

OFFICIAL PROCEEDINGS
of the
BOARD OF SUPERVISORS

Dodge County, Wisconsin

**FOR THE YEAR OF
2017-2018**

**Russell Kottke
Chairman**

**Karen Gibson
County Clerk**

Notice of Meeting of the Dodge County Board of Supervisors

There will be a meeting of the Dodge County Board of Supervisors on **Tuesday, April 18, 2017**, at **9:00 A.M.** in the County Board Room located on the fourth floor of the Administration Building, located at 127 East Oak Street, Juneau, Wisconsin.

The Agenda for the Meeting is as follows:

Call to Order by Russell Kottke, County Board Chairman

Pledge of Allegiance

Roll Call

Approve Minutes from March 21, 2017, County Board Session

Communications on File

Special Orders of Business

Confirm Appointments made by County Administrator

1. Reappoint Jeremy Bartsch, Stephanie Justmann, Mary Bobholz, Mark Roesch and Lois Augustson to the Human Services and Health Board for three year terms, commencing April 20, 2017 to April 20, 2020, both inclusive.

Confirm Appointments made by County Board Chairman

1. Appoint Dave Magnussen, Anthony Brugger, Christopher Bach, Brian Field, Scott Fitzgerald, Kraig Biefeld, Jody Langfeldt, Nick Bruckner, Paul Nell, Jeff Hoffman, Craig Warmbold, Patrick Schoebel, Nikki Salas, Don Wellnitz, Alan Mannel, Heather Cramer, and Sarah Neu to the Local Emergency Planning Committee for one year terms, commencing on April 21, 2017 to April 21, 2018, both inclusive.

Supervisor Schaefer, Chairman, Planning, Development and Parks Committee
Nate Olson, Senior Planner
Land Use Presentation

Supervisor Miller, Chairman, Law Enforcement Committee
Sheriff Dale Schmidt
Award Presentation
2016 Sheriff's Office Annual Report

Consider, Discuss and Take Action on the Following:

Resolutions on File

- 17-01 Support Efforts to Close Commercial Property Assessment Loopholes – Executive and Taxation Committees.
- 17-02 Change Name of Law Enforcement Committee – Law Enforcement Committee.
- 17-03 Authority to Purchase One Tractor with Side and Rear Flail Mowers – Highway Committee.

Report on File

1. Ordinance No. 973 – Amend Land Use Code – Michael and Dawn Faber Property, Town of Leroy – Planning, Development and Parks Committee.

Claims on File

1. A claim by Dustin H. Steger for money damages in the amount of approximately \$1,058.28, was received in the Office of the Dodge County Clerk on February 3, 2017. This claim arises from an incident that is alleged to have occurred on January 17, 2017, at or about 4:25 a.m., between a vehicle operated by Dustin H. Steger, and a plow truck owned and operated by Dodge County, on STH 26, near its intersection with CTH I, in the Town of Chester, Dodge County, Wisconsin.

2. A claim by Crete Carrier Corporation, c/o Transportation Claims, for money damages in the amount of \$653.94, for costs to repair a 2017 Freightliner Cascadia tractor/trailer was received in the Office of the Dodge County Clerk on or about March 15, 2017. This claim arises from an incident that is alleged to have occurred on January 30, 2017, between a vehicle driven by an employee of Crete Carrier Corporation and a plow truck owned and operated by Dodge County, on STH 26, near the City of Juneau, Dodge County, Wisconsin.

Photocopies of the claim documents are on file in the Office of the County Clerk and may be viewed there during normal business hours.

