

AUGUST 15TH- “DRILL DAY”

- 2nd Period: Shelter in Place – Weather
- 3rd Period: Fire Drill
- 4th Period: Lockdown
- 5th Period: Secure/Lockout
- 7th Period: Hold





LOCKOUT



SHELTER



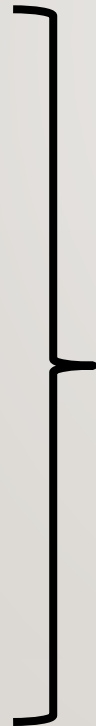
EVACUATE



HOLD



LOCKDOWN



Event/ Drill Can be released by PA announcement

Event/Drill Can NEVER be released by PA announcement
Someone will come to the door and unlock it. (District Admin. Or Police Officer).

SHELTER ^{2nd} period (FOR WEATHER)



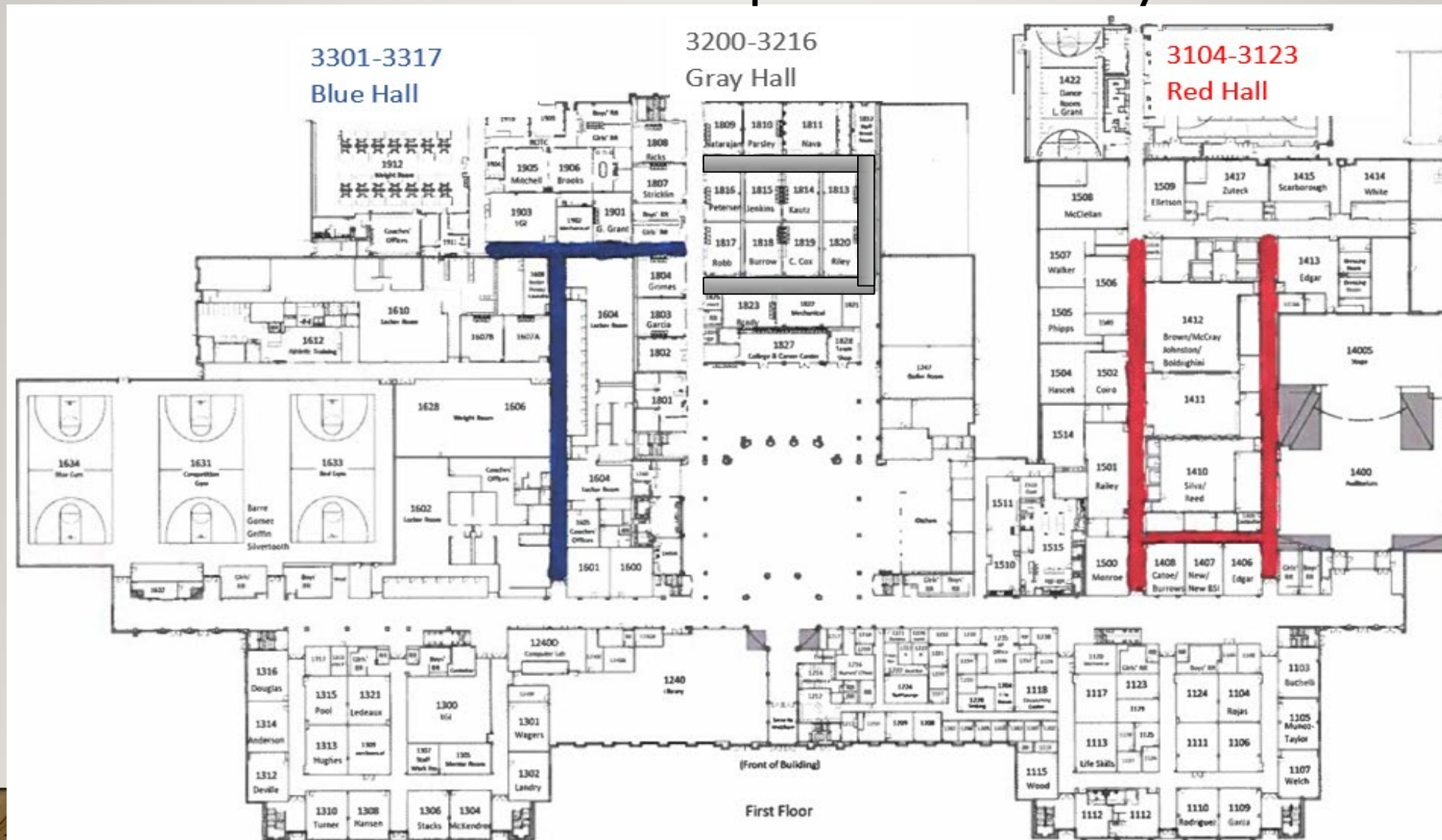
- Announce:
 - Shelter for weather. Shelter for weather.
- Why:
 - Severe weather in the area such as tornado or strong straight-line winds.
- Action:
 - Everyone should move to an interior room free from glass windows.
 - If possible, get under a table or desk and protect your head and neck.
 - Teachers should take attendance.

3rd floor report to 1st floor relocation:

Rooms 3104-3123 will report to the Red Hallway.

Rooms 3200-3216 will report to the Gray Hallway.

Rooms 3301-3317 will report to the Blue Hallway.



EVACUATE (FOR FIRE)

3rd period



- Why:
 - Fire alarm has sounded.
- Action:
 - All students evacuate to their pre-determined location.
 - Students stay in line behind their teacher.
 - Teachers: take roll sheets & green and red cards. Take roll once you reach your location.
 - Hold up **GREEN** card if all students are accounted for.
 - Hold up **RED** card if you are short students or have additional students.

LOCKDOWN

4th period



- Announcement:
 - Lockdown. Locks, Lights, Out of Sight! Lockdown. Locks, Lights, Out of Sight!
- Why:
 - Dangerous threat **inside** the campus. Ex: Person with a gun or crazed person with knife.
- Action:
 - Get all students inside the classroom. (Quick look into the hallway, if possible.)
 - Close and lock the classroom door.
 - Cover the windows.
 - Turn off the lights.
 - Get out of sight.
 - Stay off cell phones.
 - Do NOT open the door for ANY reason.
 - If the fire alarm sounds, use your best judgement. (Do you smell smoke? Do you see fire? Can you hear burning?)
 - Do NOT release if the bell rings.

SECURE/LOCKOUT



- Announcement:
 - Lockout. Get Inside. Lock Outside Doors. Lockout. Get Inside. Lock Outside Doors.
- Why:
 - Something dangerous **near the school**, Criminal activity in the area, Civil unrest, dangerous animal on the grounds etc.
- Action:
 - Get inside.
 - Lock all outside doors.
 - No one in or out.
 - Teachers take attendance
 - Business as usual. (Will not change classes, until notified to do so.)

5th period

HOLD!

7th period

In your classroom or area



- Announce:
 - Hold in your classroom or area. Hold in your classroom or area.
- Why:
 - There may be a medical emergency and first responders need to get through.
 - Building issue such as flooding classroom/bathroom that would make is hazardous for students to move until the issue is resolved.
 - Power outage in a portion of the school.
 - Anything that may be unsafe to students and staff.
- Action:
 - Students will remain in their area until notified it is safe to move about the building.