prevention of and Response to Bullying, Intimidation, and Harassment

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

Bullying on the basis of actual or perceived race, color, religion, sex, national origin, ancestry, physical appearance, socioeconomic status, academic status, pregnancy, parenting status, homelessness, age, marital status, physical or mental disability, military status, sexual orientation, gender-related identity or expression, unfavorable discharge from military service, order of protection status, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic is prohibited in each of the following situations:

1. During any school-sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a nonschool-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by the School District or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This paragraph (item #4) applies only when a school administrator or teacher receives a report that bullying through this means has occurred; it does not require staff members to monitor any nonschool-related activity, function, or program.

Definitions from [105 ILCS 5/27-23.7](#)

Bullying includes *cyberbullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Bullying may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is

meant to be illustrative and non-exhaustive.

Cyberbullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyberbullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*. *Cyberbullying* also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*.

Restorative measures means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school, and (vii) increase student accountability if the incident of bullying is based on religion, race, ethnicity, or any other category that is identified in the Ill. Human Rights Act.

School personnel means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, school social workers, school counselors, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

Bullying Prevention and Response Plan

The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the District's goal of providing all students with a safe learning environment free of bullying and harassment. This plan must be consistent with the requirements listed below.

1. The District uses the definition of *bullying* as provided in this policy.
2. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the [First Amendment to the U.S. Constitution](#) or under [Section 3 of Article I of the Illinois Constitution](#).
3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the Nondiscrimination Coordinator, [Title IX Coordinator](#), [PRESSPlus1](#) Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District named officials or any staff member. The District named officials and all staff members are available for help with a bully or to make a report about bullying. Anonymous reports are also accepted; however, this shall not be construed to permit formal disciplinary action solely on the basis of an anonymous report.

Nondiscrimination Coordinators:

Dr. Jennifer Hester - CIPD Director

Name

999 Kedzie Avenue,

Flossmoor, IL 60422

Address

jhester@hf233.org

Email

708-335-5330

Telephone

Complaint Managers:

Jennifer Rudan -

Director of Student Supports

Name

999 Kedzie Avenue,

Flossmoor, IL 60422

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jrudan@hf233.org

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708-335-5725

Telephone

Craig Fantin - Associate Principal

Name

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Flossmoor, IL 60422

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cfantin@hf233.org

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708-335-5604

Telephone

4. Consistent with federal and State laws and rules governing student privacy rights, the parents/guardians of all students involved in an alleged incident of bullying will be notified of such, along with threats, suggestions, or instances of self-harm determined to be the result of bullying, within 24 hours after the school's administration is made aware of the student's involvement in the incident. As appropriate, the school's administration shall also discuss the availability of social work services, counseling, school psychological services, other interventions, and restorative measures. The school shall make diligent efforts to notify a parent or legal guardian, utilizing all contact information the school has available or that can be reasonably obtained within the 24-hour period.
5. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things:
 - a. Making all reasonable efforts to complete the investigation within 10 school days after the date the report of a bullying incident was received and taking into consideration additional relevant information received during the course of the investigation about the reported bullying incident.

- b. Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process.
- c. Notifying the Building Principal or school administrator or designee of the reported incident of bullying as soon as possible after the report is received.
- d. Consistent with federal and State laws and rules governing student privacy rights, providing parents/guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the Building Principal or school administrator or his or her designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying.

The Superintendent or designee shall investigate whether a reported incident of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs.

- 6. The Superintendent or designee shall use interventions to address bullying, that may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.
- 7. A reprisal or retaliation against any person who reports an act of bullying **is prohibited**. Any person's act of reprisal or retaliation will be subject to disciplinary action, up to and including discharge with regard to employees, or suspension and/or expulsion with regard to students.
- 8. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, a person who is found to have falsely accused another of bullying, as a means of retaliation, as a means of bullying, or provided false information will be treated as either: (a) *bullying*, (b) student discipline up to and including suspension and/or expulsion, and/or (c) both (a) and (b) for purposes of determining any consequences or other appropriate remedial actions.
- 9. The District's bullying prevention and response plan is based on the engagement of a range of school stakeholders, including students and parents/guardians.
- 10. The Superintendent or designee shall post this policy on the District's publicly accessible website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The policy must be distributed annually to parents/guardians, students, and school personnel (including new employees when hired), and must also be provided periodically throughout the school year to students and faculty.
- 11. Pursuant to State law and Board policy 2:240, *Board Policy Development*, the Board monitors this policy every two years by conducting a review and re-evaluation of this policy to make any necessary and appropriate revisions. The Superintendent or designee shall assist the Board with its re-evaluation and assessment of this policy's outcomes and effectiveness. Updates to this policy will reflect any necessary and appropriate revisions. This process shall include, without limitation:
 - a. The frequency of victimization;
 - b. Student, staff, and family observations of safety at a school;
 - c. Identification of areas of a school where bullying occurs;
 - d. The types of bullying utilized; and
 - e. Bystander intervention or participation.

The evaluation process may use relevant data and information that the District already collects for other purposes. Acceptable documentation to satisfy the re-evaluated policy submission

include one of the following:

- 1) An updated version of the policy with the amendment/modification date included in the reference portion of the policy;
- 2) If no revisions are deemed necessary, a copy of board minutes indicating that the policy was re-evaluated and no changes were deemed to be necessary; or
- 3) A signed statement from the Board President indicating that the Board re-evaluated the policy and no changes to it were necessary.

The Superintendent or designee must post the information developed as a result of the policy re-evaluation on the District's website, or if a website is not available, the information must be provided to school administrators, Board members, school personnel, parents/guardians, and students. Reviews and re-evaluations in years they are due must be submitted to ISBE by September 30.

12. The Superintendent or designee shall fully implement the Board policies, including without limitation, the following:
 - a. 2:260, *Uniform Grievance Procedure*. A student may use this policy to complain about bullying.
 - b. 2:265, *Title IX Grievance Procedure*. Any person may use this policy to complain about sexual harassment discrimination [PRESSPlus2](#) in violation of Title IX of the Education Amendments of 1972.
 - c. 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*. Any person may use this policy to complain about discrimination or harassment on the basis of race, color, or national origin in violation of Title VI of the Civil Rights Act of 1964 and/or the Illinois Human Rights Act.
 - d. 6:60, *Curriculum Content*. Bullying prevention and character instruction is provided in all grades in accordance with State law.
 - e. 6:65, *Student Social and Emotional Development*. Student social and emotional development is incorporated into the District's educational program as required by State law.
 - f. 6:235, *Access to Electronic Networks*. This policy states that the use of the District's electronic networks is limited to: (1) support of education and/or research, or (2) a legitimate business use.
 - g. 7:20, *Harassment of Students Prohibited*. This policy prohibits any person from harassing, intimidating, or bullying a student based on an identified actual or perceived characteristic (the list of characteristics in 7:20 is the same as the list in this policy).
 - h. 7:185, *Teen Dating Violence Prohibited*. This policy prohibits teen dating violence on school property, at school sponsored activities, and in vehicles used for school-provided transportation.
 - i. 7:190, *Student Behavior*. This policy prohibits, and provides consequences for, hazing, bullying, or other aggressive behaviors, or urging other students to engage in such conduct.
 - j. 7:315, *Restrictions on Publications; High Schools*. This policy prohibits students from and provides consequences for: (1) accessing and/or distributing at school any written, printed, or electronic material, including material from the Internet, that will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities, and (2) creating and/or distributing written, printed, or electronic material,

including photographic material and blogs, that causes substantial disruption to school operations or interferes with the rights of other students or staff members.

LEGAL REF.:

[105 ILCS 5/10-20.14](#), [5/10-22.6\(b-20\)](#), [5/24-24](#), and [5/27-23.7](#).

[405 ILCS 49/](#), Children's Mental Health Act.

[775 ILCS 5/1-103](#), Ill. Human Rights Act.

[23 Ill.Admin.Code §§1.240](#), [1.280](#), and [1.295](#).

CROSS REF.: 2:240 (Board Policy Development), 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 4:170 (Safety), 5:230 (Maintaining Student Discipline), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:235 (Access to Electronic Networks), 7:20 (Harassment of Students Prohibited), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:285 (Anaphylaxis Prevention, Response, and Management Program), 7:315 (Restrictions on Publications; High Schools)

Adopted: January 21, 2025

PRESSPlus Comments

PRESSPlus 1. Please [click here to submit the name and contact information](#) that will be applied to each of the following policies: 2:260, 2:265, 5:10, 5:20, 7:20, 7:180, and 7:255. Following the form's submission, IASB will add the Title IX Coordinator's name and contact information to this policy. **Issue 118, April 2025**

PRESSPlus 2. Updated in response to *State of Tennessee v. Cardona*, striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations. **Issue 118, April 2025**

Document Status: Draft Update

STUDENTS

7:185 Teen Dating Violence Prohibited

Engaging in teen dating violence that takes place at school, on school property, at school-sponsored activities, or in vehicles used for school-provided transportation is prohibited. For purposes of this policy, the term *teen dating violence* occurs whenever a student who is 13 to 19 years of age uses or threatens to use physical, mental, or emotional abuse to control an individual in the dating relationship; or uses or threatens to use sexual violence in the dating relationship.

The Superintendent or designee shall develop and maintain a program to respond to incidents of teen dating violence that:

1. Fully implements and enforces each of the following Board policies:
 - a. 2:260, *Uniform Grievance Procedure*. This policy provides a method for any student, parent/guardian, employee, or community member to file a complaint if he or she believes that the Board of Education, its employees, or its agents have violated his or her rights under the State or federal Constitution, State or federal statute, Board policy, or various enumerated bases.
 - b. 2:265, *Title IX Grievance Procedure*. This policy prohibits a District employee, agent, or student from engaging in sexual discrimination, including sex-based harassment, [PRESSPlus1](#) in violation of Title IX of the Education Amendments of 1972. Prohibited conduct includes but is not limited to sexual assault, dating violence, domestic violence, and stalking.
 - c. 7:20, *Harassment of Students Prohibited*. This policy prohibits any person, including a District employee, agent, or student, from harassing, intimidating, or bullying a student based on the student's actual or perceived characteristics of sex; sexual orientation; gender identity; and gender-related identity or expression (this policy includes more protected statuses).
 - d. 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*. This policy prohibits students from engaging in bullying, intimidation, and harassment at school, school-related events and electronically. Prohibited conduct includes threats, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying.
2. Encourages anyone with information about incidents of teen dating violence to report them to any of the following individuals:
 - a. Any school staff member. School staff shall respond to incidents of teen dating violence by following the District's established procedures for the prevention, identification, investigation, and response to bullying and school violence.
 - b. The Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, or a Complaint Manager identified in policy 7:20, *Harassment of Students Prohibited*.

3. Incorporates age-appropriate instruction in grades 9 through 12, in accordance with the District's comprehensive health education program in Board policy 6:60, *Curriculum Content*. This includes incorporating student social and emotional development into the District's educational program as required by State law and in alignment with Board policy 6:65, *Student Social and Emotional Development*.
4. Incorporates education for school staff, as recommended by the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, or a Complaint Manager.
5. Notifies students and parents/guardians of this policy.

Incorporated

by Reference: 7:180-AP1, (Prevention, Identification, Investigation, and Response to Bullying)

LEGAL REF.:

[105 ILCS 110/3.10.](#)

CROSS REF.: 2:240 (Board Policy Development), 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 5:100 (Staff Development Program), 5:230 (Maintaining Student Discipline), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:190 (Student Behavior), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities)

Adopted: September 17, 2024

PRESSPlus Comments

PRESSPlus 1. Updated in response to *State of Tennessee v. Cardona*, striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations. **Issue 118, April 2025**

Document Status: Draft Update

STUDENTS

7:190 Student Behavior

The goals and objectives of this policy are to provide effective discipline practices that: (1) ensure the safety and dignity of students and staff; (2) maintain a positive, weapons-free, and drug-free learning environment; (3) keep school property and the property of others secure; (4) address the causes of a student's misbehavior and provide opportunities for all individuals involved in an incident to participate in its resolution; and (5) teach students positive behavioral skills to become independent, self-disciplined citizens in the school community and society.

When and Where Conduct Rules Apply

A student is subject to disciplinary action for engaging in *prohibited student conduct*, as described in the section with that name below, whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including, but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

Prohibited Student Conduct

The school administration is authorized to discipline students for gross disobedience or misconduct, including but not limited to:

1. Using, possessing, distributing, purchasing, or selling tobacco or nicotine materials, including without limitation, electronic cigarettes.
2. Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are under the influence of an alcoholic beverage are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.
3. Using, possessing, distributing, purchasing, selling, or offering for sale:
 - a. Any illegal drug or controlled substance, or cannabis (including marijuana, hashish, and medical cannabis unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*).
 - b. Any anabolic steroid unless it is being administered in accordance with a physician's or licensed practitioner's prescription.
 - c. Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician's or

licensed practitioner's prescription.

- d. Any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions. The use or possession of medical cannabis, even by a student for whom medical cannabis has been prescribed, is prohibited unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*.
- e. Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.
- f. Any substance inhaled, injected, smoked, consumed, or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in tablet or powdered form.
- g. Look-alike or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to be, or represents to be, an illegal drug, controlled substance, or other substance that is prohibited by this policy; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance, or other substance that is prohibited by this policy.
- h. Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances.

Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they had the prohibited substance, as applicable, in their possession.

4. Using, possessing, controlling, or transferring a *weapon* as that term is defined in the **Weapons** section of this policy, or violating the **Weapons** section of this policy.
5. Using or possessing an electronic paging device.
6. Using a cellular telephone, video recording device, personal digital assistant (PDA), or other electronic device in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules. ~~Prohibited conduct specifically includes, without limitation, creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction of oneself or another person through the use of a computer, electronic communication device, or cellular phone.~~ [PRESSPlus1](#) Unless otherwise banned under this policy or by the Building Principal, all electronic devices must be kept powered off or silenced and out-of-sight during the regular school day unless: (a) the supervising teacher grants permission; (b) use of the device is provided in a student's individualized education program (IEP) or Section 504 plan; (c) it is used during the student's lunch period, or (d) it is needed in an emergency that threatens the safety of students, staff, or other individuals.
7. Sexting, which, for purposes of this policy, is the act of creating, sending, sharing, viewing, receiving, or possessing sexually explicit messages, images, or videos electronically, regardless of whether they are authentic or computer-generated, through the use of a computer, electronic communication device, or cellular phone. Sexting also includes creating, sending,

sharing, viewing, receiving, or possessing indecent visual depictions, non-consensual dissemination of private sexual images, and non-consensual dissemination of sexually explicit digitized depictions, as defined in State law. [PRESSPlus2](#)

8. Using or possessing a laser pointer unless under a staff member's direct supervision and in the context of instruction.
9. Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a District staff member's request to stop, present school identification, or submit to a search.
10. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, using a writing service and/or generative artificial intelligence technology in place of original work unless specifically authorized by staff, wrongfully giving or receiving help during an academic examination, altering report cards, and wrongfully obtaining test copies or scores.
11. Engaging in hazing or any kind of bullying or aggressive behavior that does physical or psychological harm to a staff person or another student, or urging other students to engage in such conduct. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying using a school computer or a school computer network, or other comparable conduct.
12. Engaging in any sexual activity, including without limitation, offensive touching, sexual harassment, indecent exposure (including mooning), and sexual assault. This does not include the non-disruptive: (a) expression of gender or sexual orientation or preference, or (b) display of affection during non-instructional time.
13. Teen dating violence, as described in Board policy 7:185, *Teen Dating Violence Prohibited*.
14. Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's personal property.
15. Entering school property or a school facility without proper authorization.
16. In the absence of a reasonable belief that an emergency exists, calling emergency responders (such as calling 911); signaling or setting off alarms or signals indicating the presence of an emergency; or indicating the presence of a bomb or explosive device on school grounds, school bus, or at any school activity.
17. Being absent without a recognized excuse; State law and Board of Education policy regarding truancy control will be used with chronic and habitual truants.
18. Being involved with any public school fraternity, sorority, or secret society, by: (a) being a member; (b) promising to join; (c) pledging to become a member; or (d) soliciting any other person to join, promise to join, or be pledged to become a member.
19. Being involved in gangs or gang-related activities, including displaying gang symbols or paraphernalia.
20. Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism, and hazing.
21. Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school.
22. Operating an unmanned aircraft system (UAS) or drone for any purpose on school grounds or at any school event unless granted permission by the Superintendent or designee.

23. Engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

For purposes of this policy, the term *possession* includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student's person; (b) contained in another item belonging to, or under the control of, the student, such as in the student's clothing, backpack, or automobile; (c) in a school's student locker, desk, or other school property; or (d) at any location on school property or at a school-sponsored event.

Efforts, including the use of positive interventions and supports, shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or psychological harm to someone else. The Superintendent or designee shall ensure that the parent/guardian of a student who engages in aggressive behavior is notified of the incident. The failure to provide such notification does not limit the Board's authority to impose discipline, including suspension or expulsion, for such behavior.

No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student's parent/guardian to administer or consent to the administration of psychotropic or psychostimulant medication to the student.

Disciplinary Measures

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out voluntarily due to behavioral or academic difficulties. Potential disciplinary measures include, without limitation, any of the following:

1. Notifying parent(s)/guardian(s).
2. Disciplinary conference.
3. Withholding of privileges.
4. Temporary removal from the classroom.
5. Return of property or restitution for lost, stolen, or damaged property.
6. In-school suspension. The Building Principal or designee shall ensure that the student is properly supervised.
7. After-school study or Saturday study provided the student's parent/guardian has been notified. If transportation arrangements cannot be agreed upon, an alternative disciplinary measure must be used. The student must be supervised by the detaining teacher or the Building Principal or designee.
8. Community service with local public and nonprofit agencies that enhances community efforts to meet human, educational, environmental, or public safety needs. The District will not provide transportation. School administration shall use this option only as an alternative to another disciplinary measure, giving the student and/or parent/guardian the choice.
9. Seizure of contraband; confiscation and temporary retention of personal property that was used to violate this policy or school disciplinary rules.
10. Suspension of bus riding privileges in accordance with Board policy 7:220, *Bus Conduct*.
11. Out-of-school suspension from school and all school activities and functions in accordance with Board policy 7:200, *Suspension Procedures*. A student who has been suspended shall also be

restricted from being on school grounds and at school activities and functions.

12. Expulsion from school and all school activities and functions for a definite time period not to exceed two calendar years in accordance with Board policy 7:210, *Expulsion Procedures*. A student who has been expelled shall also be restricted from being on school grounds and at school activities and functions.
13. Transfer to an alternative program if the student is expelled or otherwise qualifies for the transfer under State law. The transfer shall be in the manner provided in [Article 13A](#) or [13B of the School Code](#).
14. Notifying juvenile authorities or other law enforcement whenever the conduct involves criminal activity, including but not limited to, illegal drugs (controlled substances), *look-alikes*, alcohol, or weapons or in other circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies.
15. Social probation.

The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension and expulsion, will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension or expulsion.

Corporal punishment is prohibited in all circumstances. *Corporal punishment* is defined as a discipline method in which a person deliberately inflicts pain upon a student in response to the student's unacceptable behavior or inappropriate language, with an aim to halt an offense, prevent its recurrence, or set an example for others. ^{PRESSPlus3} It includes slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as permitted by 105 ILCS 5/10-20.33 ~~needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property.~~

Isolated Time Out, Time Out, and Physical Restraint

The district prohibits the use of isolated time out, time out, and physical restraint, as defined in [105 ILCS 5/10-20.33](#).

Weapons

A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of at least one calendar year but not more than two calendar years:

1. A *firearm*, meaning any gun, rifle, shotgun, or weapon as defined by Section 921 of Title 18 of the United States Code ([18 U.S.C. § 921](#)), firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act ([430 ILCS 65](#)), or firearm as defined in Section 24-1 of the Criminal Code of 2012 ([720 ILCS 5/24-1](#)).
2. A knife, brass knuckles, or other knuckle weapon regardless of its composition, a billy club, stun gun or taser, or any other object if used or attempted to be used to cause bodily harm, including *look-alikes* of any *firearm* as defined above.

The expulsion requirement under either paragraph one or two above may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by-case basis. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theatre, cooking, ROTC, martial arts, and similar

programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm.

This policy's prohibitions concerning weapons apply regardless of whether: (1) a student is licensed to carry a concealed firearm, or (2) the Board permits visitors, who are licensed to carry a concealed firearm, to store a firearm in a locked vehicle in a school parking area.

Re-Engagement of Returning Students

The Superintendent or designee shall maintain a process to facilitate the re-engagement of students who are returning from an out-of-school suspension, expulsion, or an alternative school setting. The goal of re-engagement shall be to support the student's ability to be successful in school following a period of exclusionary discipline and shall include the opportunity for students who have been suspended to complete or make up work for equivalent academic credit.

Required Notices

A school staff member shall immediately notify the office of the Building Principal in the event that he or she: (1) observes any person in possession of a firearm on or around school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision, (2) observes or has reason to suspect that any person on school grounds is or was involved in a drug-related incident, or (3) observes a battery committed against any staff member or is subject to a battery. School grounds includes modes of transportation to school activities and any public way within 1000 feet of the school, as well as school property itself.

Upon receiving a report of (1), above, the Building Principal or designee shall immediately notify local law enforcement. In addition, upon receiving a report on any of the above (1)-(3), the Building Principal or designee shall notify the Superintendent or designee and, if a student is reportedly in possession of a firearm, also any involved student's parent/guardian.