Set Next Meeting Date & Time

Recess

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

COMMITTEE NAME		COUNTY BOARD						
MEETING DATE April 18, 2017								
					Approval <u>RK</u>		Date <u>4-18-2017</u>	
					Chair <u>Russell Kottke</u>			
VENDOR	NAME	PRESENT	ABSENT	PERDIEM	MILES	AMOUNT	MEALS	AMOUNT
49452	Bartsch, Jeremy	X		50.00	13	6.96		
11994	Behl, Allen	X		50.00	32	17.12		
49450	Bennett, Richard	X		50.00	6	3.21		
49449	Benter, Ed	X		50.00	46	24.61		
19566	Berres, Jeff	X		50.00	42	22.47		
11970	Bischoff, Larry	X		50.00	10	5.35		
10583	Bobholz, Janice	X		0.00	0	0.00		
26899	Bobholz, Mary	X		50.00	14	7.49		
49453	Caine, Jeffrey	X		50.00	14	7.49		
46788	Derr, Lisa	X		50.00	10.5	5.62		
10195	Duchac, Jeffry	X		50.00	10	5.35		
49971	Fink, Richard W.	X		50.00	35	18.73		
28760	Frohling, David	X		50.00	29	15.52		
49455	Glewen, Becky	X		50.00	20	10.70		
41853	Greshay, Richard	X		50.00	14	7.49		
49993	Guckenberger, David	X		50.00	50	26.75		
48638	Hilbert, Dan	X		50.00	10	5.35		
49454	Houchin, Cathy		X	0.00	0	0.00		
25412	Johnson, Harold		X	0.00	0	0.00		
49451	Justmann, Stephanie	X		50.00	32	17.12		
16348	Kottke, Russell	X		55.00	30	16.05		
29374	Maly, Donna	X		50.00	10	5.35		
22503	Marsik, Joseph M.	X		50.00	40	21.40		
34243	Miller, MaryAnn	X		50.00	22	11.77		
43804	Muche, William	X		50.00	22	11.77		
36482	Nelson, Ed	X		50.00	32	17.12		
47109	Nickel, Thomas	X		50.00	34	18.19		
46789	Roesch, Mark E.	X		50.00	34	18.19		
30697	Schaefer, Thomas	X		50.00	15	8.03		
15819	Schmidt, Dennis	X		50.00	0	0.00		
37252	Schraufnagel, Larry	X		50.00	50	26.75		
50060	Sheahan-Malloy	X		50.00	32	17.12		
26089	Stousland, Glenn	X		50.00	20	10.70		

Dodge County Board of Supervisors
April 18, 2017 – 9:00 a.m.
Administration Building - Juneau, Wisconsin

April 2017

The April Session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 9:00 a.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance with the exception of Supervisor Houchin who had previously asked to be excused and Supervisor Johnson. Supervisor Glewen arrived at 9:19 a.m.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor Maly and seconded by Supervisor Schraufnagel to approve the minutes of the March 21, 2017, session of the County Board meeting as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

Communications on File

Karen J. Gibson, County Clerk, read a resignation letter effective April 1, 2017 from Thaddeus Pyrek who resigned from the Monarch Library System Board. Ms. Gibson also read a thank-you letter from the Dodge Centre Historical Society. The Chairman ordered these be placed on file.

Special Orders of Business

The Chairman called the First Special Order of Business: Confirm appointments made by County Administrator, James Mielke. Reappoint Jeremy Bartsch, Stephanie Justmann, Mary Bobholz, Mark Roesch and Lois Augustson to the Human Services and Health Board for three year terms, commencing April 20, 2017 to April 20, 2020, both inclusive. A motion to accept the appointments was made by Supervisor Schmidt and seconded by Supervisor Nelson. The motion passed by acclamation with no negative votes cast, thereby approving the appointments.

Chairman Kottke then called the Second Special Order of Business: Confirm appointments made by County Board Chairman. Appoint Dave Magnussen, Anthony Brugger, Christopher Bach, Brian Field, Scott Fitzgerald, Kraig Biefeld, Jody Langfeldt, Nick Bruckner, Paul Nell, Jeff Hoffman, Craig Warmbold, Patrick Schoebel, Nikki Salas, Don Wellnitz, Alan Mannel, Heather Cramer, and Sarah Neu to the Local Emergency Planning Committee for one year terms, commencing on April 21, 2017 to April 21, 2018, both inclusive. A motion to accept the appointments was made by Supervisor Miller and seconded by Supervisor Nickel. The motion passed by acclamation with no negative votes cast, thereby approving the appointments.

Chairman Kottke called upon Supervisor Schaefer, Chairman, Planning, Development and Parks Committee who called on Nate Olson, Senior Planner, who gave a presentation on the Farmland Preservation Program and Land Use. Comment by Supervisor Derr. Questions by Supervisor Berres answered by Mr. Olson.

Chairman Kottke then called upon Supervisor Miller, Chairman, Law Enforcement Committee who introduced Sheriff Dale Schmidt. Sheriff Schmidt recognized Corporal Mark Ketter, Sergeant Aaron Potratz, Nurse Dawn Csiacsek and Corrections Officers Jamie Beckwith, Jerome Doornek and Jennifer Welch for the lifesaving efforts that they provided to an individual on February 27, 2017 in the Dodge County Jail. Sheriff Schmidt presented life-saving awards and letters of commendation to five of the individuals and will also provide medals to each of them when the medals are received. Corporal Ketter was unable to attend this presentation. Sheriff Schmidt also recognized various employees for their years of service with the Sheriff's Office. Sheriff Schmidt announced that he is the Chairman of the Crime

Prevention Funding Board and provided an oral report regarding the activity of the Crime Prevention Fund and the Crime Prevention Funding Board. Sheriff Schmidt then presented his 2016 Sheriff's Office Annual Report. Question by Supervisor Maly answered by Sheriff Schmidt. Comment by Supervisor Bobholz.

