

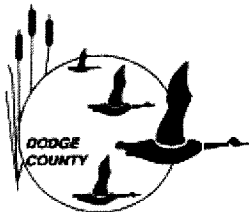
OFFICIAL PROCEEDINGS
of the
BOARD OF SUPERVISORS

Dodge County, Wisconsin

**FOR THE YEAR OF
2019-2020**

**Russell Kottke
Chairman**

**Karen Gibson
County Clerk**



AGENDA
Dodge County Board of Supervisors Meeting
Tuesday, April 16, 2019 – 9:00 AM
Clearview – Gathering Room
198 County Road DF, Juneau, Wisconsin 53039

Call to Order by Russell Kottke, County Board Chairman

Pledge of Allegiance

Roll Call

Approve Minutes from March 19, 2019, County Board Session

Communications on File

Special Orders of Business

Confirm Appointments made by County Administrator

1. Reappoint Mary Bobholz, David Godshall and Mark Roesch to the Human Services and Health Board for three year terms, commencing April 21, 2019 to April 21, 2022, both inclusive.

Confirm Appointments made by County Board Chairman

1. Appoint Dave Magnussen, Anthony Brugger, Shana Beal, Brian Field, Scott Fitzgerald, Kraig Biefeld, Abby Sauer, Nick Bruckner, John Sinclair, Marie Witzel, Craig Warmbold, Patrick Schoebel, Nikki Salas, Don Wellnitz, Paul Hartl, Heather Cramer and Sarah Neu to the Local Emergency Planning Committee for one year terms, commencing April 21, 2019 to April 21, 2020, both inclusive.

Supervisor Bischoff, Chairman of Health Facilities Committee
Deanna Wilson, Clearview Administrator
Presentation Regarding Clearview Operations

The County Board of Supervisors will leave the Clearview Gathering Room to tour the Clearview facility.

Following the tour, the County Board of Supervisors will return to the Clearview Gathering Room to continue the meeting.

Consider, Discuss and Take Action on the Following:

Resolutions on File

- 19-01 Amend Town of Lowell Zoning Ordinance – Gregory and Debra Schaller Property – Supervisor Marsik.
- 19-02 Amend Town of Lowell Zoning Ordinance – Chester and Barbara Caine Trust Property – Supervisor Caine.
- 19-03 Amend Town of Portland Zoning Ordinance – Eggert Acres, LLC Property – Supervisor Berres.
- 19-04 Amend Town of Theresa Zoning Ordinance – Andy Hechimovich, agent for AGH Real Estate, LLC Property – Supervisor Fink.
- 19-05 Resolution to Abolish the Position of *Detective* and Create the Position of *Sergeant* – Judicial and Public Protection Committee.
- 19-06 Abolish Equipment Operator Position and Create Building Maintenance Technician Position – Highway Committee.
- 19-07 Resolution Authorizing an Agreement with the Village of Randolph for the Conveyance of Parcels of Real Estate to the Village of Randolph in Exchange for the Payment of Unpaid Real Property Taxes and Fees – Taxation Committee.

- 19-08 Approve an Amendment to the *Partnership Agreement Between Dodge County, the Jefferson County Economic Development Consortium, and Glacial Heritage Development Partnership* – Executive Committee.
- 19-09 Award Courthouse Audio Visual Project to Conference Technologies, Inc. and Approve Total Project Budget – Information Technology, Judicial and Public Protection and Finance Committees.
- 19-10 Creation of the Dodge County Broadband Workgroup – Executive Committee.
Upon adoption of Resolution 19-10, appoint the following members to the Broadband Workgroup: Ed Benter, Jeff Duchac, Becky Glewen, David Guckenberger, Nicki Johnson – MEC, Joe Marsik, John Nagler, Nate Olson, Justin Reynolds, Annette Thompson and an Industry Representative.

Set Next Meeting Date & Time

Recess

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

COMMITTEE NAME COUNTY BOARD
MEETING DATE April 16, 2019

Approval RK Date 4-16-2019
Chair Russell Kottke

VENDOR	NAME	PRESENT	ABSENT	PERDIEM	MILES	AMOUNT	MEALS	AMOUNT
11994	Behl, Allen	X		50.00	32	18.56		
49450	Bennett, Richard	X		50.00	6	3.48		
49449	Benter, Ed	X		50.00	46	26.68		
19566	Berres, Jeff	X		50.00	42	24.36		
11970	Bischoff, Larry	X		50.00	20	11.60		
26899	Bobholz, Mary	X		50.00	28	16.24		
50238	Burnett, Kevin	X		50.00	20	11.60		
49453	Caine, Jeffrey		X	0.00	0	0.00		
46788	Derr, Lisa	X		50.00	21	12.18		
49971	Fink, Richard W.	X		50.00	35	20.30		
28760	Frohling, David	X		50.00	29	16.82		
49455	Glewen, Becky	X		50.00	20	11.60		
41853	Greshay, Richard	X		50.00	14	8.12		
49993	Guckenberger, David	X		50.00	42	24.36		
48638	Hilbert, Dan	X		50.00	20	11.60		
50131	Hoekstra, William	X		50.00	33	19.14		
49454	Houchin, Cathy		X	0.00	0	0.00		
49451	Justmann, Stephanie	X		50.00	32	18.56		
50239	Kemmel, Timothy	X		50.00	54	31.32		
16348	Kottke, Russell	X		55.00	30	17.40		
19650	Macheel, Dale	X		50.00	44	25.52		
29374	Maly, Donna	X		50.00	20	11.60		
22503	Marsik, Joseph M.	X		50.00	40	23.20		
34243	Miller, MaryAnn	X		50.00	22	12.76		
43804	Muche, William	X		50.00	22	12.76		
47109	Nickel, Thomas	X		50.00	34	19.72		
46789	Roesch, Mark E.	X		50.00	34	19.72		
30697	Schaefer, Thomas	X		50.00	30	17.40		
15819	Schmidt, Dennis	X		50.00	0	0.00		
28630	Schmitt, Jeffrey	X		50.00	18	10.44		
37252	Schraufnagel, Larry	X		50.00	50	29.00		
50060	Sheahan-Malloy, Kira	X		50.00	32	18.56		
10021	Wurtz, Eugene	X		50.00	25	14.50		

**Dodge County Board of Supervisors
April 16, 2019 – 9:00 a.m.
Clearview - Juneau, Wisconsin**

The April Session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 9:00 a.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance with the exception of Supervisors Caine and Houchin who had previously asked to be excused.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor Greshay and seconded by Supervisor Nickel to approve the minutes of the March 19, 2019, session of the County Board meeting as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

Communications on File

Karen J. Gibson, County Clerk, reported there were no communications on file.

Special Orders of Business

The Chairman called the First Special Order of Business: Confirm Appointments made by County Board Administrator. Reappoint Mary Bobholz, David Godshall and Mark Roesch to the Human Services and Health Board for three year terms, commencing April 21, 2019 to April 21, 2022, both inclusive. A motion to accept the reappointments was made by Supervisor Glewen and seconded by Supervisor Benter. The motion passed by acclamation with no negative votes cast, thereby approving the reappointments.

The Chairman called for the Second Special Order of Business: Confirm Appointments made by County Board Chairman. Appoint Dave Magnussen, Anthony Brugger, Shana Beal, Brian Field, Scott Fitzgerald, Kraig Biefeld, Abby Sauer, Nick Bruckner, John Sinclair, Marie Witzel, Craig Warmbold, Patrick Schoebel, Nikki Salas, Don Wellnitz, Paul Hartl, Heather Cramer and Sarah Neu to the Local Emergency Planning Committee for one year terms, commencing April 21, 2019 to April 21, 2020, both inclusive. A motion to accept the appointments was made by Supervisor Nickel and seconded by Supervisor Schraufnagel. The motion passed by acclamation with no negative votes cast, thereby approving the appointments.

Chairman Kottke then called upon Supervisor Bischoff, Chairman, Health Facilities Committee who called on Deanna Wilson, Clearview Administrator. Ms. Wilson introduced Lori Kurutz, Assistant Administrator and Jackie Kuhl, Clearview Brain Injury Director and Rehab Coordinator. Together, Ms. Wilson, Ms. Kurutz and Ms. Kuhl gave a presentation on the history and operations of Clearview.

At 9:28 a.m. the County Board of Supervisors left the Clearview Gathering Room to tour the Clearview Facility.

At 10:00 a.m. the County Board of Supervisors returned to the Clearview Gathering Room and Chairman Kottke called for the meeting to reconvene.

The following Resolutions were read by the Clerk and acted upon by the Board:

Resolution No. 19-01 Amend Town of Lowell Zoning Ordinance – Gregory and Debra Schaller Property – Supervisor Marsik. A motion for adoption was made by Supervisor J. Schmitt and seconded by Supervisor Marsik. Motion carried.

Resolution No. 19-02 Amend Town of Lowell Zoning Ordinance – Chester and Barbara Caine Trust Property – Supervisor Caine. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor Maly. Motion carried.

Resolution No. 19-03 Amend Town of Portland Zoning Ordinance – Eggert Acres, LLC Property – Supervisor Berres. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Marsik. Motion carried.

Resolution No. 19-04 Amend Town of Theresa Zoning Ordinance – Andy Hechimovich, agent for AGH Real Estate, LLC Property – Supervisor Fink. A motion for adoption was made by Supervisor Muche and seconded by Supervisor Maly. Motion carried.

Resolution No. 19-05 Resolution to Abolish the Position of *Detective* and Create the Position of *Sergeant* – Judicial and Public Protection Committee. A motion for adoption was made by Supervisor Miller and seconded by Supervisor Wurtz. Questions by Supervisor Guckenberger, J. Schmitt, Derr, Maly answered by Chairman Kottke and Supervisors Hilbert, J. Schmitt and Sheahan-Malloy. Comments by Supervisors Guckenberger, Sheahan-Malloy and Miller. Supervisor J. Schmitt made a motion to postpone any action on personnel issues and position changes within the Dodge County Sheriff's Office until the Matrix Consulting Group has completed the operational review of the Dodge County Sheriff's Department. Chairman Kottke called upon Corporation Counsel Kimberly Nass who asked for the motion to postpone be to a time certain and suggested the August, 2019 County Board meeting. Supervisor J. Schmitt amended his motion to postpone any action on personnel issues and position changes within the Dodge County Sheriff's Office until the August, 2019 County Board Meeting. The motion was seconded by Supervisor Benter. Questions by Supervisors Sheahan-Malloy, Berres, Guckenberger and J. Schmitt answered by Supervisors Hilbert and Corporation Counsel Kimberly Nass. Comments by Supervisors Nickel, Hilbert, Berres, Miller and J. Schmitt. Supervisor Nickel made a motion to call the question. The motion was seconded by Supervisor Hilbert. The clerk took a roll call vote on Supervisor Nickel's motion to call the question with 28 ayes and 3 noes, thereby approving the motion to call the question.

Ayes: Behl, Bennett, Benter, Berres, Bischoff, Bobholz, Burnett, Derr, Fink, Frohling, Glewen, Greshay, Hilbert, Hoekstra, Justmann, Kemmel, Kottke, Macheel, Maly, Marsik, Muche, Nickel, Roesch, Schaefer, D. Schmidt, J. Schmitt, Schraufnagel, Wurtz. Total 28.

Noes: Guckenberger, Miller, Sheahan-Malloy. Total 3.

Absent: Caine, Houchin. Total 2.

The Clerk then took a roll call vote on Supervisor Schmitt's motion to postpone with 22 ayes and 9 noes, thereby approving the motion to postpone.

Ayes: Behl, Benter, Berres, Bischoff, Bobholz, Derr, Frohling, Glewen, Greshay, Guckenberger, Hoekstra, Justmann, Kemmel, Kottke, Macheel, Maly, Muche, Roesch, Schaefer, D. Schmidt, J. Schmitt, Sheahan-Malloy. Total 22.

Noes: Bennett, Burnett, Fink, Hilbert, Marsik, Miller, Nickel, Schraufnagel, Wurtz. Total 9

Absent: Caine, Houchin. Total 2.

Resolution No. 19-06 Abolish Equipment Operator Position and Create Building Maintenance Technician Position – Highway Committee. A motion for adoption was made by Supervisor Sheahan-Malloy and seconded by Supervisor Fink. Questions by Supervisors Greshay, J. Schmitt, Bobholz, Maly and Wurtz answered by Brian Field, Highway Commissioner and Chairman Kottke. Comment by Supervisor Maly. The Clerk took a roll call vote with 27 ayes and 4 noes, thereby adopting the Resolution.

Ayes: Behl, Bennett, Benter, Berres, Bischoff, Burnett, Derr, Fink, Frohling, Glewen, Greshay, Guckenberger, Hilbert, Justmann, Kemmel, Kottke, Macheel, Marsik, Miller, Muche, Nickel, Roesch, Schaefer, D. Schmidt, Schraufnagel, Sheahan-Malloy, Wurtz. Total 27.

Noes: Bobholz, Hoekstra, Maly, J. Schmitt. Total 4.

Absent: Caine, Houchin. Total 2.

Resolution No. 19-07 Resolution Authorizing an Agreement with the Village of Randolph for the Conveyance of Parcels of Real Estate to the Village of Randolph in Exchange for the Payment of Unpaid Real Property Taxes and Fees – Taxation Committee. A motion for adoption was made by Supervisor D. Schmidt and seconded by Supervisor Berres. Motion carried.

Resolution No. 19-08 Approve an Amendment to the *Partnership Agreement Between Dodge County, the Jefferson County Economic Development Consortium, and Glacial Heritage Development Partnership* – Executive Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Maly. Motion carried.

Resolution No. 19-09 Award Courthouse Audio Visual Project to Conference Technologies, Inc. and Approve Total Project Budget – Information Technology, Judicial and Public Protection and Finance Committees. A motion for adoption was made by Supervisor Maly and seconded by Supervisor Hilbert. Supervisor Guckenberger made a motion to reduce the project contingency from 15% to 11%. The Motion to amend was seconded by Supervisor J. Schmitt. Chairman Kottke informed the County Board that an amended Resolution and Exhibit reflecting the change was on the Supervisors' desks. Motion to amend carried. The vote was then cast on Resolution 19-09 as amended. Motion carried.

Resolution No. 19-10 Creation of the Dodge County Broadband Workgroup – Executive Committee. A motion for adoption was made by Supervisor D. Schmidt and seconded by Supervisor Maly. Motion carried.

Upon adoption of Resolution No. 19-10, the Chairman appointed Ed Benter, Jeff Duchac, Becky Glewen, David Guckenberger, Nicki Johnson – MEC, Joe Marsik, John Nagler, Nate Olson, Justin Reynolds, Annette Thompson and an Industry Representative from John Deere to the Broadband Workgroup.

A motion to accept the appointments was made by Supervisor Nickel and seconded by Supervisor Behl. The motion passed by acclamation with no negative votes cast, thereby approving the appointments.

The Clerk noted the following had been placed on the Supervisor's desks: Memo dated April 15, 2019 from Corporation Counsel Kimberly Nass regarding Courthouse Audio Visual Project Resolution 19-09, Memo dated April 15, 2019 from Corporation Counsel Kimberly Nass regarding Matrix Consulting Group Survey Questions, 2018 Highway Operations Annual Financial Report and April, 2019 Aging and Disability Resource Center Newsletter. The Chairman ordered these be placed on file.

At 10:42 a.m. Supervisor Frohling made a motion to recess until Tuesday, May 21, 2019 at 7:00 p.m. Supervisor Maly seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

RESOLUTION # 19-01

TO THE HONORABLE BOARD OF SUPERVISORS
OF DODGE COUNTY, WISCONSIN

WHEREAS, Dodge County, a corporate body under the laws of the State of Wisconsin, has adopted a Comprehensive Zoning Code which is full force and effect; and

WHEREAS, the Town Board of the Town of Lowell has amended the Town of Lowell Zoning Code, the power to adopt and amend the Zoning Code having been granted pursuant to Section 60.62, Wisconsin Statutes, which grants Towns authorized to exercise village powers the ability to adopt and amend a Zoning Code under Section 61.35 and Section 62.23, Wisconsin Statutes; and

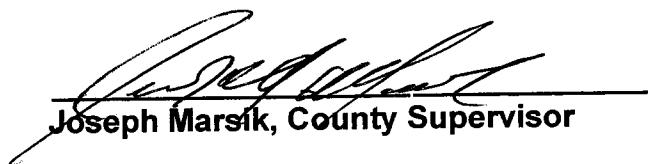
WHEREAS, pursuant to Section 60.62(3), Wisconsin Statutes, the amendment of a Town Zoning Code by a Town Board is subject to approval of the County Board in counties having a Comprehensive Zoning Code in full force and effect; and

WHEREAS, a public hearing of a proposed amendment to the Town of Lowell Zoning Code official Zoning District Map was held before the Lowell Town Board on June 5, 2018, and

WHEREAS, the proposed Zoning district map amendment to the Town of Lowell Zoning Code was adopted by Ordinance by the Lowell Town Board on February 12, 2019 as set forth and attached hereto as "Exhibit A";

THEREFORE, BE IT RESOLVED, that the amendment to the Town of Lowell Zoning Code as represented by "Exhibit A" attached hereto and made a part of this Resolution be and hereby are APPROVED, by the Board of Supervisors of Dodge County, Wisconsin.

All of which is respectfully submitted this 16th day of April, 2019.


Joseph Marsik, County Supervisor

voice vote
ADOPTED
BY DODGE COUNTY BOARD

APR 16 2019

AYES	<u> </u>	NOES	<u> </u>
ABSENT	<u> </u>		
ABSTAIN	<u> </u>		

Raven J. Wilson
County Clerk

REPORT to Res. 19-01

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Gregory and Debra Schaller, requesting amendment of the Zoning Ordinance, Town of Lowell, Dodge County Wisconsin, to rezone approximately 1-acre of land from the AG-1 General Agricultural Zoning District to the M-1 Manufacturing/Industrial Zoning District in part of the SE ¼ of the SW ¼, Section 18, T09N, R14E, Town of Lowell to allow for the future expansion of the business on this site and recommend approval of the resolution submitted by the Town of Lowell for this rezoning petition.

The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the Town has followed the proper procedures in order to approve the Town rezoning petition.

Respectfully submitted this 16th day of April, 2019

Joseph Marsik

William Muche
William Muche

Larry Schraufnagel
Larry Schraufnagel

Jeffrey Schmitt

Thomas Schaefer
Thomas Schaefer

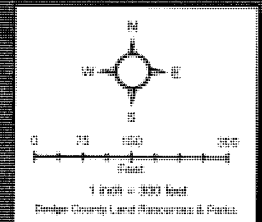
Land Resources and Parks Committee

Thomas Hamann Town of Lowell, Sec. 18

The data used to create this map is a compilation of records, information, and data from various city, county and state offices, and other sources. This map is only advisory, does not replace a survey, and may not be used for any legal purpose. Dodge County assumes no liability for any use or misuse of this information.



- Tax Parcels
- Hamann Divisible Lot
- Area to be Rezoned (A-1 to A-2)



RESOLUTION # 19-02

TO THE HONORABLE BOARD OF SUPERVISORS
OF DODGE COUNTY, WISCONSIN

WHEREAS, Dodge County, a corporate body under the laws of the State of Wisconsin, has adopted a Comprehensive Zoning Code which is full force and effect; and

WHEREAS, the Town Board of the Town of Lowell has amended the Town of Lowell Zoning Code, the power to adopt and amend the Zoning Code having been granted pursuant to Section 60.62, Wisconsin Statutes, which grants Towns authorized to exercise village powers the ability to adopt and amend a Zoning Code under Section 61.35 and Section 62.23, Wisconsin Statutes; and

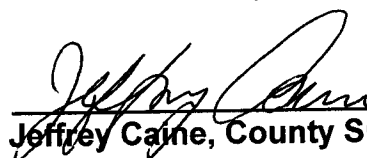
WHEREAS, pursuant to Section 60.62(3), Wisconsin Statutes, the amendment of a Town Zoning Code by a Town Board is subject to approval of the County Board in counties having a Comprehensive Zoning Code in full force and effect; and

WHEREAS, a public hearing of a proposed amendment to the Town of Lowell Zoning Code official Zoning District Map was held before the Lowell Town Board on June 5, 2018, and

WHEREAS, the proposed Zoning district map amendment to the Town of Lowell Zoning Code was adopted by Ordinance by the Lowell Town Board on February 12, 2019 as set forth and attached hereto as "Exhibit A";

THEREFORE, BE IT RESOLVED, that the amendment to the Town of Lowell Zoning Code as represented by "Exhibit A" attached hereto and made a part of this Resolution be and hereby are APPROVED, by the Board of Supervisors of Dodge County, Wisconsin.

All of which is respectfully submitted this 16th day of April, 2019.


Jeffrey Caine, County Supervisor

voice vote
ADOPTED
BY DODGE COUNTY BOARD

APR 16 2019

AYES NOES
ABSENT
ABSTAIN

Raven J. Gibson
County Clerk

REPORT to Res. 19-02

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Chester and Barbara Caine Trust requesting amendment of the Zoning Ordinance, Town of Lowell, Dodge County, Wisconsin, to rezone approximately 3-acres of land from an AG-1 General Agricultural Zoning District to an RC-1 Rural Cluster Residential Overlay Zoning District in part of the NW ¼ of the NW ¼, Section 26, T10N, R14E, Town of Lowell, to allow for the creation of a non-farm residential lot at this location and recommend approval of the rezoning request submitted by the Town of Lowell for this rezoning petition.

The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the proposed rezoning petition is consistent with the County's Comprehensive Plan as the site is designated as general agriculture which may allow for limited residential development.

Respectfully submitted this 16th day of April, 2019

Joseph Marsik

William Muche
William Muche

Larry Schraufnagel
Larry Schraufnagel

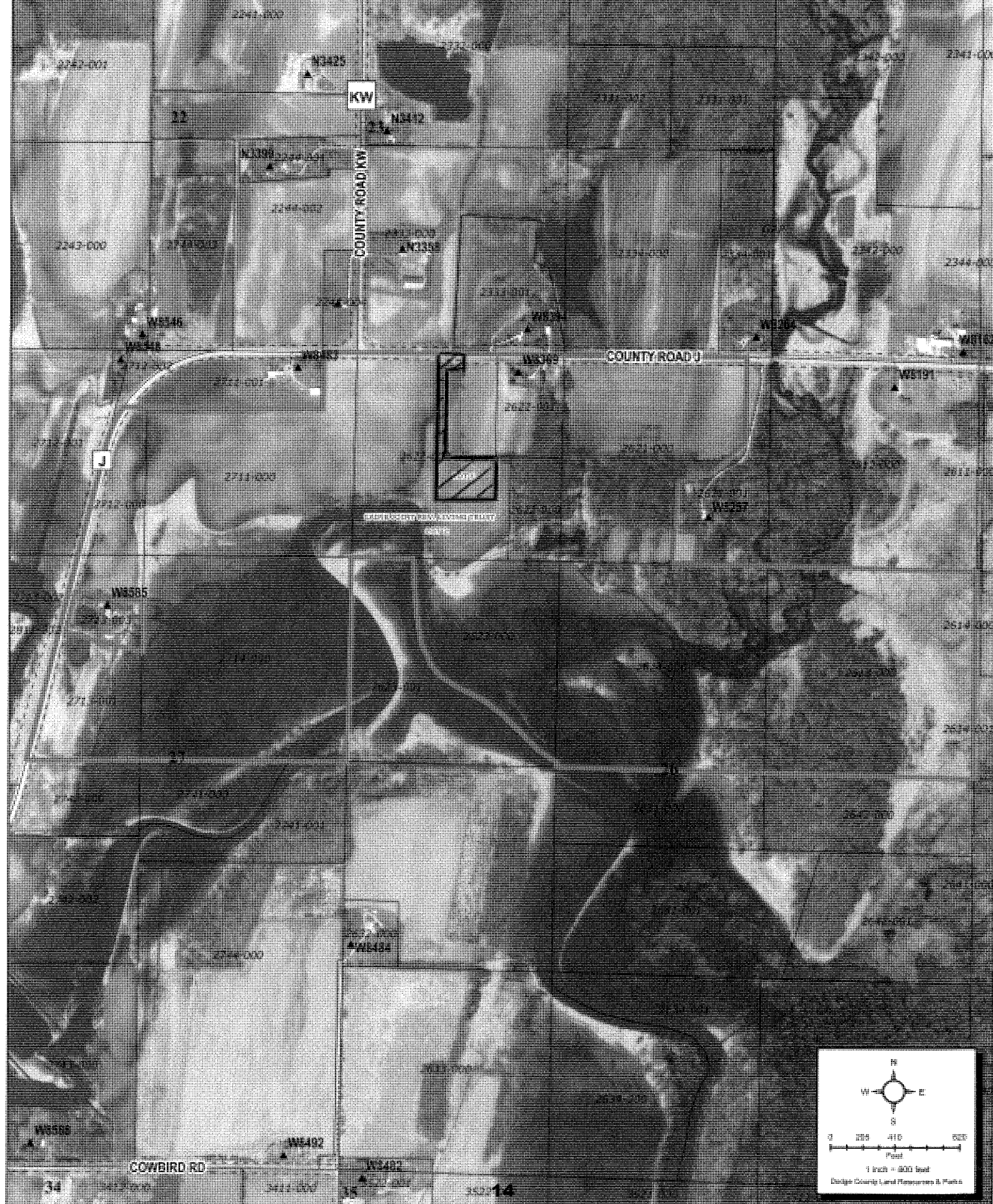
Jeffrey Schmitt

Thomas Schaefer
Thomas Schaefer

Land Resources and Parks Committee

Aug 2019

1. The first step is to identify the problem or question that needs to be answered. This involves understanding the context and the specific requirements of the task.



RESOLUTION NO. 19-03

WHEREAS, Dodge County, a Body Corporate under the laws of the State of Wisconsin, has adopted a comprehensive Zoning Ordinance which is in full force and effect, and

WHEREAS, the Town Board of Portland has adopted a Town Zoning Ordinance for said town, the power to adopt a Town Zoning Ordinance having been granted by referendum vote of the electors of the Town of Portland held at the time of a regular annual Town meeting, and

WHEREAS, pursuant to Section 60.62 (3) of the Wisconsin Statutes adoption and amendment of a town zoning ordinance by a town board is subject to approval of the County Board in counties having a zoning ordinance in force and effect, and

WHEREAS a public hearing as to the proposed amendment to the Town Zoning Ordinance of the Town of Portland was held by the Town Planning Commission of the Town of Portland on February 6, 2019, and the proposed amendment to the Zoning Ordinance of the Town of Portland having been adopted by the Town Board of the Town of Portland on February 20, 2019,

THEREFORE BE IT RESOLVED: That the amendment to the Town Zoning Ordinance of the Town of Portland as represented by "Exhibit A" attached to and made a part of this resolution be and hereby is approved by the Board of Supervisors of Dodge County, Wisconsin.

All of which is respectfully submitted this 16th
day of April 2019.

voice vote

ADOPTED
BY DODGE COUNTY BOARD

APR 16 2019

AYES NOES
ABSENT
ABSTAIN

Raven J. Silson
County Clerk

Jeff Berres
JEFF BERRES, Supervisor

REPORT to Res. 19-03

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Eggert Acres LLC. requesting amendment of the Zoning Ordinance, Town of Portland, Dodge County, Wisconsin, to rezone approximately 5.1- acres of land from an A-1 Farmland Preservation Zoning District to an A-2 General Agricultural Zoning District in part of the NE ¼ of the SE ¼, Section 23, T09N, R13E, Town of Portland to allow for the creation of a non-farm residential lot at this location and recommend approval of the resolution submitted by the Town of Lowell for this rezoning petition.

The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the proposed rezoning petition is consistent with the County's Comprehensive Plan as the site is designated as general agriculture which may allow for limited residential development.

Respectfully submitted this 16th day of April, 2019

Joseph Marsik

William J. Muche
William Muche

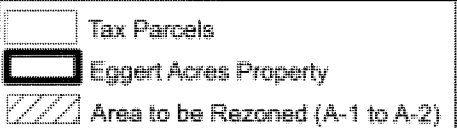
Larry Schraufnager
Larry Schraufnager

Jeffrey Schmitt

Thomas Schaefer
Thomas Schaefer

Land Resources and Parks Committee

**Eggert Acres
Town of Portland, Sec. 23**



RESOLUTION #19-04

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

MEMBERS:

WHEREAS, Dodge County, a Body Corporate under the laws of the State of Wisconsin, had adopted a comprehensive zoning ordinance which is in full force and effect, and

WHEREAS, the Town Board of the Town of Theresa has adopted a Town Zoning Ordinance for said town, the power to adopt a Town Zoning Ordinance having been granted by a referendum vote of the electors of the Town of Theresa held at the time of a regular annual town meeting, and

WHEREAS, pursuant to Section 60.62(3) of the Wisconsin Statutes adoption and amendment of a town zoning ordinance by a town board is subject to approval of the county board in counties having a zoning ordinance in force and effect, and

WHEREAS, a public hearing as to the proposed amendment to the Town Zoning Ordinance of the Town of Theresa was held by the Town Plan Commission of the Town of Theresa on January 23rd, 2019, the proposed amendment to the zoning ordinance of the Town of Theresa having been adopted by the Town Board of the Town of Theresa on February 4th, 2019.

THEREFORE BE IT RESOLVED, that the amendment to the Town Zoning Ordinance of the Town of Theresa as represented by "the site map" attached to and made a part of this resolution be and hereby is approved, by the Board of Supervisors of Dodge County, Wisconsin.

All of which is respectfully submitted this 5th day of Feb., 2019.

Voice Vote

ADOPTED

BY DODGE COUNTY BOARD

Richard W. Fink
Dodge County Board Supervisor

APR 16 2019

AYES NOES
ABSENT
ABSTAIN

Karen J. Gibson
County Clerk

REPORT to Res. 19-04

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Andy Hechimovich, agent for AGH Real Estate LLC, requesting amendment of the Zoning Ordinance, Town of Theresa, Dodge County, Wisconsin, to rezone approximately 5-acres of land from an A-1 Farmland Preservation Zoning District to an A-2 General Agriculture Zoning District in the NE ¼ of the SW ¼, Section 28, Town of Theresa for the purpose of creating a non-farm residential lot and recommend approval of the resolution submitted by the Town of Theresa for this rezoning petition.

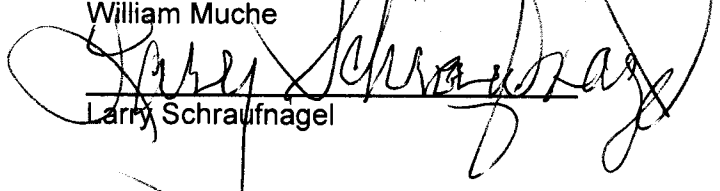
The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the proposed rezoning petition is consistent with the County's Comprehensive Plan as the site is designated as agriculture which may allow for limited residential development.

Respectfully submitted this 16th day of April, 2019

Joseph Marsik

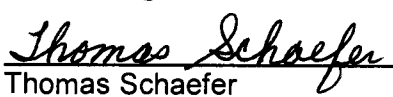


William Muehe



Larry Schraufnagel

Jeffrey Schmitt

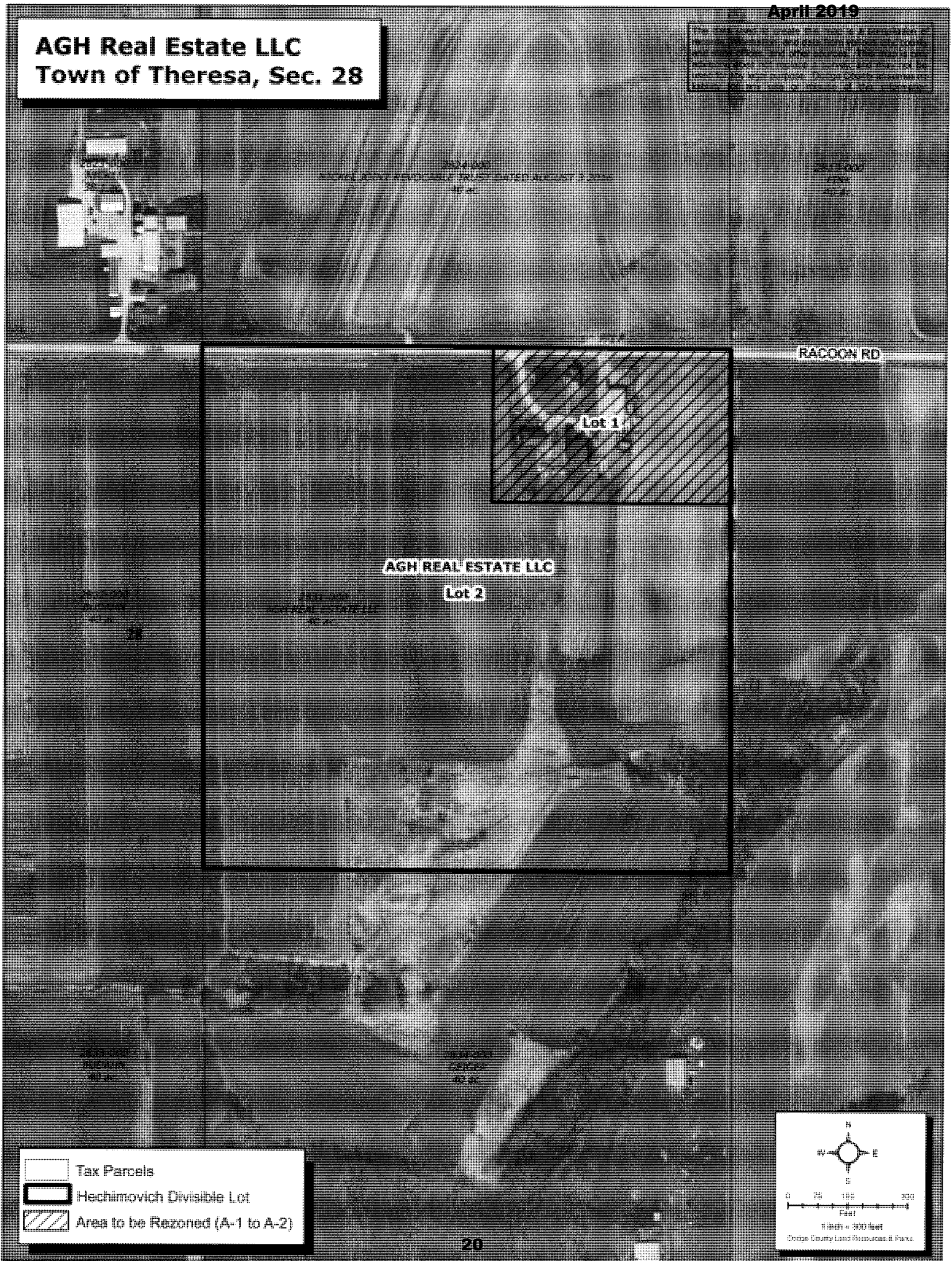


Thomas Schaefer

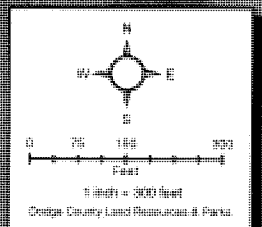
Land Resources and Parks Committee

AGH Real Estate LLC **Town of Theresa, Sec. 28**

The data used to create this map is a compilation of records, information, and data from various city, county, and state offices, and other sources. This map is only intended to be used for general information and may not be used for legal purposes. Design County reserves the right to use or modify this information.



- Tax Parcels
- Hechimovich Divisible Lot
- Area to be Rezoned (A-1 to A-2)



Resolution 19-05 Resolution to Abolish the Position of *Detective* and Create the Position of *Sergeant* – Judicial and Public Protection Committee.

This Resolution was postponed to the August, 2019 County Board Meeting. See August 2019 County Board proceedings for further action.

Karen J. Gibson
Dodge County Clerk
4/16//2019

RESOLUTION NO. 19-06

**Abolish Equipment Operator Position and
Create Building Maintenance Technician Position**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the Dodge County Highway Committee has studied and analyzed staffing needs at the Dodge County Highway Department; and,

WHEREAS, as a result of these studies and analyses, the Highway Committee recommends that the Dodge County Board of Supervisors abolish one vacant, funded, full-time, benefited position of *Equipment Operator*, and create one new, full-time, benefited position of *Building Maintenance Technician*; and,

WHEREAS, a job description for each of the above-listed positions have been marked for identification as Exhibits "A" and "B", respectively, and have been attached hereto; and,

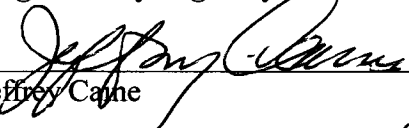
WHEREAS, the 2019 Budget of the Highway Department has funds sufficient for the proposed position of *Building Maintenance Technician*, during the period of time commencing on April 17, 2019, and ending on December 31, 2019, both inclusive;

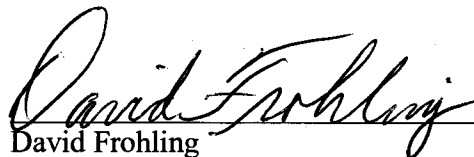
SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby abolishes one vacant, funded, full-time, benefited position of *Equipment Operator*, and creates one new, full-time, benefited position of *Building Maintenance Technician*; and;

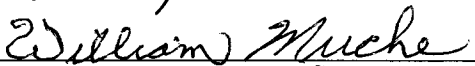
BE IT FINALLY RESOLVED, that funds in the 2019 Budget of the Highway Department shall be used to fund the position of *Building Maintenance Technician*, during the period of time commencing on April 17, 2019, and ending on December 31, 2019, both inclusive.

All of which is respectfully submitted this 16th day of April, 2019.

Dodge County Highway Committee:


Jeffrey Carne


David Frohling


William Muche


Richard Fink

ADOPTED

DODGE COUNTY BOARD

Jeff Berres

APR 16 2019

AYES 27 NOES 4
ABSENT 3
ABSTAIN 0

FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: X Yes ___ No ___ N/A. *Karen J. Gibson*
Budget Impact: \$0.00. Finance Committee review date: April 9, 2019. Chair initials: LF County Clerk

Vote Required: Majority of members present

Resolution Summary: Resolution abolishing *Equipment Operator* position and create *Building Maintenance Technician* position.

JOB TITLE:	Equipment Operator	FLSA STATUS:	Non-Exempt
DEPARTMENT:	Highway	REPORTS TO:	Superintendent(s)
LOCATION:	Highway Building	DATE:	June 22, 1994
LABOR GRADE:	Dodge County Five (5)	REVISED:	11/22/04; 1/16/06; 10/09/06; 1/19/09; 5/9/11, 7/29/14

OVERALL PURPOSE/SUMMARY

Under the general director of the Superintendents, operates heavy motorized equipment used in construction and maintenance of streets, roads, highways, bridges, and drainage.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Operates heavy motorized equipment including motor graders, bulldozers, scrapers, large capacity loaders, large roller compactors, large snow plows, large trucks, tractors, oil distributors, semi tractor, and trailer, and other similar equipment of comparable size and complexity.
2. Performs winter highway maintenance including plowing, salting etc., and applying anti-icing materials.
3. Ensures equipment is serviced with fuel, oil, water, and lubricants.
4. Performs or assists mechanics with minor repairs and maintenance to tools and equipment.
5. Ensures equipment is in safe working condition.
6. Assists with signing and traffic control.
7. Performs some manual labor in conjunction with equipment operation.
8. Regular attendance and punctuality required.
9. Performs related duties as may be required or assigned.

JOB SPECIFICATION**KNOWLEDGE, SKILLS, AND ABILITIES**

Knowledge of traffic and safety regulations applying to the operation of heavy motorized construction and maintenance equipment.

Knowledge of methods, materials, and equipment used in construction, maintenance, and repair of asphalt, concrete, and gravel roads.

Knowledge of staking and grading to required elevations.

Knowledge of and ability to use common hand and power tools.

Knowledge of operation of specialized hydraulically operated equipment.

Ability to operate heavy equipment such as those used for moving earth, grading, rolling road surfaces, and shoulder maintenance.

Ability to recognize limits of machines and not operate outside those limits.

Ability to perform manual work, clean culvert ends and install culverts.

Ability to service and make minor mechanical repairs/adjustments and routine preventative maintenance to equipment.

Ability to work without close supervision and be innovative.

Ability to work effectively, cooperatively, and safely with other persons.

Ability to communicate with coworkers and supervisors.

Ability to accurately follow instructions.

Ability to recognize and work around existing utilities.

Must meet requirements of Dodge County Driver Qualification Program.

EDUCATION AND EXPERIENCE

High school diploma or GED equivalent, and two (2) years experience in construction of highways. Equivalent combinations of knowledge, skills, and abilities to accomplish all of the principal duties and responsibilities listed above may be considered.

Must hold and maintain a valid CDL with A, B, D and N endorsement.

SPECIAL REQUIREMENT: Must be available for emergency call-in 24 hours a day/7 days a week as requested by supervisor.

WORKING CONDITIONS

Works outside in various weather conditions. Works in extreme temperatures (both high and low). Works in heavy traffic.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS

EMPLOYEE SIGNATURE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

FOR HUMAN RESOURCE USE

ANALYST(S):

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

DODGE COUNTY JOB DESCRIPTION

April 2019

Wage Range: \$18.59 - \$24.19

JOB TITLE:	Building Maintenance Technician	FLSA STATUS:	Non Exempt
DEPARTMENT:	Highway	REPORTS TO:	Shop Superintendent
LOCATION:	Juneau Shop	DATE:	DRAFT
LABOR GRADE:	Dodge County Four (4)		

OVERALL PURPOSE/SUMMARY

Under the general direction of the Shop Superintendent, operates, maintains, and repairs the electrical, plumbing, and HVAC systems. Also installs new equipment, paints, cares for lawn, performs custodial work, and performs other assigned work.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Monitors, services and maintains all mechanical equipment including boilers, air handlers, automated truck washes, water softeners, ice maker, overhead doors, power gates, automated lighting systems, air compressors and other equipment.
2. Inspect and maintain fuel island including trash and recycling collection, supplying wash stations and cleaning.
3. Maintains inventory and distributes employee coveralls.
4. Performs general custodial work. Includes, but not limited to sweeping, mopping, dusting, and waste management.
5. Performs floor maintenance like stripping, scrubbing, and refinishing.
6. Performs grounds maintenance. Includes, but not limited to lawn care and snow removal.
7. Inspects and maintains building exteriors including roofs, gutters, and windows.
8. Inspects and maintains fire extinguishers and necessary records.
9. Prepares and maintains records and reports as required.
10. Regular attendance and punctuality required.
11. Performs related duties as may be required or assigned.

JOB SPECIFICATION

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of and ability to use common hand and power tools.
 Knowledge of and ability to operate trucks and other motorized equipment.
 Considerable knowledge of electrical, plumbing, and HVAC systems.
 Considerable knowledge of methods used to operate buildings and equipment.
 Knowledge of safety related to electricity, cleaning chemicals, and general maintenance work.
 Ability to follow prints and drawings.
 Ability to work in a safe manner.
 Ability to accurately follow instructions.
 Ability to work with moderate supervision and be innovative.
 Ability to work effectively and cooperatively with others.
 Must have forklift certification or obtain within 6 months.
 Ability to work flexible work schedules and hours.
 Must meet the requirements of Dodge County Driver Qualification Program.

EDUCATION AND EXPERIENCE

High school diploma or GED equivalent, three (3) years minimum building operation, maintenance, and custodial work.
 Equivalent combination of education and experience which provides necessary knowledge, skills, and abilities to accomplish all of the duties and responsibilities of this position.

WORKING CONDITIONS

Works inside and outside in various weather conditions. Highway Department environment with exposure to toxic chemicals and machinery.

PHYSICAL DEMANDS

The physical demand level for this job is medium to heavy.
 Must lift and carry objects up to approximately 50 pounds without assistance.
 Must stand, sit and walk for long periods and at times on uneven terrain.
 Must use near and far vision.
 Must constantly hear.
 Must use hand-eye coordination.

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS

EMPLOYEE SIGNATURE:
DATE:
SUPERVISOR SIGNATURE:
DATE:

FOR HUMAN RESOURCE USE

ANALYST(S):
DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

RESOLUTION NO. 19-07

**Resolution Authorizing an Agreement with the Village of Randolph for the
Conveyance of Parcels of Real Estate to the Village of Randolph
In Exchange For the Payment of Unpaid Real Property Taxes and Fees**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, Dodge County, Wisconsin, is the owner of parcels of real property located in the Village of Randolph, Wisconsin, identified as Dodge County Parcel Identification Numbers 176-1213-0632-004, 176-1213-0632-005, 176-1213-0632-006, 176-1213-0632-041 and 176-1213-0632-042 (“the parcels”); and,

WHEREAS, the parcels are located in the Village of Randolph bordering Stark Street as depicted on Exhibit “A”, attached hereto and incorporated herein; and,

WHEREAS, tax certificates have been issued on the parcels for nonpayment of real property taxes for which interest and penalties have accrued at a rate of one percent (1%) per month and penalty at a rate of one half percent (0.5%) per month until Dodge County obtained Tax Foreclosure Judgments for the parcels; and,

WHEREAS, as of December 31, 2018, the total unpaid delinquent taxes, interest and penalty for the parcels for tax years 2011 through 2018 amounted to \$192,069.96; and,

WHEREAS, Dodge County has acquired these parcels through in rem tax foreclosure proceedings; and,

WHEREAS, the Village of Randolph has expressed an interest in acquiring these parcels in order to revitalize the downtown area; and,

WHEREAS, Dodge County is interested in having the parcels returned to productive use; and,

WHEREAS, the Dodge County Taxation Committee has considered the tax delinquent status and the history of the parcels in conjunction with the Village of Randolph’s request to acquire the parcels, and has formed the considered conclusion that it is in Dodge County’s best interest to enter into an agreement with the Village of Randolph for conveyance of said parcels on terms and conditions acceptable to Dodge County, and recommends that the Dodge County Board of Supervisors approve such action;

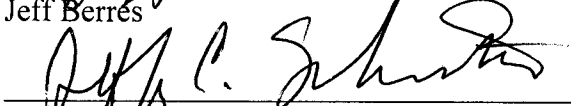
SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors that the Dodge County Administrator and the Dodge County Clerk, on behalf of Dodge County, are hereby authorized to enter into an agreement, pursuant to § 75.365, Wis. Stats., with the Village of Randolph for the conveyance of the parcels to the Village of Randolph in exchange for the payment of unpaid real property taxes and fees for tax years 2011 through 2018, which amount is \$118,108.16; and,

- 1 **BE IT FINALLY RESOLVED**, that said agreement shall contain terms and conditions
2 acceptable to Dodge County, including, but not limited to, environmental indemnifications.

All of which is respectfully submitted this 16th day of April, 2019.

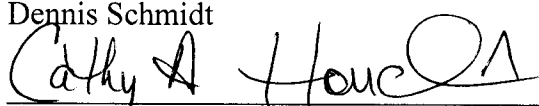
Dodge County Taxation Committee:



Jeff Berres


Jeff Schmidt



Dennis Schmidt


Cathy Houchin

Ed Benter

Vote Required: Majority of Members present.

Resolution Summary: A resolution authorizing the Taxation Committee to enter into an agreement with the Village of Randolph for the conveyance of parcels to the Village of Randolph in exchange for the payment of unpaid real property taxes and fees.

Voice Vote
ADOPTED
BY DODGE COUNTY BOARD

APR 16 2019

AYES _____ NOES _____
ABSENT _____
ABSTAIN _____

Raren J. Gibson
County Clerk

April 2019

Aerial Photo, Spring 2017



The data used to create this map is a compilation of records, information, and data from various city, county and state offices, and other sources. This map is only advisory, does not replace a survey, and may not be used for any legal purposes. Dodge County assumes no liability for any use or misuse of this information.

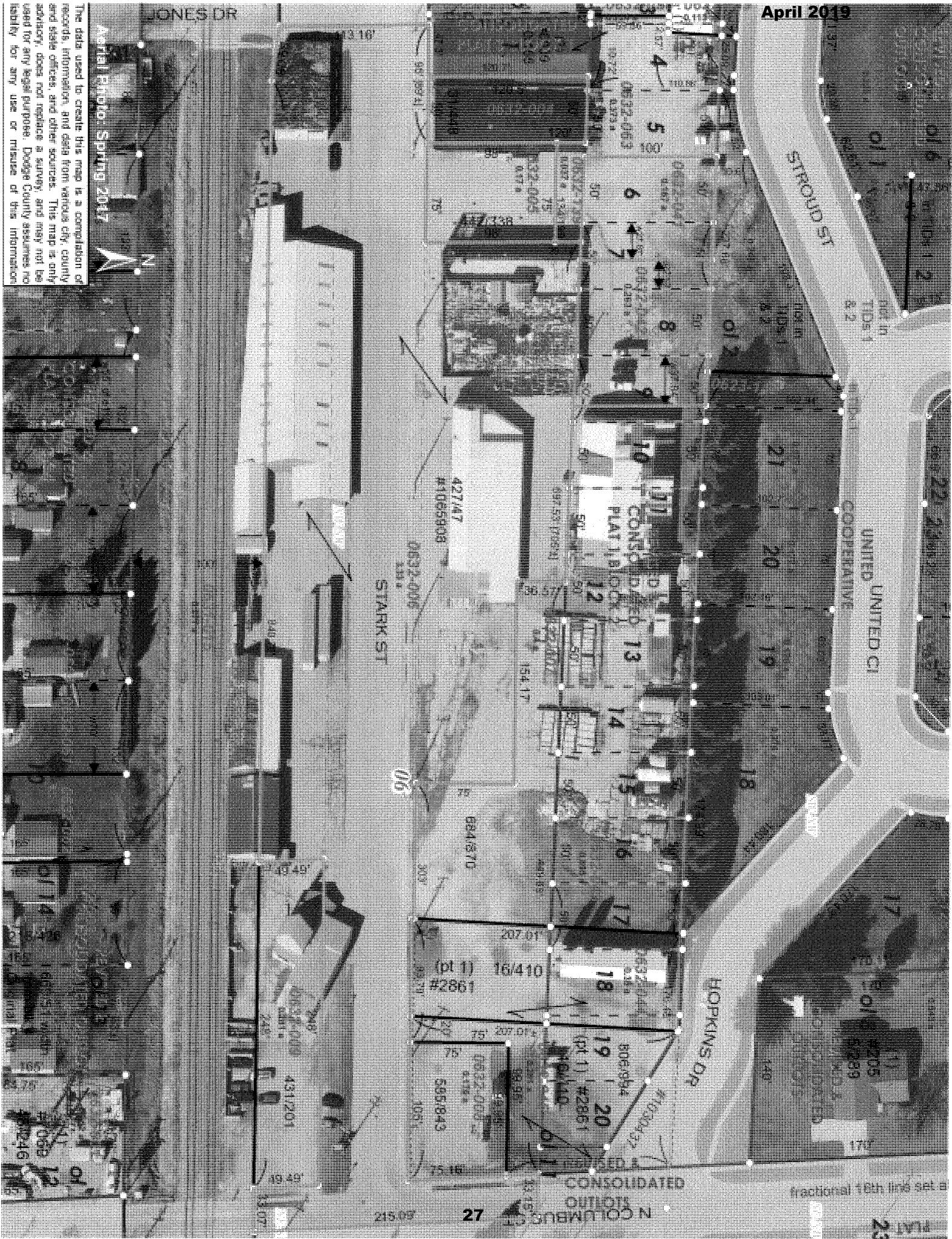


Exhibit "A"

RESOLUTION NO. 19-08

Approve an Amendment to the *Partnership Agreement Between Dodge County, the Jefferson County Economic Development Consortium, and Glacial Heritage Development Partnership*

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, in February of 2017, Dodge County entered into an agreement with the Jefferson County Economic Development Consortium (hereinafter the "JCEDC") and Glacial Heritage Development Partnership ("GHDP") titled *Partnership Agreement Between Dodge County, the Jefferson County Economic Development Consortium, and Glacial Heritage Development Partnership* (hereinafter the "Partnership Agreement") ; and,

WHEREAS, GHDP is now known as ThriveEd; and,

WHEREAS, ThriveEd contracts with the JCEDC and Dodge County for staff to manage implementation of a five-year strategic plan for economic development throughout the region; and,

WHEREAS, Dodge County has benefited from the services of ThriveEd and has determined that additional benefits would be gained by increasing services by having a 3/4 time ThriveEd Business Development staff in Dodge County; and,

WHEREAS, ThriveEd is willing to provide additional economic development services and JCEDC is willing to increase its staffing allocation to Dodge County beginning July 1, 2019; and,

WHEREAS, the Dodge County Executive Committee recommends amending the Partnership Agreement to provide for an on-site 3/4 time Business Development position for Dodge County, beginning July 1, 2019; and,

WHEREAS, the Dodge County Executive Committee recommends an increase in funding to support the additional services in alignment with Jefferson County's level of funding; and,

WHEREAS, based on Dodge County's 2018 population of 89,949, funding the Partnership Agreement consistent with Jefferson County's rate of \$1.50 per capita, results in annual funding in the amount of \$134,923.50; and,

WHEREAS, a draft of a proposed Amendment to the Partnership Agreement has been marked for identification as Exhibit "A", and has been attached hereto; and,

1 **WHEREAS**, the Executive Committee recommends to the Dodge County Board of
2 Supervisors that the Dodge County Board of Supervisors:

- 3
4 1. Approve an amendment to the Partnership Agreement to add a 3/4 time ThriveEd
5 Business Development staff, which staff would be allocated to and on-site at Dodge
6 County beginning July 1, 2019;
7
- 8 2. Increase funding beginning July 1, 2019, at a rate of \$1.50 per capita, which is
9 consistent with Jefferson County's level of funding for the Partnership Agreement;
10
- 11 3. Fund the amendment to the Partnership Agreement for additional staff through the
12 2019 Land Resources and Parks Department Budget based on \$1.50 per capita
13 beginning July 1, 2019, in the amount of \$24,961.75, as reflected on the attached
14 *Intra-Department Fund Transfer Form*, Exhibit "B"; and,
15
- 16 4. Authorize and direct the Chairman of the Dodge County Board of Supervisors and
17 the Dodge County Clerk to sign the amendment to the Partnership Agreement;
18

19 **SO, NOW, THEREFORE, BE IT RESOLVED**, that, upon the recommendation of the
20 Executive Committee, the Dodge County Board of Supervisors hereby:

- 21
22 1. Approves an amendment to the Partnership Agreement to add a 3/4 time ThriveEd
23 Business Development staff, which staff would be allocated to and on-site at Dodge
24 County beginning July 1, 2019;
25
- 26 2. Increases funding beginning July 1, 2019, at a rate of \$1.50 per capita, which is
27 consistent with Jefferson County's level of funding for the Partnership;
28
- 29 3. Funds the amendment to the Partnership Agreement for additional staff through the
30 2019 Land Resources and Parks Department Budget based on \$1.50 per capita
31 beginning July 1, 2019, in the amount of \$24,961.7, as reflected on the attached *Intra-*
32 *Department Fund Transfer Form*, Exhibit "B"; and,
33
- 34 4. Authorizes and directs the Chairman of the Dodge County Board of Supervisors and
35 the Dodge County Clerk to sign the amendment to the Partnership Agreement.

All of which is respectfully submitted this 16th day of April, 2019.

Dodge County Executive Committee:

Russell Kottke
Russell Kottke

Donna Maly
Donna Maly

Joseph Marsik
Joseph Marsik

Kira Sheahan-Malloy
Kira Sheahan-Malloy

David Frohling
David Frohling

Dennis R. Schmidt
Dennis R. Schmidt

Jeff Berres
Jeff Berres

FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: X Yes No N/A
Budget Impact: \$24,961.75. Finance Committee review date: April 9, 2019. Chair initials: DS.

Vote Required: Majority of members present.

Resolution Summary: Approve amendment to the Partnership Agreement between Dodge County, the Jefferson County Economic Development Consortium, and Glacial Heritage Development Partnership.

Voice Vote

ADOPTED
BY DODGE COUNTY BOARD

APR 16 2019

AYES NOES
ABSENT
ABSTAIN

Karen L. Gileson
County Clerk

Amendment to the Partnership Agreement Between Dodge County, the Jefferson County Economic Development Consortium, and Glacial Heritage Development Partnership

This **Amendment** to the Partnership Agreement is entered into by and between Dodge County, Wisconsin, and the Jefferson County Economic Development Consortium, and Glacial Heritage Development Partnership (and shall modify the Partnership Agreement as follows:

WHEREAS, in February of 2017, Dodge County entered into an agreement with the Jefferson County Economic Development Consortium (hereinafter the "JCEDC") and Glacial Heritage Development Partnership ("GHDP" now known as "ThriveED") titled *Partnership Agreement Between Dodge County, the Jefferson County Economic Development Consortium, and Glacial Heritage Development Partnership* (hereinafter the "Partnership Agreement") ; and,

WHEREAS, pursuant to Dodge County Resolution No. _____, Dodge County will increase its contribution to the commencing July 1, 2019, will be provided with additional economic development services from ThriveEd in the form of a ¾ time on-site Business Development staff and will be permitted an additional position on the JDEDC Board; and,

NOW THEREFORE, it is hereby agreed by and between the Parties, that the Partnership Agreement is amended as follows:

[Modifications consistent with resolution and negotiations to be added]

All provisions of the Partnership Agreement not addressed in this Amendment shall remain in full force and effect.

Dated this _____ day of April, 2019.

Glacial Heritage Development Partnership

By: _____
Matt Mauthe, Chair
Glacial Heritage Development Partnership

Date: _____

Jefferson County Economic Development Consortium

By: _____
John David, Chair
Jefferson County Economic
Development Consortium

Date: _____

Jefferson County, Wisconsin

By: _____
James Schroeder, Chairperson
Jefferson County Board of Supervisors

Date: _____

Dodge County, Wisconsin

By: _____
Russell Kottke, Chairman
Dodge County Board of Supervisors

Date: _____

By: _____
Karen Gibson
Dodge County Clerk

Date: _____



Dodge County, Wisconsin
Finance Department
Intra-Department Fund Transfer Form
 Effective Date: January 01, 2016

Doc = BX
 Ledger = BA

Date:

25-Mar-19

Department: LAND RESOURCES AND PARKS

Budget Year: 2019

Description of Adjustment:

The proposed increase to funding of the ThriveEd partnership is just under \$25,000 which is the amount budgeted for the proposed housing study. The housing study would be a joint project under ThriveEd but has not yet been started and the actual cost and timeline is uncertain at this time. Therefore use of housing study funds for for ThriveEd increase is proposed. Funding needs for the housing study will be determined and addressed at a later date when more about the study scope and timing is known.

Increase to Budget

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
7877	5219		Other Professional Service	25,000

Decrease to Budget

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
7877	5299		Sundry Contractual Services	25,000

Note the increases must balance with the decreases

Department Head Signature

Date:

3/26/2019

County Administrator Signature

Date:

Committee of Jurisdiction Chairman

Signature

Date:

Finance Committee Chairman

Signature

Date:

This Resolution was amended. See attached RESOLUTION NO. 19-09 AS AMENDED for the adopted Resolution.

RESOLUTION NO. 19-09

**Award Courthouse Audio Visual Project to Conference Technologies, Inc.
and Approve Total Project Budget**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, Dodge County began planning for upgrades to audio visual technology in the courtrooms in 2018; and,

WHEREAS, through a competitive Request for Proposals process in July of 2018, Dodge County selected Professional Audio Designs, Inc., for consulting and design services; and,

WHEREAS, the Dodge County Board of Supervisors approved hiring Professional Audio Designs, Inc., to evaluate needs, design and assist in the preparation of bid documents per Resolution No. 18-38, adopted on September 18, 2018; and,

WHEREAS, the Dodge County Board of Supervisors established a project budget by the adoption of the Capital Improvement Plan 2019-2023, in the amount of \$650,000 and approved said amount in the 2019 Dodge County Budget; and,

WHEREAS, Request for Bids Courtroom A/V Installation, RFB #CR19-01, was developed and released on February 20, 2019; and,

WHEREAS, a mandatory pre-bid meeting was conducted on March 8, 2019, with bids due by March 20, 2019; and,

WHEREAS, on March 20, 2019, bids were opened for the Courtroom Audio Visual Project with the following vendors submitting bids:

Vendor	Quotation
Automation Arts	\$685,833.64
AVI	\$676,971.32
Conference Technologies, Inc.	\$508,500.00
Infocor	\$682,709.14
Marco	\$668,428.97
SKC	\$506,111.91
Tierney	\$617,567.11

WHEREAS, with the assistance of Professional Audio Designs, Inc., bids were reviewed, references were checked, and a recommendation was made to award the Courtroom Audio Visual Project to Conference Technologies, Inc.; and,

WHEREAS, the Information Technology Committee met on April 2, 2019, to consider the recommendation and the proposed project costs, including contingency and owner's costs, in the amount of \$669,075, as reflected on the Project Cost Itemization, marked as Exhibit "A", attached hereto and incorporated herein; and,

1 **WHEREAS**, the Judicial and Public Protection Committee met on April 5, 2019, to
2 consider the recommendation and the proposed project costs, including contingency and owner's
3 costs, in the amount of \$669,075, as reflected on the Project Cost Itemization, marked as Exhibit
4 "A", and attached hereto and incorporated herein; and,
5

6 **WHEREAS**, the Information Technology Committee and the Judicial and Public Protection
7 Committee ("Committees") jointly recommend to the Dodge County Board of Supervisors that the
8 project be awarded to Conference Technologies, Inc., in the amount not to exceed \$508,500; and,
9

10 **WHEREAS**, the Committees further recommend that the Total Project Budget be increased
11 to \$669,075 with the source of the additional funds provided by available Sales Tax Fund Balance
12 as reflected on the Project Cost Itemization, marked as Exhibit "A", and attached hereto and
13 incorporated herein; and,
14

15 **WHEREAS**, the Finance Committee met on April 9, 2019 to consider the use of sales and
16 use tax receipts (Sales Tax Fund Balance) in the amount of \$19,075 to cover the additional funds
17 potentially needed for the Total Project Budget; and,
18

19 **WHEREAS**, the Finance Committee recommends to the Dodge County Board of
20 Supervisors that the Sales Tax Fund Balance be used to achieve the Total Project Budget, not to
21 exceed, \$669,075, as reflected on the Project Cost Itemization, marked as Exhibit "A", and attached
22 hereto and incorporated herein;
23

24 **SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of
25 Supervisors approve the award for the Courtroom Audio Visual Project to Conference
26 Technologies, Inc.; and,
27

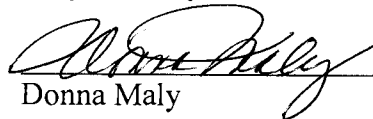
28 **BE IT FURTHER RESOLVED**, by the Dodge County Board of Supervisors that the Total
29 Project Budget as reflected on the Project Cost Itemization, marked as Exhibit "A", and attached
30 hereto, is hereby approved; and,
31

32 **BE IT FURTHER RESOLVED**, by the Dodge County Board of Supervisors that the
33 Dodge County Finance Director is authorized and directed to transfer up to \$19,075 from Sales Tax
34 Fund Balance, to Business Unit 301, Circuit Court, Account No. .5819, Other Capital Equipment;
35 and,
36

37 **BE IF FINALLY RESOLVED**, by the Dodge County Board of Supervisors that the Dodge
38 County Board Chairman and County Clerk are authorized to enter into an agreement with
39 Conference Technologies, Inc., the selected firm for the Courtroom Audio Visual Project, subject to
40 the review and approval of the Dodge County Corporation Counsel.
41

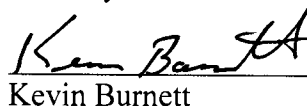
All of which is respectfully submitted this 16th day of April, 2019.

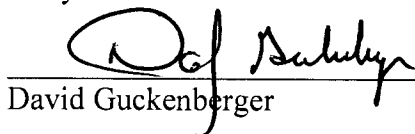
Dodge County Information Technology Committee:


Donna Maly


Timothy Kemmel

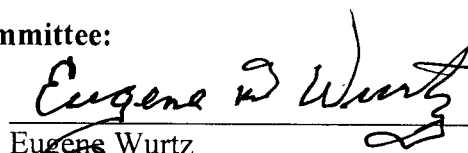
Mary Bobholz

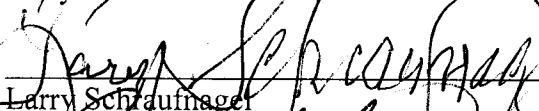

Kevin Burnett

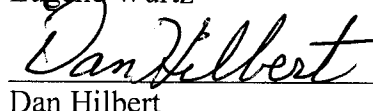

David Guckenberger

Dodge County Judicial and Public Protection Committee:


Mary Ann Miller

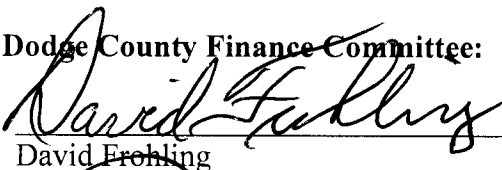

Eugene Wurtz

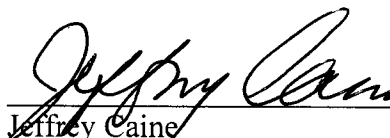

Larry Schraufnager

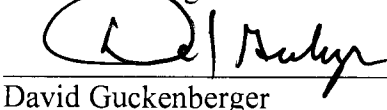

Dan Hilbert


Thomas Nickel

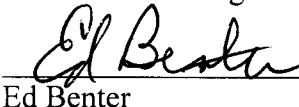
Dodge County Finance Committee:


David Frohling


Jeffrey Caine


David Guckenberger


Thomas J. Schaefer


Ed Benter

FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: (2019 Budget includes revenue/expenditures of \$650,000): X Yes No N/A.

Budget Impact: \$19,075. Finance Committee review date: April 9, 2019. Chair initials: CS.

Vote Required: 2/3 Majority of Members Elect.

Resolution Summary: A resolution awarding the Courthouse Audio Visual Project to Conference Technologies, Inc., and approving the Project Budget from \$650,000 to \$669,075.

PROJECT COST ITEMIZATION FOR COURTROOM A/V PROJECT

April 16, 2019

Project Cost

• Bid Award to Conference Technologies, Inc.....	\$508,500
• Project Contingency (15% of Bid Award).....	\$ 76,275
• Owner Direct Purchases.....	\$ 84,300
HVAC modifications/cooling unit	\$ 7,000
Courtroom bench countertops	\$20,000
Portable AV Conference Unit complete	\$ 5,300
Computers (Evidence, AV Support and Courtroom)	\$15,000
AV Switches	\$30,000
Zoom Subscription Cost (annual subscription fee)	\$ 7,000
Subtotal Owner Direct Purchases.....	\$84,300
Total Project Cost.....	\$669,075

Project Budget

• 2019 Dodge County Budget.....	\$650,000
• Sales Tax Fund Balance.....	\$ 19,075
Total Project Budget.....	\$669,075

Exhibit "A"

RESOLUTION NO. 19-09 AS AMENDED

**Award Courthouse Audio Visual Project to Conference Technologies, Inc.
and Approve Total Project Cost**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, Dodge County began planning for upgrades to audio visual technology in the courtrooms in 2018; and,

WHEREAS, through a competitive Request for Proposals process in July of 2018, Dodge County selected Professional Audio Designs, Inc., for consulting and design services; and,

WHEREAS, the Dodge County Board of Supervisors approved hiring Professional Audio Designs, Inc., to evaluate needs, design and assist in the preparation of bid documents per Resolution No. 18-38, adopted on September 18, 2018; and,

WHEREAS, the Dodge County Board of Supervisors established a project budget by the adoption of the Capital Improvement Plan 2019-2023, in the amount of \$650,000 and approved said amount in the 2019 Dodge County Budget; and,

WHEREAS, Request for Bids Courtroom A/V Installation, RFB #CR19-01, was developed and released on February 20, 2019; and,

WHEREAS, a mandatory pre-bid meeting was conducted on March 8, 2019, with bids due by March 20, 2019; and,

WHEREAS, on March 20, 2019, bids were opened for the Courtroom Audio Visual Project with the following vendors submitting bids:

Vendor	Quotation
Automation Arts	\$685,833.64
AVI	\$676,971.32
Conference Technologies, Inc.	\$508,500.00
Infocor	\$682,709.14
Marco	\$668,428.97
SKC	\$506,111.91
Tierney	\$617,567.11

WHEREAS, with the assistance of Professional Audio Designs, Inc., bids were reviewed, references were checked, and a recommendation was made to award the Courtroom Audio Visual Project to Conference Technologies, Inc.; and,

WHEREAS, the Information Technology Committee met on April 2, 2019, to consider the recommendation and the proposed project costs, including contingency and owner's costs, in the amount of \$648,735, as reflected on the Project Cost Itemization, marked as Exhibit "A", attached hereto and incorporated herein; and,

1 **WHEREAS**, the Judicial and Public Protection Committee met on April 5, 2019, to
 2 consider the recommendation and the proposed project costs, including contingency and owner's
 3 costs, in the amount of \$648,735, as reflected on the Project Cost Itemization, marked as Exhibit
 4 "A", and attached hereto and incorporated herein; and,

5
 6 **WHEREAS**, the Information Technology Committee and the Judicial and Public Protection
 7 Committee ("Committees") jointly recommend to the Dodge County Board of Supervisors that the
 8 project be awarded to Conference Technologies, Inc., in the amount not to exceed \$508,500;

9
 10 **SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of
 11 Supervisors approve the award for the Courtroom Audio Visual Project to Conference
 12 Technologies, Inc.; and,

13
 14 **BE IT FURTHER RESOLVED**, by the Dodge County Board of Supervisors that the Total
 15 Project Cost as reflected on the Project Cost Itemization, marked as Exhibit "A", and attached
 16 hereto, is hereby approved; and,

17
 18 **BE IF FINALLY RESOLVED**, by the Dodge County Board of Supervisors that the Dodge
 19 County Board Chairman and County Clerk are authorized to enter into an agreement with
 20 Conference Technologies, Inc., the selected firm for the Courtroom Audio Visual Project, subject to
 21 the review and approval of the Dodge County Corporation Counsel.
 22

All of which is respectfully submitted this 16th day of April, 2019.

Dodge County Information Technology Committee:

 Donna Maly

 Timothy Kemmel

 Mary Bobholz

 Kevin Burnett

 David Guckenberger

Dodge County Judicial and Public Protection Committee:

 MaryAnn Miller

 Eugene Wurtz

 Larry Schraufnagel

 Dan Hilbert

 Thomas Nickel

Dodge County Finance Committee:

David Frohling

Jeffrey Caine

David Guckenberger

Thomas J. Schaefer

Ed Benter

FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: X Yes ___ No ___ N/A.

Budget Impact: \$0.00. Finance Committee review date: April 9, 2019.

Vote Required: Majority of Members Present.

Resolution Summary: A Resolution awarding the Courthouse Audio Visual Project to Conference Technologies, Inc., and approving the Total Project Cost.

Voice Vote

ADOPTED
BY DODGE COUNTY BOARD

APR 16 2019

AYES	<u> - </u>	NOES	<u> - </u>
ABSENT	<u> - </u>		
ABSTAIN	<u> - </u>		

Karen J. Gibson
County Clerk

PROJECT COST ITEMIZATION FOR COURTROOM A/V PROJECT

April 16, 2019

Project Cost

• Bid Award to Conference Technologies, Inc.	\$508,500
• Project Contingency (11% of Bid Award)	\$ 55,935
• Owner Direct Purchases	\$ 84,300
HVAC modifications/cooling unit	\$ 7,000
Courtroom bench countertops	\$20,000
Portable AV Conference Unit complete	\$ 5,300
Computers (Evidence, AV Support and Courtroom)	\$15,000
AV Switches	\$30,000
Zoom Subscription Cost (annual subscription fee)	<u>\$ 7,000</u>
Subtotal Owner Direct Purchases:	\$84,300
Total Project Cost:	\$648,735
 Total Project Budget:	 \$650,000

Exhibit "A"

RESOLUTION NO. 19-10

Creation of the Dodge County Broadband Workgroup

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, Dodge County recognizes that access to high speed internet service is important to Dodge County residents, visitors and businesses, and further recognizes that not all areas in Dodge County have such access; and,

WHEREAS, the Dodge County Executive Committee has discussed, supports and recommends the creation of a workgroup to focus on the following goals and objectives: 1) investigate and understand existing and potential broadband access opportunities for Dodge County; 2) evaluate and reduce obstacles to broadband infrastructure; 3) evaluate and facilitate projects that provide or expand broadband access; 4) explore collaboration and regional opportunities to facilitate access throughout Dodge County and the region; 5) consider county investment to secure and further enhance broadband access; and,

WHEREAS, the workgroup (hereafter "Broadband Workgroup") will consist of eleven (11) members appointed by the County Board Chairman;

SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors that the Dodge County Broadband Workgroup is hereby created to achieve the goals and objectives established herein; and,

BE IT FURTHER RESOLVED, that the Dodge County Board Chairman shall appoint no more than eleven (11) members to the Broadband Workgroup consisting of Dodge County Board Supervisors, representatives from local units of government and Dodge County residents having an interest in or expertise in broadband or information technology; and,

BE IT FURTHER RESOLVED, that the Broadband Workgroup shall be advisory to the Dodge County Executive Committee and shall develop reports and recommendations in furtherance of the goals and objectives established herein for consideration by the Executive Committee; and,

BE IT FURTHER RESOLVED, that members appointed by the Dodge County Board Chairman to the Broadband Workgroup shall be eligible for a per diem and mileage for such service; and,

BE IT FINALLY RESOLVED, that the Broadband Workgroup shall disband at the conclusion of the 2018-2020 County Board term on April 21, 2020.

All of which is respectfully submitted this 16th day of April, 2019.

Dodge County Executive Committee:

Russell Kottke
Russell Kottke

Donna Maly
Donna Maly

Joseph Marsik
Joseph Marsik

Kira Sheahan-Malloy
Kira Sheahan-Malloy

David Frohling
David Frohling

Dennis R. Schmidt
Dennis R. Schmidt

Jeff Berres
Jeff Berres

Vote Required: Majority of members present.

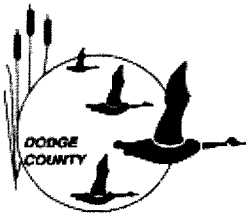
Resolution Summary: Approve the creation of the Dodge County Broadband Workgroup.

Voice Vote
ADOPTED
BY DODGE COUNTY BOARD

APR 16 2019

AYES _____ NOES _____
ABSENT _____
ABSTAIN _____

Karen J. Gibson
County Clerk



AGENDA

**Dodge County Board of Supervisors Meeting
Tuesday, May 21, 2019 – 7:00 PM
Administration Building
County Board Room, Fourth Floor
127 East Oak Street, Juneau, Wisconsin 53039**

Call to Order by Russell Kottke, County Board Chairman

Pledge of Allegiance

Roll Call

Approve Minutes from April 16, 2019, County Board Session

Communications on File

Special Orders of Business

Confirm Appointment made by County Board Chairman

1. Re-appoint Muriel Harper as a member of the Board of Directors on the Friends of Clearview Committee for a two year term, commencing on June 16, 2019 to June 16, 2021, both inclusive.

Supervisor Bobholz, Chairman of Human Services and Health Board
Becky Bell, Human Services and Health Department Director and Carol Carlson
Presentation on Treatment Alternative Diversion (TAD) Program

Supervisor Maly, Chairman Information Technology Committee and Enterprise Resource Planning (ERP)
Steering Committee Member
ERP Project Update

Consider, Discuss and Take Action on the Following:

Resolutions on File

- 19-11 Resolution Dissolving the Revolving Loan Advisory Committee – Land Resources and Parks Committee.
- 19-12 Resolution Approving Write-Off of the Balance of the Loan Made to Maria Campbell and Mossflower Harbour, LLC – Land Resources and Parks Committee.
- 19-13 Approval of Sale of Excess Highway Lands CTH E – Town of Hustisford – Highway Committee.

Reports on File

1. Ordinance No. 1025 – An Ordinance Amending the Shoreland Protection Ordinance, Dodge County, Wisconsin – Land Resources and Parks Committee.
2. Ordinance No. 1026 – An Ordinance Amending the Land Use Code, Dodge County, Wisconsin – Land Resources and Parks Committee.
Photocopies of the Amended Sections of the Land Use Code (Exhibit A) are on file in the Office of the County Clerk and may be viewed there during normal business hours or may also be viewed on the Dodge County website at the following link:
<https://www.co.dodge.wi.gov/government/departments-e-m/land-resources-and-parks>
3. Ordinance No. 1027 – An Ordinance to Amend the Dodge County Comprehensive Plan – Land Resources and Parks Committee.
4. Ordinance No. 1028 – An Ordinance Amending the Land Use Code, Dodge County, Wisconsin by Placing Certain Lands in Section 30, T13N, R17E, Town of Lomira, in the I-1 Light Industrial Zoning District – Land Resources and Parks Committee.
5. Ordinance No. 1029 – An Ordinance Amending the Land Use Code, Dodge County, Wisconsin by Placing Certain Lands in Section 33, T13N, R13E, Town of Fox Lake, in the A-2 General Agricultural Zoning District – Land Resources and Parks Committee.

Claims on File

1. A claim made on or about April 4, 2019 by Marvin D. Paul alleging that in the Winter of 2019 (sic) near County Trunk Highway FW, Township of Westford, Dodge County, Wisconsin, three trees on his property located at N7822 CTH FW sustained \$3,000 in damages due to snow plowing.
2. A claim made on or about April 1, 2019 by Michael D. Teletzke, Sr. alleging that on March 15, 2019 his vehicle sustained damages in the amount of \$445.70 due to a pot hole on South Madison Street in the City of Waupun, Dodge County, Wisconsin.

Photocopies of the claim documents are on file in the Office of the County Clerk and may be viewed there during normal business hours.

Set Next Meeting Date & Time

Recess

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

COMMITTEE NAME COUNTY BOARD
MEETING DATE May 21, 2019
Approval RK Date 5-24-2019Chair Russ Kottke

VENDOR	NAME	PRESENT	ABSENT	PERDIEM	MILES	AMOUNT	MEALS	AMOUNT
11994	Behl, Allen	X		50.00	32	18.56		
49450	Bennett, Richard	X		50.00	6	3.48		
49449	Benter, Ed	X		50.00	46	26.68		
19566	Berres, Jeff	X		50.00	42	24.36		
11970	Bischoff, Larry	X		50.00	20	11.60		
26899	Bobholz, Mary	X		50.00	28	16.24		
50238	Burnett, Kevin	X		50.00	20	11.60		
49453	Caine, Jeffrey	X		50.00	14	8.12		
46788	Derr, Lisa	X		50.00	21	12.18		
49971	Fink, Richard W.	X		50.00	35	20.30		
28760	Frohling, David	X		50.00	29	16.82		
49455	Glewen, Becky		X	0.00	0	0.00		
41853	Greshay, Richard	X		50.00	14	8.12		
49993	Guckenberger, David	X		50.00	42	24.36		
48638	Hilbert, Dan	X		50.00	20	11.60		
50131	Hoekstra, William	X		50.00	33	19.14		
49454	Houchin, Cathy	X		50.00	33	19.14		
49451	Justmann, Stephanie		X	0.00	0	0.00		
50239	Kemmel, Timothy	X		50.00	54	31.32		
16348	Kottke, Russell	X		55.00	30	17.40		
19650	Macheel, Dale	X		50.00	44	25.52		
29374	Maly, Donna	X		50.00	20	11.60		
22503	Marsik, Joseph M.	X		50.00	40	23.20		
34243	Miller, MaryAnn	X		50.00	0	0.00		
43804	Muche, William	X		50.00	22	12.76		
47109	Nickel, Thomas	X		50.00	34	19.72		
46789	Roesch, Mark E.	X		50.00	34	19.72		
30697	Schaefer, Thomas	X		50.00	30	17.40		
15819	Schmidt, Dennis	X		50.00	0	0.00		
28630	Schmitt, Jeffrey	X		50.00	18	10.44		
37252	Schraufnagel, Larry	X		50.00	50	29.00		
50060	Sheahan-Malloy, Kira	X		50.00	32	18.56		
10021	Wurtz, Eugene	X		50.00	25	14.50		

**Dodge County Board of Supervisors
May 21, 2019 – 7:00 p.m.
Administration Building - Juneau, Wisconsin**

The May Session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance with the exception of Supervisors Glewen and Justmann who had previously asked to be excused. Supervisor J. Schmitt arrived at 7:07 p.m.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor Nickel and seconded by Supervisor Maly to approve the minutes of the April 16, 2019, session of the County Board meeting as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

Communications on File

Karen J. Gibson, County Clerk, read a letter, dated April 29, 2019, from the Wisconsin Department of Children and Families congratulating the Dodge County Child Support Agency for receiving the Federal Fiscal Year 2018 Certificate of Excellence Award. The Chairman ordered this be placed on file.

Special Orders of Business

The Chairman called the First Special Order of Business: Confirm Appointments made by County Board Chairman. Re-appoint Muriel Harper as a member of the Board of Directors on the Friends of Clearview Committee for a two year term, commencing on June 16, 2019 to June 16, 2021, both inclusive. A motion to accept the reappointment was made by Supervisor Miller and seconded by Supervisor Schaefer. The motion passed by acclamation with no negative votes cast, thereby approving the reappointment.

Chairman Kottke then called upon Supervisor Bobholz, Chairman, Human Services and Health Board who called on Becky Bell, Human Services and Health Department Director and Carol Carlson, Drug Treatment and Impaired Driving Court Program Director. Together, Ms. Bell and Ms. Carlson gave a presentation on the Treatment Alternative Diversion (TAD) Programs. Questions by Supervisors Hoekstra, Greshay, Sheahan-Malloy and Nickel answered by Ms. Bell and Ms. Carlson.

Chairman Kottke then called upon Supervisor Maly, Chairman, Information Technology Committee and Enterprise Resource Planning (ERP) Steering Committee member who called on County Administrator, James Mielke and Justin Reynolds and Andy Miller, ERP Project Co-Directors who gave an update on the ERP Project. Questions by Supervisors Berres, Fink, Houchin, Guckenberger and Sheahan-Malloy answered by County Administrator, James Mielke, Corporation Counsel, Kimberly Nass and ERP Co-Director Justin Reynolds. Comments by Supervisor Derr and Mr. Mielke.

The following Resolutions, Reports and Claims were read by the Clerk and acted upon by the Board:

Resolution No. 19-11 Resolution Dissolving the Revolving Loan Advisory Committee – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Guckenberger and seconded by Supervisor Schaefer. Question by Supervisor D. Schmidt answered by Corporation Counsel,

Kimberly Nass. Comment by Supervisor J. Schmitt. The vote was cast with 30 ayes and 1 no, thereby adopting the Resolution.

Ayes: Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Schaefer, Guckenberger, Fink, Muche, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr. Total 30.

No: Wurtz. Total 1.

Absent: Justmann, Glewen. Total 2.

Resolution No. 19-12 Resolution Approving Write-Off of the Balance of the Loan Made to Maria Campbell and Mossflower Harbour, LLC – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Muche and seconded by Supervisor Schaefer. Questions by Supervisor Wurtz answered by Corporation Counsel, Kimberly Nass and Supervisor Schaefer. Comment by Supervisor Wurtz. The vote was cast with 27 ayes and 4 noes, thereby adopting the Resolution.

Ayes: Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Schaefer, Guckenberger, Fink, Muche, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Roesch, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Hilbert, Miller, Burnett, Derr. Total 27.

Noes: Wurtz, Berres, Houchin, Maly. Total 4.

Absent: Justmann, Glewen. Total 2.

Resolution No. 19-13 Approval of Sale of Excess Highway Lands CTH E – Town of Hustisford – Highway Committee. A motion for adoption was made by Supervisor Caine and seconded by Supervisor Berres. Questions by Supervisors Derr and J. Schmitt answered by Chairman Kottke and Supervisor Caine. Comments by Supervisor Guckenberger and J. Schmitt. The vote was cast with 29 ayes and 2 noes, thereby adopting the Resolution.

Ayes: Benter, Kottke, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Schaefer, Fink, Muche, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr. Total 29.

Noes: Bobholz, Guckenberger. Total 2.

Absent: Justmann, Glewen. Total 2.

Report No. 1 Ordinance No. 1025 – An Ordinance Amending the Shoreland Protection Ordinance, Dodge County, Wisconsin – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Schraufnagel and seconded by Supervisor Schaefer. Supervisor Derr made a motion to postpone Report No. 1 until the June 18, 2019 County Board meeting. The motion was seconded by Supervisor Marsik. Comment by Supervisor Benter. The vote was cast on Supervisor Derr's motion to postpone with 12 ayes, 18 noes and 1 abstention, thereby defeating the motion to postpone.

Ayes: Bobholz, Marsik, Wurtz, Schraufnagel, Caine, Houchin, Hoekstra, Sheahan-Malloy, Maly, Hilbert, Miller, Derr. Total 12.

Noes: Benter, Kottke, Macheel, J. Schmitt, Bennett, Greshay, Schaefer, Guckenberger, Fink, Muche, Kemmel, Bischoff, Behl, Berres, Roesch, D. Schmidt, Nickel, Burnett. Total 18.

Abstention: Frohling. Total 1.

Absent: Justmann, Glewen. Total 2.

The vote was then cast on the original Report No. 1 as presented with 26 ayes and 5 noes, thereby adopting the Report and Ordinance.

Ayes: Benter, Kottke, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Schaefer, Guckenberger, Fink, Muehe, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Roesch, Frohling, D. Schmidt, Nickel, Sheahan-Malloy, Maly, Miller, Burnett. Total 26.

Noes: Bobholz, Houchin, Hoekstra, Hilbert, Derr. Total 5.

Absent: Justmann, Glewen. Total 2.

Report No. 2 Ordinance No. 1026 – An Ordinance Amending the Land Use Code, Dodge County, Wisconsin – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Schraufnagel and seconded by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

Report No. 3 Ordinance No. 1027 – An Ordinance to Amend the Dodge County Comprehensive Plan – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Muehe and seconded by Supervisor Marsik. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

Report No. 4 Ordinance No. 1028 – An Ordinance Amending the Land Use Code, Dodge County, Wisconsin by Placing Certain Lands in Section 30, T13N, R17E, Town of Lomira, in the I-1 Light Industrial Zoning District – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Schraufnagel and seconded by Supervisor Schaefer. The vote was cast with 30 ayes and 1 no, thereby adopting the Report and Ordinance.

Ayes: Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Schaefer, Fink, Muehe, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr. Total 30.

No: Guckenberger. Total 1.

Absent: Justmann, Glewen. Total 2.

Report No. 5 Ordinance No. 1029 – An Ordinance Amending the Land Use Code, Dodge County, Wisconsin by Placing Certain Lands in Section 33, T13N, R13E, Town of Fox Lake, in the A-2 General Agricultural Zoning District – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Muehe and seconded by Supervisor Schraufnagel. The vote was cast with 29 ayes, 1 no and 1 abstention, thereby adopting the Report and Ordinance.

Ayes: Benter, Kottke, Bobholz, J. Schmitt, Marsik, Bennett, Greshay, Schaefer, Fink, Muehe, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr. Total 29.

No: Guckenberger. Total 1.

Abstention: Macheel. Total 1.

Claim No. 1 A claim made on or about April 4, 2019 by Marvin D. Paul alleging that in the Winter of 2019 (sic) near County Trunk Highway FW, Township of Westford, Dodge County, Wisconsin, three trees on his property located at N7822 CTH FW sustained \$3,000 in damages due to snow plowing. The Clerk read a report from the Executive Committee recommending the claim be disallowed. A motion to approve the disallowance was made by Supervisor D. Schmidt and seconded by Supervisor Marsik. Question by Supervisor Berres answered by Chairman Kottke. The vote was cast with all voting in the affirmative, thereby disallowing the claim.

Claim No. 2 A claim made on or about April 1, 2019 by Michael D. Teletzke, Sr. alleging that on March 15, 2019 his vehicle sustained damages in the amount of \$445.70 due to a pot hole on South Madison Street in the City of Waupun, Dodge County, Wisconsin. The Clerk read a report from the Executive Committee recommending the claim be disallowed. A motion to approve the disallowance was made by Supervisor D. Schmidt and seconded by Supervisor Benter. The vote was cast with all voting in the affirmative, thereby disallowing the claim.

The Clerk noted the following had been placed on the Supervisor's desks: April, 2019 Forward Analytics first report, *Falling Behind: Migration Changes & State Workforce*, Friends of Dodge County Parks May, 2019 Newsletter, Dodge County Treatment Court Programs Pamphlet, The Dodge County Response to Drug Addiction and Crime Through Treatment PowerPoint and ERP Project Update PowerPoint. The Chairman ordered these be placed on file.

At 9:02 p.m. Supervisor Frohling made a motion to recess until Tuesday, June 18, 2019 at 7:00 p.m. Supervisor Nickel seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

RESOLUTION NO. 19-11**Resolution Dissolving the Revolving Loan Advisory Committee**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, per Dodge County Resolution No. 97-110, the Dodge County Revolving Loan Advisory Committee ("Committee") was established; and,

WHEREAS, the purpose of the Committee was to provide assistance in the management and administration of the Dodge County Revolving Loan Program by making recommendations to the Land Resources and Parks Committee (formerly the Planning and Surveyor Committee); and,

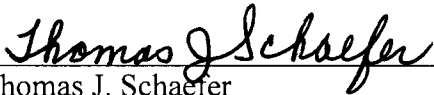
WHEREAS, Dodge County's Revolving Loan Program will soon end due to programmatic changes at the state and federal level; and,

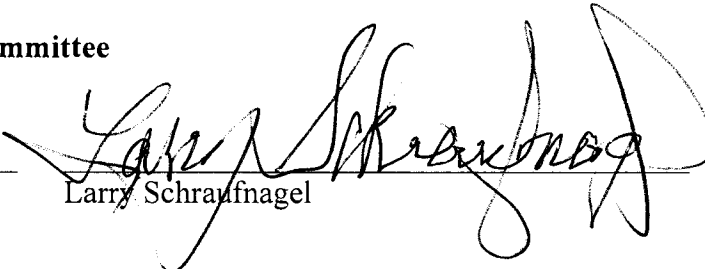
WHEREAS, any recommendations or actions needed regarding existing loans or program closure can be handled by either the Executive Committee or the Land Resources and Parks Committee;

SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board Supervisors that the Dodge County Revolving Loan Advisory Committee is hereby dissolved.

All of which is respectfully submitted this 21st day of May, 2019.

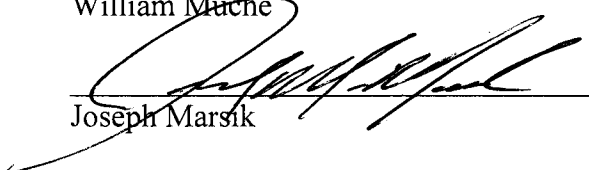
Dodge County Land Resources and Parks Committee


Thomas J. Schaefer


Larry Schraufnagel


William Mache


Jeffrey Schmitt


Joseph Marsik

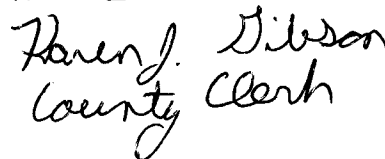
ADOPTED
BY DODGE COUNTY BOARD

MAY 21 2019

Vote Required: Majority of members present.

Resolution Summary: Resolution dissolving the Revolving Loan Advisory Committee

AYES	30	NOES	1
ABSENT	2		
ABSTAIN	0		


Karen J. Gibson
County Clerk

RESOLUTION NO. 19-12

**Resolution Approving Write-Off of the Balance of the Loan Made to
Maria Campbell and Mossflower Harbour, LLC,**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, in December, 2004, per Resolution No. 04-68, the Dodge County Board of Supervisors approved granting a loan to Maria Campbell, owner of Mossflower Harbour, LLC from the County's Revolving Loan Fund; and,

WHEREAS, the terms and conditions of a loan agreement were negotiated which included a personal guarantee and job retention and creation requirements; and,

WHEREAS, on January 20, 2005, the Business Loan Agreement was signed by Maria Campbell and the loan of \$73,000 was made for the renovation of the existing building and for working capital for the operation of an assisted living facility in the City of Mayville; and,

WHEREAS, principal and interest payments of the loan were made sporadically during the term of the loan; and,

WHEREAS, currently the loan has an outstanding balance of \$24,126.31; and,

WHEREAS, Maria Campbell filed bankruptcy on September 2, 2014, naming Dodge County Treasurer and Director of the then Planning, Development and Parks Department in the Petition for Chapter 13 Bankruptcy; and,

WHEREAS, Dodge County had engaged in collection activities until the filing of the bankruptcy, at which time all collection activities ceased in accordance with the Automatic Stay; and,

WHEREAS, the Dodge County Revolving Loan Committee met on March 7, 2019, and reviewed the status of this loan and the pending bankruptcy action and recommended that said loan balance be written off; and,

WHEREAS, the Dodge County Land Resources and Parks Committee met on April 1, 2019, and reviewed the status of this loan and the Revolving Loan Committee's recommendation and determined that reasonable collection efforts have been exhausted; and,

WHEREAS, the Dodge County Land Resources and Parks Committee recommends that, due to the default on the loan and the pending bankruptcy, the Dodge County Board of Supervisors approve a write-off of the balance of this loan in the amount of \$24,126.31;

SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors that the balance of the loan made to Maria Campbell and Mossflower Harbour, LLC, in the amount of \$24,126.31, be written off.

All of which is respectfully submitted this 21st day of May, 2019.

Dodge County Land Resources and Parks Committee

Thomas J. Schaefer
Thomas J. Schaefer

Larry Schramm
Larry Schramm

William Muehe
William Muehe

Jeffrey Schmitt
Jeffrey Schmitt

Joseph Marsik
Joseph Marsik

Vote Required: Majority of members present

Resolution Summary: Resolution approving the write-off of the balance of the loan made to Maria Campbell and Mossflower Harbour, LLC.

ADOPTED
BY DODGE COUNTY BOARD

MAY 21 2019

AYES 27 NOES 4
ABSENT 0
ABSTAIN 0

Karen J. Dilson
County Clerk

RESOLUTION NO. 19-13

**Approval of Sale of Excess Highway Lands
CTH E – Town of Hustisford**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, in 1963, Dodge County acquired lands for highway purposes in the Town of Hustisford for the construction/realignment/reconstruction of CTH E; and,

WHEREAS, the Dodge County Highway Committee has evaluated the lands adjacent to CTH E and has determined that approximately 0.187 acres described as follows is no longer needed for highway purposes and has therefore deemed the land as excess highway lands:

Lands being part of the SW 1/4 of the SE 1/4 and part of the SE 1/4 of the SE 1/4 of Section 8, T.10N., R.16E., Town of Hustisford, Dodge County Wisconsin. This parcel more particularly described as follows:

COMMENCING at the South 1/4 corner of Section 8, Town 10North, Range 16East in the Town of Hustisford, Dodge County Wisconsin; thence S 89°47'17" E, 1234.80 feet along the south line of the SE 1/4 of said Section; thence N 00°25'48" W, 409.35 feet to the northerly line of lands described in Document # 1219525 also being the southerly right of way line of C.T.H. E and the **POINT OF BEGINNING**; thence N 59°19'22" E, 114.60 feet along the northerly line of lands described in Document # 1219525 and the southerly right of way line of C.T.H. E; thence N 47°19'49" E, 173.27 feet along the northerly line of lands described in Document # 1219525 and the southerly right of way line of C.T.H. E; thence N 42°04'40" E, 243.56 feet along the northerly line of lands described in Document # 1219525 and the southerly right of way line of C.T.H. E; thence S 47°29'41" W, 527.91 feet to the **POINT OF BEGINNING**.

; and,

WHEREAS, an adjacent landowner, Alan D. Egelseer, dba Aldon Sub 1 LLC, has made an offer to purchase the excess highway lands in the amount of six hundred dollars (\$600.00); and,

WHEREAS, the Highway Committee has considered the offer to purchase and recommends that the Dodge County Board of Supervisors authorize the acceptance of the offer and subsequent sale of the excess highway lands;

SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors that the offer made by Alan D. Egelseer, dba Aldon Sub 1 LLC, is hereby accepted; and;

BE IT FINALLY RESOLVED, that the Dodge County Board of Supervisors hereby authorize the Dodge County Chairman and the Dodge County Clerk to execute a Quit Claim Deed to Alan D. Egelseer, dba Aldon Sub 1 LLC, and deliver same to the buyers upon payment by them to Dodge County in the amount of six hundred dollars (\$600.00).

All of which is respectfully submitted this 21st day of May, 2019.

Dodge County Highway Committee:

Jeffrey Caine
Jeffrey Caine

William M. Muehe
William Muehe

Jeff Berres
Jeff Berres

David Frohling
David Frohling

Richard W. Fink
Richard Fink

FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: Yes X No N/A
Budget Impact: \$600.00. Finance Committee review date: May 14, 2019. Chair initials: DF

Vote Required: Majority of members present

Resolution Summary: Resolution approving the sale of excess highway lands, CTH E, Town of Hustisford.

ADOPTED
BY DODGE COUNTY BOARD

MAY 21 2019

AYES 29 NOES 2
ABSENT 2
ABSTAIN 0

Karen J. Gibson
County Clerk

REPORT 1

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of the Dodge County Land Resources and Parks Committee to amend certain sections of the Shoreland Protection Ordinance as described in Exhibit "A" and recommend approval of the ordinance as proposed.

The Committee has considered the proposal in accord with Section 14.3 of the Dodge County Shoreland Protection Ordinance and finds that the proposed amendments meet the challenge of changing conditions, they are consistent with the Dodge County Comprehensive Plan and the stated purposes of the Ordinance, they will protect the health, safety and general welfare of the general public, and they will not result in significant adverse impacts on the natural environment. Furthermore, the Committee has found that the criteria listed in Section 14.3(10) of the Dodge County Shoreland Protection Ordinance can be met for these amendments.

Respectfully submitted this 21st day of May, 2019.

ADOPTED
BY DODGE COUNTY BOARD

MAY 21 2019

AYES 26 NOES 5
ABSENT 2
ABSTAIN 0

Karen J. Silson
County Clerk

Joseph Marsik
Joseph Marsik

William Muche
William Muche

Larry Schraufnager
Larry Schraufnager

Jeffrey Schmitt
Jeffrey Schmitt

Thomas Schaefer
Thomas Schaefer

Land Resources and Parks Committee

Ordinance No. 1025

An Ordinance amending the Shoreland Protection Ordinance, Dodge County, Wisconsin.

Whereas the subject matter of this Ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed the proposed amendments to the Dodge County Shoreland Protection Ordinance and has considered the facts presented at the public hearing relating to the subject matter of this Ordinance for compliance with the criteria listed in Section 14.3(10) of the Dodge County Shoreland Protection Ordinance.

Whereas the Dodge County Land Resources and Parks Committee has found that the proposed ordinance amendments meet the challenge of changing conditions, the amendments are consistent with the Dodge County Comprehensive Plan and the stated purposes of the Shoreland Protection Ordinance and the amendments will not result in significant adverse impacts on the natural environment.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 14.3(10) of the Dodge County Shoreland Protection Ordinance can be met for this code amendment that is the subject matter of this Ordinance and has further found that said amendment will protect the health, safety, and general welfare of the general public.

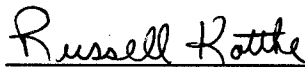
The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. Be it resolved that the amendment to the Shoreland Protection Ordinance, Dodge County Wisconsin as represented by "Exhibit A" attached to and made a part of this Ordinance be and hereby are approved and adopted, by the Board of Supervisors of Dodge County, Wisconsin.

Section 2. This Ordinance shall be effective upon passage and publication.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this Ordinance are hereby repealed.

Adopted and approved this 21 day of May, 2019.



Russell Kottke
Chairman



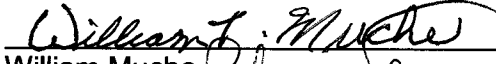
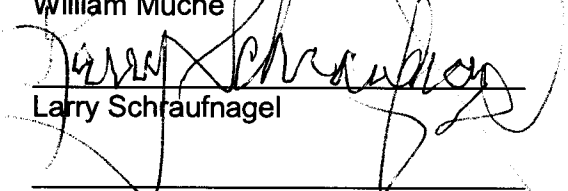
Karen J. Gibson
County Clerk

PETITION TO AMEND THE DODGE COUNTY SHORELAND PROTECTION ORDINANCE

We, the Dodge County Land Resources and Parks Committee, petition to amend the Shoreland Protection Ordinance, Dodge County Wisconsin as shown in "Exhibit A"

The petition includes amendments to the permit requirements for standard filling, grading, dredging and excavation projects, the creation of general standards for filling and grading dredging and excavation projects, the addition of technical standards for the construction of a "rain garden", and a series of miscellaneous housekeeping amendments to the Ordinance to change the name of the Committee and to update outdated section references used in the Ordinance. The proposed changes are intended to streamline and improve the permitting process required for standard filling, grading and excavation projects by changing the conditional use permit requirement for these type of projects to a land use permit requirement. The proposed changes are also intended to establish and clarify the general standards for shoreline development and rain garden construction projects, to update the Committee name and to update outdated code references used in the Ordinance.

Respectfully submitted this 21st day of May, 2019


Joseph Marsik
William Muche
Larry Schraufnagel
Jeffrey Schmitt
Thomas Schaefer

Land Resources and Parks Committee

Exhibit A**Proposed changes:**

Additions in text are indicated by underline; deletions by ~~single strikethrough~~.

1. Modify Section 3.3(1) and 3.3(2) as follows:

3.3 PERMITTED USES (NR 115.04(3)) The following uses shall be allowed, subject to general shoreland zoning regulations contained in this ordinance, the provisions of chs. 30, 31 and 281.36 Wis. Stats. and the provisions of other applicable local, state and federal laws:

- (1) Activities and uses which do not require the issuance of a County land use permit, but which must be carried out without any filling, flooding, draining, dredging, ditching, tiling or excavating ~~except as allowed under sections 8.31 or 8.32~~.
 - (a) Hiking, fishing, trapping, hunting, swimming, and boating;
 - (b) The harvesting of wild crops, such as marsh hay, ferns, moss, wild rice, berries, tree fruits, and tree seeds, in a manner that is not injurious to the natural reproduction of such crops;
 - (c) The pasturing of livestock;
 - (d) The cultivation of agricultural crops;
 - (e) The practice of silviculture, including the planting, thinning, and harvesting of timber;
 - (f) The construction or maintenance of duck blinds.
- (2) Uses which do not require the issuance of a County land use permit and which may include limited filling, flooding, draining, dredging, ditching, tiling, or excavating but only to the extent specifically provided below:
 - (a) Temporary water level stabilization measures necessary to alleviate abnormally wet or dry conditions that would have an adverse impact on silvicultural activities if not corrected;
 - (b) The cultivation of cranberries including flooding, dike and dam construction or ditching necessary for the growing and harvesting of cranberries;
 - (c) The maintenance and repair of existing non-navigable agricultural drainage systems including ditching, tiling, dredging, excavating and filling necessary to maintain the level of drainage required to continue the existing agricultural use. This includes the minimum filling necessary for disposal of dredged spoil adjacent to the drainage system provided that dredged spoil is placed on existing spoil banks where possible;
Exception: A County Land Use Permit is required under Section 8.1(3) 8.1(5) for the maintenance and repair of existing non-navigable agricultural drainage systems that are located within 300 feet of a navigable waterway/body or that are connected up to a navigable waterway/body.
 - (d) The construction or maintenance of fences for the pasturing of livestock, including limited excavating and filling necessary for such construction or maintenance;
 - (e) The construction or maintenance of piers, docks or walkways built on pilings, including limited excavating and filling necessary for such construction and maintenance; and
 - (f) The maintenance, repair, replacement or reconstruction of existing town and county highways, bridges, including limited excavating and filling necessary for such maintenance, repair, replacement or reconstruction.

2. Modify Section 4.2(3) as follows:

- (3) **PROCEDURE FOR ESTABLISHING A PLANNED RESIDENTIAL UNIT DEVELOPMENT DISTRICT.** The procedure for establishing a Planned Residential Unit Development district shall be in accord with Section ~~13.4.~~ 14.4

3. Amend Section 8.1 as follows:

8.1 PERMIT REQUIRED The following permits are required for filling, grading, dredging, ditching, tiling and excavating:

- (1) **Filling, Grading, Dredging, Ditching and Excavating – Navigable Waterway/Body.** A Conditional Land Use Permit is required for any filling, grading, dredging, ditching or excavating within the bed of a navigable waterway/body.

Exception: The maintenance, repair, replacement or reconstruction of existing town and county highways, bridges and road culverts, including limited excavating and filling necessary for such maintenance, repair, replacement or reconstruction shall be exempt from the conditional Land use permit requirements of this section provided the project is designed, permitted and constructed in accord with the applicable provisions of chs. 30, 31, 281.36, and 281.37, Wis. Stats., the applicable provisions of the Dodge County Floodplain Zoning Ordinance and the provisions of all other applicable local, state and federal regulations.

- (2) **Filling, Grading, Dredging, Ditching and/or Excavating Within 300 feet of a Navigable Waterway/Body.** A Conditional Land Use Permit is required for any filling, grading, dredging, and/or ditching of any area which is within 300 feet landward of the OHWM of navigable waterway/body and which has surface drainage toward the water, except as listed below, and on which there is either:
- (a) Filling or grading on slopes of 20 percent or more.
 - (b) Filling or grading of more than 1,000 square feet on slopes greater than 12 percent and less than 20 percent.
 - (c) Filling or grading of more than 2,000 square feet on slopes of 12 percent or less.
 - (d) For any construction or dredging commenced on any artificial waterway, canal, ditch, lagoon, pond, lake or similar waterway which is within 300 feet landward of the OHWM of a navigable body of water and where the purpose is the ultimate connection with a navigable body of water.

~~Exception: The maintenance and repair of existing non-navigable agricultural drainage systems located within 300 feet of a navigable waterway/body shall require a Land Use Permit as provided for in subsection 8.2 (5).~~

~~Exception: The construction or maintenance dredging of ponds and wetland scrapes less than 2 acres in area shall require a Land Use Permit as provided for in subsection 8.2(6).~~

~~Exception: Rip-rap or related shoreline stabilization projects authorized by a Department of Natural Resources permit that do not substantially extend the shoreline into the waters of the state, that do not result in the obstruction of navigation, that do not result in water pollution, that do not result in the destruction of wetland, spawning grounds, fish and aquatic life and that do not result in the increase in the regional flood elevation shall require a Land Use Permit.~~

- (3) **Rip-rap and Shoreline Stabilization Projects.** A Land Use Permit is required for rip-rap and other related shoreline stabilization projects. ~~Filling, grading dredging, ditching and/or excavating of any area which is within 300 feet landward of the OHWM of navigable waterway/body, which does not require a conditional use permit under Section 8.1(2), shall require a Land Use Permit.~~
- (4) **Filling, Grading Dredging, Ditching and/or Excavating Permitted under Section 3.3(3) of this Ordinance.** A Land Use Permit is required for the filling, grading dredging, ditching and/or excavating that is permitted under Section 3.3(3) of the Ordinance.

- (5) **Maintenance and Repair of Existing Non-navigable Agricultural Drainage Systems Located Within 300 Feet of a Navigable Waterway/Body.** A Land Use Permit is required for the maintenance and repair of existing non-navigable agricultural drainage systems that are located within 300 feet of a navigable waterway/body or that are connected to a navigable waterway/body, including ditching, tiling, dredging, excavating and filling necessary to maintain the level of existing agricultural use.
- (6) **Ponds and Wetland Scrapes Less than 2-acres in Area.** A County Land Use Permit is required for the construction and maintenance of ponds and wetland scrapes less than 2 acres in area that are located within the Wetland district, ~~provided that:~~
- ~~(a) All spoil materials shall be removed to an upland area outside of the Wetland district;~~
 - ~~(b) The pond or wetland scrape shall not be connected to a navigable body of water or a waterway or ditch that ultimately is connected up to a navigable body of water and shall be located a minimum of 50 feet from the OHWM of any navigable waterway or body of water;~~
 - ~~(c) The project (s) shall not create an increase in the height of the regional flood;~~
 - ~~(d) Side slopes of the ponds or wetland scrapes shall not be steeper than three feet horizontal to one foot vertical;~~
 - ~~(e) All disturbed upland areas shall be leveled, graded and seeded to permanent vegetation as soon as possible to prevent erosion of silt into the pond or scrape;~~
 - ~~(f) The pond and wetland scrape shall be for the purpose of improving wildlife or fish habitat or for recreational opportunities and may not be associated with a commercial use.~~
- (7) **Ponds and Wetland Scrapes 2-Acres and Greater in Area.** A County conditional use permit is required for ponds and wetland scrapes that are 2-acres and greater in area.
- (8) **Installation, Maintenance and Repair of Drainage Tiles.** A Land Use Permit is required for the installation, maintenance or the repair of existing drainage tiles that are located within a wetland, within a floodplain or within 300 feet of a navigable waterway/body or that are connected to a navigable waterway/body. Per Section 3.3(2)(c), new tile lines are not permitted in wetlands.
- (9) **Construction or Relocation of a Watercourse.** A Conditional Use Permit is required for the construction of a new watercourse or the relocation of an existing watercourse that is located within a wetland, within a floodplain or within 300 feet of a navigable waterway/body or that is connected to a navigable waterway/body.

4. Create Section 8.2 General Standards as follows:

8.2 GENERAL STANDARDS

Filling, grading, dredging, ditching or excavating in the shoreland area, including projects which do not require a permit under Subsection 8.1 (1) or Sections 3.3(1) and 3.3(2) of this Ordinance are subject to the shoreland zoning regulations contained within this ordinance, the provisions of chs. 30, 31, and 281.36 Wis. Stats, the provisions of the Dodge County Floodplain Zoning Ordinance, the provisions of all applicable local, state and federal regulations and the following general standards:

8.2.1 It shall be the responsibility of the applicant to obtain all required permits and approvals (e.g., Wisconsin Department of Natural Resources and/or U.S. Army Corps of Engineers) for a proposed project prior to the start of construction.

8.2.2 Erosion Control.

All erosion control measures required by the applicable Federal, State, County and Local codes shall be in place and shall be maintained throughout the duration of the project in accordance with Best Management Practices.