Upon receiving a report on any of the above (1)-(3), the Superintendent or designee shall immediately notify local law enforcement. The Superintendent or designee shall also report these incidents involving battery against staff members to the Ill. State Board of Education ISBE through its web-based School Incident Reporting System as they occur during the year and no later than August 1 July 31 PRESSPlus4 for the preceding school year.

Delegation of Authority

Each teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment, or in-school suspension, that is appropriate and in accordance with the policies and rules on student discipline. Teachers, other certificated licensed educational employees, and any other persons (whether or not a licensed employee) providing a related service for or with respect to a student, may only use reasonable force as permitted by 105 ILCS 5/10-20.33 PRESSPlus5 needed to maintain safety for other students, school personnel, or other persons, or for the purpose of self-defense or defense of property. Teachers may temporarily remove students from a classroom for disruptive behavior.

The Superintendent, Building Principal, Assistant Building Principal, or Dean of Students is authorized to impose the same disciplinary measures as teachers and may suspend students guilty of gross disobedience or misconduct from school (including all school functions) and from riding the school bus, up to 10 consecutive school days, provided the appropriate procedures are followed. The Board may suspend a student from riding the bus in excess of 10 school days for safety reasons.

Student Handbook

The Superintendent, with input from the parent-teacher advisory committee, shall prepare disciplinary rules implementing the District's disciplinary policies. These disciplinary rules shall be presented annually to the Board for its review and approval.

A student handbook, including the District disciplinary policies and rules, shall be distributed to the students' parents/guardians within 15 days of the beginning of the school year or a student's enrollment.

LEGAL REF.:

[20 U.S.C. §7971](#), Pro-Children Act of 2004.

[20 U.S.C. §7961](#) *et seq.*, Gun Free Schools Act.

[105 ILCS 5/10-20.5b](#), [5/10-20.14](#), [5/10-20.28](#), [5/10-20.36](#), [5/10-21.7](#), [5/10-21.10](#), [5/10-22.6](#), [5/10-27.1A](#), [5/10-27.1B](#), [5/22-33](#), [5/22-100](#), [5/24-24](#), [5/26-12](#), [5/27-23.7](#), and [5/31-3](#).

[105 ILCS 110/3.10](#), Critical Health Problems and Comprehensive Health Education Act.

[410 ILCS 130/](#), Compassionate Use of Medical Cannabis Pilot Program.

[410 ILCS 647/](#), Powdered Caffeine Control and Education Act.

[430 ILCS 66/](#), Firearm Concealed Carry Act.

[23 Ill.Admin.Code §§1.280](#), [1.285](#).

CROSS REF.: 2:150 (Committees), 2:240 (Board Policy Development), 5:230 (Maintaining Student Discipline), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 7:70 (Attendance and Truancy), 7:130 (Student Rights and Responsibilities), 7:140 (Search and Seizure), 7:150 (Agency and Police Interviews), 7:160 (Student Appearance), 7:170 (Vandalism), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:200 (Suspension Procedures), 7:210 (Expulsion Procedures), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:270 (Administering Medicines to Students), 7:315 (Restrictions on Publications; High Schools), 8:30 (Visitors to and Conduct on School Property)

Adopted: February 20, 2024

PRESSPlus Comments

PRESSPlus 1. This text is moved to #7, below. **Issue 118, April 2025**

PRESSPlus 2. This definition of sexting is adapted from Merriam-Webster's definition at www.merriam-webster.com/dictionary/sexting, and it incorporates offenses under State law that address the dissemination of explicit images. A district may wish to use another definition or create its own with the board attorney. See sample administrative procedure 7:190-AP6, *Guidelines for Investigating Sexting Allegations*, available at PRESS Online by logging in at www.iasb.com, for definitions of the italicized terms in this paragraph and their accompanying citations. See also sample

administrative procedure 7:190-AP5, *Student Handbook - Electronic Devices*. **Issue 118, April 2025**

PRESSPlus 3. Updated in response to 105 ILCS 5/22-100, added by P.A. 103-806. **Issue 118, April 2025**

PRESSPlus 4. Updated in response to 105 ILCS 5/10-27.1A and and 10-27.1B, amended by P.A.s 103-609 (first to pass both houses) and 103-780 (second to pass both houses and controlling). **Issue 118, April 2025**

PRESSPlus 5. Updated in response to 105 ILCS 5/24-24, amended by P.A. 103-806. **Issue 118, April 2025**

Document Status: Draft Update

STUDENTS

7:200 Suspension Procedures

In-School Suspension

The Superintendent or designee is authorized to maintain an in-school suspension program. The program shall include, at a minimum, each of the following:

1. Before assigning a student to in-school suspension, the charges will be explained and the student will be given an opportunity to respond to the charges.
2. Students are supervised by licensed school personnel.
3. Students are given the opportunity to complete classroom work during the in-school suspension for equivalent academic credit.

Out-of-School Suspension

The Superintendent or designee shall implement suspension procedures that provide, at a minimum, for each of the following:

1. A conference during which the charges will be explained and the student will be given an opportunity to respond to the charges before he or she may be suspended.
2. A pre-suspension conference is not required, and the student can be immediately suspended when the student's presence poses a continuing danger to persons or property or an ongoing threat of disruption to the educational process. In such cases, the notice and conference shall follow as soon as practicable.
3. An attempted phone call to the student's parent(s)/guardian(s).
4. A written notice of the suspension to the parent(s)/guardian(s) and the student, which shall:
 - a. Provide notice to the parent(s)/guardian(s) of their child's right to a review of the suspension;
 - b. Include information about an opportunity to make up work missed during the suspension for equivalent academic credit;
 - c. Detail the specific act of gross disobedience or misconduct resulting in the decision to suspend;
 - d. Provide rationale or an explanation of how the chosen number of suspension days will address the threat or disruption posed by the student or his or her act of gross disobedience or misconduct; and
 - e. Depending upon the length of the out-of-school suspension, include the following applicable information:
 - i. For a suspension of 3 school days or less, an explanation that the student's continuing presence in school would either pose:

- a) A threat to school safety, or

b) A disruption to other students' learning opportunities.

ii. For a suspension of 4 or more school days, an explanation:

a) That other appropriate and available behavioral and disciplinary interventions have been exhausted,

b) As to whether school officials attempted other interventions or determined that no other interventions were available for the student, and

c) That the student's continuing presence in school would either:

i) Pose a threat to the safety of other students, staff, or members of the school community, or

ii) Substantially disrupt, impede, or interfere with the operation of the school.

~~d) Of~~ For a suspension of 4 or more school days, the information listed in section 4.e.ii., above, along with documentation by the Superintendent or designee determining what, if any, appropriate and available support services will be provided to the student during the length of his or her suspension, as determined by the Superintendent or designee.

5. A summary of the notice, including the reason for the suspension and the suspension length, must be given to the Board by the Superintendent or designee.
6. Upon request of the parent(s)/guardian(s), a review of the suspension shall be conducted by the Board or a hearing officer appointed by the Board.
 - a. At the review, the student ~~s~~ and his or her parent(s)/guardian(s) may appear with a representative of their choice and at their expense, be accompanied by a support person of their choice and at their expense, disclose any factor to be considered in mitigation (including the student's status as a parent, expectant parent, or victim of domestic or sexual violence as defined in 105 ILCS 5/26A), and discuss the suspension with the Board or its hearing officer and may be represented by counsel. Any representative and support person must comply with hearing rules and may be prohibited from further participation if they violate the rules or engage in behavior or advocacy that harasses, abuses, or intimidates either party, a witness, or anyone else in attendance at the hearing. [PRESSPlus1](#)
 - b. If the review involves allegations of sexual violence by the student, neither the student nor the student's representative shall directly question nor have direct contact with the alleged victim. The student or the student's representative may, at the discretion of the Board or its hearing officer, suggest questions to be posed by the Board or its hearing officer to the alleged victim. [PRESSPlus2](#)
 - c. Whenever there is evidence that mental illness may be the cause for the suspension, the Superintendent or designee shall invite a representative from a local mental health agency to consult with the Board.
 - d. After presentation of the evidence or receipt of the hearing officer's report, the Board shall take such action as it finds appropriate. If the suspension is upheld, the Board's written suspension decision shall specifically detail items (a) and (e) in number 4, above.

LEGAL REF.:

[Goss v. Lopez](#), 419 U.S. 565 (1975).

[105 ILCS 5/10-20.14, 5/10-22.6.](#)

[23 Ill.Admin.Code §1.280.](#)

CROSS REF.: 5:100 (Staff Development Program), 7:130 (Student Rights and Responsibilities), 7:190 (Student Behavior), 7:220 (Bus Conduct)

Adopted: January 21, 2025

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-22.6(b-35), added by P.A. 102-466, a/k/a *Ensuring Success in School (ESS) Law*, eff. 7-1-25. A representative chosen by the parent/guardian (or by the student, if emancipated) must be permitted to represent the student "throughout the proceedings and to address the school board or its appointed hearing officer." A support person chosen by the parent/guardian (or by the student, if emancipated) must also be permitted to accompany the student to any expulsion hearing or proceeding. For the definition of *support person*, see sample administrative procedure 7:255-AP1, *Supporting Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*, available at PRESS Online by logging in at www.iasb.com. **Issue 118, April 2025**

PRESSPlus 2. Updated in response to 105 ILCS 5/10-22.6(b-40), added by P.A. 102-466, a/k/a *ESS Law*, eff. 7-1-25. **Issue 118, April 2025**

Document Status: Draft Update

STUDENTS

7:210 Expulsion Procedures

The Superintendent or designee shall implement expulsion procedures that provide, at a minimum, for the following:

1. Before a student may be expelled, the student and his or her parent(s)/guardian(s) shall be provided a written request to appear at a hearing to determine whether the student should be expelled. The request shall be sent by registered or certified mail, return receipt requested. The request shall:
 - a. Include the time, date, and place for the hearing.
 - b. Briefly describe what will happen during the hearing.
 - c. Detail the specific act of gross disobedience or misconduct resulting in the decision to recommend expulsion.
 - d. Inform the student and parent(s)/guardian(s) that a representative of their choice and at their expense is permitted to represent the student throughout the proceedings and to address the Board or its hearing officer. [PRESSPlus1](#)
 - e. Inform the student and parent(s)/guardian(s) that a support person [PRESSPlus2](#) of their choice and at their expense is permitted to accompany the student throughout the proceedings.
 - f. List the student's prior suspension(s).
 - g. State that the School Code allows the Board of Education to expel a student for a definite period of time not to exceed two calendar years, as determined on a case-by-case basis.
 - h. Ask that the student or parent(s)/guardian(s) ~~or attorney~~ inform the Superintendent or Board Attorney if the student will ~~be represented by an attorney~~ appear with a representative and/or support person and, if so, provide the attorney's name(s) and contact information for the representative and/or support person.
2. Unless the student and parent(s)/guardian(s) indicate that they do not want a hearing or fail to appear at the designated time and place, the hearing will proceed. It shall be conducted by the Board or a hearing officer appointed by it. If a hearing officer is appointed, he or she shall report to the Board the evidence presented at the hearing and the Board shall take such final action as it finds appropriate.
3. Whenever there is evidence that mental illness may be the cause for the recommended expulsion, the Superintendent or designee shall invite a representative from a local mental health agency to consult with the Board.
4. During the expulsion hearing, the Board or hearing officer shall hear evidence concerning whether the student is guilty of the gross disobedience or misconduct as charged.
 - a. School officials must provide: (1) testimony of any other interventions attempted and exhausted or of their determination that no other appropriate and available interventions were available for the student, and (2) evidence of the threat or disruption posed by the student.

- b. The student and his or her parent(s)/guardian(s) may be represented by counsel, appear with a representative, be accompanied by a support person, disclose any factor to be considered in mitigation (including his or her status as a parent, expectant parent, or victim of domestic or sexual violence as defined in 105 ILCS 5/26A), offer evidence, present witnesses, cross-examine witnesses who testified, and otherwise present reasons why the student should not be expelled. Any representative and support person must comply with hearing rules and may be prohibited from further participation if they violate the rules or engage in behavior or advocacy that harasses, abuses, or intimidates either party, a witness, or anyone else in attendance at the hearing. [PRESSPlus3](#)
 - c. If the expulsion hearing involves allegations of sexual violence by the student, neither the student nor the student's representative shall directly question nor have direct contact with the alleged victim. The student or the student's representative may, at the discretion of the Board or its hearing officer, suggest questions to be posed by the Board or its hearing officer to the alleged victim. [PRESSPlus4](#)
5. After presentation of the evidence or receipt of the hearing officer's report, the Board shall decide the issue of guilt and take such action as it finds appropriate.
 6. If the Board acts to expel the student, its written expulsion decision shall:
 - a. Detail the specific reason why removing the student from his or her learning environment is in the best interest of the school.
 - b. Provide a rationale for the specific duration of the recommended expulsion.
 - c. Document how school officials determined that all behavioral and disciplinary interventions have been exhausted by specifying which interventions were attempted or whether school officials determined that no other appropriate and available interventions existed for the student.
 - d. Document how the student's continuing presence in school would (1) pose a threat to the safety of other students, staff, or members of the school community, or (2) substantially disrupt, impede, or interfere with the operation of the school.
 7. Upon expulsion, the District may refer the student to appropriate and available support services.

LEGAL REF.:

[Goss v. Lopez](#), 419 U.S. 565 (1975).

[105 ILCS 5/10-20.14](#), [5/10-22.6](#).

CROSS REF.: 5:100 (Staff Development Program), 7:130 (Student Rights and Responsibilities), 7:190 (Student Behavior), 7:200 (Suspension Procedures), 7:230 (Misconduct by Students with Disabilities)

ADOPTED: August 16, 2022

PRESSPlus Comments

PRESSPlus 1. Items d and e are required by 105 ILCS 5/10-22.6(b-35), added by P.A. 102-466, *a/k/a Ensuring Success in School (ESS) Law*, eff. 7-1-25. **Issue 118, April 2025**

PRESSPlus 2. For the definition of support person, see sample administrative procedure 7:255-AP1,

Supporting Students who are Parents, Expectant Parents, or Victims of Sexual or Domestic Violence, available at PRESS Online by logging in at www.iasb.com. **Issue 118, April 2025**

PRESSPlus 3. 105 ILCS 5/10-22.6(b-35), added by P.A. 102-466, a/k/a *ESS Law*, eff. 7-1-25. **Issue 118, April 2025**

PRESSPlus 4. 105 ILCS 5/10-22.6(b-40), added by P.A. 102-466, a/k/a *ESS Law*, eff. 7-1-25. **Issue 118, April 2025**

Document Status: Draft Update

STUDENTS

7:250 Student Support Services

The District provides a liaison to facilitate the enrollment and transfer of records of students in the legal custody of the Ill. Dept. of Children and Family Services when enrolling in or changing schools.

The following student support services may be provided by the School District:

1. Health services supervised by a qualified school nurse. The Superintendent or designee may implement procedures to further a healthy school environment and prevent or reduce the spread of disease.
2. Educational and psychological testing services and the services of a school psychologist as needed. In all cases, written permission to administer a psychological examination must be obtained from a student's parent(s)/guardian(s). The results will be given to the parent(s)/guardian(s), with interpretation, as well as to the appropriate professional staff.
3. The services of a school social worker. A student's parent/guardian must consent to regular or continuing services from a social worker.
4. ~~Guidance and s~~ School counseling services. The Superintendent or designee shall annually inform all school personnel and students 12 years of age and older, in writing, of the availability of counseling without parent/guardian consent under 405 ILCS 5/3-550. [PRESSPlus1](#)

The Superintendent or designee shall develop protocols for responding to students with social, emotional, or mental health needs that impact learning ability. The District, however, assumes no liability for preventing, identifying, or treating such needs.

Erin's Law Counseling Options, Assistance, and Intervention

The Superintendent or designee will ensure that each school building's Student Support Committee identifies counseling options for students who are affected by sexual abuse and grooming behaviors, along with District and community-based options for victims of sexual abuse and grooming behaviors to obtain assistance and intervention. Community-based options must include a Children's Advocacy Center and sexual assault crisis center(s) that serve the District, if any.

Article 26A Domestic or Sexual Violence and Parenting Resource Personnel [PRESSPlus2](#)

The Superintendent or designee will ensure that at least one staff member in each school building is designated as a resource person (Article 26A Resource Person) for students who are parents, expectant parents, or victims of domestic or sexual violence and offers those services required by 105 ILCS 5/26A. See Board policy 7:255, *Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*. The Article 26A Resource Person may be a member of the building's Student Support Committee.

The Superintendent shall ensure that this policy shall be is implemented in a manner consistent with State and federal laws, including the Individuals with Disabilities Education Act, 42 U.S.C. §12101 et seq., and that it is respectful of student privacy, including that student records are maintained and their

confidentiality protected in accordance with Board policy and District procedures. [PRESSPlus3](#)

LEGAL REF.:

105 ILCS 5/10-23.13(b), 5/10-20.59, ~~and 5/21B-25(G)~~, and 5/26A.

[405 ILCS 5/](#), Mental Health and Developmental Disabilities Code.

[405 ILCS 49/](#), Children's Mental Health Act.

[740 ILCS 110/](#), Mental Health and Developmental Disabilities Confidentiality Act.

CROSS REF.: 6:65 (Student Social and Emotional Development), 6:270 (Guidance and Counseling Program), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students), [7:255 \(Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence\)](#), 7:280 (Communicable and Chronic Infectious Disease), 7:340 (Student Records)

Adopted: January 17, 2023

PRESSPlus Comments

PRESSPlus 1. 105 ILCS 5/26A-40(h), added by P.A. 102-466, a/k/a *ESS Law*, eff. 7-1-25. **Issue 118, April 2025**

PRESSPlus 2. Required by 105 ILCS 5/26A-35, added by P.A. 102-466, a/k/a *ESS Law*, eff. 7-1-25. See policy 7:255, *Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*, and sample administrative procedure 7:255-AP1, *Supporting Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*, available at PRESS Online by logging in at www.iasb.com. **Issue 118, April 2025**

PRESSPlus 3. This policy text is based on recommendations of the second ESS Task Force. See pp. 13-14 of the June 2024 ESS Task Force final report, at: www.isbe.net/Documents_ESSTaskForce/Final-Report-ESS-Report-June-2024.pdf. **Issue 118, April 2025**

Document Status: Draft Update

STUDENTS

7:270 Administering Medicines to Students

Students should not take medication during school hours or during school-related activities unless it is necessary for a student's health and well-being. When a student's licensed health care provider and parent/guardian believe that it is necessary for the student to take a medication during school hours or school-related activities, the parent/guardian must request that the school dispense the medication to the child and otherwise follow the District's procedures on dispensing medication.

No School District employee shall administer to any student, or supervise a student's self-administration of, any prescription or non-prescription medication until a completed and signed *School Medication Authorization Form (SMA Form)* is submitted by the student's parent/guardian. No student shall possess or consume any prescription or non-prescription medication on school grounds or at a school-related function other than as provided for in this policy and its implementing procedures.

Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication.

The Building Principal shall include this policy in the Student Handbook and shall provide a copy to the parents/guardians of students.

Self-Administration of Medication

A student may possess and self-administer an epinephrine injector, e.g., EpiPen®, and/or asthma medication prescribed for use at the student's discretion, provided the student's parent/guardian has completed and signed an *SMA Form*. The Superintendent or designee will ensure an Emergency Action Plan is developed for each self-administering student.

A student may self-administer medication required under a *qualifying plan*, provided the student's parent/guardian has completed and signed an *SMA Form*. A qualifying plan means: (1) an asthma action plan, (2) an Individual Health Care Action Plan, (3) an allergy emergency action plan, (4) a plan pursuant to Section 504 of the federal Rehabilitation Act of 1973, or (5) a plan pursuant to the federal Individuals with Disabilities Education Act. A student may also possess the supplies and equipment necessary to monitor and treat diabetes in accordance with the student's diabetes care plan and/or the supplies, equipment, and medication necessary to treat epilepsy in accordance with the student's seizure action plan. [PRESSPlus1](#)

The District shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication, including asthma medication or epinephrine injectors, or medication required under a qualifying plan. A student's parent/guardian must indemnify and hold harmless the District and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine injector, asthma medication, and/or a medication required under a qualifying plan.

School District Supply of Undesignated Asthma Medication

The Superintendent or designee shall implement [105 ILCS 5/22-30\(f\)](#) and maintain a supply of undesignated asthma medication in the name of the District and provide or administer them as necessary according to State law. *Undesignated asthma medication* means an asthma medication prescribed in the name of the District or one of its schools. A school nurse or trained personnel, as defined in State law, may administer an undesignated asthma medication to a person when they, in good faith, believe a person is having *respiratory distress*. Respiratory distress may be characterized as *mild-to-moderate* or *severe*. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law.

School District Supply of Undesignated Epinephrine Injectors

The Superintendent or designee shall implement [105 ILCS 5/22-30\(f\)](#) and maintain a supply of undesignated epinephrine injectors in the name of the District and provide or administer them as necessary according to State law. *Undesignated epinephrine injector* means an epinephrine injector prescribed in the name of the District or one of its schools. A school nurse or trained personnel, as defined in State law, may administer an undesignated epinephrine injector to a person when they, in good faith, believe a person is having an anaphylactic reaction. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law.