The following Resolutions, Report and Claims were read by the Clerk and acted upon by the Board:

Resolution No. 17-01 Support Efforts to Close Commercial Property Assessment Loopholes – Executive and Taxation Committees. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Schmidt. The vote was cast with 30 ayes and 1 abstention, thereby adopting the Resolution.

Ayes: Benter, Kottke, M. Bobholz, Nelson, J. Bobholz, Marsik, Bennett, Greshay, Justmann, Schaefer, Guckenberger, Fink, Muche, Bartsch, Schraufnagel, Bischoff, Caine, Behl, Roesch, Frohling, Schmidt, Duchac, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Stousland, Derr, Glewen. Total 30.

Abstain: Berres. Total 1.

Absent: Johnson, Houchin. Total 2.

Resolution No. 17-02 Change Name of Law Enforcement Committee – Law Enforcement Committee. A motion for adoption was made by Supervisor Nickel and seconded by Supervisor Schraufnagel. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-03 Authority to Purchase One Tractor with Side and Rear Flail Mowers – Highway Committee. A motion for adoption was made by Supervisor Muche and seconded by Supervisor Caine. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Report No. 1 Ordinance No. 973 – Amend Land Use Code – Michael and Dawn Faber Property, Town of Leroy – Planning, Development and Parks Committee. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor Behl. Question by Supervisor Berres answered by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

Claim No. 1 A claim by Dustin H. Steger for money damages in the amount of approximately \$1,058.28, was received in the Office of the Dodge County Clerk on February 3, 2017. This claim arises from an incident that is alleged to have occurred on January 17, 2017, at or about 4:25 a.m., between a vehicle operated by Dustin H. Steger, and a plow truck owned and operated by Dodge County, on STH 26, near its intersection with CTH I, in the Town of Chester, Dodge County, Wisconsin. The Clerk read a report from the Executive Committee recommending the claim be disallowed. A motion to approve the disallowance was made by Supervisor Miller and seconded by Supervisor Marsik. Question by Supervisor Greshay answered by Chairman Kottke and Brian Field, Highway Commissioner. The vote was cast with 30 ayes and 1 no, thereby disallowing the claim.

Ayes: Benter, Kottke, M. Bobholz, Nelson, J. Bobholz, Marsik, Bennett, Greshay, Justmann, Schaefer, Guckenberger, Fink, Muche, Bartsch, Schraufnagel, Bischoff, Caine, Behl, Berres, Roesch, Frohling, Schmidt, Duchac, Nickel, Maly, Hilbert, Miller, Stousland, Derr, Glewen. Total 30.

No: Sheahan-Malloy. Total 1.

Absent: Johnson, Houchin. Total 2.

Claim No. 2 A claim by Crete Carrier Corporation, c/o Transportation Claims, for money damages in the amount of \$653.94, for costs to repair a 2017 Freightliner Cascadia tractor/trailer was received in the Office of the Dodge County Clerk on or about March 15, 2017. This claim arises from an incident that is alleged to have occurred on January 30, 2017, between a vehicle driven by an employee of Crete Carrier Corporation and a plow truck owned and operated by Dodge County, on STH 26, near the City of Juneau, Dodge County, Wisconsin. The Clerk read a report from the Executive Committee recommending the claim be disallowed. A motion to approve the disallowance was made by Supervisor Duchac and seconded by Supervisor Maly. The vote was cast with all voting in the affirmative, thereby disallowing the claim.

The Clerk noted the following had been placed on the Supervisor's desks: Summary of Dodge County Farmland Preservation Program handout, 2016 Sheriff's Office Annual Report, 2016 Land Resources and Parks Annual Report, 2016 Register of Deeds Annual Report, 2016 Highway Operations Annual Financial Report, Clearview's 3rd Annual Spring Home and Garden Sale flyer, April, 2017 Aging and Disability Resource Center Newsletter, Dodge County Law Enforcement News pamphlet, Dodge County Sales and Use Tax Policy Recommended by the Dodge County Finance Committee Draft – April 17, 2017 and 2016-2017 Official Proceedings of the Board of Supervisors. The Chairman ordered these be placed on file.