Unless otherwise exempted or waived, an erosion control plan shall be required, and all construction site erosion control provisions of Chapter 7 of the Dodge County Land Use Code shall apply to all land disturbing activity in the shoreland area, that meet any of the following criteria:

8.2.2.a Disturbs 2,000 square feet or more of total land surface area;

8.2.2.b Involves excavation or filling, or a combination of excavation and filling, in excess of 400 cubic yards of material;

8.2.2.c Disturbs 100 lineal feet of road ditch, grass waterway, or other land area where surface drainage flows in a defined open channel; including the placement, repair, or removal of any underground pipe, utility, or other facility within the cross-section of the channel at flow capacity;

8.2.2.d Involves excavation or filling, or a combination of excavation and filling, on slopes of 12 percent or greater; or

8.2.2.e Other land disturbing activities, including the installation of access drives, that the Committee or the Land Use Administrator determines to have a high risk of soil erosion or water pollution, or that may have a significant adverse impact on environmentally sensitive areas.

8.2.2.f Exemptions

The following sites shall be exempt from the erosion control requirements of this section, provided all such exempt activities are undertaken in a manner that presents no significant erosion or sedimentation hazard:

8.2.2.f.1 All activities directly relating to the planting, growing, and harvesting of agricultural crops.

8.2.2.f.2 Land disturbing activities exclusively subject to federal or State approval and enforcement, except as may voluntarily become subject to this Ordinance through adopted memorandums of understanding or other, similar cooperative mechanisms.

8.2.2.f.3 Usual and customary site investigation and surveying activities undertaken prior to submittal of an application for preliminary subdivision approval, provided such activity shall not disturb more than 5,000 square feet of land area.

8.2.2.f.4 The construction of one- and two-family residential buildings under SPS 321 Wis. Adm. Code which are required to meet the erosion control requirements of the Wisconsin Uniform Dwelling Code.

8.2.2.f.5 Any proposal that is designed and/or certified by the Land Conservation Department as part of a soil conservation or water pollution control project shall comply with all of the requirements of this section, but may be exempted from obtaining a permit, providing a financial guarantee, or paying a fee.

8.2.2.f.6 Any road construction or other land disturbing or land development activity by the County, or any municipality within the County shall comply with all of the requirements of this section, but shall be exempted from any fees and financial guarantee requirements.

8.2.3 Stormwater Management

Unless otherwise exempted or waived, a stormwater management plan shall be required, and all stormwater management provisions of Chapter 7 of the Dodge County Land Use Code shall apply, to all land development activity that meet any of the following criteria:

8.2.3.a Divides an existing parcel into 5 separate parcels of 5 acres each or less in total area within a common plan of development;

8.2.3.b Involves the construction of any new public or private roads;

8.2.3.c Results in the addition of impervious surfaces of 20,000 square feet or greater in total area, including smaller individual sites that are part of a common plan of development; or

8.2.3.d Other land development activities, including access drives, that the Committee or the Land Use Administrator determines may significantly increase downstream runoff volumes, flooding, soil erosion, water pollution or property damage, or significantly impact an environmentally sensitive area.

8.2.4 Cleanout, Maintenance or Repair of Non-navigable Agricultural Drainage Ditches.

For those projects that are located within the shoreland wetland district and that involve the clean-out, maintenance or the repair of existing non-navigable agricultural drainage systems the clean-out, maintenance or repair project shall not exceed the original dimensions of the ditch (no increase in depth or bottom width), although sideslopes may be flatter than the original sideslopes if necessary to conform with modern erosion-control practices, provided that the sideslopes are not flatter than 2:1 (horizontal to vertical). Disposal of dredged spoil material shall be placed in an upland area outside of the wetland district or may be placed on existing spoil banks where possible;

8.2.5 Vegetative Buffer Zone Restrictions.

For those projects that are located within the vegetative buffer zone (within 35 feet inland of the ordinary highwater mark of a navigable waterway/body), the project shall comply with the vegetative buffer zone provisions of Section 7.2 of this Ordinance.

8.2.6 Seeding/Revegetation.

All disturbed areas shall be leveled and graded (as needed) and seeded to permanent vegetation as soon as possible to prevent erosion of silt/sediment into the waterway. A disturbed area shall be considered stabilized by vegetation when a perennial cover has been established with a density of 70%.

8.2.7 Rip Rap and Other Shoreline Stabilization Projects.

No rip rap or other shoreline related stabilization projects shall:

8.2.7.a substantially extend the shoreline into the waters of the state.

8.2.7.b result in the obstruction of navigation.

8.2.7.c result in water pollution.

8.2.7.d result in the substantial destruction of wetland, spawning grounds, fish and aquatic life.

8.2.7.e result in the increase in the regional flood elevation.

8.2.8 Ponds and Wetland Scrapes located within the Wetland District

8.2.8.a All spoil materials shall be removed to an upland area outside of the Wetland District;

8.2.8.b The pond or wetland scrape shall not be connected to a navigable body of water or a waterway or ditch that ultimately is connected up to a navigable body of water and shall be located a minimum of 50 feet from the OHWM of any navigable waterway or body of water;

8.2.8.c The project (s) shall not create an increase in the height of the regional flood;

8.2.8.d Side slopes of the ponds or wetland scrapes shall not be steeper than three feet horizontal to one foot vertical;

8.2.8.e All disturbed upland areas shall be leveled, graded and seeded to permanent vegetation as soon as possible to prevent erosion of silt into the pond or scrape;

8.2.8.f The pond and wetland scrape shall be for the purpose of improving wildlife or fish habitat or for recreational opportunities.

8.2.9 Waivers

The Committee or the Land Use Administrator may waive any or all of the requirements of Section 8.2 if the Committee or Land Use Administrator determines that:

8.2.9.a The site or activity in question will have no appreciable off-site impact; or

8.2.9.b Compliance with the requirement(s) is impractical or impossible due to site conditions or other circumstances beyond the control of the applicant.

5. Modify the reference to "Rain Garden" in Appendix A as follows:

Rain garden Rain gardens are generally small collections of water loving plants planted on a low site area that naturally collects rainfall. In some cases the gardens are designed expressly to collect the rain fall and the water plants have been added because they grow so well in saturated ground. These small micro-retentions are often small circular depression less than twenty (20) feet in diameter and not more than twelve (12) inches deep. In many rain gardens they are only six (6) to eight (8) inches deep. They consist of several parts including a grass buffer strip, a ponding area, a rich thick organic mulch layer and a prepared sub base with improved drainage media.

The criteria contained within the Wisconsin Department of Natural Resources Conservation Practice Standard for Rain Garden 1009 may be used to meet the County's mitigation practice requirements for rain gardens.



Image drafted by www.oconline.org

6. Modify the name of the Committee in Section 16.2 of the Ordinance as follows:

Committee The Dodge County Planning, Development Land Resources and Parks Committee or any successor committee duly charged by the Dodge County Board of Supervisors with general planning responsibilities under Wisconsin Statute 59.97.

7. Amend Section 13.3(3) (b) and (e) as follows:

13.3 MITIGATION OPTIONS

- (3) **Impervious Surface Area greater than 30 percent but not more than 40 percent for residential land uses in areas approved as "Highly Developed Shorelines". (As required under Section 9.5).**
- (a) Restoration of native primary vegetative buffer to county vegetative buffer standards shown in Section 7.2 (4 points);
 - (b) Engineer designed subsurface dispersal system, practice or structure that is approved by the Department and that is designed to contain the 5 year 24 hour rain fall event for all impervious areas greater than 40 30 percent for residential land uses (4 points)
 - (c) Engineer designed subsurface dispersal system, practice or structure that is approved by the Department and that is designed to contain 2 year 24 hour rainfall event for all impervious areas greater than 30 percent (3 points);
 - (d) Install a bio-retention system, rain garden, or other stormwater retention and dispersal system that is approved by the Department and that is designed to contain a 5 year 24 hour rain event for all impervious areas greater than 30 percent (4 points);
 - (e) Install a bio-retention system, rain gardens, or other stormwater retention and dispersal system that are is approved by the Department and that is designed to contain a 2 year 24 hour rain fall event for all impervious areas greater than 30 percent (2 points);
 - (f) Install a bio-retention system, rain garden or other subsurface dispersal system that is designed to contain a 2 year 24 hour rainfall event for all new proposed additional impervious area above that which is allowed under section 9.2 of this ordinance (1 point).
 - (g) Removal of all seawalls, bulkheads and artificial beaches (1 point);

8. Amend Section 13.4 (1) and 13.4 (2) as follows:

13.4 MITIGATION SIZING REQUIREMENTS

- (1) **MITIGATION SURFACE DISPERSAL SYSTEM LIMITS.** Structures and or components designed for storm water infiltration which disperses collected stormwater on or near the ground surface (e.g. rain gardens, shallow bio-retention basins, filter basins, filter strips) shall require the following:

~~(a) Site evaluation, design and installation~~ Surface Dispersal Systems shall be accomplished per Dodge County Surface Dispersal System Supplemental Work Sheet (See Appendix B)

(a) Site Evaluation Requirements

Surface Dispersal Systems will require site evaluation per Wisconsin Department of Natural Resources Conservation Practices Standards "Site Evaluation for Stormwater Infiltration (1002)".

(b) Plan Certification

A mitigation plan that includes a surface dispersal system shall include all computations and designs for the proposed surface dispersal system in accordance with the technical and design standards of Section 13.3.

(2) MITIGATION SUBSURFACE DISPERSAL SYSTEM LIMITS. Systems (e.g., Drain fields, tree box filters, infiltration trenches, dry wells, and bio-retentions) designed for storm water infiltration into the subsoil shall require the following:

(a) Site Evaluation Requirements

Subsurface Dispersal Systems will require site evaluation per Wisconsin Department of Natural Resources Conservation Practices Standards "Site Evaluation for Stormwater Infiltration (1002)".

(b) Plan Certification

A mitigation plan that includes an engineer designed subsurface dispersal system shall include certification from a professional engineer registered in the State of Wisconsin, that all computations and designs for the proposed subsurface dispersal system have been reviewed and approved by the engineer as being in accordance with the technical and design standards of this section.

REPORT 2

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of the Dodge County Land Resources and Parks Committee requesting amendment of certain sections of the Land Use Code, Dodge County, Wisconsin as described in "Exhibit A", and recommend approval of the ordinance as proposed.

The Committee has considered the proposal in accord with Section 2.3.3.1 of the Dodge County Land Use Code and finds that the proposed amendments to the Land Use Code are necessary in order to correct certain errors in the code and to meet the challenge of changing conditions. The Committee has found that the Land Use Code amendments as proposed are consistent with the Dodge County Comprehensive Plan and the stated purposes of the Code, they will protect the health, safety and general welfare of the general public, and they will not result in significant adverse impacts on the natural environment. Furthermore, the Committee has found that the criteria listed in Section 2.3.3.1 of the Dodge County Land Use Code can be met for these amendments.

Respectfully submitted this 21st day of May, 2019

ADOPTED
BY DODGE COUNTY BOARD

MAY 21 2019

AYES 31 NOES 0
ABSENT 2
ABSTAIN 0

Karen J. Gibson
County Clerk

Joseph Marsik
Joseph Marsik

William Muehe
William Muehe

Larry Schraufnagel
Larry Schraufnagel

Jeffrey Schmitt
Jeffrey Schmitt

Thomas Schaefer
Thomas Schaefer

Land Resources and Parks Committee

Ordinance No. 1026

An Ordinance amending the Land Use Code, Dodge County, Wisconsin.

Whereas the subject matter of this Ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed the proposed amendments to the Dodge County Land Use Code and has considered the facts presented at the public hearing relating to the subject matter of this Ordinance for compliance with the criteria listed in Section 2.3.3.1 of the Dodge County Land Use Code.

Whereas the Dodge County Land Resources and Parks Committee has found that the proposed code amendments are necessary in order to correct certain errors in the Code and to meet the challenge of changing conditions, that the amendments are consistent with the Dodge County Comprehensive Plan and the stated purposes of the code and the amendments will not result in significant adverse impacts on the natural environment.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 2.3.3.1 of the Dodge County Land Use Code can be met for this code amendment that is the subject matter of this Ordinance and has further found that said amendment will protect the health, safety, and general welfare of the general public.

The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. Be it resolved that the amendment to the Land Use Code, Dodge County Wisconsin as represented by "Exhibit A" attached to and made a part of this Ordinance be and hereby is approved and adopted, by the Board of Supervisors of Dodge County, Wisconsin.

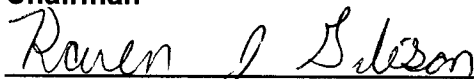
Section 2. This Ordinance shall be effective upon passage and publication.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this Ordinance are hereby repealed.

Adopted and approved this 21 day of May, 2019.



Russell Kottke
Chairman



Karen J. Gibson
County Clerk

PETITION TO AMEND THE LAND USE CODE OF DODGE COUNTY, WISCONSIN

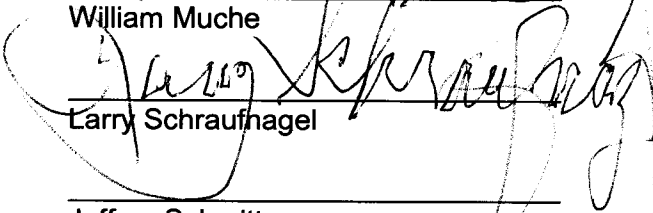
We, the Dodge County Land Resources and Parks Committee, petition to amend the Land Use Code, Dodge County Wisconsin as shown in "Exhibit A"

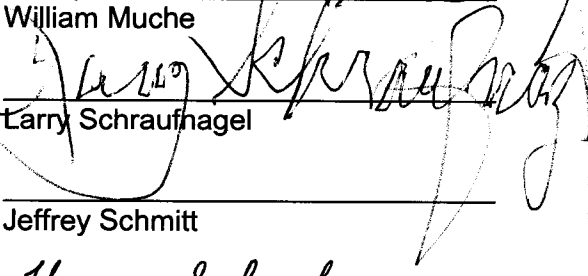
The petition includes a series of miscellaneous housekeeping amendments that will update outdated section references used in the Code, add "Homeless Shelters" to the Use table, amend miscellaneous definitions used in the code and updates the vision corner and street intersection connection standards used in the Code for Town and County Roads. The petition also includes the reorganization and renumbering of Chapter 5 of the code. The existing code standards in Chapter 5 will remain the same but the standards and exemptions allowed by the Code will be reorganized by zoning topic to make the code more user friendly for the public.

Respectfully submitted this 21st day of May, 2019.


Joseph Marsik


William Muehe


Larry Schraufnagel


Jeffrey Schmitt


Thomas Schaefer

Land Resources and Parks Committee

Exhibit A**Proposed changes:**

Additions in text are indicated by underline; deletions by ~~single-strikethrough~~.

1. Modify Table 3.6-1 as follows:

Table 3.6-1 Use Table

Uses	R-1	R-2	R-3	C-1	C-2	I-1	I-2	A-2	Description	Reference
Residential Uses:									6.1.2	
Household Living:									6.1.2-A	
1. Single Family Residential Use	A	A	A	C	C	C	C	A		5.2.1,6.2.8,6.2.9
2. Two Family Residential Use		A	A	C	C			C		6.2.8,6.2.9
3. Multi-Family Residential Use, 3 to 7 Units			A	C						6.2.9
4. Multi-Family Residential Use, 8 or more Units			C	C						6.2.9
5. Mobile Home Parks and Trailer Courts			C					C		6.2.7,6.2.8 6.2.9
Group Living:									6.1.2-B	
1. Group Living Facility, 8 or Fewer Residents	A	A	A						6.1.2-B,3,a	6.2.6,6.2.9
2. Group Living Facility, 9 or More Residents	C	C	A						6.1.2-B,3,b	6.2.6,6.2.9
3. Nursing Homes			C		C				6.1.2-B,3,c	6.2.6,6.2.9
4. Seasonal Housing for Farm Workers									6.1.2-B,3,d	6.2.6,6.2.8 6.2.9
5. Senior Assisted Living	C	C	C	C	C				6.1.2-B,3,e	6.2.6,6.2.9
6. Treatment Facilities			C	C	C				6.1.2-B,3,f	6.2.6,6.2.9
7. Prisons								C	6.1.2-B,3,g	6.2.6,6.2.8 6.2.9
8. Homeless Shelters			A	C	C				6.1.2.B.3.h	6.2.6,
Institutional, Public and Semi-Public Uses:									6.1.3	

2. Amend Section 4.6.4.B.1 as follows:

4.6.4.B.1 The setback measurements and exceptions provided in Sections ~~5.2.3.A~~ and ~~5.2.3.G~~ 5.1.1. and 5.2.3 shall apply within the Highway Setback Overlay District.

3. Create Section 6.1.2.B.3.h as follows:

6.1.2.B.3.h Homeless Shelter A facility set up to provide for the needs of homeless people; often including shelter, food, sanitation and other forms of support. Permitted services may include but are not limited to staff-supervised meals, housekeeping and personal care, medication supervision, and social activities. Both private and shared sleeping rooms may be provided.

4. Amend Section 6.2.7.F as follows:

6.2.7.F A manufactured home community shall conform to the requirements of Chapters SPS 320 and SPS 326 ~~Comm 20 and Comm 26~~ Wisconsin Administrative Code.

5. Amend Sections 7.6.4.B through 7.6.4.B.3 and 7.6.4.D as follows:

7.6.4.B Number of Intersections

The number of intersections along major streets and highways shall be held to a minimum. Wherever practicable the distance between such intersections shall not be less than 1,200 feet.

7.6.4.B.1 Minor and collector streets may not empty into state and federal highways at intervals less than 1,300 feet and into arterials less than 1,000 feet. They shall be in alignment with existing and planned streets entering the highways from the opposite side. Street connections with state or federal highways require the approval of the Wisconsin Department of Transportation.

7.6.4.B.2 Street connections with county highways require the approval of the Dodge County Highway Department. For street connections with county highways, at intersections on minor and collector streets which are not in alignment, the distance between streets opening up on opposite or the same sides of any existing or proposed streets shall meet the minimum spacing requirements of Chapter 7.08(3) of the Dodge County, Wisconsin Code of Ordinances

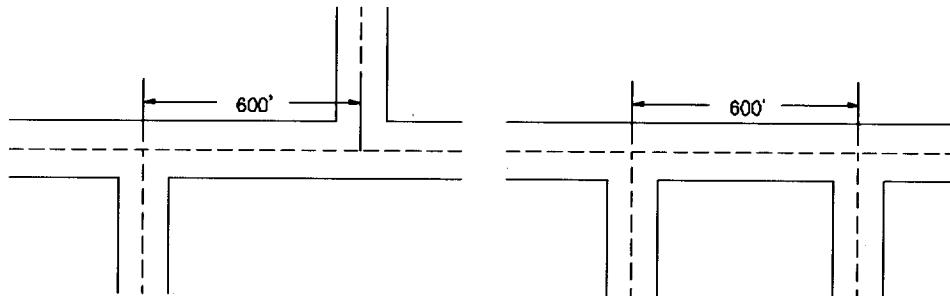
Note: Chapter 7.08(3)(e) Dodge County Wisconsin Code of Ordinances

7. A new road, in addition to the spacing requirements to adjacent driveway access point in 6. Above, must be at least
1,000 feet for Rural CTH
500 feet for Semi-urban CTH
400 feet for Urban CTH
250 feet for Local CTH

From the nearest adjacent road which enters onto the same side of the CTH in questions. Where possible, roads should not be staggered, creating "T" intersections, but connect with another road on the other side of the highway.

7.6.4.B.2 3 Street connections with town roads require the approval of the applicable town. At intersections on minor and collector streets which are not in alignment, the distance between streets opening up on opposite or the same sides of any existing or proposed streets must be at least 600 feet measured along the intersecting centerline.

Diagram 7.6.4-1
Unaligned Street Intersection Spacing



7.6.4.D Vision Clearance Triangles

Vision clearance triangles shall be required at the intersection of all streets, roads, and highways. See Section 5.7.7 5-2.3(G).

6. Modify the following definitions in Chapter 12 as follows:

Campgrounds

Any parcel, area, or tract of land with a minimum of 10 acres, owned by a person, the state, or a local government, that is designed, maintained, intended, or used for the purpose of providing sites for portable units of not more than 400 square feet in area, for the temporary overnight occupancy, where occupancy is intended for recreation and/or travel purposes and an open air or natural character is retained. ~~Camping units include, but are not limited to, camping trailers, motor homes, buses, vans, pickup trucks, or tents.~~

Camping Unit

Any structure, portable device or enclosure, no more than 400 square feet in area, used as a temporary shelter, including but not limited to a camping trailer, camping cabin, yurt, recreational vehicle, manufactured home, motor home, bus, van, pick-up truck, tent or other mobile recreational vehicle. Note: The placement on a campsite of a structure, portable device or enclosure for human habitation that is larger than 400 square feet shall be considered a residential dwelling by the County for purposes of this code.

Camping Cabin – means a building or other structure that is 400 square feet or less in area. A camping cabin includes a yurt, but does not include a tent, recreational vehicle, tourist rooming house, mobile home or manufactured home.

Camping Trailer – means a recreational vehicle with a collapsible or folding structure designed for human habitation and towed upon a highway by a motor vehicle

Campsite – means an area of a campground that is designated by the operator as capable of accommodating an independent or dependent camping unit.

Homeless Shelter - A facility set up to provide for the needs of homeless people; often including shelter, food, sanitation and other forms of support.

Recreational Vehicle – means a vehicle that has walls of rigid construction, does not exceed 45 feet in length, is designed to be towed upon a highway by a motor vehicle or has a motor of its own, and is equipped and used or intended to be used, primarily for temporary or recreational human habitation. A recreational vehicle includes camping trailers, motor homes, and park models. A recreational vehicle is ready for highway use if it is on its wheels or hacking system, is attached to the site only by quick disconnect type utilities and security devices, and has no permanently attached additions.

Yurt – means a round domed structure constructed of wood and fabric.

7. Delete Table 5.1-1 and renumber, reformat and amend Chapter 5 as follows:

Chapter 5– Measurements and Exceptions

5.0 INTENSITY AND DIMENSIONAL STANDARDS

All development shall be subject to the intensity and dimensional standards set forth in this Chapter Table 5.1.1-1. These intensity and dimensional standards may be further limited or modified by other applicable sections of this Code. ~~Bracketed numbers refer to the additional regulations set forth immediately following the table in Section 5.1.2. These additional regulations are applicable to specific uses or circumstances as indicated.~~

(Note: Section 1.7.1 Dodge County Land Use Code - When the provisions of this Code are inconsistent with one another or when the provisions of this Code conflict with provisions found in other adopted ordinances or regulations, the more restrictive provision shall govern unless the terms of the provisions specify otherwise.)

Chapter 5– Setback, Height and Area Measurements and Exceptions

5.0 INTENSITY AND DIMENSIONAL STANDARDS

All development shall be subject to the intensity and dimensional standards set forth in this Chapter. These intensity and dimensional standards may be further limited or modified by other applicable sections of this Code. (Note: Section 1.7.1 Dodge County Land Use Code - When the provisions of this Code are inconsistent with one another or when the provisions of this Code conflict with provisions found in other adopted ordinances or regulations, the more restrictive provision shall govern unless the terms of the provisions specify otherwise.)

5.1 DWELLINGS AND OTHER PRINCIPAL STRUCTURES

5.2 ACCESSORY STRUCTURES

5.3 LOT AREA STANDARDS

5.4 LOT WIDTH STANDARDS

5.5 DENSITY STANDARDS

5.6 HOW TO MEASURE SETBACKS, HEIGHT, AREA

5.7 ACCOMODATIONS FOR THE DISABLED

Table 5.1.1-1: Site Intensity and Dimensional Standards

	R-1 R-2	R-3	C-1	C-2	I-1 I-2	A-1 A-2	SW EP
Minimum Lot Area (sq. feet)							
- Not served by public sewer	40,000	40,000	40,000	40,000	40,000	40,000	40,000
- Served by public sewer	10,000	10,000	10,000	20,000	10,000	10,000	10,000
- Additional regulations	[A,B]	[A,B,C]	[A]	[A]	[A]	[A]	[A,B,J]
Maximum Residential Lot Area (acres)	None	None	None	None	None	None	None
Minimum Lot Width (feet)							
- Not served by public sewer	125	125	125	125	125	125	125
- Served by public sewer	80	80	80	80	80	80	80
- Additional regulations	[D]	[D]	[D]	[D]	[D]	[D]	[D]
Minimum Setbacks for a Dwelling or Other Principal Structures							
Minimum Setbacks (feet)	[See TABLE 5.1.2-2]						
- Front (Street)							
- Side	8	8	[H]	8	8	8	8
- Rear	25	25	10	25	25	25	25
- Railroads	25	25	10	10	0	25	25
- Water	75	75	75	75	75	75	75
- Additional regulations	[E,F,I,K]	[E,F,I,K]	[E,F,G,I,K]	[E,F,I,K]	[E,F,I,K]	[E,F,I,K]	[E,F,I,K]
Maximum Height (feet)	40	65	65	65	65	40	40
Maximum Lot Coverage	[M]	35%	100%	50%	70%	10%	10%
- Additional regulations							
Minimum Setbacks for an Accessory Structure							
Minimum Setbacks (feet)	[See TABLE 5.1.2-2]						
- Front (Street)							
- Side	3	3	3*	3*	3*	3*	3
- Rear	3	3	3*	3*	3*	3*	3
- Railroads	25	25	10	10	0	25	25
- Water	75	75	75	75	75	75	75
- From a dwelling	10	10	10	10	10	10	10
Maximum Height (feet)	20	20	65*	65*	65*	40*	20
Exceptions	*See 5.1.2.K, 5.2.3.H, 5.1.2.N and 5.2.4						
Maximum Lot Coverage	1500 ft ²	35%	100%	50%	70%	10%	10%
- Additional regulations							
Additional Regulations	See Section 6.3						

5.1. DWELLINGS AND OTHER PRINCIPAL STRUCTURES

5.1.1 Street/highway/road/front yard setback for dwellings and other principal structures

Highway, street, road and front yard setbacks are measured from the centerline of the highway, street or road and/or from the highway, street and road right-of-ways whichever is greater.

Minimum setback distances for dwellings and other principal structures are provided in Table 5.1-1.

Table 5.1-1: Minimum Setback Distances

Type of Abutting Roadway	Minimum Setback Distances (feet)	
	From Centerline	From Right-of-Way
Streets and Town Roads (designated) (See appendix 1)	60	27
Streets and Town Roads (undesignated)	75	42
Federal, State, and County Trunk Highways	100	67
Expressways and Freeways		
- Residential Uses	---	200
- Nonresidential Uses	---	67

Exceptions:

Essential Service Facilities and Private On-Site Waste Treatment Systems

Surface, overhead, and underground essential service facilities and private on-site waste treatment systems (POWTS), but not including any buildings, towers, or antennas, may be located within any required setback on the condition that the owner of such facilities within any setback that abuts a street shall remove all construction, additions, and replacements of these facilities at the owner's expense, when necessary for the improvement of the road, street, or highway.

Underground structures not capable of being used as foundations for prohibited above-ground structures may be located within setback lines, provided a variance-setback agreement document requiring such structures to be removed at the owner's expense when required by road improvements is recorded with the Register of Deeds Office deed.

C-1 General Commercial Zoning District: Within the C-1 General Commercial Zoning District, in existing platted areas that are or previously have been in commercial use, interior lots served by public sanitary sewer shall have no minimum front or street yard. Corner lots shall have no minimum front or street yard on the yard facing the principal street and shall have a minimum 10 foot front or street yard on the yard facing the non-principal street (as the principal street is determined by the Land Use Administrator).

Access or service highways constructed according to plans as approved by the County Highway Committee may be located within highway setback lines. In giving such approval, the County Highway Committee shall consider highway safety and maximum sight distances.

5.1.2 Side-yard setback for dwellings and other principal structures

The minimum setback for a dwelling or other principal structure to a side lot line shall be 8 feet.

Exceptions:

Uncovered stairs, ramps, landings, elevators, and fire escapes may project into any yard, but not to exceed 6-feet 6 foot by 6 foot and shall not be closer than 3 feet to any lot line.

Architectural projections, such as chimney flues, sills, eaves, bay windows, belt courses, and ornaments, may project into any required yard, but such projections shall not exceed 2 feet.

Structures to be used for the housing of animals shall be located a distance equal to not less than $\frac{1}{2}$ the structure height from the side lot lines.

C-1 General Commercial Zoning District: Within the C-1 General Commercial Zoning District, in areas served by public sewer, there shall be no minimum side-yard setback, except where the lot is a corner lot, in which case a minimum side-yard of 8 feet shall be required on that side yard not connected with the principal street yard.

Manure storage structures - Manure storage structures shall meet the minimum requirements of DATCP 51.12 Wis. Adm. Code.

5.1.3 Rear-yard setback for dwellings and other principal structures

The minimum rear-yard setback for a dwelling or other principal structure shall be 25 feet.

Exceptions:

Uncovered stairs, ramps, landings, elevators, and fire escapes may project into any yard, but not to exceed 6-feet 6 foot by 6 foot and shall not be closer than 3 feet to any lot line.

C-1 General Commercial Zoning District: Within the C-1 General Commercial Zoning District the minimum rear-yard setback is 10 feet.

Structures to be used for the housing of animals shall be located a distance equal to not less than $\frac{1}{2}$ the structure height from the rear lot lines.

Manure storage structures - Manure storage structures shall meet the minimum requirements of DATCP 51.12 Wis. Adm. Code.

5.1.4 Railroad Setback for dwellings and other principal structures

Residential and Agricultural Zoning Districts - The minimum setback to a rail road right-of-way line within the Residential and Agricultural Zoning Districts for a dwelling or other principal structure shall be 25 feet.

Commercial Zoning Districts - The minimum setback to a rail road right-of-way line within the Commercial Zoning Districts for a dwelling or other principal structure shall be 10 feet.

Industrial Zoning Districts - The minimum setback to a rail road right-of-way line within the Industrial Zoning Districts for a dwelling or other principal structure shall be 0 feet.

Intersections - At railroad grade crossings the setback lines shall be not less than 330 feet from the intersection of the centerlines of the highway and railroad right-of-ways.

5.1.5 Water Setback for dwellings and other principal structures

Unless exempt under Section 6.1(1) of the Dodge County Shoreland Protection Ordinance or reduced under Section 6.1 of the Dodge County Shoreland Protection Ordinance, all structures shall be located a minimum of 75 feet from the Ordinary Highwater Mark of any navigable waters to the nearest part of a building or structure.

5.1.6 Height Requirements for dwellings and other principal structures

R-1, R-2, A-1 and A-2 Zoning Districts - The maximum height of a dwelling or other principal structure located within the R-1, R-2, A-1 and A-2 Zoning Districts shall be 40 feet.

R-3, C-1, C-2, I-1 and I-2 Zoning Districts - The maximum height of a dwelling or other principal structure located within the R-3, C-1, C-2, I-1 and I-2 Zoning Districts shall be 65 feet.

Airport Zoning Ordinance - Principal structures that are located within the jurisdictional boundaries of the Dodge County Airport Zoning Ordinance, shall not exceed the maximum airport height regulations.

5.1.7 Lot Coverage for dwellings and other structures

Lot Coverage is that portion of a lot occupied by principal and accessory buildings and decks, but excluding at grade patios, walks and driveways. All structures, in aggregate, shall not exceed the following maximum lot coverages:

R-1 or R-2 Residential Zoning Districts - For lots located within the R-1 or R-2 Residential Zoning Districts there is no maximum lot coverage, however, no single accessory building shall exceed 1500 square feet in area.

R-3 Multi-Family Zoning District - The maximum lot coverage within the R-3 Multi-Family Zoning District shall be 35%

C-1 General Commercial Zoning District - The maximum lot coverage within the C-1 General Commercial Zoning District shall be 100%

C-2 Extensive Commercial Zoning District - The maximum lot coverage within the C-2 Extensive Commercial Zoning District shall be 50%

I-1 and I-2 Industrial Zoning Districts - The maximum lot coverage within the I-1 and I-2 Industrial Zoning Districts shall be 70%

A-1 and A-2 Agricultural Zoning Districts - The maximum lot coverage within the A-1 and A-2 Agricultural Zoning Districts shall be 10%

Exceptions:

Agricultural buildings located within the A-1 and A-2 Zoning Districts associated with an operating farm shall be exempt from the lot coverage provisions.

5.1.8 Dwelling Density for dwellings

All dwellings shall be located on a lot and only one dwelling shall be located, erected or moved onto a lot unless multiple dwellings are allowed on a lot in the underlying zoning district and all of the required permits and approvals have been obtained to allow multiple dwellings on said lot.

Exception:

A-1 and A-2 Zoning Districts - Two (2) single family dwellings or one (1) two family dwelling and necessary appurtenant structures shall be allowed to be located on one lot located within the A-1 and A-2 Agricultural Zoning Districts if that lot contains an operating farm.

5.1.9 Other Design Standards For The Residential Zoning Districts

In the residential zoning districts, the design standards in Section 6.2.9 of this Code shall apply to all single-family and two family dwellings and to all manufactured housing units.

5.2. ACCESSORY STRUCTURES

5.2.1 Accessory Uses and Detached Structures

Accessory uses and detached accessory structures are permitted in the rear and side yards only, except they may be located in the street yard on waterfront lots and they may be located in the street yard on lots which are not in platted residential subdivisions.

5.2.2 Time of Establishment for accessory structures

In accord with Section 6.3.2 of this Code, no accessory structure shall be established and no accessory structure shall be allowed on a subject parcel until all required permits and approvals for the principal use or activity have been obtained and the principal structure is under construction or has been established.

5.2.3 Street/highway/road/front yard setback for accessory structures

Highway, street, road and front yard setbacks are measured from the centerline of the highway, street or road and/or from the highway, street and road right-of-ways whichever is greater.

Minimum setback distances for accessory structures are provided in Table 5.1-1.

Table 5.1-1: Minimum Setback Distances

Type of Abutting Roadway	Minimum Setback Distances (feet)	
	From Centerline	From Right-of-Way
Streets and Town Roads (designated) (See appendix 1)	60	27
Streets and Town Roads (undesignated)	75	42
Federal, State, and County Trunk Highways	100	67
Expressways and Freeways		
- Residential Uses	---	200
- Nonresidential Uses	---	67

Alley Line:

Accessory structures shall not be closer than 5 feet to any alley line.

Exceptions:

Essential Service Facilities and Private On-Site Waste Treatment Systems

Surface, overhead, and underground essential service facilities and private on-site waste treatment systems (POWTS), but not including any buildings, towers, or antennas, may be located within any required setback on the condition that the owner of such facilities within any setback that abuts a street shall remove all construction, additions, and replacements of these facilities at the owner's expense, when necessary for the improvement of the road, street, or highway.

Underground structures not capable of being used as foundations for prohibited above-ground structures may be located within setback lines, provided a variance-setback agreement document requiring such structures to be removed at the owner's expense when required by road improvements is recorded with the Register of Deeds Office ~~deed~~.

Any fence or gate or fence or gate supports constructed of concrete, mortar or stone shall comply with the minimum setback distances listed in Table 5.1-1.

Security fences are permitted on property lines in non-residential zoning districts but shall not be closer than 2 feet to any public right-of-way.

C-1 General Commercial Zoning District: Within the C-1 General Commercial Zoning District, in existing platted areas that are or previously have been in commercial use, interior lots served by public sanitary sewer shall have no minimum front or street yard. Corner lots shall have no minimum front or street yard on the yard facing the principal street and shall have a minimum 10 foot front or street yard on the yard facing the non-principal street (as the principal street is determined by the Land Use Administrator).

5.2.4 Side-yard setback for accessory structures

The minimum setback for an accessory structure to the side property line shall be 3 feet.

The minimum setback between an accessory structure and a dwelling or other principal structure shall be 10 feet.

There are no minimum setback requirements between accessory structures.

The minimum setback between an accessory structure and any alley line shall be 5 feet.

Exceptions:

Architectural projections, such as chimney flues, sills, eaves, bay windows, belt courses, and ornaments, may project into any required yard, but such projections shall not exceed 2 feet.

Residential fences are permitted on property lines, but shall not in any case exceed a height of 6 feet, shall not exceed a height of 4 feet in the front or street yard setback, and shall not be closer than 2 feet to any public right-of-way. ~~Within required water setback lines only open fences that are a minimum of 50 percent open for each one foot segment of the fence over the entire length and height are allowed.~~

Security fences are permitted on the property lines in non-residential zoning districts but shall not exceed 10 feet in height, shall be of an open, non-opaque type similar to woven wire or wrought iron fencing, and shall not be closer than 2 feet to any public right-of-way.

Any fence or gate or fence or gate supports constructed of concrete, mortar or stone shall comply with the minimum setback distances listed in Table 5.1-1.

Accessory structures to be used for the housing of animals shall be located a distance equal to not less than ½ the structure height from the side lot lines.

Accessory structures that are located within the Agricultural Zoning Districts and that are more than 20 feet in height but less than 40 feet shall be located a minimum of 8 feet from the side lot lines.

Agricultural Structures that are located within the Agricultural Zoning Districts and that are 40 feet in height or greater, shall be required to be located a distance equal to not less than ½ the structure height from the nearest lot line.

Landscaping: Trees, shrubs, flowers, hedges, and other landscape features, and field crops may be located within any required setback, subject to any vision triangle clearance and applicable highway clear sight regulations.

C-1 General Commercial District: Within the C-1 General Commercial District, in areas served by public sanitary sewer, there shall be no minimum side yard, except where the lot is a corner lot, in which case a minimum side yard of 8 feet shall be required on that side yard not connected with the principal street yard.

Manure storage structures - Manure storage structures shall meet the minimum requirements of DATCP 51.12 Wis. Adm. Code.

5.2.5 Rear-yard Setback for accessory structures

The minimum setback for an accessory structure to the rear lot line shall be 3 feet.

Exceptions:

Accessory structures to be used for the housing of animals shall be located a distance equal to not less than ½ the structure height from the rear lot line.

Accessory structures that are located within the A-1 Prime Agriculture and A-2 General Agriculture Zoning District and that exceed 20 feet in height shall be located a minimum 25 feet from the rear lot line.

Manure storage structures - Manure storage structures shall meet the minimum requirements of DATCP 51.12 Wis. Adm. Code.

5.2.6 Rail Road Setback for accessory structures

Residential and Agricultural Zoning Districts - The minimum setback to a rail road right-of-way line within the Residential and Agricultural Zoning Districts for an accessory structure shall be 25 feet.

Commercial Zoning Districts - The minimum setback to a rail road right-of-way line within the Commercial Zoning Districts for an accessory structure shall be 10 feet.

Industrial Zoning Districts - The minimum setback to a rail road right-of-way line within the Industrial Zoning Districts for an accessory structure shall be 0 feet.

Intersections - At railroad grade crossings the setback lines shall be not less than 330 feet from the intersection of the centerlines of the highway and railroad right-of-ways.

5.2.7 Water setback for accessory structures

Unless exempt under Section 6.1(1) of the Dodge County Shoreland Protection Ordinance or reduced under Section 6.1 of the Dodge County Shoreland Protection Ordinance, all accessory structures shall be located a minimum of 75 feet from the Ordinary Highwater Mark of any navigable waters to the nearest part of a building or structure.

5.2.8 Height Requirements for Accessory Structures

Residential Zoning Districts - The maximum height of an accessory structure within the Residential Zoning Districts shall be 20 feet.

Commercial and Industrial Zoning Districts - The maximum height of an accessory structure within the Commercial and Industrial Zoning Districts shall be 65 feet.

Agricultural Zoning Districts - The maximum height of an accessory structure within the Agricultural Zoning Districts shall be 40 feet.

Accessory structures that are located within the jurisdictional boundaries of the Dodge County Airport Zoning Ordinance, shall not exceed the maximum airport height regulations.

Exceptions:

Architectural projections - Zoning District Height limits do not apply to architectural projections, such as belfries, cupolas, spires, domes, monuments, chimneys, or chimney flues.

Special structures - Zoning District Height limits special structures, such as elevator penthouses, gas tanks, grain elevators, radio and television receiving antennas, manufacturing equipment and necessary mechanical appurtenances, smoke stacks, and flag poles.

Essential services - Zoning District Height limits essential services, including utilities, water towers, electric power and communication transmission lines.

Towers, Mobile Service Support Structures, Communication Support Structures and Aerial Projections Towers, mobile service support structures, communication structures and any aerial projections attached to a tower, mobile service support structure or a communication support structure, including but not limited to personal communication service towers, radio and television transmission and relay towers, microwave towers, common-carrier towers, mobile service support structures, cellular telephone towers, alternative tower structures, aeriels, and observation towers, are exempt from the zoning district height requirements; however, said structures and any projecting aerial attached to said structures shall not exceed 500 feet in height. These structures shall be located a minimum distance equal to 1/3 the structure height, including the height of any projecting aerial attached to said structures from the side and rear lot line and shall be located in accordance with the minimum setback distances required in Table 5.1-1 for roads. These structures shall be located a minimum distance equal to the height of the structure including the height of any aerial projections attached to the structure from any residential structure. In addition, said structures and any aerial projections attached to said structures that are located within the jurisdictional boundaries of the Dodge County Airport Zoning Ordinance shall not exceed the maximum airport height regulations.

Guy wires and accessory facilities must satisfy all applicable setback requirements for an accessory structure.

Engineered fall zone areas - If an applicant provides the Department with an engineering certification showing that a tower, mobile service support structure, communication support structure, radio and television transmission and relay tower, microwave tower or any other common-carrier tower is designed to collapse within a smaller fall zone area than the setback required in the Code, the smaller fall zone setback area shall be used as the setback requirement unless the Department provides the applicant with substantial evidence that the engineering certification is flawed.

Agricultural Structures

Silos, grain bins, grain dryers and grain elevators are exempt from the zoning district height requirements within the A-1 Prime Agriculture and A-2 General Agriculture Zoning Districts, however, if these agricultural structures exceed 40 feet in height, they shall be required to be located a distance equal to not less than ½ the structure height from the nearest lot line. In addition, if said structures are located within the jurisdictional boundaries of the Dodge County Airport Zoning Ordinance, the structures shall not exceed the maximum airport height regulations.

Public or Semi-Public Facilities

Public or semi-public facilities, such as schools, churches, hospitals, monuments, sanitariums, governmental offices and stations, may be erected to a height of 65 feet, provided all required yards are increased not less than one foot for each foot the structure exceeds the district's maximum height distance.

Wind Energy Systems

Wind Energy systems are exempt from the zoning district height requirements of this Code; However: Wind Energy systems shall comply with the applicable height restrictions in PSC 128.13 Wisconsin Administrative Code and small wind energy systems shall comply with the applicable height restrictions in PSC 128.61 Wisconsin Administrative Code.

Personal wind energy systems shall be restricted to a maximum height of 75 feet.

5.2.9 Lot Coverage

Lot Coverage is that portion of a lot occupied by principal and accessory buildings and decks, but excluding at grade patios, walks and driveways. All structures, in aggregate, shall not exceed the maximum lot coverages listed in Section 5.1.7.

5.2.10 Additional Accessory Use and Structure Standards

The accessory use standards listed in Section 6.3 of this Code shall apply to all accessory use and structures unless otherwise expressly stated.

5.3 LOT AREA STANDARDS

Lots Served by Public Sewer - The minimum lot area for lots served by public sewer shall be 10,000 square feet excluding public right-of-ways and land lying within the bed of lakes, ponds, or streams of navigable waters.

Lots Not Served by Public Sewer - The minimum lot area for lots not served by public sewer shall be 40,000 square feet excluding public right-of-ways land lying within the bed of lakes, ponds, or streams of navigable waters.

Exceptions:

For lots not served by public sewer, soil and site evaluations may require larger lot areas. A lot shall contain sufficient area for a building site and sanitary system without encroaching on environmentally sensitive areas and access to the building site shall not cross an environmentally sensitive area.

Minimum Lot Area For Multi-Family Dwellings - ~~located in the R-3 Multi-Family Residential Zoning District~~ The minimum lot area for multi-family dwellings shall be based on the number of dwelling units located on or to be located on the lot. The minimum lot area requirement as stated above shall not be less than required in Section 5.3 above, may be increased as shown in Table 5.3-1 below for lots which contain or will contain a multi-family dwelling.

**Table 5.3-1: Increases in Minimum Lot Area
for Multi-Family Dwellings**

Number of Bedrooms in Each Unit	Minimum Lot Area Per Dwelling Unit (square feet)	
	Public Sewer	On-Site Sewer
3 or more bedrooms	4,000	12,000
2 bedrooms	3,500	10,000
1 bedroom	3,000	8,000

Usable Open Space Requirement – Lots which contain or will contain multi-family dwellings shall provide not less than 500 square feet of usable open space per dwelling unit, plus 100 square feet of additional usable open space for each bedroom over 2 in a dwelling unit.

5.3.1 Maximum Lot Area - There are no maximum lot area requirements.

5.4 LOT WIDTH STANDARDS

Lots Served by Public Sewer - The minimum lot width for lots served by public sewer shall be 80 feet at the building setback line and 80 feet at the Ordinary Highwater Mark of a navigable water way/body.

Lots Not Served by Public Sewer - The minimum lot width for lots not served by public sewer shall be 125 feet at the building setback line and 125 feet at the Ordinary Highwater Mark of a navigable water way/body.

Exceptions:

For lots not served by public sewer, soil and site evaluations may require larger lot areas. A lot shall contain sufficient area for a building site and sanitary system without encroaching on environmentally sensitive areas and access to the building site shall not cross an environmentally sensitive area.

5.5 DENSITY STANDARDS

- 5.5.1 Residential Zoning Districts** - Density standards within the residential zoning districts shall be as shown in Table 5.5-1.

Table 5.5-1: Density Standards in Residential Zoning Districts

District	Sewer Status	Density Standard
R-1	Sewered	4 housing units per 40,000 square feet, or 10,000 square feet per housing unit
	Unsewered	1 housing unit per 40,000 square feet, or 40,000 square feet per housing unit
R-2	Sewered	8 housing units per 40,000 square feet, or 5,000 square feet per housing unit
	Unsewered	2 housing units per 40,000 square feet, or 20,000 square feet per housing unit
R-3	Sewered	8 housing units per 40,000 square feet, or 5,000 square feet per housing unit

- 5.5.2 A-2 General Agricultural Zoning District** - Density standards within the A-2 General Agricultural Zoning District shall be as shown in Table 5.5-2.

Table 5.5-2: Density Standards in A-2 General Agricultural Zoning District

Parent Parcel Total Area (Acres)	Number of New Lots Allowed
Less than 2 acres	0
2 acres up to 40 acres	1
40 acres up to 80 acres	2
80 acres up to 120 acres	3
Over 120 acres	4 (Maximum)

- 5.5.3 A-1 Prime Agricultural Zoning District** - Density standards within the A-1 Prime Agricultural Zoning District shall be as follows:

The ratio of nonfarm residential acreage to farm acreage on the base farm tract on which the residence is located shall not be greater than 1 to 20 after the residence is constructed or converted to a nonfarm residence within the A-1 Prime Agricultural Zoning District. In addition, there shall not be more than 4 dwelling units in nonfarm residences, nor, for a new residence, more than 5 dwelling units in residences of any kind, on the base farm tract after the residence is constructed or converted to a nonfarm residence.

- 5.5.4** The number of lots allowed from the existing parent lot and from the base farm tract is based on the presumption that all other applicable standards will be met. The maximum density established for a district is not a guarantee that such densities may be obtained, nor a valid justification for varying other dimensional or development standards. If a proposed lot contains land that is located in more than one zoning district, the most restrictive density standard shall apply. The right to divide land is not assignable or transferable to other property owners. The transfer of title to any property shall not change the rights or restrictions placed on a property under this Section.

- 5.5.5 Calculating Density** - For purposes of calculating density the following areas shall be excluded from the total area of the parent lot: areas lying within the bed of lakes, ponds, or streams; existing dedicated rights-of-way within a site; and that portion of existing dedicated rights-of-way adjoining a site that is between the street or alley centerline and the site boundaries.
- 5.5.6 Concept Plan Requirements** - A Development Concept Plan may be required by the County for all or part of the subject parent lot even though further division is not planned at the time. Such Plan shall include future road locations as well as the location, number and size of potential lots allowed in the future under the Land Use Code. A Development Concept Plan is recommended if further development is anticipated. The plan will be useful in determining if the current proposed lot layout would be compatible with future lots and if future road right-of-ways need to be reserved.
- 5.5.7 No Further Division Restrictions** - The Committee or the Land Use Administrator shall require that a restriction be placed on the certified survey map for new lots, or an affidavit be recorded with the Dodge County Register of Deeds Office for the new lots on which surveying has been waived by the Committee or the Land Use Administrator, which would specify that no further divisions of the parent lot or the new lots that are created from the parent lot can take place for a period of 15 years after the maximum allowed density on the parent lot is reached. The ~~Planning, Development and Parks~~ Committee or the Land Use Administrator may modify or remove the restriction from the certified survey map or the recorded affidavit after five (5) years if approved by the applicable town and if the purpose and intent of the Code would be better served. The town may recommend denial of any request to modify or remove the restriction if the proposal is not consistent with their Comprehensive Plan. The ~~Planning, Development and Parks~~ Committee may remove a "no further land division restriction" from a property at any time if the land is rezoned out of an agricultural zoning district.

5.6. HOW TO MEASURE SETBACKS, HEIGHT, AREA

5.6.1 Measurement

Setbacks shall be measured as the minimum horizontal distance between the corresponding lot or property line, the road, street or highway centerline or the road right-of-way line and a line parallel thereto through the nearest point of a building or structure. Where no minimum front, street, side or rear yards are specified, the setback line shall be coterminous with the corresponding lot line. Allowable projections into setback areas are listed in subsection 5.2.3.H shall not be utilized for measurement of setbacks.

For the purposes of this section, the centerline of a road, street or highway shall be the center of the existing surface or pavement, or if there is no pavement, the midpoint between the existing fences or other road, street or highway right-of-way markers indicating the boundaries of the opposite sides of the above.

5.6.2 Front or Street Yard Setback

A yard extending across the full width of a lot, the depth of which shall be measured as the minimum horizontal distance between the existing or proposed street, road or highway centerline and a line parallel thereto through the nearest point of the principal structure. Corner lots shall have two such yards. The street yard on a double frontage lot shall be the yard on which the principal structure faces and/or is addressed.

At intersections where the intersecting highways are connected with pavement or surfacing constructed on a curve, the setback distance along the curve shall be measured from the centerline of the curved section.

At intersections provided with transitional widening of right-of-way, such transitional widening shall be considered as additional width, and the setback line on the side that is widened shall be increased by an amount equal to the width of the additional right-of-way, or not less than 10 feet, whichever is greater.

5.6.3 Rear Yard Setback

A yard extending across the full width of the lot, the depth of which shall be measured as the minimum horizontal distance between the rear property or lot line and a line parallel thereto through the nearest point of the principal structure. A corner lot will have two side yard setbacks and no rear yard setback. The rear yard on a double frontage lot shall be the yard that is opposite the street yard on which the principal structure faces and/or is addressed.

5.6.4 Side Yard Setback

A yard extending from the street yard to the rear yard of the lot, the width of which shall be measured as the minimum horizontal distance between the nearest point of the principal structure and the corresponding side lot or property line. A corner lot will have two side yard setbacks and no rear yard setback.

5.6.5 Water/River/Stream Setbacks

The setback from any body of water shall be measured as the minimum horizontal distance between the nearest point of the structure in question and the ordinary highwater mark of the water body.

5.6.6 Railroad Grade Setbacks

At railroad grade crossings the setback lines shall be not less than 330 feet from the intersection of the centerlines of the highway and railroad right-of-ways.

5.6.7 Vision Triangles

Vision triangles providing unobstructed views in both directions perpendicular to the line of sight shall be maintained at all intersections in accord with Chapter 7.08 of the Dodge County Code of Ordinances as shown in the following vision corner diagram. In no case shall the setback from the vision triangle boundary be less than the minimum required highway setback distance required under Table 5.1-1

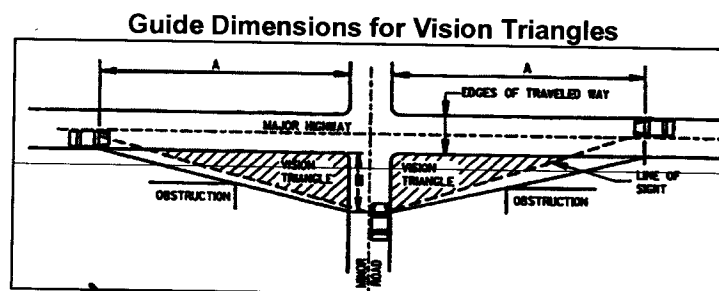
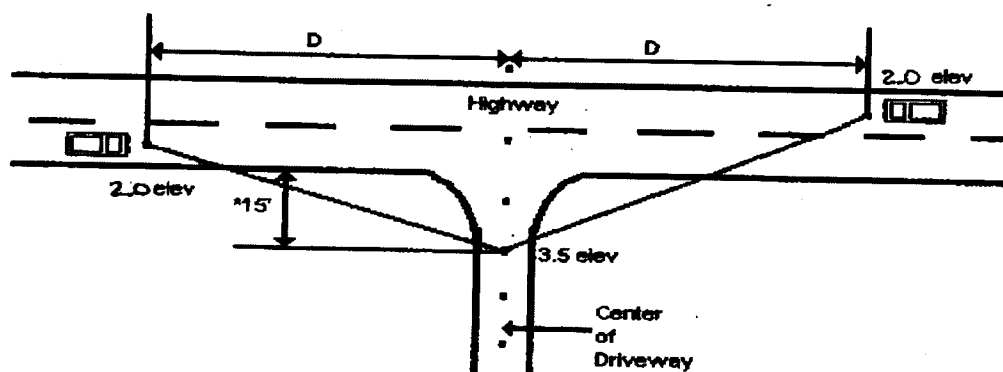


Table 5.7-1: Vision Triangle Distances

40	310	130
50	410	160
55	510	170
60	610	185

Chapter 7.08 Dodge County Code of Ordinances (1-23-2019)



DRAWINGS NOT TO SCALE

Vision Corner Diagram

Distance D (ft)	Posted Speed Limit (MPH)
155	25
250	35
360	45
495	55

FIGURE 2

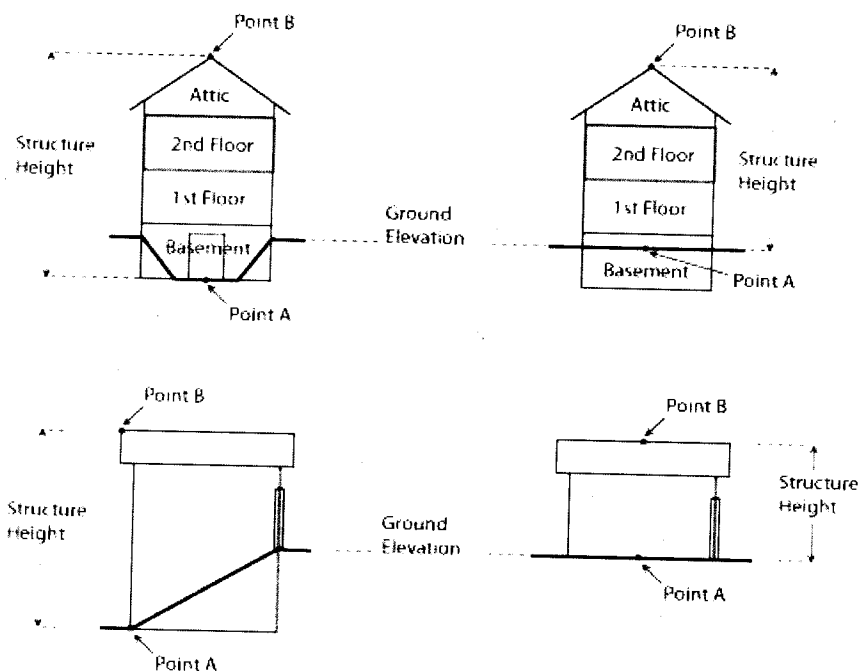
- 5.6.7.a** Distances may be adjusted to fit site conditions to provide the operator of a vehicle on the Major Highway an extra field of view and time to alter the vehicle's speed as necessary in the event a vehicle approaching the intersection on the minor road fails to stop.
- 5.6.7.b** These requirements may not satisfy sight distance requirements at the intersection due to vertical or horizontal curves.
- 5.6.7.c** The vision triangle shall be free of all obstructions including any cut slopes unless approved by the Dodge County Highway Department. If such approval is granted by the Highway Department, a Variance Agreement shall be required and/or a statement regarding any restrictions on the proposed obstruction shall be provided on the plat or certified survey.
- 5.6.7.d** The minimum setback distance from a vision triangle boundary shall be 10 feet, except as may be modified by Section 5-2.3(H). In no case shall the setback from the vision triangle boundary be less than the minimum required highway setback distance required under Subsection 5.1.2 E) and Table 5.1-1.
- 5.6.7.e** ~~(5.2.3.G.5) When the posted speed limits are below 40 mph on both intersecting streets, then distance "A" and distance "B" of the vision triangle can be reduced to a minimum of 35 feet from the edge of the right-of-way on both streets. This section does not pertain to county highways in Dodge County.~~

5.6.8 Landscaping

Trees, shrubs, flowers, hedges, and other landscape features, and field crops may be located within any required setback, subject to any vision triangle clearance clear sight regulations.

5.6.9 Height Measurement

Structure height is the measurement of the vertical line segment starting at the lowest point of any exposed wall and it's intersect with the ground (Point A in the following diagram) to a line horizontal to the highest point of a structure (Point B in the following diagram), unless specified under other sections of this code.



5.6.10 Lot Area

The area contained within the exterior boundaries of a lot excluding the areas lying under public streets and rights-of-way and land under navigable bodies of water.

~~See Table 5.1.1-1. Public rights-of-way and areas lying within the bed of lakes, ponds, or streams shall not be included in calculating lot size.~~

5.6.11 Lot or Property Line, Front (or Street)

~~See Table 5.1.2-2~~The lot line describing the edge of the lot abutting the street, road or highway right-of-way. A corner lot shall have two front (or street) property lines.

5.6.12 Lot or Property Line, Rear

See Table 5.1.1-1 A lot line, not a front or street lot line, which is parallel or approximately parallel to the front/street lot line. Where no lot line is within 45 degrees of being parallel to the front lot line, a line 10 feet in length within the lot, parallel to and at the maximum possible distance from the front lot line, shall be deemed the rear lot line for the purpose of measuring rear yard depth. A corner lot shall have two side lot or property lines and no rear lot or property line.

5.6.13 Lot or Property Line, Side

Any lot or property line other than a front (street) or rear lot line. A corner lot shall have two side property or lot lines and no rear property or lot line.

5.6.14 Lot Width

~~See Table 5.1.1-1~~The horizontal distance between side lot lines. Lot width shall be measured at right angles to the lot depth at the road/front setback line and 20 feet from the rear lot line, or from the rearmost point of the lot depth in cases where there is no rear setback line.

5.7 ACCOMODATIONS FOR THE DISABLED

The Committee or the Land Use Administrator may issue a Land Use Permit that waives specified Land Use Code requirements, if the Committee or Land Use Administrator determines that both of the following conditions have been met:

- 5.7.1 The requested accommodation (i.e. the requested waiver of land use code provisions), or other less-extensive accommodation is necessary to afford persons with disabilities equal access to public accommodations and the minimum accommodations that will give the persons with disabilities adequate relief.
- 5.7.2 The accommodation will not unreasonably undermine the basic purposes the Land Use Code seeks to achieve.
- 5.7.3 **Waiver Conditions** - In granting a waiver to specified land use code requirements under this provision, the Committee or the Land Use Administrator may require that the modifications granted to accommodate the disabilities shall be removed after no longer necessary.
- 5.7.4 **Affidavit Requirements** - If a waiver is granted under this provision, the applicant shall be required to sign and record an affidavit with the Dodge County Register of Deeds office outlining the conditions and removal procedures associated with allowing accommodations for the disabled.

8. Delete Section 6.4 and recreate as follows:

~~6.4 Deleted on June 16, 2009; (Provisions for gazebos, decks and porches located within the shoreland setback area were moved to the shoreland overlay district)~~

6.4 Fencing Requirements for Outdoor Swimming Pools, Spas and Hot Tubs

Private outdoor swimming pools, spas and hot tubs shall be enclosed in accord with the fencing requirements of Section 6.4.2 of this Code.

6.4.1 Exception:

Portable swimming pools which are not permanently installed; which do not require water filtration, circulation, and purification; which do not exceed 18 inches in depth; which do not exceed a water surface area of 100 square feet; and which do not require braces or supports, shall not be subject to the pool fencing requirements of Section 6.4.2.

6.4.2 Fencing Requirements – Swimming Pools, Spas and Hot tubs

- 6.4.2.1 In the case of an in ground pool, there shall be erected and maintained a good quality safety fence not less than four feet in height completely surrounding the pool or surrounding the yard in which the pool is located.
- 6.4.2.2 In the case of an above ground pool, one of the following fencing requirements shall be met:
 - a. There shall be erected and maintained a good quality safety fence of not less than four feet in height completely surrounding the pool or surrounding the yard in which the pool is located, or
 - b. The total wall height of the pool and surrounding deck/railing must be at least six feet above yard grade.
- 6.4.2.3 In the case of a spa or hot tub, a locked safety cover meeting the applicable state building code requirements or the spa or hot tub must be completely enclosed in a structure with locking windows and doors.

- 6.4.2.4** Safety fencing must be so constructed as not to have voids, holes or openings larger than 1 ¾ inches in any dimension.
- 6.4.2.5** Every gate or other opening in the fence enclosing the pool or yard (including spa and hot tub safety covers) except an opening to the dwelling or other building shall be kept securely closed and locked at all times when the owner or occupant of the premises is not present at such pool, spa or hot tub. All gates shall be equipped with self-closing and self-latching devices placed at the top of the gate and they shall be kept securely closed at all times when the pool is not in actual use.
- 6.4.3** **Location of Outdoor Swimming Pools.** A swimming pool located outside of a building shall be located a minimum of 10 feet from the principal structure, a minimum of 3 feet to any property line, a minimum of 15 feet from any alley line, a minimum of 15 feet from an in ground private onsite wastewater treatment component (i.e. leach field, mound, at-grade component etc.) and in accord with the minimum road setback requirements listed in Table 5.1-1 of the Code. No pool and the area extending 10 feet outside of the pool may be located under any overhead electrical service or power transmission line.
- 6.4.4** **Compliance with State and Federal Requirements.** The owner is responsible to locate, construct, operate and maintain all swimming pools, spas and hot tubs in compliance with the applicable State and Federal rules, regulations and requirements. In the event of any conflict between the provisions of this Code and any provision of state or federal law or requirement, rule or regulation, the provision imposing the higher standard or the more restrictive requirement shall be controlling.

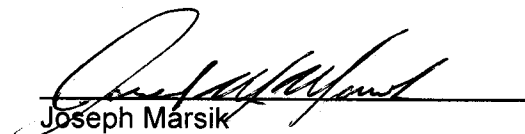
REPORT 3

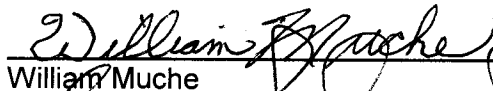
TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the proposed amendments to Map 8-2 – the Dodge County Future Land Use Map as shown in Exhibit "A".

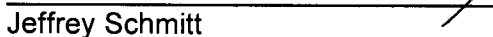
The Committee finds that the proposed land use classifications in these areas will be consistent with the existing land use designations for these areas. The Committee finds that the proposals will be consistent with the relevant County Comprehensive Plan objectives and policies and the proposed land use designations would be appropriate for the subject properties.

Respectfully submitted this 21st day of May, 2019.


Joseph Marsik


William Muche


Larry Schraufnagel

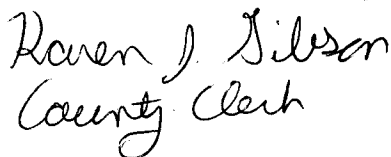

Jeffrey Schmitt


Thomas Schaefer

ADOPTED
BY DODGE COUNTY BOARD

MAY 21 2019

AYES 31 NOES 0
ABSENT 2
ABSTAIN 0


Karen J. Silson
County Clerk

Land Resources and Parks Committee

Ordinance No. 1027AN ORDINANCE TO AMEND THE DODGE COUNTY
COMPREHENSIVE PLAN

The Dodge County Board of Supervisors, Dodge County, Wisconsin, does ordain as follows:

- SECTION 1. Pursuant to section 59.69(3), Wisconsin Statutes, Dodge County is authorized to adopt and amend a comprehensive plan as defined in sections 66.1001(1)(a) and 66.1001(2), Wisconsin Statutes.
- SECTION 2. The Dodge County Land Resources and Parks Committee, has reviewed the proposed amendments to Map 8-2 -the Future Land Use Map.
- SECTION 3. Dodge County has provided opportunities for public involvement including a public hearing held in accordance with Section 66.1001(4)(d), Wisconsin Statutes.
- SECTION 4. The Dodge County Board of Supervisors does, by the enactment of this ordinance, formally amend Map 8-2 -the Future Land Use Map of the Dodge County Comprehensive Plan pursuant to Section 66.1001(4)(c), Wisconsin Statutes in accordance with the attached "Exhibit A".
- SECTION 5. This ordinance shall take effect upon passage by a majority vote of the members-elect of the Dodge County Board of Supervisors and publication/posting as required by law.

ADOPTED this 21st day of May, 2019.

Voting Aye: 31

Voting Nay: 0

Russell Kottke
County Board Chairman

Attest:

Karen L. Nelson
County Clerk

Comprehensive Plan Amendment

Town of Lomira, Sec. 10

Exhibit A

May 2019

This map is used to create the map in a compilation of records, information, and data from various city, county, and state offices and other sources. The map is only advisory, does not replace a survey, and does not constitute any legal opinion. The user should consult the appropriate legal authority for any legal questions.

EXIT 17 SB OFF-RAMP

INDUSTRIAL DR

STATE ROAD 17

STATE ROAD 49

B. & K. KAZMIERZAK

Future Land Use Map

Area to be Amended:

-  Agriculture to Industrial
-  Single Family Residential to Industrial

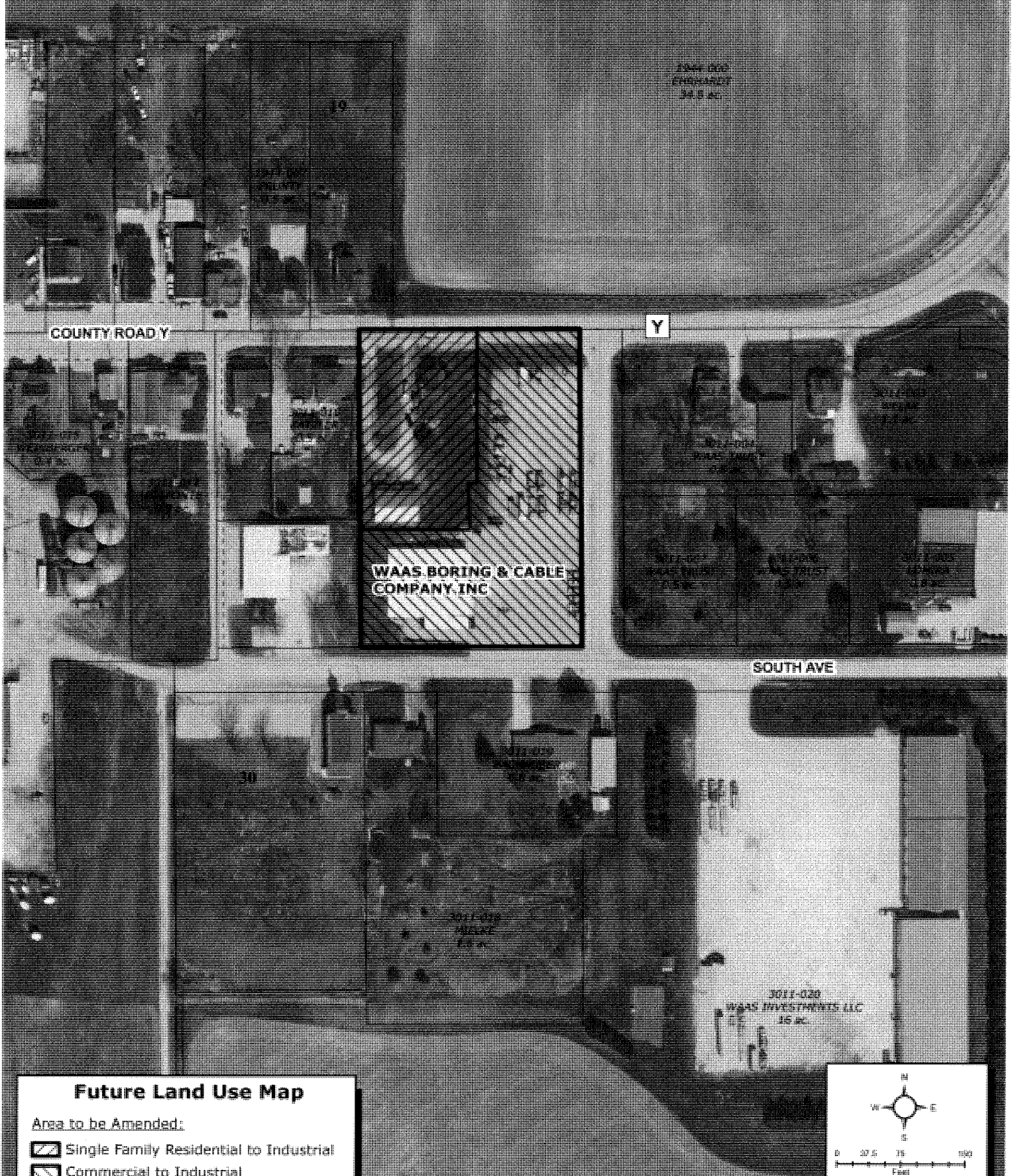


1 inch = 500 feet
Dodge County Land Resources & Planning

May 2019

Waas Boring & Cable Company Inc. Town of Lomira, Sec. 30 Exhibit A

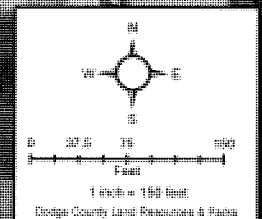
The data used to create this map is a compilation of records, information, and data from various city, county and state offices, and other sources. The map is only advisory, does not replace a survey, and may not be used for any legal purpose. Dodge County assumes no liability for any use or misuse of this information.



Future Land Use Map

Area to be Amended:

-  Single Family Residential to Industrial
-  Commercial to Industrial



REPORT 4

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Waas Boring and Cable Co. Inc. requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 0.7-acres of land from an R-1 Single Family Residential Zoning District to an I-1 Light Industrial Zoning District in part of the NE ¼ of the NE ¼, Section 30, Town of Lomira, to allow for the expansion of the business and contractors yard onto this lot and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal will be consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 21st day of May, 2019.

ADOPTED
BY DODGE COUNTY BOARD

MAY 21 2019

AYES 30 NOES 1
ABSENT 0
ABSTAIN 0

Ronan J. Nelson
County Clerk

Joseph Marsik
Joseph Marsik

William Muehe
William Muehe

Larry Schraufnager
Larry Schraufnager

Jeffrey Schmitt
Jeffrey Schmitt

Thomas Schaefer
Thomas Schaefer

Land Resources and Parks Committee

Ordinance No. 1028

An Ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 30, T13N, R17E, Town of Lomira, in the I-1 Light Industrial zoning district.

Whereas the subject matter of this Ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this Ordinance for compliance with the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal will be consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and that the rezoning is the minimum action necessary to accomplish the intent of the petition.

The County Board of Supervisors of the County of Dodge does ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this Ordinance.

Section 2. This Ordinance shall be effective upon enactment and publication.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this Ordinance are hereby repealed.

Adopted and Approved this 21st day of May, 2019.

Russell Kottke

Russell Kottke
Chairman

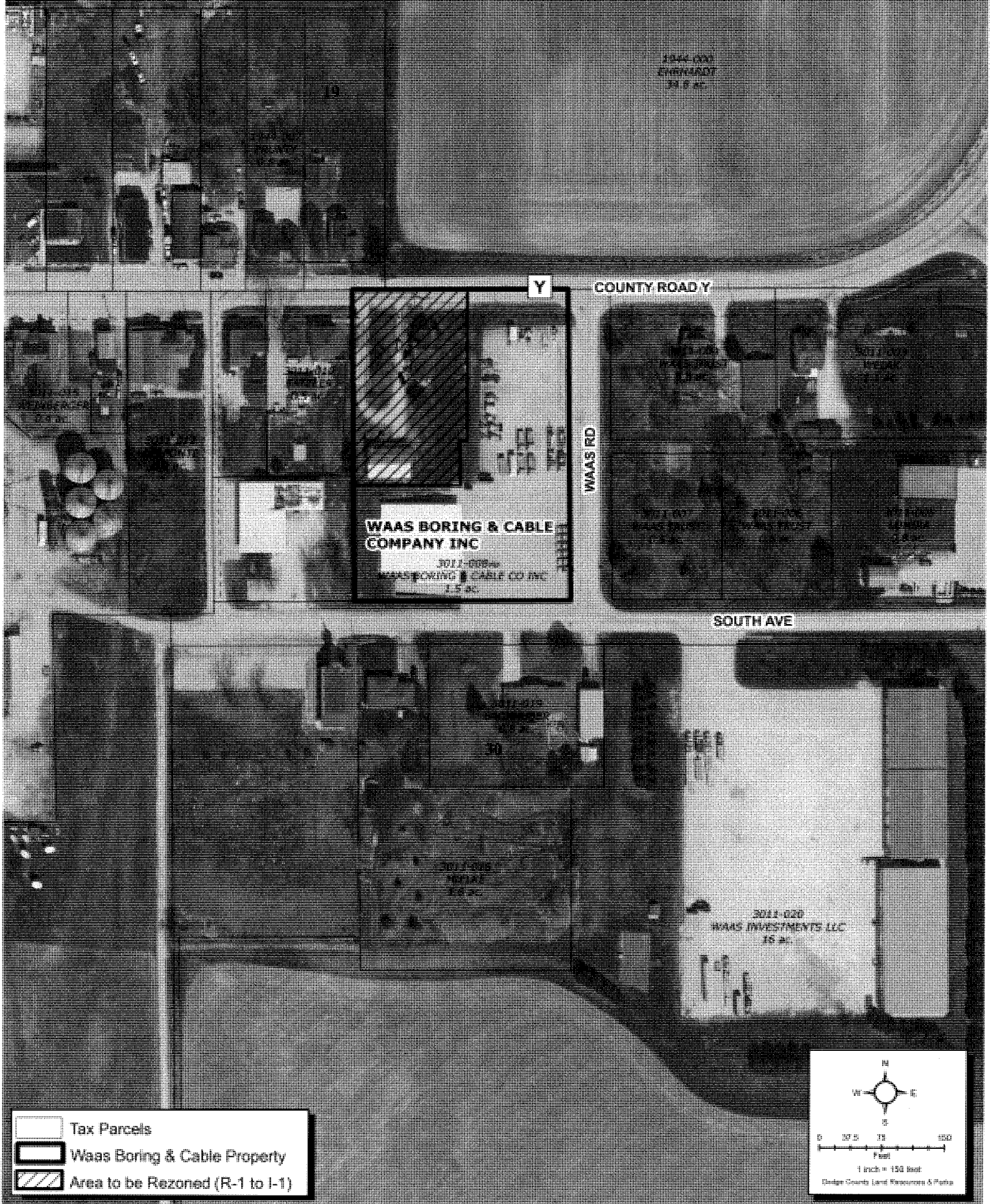
Karen J. Gibson

Karen J. Gibson
County Clerk

Waas Boring & Cable Company Inc. **Town of Lomira, Sec. 30**

May 2019

The data used to create this map is a compilation of records, information, and data from various city, county and state offices, and other sources. This map is only advisory, does not replace a survey, and shall not be used for any legal purpose. Dodge County assumes no liability for any use or misuse of this information.



REPORT 5

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Louis DeBoer and Werld Farms Inc. requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 6.4-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in part of the SW ¼ of the SW ¼, Section 33, T13N, R13E, Town of Fox Lake to allow for the creation of two non-farm residential lots at this location and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is substantially consistent with the Dodge County Comprehensive and Farmland Preservation Plans and is consistent with the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 21st day of May, 2019.

ADOPTED
BY DODGE COUNTY BOARD

MAY 21 2019

AYES 29 NOES 1
ABSENT 2
ABSTAIN 1

Karen J. Gibson
County Clerk

Joseph Marsik
Joseph Marsik

William Muehe
William Muehe

Larry Schraufnager
Larry Schraufnager

Jeffrey Schmitt
Jeffrey Schmitt

Thomas Schaefer
Thomas Schaefer

Land Resources and Parks Committee

Ordinance No. 1029

An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 33, T13N, R13E, Town of Fox Lake, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.

The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.

Section 2. This ordinance shall be effective upon passage.

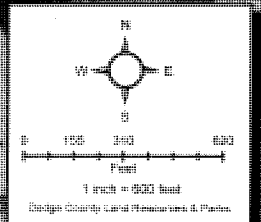
Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.

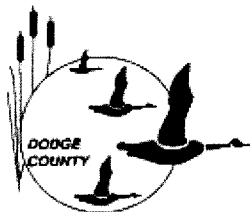
Adopted and Approved this 21st day of May, 2019.

Russell Kottke
Russell Kottke
Chairman

Karen J. Gibson
Karen J. Gibson
County Clerk

1567-000
KLEINER TRUST
ET AL
COUNTY ROAD P





AGENDA
Dodge County Board of Supervisors Meeting
Tuesday, June 18, 2019 – 7:00 PM
Administration Building
County Board Room, Fourth Floor
127 East Oak Street, Juneau, Wisconsin 53039

Call to Order by Russell Kottke, County Board Chairman

Pledge of Allegiance

Roll Call

Approve Minutes from May 21, 2019, County Board Session

Communications on File

Special Orders of Business

Confirm Appointments made by County Administrator

1. Re-appoint William Nass, Sharon Schumann and Harold Hicks to the Board of Adjustment for three year terms, commencing on July 1, 2019 to July 1, 2022, both inclusive.
2. Re-appoint Shirley Kitchen, Gary Schmidt and Dianne Birkholz to the Commission on Aging and Disability Services for three year terms, commencing on July 1, 2019 to July 1, 2022, both inclusive.
3. Re-appoint David Godshall and Thomas Koch to the Nutrition Advisory Council for three year terms, commencing on July 1, 2019 to July 1, 2022, both inclusive.

Confirm Appointment made by County Board Chairman

1. Appoint Supervisor Glewen to the Jefferson County Economic Development Consortium.

Consider, Discuss and Take Action on the Following:

Resolutions on File

- 19-14 Resolution Supporting Legislation Encouraging Regionalization of Emergency Medical Services and Incentivizing Emergency Medical Services Volunteers – Executive Committee.
- 19-15 Appointment of David P. Ehlinger as Finance Director – Finance Committee.

Reports on File

1. Ordinance No. 1030 – An Ordinance Amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 26, T09N, R14E, Town of Shields, in the A-2 General Agricultural Zoning District – Land Resources and Parks Committee.
2. Ordinance No. 1031 – An Ordinance Amending the Land Use Code, Dodge County, Wisconsin, by placing certain lands in Section 23, T13N, R17E, Town of Lomira, in the A-2 General Agricultural Zoning District – Land Resources and Parks Committee.
3. Ordinance No. 1032 – An Ordinance Amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 32, T13N, R13E, Town of Fox Lake, in the A-2 General Agricultural Zoning District – Land Resources and Parks Committee.
4. Ordinance No. 1033 – An Ordinance Amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 27, T13N, R16E, Town of Leroy, in the A-2 General Agricultural Zoning District – Land Resources and Parks Committee.

Set Next Meeting Date & Time

Recess

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

JUNE DAIRY MONTH TREATS PROVIDED BY DODGE COUNTY DAIRY PROMOTION

COMMITTEE NAME COUNTY BOARD

MEETING DATE June 18, 2019

Approval RK Date 6-19-2019Chair Russ Kottke

VENDOR	NAME	PRESENT	ABSENT	PERDIEM	MILES	AMOUNT	MEALS	AMOUNT
11994	Behl, Allen	X		50.00	32	18.56		
49450	Bennett, Richard	X		50.00	6	3.48		
49449	Benter, Ed	X		50.00	23	13.34		
19566	Berres, Jeff	X		50.00	21	12.18		
11970	Bischoff, Larry	X		50.00	20	11.60		
26899	Bobholz, Mary	X		50.00	28	16.24		
50238	Burnett, Kevin	X		50.00	20	11.60		
49453	Caine, Jeffrey	X		50.00	14	8.12		
46788	Derr, Lisa		X	0.00	0	0.00		
49971	Fink, Richard W.	X		50.00	35	20.30		
28760	Frohling, David	X		50.00	29	16.82		
49455	Glewen, Becky	X		50.00	20	11.60		
41853	Greshay, Richard	X		50.00	14	8.12		
49993	Guckenberger, David	X		50.00	42	24.36		
48638	Hilbert, Dan	X		50.00	20	11.60		
50131	Hoekstra, William	X		50.00	33	19.14		
49454	Houchin, Cathy	X		50.00	16.5	9.57		
49451	Justmann, Stephanie	X		50.00	32	18.56		
50239	Kemmel, Timothy	X		50.00	54	31.32		
16348	Kottke, Russell	X		55.00	30	17.40		
19650	Macheel, Dale	X		50.00	44	25.52		
29374	Maly, Donna		X	0.00	0	0.00		
22503	Marsik, Joseph M.	X		50.00	40	23.20		
34243	Miller, MaryAnn	X		50.00	0	0.00		
43804	Muche, William		X	0.00	0	0.00		
47109	Nickel, Thomas	X		50.00	34	19.72		
46789	Roesch, Mark E.	X		50.00	34	19.72		
30697	Schaefer, Thomas	X		50.00	30	17.40		
15819	Schmidt, Dennis	X		50.00	0	0.00		
28630	Schmitt, Jeffrey	X		50.00	9	5.22		
37252	Schraufnagel, Larry	X		50.00	50	29.00		
50060	Sheahan-Malloy, Kira	X		50.00	32	18.56		
10021	Wurtz, Eugene	X		50.00	25	14.50		

**Dodge County Board of Supervisors
June 18, 2019 – 7:00 p.m.
Administration Building - Juneau, Wisconsin**

The June Session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance with the exception of Supervisors Derr, Maly and Muche who had previously asked to be excused. Supervisor Wurtz arrived at 7:04 p.m.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor Nickel and seconded by Supervisor Greshay to approve the minutes of the May 21, 2019, session of the County Board meeting as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

Communications on File

Karen J. Gibson, County Clerk, read a resignation letter from Supervisor Justmann. The Chairman ordered this be placed on file.

Special Orders of Business

The Chairman called the First Special Order of Business: Confirm Appointments made by County Administrator. Re-appoint William Nass, Sharon Schumann and Harold Hicks to the Board of Adjustment for three year terms, commencing on July 1, 2019 to July 1, 2022, both inclusive. A motion to accept the reappointments was made by Supervisor Behl and seconded by Supervisor Schaefer. The motion passed by acclamation with no negative votes cast, thereby approving the reappointments.

Mr. Mielke then reappointed Shirley Kitchen, Gary Schmidt and Dianne Birkholz to the Commission on Aging and Disability Services for three year terms, commencing on July 1, 2019 to July 1, 2022, both inclusive. A motion to accept the reappointments was made by Supervisor Miller and seconded by Supervisor Greshay. The motion passed by acclamation with no negative votes cast, thereby approving the reappointments.

Mr. Mielke then reappointed David Godshall and Thomas Koch to the Nutrition Advisory Council for three year terms, commencing on July 1, 2019 to July 1, 2022, both inclusive. A motion to accept the reappointments was made by Supervisor Nickel and seconded by Supervisor Bobholz. The motion passed by acclamation with no negative votes cast, thereby approving the reappointments.

Chairman Kottke then called the Second Special Order of Business: Confirm Appointment made by County Board Chairman. Appoint Supervisor Glewen to the Jefferson County Economic Development Consortium. A motion to accept the appointment was made by Supervisor D. Schmidt and seconded by Supervisor Caine. The motion passed by acclamation with no negative votes cast, thereby approving the appointment.

The following Resolutions and Reports were read by the Clerk and acted upon by the Board:

Resolution No. 19-14 Resolution Supporting Legislation Encouraging Regionalization of Emergency Medical Services and Incentivizing Emergency Medical Services Volunteers – Executive

Committee. A motion for adoption was made by Supervisor Miller and seconded by Supervisor D. Schmidt. The vote was cast with all 29 ayes and 1 no, thereby adopting the Resolution.

Ayes: Benter, Kottke, Bobholz, Macheel, Marsik, Bennett, Greshay, Justmann, Schaefer, Guckenberger, Fink, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Hilbert, Miller, Burnett, Glewen. Total 29.

No: J. Schmitt. Total 1.

Absent: Muche, Maly, Derr. Total 3.

Resolution No. 19-15 Appointment of David P. Ehlinger as Finance Director – Finance Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Caine. Questions by Supervisors Berres, Bobholz and Houchin answered by Administrator James Mielke. Comments by Supervisors Guckenberger, Berres, Glewen, D. Schmidt and Houchin. The vote was cast with 29 ayes and 1 abstention, thereby adopting the Resolution.

Ayes: Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Justmann, Schaefer, Fink, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Hilbert, Miller, Burnett, Glewen. Total 29.

Abstention: Guckenberger. Total 1.

Absent: Muche, Maly, Derr. Total 3.

Mr. Mielke introduced David Ehlinger to the Board and welcomed him to Dodge County. David Ehlinger provided his background information and thanked the Board for this opportunity.

Report No. 1 Ordinance No. 1030 – An Ordinance Amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 26, T09N, R14E, Town of Shields, in the A-2 General Agricultural Zoning District – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Berres and seconded by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

Report No. 2 Ordinance No. 1031 – An Ordinance Amending the Land Use Code, Dodge County, Wisconsin, by placing certain lands in Section 23, T13N, R17E, Town of Lomira, in the A-2 General Agricultural Zoning District – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Schraufnagel and seconded by Supervisor J. Schmitt. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

Report No. 3 Ordinance No. 1032 – An Ordinance Amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 32, T13N, R13E, Town of Fox Lake, in the A-2 General Agricultural Zoning District – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Benter and seconded by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

Report No. 4 Ordinance No. 1033 – An Ordinance Amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 27, T13N, R16E, Town of Leroy, in the A-2 General Agricultural Zoning District – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Schraufnagel and seconded by Supervisor Marsik. The vote was cast with 29 ayes and 1 no, thereby adopting the Report and Ordinance.

Ayes: Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Justmann, Schaefer, Fink, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Hilbert, Miller, Burnett, Glewen. Total 29.

No: Guckenberger. Total 1.

Absent: Muche, Maly, Derr. Total 3.

The Clerk noted the following had been placed on the Supervisor's desks: Memo from Jim Mielke, dated June 18, 2019, regarding ERP Project Update, 2019 Dodge County Clean Sweep Collection pamphlet, 2019 Official Directory for Dodge County and 2018-2019 Official Proceedings of the Board of Supervisors. The Chairman ordered these be placed on file.

At 7:26 p.m. Supervisor Frohling made a motion to recess until Tuesday, July 16, 2019 at 7:00 p.m. Supervisor Caine seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

RESOLUTION NO. 19-14

Resolution Supporting Legislation Encouraging Regionalization of Emergency Medical Services and Incentivizing Emergency Medical Services Volunteers

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, Dodge County is a relatively rural county of 892 square miles with a population of approximately 90,000 residents and more than 40 cities, villages and towns; and,

WHEREAS, Dodge County cities, villages and towns each offer their own emergency response services, often providing coverage or support for each other in the event of personnel shortages or large scale emergencies; and

WHEREAS, increasingly, rural areas are having difficulty in recruiting and retaining volunteer emergency responders, resulting in longer response times and the need for neighboring services to respond due to these shortages;

SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors that it supports legislation that encourages local communities to regionalize, enter into shared service agreements or intergovernmental agreements for emergency medical, ambulance and firefighting services and that such communities that do so be afforded special consideration in the form of increased shared revenues, relief from levy limits or state grant funding; and

BE IT FURTHER RESOLVED, by the Dodge County Board of Supervisors that it supports legislation that would provide emergency medical, ambulance and firefighter volunteers tax incentives or special state tax status to promote volunteerism in these times of critical need, especially in rural areas; and,

BE IT FINALLY RESOLVED, that the Dodge County Clerk is directed to send a copy of this Resolution to the Governor, state legislators serving Dodge County, and the Wisconsin Counties Association for consideration at its convention in September of 2019.

All of which is respectfully submitted this 18th day of June, 2019.

Dodge County Executive Committee:

Russell Kottke
Russell Kottke

Donna Maly

Joseph Marsik

Kira Sheahan-Malloy
Kira Sheahan-Malloy

David Frohling
David Frohling

Dennis R. Schmidt
Dennis R. Schmidt

Jeff Berres

Vote Required: Majority of members present.

Resolution Summary: Resolution supporting Legislation Encouraging Regionalization of Emergency Medical Services and Incentivizing Emergency Medical Services Volunteers.

ADOPTED
BY DODGE COUNTY BOARD

JUN 18 2019

AYES	29	NOES	1
ABSENT	3		
ABSTAIN	0		

Karen J. Gibson
County Clerk

RESOLUTION NO. 19-15**Appointment of David P. Ehlinger as Finance Director**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, on June 5, 2019, James Mielke, Dodge County Administrator, appointed David P. Ehlinger to the full-time, benefited position of *Finance Director*, effective July 15, 2019, in the merit range of Labor Grade 15 of the Dodge County Wage Schedule at a beginning annual salary equivalent to \$51.93 per hour, and, in addition, fringe benefits as approved by the Human Resources and Labor Negotiations Committee, including 15 days of paid vacation, available upon employment, for use during the first year of employment; and,

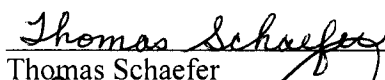
WHEREAS, James Mielke, Dodge County Administrator, and the Dodge County Finance Committee request the Dodge County Board of Supervisors confirm this appointment;

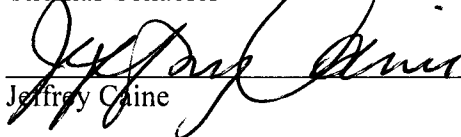
SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby confirms the appointment of David P. Ehlinger to the full-time, benefited position of *Finance Director*, effective July 15, 2019, in the merit range of Labor Grade 15 of the Dodge County Wage Schedule at a beginning annual salary equivalent to \$51.93 per hour, and, in addition, fringe benefits as approved by the Human Resources and Labor Negotiations Committee, including 15 days of paid vacation, available upon employment, for use during the first year of employment.

All of which is respectfully submitted this 18th day of June, 2019.

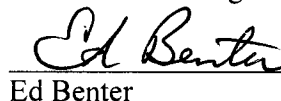
Dodge County Finance Committee:


David Frohling


Thomas Schaefer


Jeffrey Caine

David Guckenberger

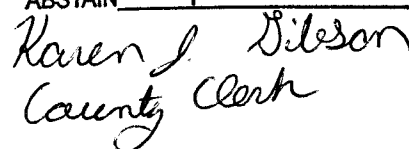

Ed Benter

Vote Required: Majority of Members present.**Resolution Summary:** A Resolution for the appointment of David P. Ehlinger as *Finance Director*.

ADOPTED
BY DODGE COUNTY BOARD

JUN 18 2019

AYES 29 NOES 0
ABSENT 3
ABSTAIN 1


Karen J. Gibson
County Clerk

REPORT 1

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Patricia Bickel, agent for the Doris M Friedl Irrevocable Trust requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 6.6-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in part of the NW ¼ of the SE ¼, Section 26, Town of Shields, for the purpose of creating a non-farm residential lot and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is substantially consistent with the Dodge County Comprehensive and Farmland Preservation Plans and is consistent with the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 18th day of June, 2019.

**ADOPTED
BY DODGE COUNTY BOARD**

JUN 18 2019

AYES 30 NOES 0
ABSENT 3
ABSTAIN 0

Karen J. Sibley
County Clerk

Joseph Marsik
Joseph Marsik

William Muehe
William Muehe

Larry Schraufnager
Larry Schraufnager

Jeffrey Schmitt
Jeffrey Schmitt

Thomas Schaefer
Thomas Schaefer

Land Resources and Parks Committee

Ordinance No. 1030

An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 26, T09N, R14E, Town of Shields, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.

The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.

Section 2. This ordinance shall be effective upon passage.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.

Adopted and Approved this 18th day of June, 2019.



Russell Kottke
Chairman



Karen J. Gibson
County Clerk

2024-000
CHRYSLER TRUST
S.A.

2011-06
KAYNIE TRIST
4354

21-000
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PROVIMI RD

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D. & K. FRIEDL IRREV. TRUST

LOT 2

42-000
UNRECORDED
42-000

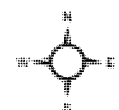
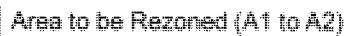
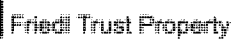
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LCT 1

1. **NAME** _____
 2. **DATE** _____
 3. **SCORE** _____

[illegible]

25. 2004年12月
 26. 2004年12月
 27. 2004年12月



0 25 50 75 100 125 150
Feet
1 inch = 300 feet
Oregon County Land Resources & Parks

REPORT 2

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Bruce Weyer, agent for Ronald Glodoski and Bobbi Aguero requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 14.35-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in part of the NE ¼ of the SE ¼, Section 23, Town of Lomira, for the purpose of creating a non-farm residential lot and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is substantially consistent with the Dodge County Comprehensive and Farmland Preservation Plans and is consistent with the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 18th day of June, 2019.

ADOPTED
BY DODGE COUNTY BOARD

JUN 18 2019

AYES 30 NOES 0
ABSENT 3
ABSTAIN 8

Karen J. Gibson
County Clerk

Joseph Marsik
Joseph Marsik

William Muche
William Muche

Larry Schraufnager
Larry Schraufnager

Jeffrey Schmitt
Jeffrey Schmitt

Thomas Schaefer
Thomas Schaefer

Land Resources and Parks Committee

Ordinance No. 1031

An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 23, T13N, R17E, Town of Lomira, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.

The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.

Section 2. This ordinance shall be effective upon passage.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.

Adopted and Approved this 18th day of June, 2019.

Russell Kottke
Russell Kottke
Chairman
Karen J. Gibson
Karen J. Gibson
County Clerk

Ronald Glodoski & Bobbi Aguero Town of Lomira, Sec. 23

This data is not to create the map as a replacement of records, photographs, and data from various city, county, and state offices, and other sources. This data is for reference only and should not be used for any legal purposes. The data is not to be used for any legal purposes. The data is not to be used for any legal purposes.



REPORT 3

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of John and Claudine Lehman requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 5-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in part of the SW ¼ of the SE ¼, Section 32, Town of Fox Lake, to allow for the creation of a non-farm residential lot at this location and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is substantially consistent with the Dodge County Comprehensive and Farmland Preservation Plans and is consistent with the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 18th day of June, 2019.

ADOPTED
BY DODGE COUNTY BOARD

JUN 18 2019

AYES 30 NOES 0
ABSENT 3
ABSTAIN 0

Raren J. Nelson
County Clerk

Joseph Marsik
Joseph Marsik

William Muche
William Muche

Darryl Schraunager
Darryl Schraunager

Jeffrey Schmitt
Jeffrey Schmitt

Thomas Schaefer
Thomas Schaefer

Land Resources and Parks Committee

Ordinance No. 1032

An Ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 32, T13N, R13E, Town of Fox Lake, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this Ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this Ordinance for compliance with the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and that the rezoning is the minimum action necessary to accomplish the intent of the petition.

The County Board of Supervisors of the County of Dodge does ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this Ordinance.

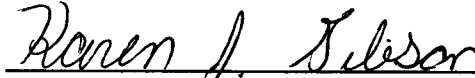
Section 2. This Ordinance shall be effective upon enactment and publication.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this Ordinance are hereby repealed.

Adopted and Approved this 18th day of June, 2019.



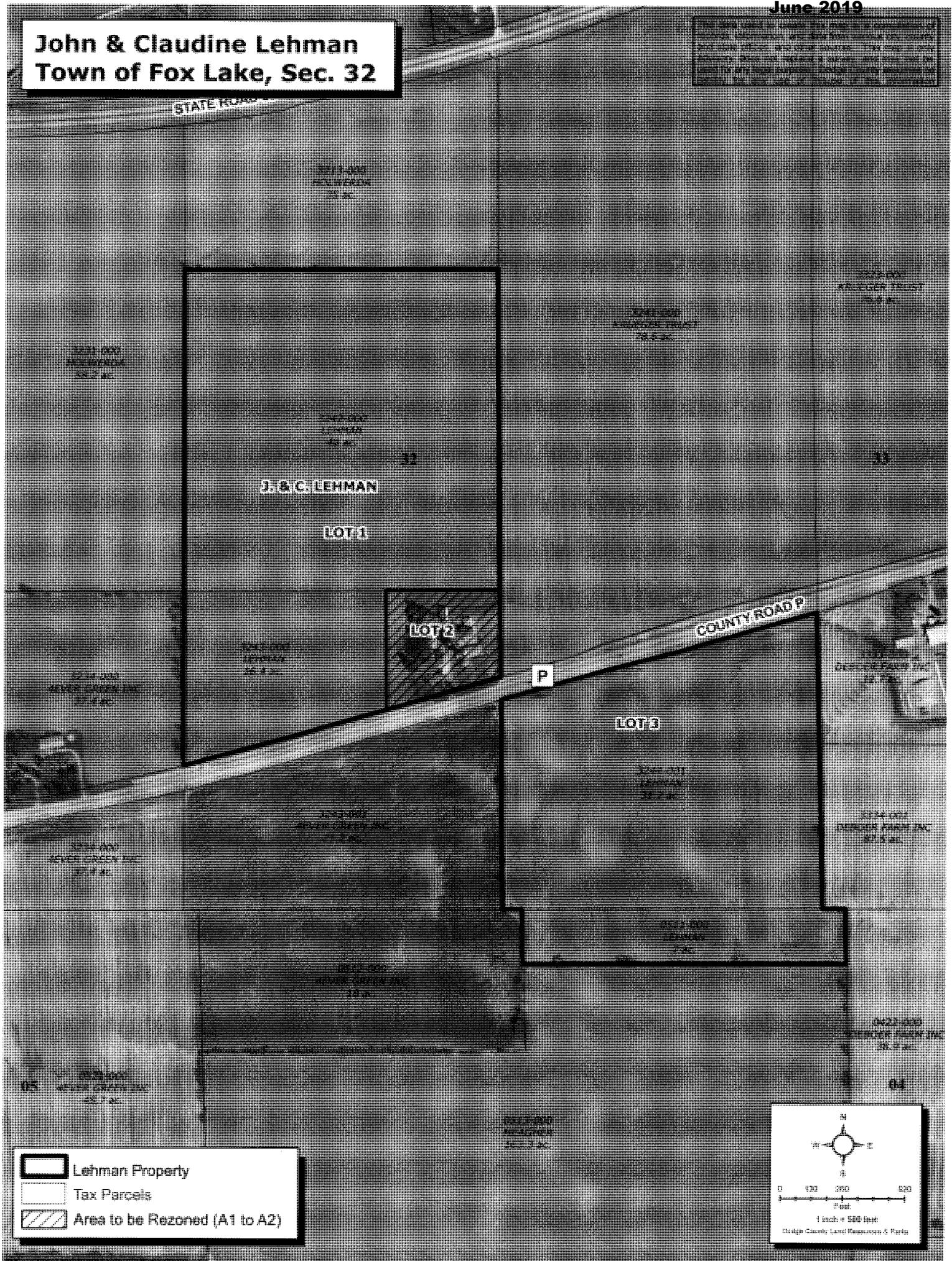
Russell Kottke
Chairman



Karen J. Gibson
County Clerk

John & Claudine Lehman Town of Fox Lake, Sec. 32

The data used to create this map is a compilation of records, information, and data from various city, county and state offices, and other sources. This map is only advisory, does not replace a survey, and does not be used for any legal purposes. Dodge County assumes no liability for any loss or damage of any information.



REPORT 4

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Robert Schroeder requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 7-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in the NW ¼ of the SW ¼, Section 27, Town of Leroy, to allow for the creation of a non-farm residential lot at this location and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is substantially consistent with the Dodge County Comprehensive and Farmland Preservation Plans and is consistent with the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 18th day of June, 2019.

BY DODGE COUNTY BOARD

JUN 18 2019

AYES 29 NOES 1
 ABSENT 3
 ABSTAIN 0

Karen J. Bileson
 County Clerk

Joseph Marsik

William Muche

Larry Schraufnager

Jeffrey Schmitt

Thomas Schaefer

Land Resources and Parks Committee

Ordinance No. 1033

An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 27, T13N, R16E, Town of Leroy, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.

The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.

Section 2. This ordinance shall be effective upon passage.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.

Adopted and Approved this 18th day of June, 2019.

Russell Kottke

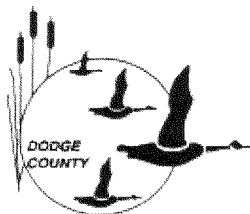
Russell Kottke
Chairman

Karen J. Gibson

Karen J. Gibson
County Clerk

Robert & Terese Schroeder Trust Town of Leroy, Sec. 27





AGENDA
Dodge County Board of Supervisors Meeting
Tuesday, July 16, 2019 – 7:00 PM
Administration Building
County Board Room, Fourth Floor
127 East Oak Street, Juneau, Wisconsin 53039

Call to Order by Russell Kottke, County Board Chairman

Pledge of Allegiance

Roll Call

Approve Minutes from June 18, 2019, County Board Session

Communications on File

Special Orders of Business

Supervisor Frohling, Chairman, Finance Committee
Johnson Block and Company, Inc.
Financial Statements with Independent Auditor's Report

Consider, Discuss and Take Action on the Following:

Resolutions on File

- 19-16 Resolution Extending Post-Employment Health Plan – Human Resources and Labor Negotiations Committee.
- 19-17 Resolution to Revise the Membership of the Land Information Council – Land Resources and Parks Committee.
Upon adoption of Resolution 19-17, appoint the following members to the Land Information Council: Chris Planasch, Patti Hilker, David Addison, Christine Churchill, Allen Behl, Jeff Berres, Larry Schraufnagel, Dianne Bell and Mike Laue.
- 19-18 A Resolution to Increase One Filled, Funded, 0.80 FTE, Benefited Position of *Administrative Secretary III* to a Full-Time, Benefited Position of *Administrative Secretary III* – Land and Water Conservation Committee.
- 19-19 Resolution Petitioning the Secretary of Transportation for Airport Improvement Aid by the Dodge County Board of Supervisors, Dodge County, Wisconsin – Highway Committee.
- 19-20 Resolution in Support of Telecommuting Opportunities and Telecommuter Forward Certification – Executive Committee.
- 19-21 Amend Town of Emmet Zoning Ordinance – Town of Emmet Town Board – Supervisors Behl and Berres.
- 19-22 Amend Town of Theresa Zoning Ordinance – Town of Theresa Town Board – Supervisor Fink.
- 19-23 Create Position of *Elder/Disability Benefit Specialist I, II, or III* – Human Services and Health Board.

Report on File

- 1. Ordinance No. 1034 – Amend Land Use Code – Stan's Rentals LLC Property – Town of Calamus – Land Resources and Parks Committee.

Ordinance on File

- 1. Ordinance No. 1035 – An Ordinance Amending Chapter 3, Section 3.06 – *Fees for Certain County Services*, of the Dodge County Code of Ordinances – Finance Committee.

Set Next Meeting Date & Time

Recess

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

COMMITTEE NAME COUNTY BOARD								
MEETING DATE July 16, 2019					Approval <u>RK</u> Date <u>7-17-2019</u>			
					Chair <u>Russell Kottke</u>			
VENDOR	NAME	PRESENT	ABSENT	PERDIEM	MILES	AMOUNT	MEALS	AMOUNT
11994	Behl, Allen	X		50.00	32	18.56		
49450	Bennett, Richard	X		50.00	6	3.48		
49449	Benter, Ed	X		50.00	46	26.68		
19566	Berres, Jeff	X		50.00	42	24.36		
11970	Bischoff, Larry	X		50.00	20	11.60		
26899	Bobholz, Mary	X		50.00	14	8.12		
50238	Burnett, Kevin	X		50.00	10	5.80		
49453	Caine, Jeffrey	X		50.00	14	8.12		
46788	Derr, Lisa	X		50.00	21	12.18		
49971	Fink, Richard W.	X		50.00	35	20.30		
28760	Frohling, David	X		50.00	29	16.82		
49455	Glewen, Becky		X	0.00	0	0.00		
41853	Greshay, Richard	X		50.00	14	8.12		
49993	Guckenberger, David	X		50.00	21	12.18		
48638	Hilbert, Dan	X		50.00	20	11.60		
50131	Hoekstra, William	X		50.00	33	19.14		
49454	Houchin, Cathy		X	0.00	0	0.00		
50239	Kemmel, Timothy	X		50.00	27	15.66		
16348	Kottke, Russell	X		55.00	30	17.40		
19650	Macheel, Dale	X		50.00	44	25.52		
29374	Maly, Donna	X		50.00	10	5.80		
22503	Marsik, Joseph M.	X		50.00	40	23.20		
34243	Miller, MaryAnn	X		50.00	0	0.00		
43804	Muche, William	X		50.00	22	12.76		
47109	Nickel, Thomas	X		50.00	34	19.72		
46789	Roesch, Mark E.	X		50.00	34	19.72		
30697	Schaefer, Thomas	X		50.00	30	17.40		
15819	Schmidt, Dennis	X		50.00	0	0.00		
28630	Schmitt, Jeffrey	X		50.00	18	10.44		
37252	Schraufnagel, Larry	X		50.00	50	29.00		
50060	Sheahan-Malloy, Kira	X		50.00	32	18.56		
10021	Wurtz, Eugene	X		50.00	25	14.50		

**Dodge County Board of Supervisors
July 16, 2019 – 7:00 p.m.
Administration Building - Juneau, Wisconsin**

The July Session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance with the exception of Supervisors Glewen and Houchin who had previously asked to be excused.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor Nickel and seconded by Supervisor Bobholz to approve the minutes of the June 18, 2019, session of the County Board meeting as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

Communications on File

Karen J. Gibson, County Clerk, reported there were no communications on file.

Special Orders of Business

The Chairman called upon Supervisor Frohling, Chairman, Finance Committee, who introduced Kevin Krysinski and Tara Bast with Johnson Block and Company, Inc. to present on the Financial Statements with Independent Auditor's Report. Mr. Krysinski discussed the Dodge County Financial Statements with Independent Auditor's Report and reported on the findings of the audit. Ms. Bast presented the financial statements. Question by Supervisor Berres answered by Mr. Krysinski and Jim Mielke, County Administrator.

The following Resolutions, Report and Ordinance were read by the Clerk and acted upon by the Board:

Resolution No. 19-16 Resolution Extending Post-Employment Health Plan – Human Resources and Labor Negotiations Committee. A motion for adoption was made by Supervisor D. Schmidt and seconded by Supervisor Marsik. Questions by Supervisors Guckenberger and Berres answered by Supervisor Marsik. Comments by Supervisors Guckenberger, Berres, J. Schmitt, Greshay, D. Schmidt, Frohling and Derr. The vote was cast with 25 ayes, 4 noes and 1 abstention, thereby adopting the Resolution.

Ayes: Benter, Kottke, Bobholz, Macheel, Marsik, Bennett, Greshay, Schaefer, Fink, Muche, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Derr. Total 25.

Noes: J. Schmitt, Guckenberger, Berres, Roesch. Total 4.

Abstention: Burnett. Total 1.

Absent: Houchin, Glewen. Total 2.

Resolution No. 19-17 Resolution to Revise the Membership of the Land Information Council – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Muche and seconded by Supervisor Schaefer. The vote was cast with all voting in affirmative, thereby adopting the Resolution.

Upon adoption of Resolution No. 19-17, the Chairman appointed the following members to the Land Information Council: Chris Planasch, Patti Hilker, David Addison, Christine Churchill, Allen Behl, Jeff Berres, Larry Schraufnagel, Dianne Bell and Mike Laue.

A motion to accept the appointments was made by Supervisor Nickel and seconded by Supervisor Benter. The motion passed by acclamation with no negative votes cast, thereby approving the appointments.

Resolution No. 19-18 A Resolution to Increase One Filled, Funded, 0.80 FTE, Benefited Position of *Administrative Secretary III* to a Full-Time, Benefited Position of *Administrative Secretary III* – Land and Water Conservation Committee. A motion for adoption was made by Supervisor Behl and seconded by Supervisor Bischoff. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 19-19 Resolution Petitioning the Secretary of Transportation for Airport Improvement Aid by the Dodge County Board of Supervisors, Dodge County, Wisconsin – Highway Committee. A motion for adoption was made by Supervisor Caine and seconded by Supervisor Muche. Comment by Supervisor J. Schmitt. The vote was cast with 26 ayes and 4 noes, thereby adopting the Resolution.

Ayes: Benter, Kottke, Bobholz, Macheel, Marsik, Bennett, Greshay, Schaefer, Fink, Muche, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Frohling, D. Schmidt, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr. Total 26.

Noes: J. Schmitt, Guckenberger, Roesch, Hoekstra. Total 4.

Absent: Houchin, Glewen. Total 2.

Resolution No. 19-20 Resolution in Support of Telecommuting Opportunities and Telecommuter Forward Certification – Executive Committee. A motion for adoption was made by Supervisor Sheahan-Malloy and seconded by Supervisor Maly. The vote was cast with 29 ayes and 1 abstention, thereby adopting the Resolution.

Ayes: Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Schaefer, Fink, Muche, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Roesch, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr. Total 29.

Abstention: Guckenberger. Total 1.

Absent: Houchin, Glewen. Total 2.