School District Supply of Undesignated Opioid Antagonists

The Superintendent or designee shall implement [105 ILCS 5/22-30\(f\)](#) and maintain a supply of undesignated opioid antagonists and provide or administer them as necessary according to State law. *Opioid antagonist* means a drug that binds to opioid receptors and blocks or inhibits the effect of opioids acting on those receptors, including, but not limited to, naloxone hydrochloride or any other similarly acting drug approved by the U.S. Food and Drug Administration. *Undesignated opioid antagonist* is not defined by the School Code; for purposes of this policy it means an opioid antagonist prescribed in the name of the District or one of its schools or obtained by the District without a prescription. A school nurse or trained personnel, as defined in State law, may administer an undesignated opioid antagonist to a person when they, in good faith, believe a person is having an opioid overdose. Each building administrator and/or his or her corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law. See the website for the Ill. Dept. of Human Services for information about opioid prevention, abuse, public awareness, and a toll-free number to provide information and referral services for persons with questions concerning substance abuse treatment.

School District Supply of Undesignated Glucagon

The Superintendent or designee shall implement [105 ILCS 145/27](#) and maintain a supply of undesignated glucagon in the name of the District in accordance with manufacturer's instructions.

When a student's prescribed glucagon is not available or has expired, a school nurse or delegated care aide may administer undesignated glucagon only if he or she is authorized to do so by a student's diabetes care plan.

Administration of Medical Cannabis

The Compassionate Use of Medical Cannabis Program Act allows a *medical cannabis infused product* to be administered to a student by one or more of the following individuals:

1. A parent/guardian of a student who is a minor who registers with the Ill. Dept. of Public Health

(IDPH) as a *designated caregiver* to administer medical cannabis to their child. A designated caregiver may also be another individual other than the student's parent/guardian. Any designated caregiver must be at least 21 years old and is allowed to administer a *medical cannabis infused product* to a child who is a student on the premises of his or her school or on his or her school bus if:

- a. Both the student and the designated caregiver possess valid registry identification cards issued by IDPH;
 - b. Copies of the registry identification cards are provided to the District;
 - c. That student's parent/guardian completed, signed, and submitted a *School Medication Authorization Form - Medical Cannabis*; and
 - d. After administering the product to the student, the designated caregiver immediately removes it from school premises or the school bus.
2. A properly trained school nurse or administrator, who shall be allowed to administer the *medical cannabis infused product* to the student on the premises of the child's school, at a school-sponsored activity, or before/after normal school activities, including while the student is in before-school or after-school care on school-operated property or while being transported on a school bus.
 3. The student him or herself when the self-administration takes place under the direct supervision of a school nurse or administrator.

Medical cannabis infused product (product) includes oils, ointments, foods, and other products that contain usable cannabis but are not smoked or vaped. Smoking and/or vaping medical cannabis is prohibited.

The product may not be administered in a manner that, in the opinion of the District or school, would create a disruption to the educational environment or cause exposure of the product to other students. A school employee shall not be required to administer the product.

Discipline of a student for being administered a product by a designated caregiver, or by a school nurse or administrator, or who self-administers a product under the direct supervision of a school nurse or administrator pursuant to this policy is prohibited. The District may not deny a student attendance at a school solely because he or she requires administration of the product during school hours.

Void Policy

The **School District Supply of Undesignated Asthma Medication** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for undesignated asthma medication from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school asthma medication.

The **School District Supply of Undesignated Epinephrine Injectors** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for undesignated epinephrine injectors from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school epinephrine injectors.

The **School District Supply of Undesignated Opioid Antagonists** section of the policy is void whenever the Superintendent or designee is unable to obtain a supply of opioid antagonists due to a

shortage, in which case the District shall make reasonable efforts to maintain a supply.

The **School District Supply of Undesignated Glucagon** section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for glucagon from a qualifying prescriber, or (2) fill the District's prescription for undesignated school glucagon.

The **Administration of Medical Cannabis** section of the policy is void and the District reserves the right not to implement it if the District or school is in danger of losing federal funding.

Administration of Undesignated Medication

Upon any administration of an undesignated medication permitted by State law, the Superintendent or designee(s) must ensure all notifications required by State law and administrative procedures occur.

Undesignated Medication Disclaimers

Upon implementation of this policy, the protections from liability and hold harmless provisions applicable under State law apply.

No one, including without limitation, parents/guardians of students, should rely on the District for the availability of undesignated medication. This policy does not guarantee the availability of undesignated medications. Students and their parents/guardians should consult their own physician regarding these medication(s).

LEGAL REF.:

[105 ILCS 5/10-20.14b](#), [5/10-22.21b](#), [5/22-30](#), and [5/22-33](#).

[105 ILCS 145/](#), Care of Students with Diabetes Act.

[105 ILCS 150/](#), Seizure Smart School Act.

[410 ILCS 130/](#), Compassionate Use of Medical Cannabis Program Act.

[720 ILCS 550/](#), Cannabis Control Act.

[23 Ill.Admin.Code §1.540](#).

CROSS REF.: 7:285 (Anaphylaxis Prevention, Response, and Management Program)

Adopted: May 21, 2024

PRESSPlus Comments

PRESSPlus 1. 105 ILCS 145/30; 105 ILCS 150/30. This is not a new requirement, but it is added to make clear in policy that self-carry may also be authorized for diabetes/seizure management. **Issue 118, April 2025**

Document Status: Draft Update

STUDENTS

7:315 Restrictions on Publications; High Schools

Definitions

Libel means the willful or negligent publication of provably false and unprivileged statements of fact that do demonstrable harm to a living person's reputation.

Obscene means lewd; impure; indecent; calculated to shock the moral sense of humans by a disregard of chastity or modesty. Objectionable or offensive to accepted standards of decency.

School official means a Building Principal or designee.

School-sponsored media means any material that is prepared, substantially written, published, or broadcast by a student journalist, distributed or generally made available to members of the student body, and prepared under the direction of a student media advisor. It does not include media intended for distribution or transmission solely in the classroom in which the media is produced.

Slander means the speaking of false statements of fact that seriously harm a living person's reputation.

Student journalist means a public high school student who gathers, compiles, writes, edits, photographs, records, or prepares information for dissemination in school-sponsored media.

Student media adviser means an individual employed, appointed, or designated by the District to supervise or provide instruction relating to school-sponsored media.

School-Sponsored Media

School-sponsored publications, productions, and websites are governed by the Speech Rights of Student Journalists Act and Board of Education policies, and student journalists are responsible for determining the news, opinion, feature, and advertising content of those publications, productions, and websites.

Student journalists must:

1. Make decisions based upon news value and guided by the Code of Ethics provided by the Society of Professional Journalists, National Scholastic Press Association, Journalism Education Association, or other relevant group;
2. Produce media based upon professional standards of accuracy, objectivity, and fairness;
3. Review material to improve sentence structure, grammar, spelling, and punctuation;
4. Check and verify all facts and verify the accuracy of all quotations;
5. In the use of personal opinions, editorial statements, and/or letters to the editor, provide opportunity and space for the expression of differing opinions within the same media to align with the District's media literacy curriculum mandate in [105 ILCS 5/27-20.08](#); and

6. Include an author's name with any personal opinions and editorial statements, if appropriate.

Student journalists may not create, produce, or distribute school-sponsored media that:

1. Is libelous, slanderous, or obscene;
2. Constitutes an unwarranted invasion of privacy;
3. Violates federal or State law, including the Constitutional rights of third parties; or
4. Incites students to:
 - a. Commit an unlawful act;
 - b. Violate any of the District's policies; or
 - c. Materially and substantially disrupt the orderly operation of the school.

The District will not engage in prior restraint of material prepared by student journalists for school-sponsored media, unless the material fits into one of the four prohibited categories listed above, in which case the Superintendent or designee and/or student media adviser may review, edit, and delete such media material before publication or distribution of the media.

No expression made by students in the exercise of freedom of speech or freedom of the press under this policy shall be deemed to be an expression of the District or an expression of Board policy.

Non-School Sponsored Publications Accessed or Distributed On Campus

For purposes of this section and the following section, a *publication* includes, without limitation: (1) written or electronic print material, (2) audio-visual material on any medium including electromagnetic media (e.g., images, digital files, flash memory, etc.), or combinations of these whether off-line (e.g., a printed book, digital files, etc.) or online (e.g., any website, social networking site, database for information retrieval, etc.), or (3) information or material on electronic devices (e.g., text or voice messages delivered by cell phones, tablets, and other hand-held devices).

Creating, distributing, and/or accessing non-school sponsored publications shall occur at a time and place and in a manner that will not cause disruption, be coercive, or result in the perception that the distribution or the publication is endorsed by the School District.

Students are prohibited from creating, distributing, and/or accessing at school any publication that:

1. Will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities;
2. Violates the rights of others, including but not limited to material that is libelous, slanderous or obscene, invades the privacy of others, or infringes on a copyright;
3. Is socially inappropriate or inappropriate due to maturity level of the students, including but not limited to material that is obscene, pornographic, or pervasively lewd and vulgar, contains indecent and vulgar language, or *sexting* as defined by Board of Education policy [7:190](#), [Student Behavior](#), [PRESSPlus1](#) and/or Student Handbooks;
4. Is reasonably viewed as promoting illegal drug use;
5. Is distributed in kindergarten through eighth grade and is primarily prepared by non-students, unless it is being used for school purposes. However, material from outside sources or the citation to such sources may be allowed, as long as the material to be distributed or accessed is primarily prepared by students; or
6. [Encourages or](#) incites students to violate any Board policies.

Accessing or distributing *on-campus* includes accessing or distributing on school property or at school-related activities. A student engages in gross disobedience and misconduct and may be disciplined for: (1) accessing or distributing forbidden material, or (2) for writing, creating, or publishing such material intending for it to be accessed or distributed at school.

Non-School Sponsored Publications Accessed or Distributed Off-Campus

A student engages in gross disobedience and misconduct and may be disciplined for creating and/or distributing a publication that: (1) causes a substantial disruption or a foreseeable risk of a substantial disruption to school operations, or (2) interferes with the rights of other students or staff members.

Bullying and Cyberbullying

The Superintendent or designee shall treat behavior that is *bullying* and/or *cyberbullying* according to Board policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, in addition to any response required by this policy.

LEGAL REF.:

[105 ILCS 5/27-20.08](#) and [5/27-23.7](#).

[105 ILCS 80/](#), Speech Rights of Student Journalists Act.

[Tinker v. Des Moines Indep. Cmty. Sch. Dist.](#), 393 U.S. 503 (1969).

[Hazelwood v. Kuhlmeier](#), 484 U.S. 260 (1988).

[Morse v. Frederick](#), 551 U.S. 393 (2007).

[Hedges v. Wauconda Cmty. Unit Sch. Dist. No. 118](#), 9 F.3d 1295 (7th Cir. 1993).

CROSS REF.: 1:30 (School District Philosophy), 6:10 (Educational Philosophy and Objectives), 6:65 (Student Social and Emotional Development), 6:235 (Access to Electronic Networks), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), [7:190 \(Student Behavior\)](#), 8:25 (Advertising and Distributing Materials in Schools Provided by Non-School Related Entities)

ADOPTED: August 16, 2022

PRESSPlus Comments

PRESSPlus 1. Updated in response to the addition of a definition of *sexting* in 7:190, *Student Behavior*. **Issue 118, April 2025**

Document Status: Draft Update

STUDENTS

7:340 Student Records

School student records are confidential. Information from them shall not be released other than as provided by law. A school student record is any writing or other recorded information concerning a student and by which a student may be identified individually that is maintained by a school or at its direction by a school employee, regardless of how or where the information is stored, except as provided in State or federal law as summarized below:

1. Records kept in a staff member's sole possession.
2. Records maintained by law enforcement officers working in the school.
3. Video and other electronic recordings (including without limitation, electronic recordings made on school buses) that are created in part for law enforcement, security, or safety reasons or purposes. The content of these recordings may become part of a school student record to the extent school officials create, use, and maintain this content, or it becomes available to them by law enforcement officials, for disciplinary or special education purposes regarding a particular student.
4. Any information, either written or oral, received from law enforcement officials concerning a student less than the age of 18 years who has been arrested or taken into custody.

State and federal law grants students, parents/guardians, and when applicable, the Ill. Dept. of Children and Family Services' Office of Education and Transition Services, certain rights, including the right to inspect, copy, and/or challenge school student records. The information contained in school student records shall be kept current, accurate, clear, and relevant. All information maintained concerning a student receiving special education services shall be directly related to the provision of services to that child. The District may release directory information as permitted by law, but a parent/guardian shall have the right to opt-out of the release of directory information regarding his or her child. The District will comply with State or federal law with regard to release of a student's school records, including, where applicable, without notice to, or the consent of, the student's parent/guardian or eligible student. Upon request, the District discloses school student records without parent consent to the official records custodian of another school in which a student has enrolled or intends to enroll, as well as to any other person as specifically required or permitted by State or federal law.

The Superintendent shall fully implement this policy and designate an *official records custodian* for each school who shall maintain and protect the confidentiality of school student records, inform staff members of this policy, and inform students and their parents/guardians of their rights regarding school student records.

LEGAL REF.:

[20 U.S.C. §1232g](#), Family Educational Rights and Privacy Act; [34 C.F.R. Part 99](#).

[50 ILCS 205/7](#), Local Records Act.

105 ILCS 5/10-20.12b, 5/10-20.40, ~~and 5/14-1.01 et seq.~~ [and 5/26A-30](#). [PRESSPlus1](#)

[105 ILCS 10/](#), Ill. School Student Records Act.

[105 ILCS 85/](#), Student Online Personal Protection Act.

[325 ILCS 17/](#), Children's Privacy Protection and Parental Empowerment Act.

[750 ILCS 5/602.11](#), Ill. Marriage and Dissolution of Marriage Act.

[23 Ill.Admin.Code Parts 226](#) and [375](#).

[Owasso I.S.D. No. I-011 v. Falvo](#), 534 U.S. 426 (2002).

Chicago Tribune Co. v. Chicago Bd. of Ed., 332 Ill.App.3d 60 (1st Dist. 2002).

CROSS REF.: 5:100 (Staff Development Program), 5:130 (Responsibilities Concerning Internal Information), 7:15 (Student and Family Privacy Rights), 7:220 (Bus Conduct), [7:255 \(Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence\)](#), 7:345 (Use of Educational Technologies; Student Data Privacy and Security)

Adopted: January 17, 2023

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated in response to 105 ILCS 5/26A-30, added by P.A. 102-466, a/k/a *ESS Law*, eff. 7-1-25. . **Issue 118, April 2025**

Document Status: Draft Update - New

7:255 Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence

New/Unpublished Section

Domestic and sexual violence affect a student's ability to learn. Students who are parents or expectant parents have unique needs. Providing support services that enable students who are parents, expectant parents, [PRESSPlus1](#) or victims of domestic or sexual violence (Article 26A Students) to succeed in school are important District goals and required by 105 ILCS 5/26A (Article 26A). [PRESSPlus2](#)

The Superintendent or designee shall develop and implement a program for supporting Article 26A Students that:

1. Distributes this policy and procedures for requesting supportive services or filing a complaint to all students at the beginning of each school year. [PRESSPlus3](#)
2. Ensures at least one staff member in each school building is designated as a resource person for Article 26A Students (Article 26A Resource Person) and receives training in accordance with 105 ILCS 5/26A-35. [PRESSPlus4](#)
3. Notifies all District employees and agents that, upon learning or suspecting that a student is a parent, expectant parent, or victim of domestic or sexual violence, they must refer the student to a designated Article 26A Resource Person. [PRESSPlus5](#)
4. Ensures any employees whose duties include the resolution of Article 26A complaints receive training in accordance with 105 ILCS 5/26A-25(b)(1).
5. Requires verification of a student's claim of Article 26A status relating to domestic or sexual violence in accordance with 105 ILCS 5/26A-45. [PRESSPlus6](#)
6. Provides Article 26A Students with in-school support services, information about non-school-based support services, and the ability to make up work missed due to circumstances related to the student's Article 26A status in accordance with 105 ILCS 5/26A-40. [PRESSPlus7](#)
7. Ensures the prompt and equitable resolution of all Article 26A complaints through a complaint resolution procedure that fully complies with 105 ILCS 5/26A-25. [PRESSPlus8](#)
8. Ensures that all information concerning an Article 26A Student's status and related experiences, or information concerning a student who is a named perpetrator of domestic or sexual violence, provided to or otherwise obtained by the District or its employees or agents pursuant to 105 ILCS 5/26A is retained in a confidential temporary file in accordance with 105 ILCS 10/2(f). [PRESSPlus9](#) Confidentiality procedures will: [PRESSPlus10](#)
 - a. Provide that such information may not be disclosed to any other individual outside of the District, including any other employee, except if such disclosure is: (1) permitted by the Ill. School Student Records Act (105 ILCS 10/), the federal Family Educational Rights and Privacy Act (20 U.S.C. §1232g), or other applicable State or federal laws; or (2) requested or consented to, in writing, by the Article 26A Student or their parent/guardian if it is safe to obtain written consent from the parent/guardian; and
 - b. Comply with the requirements of 105 ILCS 5/26A-30.
9. Ensures that in the event an Article 26A Student or their parent/guardian reports an incident of alleged domestic or sexual violence, the District's procedures comply with 105 ILCS 5/26A-

20(c). [PRESSPlus11](#)

10. Complies with State and federal law and aligns with Board policies. [PRESSPlus12](#)

Requesting Support Services

An Article 26A Student and/or their parent/guardian may request support services under this policy by contacting the building-level Article 26A Resource Person, whose name and contact information will be annually distributed to employees, students, and parents/guardians by each Building Principal.

Filing a Complaint

An Article 26A Student and/or their parent/guardian may file a complaint under this policy with the Nondiscrimination Coordinator, Title IX Coordinator, Building Principal, Assistant Building Principal, Dean of Students, [PRESSPlus13](#) a Complaint Manager, or any employee with whom the person is comfortable speaking. [PRESSPlus14](#)

The Superintendent shall insert into this policy and keep current the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator, Title IX Coordinator, and Complaint Managers. [PRESSPlus15](#)

Nondiscrimination Coordinator:

Name

Address

Email

Telephone

Title IX Coordinator:

Name

Address

Email

Telephone

Complaint Managers:

Name

Address

Email

Telephone

Name

Address

Email

Telephone

Complaint Resolution Procedure

When a complaint is filed, the Nondiscrimination Coordinator and/or Complaint Manager or designee shall process and review it according to administrative procedure 7:255-AP2, *Complaint Resolution Procedure for Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*.

Enforcement

Any District employee who is determined, at the conclusion of the complaint resolution procedure, to have violated Article 26A will be subject to disciplinary action up to and including discharge. Any third party who is determined, at the conclusion of the complaint resolution procedure, to have violated Article 26A will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent/guardian, invitee, etc.

This policy does not increase or diminish the ability of the District or the parties to exercise any other

rights under existing law.

Policy Review [PRESSPlus16](#)

At least once every two years, pursuant to 105 ILCS 5/26A-20 and Board policy 2:240, *Board Policy Development*, the Board reviews and makes any necessary updates to this policy and to any other policies that may act as a barrier to their immediate enrollment and re-enrollment, attendance, graduation, and success in school of any student who is a parent, expectant parent, or victim of domestic or sexual violence. The Superintendent or designee shall assist the Board with its review and any updates.

Retaliation Prohibited [PRESSPlus17](#)

Retaliation against an Article 26A Student or their parent/guardian for exercising or attempting to exercise their rights under Article 26A is prohibited. Individuals should report allegations of retaliation to the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

A student, employee, or other person authorized by the District to provide aid, benefit, or service under the District's education program or activity who retaliates against others for reporting or complaining of violations of this policy or for participating in any manner under this policy will be subject to disciplinary action, up to and including discharge, with regard to employees, or suspension or expulsion, with regard to students.

LEGAL REF.:

105 ILCS 5/26A.

105 ILCS 10/, III. School Student Records Act.

405 ILCS 5/, Mental Health and Developmental Disabilities Code.

405 ILCS 49/, Children's Mental Health Act.

740 ILCS 110/, Mental Health and Developmental Disabilities Confidentiality Act.

23 Ill.Admin.Code §1.240 and Part 200.

CROSS REF.: 5:100 (Staff Development Program), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:120 (Education of Children with Disabilities), 6:150 (Home and Hospital Instruction), 7:10 (Equal Educational Opportunities), 7:60 (Residence), 7:70 (Attendance and Truancy), 7:250 (Student Support Services), 7:340 (Student Records)

PRESSPlus Comments

PRESSPlus 1. An *expectant parent* is a student who (i) is pregnant and (ii) has not yet received a diploma for completion of a secondary education as defined in 105 ILCS 5/22-22. **Issue 118, April 2025**

PRESSPlus 2. This policy is created in response to 105 ILCS 5/26A, added by P.A. 102-466, a/k/a *ESS Law*, eff. 7-1-25, requiring districts to ensure they have policies, procedures, and resources in

place to ensure that Article 26A Students are provided with support services necessary to enable them to meet State educational standards and successfully attain a school diploma.

105 ILCS 5/2-3.147, added by P.A. 95-558 and repealed by P.A. 99-30, created the first Ensuring Success in School (ESS) Task Force. Supervised by the Ill. State Board of Education (ISBE), it developed policies, procedures, and protocols for school boards to adopt to address the education and related needs of students who are parents, expectant parents, or victims of domestic or sexual violence; the goal was to encourage these students to stay in school, stay safe while in school, and successfully complete their education. The June 2010 report of the first ESS Task Force is available here: www.isbe.net/Documents/ess-task-force-final-report0610.pdf.