At 10:30 a.m. Supervisor Frohling made a motion to recess until May 16, 2017 at 7:00 p.m. Supervisor Hilbert seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

RESOLUTION NO. 17-01

**RESOLUTION IN SUPPORT OF EFFORTS
TO CLOSE COMMERCIAL PROPERTY ASSESSMENT LOOPHOLES**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, on average, homeowners in Wisconsin already pay 70% of the total statewide property tax levy; and,

WHEREAS, the disproportionate burden is about to get much worse unless the Legislature addresses tax avoidance strategies that national chains like Walgreens, and big box establishments like Target and Lowe's are using across the country to gain dramatic reductions in their property tax bills at the expense of homeowners and other taxpayers; and,

WHEREAS, a carefully-orchestrated wave of hundreds of lawsuits in Wisconsin is forcing assessors to slash the market value of thriving national retail stores, shifting their tax burden to local mom and pop shops and homeowners; and,

WHEREAS, Walgreens and CVS stores in Wisconsin have argued in communities across the state that the assessed value of their property for property tax purposes should be less than half of their actual sale prices on the open market; and,

WHEREAS, in many cases the courts have sided with Walgreens and CVS, requiring communities to refund tax revenue back to the stores; and,

WHEREAS, there are over 200 Walgreens stores located in Wisconsin; and,

WHEREAS, Target, Lowes, Meijer, Menards and other big box chains are using what is known as the "Dark Store Theory" to argue that the assessed value of a new store in a thriving location should be based on comparing their buildings to sales of vacant stores in abandoned locations for a different market segment; and,

WHEREAS, the Indiana Legislature has on two occasions in the last two years overwhelmingly passed legislation prohibiting assessors from valuing new big box stores the same as nearby abandoned stores from a different market segment; and,

WHEREAS, the Michigan State House overwhelmingly passed similar legislation in May of 2016;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby urges the Governor and State Legislature of Wisconsin to protect homeowners and main street businesses from having even more of the property tax burden shifted to them by passing legislation clarifying that:

1. Leases are appropriately factored into the valuation of leased properties; and,

2. When using the comparable sale method of valuation, assessors shall consider as comparable only those sales within the same market segment exhibiting a similar highest and best use rather than similarly sized but vacant properties in abandoned locations; and,

BE IT FINALLY RESOLVED, that the Dodge County Clerk is hereby authorized and directed to transmit a copy of this Resolution to the Governor of the State of Wisconsin, all Wisconsin State Legislators with a constituency within Dodge County, and the Wisconsin Counties Association.

All of which is respectfully submitted this 18th day of April, 2017.

Dodge County Executive Committee:

Russell Kottke
Russell Kottke

Donna Maly
Donna Maly

Mary Ann Miller
Mary Ann Miller

Dennis Schmidt
Dennis Schmidt

David Frohling
David Frohling

Jeff Berres
Jeff Berres

Joseph Marsik
Joseph Marsik

Dodge County Taxation Committee:

Jeff Berres
Jeff Berres

Ed Nelson
Ed Nelson

Ed Benter
Ed Benter

Dennis Schmidt
Dennis Schmidt

Cathy Houchin
Cathy Houchin

ADOPTED
BY DODGE COUNTY BOARD

APR 18 2017

AYES 30 NOES 0
ABSENT 2
ABSTAIN 1

Karen J. Hilson
County Clerk

RESOLUTION NO. 17-02

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

WHEREAS, the Dodge County Law Enforcement Committee (Committee) has studied and analyzed its name, duties, and responsibilities; and,

WHEREAS, as a result of these studies and analyses, the Committee has formed the considered conclusion that a change in the name of the Committee from the "Law Enforcement Committee" to the "Judicial and Public Protection Committee" will more fully and accurately reflect and describe the wide range of the duties, responsibilities, and activities of the Committee;

SO, NOW, THEREFORE, BE IT RESOLVED, that, effective immediately, the Committee Appointments section and the Rules Of Order Governing The County Board Of Supervisors Of Dodge County, WI for the period of time commencing on April 19, 2016, and ending on April 17, 2018, both inclusive, shall be the same as those set forth in the Official Directory For Dodge County dated June of 2016, except that:

1. The paragraph pertaining to the Law Enforcement Committee under Committee Appointments shall be amended to read as follows:

~~LAW ENFORCEMENT~~ **JUDICIAL AND PUBLIC PROTECTION*****

MaryAnn Miller, Chair

Larry Bischoff

Larry Schraufnagel

Thomas Nickel

Dan Hilbert

*** Members of ~~Law Enforcement~~ **Judicial and Public Protection** Committee serve as the Grievance Committee for the Sheriff's ~~Dept.~~ **Office**.