Resolution No. 19-21 Amend Town of Emmet Zoning Ordinance – Town of Emmet Town Board – Supervisors Behl and Berres. A motion for adoption was made by Supervisor Behl and seconded by Supervisor Berres. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 19-22 Amend Town of Theresa Zoning Ordinance – Town of Theresa Town Board – Supervisor Fink. A motion for adoption was made by Supervisor Fink and seconded by Supervisor Schraufnagel. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 19-23 Create Position of *Elder/Disability Benefit Specialist I, II, or III* – Human Services and Health Board. A motion for adoption was made by Supervisor Sheahan-Malloy and

seconded by Supervisor Miller. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Report No. 1 Ordinance No. 1034 – Amend Land Use Code – Stan’s Rentals LLC Property – Town of Calamus – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor Marsik. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

Ordinance No. 1 Ordinance No. 1035 – An Ordinance Amending Chapter 3, Section 3.06 – *Fees for Certain County Services*, of the Dodge County Code of Ordinances – Finance Committee. A motion for adoption was made by Supervisor Miller and seconded by Supervisor Caine. Questions by Supervisor J. Schmitt answered by Karen Gibson, County Clerk. Comments by Supervisors J. Schmitt, Berres, Derr and Frohling. The vote was cast with 28 ayes and 2 noes, thereby adopting the Ordinance.

Ayes: Benter, Kottke, Bobholz, Macheel, Marsik, Bennett, Greshay, Schaefer, Guckenberger, Fink, Muche, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Roesch, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Derr. Total 28.

Noes: J. Schmitt, Burnett. Total 2.

Absent: Houchin, Glewen. Total 2.

The Clerk noted the following had been placed on the Supervisor’s desks: 2nd Edition of The Green Book: A Book of County Facts, 2019-2020 Wisconsin Counties Official Directory, Summer, 2019 Aging and Disability Resource Center Newsletter, Conservation Observance Day On T&R Dairy invite, Johnson Block PowerPoint and Johnson Block Financial Statements with Independent Auditor’s Report for the years ended December 2018 and 2017. The Chairman ordered these be placed on file.

Supervisor Frohling invited the Board members to attend the Wisconsin Farm Technology Days July 23-25, 2019 in Jefferson County.

At 7:56 p.m. Supervisor Frohling made a motion to recess until Tuesday, August 20, 2019 at 7:00 p.m. Supervisor D. Schmidt seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

RESOLUTION NO. 19-16

Resolution Extending Post-Employment Health Plan

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, the Dodge County Human Resources and Labor Negotiations Committee (Committee) is the advisory and policy-making body for the Dodge County Human Resources Department; and,

WHEREAS, the Human Resources Department is responsible for administering employee benefit plans for eligible classes of employees working for Dodge County; and,

WHEREAS, beginning January 1, 2006, and for periods of time thereafter, Dodge County has offered its eligible non-represented employees the opportunity to participate in a Post-Employment Health Plan, also known as a "PEHP Plan"; and,

WHEREAS, the PEHP Plan benefit that Dodge County provides to eligible non-represented employees who end employment is an Insurance Premium Reimbursement Account; and,

WHEREAS, one of the intended purposes of providing a PEHP Plan benefit is to encourage employees to exercise good judgment in the usage of their sick leave so that upon retirement they will have a source of funds to help defray the cost of medical insurance; and,

WHEREAS, funding of the PEHP Plan benefit is accomplished by a payment of eighty percent (80%) of an eligible non-represented employee's accumulated sick leave (up to a maximum of 960 hours) into a post-employment health plan deposit account in the name of that employee which funds are restricted to the payment of insurance premiums; and,

WHEREAS, the current policy or agreement that provides eligible non-represented employees with a PEHP Plan benefit expires on December 31, 2020; and,

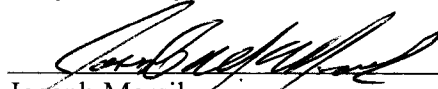
WHEREAS, the Committee, after due consideration and deliberation, has determined that it is in the best interest of Dodge County to continue to provide the PEHP Plan benefit to its eligible non-represented employees for a period of two (2) additional years, from December 31, 2020, up to, and including, December 31, 2022; and,

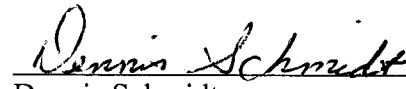
SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby authorizes and directs the Committee to take such actions to continue to provide the Post-Employment Health Plan benefit (PEHP Plan benefit) to eligible non-represented employees of Dodge County for a period of two additional years, from December 31, 2020, up to, and including, December 31, 2022; and,

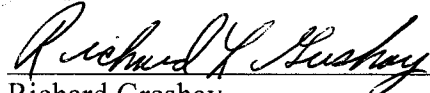
1 **BE IT FINALLY RESOLVED**, that funding of the PEHP Plan benefit be accomplished
 2 by a payment of eighty percent (80%) of an eligible non-represented employee's accumulated
 3 sick leave (up to a maximum of 960 hours) into a post-employment health plan deposit account
 4 in the name of that employee, restricted to the payment of health insurance premiums.

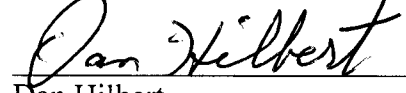
All of which is respectfully submitted this 16th day of July, 2019.

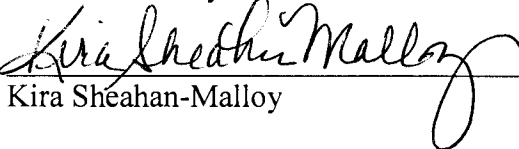
Dodge County Human Resources and Labor Negotiations Committee:


 Joseph Marsik


 Dennis Schmidt


 Richard Greshay


 Dan Hilbert


 Kira Sheahan-Malloy

Vote Required: Majority vote of members present.

Resolution Summary: A resolution extending Post-Employment Health Plan to December 31, 2022, for eligible employees.

**ADOPTED
 BY DODGE COUNTY BOARD**

JUL 16 2019

AYES 25 NOES 4
 ABSENT 2
 ABSTAIN 1


 County Clerk

RESOLUTION NO. 19-17

Resolution to Revise the Membership of the Land Information Council

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, the Dodge County Board of Supervisors established a Land Information Office in 1990 to oversee Dodge County's Land Information Program and Land Information Systems; and,

WHEREAS, the Dodge County Board of Supervisors, pursuant to § 59.72, Wis. Stats., formed the Dodge County Land Information Council by adoption of Resolution 10-22, in July of 2010, and modified the membership of the Dodge County Land Information Council by adoption of Resolution 14-38, in September of 2014; and,

WHEREAS, the Land Resources and Parks Committee has evaluated the current membership of the Dodge County Land Information Council and recommends that the membership be revised in accordance with § 59.72, Wis. Stats.; and,

WHEREAS, the Land Resources and Parks Committee recommends that the Land Information Council be comprised of nine (9) members consisting of:

1. Register of Deeds;
2. County Treasurer;
3. A representative from the Land Information Office;
4. Sheriff or designee;
5. Three members of the Dodge County Board of Supervisors;
6. A realtor or a member of the Realtors Association employed within Dodge County;
7. A registered professional land surveyor employed within Dodge County; and,

WHEREAS, the Land Resources and Parks Committee further recommends that the members of the Land Information Council shall have indefinite terms except that members of the Dodge County Board of Supervisors shall serve so long as they are duly elected county supervisors; and,

WHEREAS, the Land Resources and Parks Committee encourages the Highway Commissioner, Emergency Management Director, Land Conservationist, Land Resources and Parks Director, and any other county or municipal staff or general public with an interest in land records and land records modernization to attend Land Information Council meetings;

SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors that it does hereby adopt the recommendations of the Land Resources and Parks Committee establishing a nine (9) member Land Information Council, effective upon

1 appointment by the Dodge County Board Chair and confirmed by the Dodge County Board of
2 Supervisors, consisting of:

- 3
- 4 1. Register of Deeds;
- 5 2. County Treasurer;
- 6 3. A representative from the Land Information Office;
- 7 4. Sheriff or designee;
- 8 5. Three members of the Dodge County Board of Supervisors;
- 9 6. A realtor or a member of the Realtors Association employed within Dodge County;
- 10 7. A registered professional land surveyor employed within Dodge County; and,
- 11

12 **BE IT FURTHER RESOLVED**, that members of the Dodge County Board of
13 Supervisors appointed to the Land Information Council shall be eligible for a per diem and
14 mileage for such service; and,

15
16 **BE IT FINALLY RESOLVED**, by the Dodge County Board of Supervisors that this
17 resolution shall supersede the provisions in Resolutions 10-22 and 14-38 relating to Land
18 Information Council membership.
19

All of which is respectfully submitted this 16th day of July, 2019

Dodge County Land Resources and Parks Committee

Thomas J. Schaefer

Thomas J. Schaefer

Larry Schraufnagel

Larry Schraufnagel

William T. Muche

William Muche

Jeffrey Schmitt

Jeffrey Schmitt

Joseph Marsik

Joseph Marsik

Vote Required: Majority of members present.

Resolution Summary: Resolution revising the membership of the Land Information Council.

ADOPTED

BY DODGE COUNTY BOARD

JUL 16 2019

AYES 30 NOES 0
ABSENT 2
ABSTAIN 0

Karen J. Gilson
County Clerk

RESOLUTION NO. 19-18

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

A Resolution to Increase One Filled, Funded, 0.80 FTE, Benefited Position of Administrative Secretary III to a Full-Time, Benefited Position of Administrative Secretary III.

WHEREAS, the Dodge County Land and Water Conservation Committee has studied and analyzed staffing needs at the Dodge County Land and Water Conservation Department; and,

WHEREAS, as a result of these studies and analyses, the Land and Water Conservation Committee recommends that the Dodge County Board of Supervisors change one 0.80 full-time equivalent (FTE), benefited position of *Administrative Secretary III*, in the Dodge County Land and Water Conservation Department, to one full-time, benefited position of *Administrative Secretary III*, effective July 17, 2019; and,

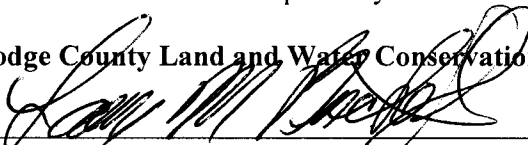
WHEREAS, a job description for the position of *Administrative Secretary III* has been marked for identification as Exhibit "A", and has been attached hereto. This job description applies to the one filled, funded, 0.80 full-time equivalent (FTE), benefited position of *Administrative Secretary III* and to the proposed full-time, benefited position of *Administrative Secretary III*; and,

WHEREAS, there are funds in the 2019 Dodge County Land and Water Conservation Department Budget sufficient to pay wages and fringe benefits for the proposed full-time, benefited position of *Administrative Secretary III* during the remainder of calendar year 2019;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby changes one filled, funded, 0.80 full-time equivalent (FTE), benefited position of *Administrative Secretary III* in the Dodge County Land and Water Conservation Department, to one full-time, benefited position of *Administrative Secretary III*, effective July 17, 2019.

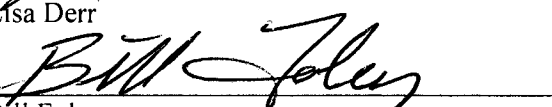
All of which is respectfully submitted this 16th day of July, 2019.

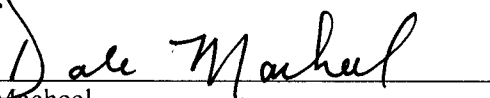
Dodge County Land and Water Conservation Committee:

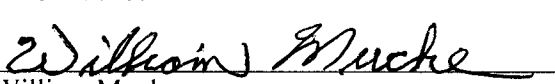

Larry Bischoff


Allen Behl


Lisa Derr


Bill Foley


Dale Macheel


William Muche


James Qualmann

ADOPTED
BY DODGE COUNTY BOARD

JUL 16 2019

FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: X Yes No

Budget Impact: \$0.00. Finance Committee review date: July 9, 2019. Chair initials: OK

AYES	<u>30</u>	NOES	<u>0</u>
ABSENT	<u>0</u>		
ASTAIN	<u>0</u>		

Vote Required: Majority of Members present.

Resolution Summary: A Resolution to increase one filled, funded, 0.80 FTE, benefited position of *Administrative Secretary III* to a full-time benefited position of *Administrative Secretary III*.


Karen J. Gibson
County Clerk

DODGE COUNTY JOB DESCRIPTION

Wage Range: \$16.46 - \$21.40

JOB TITLE:	Administrative Secretary III	FLSA STATUS:	Non Exempt
DEPARTMENT:	Land and Water Conservation	REPORTS TO:	County Conservationist
LOCATION:	Administration Building	DATE:	3/5/97
LABOR GRADE:	Dodge County Three (3)	REVISED:	3/21/13; 3/14/18

OVERALL PURPOSE/SUMMARY:

Under the general direction of the County Conservationist, provides secretarial, clerical, and automated data administrative service to Land and Water Conservation Department.

PRINCIPAL DUTIES AND RESPONSIBILITIES:

1. Greets clients, visitors and others at the front desk as the primary contact point for the Land and Water Conservation Department.
2. Receives telephone/TTD, electronic messages and visitor inquiries, provides information or directs inquiry to the appropriate staff, department or agency.
3. Data entry and data maintenance of new LWCD database.
4. Receives, tracks, and records conservation compliance through self-certification forms, annual service fee payments, and NR151 performance standards for the Farmland Preservation Program.
5. Creates, maintains, and pulls office files, memorandums and technical reference materials as needed.
6. Provides data entry, prints hard copies, reproduces, and assembles engineering plans and other documents such as Conservation Department Annual Plan of Work, Land and Water Resource Management Plan, Tree Sales Brochure, Annual department budget narrative, Annual Report of Accomplishments, Conservation Plans, Monthly Employee Time/Activity Reports, and Quarterly Progress Reports.
7. Prepares and distributes Land and Water Conservation Committee meeting agendas and related documents as necessary.
8. Assists with news releases, tracking and recording tree sales program orders.
9. Performs scanning and indexing of conservation plan files and other documents as part of the department's digital document imaging system.
10. Assists in preparing newsletters, reports, and PowerPoint presentations in promoting County Conservation Education Programs.
11. Maintains department web page.
12. Regular attendance and punctuality required.
13. Performs related duties as may be required or assigned.

14. JOB SPECIFICATION:**KNOWLEDGE, SKILLS, AND ABILITIES**

Thorough knowledge of modern office methods and procedures.

Thorough knowledge of business English and spelling.

Thorough working knowledge of word processing and spreadsheet software, and basics of computer operating systems.

Ability to know and/or learn policies, procedures and regulations pertaining to the various programs of the department.

Ability to treat matters confidentially.

Ability to establish and maintain effective public/working relationships by answering inquiries and complaints effectively with tact and courtesy and by communicating effectively.

Ability to maintain accurate records, work under pressure and meet deadlines.

Ability to initiate and complete variety of work assignments independently or with brief instruction.

Ability to understand and effectively carry out instructions.

EDUCATION AND EXPERIENCE

High school diploma or GED equivalent, including/supplemented by courses in typing/word processing/computers, with one to three (3) years of related office experience. Equivalent combination of education and experience which provides necessary knowledge, skills, and abilities may be considered. Prefer some agricultural course work or farm background.

WORKING CONDITIONS:

Normal office environment. Occasional work under distractions (20% of work time).

PHYSICAL DEMANDS: (See Physical Demands Worksheet)

Must lift and carry objects up to 20 pounds occasionally. The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

APPROVALS:**FOR HUMAN RESOURCE USE:**

EMPLOYEE SIGNATURE:

ANALYST(S):

DATE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

RESOLUTION NO. 19-19

**RESOLUTION PETITIONING THE SECRETARY OF TRANSPORTATION
FOR AIRPORT IMPROVEMENT AID BY THE DODGE COUNTY BOARD
OF SUPERVISORS, DODGE COUNTY, WISCONSIN**

TO THE HONORABLE BOARD SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, Dodge County, Wisconsin, hereinafter referred to as the Sponsor or Petitioner, being a county government of the State of Wisconsin, is authorized by law (sec. 114.11, Wis. Stats.) to acquire, establish, construct, own, control, lease, equip, improve, maintain, and operate an airport; and,

WHEREAS, the Sponsor desires to develop or improve the Dodge County Airport, Dodge County, Wisconsin, and petitions for airport project(s) as stated herein; and,

WHEREAS, airport users have been consulted in formulation of the improvements included in this Resolution; and,

WHEREAS, a public hearing was held prior to the adoption of this petition in accordance with Section 114.33(2), Wis. Stats., as amended, and a transcript of the hearing is transmitted with this petition;

SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors, Sponsor, that it does hereby petition for Federal and/or State Aid in the following form:

The Petitioner, desiring to sponsor an airport development project(s) with Federal and State Aid or State Aid only, in accordance with the applicable State and Federal laws, respectfully represents and states:

1. That the airport, which it is desired to develop, should generally conform to the requirements for a General Aviation type airport as defined by the Federal Aviation Administration.
2. The character, extent, and kind of improvements desired under the project are as follows:
 - a. Update Airport Layout Plan (ALP);
 - b. Construct entrance drive, auto parking lot and replace entrance gates;
 - c. Reconstruct Runway 2/20 (including planning), parallel taxiway to Runway 2/20, and associated runway and taxiway lighting;
 - d. Reconstruct east ramp;
 - e. Replace fuel farm;
 - f. Sealcoat and crack fill airport pavements;
 - g. Land acquisition in runway approaches; and,
 - h. Clear runway approaches as stated in Wis. Admin. Code Trans 55, and any necessary related work; and,
3. That the airport project(s) described herein are necessary to meet the existing and future needs of the airport.; and,

BE IT FURTHER RESOLVED, it is recognized that the improvements petitioned for as listed will be funded individually or collectively as funds are available, with specific project costs to be approved as work is authorized, the proportionate cost of the airport development projects described above which are to be paid by the Sponsor to the Secretary of the Wisconsin Department of Transportation (hereinafter referred to as the Secretary) to be held in trust for the purposes of the project; any unneeded and unspent balance after the project is completed is to be returned to the Sponsor by the Secretary; the Sponsor will make available any additional monies that may be found necessary, upon request of the Secretary, to complete the project as described above; the Secretary shall have the right to suspend or discontinue the project at any time additional monies are found to be necessary by the Secretary, and the Sponsor does not provide the same; in the event the Sponsor unilaterally terminates the project, all reasonable Federal and State expenditures related to the project shall be paid by the Sponsor; and,

BE IT FURTHER RESOLVED, by the Sponsor that, as required by Section 114.32(5), Wis. Stats., the Secretary is hereby designated as its agent and is requested to agree to act as such in matters relating to the airport development project described above, and is hereby authorized as its agent to make all arrangements for the development and final acceptance of the completed project whether by contract, agreement, force account or otherwise; and particularly, to accept, receive, receipt for and disburse federal monies, funds granted by the United States under the Federal Airport and Airway Improvement Act, or other monies, either public or private, for the acquisition, construction, improvement, maintenance and operation of the airport; and, to acquire property or interests in property by purchase, gift, lease, or eminent domain under Chapter 32 of the Wisconsin Statutes; and, to supervise the work of any engineer, appraiser, negotiator, contractor or other person employed by the Secretary; and, to execute any assurances or other documents required or requested by any agency of the federal government and to comply with all federal and state laws, rules, and regulations relating to airport development projects; and,

BE IT FURTHER RESOLVED, the Sponsor requests that the Secretary authorize, per Section 114.33(8)(a), Wis. Stats., the Sponsor to acquire certain parts of the required land or interests in land that the Secretary shall find necessary to complete the aforesaid project; and,

BE IT FURTHER RESOLVED, that the Sponsor agrees to maintain and operate the airport in accordance with certain conditions established in Wis. Admin. Code Trans 55 and in accordance with Sponsor assurances enumerated in a Federal Grant Agreement; and,

BE IT FINALLY RESOLVED, that the County Administrator and County Clerk be authorized to sign and execute the Agency Agreement and Federal Block Grant Owner Assurances attached hereto and incorporated herein as Exhibit "A".

All of which is respectfully submitted this 16th day of July, 2019.

Dodge County Highway Committee:

Jeffrey Caine
Jeffrey Caine

William Muche
William Muche

Jeff Beres
Jeff Beres

David Frohling
David Frohling

Richard W. Fink
Richard Fink

Vote Required: Majority of members present

Resolution Summary: Resolution petitioning the Secretary of Transportation for Airport Improvement

CERTIFICATION

I, Karen Gibson, Clerk of Dodge County, Wisconsin, do hereby certify that the foregoing is a true and correct copy of a Resolution introduced at a regular meeting of the Dodge County Board of Supervisors on July 16, 2019, adopted by a majority vote and recorded in the minutes of said meeting.

Karen J. Gibson
Karen Gibson, Dodge County Clerk

ADOPTED
BY DODGE COUNTY BOARD

JUL 16 2019

AYES 26 NOES 4
ABSENT 0
ABSTAIN 0

Karen J. Gibson
County Clerk

AGENCY AGREEMENT AND FEDERAL BLOCK GRANT OWNER ASSURANCES

Department of Transportation Bureau of Aeronautics Madison, Wisconsin

WHEREAS, Dodge County, Wisconsin, hereinafter referred to as the Sponsor, desires to sponsor an airport development project to be constructed with federal aid and/or state aid, specifically, the Dodge County Airport project to:

Update Airport Layout Plan (ALP); construct entrance drive, auto parking lot and replace entrance gates; reconstruct Runway 2/20 (including planning), parallel taxiway to Runway 2/20, and associated runway and taxiway lighting; reconstruct east ramp; replace fuel farm; sealcoat and crack fill airport pavements; land acquisition in runway approaches; clear runway approaches as stated in Wis. Admin. Code Trans 55, and any necessary related work.

WHEREAS, the Sponsor adopted a resolution on July 16, 2019, a copy of which is attached and the prescribed terms and conditions of which are fully incorporated into this agreement, designating the Secretary as its agent and requesting the Secretary to act as such as set forth in the resolution, and agreeing to maintain and operate the airport in accordance with certain conditions; and

AGENCY AGREEMENT.....

WHEREAS, upon such request, the Secretary is authorized by law to act as agent for the Sponsor until financial closing of this project;

NOW THEREFORE, the Sponsor and the Secretary do mutually agree that the Secretary shall act as the Sponsor's agent in the matter of the airport development as provided by law and as set forth in the referenced resolution; provided, however, that the Secretary is not required to provide legal services to the Sponsor.

SECRETARY OF TRANSPORTATION

David M. Greene, Director (Date)
Bureau of Aeronautics

FEDERAL BLOCK GRANT OWNER ASSURANCES.....

WHEREAS, the Sponsor does agree to the conditions established in Wis. Admin. Code Trans 55, and, for projects receiving federal aid, to the attached Federal Sponsor Assurances, which are a condition of a Federal Grant of funds.

The Federal Block Grant Owner Assurances shall remain in full force and effect throughout the useful life of the facilities developed under this project, but in any event not to exceed twenty (20) years from the date of the Finding (except for land projects which shall run in perpetuity);

Acceptance: The Sponsor does hereby accept the Agency Agreement and the Federal Block Grant Owner Assurances.

Sponsor: Dodge County, Wisconsin

James Mielke
Dodge County Administrator

Karen J. Gibson
Dodge County Clerk

Date

Date

Exhibit "A"

RESOLUTION NO. 19-20

**RESOLUTION IN SUPPORT OF TELECOMMUTING OPPORTUNITIES AND
TELECOMMUTER FORWARD CERTIFICATION**

TO THE HONORABLE BOARD SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, Dodge County, Wisconsin, supports and commits to promote the availability of telecommuting options;

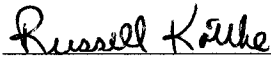
WHEREAS, Dodge County hereby appoints the Planning and Economic Development Administrator of the Dodge County Land Resources and Parks Department as the single point of contact for coordinating telecommuting opportunities within Dodge County, including the following responsibilities:

1. Coordination and partnership with broadband providers, realtors, economic development professionals, employers, employees, and other telecommuting stakeholders;
2. Collaboration with broadband providers and employers to identify, develop, and market telecommuter-capable broadband packages;
3. Communication and partnership with broadband providers and economic development professionals to develop common goals;
4. Promotion of telecommuter-friendly workspaces, such as business incubators with telecommuting spaces, if such a workspace has been established in the political subdivision at the time the political subdivision adopts the resolution;
5. Familiarity with broadband mapping tools and other state-level resources;
6. Maintaining regular communication with the state broadband office; and,
7. Making regular reports to the Dodge County Executive Committee or the Broadband Workgroup;

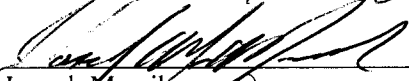
SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby supports telecommuting opportunities for the citizens of Dodge County in its application for Telecommuter Forward! Community certification.

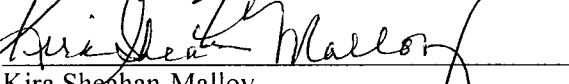
All of which is respectfully submitted this 16th day of July, 2019.

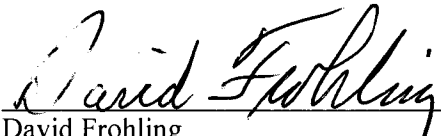
Dodge County Executive Committee:

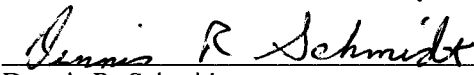

Russell Kottke

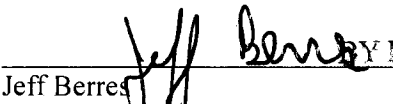

Donna Maly


Joseph Marsik


Kira Sheahan-Malloy


David Frohling

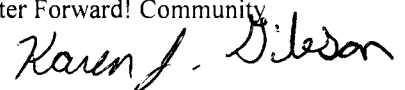

Dennis R. Schmidt


Jeff Berres

JUL 16 2019
AYES 29 NOES 0
ABSENT 0
ABSTAIN 0

Vote Required: Majority of members present

Resolution Summary: Resolution in support of telecommuting opportunities and Telecommuter Forward! Community certification.



RESOLUTION NO. 19-21

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY,
WISCONSIN

WHEREAS, Dodge County, a Body Corporate under the laws of the State of Wisconsin, has adopted a comprehensive Zoning Ordinance which is in full force and effect, and

WHEREAS, the Town Board of Emmet has adopted a Town Zoning Ordinance for said town, the power to adopt a town zoning ordinance having been granted by referendum vote of the electors of the Town of Emmet held at the time of a regular annual Town meeting, and

WHEREAS, pursuant to Section 60.62(3) of the Wisconsin Statutes adoption and amendment of a town zoning ordinance by a town board is subject to approval of the County Board in counties having a zoning ordinance in force and effect, and

WHEREAS, public hearings as to the proposed amendment to the town zoning ordinance of the Town of Emmet was held on June 5, 2019 by the Town Zoning Board of the Town of Emmet and the proposed amendment to the Zoning Ordinance of the Town of Emmet having been adopted by the Town Board of the Town of Emmet.

THEREFORE BE IT RESOLVED: That the adoption of the amendments to the Town Zoning Ordinance of the Town of Emmet as represented by "Exhibit A" attached to and made a part of this resolution be and hereby is approved, by the Board of Supervisors of Dodge County, Wisconsin.

All of which is respectfully submitted this 16th day of July, 2019

ADOPTED
BY DODGE COUNTY BOARD



Allen Behl, District Supervisor 19

JUL 16 2019

AYES 30 NOES 0
ABSENT 8
ABSTAIN 8


County Clerk



Jeff Berres, District Supervisor 20

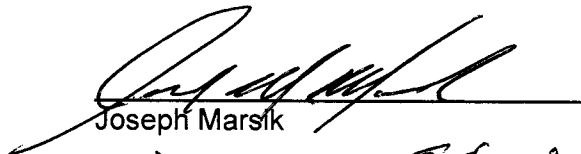
REPORT to Res. 19-21

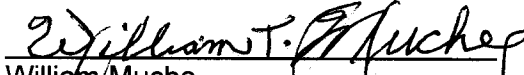
TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

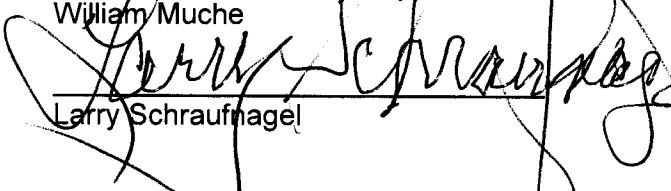
We the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of the Town of Emmet Town Board requesting amendment of the Zoning Ordinance, Town of Emmet, Dodge County, Wisconsin, as represented by Exhibit A for the purpose of removing the permit fee provisions from the Zoning Ordinance and recommend approval of the resolution submitted by the Town of Emmet Town Board for this petition.

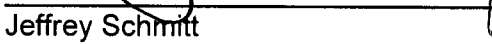
The committee has reviewed the petition in accord with s. 60.62(3) Wisconsin Statutes and finds the Town Board has followed the proper procedures listed in their Zoning Ordinance in order to amend their Ordinance.

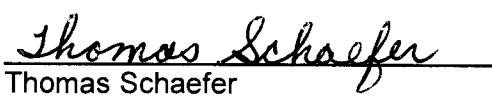
Respectfully submitted this 16th day of July, 2019


Joseph Marsik


William Muche


Larry Schraufnagel


Jeffrey Schmitt


Thomas Schaefer

Land Resources and Parks Committee

"Exhibit A"

**TOWN OF EMMET
ZONING ORDINANCE AMENDMENT NO. 37**

**AN ORDINANCE AMENDING THE ZONING ORDINANCE,
TOWN OF EMMET, DODGE COUNTY, WISCONSIN
BY REMOVAL OF ALL FEES WITH THE INTENTION
TO CREATE A SEPARATE FEE SCHEDULE.**

WHEREAS the subject matter of this ordinance has been duly considered by the Town of Emmet Board of Supervisors, and a public hearing having been held after the giving of requisite notice of said hearing by Section 60.61(4)(c)1. Of the Wisconsin Statutes.

The Town Board of Supervisors of the Town of Emmet do ordain as follows:

Section 1: The Zoning Ordinance, Town of Emmet, Dodge County, Wisconsin, adopted On July 18, 1978 is hereby amending the Town of Emmet Zoning Ordinance.

Section 2: This ordinance amendment shall be effective upon adoption by the Town Board of Supervisors of the Town of Emmet and approval by the Dodge County Board Supervisors in accordance with Section 60.62(3) of the Wisconsin Statutes.

Section 3: All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance amendment are hereby repealed.

Adopted and approved this

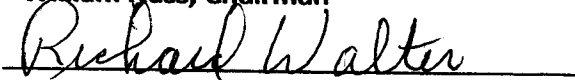
13 day of July 2019



Debra Carlson, Clerk



William Nass, Chairman



Richard Walter, Supervisor



Brent Carlson, Supervisor

**TOWN OF EMMET ZONING ORDINANCE
Zoning Ordinance Amendment #37**

**Town of Emmet
Dodge County, Wisconsin**

Amending Town of Emmet Ordinance No. 3, entitled, TOWN OF EMMET ZONING ORDINANCE, Town of Emmet, Dodge County, Wisconsin

The Town Board of the Town of Emmet pursuant to its authority under Section 60.74(7) of the Wisconsin Statutes. The Town Board of the Town of Emmet, Dodge County, Wisconsin having been granted village powers pursuant to Section 60.18(12) does hereby amend the Town of Emmet ZONING ORDINANCE and does ordain as follows:

SECTION 2.0 – General Provisions

Section 2.3 Land Use Permits is repealed and recreated as follows:

Applications for a Land Use Permit shall be made in duplicate to the Zoning Administrator on forms furnished by him/her and shall include the following where applicable;

Names and Addresses of the applicant, owner of the site, architect, professional engineer and/or contractor.

Description of the Subject Site by lot, block, and recorded subdivision or by metes and bounds; address of the subject site; type of structure; existing and proposed operation or use of the structure or site; number of occupants or employees, and the zoning district within which the subject site lies.

Sketch showing dimensions of the lot and locations of buildings from the lot lines, centerline of abutting highways, the high water mark of any abutting water course and water mark at day of the sketch.

Additional Information as may be required by the Town Board, Zoning Administrator, or Sanitarian.

Any application for a Land Use Permit shall be granted or denied in writing by the Zoning Administrator within thirty (30) days. If denied, the reasons for such denial shall clearly appear upon the face of the notification of denial. The permit shall expire within six (6) months unless substantial work has commenced. Any permit issued in conflict with the provisions of this Ordinance shall be null and void.

2.9 Penalties is repealed and recreated as follows:

Any person, firm, or corporation who fails to comply with the provisions of this Ordinance shall, upon conviction thereof, forfeit not less than twenty five (\$25) dollars nor more than two hundred (\$200) dollars and costs of prosecution for each violation and in default of payment of such forfeiture and costs shall be imprisoned in the County Jail until payment thereof, for a period not to exceed thirty (30) days. Each day a violation exists or continues shall constitute a separate offense.

SECTION 4.0 CONDITIONAL USES

4.2 Application is repealed and recreated as follows:

Applications for Conditional Use Permits shall be made in duplicate to the Zoning Administrator on forms provided by his/her office. Such applications shall be forwarded to the Town Board on receipt by the Zoning Administrator. Such applications shall include where applicable:

Names and Addresses of the applicant, owner of the site, architect, professional engineer, contractor, and all opposite and abutting property owners of record.

Description of the Subject Site by lot, block, and recorded subdivision or by metes and bounds; address of the subject site; type of structure, number of employees; proposed operation or use of the structure or site; and the zoning district within which the subject site lies.

Sketch showing all of the information required under Section 2.3 for a Land Use Permit and existing and proposed landscaping.

Additional Information as may be required by the Town Board or other boards, commissions, or officers.

SECTION 10.0 BOARD OF APPEALS

10.5 Appeals and Applications is repealed and recreated as follows:

Appeals to the Board of Appeals may be taken from any order or determination of any board, committee, commission, officer, department, or administrative officer of said Town of Emmet (except the town board), which in any way affects this Ordinance or any act or thing governed or refused or permitted hereby, and such appeal shall be taken by any person aggrieved and shall be taken within 10 days after notice of the act complained of. Such appeal shall be by written notice directed and delivered to the Board of Appeals with a duplicate of the notice of appeal delivered to the board or authority from which the appeal is taken within like time. The officer, board or authority from where or which the appeal is taken shall promptly transmit to the Board of Appeals all of the papers and documents constituting his/her or its record in the matter, or a duly certified copy thereof of which the action appealed from was taken, or, if no record, then a written statement outlining the act complained of. Such appeals and applications shall include the following:

Name and Address of the appellant or applicant and all abutting and opposite property owners of record.

Sketch showing all the information required under Section 2.3 for a Land Use Permit or Certificate of Zoning Compliance.

Additional Information required by the Town Board, Board of Zoning Appeals, or Zoning Administrator.

SECTION 12.0 CHANGES AND AMENDMENTS

12.3 Petitions for Amendment is repealed and recreated as follows:

Petitions for any changes to the district boundaries or amendments to the regulations shall be filed with the Zoning Administrator, who shall schedule a public hearing; such petition shall describe the premises to be rezoned or the regulations to be amended, list the reasons justifying the petition, specify the proposed use and have attached the following:

Plot Plan drawn to a scale of 1 inch equals 100 feet showing the area proposed to be rezoned, its location, its dimensions, the location and classification of adjacent zoning districts, and the location and existing use of all properties within two hundred (200) feet of the area proposed to be rezoned.

Owners Names and Addresses of all properties lying within two hundred (200) feet of the area proposed to be rezoned.

Additional Information required by the Town Board.

RESOLUTION # 19-22

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

MEMBERS:

WHEREAS, Dodge County, a Body Corporate under the laws of the State of Wisconsin, had adopted a comprehensive zoning ordinance which is in full force and effect, and

WHEREAS, the Town Board of the Town of Theresa has adopted a Town Zoning Ordinance for said town, the power to adopt a Town Zoning Ordinance having been granted by a referendum vote of the electors of the Town of Theresa held at the time of a regular annual town meeting, and

WHEREAS, pursuant to Section 60.62(3) of the Wisconsin Statutes adoption and amendment of a town zoning ordinance by a town board is subject to approval of the county board in counties having a zoning ordinance in force and effect, and

WHEREAS, a public hearing as to the proposed amendment to the Town Zoning Ordinance of the Town of Theresa was held by the Town Plan Commission of the Town of Theresa on April 24th, 2019, the proposed amendment to the zoning ordinance of the Town of Theresa having been adopted by the Town Board of the Town of Theresa on May 6th, 2019.

THEREFORE BE IT RESOLVED, that the amendment to Section 2.6 of the Town Zoning Ordinance of the Town of Theresa as represented by the attached page and made a part of this resolution be and hereby is approved, by the Board of Supervisors of Dodge County, Wisconsin.

All of which is respectfully submitted this 12th day of JUNE, 2019.

ADOPTED
BY DODGE COUNTY BOARD

JUL 16 2019

AYES 30 NOES 0
ABSENT 2
ABSTAIN 0

Karen J. Gileson
County Clerk

Richard W. Fink
Dodge County Board Supervisor

REPORT to Res. 19-22

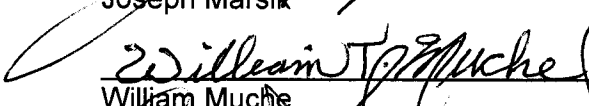
TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

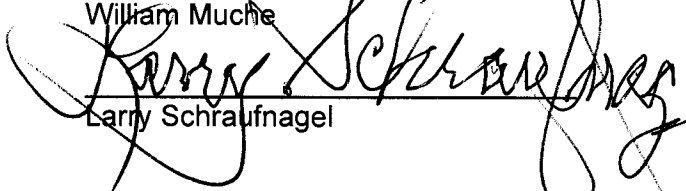
We the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of the Town of Theresa Town Board requesting amendment of the Zoning Ordinance, Town of Theresa, Dodge County, Wisconsin, to reduce the minimum lot width requirements for a lot that is not served by public sewer from 200 feet to 125 feet and recommend approval of the resolution submitted by the Town of Theresa for this petition.

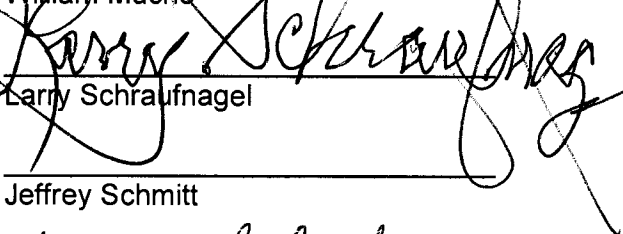
The committee has reviewed the petition in accord with s. 60.62(3) Wisconsin Statutes and finds the proposed code amendments are consistent with the County's minimum lot with standards for a lot not served by public sewer.

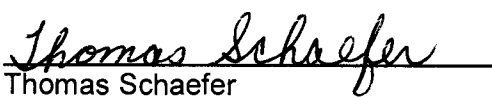
Respectfully submitted this 16th day of July, 2019


Joseph Marsik


William Muche


Larry Schraufnagel


Jeffrey Schmitt


Thomas Schaefer

Land Resources and Parks Committee

ZONING ORDINANCE SECTION 2.6

**PETITION PURSUANT TO TOWN OF THERESA, DODGE COUNTY, WISCONSIN
ZONING ORDINANCE SECTION 9.3 PETITION FOR AMENDMENT**

**AN ORDINANCE TO AMEND SECTION 2.6 OF THE ZONING ORDINANCE OF THE
TOWN OF THERESA, DODGE COUNTY, WISCONSIN**

TO THE DODGE COUNTY BOARD OF SUPERVISORS:

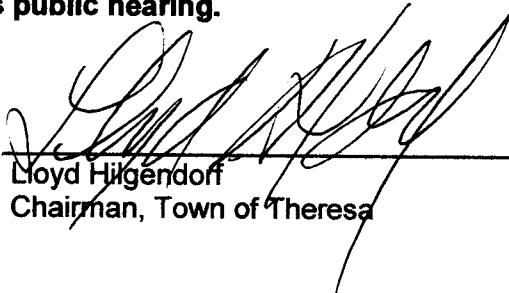
The undersigned hereby petitions the Dodge County Board of Supervisors as follows:

**Requested Zoning Change to Zoning Ordinance Section 2.6 to change the minimum lot width
of 200 feet at the building setback line to 125 feet at the building setback line**

Brief Statement as to Why the Zoning Ordinance Change is Being Requested:

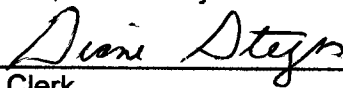
1. To be less restrictive with establishing lots.
2. Other neighboring towns and the county have 125' or similar requirements

**I hereby request that this petition for amendment of the Zoning Ordinance be considered before
the Dodge County Board of Supervisors at its public hearing.**



Lloyd Hilgendorf
Chairman, Town of Theresa

Approved, attested by:



Town Clerk

Adopted: 5-6-19

Published: Public Hearing
published 4-11-19

RESOLUTION NO. 19-23

Create Position of Elder/Disability Benefit Specialist I, II, or III

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, the Dodge County Human Services and Health Board has studied and analyzed the staffing needs at The Dodge County Human Services and Health Department; and,

WHEREAS, as a result of these studies and analyses, the Human Services and Health Board recommends that the Dodge County Board of Supervisors create the following position at The Dodge County Human Services and Health Department, effective July 17, 2019:

Elder/Disability Benefit Specialist I, II, or III; and,

WHEREAS, the job descriptions for the proposed position of *Elder/Disability Benefit Specialist I, II, or III* have been marked for identification as Exhibits "A", "B", and "C", respectively, and have been attached hereto; and,

WHEREAS, funding for this position is not contained in the 2019 Budget of the Dodge County Human Services and Health Department; however, grant funding may be available in an amount sufficient to pay wages and fringe benefits for the proposed position of *Elder/Disability Benefit Specialist I, II, or III* during calendar year 2019, as set forth in Exhibit "D";

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby creates the following position in The Dodge County Human Services and Health Department, effective July 17, 2019:

Elder/Disability Benefit Specialist I, II, or III.

BE IT FINALLY RESOLVED, that the Human Services and Health Department shall pursue state and federal grant funds sufficient to pay wages and fringe benefits for the proposed position during calendar year 2019, as set forth in Exhibit "D".

ADOPTED
BY DODGE COUNTY BOARD

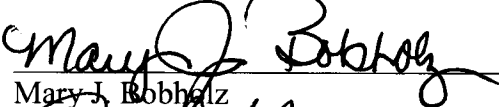
JUL 16 2019

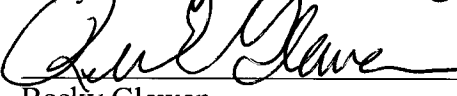
AYES 30 NOES 0
ABSENT 0
ABSTAIN 0

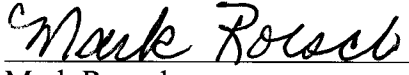
Raren J. Gibson
County Clerk

All of which is respectfully submitted this 16th day of July, 2019.

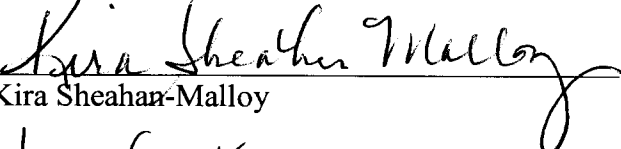
Dodge County Human Services and Health Board:

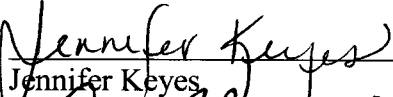

Mary J. Bobholz

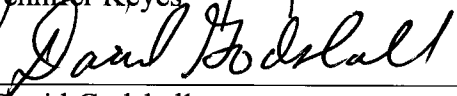

Becky Glewen

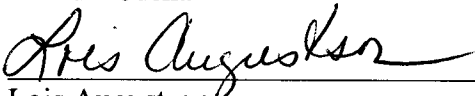

Mark Roesch

Timothy Kemmel


Kira Sheahan-Malloy


Jennifer Keyes


David Godshall


Lois Augustson

FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: ____ Yes X No ____ N/A.

Budget Impact: \$0.00. Finance Committee review date: July 9, 2019. Chair initials: LB.

Vote Required: Majority of Members present.

Resolution Summary: A Resolution to create the position of Elder/Disability Benefit Specialist I, II, or III.

Wage Range: \$20.75 - \$26.98

JOB TITLE:	Disability and Elder Benefit Specialist I	FLSA STATUS:	Non-exempt
DEPARTMENT:	Human Services and Health--Aging & Disability Resource Center/Aging Services	REPORTS TO:	Human Services Supervisor – ADRC/Aging Services
LOCATION:	Administration Building	DATE:	Draft
LABOR GRADE:	Dodge County Five (5)	REVISED:	

OVERALL PURPOSE/SUMMARY

Under the general direction of Human Services Supervisor – ADRC/Aging Services, this position is to provide broad access to benefits counselling and education, legal information as well as advocacy and representation to adults with disabilities and persons 60 years and older. This includes issues related to a wide range of public benefits, community programs, private health insurance and consumer debt.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Provides accurate, detailed benefit counseling information and documentation regarding public and private benefits, programs, acts as advocate regarding insurance and submitting complaints and appeals.
2. Assists consumers in understanding and determining benefit eligibility for all public benefit programs and assisting in completing eligibility forms.
3. Researches and interprets administrative law for consumer advocacy, consumer rights and eligibility issues and appeals.
4. Gathers documentation and evidence for applications, provides advocacy and representation in appeals, negotiations, and administrative law proceedings.
5. Evaluates consumer needs to recommend appropriate community resources, referrals, and health insurance options.
6. Provides public education and/or training on issues affecting the rights, benefits, or entitlements of adults with disabilities and elderly persons including conducting workshops.
7. Develops benefit program materials as resources for co-workers and consumers. Shares technical expertise to assist department in problem solving issues concerning public benefit programs, rules and regulations.
8. Administers volunteer program and provides volunteers training and supervision.
9. Coordinates with local Pro-Bono Attorney Program by initiating referrals and actions as a liaison.
10. Consults regularly with program attorney regarding individual cases and general caseload.
11. Attends ongoing training programs to maintain expertise regarding knowledge of programs and services.
12. Performs time reporting per Medicaid and DHS guidelines as well as prepares and submits timely, accurate program reports as required.
13. Applies motivational interviewing techniques when needed.
14. Supports and enhances a trauma-informed care environment.
15. Completes annual compliance training and adheres to Human Services compliance policies and procedures. Maintains detailed, accurate and confidential documentation in accordance with HIPAA guidelines.
16. Adheres to and promotes safety as a priority in the workplace.
17. Performs other duties as assigned or as may develop.
18. Complies with County HIPAA Policies and Procedures.
19. Demonstrates dependable attendance.

JOB SPECIFICATION**KNOWLEDGE, SKILLS, AND ABILITIES**

Working knowledge of target populations.

Working knowledge of local, State, and Federal governmental programs related to position (i.e. public and private benefits, entitlements, insurance, consumer issues, long-term care services, and legal system).

Working knowledge of community programs, agencies, and support services.

Working knowledge of living conditions, values, and behaviors of ethnic and sub-cultural groups served.

Working knowledge of physical, psychological and economic needs of target population.

Ability to communicate effectively with groups and individuals, both verbally and in writing.

Ability to communicate effectively, listen, assess and problem solve with elderly consumers, family members and general public.

Ability to advocate on behalf of consumers.

Ability to understand, interpret, and explain eligibility criteria and guidelines relating to benefits.

Ability to establish and maintain accurate and confidential records.

Ability to maintain confidentiality.

Ability to follow instructions accurately.

Ability to work independently as well as cooperatively with co-workers.

Ability to advocate on behalf of consumers.

Ability to read, interpret, apply, and explain eligibility criteria and regulation relating to benefits.

Ability to communicate effectively with professionals providing medical, legal and other services.

Must possess a valid driver's license and have access to an insured and reliable vehicle for work related travel.

Must meet requirements of Dodge County Driver Qualification Policy.

EDUCATION AND EXPERIENCE

A Bachelor degree, preferably in a health or human services related field, and at least one (1) year of experience working with the target populations. Education requirement may be waived by the State's DBS & EBS program managers based on evidence of ability to fully perform ADRC responsibilities based on her/his post-secondary education, experience, knowledge and skills. Valid driver's license required. Must obtain certification by the National Alliance of Information and Referral Systems (AIRS) as a Certified Information and Referral Specialist (CIRS or CIRS-A) within two (2) years of employment. Ability to attend and successfully complete initial and ongoing training as required by the DHS and the ADRC. Ability to attend and successfully complete initial and ongoing training as required under Chapter 9 of the Wisconsin Aging Network Manual of Policies, Procedures and Technical Assistance.

WORKING CONDITIONS

Office and field working environment. Potential of work in adverse interpersonal situations. May require travel to consumer's residence and out-of-office meeting locations.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS

EMPLOYEE SIGNATURE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

FOR HUMAN RESOURCE USE

ANALYST(S):

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

Wage Range: \$22.89 - \$29.77

JOB TITLE:	Disability and Elder Benefit Specialist II	FLSA STATUS:	Non-exempt
DEPARTMENT:	Human Services and Health--Aging & Disability Resource Center/Aging Services	REPORTS TO:	Human Services Supervisor – ADRC/Aging Services
LOCATION:	Administration Building	DATE:	Draft
LABOR GRADE:	Dodge County Six (6)	REVISED:	

OVERALL PURPOSE/SUMMARY

Under the general direction of Human Services Supervisor – ADRC/Aging Services, this position is to provide broad access to benefits counselling and education, legal information as well as advocacy and representation to adults with disabilities and persons 60 years and older. This includes issues related to a wide range of public benefits, community programs, private health insurance and consumer debt.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Provides accurate, detailed benefit counseling information and documentation regarding public and private benefits, programs, acts as advocate regarding insurance and submitting complaints and appeals.
2. Assists consumers in understanding and determining benefit eligibility for all public benefit programs and assisting in completing eligibility forms.
3. Researches and interprets administrative law for consumer advocacy, consumer rights and eligibility issues and appeals.
4. Gathers documentation and evidence for applications, provides advocacy and representation in appeals, negotiations, and administrative law proceedings.
5. Evaluates consumer needs to recommend appropriate community resources, referrals, and health insurance options.
6. Provides public education and/or training on issues affecting the rights, benefits, or entitlements of adults with disabilities and elderly persons including conducting workshops.
7. Develops benefit program materials as resources for co-workers and consumers. Shares technical expertise to assist department in problem solving issues concerning public benefit programs, rules and regulations.
8. Administers volunteer program and provides volunteers training and supervision.
9. Coordinates with local Pro-Bono Attorney Program by initiating referrals and actions as a liaison.
10. Consults regularly with program attorney regarding individual cases and general caseload.
11. Attends ongoing training programs to maintain expertise regarding knowledge of programs and services.
12. Performs time reporting per Medicaid and DHS guidelines as well as prepares and submits timely, accurate program reports as required.
13. Applies motivational interviewing techniques when needed.
14. Supports and enhances a trauma-informed care environment.
15. Completes annual compliance training and adheres to Human Services compliance policies and procedures. Maintains detailed, accurate and confidential documentation in accordance with HIPAA guidelines.
16. Adheres to and promotes safety as a priority in the workplace.
17. Performs other duties as assigned or as may develop.
18. Complies with County HIPAA Policies and Procedures.
19. Demonstrates dependable attendance.

JOB SPECIFICATION**KNOWLEDGE, SKILLS, AND ABILITIES**

Working knowledge of target populations.

Working knowledge of local, State, and Federal governmental programs related to position (i.e. public and private benefits, entitlements, insurance, consumer issues, long-term care services, and legal system).

Working knowledge of community programs, agencies, and support services.

Working knowledge of living conditions, values, and behaviors of ethnic and sub-cultural groups served.

Working knowledge of physical, psychological and economic needs of target population.

Ability to communicate effectively with groups and individuals, both verbally and in writing.

Ability to communicate effectively, listen, assess and problem solve with elderly consumers, family members and general public.

Ability to advocate on behalf of consumers.

Ability to understand, interpret, and explain eligibility criteria and guidelines relating to benefits.

Ability to establish and maintain accurate and confidential records.

Ability to maintain confidentiality.

Ability to follow instructions accurately.

Ability to work independently as well as cooperatively with co-workers.

Ability to advocate on behalf of consumers.

Ability to read, interpret, apply, and explain eligibility criteria and regulation relating to benefits.

Ability to communicate effectively with professionals providing medical, legal and other services.

Must possess a valid driver's license and have access to an insured and reliable vehicle for work related travel.

Must meet requirements of Dodge County Driver Qualification Policy.

EDUCATION AND EXPERIENCE

A Bachelor degree, preferably in a health or human services related field, and at least three (3) years of experience working with the target populations and ten (10) days in-service training related to specific job responsibilities. Education requirement may be waived by the State's DBS & EBS program managers based on evidence of ability to fully perform ADRC responsibilities based on her/his post-secondary education, experience, knowledge and skills. Valid driver's license required. Must obtain certification by the National Alliance of Information and Referral Systems (AIRS) as a Certified Information and Referral Specialist (CIRS or CIRS-A) within two (2) years of employment. Ability to attend and successfully complete initial and ongoing training as required by the DHS and the ADRC. Ability to attend and success complete initial and ongoing training as required under Chapter 9 of the Wisconsin Aging Network Manual of Policies, Procedures and Technical Assistance.

WORKING CONDITIONS

Office and field working environment. Potential of work in adverse interpersonal situations. May require travel to consumer's residence and out-of-office meeting locations.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS

EMPLOYEE SIGNATURE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

FOR HUMAN RESOURCE USE

ANALYST(S):

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

Wage Range: \$25.05 - \$32.58

JOB TITLE:	Disability and Elder Benefit Specialist III	FLSA STATUS:	Non-exempt
DEPARTMENT:	Human Services and Health--Aging & Disability Resource Center/Aging Services	REPORTS TO:	Human Services Supervisor – ADRC/Aging Services
LOCATION:	Administration Building	DATE:	Draft
LABOR GRADE:	Dodge County Seven (7)	REVISED:	

OVERALL PURPOSE/SUMMARY

Under the general direction of Human Services Supervisor – ADRC/Aging Services, this position is to provide broad access to benefits counselling and education, legal information as well as advocacy and representation to adults with disabilities and persons 60 years and older. This includes issues related to a wide range of public benefits, community programs, private health insurance and consumer debt.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Provides accurate, detailed benefit counseling information and documentation regarding public and private benefits, programs, acts as advocate regarding insurance and submitting complaints and appeals.
2. Assists consumers in understanding and determining benefit eligibility for all public benefit programs and assisting in completing eligibility forms.
3. Researches and interprets administrative law for consumer advocacy, consumer rights and eligibility issues and appeals.
4. Gathers documentation and evidence for applications, provides advocacy and representation in appeals, negotiations, and administrative law proceedings.
5. Evaluates consumer needs to recommend appropriate community resources, referrals, and health insurance options.
6. Provides public education and/or training on issues affecting the rights, benefits, or entitlements of adults with disabilities and elderly persons including conducting workshops.
7. Develops benefit program materials as resources for co-workers and consumers. Shares technical expertise to assist department in problem solving issues concerning public benefit programs, rules and regulations.
8. Administers volunteer program and provides volunteers training and supervision.
9. Coordinates with local Pro-Bono Attorney Program by initiating referrals and actions as a liaison.
10. Consults regularly with program attorney regarding individual cases and general caseload.
11. Attends ongoing training programs to maintain expertise regarding knowledge of programs and services.
12. Performs time reporting per Medicaid and DHS guidelines as well as prepares and submits timely, accurate program reports as required.
13. Applies motivational interviewing techniques when needed.
14. Supports and enhances a trauma-informed care environment.
15. Completes annual compliance training and adheres to Human Services compliance policies and procedures. Maintains detailed, accurate and confidential documentation in accordance with HIPAA guidelines.
16. Adheres to and promotes safety as a priority in the workplace.
17. Performs other duties as assigned or as may develop.
18. Complies with County HIPAA Policies and Procedures.
19. Demonstrates dependable attendance.

JOB SPECIFICATION**KNOWLEDGE, SKILLS, AND ABILITIES**

Advanced knowledge of target populations.
 Advanced knowledge of local, State, and Federal governmental programs related to position (i.e. public and private benefits, entitlements, insurance, consumer issues, long-term care services, and legal system).
 Advanced knowledge of community programs, agencies, and support services.
 Advanced knowledge of living conditions, values, and behaviors of ethnic and sub-cultural groups served.
 Advanced knowledge of physical, psychological and economic needs of target population.
 Ability to communicate effectively with groups and individuals, both verbally and in writing.
 Ability to communicate effectively, listen, assess and problem solve with elderly consumers, family members and general public.
 Ability to advocate on behalf of consumers.
 Ability to understand, interpret, and explain eligibility criteria and guidelines relating to benefits.
 Ability to establish and maintain accurate and confidential records.
 Ability to maintain confidentiality.
 Ability to follow instructions accurately.
 Ability to work independently as well as cooperatively with co-workers.
 Ability to advocate on behalf of consumers.
 Ability to read, interpret, apply, and explain eligibility criteria and regulation relating to benefits.
 Ability to communicate effectively with professionals providing medical, legal and other services.
 Must possess a valid driver's license and have access to an insured and reliable vehicle for work related travel.
 Must meet requirements of Dodge County Driver Qualification Policy.

EDUCATION AND EXPERIENCE

A Bachelor degree, preferably in a health or human services related field, and at least seven (7) years of experience working with the target populations and twenty (20) days in-service training related to specific job responsibilities. Education requirement may be waived by the State's DBS & EBS program managers based on evidence of ability to fully perform ADRC responsibilities based on her/his post-secondary education, experience, knowledge and skills. Valid driver's license required. Must obtain certification by the National Alliance of Information and Referral Systems (AIRS) as a Certified Information and Referral Specialist (CIRS or CIRS-A) within two (2) years of employment. Ability to attend and successfully complete initial and ongoing training as required by the DHS and the ADRC. Ability to attend and success complete initial and ongoing training as required under Chapter 9 of the Wisconsin Aging Network Manual of Policies, Procedures and Technical Assistance.

WORKING CONDITIONS

Office and field working environment. Potential of work in adverse interpersonal situations. May require travel to consumer's residence and out-of-office meeting locations.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS

EMPLOYEE SIGNATURE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

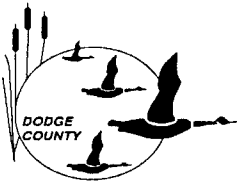
FOR HUMAN RESOURCE USE

ANALYST(S):

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.



Dodge County, Wisconsin
Finance Department
Unbudgeted/Excess Revenue Appropriation
Revenue and Expenditure Adjustment Form
 Effective January 1st, 2016

Doc = BX
Ledger = BA

Date: 6/25/19

Department: Human Services & Health Department

Budget Year: 2019

Description of Adjustment:

see attached resolution

For Finance Department use only

Doc# _____

Batch# _____

GL Date: _____

Budget Adjustment

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
5035	4235	560100	Aging&Dis Resorc CTR	-33,454
5035	5121		Wages - Permanent-Regular	24,048
5035	5141		Social Security/Medica	1,840
5035	5142		WI Retirement-Employer	1,574
5035	5144		Hospital\Health Insurance	5,513
5035	5145		Life Insurance	10
5035	5146		Worker's Compensation	29
5035	5149		Dental Insurance	440

Note the total Budget Adjustment must balance

Exhibit "D"

REPORT 1

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Stan's Rentals LLC, requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 6-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in part of the SE ¼ of the SW ¼, Section 13, Town of Calamus, to allow for the creation of a non-farm residential lot and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.I of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is substantially consistent with the Dodge County Comprehensive and Farmland Preservation Plans and is consistent with the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 16th day of July, 2019.

ADOPTED
BY DODGE COUNTY BOARD

JUL 16 2019

AYES 30 NOES 0
ABSENT 2
ABSTAIN 0

Raren J. Gibson
County Clerk

Joseph Marsik
Joseph Marsik

William Mucche
William Mucche

Larry Schraufnager
Larry Schraufnager

Jeffrey Schmitt
Jeffrey Schmitt

Thomas Schaefer
Thomas Schaefer

Land Resources and Parks Committee

Ordinance No. 1034

An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 13, T11N, R13E, Town of Calamus, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.

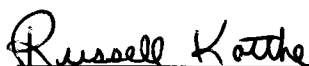
The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.

Section 2. This ordinance shall be effective upon passage.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.

Adopted and Approved this 16th day of July, 2019.



Russell Kottke
Chairman

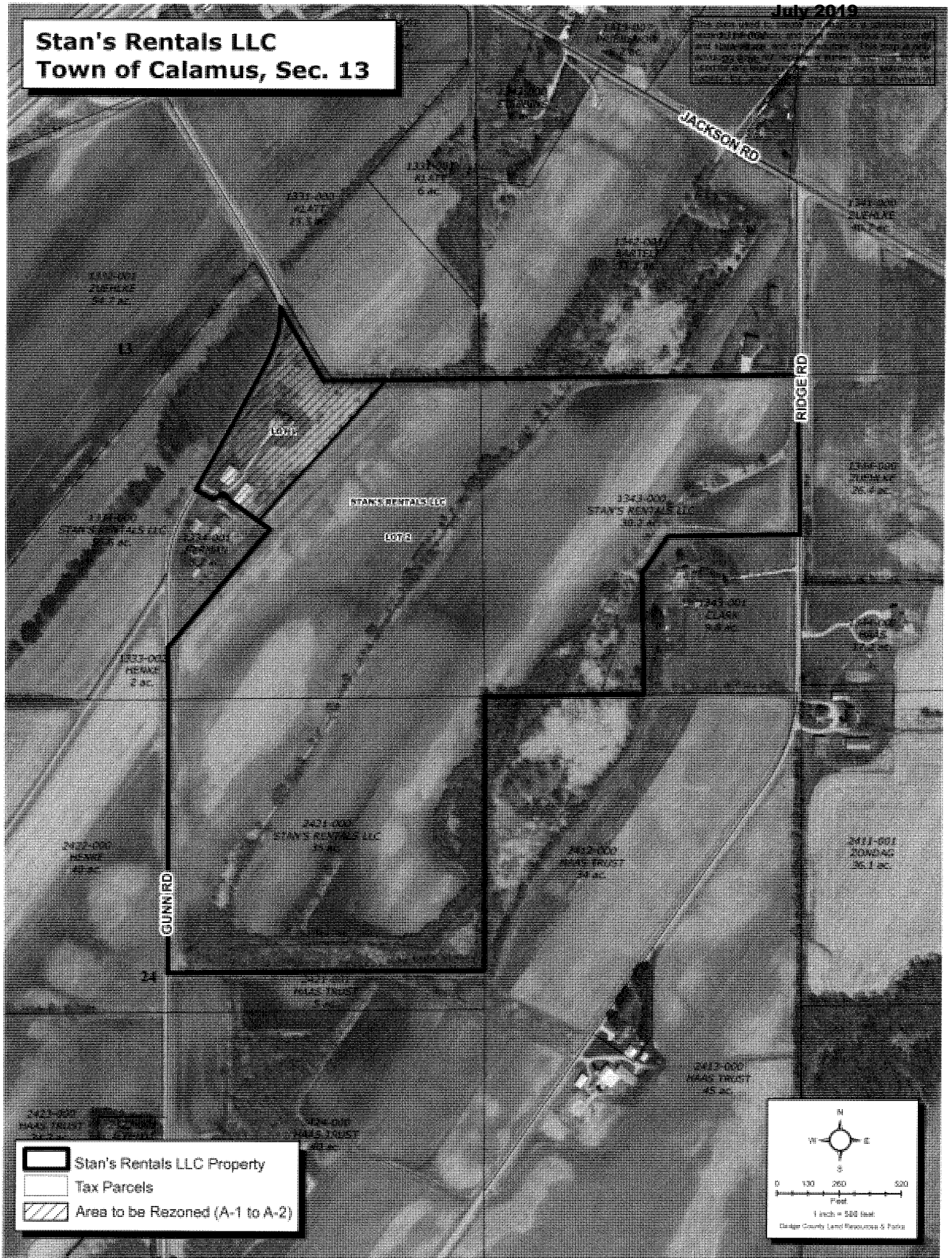


Karen J. Gibson
County Clerk

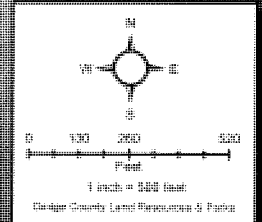
July 2019

Stan's Rentals LLC **Town of Calamus, Sec. 13**

The data used to create this map is a compilation of mapped information and is not intended to be used for legal purposes. This map is only a visual representation of the data and does not constitute a warranty or representation of the accuracy of the information.



- Stan's Rentals LLC Property
- Tax Parcels
- Area to be Rezoned (A-1 to A-2)



ORDINANCE NO. 1035

AN ORDINANCE AMENDING CHAPTER 3, SECTION 3.06 – *FEES FOR CERTAIN COUNTY SERVICES*, OF THE DODGE COUNTY CODE OF ORDINANCES.

The people of the County of Dodge, represented by the Dodge County Board of Supervisors, do hereby ordain as follows:

Section 1. Ordinance No. 845, An Ordinance for *Fees for Certain County Services*, was enacted by the Dodge County Board of Supervisors on November 12, 2008 creating Section 3.06 of the Dodge County Code of Ordinances.

Section 2. On July 9, 2019, the Dodge County Finance Committee recommended creating a new subsection of the *Fees for Certain County Services* Ordinance.

Section 3: Section 765.15, Wis. Stats., authorizes the establishment of a fee for the County Clerk's issuance of a marriage license and the distribution of said fee in specified amounts to the State Treasury, the County Clerk, and the Family Court Counseling Services fund.

Section 4: Subsection 3.06(5) of the Dodge County Code of Ordinances is hereby created to read as follows:

* * * * *

(5) COUNTY CLERK SERVICES. The Dodge County Clerk hereby establishes the following fees:

<u>(a) Marriage License</u>	<u>\$100.00</u>

The fees set forth herein may be modified through Dodge County's annual budget process, so as to be effective on January 1st of the following year, and prominently displayed in the Office of Dodge County Clerk after adoption by the Dodge County Board of Supervisors.

* * * * *

Section 5. Effective Date. This ordinance becomes effective January 1, 2020, upon enactment by the Dodge County Board of Supervisors and publication.

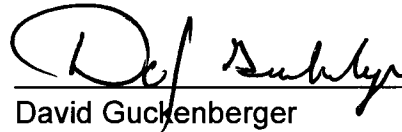
Section 6. Summary. An Ordinance creating Subsection 3.06(5) of Section 3.06 of the Dodge County Code of Ordinances pertaining to fees for certain county services.

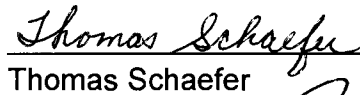
Section 7. Vote Required. Majority of members present.

Respectfully submitted this 9th day of July, 2019.

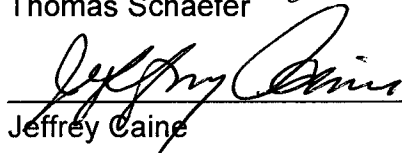
Dodge County Finance Committee:


David Frohling

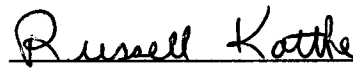

David Guckenberger


Thomas Schaefer


Ed Benter


Jeffrey Caine

Enacted and approved this 16th day of July, 2019.



Russell Kottke, Chairman
Dodge County Board of Supervisors

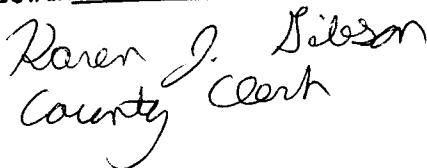


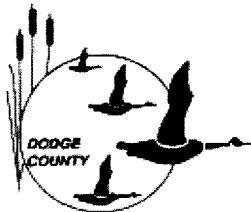
Karen J. Gibson, County Clerk

ADOPTED
BY DODGE COUNTY BOARD

JUL 16 2019

AYES 28 NOES 2
ABSENT 0
ABSTAIN 0


County Clerk



AGENDA

Dodge County Board of Supervisors Meeting

Tuesday, August 20, 2019 – 7:00 PM

Administration Building

County Board Room, Fourth Floor

127 East Oak Street, Juneau, Wisconsin 53039

Call to Order by Russell Kottke, County Board Chairman

Pledge of Allegiance

Roll Call

Appointment of Naomi Kriewald, County Board Supervisor District 9, to fill a vacancy, and Oath of Office

Appoint Supervisor Kriewald to fill a vacancy on the Human Services and Health Board

Approve Minutes from July 16, 2019, County Board Session

Communications on File

Special Orders of Business

Chairman Kottke

Richard Brady, President, Matrix Consulting Group

Sheriff's Office Operational and Financial Review Study

Confirm Appointment made by County Board Chairman

1. Appoint Jeffrey Caine as the Second Dodge County Representative to the ThriveEd Board of Directors.

Consider, Discuss and Take Action on the Following:

Unfinished Business

1. Resolution 19-05 – Resolution to Abolish the Position of *Detective* and Create the Position of *Sergeant* – Judicial and Public Protection Committee.

Resolutions on File

- 19-24 Amend Town of Beaver Dam Zoning Ordinance – Anthony and Patricia Roedl Property – Town of Beaver Dam – Supervisor Bobholz.
- 19-25 Create Position of *Qualified Intellectual Disabilities Professional (“QIDP”)/Therapeutic Recreational Therapist* at Clearview – Health Facilities Committee.
- 19-26 Create Seven (7) Positions of *Community Programs Counselor I, II or III* in the Dodge County Human Services and Health Department – Human Services and Health Board.
- 19-27 Create Position of *Foster Care Coordinator Social Worker I, II, or Senior* in the Dodge County Human Services and Health Department – Human Services and Health Board.
- 19-28 Create Position of *Emergency Preparedness Coordinator* in the Dodge County Human Services and Health Department and the Dodge County Emergency Management Office – Human Services and Health Board and Executive Committee.
- 19-29 Resolution to Abolish the Position of *Administrative Secretary III* and Create the Position of *University of Wisconsin (“UW”) Extension Lead* – UW-Extension Education Committee.
- 19-30 Authorizing a General Fund Transfer and the Engagement of Strategic Management & Consulting, LLC for an Emergency Medical Services (“EMS”) Study – Executive and Finance Committees.
- 19-31 Resolution to Abolish the Position of *Database Administrator* and Create the Position of *Information Technology (“IT”) Systems Analyst* – Information Technology Committee.
- 19-32 Resolution to Abolish Two Positions of *Cook/Food Service Worker* and Create Two Positions of *Head Cook* – Health Facilities Committee.

- August 2019**
- 19-33 Resolution to Abolish the Position of *Household Specialist* and Create the Position of *Individuals with Intellectual Disabilities ("IID") Household Coordinator* – Health Facilities Committee.
 - 19-34 Authorizing a Contingency Fund Transfer and the Purchase of a 2019 Ford F-250 Plow Truck – Building and Finance Committees.
 - 19-35 Highway Department 2019 Dodge County Budget Amendment – Highway Committee.

Set Next Meeting Date & Time

Recess

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

COMMITTEE NAME COUNTY BOARD								
MEETING DATE August 20, 2019								
						Approval <u>RK</u>	Date <u>8-21-2018</u>	
						Chair <u>Russell Kottke</u>		
VENDOR	NAME	PRESENT	ABSENT	PERDIEM	MILES	AMOUNT	MEALS	AMOUNT
11994	Behl, Allen	X		50.00	16	9.28		
49450	Bennett, Richard	X		50.00	3	1.74		
49449	Benter, Ed	X		50.00	46	26.68		
19566	Berres, Jeff		X	0.00	0	0.00		
11970	Bischoff, Larry	X		50.00	20	11.60		
26899	Bobholz, Mary	X		50.00	28	16.24		
50238	Burnett, Kevin		X	0.00	0	0.00		
49453	Caine, Jeffrey	X		50.00	14	8.12		
46788	Derr, Lisa	X		50.00	21	12.18		
49971	Fink, Richard W.		X	0.00	0	0.00		
28760	Frohling, David	X		50.00	29	16.82		
49455	Glewen, Becky	X		50.00	10	5.80		
41853	Greshay, Richard	X		50.00	14	8.12		
49993	Guckenberger, David	X		50.00	42	24.36		
48638	Hilbert, Dan	X		50.00	20	11.60		
50131	Hoekstra, William	X		50.00	33	19.14		
49454	Houchin, Cathy		X	0.00	0	0.00		
50239	Kemmel, Timothy		X	0.00	0	0.00		
16348	Kottke, Russell	X		55.00	30	17.40		
50490	Kriewald, Naomi	X		50.00	20	11.60		
19650	Macheel, Dale	X		50.00	22	12.76		
29374	Maly, Donna	X		50.00	20	11.60		
22503	Marsik, Joseph M.	X		50.00	40	23.20		
34243	Miller, MaryAnn	X		50.00	0	0.00		
43804	Muche, William	X		50.00	22	12.76		
47109	Nickel, Thomas		X	0.00	0	0.00		
46789	Roesch, Mark E.	X		50.00	34	19.72		
30697	Schaefer, Thomas	X		50.00	0	0.00		
15819	Schmidt, Dennis	X		50.00	0	0.00		
28630	Schmitt, Jeffrey	X		50.00	18	10.44		
37252	Schraufnagel, Larry		X	0.00	0	0.00		
50060	Sheahan-Malloy, Kira	X		50.00	32	18.56		
10021	Wurtz, Eugene		X	0.00	0	0.00		

**Dodge County Board of Supervisors
August 20, 2019 – 7:00 p.m.
Administration Building - Juneau, Wisconsin**

The August Session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance with the exception of Supervisors Berres, Burnett, Fink, Houchin, Kemmel, Nickel and Schraufnagel who had previously asked to be excused. Supervisor Wurtz was absent.

The Chairman appointed Naomi Kriewald to the County Board to represent District Number 9 which was vacant. A motion was made by Supervisor Frohling and seconded by Supervisor Greshay to confirm the appointment. The motion passed by acclamation with no negative votes cast, thereby confirming the appointment. Chairman Kottke called upon Supervisor Muche to escort Ms. Kriewald forward to be sworn in by the Clerk. The Clerk administered the Oath of Office to Supervisor Kriewald and welcomed her to the County Board.

Chairman Kottke then appointed Supervisor Kriewald to fill a vacancy on the Human Services and Health Board. A motion was made by Supervisor Maly and seconded by Supervisor Caine to confirm the appointment. The motion passed by acclamation with no negative votes cast, thereby approving the appointment.

Chairman Kottke then called for approval of the minutes. A motion was made by Supervisor D. Schmidt and seconded by Supervisor Hilbert to approve the minutes of the July 16, 2019, session of the County Board meeting as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

Communications on File

Karen J. Gibson, County Clerk, reported there were no communications on file.

Special Orders of Business

Chairman Kottke called upon Richard Brady, President, Matrix Consulting Group, who presented the Operational and Financial Review of the Sheriff's Office. Questions by Supervisors Marsik, Guckenberger, J. Schmitt, Benter and Sheahan-Malloy answered by Richard Brady and Supervisor Frohling. A letter from Supervisor Houchin was read by Chairman Kottke. Comment by Supervisor Maly.

Chairman Kottke then called the Second Special Order of Business: Confirm appointment made by County Board Chairman. Appoint Jeffrey Caine as the Second Dodge County Representative to the ThriveEd Board of Directors. A motion to accept the appointment was made by Supervisor Marsik and seconded by Supervisor Bobholz. The motion passed by acclamation with no negative votes cast, thereby approving the appointment.

The following Resolutions were read by the Clerk and acted upon by the Board:

Unfinished Business

Resolution 19-05 Resolution to Abolish the Position of *Detective* and Create the Position of *Sergeant* – Judicial and Public Protection Committee. County Clerk Karen Gibson stated that this Resolution was first presented at the April 16, 2019 County Board meeting and was postponed to tonight's meeting. In April, a motion to adopt this Resolution was made by Supervisor Miller with a second by Supervisor Wurtz before the Resolution was postponed. Therefore, this Resolution now belongs to the body and is available for action at this time. Supervisor Frohling made a motion to postpone Resolution 19-05 until the September 17, 2019 County Board meeting. The motion to postpone was seconded by Supervisor Guckenberger. Questions by Supervisors J. Schmitt and Derr answered by Supervisor Frohling. Comments by Supervisors Guckenberger, Hilbert, Greshay, Bobholz, Derr and J. Schmitt. The vote was cast on the motion to postpone with 14 ayes and 11 noes, thereby approving the motion to postpone.

Ayes: Kottke, Bobholz, Greshay, Kriewald, Schaefer, Guckenberger, Muche, Bischoff, Caine, Roesch, Frohling, D. Schmidt, Hoekstra, Sheahan-Malloy. Total 14.

Noes: Benter, Macheel, J. Schmitt, Marsik, Bennett, Behl, Maly, Hilbert, Miller, Derr, Glewen. Total 11.

Absent: Fink, Wurtz, Kemmel, Schraufnagel, Berres, Houchin, Nickel, Burnett. Total 8.

Resolution No. 19-24 Amend Town of Beaver Dam Zoning Ordinance – Anthony and Patricia Roedl Property – Town of Beaver Dam – Supervisor Bobholz. A motion for adoption was made by Supervisor Bobholz and seconded by Supervisor Schaefer. The vote was cast with 24 ayes and 1 no, thereby adopting the Resolution.

Ayes: Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Kriewald, Schaefer, Guckenberger, Muche, Bischoff, Caine, Behl, Roesch, Frohling, D. Schmidt, Hoekstra, Sheahan-Malloy, Maly, Hilbert, Miller, Derr. Total 24.

No: Glewen. Total 1.

Absent: Fink, Wurtz, Kemmel, Schraufnagel, Berres, Houchin, Nickel, Burnett. Total 8.

Resolution No. 19-25 Create Position of *Qualified Intellectual Disabilities Professional* ("*QIDP*")/*Therapeutic Recreational Therapist* at Clearview – Health Facilities Committee. A motion for adoption was made by Supervisor Bischoff and seconded by Supervisor Schaefer. The vote was cast with all voting in affirmative, thereby adopting the Resolution.

Resolution No. 19-26 Create Seven (7) Positions of *Community Programs Counselor I, II or III* in the Dodge County Human Services and Health Department – Human Services and Health Board. A motion for adoption was made by Supervisor Bobholz and seconded by Supervisor Greshay. The vote was cast with 24 ayes and 1 no, thereby adopting the Resolution.

Ayes: Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Kriewald, Schaefer, Muche, Bischoff, Caine, Behl, Roesch, Frohling, D. Schmidt, Hoekstra, Sheahan-Malloy, Maly, Hilbert, Miller, Derr, Glewen. Total 24.

No: Guckenberger. Total 1.

Absent: Fink, Wurtz, Kemmel, Schraufnagel, Berres, Houchin, Nickel, Burnett. Total 8.

Resolution No. 19-27 Create Position of *Foster Care Coordinator Social Worker I, II, or Senior* in the Dodge County Human Services and Health Department – Human Services and Health Board. A motion for adoption was made by Supervisor Sheahan-Malloy and seconded by Supervisor Glewen.

Question by Supervisor J. Schmitt answered by Becky Bell, Human Services and Health Department Director. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 19-28 Create Position of *Emergency Preparedness Coordinator* in the Dodge County Human Services and Health Department and the Dodge County Emergency Management Office – Human Services and Health Board and Executive Committee. A motion for adoption was made by Supervisor D. Schmidt and seconded by Supervisor Glewen. The vote was cast with 24 ayes and 1 no, thereby adopting the Resolution.

Ayes: Benter, Kottke, Bobholz, Macheel, Marsik, Bennett, Greshay, Kriewald, Schaefer, Guckenberger, Muche, Bischoff, Caine, Behl, Roesch, Frohling, D. Schmidt, Hoekstra, Sheahan-Malloy, Maly, Hilbert, Miller, Derr, Glewen. Total 24.

No: J. Schmitt. Total 1.

Absent: Fink, Wurtz, Kemmel, Schraufnagel, Berres, Houchin, Nickel, Burnett. Total 8.

Resolution No. 19-29 Resolution to Abolish the Position of *Administrative Secretary III* and Create the Position of *University of Wisconsin ("UW") Extension Lead* – UW-Extension Education Committee. A motion for adoption was made by Supervisor Behl and seconded by Supervisor Guckenberger. Comment by Supervisor Behl. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 19-30 Authorizing a General Fund Transfer and the Engagement of Strategic Management & Consulting, LLC for an Emergency Medical Services ("EMS") Study – Executive and Finance Committees. A motion for adoption was made by Supervisor Miller and seconded by Supervisor Caine. Comment by Supervisor J. Schmitt. The vote was cast with 24 ayes and 1 no, thereby adopting the Resolution.

Ayes: Benter, Kottke, Bobholz, Macheel, Marsik, Bennett, Greshay, Kriewald, Schaefer, Guckenberger, Muche, Bischoff, Caine, Behl, Roesch, Frohling, D. Schmidt, Hoekstra, Sheahan-Malloy, Maly, Hilbert, Miller, Derr, Glewen. Total 24.

No: J. Schmitt. Total 1.

Absent: Fink, Wurtz, Kemmel, Schraufnagel, Berres, Houchin, Nickel, Burnett. Total 8.

Resolution No. 19-31 Resolution to Abolish the Position of *Database Administrator* and Create the Position of *Information Technology ("IT") Systems Analyst* – Information Technology Committee. A motion for adoption was made by Supervisor Maly and seconded by Supervisor Guckenberger. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 19-32 Resolution to Abolish Two Positions of *Cook/Food Service Worker* and Create Two Positions of *Head Cook* – Health Facilities Committee. A motion for adoption was made by Supervisor Bischoff and seconded by Supervisor Maly. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 19-33 Resolution to Abolish the Position of *Household Specialist* and Create the Position of *Individuals with Intellectual Disabilities ("IID") Household Coordinator* – Health Facilities Committee. A motion for adoption was made by Supervisor Hoekstra and seconded by Supervisor Sheahan-Malloy. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 19-34 Authorizing a Contingency Fund Transfer and the Purchase of a 2019 Ford F-250 Plow Truck – Building and Finance Committees. A motion for adoption was made by Supervisor D. Schmidt and seconded by Supervisor Guckenberger. Question by Supervisor J. Schmitt answered by Supervisor D. Schmidt. Comments by Supervisor Derr and J. Schmitt. The vote was cast with 23 ayes and 2 noes, thereby adopting the Resolution.

Ayes: Benter, Kottke, Bobholz, Macheel, Marsik, Bennett, Greshay, Kriewald, Schaefer, Guckenberger, Muche, Bischoff, Caine, Behl, Roesch, Frohling, D. Schmidt, Hoekstra, Sheahan-Malloy, Hilbert, Miller, Derr, Glewen. Total 23.

Noes: J. Schmitt, Maly. Total 2.

Absent: Fink, Wurtz, Kemmel, Schraufnagel, Berres, Houchin, Nickel, Burnett. Total 8.

Resolution No. 19-35 Highway Department 2019 Dodge County Budget Amendment – Highway Committee. A motion for adoption was made by Supervisor Caine and seconded by Supervisor Muche. Questions by Supervisors J. Schmitt and Guckenberger answered by Supervisors Caine and Frohling. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

The Clerk noted the following had been placed on the Supervisor's desks: July, 2019 Forward Analytics (FA) Report, *An Economic Evolution – Job Growth, Pay & Education Since 2012*. The Chairman ordered this be placed on file.

At 8:45 p.m. Supervisor Frohling made a motion to recess until Tuesday, September 17, 2019 at 7:00 p.m. Supervisor D. Schmidt seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

Resolution 19-05 Resolution to Abolish the Position of *Detective* and Create the Position of *Sergeant* – Judicial and Public Protection Committee.

This Resolution was postponed to the September, 2019 County Board Meeting. See September 2019 County Board proceedings for further action.

Karen J. Gibson
Dodge County Clerk
8/20/2019

RESOLUTION NO. 19-24

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

Members:

WHEREAS, Dodge County, a body corporate, under the laws of the State of Wisconsin, has adopted a comprehensive Zoning Ordinance which is in full force and effect, and

WHEREAS, the Town Board of the Town of Beaver Dam has adopted a Town Zoning Ordinance for said town, the power to adopt a town zoning ordinance having been granted by a referendum vote of the electors of the Town of Beaver Dam at the time of a regular annual town meeting, and

WHEREAS, pursuant to Section 60.62(3) of the Wisconsin Statutes, adoption and amendment of a town zoning ordinance by a town board is subject to approval of the county board in counties having a zoning ordinance in force and effect, and

WHEREAS, a public hearing as to the proposed amendment to the Town Zoning Ordinance of the Town of Beaver Dam was held by the Plan Commission of the Town of Beaver Dam on April 29, 2019 and the proposed amendment to the Zoning Ordinance of the Town of Beaver Dam having been adopted by the Town Board of the Town of Beaver Dam on May 14, 2019,

THEREFORE BE IT RESOLVED:

That the amendment to the Town Zoning Ordinance of the Town of Beaver Dam attached to and made a part of this resolution be and hereby is approved by the Board of Supervisors of Dodge County, Wisconsin.

All of which is respectfully submitted this 27 day of June, 2019.

ADOPTED
BY DODGE COUNTY BOARD

AUG 20 2019

AYES 24 NOES 1
ABSENT 3
ABSTAIN 0

Karen J. Sleson
County Clerk

Mary J. Baboly
County Board Supervisor

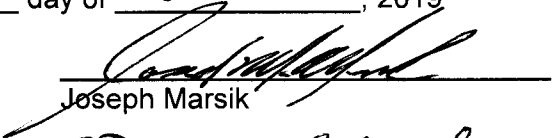
REPORT to Res. 19-24

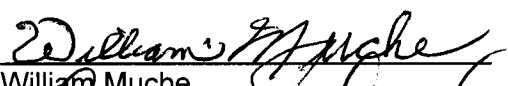
TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

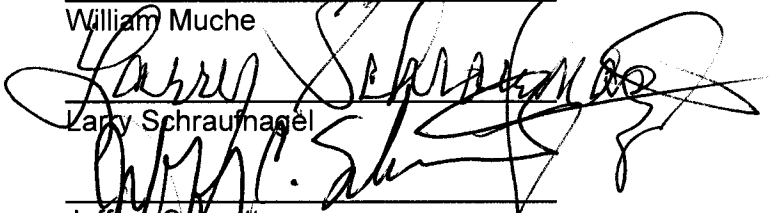
We the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Anthony and Patricia Roedl requesting amendment of the Zoning Ordinance, Town of Beaver Dam, Dodge County, Wisconsin, to rezone approximately 2.5-acres of land from an I-1 Industrial Zoning District to an R-1 Residential Zoning District in part of the NE ¼ of the NW ¼, Section 26, T12N, R14E, Town of Beaver Dam for the purpose of creating a residential lot at this location and recommend approval of the resolution submitted by the Town of Beaver Dam Town Board for this rezoning petition.

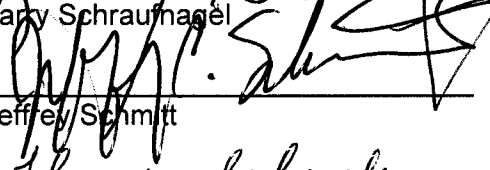
The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the Town Board has followed the proper procedures outlined in their Zoning Ordinance in order to approve the rezoning request.

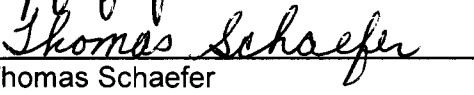
Respectfully submitted this 20th day of August, 2019


Joseph Marsik


William Muehe


Larry Schraunagel


Jeffrey Schmitt


Thomas Schaefer

Land Resources and Parks Committee

CERTIFIED SURVEY MAP NO. 5172

A SURVEY OF PART OF THE NE 1/4 OF THE NW 1/4 OF SECTION 26,
T. 12N., R. 14E., TOWN OF BEAVER DAM, DODGE COUNTY, WISCONSIN.

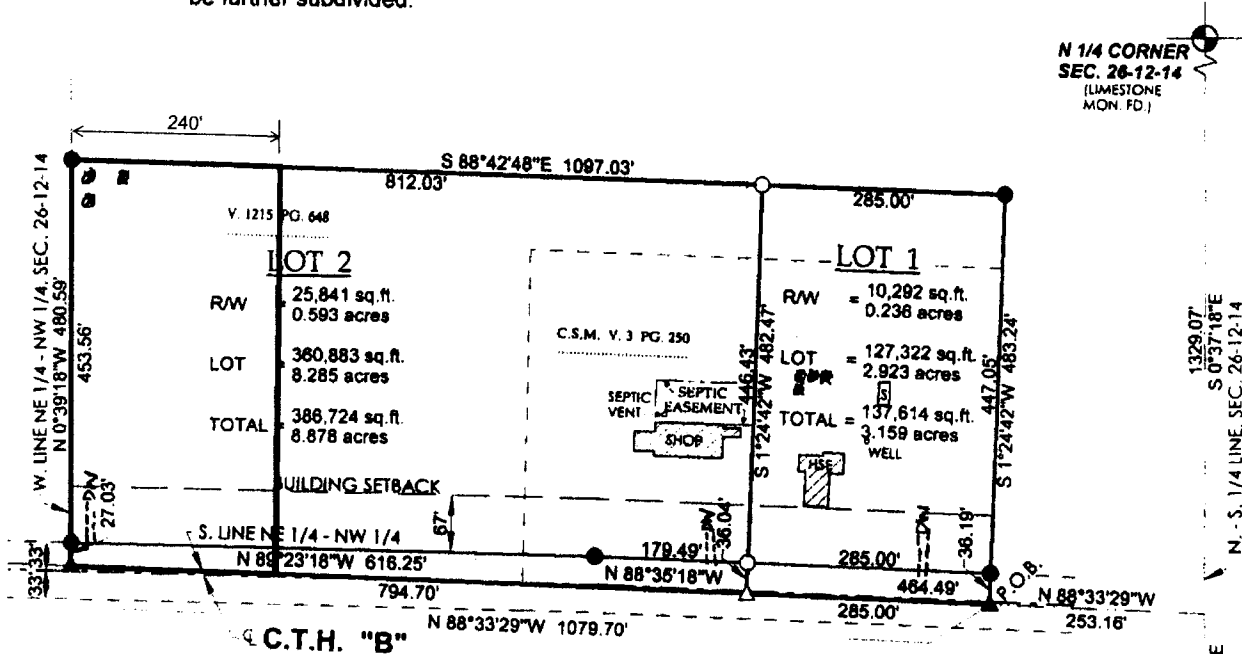
OWNER

Ronald & Sue Roedl
W7934 C.T.H. "B"
Beaver Dam, WI 53916

TOTAL AREA

524,338 sq.ft.
12.037 acres

NOTE: These lots shall not
be further subdivided.

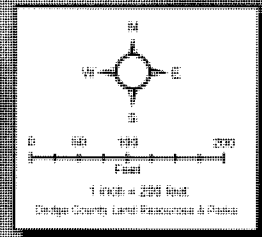


Anthony & Patricia Roedl Town of Beaver Dam, Sec. 26

The date of **August 2019** is a compilation of records, information, and data from various city, county and state offices, and other sources. This map is not intended to be used as a survey, and may not be used for any legal purposes. Dodge County assumes no liability for any and all use of this information.



-  Roedl Property
-  Tax Parcels
-  Area to be Rezoned (I-1 to R-1)



RESOLUTION NO. 19-25

Create Position of *Qualified Intellectual Disabilities Professional ("QIDP")/Therapeutic Recreational Therapist* at Clearview

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, the Dodge County Health Facilities Committee has studied and analyzed the staffing needs at Clearview; and,

WHEREAS, as a result of these studies and analyses, the Health Facilities Committee recommends that the Dodge County Board of Supervisors create the position of *QIDP/Therapeutic Recreational Therapist* at Clearview, effective January 1, 2020; and,

WHEREAS, the job description for the proposed position of *QIDP/Therapeutic Recreational Therapist* has been marked for identification as Exhibit "A", and has been attached hereto; and,

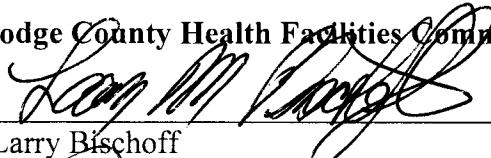
WHEREAS, there is no fiscal impact on the 2019 Clearview Budget; and,

WHEREAS, it is reasonably anticipated that the Dodge County Board of Supervisors will appropriate funds in the 2020 Dodge County Budget sufficient to pay wages and fringe benefits for the proposed position of *QIDP/Therapeutic Recreational Therapist* during calendar year 2020;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby creates the position of *QIDP/Therapeutic Recreational Therapist* at Clearview, effective January 1, 2020.

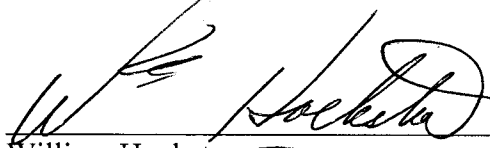
All of which is respectfully submitted this 20th day of August, 2019.

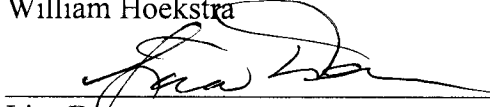
Dodge County Health Facilities Committee:


Larry Bischoff


Dan Hilbert


Thomas J. Schaefer


William Hoekstra

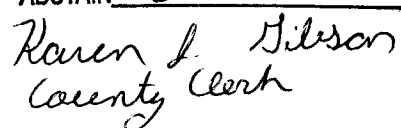

Lisa Derr

ADOPTED
BY DODGE COUNTY BOARD

Vote Required: Majority of Members present.

Resolution Summary: A Resolution to create the position of *QIDP/Therapeutic Recreational Therapist* at Clearview.

AUG 20 2019
AYES 25 NOES 0
ABSENT 3
ABSTAIN 0


County Clerk

JOB TITLE:	Qualified Intellectual Disabilities Professional (QIDP)/Therapeutic Recreation Therapist	FLSA STATUS:	Exempt
DEPARTMENT:	Individuals with Intellectual Disabilities (IID)	REPORTS TO:	Household Specialist
LOCATION:	Clearview	DATE:	06/20/19
LABOR GRADE:	Labor Grade Seven (7)	REVISED:	

OVERALL PURPOSE/SUMMARY

Under the general direction of the IID Household Coordinator, coordinates & monitors assessments, planning, and implementation of individual resident programs, while advocating for the residents. Provides training and education to staff.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Performs functions of a Qualified Intellectual Disability Professional (QIDP) as defined by federal regulations.
2. Responsible for integrating, coordinating and monitoring each individual's active treatment.
3. Develops and coordinates person-centered Individual Program Plans (IPP), routinely assesses appropriateness of goals no less than monthly, and monitors implementation of IPP interventions.
4. Coordinates, facilitates, and completes documentation for annual reviews, admission and discharge summaries and monthly progress summaries reviewing the residents' care needs, condition, level of functioning, and progress.
5. Serves as liaison between families, guardians, Managed Care Organizations, other resident representatives and the interdisciplinary care team members.
6. Monitors residents' mood and behavior, reviews charted documentation, and makes recommendations at quarterly psychiatric medication reviews.
7. Coordinates resident services with professional consultants.
8. Serves as a team member of the Human Rights Committee assessing the needs and appropriateness of residents' IPP interventions.
9. Assists the team in coordinating and implementing active programming and facilitates psychosocial groups.
10. Implements recreational therapy programs based on assessment and goal/objective development.
11. Conducts and oversees special and assigned recreational programs and community outings.
12. Teach social skills and money management skills
13. Functions as a member of the team and participates in the Household Concept
14. Attends all mandatory in-services
15. Participates in resident and facility emergencies
16. Acts as residents' rights and safety advocate for each individual and assists with resident council meetings.
14. Represents Clearview in a positive and professional manner at work at all times.
15. Regular attendance and punctuality required.
16. Performs related duties as may be required or assigned.

JOB SPECIFICATION**KNOWLEDGE, SKILLS, AND ABILITIES**

Knowledge of state and federal codes and regulations which apply to the household
 Knowledge of active treatment
 Working knowledge and understanding of principles of human development and interaction
 Must have individual, group, and family support skills
 Knowledge of and ability to comply with policies and procedures
 Knowledge of and respect for residents' rights
 Ability to use electronic health record program for record keeping and documentation
 Ability to demonstrate de-escalation techniques, prevention, and management of physical or emotional crisis
 Ability to understand and follow written and verbal directions
 Ability to understand and comprehend printed works (i.e. care plans/IPP)
 Knowledge of Recreation Therapy/Activity Therapy program assessment, development, implementation, and evaluation.
 Knowledge of assessment and goal/objective development.
 Ability to recognize change in resident condition
 Must have flexibility to adjust work schedule to meet resident, staffing or resident needs
 Must meet requirements of the Dodge County Driver Qualification Policy

EDUCATION AND EXPERIENCE

Four (4) year Bachelor's Degree in Therapeutic Recreation (1) year experience working directly with persons with Developmental or Intellectual Disabilities. Must be certified as a feeding assistant or become certified within orientation period.

WORKING CONDITIONS

Long-term care facility environment with exposure to infectious agents, chemical agents and behavioral residents. Must be able to work in an environment where specialized resident programs are implemented. Occasional working under distractions and difficult circumstances.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS

FOR HUMAN RESOURCE USE

EMPLOYEE SIGNATURE: DATE: SUPERVISOR SIGNATURE: DATE:	ANALYST(S): DATE: August 2019
The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).	
THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.	

Exhibit "A"

RESOLUTION NO. 19-26

**Create Seven (7) Positions of *Community Programs Counselor I, II, or III*
in the Dodge County Human Services and Health Department**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, the Dodge County Human Services and Health Board has studied and analyzed the staffing needs at the Dodge County Human Services and Health Department; and,

WHEREAS, as a result of these studies and analyses, the Human Services and Health Board recommends that the Dodge County Board of Supervisors create the following seven (7) positions at the Dodge County Human Services and Health Department, effective January 1, 2020:

Community Programs Counselor I, II, or III; and,

WHEREAS, the job descriptions for the proposed seven (7) positions of *Community Programs Counselor I, II, or III* have been marked for identification as Exhibits "A", "B", and "C", respectively, and have been attached hereto; and,

WHEREAS, there is no fiscal impact on the 2019 Budget of the Human Services and Health Department; and,

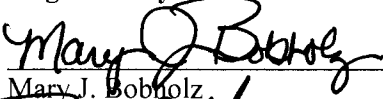
WHEREAS, it is reasonably anticipated that the Dodge County Board of Supervisors will appropriate funds in the 2020 Dodge County Budget sufficient to pay wages and fringe benefits for the proposed seven (7) positions of *Community Programs Counselor I, II, or III* during calendar year 2020;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby creates the following seven (7) positions in the Dodge County Human Services and Health Department, effective January 1, 2020:

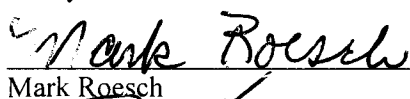
Community Programs Counselor I, II, or III.

All of which is respectfully submitted this 20th day of August, 2019.

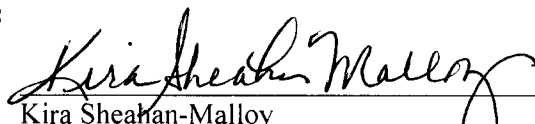
Dodge County Human Services and Health Board:

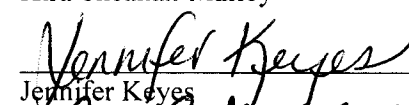

Mary J. Bobholz

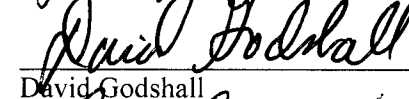

Becky Glewen


Mark Roesch


Timothy Kemmel


Kira Sheahan-Malloy


Jennifer Keyes


David Godshall


Lois Augustson

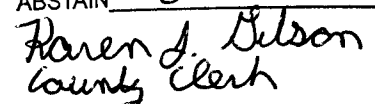
ADOPTED
BY DODGE COUNTY BOARD

Vote Required: Majority of Members present.

Resolution Summary: A Resolution to create seven (7) positions of *Community Programs Counselor I, II, or III*.

AUG 20 2019

AYES 7 NOES 1
ABSENT 0
ABSTAIN 0


Karen J. Nelson
County Clerk

DODGE COUNTY JOB DESCRIPTION

August 2019

Wage Range: \$20.75 - \$26.98

JOB TITLE:	Counselor I – Community Programs	FLSA STATUS:	Non-exempt
DEPARTMENT:	Human Services & Health Department	REPORTS TO:	Human Services Supervisor-CSP/CCS
LOCATION:	HDOB – Clinical Services	DATE:	May 19, 1999
LABOR GRADE:	Dodge County Five (5)	REVISED:	4/5/10; 3/13; 3/13/14; 1/25/19; 7/11/19

OVERALL PURPOSE/SUMMARY

Under the general direction of Human Services Supervisor, provides coordination and monitoring of services and treatment to meet consumer's needs. Provides therapeutic environment and skill-building to consumers with mental illness and substance abuse concerns through the Community Support Program and Comprehensive Community Services Program of Dodge County Human Services.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Collaborates with other members of the CSP and CCS Team, including the consumer, family members, service provider staff, other supports, and guardian, if applicable, to develop consumer treatment goals and plans based on assessment and agency guidelines.
2. Maintains ongoing assessment of consumer's physical, psychiatric and social needs, and refers for additional services if indicated. Evaluates consumer's progress, referring and coordinating additional evaluation or alternative treatment services as indicated.
3. Monitors medication compliance by observing consumer taking medication, checks to see if medications being taken, watches for side effects of the medication and the seriousness of these side effects, and watches for signs of deterioration which would suggest the consumer is not taking the medication or the medication is not effective, then reports these findings to a designated CSP or CCS staff member or other medical professional.
4. Assists consumers with living accommodations, including locating, financing and maintaining safe and healthy living arrangements, and provides advocacy and assistance to the consumer in relating to his or her landlord and neighbors in an appropriate manner.
5. Provides individual and group interventions in social or recreational skills training to improve consumer's communication skills and facilitate appropriate interpersonal behavior.
6. Provides problem solving, support and supervision related to activities of daily living to assist consumers in gaining and utilizing skills related to personal hygiene, household tasks, transportation utilization and money management.
7. Accompanies consumers to appointments in order to assist in gaining necessary services including medical and dental care, legal services, transportation services and living accommodations.
8. Provides support and guidance to families/friends of persons receiving/needing treatment.
9. Arranges for or provides consumer's transportation.
10. Serves on appropriate standing or ad hoc committees as assigned. Gathers and provides to administration such information as may be deemed useful for ongoing program evaluation and planning.
11. Provides crisis intervention services as needed.
12. In accordance with CLTS rules and guidelines, coordinating or facilitating access to all services and supports, both formal and informal, which are needed by the child and family to meet their identified outcomes.
13. Works in partnership with service providers to coordinate services and to avoid delays or duplications.
14. Advocates on behalf of consumers to assure their needs are met appropriately and in a timely fashion through meeting with service providers or agency administration to explain the consumer's needs and to facilitate service delivery.
15. Suggests to administration the need for new programs or services to meet unfulfilled consumers needs.
16. Attends required staff meetings and case staffings.
17. Provides consultative services to other agency staff as needed.
18. Maintains accurate and timely records.
19. Regular attendance and punctuality required.
20. Performs related duties as may be required or assigned.

JOB SPECIFICATION**KNOWLEDGE, SKILLS, AND ABILITIES**

Knowledge of community support programs and comprehensive community services.
 Knowledge of chronic mental illness and substance abuse disorders, and applicable treatment methods.
 Knowledge of crisis intervention techniques.
 Knowledge of computer technology as related to job responsibilities.
 Ability to communicate effectively.
 Ability to maintain confidentiality.
 Must meet requirements of Dodge County Driver Qualification Policy.

EDUCATION AND EXPERIENCE

Bachelor's degree in a behavioral science or a related field. 1,000 hours of supervised post-degree clinical experience with persons with chronic mental illness preferred. Certified Substance Abuse Counselor preferred.

WORKING CONDITIONS

Office and field working environment. Potential of work in adverse interpersonal situations and hazardous home environments.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS

EMPLOYEE SIGNATURE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

FOR HUMAN RESOURCE USE

ANALYST(S):

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

Exhibit "A"

DODGE COUNTY JOB DESCRIPTION

August 2019
Wage Range: \$22.89 - \$29.77

JOB TITLE:	Counselor II – Community Programs	FLSA STATUS:	Non-exempt
DEPARTMENT:	Human Services & Health Department	REPORTS TO:	Human Services Supervisor-CSP/CCS
LOCATION:	HDOB – Clinical Services	DATE:	May 19, 1999
LABOR GRADE:	Dodge County Six (6)	REVISED:	4/5/10; 3/13; 3/13/14; 1/21/19; 7/11/19

OVERALL PURPOSE/SUMMARY

Under the general direction of Human Services Supervisor, provides coordination and monitoring of services and treatment to meet consumer's needs. Provides therapeutic environment and skill-building to consumers with mental illness and substance abuse concerns through the Community Support Program and Comprehensive Community Services Program of Dodge County Human Services.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Collaborates with other members of the CSP and CCS Team, including the consumer, family members, service provider staff, other supports, and guardian, if applicable, to develop consumer treatment goals and plans based on assessment and agency guidelines.
2. Maintains ongoing assessment of consumer's physical, psychiatric and social needs, and refers for additional services if indicated. Evaluates consumer's progress, referring and coordinating additional evaluation or alternative treatment services as indicated.
3. Monitors medication compliance by observing consumer taking medication, checks to see if medications being taken, watches for side effects of the medication and the seriousness of these side effects, and watches for signs of deterioration which would suggest the consumer is not taking the medication or the medication is not effective, then reports these findings to a designated CSP or CCS staff member or other medical professional.
4. Assists consumers with living accommodations, including locating, financing and maintaining safe and healthy living arrangements, and provides advocacy and assistance to the consumer in relating to his or her landlord and neighbors in an appropriate manner.
5. Provides individual and group interventions in social or recreational skills training to improve consumer's communication skills and facilitate appropriate interpersonal behavior.
6. Provides problem solving, support and supervision related to activities of daily living to assist consumers in gaining and utilizing skills related to personal hygiene, household tasks, transportation utilization and money management.
7. Accompanies consumers to appointments in order to assist in gaining necessary services including medical and dental care, legal services, transportation services and living accommodations.
8. Provides support and guidance to families/friends of persons receiving/needing treatment.
9. Arranges for or provides consumer's transportation.
10. Serves on appropriate standing or ad hoc committees as assigned. Gathers and provides to administration such information as may be deemed useful for ongoing program evaluation and planning.
11. Provides crisis intervention services as needed.
12. In accordance with CLTS rules and guidelines, coordinating or facilitating access to all services and supports, both formal and informal, which are needed by the child and family to meet their identified outcomes.
13. Works in partnership with service providers to coordinate services and to avoid delays or duplications.
14. Advocates on behalf of consumers to assure their needs are met appropriately and in a timely fashion through meeting with service providers or agency administration to explain the consumer's needs and to facilitate service delivery.
15. Suggests to administration the need for new programs or services to meet unfulfilled consumers needs.
16. Attends required staff meetings and case staffings.
17. Provides consultative services to other agency staff as needed.
18. Maintains accurate and timely records.
19. Regular attendance and punctuality required.
20. Performs related duties as may be required or assigned.

JOB SPECIFICATION**KNOWLEDGE, SKILLS, AND ABILITIES**

Knowledge of community support programs and comprehensive community services.
Knowledge of chronic mental illness and substance abuse disorders, and applicable treatment methods.
Knowledge of crisis intervention techniques.
Knowledge of computer technology as related to job responsibilities.
Ability to communicate effectively.
Ability to maintain confidentiality.
Must meet requirements of Dodge County Driver Qualification Policy.

EDUCATION AND EXPERIENCE

Bachelor's degree in a behavioral science or a related field, two (2) years directly related experience and five (5) additional C.E.U.'s. 1,000 hours of supervised post-degree clinical experience with persons with chronic mental illness preferred. Certified Substance Abuse Counselor preferred.

WORKING CONDITIONS

Office and field working environment. Potential of work in adverse interpersonal situations and hazardous home environments.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS**FOR HUMAN RESOURCE USE**

EMPLOYEE SIGNATURE:

ANALYST(S):

DATE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

EXHIBIT "B"

DODGE COUNTY JOB DESCRIPTION

August 2019
Wage Range: \$25.05 - \$32.58

JOB TITLE:	Counselor III – Community Programs	FLSA STATUS:	Non-exempt
DEPARTMENT:	Human Services & Health Department	REPORTS TO:	Human Services Supervisor-CSP/CCS
LOCATION:	HDOB – Clinical Services	DATE:	May 19, 1999
LABOR GRADE:	Dodge County Seven (7)	REVISED:	4/5/10; 3/13; 3/13/14; 1/25/19; 7/11/19

OVERALL PURPOSE/SUMMARY

Under the general direction of Human Services Supervisor, provides coordination and monitoring of services and treatment to meet consumer's needs. Provides therapeutic environment and skill-building to consumers with mental illness and substance abuse concerns through the Community Support Program and Comprehensive Community Services Program of Dodge County Human Services.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Collaborates with other members of the CSP and CCS Team, including the consumer, family members, service provider staff, other supports, and guardian, if applicable, to develop consumer treatment goals and plans based on assessment and agency guidelines.
2. Maintains ongoing assessment of consumer's physical, psychiatric and social needs, and refers for additional services if indicated. Evaluates consumer's progress, referring and coordinating additional evaluation or alternative treatment services as indicated.
3. Monitors medication compliance by observing consumer taking medication, checks to see if medications being taken, watches for side effects of the medication and the seriousness of these side effects, and watches for signs of deterioration which would suggest the consumer is not taking the medication or the medication is not effective, then reports these findings to a designated CSP or CCS staff member or other medical professional.
4. Assists consumers with living accommodations, including locating, financing and maintaining safe and healthy living arrangements, and provides advocacy and assistance to the consumer in relating to his or her landlord and neighbors in an appropriate manner.
5. Provides individual and group interventions in social or recreational skills training to improve consumer's communication skills and facilitate appropriate interpersonal behavior.
6. Provides problem solving, support and supervision related to activities of daily living to assist consumers in gaining and utilizing skills related to personal hygiene, household tasks, transportation utilization and money management.
7. Accompanies consumers to appointments in order to assist in gaining necessary services including medical and dental care, legal services, transportation services and living accommodations.
8. Provides support and guidance to families/friends of persons receiving/needing treatment.
9. Arranges for or provides consumer's transportation.
10. Serves on appropriate standing or ad hoc committees as assigned. Gathers and provides to administration such information as may be deemed useful for ongoing program evaluation and planning.
11. Provides crisis intervention services as needed.
12. In accordance with CLTS rules and guidelines, coordinating or facilitating access to all services and supports, both formal and informal, which are needed by the child and family to meet their identified outcomes.
13. Works in partnership with service providers to coordinate services and to avoid delays or duplications.
14. Advocates on behalf of consumers to assure their needs are met appropriately and in a timely fashion through meeting with service providers or agency administration to explain the consumer's needs and to facilitate service delivery.
15. Suggests to administration the need for new programs or services to meet unfulfilled consumers needs.
16. Attends required staff meetings and case.
17. Provides consultative services to other agency staff as needed.
18. Maintains accurate and timely records.
19. Regular attendance and punctuality required.
20. Performs related duties as may be required or assigned.