105 ILCS 5/26A-15, added by P.A. 102-466 (a/k/a *ESS Law*) and scheduled to be repealed on 12-1-25, created a second ESS Task Force supervised by ISBE, also focused on the education and related needs of students who are parents, expectant parents, or victims of domestic or sexual violence. The second ESS Task Force was to: (1) draft and publish model policies and intergovernmental agreements for inter-district transfers, (2) draft and publish model complaint resolution procedures, and (3) identify current mandatory and new staff trainings needed.

Issue 118, April 2025

PRESSPlus 3. 105 ILCS 5/26A-20(d), added by P.A. 102-466, a/k/a *ESS Law*, eff. 7-1-25. **Issue 118, April 2025**

PRESSPlus 4. See footnote 25 in sample policy 5:100, *Staff Development Program*, and sample administrative procedure 7:255-AP1, *Supporting Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*, available at PRESS Online by logging in at www.iasb.com, for further information about training requirements. **Issue 118, April 2025**

PRESSPlus 5. 105 ILCS 5/26A-40(e), added by P.A. 102-466, a/k/a *ESS Law*, eff. 7-1-25. *Agents* is not defined and who is considered an agent for the district is fact-specific; consult the board attorney for guidance. **Issue 118, April 2025**

PRESSPlus 6. 105 ILCS 5/26A-45, added by P.A. 102-466, a/k/a *ESS Law*, eff. 7-1-25. See detailed verification requirements and restrictions in sample administrative procedure 7:255-AP1, *Supporting Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*, available at PRESS Online by logging in at www.iasb.com. **Issue 118, April 2025**

PRESSPlus 7. 105 ILCS 5/26A-40, added by P.A. 102-466, a/k/a *ESS Law*, eff. 7-1-25. Providing accommodations to ensure equal educational opportunities for students who are parents and expectant parents is also required by federal regulations implementing Title IX of the Education Amendments of 1972 (Title IX) (20 U.S.C. §1681 et seq.) and ISBE sex equity regulations. 34 C.F.R. §106.40 and 49 C.F.R. §25.445; 23 Ill.Admin.Code §200.50. See policy 7:10, *Equal Educational Opportunities*, and sample administrative procedure 7:10-AP2, *Accommodating Breastfeeding Students*, available at PRESS Online by logging in at www.iasb.com. Reasonable accommodations for breastfeeding students are also required by 105 ILCS 5/10-20.60. **Issue 118, April 2025**

PRESSPlus 8. 105 ILCS 5/26A-25 and 5/26A-20(c), added by P.A. 102-466, a/k/a *ESS Law*, eff. 7-

1-25, list the basic requirements for a complaint resolution procedure. Live hearings are not required but may be offered as part of the complaint resolution procedure. **Consult the board attorney if the board wants the district to use a live hearing in its complaint resolution procedure.** For an Article 26A complaint resolution procedure, see sample administrative procedure 7:255-AP2, *Complaint Resolution Procedure for Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*. See also sample administrative procedure 7:255-AP1, *Supporting Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*. Sample administrative procedures are available at PRESS Online by logging in at www.iasb.com. **Issue 118, April 2025**

PRESSPlus 9. 105 ILCS 5/26A-45(a), added by P.A. 102-466, a/k/a *ESS Law*, eff. 7-1-25. The ESS Law amended the definition of *student temporary record* in the Ill. School Student Records Act (ISSRA) (105 ILCS 10/) to include information concerning a student's status and related experiences as a parent, expectant parent, or victim of domestic or sexual violence as defined in 105 ILCS 5/26A. **Issue 118, April 2025**

PRESSPlus 10. Required by 105 ILCS 5/26A-30, added by P.A. 102-466, a/k/a *ESS Law*, eff. 7-1-25.

The policy text is based on recommendations of the second ESS Task Force. See p. 14 of the June 2024 ESS Task Force final report, at: www.isbe.net/Documents_ESSTaskForce/Final-Report-ESS-Report-June-2024.pdf. The phrase "including any other employee" comes directly from 105 ILCS 5/26A-30(a) and is confusing because it is unclear whose employee is being referenced. The Ill. School Student Records Act (ISSRA) permits student records to be disclosed to any district employees with a "current demonstrable educational or administrative interest" in a student if disclosure is "in furtherance of such interest." 105 ILCS 10/6(a)(2). **Consult the board attorney for guidance. Issue 118, April 2025**

PRESSPlus 11. 105 ILCS 5/26A-20(c)(1)-(6), added by P.A. 102-466, a/k/a *ESS Law*, eff. 7-1-25, states elements that must be in a district's "policy on the procedures" that a student or their parent/guardian may follow if he or she chooses to report an incident of alleged domestic or sexual violence. Having a "policy on the procedures" is a misnomer because the board does not adopt procedures but rather, through policy, directs the superintendent to establish procedures to implement policy. Only the required element at 105 ILCS 5/26A-20(c)(6), to establish a complaint resolution procedure, appears in this policy's text because the remaining elements are not board work and therefore inappropriate to include in board policy. Instead, required elements from 105 ILCS 5/26A-20(c)(1)-(5) appear in sample administrative procedure 7:255-AP2, *Complaint Resolution Procedure for Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*, available at PRESS Online at www.iasb.com. **Issue 118, April 2025**

PRESSPlus 12. See sample administrative procedure 7:255-AP1, *Supporting Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*, available at PRESS Online by logging in at www.iasb.com, for a list of board policies implicated by the ESS Law and that may interact with this policy. **Issue 118, April 2025**

PRESSPlus 13. If the district does not employ an Assistant Building Principal and/or Dean of Students, strike the title(s) that do not apply, and use the Save Status "Adopted with Additional District

Edits." **Issue 118, April 2025**

PRESSPlus 14. By including “any employee” in this list, this policy contains an item on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right. **Issue 118, April 2025**

PRESSPlus 15. While the names and contact information are required by law to be listed, they are not part of the adopted policy and do not require board action. It is important for updated names and contact information to be inserted into this policy and regularly monitored.

Please [click here to submit the name and contact information](#) that will be applied to each of the following policies: 2:260, 2:265, 5:10, 5:20, 7:20, 7:180, and 7:255. **Issue 118, April 2025**

PRESSPlus 16. 105 ILCS 5/26A-20(a), added by P.A. 102-466, a/k/a *ESS Law*, eff. 7-1-25. This provision also requires districts to review and revise any procedures that act as a barrier to Article 26A Students. Since procedure review and revision is administrator work and not board work, this requirement is addressed in sample administrative procedure 7:255-AP1, *Supporting Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*, available at PRESS Online by logging in at www.iasb.com. **Issue 118, April 2025**

PRESSPlus 17. 105 ILCS 5/26A-50, added by P.A. 102-466, a/k/a *ESS Law*, eff. 7-1-25. **Issue 118, April 2025**

Document Status: Draft Update - Rewritten

SECTION 2- BOARD OF EDUCATION

2:265 Title IX Grievance Procedure

Sexual harassment affects a student's ability to learn and an employee's ability to work. Providing an educational and workplace environment free from sexual harassment is an important District goal. The District does not discriminate on the basis of sex in any of its education programs or activities, and it complies with Title IX of the Education Amendments of 1972 (Title IX) [PRESSPlus1](#) and its implementing regulations (34 C.F.R. Part 106) concerning everyone in the District's education programs and activities, including applicants for employment, students, parents/guardians, employees, and third parties.

Title IX Sexual Harassment Prohibited

Sexual harassment as defined in Title IX (Title IX Sexual Harassment) is prohibited. Any person, including a District employee or agent, or student, engages in Title IX Sexual Harassment when that person engages in conduct on the basis of an individual's sex that satisfies one or more of the following:

1. A District employee conditions the provision of an aid, benefit, or service on an individual's participation in unwelcome sexual conduct; or
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District's educational program or activity; or
3. *Sexual assault* as defined in 20 U.S.C. §1092(f)(6)(A)(v), *dating violence* as defined in 34 U.S.C. §12291(a)(11), *domestic violence* as defined in 34 U.S.C. §12291(a)(12), or *stalking* as defined in 34 U.S.C. §12291(a)(36).

Examples of sexual harassment include, but are not limited to, touching, rape, sexual battery, sexual abuse, sexual coercion, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, and spreading rumors related to a person's alleged sexual activities.

Definitions from 34 C.F.R. §106.30

Complainant means an individual who is alleged to be the victim of conduct that could constitute sexual harassment.

Education program or activity includes locations, events, or circumstances where the District has substantial control over both the *Respondent* and the context in which alleged sexual harassment occurs.

Formal Title IX Sexual Harassment Complaint means a document filed by a *Complainant* or signed by the Title IX Coordinator alleging sexual harassment against a *Respondent* and requesting that the District investigate the allegation.

Respondent means an individual who has been reported to be the perpetrator of the conduct that could constitute sexual harassment.

Supportive measures mean non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the *Complainant* or the *Respondent* before or after the filing of a Formal Title IX Sexual Harassment Complaint or where no Formal Title IX Sexual Harassment Complaint has been filed.

Title IX Sexual Harassment Prevention and Response

The Superintendent or designee will ensure that the District prevents and responds to allegations of Title IX Sexual Harassment as follows:

1. Ensures that the District's comprehensive health education program in Board policy 6:60, *Curriculum Content*, incorporates (a) age-appropriate sexual abuse and assault awareness and prevention programs in grades pre-K through 12, and (b) age-appropriate education about the warning signs, recognition, dangers, and prevention of teen dating violence in grades 7-12. This includes incorporating student social and emotional development into the District's educational program as required by State law and in alignment with Board policy 6:65, *Student Social and Emotional Development*.
2. Incorporates education and training for school staff as recommended by the Superintendent, Title IX Coordinator, Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, [PRESSPlus2](#) or a Complaint Manager.
3. Notifies applicants for employment, students, parents/guardians, employees, and collective bargaining units of this policy and contact information for the Title IX Coordinator by, at a minimum, prominently displaying them on the District's website, if any, and in each handbook made available to such persons.

Making a Report

A person who wishes to make a report under this Title IX grievance procedure may make a report to the Title IX Coordinator, Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, [PRESSPlus3](#) a Complaint Manager, or any employee with whom the person is comfortable speaking.

School employees shall respond to incidents of sexual harassment by promptly making or forwarding the report to the Title IX Coordinator. An employee who fails to promptly make or forward a report may be disciplined, up to and including discharge.

The Superintendent shall insert into this policy and keep current the name, office address, email address, and telephone number of the Title IX Coordinator. [PRESSPlus4](#)

Title IX Coordinator:

Name

Address

Email

Telephone

Processing and Reviewing a Report

Upon receipt of a report made under this Title IX grievance procedure, the Title IX Coordinator and/or designee will promptly contact the Complainant to: (1) discuss the availability of supportive measures, (2) consider the *Complainant's* wishes with respect to *supportive measures*, (3) inform the

Complainant of the availability of supportive measures with or without the filing of a Formal Title IX Sexual Harassment Complaint, and (4) explain to the Complainant the process for filing a Formal Title IX Sexual Harassment Complaint.

Further, the Title IX Coordinator will analyze the report to identify and determine whether there is another or an additional appropriate method(s) for processing and reviewing it. For any report received, the Title IX Coordinator shall review Board policies 2:260, *Uniform Grievance Procedure*; 5:20, *Workplace Harassment Prohibited*; 5:90, *Abused and Neglected Child Reporting*; 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*; 7:20, *Harassment of Students Prohibited*; 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*; 7:185, *Teen Dating Violence Prohibited*; and 7:190, *Student Behavior*, to determine if the allegations in the report require further action.

Reports of alleged sexual harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational program or activity that is productive, respectful, and free of sexual harassment.

Formal Title IX Sexual Harassment Complaint Grievance Process

When a Formal Title IX Sexual Harassment Complaint is filed, the Title IX Coordinator will investigate it or appoint a qualified person to undertake the investigation.

The Superintendent or designee shall implement procedures to ensure that all Formal Title IX Sexual Harassment Complaints are processed and reviewed according to a Title IX grievance process that fully complies with 34 C.F.R. §106.45. The District's grievance process shall, at a minimum:

1. Treat *Complainants* and *Respondents* equitably by providing remedies to a *Complainant* where the *Respondent* is determined to be responsible for sexual harassment, and by following a grievance process that complies with 34 C.F.R. §106.45 before the imposition of any disciplinary sanctions or other actions against a *Respondent*.
2. Require an objective evaluation of all relevant evidence – including both inculpatory and exculpatory evidence – and provide that credibility determinations may not be based on a person's status as a *Complainant*, *Respondent*, or witness.
3. Require that any individual designated by the District as a Title IX Coordinator, investigator, decision-maker, or any person designated by the District to facilitate an informal resolution process:
 - a. Not have a conflict of interest or bias for or against complainants or respondents generally or an individual *Complainant* or *Respondent*.
 - b. Receive training on the definition of sexual harassment, the scope of the District's education program or activity, how to conduct an investigation and grievance process (including hearings, appeals, and informal resolution processes, as applicable), and how to serve impartially.
4. Require that any individual designated by the District as an investigator receiving training on issues of relevance to create an investigative report that fairly summarizes relevant evidence.
5. Require that any individual designated by the District as a decision-maker receive training [PRESSPlus5](#) on issues of relevance of questions and evidence, including when questions and evidence about the *Complainant's* sexual predisposition or prior sexual behavior are not relevant.
6. Include a presumption that the *Respondent* is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.

7. Include reasonably prompt timeframes for conclusion of the grievance process.
8. Describe the range of possible disciplinary sanctions and remedies the District may implement following any determination of responsibility.
9. Base all decisions upon the *preponderance of evidence* standard. [PRESSPlus6](#)
10. Include the procedures and permissible bases for the *Complainant* and *Respondent* to appeal.
11. Describe the range of *supportive measures* available to *Complainants* and *Respondents*.
12. Not require, allow, rely upon, or otherwise use questions or evidence that constitute, or seek disclosure of, information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege.

Enforcement

Any District employee who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be subject to disciplinary action up to and including discharge. Any third party who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any District student who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be subject to disciplinary action, including, but not limited to, suspension and expulsion consistent with student behavior policies. Any person making a knowingly false accusation regarding sexual harassment will likewise be subject to disciplinary action.

This policy does not increase or diminish the ability of the District or the parties to exercise any other rights under existing law.

Retaliation Prohibited

The District prohibits any form of retaliation against anyone who, in good faith, has made a report or complaint, assisted, or participated or refused to participate in any manner in a proceeding under this policy. Any person should report claims of retaliation using Board policy 2:260, *Uniform Grievance Procedure*.

Any person who retaliates against others for reporting or complaining of violations of this policy or for participating in any manner under this policy will be subject to disciplinary action, up to and including discharge, with regard to employees, or suspension and expulsion, with regard to students.

LEGAL REF.:

20 U.S.C. §1681 et seq., Title IX of the Educational Amendments of 1972; 34 C.F.R. Part 106.

Davis v. Monroe County Bd. of Educ., 526 U.S. 629 (1999).

Gebser v. Lago Vista Independent Sch. Dist., 524 U.S. 274 (1998).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:255 (Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence)

PRESSPlus Comments

PRESSPlus 1. Rewritten in response to *State of Tennessee v. Cardona*, striking down the 2024 Title IX sex discrimination regulations and restoring the 2020 Title IX regulations. See the sample policy 2:265's footnotes, available at PRESS Online by logging in at www.iasb.com, for more information. **Issue 118, April 2025**

PRESSPlus 2. If the district does not employ an Assistant Building Principal and/or Dean of Students, strike the title(s) that do not apply, and use the Save Status "Adopted with Additional District Edits." **Issue 118, April 2025**

PRESSPlus 3. If the district does not employ an Assistant Building Principal and/or Dean of Students, strike the title(s) that do not apply, and use the Save Status "Adopted with Additional District Edits." **Issue 118, April 2025**

PRESSPlus 4. While the name and contact information is required by law to be listed, it is not part of the adopted policy and does not require board action. It is important for the updated name and contact information to be inserted into this policy and regularly monitored. A district's Nondiscrimination Coordinator often also serves as its Title IX Coordinator. If the district has more than one Title IX Coordinator, it should designate one of its Title IX Coordinators to retain ultimate oversight to ensure the district's consistent compliance with its responsibilities under Title IX and its implementing regulations. The Title IX Coordinator with ultimate oversight should be listed in this policy.

Please [click here to submit the name and contact information](#) that will be applied to each of the following policies: 2:260, 2:265, 5:10, 5:20, 7:20, 7:180, and 7:255. Following the form's submission, IASB will add the Title IX Coordinator's name and contact information to this policy. **Issue 118, April 2025**

PRESSPlus 5. While live hearings are only required for postsecondary institutions, elementary and secondary schools may choose to offer them as part of their grievance process. **Consult the board attorney** if the board wants the district to use a live hearing in its grievance process.

If using a live hearing during the grievance process, amend #5 by inserting the following underscored text: "Require that any individual designated by the District as a decision-maker receive training on any technology to be used at a live hearing and on issues of relevance of questions and evidence, including when questions and evidence about the Complainant's sexual predisposition or prior sexual behavior are not relevant." After inserting the underscored text, use the Save Status "Adopted with Additional District Edits." **Issue 118, April 2025**

PRESSPlus 6. 34 C.F.R. §106.45(b)(1)(vii) requires the Title IX sexual harassment grievance process to state the standard of proof it will use to determine responsibility of the respondent. The standard of proof selected must be applied "consistently to formal complaints alleging Title IX sexual harassment regardless of whether the respondent is a student or an employee." 85 Fed. Reg. 30373. *Preponderance of evidence* is a standard of proof used in civil cases. It means "the greater weight of the evidence, not necessarily established by the greater number of witnesses testifying to a fact but by evidence that has the most convincing force." See *Black's Law Dictionary, 11th ed. 2019*. *Preponderance of evidence* is the standard of proof used in sample policy 2:260, *Uniform Grievance Procedure*.

Clear and convincing is a higher standard of proof, requiring more than *preponderance of evidence* but less than proof beyond a reasonable doubt. It means “evidence indicating that the thing to be proved is highly probable or reasonably certain.” See *Black’s Law Dictionary, 11th ed. 2019*. **Consult the board attorney regarding the appropriate standard of proof for the district, as well as implications if a different standard of proof is used in this policy than in 2:260, *Uniform Grievance Procedure*.** For boards that choose the *clear and convincing evidence* standard of proof, delete “~~*preponderance of*~~” and insert “*clear and convincing*.” Ensure the same standard of proof is used in 2:265-AP2, *Formal Title IX Complaint Grievance Process*, available at PRESS Online by logging in at www.iasb.com. **Issue 118, April 2025**

Update Memo

Please distribute to board members and appropriate staff.

PRESS

Policy Reference Education Subscription Service

Contents

Instructions..... p. 1

PRESS Terminology p. 2

PRESS Issue 119 Topic Bundles p. 2



Progress Report p. 4

Revisions to Policies, Administrative Procedures, and Exhibits (numerical table) p. 5

Next Issue: Fall Legislative Update

Online Instructions

Please follow these four easy steps to log in to **PRESS**:

- Go to www.iasb.com and click on the  button on the top navigation.
- 1. Enter your email address and password.
 - If you do not know your password, do not create a new account; reset your password using your district email address. Use the "forgot your password?" link. Make sure to check your spam folder for an email from info@iasb.com, if you do not see it in your email inbox.
 - If you are still having difficulty logging in, please contact your District's Superintendent or Administrative Assistant to make sure you are listed as an authorized user on the District Roster.
 - If you continue to have difficulty signing on to www.iasb.com, please contact Michael Ifkovits at mifkovits@iasb.com.
- 3. Click the  button on the top navigator bar. This will bring you to your account page
- 4. Under "**Quick Links**," click on "**PRESS Login**."

This publication is designed to provide information only and is not a substitute for legal advice from the Board Attorney. If you have any questions, please contact Debra Jacobson, Associate General Counsel and **PRESS** Editor, djacobson@iasb.com; Jeremy Duffy, IASB Deputy Executive Director/General Counsel and Assistant **PRESS** Editor, jduffy@iasb.com; Maryam Brotine, Associate General Counsel and Assistant **PRESS** Editor, mbrotine@iasb.com; or Megan Mikhail, Assistant General Counsel and Assistant **PRESS** Editor, mmikhail@iasb.com.

Please share this **PRESS** Update Memo with all board members and appropriate staff.

Two other important components of **PRESS** may be viewed and downloaded from **PRESS Online**: Committee Worksheets and the updated Policy Reference Manual (**PRM**) pages.

The Committee Worksheets, found by selecting a **PRESS Issue** at the top of the **PRESS Online** Table of Contents, show suggested changes to **PRESS** material by striking out deleted words and underscoring new words, a.k.a. "tracked changes."

Updated **PRM** pages can be found in the IASB POLICY REFERENCE MANUAL Table of Contents. For visual instruction about how to download and use **PRM** pages to update your policy manual, please go to www.iasb.com/policy/ to view the **PRESS** video tutorial located under the header entitled: **PRESS – Policy Reference Education Subscription Service**.

For answers to common questions about using **PRESS**, see [Q&A: Getting the Most Out of Your PRESS Subscription](#), available on IASB's website.

PRESS Bundles

Each bundle summarizes the global reasons for changes to all materials that are listed.

Specific details about how each piece of material changed, e.g., legislation, administrative rules, **PRESS** Advisory Board feedback, quality assurance, five-year review items, etc., are explained in numerical order in the **Revisions to Policies, Administrative Procedures, and Exhibits** table beginning on p. 5.