2. The paragraphs pertaining to the Law Enforcement Committee under the Rules Of Order Governing The County Board Of Supervisors Of Dodge County, WI shall be amended to read as follows:

~~Law Enforcement~~ **Judicial and Public Protection** Committee

The ~~Law Enforcement~~ **Judicial and Public Protection** Committee shall be comprised of five (5) Board members. The five (5) members shall be appointed by the Chairman and confirmed by the Board. The ~~Law Enforcement~~ **Judicial and Public Protection** Committee shall confer with, and assist the Sheriff, the District Attorney, and the Medical Examiner so as to enable them to more effectively and efficiently perform their duties.

The ~~Law Enforcement~~ **Judicial and Public Protection** Committee shall be the liaison between the Dodge County Board of Supervisors and the following offices: the District Attorney; the Sheriff's ~~Department~~ **Office**; the Judicial Branches; the Clerk of Courts; the Register in Probate; the Family Court Office; and the Family Court Counseling Services Office. The Committee shall bring before the Board of Supervisors those matters which are necessary for the efficient administration of the aforementioned offices. The ~~Law Enforcement~~ **Judicial and Public Protection** Committee shall act as an advisory and

***Additions in text are indicated by **underline and bold-faced type**; deletions by ~~single-strikethrough~~. ***

policy-making body for the Child Support Office and the Medical Examiner's Office, and shall serve as the Grievance Committee for the Dodge County Sheriff's ~~Department~~ **Office**.

3. Rule No. 32 shall be amended to read as follows:

RULE NO. 32

32. The standing committees, commissions and boards, and the number of members of each are as follows:

- (1) Finance Committee – 5
- (2) Audit Committee – 5
- (3) Highway Committee – 5
- (4) County Building Committee – 5
- (5) ~~Law Enforcement~~ **Judicial and Public Protection** Committee – 5
- (6) Taxation Committee – 5
- (7) Executive Committee – 7
- (8) UW-Extension Education Committee - 5
- (9) Land Conservation Committee – 7
- (10) Human Resources and Labor Negotiations Committee – 5
- (11) Planning, Development and Parks Committee – 5
- (12) Board of Adjustment – 5 + 2 Alternates
- (13) Health Facilities – 5
- (14) Housing Authority – 5
- (15) Human Services and Health Board – 9
- (16) Veterans Service Commission – 3
- (17) Mid-Wisconsin Federated Library System Board - 4
- (18) East Wisconsin Counties Railroad Consortium – 2
- (19) Civil Service Commission – 5 + 1 Alternate
- (20) Grievance Committee of the Civil Service Commission – 5
- (21) Information Technology Committee – 5
- (22) Dodge County Aging Advisory – 9
- (23) Land Information Committee – 5
- (24) Dodge County Library Planning Committee – 7
- (25) Land Information Council – 11.

ADOPTED
BY DODGE COUNTY BOARD

APR 18 2017

AYES 31 NOES 0
ABSENT 2
ABSTAIN 0

Karen J. Silson, County Clerk

All of which is respectfully submitted this 18th day of April, 2017.

Dodge County Law Enforcement Committee:

Mary Ann Miller
Mary Ann Miller
Larry Bischoff
Larry Bischoff
Larry Schraufnagel
Larry Schraufnagel

Thomas J. Nickel
Thomas Nickel
Dan Hilbert
Dan Hilbert

***Additions in text are indicated by underline and bold-faced type; deletions by ~~single strikethrough~~. ***

RESOLUTION NO. 17-03**AUTHORITY TO PURCHASE ONE TRACTOR WITH SIDE AND REAR FLAIL MOWERS**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the Highway Department is in need of a tractor with side and rear flail mowers to adequately serve the needs of the Department; and,

WHEREAS, the Highway Department requested quotations for a John Deere 4x4 tractor with right and rear flail mowers and received the following quotations:

<u>Vendor</u>	<u>J.D. Tractor</u>	<u>Mower</u>	<u>Cost</u>
Ballweg Implement Co. Inc.	6110M	Tiger	\$121,650.00
Mid-State Equipment	6110M	Diamond	\$104,055.32
Serve Implement LLC	6110M	Tiger	\$126,300.00
Riesterer and Schnell, Inc.	6110M	Diamond	\$104,950.00
Riesterer and Schnell, Inc.	6110M	Tiger	\$123,900.00

; and,

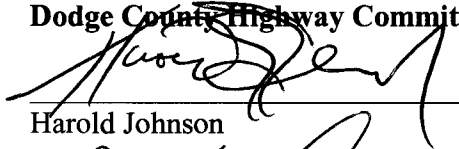
WHEREAS, it was determined that the quotation from Mid-State Equipment of Watertown, Wisconsin, in the amount of \$104,055.32 is in the best interest of the Highway Commission;

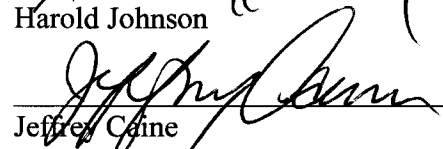
WHEREAS, adequate funds were budgeted in the 2017 Highway Department Budget;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Highway Committee is hereby authorized to purchase one John Deere 6110M 4x4 tractor with Diamond side and rear flail mowers from Mid-State Equipment at a cost of \$104,055.32, with the purchase cost charged to Acquisition of Capital Assets Account No. 3281.

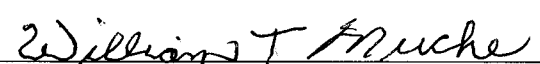
All of which is respectfully submitted this 18th day of April, 2017.

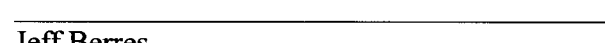
Dodge County Highway Committee:


Harold Johnson


Jeffrey Caine


Ed Nelson


William Muche


Jeff Berres

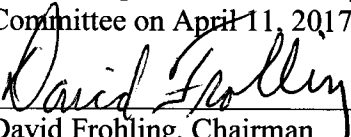
Dodge County Highway Committee
Resolution for One Tractor with Side and Rear Flail Mowers

FISCAL NOTE:

Is the referenced expenditure included in the adopted 2017 Budget? X Yes or No

Fiscal Impact on the adopted 2017 Budget: 2017 budget of \$115,000 minus (-) 2017 Expenditure of \$104,055.32 equals (=) surplus of \$10,944.68

Fiscal Impact reviewed by the Dodge County Finance Committee on April 11, 2017.



David Frohling, Chairman
Dodge County Finance Committee

Vote Required: Majority of Members present.

Resolution Summary: Resolution authorizing the purchase of one John Deere 6110M 4x4 tractor with Diamond side and rear flail mowers from Mid-State Equipment at a cost of \$104,055.32.

ADOPTED
BY DODGE COUNTY BOARD

APR 18 2017

AYES 31 NOES 0
ABSENT 2
ABSTAIN 0


County Clerk

REPORT 1

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Planning, Development and Parks Committee, hereby report favorably on the petition of Michael and Dawn Faber requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 40-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in the NE ¼ of the SW ¼, Section 9, Town of Leroy, for the purpose of creating three non-farm residential lots at this location and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is substantially consistent with the Dodge County Comprehensive and Farmland Preservation Plan Maps and is consistent with the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 20th day of March, 2017.

ADOPTED
BY DODGE COUNTY BOARD

APR 18 2017

AYES 31 NOES 0
ABSENT 2
ABSTAIN 2

Tom Schaefer
Tom Schaefer

Allen Behl
Allen Behl

William T. Muche
William Muche

Joseph Marsik
Joseph Marsik

Janice Bobholz

Planning, Development and Parks Committee

Ordinance No. 973

An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 9, T13N, R16E, Town of Leroy, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Planning, Development and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Planning, Development and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code.

Whereas the Dodge County Planning, Development and Parks Committee has found that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive and Farmland Preservation Plan Maps and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.

The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.

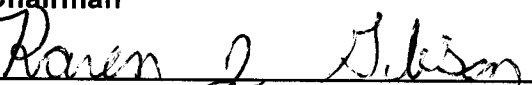
Section 2. This ordinance shall be effective upon passage.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.

Adopted and Approved this 18th day of April, 2017.