JOB SPECIFICATION

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of community support programs and comprehensive community services.

Knowledge of chronic mental illness and substance abuse disorders, and applicable treatment methods.

Knowledge of crisis intervention techniques.

Knowledge of computer technology as related to job responsibilities.

Ability to communicate effectively.

Ability to maintain confidentiality.

Must meet requirements of Dodge County Driver Qualification Policy.

EDUCATION AND EXPERIENCE

Bachelor's degree in a behavioral science or a related field, five (5) years directly related experience and ten (10) additional C.E.U.'s. 1,000 hours of supervised post-degree clinical experience with persons with chronic mental illness preferred. Certified Substance Abuse Counselor preferred.

WORKING CONDITIONS

Office and field working environment. Potential of work in adverse interpersonal situations and hazardous home environments.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS	FOR HUMAN RESOURCE USE
EMPLOYEE SIGNATURE:	ANALYST(S):
DATE:	DATE:
SUPERVISOR SIGNATURE:	
DATE:	

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

EXHIBIT "C"

RESOLUTION NO. 19-27

**Create Position of *Foster Care Coordinator Social Worker I, II, or Senior*
in the Dodge County Human Services and Health Department**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, the Dodge County Human Services and Health Board has studied and analyzed the staffing needs at the Dodge County Human Services and Health Department; and,

WHEREAS, as a result of these studies and analyses, the Human Services and Health Board recommends that the Dodge County Board of Supervisors create the following position at the Dodge County Human Services and Health Department, effective January 1, 2020:

Foster Care Coordinator Social Worker I, II, or Senior; and,

WHEREAS, the job descriptions for the proposed position of *Foster Care Coordinator Social Worker I, II, or Senior* have been marked for identification as Exhibits "A", "B", and "C", respectively, and have been attached hereto; and,

WHEREAS, there is no fiscal impact on the 2019 Budget of the Human Services and Health Department; and,

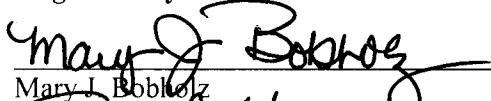
WHEREAS, it is reasonably anticipated that the Dodge County Board of Supervisors will appropriate funds in the 2020 Dodge County Budget sufficient to pay wages and fringe benefits for the proposed position of *Foster Care Coordinator Social Worker I, II, or Senior* during calendar year 2020;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby creates the following position in the Dodge County Human Services and Health Department, effective January 1, 2020:

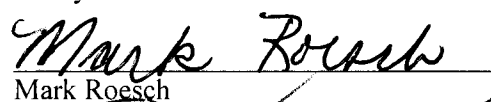
Foster Care Coordinator Social Worker I, II, or Senior.

All of which is respectfully submitted this 20th day of August, 2019.

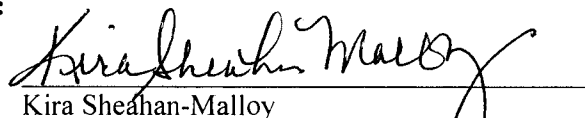
Dodge County Human Services and Health Board:


Mary J. Bobholz


Becky Glewen

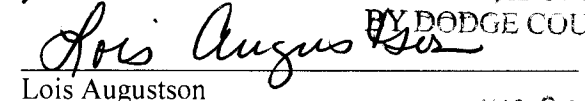

Mark Roesch


Timothy Kemmel


Kira Sheahan-Malloy


Jennifer Keyes


David Godshall


Lois Augustson

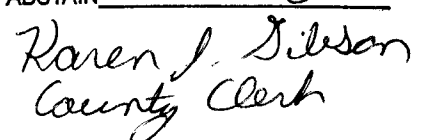
ADOPTED
BY DODGE COUNTY BOARD

AUG 20 2019

Vote Required: Majority of Members present.

Resolution Summary: A Resolution to create the position of *Foster Care Coordinator Social Worker I, II, or Senior*.

AYES 25 NOES 0
ABSENT 8
ABSTAIN 0


County Clerk

DODGE COUNTY JOB DESCRIPTION

August 2019
Wage Range: \$22.89 - \$29.77

JOB TITLE:	Social Worker I - Foster Care Coordinator	FLSA STATUS:	Non Exempt
DEPARTMENT:	Human Services & Health	REPORTS TO:	Human Services Supervisor
LOCATION:	Office Building	DATE:	June 29, 1998
LABOR GRADE:	Dodge County Six (6)	REVISED:	7/28/00; 11/7/14

OVERALL PURPOSE/SUMMARY

Under the general direction of Human Services Supervisor, performs licensing studies of persons or families wishing to provide care to children/adults, and makes recommendations for administrative decisions for child foster home licensing or adult family care certification.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Participates in reviews of agency programs and administrative conferences.
2. Represents the agency in meetings related to State programs.
3. Accepts requests and referrals for agency services.
4. Determines individual/family range of services appropriate for foster care placements through interviews, home visits, and collateral investigations.
5. Develops, provides, and/or coordinates support for foster parents and others connected with alternative placement.
6. Maintains records containing pertinent, accurate, and current information on foster parents.
7. Prepares correspondence, reports, and other records as required.
8. Responsible for preparing and directing training sessions, and interpreting programs to community.
9. Collects, organizes, interprets, and evaluates information.
10. Writes social histories and family assessment plans.
11. Provides counseling to foster parent/sponsors on as-needed basis.
12. Participates as team member in determining and selecting alternate care resources, homes, or sites.
13. Provides consultation to staff regarding the foster care program.
14. Promotes and participates in development of alternate care policies, procedures, and handbooks.
15. Recruits foster parents according to the needs of the agency.
16. Performs background checks on relatives and non-relative providers to help ensure the safety of children.
17. Maintains accurate and timely records.
18. Regular attendance and punctuality required.
19. Performs related duties as may be required or assigned.

JOB SPECIFICATION

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of principles/methods of social work and their application.
 Knowledge of philosophy, history, and development of social welfare programs.
 Knowledge of human behavior, dynamics of groups, interpersonal relations, and social interactions.
 Knowledge of social problems like family disorganization, discrimination, unemployment, disability, poverty, and aging and their effect on behavior.
 Knowledge of living conditions, values, and behaviors of ethnic and sub-cultural groups served.
 Knowledge of government and public welfare's role in providing services.
 Knowledge of community agencies and their programs.
 Knowledge of current social and economic problems and how they affect families/individuals.
 Knowledge of law, regulations, and practices pertaining to federal and state public welfare programs, especially relating to licensing of providers.
 Knowledge of welfare and health resources and how resources may be made available to people in need.
 Ability to supervise the work of others.
 Ability to communicate effectively with a multitude of individuals and groups.
 Ability to work independently to establish objectives and maintain schedules.
 Ability to keep accurate and detailed records.
 Ability to establish and meet program goals.
 Ability to maintain confidentiality.
 Must meet requirements of Dodge County Driver Qualification Policy.

EDUCATION AND EXPERIENCE

Bachelor's degree in social work and possess a social worker certification as defined under Wisconsin State Statute 457.08.
 Consideration may be given to completion of this certification during probation period.

WORKING CONDITIONS

Office and field working environment. Potential of work in adverse interpersonal situations.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS

EMPLOYEE SIGNATURE:
DATE:
SUPERVISOR SIGNATURE:
DATE:

FOR HUMAN RESOURCE USE

ANALYST(S):
DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

Exhibit "A"

DODGE COUNTY JOB DESCRIPTION

August 2019
Wage Range: \$25.05 - \$32.58

JOB TITLE:	Social Worker II - Foster Care Coordinator	FLSA STATUS:	Non Exempt
DEPARTMENT:	Human Services & Health	REPORTS TO:	Human Services Supervisor
LOCATION:	Office Building	DATE:	June 29, 1998
LABOR GRADE:	Dodge County Seven (7)	REVISED:	7/28/00; 11/7/14

OVERALL PURPOSE/SUMMARY

Under the general direction of Human Services Supervisor, performs licensing studies of persons or families wishing to provide care to children/adults, and makes recommendations for administrative decisions for child foster home licensing or adult family care certification.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Participates in reviews of agency programs and administrative conferences.
2. Represents the agency in meetings related to State programs.
3. Accepts requests and referrals for agency services.
4. Determines individual/family range of services appropriate for foster care placements through interviews, home visits, and collateral investigations.
5. Develops, provides, and/or coordinates support for foster parents and others connected with alternative placement.
6. Maintains records containing pertinent, accurate, and current information on foster parents.
7. Prepares correspondence, reports, and other records as required.
8. Responsible for preparing and directing training sessions, and interpreting programs to community.
9. Collects, organizes, interprets, and evaluates information.
10. Writes social histories and family assessment plans.
11. Provides counseling to foster parent/sponsors on as-needed basis.
12. Participates as team member in determining and selecting alternate care resources, homes, or sites.
13. Provides consultation to staff regarding the foster care program.
14. Promotes and participates in development of alternate care policies, procedures, and handbooks.
15. Recruits foster parents according to the needs of the agency.
16. Performs background checks on relatives and non-relative providers to help ensure the safety of children.
17. Maintains accurate and timely records.
18. Regular attendance and punctuality required.
19. Performs related duties as may be required or assigned.

JOB SPECIFICATION**KNOWLEDGE, SKILLS, AND ABILITIES**

Knowledge of principles/methods of social work and their application.
 Knowledge of philosophy, history, and development of social welfare programs.
 Knowledge of human behavior, dynamics of groups, interpersonal relations, and social interactions.
 Knowledge of social problems like family disorganization, discrimination, unemployment, disability, poverty, and aging and their effect on behavior.
 Knowledge of living conditions, values, and behaviors of ethnic and sub-cultural groups served.
 Knowledge of government and public welfare's role in providing services.
 Knowledge of community agencies and their programs.
 Knowledge of current social and economic problems and how they affect families/individuals.
 Knowledge of law, regulations, and practices pertaining to federal and state public welfare programs, especially relating to licensing of providers.
 Knowledge of welfare and health resources and how resources may be made available to people in need.
 Ability to supervise the work of others.
 Ability to communicate effectively with a multitude of individuals and groups.
 Ability to work independently to establish objectives and maintain schedules.
 Ability to keep accurate and detailed records.
 Ability to establish and meet program goals.
 Ability to maintain confidentiality.
 Must meet requirements of Dodge County Driver Qualification Policy.

EDUCATION AND EXPERIENCE

Bachelor's degree in social work and possess a social worker certification as defined under Wisconsin State Statute 457.08, two (2) years related work experience and ten (10) days in-service training related to specific job responsibilities.

WORKING CONDITIONS

Office and field working environment. Potential of work in adverse interpersonal situations.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS**FOR HUMAN RESOURCE USE**

EMPLOYEE SIGNATURE:

ANALYST(S):

DATE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

Exhibit "B"

DODGE COUNTY JOB DESCRIPTION

August 2019

Wage Rate: \$27.20 - \$35.37

JOB TITLE:	Senior Social Worker - Foster Care Coordinator	FLSA STATUS:	Non Exempt
DEPARTMENT:	Human Services & Health	REPORTS TO:	Human Services Supervisor
LOCATION:	Office Building	DATE:	June 29, 1998
LABOR GRADE:	Dodge County Eight (8)	REVISED:	7/28/00; 11/7/14

OVERALL PURPOSE/SUMMARY

Under the general direction of Human Services Supervisor, performs licensing studies of persons or families wishing to provide care to children/adults, and makes recommendations for administrative decisions for child foster home licensing or adult family care certification.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Participates in reviews of agency programs and administrative conferences.
2. Represents the agency in meetings related to State programs.
3. Accepts requests and referrals for agency services.
4. Determines individual/family range of services appropriate for foster care placements through interviews, home visits, and collateral investigations.
5. Develops, provides, and/or coordinates support for foster parents and others connected with alternative placement.
6. Maintains records containing pertinent, accurate, and current information on foster parents.
7. Prepares correspondence, reports, and other records as required.
8. Responsible for preparing and directing training sessions, and interpreting programs to community.
9. Collects, organizes, interprets, and evaluates information.
10. Writes social histories and family assessment plans.
11. Provides counseling to foster parent/sponsors on as-needed basis.
12. Participates as team member in determining and selecting alternate care resources, homes, or sites.
13. Provides consultation to staff regarding the foster care program.
14. Promotes and participates in development of alternate care policies, procedures, and handbooks.
15. Recruits foster parents according to the needs of the agency.
16. Performs background checks on relatives and non-relative providers to help ensure the safety of children.
17. Maintains accurate and timely records.
18. Regular attendance and punctuality required.
19. Performs related duties as may be required or assigned.

JOB SPECIFICATION**KNOWLEDGE, SKILLS, AND ABILITIES**

Knowledge of principles/methods of social work and their application.
 Knowledge of philosophy, history, and development of social welfare programs.
 Knowledge of human behavior, dynamics of groups, interpersonal relations, and social interactions.
 Knowledge of social problems like family disorganization, discrimination, unemployment, disability, poverty, and aging and their effect on behavior.
 Knowledge of living conditions, values, and behaviors of ethnic and sub-cultural groups served.
 Knowledge of government and public welfare's role in providing services.
 Knowledge of community agencies and their programs.
 Knowledge of current social and economic problems and how they affect families/individuals.
 Knowledge of law, regulations, and practices pertaining to federal and state public welfare programs, especially relating to licensing of providers.
 Knowledge of welfare and health resources and how resources may be made available to people in need.
 Ability to supervise the work of others.
 Ability to communicate effectively with a multitude of individuals and groups.
 Ability to work independently to establish objectives and maintain schedules.
 Ability to keep accurate and detailed records.
 Ability to establish and meet program goals.
 Ability to maintain confidentiality.
 Must meet requirements of Dodge County Driver Qualification Policy.

EDUCATION AND EXPERIENCE

Masters degree in social work and possess a social worker certification as defined under Wisconsin State Statute 457.08, four (4) years related work experience, and additional ten (10) days in-service training related to specific job responsibilities, OR Bachelor's degree in social work and possess a social worker certification as defined under Wisconsin State Statute 457.08, seven (7) years related work experience, eight (8) graduate credits in Social Work from an accredited college or university, and additional twenty (20) days in-service training related to specific job responsibilities.

WORKING CONDITIONS

Office and field working environment. Potential of work in adverse interpersonal situations.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS**FOR HUMAN RESOURCE USE****EMPLOYEE SIGNATURE:****ANALYST(S):****DATE:****DATE:****SUPERVISOR SIGNATURE:****DATE:**

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

Exhibit "C"

RESOLUTION NO. 19-28

**Create Position of *Emergency Preparedness Coordinator* in the Dodge County
Human Services and Health Department and the Dodge County
Emergency Management Office**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, the Dodge County Human Services and Health Board and the Dodge County Executive Committee (Committees) have studied and analyzed the staffing needs at the Dodge County Human Services and Health Department and the Dodge County Emergency Management Office (Departments); and,

WHEREAS, as a result of these studies and analyses, the Committees recommend that the Dodge County Board of Supervisors create the following position at the Departments, effective January 1, 2020: *Emergency Preparedness Coordinator*; and,

WHEREAS, the Director of the Human Services and Health Department, and the Director of the Emergency Management Office, are of the mutual opinion that a shared *Emergency Preparedness Coordinator* position, to be split by the Departments at the rate of 60% (24 hours per week) in the Human Services and Health Department, and 40% (16 hours per week) in the Emergency Management Office, may be feasible in assisting in the effective and efficient operations of the Departments during emergencies and assisting with the public health environmental health program; and,

WHEREAS, Carlson Dettmann Consulting has analyzed a Job Description Questionnaire (JDQ) and a job description prepared for this proposed new position by the Departments; and,

WHEREAS, it is the considered opinion of Carlson Dettmann Consulting that this proposed new position should be compensated at the level of Labor Grade 8 of the Dodge County Compensation Plan; and,

WHEREAS, the job description for the proposed position of *Emergency Preparedness Coordinator* has been marked for identification as Exhibit "A", and has been attached hereto; and,

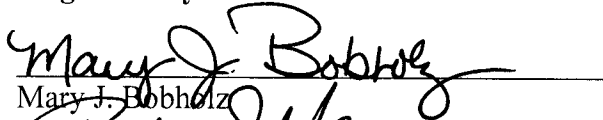
WHEREAS, there is no fiscal impact on the 2019 Budget of the Human Services and Health Department or the 2019 Budget of the Emergency Management Office; and,

WHEREAS, it is reasonably anticipated that the Dodge County Board of Supervisors will appropriate funds in the 2020 Dodge County Budget sufficient to pay wages and fringe benefits for the proposed position of *Emergency Preparedness Coordinator* during calendar year 2020;

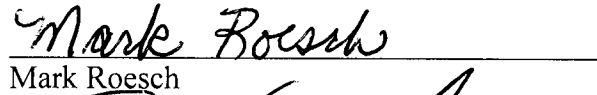
SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby creates one new, full-time, benefited position of *Emergency Preparedness Coordinator* to be split by the Departments at the rate of 60% (24 hours per week) in the Human Services and Health Department, and 40% (16 hours per week) in the Emergency Management Office, effective January 1, 2020.

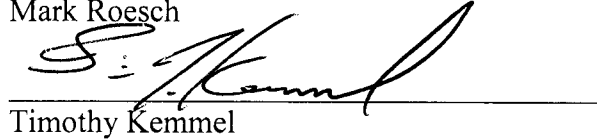
All of which is respectfully submitted this 20th day of August, 2019.

Dodge County Human Services and Health Board:

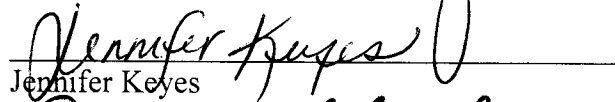

Mary J. Bobholz

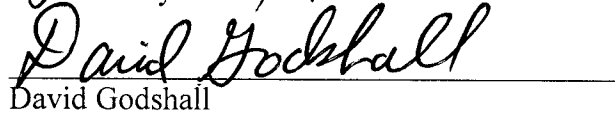

Becky Glewen

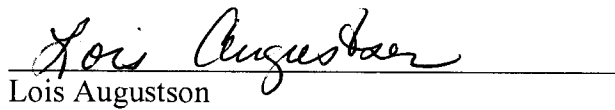

Mark Roesch


Timothy Kemmel

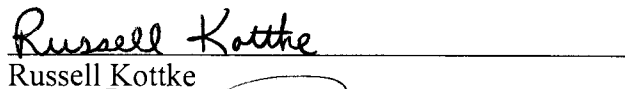

Kira Sheahan-Malloy


Jennifer Keyes

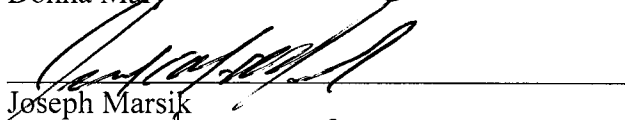

David Godshall

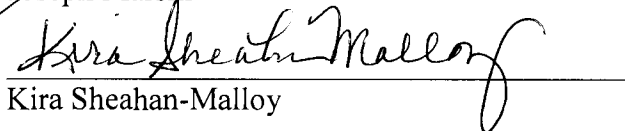

Lois Augustson

Dodge County Executive Committee:


Russell Kottke


Donna Maly


Joseph Marsik


Kira Sheahan-Malloy


David Frohling


Dennis R. Schmidt


Jeff Berres

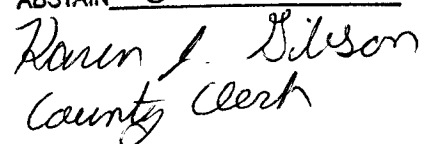
Vote Required: Majority of Members present.

Resolution Summary: A Resolution to create the position of *Emergency Preparedness Coordinator*.

ADOPTED
BY DODGE COUNTY BOARD

AUG 20 2019

AYES 24 NOES 1
ABSENT 3
ABSTAIN 0


County Clerk

JOB TITLE:	Emergency Preparedness Coordinator	FLSA STATUS:	Non Exempt
DEPARTMENT:	Human Services & Health Department/Emergency Management	REPORTS TO:	Public Health Supervisor /Emergency Management Director
LOCATION:	Henry Dodge Office Building/Law Enforcement Office	DATE:	DRAFT
LABOR GRADE:	Dodge County Eight (8)	REVISED:	

OVERALL PURPOSE/SUMMARY

Under the general direction of the Human Services Supervisor-Public Health Officer and the Emergency Management Director, duties include emergency preparedness planning, coordination, and training. Assisting and helping to ensure the effective and efficient operations of the Emergency Management department and Public Health during emergencies. Assisting with the Public Health environmental health program.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Assist with coordinating emergency preparedness planning efforts among county departments and between the county, municipalities, response agencies, and non-government partners within Dodge County.
2. Coordinates the completion of Local Public Health Preparedness Contract Objectives.
3. Assist in the development and updating of the Public Health Preparedness Plans, Emergency Operations Plan (EOP), Mass Fatality Plan, Hazard Mitigation Plan, Continuity of Operations Plan, Hazard Vulnerability Assessments, and any other planning related to Public Health, Emergency Management and Homeland Security.
4. Assist in promoting emergency preparedness, emergency management, and safety activities by conducting meetings and speaking to local groups, clubs, organizations, and schools. May assist with media, public inquiries, and other communication regarding Public Health and Emergency Management operations.
5. Assist in the maintaining and tracking of all departmental equipment.
6. Assist in implementing special programs as required by federal and/or state law.
7. Assist with enforcement of health ordinance, consultations, and investigations associated with the Public Health environmental health program.
8. Plans and coordinates drill exercises to test county response to declared emergencies, natural or man-made.
9. Coordinate and participate in local, County and State Preparedness meetings, advisory councils, and committees.
10. Coordinate emergency management training for persons responsible for emergency management activities in the event of a natural or man-made disaster.
11. Provide staff training and testing for Personal Protective Equipment (PPE).
12. Coordinate and participate in local, regional, and State preparedness exercise.
13. Coordinate preparedness activities with community partners.
14. Assist and responds to potential and actual emergencies.
15. Keep abreast of changes in the laws regarding emergency management, homeland security, hazardous chemicals, weather emergency procedures, etc., and assist with disseminating information to others.
16. Maintains accurate and timely documentation of interventions and other related activities.
17. Prepares intra-inter-agency reports as required.
18. Attends conferences, staff meetings, in-services, committee meetings and provides feedback.
19. Provides orientation of staff and Public Health students.
20. Assist in maintaining, tracking and purchasing of radio communications equipment for the county radio communications towers. Further assist in planning and coordinating training exercise related to communications.
21. Assist in coordinating, tracking physicals, purchasing equipment, and applying for federal and state grants related to hazardous materials.
22. Regular attendance and punctuality required.
23. Performs related duties as may be required or assigned.

JOB SPECIFICATION**KNOWLEDGE, SKILLS, AND ABILITIES**

Knowledge of Public Health Preparedness and Emergency Management practices.
 Knowledge of HSEEP exercise methodology.
 Knowledge of community organizations and resources.
 Knowledge of public safety radio communications and protocols.
 Possession of strong organizational skills.
 Ability to communicate effectively in oral and written form.
 Ability to take direction and display emotional stability in high stress and emergency situations.
 Ability and availability to respond to emergency calls day or night, on short notice, and to work long hours when conditions require.
 Ability to operate a computer and to keyboard at a reasonable rate of speed. Familiarity with various software, including Microsoft Office Suite (Word/Excel).
 Ability to keep information confidential.
 Ability to provide documents and reports in a timely manner.
 Ability to explain and interpret public health/environmental health laws, rules, and regulations.
 Ability to interact effectively with patients, families, and general public.
 Ability to exercise independent judgment.
 Ability to work collaboratively with others.
 Ability to attend late evening and/or night meetings.
 Skill in effectively motivating others.
 Must meet requirements of Dodge County Driver Qualification Program.

EDUCATION AND EXPERIENCE

Sixty (60) college credits in Emergency Management or related field – Bachelor's Degree preferred; and a minimum three (3) years' experience in emergency management or emergency preparedness. Experience in Emergency Response preferred.

WORKING CONDITIONS

Normal office environment; little exposure to noise, dust fumes, etc. Outdoor environment – normal weather conditions. Outdoor environment – extremely hazardous conditions, tornadoes, floods, blizzards.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS**FOR HUMAN RESOURCE USE**

EMPLOYEE SIGNATURE:

ANALYST(S):

DATE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

Exhibit A

RESOLUTION NO. 19-29

**Resolution to Abolish the Position of *Administrative Secretary III* and
Create the Position of *University of Wisconsin ("UW") Extension Lead***

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, the Dodge County UW-Extension Education Committee has studied and analyzed staffing needs at the Dodge County UW-Extension Department; and,

WHEREAS, as a result of these studies and analyses, the UW-Extension Education Committee recommends that the Dodge County Board of Supervisors abolish one full-time, benefited position of *Administrative Secretary III* in the UW-Extension Department, effective August 21, 2019; and,

WHEREAS, as a result of these studies and analyses, the UW-Extension Education Committee also recommends that the Dodge County Board of Supervisors create one new, full-time, benefited position of *UW Extension Lead* in the UW-Extension Department, effective August 21, 2019; and,

WHEREAS, a job description for the position of *Administrative Secretary III* has been marked for identification as Exhibit "A", and has been attached hereto; and,

WHEREAS, a job description for the proposed position of *UW Extension Lead* has been marked for identification as Exhibit "B" and has been attached hereto; and,

WHEREAS, there are funds in the 2019 UW-Extension Department Budget to fund the proposed position of *UW Extension Lead* during the period of time commencing on August 21, 2019, and ending on December 31, 2019, both inclusive;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby abolishes one full-time, benefited position of *Administrative Secretary III* in the UW-Extension Department, effective August 21, 2019; and,

BE IT FURTHER RESOLVED, that the Dodge County Board of Supervisors hereby creates one new, full-time, benefited position of *UW Extension Lead* in the UW-Extension Department, effective August 21, 2019; and,

BE IT FINALLY RESOLVED, that funds in the 2019 UW-Extension Department Budget shall be used to fund the position of *UW Extension Lead* during the period of time commencing on August 21, 2019, and ending on December 31, 2019, both inclusive.

All of which is respectfully submitted this 20th day of August, 2019.

Dodge County UW-Extension Education Committee.

Allen Behl
Allen Behl

Becky Glewen
Becky Glewen

Dale Macheel
Dale Macheel

Annette Thompson
Annette Thompson

Richard Bennett
Richard Bennett

FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: X Yes ___ No ___ N/A.

Budget Impact: \$~~27057~~ ⁰ Finance Committee review date: August 13, 2019. Chair initials: AK.

Vote Required: Majority of Members present.

Resolution Summary: A Resolution to abolish the position of *Administrative Secretary III* and create the position of *UW Extension Lead*.

ADOPTED
BY DODGE COUNTY BOARD

AUG 20 2019

AYES	<u>25</u>	NOES	<u>0</u>
ABSENT	<u>8</u>		
ABSTAIN	<u>0</u>		

Karen J. Silson
County Clerk

DODGE COUNTY JOB DESCRIPTION

August 2019
Wage Range: \$16.46 - \$21.40

JOB TITLE:	Administrative Secretary III	FLSA STATUS:	Non Exempt
DEPARTMENT:	UW Extension	REPORTS TO:	Department Head or Appointee
LOCATION:	Office Building	DATE:	June 6, 1996
LABOR GRADE:	Dodge County – Three (3)	REVISED:	1/4/13; 8/5/14, 2/11/16, 11/22/17

OVERALL PURPOSE/SUMMARY

Provides assistance and technical services for County Extension Educators. Performs a variety of complex computer operations. Advises clients on availability of services and assists them in application procedures.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Performs complex computer operations, including MS products and social media applications to enhance County Extension Educator function.
2. Utilizes computer to design handouts, visuals, brochures, bulletins, and newsletters to promote Extension activities.
3. Composes correspondence, spreadsheets, memos, and reports, coordinates countywide bulk mailings using multiple computer software programs.
4. Uses technical skills to transmit information electronically.
5. Receives telephone/TDD and customer inquiries and provides information or redirects inquiries to various county and state agencies.
6. Maintains and develops rapport with Extension clientele.
7. Maintains computerized records, files, reports, and inventories.
8. Maintains records for purchase and issuance of supplies/equipment necessary for operation of agency.
9. Completes reports for Extension staff as required.
10. Performs duties related to programs including; registration fee collection, material organization, and correspondence.
12. Remains proficient in office computer software programs as required by Extension agents and county clientele.
13. Maintains Extension office and meeting rooms in clean orderly fashion.
14. Maintains Extension promotional materials and displays.
15. Maintains Extension's website and social media presence.
16. Regular attendance and punctuality required.
17. Performs related duties as may be required or assigned.

JOB SPECIFICATION

KNOWLEDGE, SKILLS, AND ABILITIES

Thorough knowledge of modern office methods and procedures.
 Thorough working knowledge of computers.
 Basic knowledge of accounting/billing procedures.
 Skilled at working accurately with numbers/calculations.
 Knowledge and ability to maintain social media and website presence.
 Ability to treat matters confidentially.
 Ability to establish and maintain effective public/working relationships.
 Ability to maintain accurate and complete records.
 Ability to answer inquiries and complaints effectively with tact and courtesy.
 Ability to initiate and complete variety of work assignments independently or with brief instruction.
 Ability to communicate effectively.
 Ability to understand and effectively carry out instructions.
 Ability to work under pressure and meet deadlines.

EDUCATION AND EXPERIENCE

High school diploma or GED equivalent plus three (3) years office experience, including operation of computer equipment. Equivalent combination of education and experience which provides necessary knowledge, skills, and abilities may be considered.

WORKING CONDITIONS

Normal office environment. Work under nearly constant distractions. Occasional time pressure.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS

EMPLOYEE SIGNATURE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

FOR HUMAN RESOURCE USE

ANALYST(S):

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

DODGE COUNTY JOB DESCRIPTION

August 2019
Wage Range: \$22.89 - \$29.77

JOB TITLE:	UW Extension Lead	FLSA STATUS:	Non-Exempt
DEPARTMENT:	UW Extension	REPORTS TO:	Area Extension Director/Human Resources
LOCATION:	Administration Building	DATE:	DRAFT
LABOR GRADE:	Dodge County Six (6)	REVISED:	

OVERALL PURPOSE/SUMMARY

Under the general direction of Area Extension Director (AED), possesses comprehensive knowledge of program areas, including 4-H & Positive Youth Development, Human Development & Relationships, Agriculture, FoodWise, and other groups and associations who collaborate with Extension. In coordination with AED and Extension educators, manages daily operations of Extension office.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Assists the Area Extension Director (AED) in establishing department policies and procedures, maintains office policies and procedures; plans, schedules and assigns work to county staff upon Director's approval; recommends utilization of staff and new office procedures approved by Director.
2. Provides oversight with preparation and coordination of communication with county Extension Education committee.
3. Assists AED in developing and maintaining protocol for new hires; trains new county staff and directs training to maximize employee's capabilities and ensure constant efficient operation of department.
4. On-boards new Extension educators on county policies and procedures.
5. Ensures that deadlines are met and goals are accomplished in coordination with Extension educators and AED.
6. Attends trainings, seminars, and conferences when necessary.
7. Coordinates county Extension's Civil Rights compliance.
8. Coordinates with AED and may attend Management Council meetings as needed.
9. Assists county department with ongoing technical questions.
10. Prioritizes and coordinates requests and purchases of equipment and supplies.
11. Performs duties related to programs including registration fee collection, material organization and correspondence.
12. Maintains knowledge and rapport with Extension's clientele, county partners, and organizational structures.
13. Acts as a backup to office support personnel as needed.
14. Reviews and approves clerical work schedules and vacation/leave requests to ensure adequate coverage for office workload.
15. Coordinates office staff meetings.
16. Maintains computerized records, files, reports, and inventories.
17. Completes reports for multiple Extension educators as required.
18. Performs complex computer operations to enhance Extension educator function.
19. Utilizes software programs to design handouts, brochures, bulletins, and newsletters to promote Extension activities.
20. Coordinates meeting rooms for Extension, other county departments and partner organizations.
21. Provides assistance to individuals regarding available office and Department resources.
22. Assists clientele who call or walk in.
23. Coordinates special projects and tasks relating to Extension programming as assigned by Extension educators or AED.
24. Coordinates oversight of Extension's website and social media presence, promotional materials, and displays.
25. Point of contact for other County departments with related duties that may be required or assigned.
26. Communicate with office about state/county updates pertaining to UW-Madison and Extension department matters.
27. Regular attendance and punctuality required.
28. Performs related duties as may be required or assigned.

JOB SPECIFICATION

KNOWLEDGE, SKILLS, AND ABILITIES

Working knowledge of local, state and federal laws, rules, regulations, around Extension programming and open meetings laws and record keeping.

Considerable knowledge of business English, spelling, math, grammar, Extension terminology, modern office methods, practices and equipment.

Demonstrated written and verbal communication skills, interpersonal skills, facilitation skills, and presentation skills.

Considerable computer experience using Microsoft Office software (Word, Excel, Outlook, PowerPoint), and other database software.

Considerable knowledge of Extension programming.

Knowledge of governmental structures and procedures at local, state and federal levels.

Ability to perform financial management functions.

Ability to obtain information through use of interview techniques.

Ability to obtain cooperation from others in situations of conflicting goals or values.

Ability to evaluate information and exercise judgment to make recommendations with a degree of autonomy.

Ability to utilize a variety of advisory data and information.

KNOWLEDGE, SKILLS, AND ABILITIES (cont.)**August 2019**

Ability to prioritize, delegate, and supervise county staff department duties when necessary.
Ability to exercise the judgment, decisiveness and creativity in situations involving a variety of predefined duties subject to change, making decisions as necessary without direct supervision.
Ability to treat matters confidentially.
Ability to establish and maintain effective working relationships with other employees, clients and general public.
Ability to prepare materials and maintain accurate records.
Ability to understand and effectively carry out verbal and written instructions.
Ability to prioritize work and work independently on numerous concurrent tasks.
Ability to remain calm when working in stressful situations.
Ability to work under pressure and meet deadlines.
Ability to answer inquiries and complaints effectively with tact and courtesy.
Ability to interpret and implement policies.
Ability to be a team player.
Must meet requirements of the Dodge County Driver Qualification Policy.

EDUCATION AND EXPERIENCE

Two (2) year Associate's degree in Office Administration or related field, five (5) years of experience in Extension or educational programming, or equivalent combination of education and experience which provides necessary knowledge, skills and abilities.

WORKING CONDITIONS

Normal office environment. Work under nearly constant distractions. Occasional time pressure.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS**EMPLOYEE SIGNATURE:****DATE:****SUPERVISOR SIGNATURE:****DATE:****FOR HUMAN RESOURCE USE****ANALYST(S):****DATE:**

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

RESOLUTION NO. 19-30

Authorizing a General Fund Transfer and the Engagement of Strategic Management & Consulting, LLC for an Emergency Medical Services (“EMS”) Study

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, communities in Dodge County have expressed various concerns regarding the future of emergency medical services including the availability and reliability of service providers and the sustainability of these services throughout the County; and,

WHEREAS, community leaders in the fields of EMS approached Dodge County Emergency Management for assistance in addressing these concerns and requested Dodge County Executive Committee (“Committee”) commission a study to assess the needs of the communities within Dodge County and propose recommendations to address the identified needs; and,

WHEREAS, the Committee has determined that it is necessary to engage the professional services of a company with experience performing evaluative studies and plans; and,

WHEREAS, the Committee authorized the issuance of a Request for Proposal (“RFP”) for such study, and EMS Consulting Service, RFP #EM19-04 was released on June 7, 2019; and,

WHEREAS, four proposals were received in response, copies of which are on file in the Office of the Dodge County Clerk for viewing during normal business hours; and,

WHEREAS, representatives of Dodge County Emergency Management and various community leaders (“Steering Committee”) reviewed and evaluated the proposals and unanimously recommend Strategic Management & Consulting, LLC to the Committee as the vendor to conduct the study in an amount not to exceed \$21,500; and,

WHEREAS, partial funding in the form of a grant from the Wisconsin Office of Rural Health in the amount of \$4,990 is available to offset the costs of the study with the balance to be covered by Dodge County’s Unassigned General Fund and contributions of up to \$4,000 from communities within Dodge County; and,

WHEREAS, on August 6, 2019, the Committee considered the recommendation and has formed the considered conclusion that it is necessary to engage the services of Strategic Management & Consulting, LLC, and recommends that the Dodge County Board of Supervisors approve and accept the written proposal from Strategic Management & Consulting, LLC, and authorize the purchase of such services at a cost not to exceed \$21,500; and,

WHEREAS, the Dodge County Finance Committee has reviewed the request to use Dodge County funds in the amount not to exceed \$21,500, subject to such funds being replenished by grant funds and contributions of up to \$4,000 from Dodge County communities; and,

WHEREAS, the Finance Committee recommends to the Dodge County Board of Supervisors to authorize funds in the amount of \$21,500 from Dodge County’s Unassigned General Fund, to be transferred to the 2019 Emergency Management Budget to fund the study; and,

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby approves and accepts the proposal from Strategic Management & Consulting, LLC, in the amount not to exceed \$21,500 for the purchase of the services and deliverables outlined in RFP #EM19-04, dated June 7, 2019; and,

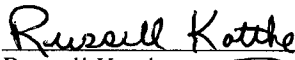
BE IT FURTHER RESOLVED, that the Dodge County Board of Supervisors hereby authorizes a transfer from Business Unit 100, Account No. 3429, Unassigned General Fund, to the 2019 Emergency Management Budget in the amount of \$21,500, with the understanding that the contributions of up to \$4,000 received from Dodge County communities and the grant funds shall be directed to the Unassigned General Fund upon receipt; and,

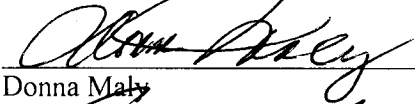
BE IT FURTHER RESOLVED, that the Dodge County Board Chairman and the Dodge County Clerk are hereby authorized to execute an agreement with Strategic Management & Consulting, LLC for the services outlined in RFP #EM19-04, dated June 7, 2019, subject to the review of the contract by the Dodge County Corporation Counsel; and,

BE IT FINALLY RESOLVED, that upon properly presented invoices, in a total amount not to exceed \$21,500, the Dodge County Treasurer is authorized to make payment of such invoices upon approval of said invoices by the Emergency Management Director, as appropriate, from the Emergency Management Budget.

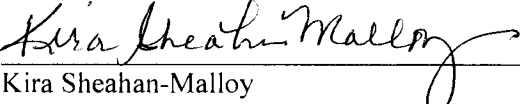
All of which is respectfully submitted this 20th day of August, 2019.

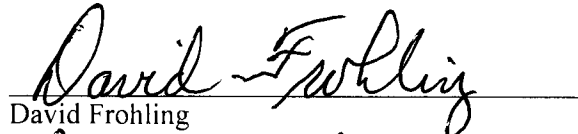
Dodge County Executive Committee:


Russell Kottke


Donna Mahy


Joseph Marsik


Kira Sheahan-Malloy

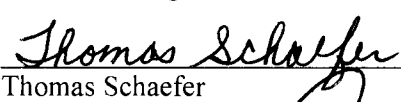

David Frohling


Dennis R. Schmidt

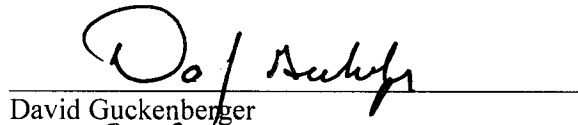

Jeff Berres

Dodge County Finance Committee:


David Frohling


Thomas Schaefer


Jeffrey Caine


David Guckenberger


Ed Benter

FISCAL NOTE:

The revenue/expenditure is contained in the 2019 Office of Emergency Management Budget: Yes X No.

Budget Impact: \$21,500. Finance Committee review date: August 13, 2019. Chair initials: DF

ADOPTED

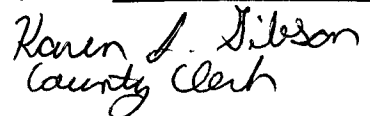
Vote Required: 2/3 of members elect

BY DODGE COUNTY BOARD

Resolution Summary: A resolution authorizing a General Fund transfer and the engagement of Strategic Management & Consulting, LLC for an Emergency Medical Services (EMS) study.

AUG 20 2019

AYES 24 NOES 1
ABSENT 2
ABSTAIN 0


Karen L. Gibson
County Clerk

RESOLUTION NO. 19-31

**Resolution to Abolish the Position of *Database Administrator* and
Create the Position of *Information Technology ("IT") Systems Analyst***

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the Dodge County Information Technology Committee has studied and
analyzed staffing needs in the Information Technology Department; and,

WHEREAS, as a result of these studies and analyses, the Information Technology
Committee recommends that the Dodge County Board of Supervisors abolish one funded, full-time,
benefited position of *Database Administrator* in the Information Technology Department, effective
August 21, 2019; and,

WHEREAS, as a result of these studies and analyses, the Information Technology
Committee also recommends that the Dodge County Board of Supervisors create one new, full-time,
benefited position of *IT Systems Analyst* in the Information Technology Department, effective August
21, 2019; and,

WHEREAS, a job description for the position of *Database Administrator* has been marked
for identification as Exhibit "A", and has been attached hereto; and,

WHEREAS, a job description for the proposed position of *IT Systems Analyst* has been
marked for identification as Exhibit "B" and has been attached hereto; and,

WHEREAS, there are funds in the 2019 Information Technology Budget to fund the
proposed position of *IT Systems Analyst* during the period of time commencing on August 21, 2019,
and ending on December 31, 2019, both inclusive;

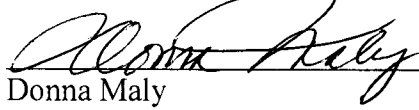
SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of
Supervisors hereby abolishes one funded, full-time, benefited position of *Database Administrator* in
the Information Technology Department, effective August 21, 2019; and,

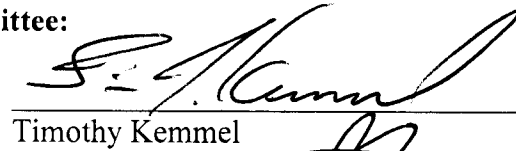
BE IT FURTHER RESOLVED, that the Dodge County Board of Supervisors hereby
creates one new, full-time, benefited position of *IT Systems Analyst* in the Information Technology
Department, effective August 21, 2019; and,

BE IT FINALLY RESOLVED, that funds in the 2019 Information Technology Budget shall
be used to fund the position of *IT Systems Analyst* during the period of time commencing on August
21, 2019, and ending on December 31, 2019, both inclusive.

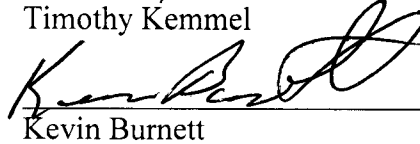
All of which is respectfully submitted this 20th day of August, 2019.

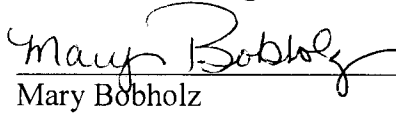
Dodge County Information Technology Committee:


Donna Maly


Timothy Kemmel

David Guckenberger


Kevin Burnett


Mary Bobholz

FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: X Yes No N/A
Budget Impact: \$0.00. Finance Committee review date: August 13, 2019. Chair initials: 

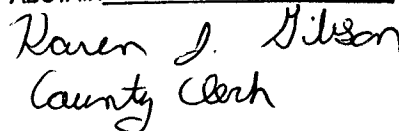
Vote Required: Majority of Members present.

Resolution Summary: A Resolution to abolish the position of *Database Administrator* and create the position of *IT Systems Analyst*.

ADOPTED
BY DODGE COUNTY BOARD

AUG 20 2019

AYES	<u>25</u>	NOES	<u>0</u>
ABSENT	<u>0</u>		
ABSTAIN	<u>0</u>		


County Clerk

DODGE COUNTY JOB DESCRIPTION

August 2019
Wage Range: \$31.49 - \$40.95

JOB TITLE:	Database Administrator	FLSA STATUS:	Exempt
DEPARTMENT:	IT Department	REPORTS TO:	IT Director
LOCATION:	Administration Building	DATE:	1/1/2014
LABOR GRADE:	Dodge County – Eleven (11)	REVISED:	10/9/17; 2/8/18

OVERALL PURPOSE/SUMMARY

Under the general direction of the IT Director, responsible for developing, maintaining and supporting the Dodge County databases and network applications to provide a secured and stable environment and to support the mission of the various County departments. Is responsible for responding to all County department users inquiries in a professional and timely manner and involving other County IT resources as needed.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Provides assistance and support as required for SQL, Visual Basic based applications, Access databases, web based applications; to include database administration, system administration, technical support, and problem resolution.
2. Responsible for planning and defining object oriented database configuration and overall database architecture strategy with the IT Director.
3. Assist in development with the IT Director of short and long term database migration plans consistent with County IT strategies and 5-Year Technology Plan.
4. Responsible to provide the IT Director with database and application initiatives and their impact on the existing infrastructure for inclusion in the County 5-Year Technology Plan, including business case development and total cost of ownership.
5. Responsible for Tier 3 database/application Help Desk issues, on-call concerns and provide backup to Tier 3 systems Help Desk issues when required.
6. Responsible for database administration and maintenance, resource capacity management and planning, security, meeting performance and support level objectives, joint hardware and software installation with the Network Administration, tuning and version control, and general technical support of the County's enterprise systems.
7. Administers database resources such as SQL, c-tree ACE, and Oracle servers, various operating systems and utility software, data storage systems, and backup/recovery operations, including disaster recovery steps to ensure full operability in the stage of a disaster.
8. Responsible for overall database administration and maintenance of application security.
9. Insures that the Dodge County databases and applications, their servers and related subsystems provide stable, responsive and secure support for all County departments utilizing applications and data on the network.
10. Responsible for working with vendors, 3rd parties, and other agencies to ensure application and database updates, upgrades and maintenance are managed and do not cause outages or issues.
11. Responsible for providing a proper testing environment to ensure updates, upgrades or patches do not adversely affect the production of the County.
12. Responsible with the IT Director to establish database standards.
13. Keeps the IT Director informed on issues relating to the applications and databases of the County or external agencies that directly affect the County.
14. Regular attendance, professional demeanor and punctuality required.
15. Performs related duties as required or assigned by the IT Director.

JOB SPECIFICATION

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge overall of database platforms, implementations, installation, configuration and integration with adjoining platforms.
 Knowledge of SQL, Access, and Oracle platforms.
 Knowledge of Document Management systems, Records Management systems, HR/Payroll systems, Enterprise Resource Planning systems, and/or Financial systems.
 Knowledge of reporting tools such as SQL Reporting Services and Crystal Reports.
 Knowledge of various network topology implementations, installation, configuration and integration of network protocols and server platforms, and integration of network server operating systems and client operating systems.
 Knowledge of LAN and WAN, project management, capacity planning, work plan preparation and version change control.
 Knowledge of Internet connectivity, network security design and implementation techniques.
 Must fully understand how to manage Active Directory, domains and policies. Must have a clear understanding of policy management.
 Ability to work with assignments that typically have impact on multiple groups of IT partners, involving shared use, networked and on-line processing, and complex integration requirements.
 Ability to establish and maintain effective public/employee working relationships.
 Ability to work independently without close supervision.
 Ability to work as part of a project team with other IT professionals and other County employees.
 Ability to comprehend various business processes within a multi-departmental organization.

KNOWLEDGE, SKILLS, AND ABILITIES (cont.)

Ability to maintain accurate and complete records.
 Ability to effectively answer inquiries and challenges with tact and courtesy.
 Ability to accurately interpret requests and process efficiently and expedite as quickly as possible.
 Ability to communicate effectively by listening and carrying out the request or problem to a positive resolution.
 Ability to understand and effectively carry out instructions.
 Ability to work under pressure and meet deadlines.
 Ability to maintain accurate and complete records.
 Ability to accurately interpret requests and make sound and accurate decisions quickly.
 Ability to provide outstanding customer service.
 Ability to create user documentation, training materials and user training.
 Must comply with all safety rules and regulations.
 Must meet requirements of the Dodge County Driver Qualification Policy.

EDUCATION AND EXPERIENCE

Bachelor's degree in computer science, computer programming, business, or other related field with a minimum of two (2) years of experience administering Microsoft SQL database and/or system administration preferred. Equivalent combination of education and experience which provides the necessary knowledge, skills, and ability may be considered. MCSD certification is preferred, but not required.

WORKING CONDITIONS

This position requires individual to work in areas at times where noise level can range from moderately quiet to very loud. Exposure to the inmate population. This position requires the ability to lift and/or move up to 50 pounds on an occasional basis. One must be able to work in confined spaces on occasion. This position occasionally requires driving to different County buildings, and must be able to adhere to the County driving policy.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS

EMPLOYEE SIGNATURE:
 DATE:
 SUPERVISOR SIGNATURE:
 DATE:

FOR HUMAN RESOURCE USE

ANALYST(S):
 DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

DODGE COUNTY JOB DESCRIPTION

August 2019
Wage Range: \$31.49 - \$40.95

JOB TITLE:	IT Systems Analyst	FLSA STATUS:	Exempt
DEPARTMENT:	IT Department	REPORTS TO:	IT Director
LOCATION:	Administration Building	DATE:	DRAFT
LABOR GRADE:	Dodge County Ten (10)	REVISED:	

OVERALL PURPOSE/SUMMARY

Dodge County Information Technology (IT) Department provides a culture of learning together for continuous improvement and support with alignment of County operations to provide service to the people of Dodge County. The IT Systems Analyst will lead as a top County advocate empowering and safeguarding government operations. Under the general direction of the IT Director, the primary purpose of the IT Systems Analyst is to study the organization's current information systems and procedures, design solutions to help operations be more efficiently and effectively. The IT System Analyst brings the government operations and information technology together by understanding the needs and limitation of both. The IT Systems Analyst is responsible for planning, implementing, supporting, updating, monitoring, changing, and protecting the Dodge County information systems, databases, and network applications to provide a stable and secure environment for County departments to services to the people of Dodge County. The IT Systems Analyst is responsible for responding to all County department users in a professional and timely manner, and involve other County IT resources as needed.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Analyze system requirements to identify trends, eliminate ambiguity, and automate repetitive tasks.
2. Collaborates with assigned Departments and external entities to analyze & understand operational needs.
3. Perform system administration, database maintenance, resource planning, and security updates to meet system performance reliability objectives.
4. Provide assistance and support for SQL, visual basic, Excel data files, Access databases, and web-based applications.
5. Responsible for information database systems in coordination with operations, maintenance plans, and backup schedules.
6. Secure County databases, applications, servers, and systems to insure stability, reliability, responsiveness, integrity, and availability.
7. Security assistant to comply with regulatory compliance required by assigned Departments.
(HIPPA, CJIS, SOX, FISMA, PCI-DSS, NIST)
8. Serves as a liaison, consults, and escalates support requests with team members, vendor support, consultants, and end users as needed to resolve issues.
9. Supports in coordination with Senior Analysts for new installation or upgrades of Information Systems & Databases; including servers, applications, databases, and integration interfaces.
10. Analyze, configure, & document system modifications, changes, and adjustments for consistent and reliable results.
11. Application automation may include: VB, VB/ASP.NET, PowerShell scripting, SQL or web coding to support systems.
12. Collaborate with the Information System Team and IT Director to establish database standards, configurations, and strategy.
13. Develops queries, standard reports, and report templates as required to County leadership.
14. Leads or participates in inter-department meetings, projects, and goals.
15. Participate in high-availability disaster recovery planning, testing, and execution as needed.
16. Performs quality assurance testing to ensure the system is operating as expected.
17. Prepare and maintain advanced system training material and system documentation.
18. Recommend technical specifications for needs assessments, solution comparison, and request for bids/proposals.
19. Support multiple IT Projects collaboratively with cross-functional teams to achieve successful projects.
20. Support system migration life-cycle plans with alignment of County's IT Strategic Plan.
21. System monitoring and performance evaluation, making recommendations as needed.
22. Participates in the County Information Technology (IT) after-hours on-call rotation and monthly server updates.
23. Performs intermediate and advance troubleshooting to identify root cause, barriers, and solutions with urgency.
24. Plan and inform team on system, application, and database issues related to the County or external agencies.
25. Plan, compile, and report overall database and system-related budgetary needs to the IT Director in coordination with IT Department support groups.
26. Responsible for Tier-2 & Tier-3 database/application system support requests.
27. Works with Helpdesk and Technology Services Support to resolve support requests.
28. Perform other related duties as required or assigned by the IT Director.
29. Regular attendance, professional demeanor and punctuality required.

JOB SPECIFICATION

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge overall of database platforms, implementations, installation, configuration and integration with adjoining platforms.
 Knowledge of SQL, Access, and Oracle platforms.
 Knowledge of Document Management systems, Records Management systems, HR/Payroll systems, Enterprise Resource Planning systems, and/or Financial systems.
 Knowledge of reporting tools and resources, such as SQL Reporting Services, Crystal Reports, Project Management (PMI)(PBA)(PMP), and International Institute of Business Analysis (IIBA).

KNOWLEDGE, SKILLS, AND ABILITIES (cont.)

Knowledge of various network topology implementations, installation, configuration and integration of network protocols and server platforms, and integration of network server operating systems and client operating systems.

Knowledge of LAN and WAN, project management, capacity planning, work plan preparation and version change control.

Knowledge of Internet connectivity, network security design and implementation techniques.

Must fully understand how to manage Active Directory, domains, and policy management.

Ability to work with assignments that typically have impact on multiple groups of IT partners, involving shared use, networked and on-line processing, and complex integration requirements.

Strong communication and presentation skills to clearly present to an audience as large as 100 participants.

Ability to effectively problem solve and quickly prioritize various tasks, projects, and technical issues.

Ability to establish and maintain effective public/employee working relationships.

Ability to work independently without close supervision.

Ability to work as part of a project team with other IT professionals and other County employees.

Ability to comprehend various business processes within a multi-departmental organization.

Ability to maintain accurate and complete records.

Ability to effectively answer inquiries and challenges with tact and courtesy.

Ability to accurately interpret requests and process efficiently and expedite as quickly as possible.

Ability to communicate effectively by listening and carrying out the request or problem to a positive resolution.

Ability to facilitate open exchange of ideas and provide for effective communication.

Effectively communicates with customers, management, and co-workers.

Ability to collaborate, coordinate, and schedule appropriate meetings/appointments for working together and project updates.

Advance problem-solving techniques; including process of elimination, plus/delta comparison, and SWOT analysis.

Ability to understand and effectively carry out instructions.

Ability to work under pressure and meet deadlines.

Ability to maintain accurate and complete records.

Ability to accurately interpret requests and make sound and accurate decisions quickly.

Ability to provide outstanding customer service.

Ability to create user documentation, training materials and user training.

Trustworthy and open-minded to restore impacted operational systems and processes quickly.

Must comply with all safety rules and regulations.

Must meet requirements of the Dodge County Driver Qualification Policy.

EDUCATION AND EXPERIENCE

Bachelor of Science degree with a minimum of five (5) years of experience in administering Microsoft SQL databases and/or systems, Exchange and network applications. MCSD certification is preferred. Equivalent combination of education and experience which provides the necessary knowledge, skills and abilities may be considered.

WORKING CONDITIONS

This position requires individual to work in areas at times where noise level can range from moderately quiet to very loud. Exposure to the inmate population. This position requires the ability to lift and/or move up to 50 pounds on an occasional basis. One must be able to work in confined spaces on occasion. This position occasionally requires driving to different County buildings, and must be able to adhere to the County driving policy.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS

EMPLOYEE SIGNATURE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

FOR HUMAN RESOURCE USE

ANALYST(S):

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

RESOLUTION NO. 19-32

**Resolution to Abolish Two Positions of *Cook/Food Service Worker*
And Create Two Positions of *Head Cook***

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the Dodge County Health Facilities Committee has studied and analyzed staffing needs at Clearview; and,

WHEREAS, as a result of these studies and analyses, the Health Facilities Committee recommends that the Dodge County Board of Supervisors abolish the following positions in Clearview, effective August 21, 2019:

1. One vacant, funded, full-time, benefited position of *Cook/Food Service Worker*;
2. One filled, funded, full-time, benefited position of *Cook/Food Service Worker*; and,

WHEREAS, as a result of these studies and analyses, the Health Facilities Committee also recommends that the Dodge County Board of Supervisors create the following positions in Clearview, effective August 21, 2019:

Two new, full-time, benefited positions of *Head Cook*; and,

WHEREAS, a job description for the positions of *Cook/Food Service Worker* has been marked for identification as Exhibit "A", and has been attached hereto; and,

WHEREAS, a job description for the proposed positions of *Head Cook* has been marked for identification as Exhibit "B" and has been attached hereto; and,

WHEREAS, there are funds in the 2019 Budget of Clearview to fund the proposed positions of *Head Cook* during the period of time commencing on August 21, 2019, and ending on December 31, 2019, both inclusive;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby abolishes the following positions in Clearview, effective August 21, 2019:

1. One vacant, funded, full-time, benefited position of *Cook/Food Service Worker*;
2. One filled, funded, full-time, benefited position of *Cook/Food Service Worker*; and,

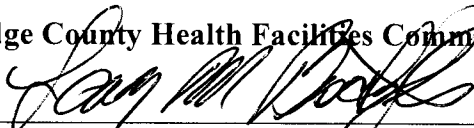
BE IT FURTHER RESOLVED, that the Dodge County Board of Supervisors hereby creates the following positions in Clearview, effective August 21, 2019:

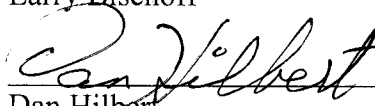
Two new, full-time, benefited positions of *Head Cook*; and,

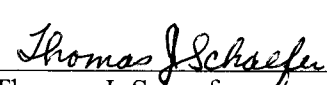
BE IT FINALLY RESOLVED, that funds in the 2019 Budget of Clearview shall be used to fund the two positions of *Head Cook* during the period of time commencing on August 21, 2019, and ending on December 31, 2019, both inclusive.

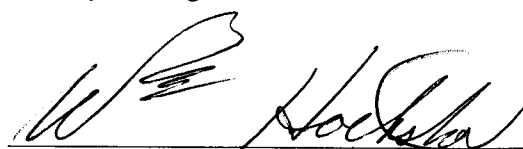
All of which is respectfully submitted this 20th day of August, 2019.

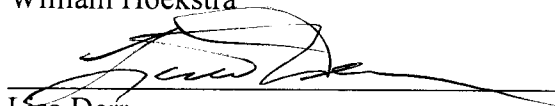
Dodge County Health Facilities Committee:


Larry Bischoff


Dan Hilbert


Thomas J. Schaefer


William Hoekstra


Lisa Derr

FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: X Yes No N/A.

Budget Impact: \$0.00. Finance Committee review date: August 13, 2019. Chair initials: vs.

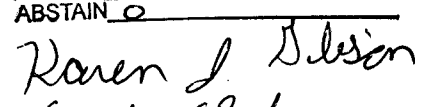
Vote Required: Majority of Members present.

Resolution Summary: A Resolution to abolish two positions of *Cook/Food Service Worker* and create two positions of *Head Cook*.

ADOPTED
BY DODGE COUNTY BOARD

AUG 20 2019

AYES 25 NOES 0
ABSENT 0
ABSTAIN 0


County Clerk

DODGE COUNTY JOB DESCRIPTION

August 2019

Wage: \$14.30 - \$18.61

JOB TITLE:	Cook/Food Service Worker	FLSA STATUS:	Non Exempt
DEPARTMENT:	Dietary	REPORTS TO:	Director of Dietary Services
LOCATION:	Clearview	DATE:	November 18, 1998
LABOR GRADE:	Dodge County Two (2)	REVISED:	1/31/11; 6/3/11, 1/1/13

OVERALL PURPOSE/SUMMARY

Under the general direction of Director of Dietary Services, prepares food for residents, staff and visitors. Maintains high standards of quality food production using standardized recipes and assures modified diets are followed, performs routine work incidental to food preparation and serving on resident households, including assisting in resident feeding. Provides training to new staff.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Prepares and portions food on menu in appropriate quantities and according to resident diets and preferences.
2. Maintains high standards of food production and sanitation.
3. Keeps work areas and equipment clean, and in compliance with regulatory codes.
4. Communicates concerns regarding equipment, menus, recipes, etc.
5. Moves food product in and out of storerooms, coolers and freezers, and to resident households.
6. Directly responsible for dishwashing operation and sanitation in Household support spaces
7. Portioning of food and serving in accordance with diet and preferences
8. Participate in meal service in dining rooms, including set-up of meals and feeding residents, as needed
9. Daily cleaning of food service equipment and the dietary environment in Households and the main kitchen
10. Bakes food items on the Household as necessary
11. Functions as a member of the team and participates in routine Household meetings
12. Participates in resident and facility emergencies
13. Reports change of resident condition and tracks/updates resident diet changes.
14. Attends all mandatory in-service.
15. Represents Clearview in a positive and professional manner at all times at work
16. Regular attendance and punctuality required.
17. Performs other related duties as required or assigned

JOB SPECIFICATION

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of and respect for residents rights
 Knowledge of and ability to comply with policies and procedures
 Knowledge of state and applicable federal codes
 Ability to demonstrate techniques of prevention and management of physical crisis
 Ability to read and comprehend printed words (i.e. production sheets, recipes, etc.)
 Ability to perform simple math and comprehend military time
 Knowledge of quantity food preparation.
 Ability to understand and follow written and verbal instructions.
 Ability to communicate effectively with co-workers and work as cooperative team member.
 Knowledge of modified diets preferred.
 Ability to recognize change in residents condition
 Must have flexibility to adjust work schedule to meet resident, staffing of facility need.

EDUCATION AND EXPERIENCE

High school diploma or GED equivalent and one (1) year experience in quantity food production in an institutional setting or acceptable equivalent. Must be certified as a feeding assistant or become certified within orientation period.

WORKING CONDITIONS

Kitchen and Long-term care facility environment with exposure to infectious agents, chemical agents and behavioral residents. Must be able to work in an environment where specialized resident programs are implemented. Occasional working under distractions and difficult circumstances.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS

EMPLOYEE SIGNATURE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

FOR HUMAN RESOURCE USE

ANALYST(S):

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

DODGE COUNTY JOB DESCRIPTION

August 2019
Wage Range: \$16.46 - \$21.40

JOB TITLE:	Head Cook (AM, PM, Baker positions)	FLSA STATUS:	Non Exempt
DEPARTMENT:	Dietary	REPORTS TO:	Director of Dietary Services
LOCATION:	Clearview	DATE:	1/1/2017
LABOR GRADE:	Dodge County Three (3)	REVISED:	

OVERALL PURPOSE/SUMMARY

Under the general direction of Director of Dietary Services, prepares food for residents, staff and visitors. Maintains high standards of quality food production using standardized recipes and assures modified diets are followed preparing appropriate quantity of food within established time frames. Provides training to new staff.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Prepares and portions food on menu in appropriate quantities and according to resident diets and preferences.
2. Follows USDA and State Food Codes.
3. Utilizes HACCP principles in food preparation.
4. Collaborates with other cooks to assure food preparation and cooking duties are communicated and completed.
5. Works with Supervisors to assure utilization of food and supplies including leftovers to minimize waste.
6. Prepares Main entrée or Scratch Bakery item for Lunch or Supper meal including desserts.
7. Maintains high standards of food production and sanitation.
8. Keeps work areas and equipment clean and sanitized and in compliance with regulatory codes.
9. Communicates concerns regarding equipment, menus, recipes, etc.
10. Moves food product in and out of storerooms, coolers and freezers and to resident households when necessary.
11. Functions as a member of the team and participates in routine Household meetings; may assist in feeding residents as needed.
12. Reports change of resident condition and tracks/updates resident diet changes for accuracy of food production.
13. Participates in resident and facility emergencies.
14. Attends all mandatory in-service.
15. Represents Clearview in a positive and professional manner at all times at work.
16. Regular attendance and punctuality required.
17. Performs other related duties as required or assigned.

JOB SPECIFICATION

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of and respect for resident's rights.
 Knowledge of and ability to comply with policies and procedures.
 Knowledge of state and applicable federal codes.
 Ability to demonstrate techniques of prevention and management of physical crisis.
 Ability to read and comprehend printed words (i.e. production sheets, recipes, etc.) and understands and follows written and verbal instructions.
 Ability to perform simple math and comprehend military time.
 Knowledge of quantity food preparation.
 Ability to communicate effectively with co-workers and work as cooperative team member.
 Knowledge of modified diets preferred.
 Must have flexibility to adjust work schedule to meet resident, staffing or facility needs.

EDUCATION AND EXPERIENCE

Preferred: Culinary Arts Degree, 3 years Restaurant or Institutional cooking experience, Serve Safe Certified.
 Required: High school diploma or GED equivalent and one (1) year experience in quantity food production in an institutional setting or acceptable equivalent. Must be a certified as a Feeding Assistant or become certified within orientation Period.

WORKING CONDITIONS

Kitchen long-term care facility environment with exposure to infectious agents, chemical agents and behavioral residents. Must be able to work in an environment where specialized resident programs are implemented. Occasional working under distractions and difficult circumstances.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS

EMPLOYEE SIGNATURE:
DATE:
SUPERVISOR SIGNATURE:
DATE:

FOR HUMAN RESOURCE USE

ANALYST(S):
DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

RESOLUTION NO. 19-33

Resolution to Abolish the Position of *Household Specialist* and Create the Position of *Individuals with Intellectual Disabilities ("IID") Household Coordinator*

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

WHEREAS, the Dodge County Health Facilities Committee has studied and analyzed staffing needs at Clearview; and,

WHEREAS, as a result of these studies and analyses, the Health Facilities Committee recommends that the Dodge County Board of Supervisors abolish the following position in Clearview, effective August 21, 2019:

One filled, funded, full-time, benefited position of *Household Specialist*; and,

WHEREAS, as a result of these studies and analyses, the Health Facilities Committee also recommends that the Dodge County Board of Supervisors create the following position in Clearview, effective August 21, 2019:

One new, full-time, benefited position of *IID Household Coordinator*; and,

WHEREAS, a job description for the position of *Household Specialist* has been marked for identification as Exhibit "A", and has been attached hereto; and,

WHEREAS, a job description for the proposed position of *IID Household Coordinator* has been marked for identification as Exhibit "B" and has been attached hereto; and,

WHEREAS, there are funds in the 2019 Budget of Clearview to fund the proposed position of *IID Household Coordinator* during the period of time commencing on August 21, 2019, and ending on December 31, 2019, both inclusive;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby abolishes the following position in Clearview, effective August 21, 2019:

One filled, funded, full-time, benefited position of *Household Specialist*; and,

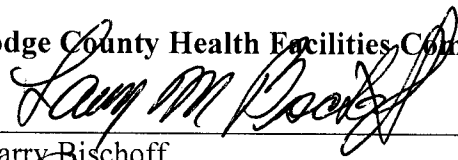
BE IT FURTHER RESOLVED, that the Dodge County Board of Supervisors hereby creates the following position in Clearview, effective August 21, 2019:

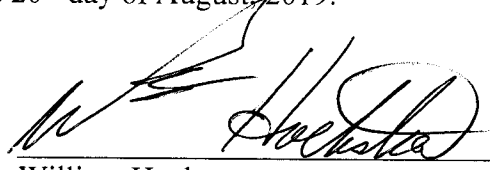
One new, full-time, benefited position of *IID Household Coordinator*; and,

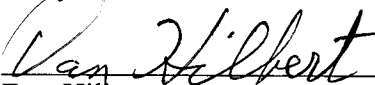
BE IT FINALLY RESOLVED, that funds in the 2019 Budget of Clearview shall be used to fund the position of *IID Household Coordinator* during the period of time commencing on August 21, 2019, and ending on December 31, 2019, both inclusive.

All of which is respectfully submitted this 20th day of August, 2019.

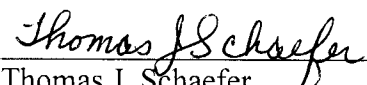
Dodge County Health Facilities Committee:


Larry Bischoff


William Hoekstra


Dan Hilbert


Lisa Derr


Thomas J. Schaefer

FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: X Yes No N/A.

Budget Impact: \$831.60. Finance Committee review date: August 13, 2019. Chair initials: .

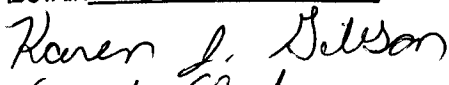
Vote Required: Majority of Members present.

Resolution Summary: A Resolution to abolish the position of *Household Specialist* and create the position of *IID Household Coordinator*.

ADOPTED
BY DODGE COUNTY BOARD

AUG 20 2019

AYES 25 NOES 0
ABSENT 8
ABSTAIN 0


County Clerk

DODGE COUNTY JOB DESCRIPTION

August 2019
Wage Range: \$29.35 - \$38.16

JOB TITLE:	Household Specialist	FLSA STATUS:	Exempt
DEPARTMENT:	Support Services	REPORTS TO:	Director of Support Services
LOCATION:	Clearview	DATE:	January 9, 1997
LABOR GRADE:	Dodge County Nine (9)	REVISED:	4/24/06; 12/16/11, 1/1/13

OVERALL PURPOSE/SUMMARY

Under the general direction of Director of Support Services, assesses resident's psychosocial needs and develops treatment plans and programs to meet those needs. Provides direct services to residents and advocates for resident rights. Provides counseling, consultation and in-service training. Provides training for new staff.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Collects, organizes, interprets, and evaluates psychosocial information on each resident.
2. Develops individual plans to meet psychosocial needs in consultation with interdisciplinary team.
3. Writes social histories, plans of care, discharge plans, progress notes and required reports to comply with applicable policies, rules and regulations.
4. Writes psychosocial assessments, MDS reports, plans of care, discharge plans, progress notes and required reports to comply with applicable policies, rules and regulations.
5. Provides counseling to residents and their family members to assist in meeting psychosocial needs.
6. Coordinates plans with families, guardians, and community contacts.
7. Assists residents in obtaining alternate placement and services when feasible.
8. Provides consultation to staff regarding treatment approaches and presents in-service training.
9. Reports changes in resident condition to Unit Manager
10. Provides direct supervision, training, evaluation, counseling and discipline to QMRP, Social Service or Activity staff as assigned by Director of Support Services. May prepare related written reports and assists in development of goals, objectives and programs.
11. May perform duties of the Director of Support Services including supervisory responsibilities as assigned.
12. Acts as resident rights/safety advocate.
13. May assist with household budgets.
14. May be required to serve as Qualified Mental Retardation Professional on household.
15. Facilitates household meeting with Assistant Unit Manager and with household team and participates in the household concept
16. Participates in resident and facilities emergencies.
17. Regular attendance and punctuality required.
18. Attends all mandatory in-services
19. Set goals and evaluate implementation for your department
20. Represents Clearview in a positive and professional manner at all times.
21. Performs related duties as may be required or assigned.

JOB SPECIFICATION**KNOWLEDGE, SKILLS, AND ABILITIES**

Knowledge of all applicable federal and state codes.

Working knowledge and understanding of principles of human development and interaction.

Ability to assess resident needs, determine realistic goals, and to follow through with appropriate approaches to achieve these goals.

Ability to maintain effective working relationships and communicate effectively with residents, families, guardians, community contacts, and interdisciplinary team members.

Ability to communicate effectively.

Must have individual, group, and family support skills.

Knowledge of and ability to comply with policies and procedures.

Knowledge of and respect for resident's rights.

Ability to use computer programs for record keeping and reporting

Ability to demonstrate techniques of prevention and management of physical crisis.

Ability to understand and follow written and verbal directions.

Ability to read and comprehend printed word.(i.e. Care plans/IPP)

Ability to recognize change in resident condition.

Must have flexibility to adjust work schedule to meet resident, staffing or facility needs

Must meet Dodge County Driver Qualifications Policy.

EDUCATION AND EXPERIENCE

Master's Degree in Social Work or related field with two (2) years social work experience in a long-term care facility or Bachelor's degree and five (5) years related experience with developmentally disabled, geriatric or chronically mental ill individuals. Must be certified as a feeding assistant or become certified within orientation period.

WORKING CONDITIONS

Long-term care facility environment with exposure to infectious agents, chemical agents and behavioral residents. Must be able to work in an environment where specialized resident programs are implemented. Occasional working under distractions and difficult circumstances.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS**EMPLOYEE SIGNATURE:****DATE:****SUPERVISOR SIGNATURE:****DATE:****FOR HUMAN RESOURCE USE****ANALYST(S):****DATE:**

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

JOB TITLE:	IID Household Coordinator	FLSA STATUS:	Exempt
DEPARTMENT:	Administration	REPORTS TO:	Executive Director
LOCATION:	Clearview	DATE:	Draft
LABOR GRADE:	Dodge County Ten (10)	REVISED:	

OVERALL PURPOSE/SUMMARY

Under the general direction of Executive Director-Administrator, administratively is responsible for the Active Treatment Programming of the IID Household, of residents, staff supervision, and compliance with applicable regulations. Provides counseling, consultation and in-service training. Conducts assessments of new admissions to the household and develops the initial plan of care/IPP.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Plans, directs and coordinates IID program and Active treatment plans
2. Collects, organizes, interprets, and evaluates psychosocial information on each resident.
3. Coordinates/supervises implementation of services by staff.
4. Recruits, trains, and evaluates staff
5. Develops necessary policies and procedures in accordance to regulations.
6. Participates in budget planning and implementation.
7. Sets goals and evaluates implementation for the IID household
8. Develops individual plans to meet psychosocial needs in consultation with interdisciplinary team.
9. Writes social histories, plans of care, discharge plans, progress notes and required reports to comply with applicable policies, rules and regulations.
10. Writes psychosocial assessments, MDS reports, plans of care, discharge plans, progress notes and required reports to comply with applicable policies, rules and regulations.
11. Provides counseling to residents and their family members to assist in meeting psychosocial needs.
12. Assists residents in obtaining alternate placement and services when feasible.
13. Provides consultation to staff regarding treatment approaches and presents in-service training.
14. Maintains Household compliance with IID regulations
15. Provides direct supervision, training, evaluation, counseling and discipline to QIDP, Therapeutic Recreation Therapist, and Activity staff.
16. May perform duties of Lead Investigator as delegated by Administration.
17. Acts as resident rights/safety advocate.
18. Participates in resident and facilities emergencies.
19. Regular attendance and punctuality required.
20. Attends all mandatory in-services
21. Performs related duties as may be required or assigned.

JOB SPECIFICATION

KNOWLEDGE, SKILLS, AND ABILITIES

Thorough knowledge of administrative procedures including budgeting, planning, personnel supervision, and program evaluation.
Knowledge of all applicable federal and state codes for IID Household.
Knowledge of Active Treatment programming for Individuals with Intellectual Disabilities.
Knowledge of behavioral intervention and behavioral program implementation.
Working knowledge and understanding of principles of human development and interaction.
Ability to assess resident needs, determine realistic goals, and to follow through with appropriate approaches to achieve these goals.
Ability to maintain effective working relationships and communicate effectively with residents, families, guardians, community contacts, and interdisciplinary team members.
Ability to communicate effectively.
Knowledge of and ability to write and implement policies and procedures and comply with existing policies and procedures.
Knowledge of and respect for resident's rights.
Ability to maintain confidentiality
Ability to use computer programs for record keeping and reporting
Ability to demonstrate techniques of prevention and management of physical crisis.
Ability to understand and follow written and verbal directions.
Ability to read and comprehend printed word.(i.e. Care plans/IPP)
Ability to recognize change in resident condition.
Must have flexibility to adjust work schedule to meet resident, staffing or facility needs
Must meet Dodge County Driver Qualifications Policy.

EDUCATION AND EXPERIENCE

Master's Degree in Social Work or related field with two (2) years social work experience in a long-term care facility or Bachelor's degree and five (5) years related experience with developmentally disabled. Must be certified as a feeding assistant or become certified within orientation period.

WORKING CONDITIONS

Long-term care facility environment with exposure to infectious agents, chemical agents and behavioral residents. Must be able to work in an environment where specialized resident programs are implemented. Occasional working under distractions and difficult circumstances.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective ~~August 2019~~ employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS	FOR HUMAN RESOURCE USE
EMPLOYEE SIGNATURE:	ANALYST(S):
DATE:	DATE:
SUPERVISOR SIGNATURE:	
DATE:	
The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).	

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

Exhibit "B"

RESOLUTION NO. 19-34

Authorizing a Contingency Fund Transfer and the Purchase of a 2019 Ford F-250 Plow Truck

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, the Dodge County Physical Facilities Department ("Department") has reported to the Dodge County Building Committee that the plow truck used for grounds maintenance is in significant disrepair; and,

WHEREAS, the Dodge County Building Committee ("Committee") has considered the condition of the truck used for grounds maintenance including snow removal from parking lots and areas around county buildings and has determined that 2000 Chevy Silverado 2500 has exceeded its useful life and the cost of the needed repairs will exceed the value of the vehicle; and,

WHEREAS, the Committee received a quotation for the purchase of a 2019 Ford Super Duty F-250 Plow Truck with accessories ("2019 Ford F-250 Plow Truck") from Ewald Automotive Group dated July 29, 2019, in the amount of \$38,967.00; and,

WHEREAS, due to the unexpected deterioration of the existing plow truck, the Department did not budget funds in its 2019 Physical Facilities Budget to cover the cost of this purchase; and,

WHEREAS, the Committee proposes to fund the purchase of the 2019 Ford F-250 Plow Truck by requesting a Contingency Fund Transfer; and,

WHEREAS, the Finance Committee has reviewed the proposed purchase and has determined that sufficient funds are available in the Contingency Fund to finance the purchase of the 2019 Ford F-250 Plow Truck; and,

WHEREAS, the Building Committee and the Finance Committee recommend to the Dodge County Board of Supervisors that the Dodge County Board of Supervisors authorize the purchase of the 2019 Ford F-250 Plow Truck and the use of Dodge County funds from the Dodge County Contingency Fund in the amount of not to exceed \$38,967.00.

SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors, on the recommendation of the Committees, does hereby approve and accept the quotation from Ewald Automotive Group for the purchase of a 2019 Ford F-250 Plow Truck in the amount of \$38,967.00 and authorizes the Physical Facilities Director to purchase the 2019 Ford F-250 Plow Truck; and,

BE IT FURTHER RESOLVED, by the Dodge County Board of Supervisors does hereby authorize the transfer of funds in the amount not to exceed \$38,967.00 from the Contingency Fund to the 2019 Physical Facilities Budget to cover the purchase of the 2019 Ford F-250 Plow Truck and directs the Finance Director to record said transfer; and,

BE IT FINALLY RESOLVED, that upon presentation of an invoice properly approved by the Dodge County Physical Facilities Director, in a total amount not to exceed \$38,967.00, the Dodge County Physical Facilities Director is hereby authorized to make payment of said invoice.

All of which is respectfully submitted this 20th day of August, 2019.

Dodge County Building Committee:

Dennis Schmidt
Dennis Schmidt

Kevin Burnett
Kevin Burnett

Mark Roesch
Mark Roesch

Richard W. Fink
Richard Fink

Cathy Houchin
Cathy Houchin

Dodge County Finance Committee:

David Frohling
David Frohling

David Guckenberger
David Guckenberger

Ed Benter
Ed Benter

Jeffrey Carne
Jeffrey Carne

Thomas J. Schaefer
Thomas J. Schaefer

FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: Yes X No N/A.

Budget Impact: \$38,967.00. Finance Committee review date: August 13, 2019. Chair initials: JK.

Vote Required: ~~2/3 Majority of Members Elect.~~ Majority of members present.

Resolution Summary: A resolution authorizing a ~~general fund~~ transfer and purchase of a Ford F-250 Plow Truck.
contingency fund

ADOPTED
BY DODGE COUNTY BOARD

AUG 20 2019

AYES 23 NOES 2
ABSENT 8
ABSTAIN 0

Karen J. Gibson
County Clerk

RESOLUTION NO. 19-35

Highway Department 2019 Dodge County Budget Amendment

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, the Dodge County Board of Supervisors adopted the 2019 Dodge County Budget on November 13, 2018; and,

WHEREAS, due to events which have taken place and circumstances which have changed since the Dodge County Board of Supervisors adopted the 2019 Dodge County Budget, it is now necessary to change the amounts of some of the various revenues and expenses that were stated in the 2019 Dodge County Budget for the Dodge County Highway Department at the time it was adopted; and,

WHEREAS, Dodge County contracts with the Wisconsin Department of Transportation to perform maintenance on state highways within Dodge County; and,

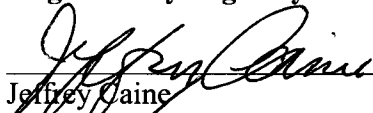
WHEREAS, Dodge County underestimated the revenues and expenses for the state highway maintenance work in the 2019 Dodge County Highway Budget; and,

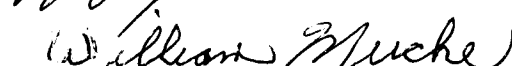
WHEREAS, the Dodge County Highway Committee recommends that the Dodge County Board of Supervisors approve the budget amendment to the 2019 Highway Department Budget in the amount of \$180,000, and authorize and direct the Dodge County Finance Director to change the amounts of those revenues and expenses, as specified in the attached document entitled *Unbudgeted/Excess Revenue Appropriation Revenue and Expenditure Adjustment Form*, attached hereto and incorporated herein as Exhibit "A";

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors approves the budget amendment with adjustments to revenues and expenditures in the 2019 Highway Department Budget, as reflected on Exhibit "A", and hereby authorizes and directs the Dodge County Finance Director to change the amounts of those appropriations, as specified in Exhibit "A".

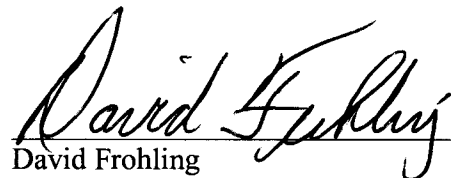
All of which is respectfully submitted this 20th day of August, 2019.

Dodge County Highway Committee:


Jeffrey Caine


William Muehe

Jeff Berres


David Frohling

Richard Fink

ADOPTED
BY DODGE COUNTY BOARD

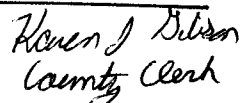
AUG 20 2019

AYES 25 NOES 0
ABSENT 8
ABSTAIN 2

FISCAL NOTE:

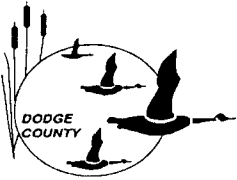
The revenue/expenditure is contained in the 2019 budget: Yes X No N/A.

Budget Impact: \$180,000. Finance Committee review date: August 13, 2019. Chair initials: 


County Clerk

Vote Required: Two-thirds (2/3) of members elect.

Resolution Summary: Resolution amending the 2019 Dodge County Budget (Highway).



**Dodge County, Wisconsin
Finance Department
Unbudgeted/Excess Revenue Appropriation
Revenue and Expenditure Adjustment Form
Effective January 1st, 2016**

Doc = BX
Ledger = BA

Date: 6/26/19

Department: Highway

Budget Year: 2019

Description of Adjustment:

Revenue and expenses were underestimated for what actually has been received and expensed for
the 2019 State Performance Based Maintenance Program

For Finance Department use only	
Doc#	_____
Batch#	_____
GL Date:	_____

Budget Adjustment

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
3322	4723	1	State Highway Services	~~(\$230,000)~~
				<u>180,000 BKF.</u>
3322	5121		Wages Perm. Regular Pay	\$46,000
3322	5494		Materials and Supplies	\$184,000

Note the total Budget Adjustment must balance

Department Head Signature

Date: 6-27-2019

County Administrator Signature

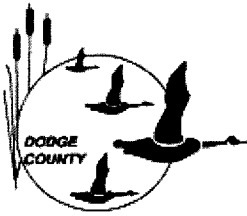
Date: 8/5/2019

Committee of Jurisdiction Chairman
Signature

Date: 8-8-19

Finance Committee Chairman
Signature

Date: 8/8/19



AGENDA
Dodge County Board of Supervisors Meeting
Tuesday, September 17, 2019 – 7:00 PM
Administration Building
County Board Room, Fourth Floor
127 East Oak Street, Juneau, Wisconsin 53039

Call to Order by Russell Kottke, County Board Chairman

Pledge of Allegiance

Roll Call

Approve Minutes from August 20, 2019, County Board Session

Communications on File

Special Orders of Business

Appoint the Land Resources and Parks Committee to conduct a hearing pursuant to Wis. Stat. §33.26(1) regarding the formation of the Beaver Dam Lake District.

Confirm Appointment made by County Administrator

1. Reappoint Glenn Stousland to the Housing Authority Committee for a five year term, commencing on September 30, 2019 to September 30, 2024, both inclusive.

Supervisor Miller, Chairman, Commission on Aging and Disability Services
Sheila Drays, Division Manager, Community Support Services and Kris Schefft, Human Service Supervisor, Aging Services
Aging and Disability Resource Center Presentation

Chairman Kottke
Nate Olson, Planning and Economic Development Administrator
Jeff Duchac, Broadband Work Group Chairman
Broadband Initiative Presentation
Representative of the Public Service Commission
Telecommuter Forward Certification

Consider, Discuss and Take Action on the Following:

Unfinished Business

1. Resolution 19-05 – Resolution to Abolish the Position of *Detective* and Create the Position of *Sergeant* – Judicial and Public Protection Committee.

Resolutions on File

- 19-36 Authorization to Form a Partnership and Apply for Public Service Commission Broadband Expansion Grant – Executive Committee.
- 19-37 Clearview Soffit and Siding Replacement Project – Health Facilities Committee.
- 19-38 Authorize the Engagement of Angus Young for the Proposed Dodge County Law Enforcement Center Repurpose Project – Building Committee.
- 19-39 Resolution to Create two positions of *Court Security Deputy* – Judicial and Public Protection Committee.
- 19-40 Resolution to Abolish the Position of *Jail Corporal* and Create two Positions of *Jail Sergeant* – Judicial and Public Protection Committee.
- 19-41 Resolution to Create Position of *Deputy Secretary* – Judicial and Public Protection Committee.
- 19-42 Resolution to Abolish the Position of *Deputy Sheriff* and Create Position of *Patrol Sergeant* – Judicial and Public Protection Committee.

Report on File

1. Ordinance No. 1036 – Amend Land Use Code – Linda Knilans, agent for Lloyd and Lois Koellen Property, Town of Shields – Land Resources and Parks Committee.

Claims on File

1. Claim by Sandra K. Thorpe, Claimant, received in the Office of the Dodge County Clerk on July 31, 2019, alleging an incident on May 23, 2019 causing damage to a 2017 Toyota Sienna LE in the amount of \$950.00 due to paint striping operations on County Trunk Highway D in Jefferson County.
2. Claim by Mary A. Eastlick, Claimant, received in the Office of the Dodge County Clerk on or about May 31, 2019, alleging an incident on or about May 28, 2019 causing damage to a 2007 Ford Escape in the amount of \$253.00 due to paint striping operations on County Trunk Highway N in Jefferson County.

Photocopies of the claim documents are on file in the Office of the County Clerk and may be viewed there during normal business hours.

Set Next Meeting Date & Time

Recess

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

COMMITTEE NAME COUNTY BOARD
MEETING DATE September 17, 2019

 Approval RK Date 9-18-2019
 Chair Russell Kottke

VENDOR	NAME	PRESENT	ABSENT	PERDIEM	MILES	AMOUNT	MEALS	AMOUNT
11994	Behl, Allen	X		50.00	32	18.56		
49450	Bennett, Richard	X		50.00	6	3.48		
49449	Benter, Ed	X		50.00	46	26.68		
19566	Berres, Jeff	X		50.00	42	24.36		
11970	Bischoff, Larry	X		50.00	20	11.60		
26899	Bobholz, Mary	X		50.00	28	16.24		
50238	Burnett, Kevin	X		50.00	20	11.60		
49453	Caine, Jeffrey		X	0.00	0	0.00		
46788	Derr, Lisa	X		50.00	21	12.18		
49971	Fink, Richard W.	X		50.00	35	20.30		
28760	Frohling, David	X		50.00	14.5	8.41		
49455	Glewen, Becky	X		50.00	20	11.60		
41853	Greshay, Richard	X		50.00	14	8.12		
49993	Guckenberger, David	X		50.00	42	24.36		
48638	Hilbert, Dan		X	0.00	0	0.00		
50131	Hoekstra, William	X		50.00	33	19.14		
49454	Houchin, Cathy	X		50.00	33	19.14		
50239	Kemmel, Timothy	X		50.00	54	31.32		
16348	Kottke, Russell	X		55.00	30	17.40		
50490	Kriewald, Naomi	X		50.00	20	11.60		
19650	Macheel, Dale	X		50.00	44	25.52		
29374	Maly, Donna	X		50.00	10	5.80		
22503	Marsik, Joseph M.	X		50.00	20	11.60		
34243	Miller, MaryAnn	X		50.00	0	0.00		
43804	Muche, William	X		50.00	22	12.76		
47109	Nickel, Thomas	X		50.00	34	19.72		
46789	Roesch, Mark E.	X		50.00	34	19.72		
30697	Schaefer, Thomas	X		50.00	30	17.40		
15819	Schmidt, Dennis	X		50.00	0	0.00		
28630	Schmitt, Jeffrey	X		50.00	18	10.44		
37252	Schraufnagel, Larry		X	0.00	0	0.00		
50060	Sheahan-Malloy, Kira	X		50.00	32	18.56		
10021	Wurtz, Eugene	X		50.00	25	14.50		

**Dodge County Board of Supervisors
September 17, 2019 – 7:00 p.m.
Administration Building - Juneau, Wisconsin**

The September Session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance with the exception of Supervisors Caine, Hilbert and Schraufnagel who had previously asked to be excused. Supervisor Wurtz arrived at 7:42 p.m.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor Greshay and seconded by Supervisor Behl to approve the minutes of the August 20, 2019, session of the County Board meeting as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

Communications on File

Karen J. Gibson, County Clerk, read a thank you letter, received September 5, 2019, from David and Ann Rinzel regarding the 2019 Dodge County Clean Sweep. The Chairman ordered this be placed on file.

Special Orders of Business

A motion was made by Supervisor Miller and seconded by Supervisor Muche to appoint the Land Resources and Parks Committee to conduct a hearing pursuant to Wis. Stat. §33.26(1) regarding the formation of the Beaver Dam Lake District. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman. The Land Resources and Parks Committee will be meeting following the County Board meeting to set a date for the public hearing.

Chairman Kottke then called the Second Special Order of Business: Confirm appointment made by County Administrator. Reappoint Glenn Stousland to the Housing Authority Committee for a five year term, commencing on September 30, 2019 to September 30, 2024, both inclusive. A motion to accept the reappointment was made by Supervisor Maly and seconded by Supervisor Glewen. The motion passed by acclamation with no negative votes cast, thereby approving the reappointment.

Chairman Kottke called upon Supervisor Miller, Chairman, Commission on Aging and Disability Services, who introduced Sheila Drays, Division Manager, Community Support Services and Kris Schefft, Human Service Supervisor, Aging Services. Ms. Schefft gave a presentation on the Aging and Disability Resource Center and all of the programs they administer and assist with. Questions by Supervisors Derr and Miller answered by Ms. Schefft.

Chairman Kottke then called upon Nate Olson, Planning and Economic Development Administrator and Jeff Duchac, Broadband Work Group Chairman who gave a presentation on the Broadband Initiative. Questions by Supervisors D. Schmidt, Berres, Fink, J. Schmitt and Hoekstra answered by Mr. Duchac, Mr. Olson and Supervisors Marsik and Benter. Mr. Olson introduced Jaron McCallum, a representative from the Public Service Commission of Wisconsin. Mr. McCallum gave an overview of the Public Service Commission and the programs that it administers. Mr. McCallum also certified Dodge County as a Telecommuter Forward County and presented Dodge County with a proclamation from Governor Evers as well as read a portion of a letter from the Public Service Commission Division Administrator.

The following Resolutions, Report and Claims were read by the Clerk and acted upon by the Board:

Unfinished Business

Resolution 19-05 Resolution to Abolish the Position of *Detective* and Create the Position of *Sergeant* – Judicial and Public Protection Committee. County Clerk Karen Gibson stated that this Resolution was first presented at the April 16, 2019 County Board meeting and was postponed to the August 20, 2019 County Board meeting. At the August 20, 2019 County Board meeting, this Resolution was postponed to tonight's meeting. In April, a motion to adopt this Resolution was made by Supervisor Miller with a second by Supervisor Wurtz before the Resolution was postponed. Therefore, this Resolution now belongs to the body and is available for action at this time. Questions by Supervisors Bobholz and Berres answered by Sheriff Dale Schmidt. Supervisor Berres made a motion to stall Resolution 19-05 until the External Audit Review Oversight Committee has completed their review of the Sheriff's Office audit. The motion to stall was seconded by Supervisor Houchin. Questions by Chairman Kottke and Supervisor Berres answered by Supervisor Berres and Chairman Kottke. Chairman Kottke called upon Corporation Counsel Kimberly Nass who advised on proper procedures of motions and that a motion to postpone had to be until a time certain. Ms. Nass also informed the Board what the role of the External Audit Review Oversight Committee is. Comment by Chairman Kottke. Questions by Supervisor Berres and Chairman Kottke answered by Chairman Kottke and Supervisor Houchin. Supervisor Berres amended his motion to stall Resolution 19-05 to a motion to postpone until the January, 2020 County Board meeting. The motion to postpone was seconded by Supervisor Houchin. Questions by Supervisors J. Schmitt and Sheahan-Malloy answered by Corporation Counsel Kimberly Nass and Supervisor Miller. The vote was cast on the Supervisor Berres' motion to postpone with 12 ayes and 18 noes. Supervisor Miller informed Chairman Kottke that she had meant to vote no. With changing Supervisor Miller's vote to a no, the vote was cast with 11 ayes and 19 noes, thereby defeating the motion to amend.

Ayes: Bobholz, Kriewald, Schaefer, Guckenberger, Kemmel, Berres, Houchin, Roesch, D. Schmidt, Hoekstra, Sheahan-Malloy. Total 11.

Noes: Benter, Kottke, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Fink, Muche, Wurtz, Bischoff, Behl, Frohling, Nickel, Maly, Miller, Burnett, Derr, Glewen. Total 19.

Absent: Schraufnagel, Caine, Hilbert. Total 3.

The vote was then cast on the original Resolution with 21 ayes and 9 noes, thereby adopting the Resolution.

Ayes: Benter, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Kriewald, Schaefer, Fink, Muche, Wurtz, Kemmel, Bischoff, Behl, Frohling, Nickel, Maly, Miller, Burnett, Derr, Glewen. Total 21.

Noes: Kottke, Bobholz, Guckenberger, Berres, Houchin, Roesch, D. Schmidt, Hoekstra, Sheahan-Malloy. Total 9.

Absent: Schraufnagel, Caine, Hilbert. Total 3.

Resolution No. 19-36 Authorization to Form a Partnership and Apply for Public Service Commission Broadband Expansion Grant – Executive Committee. A motion for adoption was made by Supervisor Glewen and seconded by Supervisor Benter. Questions by Supervisors Houchin and J.

Schmitt answered by Nate Olson, Planning and Economic Development Administrator and Chairman Kottke. Supervisor J. Schmitt made a motion to amend Resolution 19-36 to strike the year 2021 and change the amount to \$200,000. Comments by Corporation Counsel Kimberly Nass and Supervisor Frohling. Questions by Supervisors Marsik and Hoekstra answered by Mr. Olson and Chairman Kottke. Supervisor Schmitt withdrew his motion to amend. Comment by Supervisor Derr. The vote was cast with 28 ayes, 1 no and 1 abstention, thereby adopting the Resolution.

Ayes: Benter, Kottke, Bobholz, Macheel, Marsik, Bennett, Greshay, Kriewald, Schaefer, Guckenberger, Fink, Muche, Wurtz, Kemmel, Bischoff, Behl, Berres, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Maly, Burnett, Derr, Glewen. Total 28.

No: J. Schmitt. Total 1.

Abstain: Miller. Total 1.

Absent: Schraufnagel, Caine, Hilbert. Total 3.

Resolution No. 19-37 Clearview Soffit and Siding Replacement Project – Health Facilities Committee. A motion for adoption was made by Supervisor Bischoff and seconded by Supervisor Schaefer. Supervisor Guckenberger asked Chairman Kottke to remand the Resolution to the Finance Committee. Comments by James Mielke, Administrator and Chairman Kottke. Chairman Kottke called upon Corporation Counsel Kimberly Nass who advised on proper procedures. Supervisor Guckenberger made a motion to postpone Resolution 19-37 until December, 2019 County Board meeting. The motion to postpone was seconded by Supervisor Maly. Comments by Supervisors Derr, Frohling, Berres and J. Schmitt. Question by Supervisor Muche answered by Chairman Kottke and Ms. Nass. The vote was cast with 13 ayes and 16 noes and 1 abstention, thereby defeating the motion to postpone.

Ayes: Benter, Bobholz, Macheel, J. Schmitt, Guckenberger, Muche, Berres, Houchin, Roesch, D. Schmidt, Sheahan-Malloy, Maly, Burnett. Total 13.

Noes: Kottke, Marsik, Bennett, Greshay, Kriewald, Schaefer, Fink, Wurtz, Kemmel, Bischoff, Behl, Frohling, Hoekstra, Nickel, Derr, Glewen. Total 16.

Abstain: Miller. Total 1.

Absent: Schraufnagel, Caine, Hilbert. Total 3.

Supervisor Derr made a motion to amend Resolution 19-37 as follows, Page 2, line 16 add the following wording after the word invoices, “upon the inclusion of this amount in the 2020 budget approved by the County Board”. The motion to amend was seconded by Supervisor Greshay. Comments by Supervisors Frohling, J. Schmitt and Derr. Questions by Supervisor Houchin answered by Chairman Kottke. The vote was cast on Supervisor Derr’s motion to amend with 29 ayes and 1 abstention, thereby adopting the motion to amend.

Ayes: Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Kriewald, Schaefer, Guckenberger, Fink, Muche, Wurtz, Kemmel, Bischoff, Behl, Berres, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Maly, Burnett, Derr, Glewen. Total 29.

Abstain: Miller. Total 1.

Absent: Schraufnagel, Caine, Hilbert. Total 3.

The vote was then cast on the original Resolution as amended with 28 ayes, 1 no and 1 abstention, thereby adopting the Resolution as amended.

Ayes: Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Kriewald, Schaefer, Fink, Muche, Wurtz, Kemmel, Bischoff, Behl, Berres, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Maly, Burnett, Derr, Glewen. Total 28.

No: Guckenberger. Total 1.

Abstain: Miller. Total 1.

Absent: Schraufnagel, Caine, Hilbert. Total 3.

Resolution No. 19-38 Authorize the Engagement of Angus Young for the Proposed Dodge County Law Enforcement Center Repurpose Project – Building Committee. A motion for adoption was made by Supervisor D. Schmidt and seconded by Supervisor Fink. Questions by Supervisors Houchin, Guckenberger and Benter answered by Russ Freber, Physical Facilities Director and Supervisors D. Schmidt and Frohling. Comments by Supervisor Frohling and Mr. Freber. Supervisor Frohling made a motion to amend Resolution 19-38 by changing \$47,000 to \$32,910 anywhere it appears in the Resolution. The motion to amend was seconded by Supervisor Nickel. Questions by Supervisors J. Schmitt, Guckenberger and Houchin answered by Supervisor D. Schmidt and Chairman Kottke. Comment by Supervisor J. Schmitt. The vote was cast on Supervisor Frohling's motion to amend with 20 ayes and 9 noes, thereby adopting the motion to amend.

Ayes: Kottke, Bobholz, Macheel, Marsik, Bennett, Greshay, Kriewald, Schaefer, Fink, Muche, Kemmel, Bischoff, Roesch, Frohling, D. Schmidt, Hoekstra, Nickel, Burnett, Derr, Glewen. Total 20.

Noes: Benter, J. Schmitt, Guckenberger, Wurtz, Behl, Berres, Houchin, Sheahan-Malloy, Maly. Total 9.

Abstain: Miller. Total 1.

Absent: Schraufnagel, Caine, Hilbert. Total 3.

Questions by Supervisors Bennett and Maly answered by Supervisor D. Schmidt and Russ Freber, Physical Facilities Director. Supervisor Maly made a motion to amend Resolution 19-38 by removing the word "partially" from line 4 on Page 2. The motion to amend was seconded by Supervisor Bobholz. Question by Supervisor Houchin answered by Supervisor Maly, Corporation Counsel Kimberly Nass and Chairman Kottke. Chairman Kottke called upon Corporation Counsel Kimberly Nass who advised on proper procedures on amending a motion to amend and offered some suggestions. Questions by Supervisors J. Schmitt and Frohling answered by Supervisor Maly and Chairman Kottke. Supervisor Maly amended her motion amend to a motion to amend Resolution 19-38 by removing the word "partially" from line 4 on Page 2 and by adding "through the bid documents" after the word services on line 5 of Page 2. The motion to amend was seconded by Supervisor Bobholz. The vote was cast on Supervisor Maly's motion to amend with 26 ayes and 4 noes, thereby adopting the motion to amend.

Ayes: Benter, Kottke, Bobholz, Macheel, Marsik, Bennett, Greshay, Kriewald, Guckenberger, Fink, Muche, Wurtz, Kemmel, Bischoff, Behl, Berres, Houchin, Roesch, Frohling, Hoekstra, Nickel, Sheahan-Malloy, Maly, Burnett, Derr, Glewen. Total 26.

Noes: J. Schmitt, Schaefer, D. Schmidt, Miller. Total 4.

Absent: Schraufnagel, Caine, Hilbert. Total 3.

Questions by Supervisors Houchin and J. Schmitt answered by County Clerk Karen Gibson and Russ Freber, Physical Facilities Director. The vote was then cast on the original Resolution as amended with 21 ayes, 8 noes, and 1 abstention, thereby adopting the Resolution as amended. Supervisor Miller informed Chairman Kottke that she had meant to vote yes. With changing Supervisor Miller's vote to a yes, the vote was cast with 22 ayes and 8 noes, thereby adopting the Resolution as amended.

Ayes: Kottke, Bobholz, Macheel, Marsik, Greshay, Kriewald, Schaefer, Fink, Muche, Wurtz, Kemmel, Bischoff, Roesch, Frohling, D. Schmidt, Hoekstra, Nickel, Maly, Miller, Burnett, Derr, Glewen. Total 22.

Noes: Benter, J. Schmitt, Bennett, Guckenberger, Behl, Berres, Houchin, Sheahan-Malloy. Total 8.

Absent: Schraufnagel, Caine, Hilbert. Total 3.

Supervisor Maly made a motion to temporarily suspend County Board Rule No. 37 to allow the introduction of Resolutions 19-39, 19-40, 19-41 and 19-42. The motion to temporarily suspend the rule was seconded by Supervisor Miller. Questions by Supervisors Houchin and Guckenberger answered by Chairman Kottke. The vote was cast on Supervisor Maly's motion to temporarily suspend the rule with 18 ayes and 12 noes, thereby defeating the motion to temporarily suspend the rule. The motion failed because a 2/3 vote of those present is required. Therefore, Resolutions 19-39, 19-40, 19-41 and 19-42 could not be introduced.

Ayes: Kottke, Macheel, Marsik, Greshay, Fink, Muche, Wurtz, Bischoff, Roesch, Frohling, Hoekstra, Nickel, Sheahan-Malloy, Maly, Miller, Burnett, Derr, Glewen. Total 18.

Noes: Benter, Bobholz, J. Schmitt, Bennett, Kriewald, Schaefer, Guckenberger, Kemmel, Behl, Berres, Houchin, D. Schmidt. Total 12.

Absent: Schraufnagel, Caine, Hilbert. Total 3.

Report No. 1 Ordinance No. 1036 – Amend Land Use Code – Linda Knilans, agent for Lloyd and Lois Koellen Property, Town of Shields – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Berres and seconded by Supervisor Frohling. Comment by Supervisor Berres. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

Claim No. 1 Claim by Sandra K. Thorpe, Claimant, received in the Office of the Dodge County Clerk on July 31, 2019, alleging an incident on May 23, 2019 causing damage to a 2017 Toyota Sienna LE in the amount of \$950.00 due to paint striping operations on County Trunk Highway D in Jefferson County. The Clerk read a report from the Executive Committee recommending the claim be disallowed. A motion to approve the disallowance was made by Supervisor D. Schmidt and seconded by Supervisor Marsik. The vote was cast with all voting in the affirmative, thereby disallowing the claim.

Claim No. 2 Claim by Mary A. Eastlick, Claimant, received in the Office of the Dodge County Clerk on or about May 31, 2019, alleging an incident on or about May 28, 2019 causing damage to a 2007 Ford Escape in the amount of \$253.00 due to paint striping operations on County Trunk Highway N in Jefferson County. The Clerk read a report from the Executive Committee recommending the claim be disallowed. A motion to approve the disallowance was made by Supervisor Maly and seconded by Supervisor D. Schmidt. The vote was cast with all voting in the affirmative, thereby disallowing the claim.

The Clerk noted the following had been placed on the Supervisor's desks: August, 2019 Pipeline Awareness newsletter, ADRC PowerPoint, ADRC 2019 Official Resource Directory, Memo, dated September 17, 2019 from Kimberly Nass, Corporation Counsel regarding updates to Dodge County Plan for Library Service, Memo, dated September 17, 2019 from Jim Mielke and Dave Ehlinger regarding the Preliminary 2020 Dodge County Budget along with summary spreadsheets of the Preliminary 2020 Dodge County Budget and a draft 2020-2024 Capital Improvement Plan. The Chairman ordered these be placed on file.

At 9:24 p.m. Supervisor Frohling made a motion to recess until Tuesday, October 15, 2019 at 7:00 p.m. Supervisor D. Schmidt seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

RESOLUTION NO. 19-05

**Resolution to Abolish the Position of *Detective*
And Create the Position of *Sergeant***

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, the Dodge County Judicial and Public Protection Committee has studied and analyzed staffing needs of the Sheriff's Office; and,

WHEREAS, as a result of these studies and analyses, the Judicial and Public Protection Committee recommends that the Dodge County Board of Supervisors abolish the following position at the Sheriff's Office, effective upon a vacancy in a Deputy Sheriff-Patrol position:

One vacant, funded, full-time, benefited position of *Detective*; and,

WHEREAS, as a result of these studies and analyses, the Judicial and Public Protection Committee also recommends that the Dodge County Board of Supervisors create the following position at the Sheriff's Office, effective upon a vacancy in a Deputy Sheriff-Patrol position:

One new, full-time, benefited position of *Patrol Sergeant*; and,

WHEREAS, a job description for the position of *Detective* has been marked for identification as Exhibit "A", and has been attached hereto; and,

WHEREAS, a job description for the proposed position of *Patrol Sergeant* has been marked for identification as Exhibit "B" and has been attached hereto; and,

WHEREAS, there are funds in the 2019 Sheriff's Office Budget to fund the proposed position of *Patrol Sergeant*;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby abolishes the following position at the Sheriff's Office, effective upon a vacancy in a Deputy Sheriff-Patrol position:

One vacant, funded, full-time, benefited position of *Detective*; and,

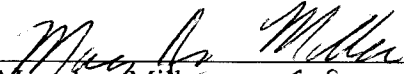
BE IT FURTHER RESOLVED, that the Dodge County Board of Supervisors hereby creates the following position at the Sheriff's Office, effective upon a vacancy in a Deputy Sheriff-Patrol position:

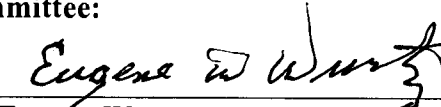
One new, full-time, benefited position of *Patrol Sergeant*; and,

BE IT FINALLY RESOLVED, that funds in the 2019 Sheriff's Office Budget, which were budgeted for the Detective position, shall be used to fund the position of *Patrol Sergeant*.

All of which is respectfully submitted this 16th day of April, 2019.

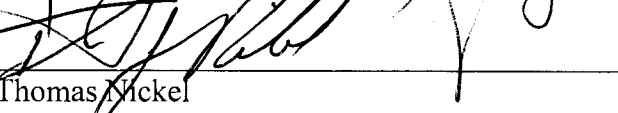
Dodge County Judicial and Public Protection Committee:


Mary Ann Miller


Eugene Wurtz


Larry Schraunagel


Dan Hilbert


Thomas Nickel

FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: X Yes No N/A.
Budget Impact: \$0.00. Finance Committee review date: April 9, 2019. Chair initials: OK.

Vote Required: Majority of Members present.

Resolution Summary: A Resolution to abolish the position of *Detective* and create the position of *Patrol Sergeant*.

Postponed to
August 20, 2019

~~ADOPTED~~

BY DODGE COUNTY BOARD

Postponed to
September 17, 2019

~~ADOPTED~~

BY DODGE COUNTY BOARD

APR 16 2019

AYES 22 NOES 9
ABSENT 2
ABSTAIN 0

Karen J. Silson
County Clerk

~~ADOPTED~~

BY DODGE COUNTY BOARD

AUG 20 2019

AYES 14 NOES 11
ABSENT 3
ABSTAIN 0

Karen J. Silson
County Clerk

SEP 17 2019

AYES 21 NOES 9
ABSENT 3
ABSTAIN 0

Karen J. Silson
County Clerk

JOB TITLE:	Detective	FLSA STATUS:	Non Exempt
DEPARTMENT:	Sheriff	REPORTS TO:	Lieutenant
LOCATION:	Law Enforcement Center	DATE:	May 17, 1996
LABOR GRADE:	Sworn – Six (6) or (7)	REVISED:	6/19/06; 10/25/11; 12/4/17

OVERALL PURPOSE/SUMMARY

Under the general direction of Lieutenant, acts as criminal and incident investigator, report writer, and assistant to Patrol Division as assigned.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Investigates criminal cases in County, including detection and arrest of criminal offenders.
2. Locates missing persons, property, etc. as related to criminal activities.
3. Prepares, conducts, and completes accurate investigation of complaints and/or other assigned duties.
4. Maintains and preserves evidence collected in investigation process.
5. Prepares accurate and complete investigation notes and reports.
6. Completes assigned case investigation in timely manner and keeps departmental supervisor and other court officials informed of progress.
7. Prepares evidence and testifies in court cases as necessary as related to criminal or other investigations.
8. Assists other department divisions as needed.
9. Provide guidance and training when appropriate to patrol or detectives in areas of specialty.
10. Assist with educating the public in crime prevention techniques and participate in problem solving efforts of the organization.
11. Regular attendance and punctuality required.
12. Performs related duties as may be required or assigned.