Please spend time reviewing the **PRESS** online Committee Worksheets for these materials, which will provide further, more on-the-spot detailed explanations in the footnotes, along with added comment boxes by the **PRESS** Editors when necessary.

Have feedback on **PRESS** materials?

Click on the **PRESS** Feedback Button, located on the header bar of **PRESS Online**. For answers to more immediate questions about **PRESS** content, please contact a **PRESS** editor directly.

Five-Year Reviews

PRESS Editors have a quality assurance goal to ensure that a review of each piece of the 1500+ page IASB **PRESS PRM** occurs once every five years. The **PRM** contains approximately 480 separate pieces of material, including policies, administrative procedures, and related exhibits. These are also detailed in the **Revisions to Policies, Administrative Procedures, and Exhibits Table** in numerical order beginning on p. 5.

The following **PRESS** materials are updated:

- 1:10, School District Legal Status
- 1:20, District Organization, Operations, and Cooperative Agreements
- 1:20-AP, Checklist for Handling Intergovernmental Agreement Requests
- 1:30, School District Philosophy
- 2:10, School District Governance
- 2:120-E1, Guidelines for Serving as a Mentor to a New School Board Member
- 2:120-E2, Website Listing of Development and Training Completed by Board Members
- 2:125-E3, Resolution to Regulate Expense Reimbursements
- 2:130, Board-Superintendent Relationship
- 2:200-AP, Types of School Board Meetings
- 2:220-E4, Open Meeting Minutes
- 2:220-E7, Access to Closed Meeting Minutes and Verbatim Recordings
- 2:220-E9, Requirements for No Physical Presence of Quorum and Participation by Audio or Video During Disaster Declaration
- 2:240, Board Policy Development
- 2:240-E1, **PRESS** Issue Updates
- 2:240-E2, Developing Local Policy
- 3:30, Chain of Command
- 3:30-E, Organizational Chart for Administration
- 3:70-AP, Succession Plan
- 4:15-E1, Letter to Employees Regarding Protecting the Privacy of Social Security Numbers
- 4:15-E2, Statement for Purpose of Collecting Social Security Numbers
- 4:15-E3, Statement for Employee Manual or District Website Describing the District's Purpose for Collecting Social Security Numbers
- 4:50, Payment Procedures
- 4:55, Use of Credit and Procurement Cards
- 4:120-AP, Food Services; Competitive Foods; Exemptions
- 4:170-AP5, Unsafe School Choice Option
- 4:180-AP2, Pandemic Influenza Surveillance and Screening
- 4:180-AP3, Grant Flexibility; Payment of Employee Salaries During a Pandemic - **DELETED**
- 5:125-E, Employee Receipt of Board Policy on Personal Technology and Social Media
- 5:170-AP1, Copyright Compliance
- 5:170-AP2, Seeking Permission to Copy or Use Copyrighted Works
- 5:170-AP3, Instructional Materials and Computer Programs Developed Within the Scope of Employment
- 5:170-E1, Request to Reprint or Adapt Material

PRESS Terminology

What are the meanings of the “AP” and “E” after certain policy numbers?

The **PRESS Policy Reference Manual (PRM)** is an encyclopedia of sample board policies, administrative procedures, and exhibits. They are all in numerical order for easy reference. **PRESS** recommends that local school districts maintain separate board policy and administrative procedure manuals to help distinguish for the board, staff, students, parents, and community members, the distinction between board documents and staff documents, board work, and staff work.

Policy. The board develops policies with input from various sources like district administrators, the board attorney, and **PRESS** materials. The board then formally adopts the policies, often after more than one consideration.

After adoption by the board, each policy should have an adoption date.

Administrative Procedures. Administrative procedures are developed by the superintendent, administrators, and/or other district staff members. The staff develops the procedures that guide implementation of the policies. Administrative procedures are not adopted by the board, which allows the superintendent and staff the flexibility they need to keep the procedures current. **PRESS** sample procedures are numbered to correspond with the policies that they implement for easy reference. For example, policy 6:190's related administrative procedure is 6:190-AP.

Administrative procedures should be dated for implementation by the administrative staff and kept separately from the board policy manual.

Exhibits. Both board policies and administrative procedures may have related exhibits. Exhibits provide information and forms intended to be helpful to the understanding or implementation of either a board policy or administrative procedure, and they do not require formal board adoption. **PRESS** sample exhibits are numbered to correspond to the related board policy or administrative procedure. For example, Board Policy 2:70 has a related exhibit numbered 2:70-E. Administrative procedure 7:340-AP1 has a related exhibit numbered 7:340-AP1, E.

Exhibits labeled with an “E” may provide guidance for board work or staff work. Those providing guidance for board work should be dated for implementation by the board. Those providing guidance for the staff should be dated for implementation by the administrative staff.

Administrative procedures exhibits, always labeled with the “AP, E” format should be dated for implementation by the administrative staff.

5:190-E2, Notice to Parents When Their Child is Assigned To or Has Been Taught for at Least Four Straight Weeks By a Teacher Does Not Meet Applicable State Certification/Licensure Requirements
5:190-E3, Letter to Teacher Who Does Not Meet Applicable State Certification/Licensure Requirements for the Grade Level and Subject Area of Assignment
5:240-AP, Suspensions
6:120-AP4, Care of Students with Diabetes
6:190-AP, Eligibility for Participation in Extracurricular Activities
6:235-E5, Children's Online Privacy Protection Act
6:250-AP, Resource Persons and/or School Volunteers; Screening

7:40, Nonpublic School Students, Including Parochial and Home-Schooled Students
7:90, Release During School Hours
7:130, Student Rights and Responsibilities
7:140, Search and Seizure
7:140-E, Letter to Parents/Guardians regarding the Right to Privacy in the School Setting Act
7:240-AP2, E1, Consent to Participate in Extracurricular Drug and Alcohol Testing Program
7:300, Extracurricular Athletics
8:80, Gifts to the District
8:95-E2, Verification of School Visitation
8:110, Public Suggestions and Concerns

Miscellaneous

The following **PRESS** materials are updated due to legislation, administrative rule and/or continuous improvement changes, including subscriber feedback. These are also detailed in the **Revisions to Policies, Administrative Procedures, and Exhibits Table** in numerical order beginning on p. 5.

The following **PRESS** material is updated:

2:80, Board Member Oath and Conduct
4:175-AP1, Criminal Offender Notification Law; Screening
4:180, Pandemic Preparedness; Management; and Recovery
7:280-E2, Reporting and Exclusion Requirements for Common Communicable Diseases
7:325, Student Fundraising Activities
8:30-AP, Definition of Child Sex Offender

Please also spend time reviewing the **PRESS** Online Committee Worksheets for these materials, which will provide further, more on-the-spot detailed explanations in the footnotes, along with added comment boxes by the **PRESS** Editors when necessary.

Progress Report - The contents of this table frequently change.

Topic	Our Response
<p>U.S. Supreme Court Hears Case on Parent Opt-Out from Use of LGBTQ+ Books in Elementary School Classrooms</p> <p>On April 22, 2025, the U.S. Supreme Court heard arguments in the case of <u>Mahmoud v. Taylor</u>. The Board of Education of Montgomery County Public Schools in Maryland was sued by a group of parents after it decided the schools should no longer provide parents with notice and the ability to opt their children out of classroom lessons that included books with LGBTQ+ characters and themes. The parents claimed the Board’s decision to deny opt-out requests conflicted with the parents’ religious beliefs. At the oral argument, a majority of the justices appeared sympathetic to the parents’ position. The Board argued it was not operationally feasible to allow for such opt-outs, and that the students’ mere exposure to such material in class did not burden the parents’ exercise of religion. The U.S. Supreme Court is expected to issue a decision in this case by early July.</p>	<p>After the U.S. Supreme Court’s decision is issued in this case, affected PRESS materials, which may include policies 6:40, <i>Curriculum Development</i>, 6:210, <i>Instructional Materials</i>, and/or 6:260, <i>Complaints About Curriculum, Instructional Materials, and Programs</i>, will be updated in the fall PRESS issue.</p>
<p>Ill. General Assembly Passes Immigration Bill Impacting Schools</p> <p>As its spring session came to close, the 104th General Assembly passed HB 3247, which is intended to protect the right of immigrant students to access a free, public education in Illinois. Assuming the bill is signed into law by the Governor, it will require each school board to adopt a policy by 7-1-26 that prohibits the exclusion of a child or their parent/guardian from activities or programs because of a child’s or parent’s/guardian’s perceived or actual immigration status, among other provisions. The bill also requires schools to develop procedures by 7-1-26 for reviewing and authorizing requests from law enforcement agents attempting to enter a school.</p>	<p>If HB 3247 becomes law, affected PRESS materials, including policy 7:150, <i>Agency and Police Interviews</i>, and administrative procedure 7:150-AP, <i>Agency and Police Interviews</i>, will be updated in the fall PRESS issue.</p>

PRESS Issue 119 Trivia

119 pages • 40,254 words • 56 PRM materials

Certain **PRM** materials in a **PRESS** Issue may be labeled in the **PRESS** Bundles, Revision Table and Committee Worksheets with one or more of the following categories:

NEW. This material is brand new to the **PRM**.

DELETED. This material has been deleted from the **PRM**.

RENUMBERED. This material has been assigned a new number within the **PRM**, usually due to the addition of **NEW** material.

RENAMED. The title of the material has been amended.

REWRITTEN. The material has undergone significant revisions. To preserve the readability of the Committee Worksheets, suggested changes are not shown as tracked changes.

REFORMATTED. Non-substantive changes in formatting, e.g., list renumbering, have been applied for consistency throughout the **PRM**. To preserve the readability of the Committee Worksheets, such formatting changes are not reflected as tracked changes.

Revisions to Policies, Administrative Procedures, and Exhibits

Number and Title	Revision Descriptions
1:10, School District Legal Status	The Legal References are updated with a minor style change in response to a five-year review. <input type="checkbox"/>
1:20, District Organization, Operations, and Cooperative Agreements	The Legal References are updated with a minor style change in response to a five-year review. The footnotes are updated for continuous improvement. <input type="checkbox"/>
1:20-AP, Checklist for Handling Intergovernmental Agreement Requests	The procedure is updated in response to a five-year review. <input type="checkbox"/>
1:30, School District Philosophy	The policy is unchanged in response to a five-year review. <input type="checkbox"/>
2:10, School District Governance	The policy is unchanged. The footnotes are updated in response to a five-year review. <input type="checkbox"/>
2:80, Board Member Oath and Conduct	The policy, Cross References, and footnotes are updated. The policy is updated to correct the title of IASB's <i>Code of Conduct for Members of School Boards</i> . The footnotes and Cross References are updated in response to Ill. Council of School Attorneys member feedback regarding oath of office violations. Footnote 1 is updated to include optional language a board can adopt to express potential consequences if a board member violates his or her oath of office. <input type="checkbox"/>
2:120-E1, Guidelines for Serving as a Mentor to a New School Board Member	The exhibit is updated in response to a five-year review. <input type="checkbox"/>
2:120-E2, Website Listing of Development and Training Completed by Board Members	The exhibit is updated in response to a five-year review. <input type="checkbox"/>
2:125-E3, Resolution to Regulate Expense Reimbursements	The exhibit is unchanged in response to a five-year review. <input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

2:130, Board-Superintendent Relationship	The policy and footnotes are updated in response to a five-year review.	<input type="checkbox"/>
2:200-AP, Types of School Board Meetings	The procedure is updated in response to a five-year review.	<input type="checkbox"/>
2:220-E4, Open Meeting Minutes	The exhibit is updated in response to a five-year review.	<input type="checkbox"/>
2:220-E7, Access to Closed Meeting Minutes and Verbatim Recordings	The exhibit is updated in response to a five-year review.	<input type="checkbox"/>
2:220-E9, Requirements for No Physical Presence of Quorum and Participation by Audio or Video During Disaster Declaration	The exhibit is updated in response to a five-year review.	<input type="checkbox"/>
2:240, Board Policy Development	The policy is unchanged. The footnotes are updated in response to a five-year review.	<input type="checkbox"/>
2:240-E1, PRESS Issue Updates	The exhibit is updated in response to a five-year review.	<input type="checkbox"/>
2:240-E2, Developing Local Policy	The exhibit is updated in response to a five-year review.	<input type="checkbox"/>
2:250-E3, Recurrent Requestor Notification	The exhibit is unchanged in response to a five-year review.	<input type="checkbox"/>
3:30, Chain of Command	The policy is unchanged in response to a five-year review.	<input type="checkbox"/>
3:30-E, Organizational Chart for Administration	The exhibit is unchanged in response to a five-year review.	<input type="checkbox"/>
3:70-AP, Succession Plan	The procedure is unchanged in response to a five-year review.	<input type="checkbox"/>
4:15-E1, Letter to Employees Regarding Protecting the Privacy of Social Security Numbers	The exhibit is updated in response to a five-year review.	<input type="checkbox"/>
4:15-E2, Statement for Purpose of Collecting Social Security Numbers	The exhibit is updated in response to a five-year review.	<input type="checkbox"/>
4:15-E3, Statement for Employee Manual or District Website Describing the District's Purpose for Collecting Social Security Numbers	The exhibit is updated in response to a five-year review.	<input type="checkbox"/>
4:50, Payment Procedures	The policy is unchanged in response to a five-year review.	<input type="checkbox"/>
4:55, Use of Credit and Procurement Cards	The policy is unchanged. The footnotes are updated in response to a five-year review.	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

4:120-AP, Food Services; Competitive Foods; Exemptions	The procedure is updated in response to a five-year review.	<input type="checkbox"/>
4:170-AP5, Unsafe School Choice Option	The procedure is updated in response to a five-year review.	<input type="checkbox"/>
4:175-AP1, Criminal Offender Notification Law; Screening	The procedure is updated in response to a five-year review.	<input type="checkbox"/>
4:180, Pandemic Preparedness; Management; and Recovery	The policy is unchanged. The footnotes are updated in response to the deletion of 4:180-AP3, <i>Grant Flexibility; Payment of Employee Salaries During a Pandemic</i> , and for continuous improvement.	<input type="checkbox"/>
4:180-AP2, Pandemic Influenza Surveillance and Screening	The procedure is updated in response to a five-year review.	<input type="checkbox"/>
4:180-AP3, Grant Flexibility; Payment of Employee Salaries During a Pandemic	DELETED. The procedure is deleted in response to a five-year review.	<input type="checkbox"/>
5:125-E, Employee Receipt of Board Policy on Personal Technology and Social Media	The exhibit is unchanged in response to a five-year review.	<input type="checkbox"/>
5:170-AP1, Copyright Compliance	The procedure is updated in response to a five-year review.	<input type="checkbox"/>
5:170-AP2, Seeking Permission to Copy or Use Copyrighted Works	The procedure is updated in response to a five-year review.	<input type="checkbox"/>
5:170-AP3, Instructional Materials and Computer Programs Developed Within the Scope of Employment	The procedure is updated in response to a five-year review.	<input type="checkbox"/>
5:170-E1, Request to Reprint or Adapt Material	The exhibit is unchanged in response to a five-year review.	<input type="checkbox"/>
5:190-E2, Notice to Parents When Their Child is Assigned To or Has Been Taught for at Least Four Straight Weeks By a Teacher Does Not Meet Applicable State Certification/Licensure Requirements	The exhibit is updated in response to a five-year review.	<input type="checkbox"/>
5:190-E3, Letter to Teacher Who Does Not Meet Applicable State Certification/Licensure Requirements for the Grade Level and Subject Area of Assignment	The exhibit is updated in response to a five-year review.	<input type="checkbox"/>
5:240-AP, Suspensions	The procedure is updated in response to a five-year review.	<input type="checkbox"/>

Revisions to Policies, Administrative Procedures, and Exhibits — *continued*

6:120-AP4, Care of Students with Diabetes	The procedure is updated in response to a five-year review.	<input type="checkbox"/>
6:190-AP, Eligibility for Participation in Extracurricular Activities	The procedure is updated in response to a five-year review.	<input type="checkbox"/>
6:235-E5, Children's Online Privacy Protection Act	The exhibit is updated in response to a five-year review.	<input type="checkbox"/>
6:250-AP, Resource Persons and/or School Volunteers; Screening	The procedure is updated in response to a five-year review.	<input type="checkbox"/>
7:40, Nonpublic School Students, Including Parochial and Home-Schooled Students	The policy and footnotes are updated in response to a five-year review.	<input type="checkbox"/>
7:90, Release During School Hours	The policy and footnotes are updated in response to a five-year review.	<input type="checkbox"/>
7:130, Student Rights and Responsibilities	The Legal References are updated with minor style changes in response to a five-year review. The footnotes are updated for continuous improvement.	<input type="checkbox"/>
7:140, Search and Seizure	The policy, Legal References, and footnotes are updated in response to a five-year review.	<input type="checkbox"/>
7:140-E, Letter to Parents/Guardians regarding the Right to Privacy in the School Setting Act	The exhibit is updated in response to a five-year review.	<input type="checkbox"/>
7:240-AP2, E1, Consent to Participate in Extracurricular Drug and Alcohol Testing Program	The exhibit is updated in response to a five-year review.	<input type="checkbox"/>
7:280-E2, Reporting and Exclusion Requirements for Common Communicable Diseases	The exhibit is updated in response to 77 Ill. Admin. Code Part 690, amended by 48 Ill. Reg. 15900, revising reporting requirements for certain diseases or conditions.	<input type="checkbox"/>
7:300, Extracurricular Athletics	The Legal References and footnotes are updated in response to a five-year review.	<input type="checkbox"/>
7:325, Student Fundraising Activities	The policy and footnotes are updated in response to a five-year review.	<input type="checkbox"/>
8:30-AP, Definition of Child Sex Offender	The procedure is updated in response to 720 ILCS 5/11-9.3(d), amended by P.A. 103-1071, eff. 7-1-25, amending certain sex offense definitions as they relate to juvenile sex offenders.	<input type="checkbox"/>
8:80, Gifts to the District	The policy, Legal References, and footnotes are updated in response to a five-year review.	<input type="checkbox"/>
8:95-E2, Verification of School Visitation	The exhibit is unchanged in response to a five-year review.	<input type="checkbox"/>

Acknowledgement to PRESS Advisory Board

The **P**olicy **R**eference **E**ducation **S**ubscription **S**ervice (**PRESS**) Advisory Board consists of a group of distinguished individuals, from the legal and education field. These individuals dedicate and volunteer their time to provide valuable input and suggestions on **PRESS** Issues. We appreciate their contributions and thank them sincerely.

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The following individuals provide us with excellent assistance between and during the drafting of each **PRESS** issue. We also thank them and appreciate their dedication and contributions to the quality of this service.

Ummehani Faizullabhoj, Office of General Counsel, preparation, formatting, quality assurance, editor, State and federal regulations monitor

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PRESS Policy Recommended Updates Issue 119 - June

Document Status: Draft Update

SECTION 2- BOARD OF EDUCATION

2:80 Board Member Oath and Conduct

Each Board of Education member, before taking his or her seat on the Board, shall take the following oath of office:

I, (name), do solemnly swear (or affirm) that I will faithfully discharge the duties of the office of member of the Board of Education of Homewood-Flossmoor Community High School District 233, in accordance with the Constitution of the United States, the Constitution of the State of Illinois, and the laws of the State of Illinois, to the best of my ability.

I further swear (or affirm) that:

I shall respect taxpayer interests by serving as a faithful protector of the School District's assets;

I shall encourage and respect the free expression of opinion by my fellow Board members and others who seek a hearing before the Board, while respecting the privacy of students and employees;

I shall recognize that a Board member has no legal authority as an individual and that decisions can be made only by a majority vote at a public Board meeting;

I shall abide by majority decisions of the Board, while retaining the right to seek changes in such decisions through ethical and constructive channels;

As part of the Board of Education, I shall accept the responsibility for my role in the equitable and quality education of every student in the School District;

I shall foster with the Board extensive participation of the community, formulate goals, define outcomes, and set the course for Homewood-Flossmoor Community High School District 233;

I shall assist in establishing a structure and an environment designed to ensure all students have the opportunity to attain their maximum potential through a sound organizational framework;

I shall strive to ensure a continuous assessment of student achievement and all conditions affecting the education of our children, in compliance with State law;

I shall serve as education's key advocate on behalf of students and our community's school (or schools) to advance the vision for Homewood-Flossmoor Community High School District 233; and

I shall strive to work together with the District Superintendent to lead the School District toward fulfilling the vision the Board has created, fostering excellence for every student in the areas of academic skills, knowledge, citizenship, and personal development.

The Board President will administer the oath in an open Board meeting; in the absence of the President, the Vice President will administer the oath. If neither is available, the Board member with the longest service on the Board will administer the oath.