 Russell Kottke
 Chairman

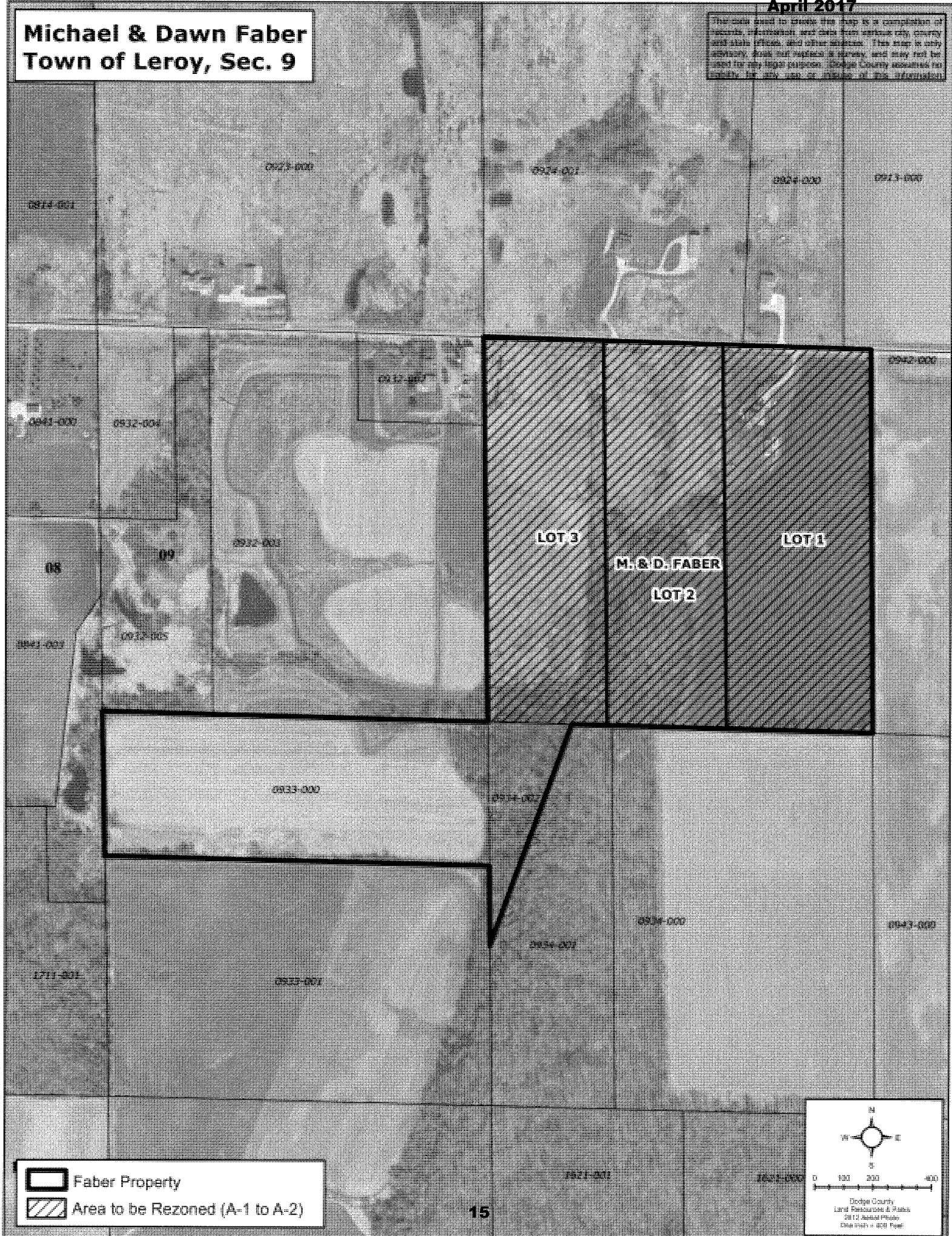


 Karen J. Gibson
 County Clerk

Michael & Dawn Faber Town of Leroy, Sec. 9

April 2017

This data used to create this map is a compilation of records, information, and data from various city, county and state offices, and other sources. This map is only advisory, does not replace a survey, and may not be used for any legal purposes. Dodge County assumes no liability for any use or misuse of this information.



Notice of Meeting of the Dodge County Board of Supervisors

There will be a meeting of the Dodge County Board of Supervisors on **Tuesday, May 16, 2017**, at **7:00 P.M.** in the County Board Room located on the fourth floor of the Administration Building, located at 127 East Oak Street, Juneau, Wisconsin.