JOB SPECIFICATION**KNOWLEDGE, SKILLS, AND ABILITIES**

Complete knowledge of criminal statutes.

Working knowledge of civil statutes.

Excellent communication skills.

Highly skilled in interviewing/questioning.

Proficient ability in criminal and incident investigation and report writing.

Must meet requirements of Civil Service Commission.

Must meet requirements of Dodge County Driver Qualification Program.

EDUCATION AND EXPERIENCE

Certified by Law Enforcement Board, and three (3) or more years of experience as law enforcement officer.

Equivalent combination of education and experience which provides necessary knowledge, skills, and abilities may be considered. Before commencing employment on any basis as law enforcement position, that individual must have met recruit qualifications established by Law Enforcement Standards Board. Must possess at least either a two (2) year associate degree from Wisconsin vocational, technical, and adult education district or its accredited equivalent from another state or minimum of 60 fully accredited college level credits. Requirements of the current labor agreement apply where pertinent.

WORKING CONDITIONS

Nearly constant work under distractions. Frequent time pressure. Minimal work in adverse interpersonal situations.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS**FOR HUMAN RESOURCE USE**

EMPLOYEE SIGNATURE:

ANALYST(S):

DATE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

DODGE COUNTY JOB DESCRIPTION

September 2019

1/1/2019 Wages: \$32.07 - \$34.70

JOB TITLE:	Sergeant - Patrol	FLSA STATUS:	Non Exempt
DEPARTMENT:	Sheriff	REPORTS TO:	Patrol Lieutenant
LOCATION:	Law Enforcement Center	DATE:	May 17, 1996
LABOR GRADE:	Sworn – Eight (8)	REVISED:	2/20/08, 12/19/17

OVERALL PURPOSE/SUMMARY

Under the general direction of a Patrol Lieutenant, supervises activities and duties of patrol deputies.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Issues daily assignments to patrol deputies.
2. Acts as Officer in Charge of major crime scene, serious incidents, or accidents until relieved by superior officer.
3. Enforces criminal and traffic laws.
4. Investigates complaints and traffic accidents.
5. Performs special assignments as directed.
6. Writes reports.
7. Prepares cases for court and testifies.
8. Maintains working knowledge of state statutes, county ordinances, department policies, rules, and procedures.
9. Issues expendable equipment as needed.
10. Sets personal example for subordinates.
11. Informs superiors about observations/perceptions aiding management in achieving the office's mission.
12. Conducts random inspection of subordinates personal appearance and equipment.
13. Maintains appropriate level of discipline.
14. Enforces all office rules and regulations.
15. Recommends to superior officer any training or disciplinary action needed for subordinates.
16. Immediately suspends subordinate, with pay for just cause and notifies superior officer of action.
17. Attends and participates in staff meetings as required.
18. Grants, processes, and logs time off requests.
19. Reviews and recommends additions to daily briefing reports.
20. May periodically check performance of subordinates in court or other assigned duties.
21. Shall take charge of patrol shifts and confer with superior officer as needed.
22. Regular attendance and punctuality required.
23. Performs related duties as may be required or assigned.
24. Conducts daily shift briefings to patrol staff and others as required.
25. Participates in the subordinate evaluation process by providing relevant information to shift Lieutenant.
26. Frequently reviews subordinate reports to ensure agency standards are met.
27. Actively involved with coaching and mentoring subordinates on a daily basis.

JOB SPECIFICATION**KNOWLEDGE, SKILLS, AND ABILITIES**

Working knowledge of applicable state statutes, county ordinances, and departmental policies, rules, and procedures.

Ability to supervise others.

Ability to communicate effectively.

Ability to function effectively and prioritize functions under stressful conditions.

Ability to explain and enforce federal, state, and county laws clearly and courteously.

Must meet requirements of Civil Service Commission.

Must meet requirements of Dodge County Driver Qualification Policy.

EDUCATION AND EXPERIENCE

Three (3) years Law Enforcement experience in which two (2) years are germane to patrol division, or equivalent combination of education and experience which provides necessary knowledge, skills, and abilities. Before commencing employment on any basis as law enforcement or jail officer position, that individual must have met recruit qualifications established by Law Enforcement Standards Board. Must pass written, oral and physical examinations as required by the Commission and Sheriff. Must possess at least either a two (2) year associate degree from Wisconsin vocational, technical, and adult education district or its accredited equivalent from another state or minimum of 60 fully accredited college level credits. Requirements of the current labor agreement apply where pertinent.

WORKING CONDITIONS

Occasional time pressure (35% of work time). Occasional work under distractions (20% of work time). Minimal work in hazardous conditions (15% of work time). Minimal repetitive activities (10% of work time).

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS

EMPLOYEE SIGNATURE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

FOR HUMAN RESOURCE USE

ANALYST(S):

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

Exhibit "B"

RESOLUTION NO. 19-36

**Authorization to Form a Partnership and Apply for
Public Service Commission Broadband Expansion Grant**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, Dodge County Resolution 19-10 adopted on April 16, 2019 established the Dodge County Broadband Workgroup (“Workgroup”) with the following goals and objectives:

1. Investigate and understand existing and potential broadband access opportunities for Dodge County;
2. Evaluate and reduce obstacles to broadband infrastructure;
3. Evaluate and facilitate projects that provide or expand broadband access;
4. Explore collaboration and regional opportunities to facilitate access throughout Dodge County and the region;
5. Consider county investment to secure and further enhance broadband access; and,

WHEREAS, in furtherance of its goals and objectives, the Workgroup released a Request for Interest (RFI) seeking service provider(s) with broadband expertise to collaborate with Dodge County in its submittal of the Public Service Commission (PSC) Broadband Expansion Grant application; and,

WHEREAS, at its meeting on August 6, 2019, the Workgroup received presentations from responding providers; and,

WHEREAS, at its meeting on August 21, 2019, the Workgroup adopted a recommendation to collaborate with Netwurx Internet and Bertram Communications LLC to apply for a PSC Broadband Expansion grant; and,

WHEREAS, Netwurx Internet and Bertram Communications LLC have demonstrated experience in the area of broadband expansion and have further indicated a willingness to work together with Dodge County in its efforts to secure funding and expand broadband throughout Dodge County; and,

WHEREAS, the Workgroup recommends partnering with Netwurx Internet of North Lake, Wisconsin and Bertram Communications LLC of Random Lake, Wisconsin to collect data, solicit community support and identify project opportunities including identifying underserved or unserved areas throughout Dodge County in order to apply for 2020 PSC Broadband Expansion grant funding; and,

WHEREAS, it is reasonably anticipated that the Dodge County Board of Supervisors will appropriate funds as a part of the Dodge County Capital Improvement Plan to support Dodge County’s broadband efforts and the Workgroup recommends funding at a level of \$100,000 for both 2020 and 2021 to leverage Netwurx Internet and Bertram Communications LLC contributions and available grant funding; and,

WHEREAS, at its meeting on September 3, 2019, the Dodge County Executive Committee reviewed information regarding the Public Service Commission grant cycle and application requirements, considered the recommendation of the Workgroup to form a partnership with Netwurx and Bertram and recommends that the Dodge County Board of Supervisors support the partnership and authorize an application for the 2020 Public Service Commission Broadband Expansion Grant;

SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors that it hereby authorizes an application for any and all grant funding to expand access to broadband throughout Dodge County; and,

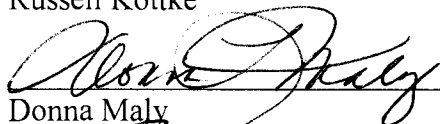
BE IT FURTHER RESOLVED, by the Dodge County Board of Supervisors that it adopts the recommendations of the Executive Committee to support a partnership with Netwurx and Bertram and to enter into a Memorandum of Understanding or such other necessary documentation to establish the partnership and identify the roles and responsibilities of the partners; and,

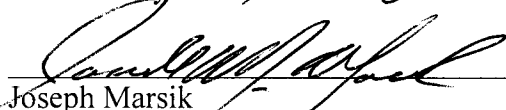
BE IT FINALLY RESOLVED, that the Dodge County Board Chairman and the Dodge County Clerk are authorized to execute any and all applications, agreements or similar documents necessary to pursue access to broadband services in Dodge County.

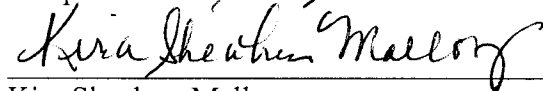
All of which is respectfully submitted this 17th day of September, 2019.

Dodge County Executive Committee:

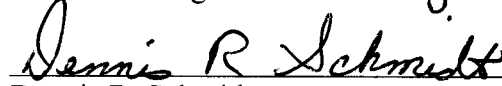

Russell Kottke

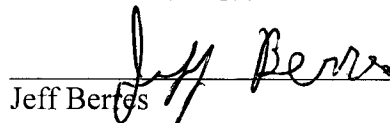

Donna Maly


Joseph Marsik


Kira Sheahan-Malloy


David Frohling


Dennis R. Schmidt


Jeff Berres

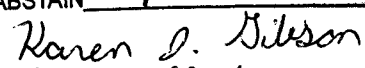
Vote Required: Majority of members present.

Resolution Summary: Authorization to Form a Partnership and Apply for Public Service Commission Broadband Expansion Grant.

ADOPTED
BY DODGE COUNTY BOARD

SEP 17 2019

AYES 28 NOES 1
ABSENT 3
ABSTAIN 1


Karen D. Gibson
County Clerk

RESOLUTION NO. 19-37**Clearview Soffit and Siding Replacement Project**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, the Dodge County Health Facilities Committee (Committee) has evaluated and considered the exterior needs of the Clearview Building and has determined that it is necessary to remove and replace the remaining brand fiber cement lap siding that was installed on the Clearview Building in January of 2011 as part of the construction of the Clearview Building; and,

WHEREAS, the Committee considered various project options for the replacement of the defective siding, including having sections of siding replaced each year over several years, and has determined that it is more economical and efficient to complete the project in a single construction season; and,

WHEREAS, the Committee solicited and received bids for the Clearview Soffit and Siding Replacement Project, RFB #CV 19-02 dated August 7, 2019; and,

WHEREAS, the Committee received the following bids:

Vendor	Quotation
Home Path Financial, LP	\$319,050
Cardinal Construction	\$336,523

; and,

WHEREAS, the lowest responsive, responsible bid was submitted by Home Path Financial, LP of Butler, Wisconsin in the amount of \$319,050; and,

WHEREAS, the proposed budget for the Project is as follows:

Base Contract	\$319,050
Project Contingency	(Approximately 8%) \$ 25,000
Total Project Budget	\$344,050

; and,

WHEREAS, the Project, in the amount of \$344,050, is identified in the 2020-2024 Capital Improvement Plan; and,

WHEREAS, the Committee recognizes that Dodge County may receive settlement funds from the class action claim submitted in *Certainfeed Fiber Cement Siding Class Action* and the receipt of said funds, if any, will be used to offset the cost of the Project; and,

WHEREAS, the Committee recommends that the Dodge County Board of Supervisors authorize the Clearview Soffit and Siding Replacement Project, accept the bid from Home Path Financial, LP of Butler, Wisconsin, and approve the total project budget;

SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors that the Clearview Soffit and Siding Replacement Project, with the total project budget of \$344,050, is hereby authorized; and,

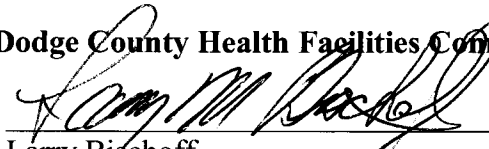
BE IT FURTHER RESOLVED, that the bid from Home Path Financial, LP in the amount not to exceed \$319,050 is hereby accepted; and,

BE IT FURTHER RESOLVED, that the Dodge County Board Chairman and the Dodge County Clerk are authorized to execute an agreement with Home Path Financial, LP, for the work outlined in Clearview Soffit and Siding Replacement Project, RFB #CV 19-02, dated August 7, 2019, subject to the review of the agreement by the Dodge County Corporation Counsel; and,

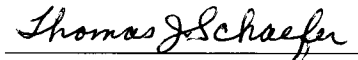
BE IT FINALLY RESOLVED, that upon presentation to the Dodge County Clerk of invoices properly approved by the Clearview Administrator in a total amount not to exceed \$319,050, representing the costs of completion of the Project, the County Clerk is authorized to issue orders upon the Dodge County Treasurer for payment of such invoices. *Amendment: add the following after the word invoices: upon the inclusion of this amount in.

All of which is respectfully submitted this 17th day of September, 2019. the 2020 budget approved by the County Board.

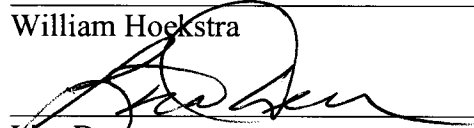
Dodge County Health Facilities Committee:


Larry Bischoff


Dan Hilbert


Thomas J. Schaefer

William Hoekstra


Lisa Derf

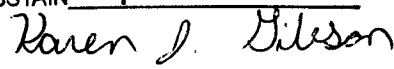
Vote Required: Majority of Members present.

Resolution Summary: A Resolution to authorize the Clearview Soffit and Siding Replacement Project.

**ADOPTED
BY DODGE COUNTY BOARD**

SEP 17 2019

AYES 28 NOES 1
ABSENT 3
ABSTAIN 1


County Clerk

RESOLUTION NO. 19-38

**Authorize the Engagement of Angus Young for the Proposed
Dodge County Law Enforcement Center Repurpose Project**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, in 2018, by the adoption of Resolution No. 18-15, the Dodge County Board of Supervisors approved the closure of Pod J of the Dodge County Law Enforcement Center by December 31, 2018; and,

WHEREAS, Resolution No. 18-15 directed the Physical Facilities Director to decommission that part of the Dodge County Law Enforcement Center upon its vacancy; and,

WHEREAS, the Dodge County Building Committee ("Committee") recognizes the Sheriff's Office's needs for vehicle storage space for emergency equipment (i.e. rescue boat, snowmobiles, and squads), and SWAT and Range equipment and supplies; and,

WHEREAS, the Committee has evaluated the status of the sections of the building built in 1959 and 1977 and has determined that the building is available for repurposing by: 1) demolition and site restoration of the 1959 section; 2) reconstruction of the 1977 section for vehicle and equipment storage, hereafter referred to as "Law Enforcement Center Repurpose Project" or "Project"; and,

WHEREAS, the Committee has obtained preliminary cost estimates and a project timeline; and,

WHEREAS, the proposed Project is identified in the 2020-2024 Capital Improvement Plan; and,

WHEREAS, the Committee recommends that the Dodge County Board of Supervisors approve and authorize:

- a. Engagement of Angus Young of Janesville, Wisconsin, for the design and architectural services for the proposed Project;
- b. The transfer of funds within the 2019 Physical Facilities Budget in an amount of approximately \$47,000 to cover the costs of the design and architectural services, and the preparation of bidding and construction documents;
- c. Release of Request(s) for Bids for the Project; and,

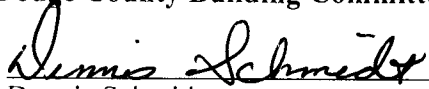
WHEREAS, the Committee has received a preliminary budget estimate of \$940,000, and recommends a funding source by an internal borrowing from Dodge County's Unassigned General Fund; and,

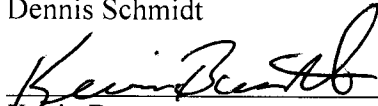
SO, NOW, THEREFORE, BE IT RESOLVED, that the Physical Facilities Director is authorized to engage Angus Young of Janesville, Wisconsin, for design and architectural services for the proposed Project; and,

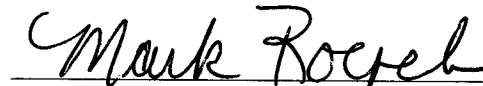
- *Amend 1 **BE IT FINALLY RESOLVED**, that the funds in the amount of \$47,000 in the 2019
 2 Physical Facilities Budget shall be transferred from Business Unit 2901, Courts, Building-Justice
 3 Facility, Account No. .5822, Buildings, earmarked for Courthouse stairway door relocation, to
 *Amend 4 Business Unit 1902, Law Enforcement Center, Account No. .5822, Buildings, to partially cover the
 5 cost of the design and architectural services.

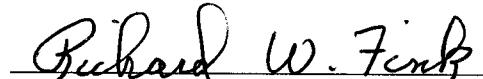
All of which is respectfully submitted this 17th day of September, 2019.

Dodge County Building Committee:


 Dennis Schmidt


 Kevin Burnett


 Mark Roesch


 Richard Fink

Cathy Houchin

FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: X Yes No N/A.

Budget Impact: ~~\$47,000~~ Net 0. Finance Committee review date: September 10, 2019. Chair initials: 

Vote Required: Majority of Members present.

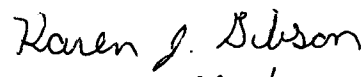
Resolution Summary: A resolution authorizing the engagement of Angus Young for the proposed Dodge County Law Enforcement Center Repurpose Project.

- *Amendment 1: Change \$47,000 to \$32,910 anywhere it appears in this Resolution.
 *Amendment 2: Remove the word "partially" from line 4 on Page 2 and after the word "services" on line 5 on Page 2 add "through the bid documents".

ADOPTED
 BY DODGE COUNTY BOARD

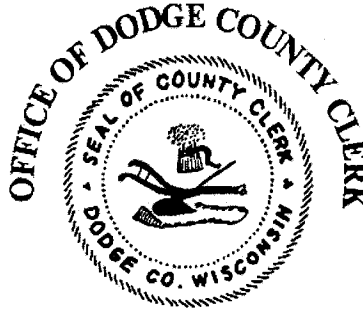
SEP 17 2019

AYES 02 NOES 8
 ABSENT 3
 ABSTAIN 0


 County Clerk

KAREN J. GIBSON
Dodge County Clerk
kgibson@co.dodge.wi.us

Administration Building
127 East Oak Street, Juneau WI 53039
920-386-3605 / Fax: 920-386-4292



SHELBY J. MILLER
Chief Deputy
smiller@co.dodge.wi.us

CHRISTINE M. KJORNES
Deputy
ckjornes@co.dodge.wi.us

September 17, 2019

Following the action on Resolution 19-38, Supervisor Maly made a motion to temporarily suspend Rule 37 to allow the introduction of Resolutions 19-39, 19-40, 19-41, and 19-42. Supervisor Maly's motion seconded by Supervisor Miller. Supervisor Houchin asked for the reading of Rule 37 and Chairman Kottke read Rule 37. Supervisor Guckenberger asked that Rule 16 be read also and Chairman Kottke read Rule 16.

37. Any requests for newly created positions, or changes to positions as described as follows, which will first become effective in the next succeeding year, will require approval of the County Board in the form of a resolution and will not be considered for inclusion in the Dodge County Budget for the next succeeding year, unless approved at or prior to the August County Board meeting: newly created regular full-time positions; newly created regular part-time benefited positions; part-time positions that are increased to full-time; and, part-time non-benefited positions that are increased to part-time benefited positions.

16. No standing rule, order or resolution of the Board shall be rescinded or changed without giving one day's notice thereof to all members of the Board, however, any standing rule may be temporarily suspended by a two-thirds (2/3) vote of the members present at any legally called meeting of the Board.

The vote was cast on the motion to temporarily suspend Rule 37 to allow Resolutions 19-39, 19-40, 19-41, and 19-42 with 18 Yes and 12 No. The motion failed because a 2/3 vote of those present is required. Therefore, Resolutions 19-39, 19-40, 19-41, and 19-42 could not be introduced.

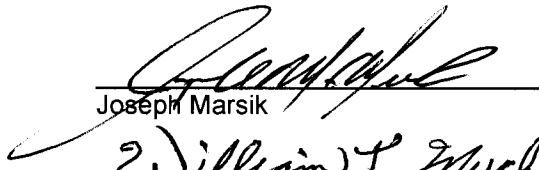
REPORT 1

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Linda Knilans, agent for Lloyd and Lois Koellen requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 10-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in the SE ¼ of the SW ¼, Section 35, Town of Shields, to allow for the creation of a non-farm residential lot and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.I of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is substantially consistent with the Dodge County Comprehensive and Farmland Preservation Plans and is consistent with the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 17th day of September, 2019.


 Joseph Marsik


 William Muche

 Larry Schraufnager

 Jeffrey Schmitt


 Thomas Schaefer

Land Resources and Parks Committee

Ordinance No. 1036

An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 35, T09N, R14E, Town of Shields, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.

The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.

Section 2. This ordinance shall be effective upon passage.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.

ADOPTED
BY DODGE COUNTY BOARD Adopted and Approved this 17th day of September, 2019.

SEP 17 2019

AYES 30 NOES 0
ABSENT 3
ABSTAIN 0

Karen J. Gibson
County Clerk

Russell Kottke
Russell Kottke
Chairman

Karen J. Gibson
Karen J. Gibson
County Clerk

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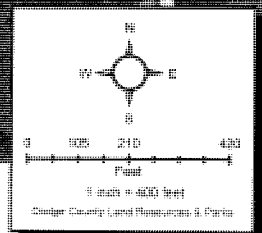
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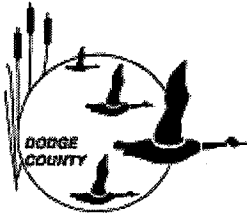
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19

STATE ROAD 19

-  Tax Parcels
 Koellen Property
 Area to be Rezoned (A-1 to A-2)





AGENDA
Dodge County Board of Supervisors Meeting
Tuesday, October 15, 2019 – 7:00 PM
Administration Building
County Board Room, Fourth Floor
127 East Oak Street, Juneau, Wisconsin 53039

Call to Order by Russell Kottke, County Board Chairman

Pledge of Allegiance

Roll Call

Approve Minutes from September 17, 2019, County Board Session

Communications on File

Special Orders of Business

Chairman Kottke

2019 WCA Annual Video: A Day in the Life of Counties

Chairman Kottke

Victoria Pratt, CEcD, President, Thrive-ED

Thrive-ED Update

Supervisor Maly, Chairman Information Technology Committee and Enterprise Resource Planning (ERP)

Steering Committee Member

ERP Project Update

Consider, Discuss and Take Action on the Following:

County Aid Bridge Memorials

Resolutions on File

- 19-43 Amend Town of Theresa Zoning Ordinance – Gerald Bellin Trust Property – Town of Theresa – Supervisor Fink.
- 19-44 Amend Town of Hubbard Zoning Ordinance – Clayton Klink Property – Town of Hubbard – Supervisor Schraufnagel.
- 19-45 Dodge County Conservation Aids Program – UW-Extension Committee.
- 19-46 Resolution to Create the Position of *Deputy Medical Examiner* – Supervisor Hilbert.
- 19-47 Dodge County Capital Improvement Program for 2020-2024 – Finance Committee.
- 19-48 Financial Plan for the 2020 Dodge County Budget – Finance Committee.

Set Next Meeting Date & Time

Recess

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

COMMITTEE NAME COUNTY BOARD								
MEETING DATE October 15, 2019								
						Approval <i>RK</i>	Date <i>10-17-2019</i>	
						Chair <i>Russell Kello</i>		
VENDOR	NAME	PRESENT	ABSENT	PERDIEM	MILES	AMOUNT	MEALS	AMOUNT
11994	Behl, Allen	X		50.00	32	18.56		
49450	Bennett, Richard	X		50.00	6	3.48		
49449	Benter, Ed	X		50.00	46	26.68		
19566	Berres, Jeff	X		50.00	42	24.36		
11970	Bischoff, Larry	X		50.00	20	11.60		
26899	Bobholz, Mary		X	0.00	0	0.00		
50238	Burnett, Kevin	X		50.00	20	11.60		
49453	Caine, Jeffrey	X		50.00	14	8.12		
46788	Derr, Lisa	X		50.00	21	12.18		
49971	Fink, Richard W.	X		50.00	35	20.30		
28760	Frohling, David	X		50.00	29	16.82		
49455	Glewen, Becky	X		50.00	20	11.60		
41853	Greshay, Richard	X		50.00	14	8.12		
49993	Guckenberger, David	X		50.00	42	24.36		
48638	Hilbert, Dan	X		50.00	20	11.60		
50131	Hoekstra, William	X		50.00	33	19.14		
49454	Houchin, Cathy	X		50.00	33	19.14		
50239	Kemmel, Timothy	X		50.00	54	31.32		
16348	Kottke, Russell	X		55.00	30	17.40		
50490	Kriewald, Naomi	X		50.00	20	11.60		
19650	Macheel, Dale	X		50.00	44	25.52		
29374	Maly, Donna	X		50.00	20	11.60		
22503	Marsik, Joseph M.	X		50.00	40	23.20		
34243	Miller, MaryAnn	X		50.00	0	0.00		
43804	Muche, William	X		50.00	22	12.76		
47109	Nickel, Thomas	X		50.00	34	19.72		
46789	Roesch, Mark E.	X		50.00	34	19.72		
30697	Schaefer, Thomas	X		50.00	30	17.40		
15819	Schmidt, Dennis	X		50.00	0	0.00		
28630	Schmitt, Jeffrey	X		50.00	18	10.44		
37252	Schraufnagel, Larry		X	0.00	0	0.00		
50060	Sheahan-Malloy, Kira	X		50.00	32	18.56		
10021	Wurtz, Eugene		X	0.00	0	0.00		

**Dodge County Board of Supervisors
October 15, 2019 – 7:00 p.m.
Administration Building - Juneau, Wisconsin**

The October Session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance with the exception of Supervisors Bobholz, Schraufnagel and Wurtz who had previously asked to be excused. Supervisor Miller left the meeting at 9:00 p.m. and returned at 9:03 p.m.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor Nickel and seconded by Supervisor Greshay to approve the minutes of the September 17, 2019, session of the County Board meeting as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

Communications on File

Karen J. Gibson, County Clerk, reported there were no communications on file.

Special Orders of Business

Chairman Kottke called the First Order of Business: 2019 WCA Annual Video: A Day in the Life of Counties. This video was shown to all present.

Chairman Kottke called upon Victoria Pratt, CECD, President, Thrive-ED who introduced Nate Olson, Planning and Economic Development Administrator and Steve Jenkins, CECD, who, all together, gave an update on Thrive-ED.

Chairman Kottke called upon Supervisor Maly, Chairman, Information Technology Committee and Enterprise Resource Planning (ERP) Steering Committee Member, who called on County Administrator, James Mielke and Justin Reynolds and Andy Miller, ERP Project Co-Directors who gave an update on the ERP Project.

The following County Aid Bridge Memorials and Resolutions were read by the Clerk and acted upon by the Board:

County Aid Bridge Memorials Highway Committee. A motion for adoption was made by Supervisor J. Schmitt and seconded by Supervisor Caine. The vote was cast with all voting in the affirmative, thereby adopting the County Aid Bridge Memorials.

Resolution No. 19-43 Amend Town of Theresa Zoning Ordinance – Gerald Bellin Trust Property – Town of Theresa – Supervisor Fink. A motion for adoption was made by Supervisor Fink and seconded by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 19-44 Amend Town of Hubbard Zoning Ordinance – Clayton Klink Property – Town of Hubbard – Supervisor Schraufnagel. A motion for adoption was made by Supervisor Muche and seconded by Supervisor Miller. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 19-45 Dodge County Conservation Aids Program – UW-Extension Committee. A motion for adoption was made by Supervisor Behl and seconded by Supervisor Maly. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 19-46 Resolution to Create the Position of *Deputy Medical Examiner* – Supervisor Hilbert. A motion for adoption was made by Supervisor Marsik and seconded by Supervisor Maly. Supervisor D. Schmidt called for a point of order regarding County Board Rule No. 37. Chairman Kottke called upon Corporation Counsel Kimberly Nass who advised that County Board Rule No. 37 does not apply to this Resolution. Questions by Supervisors D. Schmidt, Derr, J. Schmitt, Sheahan-Malloy answered by Corporation Counsel Kimberly Nass and P.J. Schoebel, Medical Examiner. Comments by Supervisors Hilbert, Houchin, Derr, Nickel, Guckenberger, Kriewald, Berres and J. Schmitt. Supervisor J. Schmitt made a motion to suspend County Board Rule No. 37. The motion to suspend was seconded by Supervisor Maly. Supervisor Nickel called for a point of order. Corporation Counsel Kimberly Nass advised that County Board Rule No. 16 is not applicable and she does not think that a motion to suspend County Board Rule No. 37 is necessary in this instance. Question by Supervisor J. Schmitt. Ms. Nass also advised that the decision to rule the motion to suspend out of order or to vote on the motion to suspend was up to Chairman Kottke and that a motion to suspend is not debatable. Chairman Kottke ruled that Supervisor J. Schmitt's motion to suspend County Board Rule No. 37 is out of order. Comments by Supervisors Guckenberger and Berres. Supervisor Frohling made a motion to call the question. The motion to call the question was seconded by Supervisor Benter. The motion to call the question passed by acclamation with no negative votes cast, thereby approving the motion to call the question.

The vote was cast on the original Resolution with 27 ayes and 3 noes, thereby adopting the Resolution.

Ayes: Benter, Kottke, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Kriewald, Schaefer, Guckenberger, Fink, Muche, Kemmel, Bischoff, Caine, Behl, Roesch, Frohling, Hoekstra, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr, Glewen. Total 27.

Noes: Berres, Houchin, D. Schmidt. Total 3.

Absent: Bobholz, Wurtz, Schraufnagel. Total 3.

Resolution No. 19-47 Dodge County Capital Improvement Program for 2020-2024 – Finance Committee. A motion for adoption was made by Supervisor Guckenberger and seconded by Supervisor Caine. Question by Supervisor Houchin answered by Chairman Kottke. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 19-48 Financial Plan for the 2020 Dodge County Budget – Finance Committee. A motion for adoption was made by Supervisor Guckenberger and seconded by Supervisor Frohling. The vote was cast with 28 ayes and 1 no, thereby adopting the Resolution.

Ayes: Benter, Kottke, Macheel, Marsik, Bennett, Greshay, Kriewald, Schaefer, Guckenberger, Fink, Muche, Kemmel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Maly, Hilbert, Burnett, Derr, Glewen. Total 28.

No: J. Schmitt. Total 1.

Absent: Bobholz, Wurtz, Schraufnagel, Miller. Total 4.

The Clerk noted the following had been placed on the Supervisor's desks: Benvenuto's invite for Friends of Clearview fundraiser, Clearview's Annual Holiday Bazaar invitation, THRIVE Business

Retention and Expansion Program pamphlet, Dodge County, Wisconsin County Sales and Use Tax Revenue, Autumn, 2019 Aging and Disability Resource Center newsletter, Wisconsin Counties Association Conference reports by Chairman Kottke and Supervisors Derr, Fink, Frohling, D. Schmidt, Marsik and Sheahan-Malloy, Dodge County, and 2020 Dodge County Budget Book. The Chairman ordered these be placed on file.

Chairman Kottke reminded the Board to bring the 2020 Dodge County Budget Book to the Finance Committee Meeting on October 29, 2019 as well as the November 12, 2019 County Board meeting which starts at 9:00 a.m.

At 9:03 p.m. Supervisor Frohling made a motion to recess until Tuesday, November 12, 2019 at 9:00 a.m. Supervisor D. Schmidt seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

DODGE COUNTY HIGHWAYREPORT NO. 1COUNTY AID BRIDGE MEMORIALS

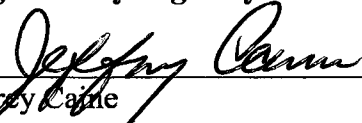
TO THE HONORABLE BOARD OF SUPERVISORS, DODGE COUNTY, WISCONSIN,

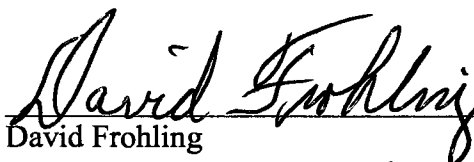
Your Highway Committee, to whom the following County Aid Bridge Memorials were referred, hereby respectfully recommends acceptance of the following County Aid Bridge Memorials:

<u>TOWN</u>	<u>BRIDGE NAME</u>	<u>ROAD</u>	<u>C.A.B. NO.</u>
Emmet	Rimm	Apple Road	332-18-06
Rubicon	Held	Resthaven Road	332-18-07
Elba	Old Highway 73	Old Highway 73	332-19-01
Lomira	Jaeger	Amie Drive	332-19-02
LeRoy	Wellso	Dairy Road	332-19-03
Hustisford	Unser (1)	Elmwood Road	332-19-04
Hustisford	Gerth	W. Sawmill Road	332-19-05
Lowell	Rydquist	Chapel Road	332-19-06
Lowell	Shoemaker	Chapel Road	332-19-07
Lowell	Schmitt	Mud Lake Road	332-19-08
Elba	Lange	Behan Road	332-19-09
Elba	Rake	Bethel Road	332-19-10
Elba	Lee	Duffy Road	332-19-11
Burnett	Sackett	Hazelhurst Road	332-19-12
Hustisford	Kirchoff	River Road	332-19-13
Hustisford	Unser (2)	Elmwood Road	332-19-14

All of which is respectfully submitted this 15th day of October, 2019.

Dodge County Highway Committee:


Jeffrey Caine


David Frohling


William Mucche

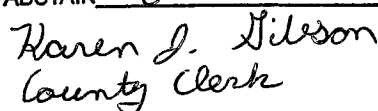

Richard Fink

Jeff Berres

ADOPTED
BY DODGE COUNTY BOARD

OCT 15 2019

AYES 30 NOES 0
ABSENT 3
ABSTAIN 0


Karen J. Nilsson
County Clerk

COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

Members:

The undersigned Chairman of the Town of Emmet hereby sets forth the fact that the Town Board of the said Town has petitioned to replace a 23' long x 18' wide bridge with a new bridge, that the bridge crosses the so-called Silver Creek, is located in Section 2 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.

We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on September 20, 2018. This document memorializes the agreement between the Town of Emmet and Dodge County.

Name of Bridge Rimm BridgeC.A.B. No. 332-18-06Name of Road Apple Road*William Nass*

Chairman-Town of Emmet

10-10-18

Date

Peter Thompson

Assistant Highway Commissioner-Dodge County

10/2/18

Date

COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

Members:

The undersigned Chairman of the Town of Rubicon hereby sets forth the fact that the Town Board of the said Town has petitioned to replace a 48" x 50' squashed culvert with a 48" x 50' squashed culvert, that the pipe is located in Section 23 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.

We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on October 30, 2018. This document memorializes the agreement between the Town of Rubicon and Dodge County.

Name of Bridge Held BridgeC.A.B. No. 332-18-07Name of Road Resthaven RoadThomas Schaefer

Chairman-Town of Rubicon

11-8-18

Date

Peter Thompson

Assistant Highway Commissioner-Dodge County

10/31/18

Date

COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

Members:

The undersigned Chairman of the Town of Elba hereby sets forth the fact that the Town Board of the said Town has petitioned to do a full bridge replacement over the Crawfish River located in Section 6 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

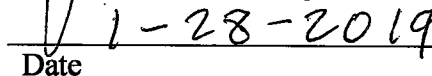
We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.

We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on December 11, 2018. This document memorializes the agreement between the Town of Elba and Dodge County.

Name of Bridge Old Highway 73 BridgeC.A.B. No. 332-19-01Name of Road Old Highway 73

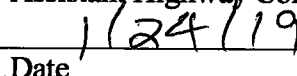

Chairman-Town of Elba



Date



Assistant Highway Commissioner-Dodge County



Date

COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

Members:

The undersigned Chairman of the Town of Lomira hereby sets forth the fact that the Town Board of the said Town has petitioned to add a second 36"x40' pipe to an existing pipe that crosses a creek located in Section 6 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.

We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on April 30, 2019. This document memorializes the agreement between the Town of Lomira and Dodge County.

Name of Bridge Jaeger BridgeC.A.B. No. 332-19-02Name of Road Amie Drive

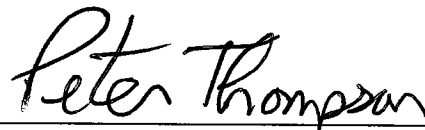

 Chairman-Town of Lomira

Date

6/17/19

RECEIVED
 JUN 25 2019

DODGE COUNTY HIGHWAY
 DODGE COUNTY, WISCONSIN


 Assistant Highway Commissioner-Dodge County

Date

6/10/19

COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

Members:

The undersigned Chairman of the Town of LeRoy hereby sets forth the fact that the Town Board of the said Town has petitioned to replace a 36" pipe with a 36" pipe, that the pipe crosses the so-called Wellso ditch, is located in Section 14 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.

We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on June 17, 2019. This document memorializes the agreement between the Town of LeRoy and Dodge County.

Name of Bridge Wellso BridgeC.A.B. No. 332-19-03Name of Road Dairy Road

Linda Schranz
Chairman-Town of LeRoy

7-8-19
Date

Peter Thompson
Assistant Highway Commissioner-Dodge County

6/18/19
Date

COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

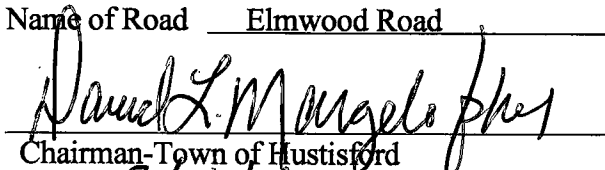
Members:

The undersigned Chairman of the Town of Hustisford hereby sets forth the fact that the Town Board of the said Town has petitioned to replace two (2) 42" w x 29" h x 38' pipes with two (2) 45" w x 29" h x 36' pipes, that the pipes are located in Section 26 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.

We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on June 19, 2019. This document memorializes the agreement between the Town of Hustisford and Dodge County.

Name of Bridge Unser (1)C.A.B. No. 332-19-04Name of Road Elmwood Road


Chairman-Town of Hustisford
Date 7/16/19


Assistant Highway Commissioner-Dodge County
Date 7/1/19

COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

Members:

The undersigned Chairman of the Town of Hustisford hereby sets forth the fact that the Town Board of the said Town has petitioned to replace a 36" x 40' pipe with a 36" x 40' pipe, that the pipe located in Section 3 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.

We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on June 18, 2019. This document memorializes the agreement between the Town of Hustisford and Dodge County.

Name of Bridge GerthC.A.B. No. 332-19-05Name of Road W. Sawmill Road

David L. Mangels
 Chairman-Town of Hustisford

Date

7/16/19

Peter Thompson
 Assistant Highway Commissioner-Dodge County

Date

7/1/19

COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

Members:

The undersigned Chairman of the Town of Lowell hereby sets forth the fact that the Town Board of the said Town has petitioned to replace a 42" h x 60" w x 38' pipe with a 48" x 40' pipe located in Section 26 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.

We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on June 20, 2019. This document memorializes the agreement between the Town of Lowell and Dodge County.

Name of Bridge RydquistC.A.B. No. 332-19-06Name of Road Chapel RoadJohn H. Schmitt

Chairman-Town of Lowell

7-22-19

Date

Peter Thompson

Assistant Highway Commissioner-Dodge County

7/1/19

Date

COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

Members:

The undersigned Chairman of the Town of Lowell hereby sets forth the fact that the Town Board of the said Town has petitioned to replace a 36" x 55' pipe with a 36" x 50' pipe located in Sections 26 and 35 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.

We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on June 20, 2019. This document memorializes the agreement between the Town of Lowell and Dodge County.

Name of Bridge ShoemakerC.A.B. No. 332-19-07Name of Road Chapel Road

John H. Schmidt
Chairman-Town of Lowell
7-22-19

Date

Peter Thompson
Assistant Highway Commissioner-Dodge County
7/8/19

Date

COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

Members:

The undersigned Chairman of the Town of Lowell hereby sets forth the fact that the Town Board of the said Town has petitioned to replace a 36" x 45' pipe with a 36" x 50' pipe located in Section 4 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.

We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on June 20, 2019. This document memorializes the agreement between the Town of Lowell and Dodge County.

Name of Bridge Schmitt

C.A.B. No. 332-19-08

Name of Road Mud Lake Road

John H Schmitt
Chairman-Town of Lowell

Date

7-22-19

Peter Thompson
Assistant Highway Commissioner-Dodge County

Date

7/8/19

COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

Members:

The undersigned Chairman of the Town of Elba hereby sets forth the fact that the Town Board of the said Town has petitioned to replace twin 28" h x 42" w x 35' arch pipes with twin 36" x 40' pipes and apron end walls, that the pipes cross a ditch, are located in Section 8 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.

We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on June 13, 2019. This document memorializes the agreement between the Town of Elba and Dodge County.

Name of Bridge LangeC.A.B. No. 332-19-09Name of Road Behan Road

Jim M. Daker
Chairman-Town of Elba

7-12-19
Date

Peter Thompson
Assistant Highway Commissioner-Dodge County

7/8/19
Date

COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

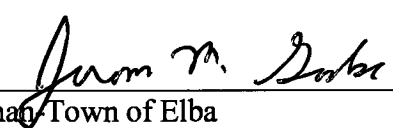
Members:

The undersigned Chairman of the Town of Elba hereby sets forth the fact that the Town Board of the said Town has petitioned to replace a 36" x 40' pipe with a 36" x 50' pipe and apron end walls, that the pipe crosses a ditch, is located in Section 5 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.

We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on June 13, 2019. This document memorializes the agreement between the Town of Elba and Dodge County.

Name of Bridge RakeC.A.B. No. 332-19-10Name of Road Bethel Road

 Chairman Town of Elba

7-12-19

Date


 Assistant Highway Commissioner-Dodge County
7/8/19
Date

COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

Members:

The undersigned Chairman of the Town of Elba hereby sets forth the fact that the Town Board of the said Town has petitioned to replace a 28''h x 42''w x 36' arch pipe with a 36'' x 40' pipe and apron end walls, that the pipe crosses a ditch, is located in Section 31 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.

We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on June 13, 2019. This document memorializes the agreement between the Town of Elba and Dodge County.

Name of Bridge LeeC.A.B. No. 332-19-11Name of Road Duffy Road

James M. Dufek
Chairman-Town of Elba
7-12-19

Date

Peter Thompson
Assistant Highway Commissioner-Dodge County
7/8/19

Date

COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

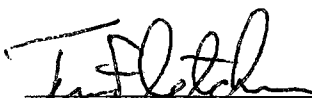
Members:

The undersigned Chairman of the Town of Burnett hereby sets forth the fact that the Town Board of the said Town has petitioned to replace a 40' x 42" pipe with a 40' x 42" pipe, that the pipe crosses a creek located in Section 6 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.

We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on August 5, 2019. This document memorializes the agreement between the Town of Burnett and Dodge County.

Name of Bridge Sackett BridgeC.A.B. No. 332-19-12Name of Road Hazelhurst Road


Chairman-Town of Burnett

13 Aug 2019
 Date



Assistant Highway Commissioner-Dodge County

August 8, 2019
 Date

COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

Members:

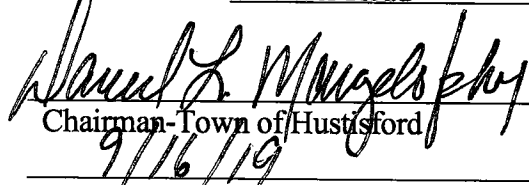
The undersigned Chairman of the Town of Hustisford hereby sets forth the fact that the Town Board of the said Town has petitioned to replace a 40' x 36" pipe with a 40' x 36" pipe, that the pipe is located in Sections 16 and 21 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

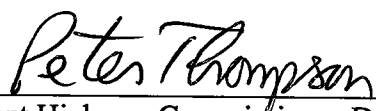
We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.

We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on August 28, 2019. This document memorializes the agreement between the Town of Hustisford and Dodge County.

Name of Bridge Kirchoff BridgeC.A.B. No. 332-19-13Name of Road River Road


 Chairman-Town of Hustisford
9/16/19
 Date


 Assistant Highway Commissioner-Dodge County
9/12/19
 Date

COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

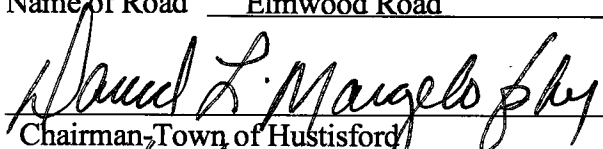
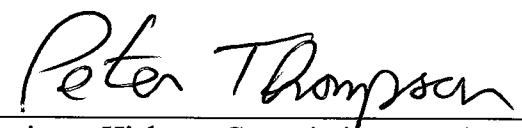
Members:

The undersigned Chairman of the Town of Hustisford hereby sets forth the fact that the Town Board of the said Town has petitioned to replace (3) 36" w x 22" h x 38' pipes with (2) 45" w x 29" h x 38' pipes, that the pipes cross a ditch located in Section 26 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.

We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on July 17, 2019. This document memorializes the agreement between the Town of Hustisford and Dodge County.

Name of Bridge Unser (2)C.A.B. No. 332-19-14Name of Road Elmwood Road

 Chairman, Town of Hustisford
Date 9/16/19

 Assistant Highway Commissioner-Dodge County
Date 9/12/19

RESOLUTION # 19-43

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

MEMBERS:

WHEREAS, Dodge County, a Body Corporate under the laws of the State of Wisconsin, had adopted a comprehensive zoning ordinance which is in full force and effect, and

WHEREAS, the Town Board of the Town of Theresa has adopted a Town Zoning Ordinance for said town, the power to adopt a Town Zoning Ordinance having been granted by a referendum vote of the electors of the Town of Theresa held at the time of a regular annual town meeting, and

WHEREAS, pursuant to Section 60.62(3) of the Wisconsin Statutes adoption and amendment of a town zoning ordinance by a town board is subject to approval of the county board in counties having a zoning ordinance in force and effect, and

WHEREAS, a public hearing as to the proposed amendment to the Town Zoning Ordinance of the Town of Theresa was held by the Town Plan Commission of the Town of Theresa on July 31st, 2019, the proposed amendment to the zoning ordinance of the Town of Theresa having been adopted by the Town Board of the Town of Theresa on August 5th, 2019.

THEREFORE BE IT RESOLVED, that the amendment to the Town Zoning Ordinance of the Town of Theresa as represented by "the site map" attached to and made a part of this resolution be and hereby is approved, by the Board of Supervisors of Dodge County, Wisconsin.

All of which is respectfully submitted this 9th day of August, 2019.

ADOPTED
BY DODGE COUNTY BOARD

Richard W. Fink
Dodge County Board Supervisor

OCT 15 2019

AYES 30 NOES 0
ABSENT 3
ABSTAIN 0

Karen J. Nelson
County Clerk

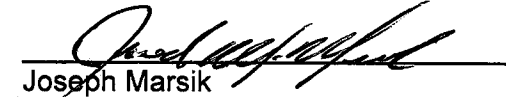
REPORT to Res. 19-43

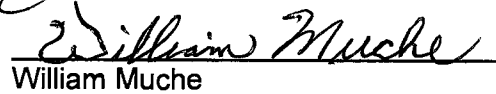
TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

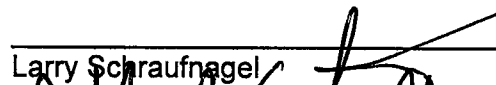
We the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Gerald Bellin Trust requesting amendment of the Zoning Ordinance, Town of Theresa, Dodge County, Wisconsin, to rezone approximately 10.7-acres of land from an A-1 Farmland Preservation Zoning District to an A-2 General Agriculture Zoning District in part of the SW ¼ of the SW ¼, Section 19, T12N, R17E, Town of Theresa to allow for the creation of 4 residential lots at this location and recommend approval of the resolution submitted by the Town of Theresa for this rezoning petition.

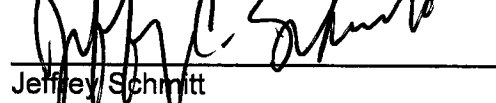
The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the proposed Town has followed the proper procedures to approve the rezoning request.

Respectfully submitted this 15th day of October, 2019


Joseph Marsik


William Muche


Larry Schraufnagel

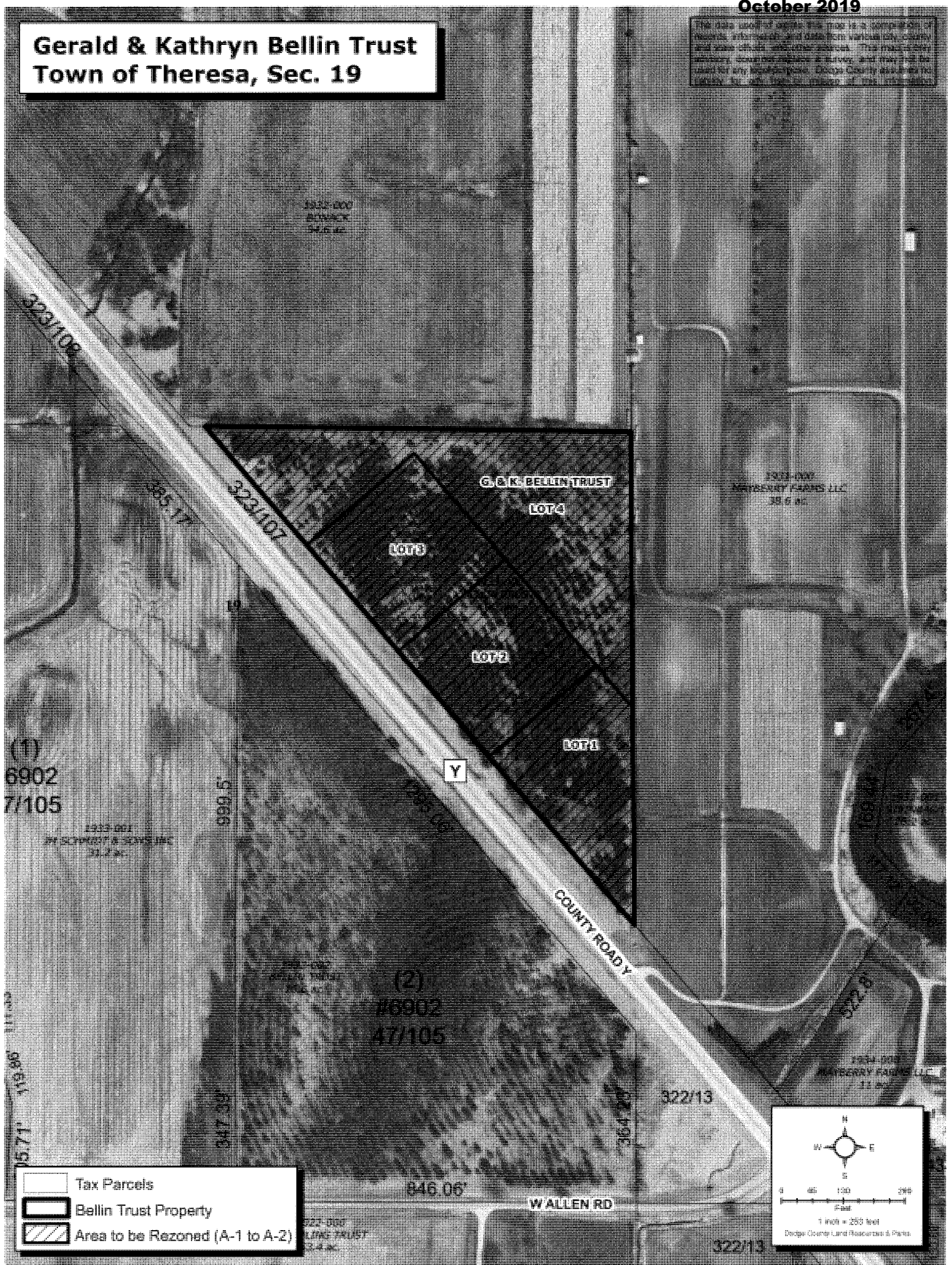

Jeffrey Schmitt


Thomas Schaefer

Land Resources and Parks Committee

**Gerald & Kathryn Bellin Trust
Town of Theresa, Sec. 19**

The data used to create this map is a compilation of records, information, and data from various city, county, and state offices and other sources. This map is only advisory, does not replace a survey, and may not be used for any legal purpose. Dodge County Assessor's Office



RESOLUTION NO. 19-44

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY,
WISCONSIN MEMBERS:

WHEREAS, Dodge County, a Body Corporate under the laws of the State of Wisconsin, has adopted a Comprehensive Zoning Ordinance which is in full force and effect, and

WHEREAS, The Town Board of the Town of Hubbard has adopted a Zoning Ordinance for said town, the power to adopt a Zoning Ordinance having been granted by a referendum vote of the electors of the Town of Hubbard held at the time of a regular Annual Town Meeting, and

WHEREAS, pursuant to Section 60.62(3) of the Wisconsin Statutes adoption and amendment of a town zoning ordinance by a Town Board is subject to the approval of the County Board of Supervisors in counties having a zoning ordinance in force and effect, and

WHEREAS, a rezoning request received by the Town of Hubbard Town Board would amend the Town of Hubbard Zoning Ordinance and the Official Town of Hubbard Zoning Map adopted October 1st 2010 by placing certain parcels into a zoning district as designated in the Town of Hubbard Year 2030 Comprehensive Plan adopted October 27th 2008, and

WHEREAS, a public hearing as to the proposed amendment to the Town of Hubbard Zoning Ordinance and Official Zoning Map was held before the Town of Hubbard Plan Commission and Town Board on July 29th, 2019 and the proposed amendments to the Town of Hubbard Zoning Ordinance having been adopted by the Town Board of the Town of Hubbard on July 29th, 2019,

THEREFORE BE IT RESOLVED, that the amendment to the Town of Hubbard Zoning Ordinance as represented by "Exhibit A" attached to and made a part of this resolution, is hereby approved by the Board of Supervisors of Dodge County, Wisconsin

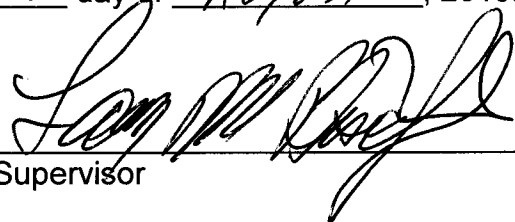
All of which is respectfully submitted this 7 day of August, 2019.

ADOPTED
BY DODGE COUNTY BOARD

OCT 15 2019

AYES 30 NOES 0
ABSENT 3
ABSTAIN 0

Karen J. Gileson
County Clerk


Supervisor

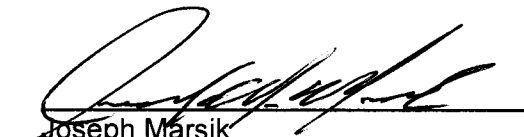
REPORT to Res. 19-44

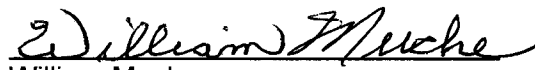
TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

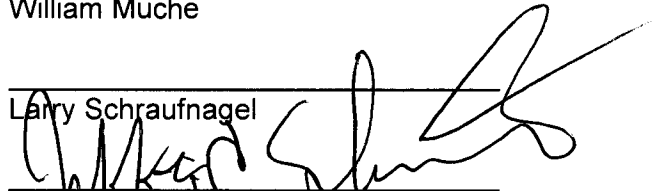
We the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Clayton Klink requesting amendment of the Zoning Ordinance, Town of Hubbard, Dodge County, Wisconsin, to rezone approximately 8-acres of land from an RRL Rural Residential Large Lot Zoning District to an HB Highway Business Zoning District in part of the SW ¼ of the SW ¼, Section 25, Town of Hubbard to allow for the establishment of a landscaping business on this site and recommend approval of the resolution submitted by the Town of Hubbard for this rezoning petition.

The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the Town has followed the procedures outlined in their Zoning Ordinance in order to approve the rezoning request.

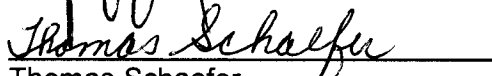
Respectfully submitted this 15th day of October, 2019


Joseph Marsik


William Muche


Larry Schraufnagel


Jeffrey Schmitt


Thomas Schaefer

Land Resources and Parks Committee

October 2019

The data used to create the map is a combination of housing information and data from several city utility and waste offices, and other sources. The map is only advisory, does not require a survey, and may not be used for any other purpose. Contact the Director of Public Works for any use or further information.



RESOLUTION NO. 19-45

Dodge County Conservation Aids Program

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS

WHEREAS, Dodge County desires to participate in county fish and game projects pursuant to the provisions of Section 23.09(12), of the *Wisconsin Statutes*; and,

WHEREAS, financial aid is desirable to install the project(s); and,

WHEREAS, the Wisconsin Department of Natural Resources (WDNR) has grant funding available through the County Conservation Aids program, specifically for the installation of fish and game projects under Section 23.09(12), of the *Wisconsin Statutes*;

SO, NOW, THEREFORE, BE IT RESOLVED, that Dodge County has budgeted an amount in its budget equal to the local share of project costs or land acquisition; and,

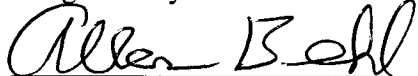
BE IT FURTHER RESOLVED, that Dodge County hereby authorizes the Dodge County UW Extension Agriculture Educator to act on behalf of Dodge County to:

1. Sign and submit an application to the Wisconsin Department of Natural Resources (WDNR) for any financial aid that may be available;
2. Submit to the WDNR reimbursement claims along with necessary supporting documentation within one (1) year of project end date; and,
3. Take necessary action to undertake, direct, and complete the approved project; and,

BE IT FINALLY RESOLVED, that Dodge County will comply with all state and federal laws related to the County Conservation Aids program and will obtain approval in writing from the WDNR before any change is made in the use of the project site.

All of which is respectfully submitted this 15th day of October, 2019.

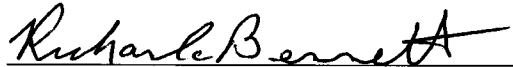
Dodge County UW-Extension Committee:



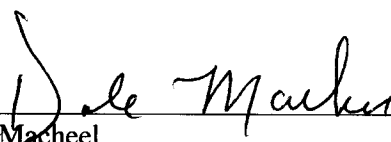
Allen Behl



Becky Glewen



Richard Bennett



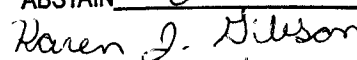
Dale Macheel



Annette Thompson
BY DODGE COUNTY BOARD

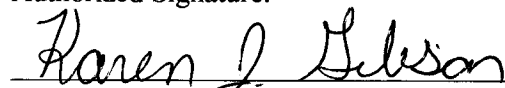
OCT 15 2019

AYES 30 NOES 0
ABSENT 3
ABSTAIN 0


County Clerk

I hereby certify that the foregoing resolution was duly adopted by the Dodge County Board of Supervisors at a legal meeting on the 15th day of October, 2019.

Authorized Signature:

_____

Karen J. Gibson

Dodge County Clerk

RESOLUTION NO. 19-46**Resolution to Create the Position of *Deputy Medical Examiner***

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, the Dodge County Judicial and Public Protection Committee has reviewed the staffing needs of the Office of the Dodge County Medical Examiner; and,

WHEREAS, as a result of the review, the Judicial and Public Protection Committee has formed the considered conclusion that one new, benefited, full-time position of *Deputy Medical Examiner* in the Office of the Dodge County Medical Examiner should be created, effective October 17, 2019; and,

WHEREAS, a job description for the proposed position of *Deputy Medical Examiner* has been marked for identification as Exhibit "A", and has been attached hereto;

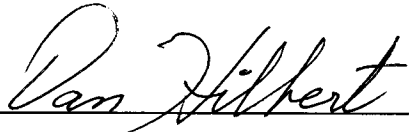
WHEREAS, no funds have been budgeted in the 2019 Medical Examiner's Budget to pay wages and fringe benefits for the proposed position of *Deputy Medical Examiner* during the period of time commencing on October 17, 2019, and ending on December 31, 2019, both inclusive;

WHEREAS, there are funds in a sufficient amount in Business Unit 2501, Account No. 5211, Autopsy Services, in the 2019 Medical Examiner's Budget available for transfer to pay wages and fringe benefits for the proposed position of one new, benefited, full-time *Deputy Medical Examiner* during the period of time commencing October 17, 2019 and ending December 31, 2019, both inclusive;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby creates one new, benefited, full-time position of *Deputy Medical Examiner* in the Office of the Dodge County Medical Examiner, effective October 17, 2019; and,

BE IT FINALLY RESOLVED, that the Dodge County Board of Supervisors hereby authorizes and directs the Dodge County Finance Director to transfer the sum of not more than \$9,926.00 from Business Unit 2501, Account No. 5211, Autopsy Services to the wage and fringe benefits accounts in the 2019 Medical Examiner Budget to fund wages and fringe benefits of the position of *Deputy Medical Examiner* during the period of time commencing on October 17, 2019, and ending on December 31, 2019, both inclusive.

All of which is respectfully submitted this 15th day of October, 2019.



Dan Hilbert, Supervisor
Dodge County Supervisory District No. 29

FISCAL NOTE:

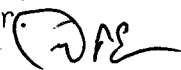
The revenue/expenditure is contained in the current year budget: ____ Yes X No ____ N/A.

Budget Impact: \$ 9,926.00_. Finance Committee review date: October 8, 2019. Chair initials: ____.

Vote Required: Majority of Members present.

Resolution Summary: A Resolution to create position of *Deputy Medical Examiner*.

*Wages & Benefits will increase by \$9,926.00 and a cooresponding decrease in Autopsy/forensic expenses will occur.



ADOPTED
BY DODGE COUNTY BOARD

OCT 15 2019

AYES	<u>27</u>	NOES	<u>3</u>
ABSENT	<u>3</u>		
ABSTAIN	<u>0</u>		


County Clerk

DODGE COUNTY JOB DESCRIPTION**October 2019****Wage Range: \$20.75 - \$26.98**

JOB TITLE:	Deputy Medical Examiner	FLSA STATUS:	Non-Exempt
DEPARTMENT:	Medical Examiner	REPORTS TO:	Medical Examiner
LOCATION:	Administration Building	DATE:	6/29/09
LABOR GRADE:	Dodge County Five (5)	REVISED:	4/2/12, 01/18/16, 12/06/18, 05/01/19; 9/24/19

OVERALL PURPOSE/SUMMARY

Under the supervision of the Medical Examiner, investigates and reports on the cause and manner of deaths including gathering of physical evidence, interviewing, determining if a case falls under the jurisdiction of the Medical Examiner's Office; and performing related work, as required.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Responds to death calls and documents the death scene. Examines the deceased and the circumstances of death.
2. Performs the death scene investigation, determines cause and manner of death; determines need for autopsy, toxicology, x-ray, etc; determines need for detectives, crime lab, District Attorney, etc., administers death notification and pronouncements, interviews witnesses, and documents death scenes.
3. Photographs, fingerprints, collects toxicology samples, obtains DNA, samples, and other physical evidence from the body.
4. Identifies the deceased and notifies next of kin personally or in conjunction with law enforcement or other judicial agencies.
5. Obtains personal data and medical history of the deceased by examining documents and interviewing relatives, friends and acquaintances of the deceased.
6. Answers family questions and concerns over deceased individuals.
7. Collects, maintains and disposes of evidence; obtains samples and specimens; maintains and sorts records and documents; maintains, sorts and reviews photographs; prepares presentations and slides.
8. Arranges for performance of pathological or medicolegal examinations and other tests, including autopsies, as individual situations warrant, move and accompany deceased; and observe autopsies.
9. Provides court testimony as needed. Testifies as an expert witness when requested concerning the facts and conclusions disclosed by autopsies, physical examinations and any other tests performed.
10. Maintains complete files on all cases reported to the Medical Examiner's office. Maintains a log and statistical data on all case reported to the Medical Examiner's Office. Completes forms, prepares and presents questionnaires and reports. Keeps appropriate records.
11. Prepares and provides cremation authorizations, permission to embalm, disinterment permits and death certificates as required. Prepares and submits reports, documentation and correspondence including Medical Examiner's reports, and local, State, and Federal death reports.
12. Attends training meetings and seminars, maintains current knowledge of methods and procedures through professional literature, publications, Internet, etc., provides training, in-service, and public speaking as needed.
13. Participates in and assists with planning disaster drills.
14. Regular attendance and punctuality required.
15. Performs related duties as may be required or assigned.

JOB SPECIFICATION**KNOWLEDGE, SKILLS, AND ABILITIES**

Knowledge of the signs and symptoms of various causes of death.
 Knowledge of human anatomy and medical terminology.
 Knowledge of the principles, practices, and procedures of pathological medicine.
 Knowledge of investigative methods and techniques.
 Knowledge of the statutory duties affecting the Medical Examiner's Office, and methods of conducting death investigations.
 Ability to determine whether conditions of death warrant further investigation.
 Ability to gather facts, clues, and draw logical conclusions during death investigations.
 Ability to prepare accurate records and reports in accordance with State and County regulations.
 Ability to establish and maintain effective relations and working relationships with local, State, and Federal law enforcement agencies.
 Ability to exercise judgment, decisiveness and creativity required in situations involving directions, control, and planning of an entire program or multiple programs.
 Ability to communicate effectively orally and in writing, and interact effectively with co-workers and the general public.
 Must meet requirements of Dodge County Driver Qualification Program.

EDUCATION AND EXPERIENCE

Associate degree in nursing, forensic science, paramedic, EMT, criminal justice, anthropology, medicine, biology, or closely related field and one (1) year investigative experience. A combination of education and experience that provides the necessary knowledge, skills and abilities may be considered. Approved training in death investigation within one (1) year of job commencement. Continuing education to improve death investigation skills. Secretarial and computer skills preferred. Valid Wisconsin Driver's license and access to personal transportation or other reliable means of city and rural travel on a 24-hours basis. Must be available twenty four (24) hours a day, seven (7) days a week, unless proper replacement and reported to dispatching/paging agency.

SPECIAL REQUIREMENT: Must live within ten (10) miles of Dodge County.

WORKING CONDITIONS

Significant interaction with funeral directors, area hospitals, County law enforcement department, pathologists, families of deceased and the general public. Ability to work under unsafe and uncomfortable conditions where exposure to environmental factors such as temperatures and noise extremes, traffic hazards, toxic agents/chemicals or disease can cause discomfort and where there is a risk of injury. Must be able to lift 100 lbs. without assistance.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS**FOR HUMAN RESOURCE USE**

EMPLOYEE SIGNATURE:

ANALYST(S):

DATE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

RESOLUTION NO. 19-47

Dodge County Capital Improvement Program for 2020-2024

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, the Dodge County Finance Committee has developed a Capital Improvement Program for Dodge County consisting of a flexible five-year capital expenditure plan for the departments and agencies of Dodge County, intended to be updated and projected on an annual basis; and,

WHEREAS, the departments and agencies of Dodge County have cooperated in assessing their five-year capital needs; and,

WHEREAS, the Finance Committee believes that the Capital Improvement Program is a useful fiscal planning tool and recommends adoption by the Dodge County Board of Supervisors;

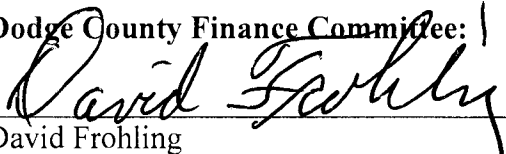
SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby adopts the Capital Improvement Program for 2020-2024, attached hereto; and,

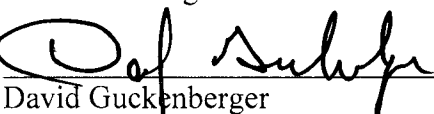
BE IT FURTHER RESOLVED, that the purpose of such adoption shall be to aid the Dodge County Board of Supervisors, its committees, and departments and agencies of Dodge County in the performance of their duties; and,

BE IT FINALLY RESOLVED, that the first year of the Capital Improvement Program shall represent the capital projects that the various departments and agencies of Dodge County may include in their proposed 2020 budgets, but that such inclusion does not guarantee approval by either the Dodge County Administrator or the Dodge County Board of Supervisors.

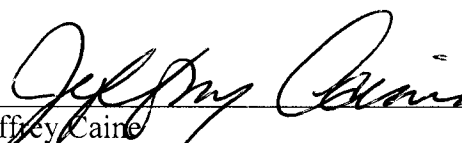
All of which is respectfully submitted this 15th day of October, 2019.

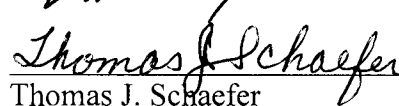
Dodge County Finance Committee: 1


David Frohling


David Guckenberger


Ed Benter


Jeffrey Caine


Thomas J. Schaefer

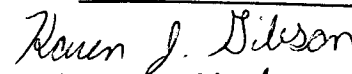
**ADOPTED
BY DODGE COUNTY BOARD**

OCT 15 2019

Vote Required: Majority of Members present.

Resolution Summary: A Resolution adopting the Capital Improvement Program for 2020-2024.

AYES	<u>29</u>	NOES	<u>0</u>
ABSENT	<u>4</u>		
ABSTAIN	<u>0</u>		


Karen J. Bilson
County Clerk

Dodge County Capital Improvement Plan 2020-2024

DODGE COUNTY CAPITAL IMPROVEMENT PLAN

NEED FOR A CAPITAL IMPROVEMENT PLAN

The Capital Improvement Plan assists in allocating financial resources. It schedules major capital expenditures each year over the next five years. The plan identifies each project, the estimated cost of the project and the financial resources available to finance it. The Capital Improvement Plan (CIP) selects and prioritizes capital projects, distributes expenditures and projects the impact of these expenditures on the budget and tax levy. The plan is updated annually to reflect changing needs and priorities, and to extend the plan another year.

OBJECTIVES OF THE CAPITAL IMPROVEMENT PLAN

- 1) Allocation of limited financial resources by prioritizing requests.
- 2) Continuity in financial decisions by linking planning, programming and budgeting of major projects.
- 3) Coordination between department and committee decision makers.
- 4) Public awareness of financial needs.
- 5) Stabilization of tax rates by relating expenditures to financial capacity.
- 6) Improved bond ratings through effective management and fiscal solvency.
- 7) Identify requests to be funded with sales tax proceeds.

PROCESS AND PROCEDURE

The capital improvement plan process depends upon the cooperation of people from most areas of county government. Six steps are involved in the process.

Determine Future Capital Needs - Each department head or agency director inventories their capital needs and submits them for inclusion in the CIP. Governing committees may review and approve requests prior to submitting them. The Land Resources and Parks Department compiles individual capital project requests and combines them with other department requests.

Determine the Financing Potential - The County Administrator reviews the preliminary CIP and assesses the ability of the County to pay for the requested capital improvements and identifies possible requests to be funded with sales tax proceeds. Not all capital project requests will be included in the CIP that is forwarded to the Finance Committee.

Establish Fiscal Policies - After review by County Administrator, the Finance Committee outlines policies and priorities by which to rank the remaining projects. Financing methods and projected revenues and expenditures are considered.

Rank Projects In Priority Order - The Finance Committee ranks projects in priority order.

Develop the Capital Improvement Plan - The Finance Committee matches various funding sources to achieve the best results. After the CIP is adopted by the Committee, it is forwarded to the County Board for review and approval. The first year of the Capital Improvement Plan shall represent the capital projects the departments and agencies of Dodge County may include in their proposed 2020 budgets, but such inclusion does not guarantee approval by the Finance Committee or County Board.

Implement, Monitor and Update the Capital Improvement Plan - The CIP is adopted prior to the annual operating budget. The Finance Committee monitors progress in implementing the Capital Budget.

Definitions

Year: The year the project is intended to be implemented, constructed, purchased or initiated.

Administrative Unit: County agencies or departments identifying a project subject to the criteria.

Project Criteria: Each planned expenditure of \$50,000 or more.

Project Description: A summary of the projects developed by CIP staff from more thorough descriptions by the administrative units.

Total Cost: Total project cost as estimated by administrative units.

Outside Financial Assistance: Funds provided by sources outside County government such as federal and state grants and aids, excluding service charges or indirect reimbursements.

County Cost: Funds to be provided by the County through tax levy, sales tax proceeds or long-term financing.

Administrative Staff: Jim Mielke, County Administrator and Nate Olson, Planning & Economic Development Administrator

OCTOBER 15, 2019
2020 - 2024 CAPITAL IMPROVEMENT PLAN

Administrative Unit	2020						2021						2022						2023						2024					
	Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds		Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds		Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds		Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds		Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds	
CLEARVIEW	PURCHASE VAN / INTERVAN	\$50,000	Operations		\$50,000		PURCHASE VAN / INTERVAN	\$50,000	Operations		\$50,000		PURCHASE VAN / INTERVAN	\$50,000	Operations		\$50,000		PURCHASE VAN / INTERVAN	\$50,000	Operations		\$50,000		PURCHASE VAN / INTERVAN	\$50,000	Operations		\$50,000	
	SIGN REPLACEMENT	\$344,000	Operations		\$344,000																									
EMERGENCY MANAGEMENT DEPARTMENT																														
	AIRPORT ACCESS AND APPROACH - TREE REMOVAL	\$350,000	County Tax Levy / State Funding / Federal Funding	\$332,500	\$17,500		DESIGN RECONSTRUCTION OF AIRPORT RUNWAY 220 AND LIGHTING	\$166,668	County Tax Levy / State Funding / Federal Funding	\$159,334	\$8,334		RECONSTRUCT AIRPORT RUNWAY 220 TAILWASH AND PARALLEL TAXIWAY LIGHTING	\$1,600,000	County Tax Levy / State Funding / Federal Funding	\$1,520,000	\$80,000		DESIGN IMPROVEMENT FOR EAST RAMP TAXIWAY AND PARALLEL TAXIWAY LIGHTING AT AIRPORT	\$250,000	County Tax Levy / State Funding / Federal Funding	\$200,000	\$50,000		REHABILITATE AND REPAIR EAST RAMP AND PARALLEL TAXIWAY LIGHTING AT AIRPORT	\$1,000,000	County Tax Levy / State Funding / Federal Funding	\$950,000	\$50,000	
HIGHWAY DEPARTMENT	AIRPORT RUNWAY 220 APPROACH - TREE REMOVAL	\$100,000	County Tax Levy / State Funding / Federal Funding	\$68,300	\$31,700		CTH M RECONSTRUCTION PART 1 OF 3 1.75 MILES	\$2,200,000	County Tax Levy / State Funding / Federal Funding	\$2,200,000			CTH M RECONSTRUCTION PART 2 OF 3 1.75 MILES	\$2,200,000	County Tax Levy / State Funding / Federal Funding	\$2,200,000			COUNTY HIGHWAY RECONSTRUCTION ROW PHASE 2 OF 2 1.5 MILES	\$95,000	County Tax Levy / State Funding / Federal Funding	\$95,000			COUNTY HIGHWAY RECONSTRUCTION ROW PHASE 1 OF 2 1.5 MILES	\$70,000	County Tax Levy / State Funding / Federal Funding	\$70,000		
	CTH M (CTH E - CTH J) ROW ACQUISITION 2.0 MILES	\$100,000	County Tax Levy / State Funding / Federal Funding	\$100,000			COUNTY HIGHWAY RECONSTRUCTION DESIGN 3 MILES	\$160,000	County Tax Levy / State Funding / Federal Funding	\$160,000	\$160,000		COUNTY HIGHWAY RECONSTRUCTION ROW PHASE 1 OF 2 1.75 MILES	\$80,000	County Tax Levy / State Funding / Federal Funding	\$80,000	\$80,000		COUNTY HIGHWAY RECONSTRUCTION ROW PHASE 2 OF 2 1.5 MILES	\$100,000	County Tax Levy / State Funding / Federal Funding	\$100,000	\$100,000	REPLACE IN AC SYSTEMS AND ADD MANHOLE COVERS TRIDENT SHOP	\$360,000	County Tax Levy / State Funding / Federal Funding	\$360,000			
	CTH M (CTH E - CTH J) RECONSTRUCTION PART 1 OF 3 1.75 MILES	\$2,100,000	County Tax Levy / State Funding / Federal Funding	\$2,100,000			TRUCK WASH FACILITY AND COLD STORAGE TRIDENT SHOP	\$700,000	County Tax Levy / State Funding / Federal Funding	\$700,000	\$700,000		TRUCK WASH FACILITY MAYVILLE SHOP	\$600,000	County Tax Levy / State Funding / Federal Funding	\$600,000	\$600,000		COUNTY HIGHWAY RECONSTRUCTION ROW PHASE 1 OF 2 1.5 MILES	\$2,100,000	County Tax Levy / State Funding / Federal Funding	\$2,100,000	\$2,100,000	COUNTY HIGHWAY RECONSTRUCTION ROW PHASE 2 OF 2 1.5 MILES	\$2,200,000	County Tax Levy / State Funding / Federal Funding	\$2,200,000	\$2,200,000		
	PURCHASE EMERGENCY POWER GENERATOR TRIDENT SHOP	\$125,000	County Tax Levy / State Funding / Federal Funding	\$125,000			COUNTY BRIDGE REPLACEMENT CTH S LEIPSDIG BRIDGE	\$1,100,000	County Tax Levy / State Funding / Federal Funding	\$1,100,000	\$1,100,000		COUNTY BRIDGE REPLACEMENT CTH J HARTL BRIDGE	\$992,000	County Tax Levy / State Funding / Federal Funding	\$992,000	\$992,000		NEW SALT STORAGE FACILITY AT REDSHOOP SHOP	\$300,000	County Tax Levy / State Funding / Federal Funding	\$300,000	\$300,000							
	REESEVILLE SHOP REPLACEMENT	\$1,700,000	County Tax Levy / State Funding / Federal Funding	\$1,700,000			COUNTY BRIDGE REPLACEMENT CTH S GRAPHER BRIDGE	\$676,000	County Tax Levy / State Funding / Federal Funding	\$676,000	\$676,000																			
							ROOF REPLACEMENT JUNEAU SHOP	\$125,000	County Tax Levy / State Funding / Federal Funding	\$125,000	\$125,000																			
	CONSTRUCTION AND MAINTENANCE EQUIPMENT REPLACEMENT	\$1,624,000	County Tax Levy / State Funding / Federal Funding		\$1,624,000		CONSTRUCTION AND MAINTENANCE EQUIPMENT REPLACEMENT	\$1,800,000	County Tax Levy / State Funding / Federal Funding	\$1,800,000	\$1,800,000		CONSTRUCTION AND MAINTENANCE EQUIPMENT REPLACEMENT	\$1,950,000	County Tax Levy / State Funding / Federal Funding	\$1,950,000	\$1,950,000		CONSTRUCTION AND MAINTENANCE EQUIPMENT REPLACEMENT	\$1,900,000	County Tax Levy / State Funding / Federal Funding	\$1,900,000	\$1,900,000		CONSTRUCTION AND MAINTENANCE EQUIPMENT REPLACEMENT	\$1,950,000	County Tax Levy / State Funding / Federal Funding	\$1,950,000	\$1,950,000	
	COUNTY BRIDGE MAINTENANCE PROGRAM	\$100,000	County Tax Levy / State Funding / Federal Funding		\$100,000		COUNTY BRIDGE MAINTENANCE PROGRAM	\$100,000	County Tax Levy / State Funding / Federal Funding	\$100,000	\$100,000		COUNTY BRIDGE MAINTENANCE PROGRAM	\$100,000	County Tax Levy / State Funding / Federal Funding	\$100,000	\$100,000		COUNTY BRIDGE MAINTENANCE PROGRAM	\$100,000	County Tax Levy / State Funding / Federal Funding	\$100,000	\$100,000		COUNTY BRIDGE MAINTENANCE PROGRAM	\$100,000	County Tax Levy / State Funding / Federal Funding	\$100,000	\$100,000	
	ANNUAL COUNTY HIGHWAY REPAIRING PROGRAM 20 MILES	\$6,000,000	County Tax Levy / State Funding / Federal Funding	\$280,000	\$5,720,000		ANNUAL COUNTY HIGHWAY REPAIRING PROGRAM 20 MILES	\$6,000,000	County Tax Levy / State Funding / Federal Funding	\$580,000	\$5,420,000		ANNUAL COUNTY HIGHWAY REPAIRING PROGRAM 20 MILES	\$6,000,000	County Tax Levy / State Funding / Federal Funding	\$580,000	\$5,420,000		ANNUAL COUNTY HIGHWAY REPAIRING PROGRAM 20 MILES	\$6,000,000	County Tax Levy / State Funding / Federal Funding	\$580,000	\$5,420,000		ANNUAL COUNTY HIGHWAY REPAIRING PROGRAM 20 MILES	\$6,000,000	County Tax Levy / State Funding / Federal Funding	\$580,000	\$5,420,000	

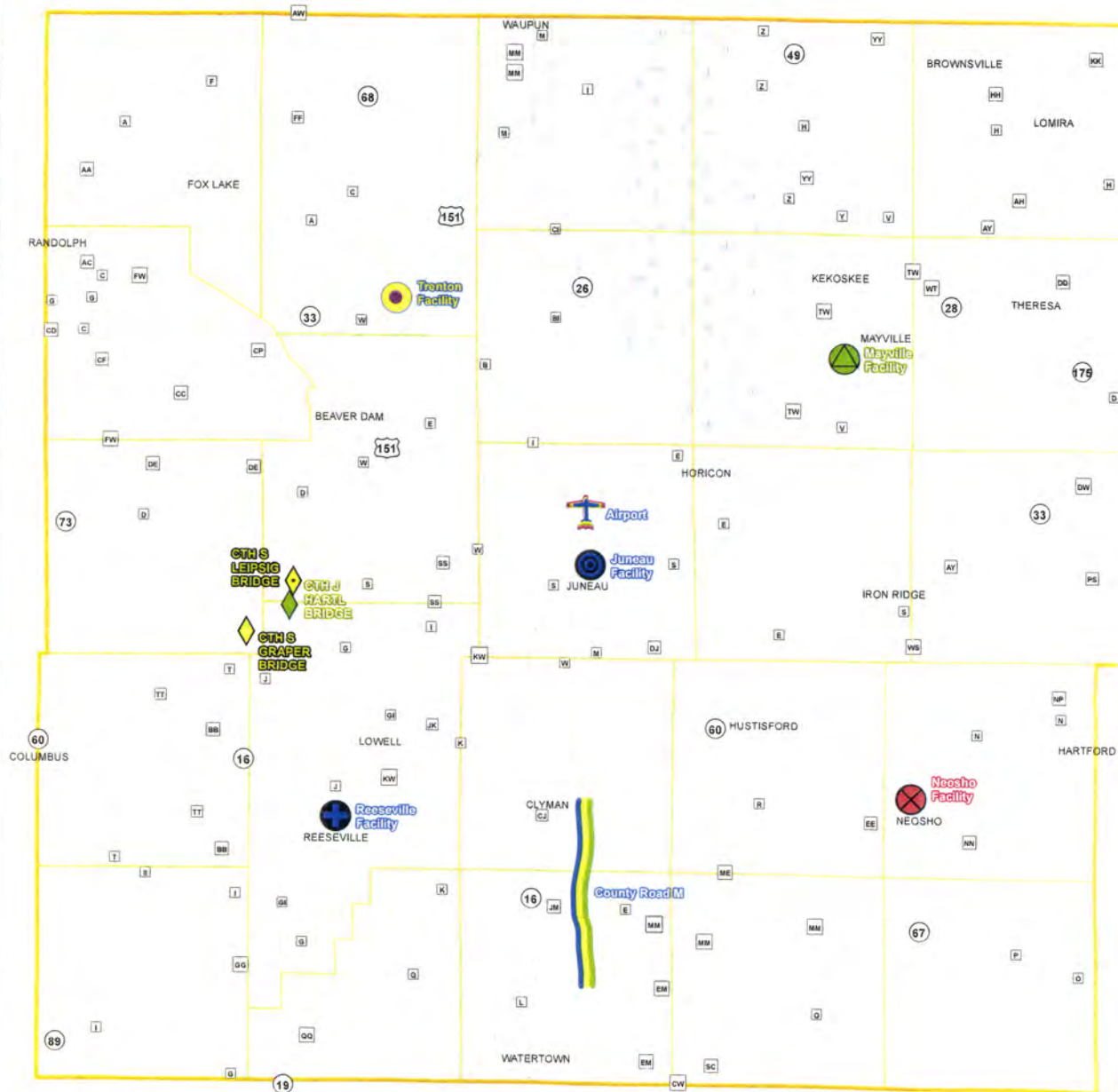
OCTOBER 15, 2019
2020 - 2024 CAPITAL IMPROVEMENT PLAN

	2020						2021						2022						2023						2024					
Administrative Unit	Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds	Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds	Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds	Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds	Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds					
HUMAN SERVICES AND HEALTH DEPARTMENT	PURCHASE TWO VEHICLES	\$70,000	State 5710 Program / County Tax Levy	\$50,000	\$17,000																									
	CORE SWITCHING COMPONENT	\$60,000	County Tax Levy		\$60,000	NETWORK LOAD BALANCING & REDUNDANCY	\$50,000	County Tax Levy		\$50,000	NETWORK STORAGE	\$300,000	County Tax Levy		\$300,000	CORE NETWORK SWITCHES	\$250,000	County Tax Levy		\$250,000	BACKUP SOLUTION	\$300,000	County Tax Levy							
	HOST SERVERS & DR STORAGE	\$140,000	County Tax Levy		\$140,000	ADMIN BUILDING NETWORK WIRING CLOSETS	\$150,000	County Tax Levy			\$150,000	NETWORK & WIRING CLOSETS	\$300,000	County Tax Levy		\$300,000	SHERIFF'S OFFICE UPS	\$50,000	County Tax Levy		\$50,000	INFRASTRUCTURE UPGRADES	\$500,000	County Tax Levy		\$500,000				
INFORMATION TECHNOLOGY DEPARTMENT	KRONOS SERVERS & UPS UPGRADE	\$70,000	County Tax Levy		\$70,000	NAVYVILLE OFFICE NETWORK WIRING CLOSET	\$50,000	County Tax Levy		\$50,000	WIRELESS NETWORK	\$300,000	County Tax Levy		\$300,000	ADMIN BUILDING UPS	\$50,000	County Tax Levy		\$50,000										
						SHERIFF'S OFFICE NETWORK SWITCHES	\$50,000	County Tax Levy		\$50,000						HENRY DOODGE UPS	\$50,000	County Tax Levy		\$50,000										
						HENRY DOODGE NETWORK SWITCHES	\$50,000	County Tax Levy		\$50,000						KRONOS SOFTWARE UPGRADE	TBD	County Tax Levy		TBD										
	GOLD STAR MEMORIAL TRAIL, HORICON TO BEAVER DAM DESIGN & 10 MILES	\$100,000	Grants / Donations / Fund Balance	\$20,000	\$80,000	LEDGE PARK ROAD REHABILITATING	\$85,000	County Tax Levy		\$85,000	GOLD STAR MEMORIAL TRAIL, HORICON TO BEAVER DAM CONSTRUCTION 8-10 Miles	\$3,000,000	Grants / Donations (90%) / County Tax Levy	\$2,700,000	\$300,000	ASTICO PARK ROAD REHABILITATING	\$100,000	County Tax Levy		\$100,000	HARNESCH PARK - GAZERD / STAGE AREA	\$60,000	Friends Group / County Tax Levy	\$30,000	\$30,000					
	HARNESCH PARK EQUIPMENT SHED	\$80,000	Friends Group	\$80,000	\$0	GOLD STAR MEMORIAL TRAIL, HORICON VISTOR CENTER TO HORICON CONSTRUCTION	\$50,000	Grants / Donations	\$50,000	\$0						HARNESCH PARK RIVER TRAIL, HORICON TO BEAVER DAM DEVELOPMENT	\$40,000	Grants / Donations / County Tax Levy	\$40,000	\$40,000										
	DIGITAL ORTHOS	\$73,000	WLP Grants & Fees / Non-Metals Milling Fund	\$73,000	\$0																									
LAND RESOURCES AND PARKS DEPARTMENT	BROADBAND INFRASTRUCTURE IMPROVEMENT COUNTYWIDE	\$100,000	Sales Tax		\$100,000	BROADBAND INFRASTRUCTURE IMPROVEMENT COUNTYWIDE	\$100,000	Sales Tax		\$100,000																				

OCTOBER 15, 2019
2020 - 2024 CAPITAL IMPROVEMENT PLAN

	2020						2021						2022						2023						2024					
Administrative Unit	Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds	Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds	Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds	Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds	Project Description	Project Cost	Proposed Funding Source	Non-County Funds	County Funds					
PHYSICAL FACILITIES/ MAINTENANCE	LAW ENFORCEMENT CENTER EQUIPMENT GARAGE / STORAGE FACILITY	\$640,000	Internal Bonding		\$640,000	REPLACE ELEVATOR 4 HENRY DODGE OFFICE BUILDING	\$280,000	County Tax Levy		\$280,000	REPLACE 215 TON AC UNIT JAIL FACILITY	\$175,000	County Tax Levy		\$175,000	REPAIR PARKING LOT HENRY DODGE OFFICE BUILDING	\$250,000	County Tax Levy		\$250,000										
	REPAIR PARKING LOT JUSTICE FACILITY	\$644,000	Sales Tax		\$644,000						REPLACE 600 TON AC UNIT JAIL FACILITY	\$275,000	County Tax Levy		\$275,000	REPLACE SHED HENRY DODGE OFFICE BUILDING	\$300,000	County Tax Levy		\$300,000										
	REPLACE EIGHT EXTERIOR SIGNS ADMINISTRATION AND JUSTICE BUILDINGS	\$86,000	Sales Tax / Funds Applied		\$86,000						REPLACE AC UNIT ADMINISTRATION BUILDING	\$150,000	County Tax Levy		\$150,000															
											REPLACE 185 TON AC UNIT COURTHOUSE	\$150,000	County Tax Levy		\$150,000															
											ROOF REPLACEMENT DETENTION FACILITY	\$800,000	County Tax Levy		\$800,000															
										REPLACE ROOF COURTHOUSE	\$275,000	County Tax Levy		\$275,000																
										REPLACE ELEVATOR 5 HENRY DODGE OFFICE BUILDING	\$325,000	County Tax Levy		\$325,000																
SHERIFF'S OFFICE						PURCHASE FULL-BODY SCANNER	\$150,000	County Tax Levy		\$150,000																				
						REPLACE COMMUNICATION CENTER RADIO DISPATCH CONSOLE	\$300,000	County Tax Levy		\$300,000																				
TOTAL PROJECT COST		\$16,466,000					\$15,169,968					\$20,968,000					\$12,050,000					\$12,530,000								
TOTAL NON-COUNTY FUNDS		\$933,500					\$2,015,334					\$5,287,000					\$520,000					\$1,380,000								
TOTAL COUNTY FUNDS		\$15,532,500					\$13,154,634					\$15,681,000					\$11,530,000					\$11,150,000								

Dodge County Highway Department Capital Improvement Plan 2020-2024



Legend

Facility Projects

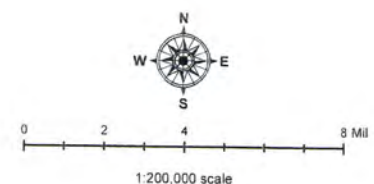
- Airport Access & Parking Lot (2020)
- Airport Runway Reconstruction (2021)
- Airport Taxiway Reconstruction (2022)
- Airport East Ramp & Fuel System (2023-2024)
- Juneau Facility Roof Replacement (2020)
- Reeseville Facility Replacement (2020)
- Neosho Facility Salt Storage (2023)
- Mayville Facility Truck Wash (2022)
- Trenton Facility Power Generator (2020)
- Trenton Facility Cold Storage (2021)
- Trenton Facility Replace HVAC/Lighting (2024)

Road Projects

- 2020 Reconstruction
- 2021 Reconstruction
- 2022 Reconstruction

Bridge Projects

- CTH S - Graper Bridge (2021)
- CTH S - Leipsig Bridge (2021)
- CTH J - Hartl Bridge (2022)



RESOLUTION NO. 19-48

Financial Plan for the 2020 Dodge County Budget

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, Dodge County departments have identified and presented in the Dodge County Capital Improvement Program for 2020-2024 future major project needs; and,

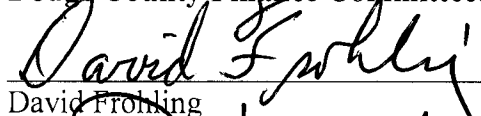
WHEREAS, the Dodge County Finance Committee has reviewed the Dodge County Capital Improvement Program for 2020-2024 and the current status of County financial funds; and,

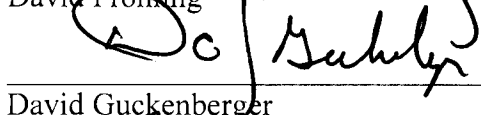
WHEREAS, the Dodge County Finance Committee hereby recommends to the Dodge County Board of Supervisors the financial plan for the 2020 Budget that includes the proposed application of county sales and use tax proceeds and the proposed application of undesignated general funds that is set forth in a document entitled *Financial Plan for the 2020 Dodge County Budget*, a copy of which has been marked for identification as Exhibit "A", and has been attached hereto;

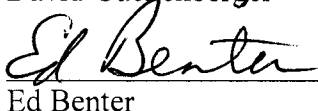
SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby adopts the financial plan for the 2020 Dodge County Budget that is set forth in a document entitled *Financial Plan for the 2020 Dodge County Budget*, a copy of which has been marked for identification as Exhibit "A", and has been attached hereto.

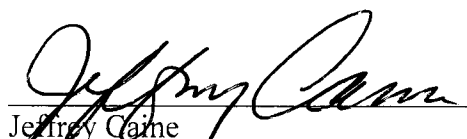
All of which is respectfully submitted this 15th day of October, 2019.

Dodge County Finance Committee:


David Frohling


David Guckenberger


Ed Benter


Jeffrey Carne


Thomas J. Schaefer

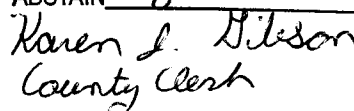
Vote Required: Majority of Members present.

Resolution Summary: A Resolution adopting the financial plan for the 2020 Dodge County Budget.

**ADOPTED
BY DODGE COUNTY BOARD**

OCT 15 2019

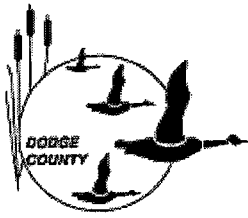
AYES 28 NOES 1
ABSENT 4
ABSTAIN 0


County Clerk

Financial Plan for the 2020 Dodge County Budget

1. Use County Sales and Use Tax proceeds in the amount of \$7,965,097 to fund the following projects in 2020.

A. Debt Service 2014 Re-Funding Bond Issues (Principal)	\$1,500,000
B. Debt Service 2017 Re-Funding Issue (Principal)	\$ 850,000
C. Debt Service Detention Facility – Pipe/Vent Project (Principal)	\$ 540,000
D. Debt Service Information Technology Upgrades (Principal)	\$ 428,333
E. Highway Department Allocation – Roads / Bridges	\$3,000,000
F. Courthouse / Detention Facility Parking Lot – Paving / Lighting Upgrades	\$546,000
G. Broadband Initiative	100,000
H. County Buildings – Ground Identification Signage	\$ 55,000
I. County Projects / Capital Equipment	<u>\$945,764</u>
Sales Tax Fund Balance Expenditures	\$7,965,097



AGENDA
Dodge County Board of Supervisors Meeting
Tuesday, November 12, 2019 – 9:00 AM
Administration Building
County Board Room, Fourth Floor
127 East Oak Street, Juneau, Wisconsin 53039

Call to Order by Russell Kottke, County Board Chairman

Pledge of Allegiance

Roll Call

Approve Minutes from October 15, 2019, County Board Session

Communications on File

Special Orders of Business

Affidavit of Publication

Public Hearing – Resolution 19-55 – 2020 Dodge County Budget Appropriation

Confirm Appointment made by County Administrator

1. Appoint Harvey Lewis to replace Chester Caine on the Veterans Service Commission for a three year term, commencing on December 1, 2019 to December 1, 2022, both inclusive.

Consider, Discuss and Take Action on the Following:

Resolutions on File

- 19-49 Amend Town of Beaver Dam Zoning Ordinance – Anthony and Patricia Roedl Property – Town of Beaver Dam – Supervisor Bobholz.
- 19-50 Amend Town of Chester Zoning Ordinance – Henry and Mary Braatz Property – Town of Chester – Supervisor Kottke.
- 19-51 Resolution Authorizing Dodge County to Administer the Youth Justice Innovation Grant – Human Services and Health Board.
- 19-52 Dodge County Human Services and Health Department 2019 Budget Amendment Dodge County Drug Treatment Court Enhancement Grant – Human Services and Health Board.
- 19-53 Authorize ThriveED to Apply for Public Service Commission Broadband Expansion Grant on Behalf of Dodge County – Executive Committee.
- 19-54 Resolution Authorizing the Increase in Compensation Paid to Members of the Dodge County Board of Supervisors – Executive Committee.
- 19-55 2020 Dodge County Budget Appropriation – Finance Committee.
 - A. Amendments related to Governmental Accounting Standards Board (GASB) Statement No. 84 implementation:
 1. Drainage Districts – Courts
 2. Restitution Payments – District Attorney
 3. Crime Prevention Fund – Sheriff
 4. Dog Licenses – County Clerk
 - B. Amendment 5. Village of Lowell Library Closure
 - C. Amendment 6. Indirect Cost Allocation Plan – Funding – Finance Department
 - D. Amendments from the Floor

Ordinance on File

1. Ordinance No. 1037 – An Ordinance Amending Chapter 7, Section 7.04 – *Speed Limits*, Of The Dodge County Code of Ordinances – Highway Committee.

Statement by County Clerk regarding County Supervisor Election Documents

Set Next Meeting Date & Time

Recess

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

COMMITTEE NAME COUNTY BOARD								
MEETING DATE November 12, 2019								
		Approval <u>RK</u> Date <u>11-13-2019</u>						
		Chair <u>Russell Kottke</u>						
VENDOR	NAME	PRESENT	ABSENT	PERDIEM	MILES	AMOUNT	MEALS	AMOUNT
11994	Behl, Allen	X		50.00	32	18.56		
49450	Bennett, Richard		X	0.00	0	0.00		
49449	Benter, Ed	X		50.00	46	26.68		
19566	Berres, Jeff	X		50.00	42	24.36		
11970	Bischoff, Larry	X		50.00	20	11.60		
26899	Bobholz, Mary	X		50.00	28	16.24		
50238	Burnett, Kevin	X		50.00	20	11.60		
49453	Caine, Jeffrey	X		50.00	14	8.12		
46788	Derr, Lisa	X		50.00	21	12.18		
49971	Fink, Richard W.	X		50.00	35	20.30		
28760	Frohling, David	X		50.00	29	16.82		
49455	Glewen, Becky	X		50.00	20	11.60		
41853	Greshay, Richard	X		50.00	14	8.12		
49993	Guckenberger, David	X		50.00	42	24.36		
48638	Hilbert, Dan	X		50.00	20	11.60		
50131	Hoekstra, William	X		50.00	33	19.14		
49454	Houchin, Cathy	X		50.00	33	19.14		
50239	Kemmel, Timothy	X		50.00	54	31.32		
16348	Kottke, Russell	X		55.00	30	17.40		
50490	Kriewald, Naomi	X		50.00	20	11.60		
19650	Macheel, Dale	X		50.00	44	25.52		
29374	Maly, Donna	X		50.00	20	11.60		
22503	Marsik, Joseph M.	X		50.00	40	23.20		
34243	Miller, MaryAnn	X		50.00	0	0.00		
43804	Muche, William	X		50.00	22	12.76		
47109	Nickel, Thomas		X	0.00	0	0.00		
46789	Roesch, Mark E.	X		50.00	34	19.72		
30697	Schaefer, Thomas	X		50.00	30	17.40		
15819	Schmidt, Dennis	X		50.00	0	0.00		
28630	Schmitt, Jeffrey	X		50.00	18	10.44		
37252	Schraufnagel, Larry		X	0.00	0	0.00		
50060	Sheahan-Malloy, Kira	X		50.00	32	18.56		
10021	Wurtz, Eugene		X	0.00	0	0.00		

**Dodge County Board of Supervisors
November 12, 2019 – 9:00 a.m.
Administration Building - Juneau, Wisconsin**

The November Session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 9:00 a.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance with the exception of Supervisors Bennett, Nickel, Schraufnagel and Wurtz who had previously asked to be excused. Supervisor Fink arrived at 9:35 a.m. Supervisor Hoekstra left the meeting at 11:03 a.m. and Supervisor Roesch left the meeting at 12:06 p.m.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor Greshay and seconded by Supervisor Maly to approve the minutes of the October 15, 2019, session of the County Board meeting as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

Communications on File

Karen J. Gibson, County Clerk, read a resignation letter, effective November 13, 2019, from Supervisor Eugene Wurtz. The Chairman ordered this be placed on file.

Special Orders of Business

Chairman Kottke called the First Order of Business: Affidavit of Publication – County Clerk Karen Gibson read the Affidavit of Publication for the Public Hearing.

The Chairman then called the Second Special Order of Business: Public Hearing – Resolution 19-55 – 2020 Dodge County Budget Appropriation. Chairman Kottke declared the Public Hearing open at 9:02 a.m. and asked anyone who wished to speak to come forward. There being no requests, the Chairman declared the Public Hearing closed at 9:03 a.m.

Chairman Kottke then called the Third Special Order of Business: Confirm Appointment made by County Board Administrator, James Mielke. Appoint Harvey Lewis to replace Chester Caine on the Veterans Service Commission for a three year term, commencing on December 1, 2019 to December 1, 2022, both inclusive. A motion to accept the appointment was made by Supervisor Miller and seconded by Supervisor Frohling. The motion passed by acclamation with no negative votes cast, thereby approving the appointment.

The following Resolutions and Ordinance were read by the Clerk and acted upon by the Board:

Resolution No. 19-49 Amend Town of Beaver Dam Zoning Ordinance – Anthony and Patricia Roedl Property – Town of Beaver Dam – Supervisor Bobholz. A motion for adoption was made by Supervisor Bobholz and seconded by Supervisor J. Schmitt. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 19-50 Amend Town of Chester Zoning Ordinance – Henry and Mary Braatz Property – Town of Chester – Supervisor Kottke. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor D. Schmidt. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 19-51 Resolution Authorizing Dodge County to Administer the Youth Justice Innovation Grant – Human Services and Health Board. A motion for adoption was made by Supervisor Sheahan-Malloy and seconded by Supervisor Miller. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 19-52 Dodge County Human Services and Health Department 2019 Budget Amendment Dodge County Drug Treatment Court Enhancement Grant – Human Services and Health Board. A motion for adoption was made by Supervisor Bobholz and seconded by Supervisor Sheahan-Malloy. Question by Supervisor Houchin answered by Supervisors Bobholz and Frohling. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 19-53 Authorize ThriveED to Apply for Public Service Commission Broadband Expansion Grant on Behalf of Dodge County – Executive Committee. A motion for adoption was made by Supervisor Maly and seconded by Supervisor Marsik. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 19-54 Resolution Authorizing the Increase in Compensation Paid to Members of the Dodge County Board of Supervisors – Executive Committee. A motion for adoption was made by Supervisor D. Schmidt and seconded by Supervisor J. Schmitt. Comments by Supervisors J. Schmitt and Bobholz. Question by Supervisor Derr answered by Supervisors J. Schmitt and D. Schmidt and Chairman Kottke. The vote was cast with 21 ayes, 6 noes and 1 abstention, thereby adopting the Resolution.

Ayes: Benter, Macheel, J. Schmitt, Marsik, Greshay, Kriewald, Schaefer, Muche, Kemmel, Behl, Berres, Houchin, Roesch, D. Schmidt, Hoekstra, Sheahan-Malloy, Maly, Hilbert, Burnett, Derr, Glewen. Total 21.

Noes: Kottke, Bobholz, Bischoff, Caine, Frohling, Miller. Total 6.

Abstention: Guckenberger. Total 1.

Absent: Bennett, Fink, Wurtz, Schraufnagel, Nickel. Total 5.

Resolution No. 19-55 2020 Dodge County Budget Appropriation – Finance Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Caine. Chairman Kottke asked County Administrator, James Mielke to come forward and give a summary of the budget. Mr. Mielke gave a brief summary of the 2020 Dodge County budget. Mr. Mielke stated that the proposed tax levy is \$34,598,359 resulting in a mill rate of \$5.145 per \$1,000 of equalized assessed valuation, which is a \$0.255 cent decrease for the 2020 budget. Chairman Kottke advised that Amendments #1 through #4 are related to Governmental Accounting Standards Board (GASB) Statement No. 84 implementation: Karen Gibson, County Clerk, read Amendment #1 – Drainage Districts – Courts – No tax levy increase. Total expenditures increase by \$62,800. A motion to adopt Amendment #1 was made by Supervisor Benter and seconded by Supervisor Frohling. The vote was cast on the motion to adopt Amendment #1 with 27 ayes and 1 abstention, thereby adopting the motion to amend.

Ayes: Benter, Kottke, Bobholz, Macheel, Marsik, Greshay, Kriewald, Schaefer, Guckenberger, Muche, Kemmel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr, Glewen. Total 27.

Abstention: J. Schmitt. Total 1.

Absent: Bennett, Fink, Wurtz, Schraufnagel, Nickel. Total 5.

The Clerk read Amendment #2 – Restitution Payment – District Attorney – No tax levy increase. Total expenditures increase by \$15,000. A motion to adopt Amendment #2 was made by Supervisor

Caine and seconded by Supervisor Miller. The vote was cast on the motion to adopt Amendment #2 with all voting in the affirmative, thereby adopting the motion to amend.

The Clerk read Amendment #3 – Crime Prevention Fund - Sheriff – There is no increase on the tax levy amount. The restricted fund balance is estimated to increase by \$5,432 for calendar year 2020. A motion to adopt Amendment #3 was made by Supervisor Benter and seconded by Supervisor Frohling. The vote was cast on the motion to adopt Amendment #3 with all voting in the affirmative, thereby adopting the motion to amend.

The Clerk read Amendment #4 – Dog Licenses – County Clerk – No tax levy increase. Total expenditures increase by \$15,000. A motion to adopt Amendment #4 was made by Supervisor Caine and seconded by Supervisor Hilbert. The vote was cast on the motion to adopt Amendment #4 with all voting in the affirmative, thereby adopting the motion to amend.

The Clerk read Amendment #5 – Village of Lowell Library Closure – The Library System levy is exempt from the current levy limit calculations. As such, the amount of Sales Tax fund balance applied to the total tax levy to remain under the levy limit remains the same. A motion to adopt Amendment #5 was made by Supervisor Miller and seconded by Supervisor Caine. The vote was cast on the motion to adopt Amendment #5 with all voting in the affirmative, thereby adopting the motion to amend.

The Clerk read Amendment #6 – Indirect Cost Allocation Plan – Funding – Finance Department – Increased expenditures in Finance = \$5,800. A motion to adopt Amendment #6 was made by Supervisor Schaefer and seconded by Supervisor D. Schmidt. The vote was cast on the motion to adopt Amendment #6 with all voting in the affirmative, thereby adopting the motion to amend.

Amendments from the Floor: Chairman Kottke announced that any amendments from the floor could be brought up now and needed to be in writing.

The Clerk read Amendment #7 by Supervisor Houchin – “I propose to reduce the Sheriff’s training budget from \$47,280 to \$25,000, this is 5325 registration fees and tuition. A total reduction of \$22,280 to be placed in general fund. Budget Neutral.” A motion to adopt Amendment #7 was made by Supervisor Houchin and seconded by Supervisor Guckenberger. Comment by Supervisor Houchin. The vote was cast on the motion to adopt Amendment #7 with 14 ayes and 14 noes. Supervisor Fink arrived to the meeting at 9:35 a.m. and was not listed as present in the voting system, so his vote was not in the tally. Mr. Fink informed Chairman Kottke that he had placed a vote of no. With tallying the votes with Mr. Fink’s vote, the vote was cast with 14 ayes and 15 noes, thereby defeating the motion to amend.

Ayes: Bobholz, J. Schmitt, Kriewald, Guckenberger, Muche, Kemmel, Behl, Berres, Houchin, Roesch, D. Schmidt, Hoekstra, Sheahan-Malloy, Maly. Total 14.

Noes: Benter, Kottke, Macheel, Marsik, Greshay, Schaefer, Fink, Bischoff, Caine, Frohling, Hilbert, Miller, Burnett, Derr, Glewen. Total 15.

Absent: Bennett, Wurtz, Schraufnagel, Nickel. Total 4.

The Clerk read Amendment #8 by Supervisor Guckenberger – “Remove \$100,000 from Business Unit 901.9991. Increase Business Unit 1370.5931 by \$100,000 to a total of \$200,000. Levy neutral amendment.” A motion to adopt Amendment #8 was made by Supervisor Guckenberger and seconded by Supervisor J. Schmitt. Questions by Chairman Kottke, Supervisors Houchin and Sheahan-Malloy answered by Supervisors Guckenberger and Marsik. Comments by Supervisors J. Schmitt, Derr,

Guckenberger, Berres, Greshay and D. Schmidt. The vote was cast on the motion to adopt Amendment #8 with 12 ayes and 17 noes, thereby defeating the motion to amend.

Ayes: Benter, Bobholz, Macheel, J. Schmitt, Kriewald, Guckenberger, Behl, Berres, Houchin, Roesch, Hoekstra, Sheahan-Malloy. Total 12.

Noes: Kottke, Marsik, Greshay, Schaefer, Fink, Muche, Kemmel, Bischoff, Caine, Frohling, D. Schmidt, Maly, Hilbert, Miller, Burnett, Derr, Glewen. Total 17.

Absent: Bennett, Wurtz, Schraufnagel, Nickel. Total 4.

The Clerk read Amendment #9 by Supervisor Guckenberger – “Decrease Business Unit 2021.5121 wages-permanent-regular by \$74,327. Increase the proposed unassigned fund balance applied in the 2020 Administrator’s Budget by \$74,327. Levy neutral amendment.” A motion to adopt Amendment #9 was made by Supervisor Guckenberger and seconded by Supervisor Houchin. Questions by Supervisors D. Schmidt and J. Schmitt answered by Supervisor Guckenberger. Comment by Supervisor Guckenberger. The vote was cast on the motion to adopt Amendment #9 with 15 ayes and 14 noes, thereby adopting the motion to amend.