The Board adopts the Illinois Association of School Boards' *Code of Conduct for Members of School Boards (Code)*. [PRESSPlus1](#) A copy of the *Code* shall be displayed in the regular Board meeting room. [Q1](#)

LEGAL REF.:

[105 ILCS 5/10-16.5.](#)

CROSS REF.: 1:30 (School District Philosophy), 2:20 (Powers and Duties of the Board of Education; Indemnification), 2:50 (Board Member Term of Office), [2:60 \(Board Member Removal from Office\)](#), 2:100 (Board Member Conflict of Interest), 2:105 (Ethics and Gift Ban), 2:210 (Organizational Board of Education Meeting)

Adopted: February 20, 2024

Questions and Answers:

***Required Question 1. The School Code does not specifically address what happens when board members violate their oath of office, nor does it create an opportunity to take legal action for such violations. *Collins v. Bd. of Educ. of North Chicago Comm. Unit Sch. Dist.* 187, 792 F.Supp.2d 992 (N.D.Ill. 2011). **Consult the board attorney for guidance when considering any type of disciplinary action or sanction against a board member.**

Depending on the situation, a board self-evaluation or private one-on-one meetings with a board member may be appropriate to address an issue relating to board member behavior (for a list of IASB workshops, see www.iasb.com/conference-training-and-events/training/workshops/). When a board member's violation of the oath of office also constitutes a willful failure to perform his or her official duties, the board may request the regional superintendent to remove the member from office. See sample policy 2:60, *Board Member Removal from Office*, available at PRESS Online by logging in at www.iasb.com, at footnote 2, for further discussion. A board member whose conduct violates conflict of interest laws may also be subject to criminal liability and removal from office. See sample policy 2:100, *Board Member Conflict of Interest*, and its footnotes, for additional information. In consultation with the board attorney, a board may also consider other actions to address a member's violation of the oath of office, such as publicly censuring a member. *Houston Comm. College System v. Wilson*, 595 U.S. 468 (2022) (holding that a college board of trustees did not violate a trustee's First Amendment rights when it adopted a resolution censuring him for "reprehensible" conduct). Other sanctions may be also warranted, depending on the facts. For example, in *Earnest v. Jasper Cty. Comm. Unit Sch. Dist. No. 1*, 371 F.Supp.3d 459 (S.D.Ill 2019), a court held a board member was not deprived of his liberty interest under the 14th Amendment when the board limited his access to confidential board packet information after it found the board member shared confidential personnel and student information with members of the public.

To encourage appropriate conduct, boards may wish to have their policy express potential consequences for violating the oath of office or the *Code of Conduct for Members of School Boards*. Such boards may add the following sentence to the end of this policy:

"A board member who fails to abide by the oath of office or the *Code* may be subject to action by the Board, including, but not limited to, formal censure and/or referral to the Regional Superintendent for removal from office under Board policy 2:60, *Board Member Removal from Office*."

Has the Board adopted this policy to include the optional sentence shown above?

No. (Default)

Yes. (For districts in suburban Cook County, IASB will replace "Regional Superintendent" with "appropriate Intermediate Service Center Executive Director.")

PRESSPlus Comments

PRESSPlus 1. Updated for continuous improvement. **Issue 119, June 2025**

Document Status: Draft Update

Board Member Development

2:120-E2 Exhibit - Website Listing of Development and Training Completed by Board Members

District website administrator master: [PRESSPlus1](#) Post this template (including the explanatory paragraphs) on the District's website and update the table as information is provided.

Each Illinois Board of Education member who is elected or appointed to fill a vacancy of at least one year's duration must complete State-mandated *professional development and leadership training* (PDLT) and *Open Meetings Act* (OMA) training. State-mandated training is also required for board members who want to vote upon a dismissal based upon the *Performance Evaluation Reform Act*. For additional information, see Board policy 2:120, *Board Member Development*.

The following table contains State-mandated training requirements and other professional development activities that were completed by each Board member. When the Illinois Association of School Boards (IASB) provided the training, the acronym "IASB" follows the listed activity.

Name	Development and Training Activity and Provider	Date Completed

IASB is a voluntary organization of local boards of education dedicated to strengthening the Illinois public schools through local citizen control. Although not a part of State government, IASB is organized by member Board of Educations as a private not-for-profit corporation under authority granted by [Article 23 of the School Code](#). The vision of IASB is excellence in local Board of Education governance supporting quality public education.

For more information regarding IASB and its programs, visit www.iasb.com.

DATED: August 16, 2022

PRESSPlus Comments

PRESSPlus 1. Updated throughout in response to a PRESS five-year review. PRESS Editors have a quality assurance goal to ensure that a review of each piece of the 1500+ page IASB PRESS Policy

Reference Manual occurs once every five years. **Issue 119, June 2025**

Document Status: Draft Update

SECTION 2- BOARD OF EDUCATION

2:130 Board-Superintendent Relationship

The Board of Education directs, through policy, the Superintendent in his or her charge of the administration of the District by delegating its authority to operate the District and provide leadership to staff. The Board employs and evaluates the Superintendent and holds him or her responsible for the operation of the District in accordance with Board policies and State and federal law.

The Board-Superintendent relationship is based on mutual respect for their complementary roles. The relationship requires clear communication of expectations regarding the duties and responsibilities of both the Board and Superintendent.

The Board considers the recommendations of the Superintendent as the District's Chief Executive Officer. The Board adopts policies necessary to provide **general** [PRESSPlus1](#) direction for the District and to encourage achievement of District goals. The Superintendent develops plans, programs, and procedures needed to implement the policies and directs the District's operations.

LEGAL REF.:

[105 ILCS 5/10-16.7](#) and [5/10-21.4](#).

CROSS REF.: 3:40 (Superintendent)

ADOPTED: August 16, 2022

PRESSPlus Comments

PRESSPlus 1. Updated in response to a PRESS five-year review. PRESS Editors have a quality assurance goal to ensure that a review of each piece of the 1500+ page IASB PRESS Policy Reference Manual occurs once every five years. **Issue 119, June 2025**

Document Status: Draft Update

Board of Education Meeting Procedure

2:220-E4 Exhibit - Open Meeting Minutes

Meeting Minutes Protocol

1. Meeting minutes are the permanent record of the proceedings during a Board of Education meeting. All Board action must be recorded in the minutes; thus, the minutes focus on Board action.
2. The minutes only include information provided at the meeting. Information may not be corrected or updated in the minutes unless it was discussed at the meeting.
3. Minutes include a summary of the Board's discussion on an agenda topic; the minutes do not state what is said verbatim. The minutes do not repeat the same point made by different individuals. If appropriate, the minutes include a brief background and an explanation of the circumstances surrounding an issue discussed. The minutes do not include the names of Board members making specific points during discussion. Requests from individual Board members to include their vote or an opinion in the minutes [PRESSPlus1](#) are handled according to Board policy 2:220, *Board of Education Meeting Procedure*.
4. The minutes include the topic of reports that are made to the Board including reports from the Superintendent or a Board committee. Written reports are filed with the minutes but do not become part of the minutes.
5. The minutes note when a member is not present for the entire meeting due to late arrival and/or early departure.
6. Although items may be considered by the Board in a different order than appeared on the agenda, items in the minutes are generally recorded in the same order as they appeared on the agenda. When a meeting is reconvened on a different date, the minutes must describe what happened on each meeting date.
7. The minutes should be recorded in an objective but positive/constructive tone. Answers and explanations, rather than questions, are recorded. Writing style, including choice of words and sentence structure, is at the discretion of the individual recording the minutes.
8. The minutes include individuals' names who speak during the meeting's public participation segment as well as the topics they address. All written documents presented at a Board meeting are filed with the minutes but do not become part of the minutes.
9. The following template generally governs meeting minutes.

Open Meeting Minutes

Date: _____ Time: _____

Location: _____

Type of meeting: Regular Special Reconvened or rescheduled Emergency

Name of person taking the minutes:

Name of person presiding: _____

Members in attendance:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.

Members absent:

- 1.
- 2.
- 3.

Members in attendance remotely (by audio or video conference):

- 1.
- 2.
- 3.

Approval of Agenda

List any items removed from the consent agenda:

Motion made by: _____

Motion: To approve

To add items as follows: *(No action may be taken on newagenda items.)*

Motion seconded by: _____

Action: Passed Failed

Approval of Previous Meeting Minutes *(Needed only if this item is not on the consent agenda.)*

Minutes from the Board meeting held on: _____

Motion made by: _____

Motion: To approve

To approve subject to incorporation of the following amendment(s):

Motion seconded by: _____

Action: Passed Failed

Approval of Items on Consent Agenda *(This may include expense advancements, reimbursements, and/or purchase orders regulated by the Local Government Travel Expense Control Act (see Board policies 2:125, Board Member Compensation; Expenses, and 5:60, Expenses)*

Summary of discussion:

Motion to approve the consent agenda made by: _____

Motion seconded by: _____

Roll Call: *(Needed when consent agenda contains an item involving the expenditure of money.)*

"Yeas"

"Nays"

Action: Passed Failed

Public Comments *(Reproduce this section for each individual making a comment.)*

The following individual appeared and commented on the topic noted below: *(Include the title of any documents presented to the Board.)*

Name: _____

Topic:

Remaining Agenda Items *(Reproduce this section for each agenda item.)*

Agenda item:

Summary of discussion:

Motion made by: _____

Motion to:

Motion seconded by: _____

Action: Passed Failed

(If a roll call vote occurred, record the vote of individual Board members.)

"Yeas"

"Nays"

If Applicable, Approval of Motion to Adjourn to Closed Meeting (Insert **exhibit 2:220-E2, Motion to Adjourn to Closed Meeting**.)

Approval of Motion to Adjourn

Motion to adjourn made by: _____

Motion seconded by: _____

Action: Passed Failed

Time of adjournment: _____

Post-Meeting Action

Date minutes approved: _____

Date minutes were available for public inspection: _____

Date minutes were posted on District website: _____

DATED: August 16, 2022

PRESSPlus Comments

PRESSPlus 1. Updated throughout in response to a PRESS five-year review. PRESS Editors have a quality assurance goal to ensure that a review of each piece of the 1500+ page IASB PRESS Policy Reference Manual occurs once every five years. **Issue 119, June 2025**

Name of person(s) responsible for storing the verbatim recording: _____

Access granted

Date access occurred: _____ Start time: _____ End time: _____

Requesting Board member's name (*Please print*) _____

In the presence of: (*Check appropriate box and insert name on line.*)

Recording Secretary _____

Superintendent or designated administrator _____

Elected Board member _____

Access denied **Access unavailable.** Verbatim recording requested is older than 18 months and was destroyed pursuant to [5 ILCS 120/2.06\(c\)](#).

For requesting Board member: (*Read the following and sign below.*)

While the Open Meetings Act does not provide a cause of action against me or the Board for disclosing closed session discussions (*Swanson v. Bd. of Police Commissioners*, 197 Ill.App.3d 592 (2nd Dist. 1990)), I acknowledge and understand that any disclosures by me of information in the closed session verbatim recordings could subject me to a possible civil action alleging that I created harm to another, i.e., an intentional tort(s).

Requesting Board Member Signature Date

DATED: August 16, 2022

PRESSPlus Comments

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Document Status: Draft Update

STUDENTS

7:140 Search and Seizure

In order to maintain order and security in the school, school authorities are authorized to conduct reasonable searches of school property and equipment, as well as of students and their personal effects. "School authorities" includes school liaison police officers.

School Property and Equipment as well as Personal Effects Left ~~There~~ On School Property [PRESSPlus1](#) by Students

School authorities may inspect and search school property and equipment owned or controlled by the school (such as, lockers, desks, and parking lots), as well as personal effects left there by a student, without notice to or the consent of the student. Students have no reasonable expectation of privacy in these places or areas or in their personal effects left there.

~~This paragraph applies to student vehicles parked on school property.~~ In addition, Building Principals shall require each high school student, in return for the privilege of parking on school property, to consent in writing to school searches of his or her vehicle, and personal effects therein, without notice and without suspicion of wrongdoing.

The Superintendent may request the assistance of law enforcement officials to conduct inspections and searches of lockers, desks, parking lots, and other school property and equipment for illegal drugs, weapons, or other illegal or dangerous substances or materials, including searches conducted through the use of specially trained dogs.

Students

School authorities may search a student and/or the student's personal effects in the student's possession (such as, purses, wallets, knapsacks, book bags, lunch boxes, etc.) when there is a reasonable ground for suspecting that the search will produce evidence the particular student has violated or is violating either the law or the District's student conduct rules. The search itself must be conducted in a manner that is reasonably related to its objective and not excessively intrusive in light of the student's age and sex, and the nature of the infraction.

When feasible, the search should be conducted as follows:

1. Outside the view of others, including students,
2. In the presence of a school administrator or adult witness, and
3. By a ~~certificated~~ licensed employee or liaison police officer of the same sex as the student.

Immediately following a search, a written report shall be made by the school authority who conducted the search, and given to the Superintendent.

Seizure of Property

If a search produces evidence that the student has violated or is violating either the law or the District's

policies or rules, such evidence may be seized and impounded by school authorities, and disciplinary action may be taken. When appropriate, such evidence may be transferred to law enforcement authorities.

Notification Regarding Student Accounts or Profiles on Social Networking Websites

The Superintendent or designee shall notify students and their parents/guardians of each of the following in accordance with the Right to Privacy in the School Setting Act, [105 ILCS 75/](#):

1. School officials may not request or require a student or his or her parent/guardian to provide a password or other related account information to gain access to the student's account or profile on a social networking website.
2. School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination.

LEGAL REF.:

[T.L.O. v. New Jersey, 469 U.S. 325 \(1985\).](#)

[Vernonia Sch. Dist. 47J v. Acton, 515 U.S. 646 \(1995\).](#)

[Safford Unified Sch. Dist. No. 1 v. Redding, 557 U.S. 364 \(2009\).](#)

105 ILCS 5/10-20.14, 5/10-22.6, and 5/10-22.10a.

[Right to Privacy in the School Setting Act, 105 ILCS 75/](#), [Right to Privacy in the School Setting Act.](#)

[Cornfield v. Consolidated High Sch. Dist. No. 230, 991 F.2d 1316 \(7th Cir. 1993\).](#)

[People v. Dilworth, 169 Ill.2d 195 \(1996\), cert. denied, 116 S.Ct. 1692 517 U.S. 1197 \(1996\).](#)

[People v. Pruitt, 278 Ill.App.3d 194 \(1st Dist. 1996\), app. denied, 167 Ill.2d 564 667 N.E. 2d 1061 \(Ill.App.1, 1996\).](#)

[T.L.O. v. New Jersey, 469 U.S. 325 \(1985\).](#)

[Vernonia School Dist. 47J v. Acton, 515 U.S. 646 \(1995\).](#)

[Safford Unified School Dist. No. 1 v. Redding, 557 U.S. 364 \(2009\).](#)

CROSS REF.: 7:130 (Student Rights and Responsibilities), 7:150 (Agency and Police Interviews), 7:190 (Student Behavior)

[ADOPTED: August 16, 2022](#)

PRESSPlus Comments

PRESSPlus 1. Updated throughout in response to a PRESS five-year review. PRESS Editors have a quality assurance goal to ensure that a review of each piece of the 1500+ page IASB PRESS Policy Reference Manual occurs once every five years. **Issue 119, June 2025**

Document Status: Draft Update

STUDENTS

7:300 Extracurricular Athletics

Student participation in school-sponsored extracurricular athletic activities is contingent upon the following:

1. The student must meet the academic criteria set forth in Board policy 6:190, *Extracurricular and Co-Curricular Activities*.
2. A parent/guardian of the student must provide written permission for the student's participation, giving the District full waiver of responsibility of the risks involved.
3. The student must present a current certificate of physical fitness issued by a licensed physician, an advanced practice registered nurse, or a physician assistant. The **Pre-Participation Physical Examination Form**, offered by the Illinois High School Association and the Illinois Elementary School Association, is the preferred certificate of physical fitness.
4. The student must show proof of accident insurance coverage either by a policy purchased through the District-approved insurance plan or a parent/guardian written statement that the student is covered under a family insurance plan.
5. The student must agree to follow all conduct rules and the coaches' instructions.
6. The student and his or her parents/guardians must provide written consent to random drug and alcohol testing pursuant to the Extracurricular Drug and Alcohol Testing Program.
7. The student and his or her parents/guardians must: (a) comply with the eligibility rules of, and complete any forms required by, any sponsoring association (such as, the Illinois Elementary School Association, the Illinois High School Association, or the Southern Illinois Junior High School Athletic Association), and (b) complete all forms required by the District including, without limitation, signing an acknowledgment of receiving information about the Board's concussion policy 7:305, *Student Athlete Concussions and Head Injuries*.

The Superintendent or designee (1) is authorized to impose additional requirements for a student to participate in extracurricular athletics, provided the requirement(s) comply with Board policy 7:10, *Equal Educational Opportunities*, and (2) shall maintain the necessary records to ensure student compliance with this policy.

LEGAL REF.:

105 ILCS 5/10-20.30, ~~5/10-20.54~~, [PRESSPlus1](#) 5/22-80, and 25/2.

[23 Ill.Admin.Code §1.530\(b\)](#).

CROSS REF.: 4:100 (Insurance Management), 4:170 (Safety), 6:190 (Extracurricular and Co-Curricular Activities), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:305 (Student Athlete Concussions and Head Injuries), 7:340 (Student Records)

~~ADOPTED: August 16, 2022~~

PRESSPlus Comments

PRESSPlus 1. Updated in response to a PRESS five-year review. PRESS Editors have a quality assurance goal to ensure that a review of each piece of the 1500+ page IASB PRESS Policy Reference Manual occurs once every five years. **Issue 119, June 2025**

Document Status: Draft Update

COMMUNITY RELATIONS

8:80 Gifts to the District

The Board of Education appreciates gifts from any education foundation, other entities, or individuals. All gifts must adhere to each of the following:

1. Be accepted by the Board or, if less than \$500.00 in value, the Superintendent or designee. Individuals should obtain a pre-acceptance commitment before identifying the District, any school, or school program or activity as a beneficiary in any fundraising attempt, including without limitation, any Internet fundraising attempt.
2. Be given without a stated purpose or with a purpose deemed by the party with authority to accept the gift to be compatible with the Board's educational objectives and policies.
3. Be consistent with the District's mandate to provide equal educational and extracurricular opportunities to all students in the District as provided in Board policy 7:10, *Equal Educational Opportunities*. State and federal laws require the District to provide equal treatment for members of both sexes to educational programming, extracurricular activities, and athletics. This includes the distribution of athletic benefits and opportunities.
4. Permit the District to maintain resource equity among its learning centers.
5. Be viewpoint neutral when the gift involves the incorporation of any messages. [PRESSPlus1](#) The Superintendent or designee shall manage a process for the review and approval of donations involving the incorporation of messages into or placing messages upon school property.
6. Comply with all laws applicable to the District including, without limitation, the Americans with Disabilities Act, the Prevailing Wage Act, the Health/Life Safety Code for Public Schools, and all applicable procurement and bidding requirements.

The District will provide equal treatment to all individuals and entities seeking to donate money or a gift. Upon acceptance, all gifts become the District's property. The acceptance of a gift is not an endorsement by the Board, District, or school of any product, service, activity, or program. The method of recognition is determined by the party accepting the gift.

LEGAL REF.:

[20 U.S.C. §1681](#) et seq., Title IX of the Education Amendments; implemented by [34 C.F.R. Part 106.](#)

[105 ILCS 5/16-1.](#)

[23 Ill.Admin.Code §200.40.](#)

CROSS REF.: 4:60 (Purchases and Contracts), 4:150 (Facility Management and Building Programs), 6:10 (Educational Philosophy and Objectives), 6:210 (Instructional Materials), 7:10 (Equal Educational Opportunities)

ADOPTED: August 16, 2022

PRESSPlus Comments

PRESSPlus 1. Updated throughout in response to a PRESS five-year review. PRESS Editors have a quality assurance goal to ensure that a review of each piece of the 1500+ page IASB PRESS Policy Reference Manual occurs once every five years. **Issue 119, June 2025**

Document Status: Draft Update - Rewritten

Board Member Development

2:120-E1 Exhibit - Guidelines for Serving as a Mentor to a New Board of Education Member

On District letterhead [PRESSPlus1](#)

Date

Dear Board of Education Member:

Thank you for agreeing to serve as a mentor to a new Board member. The goal of the mentoring program is to orient a new Board member to the Board and District and to help the new Board member be comfortable and become an effective member of our governance team. Follow these guidelines to maximize your mentoring effectiveness:

1. During your first contact with the new Board member, introduce yourself and explain that you will serve as the new Board member's mentor and are looking forward to sharing information about the Board and District. If possible, meet with the individual to become acquainted. Be available as needed to provide assistance, advice, and support. The Superintendent's office will have already provided the new Board member with a web link or paper copy of the Board's policies, as well as other helpful material.
2. Share your knowledge and experiences with the new Board member. Take a personal interest in helping the new Board member succeed.
3. Try to develop an informal, collegial relationship with the new Board member – explain that you are there to help. Listen respectfully to all concerns and answer questions honestly.
4. Be prepared to introduce the new Board member at upcoming Board events until the new Board member becomes a familiar face.
5. Be available and maintain a helpful attitude.

Being a mentor can bring rewards to you, the new Board member, and the District. You will assist the new Board member in becoming an effective member of the Board and ensuring skilled and knowledgeable future leadership for the District. Thank you for your assistance and commitment.

Sincerely,

Board of Education President

PRESSPlus Comments

PRESSPlus 1. Rewritten for PRESS Plus in response to a PRESS five-year review. PRESS Editors have a quality assurance goal to ensure that a review of each piece of the 1500+ page IASB PRESS Policy Reference Manual occurs once every five years. A redlined version showing the changes made is available at PRESS Online by logging in at www.iasb.com. **Issue 119, June 2025**

Document Status: Draft Update - Rewritten

Board of Education Meeting Procedure

2:220-E9 Exhibit - Requirements for No Physical Presence of Quorum and Participation by Audio or Video During Disaster Declaration

Use this exhibit to document the Board's and/or its committee(s)'s (5 ILCS 120/1.02) processes to comply with the requirements of the Open Meetings Act (OMA) when a board and/or its committee(s) must meet during a disaster declaration related to a public health emergency/concern, and the meeting will have no physical presence of a quorum and participation by audio or video. [PRESSPlus1](#)

Note: If a Board committee uses this exhibit, replace Board President, Vice President, and Superintendent with the appropriate committee leaders.