Ayes: Benter, Bobholz, J. Schmitt, Greshay, Kriewald, Guckenberger, Caine, Behl, Berres, Houchin, Roesch, D. Schmidt, Hoekstra, Sheahan-Malloy, Maly. Total 15.

Noes: Kottke, Macheel, Marsik, Schaefer, Fink, Muche, Kemmel, Bischoff, Frohling, Hilbert, Miller, Burnett, Derr, Glewen. Total 14.

Absent: Bennett, Wurtz, Schraufnagel, Nickel. Total 4.

The Clerk read Amendment #10 by Supervisor Guckenberger – “Decrease Business Unit 2021.5811 automotive equipment by \$80,000. Increase the proposed unassigned fund balance applied in the 2020 Administrator’s Budget by \$80,000. Levy neutral amendment.” A motion to adopt Amendment #10 was made by Supervisor Guckenberger and seconded by Supervisor Bobholz. Comments by Supervisors Guckenberger, Marsik, Derr, J. Schmitt and Frohling. The vote was cast on the motion to adopt Amendment #10 with 11 ayes and 18 noes, thereby defeating the motion to amend.

Ayes: Benter, Bobholz, J. Schmitt, Guckenberger, Behl, Berres, Houchin, Roesch, D. Schmidt, Hoekstra, Sheahan-Malloy. Total 11.

Noes: Kottke, Macheel, Marsik, Greshay, Kriewald, Schaefer, Fink, Muche, Kemmel, Bischoff, Caine, Frohling, Maly, Hilbert, Miller, Burnett, Derr, Glewen. Total 18.

Absent: Bennett, Wurtz, Schraufnagel, Nickel. Total 4.

The Clerk read Amendment #11 by Supervisor J. Schmitt – “Delete expense Business Unit 5822 Building (Highway Shop Reeseville) – reappropriate \$3,700,000.00 to Business Unit 3313 CTHS Road Construction with emphasis on completing roads with a passer rating of 3 or less.” A motion to adopt Amendment #11 was made by Supervisor J. Schmitt and seconded by Supervisor Maly. Questions by Supervisors Houchin and D. Schmidt answered by Chairman Kottke and Supervisor J. Schmitt. Comments by Supervisors J. Schmitt, Muche, Caine, Berres, Derr, Hoekstra, Fink and Maly. The vote was cast on the motion to adopt Amendment #11 with 10 ayes and 19 noes, thereby defeating the motion to amend.

Ayes: Bobholz, Macheel, J. Schmitt, Guckenberger, Behl, Berres, Houchin, Maly, Burnett, Glewen. Total 10.

Noes: Benter, Kottke, Marsik, Greshay, Kriewald, Schaefer, Fink, Muche, Kemmel, Bischoff, Caine, Roesch, Frohling, D. Schmidt, Hoekstra, Sheahan-Malloy, Hilbert, Miller, Derr. Total 19.

Absent: Bennett, Wurtz, Schraufnagel, Nickel. Total 4.

The Chairman called for a 10 minute recess at 10:53 a.m.

At 11:04 a.m., Chairman Kottke called for the meeting to reconvene.

The Clerk read Amendment #12 by Supervisor Guckenberger – “Decrease Business Unit 2061.5121-5191 Personnel Services by \$226,947 as these positions have never been approved by the Board and should not be funded in this budget (ref September Board meeting minutes). Increase the proposed unassigned fund balance applied in the 2020 Administrator’s Budget by \$226,947. Levy neutral amendment. These positions were never approved by the Board and should not be in this budget.” David Ehlinger, Finance Director and James Mielke, County Administrator reported that the funds for these positions were not included in the budget. A motion to adopt Amendment #12 was made by Supervisor Guckenberger and seconded by Supervisor Greshay. Questions by Supervisors Houchin, Derr, J. Schmitt and Sheahan-Malloy answered by Supervisors Guckenberger and Marsik, James Mielke, County Administrator, Dave Ehlinger, Finance Director and Karen Gibson, County Clerk. Comments by Supervisors Guckenberger, Frohling, Derr and Marsik and James Mielke, County Administrator. The vote was cast on the motion to adopt Amendment #12 with 4 ayes and 24 noes, thereby defeating the motion to amend.

Ayes: J. Schmitt, Guckenberger, Berres, Houchin. Total 4.

Noes: Benter, Kottke, Bobholz, Macheel, Marsik, Greshay, Kriewald, Schaefer, Fink, Muche, Kemmel, Bischoff, Caine, Behl, Roesch, Frohling, D. Schmidt, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr, Glewen. Total 24.

Absent: Bennett, Wurtz, Schraufnagel, Hoekstra, Nickel. Total 5.

The Clerk read Amendment #13 by Supervisor Guckenberger – “Decrease Business Unit 3281.5498.07 equipment by \$295,000 and increase the proposed unassigned fund balance applied in the 2020 Administrator’s Budget by \$295,000. Levy neutral amendment.” A motion to adopt Amendment #13 was made by Supervisor Guckenberger and seconded by Supervisor Sheahan-Malloy. Questions by Supervisors Houchin and J. Schmitt answered by Supervisors Caine and Sheahan-Malloy. Comments by Supervisors Maly, Guckenberger, Muche, Bobholz, Greshay, J. Schmitt, Fink Berres, Caine, Sheahan-Malloy and Derr. The vote was cast on the motion to adopt Amendment #13 with 8 ayes and 20 noes, thereby defeating the motion to amend.

Ayes: Bobholz, J. Schmitt, Guckenberger, Houchin, Roesch, D. Schmidt, Sheahan-Malloy, Maly. Total 8.

Noes: Benter, Kottke, Macheel, Marsik, Greshay, Kriewald, Schaefer, Fink, Muche, Kemmel, Bischoff, Caine, Behl, Berres, Frohling, Hilbert, Miller, Burnett, Derr, Glewen. Total 20.

Absent: Bennett, Wurtz, Schraufnagel, Hoekstra, Nickel. Total 5.

The Clerk read Amendment #14 by Supervisor Guckenberger – “Increase Business Unit 2811.5727 Grants-Municipal by \$33,124. Increase fund balance revenue for Emergency Management from \$5,000 to \$38,124 (increase the proposed unassigned fund balance applied in the 2020 administrator’s budget by \$33,124). Levy neutral amendment.” A motion to adopt Amendment #14 was made by Supervisor Guckenberger and seconded by Supervisor J. Schmitt. Question by Supervisor Maly answered by James Mielke, County Administrator. Comments by Supervisors Guckenberger, J. Schmitt and Maly. The vote was cast on Supervisor Guckenberger’s motion to daopt Amendment #14 with 21 ayes and 7 noes, thereby adopting the motion to amend.

Ayes: Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Greshay, Kriewald, Guckenberger, Muche, Kemmel, Caine, Berres, Houchin, Roesch, Sheahan-Malloy, Maly, Hilbert, Burnett, Derr, Glewen. Total 21.

Noes: Schaefer, Fink, Bischoff, Behl, Frohling, D. Schmidt, Miller. Total 7

Absent: Bennett, Wurtz, Schraufnagel, Hoekstra, Nickel. Total 5.

The Clerk read Amendment #15 by Supervisor Guckenberger – “Decrease the following business units and objects by the amount shown and increase the proposed unassigned fund balance applied in the 2020 Administrator’s Budget by the same amount. Total \$742,639. Levy neutral amendment. Removes 3% wage increase and replaces with 1.6% wage.” A motion to adopt Amendment #15 was made by Supervisor Guckenberger and seconded by Supervisor Houchin. Questions by Supervisors Bobholz and Derr answered by Supervisors Marsik and Sheahan-Malloy and Sarah Hinze, Human Resources Director. Comments by Supervisors Guckenberger, Derr, Houchin, Sheahan-Malloy, Frohling and J. Schmitt. The vote was cast on the motion adopt Amendment #15 with 10 ayes and 17 noes, thereby defeating the motion to amend.

Ayes: Benter, Bobholz, J. Schmitt, Guckenberger, Behl, Berres, Houchin, D. Schmidt, Sheahan-Malloy, Glewen. Total 10.

Noes: Kottke, Macheel, Marsik, Greshay, Kriewald, Schaefer, Fink, Muche, Kemmel, Bischoff, Caine, Frohling, Maly, Hilbert, Miller, Burnett, Derr. Total 17.

Absent: Bennett, Wurtz, Schraufnagel, Roesch, Hoekstra, Nickel. Total 6.

Ordinance No. 1037 An Ordinance Amending Chapter 7, Section 7.04 – *Speed Limits*, Of The Dodge County Code of Ordinances – Highway Committee. A motion for adoption was made by Supervisor Muche and seconded by Supervisor Caine. The vote was cast with all voting in the affirmative, thereby adopting the Ordinance.

The Chairman called for a recess at 12:13 p.m. to allow Dave Ehlinger, Finance Director and Kimberly Nass, Corporation Counsel to incorporate the amendments into the 2020 Dodge County Budget, Resolution 19-55.

At 12:39 p.m., Chairman Kottke called for the meeting to reconvene.

At this time Resolution 19-55 as amended was distributed to the County Board and Kimberly Nass, Corporation Counsel explained the changes that were made to the Resolution. The vote was then cast on the 2020 Dodge County Budget, Resolution 19-55 as Amended, with 22 ayes and 5 noes, thereby adopting the Resolution as amended.

Ayes: Benter, Kottke, Macheel, J. Schmitt, Marsik, Greshay, Kriewald, Schaefer, Fink, Muche, Kemmel, Bischoff, Caine, Behl, Frohling, D. Schmidt, Maly, Hilbert, Miller, Burnett, Derr, Glewen. Total 22.

Noes: Bobholz, Guckenberger, Berres, Houchin, Sheahan-Malloy. Total 5.

Absent: Bennett, Wurtz, Schraufnagel, Roesch, Hoekstra, Nickel. Total 6.

The Clerk noted the following had been placed on the Supervisor’s desks: October, 2019 Forward Analytics (FA) *The Birth Dearth – Falling Fertility Rates, Fewer Babies* Report and 2020 *Discover Wisconsin Calendar* and Memo, dated November 12, 2019 from Kimberly Nass, Corporation Counsel regarding Matrix Consulting Group – Sheriff’s Office Financial and Operational Review Supplemental Information. The Chairman ordered these be placed on file.

The Clerk informed the Board members that their 2020 election packets are available in the County Clerk's Office. She stated if a current Board member is not running a Notification of Non Candidacy must be filed by Friday, December 27, 2019.

At 12:46 p.m. Supervisor Frohling made a motion to recess until Tuesday, December 17, 2019 at 7:00 p.m. Supervisor D. Schmidt seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

RESOLUTION NO. 19-49

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

Members:

WHEREAS, Dodge County, a body corporate, under the laws of the State of Wisconsin, has adopted a comprehensive Zoning Ordinance which is in full force and effect, and

WHEREAS, the Town Board of the Town of Beaver Dam has adopted a Town Zoning Ordinance for said town, the power to adopt a town zoning ordinance having been granted by a referendum vote of the electors of the Town of Beaver Dam at the time of a regular annual town meeting, and

WHEREAS, pursuant to Section 60.62(3) of the Wisconsin Statutes, adoption and amendment of a town zoning ordinance by a town board is subject to approval of the county board in counties having a zoning ordinance in force and effect, and

WHEREAS, a public hearing as to the proposed amendment to the Town Zoning Ordinance of the Town of Beaver Dam was held by the Plan Commission of the Town of Beaver Dam on September 30, 2019 and the proposed amendment to the Zoning Ordinance of the Town of Beaver Dam having been adopted by the Town Board of the Town of Beaver Dam on October 8, 2019,

THEREFORE BE IT RESOLVED:

That the amendment to the Town Zoning Ordinance of the Town of Beaver Dam attached to and made a part of this resolution be and hereby is approved by the Board of Supervisors of Dodge County, Wisconsin.

All of which is respectfully submitted this 9 day of October, 2019.

ADOPTED
BY DODGE COUNTY BOARD


County Board Supervisor

NOV 12 2019

AYES 28 NOES 0
ABSENT 5
ABSTAIN 0


County Clerk

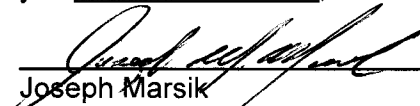
REPORT to Res. 19-49

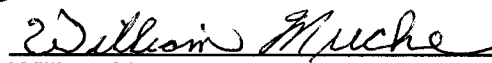
TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

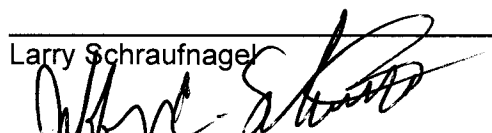
We the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Anthony and Patricia Roedl requesting amendment of the Zoning Ordinance, Town of Beaver Dam, Dodge County, Wisconsin, to rezone approximately 2.85-acres of land from an I-1 Industrial Zoning District to an R-1 Residential Zoning District in part of the NE ¼ of the NW ¼, Section 26, T12N, R14E, Town of Beaver Dam for the purpose of creating a residential lot at this location and recommend approval of the resolution submitted by the Town of Beaver Dam Town Board for this rezoning petition.

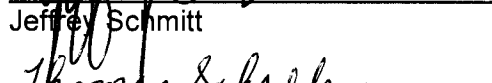
The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the Town Board has followed the proper procedures outlined in their Zoning Ordinance in order to approve the rezoning request.

Respectfully submitted this 12th day of November, 2019


Joseph Marsik


William Muehe


Larry Schraufnager


Jeffrey Schmitt


Thomas Schaefer

Land Resources and Parks Committee

Anthony & Patricia Roedl Town of Beaver Dam, Sec. 26

This map is based on the most current data available from the Dodge County Assessor's Office and other sources. The map is not a survey and should not be used for any legal purpose. Dodge County Assessor's Office is not responsible for any loss or damage to the landowner.



Resolution 19-50TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE
COUNTY, WISCONSIN:

MEMBERS:

WHEREAS, Dodge County, a Body Corporate under the laws of the State of Wisconsin, had adopted a comprehensive zoning ordinance which is in full force and effect, and

WHEREAS, the Town Board of the Town of Chester has adopted a Town Zoning Ordinance for said town, the power to adopt a Town Zoning Ordinance having been granted by a referendum vote of the electors of the Town of Chester held at the time of a regular annual town meeting, and

WHEREAS, pursuant to Section 60.62(3) of the Wisconsin Statutes adoption and amendment of a town zoning ordinance by a town board is subject to approval of the county board in counties having a zoning ordinance in force and effect, and

WHEREAS, a public hearing as to the proposed amendment to the Town Zoning Ordinance of the Town of Chester was held by the Town Plan Commission of the Town of Chester on October 1, 2019, the proposed amendment to zoning ordinance of the Town of Chester having been adopted by the Town Board of the Town of Chester on October 8, 2019.

THEREFORE BE IT RESOLVED, that the amendment to the Town Zoning Ordinance of the Town of Chester as represented by "the site map" attached to and made a part of this resolution be and hereby is approved, by Board of Supervisors of Dodge County, Wisconsin.

ADOPTED
BY DODGE COUNTY BOARD ~~All of which~~ is respectfully submitted this 12th day of November, 2019

NOV 12 2019

AYES 28 NOES 0
ABSENT 3
ABSTAIN 0

Karen L. Silson
County Clerk

Russell Kotke

Dodge County Board Supervisor

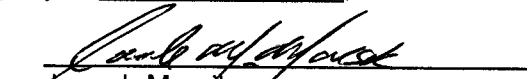
REPORT to Res. 19-50

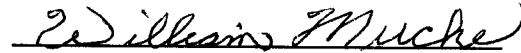
TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

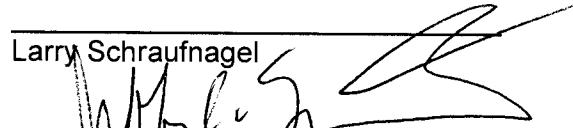
We the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Henry and Mary Braatz requesting amendment of the Zoning Ordinance, Town of Chester, Dodge County, Wisconsin, to rezone approximately 37-acres of land from an FP Farmland Preservation Zoning District to an AG General Agricultural Zoning District in part of the SE ¼ of the SW ¼, Section 33, T13N, R15E, Town of Chester to allow for the future construction of a non-farm residence on this site and recommend approval of the resolution submitted by the Town of Chester for this rezoning petition.

The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the proposed rezoning petition is consistent with the County's Comprehensive Plan as the site is designated as general agriculture which may allow for limited residential development.

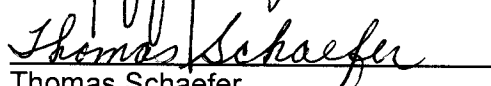
Respectfully submitted this 12th day of November, 2019


Joseph Marsik


William Muche


Larry Schraufnagel


Jeffrey Schmitt

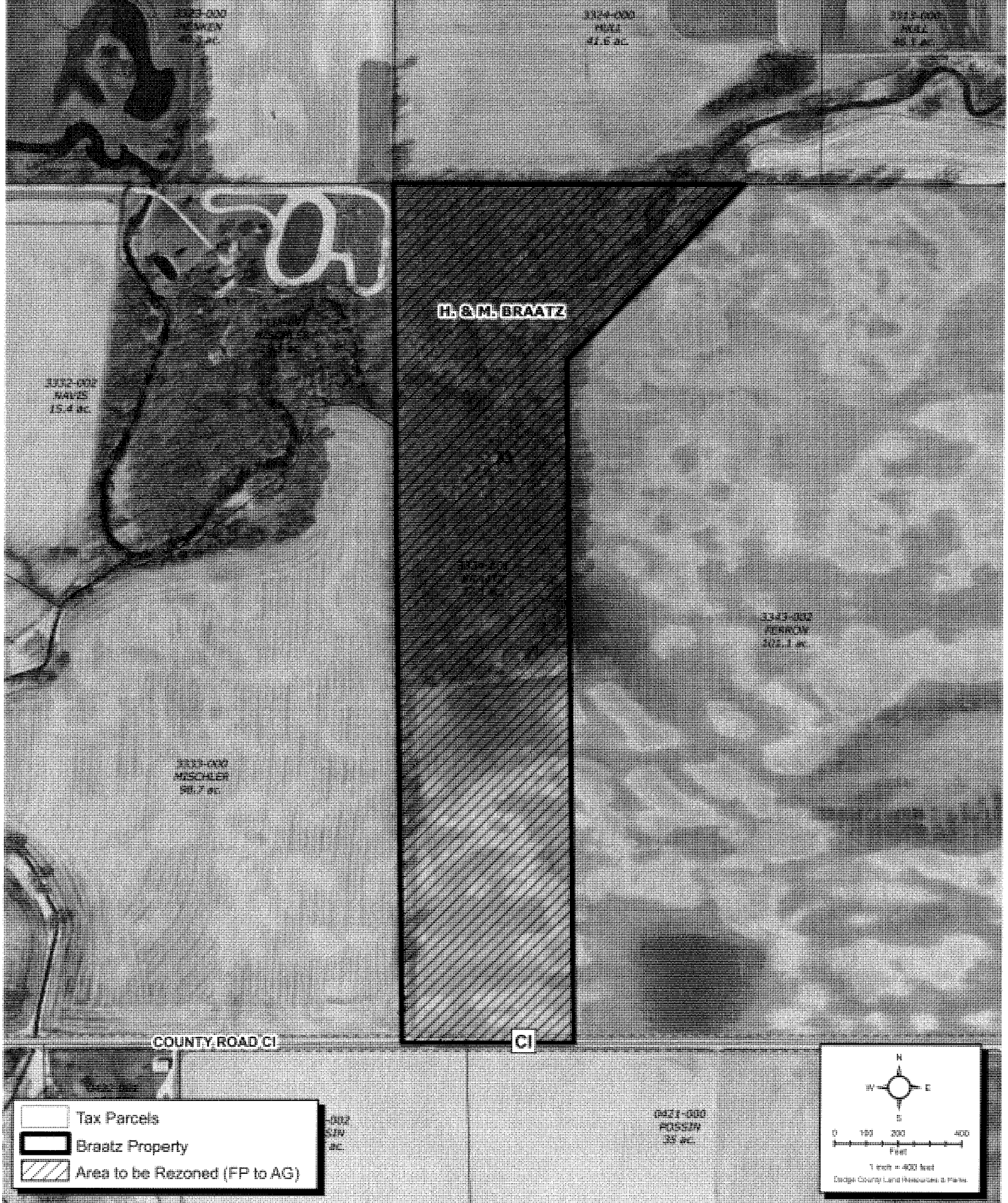

Thomas Schaefer

Land Resources and Parks Committee

Henry & Mary Braatz Town of Chester, Sec. 33

November 2019

This map is a comparison of records maintained and data from various city, county and state offices, and other sources. This map is only advisory, does not constitute a survey, and may not be used for any legal purposes. Dodge County assumes no liability for any error or omission of this information.



RESOLUTION NO. 19-51

**Resolution Authorizing Dodge County to Administer
the Youth Justice Innovation Grant**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, Dodge County, in partnership with Fond du Lac, Columbia, and Sauk Counties, (hereafter "Consortium") applied for a Youth Justice Innovation Grant to fund the introduction of a structured approach to case planning utilizing family centered treatment model with the goal of reducing out-of-home placements for youth involved in the juvenile justice system in the respective counties; and,

WHEREAS, Dodge County was awarded \$150,000 in grant funding for the grant period of October 1, 2019 through December 31, 2020 for Consortium-related activities as specified in the application; and,

WHEREAS, the grant will provide funding for training, professional services and contracting with a service provider to implement the family centered treatment model for Consortium families with youth involved in the juvenile justice system,

WHEREAS, Dodge County Human Services and Health Department will receive the grant funding and administer the funds throughout the Consortium; and,

WHEREAS, Dodge County Human Services and Health Department is willing to accept fiscal and administrative responsibilities of the grant and will administer the funds in accordance with the grant agreement; and,

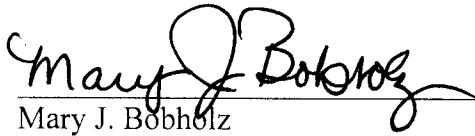
WHEREAS, the estimated grant revenue and expenses were not included in the 2019 Human Services and Health Department Budget; and,

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby supports the efforts of the Consortium and goals of the grant; and,

BE IT FINALLY RESOLVED, by the Dodge County Board of Supervisors that Dodge County agrees to serve as the fiscal agent of the Youth Justice Innovation Grant, approves the Budget Amendment attached hereto as Exhibit "A", and directs the Dodge County Finance Director to establish a segregated fund for the administration of the grant funds.

All of which is respectfully submitted this 12th day of November, 2019.

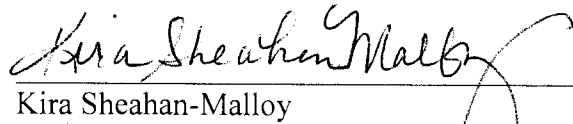
Dodge County Human Services and Health Board:


Mary J. Bobholz

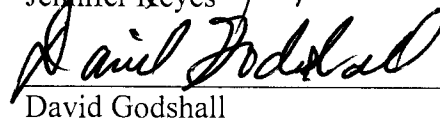
Becky Glewen

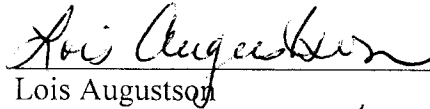

Mark Roesch

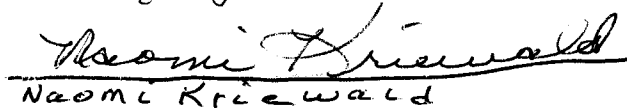
Timothy Kemmel


Kira Sheahan-Malloy


Jennifer Keyes


David Godshall


Lois Augustson


Naomi Kriewald

FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: ___ Yes X No ___ N/A.

Budget Impact: \$150,000. Finance Committee review date: November 5, 2019. Chair initials: 

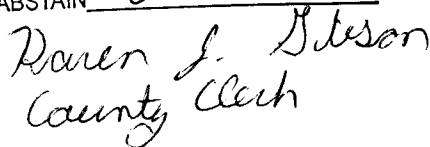
Vote Required: 2/3 Majority of Members Elect.

Resolution Summary: Resolution authorizing Dodge County to serve as fiscal agent of the Youth Justice Innovation Grant.

ADOPTED
BY DODGE COUNTY BOARD

NOV 12 2019

AYES 28 NOES 0
ABSENT 5
ABSTAIN 0


County Clerk

Effective January 1st, 2016

Date: September 11, 2019

Department: Human Services and Health Department

Budget Year: 2019

Description of Adjustment:

see Resolution

For Finance Department use only

Doc#

Batch#

GL Date: _____

Budget Adjustment

[illegible]

Note the total Budget Adjustment must balance

RESOLUTION NO. 19-52

**Dodge County Human Services and Health Department 2019 Budget Amendment
Dodge County Drug Treatment Court Enhancement Grant**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, Dodge County, by its Human Services and Health Department, applied for and was awarded the U.S. Department of Justice, Bureau of Justice Assistance Drug Treatment Court Enhancement Grant in the amount of \$500,000; and,

WHEREAS, the purpose of the grant is to increase Dodge County's current drug court program capacity and access to and intensity of services based on needs assessments; and,

WHEREAS, the grant program period is October 1, 2019, through September 30, 2022; and,

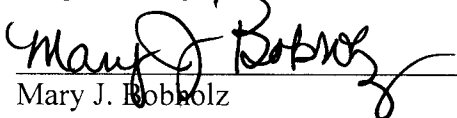
WHEREAS, the Dodge County Human Services and Health Board has reviewed the anticipated excess revenues and additional expenditures and has formed the considered conclusion that the additional services funded by the grant will benefit drug treatment court participants; and,

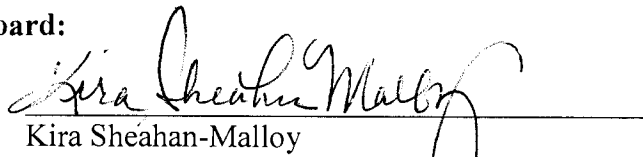
WHEREAS, the Dodge County Human Services and Health Board requests that the Dodge County Board of Supervisors appropriate to the 2019 Dodge County Human Services and Health Department Budget the excess revenues and increased expenditures as reflected on Exhibit "A", attached hereto and incorporated herein by reference;

SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors, that the excess revenues and additional expenditures as described on the attached Exhibit "A", are hereby approved and the Finance Director is directed to amend the 2019 Dodge County Human Services and Health Department Budget to reflect the same in accordance with Exhibit "A".

All of which is respectfully submitted this 12th day of November, 2019.

Dodge County Human Services and Health Board:


Mary J. Bobholz


Kira Sheahan-Malloy

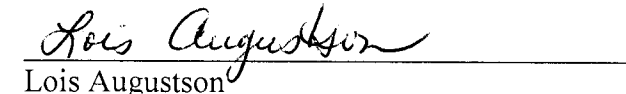
Becky Glewen


Jennifer Keyes

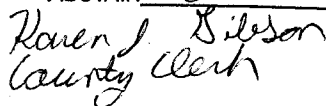

Mark Roesch

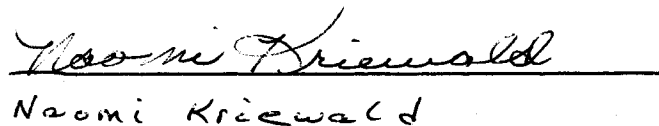

David Godshall

ADOPTED
BY DODGE COUNTY BOARD
Timothy Kemmel


Lois Augustson

NOV 12 2019
AYES 28 NOES 0
ABSENT 5
ABSTAIN 0


Karen J. Sibley
County Clerk


Naomi Kriewald

FISCAL NOTE:

The total expenditures for this grant over a three year period are \$500,000 with matching grant revenue of 75% which results in a net cost to the County of \$166,666. Expenditures for calendar year 2019 are anticipated to be \$3,656 with corresponding grant revenue of \$2,925 which results in the net amount of \$731 needed. Human Services and Health Department anticipates a surplus from operations for calendar year 2019 in total to be approximately \$1 million. This budget amendment for 2019 requests that the net amount of \$731 be used from anticipated departmental operational surplus to fund the adult drug court grant. In addition, it is anticipated that the Human Services & Health Department will be requesting a carry forward amount at year end 2019 in order to fully fund the total grant matching of \$165,935 for the life of the grant.

The revenue/expenditure is contained in the current year budget: Yes X No N/A.

Budget Impact: \$500,000. Finance Committee review date: November 5, 2019. Chair initials: JK .

Vote Required: 2/3 Majority of Members Elect.

Resolution Summary: Dodge County Human Services and Health Department 2019 Budget Amendment due to the Dodge County Drug Treatment Court Enhancement Grant

Effective January 1st, 2016

Date: October 21, 2019

Department: Human Services and Health Department

Budget Year: 2019

Description of Adjustment:

2019 anticipated revenues and expenses below. See Resolution.

For Finance Department use only

Doc#

Batch# _____

GL Date: _____

Budget Adjustment

[illegible]

Note the total Budget Adjustment must balance

RESOLUTION NO. 19-53

**Authorize ThriveED to Apply for Public Service
Commission Broadband Expansion Grant on Behalf of Dodge County**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, Dodge County Resolution 19-10 adopted on April 16, 2019 established the Dodge County Broadband Workgroup ("Workgroup") with the following goals and objectives:

1. Investigate and understand existing and potential broadband access opportunities for Dodge County;
2. Evaluate and reduce obstacles to broadband infrastructure;
3. Evaluate and facilitate projects that provide or expand broadband access;
4. Explore collaboration and regional opportunities to facilitate access throughout Dodge County and the region;
5. Consider county investment to secure and further enhance broadband access; and,

WHEREAS, Dodge County Resolution No. 19-36, adopted on September 17, 2019, authorized forming a partnership with Bertram Communications LLC, and Netwurx Internet as providers to expand broadband infrastructure in Dodge County and in furtherance of securing grant funding; and,

WHEREAS, ThriveED, the economic development organization for Dodge and Jefferson Counties, has offered to serve as the main applicant on behalf of the counties and the selected providers for the Public Service Commission (PSC) Broadband Expansion Grant; and,

WHEREAS, at its meeting on October 9, 2019, the Workgroup adopted a recommendation to support ThriveED as the PSC Broadband Expansion Grant main applicant on behalf of Dodge and Jefferson Counties; and,

WHEREAS, as the main applicant, ThriveED will submit two separate and distinct applications, one for Dodge County and one for Jefferson County, each with county-specific project plans, scope and impact; and,

WHEREAS, at its meeting on November 5, 2019, the Dodge County Executive Committee reviewed information regarding the PSC grant cycle and application requirements, considered the recommendation of the Workgroup and recommends that the Dodge County Board of Supervisors support the partnership and authorize ThriveED as the main applicant on behalf of Dodge and Jefferson Counties for the 2020 PSC Broadband Expansion Grant;

SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors that it hereby authorizes ThriveED to apply for the PSC Broadband Expansion Grant, on behalf of Dodge County, to expand access to broadband throughout Dodge County; and,

BE IT FINALLY RESOLVED, that the Dodge County Board Chairman and the Dodge County Clerk are authorized to execute any and all applications, agreements or similar documents necessary to pursue access to or enhancement of broadband services in Dodge County.

All of which is respectfully submitted this 12th day of November, 2019.

Dodge County Executive Committee:

Russell Kottke

Russell Kottke

Donna Maly

Donna Maly

Joseph Marsik

Joseph Marsik

Kira Sheahan-Malloy

Kira Sheahan-Malloy

David Frohling

David Frohling

Dennis R. Schmidt

Dennis R. Schmidt

Jeff Berres

Jeff Berres

Vote Required: Majority of members present.

Resolution Summary: Authorize ThriveED to apply for Public Service Commission Broadband Expansion Grant on behalf of Dodge County.

ADOPTED
BY DODGE COUNTY BOARD

NOV 12 2019

AYES 28 NOES 0
ABSENT 5
ABSTAIN 0

Karen J. Bleson
County Clerk

RESOLUTION NO. 19-54**RESOLUTION AUTHORIZING THE INCREASE IN COMPENSATION
PAID TO MEMBERS OF THE DODGE COUNTY BOARD OF SUPERVISORS**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, the last increase in compensation paid to members of the Dodge County Board of Supervisors for attendance at meetings of the County Board and for attendance at meetings of Committees of the County Board occurred on October 15, 2013, by Resolution No. 13-33, at which time compensation paid to:

1. County Board members, for attendance at County Board meetings and County Board Committee meetings, was increased from \$40 per meeting to \$50 per meeting, with a maximum of two meetings compensated for in any one day;
2. Chairpersons of the County Board and County Board Committees, for attendance at County Board Committee meetings at which they preside as chairperson, was increased from \$45 per meeting to \$55 per meeting;
3. Individuals who are not County Board members but who are members of County Board Committees or County Commissions or County Boards, other than the County Board of Supervisors, for attendance at meetings of County Board Committees or County Commissions or County Boards, other than a meeting of the County Board of Supervisors, was increased from \$40 per meeting to \$50 per meeting, with a maximum of two meetings compensated for in any one day;
4. Individuals who are not County Board members but who are members of County Board Committees or County Commissions or County Boards, other than the County Board of Supervisors, for attendance at meetings of County Board Committees or County Commissions or County Boards, other than a meeting of the County Board of Supervisors, at which they preside as chairperson, was increased from \$45 per meeting to \$55 per meeting; and,
5. The number of days for which compensation and mileage may be paid to members of County Board Committees for attendance at Committee meetings shall be 125 days, not including County Board of Supervisor meetings; and,

WHEREAS, Section 59.13(2)(b), of the *Wisconsin Statutes*, authorizes the County Board by a two-thirds vote of the members present to increase from 30 the number of days for which compensation and mileage may be paid in any year to members of County Board Committees for attendance at County Board Committee meetings, and to fix the compensation for each additional day; and,

WHEREAS, at its meeting on October 2, 2017, the Executive Committee, by consensus, made no changes to the compensation paid to County Board members and Committee members; and,

1 **WHEREAS**, the Executive Committee has reviewed these matters and has concluded that due to
 2 the facts of inflation and the general increase in costs of doing business, and pursuant to Section
 3 59.10(1)(c), of the *Wisconsin Statutes*, recommends compensation to be paid to:

- 4
5 1. County Board members, for attendance at County Board meetings and County Board
6 Committee meetings, should be increased from \$50 per meeting to \$60 per meeting, with a
7 maximum of two meetings compensated for in any one day;
- 8
9 2. Chairpersons of the County Board and County Board Committees, for attendance at County
10 Board Committee meetings at which they preside as chairperson, should be increased from
11 \$55 per meeting to \$65 per meeting;
- 12
13 3. Individuals who are not County Board members but who are members of County Board
14 Committees or County Commissions or County Boards, other than the County Board of
15 Supervisors, for attendance at meetings of County Board Committees or County
16 Commissions or County Boards, other than the County Board of Supervisors, should be
17 increased from \$50 per meeting to \$60 per meeting, with a maximum of two meetings
18 compensated for in any one day;
- 19
20 4. Individuals who are not County Board members but who are members of County Board
21 Committees or County Commissions or County Boards, other than the County Board of
22 Supervisors, for attendance at meetings of County Board Committees or County
23 Commissions or County Boards, other than the County Board of Supervisors, at which they
24 preside as chairperson, should be increased from \$55 per meeting to \$65 per meeting; and,
- 25
26 5. The number of days for which compensation and mileage may be paid to members of County
27 Board Committees for attendance at Committee meetings shall be 125 days, not including
28 County Board of Supervisor meetings; and,
- 29

30 **WHEREAS**, the Executive Committee has reviewed the current limit of 125 days for which
 31 compensation and mileage may be paid in any year for attendance at County Board Committee
 32 meetings, and has concluded that the current limit of 125 days is sufficient;

33
34 **SO, NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors,
 35 that the compensation shall be increased as recommended by the Executive Committee as described in
 36 Paragraphs 1 through 5, above;

37
38 **BE IT FURTHER RESOLVED**, that the current limit of 125 day for which compensation and
 39 mileage may be paid to members of the County Board Committees for attendance at County Board
 40 Committee meetings is sufficient and shall remain; and,

41
42 **BE IT FURTHER RESOLVED**, that days of attendance at County Board meetings are not
 43 included in the limitation of 125 days for which compensation and mileage may be paid to members of
 44 the County Board Committees for attendance at County Board Committee meetings; and,

1 **BE IT FURTHER RESOLVED**, that the matter of compensation paid to the individuals
2 described herein, shall be reviewed by the Executive Committee biennially; and,

3
4 **BE IT FINALLY RESOLVED**, that this Resolution shall be in full force and effect beginning
5 April 21, 2020.

All of which is respectfully submitted this 12th day of November, 2019.

Dodge County Executive Committee:

Russell Kottke

Russell Kottke

Donna Maly

Donna Maly

Joseph Marsik

Joseph Marsik

Kira Sheahan-Malloy

Kira Sheahan-Malloy

David Frohling

Dennis R. Schmidt

Dennis R. Schmidt

Jeff Berres

Jeff Berres

Vote Required: Majority of members present.

Resolution Summary: Resolution authorizing the increase in compensation paid to members of the Dodge County Board of Supervisors

**ADOPTED
BY DODGE COUNTY BOARD**

NOV 12 2019

AYES	<u>21</u>	NOES	<u>6</u>
ABSENT	<u>5</u>		
ABSTAIN	<u>1</u>		

Karen J. Gilson
County Clerk

This Resolution was amended. See attached Resolution No. 19-55 As amended for the adopted Resolution.

RESOLUTION NO. 19-55

2020 Dodge County Budget Appropriation

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, the notice of public hearing on the proposed 2020 Dodge County Budget was published in the Beaver Dam Daily Citizen on October 22, 2019, in accordance with the provisions of §65.90, Wis. Stats; and,

WHEREAS, the proposed expenditures/expenses and revenues for 2020 are shown in the Dodge County 2020 Budget Book dated October 15, 2019, available for review in the Office of the Dodge County Clerk and incorporated herein by reference; and,

WHEREAS, the equalized valuation for Dodge County reported by the Wisconsin Department of Revenue on August 9, 2019 is \$6,724,265,100 excluding Tax Incremental District (TID) increments; and,

WHEREAS, the proposed 2020 Dodge County budget is summarized as follows:

Operational expenses/expenditures	\$117,056,569
Depreciation expenses	\$ 3,320,980
Transfers out	<u>\$ 12,605,097</u>
Total expenses/expenditures	\$132,982,646
Operational revenues	\$ 77,511,128
Sales tax revenues	\$ 7,965,097
Internal borrowings	\$ 4,640,000
Fund balances applied for various activities	\$ 7,322,298
Sales tax fund balance applied to achieve levy limit	<u>\$ 945,764</u>
Total revenues	\$ 98,384,287
Property tax levy proposed	\$ 34,598,359

SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors that the 2020 budget appropriations in the sums and for the purposes herein set forth be and the same are hereby approved; and,

BE IT FURTHER RESOLVED, that by the adoption of this Resolution which incorporates by reference the 2020 Budget Book, the Dodge County Board of Supervisors hereby levies a tax against the taxable real property of Dodge County sufficient to provide for the 2020 budget appropriations in the Dodge County 2020 Budget Book, it being understood that this general tax levy shall not duplicate other levies adopted by this Board; and,

BE IT FURTHER RESOLVED, that the sums of money levied for the ensuing year are:

	<u>Levy</u>	<u>Rate Per \$1,000</u>
Public Health	\$ 543,442	0.0877
Library System	\$ 975,362	0.3038
County Bridge Aids	\$ 161,153	0.1489
All Other County Taxes	<u>\$32,918,402</u>	4.8955
Property Tax Levy	\$34,598,359	

BE IT FURTHER RESOLVED, that Dodge County shall apportion the tax for the Public Health Division of the Human Services & Health Department as well as the tax for the Library System on all districts participating; and,

BE IT FURTHER RESOLVED, that Dodge County shall apportion the tax for bridges under §82.08, Wis. Stats., on the taxable property of the taxing districts participating; and,

BE IT FURTHER RESOLVED, that Dodge County shall apportion up to forty (40%) Highway County Trunk Bridge assessments as an authorized tax against any district in the County under §83.03(2), Wis. Stats.; and,

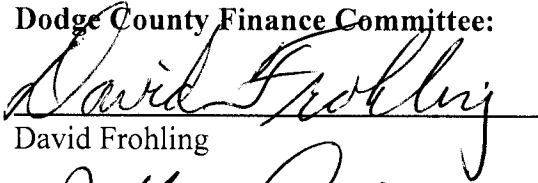
BE IT FURTHER RESOLVED, that Dodge County shall apportion all other county taxes against all districts in the county; and,

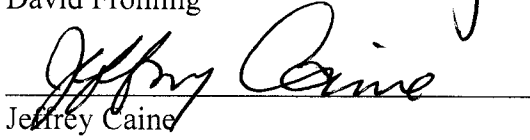
BE IT FURTHER RESOLVED, that a copy of this Resolution, including the Dodge County 2020 Budget Book and any amended version, shall be made available for public inspection in the Office of the Dodge County Clerk, upon adoption, as provided by law; and,

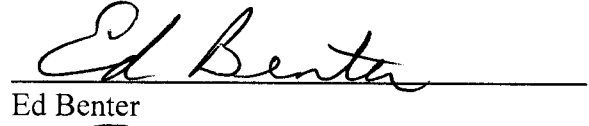
BE IT FINALLY RESOLVED, that the Dodge County Finance Director is authorized to make any technical corrections to the budget that are necessary and shall provide information on these technical corrections to the Dodge County Finance Committee.

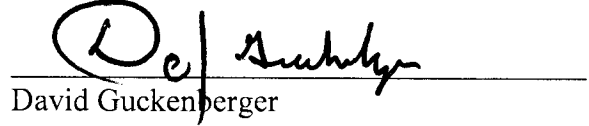
All of which is respectfully submitted this 12th day of November, 2019.

Dodge County Finance Committee:


David Frohling


Jeffrey Caine


Ed Benter


David Guckenberger

Thomas Schaefer

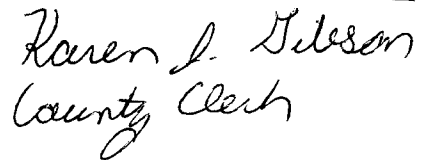
Vote required: Majority of members present

Resolution summary: A resolution to approve the 2020 Dodge County Budget Appropriation.

ADOPTED
BY DODGE COUNTY BOARD

NOV 12 2019

AYES	22	NOES	5
ABSENT	6		
ABSTAIN	0		


County Clerk

RESOLUTION NO. 19-55

As amended-see Page 4

2020 Dodge County Budget Appropriation

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, the notice of public hearing on the proposed 2020 Dodge County Budget was published in the Beaver Dam Daily Citizen on October 22, 2019, in accordance with the provisions of §65.90, Wis. Stats; and,

WHEREAS, the proposed expenditures/expenses and revenues for 2020 are shown in the Dodge County 2020 Budget Book dated October 15, 2019, available for review in the Office of the Dodge County Clerk and incorporated herein by reference; and,

WHEREAS, the equalized valuation for Dodge County reported by the Wisconsin Department of Revenue on August 9, 2019 is \$6,724,265,100 excluding Tax Incremental District (TID) increments; and,

WHEREAS, the proposed 2020 Dodge County budget is summarized as follows:

As Amended*

Operational expenses/expenditures	\$117,056,569	\$117,117,973
Depreciation expenses	\$ 3,320,980	
Transfers out	<u>\$ 12,605,097</u>	\$ 12,563,894
Total expenses/expenditures	\$132,982,646	\$133,002,847
Operational revenues	\$ 77,511,128	\$ 77,607,560
Sales tax revenues	\$ 7,965,097	7,923,894
Internal borrowings	\$ 4,640,000	
Fund balances applied for various activities	\$ 7,322,298	7,324,666
General Fund Balance Applied to achieve levy limit	\$	5,800
Sales tax fund balance applied to achieve levy limit	<u>\$ 945,764</u>	<u>\$ 904,561</u>
Total revenues	\$ 98,384,287	\$ 98,406,481
Property tax levy proposed	\$ 34,598,359	\$34,596,366

SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors that the 2020 budget appropriations in the sums and for the purposes herein set forth be and the same are hereby approved; and,

BE IT FURTHER RESOLVED, that by the adoption of this Resolution which incorporates by reference the 2020 Budget Book, the Dodge County Board of Supervisors hereby levies a tax against the taxable real property of Dodge County sufficient to provide for the 2020 budget appropriations in the Dodge County 2020 Budget Book, it being understood that this general tax levy shall not duplicate other levies adopted by this Board; and,

BE IT FURTHER RESOLVED, that the sums of money levied for the ensuing year are:

	<u>Levy</u>	<u>Rate Per \$1,000</u>	
Public Health	\$ 543,442	0.0877	
Library System	\$ 975,362	0.3038	\$973,369/0.3032*
County Bridge Aids	\$ 161,153	0.1489	
All Other County Taxes	<u>\$32,918,402</u>	4.8955	
Property Tax Levy	\$34,598,359		\$34,596,366*

BE IT FURTHER RESOLVED, that Dodge County shall apportion the tax for the Public Health Division of the Human Services & Health Department as well as the tax for the Library System on all districts participating; and,

BE IT FURTHER RESOLVED, that Dodge County shall apportion the tax for bridges under §82.08, Wis. Stats., on the taxable property of the taxing districts participating; and,

BE IT FURTHER RESOLVED, that Dodge County shall apportion up to forty (40%) Highway County Trunk Bridge assessments as an authorized tax against any district in the County under §83.03(2), Wis. Stats.; and,

BE IT FURTHER RESOLVED, that Dodge County shall apportion all other county taxes against all districts in the county; and,

BE IT FURTHER RESOLVED, that a copy of this Resolution, including the Dodge County 2020 Budget Book and any amended version, shall be made available for public inspection in the Office of the Dodge County Clerk, upon adoption, as provided by law; and,

BE IT FINALLY RESOLVED, that the Dodge County Finance Director is authorized to make any technical corrections to the budget that are necessary and shall provide information on these technical corrections to the Dodge County Finance Committee.

All of which is respectfully submitted this 12th day of November, 2019.

Dodge County Finance Committee:

David Frohling

Ed Benter

Jeffrey Caine

David Guckenberger

Thomas Schaefer

Vote required: Majority of members present

Resolution summary: A resolution to approve the 2020 Dodge County Budget Appropriation.

RESOLUTION NO. 19-55

2020 Dodge County Budget Appropriation

Amendments

***Adopted Amendments:**

1. GASB 84 Adjustment-Courts-Drainage Districts-no tax levy impact
2. GASB 84 Adjustment-District Attorney-Restitution-no tax levy impact
3. GASB 84 Adjustment-Crime Prevention Fund-no tax levy impact
4. GASB 84 Adjustment-County Clerk-Dog Licenses-no tax levy impact
5. Village of Lowell Public Library – Closure-Village no longer exempt from library tax-no levy impact
6. Funding Indirect Cost Allocation Plan – Finance Department-General Fund
7. Decrease Sheriff's Office Patrol Division Wages \$74,327, Decrease Sales Tax Applied by \$74,327-levy neutral
8. Increase BU 2811.5727 Grants Municipal (Emergency Management Budget) by \$33,124 to be funded by use of increase in (Sales) Tax Applied by \$33,124-levy neutral

Dodge County
Departmental Budget Summary - Adopted
Budget Year 2020

Resolution No. 19-55

	Adopted 2020	Adopted 2019	Increase (Decrease)	Increase (Decrease)
Countywide tax levy	34,596,366	34,033,789	562,577	1.7%
Mill rate	5.1450	5.4002	(0.2552)	-4.7%
Property taxes on \$175,000 home	900.38	945.04	(44.67)	-4.7%
Equalized values	6,724,265,100	6,302,273,200	421,991,900	6.7%
Total budgeted expenses	133,002,847	135,847,080	(2,844,233)	-2.1%
Fund balance applied, General Fund	5,800	2,096,779	(2,090,979)	-99.7%
Fund balance applied, Sales Tax	904,561	0	904,561	
Fund balance applied, Total	910,361	2,096,779	(1,186,418)	-56.6%

	Adopted 2020	Adopted 2019	Increase (Decrease)	Increase (Decrease)
Health Department (Dept 40)	543,442	511,407	32,035	6.3%
Library System	973,369	898,832	74,537	8.3%
Bridge Aids (Bus Unit 3182)	161,163	113,348	47,815	42.2%
All other county taxes	32,918,392	32,510,202	408,190	1.3%
Total tax levy	34,596,366	34,033,789	562,577	1.7%

Dept / Fund	Department / Fund	Operational	Depreciation & Actuarial	Transfers Out	Total	Operational	Sales Tax	Internal Borrowing	Fund Balance	Fund Bal Applied	Total	Tax Levy	Pt Year Tax Levy	Levy Increase (Decrease)	Levy Inc (Decrease)
00	General Revenues	150,000		4,640,000	4,790,000	7,952,158	1,839,770		19,500	5,800	9,797,728	(5,007,728)	(5,548,321)	540,593	-9.7%
01	County Board	245,071			245,071	46,000			19,500		65,500	179,571	180,584	(1,013)	-0.6%
02	Land Resources & Parks	2,685,327			2,685,327	858,986	100,000		74,199		1,033,185	1,652,142	1,569,044	83,098	5.3%
03	Courts	1,321,956			1,321,956	658,600					658,600	663,356	609,612	53,744	8.8%
07	Clerk of Courts	1,036,740			1,036,740	582,500					582,500	454,240	445,117	9,123	2.0%
08	County Administrator	592,221			592,221	340,000			5,000		345,000	247,221	227,834	19,387	8.5%
09	Human Resources	673,799			673,799	3,300			(32,596)		(29,296)	703,095	577,324	125,771	21.8%
10	Register of Deeds	342,063			342,063	465,000					465,000	(122,937)	(123,260)	323	-0.3%
12	County Clerk	344,806			344,806	81,268					81,268	263,538	219,052	44,486	20.3%
13	Finance	787,812			787,812	120,147			17,169		137,316	650,496	718,530	(68,034)	-9.5%
14	Treasurer	372,626			372,626	1,505,223			13,439		1,518,662	(1,146,036)	(926,451)	(219,585)	23.7%
15	Central Services	0			0	0					0	0	(42,394)	42,394	-100.0%
16	District Attorney	803,057			803,057	145,000			3,000		145,000	658,057	609,516	48,541	8.0%
17	Corporation Counsel	669,580			669,580	10,500			743,090		898,059	656,080	646,571	9,509	1.5%
18	Information Technology	3,055,667			3,055,667	154,669			33,000		2,087,812	2,157,608	2,134,741	22,867	1.1%
19	Physical Facilities	5,157,439			5,157,439	513,812	601,000	940,000	133,916		6,858,627	3,069,627	2,984,281	85,346	2.9%
20	Sheriff	18,436,642			18,436,642	6,704,711					6,858,627	11,578,015	11,531,414	46,601	0.4%
25	Medical Examiner	535,609			535,609	166,900			5,000		166,900	368,709	324,814	43,895	13.5%
28	Emergency Management	546,393			546,393	209,440	33,124				247,564	298,829	174,947	123,882	70.8%
51	Child Support	953,570			953,570	988,915					988,915	(35,345)	142,407	(117,752)	-124.8%
53	Veterans Relief	180,268			180,268	13,000					13,000	167,268	160,370	6,898	4.3%
60	Library System	973,369			973,369	0					0	973,369	898,832	74,537	8.3%
68	UW Madison	416,561			416,561	41,980					41,980	374,581	370,429	4,152	1.1%
70	Land Conservation	857,259			857,259	482,544					482,544	374,715	330,901	43,814	13.2%
100	General Fund subtotal	41,137,835	0	4,640,000	45,777,835	22,044,933	2,573,894	940,000	1,034,717	5,800	26,599,364	19,178,471	18,215,894	962,577	5.3%
242	Health & Human Services	25,765,969			25,765,969	17,421,464			1,019,333	904,561	17,421,464	8,344,505	8,594,505	(250,000)	-2.9%
250	Sales Tax Fund	0		7,923,894	7,923,894	6,000,000			7,800		62,800	0	0	0	0
255	Drainage Districts	62,800			62,800	55,000					15,000	0	0	0	0
260	District Attorney Restitution	15,000			15,000	11,432			(5,432)		6,000	0	0	0	0
280	Crime Prevention Fund	6,000			6,000	2,350,000					2,350,000	0	0	0	0
326	Debt Service Fund	2,350,000			2,350,000	520,375					2,350,000	0	0	0	0
645	Cleanview LTC & Rehab	28,155,743			28,155,743	29,774,121					29,774,121	7,073,390	7,223,390	(150,000)	-2.1%
730	Highway & Airport Fund	19,624,626			19,624,626	7,445,965	3,000,000	3,700,000	107,873		14,253,838	34,596,366	34,033,789	562,577	1.7%
	Dodge County Totals	117,117,973	3,320,980	12,563,894	133,002,847	82,247,560	7,923,894	4,640,000	2,684,666	910,361	98,406,481				

ORDINANCE NO. 1037

AN ORDINANCE AMENDING CHAPTER 7, SECTION 7.04 – *SPEED LIMITS*, OF THE DODGE COUNTY CODE OF ORDINANCES.

The people of the County of Dodge, represented by the Dodge County Board of Supervisors, do hereby ordain as follows:

Section 1. In Section 7.01 of the Dodge County Code of Ordinances, the Dodge County Board of Supervisors adopted, by reference, state statutes regulating the speed zones as set forth in Sections 346.57, 346.58, and 346.59, *Wisconsin Statutes*.

Section 2. On November 7, 2019, the Dodge County Highway Committee recommended an amendment to a certain paragraph of Section 7.04, Speed Limits, of the Dodge County Code of Ordinances.

Section 3: Section 7.04 of the Dodge County Code of Ordinances is hereby amended to read as follows:

* * * * *

SPEED LIMITS.

CTH MM, 45 mph from its intersection with CTH M in Sections **5, 6, 7 and 8** in the Town of Chester, northerly for a distance of ~~.06 of a mile~~ **0.70 miles to the southerly corporate limits of Waupun, said point being 0.25 miles south of the centerline of Hazel Street.**

* * * * *

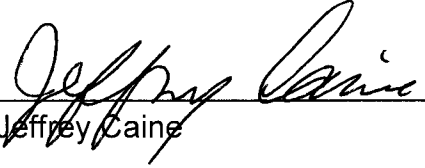
Section 4. Effective Date. This ordinance shall become effective immediately upon enactment by the Dodge County Board of Supervisors and publication.

Section 5. Summary. An Ordinance amending certain portion of Section 7.04 of the Dodge County Code of Ordinances pertaining to the highway access control.

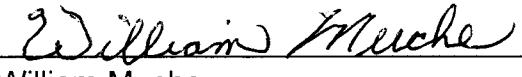
Section 6. Vote Required. Majority of members present.

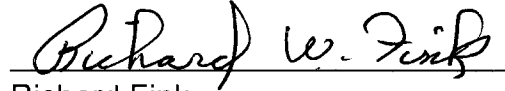
Respectfully submitted this 7th day of November, 2019.

Dodge County Highway Committee:


Jeffrey Caine

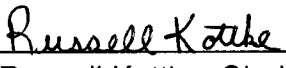

David Frohling


William Muehe


Richard Fink

Jeff Berres

Enacted and approved this 12th day of November, 2019.

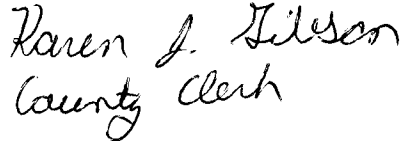

Russell Kottke, Chairman
Dodge County Board of Supervisors

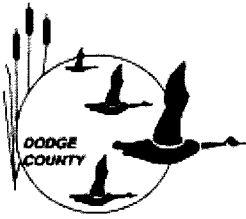

Karen J. Gibson, County Clerk

ADOPTED
BY DODGE COUNTY BOARD

NOV 12 2019

AYES 27 NOES 0
ABSENT 8
ABSTAIN 8


County Clerk



AGENDA
Dodge County Board of Supervisors Meeting
Tuesday, December 17, 2019 – 7:00 PM
Administration Building
County Board Room, Fourth Floor
127 East Oak Street, Juneau, Wisconsin 53039

Call to Order by Russell Kottke, County Board Chairman

Pledge of Allegiance

Roll Call

Approve Minutes from November 12, 2019, County Board Session

Communications on File

Special Orders of Business

Elections

1. Re-elect Gloria Krueger to the Civil Service Commission and Dan Bell as the alternate to the Civil Service Commission for five year terms, commencing on January 1, 2020 to January 1, 2025, both inclusive.

Confirm Appointment made by County Administrator

1. Re-appoint Mark Hanson to the Monarch Library System Board of Trustees for a three year term, commencing on December 31, 2019 to December 31, 2022, both inclusive.

Confirm Appointments made by County Board Chairman

1. Re-appoint Jeffry Duchac, Kira Sheahan-Malloy and Marianne Zastrow as members of the Board of Directors on the Friends of Clearview Committee for two year terms, commencing on December 31, 2019 to December 31, 2021, both inclusive.
2. Appoint Jeffrey Schmitt to fill a vacancy on the Judicial and Public Protection Committee.

Supervisor Miller, Chairman, Judicial and Public Protection Committee

Sheriff Dale Schmidt

Life Saving Awards – Deputy Jeremy McCarty, Communications Officer Kathryn Kiser and Citizen Brian Key

Letter of Commendation – Deputy Taylor Nehls

Life Saving Award – Youth Citizen Mikail Gordon

Supervisor Schaefer, Chairman, Land Resources and Parks Committee

Bill Ehlenbeck, Director, Land Resources and Parks Department

Goldstar Memorial Trail Status Report

Consider, Discuss and Take Action on the Following:

Resolutions on File

- 19-56 Authorize Dodge County to Enter Into an Agreement with the University of Wisconsin-Stevens Point for Countywide Groundwater Quality Monitoring Program – Land and Water Conservation Committee.
- 19-57 Resolution Authorizing the Engagement of McGrath Human Resources Group for the Dodge County Compensation and Benefits Study – Human Resources and Labor Negotiations Committee.
- 19-58 A Resolution Authorizing the Purchase of Three 66,000 Pound Tandem Truck Chassis – Highway Committee.

- 19-59 A Resolution Authorizing the Purchase of a Used Gradall XL4100 Excavator – Highway Committee.

Reports on File

1. Ordinance No. 1038 – An Ordinance Amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 31, T13N, R17E, Town of Lomira, in the A-2 General Agricultural Zoning District – Land Resources and Parks Committee.
2. Establishment of Beaver Dam Lake District – Land Resources and Parks Committee (Statement by Land Resources and Parks Committee Chair, Supervisor Schaefer).

Ordinance on File

1. Ordinance No. 1039 – An Ordinance Amending Chapter 7, *Traffic Code*, of the Dodge County Code of Ordinances, to Create Section 7.12, *Highway Closed to Travel*, and to Amend Section 30.04(4)(b), *Schedule of Deposits*, to Set Forth a Deposit Schedule – Highway Committee.

Set Next Meeting Date & Time

Recess

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

COMMITTEE NAME COUNTY BOARD								
MEETING DATE December 17, 2019								
		Approval <u>RK</u> Date <u>12-18-2019</u>						
		Chair <u>Russell Kottke</u>						
VENDOR	NAME	PRESENT	ABSENT	PERDIEM	MILES	AMOUNT	MEALS	AMOUNT
11994	Behl, Allen	X		50.00	32	18.56		
49450	Bennett, Richard	X		50.00	6	3.48		
49449	Benter, Ed	X		50.00	46	26.68		
19566	Berres, Jeff	X		50.00	42	24.36		
11970	Bischoff, Larry	X		50.00	10	5.80		
26899	Bobholz, Mary	X		50.00	28	16.24		
50238	Burnett, Kevin	X		50.00	20	11.60		
49453	Caine, Jeffrey	X		50.00	14	8.12		
46788	Derr, Lisa	X		50.00	10.5	6.09		
49971	Fink, Richard W.	X		50.00	35	20.30		
28760	Frohling, David	X		50.00	29	16.82		
49455	Glewen, Becky		X	0.00	0	0.00		
41853	Greshay, Richard	X		50.00	7	4.06		
49993	Guckenberger, David	X		50.00	42	24.36		
48638	Hilbert, Dan	X		50.00	6.66	3.86		
50131	Hoekstra, William	X		50.00	16.5	9.57		
49454	Houchin, Cathy	X		50.00	33	19.14		
50239	Kemmel, Timothy	X		50.00	54	31.32		
16348	Kottke, Russell	X		55.00	30	17.40		
50490	Kriewald, Naomi	X		50.00	20	11.60		
19650	Macheel, Dale	X		50.00	44	25.52		
29374	Maly, Donna	X		50.00	20	11.60		
22503	Marsik, Joseph M.	X		50.00	20	11.60		
34243	Miller, MaryAnn	X		50.00	0	0.00		
43804	Muche, William	X		50.00	22	12.76		
47109	Nickel, Thomas	X		50.00	34	19.72		
46789	Roesch, Mark E.	X		50.00	34	19.72		
30697	Schaefer, Thomas	X		50.00	15	8.70		
15819	Schmidt, Dennis		X	0.00	0	0.00		
28630	Schmitt, Jeffrey	X		50.00	18	10.44		
37252	Schraufnagel, Larry		X	0.00	0	0.00		
50060	Sheahan-Malloy, Kira	X		50.00	16	9.28		

**Dodge County Board of Supervisors
December 17, 2019 – 7:00 p.m.
Administration Building - Juneau, Wisconsin**

The December Session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance with the exception of Supervisors Glewen, D. Schmidt and Schraufnagel who had previously asked to be excused.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor Nickel and seconded by Supervisor Maly to approve the minutes of the November 12, 2019, session of the County Board meeting as recorded, and dispense with the reading of the minutes. Supervisor Guckenberger requested the minutes be amended to include in Amendment #12 that David Ehlinger, Finance Director and James Mielke, County Administrator stated that the funds for these positions were not included in the budget. Chairman Kottke asked Mr. Ehlinger which department this was regarding and he advised it was regarding the Sheriff's Office. Chairman Kottke called on Corporation Counsel Kimberly Nass who advised that a correction to the minutes would be proper by adding the following language on Page 5, Line 5 after the word budget.": David Ehlinger, Finance Director and James Mielke, County Administrator reported that the funds for these positions were not included in the budget. The motion for approval of the minutes, as corrected, passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

Communications on File

Karen J. Gibson, County Clerk, reported there were no communications on file.

Special Orders of Business

Chairman Kottke called the First Order of Business: Elections. Supervisor Greshay nominated Gloria Krueger to the Civil Service Commission for a five year term commencing on January 1, 2020 to January 1, 2025, both inclusive. The nomination was seconded by Supervisor Miller. Supervisor Schaefer moved nominations be closed and a unanimous ballot be cast for Gloria Krueger. This motion was seconded by Supervisor Behl with no objections, thereby re-electing Gloria Krueger to the Civil Service Commission with a term to expire on January 1, 2025.

Supervisor Muche nominated Dan Bell to the Civil Service Commission, as an alternate, for a five year term commencing on January 1, 2020 to January 1, 2025, both inclusive. The nomination was seconded by Supervisor Maly. Supervisor Bobholz moved nominations be closed and a unanimous ballot be cast for Dan Bell. This motion was seconded by Supervisor Hilbert with no objections, thereby re-electing Dan Bell to the Civil Service Commission, as an alternate, with a term to expire on January 1, 2025.

Chairman Kottke then called the Second Special Order of Business: Confirm Appointment made by County Board Administrator, James Mielke. Re-appoint Mark Hanson to the Monarch Library System Board of Trustees for a three year term, commencing on December 31, 2019 to December 31, 2022, both inclusive. A motion to accept the reappointment was made by Supervisor Caine and seconded by Supervisor Bobholz. The motion passed by acclamation with no negative votes cast, thereby approving the reappointment.

Chairman Kottke then called the Third Special Order of Business: Confirm Appointments made by County Board Chairman. Re-appoint Jeffry Duchac, Kira Sheahan-Malloy and Marianne Zastrow as members of the Board of Directors on the Friends of Clearview Committee for two year terms, commencing on December 31, 2019 to December 31, 2021, both inclusive. A motion to accept the appointments was made by Supervisor Nickel and seconded by Supervisor Greshay. The motion passed by acclamation with no negative votes cast, thereby approving the reappointments.

Mr. Kottke then appointed Jeffrey Schmitt to fill a vacancy on the Judicial and Public Protection Committee. A motion to accept the appointment was made by Supervisor Miller and seconded by Supervisor Caine. The motion passed by acclamation with no negative votes cast, thereby approving the appointment.

Chairman Kottke called upon Supervisor Miller, Chairman, Judicial and Public Protection Committee who introduced Sheriff Dale Schmidt who, together, with Sergeant William Pansier, presented life-saving awards and letters of commendation to Deputy Jeremy McCarty, Communications Officer Kathryn Kiser and Citizen Brian Key for the lifesaving efforts that they provided on November 23, 2019. John Hundt accepted Brian Key's life-saving award on his behalf. Sheriff Schmidt also presented a letter of commendation to Deputy Taylor Nehls for his heroic actions on November 28, 2019 in the Town of Westford. Sheriff Schmidt then presented a life-saving award and letter of commendation to Citizen Mikail Gordon for the lifesaving efforts that he provided on December 4, 2019.

Chairman Kottke called upon Supervisor Schaefer, Chairman, Land Resources and Parks Committee who introduced Bill Ehlenbeck, Director, Land Resources and Parks Department, who showed a video and gave a PowerPoint presentation on the Goldstar Memorial Trail.

The following Resolutions, Reports and Ordinance were read by the Clerk and acted upon by the Board:

Resolution No. 19-56 Authorize Dodge County to Enter Into an Agreement with the University of Wisconsin-Stevens Point for Countywide Groundwater Quality Monitoring Program – Land and Water Conservation Committee. A motion for adoption was made by Supervisor Behl and seconded by Supervisor Bischoff. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 19-57 Resolution Authorizing the Engagement of McGrath Human Resources Group for the Dodge County Compensation and Benefits Study – Human Resources and Labor Negotiations Committee. A motion for adoption was made by Supervisor Marsik and seconded by Supervisor Hilbert. Questions by Supervisors, Bennett, Houchin, Maly, Guckenberger, Berres and J. Schmitt answered by Supervisors Marsik and Frohling, Sarah Hinze, Human Resources Director and James Mielke, County Administrator. Comments by Supervisors J. Schmitt, Hilbert, Greshay, Derr, Guckenberger and Hoekstra and James Mielke, County Administrator. Supervisor Houchin made a motion to postpone Resolution No. 19-57 until the January, 2020 County Board meeting. The motion to postpone was seconded by Supervisor Bobholz. The vote was cast with all 11 ayes and 18 noes, thereby defeating the motion to postpone.

Ayes: Bobholz, J. Schmitt, Kriewald, Guckenberger, Berres, Houchin, Roesch, Hoekstra, Sheahan-Malloy, Maly, Miller. Total 11.

Noes: Benter, Kottke, Macheel, Marsik, Bennett, Greshay, Schaefer, Fink, Muche, Kemmel, Bischoff, Caine, Behl, Frohling, Nickel, Hilbert, Burnett, Derr. Total 18.

Absent: Schraufnagel, D. Schmidt, Glewen. Total 3.

Supervisor Nickel made a motion to call the question. The motion to call the question was seconded by Supervisor Benter. Motion carried.

The vote was cast on the original Resolution with 21 ayes and 8 noes, thereby adopting the Resolution.

Ayes: Benter, Kottke, Macheel, Marsik, Bennett, Greshay, Kriewald, Schaefer, Fink, Muche, Kemmel, Bischoff, Caine, Behl, Frohling, Hoekstra, Nickel, Sheahan-Malloy, Hilbert, Burnett, Derr. Total 21.

Noes: Bobholz, J. Schmitt, Guckenberger, Berres, Houchin, Roesch, Maly, Miller. Total 8.

Absent: Schraufnagel, D. Schmidt, Glewen. Total 3.

Resolution No. 19-58 A Resolution Authorizing the Purchase of Three 66,000 Pound Tandem Truck Chassis – Highway Committee. A motion for adoption was made by Supervisor Caine and seconded by Supervisor Muche. The vote was cast with 28 ayes and 1 no, thereby adopting the Resolution.

Ayes: Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Kriewald, Schaefer, Guckenberger, Fink, Muche, Kemmel, Bischoff, Caine, Behl, Berres, Houchin, Frohling, Hoekstra, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr. Total 28.

No: Roesch. Total 1.

Absent: Schraufnagel, D. Schmidt, Glewen. Total 3.

Resolution No. 19-59 A Resolution Authorizing the Purchase of a Used Gradall XL4100 Excavator – Highway Committee. A motion for adoption was made by Supervisor Caine and seconded by Supervisor Miller. The vote was cast with 26 ayes and 3 noes, thereby adopting the Resolution.

Ayes: Benter, Kottke, Bobholz, Macheel, Marsik, Bennett, Greshay, Kriewald, Schaefer, Fink, Muche, Kemmel, Bischoff, Caine, Behl, Berres, Roesch, Frohling, Hoekstra, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr. Total 26.

Noes: J. Schmitt, Guckenberger, Houchin. Total 3.

Absent: Schraufnagel, D. Schmidt, Glewen. Total 3.

Report No. 1 Ordinance No. 1038 – An Ordinance Amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 31, T13N, R17E, Town of Lomira, in the A-2 General Agricultural Zoning District – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Muche and seconded by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

Report No. 2 Establishment of Beaver Dam Lake District – Land Resources and Parks Committee (Statement by Land Resources and Parks Committee Chair, Supervisor Schaefer). Supervisor Schaefer advised the Land Resources and Park Committee has been charged with the review of the Beaver Dam Lake District Petition. The Land Resources and Parks Committee held a Public Hearing October 3, 2019 to receive testimony and then discussed and deliberated the issues over the course of subsequent committee meetings. At the December 2, 2019 Land Resources and Parks Committee meeting the committee unanimously voted to forward a favorable report for the establishment of the Beaver Dam Lake District and the report is for information only. A Resolution establishing the Beaver Dam Lake District will be presented to the County Board for deliberation at the February, 2020 County Board meeting. Beaver Dam Lake District Information, including a transcript and video of the October 3, 2019 Public Hearing, can be accessed on the Dodge County website on the County Clerk's and Land Resources and Parks' web pages. The Chairman ordered the report be placed on file and stated a Resolution would be coming in February, 2020.

Ordinance No. 1039 An Ordinance Amending Chapter 7, *Traffic Code*, of the Dodge County Code of Ordinances, to Create Section 7.12, *Highway Closed to Travel*, and to Amend Section 30.04(4)(b), *Schedule of Deposits*, to Set Forth a Deposit Schedule – Highway Committee. A motion for adoption was made by Supervisor Caine and seconded by Supervisor Frohling. Comments by Supervisors J. Schmitt and Greshay. The vote was cast with all voting in the affirmative, thereby adopting the Ordinance.

The Clerk noted the following had been placed on the Supervisor's desks: December, 2019 Friends of Dodge County Parks Newsletter, Memo dated December 17, 2019 from Corporation Counsel Kimberly Nass regarding Advanced Disposal Services Glacier Ridge Landfill, LLC Vertical Expansion Negotiated Agreement, Memo dated December 17, 2019 from Corporation Counsel Kimberly Nass regarding Matrix Supplemental Information and Memo dated December 10, 2019 from Sheriff Dale J. Schmidt regarding Crime Prevention Funding Board Annual Report. The Chairman ordered these be placed on file.

At 8:21 p.m. Supervisor Frohling made a motion to recess until Tuesday, January 21, 2019 at 7:00 p.m. Supervisor Nickel seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

RESOLUTION NO. 19-56

Authorize Dodge County to Enter Into an Agreement with the University of Wisconsin-Stevens Point for Countywide Groundwater Quality Monitoring Program

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, the Dodge County Land and Water Conservation Committee (Committee) is the policy and oversight Committee for the Dodge County Land and Water Conservation Department and has duties and powers as set forth in Chapter 92, of the Wisconsin Statutes; and,

WHEREAS, the Wisconsin Legislature set forth its intent and made the following findings in Chapter 92, of the Wisconsin Statutes, which states, in part, as follows:

1. *The legislature finds that the soil resources of this state are being depleted by wind and water erosion and that the waters of this state are being polluted by nonpoint sources of pollution; . . .*

* * * * *

4. *It is the intent of the legislature to implement this policy by enacting this soil and water conservation law to:*
 - a. *Establish goals and standards for conservation of soil and water resources;*
 - b. *Provide for cost sharing, technical assistance, educational programs and other programs to conserve soil and water resources;*
 - c. *Encourage coordinated soil and water conservation planning and program implementation; and,*
 - d. *Enable the regulation of harmful land use and land management practices by county ordinance where necessary to achieve the purposes of this chapter; and,*

WHEREAS, Wisconsin Counties Land and Water Conservation Committees are charged with carrying out the legislative intent and are provided with the powers and duties to do so; and,

WHEREAS, Dodge County has a program in place for voluntary residential well testing; and,

WHEREAS, the Committee has determined that groundwater monitoring throughout the County is a priority and has directed the Department to explore options for a countywide groundwater quality monitoring program including well testing; and,

WHEREAS, the University of Wisconsin-Stevens Point (UWSP) presented a five-year project proposal for the development of a groundwater quality monitoring program which includes well testing, monitoring, data collection and reporting; and,

WHEREAS, the Committee desires to engage UWSP to develop a program suitable for Dodge County and recommends entering into a five-year agreement with UWSP;

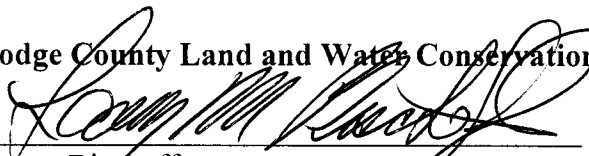
SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors that the Committee recommendation is hereby approved; and,

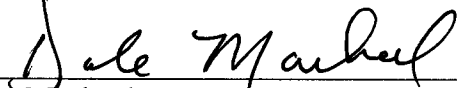
BE IT FURTHER RESOLVED, that the Board authorizes entering into an agreement with UWSP for up to five years to develop and implement a countywide Groundwater Quality Monitoring Program; and,

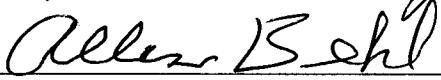
BE IT FINALLY RESOLVED, that the Dodge County Board Chair and the Dodge County Clerk are authorized to execute an agreement with UWSP, subject to review and approval of said agreement by the Dodge County Corporation Counsel.

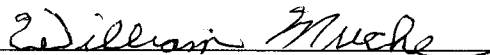
All of which is respectfully submitted this 17th day of December, 2019.

Dodge County Land and Water Conservation Committee:

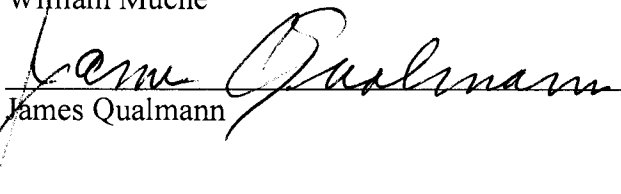

Larry Bischoff


Dale Macheel


Allen Behl


William Muehe


Lisa Derr


James Qualmann

Bill Foley

***FISCAL NOTE:** The adopted 2020 budget includes \$32,000 in Land Conservation A/C 7004.5279, Other Purchased Services. Contracted amount is \$32,653. The Land Conservation Department will absorb the difference in its 2020 operating budget. The contract with UW Stevens Point includes an indirect cost allocation at 34% per its financial administration policy. Finance Committee review date: December 10, 2019. Chair initials: *

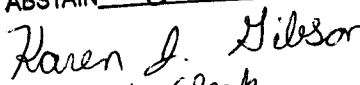
Vote Required: Majority of Members present.

Resolution Summary: A Resolution authorizing Dodge County to enter into an agreement with the University of Wisconsin-Stevens Point for a Groundwater Monitoring Program.

ADOPTED
BY DODGE COUNTY BOARD

DEC 17 2019

AYES 29 NOES 0
ABSENT 3
ABSTAIN 0


County Clerk

RESOLUTION NO. 19-57**Resolution Authorizing the Engagement of McGrath Human Resources
Group for the Dodge County Compensation and Benefits Study**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, the Dodge County Human Resources and Labor Negotiations Committee (Committee) has determined that it is necessary to engage the professional services of a company with experience conducting a comprehensive compensation, classification, and benefits study for all classified positions, except represented law enforcement personnel; and,

WHEREAS, the Committee authorized the issuance of a Request for Proposal for the *Compensation and Benefits Study*, RFP#HR19-04, dated September 6, 2019; and,

WHEREAS, seven (7) proposals were received, copies of which are on file in the Office of the Dodge County Clerk for viewing, after the award, during normal business hours of the Dodge County Clerk's Office; and,

WHEREAS, the Committee interviewed two of the seven firms on October 28, 2019; and,

WHEREAS, at its meeting on November 15, 2019, based on a review of all proposals and the interviews conducted, the Committee formed the considered conclusion that it is necessary to engage the services of McGrath Human Resources Group of Wonder Lake, IL 60097 (McGrath), and recommends that the Dodge County Board of Supervisors approve and accept the proposal from McGrath and authorize the purchase of such services at a cost not to exceed \$92,985; and,

WHEREAS, funding in the amount of \$100,000 for said services is included in the 2020 Human Resources Department Budget; and,

WHEREAS, the study is scheduled to commence on January 1, 2020 and conclude no later than October 31, 2020; and,

WHEREAS, McGrath will provide a report to the County Board, presenting its recommendations and conclusions, no later than the August, 2020 County Board meeting;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby adopts the recommendation of the Committee and hereby approves and accepts the proposal from McGrath, in an amount not to exceed \$92,985, for the purchase of services as requested in *Compensation and Benefits Study*, RFP#HR19-04, with the fee schedule for deliverables as generally outlined in attached Exhibit "A"; and,

BE IT FURTHER RESOLVED, that the Dodge County Board of Supervisors authorizes the expenditure from the 2020 Human Resources Department Budget; and,

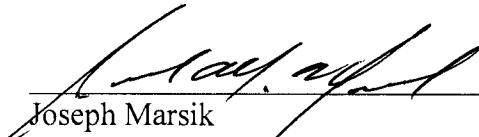
BE IT FURTHER RESOLVED, that the Dodge County Board Chairman and the Dodge County Clerk are hereby authorized to execute an agreement with McGrath, provided that said agreement incorporates all requirements requested by Dodge County, as set forth in the *Compensation and Benefits Study* RFP#HR19-04; and,

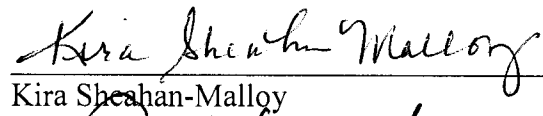
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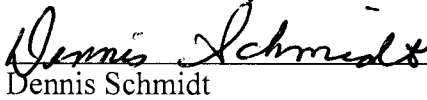
BE IT FINALLY RESOLVED, that upon properly presented invoices, in a total amount not to exceed \$92,985, the Dodge County Human Resources Director is authorized to make payments of such invoices, as appropriate, provided that such services have been satisfactorily performed.

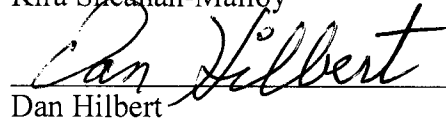
All of which is respectfully submitted this 17th day of December, 2019.

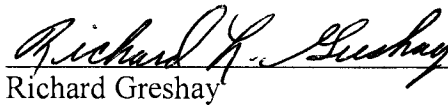
Dodge County Human Resources and Labor Negotiations Committee:


Joseph Marsik


Kira Sheahan-Malloy


Dennis Schmidt


Dan Hilbert


Richard Greshay

FISCAL NOTE: Sufficient funds for this contracted expenditure are included in Human Resources A/C 001.5219.9991 Other Professional Services. Finance Committee review date: December 10, 2019. Chair initials: 

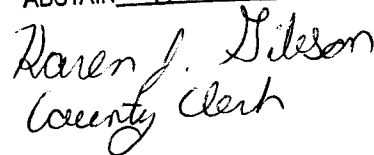
Vote Required: Majority of Members present.

Resolution Summary: Resolution Authorizing the Engagement of McGrath Human Resources Group for the Dodge County Compensation and Benefits Study

ADOPTED
BY DODGE COUNTY BOARD

DEC 17 2019

AYES	<u>21</u>	NOES	<u>8</u>
ABSENT	<u>3</u>		
ABSTAIN	<u>0</u>		


County Clerk



September 25, 2019

Fee Schedule

Compensation and Benefits Study

Payment for the Compensation and Benefits Study is \$64,985. This fee covers all consultant hours, administrative overhead, and all expenses incurred. Pay will be made in three installments: \$8,000 upon signing of the contract; \$46,985 upon submission of the draft report; and the balance \$10,000 upon submission of the final report.

Job Description Updates

The cost of the Job Description project is \$28,000 for a maximum of 270 job descriptions. Payment for the Job Description Update/Rewrite is made in two installments: \$5,000 upon commencement of job description updating and the balance \$23,000 upon submission of all draft job descriptions.

Payments

All invoices are due within 30 days of receipt and proposal cost is good for a minimum of 160 days from September 23, 2019. Dr. Victoria McGrath is the individual with the authority to for proposal submission and the authority to bind McGrath Human Resources in any type of negotiations and contracts.

Additional/Optional Services Policy (Change Orders)

In most compensation studies, there are areas that must be addressed that are not planned for. In the 19 years McGrath Human Resources Group has been in business, it has never increased the agreed upon price and will address these areas. In the event the work is so beyond the scope of the original project, the Consultant will work with the County to either bill the service at an hourly rate, plus travel fees; or determine a fixed price. However, no work will begin until an agreement with the County has been approved.

Exhibit "A"

McGrath Human Resources Group ♦ PO Box 190 ♦ Wonder Lake, IL 60097 ♦ 815-728-9111

www.mcgrathhumanresources.com

Dodge County - Compensation and Benefits Study

Page 2

RESOLUTION NO. 19-58

**A RESOLUTION AUTHORIZING THE PURCHASE OF
THREE 66,000 POUND TANDEM TRUCK CHASSIS**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, the Dodge County Highway Committee has determined that it is necessary to purchase three 66,000 pound gross vehicle weight (GVW) tandem truck chassis to better meet the summer and winter demands of the Dodge County Highway Department; and,

WHEREAS, the Highway Department has received quotations for the purchase of three 66,000 pound GVW tandem dump truck chassis from the following vendors:

Vendor	Quotation
Kriete Truck Center Madison	\$375,384
Scaffidi of Stevens Point	\$397,035 (did not meet spec)
Scaffidi of Stevens Point	\$366,945 (did not meet spec)

and,

WHEREAS, copies of the quotations are on file in the Office of the Dodge County Highway Commissioner and may be viewed during Highway Department business hours; and,

WHEREAS, the Highway Committee recommends that the Dodge County Board of Supervisors approve and accept the quotation from Kriete Truck Center Madison in the amount of \$125,128 per truck, and authorize the Highway Department to purchase three 66,000 pound GVW tandem dump truck chassis from Kriete Truck Center Madison at a total purchase price of \$375,384; and,

WHEREAS, sufficient funds are budgeted in the 2020 Highway Department Budget for the planned purchase of three 66,000 pound GVW tandem dump truck chassis;

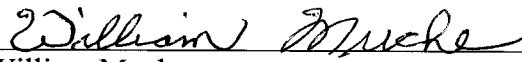
SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby approves and accepts the quotation from Kriete Truck Center Madison in the amount of \$125,128 per truck, and authorizes and directs the Dodge County Highway Commissioner to purchase three 66,000 pound GVW tandem dump truck chassis from Kriete Truck Center Madison at a total purchase price of \$375,384; and,

BE IT FINALLY RESOLVED, that upon presentation of an invoice properly approved by the Dodge County Highway Commissioner, in a total amount not to exceed \$375,384, the Dodge County Highway Commissioner is authorized to make payment of such invoice, and that funds for payment of such invoice shall be charged to Business Unit 3281, Capital Asset Acquisition.

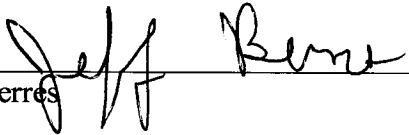
All of which is respectfully submitted this 17th day of December, 2019.

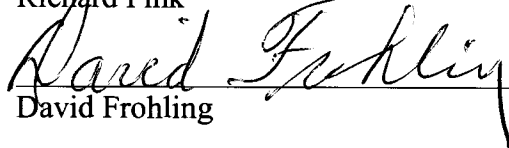
Dodge County Highway Committee:


Jeffrey Came


William Muche


Richard Fink


Jeff Berres


David Frohling

FISCAL NOTE: Highway Department Bus Unit 3281 is budgeted for approximately \$2.8 million in capital related purchases during calendar year 2020. Sufficient funds are budgeted for the purchase of these three trucks from Kriete Truck Center. Finance Committee review date: December 10, 2019. Chair initials: .

Vote Required: Majority of Members present.

Resolution Summary: A Resolution authorizing the purchase of three 66,000 pound tandem truck chassis.

ADOPTED
BY DODGE COUNTY BOARD

DEC 17 2019

AYES	<u>28</u>	NOES	<u>1</u>
ABSENT	<u>3</u>		
ABSTAIN	<u>0</u>		


County Clerk

RESOLUTION NO. 19-59

**A RESOLUTION AUTHORIZING THE PURCHASE OF
A USED GRADALL XL4100 EXCAVATOR**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, the Dodge County Highway Department currently owns a 2007 Gradall excavator which has in excess of 9,000 hours and will be disposed in a matter determined by the Highway Committee; and,

WHEREAS, the Dodge County Highway Department received information from Outagamie County that it has available for sale a 2016 Gradall XL4100 Series IV rubber tired excavator in the amount of \$257,846; and,

WHEREAS, such authority to purchase must be granted by the Dodge County Board of Supervisors in accordance with Resolution No. 80-1 adopted by the County Board of Supervisors at its meeting on April 15, 1980; and,

WHEREAS, the Highway Committee recommends that the Dodge County Board of Supervisors approve the purchase of a 2016 Gradall XL4100 Series IV rubber tired excavator from Outagamie County at a total purchase price of \$257,846, and authorize the Highway Department to make said purchase; and,

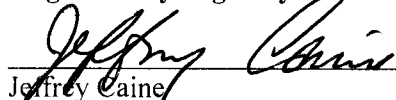
WHEREAS, sufficient funds are budgeted in the 2020 Highway Department Budget for the planned purchase of a 2016 Gradall XL4100 Series IV rubber tired excavator;

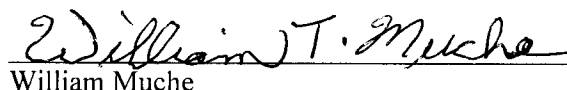
SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby approves the purchase of a 2016 Gradall XL4100 Series IV rubber tired excavator from Outagamie County in the amount of \$257,846, and authorizes and directs the Dodge County Highway Commissioner to purchase the 2016 Gradall XL4100 Series IV rubber tired excavator; and,

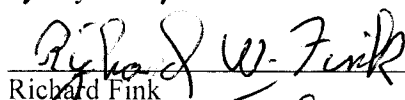
BE IT FINALLY RESOLVED, that upon presentation of an invoice properly approved by the Dodge County Highway Commissioner, in a total amount not to exceed \$257,846, the Dodge County Highway Commissioner is authorized to make payment of such invoice, and that funds for payment of such invoice shall come from Business Unit 3281, Capital Asset Acquisition.

All of which is respectfully submitted this 17th day of December, 2019.

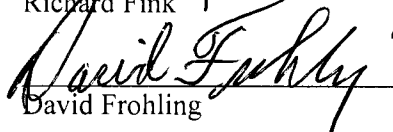
Dodge County Highway Committee:


Jeffrey Caine


William Muche


Richard Fink


Jeff Berres


David Frohling

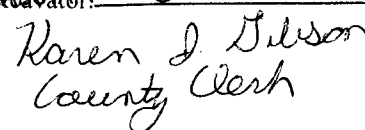
ADOPTED
BY DODGE COUNTY BOARD

FISCAL NOTE: Business Unit 3281, Capital Asset Acquisition, is budgeted for \$2.8 million in expenses for calendar year 2020. Sufficient funds are available for the purchase of this excavator in 2020. Finance Committee review date: December 10, 2019. Chair initials: 

Vote Required: Majority of Members present.

Resolution Summary: A Resolution authorizing the purchase of a used Gradall XL4100 Excavator.

AYES	26	NOES	3
ABSENT	3		
ABSTAIN	0		


Karen J. Tolson
County Clerk

REPORT 1

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Louise Feucht requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 2.1-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in part of the NW ¼ of the NE ¼, Section 31, Town of Lomira to allow for the creation of an approximate 2.1-acre non-farm residential lot at this location and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 17th day of December, 2019.

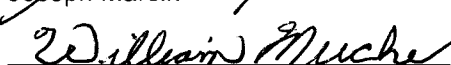
APPROVED
BY DODGE COUNTY BOARD

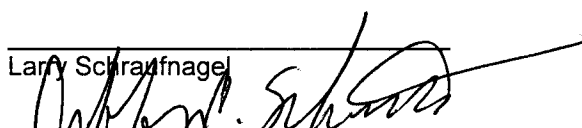
DEC 17 2019

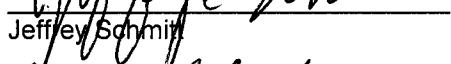
AYES 29 NOES 0
ABSENT 3
ABSTAIN 0

Raren J. Gibson
County Clerk


Joseph Marsik


William Muche


Larry Schraufnager


Jeffrey Schmitt


Thomas Schaefer

Land Resources and Parks Committee

Ordinance No. 1038

An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 31, T13N, R17E, Town of Lomira, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.

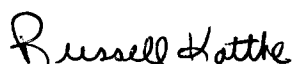
The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.

Section 2. This ordinance shall be effective upon passage.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.

Adopted and Approved this 17th day of December, 2019.



Russell Kottke
Chairman



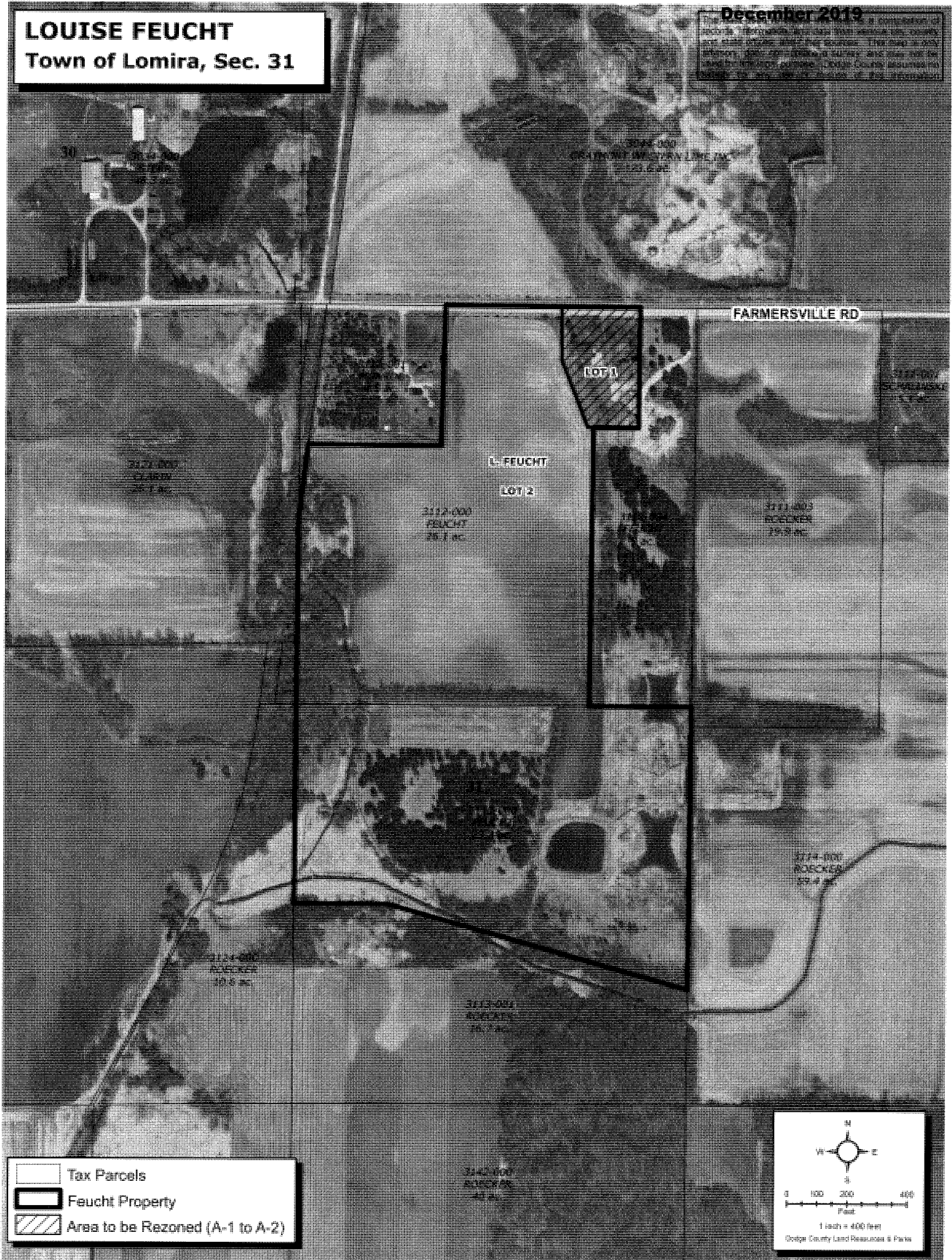
Karen J. Gibson
County Clerk

LOUISE FEUCHT

Town of Lomira, Sec. 31

December 2019

This map is a compilation of records, photographs, and data from various sources. It is not a survey and should not be used for legal purposes. The map is only for informational purposes and may not be accurate. The map is not a guarantee of any kind of accuracy or representation.



REPORT NO. 2

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, pursuant to Chapter 33 of the *Wisconsin Statutes*, a Petition was submitted to the Dodge County Board of Supervisors by filing same with the Dodge County Clerk on September 10, 2019, requesting the establishment of a Public Inland Lake Protection and Rehabilitation District to be known as the Beaver Dam Lake District; and,

WHEREAS, said Petition states that the proposed District is necessary to deal with the complex resource problems associated with the Beaver Dam Lake, including poor water quality, eroding shorelines, excessive carp, algae outbreaks, periodic excessive growth of invasive aquatic plants, and non-point runoff of sediment and nutrients into the lake; and,

WHEREAS, on September 17, 2019, at a regular meeting of the Dodge County Board of Supervisors, the Land Resources and Parks Committee was appointed by the Dodge County Board of Supervisors to conduct a public hearing on said Petition and prepare a report to the Dodge County Board of Supervisors; and,

WHEREAS, a Public Hearing was conducted on October 3, 2019, at 5:30 p.m., in the First Floor Auditorium, Rooms F, G, H, and I of the Dodge County Administration Building, located at 127 E. Oak Street, Juneau, Wisconsin; and,

WHEREAS, the Dodge County Land Resources and Parks Committee makes the following Report to the Dodge County Board of Supervisors and submits same within three (3) months of the public hearing as required by § 33.26(3), Wis. Stats.;

REPORT

Petition.

On September 10, 2019, a Petition was submitted to the Dodge County Board of Supervisors by filing with the Dodge County Clerk requesting the establishment of an Inland Lake Protection and Rehabilitation District pursuant to § 33.21, Wis. Stats. (Attachment Nos. 1 and 2). As required by § 33.25(2), Wis. Stats., the Petition contains all of the following:

1. Proposed name of the district: Beaver Dam Lake District;
2. A description of the necessity of the proposed district;
3. That public health, comfort, convenience, necessity or public welfare will be promoted by the establishment of the district and the lands proposed to be included in the district will be benefited; and,
4. A map/sketch of the proposed district boundaries and a list of Parcel Identification Numbers (PINs) associated with the lands to be included in the proposed district.

Validation of Signatures.

Upon receipt of the Petition, Dodge County staff began the signature validation process. Karen Gibson, Dodge County Clerk, and David Addison, Land Information Manager, independently

conducted the validation process and met thereafter to review the results. Because the Petition was submitted in 2019, the 2018 tax roll for the affected municipalities was used to identify landowners in the proposed district and determine signature validity. Dodge County staff reported the following:

1. Total number of landowners in the proposed district according to the 2018 tax roll=1,399;
2. Total number of signatures needed to achieve at least 51% of landowners in the proposed district=714;
3. Total number of valid signatures obtained=730; and,
4. The Petition contains the requisite number of valid signatures.

Public Notice.

At its meeting on September 17, 2019, the Land Resources and Parks Committee scheduled the public hearing on the petition for October 3, 2019, at 5:30 p.m. The public hearing date falls within thirty (30) days of receipt of the petition as required by § 33.26(1), Wis. Stats. A public hearing notice was prepared, mailed, and published (Attachment No. 3). On September 20, 2019, the Dodge County Clerk's Office mailed the public hearing notice to landowners in the proposed district, whose name and address appeared on the December, 2018 Dodge County tax roll. The Department of Natural Resources was notified by mail of the public hearing date. Notice of the public hearing, as required by § 33.26(2), Wis. Stats., was published in the Beaver Dam Daily Citizen on September 23, 2019 (Attachment No. 4).

Summary of Written Statements Submitted.

Prior to or on October 3, 2019, the following information was received in the Dodge County Clerk's Office:

1. Written comments from twenty-nine (29) individuals who are opposed to the establishment of the Beaver Dam Lake District.
2. Written comments from thirteen (13) individuals who are in favor of the Beaver Dam Lake District.
3. Written comments from one (1) individual who does not appear to be opposed or in favor of the Beaver Dam Lake District, but instead provided suggestions or questions.
4. The County Clerk received no written requests to withdraw from the petition from landowners who signed the petition. Pursuant to §33.25(5), Wis. Stats., such written notices are required to be filed at least 10 days prior to the date of the public hearing.

Public Hearing Conducted.

On October 3, 2019, at 5:30 p.m., the Public Hearing was conducted by the Dodge County Land Resources and Parks Committee in the Dodge County Administration Building, located at 127 E. Oak Street, Juneau, Wisconsin. Thomas Schaefer, Committee Chair, convened the meeting at approximately 5:30 p.m. After roll call, the Dodge County Corporation Counsel reviewed the role of Dodge County in the process to form a lake district. Thereafter, a presentation was given by Michael Engleson, Wisconsin Lakes Executive Director. Finally, representatives from the Beaver Dam Lake Improvement Association presented the Petition to the Committee. The Committee Chair

then reviewed the procedures for public hearing testimony and declared the public hearing open. Approximately 38 people signed in at the registration table to provide testimony. During the Public Hearing, the Dodge County Clerk called the names of the individuals present wishing to provide testimony. Names were called in the order in which they were received. Approximately 20 registered to speak in favor, 18 requested to speak in opposition, or provided general comments during the public hearing. Not all registrants, however, provided testimony. A court reporter recorded the public hearing testimony and a transcript was prepared (Attachment No. 5). Approximately 125 people attended the public hearing.

The Land Resources and Parks Committee Chair, after it appeared that all members of the public present wishing to comment had been given the opportunity to do so, declared the Public Hearing closed. Meeting minutes of the Land Resources and Parks Committee were prepared. (Attachment No. 5).

Summary of Public Hearing Testimony.

Thirty-eight (38) individuals registered to provide testimony; twenty (20) in favor and eighteen (18) opposed. Testimony of thirty-two (32) public speakers was given. According to the hearing transcript, nineteen (19) speakers testified in support of the formation of the Beaver Dam Lake District. Thirteen (13) speakers testified in opposition to the formation of the Beaver Dam Lake District.

Following are excerpts of testimony in **favor** of the formation of the lake district:

- A lake district is a formal, structured organization with taxing authority and governance set by law; provides structural and financial strength to take on the challenges of the lake;
- Provides for an organized effort to address the increase in phosphorus in the lake which spurs algae growth; public health will be improved when the algae blooms are controlled or eliminated;
- Ability to control or eradicate aquatic invasive species in and around the lake;
- Lake district commissioners provide continuity for the organization unlike volunteer leaders and members of a lake association;
- Ability to improve water quality and natural habitat for fowl and fish;
- Ability to maintain the lake for the enjoyment of those who live around it and for the general public for water recreation such as swimming, boating, jet skiing, water skiing, paddle boarding, kayaking, fishing, enjoying the natural beauty/quality of life;
- Improve the lake and maintain property values;
- A lake district has access to grant opportunities and other sources to fund, in conjunction with tax revenues, water quality initiatives; ability to tap into DNR resources;
- The proposed district includes approximately 800 properties which will provide a reasonable tax base without overburdening lake property owners;
- Property owners within the lake district will have a voice in the management of the lake; voting rights to elect commissioners, set budgets, establish lake management plans and priorities;
- Beaver Dam Chamber of Commerce, on behalf of the business community, supports the lake district as a means to provide a healthy lake which will attract users of the lake for fishing,

boating and recreation; quality of life in the County which may attract new residents to grow the County tax base;

- Healthy lake with improved water quality will maintain and improve property values for all;
- A lake district has the strength to take action to address issues so that all can enjoy the lake; ability to develop and implement lake management plans and projects;
- Promote public health by encouraging water activities/recreation; will attract people to the area, tourism; and,
- Coordinated efforts, working in collaboration with farmers and agricultural associations to address run-off, fertilizers/phosphorus (natural and chemical) entering the lake.

Following are excerpts of testimony **opposed** to the formation of the lake district:

- Don't want another tax; all properties in the area should be included not just those parcels that touch the lake;
- Algae blooms are due to non-point source pollution; fertilizer; run-off from farm fields; bad farming practices like spreading treated sewage on fields;
- Object to the petition process; signatures were not obtained in a timely fashion; petitioners made false promises and engaged in a sales job to get signatures;
- The lake is a marsh and cannot be fixed; lake district will not eliminate the algae, bullheads, carp, weeds;
- Need to address the entire watershed in order to address the water quality;
- City of Beaver Dam storm sewers discharge into the lake; this needs to be addressed to improve water quality; double tax on water discharge;
- Many sources contribute to lake problems, everyone (local community, businesses, general public, lake property owners) benefits from improved water quality and a healthy lake; everyone is responsible for the care of the lake; burden should not just be on lake property owners; lake property taxes are already too high; don't want to pay more taxes; and,
- Another government entity; duplication of government; let the DNR take care of the lake; enforce regulations to improve water quality.

At the conclusion of the Public Hearing, the Beaver Dam Chamber of Commerce submitted a resolution in support of the formation of the lake district (Attachment No. 6).

FINDINGS

Based on a review of the Petition submitted on September 10, 2019, requesting the formation of the Beaver Dam Lake District, the validation process undertaken by staff of the signatures included on the Petition, the Public Hearing testimony offered on October 3, 2019, a review of the complete transcript of the Public Hearing, a review of all timely submitted written statements/comments, the Land Resources and Parks Committee hereby finds that there is sufficient evidence to support the following findings:

1. **The Petition is signed by the requisite number of owners of land in the proposed district.** According to the 2018 tax rolls for the affected taxing districts, there are 1,399 landowners in the proposed district. The total number of signatures needed to achieve at

least 51% of landowners in the proposed district is 714. The total number of valid signatures obtained is 730.

2. **The proposed district is necessary.** The Committee heard testimony describing the limitations of a lake association organization and the benefits of forming a lake district. Testimony was presented indicating that it is now necessary to form a district to overcome the limitations of an association. The district, as a formal, recognized unit of government governed by statute with representation by all property owners within the boundaries, is necessary for the establishment and advancement of the lake management plans and priorities to provide the best opportunity to improve the quality of the lake for the benefit of all. The district will have access to grant and other funding to implement lake management plans and priorities as decided by the owners within the district.
3. **Public health, comfort, convenience, necessity of public welfare will be promoted by the establishment of the proposed district.** The Committee heard testimony describing the benefits to the public health and welfare to be gained by improving water quality, controlling algae blooms by addressing erosion and run-off into the lake and controlling aquatic invasive species. In addition to the benefits to the lake property owners, the general public is benefited by access to a healthy lake for water recreational activities, potential increase in tourism which in turn may benefit local businesses and increase state and local sales tax revenues. There is agreement, even by those opposed, that the lake is degraded. The Committee believes that the formation of the district provides the best opportunity to address water quality, algae blooms, aquatic invasive species and other lake concerns.
4. **The property proposed to be included in the proposed district will be benefited by the establishment of the proposed district.** On the whole, parcels included in the proposed district will benefit by its formation. Property owners within the proposed district are afforded representation to establish plans, priorities and an annual budget to promote improved water quality, fish and wildlife habitats, control aquatic invasive species and to promote collaboration among stakeholders.
5. **The proposed boundaries of the district are as described on the attached map/sketch.** (Attachment No. 7).

RECOMMENDATION

The Land Resources and Parks Committee does hereby recommend to the Dodge County Board of Supervisors that, by County Board Resolution, an Order be issued to establish the Beaver Dam Lake District, and that the district be established with the same boundaries as those proposed in the original Petition to form the Beaver Dam Lake District (Attachment No. 6).

The Land Resources and Parks Committee does further recommend that the Dodge County Board of Supervisors require the district to provide a legal description identifying the district boundaries and lands to be included, consistent with the parcels listed in the Petition.

All of which is respectfully submitted this 17th day of December, 2019.

Dodge County Land Resources and Parks Committee

Thomas J. Schaefer
Thomas J. Schaefer

William Muche
William Muche

Joseph Marink
Joseph Marink

Larry Schraufnager

Jeffrey Schmitt

Placed on File

BY DODGE COUNTY BOARD

DEC 17 2019

AYES	-	NOES	-
ABSENT	-		
ABSTAIN	-		

Karen J. Gibson
County Clerk



211 South Spring Street
Suite 3
P.O. Box 33
Beaver Dam, WI 53916

Office:
920.356.1200

Website:
www.bdlia.org

Email:
info@bdlia.org

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December 2019
RECEIVED
IN THE OFFICE OF
COUNTY CLERK

SEP 10 2019

DODGE COUNTY, WIS.

September 9, 2019

Ms. Karen Gibson
Dodge County Clerk
127 E Oak St
Juneau WI 53039

Dear Ms. Gibson,

Submitted with this letter are 744 verified petitions supporting the Dodge County Board's establishment of the Beaver Dam Lake District under Chapter 33 of the Wisconsin Statutes. Each signatory is an owner of property within the proposed District as defined in Section 33.01(9)(ar) or the referenced spouse of such an owner.

The petitions are numbered and sorted by township/city in parcel ID order with the exception of petitions 741 – 744 which were received after we sorted by tax parcel and are in a separate folder at the end.

The Beaver Dam Lake Improvement Association conducted an extensive program to inform property owners about the proposed Lake District and solicit support for its formation. That program consisted of three phases:

1. Letters were sent to all property owners with attachments showing the proposed lake district, the reasons for the formation of a district, a petition and a return envelope
2. Eight public meetings were conducted where property owners were invited to get more information on the proposed district as well as ask questions.
3. Twelve Association volunteers visited property owners personally at their Beaver Dam Lake homes.

The effort to establish the District was also discussed in numerous articles in the local newspaper and updates and articles in the Beaver Dam Lake Improvement Associations newsletter, which was mailed to all 1,095 lake parcels. It was also presented at the association's annual meeting and at the monthly board meetings, which are all open to the public. The association membership overwhelmingly supports the formation of the district as indicated by the fact that 94% of members eligible to sign have signed the petition.

Under Section 33.26 the County is charged to consider a Lake District Petition signed by 51 percent of the qualified property owners. A careful review of the 2018 Tax Rolls of the Towns of Fox Lake, Trenton, Calamus, Beaver Dam and Westford and the City of Beaver Dam shows a total of 1381 persons eligible to sign the petition. Of those, we have

Attachment No. 1

Petition - Signature Pages Omitted - Signature Pages on File in the Office of the County Clerk

learned of 23 listed owners are now deceased, leaving a total of 1358 potential petition signatories. The 744 petitions submitted with this letter thus constitute 54.8% of the eligible signatories.

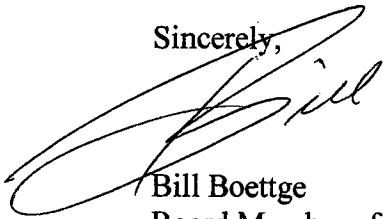
The boundaries of the proposed District include some territory within the City of Beaver Dam. As required under Section 33.24(2) (a), the Beaver Dam City Council approved the inclusion of the portion of the proposed District within its jurisdiction by a Resolution adopted April 16, 2018.

In the meetings with the property owners most agreed that the structure of a lake district provides stronger lake management with all lake owners having an opportunity to participate and gives greater ability to leverage state and federal sources for protecting and improving Beaver Dam Lake.

Our Association is aware that the statutory timetable for proceedings to form the Lake District requires speedy action by the County Board and staff. We stand ready to assist in that process as you request. We appreciate the County's consideration and hope the District can be established promptly and begin its important mission of protecting Beaver Dam Lake for generations to come.

For additional information or if questions please contact me at 920-210-0349 or via email at billboettge@yahoo.com

Sincerely,

A handwritten signature in black ink, appearing to read "Bill", with a large, sweeping loop at the end.

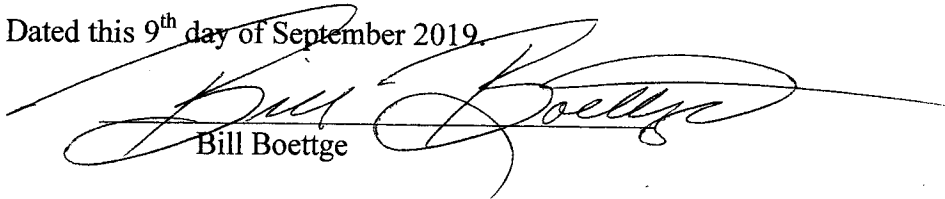
Bill Boettge
Board Member of BDLIA

SEP 10 2019

BEAVER DAM LAKE DISTRICT
Verification of Petitions

DODGE COUNTY, WIS.

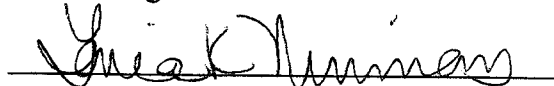
The undersigned, Bill Boettge, first being duly sworn under oath, states that he is one of the Petitioners for the establishment of the Beaver Dam Lake District; that the signatures on Petitions 1 through 744 attached hereto are true and correct to the best of his knowledge and that each Petition was presented to and signed by the signatory landowner in person or was sent to such landowner by first class U.S. Mail at the address shown on the Petition and returned to me by such landowner via first class U.S. Mail in a postage paid return envelope.

Dated this 9th day of September 2019.


Bill Boettge

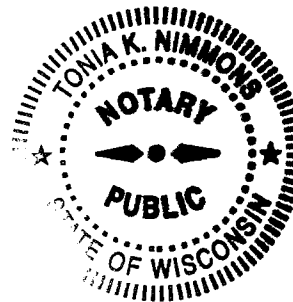
STATE OF WISCONSIN)
) ss.
COUNTY OF DODGE)

Personally came before me this 9th day of September 2019, the above-named Bill Boettge, to me known to be the person who executed the foregoing instrument and acknowledged the same.



Notary Public

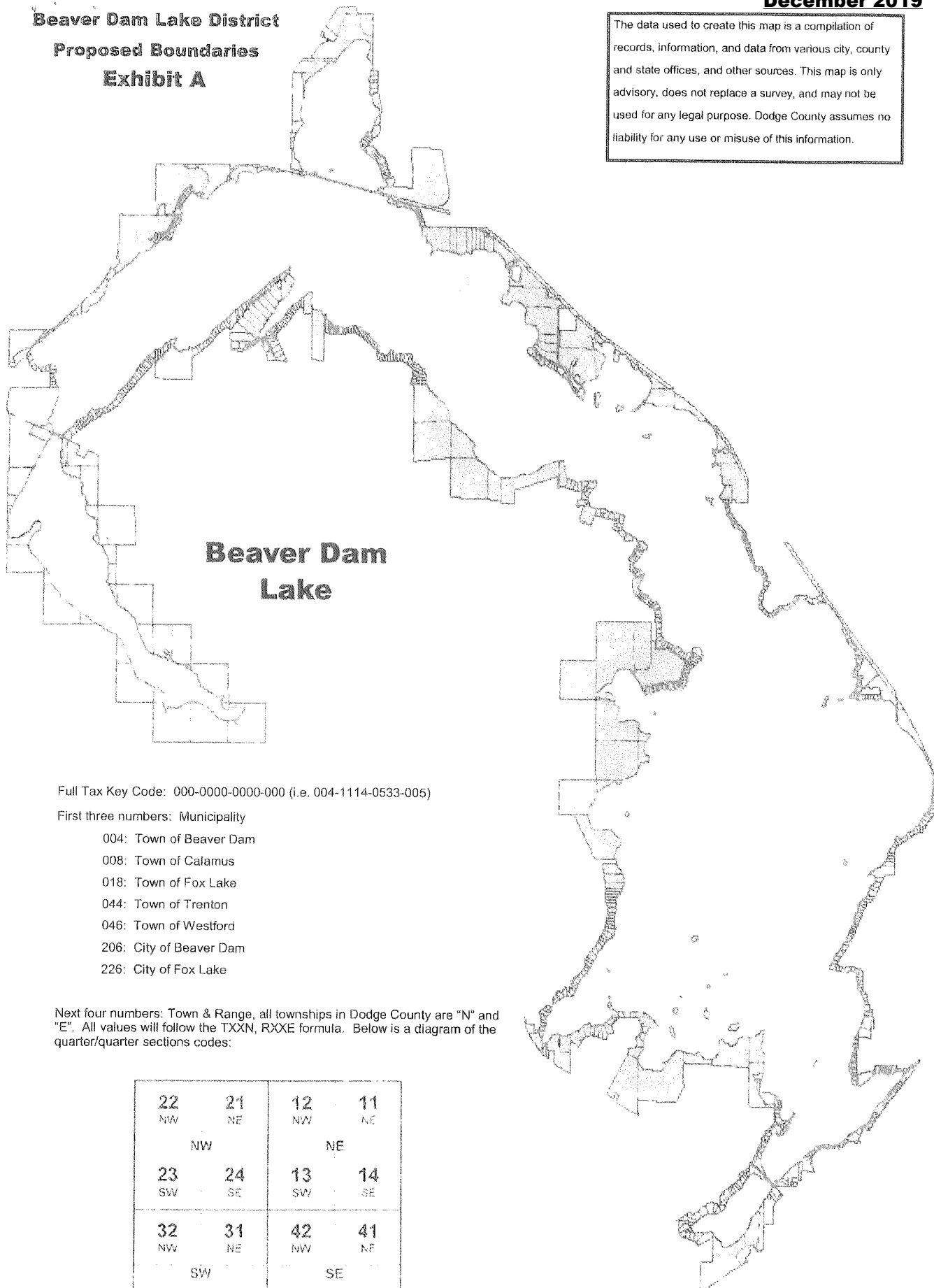
Dodge County, State of Wisconsin

My commission is/expires: Aug. 22, 2021

3.21.2018

**Beaver Dam Lake District
Proposed Boundaries
Exhibit A**

The data used to create this map is a compilation of records, information, and data from various city, county and state offices, and other sources. This map is only advisory, does not replace a survey, and may not be used for any legal purpose. Dodge County assumes no liability for any use or misuse of this information.



Full Tax Key Code: 000-0000-0000-000 (i.e. 004-1114-0533-005)

First three numbers: Municipality

- 004: Town of Beaver Dam
- 008: Town of Calamus
- 018: Town of Fox Lake
- 044: Town of Trenton
- 046: Town of Westford
- 206: City of Beaver Dam
- 226: City of Fox Lake

Next four numbers: Town & Range, all townships in Dodge County are "N" and "E". All values will follow the TXXN, RXXE formula. Below is a diagram of the quarter/quarter sections codes:

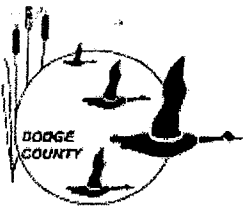
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NW		NE	
23 SW	24 SE	13 SW	14 SE
SW		SE	
32 NW	31 NE	42 NW	41 NE
SW		SE	
33 SW	34 SE	43 SW	44 SE
SW		SE	

Last three numbers: the lot number within that quarter/quarter

CITY OF BEAVER DAM

TOWN OF FOX LAKE

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01812130242013	01812131242001			20611140533008	20611140542013	20612142833065	20612143213019	
	01812131242002							



The Dodge County Board of Supervisors

127 East Oak Street, Juneau, Wisconsin 53039

Dodge County Land Resources and Parks Committee Notice of Public Hearing

NOTICE IS HEREBY GIVEN, in accordance with Section 33.26, Wis. Stats., that a public hearing will be conducted by the Dodge County Land Resources and Parks Committee on the Petition for the formation of the Beaver Dam Lake District on Thursday, October 3, 2019, at 5:30 p.m., in the First Floor Auditorium, Rooms F, G, H, and I of the Dodge County Administration Building, 127 E. Oak Street, Juneau, Wisconsin.

At the public hearing, all interested persons may offer objections, criticisms, or suggestions to the necessity of the proposed district as described by the parcel identification numbers attached to this notice, and to the question of whether their property will be benefited by the establishment of such district. Any person wishing to object to the organization of such district may, before the date set for the hearing, file written objections to the formation of such district with the Dodge County Clerk, 1st Floor, Dodge County Administration Building, 127 E. Oak Street, Juneau, WI 53039.

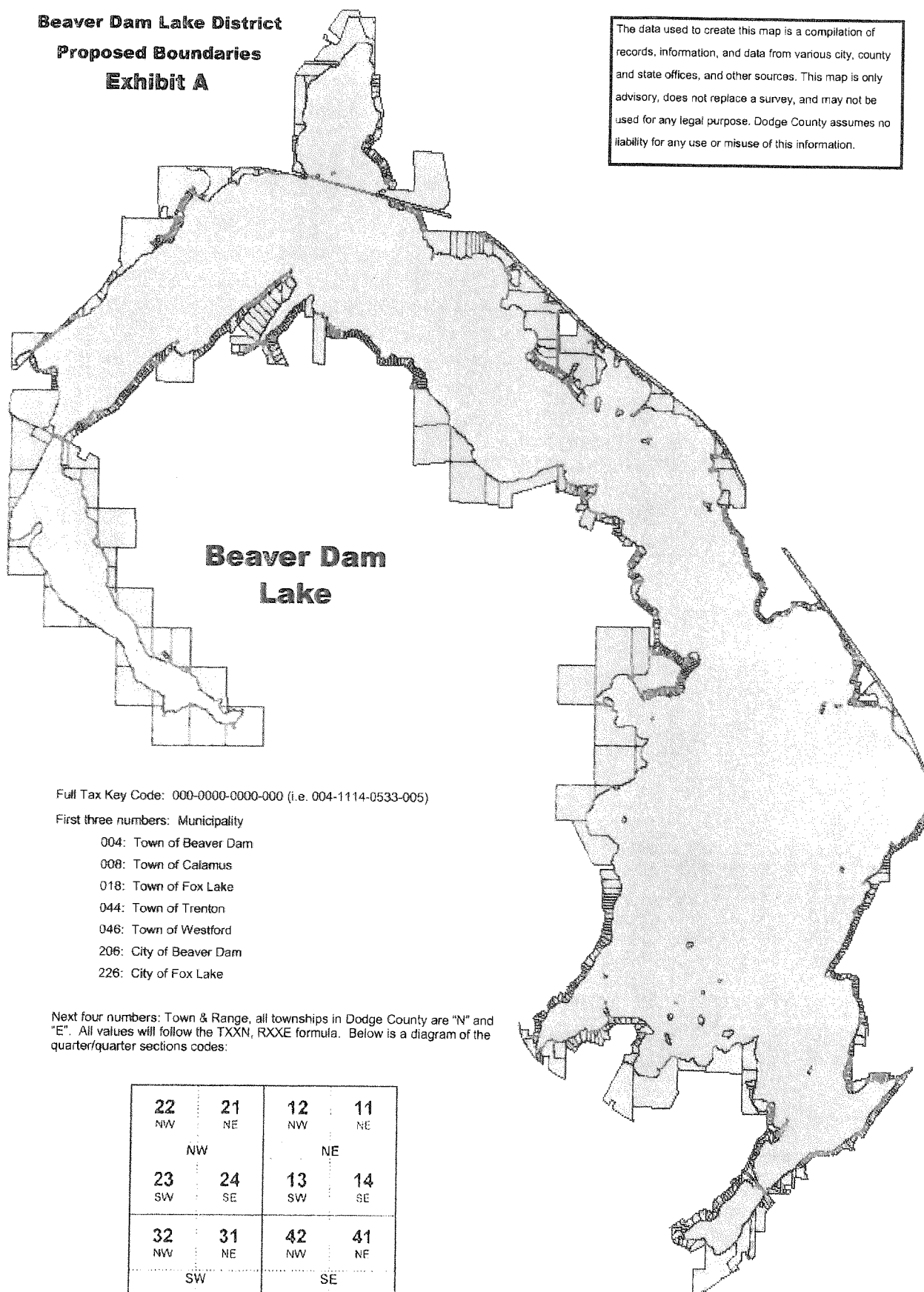
On September 10, 2019, a petition was filed with the Dodge County Clerk requesting the establishment of an inland lake protection and rehabilitation district pursuant to Section 33.21, Wis. Stats. Lands affected by said Petition are parcels contiguous to Beaver Dam lake, being located in the Townships of Fox Lake, Trenton, Calamus, Beaver Dam, and Westford, and the Cities of Beaver Dam and Fox Lake, as generally shown on the sketch of the proposed Beaver Dam Lake District, attached hereto as Exhibit A. The boundaries of the proposed inland lake protection and rehabilitation district are generally described by the following Parcel Identification Numbers reflected on Exhibit B, attached hereto, and incorporated herein.

Dated at Juneau, Wisconsin, September 19, 2019.

Dodge County Land Resources and Parks Committee
Thomas Schaefer, Chairman

**Beaver Dam Lake District
Proposed Boundaries
Exhibit A**

The data used to create this map is a compilation of records, information, and data from various city, county and state offices, and other sources. This map is only advisory, does not replace a survey, and may not be used for any legal purpose. Dodge County assumes no liability for any use or misuse of this information.



Full Tax Key Code: 000-0000-0000-000 (i.e. 004-1114-0533-005)

First three numbers: Municipality

- 004: Town of Beaver Dam
- 008: Town of Calamus
- 018: Town of Fox Lake
- 044: Town of Trenton
- 046: Town of Westford
- 206: City of Beaver Dam
- 226: City of Fox Lake

Next four numbers: Town & Range, all townships in Dodge County are "N" and "E". All values will follow the TXXN, RXXE formula. Below is a diagram of the quarter/quarter sections codes:

22 NW	21 NE	12 NW	11 NE
NW		NE	
23 SW	24 SE	13 SW	14 SE
SW		SE	
32 NW	31 NE	42 NW	41 NE
SW		SE	
33 SW	34 SE	43 SW	44 SE

Last three numbers: the lot number within that quarter/quarter

[illegible]

TOWN OF FOX LAKE			CITY OF BEAVER DAM					
01812130212001	01812130242014	01812131243000	20611140423000	20611140513005	20611140533009	20611140542014	20612142833066	20612143242002
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01812130224003	01812130244002	01812131244000	20611140512001	20611140514021	20611140534077	20612142824008	20612143211003	20612143244003
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01812130242013	01812131242001		20611140513004	20611140531001	20611140542011	20612142833064	20612143242000	
				20611140533008	20611140542013	20612142833065	20612143242001	

Capital Newspapers Proof of Publication Affidavit

Ad #: 3767746 Price: \$700.39 Ad ID: hrg with map and parcels

*Retain this portion for your records.**Please do not remit payment until you receive your advertising invoice.*

Mail to:

OFFICE OF DODGE COUNTY
 Karen Gibson
 127 EAST OAK STREET
 JUNEAU, WI 53039

RECEIVED
 IN THE OFFICE OF

SEP 25 2019

DODGE COUNTY CLERK

STATE OF WISCONSIN

Dodge County

SS.

Rebecca McBride

being duly sworn, doth depose and say that
 he (she) is an authorized representative of
 Capital Newspapers, publishers of

PDAC

Daily Citizen

a newspaper, in the city of Beaver Dam, in said County and State,
 and that an advertisement of which the annexed is a true
 copy, taken from said paper, was published therein on
 September 23rd, 2019

(Seal)

(Signed)

(Title)

Principal Clerk

Subscribed and sworn to before me on

SEP 23 2019

KATHERINE J PORTZEN
 Notary Public
 State of Wisconsin

Notary Public, Wisconsin

My Commission expires

1 THE DODGE COUNTY BOARD OF SUPERVISORS
2 SPECIAL LAND RESOURCES AND
3 PARKS COMMITTEE MEETING
4
5

6
7 PUBLIC HEARING ON BEAVER DAM
8 LAKE DISTRICT PETITION
9 OCTOBER 3, 2019
10

11
12
13 APPEARANCES:

14 CORPORATION COUNSEL:

15 Ms. Kimberly Nass

16 COMMITTEE MEMBERS:

17 MR. WILLIAM MUCHE

18 MR. THOMAS SCHAEFER, Chairman

19 MR. JOSEPH MARSIK

20 MR. JEFFREY SCHMITT
21
22
23
24
25

December 2019

OCT 03 2019
8:00pm KS
DODGE COUNTY, WIS.

Beaver Dam Chamber of Commerce Board Resolution

Whereas, in order to ensure a healthy aqua ecosystem within Beaver Dam Lake and its watershed; and

Whereas, Beaver Dam Lake is an important recreational resource, diverse animal and fish habitat and aesthetic asset for homeowners, local citizens and visitors; and

Whereas, Beaver Dam Lake is a fundamental part of the community, its history and its future; and

Whereas, the responsibility and coordination of managing a lake requires adequate funding and oversight;

Now, therefore, be it resolved, we, the Beaver Dam Chamber of Commerce's Board of Directors, support the initiative to create a Beaver Dam Lake Improvement District for the responsible management of Beaver Dam Lake.

Proclaimed this date, February 28, 2018.

Chamber Board Chairman *(Chief Volunteer Leader)*

Chamber President *(Chief Paid Staff)*



ORDINANCE NO. 1039

AN ORDINANCE AMENDING CHAPTER 7, *TRAFFIC CODE*, OF THE DODGE COUNTY CODE OF ORDINANCES, TO CREATE SECTION 7.12, *HIGHWAY CLOSED TO TRAVEL*, AND TO AMEND SECTION 30.04(4)(b), *SCHEDULE OF DEPOSITS*, TO SET FORTH A DEPOSIT SCHEDULE.

The people of the County of Dodge, represented by the Dodge County Board of Supervisors, do hereby ordain as follows:

Section 1. Pursuant to Section 59.54(6), of the *Wisconsin Statutes*, the Dodge County Board of Supervisors may enact and enforce ordinances to preserve the public peace and good order within the County and provide a forfeiture for a violation of the ordinances.

Section 2. On December 5, 2019, the Dodge County Highway Committee recommended amending Chapter 7, *Traffic Code*, of the Dodge County Code of Ordinances to create Section 7.12, *Highway Closed to Travel*.

Section 3. Section 30.04(1), of the Code of Ordinances, Dodge County, Wisconsin, requires a forfeiture for a conviction for a violation of any of the ordinances.

Section 4. Section 30.04(4)(b), of the Code of Ordinances, Dodge County, Wisconsin, sets forth the schedule of deposits required for various ordinance violations, including ordinances with a statutory counterpart; and,

Section 5. A deposit must be created for a violation of the Code of Ordinances, Dodge County, Wisconsin, for inclusion in Section 30.04(4)(b), of the Code of Ordinances, Dodge County, Wisconsin.

Section 6. Section 7.12 of the Dodge County Code of Ordinances, is hereby created to read as follows:

* * * * *

7.12 Highway Closed to Travel

(1) HIGHWAY CLOSED – SIGNS POSTED; BARRIERS INSTALLED. Pursuant to § 86.06(1), Wis. Stats., whenever any highway is impassable or unsafe for travel or during the construction or repair of any such highway and until it is ready for traffic the authorities in charge of the maintenance or construction thereof may keep it closed by maintaining barriers at each end of the closed portion. The barriers shall be of such material and construction and so placed as to indicate that the highway is closed

and shall conform to the standards for traffic control devices in the manual adopted by the department of transportation under s. 84.02 (4) (e).

(2) PROHIBITED. Pursuant to § 86.06(2), Wis. Stats., it shall be unlawful for any person to alter the position of, destroy, pass over or beyond any barrier so erected, or travel with any vehicle upon any portion of a highway closed by barriers as in this section provided, or walk or travel in any manner upon the materials placed thereon as part of the repair or construction work.

(3) ENFORCEMENT. This Ordinance shall be enforced by any officer employed by the Dodge County Sheriff's Office by means of the enforcement procedure set forth at Section 7.21, Enforcement, of the Dodge County Code of Ordinances.

(4) PENALTIES. Violation of this Ordinance shall result in a forfeiture of not less than \$10 nor more than \$100 with a cash deposit, set forth in Section 30.04 of the Dodge County Code of Ordinances. In addition to forfeiture, violators may be liable, and County may seek to recover from violators, all damages done to the highway.

Section 7. Section 30.04(4)(b), of the Code of Ordinances, Dodge County, Wisconsin, is hereby amended to add a deposit of \$200.50 plus all applicable assessments and costs for a violation of Section 7.12 of the Dodge County Code of Ordinances.

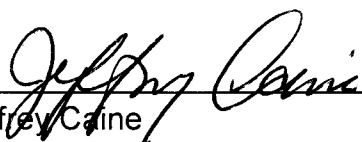
Section 8. Effective Date. This ordinance shall become effective immediately upon enactment by the Dodge County Board of Supervisors and publication.

Section 9. Summary. An Ordinance amending Chapter 7, *Traffic Code*, of the Dodge County Code of Ordinances to create Section 7.12, *Highway Closed to Travel*.

Section 10. Vote Required. Majority of members present.

Respectfully submitted this 5th day of December, 2019.

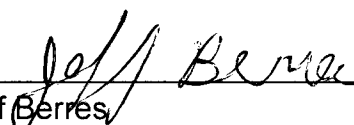
Dodge County Highway Committee:


Jeffrey Caine


David Frohling


William Muche


Richard Fink


Jeff Berres

Enacted and approved this 17th day of December, 2019.

Russell Kottke

Russell Kottke, Chairman

Dodge County Board of Supervisors

Karen J. Gibson

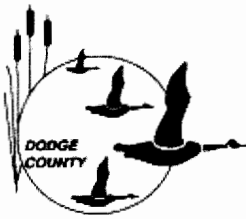
Karen J. Gibson, County Clerk

ADOPTED
BY DODGE COUNTY BOARD

DEC 17 2019

AYES 29 NOES 0
ABSENT 3
ABSTAIN 0

Karen J. Gibson
County Clerk



AGENDA
Dodge County Board of Supervisors Meeting
Tuesday, January 21, 2020 – 7:00 PM
Administration Building
County Board Room, Fourth Floor
127 East Oak Street, Juneau, Wisconsin 53039

Call to Order by Russell Kottke, County Board Chairman

Pledge of Allegiance

Roll Call

Approve Minutes from December 17, 2019, County Board Session

Communications on File

Special Orders of Business

Confirm Appointment made by County Administrator

1. Appoint Scott Smith to the position of Dodge County Highway Safety Coordinator effective January 14, 2020. Scott Smith will serve at the pleasure of the County Administrator.

4-H Key Awards, Chairman Kottke

Marie Witzel, 4-H/Youth Development Educator

Kendra Gillett, Marshall McGauley and Faith Rinzel

Chairman Kottke

Amy Nehls, Director Emergency Management

EMS Study

Consider, Discuss and Take Action on the Following:

Resolutions on File

- 19-60 Amend Town of Emmet Zoning Ordinance – Windwood LLC Property – Town of Emmet – Supervisor Allen Behl.
- 19-61 Resolution Authorizing Labor Agreement Between Dodge County and Dodge County Highway Department, Local 730 – Human Resources and Labor Negotiations Committee.
- 19-62 Resolution Authorizing the Construction and Internal Borrowing for the Reeseville Highway Shop – Highway Committee.

Reports on File

1. Ordinance No. 1040 – Amend Land Use Code – Waldemar Schlieve – Town of Hustisford – Land Resources and Parks Committee.

Set Next Meeting Date & Time

Recess

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

COMMITTEE NAME COUNTY BOARD
MEETING DATE January 21, 2020

Approval *RK* Date *1-22-2020*
Chair *Russell Keith*

VENDOR	NAME	PRESENT	ABSENT	PERDIEM	MILES	AMOUNT	MEALS	AMOUNT
11994	Behl, Allen		X	0.00	0	0.00		
49450	Bennett, Richard	X		50.00	6	3.45		
49449	Benter, Ed	X		50.00	23	13.23		
19566	Berres, Jeff	X		50.00	21	12.08		
11970	Bischoff, Larry	X		50.00	20	11.50		
26899	Bobholz, Mary	X		50.00	28	16.10		
50238	Burnett, Kevin	X		50.00	20	11.50		
49453	Caine, Jeffrey	X		50.00	14	8.05		
46788	Derr, Lisa	X		50.00	21	12.08		
49971	Fink, Richard W.	X		50.00	35	20.13		
28760	Frohling, David	X		50.00	29	16.68		
49455	Glewen, Becky	X		50.00	20	11.50		
41853	Greshay, Richard	X		50.00	14	8.05		
49993	Guckenberger, David	X		50.00	42	24.15		
48638	Hilbert, Dan	X		50.00	20	11.50		
50131	Hoekstra, William	X		50.00	33	18.98		
49454	Houchin, Cathy	X		50.00	16.5	9.49		
50239	Kemmel, Timothy	X		50.00	54	31.05		
16348	Kottke, Russell	X		55.00	30	17.25		
50490	Kriewald, Naomi	X		50.00	20	11.50		
19650	Macheel, Dale	X		50.00	44	25.30		
29374	Maly, Donna	X		50.00	20	11.50		
22503	Marsik, Joseph M.	X		50.00	40	23.00		
34243	Miller, MaryAnn	X		50.00	0	0.00		
43804	Muche, William	X		50.00	22	12.65		
47109	Nickel, Thomas	X		50.00	34	19.55		
46789	Roesch, Mark E.	X		50.00	34	19.55		
30697	Schaefer, Thomas		X	0.00	0	0.00		
15819	Schmidt, Dennis	X		50.00	0	0.00		
28630	Schmitt, Jeffrey	X		50.00	9	5.18		
37252	Schraufnagel, Larry		X	0.00	0	0.00		
50060	Sheahan-Malloy, Kira		X	0.00	0	0.00		

**Dodge County Board of Supervisors
January 21, 2020 – 7:00 p.m.
Administration Building - Juneau, Wisconsin**

The January Session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance with the exception of Supervisors Behl, Schaefer, Schraufnagel and Sheahan-Malloy who had previously asked to be excused.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor Nickel and seconded by Supervisor Greshay to approve the minutes of the December 17, 2019, session of the County Board meeting as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

Communications on File

Karen J. Gibson, County Clerk, reported there were no communications on file.

Special Orders of Business

Chairman Kottke called the First Order of Business: Confirm Appointment made by County Board Administrator, James Mielke. Appoint Scott Smith to the position of Dodge County Highway Safety Coordinator effective January 14, 2020. Scott Smith will serve at the pleasure of the County Administrator. A motion to accept the appointment was made by Supervisor Maly and seconded by Supervisor Miller. The motion passed by acclamation with no negative votes cast, thereby approving the appointment.

Chairman Kottke called upon Marie Witzel, 4-H/Youth Development Educator who named the 2019 4-H Key Award winners: Kendra Gillett, Marshall McGauley and Faith Rinzel. Kendra Gillett, Marshall McGauley (via video as he was unable to attend) and Faith Rinzel (via video as she was unable to attend) addressed the County Board of Supervisors, telling them about their many 4-H experiences and also thanking the board and citizens of Dodge County for their support of the 4-H program. Chairman Kottke congratulated Ms. Gillett and presented her with a commendation certificate recognizing her 4-H key award achievement. Ms. Witzel presented Ms. Gillett with a letter from Governor Tony Evers' Office, a certificate of special senatorial recognition from Senator Ronald Johnson and a citation from the State of Wisconsin from Representative Jon Plumer.

Chairman Kottke called upon Amy Nehls, Emergency Management Director who introduced Dana Sechler, Vice President of Strategic Management & Consulting. Mr. Sechler gave a presentation on the Dodge County EMS Study. He outlined the Ambulance System and EMS Operations Evaluation, Review, Findings and Recommendations prepared by Strategic Management & Consulting. Questions by Supervisors Derr and J. Schmitt answered by Mr. Sechler. Comment by Supervisor J. Schmitt.

The following Resolutions and Report were read by the Clerk and acted upon by the Board:

Resolution No. 19-60 Amend Town of Emmet Zoning Ordinance – Windwood LLC Property – Town of Emmet – Supervisor Allen Behl. A motion for adoption was made by Supervisor Berres and seconded by Supervisor D. Schmitt. Question by Supervisor Houchin answered by Supervisor Marsik. The vote was cast with 27 ayes and 1 no, thereby adopting the Resolution.

Ayes: Benter, Kottke, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Kriewald, Guckenberger, Fink, Muche, Kemmel, Bischoff, Caine, Berres, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Nickel, Maly, Hilbert, Miller, Burnett, Derr, Glewen. Total 27.

No: Bobholz. Total 1.

Absent: Schaefer, Schraufnagel, Behl, Sheahan-Malloy. Total 4.

Resolution No. 19-61 Resolution Authorizing Labor Agreement Between Dodge County and Dodge County Highway Department, Local 730 – Human Resources and Labor Negotiations Committee. A motion for adoption was made by Supervisor Marsik and seconded by Supervisor Greshay. Comment by Supervisor D. Schmidt. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 19-62 Resolution Authorizing the Construction and Internal Borrowing for the Reeseville Highway Shop – Highway Committee. A motion for adoption was made by Supervisor Caine and seconded by Supervisor Frohling. Supervisor Frohling made a motion to amend Resolution 19-62 by striking the words “and interest” on Page 2, line 34 and on Page 3, line 20 and adding a No. 6 to Page 3 to read: The Dodge County Highway Department shall budget for annual interest payments in each of the following years: 2021, 2022, 2023, 2024 and 2025. The motion to amend was seconded by Supervisor Caine. Kimberly Nass, Corporation Counsel advised the Board that she prepared a revised resolution with the amendment which was being placed on their desks. Question by Supervisor J. Schmitt answered by Chairman Kottke, Kimberly Nass, Corporation Counsel and Supervisor Frohling. The vote was cast with all voting in the affirmative, thereby adopting the motion to amend.

Question by Supervisor J. Schmitt answered by Brian Field, Highway Commissioner. Supervisor J. Schmitt made a motion to amend Resolution 19-62 by changing the amount of \$3,468,317 to \$3,559,511 on Page 2, lines 12, 20 and 23 and on Page 3, lines 4, 6, 9 and 30. Exhibits “B” & “C” were also amended to reflect said change. The motion to amend was seconded by Supervisor Maly. Kimberly Nass, Corporation Counsel distributed another revised resolution containing Supervisor Schmitt’s amendment. Questions by Supervisors Glewen and Derr answered by Brian Field, Highway Commissioner and Supervisor J. Schmitt. Comments by Brian Field, Highway Commissioner and Supervisors J. Schmitt, Caine, Maly, Guckenberger and Greshay. The vote was cast with 23 ayes and 5 noes, thereby adopting the motion to amend

Ayes: Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Kriewald, Guckenberger, Fink, Kemmel, Bischoff, Caine, Berres, Houchin, Frohling, D. Schmidt, Hoekstra, Nickel, Maly, Miller, Burnett, Glewen. Total 23.

Noes: Greshay, Muche, Roesch, Hilbert, Derr. Total 5.

Absent: Schaefer, Schraufnagel, Behl, Sheahan-Malloy. Total 4.

The vote was cast on Resolution 19-62 as amended, with all voting in the affirmative, thereby adopting the Resolution as amended.

Report No. 1 Ordinance No. 1040 – Amend Land Use Code – Waldemar Schlieve – Town of Hustisford – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Muche and seconded by Supervisor Guckenberger. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

The Clerk noted the following had been placed on the Supervisor’s desks: Winter 2020 Aging and Disability Resource Center Newsletter, Memo dated January 21, 2020, from the External Audit Review Oversight Committee: Joseph Marsik, Chair, David Frohling, Russell Kottke, MaryAnn Miller and Dan Hilbert regarding the operational and financial review of the Dodge County Sheriff’s Department, Memo dated January 21, 2020 from Kimberly Nass, Corporation Counsel regarding Wisconsin Counties Association Legal Opinion Regarding County Sheriff Authority over Personnel Matter, Memo dated January 21, 2020 from Sarah Hinze, Human Resources Director regarding Resolution #19-61 Authorizing Labor Agreement between Dodge County and Dodge County Highway Union Local 730 and Ambulance System and EMS Operations Evaluation, Review, Findings, and Recommendations prepared by Strategic Management & Consulting. The Chair ordered these be placed on file.

At 8:42 p.m. Supervisor Frohling made a motion to recess until Tuesday, February 25, 2020 at 7:00 p.m. Supervisor Frohling reminded the Board that the February meeting is the fourth Tuesday of February due to the February 18, 2020 Spring Primary Election. D. Schmidt seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

RESOLUTION NO 19-60

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

MEMBERS:

WHEREAS, Dodge County, a Body Corporate under the laws of the State of Wisconsin, has adopted a comprehensive Zoning Ordinance which is in full force and effect, and to

WHEREAS, the Town Board of Emmet has adopted a town zoning ordinance for said town, the power to adopt a town zoning ordinance having been granted by a referendum vote of electors of the Town of Emmet held at the time of a regular annual town meeting, and

WHEREAS, a public hearing as to the proposed amendment to the town zoning of the Town of Emmet was held on Oct. 23, 2019 by the Town Zoning Board of the Town of Emmet and the proposed amendment to the Zoning Ordinance of the Town of Emmet having been adopted by the Town Board of the Town of Emmet.

THEREFORE, BE IT RESOLVED: that the amendment to the Town Zoning Ordinance of the Town of Emmet is hereby approved, by the Board of Supervisors of Dodge County, Wisconsin.

All of which is respectfully submitted this 21st day of January, 2020.

ADOPTED
BY DODGE COUNTY BOARD

JAN 21 2020
AYES 27 NOES 1
ABSENT 4
ABSTAIN 0

Karen J. Bileson
County Clerk

Allen Behl

Allen Behl, Supervisor

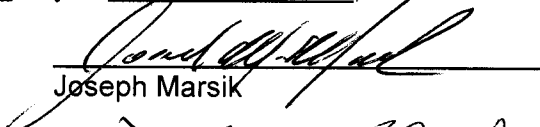
REPORT to Res. 19-60

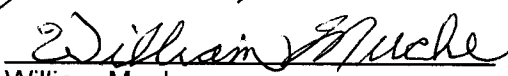
TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

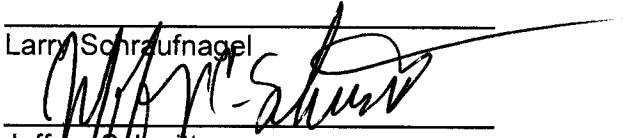
We the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Windwood LLC requesting amendment of the Zoning Ordinance, Town of Emmet, Dodge County, Wisconsin, to rezone approximately 14.788-acres of land from an AG General Agricultural Zoning District to the CC Convenience Commercial Zoning District and to rezone approximately 84.2-acres of land from an AG General Agricultural Zoning District to the RD Rural Development Zoning District in part of the NE ¼ of the SE ¼, Section 35, and part of the NW ¼ of the SW ¼, Section 36, Town of Emmet to allow for the future commercial and residential development of this property and recommend approval of the resolution submitted for this rezoning petition.

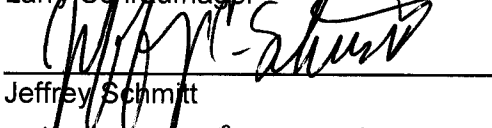
The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds that the Town of Emmet has followed the proper procedures listed in the Town of Emmet Zoning Ordinance in order to rezone this property.

Respectfully submitted this 21st day of January, 2020


 Joseph Marsik


 William Muche


 Larry Schraufnagel


 Jeffrey Schmitt


 Thomas Schaefer

Land Resources and Parks Committee

PARCEL OF LAND TO BE ZONED RD

A parcel of land located in the SE1/4 of the SE1/4 and the NE1/4 of the SE1/4 of Section 35 and in the SW1/4 of the SW1/4 and the NW1/4 of Section 36, T9N, R15E, Town of Emmet, Dodge County, Wisconsin to-wit:

Beginning at the West 1/4 corner of said Section 36; thence N88°36'22"E, 1315.72 feet along the North line of said SW1/4; thence S01°13'56"E, 474.83 feet; thence S88°46'04"W, 278.00 feet; thence S17°30'51"W, 775.13 feet; thence S36°47'56"W, 756.75 feet; thence S58°48'50"W, 139.50 feet; thence S15°22'22"W, 246.90 feet; thence S33°05'58"W, 106.60 feet; thence S46°05'49"W, 168.88 feet; thence S01°32'17"W, 148.75 feet; thence N88°55'54"E, 310.02 feet; thence S00°53'39"E, 74.16 feet; thence S77°22'37"W, 102.19 feet; thence S02°41'35"E, 37.37 feet; thence S88°55'54"W, 165.13 feet; thence N00°53'39"W, 9.68 feet; thence N83°59'38"W, 275.31 feet; thence S89°15'49"W, 100.00 feet; thence S85°15'34"W, 282.54 feet; thence N22°13'16"E, 168.06 feet; thence N11°25'08"E, 276.16 feet; thence N01°30'39"W, 202.37 feet; thence N29°10'40"E, 271.99 feet; thence N00°53'27"W, 379.35 feet; thence S89°06'34"W, 769.05 feet; thence S00°53'27"E, 407.50 feet to a point of curve; thence Southeasterly along a curve to the left which has a radius of 203.00 feet and a chord which bears S30°52'36"E, 202.91 feet; thence S60°51'45"E, 188.89 feet to a point of curve; thence Southeasterly along a curve to the right which has a radius of 97.00 feet and a chord which bears S28°51'16"E, 102.83 feet; thence S03°09'13"W, 488.73 feet; thence S89°15'49"W, 86.75 feet; thence N66°46'26"W, 196.98 feet; thence S68°52'00"W, 186.50 feet to a point on the West line Windwood Country Estates; thence N00°59'04"W, 2575.82 feet along the West line of and to the Northeast corner of said Windwood County Estates; thence N89°34'13"E, 1332.27 feet along the North line of said SE1/4 to the point of beginning. Containing 4,495,087 square feet (103.193 acres).

PARCEL OF LAND TO BE ZONED C-C

A parcel of land located in the SE1/4 of the SE1/4 and the NE1/4 of the SE1/4 of Section 35, T9N, R15E, Town of Emmet, Dodge County, Wisconsin to-wit:

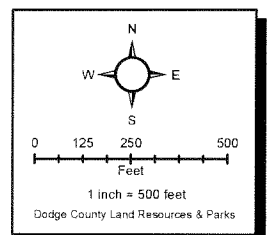
Commencing at the East 1/4 corner of said Section 35; thence S00°53'39"E, 1325.16 feet along the East line of said SE1/4; thence S89°06'21"W, 396.22 feet to the point of beginning; thence S89°06'34"W, 769.05 feet; thence S00°53'27"E, 407.50 feet to a point of curve; thence Southeasterly along a curve to the left which has a radius of 203.00 feet and a chord which bears S30°52'36"E, 202.91 feet; thence S60°51'45"E, 188.89 feet to a point of curve; thence Southeasterly along a curve to the right which has a radius of 97.00 feet and a chord which bears S28°51'16"E, 102.83 feet; thence S03°09'13"W, 488.73 feet; thence N89°15'49"E, 13.25 feet; thence N85°15'34"E, 218.68 feet; thence N22°13'16"E, 168.06 feet; thence N11°25'08"E, 276.16 feet; thence N01°30'39"W, 202.36 feet; thence N29°10'40"E, 271.99 feet; thence N00°53'27"W, 379.35 feet to the point of beginning. Containing 644,143 square feet (14.788 acres).

Windwood LLC
Town of Emmet, Sec. 36



-  Windwood LLC Property
-  Tax Parcels
-  Area to Be Rezoned (A-G to CC)
-  Area to Be Rezoned (A-G to RD)
-  FEMA Floodplain (No Zoning Change)

BUCHERT LN



RESOLUTION NO. 19-61

**Resolution Authorizing Labor Agreement Between
Dodge County and Dodge County Highway Department, Local 730**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, labor negotiations have been conducted by the Dodge County Human Resources and Labor Negotiations Committee with Dodge County Highway Department Employees, Local 730, The Labor Association of Wisconsin, Inc., and

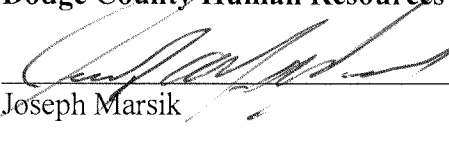
WHEREAS, these negotiations have resulted in a proposed one (1) year contract between Dodge County and the Dodge County Highway Department Employees, Local 730, the Labor Association of Wisconsin, Inc., with a term of January 1, 2020, through December 31, 2020, which agreement has been reduced to writing in a document entitled *Labor Agreement Between Dodge County and Dodge County Highway Department, Local 730*, attached hereto as Exhibit "A";

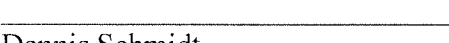
SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby ratifies the document entitled *Labor Agreement between Dodge County and Dodge County Highway Department, Local 730*, which is attached hereto as Exhibit "A"; and,

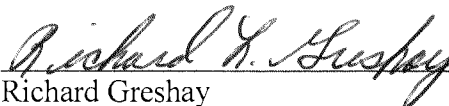
BE IT FINALLY RESOLVED, that the Dodge County Human Resources and Labor Negotiations Committee and the Dodge County Human Resource Director are hereby authorized and directed to execute a one (1) year written contract between the Dodge County Highway Department Employees, Local 730 and the Labor Association of Wisconsin, Inc., with a term of January 1, 2020 through December 31, 2020, based on the contained in the document entitled *Labor Agreement Between Dodge County and Dodge County Highway Department, Local 730*, attached hereto as "Exhibit A".

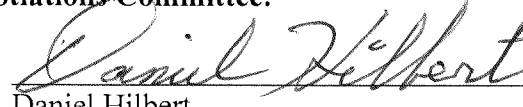
All of which is respectfully submitted this 21st day of January, 2020.

Dodge County Human Resources and Labor Negotiations Committee:


Joseph Marsik


Dennis Schmidt


Richard Greshay

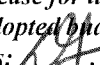

Daniel Hilbert


Kira Sheahan-Malloy

ADOPTED
BY DODGE COUNTY BOARD

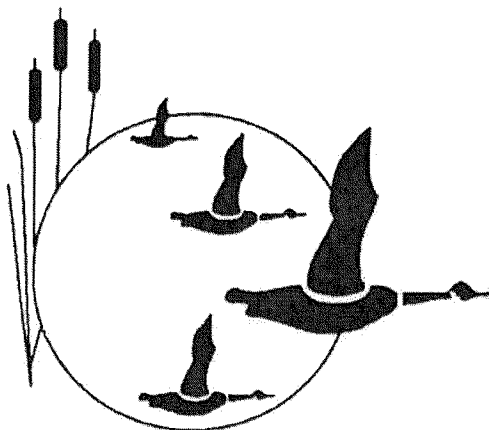

JAN 21 2020
County Clerk

AYES 28 NOES 0

FISCAL NOTE: The 2020 adopted budget was created using the wage increase for union employees as listed on "Exhibit A" at 2.07%. As such, there are sufficient funds included in the adopted budget for the Highway Department for 2020. Finance Committee review date: January 13, 2020. Chair initials: 

Vote Required: Majority of Members present.

Resolution Summary: Resolution authorizing Labor Agreement between Dodge County and Dodge County Highway Department, Local 730.



LABOR AGREEMENT

Between

DODGE COUNTY

and

**DODGE COUNTY HIGHWAY DEPARTMENT EMPLOYEES
Local 730, The Labor Association of Wisconsin, Inc.**

January 1, 2020 to December 31, 2020

Exhibit "A"

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ARTICLE II - RECOGNITION.....	1
ARTICLE III - WAGES	1
ARTICLE IV - TERMINATION AND DURATION	1

ARTICLE I AGREEMENT/INTRODUCTION

This Agreement entered into effective this first day of January, 2020, by and between the County of Dodge, Wisconsin, hereinafter referred to as the Employer and the Dodge County Highway Employees, Local 730, Labor Association of Wisconsin, Inc., hereinafter referred to as the Association.

NOW, THEREFORE, the parties hereto have reached the following Agreement:

ARTICLE II RECOGNITION

It is hereby agreed that The Labor Association of Wisconsin, Inc. has been selected by a majority of the eligible Employees of the Dodge County Highway Department of Dodge County, Wisconsin as the exclusive collective bargaining unit consisting of all regular full-time employees of the Highway Department, except for the Commissioner, Assistant Commissioner, Superintendents, Office Manager, Supervisors, Managers, and confidential employees, including confidential office staff, as their representative; and that pursuant to the provisions of § 111.70(4)(d) of the Municipal Employment Relations Act said Labor Organization is the exclusive collective bargaining representative of all such employees for the purpose of collective bargaining with Dodge County with respect to wages. This provision shall not be interpreted for purposes other than the identification of the bargaining representative and the bargaining unit.

ARTICLE III WAGES

Represented employees will receive a 2.07% across the board wage increase which will be effective on January 1, 2020. The increase will be applied to the wage in effect for each employee as of December 31, 2019.

ARTICLE IV DURATION

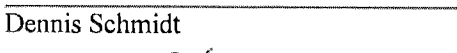
19.1 This Agreement shall be effective as of January 1, 2020 and shall remain in force and effective through December 31, 2020.

Executed this 10th day December of, 2019.

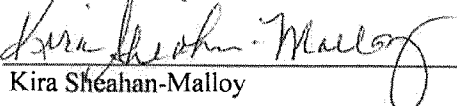
DODGE COUNTY HUMAN RESOURCES AND LABOR NEGOTIATIONS COMMITTEE


Joseph Marsik, Chair

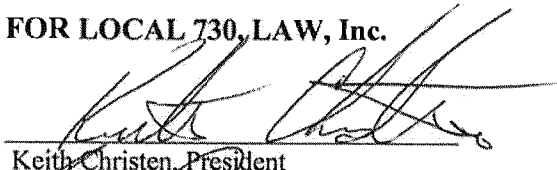

Daniel Hilbert

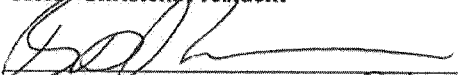

Dennis Schmidt


Richard Greshay


Kira Sheahan-Malloy

FOR LOCAL 730, LAW, Inc.


Keith Christen, President


Brian Benson, Vice-President


Gary Schulz, Secretary/Treasurer


Doug Nelson, LAW, Inc. Representative

This Resolution was amended. See attached Resolution No. 19-62 As Amended.
Exhibits B & C also Amended.

RESOLUTION NO. 19-62

**Resolution Authorizing the Construction and
Internal Borrowing for the Reeseville Highway Shop**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, the Dodge County Highway Committee (hereinafter "Committee") has studied and evaluated the needs of the Dodge County Highway Department and its operations, and has determined that there is a need for a new highway maintenance facility in the Village of Reeseville; and,

WHEREAS, as a result of its evaluation and considerable deliberation regarding site selection, the Committee has formed the considered conclusion that it is necessary to construct a new vehicle storage building on the existing highway shop site/grounds in the Village of Reeseville, located at 404 N. Main Street, Reeseville, Wisconsin, (hereafter "Project"); and,

WHEREAS, the Highway Department will perform the demolition of the existing building, grading and other site preparation and paving; and,

WHEREAS, the Committee authorized the engagement of Angus Young Associates, Inc., of Janesville, Wisconsin, to design the new vehicle storage building and provide technical support services during the construction phase of the Project; and,

WHEREAS, the Committee authorized the engagement of Maas Brothers Construction Company, Inc., to provide construction management services during the Project and to work with Angus Young Associates, Inc., to develop a proposed budget for the Project; and,

WHEREAS, a Request for Bids ("RFB") titled *Dodge County Highway Department-- Satellite Project – Reeseville Shop Replacement, Dodge County Project #281-R1833-45* was released on December 9, 2019, advertised as a Class 2 Notice, and opened on January 7, 2020 with the results as reflected on the bid tabulation attached hereto as Exhibit "A"; and,

WHEREAS, the Committee recommends awarding contracts as follows:

Bid Package	Contractor	Amount
#1 General Construction	Maas Bros., Inc., Watertown	\$1,599,500
#2 Fire Protection	H.J. Pertzborn, Madison	\$30,995
#3 Plumbing	H.J. Pertzborn, Madison	\$128,779
#4 HVAC	Sure Fire, Horicon	\$199,650
#5 Electrical	United Electric, Clyman	\$201,500

;and,

WHEREAS, the Committee, in its planning for the Project, included the Project in the 2020-2024 Dodge County Capital Improvement Plan which was approved on October 15, 2019; and,

WHEREAS, the proposed funding of the Project is a combination of county levy and internal borrowing; and,

WHEREAS, county levy is intended to cover the 2020 interest costs for the internal borrowing; and,

WHEREAS, the Committee has established a total construction budget for the Project in the amount of \$3,468,317, a copy of which has been marked as Exhibit "B"; and,

WHEREAS, the Dodge County Finance Committee, at its meeting on January 13, 2020, considered the feasibility of an internal borrowing and other funding sources and recommends the following terms for an internal borrowing based on the Amortization Schedule, attached hereto as Exhibit "C" (the final amortization schedule will be based on actual construction costs), incorporated herein:

1. The projected principal amount of the loan will be \$3,468,317;
2. The source of the funds will be from the Unassigned General Fund in an amount not to exceed \$3,468,317;
3. The interest rate will be 1.9 percent per annum, calculated on the unreplenished, outstanding principal amount, on February 1 and August 1 in each of the following years: 2021, 2022, 2023, 2024, and 2025;
4. The financing term will be 5.5 years, and will commence on February 1, 2020, and end on August 1, 2025, both inclusive; and,
5. The Dodge County Finance Director will replenish the Unassigned General Fund by making deposits to the Unassigned General Fund, of Dodge County sales and use tax receipts, in the appropriate amounts of principal and interest in each of the following years: 2021, 2022, 2023, 2024, and 2025; and,

SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors that the Project, on the recommendation of the Dodge County Highway Committee, hereby authorizes the Project to proceed forthwith, accepts the bids of and award to the following contractors in the amounts described:

Contractor	Amount
Maas Bros., Inc., Watertown	\$1,599,500
H.J. Pertzborn, Madison	\$30,995
H.J. Pertzborn, Madison	\$128,779
Sure Fire, Horicon	\$199,650
United Electric, Clyman	\$201,500

and,

BE IT FURTHER RESOLVED, that the Dodge County Board of Supervisors, on the recommendation of the Finance Committee, hereby authorizes the use of Dodge County funds in an amount not to exceed \$3,468,317, on the following terms and conditions:

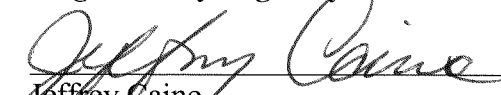
1. The projected principal amount of the loan will be \$3,468,317;
2. The source of the funds will be from the Unassigned General Fund in an amount not to exceed \$3,468,317;
3. The interest rate will be 1.9 percent per annum, calculated on the unreplenished, outstanding principal amount, on February 1 and August 1 in each of the following years: 2021, 2022, 2023, 2024, and 2025;
4. The financing term will be 5.5 years, and will commence on February 1, 2020, and end on August 1, 2025, both inclusive; and,
5. The Dodge County Finance Director will replenish the Unassigned General Fund by making deposits to the Unassigned General Fund, of Dodge County sales and use tax receipts, in the appropriate amounts of principal and interest in each of the following years: 2021, 2022, 2023, 2024, and 2025; and,

BE IT FURTHER RESOLVED, by the Dodge County Board of Supervisors, that the Dodge County Highway Commissioner is authorized to execute contracts necessary for the completion of the Project, consistent with the awards made herein; and,

BE IT FINALLY RESOLVED, that upon presentation of properly reviewed and approved invoices by the Dodge County Highway Commissioner, payment of said invoices may be made from Dodge County funds taken from the Unassigned General Fund in a total amount not to exceed \$3,468,317.

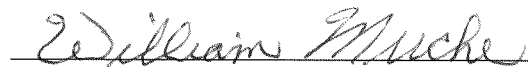
All of which is respectfully submitted this 21st day of January, 2020.

Dodge County Highway Committee:


Jeffrey Caine


Richard Fink


David Frohling


William Muche


Jeff Berres

Dodge County Finance Committee:


David Frohling


Jeffrey Caine


Thomas Schaefer


Ed Benter


David Guckenberger

FISCAL NOTE: *FISCAL NOTE: Semi-annual equal principal payments for five years are scheduled to be committed from future sales tax proceeds to reimburse for this internal borrowing. The first payment in August 2020 is interest only. Sufficient funds for related interest expenses are budgeted within Bus Unit 3111 Highway Administration (JD Edwards). Finance Committee review date: January 13, 2020. Chair initials:*


Vote Required: Three-fourths of members elect.

Resolution Summary: Resolution authorizing the construction and internal borrowing for the Reeseville Highway Shop.

ADOPTED
BY DODGE COUNTY BOARD

JAN 21 2020

AYES	<u>28</u>	NOES	<u>0</u>
ABSENT	<u>4</u>		
ABSTAIN	<u>0</u>		


County Clerk

PROJECT DODGE COUNTY HIGHWAY REESEVILLE SATELLITE SHOP

BID DATE/TIME JANUARY 7, 2020 - 2:00 PM

LOCATION DODGE COUNTY CLERK OF COURTS, JUNEAU WI

BID PACKAGE #	CONTRACTOR	BASE BID	ALT #1 BID	ALT #2 BID	ALT #3 BID	ALT #4 BID	BID BOND	ADDENDUMS 1 - 3
1	Maas Bros	\$1,599,500	(\$7,725)	(\$18,834)	(\$25,800)	\$32,000	Y	Y
1	Cardinal Const	\$1,987,000	(\$8,000)	(\$18,500)	(\$19,500)	\$42,500	Y	Y
2	Blair Fire Protection	\$41,072					Y	Y
2	US Alliance Fire	\$160,000			(\$4,200)	(\$110,000)	Y	Y
2	J.F. Ahern	\$35,838					Y	Y
2	H.J. Pertzborn	\$30,995					Y	Y
2	Hooper Corp	\$63,368					Y	Y
3	A&S Plbg	\$137,950					Y (ck)	Y
3	Cornerstone Plbg	\$173,340					Y	#1 only
3	H.J. Pertzborn	\$128,779					Y	Y
3	Monona Plbg & Fire	\$139,259					Y	Y
3	Hooper Corp	\$174,632					Y	Y
4	General Heating & A/C	\$266,500					Y	#2 & #3 only
4	Total Mechanical	\$239,900					Y	Y
4	Richter Heating	\$235,321					Y (ck)	Y
4	Butters-Fetting	\$271,225					Y	Y
4	Sure-Fire	\$199,650					Y	Y
5	Staff Electric	\$322,300		(\$1,300)	(\$250)		Y	Y
5	Wiersma Electric	\$235,000	(\$955)	(\$1,100)	(\$710)		Y (ck)	Y
5	Altmeier Electric	\$367,780	(\$6,680)	(\$6,480)	(\$1,904)	\$650	Y	Y
5	KW Electric	\$256,500	(\$1,100)	(\$2,850)	(\$1,050)		Y	Y
5	Tillema Electric	\$349,583	(\$800)	(\$1,100)	(\$700)	(\$300)	Y	Y
5	Pleper	\$365,277	(\$377)	(\$443)	(\$1,730)		Y	Y
5	United Electric	\$201,500	(\$600)	(\$2,490)	(\$1,270)	(\$500)	Y	Y

Exhibit "A"

PROJECT COST BREAKDOWN		
DODGE COUNTY HIGHWAY DEPT - REESEVILLE SATELLITE SHOP		
January 7, 2020		
ITEM	COST	COMMENTS
BID PKG #1 - GENERAL CONSTRUCTION	\$1,599,500	Maas Bros
BID PKG #2 - FIRE PROTECTION	\$30,995	H. J. Pertzborn
BID PKG #3 - PLUMBING	\$128,779	H. J. Pertzborn
BID PKG #4 - HVAC	\$199,650	Sure-Fire
BID PKG #5 - ELECTRICAL	\$201,500	United Elec
ALTERNATE #1 - MANUAL WEST SLIDE GATE		(\$7,725.00)
ALTERNATE #2 - OMIT FUEL ISLAND CANOPY		(\$18,834.00)
ALTERNATE #3 - REMOVE SALT STORAGE BAY		(\$25,800.00)
ALTERNATE #4 - PROVIDE OHD CRANE EQUIPMENT	\$32,000	\$32,000.00
4% CM FEE	\$87,696.96	
GENERAL CONDITIONS (CM ITEMS)	\$31,400	
SUPERVISION	\$127,525	
BOND	\$24,390	
IT EQUIPMENT	\$25,000	
OWNER COSTS	\$327,000	
FENCE LINE MULCH STRIP	\$4,500	DCH Allowance
VEHICLE WASH SYSTEM	\$86,658	Hydro-Chem
FUEL MASTER SYSTEM INSTALL & SETUP	\$4,670	Interstate Pump & Tank
MECH & ELEC WORK @ WASH SYSTEM	\$19,006	Neosho actual costs +15%
BUSINESS RADIO PA SYSTEM	\$3,600	
EXISTING STRUCTURE DEMOLITION	\$85,000	
ASBESTOS ABATEMENT	\$3,600	A&A
WE ENERGIES SERVICE FEES ALLOWANCE	\$9,000	Gas - \$500, Electric - \$8,500
TELEPHONE SERVICE ALLOWANCE	\$1,000	
DESIGN COSTS	\$132,600	Angus Young
10% CONTINGENCY	\$303,247	
TOTAL	\$3,468,317	
BUDGET TARGET	\$3,700,000	
OVER/ UNDER BUDGET	(\$231,683)	
POST BID ITEMS		

Loan Amortization Schedule

Proposed Reeseville Highway Facility

January 3, 2020

Loan Information

Loan Amount	3,468,317.00
Annual Interest Rate	1.90%
Term of Loan in Years	5.5
First Payment Date	8/1/2020
Payment Frequency	Semi-Annual
Compound Period	Semi-Annual
Payment Type	End of Period
Rounding	On

Summary

Rate (per period)	0.950%
Total Payments	3,682,485.56
Total Interest	214,168.56
Est. Interest Savings	(13,359.68)

Semi-Annual Payment 333,556.90

Amortization Schedule

No.	Due Date	Payment Due	Additional Payment	Total Payment	Interest	Principal	Balance
1	8/1/2020	333,556.90	(300,607.89)	32,949.01	32,949.01	0.00	3,468,317.00
2	2/1/2021	333,556.90	46,223.86	379,780.76	32,949.01	346,831.75	3,468,317.00
3	8/1/2021	333,556.90	42,928.96	376,485.86	29,654.11	346,831.75	3,121,485.25
4	2/1/2022	333,556.90	39,634.06	373,190.96	26,359.21	346,831.75	2,774,653.50
5	8/1/2022	333,556.90	36,339.16	369,896.06	23,064.31	346,831.75	2,427,821.75
6	2/1/2023	333,556.90	33,044.26	366,601.16	19,769.41	346,831.75	2,080,990.00
7	8/1/2023	333,556.90	29,749.35	363,306.25	16,474.50	346,831.75	1,734,158.25
8	2/1/2024	333,556.90	26,454.45	360,011.35	13,179.60	346,831.75	1,387,326.50
9	8/1/2024	333,556.90	23,159.55	356,716.45	9,884.70	346,831.75	1,040,494.75
10	2/1/2025	333,556.90	19,864.65	353,421.55	6,589.80	346,831.75	693,663.00
11	8/1/2025	350,126.15	0.00	350,126.15	3,294.90	346,831.25	346,831.25
							(0.00)

Exhibit "C"

RESOLUTION NO. 19-62 As Amended
Exhibits B & C also Amended

**Resolution Authorizing the Construction and
Internal Borrowing for the Reeseville Highway Shop**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, the Dodge County Highway Committee (hereinafter “Committee”) has studied and evaluated the needs of the Dodge County Highway Department and its operations, and has determined that there is a need for a new highway maintenance facility in the Village of Reeseville; and,

WHEREAS, as a result of its evaluation and considerable deliberation regarding site selection, the Committee has formed the considered conclusion that it is necessary to construct a new vehicle storage building on the existing highway shop site/grounds in the Village of Reeseville, located at 404 N. Main Street, Reeseville, Wisconsin, (hereafter “Project”); and,

WHEREAS, the Highway Department will perform the demolition of the existing building, grading and other site preparation and paving; and,

WHEREAS, the Committee authorized the engagement of Angus Young Associates, Inc., of Janesville, Wisconsin, to design the new vehicle storage building and provide technical support services during the construction phase of the Project; and,

WHEREAS, the Committee authorized the engagement of Maas Brothers Construction Company, Inc., to provide construction management services during the Project and to work with Angus Young Associates, Inc., to develop a proposed budget for the Project; and,

WHEREAS, a Request for Bids (“RFB”) titled *Dodge County Highway Department-- Satellite Project – Reeseville Shop Replacement, Dodge County Project #281-R1833-45* was released on December 9, 2019, advertised as a Class 2 Notice, and opened on January 7, 2020 with the results as reflected on the bid tabulation attached hereto as Exhibit “A”; and,

WHEREAS, the Committee recommends awarding contracts as follows:

Bid Package	Contractor	Amount
#1 General Construction	Maas Bros., Inc., Watertown	\$1,599,500
#2 Fire Protection	H.J. Pertzborn, Madison	\$30,995
#3 Plumbing	H.J. Pertzborn, Madison	\$128,779
#4 HVAC	Sure Fire, Horicon	\$199,650
#5 Electrical	United Electric, Clyman	\$201,500

;and,

1 **WHEREAS**, the Committee, in its planning for the Project, included the Project in the
 2 *2020-2024 Dodge County Capital Improvement Plan* which was approved on October 15, 2019;
 3 and,

4
 5 **WHEREAS**, the proposed funding of the Project is a combination of county levy and
 6 internal borrowing; and,

7
 8 **WHEREAS**, county levy is intended to cover the interest costs for the internal borrowing
 9 for years 2020 through 2025, inclusive; and,

10
 11 **WHEREAS**, the Committee has established a total construction budget for the Project in
 12 the amount of \$3,559,511, a copy of which has been marked as Exhibit "B"; and,

13
 14 **WHEREAS**, the Dodge County Finance Committee, at its meeting on January 13, 2020,
 15 considered the feasibility of an internal borrowing and other funding sources and recommends
 16 the following terms for an internal borrowing based on the Amortization Schedule, attached
 17 hereto as Exhibit "C" (the final amortization schedule will be based on actual construction costs),
 18 incorporated herein:

- 19
 20 1. The projected principal amount of the loan will be \$3,559,511;
- 21
 22 2. The source of the funds will be from the Unassigned General Fund in an amount
 23 not to exceed \$3,559,511;
- 24
 25 3. The interest rate will be 1.9 percent per annum, calculated on the unreplenished,
 26 outstanding principal amount, on February 1 and August 1 in each of the
 27 following years: 2021, 2022, 2023, 2024, and 2025;
- 28
 29 4. The financing term will be 5.5 years, and will commence on February 1, 2020,
 30 and end on August 1, 2025, both inclusive; and,
- 31
 32 5. The Dodge County Finance Director will replenish the Unassigned General Fund
 33 by making deposits to the Unassigned General Fund, of Dodge County sales and
 34 use tax receipts, in the appropriate amounts of principal in each of the following
 35 years: 2021, 2022, 2023, 2024, and 2025; and,
- 36

37 **SO, NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of
 38 Supervisors that the Project, on the recommendation of the Dodge County Highway Committee,
 39 hereby authorizes the Project to proceed forthwith, accepts the bids of and award to the following
 40 contractors in the amounts described:

Contractor	Amount
Maas Bros., Inc., Watertown	\$1,599,500
H.J. Pertzborn, Madison	\$30,995
H.J. Pertzborn, Madison	\$128,779
Sure Fire, Horicon	\$199,650
United Electric, Clyman	\$201,500

41
 42 and,

BE IT FURTHER RESOLVED, that the Dodge County Board of Supervisors, on the recommendation of the Finance Committee, hereby authorizes the use of Dodge County funds in an amount not to exceed \$3,559,511, on the following terms and conditions:

1. The projected principal amount of the loan will be \$3,559,511;
2. The source of the funds will be from the Unassigned General Fund in an amount not to exceed \$3,559,511;
3. The interest rate will be 1.9 percent per annum, calculated on the unreplenished, outstanding principal amount, on February 1 and August 1 in each of the following years: 2021, 2022, 2023, 2024, and 2025;
4. The financing term will be 5.5 years, and will commence on February 1, 2020, and end on August 1, 2025, both inclusive;
5. The Dodge County Finance Director will replenish the Unassigned General Fund by making deposits to the Unassigned General Fund, of Dodge County sales and use tax receipts, in the appropriate amounts of principal in each of the following years: 2021, 2022, 2023, 2024, and 2025; and,
6. The Dodge County Highway Department shall budget for annual interest payments in each of the following years: 2021, 2022, 2023, 2024, and 2025; and,

BE IT FURTHER RESOLVED, by the Dodge County Board of Supervisors, that the Dodge County Highway Commissioner is authorized to execute contracts necessary for the completion of the Project, consistent with the awards made herein; and,

BE IT FINALLY RESOLVED, that upon presentation of properly reviewed and approved invoices by the Dodge County Highway Commissioner, payment of said invoices may be made from Dodge County funds taken from the Unassigned General Fund in a total amount not to exceed \$3,559,511.

All of which is respectfully submitted this 21st day of January, 2020.

Dodge County Highway Committee:

Jeffrey Caine

William Muche

Richard Fink

Jeff Berres

David Frohling

Dodge County Finance Committee:

David Frohling

Ed Benter

Jeffrey Caine

David Guckenberger

Thomas Schaefer

FISCAL NOTE: FISCAL NOTE: Semi-annual equal principal payments for five years are scheduled to be committed from future sales tax proceeds to reimburse for this internal borrowing. The first payment in August 2020 is interest only. Sufficient funds for related interest expenses are budgeted within Bus Unit 3111 Highway Administration (JD Edwards). Finance Committee review date: January 13, 2020. Chair initials:
_____.

Vote Required: Three-fourths of members elect.

Resolution Summary: Resolution authorizing the construction and internal borrowing for the Reeseville Highway Shop.

PROJECT COST BREAKDOWN		
DODGE COUNTY HIGHWAY DEPT - REESEVILLE SATELLITE SHOP		
January 7, 2020		
ITEM	COST	COMMENTS
BID PKG #1 - GENERAL CONSTRUCTION	\$1,599,500	Maas Bros
BID PKG #2 - FIRE PROTECTION	\$30,995	H. J. Pertzborn
BID PKG #3 - PLUMBING	\$128,779	H. J. Pertzborn
BID PKG #4 - HVAC	\$199,650	Sure-Fire
BID PKG #5 - ELECTRICAL	\$201,500	United Elec
ALTERNATE #1 - MANUAL WEST SLIDE GATE		(\$7,725.00)
ALTERNATE #2 - OMIT FUEL ISLAND CANOPY		(\$18,834.00)
ALTERNATE #3 - REMOVE SALT STORAGE BAY		(\$25,800.00)
ALTERNATE #4 - PROVIDE OHD CRANE EQUIPMENT	\$32,000	\$32,000.00
4% CM FEE	\$87,696.96	
GENERAL CONDITIONS (CM ITEMS)	\$31,400	
SUPERVISION	\$127,525	
BOND	\$24,390	
IT EQUIPMENT	\$25,000	
OWNER COSTS	\$409,904	Includes \$82,904 Dodge County Highway Labor
FENCE LINE MULCH STRIP	\$4,500	DCH Allowance
VEHICLE WASH SYSTEM	\$86,658	Hydro-Chem
FUEL MASTER SYSTEM INSTALL & SETUP	\$4,670	Interstate Pump & Tank
MECH & ELEC WORK @ WASH SYSTEM	\$19,006	Neosho actual costs +15%
BUSINESS RADIO PA SYSTEM	\$3,600	
EXISTING STRUCTURE DEMOLITION	\$85,000	
ASBESTOS ABATEMENT	\$3,600	A&A
WE ENERGIES SERVICE FEES ALLOWANCE	\$9,000	Gas - \$500, Electric - \$8,500
TELEPHONE SERVICE ALLOWANCE	\$1,000	
DESIGN COSTS	\$132,600	Angus Young
10% CONTINGENCY	\$311,537	Includes 10% for labor of \$82,904
TOTAL	\$3,559,511	
BUDGET TARGET	\$3,700,000	
OVER/ UNDER BUDGET	(\$140,489)	
POST BID ITEMS		

Loan Amortization Schedule

Proposed Reeseville Highway Facility

January 3, 2020

Loan Information

Loan Amount	3,559,511.00
Annual Interest Rate	1.90%
Term of Loan in Years	5.5
First Payment Date	8/1/2020
Payment Frequency	Semi-Annual
Compound Period	Semi-Annual
Payment Type	End of Period
Rounding	On

Semi-Annual Payment 342,327.26

Summary

Rate (per period)	0.950%
Total Payments	3,779,310.80
Total Interest	219,799.80
Est. Interest Savings	(13,710.96)

Supervisor Jeff Schmitt proposal	
Original proposal	3,468,317.00
Highway wages & benefits	82,904.00
Increased contingency	8,290.00
Proposed net loan	3,559,511.00

Amortization Schedule

No.	Due Date	Payment Due	Additional Payment	Total Payment	Interest	Principal	Balance
1	8/1/2020	342,327.26	(308,511.91)	33,815.35	33,815.35	0.00	3,559,511.00
2	2/1/2021	342,327.26	47,439.19	389,766.45	33,815.35	355,951.10	3,203,559.90
3	8/1/2021	342,327.26	44,057.66	386,384.92	30,433.82	355,951.10	2,847,608.80
4	2/1/2022	342,327.26	40,676.12	383,003.38	27,052.28	355,951.10	2,491,657.70
5	8/1/2022	342,327.26	37,294.59	379,621.85	23,670.75	355,951.10	2,135,706.60
6	2/1/2023	342,327.26	33,913.05	376,240.31	20,289.21	355,951.10	1,779,755.50
7	8/1/2023	342,327.26	30,531.52	372,858.78	16,907.68	355,951.10	1,423,804.40
8	2/1/2024	342,327.26	27,149.98	369,477.24	13,526.14	355,951.10	1,067,853.30
9	8/1/2024	342,327.26	23,768.45	366,095.71	10,144.61	355,951.10	711,902.20
10	2/1/2025	342,327.26	20,386.91	362,714.17	6,763.07	355,951.10	355,951.10
11	8/1/2025	359,332.64	0.00	359,332.64	3,381.54	355,951.10	(0.00)

REPORT 1

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Waldemar Schlieve requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 7-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in the SE ¼ of the SW ¼, Town of Hustisford, to allow for the creation of a non-farm residential lot at this location and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is substantially consistent with the Dodge County Comprehensive and Farmland Preservation Plans and is consistent with the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 21st day of January, 2020

ADOPTED
BY DODGE COUNTY BOARD

JAN 21 2020

AYES 28 NOES 0
ABSENT 0
ABSTAIN 0

Deann J. Sibley
County Clerk

Joseph Marsik
Joseph Marsik

William Muche
William Muche

Larry Schraufnager
Larry Schraufnager

Jeffrey Schmitt
Jeffrey Schmitt

Thomas Schaefer
Thomas Schaefer

Land Resources and Parks Committee

Ordinance No. 1040

An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 31, T10N, R16E, Town of Hustisford, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Land Resources and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Land Resources and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code.

Whereas the Dodge County Land Resources and Parks Committee has found that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.

The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.

Section 2. This ordinance shall be effective upon passage.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.

Adopted and Approved this 21st day of January, 2020.



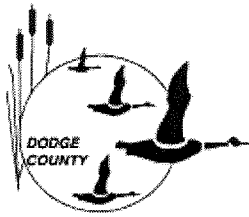
Russell Kottke
Chairman


Karen J. Gibson
County Clerk

Waldemar Schlieuwe
Town of Hustisford, Sec.31

The data used to create this map is a combination of records, information and data from various city, county and state offices and other sources. This map is only advisory and not intended to be used for any legal purposes. Dodge County does not warrant any legal purposes. Dodge County does not warrant any legal purposes.





AGENDA
Dodge County Board of Supervisors Meeting
Tuesday, February 25, 2020 – 7:00 PM
Administration Building
County Board Room, Fourth Floor
127 East Oak Street, Juneau, Wisconsin 53039

Call to Order by Russell Kottke, County Board Chairman

Pledge of Allegiance

Roll Call

Approve Minutes from January 21, 2020, County Board Session

Communications on File

Special Orders of Business

Confirm Appointment made by County Board Chair

1. Replace Supervisor Berres with Supervisor Benter as Dodge County's Official Representative on the PACE Commission.

Consider, Discuss and Take Action on the Following:

Resolutions on File

- 19-63 Resolution Ordering the Establishment of the Beaver Dam Lake District – Land Resources and Parks Committee.
Upon adoption of Resolution 19-63, appoint the initial Board of Commissioners to the Beaver Dam Lake District:
Dale Macheel – landowner
Dale Maas – designated rep of an association that is a landowner (Beaver Dam Conservationists, Inc.)
Richard Hiley – landowner and resident
Bill Foley – County Land and Water Conservation Committee member
- 19-64 Resolution Authorizing the Purchase and Financing of the 2020 Computer and Infrastructure Refresh Project – Information Technology and Finance Committees.
- 19-65 Authorizing a General Fund Transfer and the Purchase and Installation of Transfer Switches for the Dodge County Detention Facility – Building and Finance Committees.
- 19-66 Resolution Authorizing the Construction and Internal Borrowing of the Law Enforcement Center Repurpose Project – Building and Finance Committees.

Set Next Meeting Date & Time

Recess

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

COMMITTEE NAME COUNTY BOARD
MEETING DATE February 25, 2020

 Approval RK Date 2-27-2020
 Chair Russell Kottke

VENDOR	NAME	PRESENT	ABSENT	PERDIEM	MILES	AMOUNT	MEALS	AMOUNT
11994	Behl, Allen	X		50.00	32	18.40		
49450	Bennett, Richard	X		50.00	6	3.45		
49449	Benter, Ed	X		50.00	46	26.45		
19566	Berres, Jeff	X		50.00	21	12.08		
11970	Bischoff, Larry	X		50.00	20	11.50		
26899	Bobholz, Mary	X		50.00	28	16.10		
50238	Burnett, Kevin	X		50.00	20	11.50		
49453	Caine, Jeffrey	X		50.00	14	8.05		
46788	Derr, Lisa	X		50.00	21	12.08		
49971	Fink, Richard W.	X		50.00	35	20.13		
28760	Frohling, David	X		50.00	14.5	8.34		
49455	Glewen, Becky	X		50.00	20	11.50		
41853	Greshay, Richard	X		50.00	14	8.05		
49993	Guckenberger, David	X		50.00	42	24.15		
48638	Hilbert, Dan	X		50.00	10	5.75		
50131	Hoekstra, William	X		50.00	33	18.98		
49454	Houchin, Cathy	X		50.00	33	18.98		
50239	Kemmel, Timothy	X		50.00	54	31.05		
16348	Kottke, Russell	X		55.00	30	17.25		
50490	Kriewald, Naomi	X		50.00	20	11.50		
19650	Macheel, Dale	X		50.00	44	25.30		
29374	Maly, Donna	X		50.00	10	5.75		
22503	Marsik, Joseph M.	X		50.00	20	11.50		
34243	Miller, MaryAnn	X		50.00	0	0.00		
43804	Muche, William	X		50.00	22	12.65		
47109	Nickel, Thomas		X	0.00	0	0.00		
46789	Roesch, Mark E.	X		50.00	34	19.55		
30697	Schaefer, Thomas	X		50.00	30	17.25		
15819	Schmidt, Dennis	X		50.00	0	0.00		
28630	Schmitt, Jeffrey	X		50.00	9	5.18		
37252	Schraufnagel, Larry	X		50.00	50	28.75		
50060	Sheahan-Malloy, Kira	X		50.00	16	9.20		

**Dodge County Board of Supervisors
February 25, 2020 – 7:00 p.m.
Administration Building - Juneau, Wisconsin**

The February Session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance with the exception of Supervisor Nickel who had previously asked to be excused.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor Caine and seconded by Supervisor Benter to approve the minutes of the January 21, 2020, session of the County Board meeting as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

Communications on File

Karen J. Gibson, County Clerk, read a thank you note from the Hustisford Historical Society and also informed the Board that five letters were received in opposition of the establishment of the Beaver Dam Lake District and three letters were received in favor of the establishment of the Beaver Dam Lake District. Question by Supervisor J. Schmitt answered by Chairman Kottke. The Chairman ordered these be placed on file.

Special Orders of Business

Chairman Kottke called the First Order of Business: Confirm Appointment made by County Board Chair. Replace Supervisor Berres with Supervisor Benter as Dodge County's Official Representative on the PACE Commission. A motion to accept the appointment was made by Supervisor D. Schmidt and seconded by Supervisor Berres. The motion passed by acclamation with no negative votes cast, thereby approving the appointment.

The following Resolutions were read by the Clerk and acted upon by the Board:

Resolution No. 19-63 Resolution Ordering the Establishment of the Beaver Dam Lake District – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor Muche. Comments by Supervisors J. Schmitt, Maly, Miller, Guckenberger, Burnett, Derr and Bobholz. Supervisor J. Schmitt made a motion to amend Resolution 19-63 as follows: Pursuant to Wisconsin Statutes 33.26(6), The Dodge County Board of Supervisors specifically excludes all privately owned parcels depicted on the boundary map provided (Exhibit A) which are not represented by the confirmed signature(s) of at least (1) one unique owner of lands on the petition submitted to the Dodge County Board of Supervisors on September 10, 2019. This measure removes 560 parcels of 1104 total proposed district parcels. (+/- 50.7%). Questions by Supervisors Houchin and Bobholz answered by Corporation Counsel Kimberly Nass. Comments by Supervisors Guckenberger, Derr, J. Schmitt and Glewen. Motion by Supervisor Glewen to postpone Resolution 19-63 until the March 17, 2020 County Board meeting. Comments by Supervisors Derr and J. Schmitt. The motion to postpone was seconded by Supervisor Muche. Chairman Kottke called upon Corporation Counsel Kimberly Nass to advise the Board on proper procedures. Ms. Nass stated that a motion to postpone to a time certain is in order, takes precedence over the motion to amend, can be discussed/debated and requires a majority vote to pass. Ms. Nass also advised that the Board needs to act on this Resolution within six months of the date of the public hearing, which was October 3, 2019, so this Resolution needs to be acted on prior to April 3, 2020. The vote was cast on Supervisor Glewen's motion to postpone with 25 ayes and 6 noes. Supervisor Derr informed Chairman Kottke that she had meant to vote no. With changing Supervisor Derr's vote to a no, the vote was cast with 24 ayes and 7 noes, thereby adopting the motion to postpone until the March 17, 2020 County Board meeting.

Ayes: Kottke, Bobholz, J. Schmitt, Marsik, Greshay, Kriewald, Schaefer, Fink, Muche, Kemmel, Schraufnagel, Caine, Berres, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Glewen. Total 24.

Noes: Benter, Macheel, Bennett, Guckenberger, Bischoff, Behl, Derr. Total 7.

Absent: Nickel. Total 1.

Resolution No. 19-64 Resolution Authorizing the Purchase and Financing of the 2020 Computer and Infrastructure Refresh Project – Information Technology and Finance Committees. A motion for adoption was made by Supervisor Guckenberger and seconded by Supervisor Frohling. Comment by Supervisor Bobholz. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 19-65 Authorizing a General Fund Transfer and the Purchase and Installation of Transfer Switches for the Dodge County Detention Facility – Building and Finance Committees. A motion for adoption was made by Supervisor D. Schmidt and seconded by Supervisor Greshay. Comment by Supervisor Guckenberger. The vote was cast with 27 ayes and 4 noes, thereby adopting the Resolution.

Ayes: Benter, Kottke, Bobholz, Macheel, Marsik, Bennett, Greshay, Kriewald, Schaefer, Fink, Muche, Kemmel, Schraufnagel, Bischoff, Caine, Berres, Houchin, Roesch, Frohling, D. Schmidt, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr, Glewen. Total 27.

Noes: J. Schmitt, Guckenberger, Behl, Hoekstra. Total 4.

Absent: Nickel. Total 1.

Resolution No. 19-66 Resolution Authorizing the Construction and Internal Borrowing of the Law Enforcement Center Repurpose Project – Building and Finance Committees. A motion for adoption was made by Supervisor D. Schmidt and seconded by Supervisor Caine. Questions by Supervisors Maly, J. Schmitt and D. Schmidt answered by D. Schmidt and Russ Freber, Director of Physical Facilities. Comments by Supervisors Houchin, J. Schmitt, Guckenberger, Burnett, Benter, Fink, D. Schmidt and Berres. Supervisor Glewen made a motion to call the question. The motion to call the question was seconded by Supervisor Frohling. Supervisor Guckenberger called for a point of order regarding the vote on a motion to call the question. Chairman Kottke called upon Corporation Counsel Kimberly Nass who advised that a motion to call the question requires 2/3 of members present to pass. Comment by Supervisor J. Schmitt. The vote was cast on the motion to call the question with 28 ayes and 3 noes, thereby adopting the motion to call the question.

Ayes: Benter, Kottke, Bobholz, J. Schmitt, Marsik, Bennett, Greshay, Kriewald, Schaefer, Guckenberger, Fink, Muche, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Roesch, Frohling, D. Schmidt, Hoekstra, Sheahan-Malloy, Maly, Hilbert, Miller, Burnett, Derr, Glewen. Total 28.

Noes: Macheel, Berres, Houchin. Total 3.

Absent: Nickel. Total 1.

The vote was cast on the Resolution with 7 ayes and 24 noes, thereby defeating the Resolution.

Ayes: Benter, Schaefer, Fink, Kemmel, Caine, Miller, Burnett. Total 7.

Noes: Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Kriewald, Guckenberger, Muche, Schraufnagel, Bischoff, Behl, Berres, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Sheahan-Malloy, Maly, Hilbert, Derr, Glewen. Total 24.

Absent: Nickel. Total 1.

The Clerk noted the following had been placed on the Supervisor's desks: February, 2020 Forward Analytics – The Rural Challenge Depopulation & Its Economic Consequences, Memo dated February 21, 2020 from Wisconsin Counties Association regarding Nominations for NACo Director, Diagram of Lower Level Furniture and Equipment Plan and City of Beaver Dam, Wisconsin Resolution No. 26-2018. The Chair ordered these be placed on file.

The Clerk advised the members to bring their copy of Resolution 19-63 to the March 17, 2020 County Board meeting as additional copies would not be provided.

At 8:38 p.m. Supervisor Frohling made a motion to recess until Tuesday, March 17, 2020 at 7:00 p.m. Supervisor D. Schmidt seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

Resolution 19-63 Resolution Ordering the Establishment of the Beaver Dam Lake District – Land Resources and Parks Committee.

This Resolution was postponed to the March 17, 2020 County Board Meeting. See March 2020 County Board proceedings for further action.

RESOLUTION NO. 19-64

**Resolution Authorizing the Purchase and Financing of the
2020 Computer and Infrastructure Refresh Project**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, the Dodge County Information Technology Committee ("Committee") has considered the current County Department computers and information technology server/network infrastructure and the maintenance and upgrades needed to prevent data loss, enhance user productivity and provide data and system securities; and,

WHEREAS, as proposed by the Information Technology Department ("IT Department"), the Committee has considered the following department and infrastructure upgrades: life-cycle refresh of department computers within the Dodge County Administration Building, Sheriff's Office, and also infrastructure refresh of servers and core networking hardware ("2020 Computer and Infrastructure Refresh Project"); and,

WHEREAS, the IT Department recommends a 4-year replacement cycle for County Department computers, and in the Fall of 2019, the IT Department inventoried County Department computers and determined that one hundred three (103) computers and related equipment require replacement, listed on a document entitled *List of Department Computer Equipment*, attached hereto as Exhibit "A", at a total cost, excluding interest, not to exceed \$152,339.24 with the cost spread over four (4) years of \$39,739.28 per year; and,

WHEREAS, in the Fall of 2019, the IT Department evaluated Dodge County's server and core-networking infrastructure and determined that various system hardware require replacement, listed on a document entitled *List of Servers and Network Hardware*, attached hereto as Exhibit "B", at a total cost, excluding interest, not to exceed \$491,808.60 with the cost spread over four (4) years of approximately \$128,293.40 per year; and,

WHEREAS, the 2020 Computer and Network Infrastructure Refresh Project includes all hardware listed on the attached exhibits, warranty on all equipment, installation, and financing costs; and,

WHEREAS, the 2020 IT Department Budget has \$185,000 to fund the 2020 Computer and Infrastructure Refresh Project; and,

WHEREAS, the IT Department has explored funding sources and financing options for the 2020 Computer and Infrastructure Refresh Project, requested pricing from four different technology leasing and financing lenders as follows:

2020 FINANCING PROPOSALS	Finance Type	Interest Rate	Payment Terms	Annual Rate Factor 4-Years	Percentage of Total Interest Costs	First Payment Year
Lender #1 – American Capital	Purchase Finance to Own	2.873%	4 years	0.26086	4.3%	2020
Lender #2 – HP Financing	Purchase Finance to Own	3.06%	4 years	0.26290	4.5%	2020
Lender #3 – DELL Financing	Purchase Finance to Own	Not available	4 years	0.26805	7.2%	2020
Lender #4 – Vantage	Purchase Finance to Own	Not available	4 years	0.27780	11%	2020

; and,

1 **WHEREAS**, the IT Department presented its lease-to-own proposal to refresh department
 2 computers and network hardware and the various financing options to the Committee at its meeting on
 3 January 7, 2020, and also on February 4, 2020; and,
 4

5 **WHEREAS**, the Committee recommends authorization of the 2020 Computer and Infrastructure
 6 Refresh Project in a total principal amount not to exceed \$644,147.84, and a 4-year lease-to-own agreement
 7 with American Capital to spread the costs over four (4) years of approximately \$168,032.68 per year; and,
 8

9 **WHEREAS**, the Dodge County Finance Committee, at its meeting on February 17, 2020,
 10 considered the financing proposal for the 2020 Computer and Infrastructure Refresh Project at a total
 11 principal amount not to exceed \$644,147.84 and recommends entering into a 4-year financing agreement
 12 with American Capital with the requirement that the IT Department budget sufficient amounts in its annual
 13 budgets in 2021, 2022 and 2023 to cover the expenditures required by the agreement;
 14

15 **SO, NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors that
 16 it hereby adopts the recommendations of the Information Technology Committee and the Finance
 17 Committee, and authorizes the 2020 Computer and Infrastructure Refresh Project; and,
 18

19 **BE IT FURTHER RESOLVED**, by the Dodge County Board of Supervisors that the County
 20 Administrator and County Clerk are authorized to execute a financing agreement presented by American
 21 Capital containing the following terms:
 22

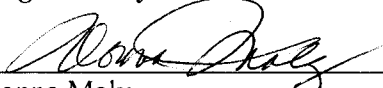
23 Purchase Finance Term:	lease-to-own with dollar-buy-out
24 Total Principal Amount:	\$644,147.84
25 Annual Lease-to-Own Payment:	\$168,032.67
26 Number of Payments:	four (4) total payments (2020, 2021, 2022, & 2023)
27 Total Lease Payments Amount:	\$672,130.68
28 Interest Rate:	2.873%
29 Total Interest Portion:	\$27,982.84

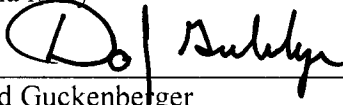
30
 31 **BE IT FURTHER RESOLVED**, that the IT Department is directed to budget sufficient funds in
 32 its department budget in 2021, 2022, and 2023 for the repayment of the financing agreement; and,
 33

34 **BE IT FINALLY RESOLVED**, that the County Administrator and County Clerk are authorized to
 35 execute the necessary agreements for the 2020 Computer and Infrastructure Refresh Project.
 36

All of which is respectfully submitted this 25th day of February, 2020.

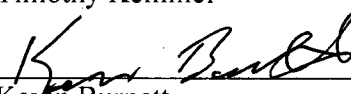
Dodge County Information Technology Committee:


 Donna Maly


 David Guckenberger

Mary Bobholz


 Timothy Kemmel


 Kevin Burnett

Dodge County Finance Committee:

David Frohling
David Frohling

Jeffrey Cain
Jeffrey Cain

Thomas Schaefer
Thomas Schaefer

Ed Benter

David Guckenberger

FISCAL NOTE: Sufficient funds are budgeted within Bus Unit 1811 (Information Technology) (JD Edwards) for this purpose. A budget amendment is anticipated in the future to reclassify a portion of the expenditures from capital to non-capital to be consistent with Dodge County's capitalization threshold policy. Finance Committee review date: February 17, 2020. Chair initials: DF.

Vote Required: Two-thirds of the voting members present.

Resolution Summary: Resolution authorizing the purchase and financing of the 2020 Computer and Infrastructure Refresh Project.

ADOPTED
BY DODGE COUNTY BOARD

FEB 25 2020

AYES 31 NOES 0
ABSENT 0
ABSTAIN 0

Karen J. Gibson
County Clerk

List of Department Computer Equipment

LIST OF PURCHASE LEASE-TO-OWN FINANCE ITEMS

2020 COMPUTERS

- (8) Microsoft Surface Book
- (32) Dell OptiPlex 3070 SFF Desktop
- (16) Dell Latitude 3400 14" Laptop
- (18) Dell Latitude 3500 15.6" Laptop
- (9) Dell Latitude 7200 2-in-1 Tablet
- (8) Dell Precision 3630 Tower
- (43) Dell D6000 Docking Station
- (132) Dell Monitor 22"
- (12) Panasonic Toughbook CF-31

TOTAL = \$152,339.24

List of Servers and Network Hardware

LIST OF PURCHASE LEASE-TO-OWN FINANCE ITEMS

2020 INFRASTRUCTURE

- (9) Blade Servers (qty-3 Chassis)
- (8) Core-Networking
- (1) Disaster-Recovery Storage (3.84TB)
- (1) Cyber-Recovery (.8TB)

TOTAL = \$491,808.60

RESOLUTION NO. 19-65

**Authorizing a General Fund Transfer and the Purchase and
Installation of Transfer Switches for the Dodge County Detention Facility**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, the Dodge County Building Committee ("Committee") has been informed that two transfer switches at the Dodge County Detention Facility are failing and have become unreliable in operation; and,

WHEREAS, the Committee has discussed the need to expedite replacement of the transfer switches; and,

WHEREAS, the Dodge County Physical Facilities Department ("Department") has requested proposals and quotations based on transfer switch size and availability and the availability of labor for the installation; and,

WHEREAS, a quote, in the amount of \$35,600, for the purchase of two Kohler transfer switch systems (Model Nos. KBS-DMTA-0800S and KBS-DMTA-0400S) has been received from Total Energy Systems, LLC, of DePere, Wisconsin, and a proposal in an amount not to exceed \$48,950 for the removal of existing transfer switches, installation of the new switches, and minor construction has been received from KW Electric, Inc., of Plymouth, Wisconsin; and,

WHEREAS, at its meeting on February 6, 2020, the Committee reviewed the proposals and recommended proceeding with the purchase and installation of the transfer switches; and,

WHEREAS, due to the unexpected deterioration and unreliability of the existing transfer switches, the Department did not budget funds in its 2020 Physical Facilities Budget to cover the cost of this purchase and installation; and,

WHEREAS, the Committee proposes to fund the purchase and installation of the transfer switches as follows:

1. \$50,000 from the Jail Assessment Fund; and,
2. Balance, not to exceed \$34,550, as a General Fund Transfer; and,

WHEREAS, at its meeting on February 17, 2020, the Dodge County Finance Committee also reviewed the proposals, and has determined that there are sufficient Dodge County funds in the Jail Assessment Fund and the Unassigned General Fund available to fund the purchase and installation of the transfer switches, in an amount not to exceed \$84,550; and,

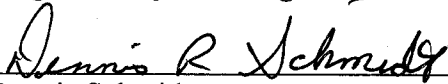
WHEREAS, the Finance Committee recommends to the Dodge County Board of Supervisors that the Dodge County Board of Supervisors authorize the use of \$50,000 from the Jail Assessment Fund, and the remaining amount from the Unassigned General Fund, in an amount not to exceed \$34,550;

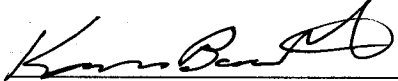
SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby approves the proposals for the purchase and installation of the transfer switches at the Dodge County Detention Facility, and authorizes the use of Dodge County funds as recommended by the Finance Committee, in an amount not to exceed \$84,550 to fund the proposals for the purchase and installation of the transfer switches at the Dodge County Detention Facility; and,

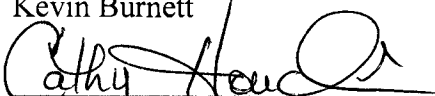
BE IT FINALLY RESOLVED, by the Dodge County Board of Supervisors, that the Dodge County Finance Director is directed to (a) allocate \$50,000 of the costs to the Jail Assessment Fund, and, (b) transfer funds from the Unassigned General Fund, in an amount not to exceed \$34,550, to the 2020 Physical Facilities Budget to cover the funding of the proposals for the purchase and installation of the transfer switches at the Dodge County Detention Facility.

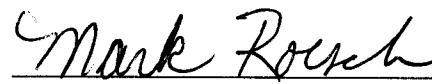
All of which is respectfully submitted this 25th day of February, 2020.

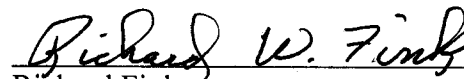
Dodge County Building Committee:


Dennis Schmidt

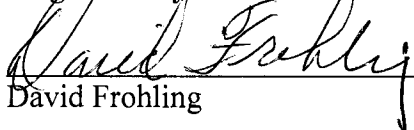

Kevin Burnett


Cathy Houchin

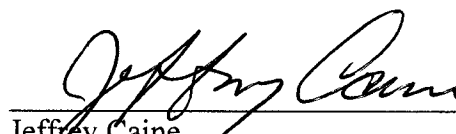

Mark Roesch

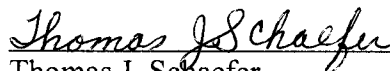

Richard Fink

Dodge County Finance Committee:


David Frohling

David Guckenberger


Jeffrey Caine


Thomas J. Schaefer

Ed Benter

FISCAL NOTE: The Jail Assessment Fund has an anticipated fund balance at 12-31-2019 of \$155,502 and thus has available equity to cover the \$50,000 expenditure portion. The Jail Assessment Fund currently does not currently have a related fund balance policy. The Unassigned General Fund balance is sufficient to allow for this transfer. Finance Committee review date: February 17, 2020. Chair initials: 

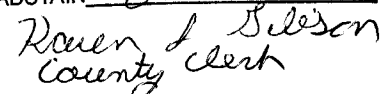
ADOPTED
BY DODGE COUNTY BOARD

Vote Required: 2/3 Majority of Members Elect.

Resolution Summary: A resolution authorizing a general fund transfer and purchase and installation of transfer switches.

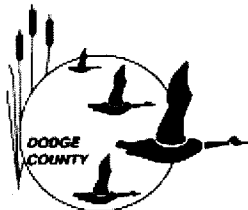
FEB 25 2020

AYES 27 NOES 4
ABSENT 1
ABSTAIN 0


Karen J. Sleson
County Clerk

Resolution 19-66 Resolution Authorizing the Construction and Internal Borrowing of the Law Enforcement Center Repurpose Project – Building and Finance Committees.

This Resolution was defeated on a vote of 7 Yes, 24 Noes and 1 Absent. Therefore, it is not published.



AMENDED AGENDA
Dodge County Board of Supervisors Meeting
Tuesday, March 17, 2020 – 7:00 PM
Administration Building
County Board Room, Fourth Floor
127 East Oak Street, Juneau, Wisconsin 53039

Call to Order by Russell Kottke, County Board Chairman

Pledge of Allegiance

Roll Call

Administrative Correction to January 21, 2020 County Board Meeting Minutes

Page 2 – Resolution No. 19-62:

Question by Supervisor J. Schmitt answered by Brian Field, Highway Commissioner. Supervisor J. Schmitt made a motion to amend Resolution 19-62 by changing the amount of \$3,468,317 to \$3,559,311 \$3,559,511 on Page 2, lines 12, 20 and 23 and on Page 3, lines 4, 6, 9 and 30. Exhibits “B” & “C” were also amended to reflect said change.

Approve Minutes from February 25, 2020, County Board Session

Communications on File

Special Orders of Business

Consider, Discuss and Take Action on the Following:

Unfinished Business

- 19-63 Resolution Ordering the Establishment of the Beaver Dam Lake District – Land Resources and Parks Committee.
Pending Motion to Amend Resolution 19-63 (see enclosures) – Supervisor Jeff Schmitt.
Upon adoption of Resolution 19-63, appoint the initial Board of Commissioners to the Beaver Dam Lake District:
Dale Maas – designated rep of an association that is a landowner (Beaver Dam Conservationists, Inc.) – if amendment is adopted appoint Nicole Hupf – landowner and resident.
Richard Hiley – landowner and resident
William Boettge – landowner and resident
Bill Foley – County Land and Water Conservation Committee member

Resolutions on File

- 19-67 Appointment of Edward E. Somers as Clearview Executive Director/Administrator – Health Facilities Committee.
19-68 Amend Town of Burnett Zoning Ordinance – Cole Oil Co. Inc. Property – Town of Burnett – Supervisor Kottke.
19-69 Establish Salary and Compensation for the Dodge County Board Chairman for the April 2020 through April 2022 Term – Executive Committee.
19-70 Resolution Establishing the Salaries for the Elective Offices of County Clerk, County Treasurer, And Register of Deeds for Each Year of the 2021-2024 Term of Office – Human Resources and Labor Negotiations Committee.
19-71 Resolution to Amend the Rules of Order Governing the County Board of Supervisors and to Modify the Dodge County Code of Ordinances – Executive Committee.
19-72 A Resolution in Support of the Gold Star Memorial Trail – Phase 2 WisDOT 2020-2024 Transportation Alternatives Program (TAP) Grant Application – Land Resources and Parks Committee.

- 19-73 Authorize the Land and Water Conservation Department to Apply for Two Targeted Runoff Management (“TRM”) Grants (Large Scale) from the Department of Natural Resources (“DNR”) – Land and Water Conservation Committee.
- 19-74 Authorize the Land and Water Conservation Department to Apply for One Targeted Runoff Management (“TRM”) Grant (Small Scale) from the Department of Natural Resources (“DNR”) – Land and Water Conservation Committee.
- 19-75 Authorize the Purchase of One 2020 Ford F750 Truck Equipped With a Stamm Platform Lift and Hydraulic Crane – Highway Committee.
- 19-76 Authorizing Transfers from the General Fund to Create Self-Insured Internal Service Funds – Finance Committee.
- 19-77 Dodge County Declaration of Local State of Emergency (Public Health – COVID-19) – Chairman Kottke

Reports on File

- 1. Annual County Board/Appointed Officials Compensation – Audit Committee.

Set Next Meeting Date & Time

Recess

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk’s Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

COMMITTEE NAME COUNTY BOARD								
MEETING DATE March 17, 2020								
		Approval <u>RK.</u> Date <u>3-18-2020</u>						
		Chair <u>Russell Kottke</u>						
VENDOR	NAME	PRESENT	ABSENT	PERDIEM	MILES	AMOUNT	MEALS	AMOUNT
11994	Behl, Allen	X		50.00	32	18.40		
49450	Bennett, Richard	X		50.00	6	3.45		
49449	Benter, Ed	X		50.00	46	26.45		
19566	Berres, Jeff		X	0.00	0	0.00		
11970	Bischoff, Larry	X		50.00	20	11.50		
26899	Bobholz, Mary	X		50.00	28	16.10		
50238	Burnett, Kevin	X		50.00	20	11.50		
49453	Caine, Jeffrey	X		50.00	14	8.05		
46788	Derr, Lisa	X		50.00	21	12.08		
49971	Fink, Richard W.	X		50.00	35	20.13		
28760	Frohling, David	X		50.00	29	16.68		
49455	Glewen, Becky	X		50.00	20	11.50		
41853	Greshay, Richard	X		50.00	14	8.05		
49993	Guckenberger, David	X		50.00	42	24.15		
48638	Hilbert, Dan	X		50.00	20	11.50		
50131	Hoekstra, William	X		50.00	33	18.98		
49454	Houchin, Cathy		X	0.00	0	0.00		
50239	Kemmel, Timothy	X		50.00	54	31.05		
16348	Kottke, Russell	X		55.00	30	17.25		
50490	Kriewald, Naomi	X		50.00	20	11.50		
19650	Macheel, Dale	X		50.00	44	25.30		
29374	Maly, Donna		X	0.00	0	0.00		
22503	Marsik, Joseph M.	X		50.00	40	23.00		
34243	Miller, MaryAnn	X		50.00	0	0.00		
43804	Muche, William	X		50.00	22	12.65		
47109	Nickel, Thomas		X	0.00	0	0.00		
46789	Roesch, Mark E.	X		50.00	34	19.55		
30697	Schaefer, Thomas	X		50.00	30	17.25		
15819	Schmidt, Dennis	X		50.00	0	0.00		
28630	Schmitt, Jeffrey	X		50.00	18	10.35		
37252	Schraufnagel, Larry	X		50.00	50	28.75		
50060	Sheahan-Malloy, Kira		X	0.00	0	0.00		

**Dodge County Board of Supervisors
March 17, 2020 – 7:00 p.m.
Administration Building - Juneau, Wisconsin**

The March Session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m in the Auditorium of the Administration Building.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance with the exception of Supervisors Berres, Houchin, Maly, Nickel and Sheahan-Malloy who had previously asked to be excused.

County Clerk Karen J. Gibson informed the Board of an administrative correction to the January 21, 2020 County Board meeting minutes: Page 2 – Resolution No. 19-62:

Question by Supervisor J. Schmitt answered by Brian Field, Highway Commissioner. Supervisor J. Schmitt made a motion to amend Resolution 19-62 by changing the amount of \$3,468,317 to ~~\$3,559,311~~ \$3,559,511 on Page 2, lines 12, 20 and 23 and on Page 3, lines 4, 6, 9 and 30. Exhibits “B” & “C” were also amended to reflect said change.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor D. Schmidt and seconded by Supervisor Miller to approve the minutes of the February 25, 2020, session of the County Board meeting as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

Communications on File

Karen J. Gibson, County Clerk, informed the Board that four letters were received in opposition of the establishment of the Beaver Dam Lake District and five letters were received in favor of the Beaver Dam Lake District. The Clerk also read a thank you dated February 21, 2020 from Paulette Melvin, a parent of an individual that is at the Clearview Brain Injury Household. The Chairman ordered these be placed on file.

Special Orders of Business

There were no Special Orders of Business.

At this time, Supervisor J. Schmitt made a motion to suspend the rules of order to allow the Chairman to act on Resolution No. 19-77. The motion to suspend the rules was seconded by Supervisor Marsik. Motion carried.

The Clerk noted that an amended agenda as well as a copy of Resolution No. 19-77 were placed on each Supervisor’s desk.

The following Resolutions and Report were read by the Clerk and acted upon by the Board:

Resolution No. 19-77 Dodge County Declaration of Local State of Emergency (Public Health – COVID-19) – Chairman Kottke. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Caine. Question by Supervisor Derr answered by Chairman Kottke. Motion carried.

At this time, Supervisor J. Schmitt made a motion to suspend the rules of order to allow the Chairman to act on Resolution No. 19-67. The motion to suspend the rules was seconded by Supervisor Hilbert. Motion carried.

Resolution No. 19-67 Appointment of Edward E. Somers as Clearview Executive Director/Administrator – Health Facilities Committee. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor Hoekstra. Motion carried with 26 ayes and 1 abstention (Guckenberger).

At this time, Supervisor J. Schmitt made a motion to adjourn the meeting given Resolution No. 19-77, State of Emergency, President and Governor’s orders of no more than 10 people in public places and until other

provisions can be made so that Board members can attend via electronic devices. Comment by Chairman Kottke. The motion to adjourn was seconded by Supervisor Bobholz. Kimberly Nass, Corporation Counsel advised that motions to adjourn are not debatable and are subject to a majority vote. Question by Supervisors Miller and Greshay answered by Supervisor Kottke. The Clerk took a roll call vote on Supervisor Schmitt's motion to adjourn with 3 ayes and 24 noes, thereby defeating the motion to adjourn.

Ayes: Bobholz, Guckenberger, J. Schmitt. Total 3.

Noes: Behl, Bennett, Benter, Bischoff, Burnett, Caine, Derr, Fink, Frohling, Glewen, Greshay, Hilbert, Hoekstra, Kemmel, Kottke, Kriewald, Macheel, Marsik, Miller, Muche, Roesch, Schaefer, D. Schmidt, Schraufnagel. Total 24.

Absent: Berres, Houchin, Maly, Nickel, Sheahan-Malloy. Total 5.

Unfinished Business

Resolution No. 19-63 Resolution Ordering the Establishment of the Beaver Dam Lake District – Land Resources and Parks Committee. The Clerk stated that this Resolution was first presented at the February 25, 2020 County Board meeting. At the February 25, 2020 County Board meeting, this Resolution was postponed to tonight's meeting. In February, a motion to adopt this Resolution was made by Supervisor Schaefer and seconded by Supervisor Muche. Also in February, Supervisor J. Schmitt made a motion to amend Resolution 19-63 as follows: "Pursuant to Wisconsin Statutes 33.26(6), The Dodge County Board of Supervisors specifically excludes all privately owned parcels depicted on the boundary map provided (Exhibit A) which are not represented by the confirmed signature(s) of at least (1) one unique owner of lands on the petition submitted to the Dodge County Board of Supervisors on September 10, 2019. This measure removes 560 parcels of 1104 total proposed district parcels. (+/- 50.7%)". Supervisor Guckenberger seconded the motion to amend. Therefore, the pending motion to amend Resolution No. 19-63 is before this body. Kimberly Nass, Corporation Counsel made a statement to reiterate the information she provided in a memo. Ms. Nass reminded the Board that Report No. 2 was submitted in December, 2019, after the October 3, 2019 Public Hearing, the full transcript of the October 3, 2019 Public Hearing was available to the Board on-line, and the Land Resources and Parks Committee attended the Public Hearing and listened to all of the testimony both in favor of and against the Beaver Dam Lake District. Ms. Nass stated that before the Board tonight is the Resolution Ordering the Establishment of the Beaver Dam Lake District with the amendment that is still pending before the Board and the Board will first need to act on that amendment and any other amendment the Board wishes to make and then act on the resolution as amended if any amendments get approved. Ms. Nass also reiterated that the Board needs to act within their jurisdiction and the role of the Board is to consider the four criteria that are set forth in the statute. This criteria applies to the resolution and also to any amendments to the resolution. Discussion on Supervisor J. Schmitt's February 25, 2020 motion to Amend Resolution No. 19-63 is now available. Questions by Supervisors J. Schmitt, Marsik, Derr answered by Corporation Counsel Kimberly Nass and Supervisors Derr and J. Schmitt. Comments by Supervisors Derr, Guckenberger, J. Schmitt, Glewen, Hilbert, Benter, Guckenberger and Bobholz. The Clerk took a roll call vote on Supervisor Schmitt's motion to amend Resolution No. 19-63 with 4 ayes and 23 noes, thereby defeating the motion to amend Resolution No. 19-63.

Ayes: Bobholz, Guckenberger, Miller, J. Schmitt. Total 4.

Noes: Behl, Bennett, Benter, Bischoff, Burnett, Caine, Derr, Fink, Frohling, Glewen, Greshay, Hilbert, Hoekstra, Kemmel, Kottke, Kriewald, Macheel, Marsik, Muche, Roesch, Schaefer, D. Schmidt, Schraufnagel. Total 23.

Absent: Berres, Houchin, Maly, Nickel, Sheahan-Malloy. Total 5.

At this time, Supervisor J. Schmitt made a motion that the vote on Resolution No. 19-63 be taken via confidential/secret ballot. Kimberly Nass, Corporation Counsel advised that there is no provision for a secret ballot and that a secret ballot can only be used for certain things and this is not one of them and the request is out of order.

Question by Supervisor Greshay answered by Supervisor Derr and Glewen. Comments by Supervisors Greshay, J. Schmitt, Derr, Guckenberger, Glewen, Marsik, Hoekstra and Bennett. Supervisor Guckenberger asked for a point of order, division of the assembly. Kimberly Nass, Corporation Counsel advised that division of the assembly does not require a second, is not debatable, can be amended and requires a majority vote. Questions by

Supervisor Derr and Chairman Kottke answered by Supervisor Guckenberger and Ms. Nass. Ms. Nass provided a definition of division of assembly. Questions by Supervisor Derr, Chairman Kottke and the County Clerk answered by Ms. Nass and Supervisor Guckenberger. The Clerk took a roll call vote on the division of assembly with 3 ayes and 24 noes, thereby defeating the division of assembly.

Ayes: Bobholz, Guckenberger, J. Schmitt. Total 3.

Noes: Behl, Bennett, Benter, Bischoff, Burnett, Caine, Derr, Fink, Frohling, Glewen, Greshay, Hilbert, Hoekstra, Kemmel, Kottke, Kriewald, Macheel, Marsik, Miller, Muche, Roesch, Schaefer, D. Schmidt, Schraufnagel. Total 24.

Absent: Berres, Houchin, Maly, Nickel, Sheahan-Malloy. Total 5.

Ms. Nass advised that the method of vote on Resolution No. 19-63 will be via roll call vote.

The Clerk took a roll call vote on Resolution No. 19-63 with 21 ayes and 6 noes, thereby adopting the Resolution.

Ayes: Behl, Bennett, Benter, Bischoff, Burnett, Caine, Derr, Fink, Frohling, Glewen, Hilbert, Hoekstra, Kemmel, Kriewald, Macheel, Marsik, Muche, Roesch, Schaefer, D. Schmidt, Schraufnagel. Total 21.

Noes: Bobholz, Greshay, Guckenberger, Kottke, Miller, J. Schmitt. Total 6.

Absent: Berres, Houchin, Maly, Nickel, Sheahan-Malloy. Total 5

Upon adoption of Resolution No. 19-63, a motion was made by Supervisor Schaefer to appoint the initial Board of Commissioners to the Beaver Dam Lake District: Dale Mass, Richard Hiley, William Boettge and Bill Foley. The motion was seconded by Supervisor Bischoff. Motion carried 25-2. Bobholz and Guckenberger opposed. Question by Supervisor Derr answered by Supervisor Guckenberger.

Resolution No. 19-68 Amend Town of Burnett Zoning Ordinance – Cole Oil Co. Inc. Property – Town of Burnett – Supervisor Kottke. A motion for adoption was made by Supervisor Schraufnagel and seconded by Supervisor Muche. Motion carried.

Resolution No. 19-69 Establish Salary and Compensation for the Dodge County Board Chairman for the April 2020 through April 2022 Term – Executive Committee. A motion for adoption was made by Supervisor Miller and seconded by Supervisor D. Schmidt. The Clerk took a roll call vote with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 19-70 Resolution Establishing the Salaries for the Elective Offices of County Clerk, County Treasurer, And Register of Deeds for Each Year of the 2021-2024 Term of Office – Human Resources and Labor Negotiations Committee. A motion for adoption was made by Supervisor Schraufnagel and seconded by Supervisor Marsik. Question by Supervisor Guckenberger answered by Supervisor Marsik. Comment by Supervisor Bobholz. Supervisor Greshay informed the Board that he would like his signature withdrawn from this Resolution. The Clerk took a roll call vote with 26 ayes and 1 no, thereby adopting the Resolution.