Consult the Board Attorney for guidance.

Documentation of OMA Requirements for Board Members to Participate in a Meeting with No Physical Presence of Quorum

The Governor or the Director of the Ill. Dept. of Public Health has issued a disaster declaration related to a public health emergency because of a disaster as defined in 20 ILCS 3305/4, and all or part of the jurisdiction of the Board is covered by the disaster area. 5 ILCS 120/7(e)(1). **Note:** OMA uses "public health concerns," but the Ill. Emergency Management Agency Act (IEMA) uses "public health emergency;" this exhibit matches the IEMA term because it governs disaster declarations.

Insert Disaster Declaration or Executive Order number [] or attach to this document.

The Board President or, if the office is vacant or the President is absent or unable to perform the office's duties, the Vice President, or if neither the President nor Vice President are present or able to perform this determination, the Superintendent (5 ILCS 120/7(e)(2) and 140/2(e)) signs below that the following three **Steps** were executed by:

Step 1. Determining whether the meeting is a bona fide emergency (5 ILCS 120/7(e)(7)) (*check Yes or No, below*):

- Yes; it is an emergency meeting, and I:
 - a. Notified the Board members and the public, including any news medium which has filed an annual request for notice of meetings as soon as practicable, but in any event prior to the holding of such meeting pursuant to 5 ILCS 120/2.02(a) and 120/7(e)(7)(A);
 - b. Stated the nature of the emergency at the beginning of the meeting; and
 - c. Provided the Superintendent or Board Secretary the resources necessary during the meeting to keep a verbatim record of the meeting, **for both open and closed**, and managed it the same way that the Board complies with the verbatim recording requirements for closed meetings (see exhibit 2:220-E1, *Board Treatment of Closed Meeting Verbatim Recordings and Minutes*).
Note: In this situation, a verbatim recording is not limited to closed meetings only.

d. Move to Step 2, below.

No; it is a regular or special meeting, and I:

- a. Ensured that the Board provided 48 hours' notice of the meeting to all Board members, to any news medium on file in the District that have requested notice of meetings pursuant to 5 ILCS 120/2.02(a), and to members of the public by posting it on the District's website. 5 ILCS 120/7(e)(7). **Note:** 5 ILCS 120/7(e) does not have the "if any" exception for school boards that do not have websites. Consult the Board Attorney regarding alternate ways to communicate notice of a meeting when the District does not have a website and a Disaster Declaration or Executive Order has been issued.

Insert meeting date and time, and a link to the meeting notice or attach a copy of the notice to this document.

b. Move to Step 2, below.

Step 2. Determining whether it is practical, prudent, or feasible for any in-person attendance at the regular meeting location (5 ILCS 120/7(e)(2)). (*check Yes or No, below*):

Yes; in-person attendance is practical, prudent, or feasible, and I:

- a. Ensured that at least one Board member, the Board Attorney, or the Superintendent was physically present at the regular meeting location (5 ILCS 120/7(e)(5)), and
- b. Verified that members of the public who were present could hear all discussion and testimony and all votes of the members of the Board. 5 ILCS 120/7(e)(4).
- c. Move to Step 3, below.

No; in-person attendance is not practical, prudent, or feasible, and I:

- a. Made a written determination referring to the specific Executive Order or Disaster Declaration citing the public health concern/emergency that applies to the Board and the meeting. 5 ILCS 120/7(e)(1) and (2).
- b. Included the written determination made in letter a., above, on the Board's published notice and agenda for the alternative arrangements for the meeting. 5 ILCS 120/7(e)(7)(A).
- c. Offered the alternative arrangements to the public by offering a telephone number or a web-based link. 5 ILCS 120/7(e)(4).

Insert a link to the meeting notice or attach a copy of the notice or refer to above if already attached to this document (see above).

Include this written determination on the Board/committee's published notice and agenda for the audio or video meeting, and in the meeting minutes.

d. Move to Step 3, below.

Step 3. During the meeting, I:

Directed the Recording Secretary to, in addition to the requirements for open meetings under OMA, also keep verbatim record of the open meeting by recording it and making it open and available to the public under all provisions of OMA. 5 ILCS 120/7(e)(9). *Sample text follows below in the*

subhead Report to the Public Following the Board's Meeting with No Physical Presence of Quorum.

Read my written determination referring to the specific Executive Order or Disaster Declaration citing the public health concern/emergency that applies to the Board and the meeting and directed the Recording Secretary to include it in the meeting minutes.

Ensured that any interested member of the public has access to contemporaneously hear all discussion, testimony, and roll call votes. 5 ILCS 120/7(e)(4).

Requested the Recording Secretary to enter into the appropriate minutes of the Board that each Board member participating in the meeting, wherever their physical locations:

1. Announced themselves present (5 ILCS 120/7(e)(3)), and
2. Verified that they could hear one another and all discussion and testimony. Id.

See exhibits 2:220-E3, *Closed Meeting Minutes* and/or 2:220-E4, *Open Meeting Minutes*.

Attach to this document copies or information about where these minutes may be found.

Announced and considered each Board member participating in the meeting present at the meeting for purposes of determining a quorum and participating in all proceedings (5 ILCS 120/7(e)(8)) and directed the Recording Secretary to reflect it in the minutes (best practice for transparency).

Conducted all votes by roll call, so each Board member's vote on each issue could be identified and recorded (5 ILCS 120/7(e)(6)), and ensured that the Recording Secretary entered all votes as **Roll Call Votes** (Use exhibit 2:220-E4, *Open Meeting Minutes*, but ensure all votes are recorded as roll call votes pursuant to the example below):

"Yeas"	"Nays"
--------	--------

Motion: Carried Failed

Executed or directed execution of the subhead below **Report to the Public Following the Board's Meeting with No Physical Presence of Quorum.**

Report to the Public Following the Board's Meeting with No Physical Presence of Quorum

The text below may be used for the actual report.

The Board of Education met on *[insert date]* with no physical presence of quorum to conduct its business.

The verbatim *[circle one]* audio | video recording of this meeting is available to the public under all provisions of OMA and will be destroyed pursuant to 5 ILCS 120/2.06(c)(no less than 18 months after the completion of the meeting recorded but only after: (1) the Board approves the destruction of the particular recording; and (2) the Board approves minutes of the meeting that meet the written minutes requirements of OMA). 5 ILCS 120/7(e)(9).

Insert links to the verbatim recording of meeting here or attach to this document.

Note: Consult the Board Attorney for guidance on the destruction of a verbatim recording of an open meeting without the physical presence of a quorum. While 5 ILCS 120/2.06(c) refers to the process for

destroying closed session verbatim recordings, 5 ILCS 120/7(e)(9), applies that process for destroying closed session verbatim recordings to the destruction of the verbatim open session recordings that are required when a board determines it is necessary for it to meet without the physical presence of a quorum due to a public health emergency.

Completed By: _____

Title: _____

PRESSPlus Comments

PRESSPlus 1. Rewritten for PRESS Plus in response to a PRESS five-year review. PRESS Editors have a quality assurance goal to ensure that a review of each piece of the 1500+ page IASB PRESS Policy Reference Manual occurs once every five years. A redlined version showing the changes made is available at PRESS Online by logging in at www.iasb.com. **Issue 119, June 2025**

Document Status: Draft Update - Rewritten

Board Policy Development

2:240-E1 Exhibit - PRESS Issue Updates

This exhibit is for **PRESS** subscribers. For subscribers to **PRESS Plus**, IASB’s full-maintenance policy update service, the **PRESS Plus** Online User Guide and video tutorials, available at www.iasb.com/policy-services-and-school-law/policy-services/press-plus/, provide further guidance. [PRESSPlus1](#)

Actor	Action
Superintendent	<p>Manages the process for the Board to receive PRESS updates to policies.</p> <p>Requests review of recommended revisions by the Board Attorney, as appropriate.</p> <p>Manages the Board’s compliance with the Open Meetings Act. Ensures that, as appropriate, the agendas for the Board Policy Committee and full Board include discussion and list action to consider, adopt, implement, or revise Board policies and Board exhibits.</p> <p>Manages the process for approving new or revised administrative procedures, administrative procedure exhibits, and changes to employee and student handbooks.</p> <p>Communicates all policy and administrative procedure revisions or adoptions, as appropriate, to staff members, parents, students, and community members.</p>
Superintendent or Superintendent’s Secretary	<p>Updates the District’s <i>Roster</i> as follows:</p> <ol style="list-style-type: none"> 1. Go to www.iasb.com and click on the Member Login button. 2. Log in using your email address and password. If you do not know your password, use the “forgot your password?” link. 3. At the bottom of your Profile page, click on Districts You Manage and then the District name. 4. Review and verify or change the District’s existing records. Ensure that all current board members, administrators, and anyone else on staff who needs access to PRESS Online are listed with their current email addresses. For detailed roster management instructions, see www.iasb.com/IASB/media/Documents/rostermanagementinstructions.pdf.
	<p>Logs in to PRESS Online as follows:</p> <ol style="list-style-type: none"> 1. Go to www.iasb.com and click on the Member Login button. 2. Log in using your email address and password. If you do not know your password, use the “forgot your password?” link. 3. Under “Quick Links,” click “PRESS Login.”

<p>Designated support staff</p>	<p>To each member of the Policy Committee, full Board, and/or other interested school official, emails or otherwise distributes the following:</p> <ol style="list-style-type: none"> 1. PRESS Update Memo; 2. PRESS video tutorial link at: www.iasb.com/policy-services-and-school-law/policy-services/press-policy-reference-education-subscription-serv/; 3. Committee worksheets (showing tracked changes in redline); and 4. Current District policy in relevant areas. <p>As appropriate, includes new and revised policies in the Board meeting packets.</p> <p>After a policy is adopted or revised, updates the District’s policy manual master electronic file and adds or updates adoption dates.</p> <p>Archives previous version of revised policy.</p> <p>Follows District process for updating paper and online manuals.</p> <p>Considers distributing the PRESS Update Memo to Building Principals.</p>
<p>Policy Committee (or Full Board)</p>	<p>Considers each PRESS update. Reviews all footnote changes.</p> <p>Decides which changes require Board discussion and which are appropriate as consent agenda items. Policies or policy revisions may be appropriate for a consent agenda when providing for legal compliance; updating legal references; correcting substantive grammar, spelling, or punctuation; or clarifying pre-existing policy language.</p> <p>Presents recommendations regarding PRESS updates to the Board at a regularly scheduled meeting.</p>
<p>Full Board</p>	<p>Conducts a first reading of the policies that are recommended for adoption or revision. Policies may be adopted after a first reading when: (1) appropriate for a consent agenda because no Board discussion is required, or (2) necessary or prudent in order to meet emergency or special conditions or to be legally compliant.</p> <p>During the next regular meeting, conducts a second reading.</p> <p style="padding-left: 40px;">A second reading allows the Board to hear feedback from interested parties, including staff, parents, students, and community members; however, State law does not require two readings.</p> <p>After the second reading, consider and take action to approve the policies at a duly convened open meeting.</p>
<p>Assistant Superintendents, Directors, Building Principals, and supervisory employees</p>	<p>Reads the PRESS Update Memo (if applicable) and adopted policies, follows the Superintendent’s process for updating administrative procedures, and makes necessary changes to employee and student handbooks within their assigned building(s).</p>

Anyone

For further clarification, view the online tutorial for **PRESS**, available at www.iasb.com/policy-services-and-school-law/policy-services/press-policy-reference-education-subscription-serv/.

PRESSPlus Comments

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Document Status: Draft Update - Rewritten

Board Policy Development

2:240-E2 Exhibit - Developing Local Policy

Actor PRESSPlus1	Action
Anyone (Superintendent, Board of Education member, staff, parent, student, community member, or Board Attorney)	Brings a concern that may necessitate a new policy or a current policy's revision to the attention of the Board of Education.
Superintendent	<p>Confers with the Board Attorney as appropriate.</p> <p>Manages the Board's compliance with the Open Meetings Act. Ensures that, as appropriate, the agendas for the Board Policy Committee and full Board include discussion and list actions to consider, adopt, implement, or revise Board policies and Board exhibits.</p> <p>Manages the process for approving new or revised administrative procedures, administrative procedure exhibits, and changes to employee and student handbooks.</p> <p>Communicates all policy and administrative procedure revisions or adoptions as appropriate to staff members, parents, students, and community members.</p>
Policy Committee (or Full Board)	<p>First, answers these questions to decide whether new policy language is needed:</p> <ol style="list-style-type: none"> 1. Does the IASB Policy Reference Manual provide guidance? 2. Is the request something that should be covered in policy (i.e., Board work), or is it something that should be covered in an administrative procedure (i.e., staff work)? 3. Is it already covered in Board policy? Checks for policies that cover similar or connected topics. Tools such as search engines, Tables of Contents, cross references, and indexes at PRESS Online can be used to identify relevant policy numbers to check for in the Board's policy manual. <p>Second, uses a 3-step process to draft new policy language:</p> <ol style="list-style-type: none"> 1. Frames the question and discusses the topic. 2. Requests the Superintendent to provide research, including appropriate data, and input from others, such as those who may be affected by the policy and those who will implement the policy.

	<p>3. Drafts or requests the Superintendent or Board Attorney to draft language addressing the concern that aligns with the Board’s mission, vision, goals, and objectives.</p> <p>Third, decides whether the new language should be included in an existing policy or added as a new policy. Assigns any new policy an appropriate location and number.</p> <p>The PRESS coding system reserves policy numbers ending in a ‘0’ and ‘5’ for PRESS material. Locally developed Board policies should use policy numbers ending in 2, 4, 6, or 8.</p>
Full Board	<p>Conducts a first reading of the policy that is recommended for adoption or revision. Policies may be adopted after a first reading when: (1) appropriate for a consent agenda because no Board discussion is required, or (2) necessary or prudent in order to meet emergency or special conditions or to be legally compliant.</p> <p>During the next regular meeting, conducts a second reading.</p> <p>A second reading allows the Board to hear feedback from interested parties, including staff, parents, students, and community members; however, State law does not require two readings.</p> <p>After the second reading, consider and take action to approve the policy at a duly convened open meeting.</p>
Designated support staff	<p>After a policy is adopted or revised, updates the District’s policy manual master electronic file and adds or updates adoption dates.</p> <p>Archives previous version of revised policy.</p> <p>Follows District process for updating paper and online manuals.</p>
Assistant Superintendents, Directors, Building Principals, and supervisory employees	<p>Reads adopted policies, follows the Superintendent’s process for updating administrative procedures, and makes necessary changes to employee and student handbooks within their assigned building(s).</p>

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Document Status: Review and Monitoring

SCHOOL DISTRICT ORGANIZATION

1:10 School District Legal Status

The [Illinois Constitution](#) requires the State to provide for an efficient system of high-quality public educational institutions and services in order to achieve the educational development of all persons to the limits of their capabilities. [PRESSPlus1](#)

The General Assembly has implemented this mandate through the creation of school districts. The District is governed by the laws for school districts serving a resident population of not fewer than 1,000 and not more than 500,000.

The Board of Education constitutes a body corporate that possesses all the usual powers of a corporation for public purposes, and in that name may sue and be sued, purchase, hold and sell personal property and real estate, and enter into such obligations as are authorized by law.

LEGAL REF.:

[Ill. Constitution, Art. X](#), Sec. 1.

[105 ILCS 5/10-1](#) *et seq.*

CROSS REF.: 2:10 (School District Governance), 2:20 (Powers and Duties of the Board of Education; Indemnification)

ADOPTED: August 16, 2022

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 119, June 2025

Document Status: Review and Monitoring

SCHOOL DISTRICT ORGANIZATION

1:20 District Organization, Operations, and Cooperative Agreements

The District is organized and operates as a High School District serving the educational needs of children in grades 9 through 12 and others as required by the School Code. [PRESSPlus1](#)

The District enters into and participates in joint programs and intergovernmental agreements with units of local government and other school districts in order to jointly provide services and activities in a manner that will increase flexibility, scope of service opportunities, cost reductions, and/or otherwise benefit the District and the community. The Superintendent shall manage these activities to the extent the program or agreement requires the District's participation, and shall provide periodic implementation or operational data and/or reports to the Board of Education concerning these programs and agreements.

LEGAL REF.:

[Ill. Constitution, Art. VII](#), Sec. 10.

[5 ILCS 220/](#), Intergovernmental Cooperation Act

ADOPTED: August 16, 2022

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Issue 119, June 2025

Document Status: Review and Monitoring

SCHOOL DISTRICT ORGANIZATION

1:30 School District Philosophy

Vision Statement [PRESSPlus1](#)

Let here prevail the greatest expectations in academics, civil responsibility, and personal growth within a diverse community.

Mission Statement

The quality of each student's life improves through the educational experience at Homewood-Flossmoor Community High School. The institution upholds the highest standards of intellectual growth, and ethical, aesthetic, occupational, emotional, social, and physical development in an expanding global society. With belief in the fundamental worth and dignity of all individuals and recognition of diversity of backgrounds, abilities, interests, and aspirations, individuals will learn to respect the rights of others.

CROSS REF: 2:10 (School District Governance), 3:10 (Goals and Objectives), 6:10 (Educational Philosophy and Objectives)

ADOPTED: August 16, 2022

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Issue 119, June 2025

Document Status: Review and Monitoring

SECTION 2- BOARD OF EDUCATION

2:10 School District Governance

The District is governed by a Board of Education consisting of seven members. The Board's powers and duties include the authority to adopt, enforce, and monitor all policies for the management and governance of the District's schools. [PRESSPlus1](#)

Official action by the Board may only occur at a duly called and legally conducted meeting. Except as otherwise provided by the Open Meetings Act, a quorum must be physically present at the meeting.

As stated in the Board member oath of office prescribed by the School Code, a Board member has no legal authority as an individual.

LEGAL REF.:

[5 ILCS 120/](#), Open Meetings Act.

[105 ILCS 5/10-1](#), [5/10-10](#), [5/10-12](#), [5/10-16.5](#), [5/10-16.7](#), and [5/10-20.5](#).

CROSS REF.: 1:10 (School District Legal Status), 2:20 (Powers and Duties of the Board of Education; Indemnification), 2:80 (Board Member Oath and Conduct), 2:120 (Board Member Development), 2:200 (Types of Board of Education Meetings), 2:220 (Board of Education Meeting Procedure)

ADOPTED: August 16, 2022

PRESSPlus Comments

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Issue 119, June 2025

Document Status: Review and Monitoring

SECTION 2- BOARD OF EDUCATION

2:240 Board Policy Development

The Board of Education governs using written policies. Written policies ensure legal compliance, establish Board processes, articulate District ends, delegate authority, and define operating limits. Board policies also provide the basis for monitoring progress toward District ends. [PRESSPlus1](#)

Policy Development

Anyone may propose new policies, changes to existing policies, or deletion of existing policies. Staff suggestions should be processed through the Superintendent. Suggestions from all others should be made to the Board President or the Superintendent.

The Superintendent is responsible for: (1) providing relevant policy information and data to the Board, (2) notifying those who will implement or be affected by or required to implement a proposed policy and obtaining their advice and suggestions, and (3) having policy recommendations drafted into written form for Board deliberation. The Superintendent shall seek the counsel of the Board Attorney when appropriate.

Policy Adoption and Dissemination

Policies or policy revisions will not be adopted at the Board meeting at which they are first introduced, except when: (1) appropriate for a consent agenda because no Board discussion is required, (2) necessary or prudent in order to meet emergency or special conditions or to be legally compliant, or (3) reviewed and recommended to the Board by a standing committee. Further Board consideration may be given at a subsequent meeting(s) and after opportunity for community input. The adoption of a policy will serve to supersede all previously adopted policies on the same topic.

The Board policies are available for public inspection in the District's main office during regular office hours or on the District website. Copy requests should be made pursuant to Board policy 2:250, *Access to District Public Records*.

Board Policy Review and Monitoring

The Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required. The Board may use an annual policy review and monitoring calendar.

Words Importing Gender

Throughout this policy manual, words importing the masculine and/or feminine gender include all gender neutral/inclusive pronouns.

Superintendent Implementation

The Board will support any reasonable interpretation of Board policy made by the Superintendent. If reasonable minds differ, the Board will review the applicable policy and consider the need for further

clarification.

In the absence of Board policy, the Superintendent is authorized to take appropriate action.

Suspension of Policies

The Board, by a majority vote of members present at any meeting, may temporarily suspend a Board policy except those provisions that are controlled by law or contract. The failure to suspend with a specific motion does not invalidate the Board action.

LEGAL REF.:

[105 ILCS 5/10-20.5.](#)

CROSS REF.: 2:150 (Committees), 2:250 (Access to District Public Records), 3:40 (Superintendent)

ADOPTED: August 16, 2022

PRESSPlus Comments

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Issue 119, June 2025

Document Status: Review and Monitoring

GENERAL SCHOOL ADMINISTRATION

3:30 Chain of Command

The Superintendent shall develop an organizational chart indicating the channels of authority and reporting relationships for school personnel. These channels should be followed, and no level should be bypassed except in unusual situations. [PRESSPlus1](#)

All personnel should refer matters requiring administrative action to the responsible administrator, and may appeal a decision to a higher administrative officer. Whenever possible, each employee should be responsible to only one immediate supervisor. When this is not possible, the division of responsibility must be clear.

CROSS REF.: 1:20 (District Organization, Operations, and Cooperative Agreements), 2:140 (Communications To and From the Board), 3:70 (Succession of Authority), 8:110 (Public Suggestions and Concerns)

ADOPTED: August 16, 2022

PRESSPlus Comments

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Issue 119, June 2025

Document Status: Review and Monitoring

OPERATIONAL SERVICES

4:50 Payment Procedures

The Chief School Business Official shall prepare a list of all due and payable bills, indicating vendor name and amount, and shall present it to the Board of Education in advance of the Board's first regular monthly meeting or, if necessary, a special meeting. These bills are reviewed by the Board, after which they may be approved for payment by Board order. Approval of all bills shall be given by a roll call vote and the votes shall be recorded in the minutes. The Treasurer shall pay the bills after receiving a Board order or pertinent portions of the Board minutes, even if the minutes are unapproved, provided the order or minutes are signed by the Board President and Secretary, or a majority of the Board. [PRESSPlus1](#)

The Treasurer is authorized, without further Board approval, to pay Social Security taxes, wages, pension contributions, utility bills, and other recurring bills. These disbursements shall be included in the listing of bills presented to the Board.

The Board authorizes the Superintendent or designee to establish revolving funds and a petty cash fund system for school cafeterias, lunchrooms, athletics, or similar purposes, provided such funds are maintained in accordance with Board policy 4:80, *Accounting and Audits*, and remain in the custody of an employee who is properly bonded according to State law.

LEGAL REF.:

[105 ILCS 5/8-16](#), [5/10-7](#), and [5/10-20.19](#).

[23 Ill.Admin.Code §100.70](#).

CROSS REF.: 4:55 (Use of Credit and Procurement Cards), 4:60 (Purchases and Contracts), 4:80 (Accounting and Audits)

ADOPTED: August 16, 2022

PRESSPlus Comments

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Issue 119, June 2025

Document Status: Review and Monitoring

OPERATIONAL SERVICES

4:90 Student Activity and Fiduciary Funds

The Board of Education, upon the Superintendent or designee's recommendation, establishes student activity funds to be managed by student organizations under the guidance and direction of a staff member for educational, recreational, or cultural purposes. The Board, upon the Superintendent or designee's recommendation, also establishes fiduciary funds to be supervised by the Superintendent or designee. The District has custodial responsibilities for fiduciary funds but no direct involvement in the management of such funds. [PRESSPlus1](#)

Student Activity Funds

The Superintendent or designee shall be responsible for supervising student activity funds in accordance with Board policy, 4:80, *Accounting and Audits*; State law; and the Ill. State Board of Education (ISBE) rules for student activity funds. The Board will appoint a treasurer for each fund to serve as the fund's sole custodian and be bonded in accordance with the School Code. The treasurer shall have all of the responsibilities specific to the treasurer listed in ISBE rules for school activity funds, except that the treasurer is not authorized to make loans between activity funds.

Unless otherwise instructed by the Board, a student activity fund's balance will carry over to the next fiscal year. An account containing student activity funds that is inactive for 12 consecutive months shall be closed and its funds transferred to another student activity fund or authorized fund with a similar purpose.

Fiduciary Funds

The Superintendent or designee shall be responsible for supervising fiduciary funds in accordance with Board policy 4:80, *Accounting and Audits*; State law; and ISBE rules for fiduciary funds. The Board will appoint a treasurer for each fund to serve as the fund's sole custodian and be bonded in accordance with the School Code. The treasurer shall have all of the responsibilities specific to the treasurer listed in the ISBE rules for fiduciary funds.

LEGAL REF.:

[105 ILCS 5/8-2](#) and [5/10-20.19](#).

[23 Ill.Admin.Code §§100.20](#), [100.80](#), and [100.85](#).

CROSS REF.: 4:80 (Accounting and Audits), 7:325 (Student Fundraising Activities)

ADOPTED: August 16, 2022

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240,

Board Policy Development, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

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Issue 119, June 2025

Document Status: Review and Monitoring

OPERATIONAL SERVICES

4:180 Pandemic Preparedness; Management; and Recovery

The Board of Education recognizes that the District will play an essential role along with the local health department and emergency management agencies in protecting the public's health and safety during a pandemic. [PRESSPlus1](#)

A pandemic is a global outbreak of disease. Pandemics happen when a new virus emerges to infect individuals and, because there is little to no pre-existing immunity against the new virus, it spreads sustainably.

To prepare the School District community for a pandemic, the Superintendent or designee shall: (1) learn and understand how the roles that the federal, State, and local government function; (2) form a pandemic planning team consisting of appropriate District personnel and community members to identify priorities and oversee the development and implementation of a comprehensive pandemic school action plan; and (3) build awareness of the final plan among staff, students, and community.

Emergency School Closing

In the case of a pandemic, the Governor may declare a disaster due to a public health emergency that may affect any decision for an emergency school closing. Decisions for an emergency school closing will be made by the Superintendent in consultation with and, if necessary, at the direction of the Governor, Ill. Dept. of Public Health, District's local health department, emergency management agencies, and/or appropriate Intermediate Service Center.

During an emergency school closing, the Board President and the Superintendent may, to the extent the emergency situation allows, examine existing Board policies pursuant to Policy 2:240, *Board Policy Development*, and recommend to the Board for consideration any needed amendments or suspensions to address mandates that the District may not be able to accomplish or implement due to a pandemic.

Board Meeting Procedure: No Physical Presence of Quorum and Participation by Audio or Video

A disaster declaration related to a public health emergency may affect the Board's ability to meet in person and generate a quorum of members who are physically present at the location of a meeting. Policy 2:220, *Board of Education Meeting Procedure*, governs Board meetings by video or audio conference without the physical presence of a quorum.

Payment of Employee Salaries During Emergency School Closures

The Superintendent shall consult with the Board to determine the extent to which continued payment of salaries and benefits will be made to the District's employees, pursuant to Board policies 3:40, *Superintendent*, 3:50, *Administrative Personnel Other Than the Superintendent*, 5:35, *Compliance with the Fair Labor Standards Act*, 5:200, *Terms and Conditions of Employment and Dismissal*, and 5:270, *Employment At-Will, Compensation, and Assignment*, and consistent with: (1) applicable laws, regulations, federal or State or local emergency declarations, executive orders, and agency

directives; (2) collective bargaining agreements and any bargaining obligations; and (3) the terms of any grant under which an employee is being paid.

Suspension of In-Person Instruction; Remote and/or Blended Remote Learning Day Plan(s)

When the Governor declares a disaster due to a public health emergency pursuant to [20 ILCS 3305/7](#), and the State Superintendent of Education declares a requirement for the District to use *Remote Learning Days* or *Blended Remote Learning Days*, the Superintendent shall approve and present to the Board for adoption a Remote and/or Blended Remote Learning Day Plan (Plan) that:

1. Recommends to the Board for consideration any suspensions or amendments to curriculum-related policies to reduce any Board-required graduation or other instructional requirements in excess of minimum curricular requirements specified in School Code that the District may not be able to provide due to the pandemic;
2. Implements the requirements of [105 ILCS 5/10-30](#); and
3. Ensures a plan for periodic review of and/or amendments to the Plan when needed and/or required by statute, regulation, or State guidance.

LEGAL REF.:

[105 ILCS 5/10-16.7](#), [5/10-20.5](#), [5/10-20.56](#), and [5/10-30](#).

[5 ILCS 120/2.01](#) and [120/7](#)(e), Open Meetings Act.

[20 ILCS 2305/2](#)(b), Ill. Dept. of Public Health Act (Part 1).

[20 ILCS 3305/](#), Ill. Emergency Management Agency Act.

[115 ILCS 5/](#), Ill. Educational Labor Relations Act.

CROSS REF.: 1:20 (District Organization, Operations, and Cooperative Agreements), 2:20 (Powers and Duties of the Board of Education; Indemnification), 2:220 (Board of Education Meeting Procedure), 2:240 (Board Policy Development), 3:40 (Superintendent), 3:50 (Administrative Personnel Other Than the Superintendent), 3:70 (Succession of Authority), 4:170 (Safety), 5:35 (Compliance with the Fair Labor Standards Act), 5:200 (Terms and Conditions of Employment and Dismissal), 5:270 (Employment At-Will, Compensation, and Assignment), 6:20 (School Year Calendar and Day), 6:60 (Curriculum Content), 6:300 (Graduation Requirements), 7:90 (Release During School Hours), 8:100 (Relations with Other Organizations and Agencies)

ADOPTED: August 16, 2022

PRESSPlus Comments

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Issue 119, June 2025

Document Status: Review and Monitoring

Workplace Harassment Prohibited

5:20-E Resolution to Prohibit Sexual Harassment

WHEREAS, Section 10-20 of the School Code ([105 ILCS 5/10-20](#)) grants Boards of Education other powers that are not inconsistent with their duties; [PRESSPlus1](#)

WHEREAS, Section 1-5 of the State Officials and Employees Ethics Act ([5 ILCS 430/1-5](#)) includes school districts within the definition of a *governmental entity*;

WHEREAS, Section 5-65 of the State Officials and Employees Ethics Act ([5 ILCS 430/5-65](#)) provides that all persons have a right to work in an environment free from sexual harassment;

WHEREAS, Section 70-5 of the State Officials and Employees Ethics Act ([5 ILCS 430/70-5](#)) requires governmental entities to adopt an ordinance or resolution establishing a policy to prohibit sexual harassment which, at a minimum, includes: (1) a prohibition on sexual harassment; (2) details on how an individual can report an allegation of sexual harassment, including options for making a confidential report to a supervisor, ethics officer, Inspector General, or the Ill. Dept. of Human Rights; (3) a prohibition on retaliation for reporting sexual harassment allegations, including availability of whistleblower protections under the Act, the Whistleblower Act ([740 ILCS 174/](#)), and the Ill. Human Rights Act ([775 ILCS 5/](#)); (4) the consequences: (a) of a violation of the prohibition on sexual harassment; and (b) for knowingly making a false report; and (5) a mechanism for reporting and independent review of allegations of sexual harassment made against a Board member by a fellow Board member or other elected official;

THEREFORE, BE IT RESOLVED, by the Board of Education of Homewood-Flossmoor Community High School District 233, Cook County, Illinois, as follows:

Section 1: The Board adopts Board policies 2:105, *Ethics and Gift Ban*, and 5:20, *Workplace Harassment Prohibited*, attached as Exhibit A, which collectively contain the following: (1) a prohibition on sexual harassment; (2) detail regarding how an individual can report an allegation of sexual harassment, including options for making a confidential report to an immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, a Complaint Manager, or the Ill. Dept. of Human Rights; (3) a prohibition on retaliation for reporting sexual harassment allegations and a statement regarding the availability of whistleblower protections under the State Officials and Employees Ethics Act, the Whistleblower Act, and the Ill. Human Rights Act; and (4) the consequences: (a) of a violation of the prohibition on sexual harassment; and (b) for knowingly making a false report, and (5) a mechanism for reporting and independent review of allegations of sexual harassment made against a Board member by a fellow Board member or other elected official.

Section 2: Any prior versions of Board policies 2:105, *Ethics and Gift Ban*, and 5:20, *Workplace Harassment Prohibited*, adopted by the Board are superseded by this Resolution.

Adopted this 16th day of August, 2022.

Attested by: _____

Board President

Attested by: _____
Board Secretary

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 119, June 2025

Document Status: Review and Monitoring

Educational Support Personnel

5:270 Employment At-Will, Compensation, and Assignment

Please refer to the applicable collective bargaining agreement(s).

For employees not covered by a current applicable bargaining agreement:

Employment At-Will [PRESSPlus1](#)

Unless otherwise specifically provided, District employment is at-will, meaning that employment may be terminated by the District or employee at any time for any reason, other than a reason prohibited by law, or no reason at all. Nothing in Board of Education policy is intended or should be construed as altering the employment at-will relationship.

Exceptions to employment at-will may include employees who are employed annually, have an employment contract, or are otherwise granted a legitimate interest in continued employment. The Superintendent is authorized to make exceptions to employing nonlicensed employees at-will but shall maintain a record of positions or employees who are not at-will.

Compensation

The Board will determine salary and wages for educational support personnel. Increments are dependent on evidence of continuing satisfactory performance. An employee covered by the overtime provisions in State or federal law shall not work overtime without the prior authorization from the employee's immediate supervisor. Educational support personnel are paid twice a month.

Assignment

The Superintendent is authorized to make assignments and transfers of educational support personnel.

LEGAL REF.:

[105 ILCS 5/10-22.34](#) and [5/10-23.5](#).

CROSS REF.: 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:35 (Compliance with the Fair Labor Standards Act), 5:290 (Employment Termination and Suspensions), 5:310 (Compensatory Time-Off)

ADOPTED: August 16, 2022

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its

policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

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Issue 119, June 2025

Document Status: Review and Monitoring

STUDENTS

7:40 Nonpublic School Students, Including Parochial and Home-Schooled Students

Part-Time Attendance [PRESSPlus1](#)

The District accepts nonpublic school students, including parochial and home-schooled students, who live within the District for part-time attendance in the District's regular education program on a space-available basis. Requests for part-time attendance must be submitted to the Building Principal. All requests for attendance in the following school year must be submitted before May 1.

Approval for part-time attendance will be made by the administration on a case by case basis.

A student accepted for partial enrollment must comply with all discipline and attendance requirements established by the school. He or she may participate in any co-curricular activity associated with a District class in which he or she is enrolled. The parent(s)/guardian(s) of a student accepted for partial enrollment must pay all fees, pro-rated on the basis of a percentage of full-time fees. Transportation to and/or from school is provided on regular bus routes to or from a point on the route nearest or most easily accessible to the nonpublic school or student's home. This transportation shall be on the same basis as the District provides transportation for its full-time students. Transportation on other than established bus routes is the responsibility of the parent(s)/guardian(s).

Students with a Disability

The District accepts for part-time attendance those children for whom it has been determined that special education services are needed, are enrolled in nonpublic schools, and otherwise qualify for enrollment in the District. Requests must be submitted by the student's parent/guardian. Special educational services shall be provided to such students as soon as possible after identification, evaluation, and placement procedures provided by State law, but no later than the beginning of the next school semester following the completion of such procedures. Transportation for such students shall be provided only if required in the child's Individualized Educational Program on the basis of the child's disabling condition or as the special education program location may require.

Extracurricular Activities, Including Interscholastic Competition

Nonpublic students, regardless of whether they attend a District school part-time, will not be allowed to participate in extracurricular activities.

Assignment When Enrolling Full-Time in a District School

Grade placement by, and academic credits earned at, a nonpublic school will be accepted if the school has a Certificate of Nonpublic School Recognition from the Illinois State Board of Education, or, if outside Illinois, if the school is accredited by the state agency governing education.

A student who, after receiving instruction in a non-recognized or non-accredited school, enrolls in the District will: (1) be assigned to a grade level according to academic proficiency, and/or (2) have academic credits recognized by the District if the student demonstrates appropriate academic

proficiency to the school administration. Any portion of a student's transcript relating to such instruction will not be considered for placement on the honor roll or computation in class rank.

Notwithstanding the above, recognition of grade placement and academic credits awarded by a nonpublic school is at the sole discretion of the District. All school and class assignments will be made according to Board of Education policy 7:30, *Student Assignment*, as well as administrative procedures implementing this policy.

LEGAL REF.:

[105 ILCS 5/10-20.24](#) and [5/14-6.01](#).

CROSS REF.: 4:110 (Transportation), 6:170 (Title I Programs), 6:190 (Extracurricular and Co-Curricular Activities), 6:320 (High School Credit for Proficiency), 7:30 (Student Assignment), 7:300 (Extracurricular Athletics)

ADOPTED: August 16, 2022

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

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Issue 119, June 2025

Document Status: Review and Monitoring

STUDENTS

7:90 Release During School Hours

For safety and security reasons, a prior written or oral consent of a student's custodial parent/guardian is required before a student is released during school hours: (1) at any time before the regular dismissal time or at any time before school is otherwise officially closed, and/or (2) to any person other than a custodial parent/guardian. [PRESSPlus1](#)

Early Dismissal Announcement

The Superintendent or designee shall make reasonable efforts to issue an announcement whenever it is necessary to close school early due to inclement weather or other reason.

Voting

The Superintendent or designee shall specify the hours during which students who are entitled to vote at a primary, general, or special election, or any election at which propositions are submitted to a popular vote in Illinois, may be absent from school for a period of two hours to vote. Students are entitled to be absent from school to vote beginning the 15th day before the primary, general, or special election, or any election at which propositions are submitted to a popular vote in Illinois, or on the day of such election.

LEGAL REF.:

[10 ILCS 5/7-42](#)(b) and [5/17-15](#)(b), Election Code.

CROSS REF.: 4:170 (Safety)

ADOPTED: August 16, 2022

PRESSPlus Comments

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Document Status: Review and Monitoring

STUDENTS

7:130 Student Rights and Responsibilities

All students are entitled to enjoy the rights protected by the [U.S.](#) and [Illinois Constitutions](#) and laws for persons of their age and maturity in a school setting. Students should exercise these rights reasonably and avoid violating the rights of others. Students who violate the rights of others or violate District policies or rules will be subject to disciplinary measures. [PRESSPlus1](#)

Students may, during the school day, during noninstructional time, voluntarily engage in individually or collectively initiated, non-disruptive prayer or religious-based meetings that, consistent with the Free Exercise and Establishment Clauses of the U.S. and Illinois Constitutions, are not sponsored, promoted, or endorsed in any manner by the school or any school employee. *Noninstructional time* means time set aside by a school before actual classroom instruction begins or after actual classroom instruction ends.

LEGAL REF.:

[20 U.S.C. §7904.](#)

[105 ILCS 20/5.](#)

[Tinker v. Des Moines Independent School District](#), 89 S.Ct. 733 (1969).

CROSS REF.: 7:140 (Search and Seizure), 7:150 (Agency and Police Interviews), 7:160 (Student Appearance), 7:190 (Student Behavior), 7:330 (Student Use of Buildings - Equal Access)

ADOPTED: August 16, 2022

PRESSPlus Comments

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Issue 119, June 2025

Document Status: Review and Monitoring

STUDENTS

7:325 Student Fundraising Activities

No individual or organization is allowed to ask students to participate in fundraising activities while the students are on school grounds during school hours or during any school activity. Exceptions are: [PRESSPlus1](#)

1. School-sponsored student organizations; and
2. Parent organizations and booster clubs that are recognized pursuant to policy 8:90, *Parent Organizations and Booster Clubs*.

The Superintendent or designee shall manage student fundraising activities in alignment with the following directives:

1. Fundraising efforts shall not conflict with instructional activities or programs.
2. For any school that participates in the School Breakfast Program or the National School Lunch Program, fundraising activities involving the sale of food and beverage items to students during the school day while on the school campus must comply with the Ill. State Board of Education rules concerning the sale of competitive food and beverage items.
3. Participation in fundraising efforts must be voluntary.
4. Student safety must be paramount.
5. For school-sponsored student organizations, a school staff member must supervise the fundraising activities and the student activity funds treasurer must safeguard the financial accounts.
6. The fundraising efforts must be to support the organization's purposes and/or activities, the general welfare, a charitable cause, or the educational experiences of students generally.
7. The funds shall be used to the maximum extent possible for the designated purpose.
8. Any fundraising efforts that solicit donor messages for incorporation into school property, e.g., tiles or bricks, or placement upon school property, e.g., posters or placards, must:
 - a. Develop viewpoint neutral guidelines for the creation of messages;
 - b. Inform potential donors that all messages are subject to review and approval, and that messages that do not meet the established guidelines must be resubmitted or the donation will be returned; and
 - c. Place a disclaimer on all fundraising information and near the completed donor messages that all messages are "solely the expression of the individual donors and not an endorsement by the District of any message's content."

LEGAL REF.:

[105 ILCS 5/10-20.19\(3\)](#).

[23 Ill.Admin.Code Part 305](#), School Food Service.

CROSS REF.: 4:90 (Student Activity and Fiduciary Funds), 4:120 (Food Services), 8:80 (Gifts to the District), 8:90 (Parent Organizations and Booster Clubs)

ADOPTED: August 16, 2022

PRESSPlus Comments

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COMMUNITY RELATIONS

8:110 Public Suggestions and Concerns

The Board of Education is interested in receiving suggestions and concerns from members of the community. Any individual may make a suggestion or express a concern by contacting any District or School office. Community members who e-mail the District or any District employee or board member are expected to abide by the standards in Board policy 6:235, Access to Electronic Networks, and should, to the extent possible, limit their communications to relevant individuals. All suggestions and/or concerns will be referred to the appropriate level staff member or District administrator who is most able to respond in a timely manner. Each concern or suggestion shall be considered on its merit. [PRESSPlus1](#)

An individual who is not satisfied may file a grievance under Board policy 2:260, *Uniform Grievance Procedure*. The Board encourages, but does not require, individuals to follow the channels of authority prior to filing a grievance. Neither this policy nor the *Uniform Grievance Procedure* create an independent right to a hearing before the Board.

LEGAL REF.:

[115 ILCS 5/14](#)(c-5), Ill. Educational Labor Relations Act.

CROSS REF.: 2:140 (Communications To and From the Board), 2:230 (Public Participation at Board of Education Meetings and Petitions to the Board), 2:260 (Uniform Grievance Procedure), 3:30 (Chain of Command), 6:235 (Access to Electronic Networks), 6:260 (Complaints About Curriculum, Instructional Materials and Programs), 8:10 (Connection with the Community)

ADOPTED: August 16, 2022

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

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