Ayes: Behl, Bennett, Benter, Bischoff, Bobholz, Burnett, Caine, Derr, Fink, Frohling, Glewen, Guckenberger, Hilbert, Hoekstra, Kemmel, Kottke, Kriewald, Macheel, Marsik, Miller, Muche, Roesch, Schaefer, D. Schmidt, J. Schmitt, Schraufnagel. Total 26.

Noes: Greshay. Total 1.

Absent: Berres, Houchin, Maly, Nickel, Sheahan-Malloy. Total 5.

Resolution No. 19-71 Resolution to Amend the Rules of Order Governing the County Board of Supervisors and to Modify the Dodge County Code of Ordinances – Executive Committee. A motion for adoption was made by Supervisor D. Schmidt and seconded by Supervisor Frohling. Supervisor Guckenberger made a motion to amend Resolution No. 19-71 by “deleting all of the bold/underlined text on item No. 22 on Page 3 of 7 of Exhibit A”. The motion to amend was seconded by Supervisor Bobholz. Questions by Supervisor Guckenberger answered by Supervisor Marsik. Comments by Supervisors Guckenberger and Marsik. The Clerk took a roll call vote with 4 ayes and 23 noes, thereby defeating the motion to amend.

Ayes: Bobholz, Guckenberger, Hilbert, J. Schmitt. Total 4.

Noes: Behl, Bennett, Benter, Bischoff, Burnett, Caine, Derr, Fink, Frohling, Glewen, Greshay, Hoekstra, Kimmel, Kottke, Kriewald, Macheel, Marsik, Miller, Muche, Roesch, Schaefer, D. Schmidt, Schraufnagel. Total 23.

Absent: Berres, Houchin, Maly, Nickel, Sheahan-Malloy. Total 5.

Supervisor Derr made a motion to amend Resolution No. 19-71 by adding a sentence to the end of item No. 3 on Page 1 of 7 of Exhibit “A” to read: “In the event of a declared emergency, board members will be considered present and allowed to vote telephonically or by other electronic means.” Supervisor Derr agreed to allow Corporation Counsel Kimberly Nass to make minor changes to the motion to amend. The motion to amend was seconded by Supervisor Marsik. Questions by Supervisor Bobholz and J. Schmitt answered by Supervisor Derr and Corporation Counsel Kimberly Nass. The Clerk took a roll call vote with all voting in the affirmative, thereby adopting the motion to amend.

There were no further questions or comments on Resolution 19-71 and the Clerk took a roll call vote on the Resolution as amended with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 19-72 A Resolution in Support of the Gold Star Memorial Trail – Phase 2 WisDOT 2020-2024 Transportation Alternatives Program (TAP) Grant Application – Land Resources and Parks Committee. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor Glewen. Motion carried.

Resolution No. 19-73 Authorize the Land and Water Conservation Department to Apply for Two Targeted Runoff Management (“TRM”) Grants (Large Scale) from the Department of Natural Resources (“DNR”) – Land and Water Conservation Committee. A motion for adoption was made by Supervisor Bischoff and seconded by Supervisor Glewen. Comment by Supervisor Behl. Motion carried.

Resolution No. 19-74 Authorize the Land and Water Conservation Department to Apply for One Targeted Runoff Management (“TRM”) Grant (Small Scale) from the Department of Natural Resources (“DNR”) – Land and Water Conservation Committee. A motion for adoption was made by Supervisor Glewen and seconded by Supervisor Muche. Motion carried.

Resolution No. 19-75 Authorize the Purchase of One 2020 Ford F750 Truck Equipped With a Stamm Platform Lift and Hydraulic Crane – Highway Committee. A motion for adoption was made by Supervisor Caine and seconded by Supervisor Miller. Motion carried.

Resolution No. 19-76 Authorizing Transfers from the General Fund to Create Self-Insured Internal Service Funds – Finance Committee. A motion for adoption was made by Supervisor Caine and seconded by Supervisor Benter. Motion carried.

Report No. 1 Annual County Board/Appointed Officials Compensation – Audit Committee. The Chairman ordered this be placed on file.

The Clerk noted the following had been placed on the Supervisor’s desks: Memo dated March 9, 2020 from Nate Olson, Planning and Economic Development Administrator regarding Discover Wisconsin – Dodge County, Dodge County Clerk 2019 Annual Report, Dodge County Human Services and Health Department 2019 Annual Report, Dodge County Land and Water Conservation Department 2019 Annual Report, Dodge County Veterans Service office 2019 Annual Report, Amended March 17, 2020 Dodge County Board of Supervisors Meeting Agenda, Resolution 19-77, Memo dated March 17, 2020 from Bill Ehlenbeck, Land Resources and Parks Director regarding the Beaver Dam Lake District – Use of Map for proposed amendment, Land Resources and Parks 2019 Annual Report and Letter dated March 13, 2020 from William P. O’Connor of WHEELER, VAN SICKLE & ANDERSON, S.C. regarding petition to create Beaver Dam Lake District. The Chair ordered these be placed on file.

The Chairman advised the Board that all future committee meetings will be held in the Auditorium as it is being disinfected before and after all meetings. He also advised that it is up to the committee chairperson to

decide whether or not future committee meetings will be held. He also thanked Supervisors Glewen, Muche and Roesch for their years of service on the County Board and wished them well.

Supervisor D. Schmidt wished to commend the employees of Dodge County for their professionalism during this emergency and he has a great sense of pride to know that we have a staff here at Dodge County stepping up in a time of crisis to handle this situation to the end. The citizens of Dodge County should be proud of these employees.

At 8:52 p.m. Supervisor Frohling made a motion to recess until Tuesday, April 21, 2020 at 9:00 a.m. Supervisor D. Schmidt seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

RESOLUTION NO. 19-63

Resolution Ordering the Establishment of the Beaver Dam Lake District

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, the Dodge County Board of Supervisors received a Petition requesting the Dodge County Board of Supervisors establish a Public Inland Lake Protection and Rehabilitation District for Beaver Dam Lake pursuant to Chapter 33, of the *Wisconsin Statutes*, the boundary of such Public Inland Lake Protection and Rehabilitation District being described in Exhibit "A", which is attached hereto and incorporated herein; and,

WHEREAS, the above-described Petition was received by the Dodge County Board of Supervisors on September 10, 2019; and,

WHEREAS, at its meetings on September 17, 2019, the Dodge County Board of Supervisors appointed the Land Resources and Parks Committee for purposes of conducting a public hearing regarding the Petition, as required by § 33.26(1), Wis. Stats., and preparing a report; and,

WHEREAS, such public hearing was held on October 3, 2019, by the Land Resources and Parks Committee; and,

WHEREAS, the Land Resources and Parks Committee, having considered the Petition, the public hearing testimony, the written statements submitted to it, and the requirements of the Chapter 33, of the *Wisconsin Statutes*, has prepared a Report as required by § 33.26(3), Wis. Stats.; and,

WHEREAS, a copy of the Land Resources and Parks Committee Report is attached hereto and incorporated herein as Exhibit "B"; and,

WHEREAS, the Land Resources and Parks Committee finds:

1. That a Petition requesting the formation of a Public Inland Lake Protection and Rehabilitation District for Beaver Dam Lake was received by the Dodge County Board of Supervisors on September 10, 2019;
2. That a public hearing was held on October 3, 2019, at the Dodge County Administration Building to receive testimony and statements regarding the Petition;
3. That the Land Resources and Parks Department and Dodge County Clerk staff determined the total number of valid signatures consisting of at least 51% of landowners in the proposed District is 714, and that 730 valid signatures were presented;

4. That the Petition to form the District was signed by the requisite number of owners as required by § 33.25, Wis. Stats.;
5. That the proposed District is necessary;
6. That public health, comfort, convenience, necessity and public welfare will be promoted by the establishment of the District;
7. That the property to be included in the District as proposed by the Petition will be benefited by the District's establishment; and,
8. That the proposed boundaries of the District are as described on the attached map/sketch, attached hereto and incorporated herein as Exhibit "A";

SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors that after consideration of the Land Resources and Park Committee's Report and other evidence submitted to the Dodge County Board of Supervisors, the Dodge County Board of Supervisors adopts the following findings:

1. That a Petition requesting the formation of a Public Inland Lake Protection and Rehabilitation District for Beaver Dam Lake was received by the Dodge County Board of Supervisors on September 10, 2019;
2. That a public hearing was held on October 3, 2019, at the Dodge County Administration Building to receive testimony and statements regarding the Petition, which public hearing was conducted in accordance with the required statutory time limits;
3. That the Land Resources and Parks Department and Dodge County Clerk staff determined the total number of valid signatures consisting of at least 51% of landowners in the proposed District is 714, and that 730 valid signatures were presented;
4. That the Land Resources and Parks Committee prepared and submitted a Report, attached hereto as Exhibit "B", as required by § 33.26(3), Wis. Stats., which Report was submitted in accordance with the required statutory time limits;
5. That the Petition to form the District was signed by the requisite number of owners as required by § 33.25, Wis. Stats.;
6. That the proposed District is necessary;
7. That public health, comfort, convenience, necessity and public welfare will be promoted by the establishment of the District;

8. That the property to be included in the District as proposed by the Petition will be benefited by the District's establishment; and,
9. That the proposed boundaries of the District are as described on the attached map/sketch, attached hereto and incorporated herein as Exhibit "A"; and,

BE IT FURTHER RESOLVED, that the Dodge County Board of Supervisors accepts the Report of Land Resources and Parks Committee as presented on December 17, 2019; and,

BE IT FURTHER RESOLVED, that it is ordered by the Dodge County Board of Supervisors, pursuant to Chapter 33, of the *Wisconsin Statutes*, that the Beaver Dam Lake District is hereby organized and established; and,

BE IT FURTHER RESOLVED, that it is ordered by the Dodge County Board of Supervisors, pursuant to Chapter 33, of the *Wisconsin Statutes*, that the boundaries of the Beaver Dam Lake District are hereby established as those described on the attached map/sketch, attached hereto and incorporated herein as Exhibit "A"; and,

BE IT FINALLY RESOLVED, that it is ordered by the Dodge County Board of Supervisors, pursuant to Chapter 33, of the *Wisconsin Statutes*, that the District shall be a body corporate to the extent provided by Chapter 33, of the *Wisconsin Statutes*, and shall be known as the Beaver Dam Lake District.

All of which is respectfully submitted this 18th day of February, 2020.

Dodge County Land Resources and Parks Committee

Thomas J. Schaefer
Thomas J. Schaefer

William Mueche
William Mueche

Joseph Marsik
Joseph Marsik

Larry Schraufnagel
Larry Schraufnagel

Jeffrey Schmitt
Jeffrey Schmitt

Motion to Postpone

Vote Required: Majority of Members present.

Resolution Summary: Resolution ordering the establishment of the Beaver Dam Lake District.

ADOPTED
BY DODGE COUNTY BOARD

ADOPTED
BY DODGE COUNTY BOARD

FEB 25 2020

AYES 24 NOES 7
ABSENT 1
ABSTAIN 0

Karen J. Gibson
County Clerk

MAR 10 2020

AYES 21 NOES 6
ABSENT 5
ABSTAIN 0

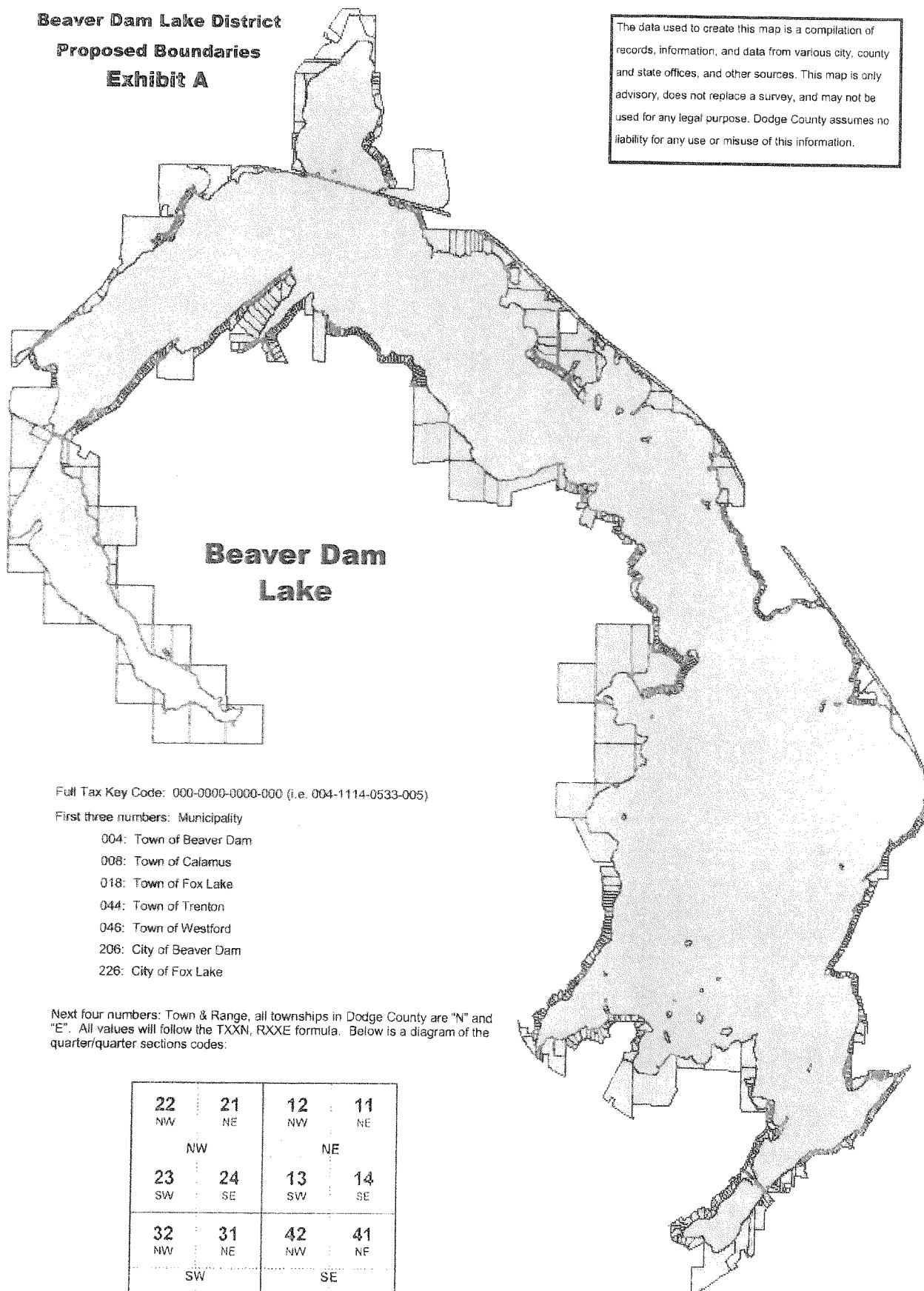
Karen J. Gibson
County Clerk

Beaver Dam Lake District

Proposed Boundaries

Exhibit A

The data used to create this map is a compilation of records, information, and data from various city, county and state offices, and other sources. This map is only advisory, does not replace a survey, and may not be used for any legal purpose. Dodge County assumes no liability for any use or misuse of this information.



Full Tax Key Code: 000-0000-0000-000 (i.e. 004-1114-0533-005)

First three numbers: Municipality

- 004: Town of Beaver Dam
- 008: Town of Calamus
- 018: Town of Fox Lake
- 044: Town of Trenton
- 046: Town of Westford
- 206: City of Beaver Dam
- 226: City of Fox Lake

Next four numbers: Town & Range, all townships in Dodge County are "N" and "E". All values will follow the TXXN, RXXE formula. Below is a diagram of the quarter/quarter sections codes:

22 NW	21 NE	12 NW	11 NE
NW		NE	
23 SW	24 SE	13 SW	14 SE
SW		SE	
32 NW	31 NE	42 NW	41 NE
SW		SE	
33 SW	34 SE	43 SW	44 SE

Last three numbers: the lot number within that quarter/quarter

REPORT NO. 2

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, pursuant to Chapter 33 of the *Wisconsin Statutes*, a Petition was submitted to the Dodge County Board of Supervisors by filing same with the Dodge County Clerk on September 10, 2019, requesting the establishment of a Public Inland Lake Protection and Rehabilitation District to be known as the Beaver Dam Lake District; and,

WHEREAS, said Petition states that the proposed District is necessary to deal with the complex resource problems associated with the Beaver Dam Lake, including poor water quality, eroding shorelines, excessive carp, algae outbreaks, periodic excessive growth of invasive aquatic plants, and non-point runoff of sediment and nutrients into the lake; and,

WHEREAS, on September 17, 2019, at a regular meeting of the Dodge County Board of Supervisors, the Land Resources and Parks Committee was appointed by the Dodge County Board of Supervisors to conduct a public hearing on said Petition and prepare a report to the Dodge County Board of Supervisors; and,

WHEREAS, a Public Hearing was conducted on October 3, 2019, at 5:30 p.m., in the First Floor Auditorium, Rooms F, G, H, and I of the Dodge County Administration Building, located at 127 E. Oak Street, Juneau, Wisconsin; and,

WHEREAS, the Dodge County Land Resources and Parks Committee makes the following Report to the Dodge County Board of Supervisors and submits same within three (3) months of the public hearing as required by § 33.26(3), Wis. Stats.;

REPORT

Petition.

On September 10, 2019, a Petition was submitted to the Dodge County Board of Supervisors by filing with the Dodge County Clerk requesting the establishment of an Inland Lake Protection and Rehabilitation District pursuant to § 33.21, Wis. Stats. (Attachment Nos. 1 and 2). As required by § 33.25(2), Wis. Stats., the Petition contains all of the following:

1. Proposed name of the district: Beaver Dam Lake District;
2. A description of the necessity of the proposed district;
3. That public health, comfort, convenience, necessity or public welfare will be promoted by the establishment of the district and the lands proposed to be included in the district will be benefited; and,
4. A map/sketch of the proposed district boundaries and a list of Parcel Identification Numbers (PINs) associated with the lands to be included in the proposed district.

Validation of Signatures.

Upon receipt of the Petition, Dodge County staff began the signature validation process. Karen Gibson, Dodge County Clerk, and David Addison, Land Information Manager, independently

conducted the validation process and met thereafter to review the results. Because the Petition was submitted in 2019, the 2018 tax roll for the affected municipalities was used to identify landowners in the proposed district and determine signature validity. Dodge County staff reported the following:

1. Total number of landowners in the proposed district according to the 2018 tax roll=1,399;
2. Total number of signatures needed to achieve at least 51% of landowners in the proposed district=714;
3. Total number of valid signatures obtained=730; and,
4. The Petition contains the requisite number of valid signatures.

Public Notice.

At its meeting on September 17, 2019, the Land Resources and Parks Committee scheduled the public hearing on the petition for October 3, 2019, at 5:30 p.m. The public hearing date falls within thirty (30) days of receipt of the petition as required by § 33.26(1), Wis. Stats. A public hearing notice was prepared, mailed, and published (Attachment No. 3). On September 20, 2019, the Dodge County Clerk's Office mailed the public hearing notice to landowners in the proposed district, whose name and address appeared on the December, 2018 Dodge County tax roll. The Department of Natural Resources was notified by mail of the public hearing date. Notice of the public hearing, as required by § 33.26(2), Wis. Stats., was published in the Beaver Dam Daily Citizen on September 23, 2019 (Attachment No. 4).

Summary of Written Statements Submitted.

Prior to or on October 3, 2019, the following information was received in the Dodge County Clerk's Office:

1. Written comments from twenty-nine (29) individuals who are opposed to the establishment of the Beaver Dam Lake District.
2. Written comments from thirteen (13) individuals who are in favor of the Beaver Dam Lake District.
3. Written comments from one (1) individual who does not appear to be opposed or in favor of the Beaver Dam Lake District, but instead provided suggestions or questions.
4. The County Clerk received no written requests to withdraw from the petition from landowners who signed the petition. Pursuant to §33.25(5), Wis. Stats., such written notices are required to be filed at least 10 days prior to the date of the public hearing.

Public Hearing Conducted.

On October 3, 2019, at 5:30 p.m., the Public Hearing was conducted by the Dodge County Land Resources and Parks Committee in the Dodge County Administration Building, located at 127 E. Oak Street, Juneau, Wisconsin. Thomas Schaefer, Committee Chair, convened the meeting at approximately 5:30 p.m. After roll call, the Dodge County Corporation Counsel reviewed the role of Dodge County in the process to form a lake district. Thereafter, a presentation was given by Michael Engleson, Wisconsin Lakes Executive Director. Finally, representatives from the Beaver Dam Lake Improvement Association presented the Petition to the Committee. The Committee Chair

then reviewed the procedures for public hearing testimony and declared the public hearing open. Approximately 38 people signed in at the registration table to provide testimony. During the Public Hearing, the Dodge County Clerk called the names of the individuals present wishing to provide testimony. Names were called in the order in which they were received. Approximately 20 registered to speak in favor, 18 requested to speak in opposition, or provided general comments during the public hearing. Not all registrants, however, provided testimony. A court reporter recorded the public hearing testimony and a transcript was prepared (Attachment No. 5). Approximately 125 people attended the public hearing.

The Land Resources and Parks Committee Chair, after it appeared that all members of the public present wishing to comment had been given the opportunity to do so, declared the Public Hearing closed. Meeting minutes of the Land Resources and Parks Committee were prepared. (Attachment No. 5).

Summary of Public Hearing Testimony.

Thirty-eight (38) individuals registered to provide testimony; twenty (20) in favor and eighteen (18) opposed. Testimony of thirty-two (32) public speakers was given. According to the hearing transcript, nineteen (19) speakers testified in support of the formation of the Beaver Dam Lake District. Thirteen (13) speakers testified in opposition to the formation of the Beaver Dam Lake District.

Following are excerpts of testimony in **favor** of the formation of the lake district:

- A lake district is a formal, structured organization with taxing authority and governance set by law; provides structural and financial strength to take on the challenges of the lake;
- Provides for an organized effort to address the increase in phosphorus in the lake which spurs algae growth; public health will be improved when the algae blooms are controlled or eliminated;
- Ability to control or eradicate aquatic invasive species in and around the lake;
- Lake district commissioners provide continuity for the organization unlike volunteer leaders and members of a lake association;
- Ability to improve water quality and natural habitat for fowl and fish;
- Ability to maintain the lake for the enjoyment of those who live around it and for the general public for water recreation such as swimming, boating, jet skiing, water skiing, paddle boarding, kayaking, fishing, enjoying the natural beauty/quality of life;
- Improve the lake and maintain property values;
- A lake district has access to grant opportunities and other sources to fund, in conjunction with tax revenues, water quality initiatives; ability to tap into DNR resources;
- The proposed district includes approximately 800 properties which will provide a reasonable tax base without overburdening lake property owners;
- Property owners within the lake district will have a voice in the management of the lake; voting rights to elect commissioners, set budgets, establish lake management plans and priorities;
- Beaver Dam Chamber of Commerce, on behalf of the business community, supports the lake district as a means to provide a healthy lake which will attract users of the lake for fishing,

- boating and recreation; quality of life in the County which may attract new residents to grow the County tax base;
- Healthy lake with improved water quality will maintain and improve property values for all;
- A lake district has the strength to take action to address issues so that all can enjoy the lake; ability to develop and implement lake management plans and projects;
- Promote public health by encouraging water activities/recreation; will attract people to the area, tourism; and,
- Coordinated efforts, working in collaboration with farmers and agricultural associations to address run-off, fertilizers/phosphorus (natural and chemical) entering the lake.

Following are excerpts of testimony **opposed** to the formation of the lake district:

- Don't want another tax; all properties in the area should be included not just those parcels that touch the lake;
- Algae blooms are due to non-point source pollution; fertilizer; run-off from farm fields; bad farming practices like spreading treated sewage on fields;
- Object to the petition process; signatures were not obtained in a timely fashion; petitioners made false promises and engaged in a sales job to get signatures;
- The lake is a marsh and cannot be fixed; lake district will not eliminate the algae, bullheads, carp, weeds;
- Need to address the entire watershed in order to address the water quality;
- City of Beaver Dam storm sewers discharge into the lake; this needs to be addressed to improve water quality; double tax on water discharge;
- Many sources contribute to lake problems, everyone (local community, businesses, general public, lake property owners) benefits from improved water quality and a healthy lake; everyone is responsible for the care of the lake; burden should not just be on lake property owners; lake property taxes are already too high; don't want to pay more taxes; and,
- Another government entity; duplication of government; let the DNR take care of the lake; enforce regulations to improve water quality.

At the conclusion of the Public Hearing, the Beaver Dam Chamber of Commerce submitted a resolution in support of the formation of the lake district (Attachment No. 6).

FINDINGS

Based on a review of the Petition submitted on September 10, 2019, requesting the formation of the Beaver Dam Lake District, the validation process undertaken by staff of the signatures included on the Petition, the Public Hearing testimony offered on October 3, 2019, a review of the complete transcript of the Public Hearing, a review of all timely submitted written statements/comments, the Land Resources and Parks Committee hereby finds that there is sufficient evidence to support the following findings:

1. **The Petition is signed by the requisite number of owners of land in the proposed district.** According to the 2018 tax rolls for the affected taxing districts, there are 1,399 landowners in the proposed district. The total number of signatures needed to achieve at

least 51% of landowners in the proposed district is 714. The total number of valid signatures obtained is 730.

2. **The proposed district is necessary.** The Committee heard testimony describing the limitations of a lake association organization and the benefits of forming a lake district. Testimony was presented indicating that it is now necessary to form a district to overcome the limitations of an association. The district, as a formal, recognized unit of government governed by statute with representation by all property owners within the boundaries, is necessary for the establishment and advancement of the lake management plans and priorities to provide the best opportunity to improve the quality of the lake for the benefit of all. The district will have access to grant and other funding to implement lake management plans and priorities as decided by the owners within the district.
3. **Public health, comfort, convenience, necessity of public welfare will be promoted by the establishment of the proposed district.** The Committee heard testimony describing the benefits to the public health and welfare to be gained by improving water quality, controlling algae blooms by addressing erosion and run-off into the lake and controlling aquatic invasive species. In addition to the benefits to the lake property owners, the general public is benefited by access to a healthy lake for water recreational activities, potential increase in tourism which in turn may benefit local businesses and increase state and local sales tax revenues. There is agreement, even by those opposed, that the lake is degraded. The Committee believes that the formation of the district provides the best opportunity to address water quality, algae blooms, aquatic invasive species and other lake concerns.
4. **The property proposed to be included in the proposed district will be benefited by the establishment of the proposed district.** On the whole, parcels included in the proposed district will benefit by its formation. Property owners within the proposed district are afforded representation to establish plans, priorities and an annual budget to promote improved water quality, fish and wildlife habitats, control aquatic invasive species and to promote collaboration among stakeholders.
5. **The proposed boundaries of the district are as described on the attached map/sketch.** (Attachment No. 7).

RECOMMENDATION

The Land Resources and Parks Committee does hereby recommend to the Dodge County Board of Supervisors that, by County Board Resolution, an Order be issued to establish the Beaver Dam Lake District, and that the district be established with the same boundaries as those proposed in the original Petition to form the Beaver Dam Lake District (Attachment No. 6).

The Land Resources and Parks Committee does further recommend that the Dodge County Board of Supervisors require the district to provide a legal description identifying the district boundaries and lands to be included, consistent with the parcels listed in the Petition.

All of which is respectfully submitted this 17th day of December, 2019.

Dodge County Land Resources and Parks Committee

Thomas J. Schaefer
Thomas J. Schaefer

William M. Muehe
William Muehe

Joseph Marzik
Joseph Marzik

Larry Schraufnagel

Jeffrey Schnitz
Jeffrey Schnitz

Placed on File

BY DODGE COUNTY BOARD

DEC 17 2019

AYES - NOES -
ABSENT -
ABSTAIN -

Karen J. Gibson
County Clerk

RECEIVED
IN THE OFFICE OF
COUNTY CLERK

SEP 10 2019

DODGE COUNTY, WIS.

September 9, 2019

Ms. Karen Gibson
Dodge County Clerk
127 E Oak St
Juneau WI 53039

Dear Ms. Gibson,

Submitted with this letter are 744 verified petitions supporting the Dodge County Board's establishment of the Beaver Dam Lake District under Chapter 33 of the Wisconsin Statutes. Each signatory is an owner of property within the proposed District as defined in Section 33.01(9)(ar) or the referenced spouse of such an owner.

The petitions are numbered and sorted by township/city in parcel ID order with the exception of petitions 741 – 744 which were received after we sorted by tax parcel and are in a separate folder at the end.

The Beaver Dam Lake Improvement Association conducted an extensive program to inform property owners about the proposed Lake District and solicit support for its formation. That program consisted of three phases:

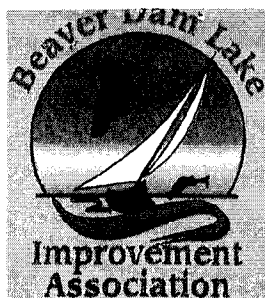
1. Letters were sent to all property owners with attachments showing the proposed lake district, the reasons for the formation of a district, a petition and a return envelope
2. Eight public meetings were conducted where property owners were invited to get more information on the proposed district as well as ask questions.
3. Twelve Association volunteers visited property owners personally at their Beaver Dam Lake homes.

The effort to establish the District was also discussed in numerous articles in the local newspaper and updates and articles in the Beaver Dam Lake Improvement Associations newsletter, which was mailed to all 1,095 lake parcels. It was also presented at the association's annual meeting and at the monthly board meetings, which are all open to the public. The association membership overwhelmingly supports the formation of the district as indicated by the fact that 94% of members eligible to sign have signed the petition.

Under Section 33.26 the County is charged to consider a Lake District Petition signed by 51 percent of the qualified property owners. A careful review of the 2018 Tax Rolls of the Towns of Fox Lake, Trenton, Calamus, Beaver Dam and Westford and the City of Beaver Dam shows a total of 1381 persons eligible to sign the petition. Of those, we have

Attachment No. 1

Petition - Signature Pages Omitted - Signature Pages on File in the Office of the County Clerk



211 South Spring Street
Suite 3
P.O. Box 33
Beaver Dam, WI 53916

Office:
920.356.1200

Website:
www.bdlia.org

Email:
info@bdlia.org

A 501(c)(3) organization.
donations are tax deductible
as allowed by law.



**Happ's
REPAIR CENTER**



**Reche's
Food Pride**

Lancy's Notions



**Bayside
SUPPER CLUB**



Montgomery Associates
Resource Solutions, Inc. • mo-rs.org

Cabela's
WORLD'S FOREMOST OUTFITTER

learned of 23 listed owners are now deceased, leaving a total of 1358 potential petition signatories. The 744 petitions submitted with this letter thus constitute 54.8% of the eligible signatories.

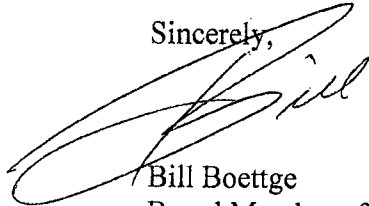
The boundaries of the proposed District include some territory within the City of Beaver Dam. As required under Section 33.24(2) (a), the Beaver Dam City Council approved the inclusion of the portion of the proposed District within its jurisdiction by a Resolution adopted April 16, 2018.

In the meetings with the property owners most agreed that the structure of a lake district provides stronger lake management with all lake owners having an opportunity to participate and gives greater ability to leverage state and federal sources for protecting and improving Beaver Dam Lake.

Our Association is aware that the statutory timetable for proceedings to form the Lake District requires speedy action by the County Board and staff. We stand ready to assist in that process as you request. We appreciate the County's consideration and hope the District can be established promptly and begin its important mission of protecting Beaver Dam Lake for generations to come.

For additional information or if questions please contact me at 920-210-0349 or via email at billboettge@yahoo.com

Sincerely,

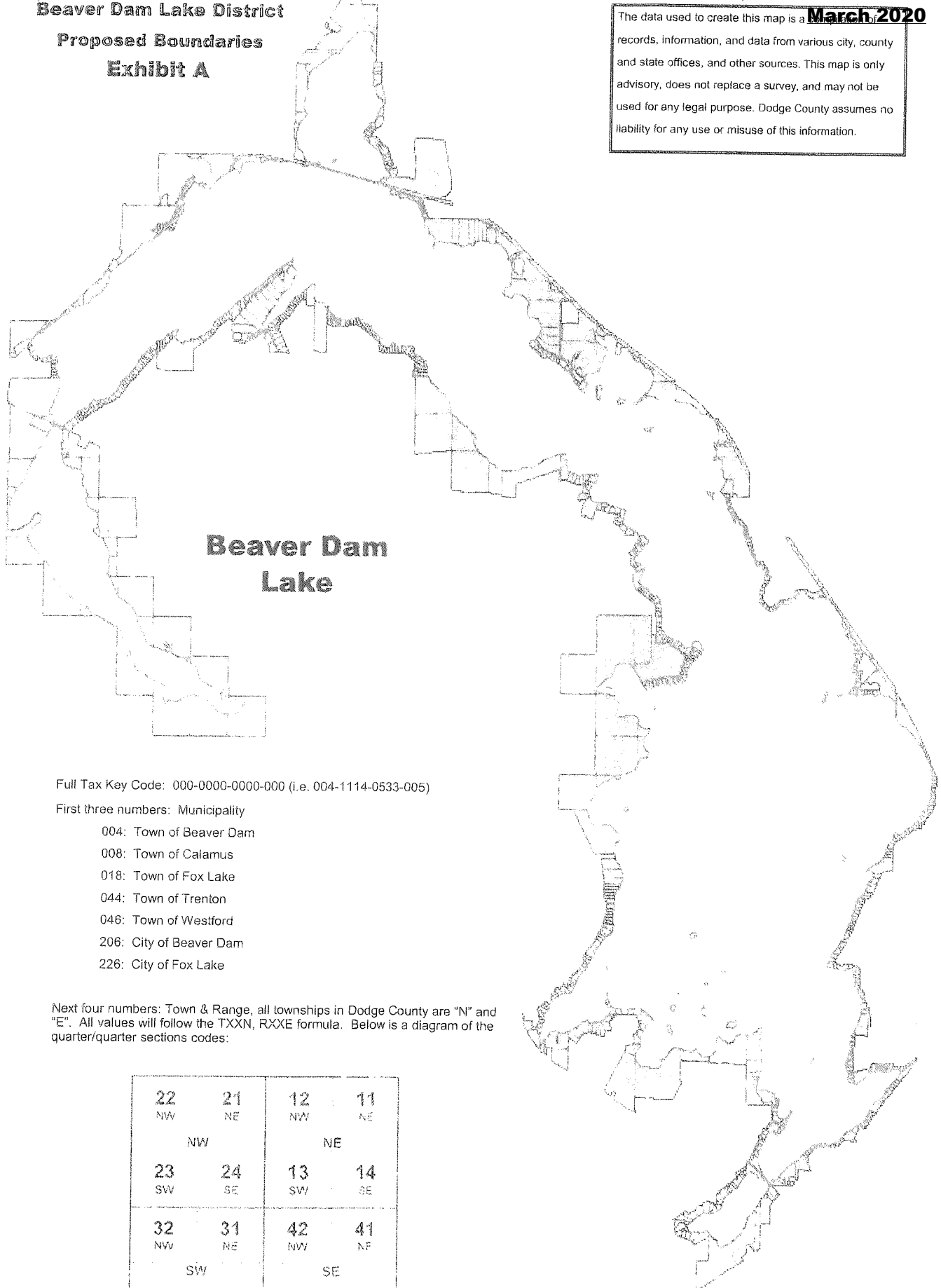
A handwritten signature in black ink, appearing to read "Bill", with a large, stylized flourish extending from the end of the signature.

Bill Boettge
Board Member of BDLIA

DODGE COUNTY, WIS.

Beaver Dam Lake District
Proposed Boundaries
Exhibit A

The data used to create this map is a **March 2020** records, information, and data from various city, county and state offices, and other sources. This map is only advisory, does not replace a survey, and may not be used for any legal purpose. Dodge County assumes no liability for any use or misuse of this information.



Full Tax Key Code: 000-0000-0000-000 (i.e. 004-1114-0533-005)

First three numbers: Municipality

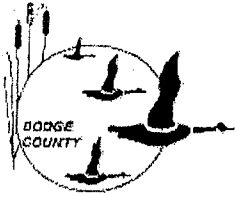
- 004: Town of Beaver Dam
- 008: Town of Calamus
- 018: Town of Fox Lake
- 044: Town of Trenton
- 046: Town of Westford
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Next four numbers: Town & Range, all townships in Dodge County are "N" and "E". All values will follow the TXXN, RXXE formula. Below is a diagram of the quarter/quarter sections codes:

22 NW	21 NE	12 NW	11 NE
NW		NE	
23 SW	24 SE	13 SW	14 SE
SW		SE	
32 NW	31 NE	42 NW	41 NE
SW		SE	
33 SW	34 SE	43 SW	44 SE
SW		SE	

Last three numbers: the lot number within that quarter/quarter

TOWN OF FOX LAKE			CITY OF BEAVER DAM					
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The Dodge County Board of Supervisors

127 East Oak Street, Juneau, Wisconsin 53039

Dodge County Land Resources and Parks Committee Notice of Public Hearing

NOTICE IS HEREBY GIVEN, in accordance with Section 33.26, Wis. Stats., that a public hearing will be conducted by the Dodge County Land Resources and Parks Committee on the Petition for the formation of the Beaver Dam Lake District on Thursday, October 3, 2019, at 5:30 p.m., in the First Floor Auditorium, Rooms F, G, H, and I of the Dodge County Administration Building, 127 E. Oak Street, Juneau, Wisconsin.

At the public hearing, all interested persons may offer objections, criticisms, or suggestions to the necessity of the proposed district as described by the parcel identification numbers attached to this notice, and to the question of whether their property will be benefited by the establishment of such district. Any person wishing to object to the organization of such district may, before the date set for the hearing, file written objections to the formation of such district with the Dodge County Clerk, 1st Floor, Dodge County Administration Building, 127 E. Oak Street, Juneau, WI 53039.

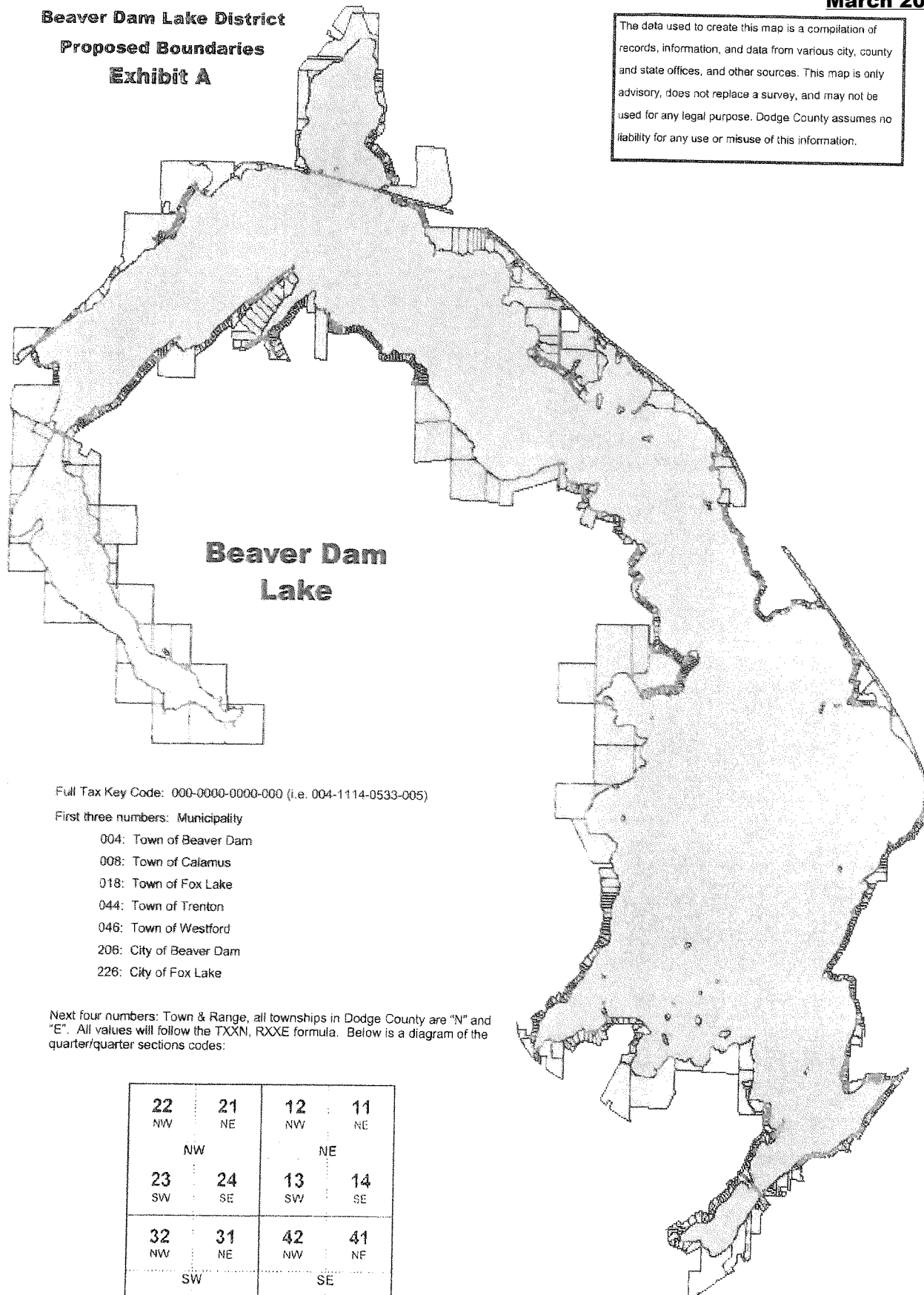
On September 10, 2019, a petition was filed with the Dodge County Clerk requesting the establishment of an inland lake protection and rehabilitation district pursuant to Section 33.21, Wis. Stats. Lands affected by said Petition are parcels contiguous to Beaver Dam lake, being located in the Townships of Fox Lake, Trenton, Calamus, Beaver Dam, and Westford, and the Cities of Beaver Dam and Fox Lake, as generally shown on the sketch of the proposed Beaver Dam Lake District, attached hereto as Exhibit A. The boundaries of the proposed inland lake protection and rehabilitation district are generally described by the following Parcel Identification Numbers reflected on Exhibit B, attached hereto, and incorporated herein.

Dated at Juneau, Wisconsin, September 19, 2019.

Dodge County Land Resources and Parks Committee
Thomas Schaefer, Chairman

**Beaver Dam Lake District
Proposed Boundaries
Exhibit A**

The data used to create this map is a compilation of records, information, and data from various city, county and state offices, and other sources. This map is only advisory, does not replace a survey, and may not be used for any legal purpose. Dodge County assumes no liability for any use or misuse of this information.



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Capital Newspapers Proof of Publication Affidavit

Ad #: 3767746 Price: \$700.39 Ad ID: hrg with map and parcels

Retain this portion for your records.

Please do not remit payment until you receive your advertising invoice.

Mail to:

OFFICE OF DODGE COUNTY
Karen Gibson
127 EAST OAK STREET
JUNEAU, WI 53039

RECEIVED
IN THE OFFICE OF

SEP 25 2019

DODGE COUNTY CLERK

STATE OF WISCONSIN
Dodge County

ss.

Rebecca McBride

being duly sworn, doth depose and say that
he (she) is an authorized representative of
Capital Newspapers, publishers of

PDAC

Daily Citizen

a newspaper, in the city of Beaver Dam, in said County and State,
and that an advertisement of which the annexed is a true
copy, taken from said paper, was published therein on
September 23rd, 2019

(Signed)

Rebecca McBride

(Title)

Principal Clerk

Subscribed and sworn to before me on

SEP 23 2019

KATHERINE J PORTZEN
Notary Public
State of Wisconsin

Katherine J Portzen
Notary Public, Wisconsin

My Commission expires

Attachment No. 4
Proof of Publication

DEC 13 2019

1 THE DODGE COUNTY BOARD OF SUPERVISORS
2 SPECIAL LAND RESOURCES AND
3 PARKS COMMITTEE MEETING
4
5

6
7 PUBLIC HEARING ON BEAVER DAM
8 LAKE DISTRICT PETITION
9 OCTOBER 3, 2019
10

11
12
13 APPEARANCES:

14 CORPORATION COUNSEL:

15 Ms. Kimberly Nass

16 COMMITTEE MEMBERS:

17 MR. WILLIAM MUCHE

18 MR. THOMAS SCHAEFER, Chairman

19 MR. JOSEPH MARSIK

20 MR. JEFFREY SCHMITT
21
22
23
24
25

OCT 03 2019
8:00pm KS
DODGE COUNTY, WIS.

Beaver Dam Chamber of Commerce Board Resolution

Whereas, in order to ensure a healthy aqua ecosystem within Beaver Dam Lake and its watershed; and

Whereas, Beaver Dam Lake is an important recreational resource, diverse animal and fish habitat and aesthetic asset for homeowners, local citizens and visitors; and

Whereas, Beaver Dam Lake is a fundamental part of the community, its history and its future; and

Whereas, the responsibility and coordination of managing a lake requires adequate funding and oversight;

Now, therefore, be it resolved, we, the Beaver Dam Chamber of Commerce's Board of Directors, support the initiative to create a Beaver Dam Lake Improvement District for the responsible management of Beaver Dam Lake.

Proclaimed this date, February 28, 2018.

Chamber Board Chairman (*Chief Volunteer Leader*)

Chamber President (*Chief Paid Staff*)

Mission: We promote engagement and collaboration for our community and membership.

Beaver Dam Chamber of Commerce / 127 S. Spring Street / Beaver Dam, WI 53916 / Phone: (920) 887-8879 Fax: (920) 887-9750

Attachment No. 6

Beaver Dam Chamber of Commerce Board Resolution



RESOLUTION NO. 19-67

Appointment of Edward E. Somers as Clearview Executive Director/Administrator

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

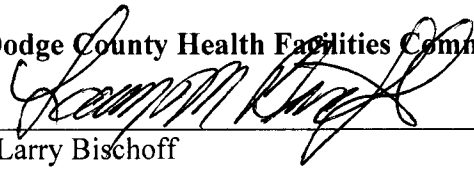
WHEREAS, on March 3, 2020, James Mielke, Dodge County Administrator, appointed Edward E. Somers to the full-time, benefited position of *Clearview Executive Director/Administrator*, effective April 20, 2020, in the merit range of Labor Grade 17 of the Dodge County Wage Schedule at a beginning annual salary equivalent to \$65.87 per hour, and, in addition, fringe benefits as approved by the Human Resources and Labor Negotiations Committee, including 15 days of paid vacation, available upon employment, for use during the first year of employment; and,

WHEREAS, James Mielke, Dodge County Administrator, and the Dodge County Health Facilities Committee request the Dodge County Board of Supervisors confirm this appointment;

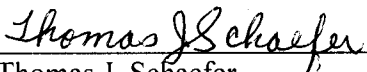
SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby confirms the appointment of Edward E. Somers to the full-time, benefited position of *Clearview Executive Director/Administrator*, effective April 20, 2020, in the merit range of Labor Grade 17 of the Dodge County Wage Schedule at a beginning annual salary equivalent to \$65.87 per hour, and, in addition, fringe benefits as approved by the Human Resources and Labor Negotiations Committee, including 15 days of paid vacation, available upon employment, for use during the first year of employment.

All of which is respectfully submitted this 17th day of March, 2020.

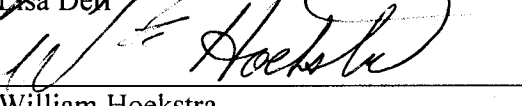
Dodge County Health Facilities Committee:


Larry Bischoff

Dan Hilbert


Thomas J. Schaefer


Lisa Derr


William Hoekstra

Voice Vote

Vote Required: Majority of Members present.

Resolution Summary: A Resolution for the appointment of Edward E. Somers as *Clearview Executive Director/Administrator*.

MAR 17 2020

AYES 26 NOES 0
ABSENT 5
ABSTAIN 10


Karen J. Gibson
County Clerk

RESOLUTION NO. 19-68

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

WHEREAS, Dodge County, a Body Corporate under the laws of the State of Wisconsin, has adopted a comprehensive Zoning Ordinance which is in full force and effect, and

WHEREAS, the Town Board of Burnett has adopted a Town Zoning Ordinance for said town, the power to adopt a town zoning ordinance having been granted by referendum vote of the electors of the Town of Burnett held at the time of a regular annual Town meeting, and

WHEREAS, pursuant to Section 60.62(3) of the Wisconsin Statutes adoption and amendment of a town zoning ordinance by a town board is subject to approval of the County Board in counties having a zoning ordinance in force and effect, and

WHEREAS, a public hearing as to the proposed amendment to the town zoning ordinance of the Town of Burnett was held by the Plan Commission of the Town of Burnett and the proposed amendment to the Zoning Ordinance of the Town of Burnett having been adopted by the Town Board of the Town of Burnett on November 4, 2019.

THEREFORE BE IT RESOLVED: That the amendment to the Town Zoning Ordinance of the Town of Burnett as represented by "Exhibit A" attached to and made a part of this resolution be and hereby is approved, by the Board of Supervisors of Dodge County, Wisconsin.

All of which is respectfully submitted this 24 day of February, 2020.

Russell Katke
County Board Supervisor

Voice Vote
ADOPTED
BY DODGE COUNTY BOARD

MAR 18 2020

AYES	<u>27</u>	NOES	<u>0</u>
ABSENT	<u>5</u>		
ABSTAIN	<u>0</u>		

Karen J. Olson
County Clerk

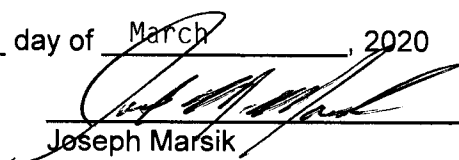
REPORT to Res. 19-68

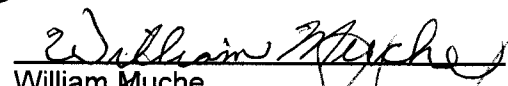
TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

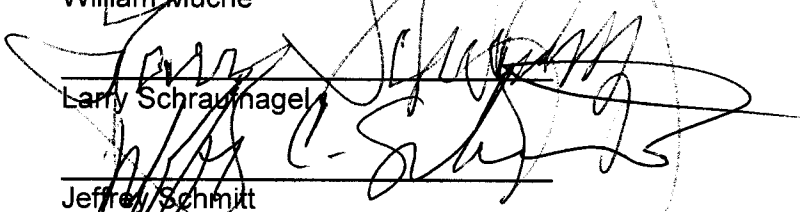
We the Dodge County Land Resources and Parks Committee, hereby report favorably on the petition of Cole Oil Co. Inc. requesting amendment of the Zoning Ordinance, Town of Burnett, Dodge County, Wisconsin, to rezone approximately 2.713-acres of land from an R-1 Single Family Residential Zoning District to an I-1 Industrial Zoning District in the NE ¼ of the SE ¼, Section 16, T12N, R15E, Town of Burnett to allow for the establishment of a bulk propane re-fueling station at this location and recommend approval of the resolution submitted by the Town of Burnett for this rezoning petition.

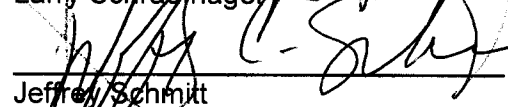
The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds that the Town Board has followed the procedures in their Town Zoning Ordinance in order to approve this petition.

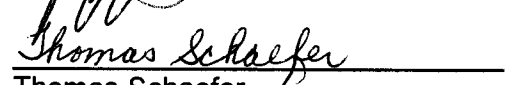
Respectfully submitted this 17th day of March, 2020


Joseph Marsik


William Muche


Larry Schramm


Jeffrey Schmitt


Thomas Schaefer

Land Resources and Parks Committee

The 1990s saw a significant increase in the number of people who were employed in the service sector, particularly in the retail and food service industries. This was largely due to the growth of the economy and the increasing demand for services. The service sector has become a major part of the economy, and it is expected to continue to grow in the future.

Town of Burnett, Sec. 16



RESOLUTION NO. 19-69

**Establish Salary and Compensation for the Dodge County
Board Chairman for the April 2020 through April 2022 Term**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, Resolution No. 17-106, adopted by the Dodge County Board of Supervisors on March 20, 2018, established the salary and compensation for the Dodge County Board Chairman for a period of two years, commencing on March 20, 2018, and ending on March 20, 2020, as \$12,000 per year, plus meeting payments and mileage for meetings attended, as set forth in Resolution No. 97-53, which was adopted by the Dodge County Board of Supervisors on August 19, 1997, and as set forth in Resolution No. 13-33, which was adopted by the Dodge County Board of Supervisors on October 15, 2013; and,

WHEREAS, on March 5, 2018, the Executive Committee reviewed the salary and compensation of the County Board Chairman position established by Resolution No. 15-95, and determined that the salary and compensation would remain the same for the 2018-2020 term; and,

WHEREAS, on February 25, and March 2, 2020, the Executive Committee reviewed the salary and compensation of the County Board Chairman as established by Resolution No. 17-106, considered the approved increase of the per diem amount for its members, and the increased duties and activities taken on by county standing committees, and formed the considered conclusion that the position of County Board Chairman salary remain at \$12,000 per year, plus meeting payments (per diems) and mileage for meeting attendance, for the April 2020 through April 2022 term;

SO, NOW, THEREFORE, BE IT RESOLVED, that for the April 2020 through April 2022 term, the Dodge County Board Chairman shall be paid \$12,000 per year, plus meeting payments (per diem) and mileage for meetings attended.

All of which is respectfully submitted this 17th day of March, 2020.

Dodge County Executive Committee:

Russell Kottke
Russell Kottke

Donna Maly
Donna Maly

Joseph Marsik
Joseph Marsik

Kira Sheahan-Malloy
Kira Sheahan-Malloy

David Frohling
David Frohling

Dennis R. Schmidt
Dennis R. Schmidt

Jeff Berres
Jeff Berres

**ADOPTED
BY DODGE COUNTY BOARD**

MAR 18 2020

Vote Required: Majority of members present

Resolution Summary: A resolution to establish the salary and compensation for the Dodge County Board Chairman for the April 2020 through April 2022 term.

AYES 27 NOES 0
ABSTAIN 0

Raren J. Silson
County Clerk

RESOLUTION NO. 19-70**Resolution Establishing the Salaries for the Elective Offices of County Clerk, County Treasurer, And Register of Deeds for Each Year of the 2021-2024 Term of Office**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, Section 59.22(1)(a) of the *Wisconsin Statutes*, 2017-18, requires that before the earliest time for filing nomination papers for any elective office to be voted on in the County, which officer is paid in whole or part from the County Treasury, the County Board of Supervisors shall establish the total annual compensation for services to be paid to such officer (exclusive of reimbursement for expenses out of pocket); and,

WHEREAS, such compensation for Dodge County elected officials must be established by the Dodge County Board of Supervisors by April 15, 2020, for the 2021-2024 term for the elective offices of County Clerk, County Treasurer, and Register of Deeds; and,

WHEREAS, total annual compensation for the 2017-2020 term for the elective offices of County Clerk, County Treasurer, and Register of Deeds was established by the Dodge County Board of Supervisors on February 17, 2016, by Resolution No. 15-72; and,

WHEREAS, the undersigned Committee is responsible for recommending to the Dodge County Board of Supervisors the annual compensation to be established for such Dodge County elected officials; and,

WHEREAS, the undersigned Committee has taken into consideration external comparables by comparing the current compensation and duties and responsibilities of each of these positions in relation to the salaries paid to elected officials in other counties in comparison to their duties and responsibilities, and to internal comparables by reviewing the labor grade salary structure for Dodge County department heads and non-represented employees; and,

WHEREAS, it is the recommendation of the undersigned Committee that the compensation for such elected officials shall be established on a basis of straight salary with no fees that are collected by the official's office being retained as part of the compensation to the elected official; and,

WHEREAS, it is the recommendation of the undersigned Committee, after considering the comparisons to external and internal comparables, that the salaries for the elective offices of County Clerk, County Treasurer, and Register of Deeds should be established for each year of the 2021-2024- term of office, as follows:

	Current	New Term			
	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
County Clerk	\$71,166	\$74,006	\$75,487	\$76,996	\$78,536
County Treasurer	\$71,166	\$74,006	\$75,487	\$76,996	\$78,536
Register of Deeds	\$71,166	\$74,006	\$75,487	\$76,996	\$78,536

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby establishes the following salaries for elected officials for the elective term beginning the first Monday in January of 2021, and continuing until the first Monday in January of 2024:

	Current	New Term			
	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
County Clerk	\$71,166	\$74,006	\$75,487	\$76,996	\$78,536
County Treasurer	\$71,166	\$74,006	\$75,487	\$76,996	\$78,536
Register of Deeds	\$71,166	\$74,006	\$75,487	\$76,996	\$78,536

BE IT FURTHER RESOLVED, that the elected officials will be paid on each pay date an amount that is equal to their annual salary divided by the number of pay dates occurring within the respective term year (beginning on the first Monday of the calendar year and continuing until the first Monday of the next calendar year) except for the final pay date of the term year when the amount paid will be the balance of the total annual salary; and,

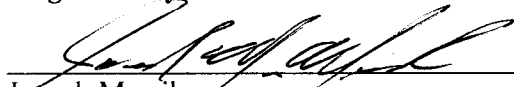
BE IT FURTHER RESOLVED, that the above-stated salaries shall be the entire compensation for services paid from the Dodge County Treasury to such elected officials (exclusive of reimbursement for expenses out of pocket) and any fees collected by or through the office of said elected officials shall be turned over to the Dodge County Treasurer and placed in the General Fund Account of Dodge County; and,

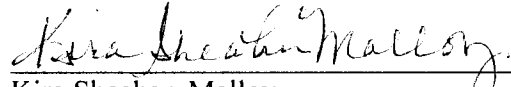
BE IT FURTHER RESOLVED, that persons holding the elective offices of County Clerk, County Treasurer, and Register of Deeds, will be responsible for paying the employee required contribution toward Wisconsin Retirement System benefits, which shall be done through payroll deduction; and,

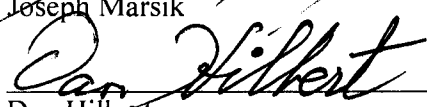
BE IT FINALLY RESOLVED, that persons holding the elective offices of County Clerk, County Treasurer, and Register of Deeds, will be eligible to participate in the health insurance benefit, dental benefit, and life insurance benefit offered to Dodge County department heads at the rates and terms and in a manner consistent with Dodge County's policies and procedures.

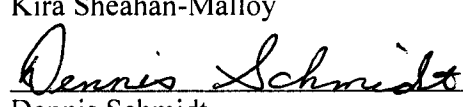
All of which is respectfully submitted this 17th day of March, 2020.

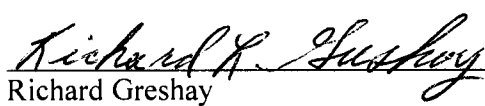
Dodge County Human Resources and Labor Negotiations Committee:


Joseph Marsik


Kira Sheahan-Malloy


Dan Hilbert


Dennis Schmidt


Richard Greshay

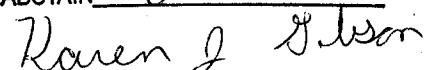
Vote Required: Majority of Members present.

Resolution Summary: A Resolution establishing the salaries for the elective offices of County Clerk, County Treasurer, and Register of Deeds for each year of the 2021-2024 term of office.

BY DODGE COUNTY BOARD

MAR 18 2020

AYES 26 NOES 1
ABSENT 5
ABSTAIN 0



Amendment to Exhibit A. Add a sentence to the end of item No. 3 on Page 1: "In the event of a declared emergency, board members will be considered present and allowed to vote telephonically or by other electronic means."

RESOLUTION NO. 19-71

Resolution to Amend the Rules of Order Governing the County Board of Supervisors and to Modify the Dodge County Code of Ordinances

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, the Executive Committee has reviewed and evaluated the *Rules of Order Governing The County Board of Supervisor of Dodge County*, soliciting feedback and modifications to the Rules and Committee descriptions; and,

WHEREAS, the Executive Committee has identified a number of changes and proposes amendments to the *Rules of Order Governing The County Board of Supervisor of Dodge County*, as reflected on the attached Exhibit "A", with additions highlighted by bold underline and deletions indicated by single strikethroughs; and,

SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors that, effective immediately, the *Rules of Order Governing The County Board of Supervisors of Dodge County*, shall be amended as reflected on Exhibit "A", attached hereto and incorporated herein by reference; and,

BE IT FINALLY RESOLVED, by the Dodge County Board of Supervisors, that the Dodge County Corporation Counsel is directed to modify the *Dodge County Code of Ordinances* to be consistent with the rule changes reflected in Exhibit "A", and to make such modifications in the 2020 codification process.

All of which is respectfully submitted this 17th day of March, 2020.

Dodge County Executive Committee:

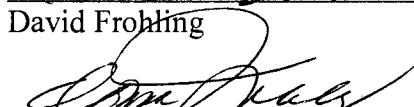

Russell Kottke


Joseph Marsik


Jeff Berres


Kira Sheahan-Malloy


David Frohling


Donna Maly


Dennis Schmidt

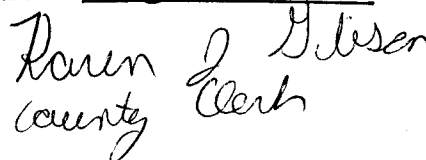
ADOPTED
BY DODGE COUNTY BOARD

MAR 18 2020

Vote Required: Majority of members present

Resolution Summary: A resolution to amend the Rules of Order Governing the County Board of Supervisors and modify the Dodge County Code of Ordinances.

AYES 27 NOES 0
ABSENT 3
ABSTAIN 0


Karen J. Jensen
County Clerk

**RULES OF ORDER GOVERNING THE
COUNTY BOARD OF SUPERVISORS OF
DODGE COUNTY, WI**

1. The Chairman of the Dodge County Board of Supervisors shall preside over all meetings of the Board, and is authorized to resolve disputes between standing committees. In the absence of the Chairman, the First Vice Chairman shall preside, and in the absence of the Chairman and the First Vice Chairman, the Second Vice Chairman shall preside. In the absence of the Chairman, the First Vice Chairman and the Second Vice Chairman, the County Clerk shall call the meeting to order and the Board shall elect a member of the body to occupy the chair and preside over the meeting. The Chairman shall serve as an ex-officio member of all committees, commissions, and boards. The Chairman's role as an ex-officio member shall be limited to attending only those meetings necessary to form a quorum. When serving in this capacity, the Chairman shall have all rights as any regular member of the committee, commission, or board. Members of the Dodge County Board of Supervisors are authorized to attend the Annual Convention of the Wisconsin Counties Association at County expense, which expense is limited to mileage, lodging and registration fee. Per diem shall be paid for attendance. Supervisors who attend the Wisconsin Counties Association annual conference shall report to the County Board of Supervisors regarding knowledge gained by attending conference. Attendance at such convention by County Supervisors shall be at County expense as such attendance is to the benefit of Dodge County. Supervisors shall notify the County Clerk no later than the third Tuesday of April if attending such annual convention. Attendance at any seminar sponsored by the WCA shall be at county expense only if the Executive Committee or the County Board Chairman determines that such attendance shall be to the benefit of Dodge County. Dodge County will not pay any amount for out of state travel expenses for anyone unless approved by the Executive Committee.

2. A majority of the supervisors entitled to a seat on the Board shall constitute a quorum. All questions shall be determined by a majority of the supervisors present unless otherwise provided by a statute or a rule of parliamentary procedure as laid down in Robert's Rules of Order or a Rule of Order Governing The County Board of Supervisors Of Dodge County, WI.

3. A Board member may, with prior permission of the Board Chairman, take part in a County Board meeting by telephone or other electronic means. However, a Board member who takes part in a County Board meeting by telephone or other electronic means will not be considered to be present at the County Board meeting, will not be allowed to vote, will not be paid a per diem, and will not be paid reimbursement for mileage. However, the Board member will be allowed to participate in discussion that will take place at the meeting. In the event of a declared emergency, board

*Amendment

members will be considered present and allowed to vote telephonically or by other electronic means.

4. Whenever a meeting of the Dodge County Board of Supervisors is to be held in a certain month, it shall be held on the third Tuesday of said month at 7:00 P.M., unless the County Board shall designate another date for the meeting, and, except if necessary to avoid a conflict with the primary election, the February Meeting shall be held on a date to be determined by the County Board Chairman at 7:00 P.M., and the Organizational Session shall be held on the third Tuesday in April, at 9:00 A.M., and the Annual Budget Meeting shall be held on the Tuesday after the second Monday of November at 9:00 A.M. When the day of the Annual Budget meeting falls on November 11th, the Annual Budget Meeting shall be held on the next succeeding day. The order of business to be followed at the meetings of the Dodge County Board of Supervisors shall be as follows: (1) Call to Order by the Chair. (2) Roll Call by the County Clerk. (3) Approval of the Minutes of the last meeting. (4) Communications on file with the Board. (5) Unfinished business. (6) Resolutions. (7) Bills on file to be acted upon. (8) Reports on file. (9) Ordinances. (10) Petitions. (11) Claims. (12) Recess or Adjournment.

***Additions in text are indicated by underline and bold-faced type; deletions by ~~single strikethrough~~. ***

5. Except in emergency situations, at least seven (7) days prior to each County Board Meeting, the Chairman or Vice Chairman of each committee of the County Board shall file with the County Clerk all Resolutions and Ordinances to be brought before the County Board by the respective committee. This rule shall also apply to any other business the committee, or any individual supervisor, wishes to bring before the Board at any meeting.

6. The County Clerk shall compile an agenda for each meeting of the County Board of Supervisors. Whenever possible the County Clerk shall mail or deliver to each Board Member, a copy of such agenda. This agenda, and a copy of each Resolution, Ordinance, and any other pertinent material, shall be mailed or delivered whenever possible by the Clerk to each Board Member by the Friday prior to the Board Meeting. The County Clerk may, by not later than 24 hours prior to a scheduled meeting of the Dodge County Board of Supervisors, add items to an original meeting agenda or to an amended meeting agenda, and shall comply with all notice provisions of the Open Meeting Law of the State of Wisconsin. If the County Clerk, on the day that the agenda for a particular County Board Session is to be mailed, determines that there is insufficient business to warrant holding such session, he/she will immediately confer with the County Board Chairman. If it is agreed that the session should not be held, the Clerk will immediately notify each Board Member of such decision.

7. Only such business as appears on the agenda or on an amended agenda shall be considered by the Board at that meeting and all other business shall be out of order.

8. All meetings of the Dodge County Board of Supervisors, and all meetings of any committee of the Board, shall be held in accordance with the Open Meeting Law of the State of Wisconsin

9. All memorials, resolutions and ordinances that are to be considered and acted upon by the Board at any meeting shall be presented and signed by a member of the Dodge County Board of Supervisors.

10. When the Voting System machine is operational, any member who wishes to address the Board shall first push the Request to Speak button located on the member's voting device, and obtain the recognition of the Chairman. When the Voting System machine is not operational, any member who wishes to address the Board shall first rise from the member's seat and obtain the recognition of the Chairman. When two or more members rise at the same time, the member that the Chairman recognizes shall have the floor. No member shall be interrupted while speaking except by a call for the orders of the day.

11. Persons other than members of the Board wishing to address the body may do so with the unanimous consent of the Board. If any member objects, such non-member may be granted the privilege of addressing the body upon the passage of a motion, properly made and seconded and passed by a two-thirds (2/3) majority of those members present.

12. All votes by the Board on any matter calling for appropriation of money from the county treasury shall be recorded in such a manner that the vote of each member of the Board can be ascertained. On all other questions that come before the Board, any member of the Board can require that the individual vote of each member be recorded. Action by a member to correct the member's vote cast in error, may only be taken prior to the next vote being taken.

13. A motion or resolution for the reconsideration of an action by the Board shall be out of order unless such motion or resolution is made or presented by a member who voted with the prevailing side of the question in the first determination, and such motion or resolution of reconsideration must be made or presented at the same or the next properly noticed succeeding meeting of the Board.

14. Any matter on the agenda of a meeting may be laid over for examination or referred to a particular committee by the Chair without a motion from the floor.

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15. If a motion before the body (or an amendment to it) contains two or more parts capable of standing as separate questions, any member may move for a division of the question in order that the body can consider each question separately.

16. No standing rule, order or resolution of the Board shall be rescinded or changed without giving one day's notice thereof to all members of the Board, however, any standing rule may be temporarily suspended by a two-thirds (2/3) vote of the members present at any legally called meeting of the Board.

17. The rules of parliamentary procedure as laid down in Robert's Rules of Order shall govern the proceedings of the Board.

18. In any case where the vote of the Board is equally divided, the question shall be lost.

19. Annual Reports of county officers, elected or appointed, shall be presented to the County Board at the February or March meeting of the Board following the calendar year for which the report is made.

20. The County Clerk, or the Chairman of a Committee of the County Board, that meets to transact business of the County, shall present a bill, certified as correct, to the County Clerk for the payment of the authorized compensation and mileage of the members attending such meetings, and the County Clerk shall draw orders on the County Treasurer for the payment of such authorized compensation and mileage, and such orders shall be paid by the Treasurer upon approval of such orders by the Audit Committee.

21. Upon the completion of the County canvass of the results of an election, the County Clerk shall draw orders on the County Treasurer for the payments of the authorized compensation and the mileage of those persons participating in the canvass.

22. The Chairman of any meeting of the Board of Supervisors may require that any motion offered by any member for consideration by the body be reduced to writing and, thus, presented to the Chair. **Members are encouraged, but not required, to provide written amendments pertaining to the annual budget, for consideration at the November County Board meeting, to the County Clerk at least fourteen (14) calendar days prior to the November County Board Meeting. The County Clerk will distribute said written amendments to all members of the County Board and appropriate staff, upon receipt, and with the meeting packet for the November County Board meeting. Said written amendments should specify an amount and identify the affected department. Members may also submit written amendments to the annual budget during the November County Board Budget meeting.**

23. When a main motion is before the Board, no other motions shall be in order except a motion to adjourn, a motion to lay on the table, a motion for the previous question, a motion to postpone to a certain time, a motion for division of a question, a motion to correct the main motion, a motion to refer to a standing committee, a motion to refer to a special committee, or a motion to amend the main motion. These motions shall have precedence in the order arranged and the first three of the above-listed motions are not debatable. A motion to postpone to a certain time must be made to a specific date or to the next regular meeting of the County Board of Supervisors.

24. Except as otherwise permitted by the Chairman, no member shall be permitted to speak more than twice or for more than five minutes at any one time on the same question.

25. All memorials, resolutions, reports, petitions or ordinances, other than those presented by the Finance Committee, which provide for appropriation of money from the county treasury, shall be

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referred to the Finance Committee for its examination and assessment of fiscal impact.

26. When committees are organized, a member should be elected as Secretary to be responsible for the minutes of the proceedings of each committee. Such minutes shall show the names of the members present or absent, according to the Wisconsin Open Meeting Law. Minutes may be ~~kept~~ **taken** by a ~~designated an~~ individual **on behalf of the elected Secretary**, but must be signed by the Secretary or other committee member. Minutes shall also include the place of the committee meeting and the starting and ending times of the meeting.

27. A member of a committee of the County Board may, with prior permission of the Chairman of the committee of the County Board, take part in a committee meeting by telephone or other electronic means. However, a committee member who participates in a committee meeting by telephone or other electronic means will not be considered to be present at the committee meeting, will not be allowed to vote, will not be paid a per diem, and will not be paid reimbursement for mileage.

28. All members of a committee shall be notified personally, by telephone or electronically, as to the date, time and location for all meetings of a committee of which they are a member. A majority of the members of a committee shall constitute a quorum and a quorum of committee members is required to be present before County Business can be transacted.

29. All committee members present at a properly called committee meeting shall be entitled to their authorized compensation and actual mileage regardless of whether or not a quorum is present at the meeting. ~~No member shall be eligible for compensation (per diem) in excess of two committee meetings per day.~~ **Members shall be entitled to compensation (per diem) for each committee meeting regardless of whether the meetings occur on the same day. This Rule supersedes the 2 meeting per day maximum in Resolution 19-54, adopted on November 12, 2019. Committee members shall only be reimbursed for mileage expenses actually incurred.** Non-committee member supervisors shall be entitled to a per diem and mileage for attendance at up to an additional twelve (12) committee meetings per session.

30. All Department purchases of equipment and supplies shall be made according to the following:

A. All budgeted requests for a single purchase or lease of equipment or supplies, \$10,000 and up to \$50,000 shall first be presented to the Committee advising the department.

B. Any planned purchase or lease of equipment greater than \$50,000 must be identified on the adopted Five Year Capital Improvement Plan.

C. If a Department Head deems that an emergency purchase, rental, or contract for service is necessary, they are authorized to do so and report such to County Administrator, Finance Director and Committee Chair as soon as possible.

D. All requests for a single purchase or lease of equipment or supplies greater than \$50,000 shall be presented to the Committee advising the department for recommendation to the County Board of Supervisors.

E. The Dodge County Clerk shall include in the meeting packet for each regular meeting of the Finance Committee and for each regular meeting of the County Board, ~~the a~~ **monthly report entitled Dodge County Paid Vouchers \$10,000 Or More displaying aggregate payments over \$10,000 to any one vendor in the preceding month.**

31. Any monies received by an officer or department of the County shall be paid into the county treasury and credited to the account of the department or office giving rise to the transaction. Any

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balance remaining in the account of any department at the end of the year shall be transferred to the General Fund unless such account is designated a continuing appropriation account by resolution of the County Board, the Finance Committee or the Wisconsin Statutes.

32. The committees, commissions and boards, and the number of members of each are as follows:

- (1) Finance Committee – 5
- (2) Audit Committee – 5
- (3) Highway Committee – 5
- (4) Building Committee – 5
- (5) Judicial and Public Protection Committee – 5
- (6) Taxation Committee – 5
- (7) Executive Committee – 7
- (8) UW-Extension Education Committee - 5
- (9) Land and Water Conservation Committee – 7
- (10) Human Resources and Labor Negotiations Committee – 5
- (11) Land Resources and Parks Committee – 5
- (12) Board of Adjustment – 5 + 2 Alternates
- (13) Health Facilities Committee - 5
- (14) Housing Authority – 5
- (15) Human Services and Health Board – 9
- (16) Veterans Service Commission – 3
- (17) Monarch Library System Board - 3
- (18) East Wisconsin Counties Railroad Consortium – 2
- (19) Civil Service Commission – 5 + 1 Alternate
- (20) Sheriff's Grievance Committee – 5
- (21) Information Technology Committee – 5
- (22) Commission on Aging and Disability Services – 9
- (23) Library Planning Committee – 5
- (24) Land Information Council - 11
- (25) Nutrition Advisory Council – 10
- (26) External Audit Review Oversight Committee – 5
- (27) Friends of Clearview Board – 11
- (28) Local Emergency Planning Commission – not less than 17
- (29) Inter-County Coordinating Committee – 2
- (30) Waste Facilities Siting Committee – 2
- (31) Waste Facilities Standing Committee – 2**
- ~~(312)~~..... Crime Prevention Funding Board - 7
- ~~(323)~~.... Criminal Justice Collaborating Council – 10
- ~~(334)~~ Courtroom Security and Facilities Committee – 19 – not less than 11
- ~~(345)~~ Revolving Loan Advisory Committee – not less than 3
- ~~(356)~~..... Workforce Development - 2
- ~~(367)~~.... Traffic Safety Commission – not less than 9
- ~~(378)~~..... Child Death Review Team – 19
- ~~(389)~~ Central Wisconsin Community Action Council – 1
- ~~(3940)~~ Transportation Advisory Committee – not more than 15
- ~~(401)~~ Marsh Country Health Alliance Commission – 1
- ~~(412)~~ Glacial Heritage Development Partnership **ThriveEd** – **2**
1 + 1 alternate

*** Additions in text are indicated by **underline and bold-faced type**; deletions by ~~single strikethrough~~. ***

33. The term of membership on all committees, commissions or boards where the appointment is made by the Board Chairman and confirmed by the County Board shall be for a two (2) year term, except as otherwise provided by resolution, ordinance or Wisconsin Statute. In all cases where the appointment or election to the committee, board or commission is by the County Board, the term of membership shall be for two (2) years, unless provided otherwise by resolution, ordinance, or Wisconsin Statute. **The County Board Chair shall endeavor to evenly apportion members when making committee assignments.** An individual appointed to a committee of the County Board by the Board Chairman and confirmed by the County Board, may be removed from that committee at a meeting of the County Board, upon the recommendation of the Board Chairman and after a motion for removal has been made and seconded, upon an affirmative vote of not less than two - thirds of members elect.

34. Upon the filing with the County Clerk, the official bonds of the county officers shall be referred to the Executive Committee for examination of the same and, the Executive Committee shall report its findings as to the sufficiency and form of the sureties to the County Board pursuant to Section 59.21(2), of the Wisconsin Statutes.

35. A session of the Dodge County Board of Supervisors is hereby defined as the period of time beginning on the third Tuesday in April of each year and ending on the third Tuesday of April of the next succeeding year, both inclusive.

36. Soon after the County Board adjourns a session each year, the Board shall have its proceedings published in a newspaper of general circulation in the County and shall also have a reasonable number of copies, as determined by the County Clerk, of the proceedings printed in pamphlet form and available by not later than 60 days following said adjournment, pursuant to §59.14(2) and (3), Wis. Stats.

37. **New Position Requests.**

A. New Positions During Calendar Year: Departments may request newly created positions or changes to positions, which will become effective upon approval of the County Board by submitting a resolution to appropriate committee of jurisdiction and the County Board. Said resolution will require a two-thirds (2/3) majority of those members present for passage.

B. New Positions Funded By Subsequent Year's Budget: Any requests for newly created positions, or changes to positions as described as follows, which will first become effective in the next succeeding year, will require approval of the County Board in the form of a resolution and will not be considered for inclusion in the Dodge County Budget for the next succeeding year, unless approved at or prior to the August County Board meeting,

C. This rule applies to the following position requests: newly created regular full-time positions; newly created regular part-time benefited positions; part-time positions that are increased to full-time; and, part-time non-benefited positions that are increased to part-time benefited positions.

38. Committees of the County Board shall limit attendance at closed sessions of their meetings to members of the Committee and other individuals necessary to conduct the business of the Committee as determined by the Chairperson of the Committee.

39. Each County Board Supervisor who shall become aware that he or she is unable to attend a scheduled meeting of the Dodge County Board of Supervisors shall notify the County Clerk of his or her inability to attend such a meeting. The Supervisor shall make such notification by either telephone or email, and as soon as possible after the Supervisor has learned of such inability.

***Additions in text are indicated by **underline and bold-faced type**; deletions by ~~single strikethrough~~. ***

40. Each County Board Supervisor, who is a member of a Committee of the County Board or other board or body of the County, and who shall become aware of an inability to attend a scheduled meeting of such Committee, board, or body, shall notify the Chair of such Committee, board, or body. The Supervisor shall make such notification by either telephone or email and as soon as possible after the Supervisor has learned of such inability.

41. A County Board Supervisor who determines it is necessary to resign his or her seat on the County Board of Supervisors shall do so in writing in accordance with § 17.01(7), Wis. Stats. Upon receipt of a written resignation, the County Board Chair shall fill said vacancy as soon as reasonably practical and may exercise discretion in making temporary committee assignments until the seat is permanently filled.

42. A County Board Supervisor who determines it is necessary to resign his or her committee membership shall do so in writing, submitting said resignation to the County Board Chair, the County Clerk and the applicable Committee Chair(s). Upon receipt of a written resignation, the County Board Chair shall fill said committee vacancy as soon as reasonably practical and may make temporary assignments until such time as an appointment by the County Board Chair is confirmed by the County Board of Supervisors.

43. After the Organizational Meeting of the County Board in April of even numbered years, the County Board Chair releases the committee appointments. Each Committee shall convene and conduct its own Organizational Meeting. The first name on the List of Committee Appointments shall be responsible for convening the Organizational Meeting. An election of committee officers (Chair, Vice-Chair, Secretary) shall be conducted at the first meeting of each committee. All committee members are eligible for election as an officer. After the election of committee officers, the Committee shall establish a regular meeting date and time to accommodate the needs of committee members.

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RESOLUTION NO. 19-72

**A RESOLUTION IN SUPPORT OF THE GOLD STAR MEMORIAL TRAIL –
PHASE 2 WISDOT 2020-2024 TRANSPORTATION ALTERNATIVES
PROGRAM (TAP) GRANT APPLICATION**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, the Dodge County Land Resources and Parks Committee (“Committee”) supports the Transportation Alternatives Program (TAP) application submitted by the Dodge County Land Resources and Parks Department to the Wisconsin Department of Transportation (WisDOT) for the 2020-2024 award cycle; and,

WHEREAS, the purpose of the TAP grant application is to secure funds to assist with the design and construction of the Gold Star Memorial Trail (Phase 2) which will link the City of Horicon to the Wild Goose State Trail and will continue the efforts to ultimately create a bike/pedestrian facility from City of Mayville to City of Beaver Dam; and,

WHEREAS, the Committee recognizes that the estimated costs for Phase 2, as identified in the application, is \$46,380 for potential acquisition of permanent easements; \$125,160 for design and \$1,048,952 for construction, including eleven percent (11%) State Review Costs; and,

WHEREAS, the Committee recognizes that WisDOT will reimburse Dodge County as the project sponsor for the federal share of up to eighty percent (80%) of the approved TAP design and construction costs, up to the limit of the federal award amount, but any acquisition costs will need to be one hundred percent (100%) locally funded and are not reimbursable under the TAP grant; and,

WHEREAS, in light of the minimum 20 percent (20%) match requirement for construction and design costs of \$234,823 and potential acquisition costs estimated at \$46,380, Dodge County, in association with the Friends of Dodge County Parks, Inc., commits to securing the matching and needed funds; and,

WHEREAS, the 2020 Land Resources and Parks Budget has \$100,000 already designated for this project and the Friends of Dodge County Parks, Inc., has committed to raise the additional local funds;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors supports the TAP Grant Application for the Phase 2 project of the Gold Star Memorial Trail; and,

BE IT FURTHER RESOLVED, by the Dodge County Board of Supervisors, that if Dodge County is awarded funding by the Wisconsin Department of Transportation (WisDOT) for the 2020-2024 Transportation Alternatives Program (TAP) award cycle, the Land Resources and Parks Department is authorized to accept the award; and,

- 1 **BE IT FINALLY RESOLVED**, that, if awarded, the Dodge County Board Chairman and
- 2 County Clerk are authorized to enter into all necessary grant agreements with WisDOT for the Gold
- 3 Star Memorial Trail – Phase 2 project, subject to the review and approval of the Corporation Counsel.

All of which is respectfully submitted this 17th day of March, 2020.

Dodge County Land Resources and Parks Committee:

Thomas Schaefer

Thomas Schaefer

Joseph Marsik

William Mucho

William Mucho

Jeffrey Schmitt

Larry Schraufnagel

Vote Required: Majority of members present

Resolution Summary: A Resolution In Support Of The Gold Star Memorial Trail – Phase 2 WisDOT 2020-2024 Transportation Alternatives Program (Tap) Grant Application.

Voice Vote

ADOPTED
BY DODGE COUNTY BOARD

MAR 18 2020

AYES	<u>27</u>	NOES	<u>0</u>
ABSENT	<u>5</u>		
ABSTAIN	<u>0</u>		

Karen J. Gieson
County Clerk

RESOLUTION NO. 19-73

**Authorize the Land and Water Conservation Department to
Apply for Two Targeted Runoff Management ("TRM") Grants (Large Scale)
from the Department of Natural Resources ("DNR")**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, the Dodge County Land and Water Conservation Department ("Department") is interested in applying for two TRM Grants (Large Scale) from the DNR; and,

WHEREAS, these grants, if awarded, will provide funding for implementing measures to control agricultural or urban storm water runoff pollution sources; and,

WHEREAS, the Land and Water Conservation Committee ("Committee") met on March 9, 2020, and in discussion with Land and Water Conservation Department, identified certain areas and projects within Dodge County that the use of grant funds would be of most benefit, specifically, the Committee recommends focusing efforts on the Wildcat Creek Watershed and the Lake Sinissippi – Rock River Watershed; and,

WHEREAS, the Committee recommends applying for two large scale TRM grants from the DNR for projects benefiting the above-described watersheds; and,

WHEREAS, grant funds, if awarded, will provide partial funding for the selected projects within the watershed, with the landowner providing funding for the balance through a cost-share agreement; and,

WHEREAS, the Department will be responsible for administering the grants, if awarded, and will do all of the following:

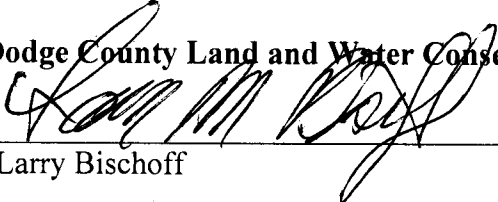
- Sign and submit an application to the State of Wisconsin DNR for any financial aid that may be available;
- Sign a grant agreement between the local government (applicant) and the DNR;
- Enter into cost-share agreements with landowner/operator to install best management practices ("BMP");
- Make cost-share payment to landowner/operator after payment is requested, evidence of contractor payment by landowner/operator has been received, and grantee has verified proper BMP installation;
- Sign and submit reimbursement claims along with necessary supporting documentation;
- Sign and submit interim and final reports and other documentation as required by the grant agreement;
- Sign and submit an Environmental Hazards Assessment Form, if required;
- Take necessary action to undertake, direct and complete the approved project; and,

SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors, that the Land and Water Conservation Department is authorized to apply for two TRM Large Scale Grants for the Wildcat Creek Watershed and the Lake Sinissippi – Rock River Watershed; and,

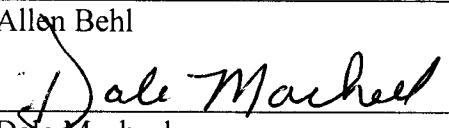
BE IT FINALLY RESOLVED, that the Land and Water Conservation Department or its designee agrees to comply with all state and federal laws, regulations and permit requirements pertaining to implementation of these projects.

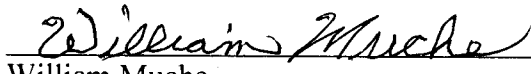
All of which is respectfully submitted this 17th day of March, 2020.

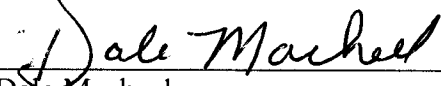
Dodge County Land and Water Conservation Committee:

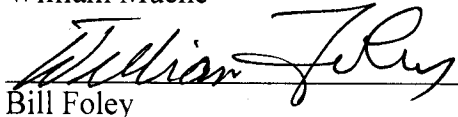

Larry Bischoff


Lisa Derr


Allen Behl


William Muehe


Dale Macheel


Bill Foley


James Qualmann

Vote Required: Majority of Members present.

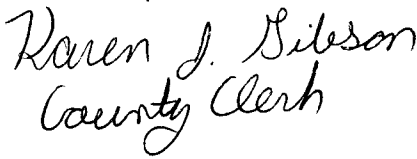
Resolution Summary: A Resolution authorizing the Land and Water Conservation Department to apply for two Targeted Runoff Management ("TRM") Grants (Large Scale) from the Department of Natural Resources ("DNR").

Voice Vote
ADOPTED

BY DODGE COUNTY BOARD

MAR 18 2020

AYES 27 NOES 0
ABSENT 5
ABSTAIN 1


County Clerk

RESOLUTION NO. 19-74

**Authorize the Land and Water Conservation Department to
Apply for One Targeted Runoff Management (“TRM”) Grant (Small Scale)
from the Department of Natural Resources (“DNR”)**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, the Dodge County Land and Water Conservation Department (“Department”) is interested in applying for one TRM Grant (Small Scale) from the DNR; and,

WHEREAS, this grant, if awarded, will provide funding for implementing measures to control agricultural or urban storm water runoff pollution sources; and,

WHEREAS, the Land and Water Conservation Committee (“Committee”) met on March 9, 2020, and in discussion with Land and Water Conservation Department, identified a project within Dodge County that the use of grant funds would be of most benefit, specifically, a proposed conservation practice to be implemented in the Town of Leroy, East Branch – Rock River Watershed; and,

WHEREAS, the Committee recommends applying for one small scale TRM grant from the DNR for a project benefiting the above-described watershed; and,

WHEREAS, grant funds, if awarded, will provide partial funding for the selected project within the watershed, with the landowner providing funding for the balance through a cost-share agreement; and,

WHEREAS, the Department will be responsible for administering the grant, if awarded, and will do all of the following:

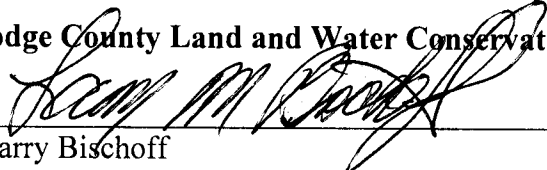
- Sign and submit an application to the State of Wisconsin DNR for any financial aid that may be available;
- Sign a grant agreement between the local government (applicant) and the DNR;
- Enter into cost-share agreements with landowner/operator to install best management practices (“BMP”);
- Make cost-share payment to landowner/operator after payment is requested, evidence of contractor payment by landowner/operator has been received, and grantee has verified proper BMP installation;
- Sign and submit reimbursement claims along with necessary supporting documentation;
- Sign and submit interim and final reports and other documentation as required by the grant agreement;
- Sign and submit an Environmental Hazards Assessment Form, if required;
- Take necessary action to undertake, direct and complete the approved project; and,

SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors, that the Land and Water Conservation Department is authorized to apply for one TRM Small Scale Grant for the implementation of a conservation practice in the Town of Leroy, East Branch – Rock River watershed; and,

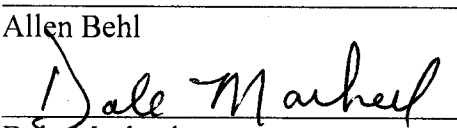
BE IT FINALLY RESOLVED, that the Land and Water Conservation Department or its designee agrees to comply with all state and federal laws, regulations and permit requirements pertaining to implementation of this project.

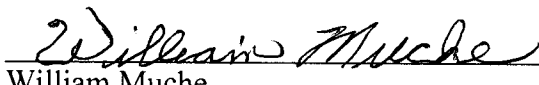
All of which is respectfully submitted this 17th day of March, 2020.

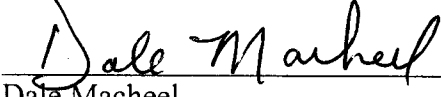
Dodge County Land and Water Conservation Committee:

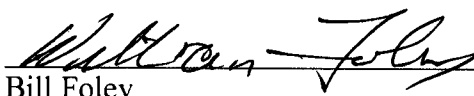

Larry Bischoff


Lisa Derr


Allen Behl


William Mucche


Dale Macheel


Bill Foley


James Qualmann

Vote Required: Majority of Members present.

Resolution Summary: A Resolution authorizing the Land and Water Conservation Department to apply for one Targeted Runoff Management ("TRM") Grant (Small Scale) from the Department of Natural Resources ("DNR").

Voice Vote
ADOPTED
BY DODGE COUNTY BOARD

MAR 18 2020

AYES 27 NOES 0
ABSENT 5
ABSTAIN 1

Karen J. Gibson
County Clerk

RESOLUTION NO. 19-75

**Authorize the Purchase of One 2020 Ford F750 Truck
Equipped With a Stamm Platform Lift and Hydraulic Crane**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, the Dodge County Highway Committee has determined that it is necessary to purchase one 2020 Ford F750 truck equipped with a Stamm Platform Lift and Hydraulic Crane to adequately serve the needs of the Dodge County Highway Department; and,

WHEREAS, the Highway Department has received one quotation for the purchase of one 2020 Ford F750 truck equipped with a Stamm Platform Lift and Hydraulic Crane from the following vendor:

Vendor	Quotation
Robolube	No Quote
Runion Equipment	No Quote
Utility Sales and Service, Inc.	\$261,731.00

; and,

WHEREAS, a copy of the quotation is on file in the Office of the Dodge County Highway Commissioner and may be viewed during Highway Department business hours; and,

WHEREAS, the Highway Committee recommends that the Dodge County Board of Supervisors approve and accept the quotation from Utility Sales and Service, Inc., from Appleton, Wisconsin, in the amount of \$261,731, and authorize the Highway Department to purchase one 2020 Ford F750 truck equipped with a Stamm Platform Lift and Hydraulic Crane from Utility Sales and Service, Inc., at a total purchase price of \$261,731; and,

WHEREAS, sufficient funds are budgeted in the 2020 Highway Department Budget for the planned purchase of one 2020 Ford F750 truck equipped with a Stamm Platform Lift and Hydraulic Crane;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby approves and accepts the quotation from Utility Sales and Service, Inc., in the amount of \$261,731, and authorizes and directs the Dodge County Highway Commissioner to purchase one 2020 Ford F750 truck equipped with a Stamm Platform Lift and Hydraulic Crane from Utility Sales and Service, Inc., at a total purchase price of \$261,731; and,

BE IT FINALLY RESOLVED, that upon presentation of an invoice properly approved by the Dodge County Highway Commissioner, in a total amount not to exceed \$261,731, the Dodge County Highway Commissioner is authorized to make payment of such invoice, and that funds for payment of such invoice shall be charged to the appropriate Business Unit and Account.

All of which is respectfully submitted this 17th day of March, 2020.

Dodge County Highway Committee:

Jeffrey Caine
Jeffrey Caine

William Muche
William Muche

Richard W. Fink
Richard Fink

Jeff Berres
Jeff Berres

David Frohling
David Frohling

FISCAL NOTE: *FISCAL NOTE: The adopted budget for calendar year 2020 includes \$2.8 million for capital equipment within Bus Unit 3281 Capital Asset Acquisition (JD Edwards). Sufficient funds are available at this time. Finance Committee review date: March 9, 2020. Chair initials: JK.*

Vote Required: Majority of Members present.

Resolution Summary: A Resolution authorizing the purchase one 2020 Ford F750 truck equipped with a Stamm Platform Lift and Hydraulic Crane.

Voice Vote
ADOPTED
BY DODGE COUNTY BOARD

MAR 18 2020

AYES 27 NOES 0
ABSENT 5
ABSTAIN 1

Raren J. Sleson
County Clerk

RESOLUTION NO. 19-76**Authorizing Transfers from the General Fund to Create Self-Insured Internal Service Funds**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, Dodge County utilizes a mixture of fully insured policies, stop loss policies, and self-insurance for building and contents, boilers and machinery, equipment, vehicles, general liability, cyber liability, errors and omissions coverage, workers compensation claims, and dental insurance; and,

WHEREAS, Dodge County is a founding member of Wisconsin Municipal Mutual Insurance Company (WMMIC) upon its creation in 1988, and made an initial investment in WMMIC; and,

WHEREAS, Dodge County's Finance Director and outside audit firm Johnson Block are in agreement that the value of the investment has not been accurately reported since the 2007 Dodge County financial statements were issued; and,

WHEREAS, Dodge County's Finance Director and outside audit firm Johnson Block are in agreement that the accounting for insurance coverages and the initial WMMIC investment would be more accurately accounted for as internal service funds; and,

WHEREAS, the audited financial statements for calendar year 2018 included within the General Fund \$5,147,676 in committed fund balances for self-insurance; and,

WHEREAS, the initial investment of \$250,000 in WMMIC was recorded in the Full Accrual area of the financial statements, leaving a remaining variance of \$84,373.94, which is the difference between the Finance Department's work papers and Dodge County's audited financial statements; and,

WHEREAS, the Finance Committee proposes that transfers from the committed General Fund balances be transferred to the newly created funds during calendar year 2019 as follows:

Fund 750 – Risk Management Fund	\$2,529,993.64
Fund 755 – Workers Compensation Fund	\$2,724,208.43
Fund 760 – Dental Insurance Fund	<u>\$ 217,847.87</u>
Total	\$5,472,049.94

; and,

WHEREAS, the Finance Committee recommends moving the accounting for Risk Management from the County Administrator Departmental Budget, in both the 2019 and 2020 budgets, to the newly created internal service fund; and,

WHEREAS, the Finance Committee recommends moving the accounting for Workers Compensation and Dental Insurance from the Human Resources Departmental Budget, in both the 2019 and 2020 budgets, to the newly created internal service funds;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors directs the Finance Department to create separate internal service funds within the 2019 and 2020 budgets for Risk Management, Workers Compensation, and Dental Insurance; and,

BE IT FUTHER RESOLVED, that transfers from the committed General Fund balances be transferred to the newly created funds during calendar year 2019 as follows:

Fund 750 – Risk Management Fund	\$2,529,993.64
Fund 755 – Workers Compensation Fund	\$2,724,208.43
Fund 760 – Dental Insurance Fund	<u>\$ 217,847.87</u>
Total	\$5,472,049.94

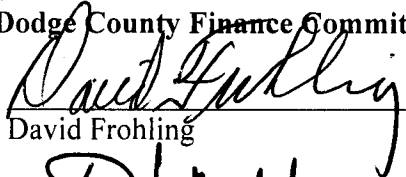
; and,

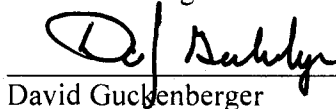
BE IT FURTHER RESOLVED, that the currently budgeted amounts for calendar years 2019 and 2020 within the County Administrator's Departmental Budget for Risk Management be transferred to the newly created internal service fund for Risk Management; and,

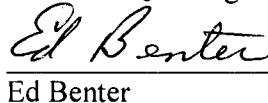
BE IT FINALLY RESOLVED, that the currently budgeted amounts for calendar years 2019 and 2020 within the Human Resources Departmental Budget for Workers Compensation and Dental Insurance be transferred to the newly created internal service funds for Workers Compensation and Dental Insurance.

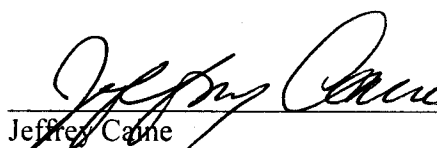
All of which is respectfully submitted this 17th day of March 2020.

Dodge County Finance Committee:


David Frohling


David Guckenberg


Ed Benter


Jeffrey Cane

Thomas J. Schaefer

FISCAL NOTE: The difference between the committed amount for self-insurance in the 2018 audited financial statements and the proposed transfers from the General Fund is \$334,374. Of this amount, \$250,000 relates to the correction for the initial investment in WMMIC. The remaining variance is due to the fact that the Finance Department 2018 work papers for year-end equity does not tie out to the audited financial statements. The Finance Committee tentatively plans in April or May 2020 to look at a draft fund balance policy regarding fund balances for each individual fund. Finance Committee review date: March 9, 2020. Chair initials: 

Vote Required: 2/3 Majority of Members Elect.

Resolution Summary: A resolution authorizing multiple general fund transfers for the purpose of creating internal service funds for self-insurance.

Voice Vote

ADOPTED

BY DODGE COUNTY BOARD

MAR 18 2020

AYES	<u>27</u>	NOES	<u>0</u>
ABSENT	<u>5</u>		
ABSTAIN	<u>0</u>		

RESOLUTION NO. 19-77

**Dodge County Declaration of Local State of Emergency
(Public Health – COVID-19)**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, in December, 2019, a novel strain of coronavirus was detected in several countries throughout the world, including the United States; and,

WHEREAS, on January 31, 2020, the United States Secretary of Health and Human Services (HHS) declared a public health emergency, under section 319 of the Public Health Service Act (42 U.S.C. 247d), in response to COVID-19; and,

WHEREAS, on February 11, 2020, the World Health Organization announced an official name for the disease that is causing the 2019 novel coronavirus outbreak, first identified in Wuhan, China, Coronavirus Disease 2019, abbreviated as COVID-19; and,

WHEREAS, on March 12, 2020, the Governor of the State of Wisconsin issued Executive Order #72 declaring a Public Health Emergency for the State of Wisconsin due to COVID-19; and,

WHEREAS, on March 13, 2020, the President of the United States of America issued a Proclamation declaring a National Public Health Emergency beginning March 1, 2020; and,

WHEREAS, pursuant to Sections 323.11 and 323.14(4)(a) and (b), of the Wisconsin Statutes, it is necessary and expedient for the health, safety, protection, welfare and good order of Dodge County to proclaim that emergency conditions exist due to COVID-19; and,

WHEREAS, the public health emergency has caused and will continue to cause Dodge County and its cities, villages and townships to expend, commit and exhaust its pertinent available resources; and,

WHEREAS, Dodge County requests state assistance and advises the State of Wisconsin of Dodge County's emergency conditions throughout Dodge County; and,

WHEREAS, because of emergency conditions, including the need to protect the health, safety, welfare and well-being of the public, the County Board Chairman recommends acting to declare this emergency with promptness to facilitate and expedite the use of resources to protect persons from the impact of the spread of COVID-19 while maintaining continuity of operations, so the Dodge County Board Chairman requests the Dodge County Board of Supervisors issue a declaration at its meeting on March 17, 2020; and,

SO, NOW, THEREFORE, BE IT RESOLVED, pursuant to Chapters 59 and 323, of the Wisconsin Statutes, the Dodge County Board of Supervisors declares a state of emergency for Dodge County due to the COVID-19 public health emergency; and,

BE IT FURTHER RESOLVED, that due to the continuation of the emergency conditions, the following requests and restrictions shall apply:

1. Request Wisconsin state resources, including assistance of State Department of Health Services, Division of Public Health and other state resources;
2. Authorize emergency purchases of goods and materials;
3. Authorize emergency purchases of services;
4. Authorize measures to protect the health, safety, and welfare of persons infected with COVID-19;
5. Authorize measures to prevent, limit, and contain potential community spread of COVID-19;
6. Request reimbursement for eligible expenses incurred related to efforts to protect the public and prevent the spread of COVID-19; and,

BE IT FURTHER RESOLVED, that the Dodge County Board of Supervisors hereby vests the Dodge County Board Chairperson or designee with the general authority to order, whatever is necessary and expedient for the health, safety, protection and welfare of persons and property within Dodge County during this emergency; and,

BE IT FURTHER RESOLVED, that, if the Dodge County Board of Supervisors or any of its subunits are prevented from meeting physically, by reason of the COVID-19 pandemic, the Dodge County Board Chairperson has the authority to declare the need for and hold a virtual meeting that is reasonably accessible, consistent with Wisconsin Open Meetings Law; and,

BE IT FINALLY RESOLVED, by the Dodge County Board of Supervisors that the emergency declaration shall remain in effect until the emergency conditions within Dodge County subside.

All of which is respectfully submitted this 17th day of March, 2020.

Dodge County Board Chairman:

Russell Kottke
Russell Kottke

Voice Vote
ADOPTED
BY DODGE COUNTY BOARD

MAR 18 2020

AYES 27 NOES 0
ABSENT 5
ABSTAIN 0

Raven J. Bileson
County Clerk

Vote Required: Majority of members present

Resolution Summary: Resolution Declaring a State of Emergency for Dodge County due to COVID-19.

REPORT NO. 1County Board/ Appointed Officials Compensation and Mileage Expenditures
Meetings Attended January 1 - December 31, 2019

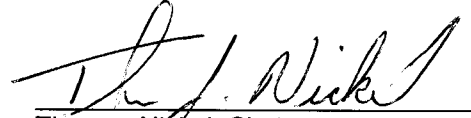
County Board Per Diem, Mileage, and Expenditures

	No. of Committee Meetings	Board Sessions and Committee Meetings	Mileage & Expenditures	Total
Behl, Allen J	36	1835	631.04	2,466.04
Bennett, Richard C	38	1905	125.28	2,030.28
Benter, Edwin W	42	2105	1,107.80	3,212.80
Berres, Jeff A	38	1925	876.96	2,801.96
Bischoff, Larry M	45	2375	525.48	2,900.48
Bobholz, Mary J	33	1705	519.68	2,224.68
Burnett, Kevin	38	1900	417.60	2,317.60
Caine, Jeffrey G	63	3240	914.90	4,154.90
Derr, Lisa L	43	2150	630.46	2,780.46
Fink, Richard W	52	2600	1,154.78	3,754.78
Frohling, David W	85	4345	1,690.74	6,035.74
Glewen, Rebecca E	38	1900	426.88	2,326.88
Greshay, Richard L	70	3515	527.80	4,042.80
Guckenberger, David	45	2250	1,120.56	3,370.56
Hilbert, Daniel F	75	3750	765.60	4,515.60
Hoekstra, William J	30	1500	551.58	2,051.58
Houchin, Cathy A	32	1600	555.06	2,155.06
Justmann, Stephanie L	9	455	167.04	622.04
Kemmel, Timothy	25	1250	751.68	2,001.68
Kottke, Russell H	98	4020	1,625.74	5,645.74
Kottke, Russell H		12000		12,000.00
Kriewald, Naomi	10	500	116.00	616.00
Macheel, Dale R	44	2200	1,020.80	3,220.80
Maly, Donna L	121	6105	2,294.66	8,399.66
Marsik, Joseph M	99	5155	2,054.36	7,209.36
Miller, MaryAnn	81	4145	649.63	4,794.63
Muche, William T	80	4010	1,152.46	5,162.46
Nickel, Thomas J	44	2300	867.68	3,167.68
Roesch, Mark E	34	1700	670.48	2,370.48
Schaefer, Thomas J	61	3150	1,026.60	4,176.60
Schmidt, Dennis R	83	4225	75.40	4,300.40
Schmitt, Jeffrey C	73	3220	732.12	3,952.12
Schraufnagel, Larry G	27	1355	783.00	2,138.00
Sheahan-Malloy, Kira M	76	3800	1,256.28	5,056.28
Wurtz, Eugene D	47	2350	637.77	2,987.77
Subtotal	1,815	\$102,540.00	\$28,423.90	\$130,963.90

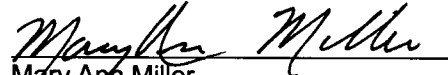
Appointed Officials Per Diem, Mileage, and Expenditures

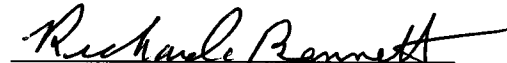
	No. of Committee Meetings	Committee Meetings	Mileage & Expenditures	Total
Adelmeyer, Marlene M	5	250	116.00	366.00
Augustson, Lois B	8	400	92.80	492.80
Birkholz, Dianne K	6	300	0.00	300.00
Birschbach, Donna J	1	50	13.92	63.92
Braun, Judith A	5	250	37.70	287.70
Crave, Charles	5	200	66.70	266.70
Diehlmann, Terri	1	50	11.02	61.02
Dogs, Larry C	11	560	183.28	743.28
Duchac, Jeffry C	10	550	174.00	724.00
Elm, Ivan C	3	150	52.20	202.20
Foley, William	13	650	226.20	876.20
Godshall, David M	14	700	259.84	959.84
Hanson, Mark	9	450	467.72	917.72
Herren, Kenneth E	1	55	11.60	66.60
Hicks, Harold J	14	700	244.05	944.05
Kahlow, Patricia A	3	150	66.12	216.12
Keyes, Jennifer	11	550	267.96	817.96
Kitchen, Shirley A	18	905	63.80	968.80
Knox, Patricia L	4	200	0.00	200.00
Koch, Thomas J	5	270	0.00	270.00
Krueger, Gloria J	1	50	8.12	58.12
Langfeldt, Jody R	3	150	32.19	182.19
Laufenberg, Leonard J	27	1040	397.88	1,437.88
Laufenberg, Estate of	1	40	9.28	49.28
Nagler, John	5	250	104.40	354.40
Nass, William	11	605	159.50	764.50
Negen, Lorna K	4	200	51.04	251.04
Patenaude, Judith M	1	50	5.80	55.80
Qaulmann, James	13	650	150.80	800.80
Reak, Mary J	13	650	0.00	650.00
Rich, Anna B	5	250	74.24	324.24
Roche, Joseph, E	2	80	32.48	112.48
Scheffler, Tracy A	1	50	8.70	58.70
Schmidt, Gary L	4	200	32.48	232.48
Schmidt, Rochelle	1	50	9.86	59.86
Schoenike, Jon	12	605	208.80	813.80
Schulze, Theresa	10	500	350.78	850.78
Schumann, Sharon	13	650	480.82	1,130.82
Stebbins, Thomas H	10	400.00	148.48	548.48
Stousland, Glen W	20	1,060.00	0.00	1,060.00
Subtotal	304	\$14,920.00	\$4,620.56	\$19,540.56
GRAND TOTAL	2119	\$ 117,460.00	\$ 33,044.46	\$150,504.46

All of which is respectfully submitted this 17th day of March, 2020 at Juneau, Wisconsin.


Thomas Nickel, Chairman

Richard Greshay


Mary Ann Miller

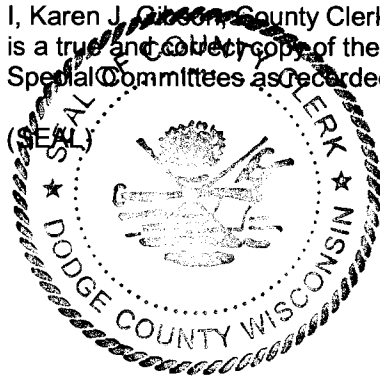

Richard Bennett

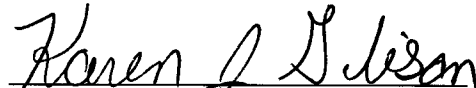
(STATE OF WISCONSIN)

COUNTY OF DODGE

CERTIFICATION OF COUNTY CLERK OF DODGE COUNTY, WISCONSIN

I, Karen J. Gibson, County Clerk of Dodge County, Wisconsin do hereby certify that the foregoing is a true and correct copy of the per diems and expenses paid to County Board Members and Special Committees as recorded in the office of the County Clerk, Juneau, Wisconsin.

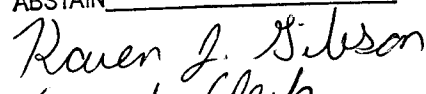



Karen J. Gibson, County Clerk

Placed on File
ADOPTED
BY DODGE COUNTY BOARD

MAR 18 2020

AYES NOES
ABSENT
ABSTAIN


County Clerk

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