The Agenda for the Meeting is as follows:

Call to Order by Russell Kottke, County Board Chairman

Pledge of Allegiance

Roll Call

Approve Minutes from April 18, 2017, County Board Session

Communications on File

Special Orders of Business

Confirm Appointments made by County Administrator

1. Reappoint John Zanghi to the Loan Advisory Committee for a one year term, commencing on May 18, 2017 to May 18, 2018, both inclusive.
2. Reappoint Matthew Gibbs and Chris Connaughty to the Loan Advisory Committee for a one year term, commencing on June 21, 2017 to June 21, 2018, both inclusive.
3. Reappoint David Godshall to the Human Services and Health Board. His term will expire on April 20, 2020.
4. Appoint Eugene Bord and Thomas Koch to the Aging and Nutrition Advisory Committee. Their terms will expire on May 16, 2020.

Consider, Discuss and Take Action on the Following:

Resolutions on File

- 17-04 Authorize the Dodge County Board Chairman to Appoint Additional Members to the External Audit Review Oversight Committee - Executive Committee.
- 17-05 Amend Town of Beaver Dam Zoning Ordinance – William Bohl Trust Property – Supervisor J. Bobholz.
- 17-06 Delegate Policy Oversight and Approval of Financial Policies to the Finance Committee – Executive Committee.
- 17-07 Confirm the Appointment of John E. Bohonek to the Position of Dodge County Conservationist – Land and Water Conservation Committee.
- 17-08 Create a Planning and Economic Development Administrator Position and Abolish the Senior Planner and Manager of Planning and Economic Development Positions – Planning, Development and Parks Committee.
- 17-09 Fund an Existing Vacant Land Use/Sanitation Specialist Position – Planning, Development and Parks Committee.
- 17-10 Resolution Providing for the Sale of Not to Exceed \$9,500,000 General Obligation Refunding Bonds – Finance Committee.

Claims on File

1. Claim by Tabitha L. Lepak , Claimant, alleging damages in the amount of \$100,000 for an incident that occurred on or about July 29, 2016. Claimant alleges that her constitutional rights were violated when she was being interviewed by Dodge County Detective Dean Hopp while in the parking lot of the Fox Lake Correctional Institution located at W10237 Lake Emily Road, Fox Lake, WI.

Photocopies of the claim documents are on file in the Office of the County Clerk and may be viewed there during normal business hours.

Set Next Meeting Date & Time

Recess

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

COMMITTEE NAME COUNTY BOARD
MEETING DATE May 16, 2017
Approval RK Date 5-18-2017Chair Russell Kottke

VENDOR	NAME	PRESENT	ABSENT	PER DIEM	MILES	AMOUNT	MEALS	AMOUNT
49452	Bartsch, Jeremy	X		50.00	26	13.91		
11994	Behl, Allen	X		50.00	32	17.12		
49450	Bennett, Richard	X		50.00	6	3.21		
49449	Benter, Ed	X		50.00	46	24.61		
19566	Berres, Jeff	X		50.00	42	22.47		
11970	Bischoff, Larry	X		50.00	20	10.70		
10583	Bobholz, Janice	X		0.00	0	0.00		
26899	Bobholz, Mary	X		50.00	28	14.98		
49453	Caine, Jeffrey	X		50.00	14	7.49		
46788	Derr, Lisa	X		50.00	21	11.24		
10195	Duchac, Jeffry	X		50.00	30	16.05		
49971	Fink, Richard W.	X		50.00	35	18.73		
28760	Frohling, David	X		50.00	29	15.52		
49455	Glewen, Becky	X		50.00	20	10.70		
41853	Greshay, Richard	X		50.00	14	7.49		
49993	Guckenberger, David	X		50.00	50	26.75		
48638	Hilbert, Dan	X		50.00	20	10.70		
49454	Houchin, Cathy	X		50.00	33	17.66		
25412	Johnson, Harold	X		50.00	54	28.89		
49451	Justmann, Stephanie	X		50.00	32	17.12		
16348	Kottke, Russell	X		55.00	30	16.05		
29374	Maly, Donna		X	0.00	0	0.00		
22503	Marsik, Joseph M.	X		50.00	40	21.40		
34243	Miller, MaryAnn	X		50.00	22	11.77		
43804	Muche, William	X		50.00	22	11.77		
36482	Nelson, Ed	X		50.00	32	17.12		
47109	Nickel, Thomas	X		50.00	34	18.19		
46789	Roesch, Mark E.	X		50.00	34	18.19		
30697	Schaefer, Thomas	X		50.00	30	16.05		
15819	Schmidt, Dennis	X		50.00	0	0.00		
37252	Schraufnagel, Larry	X		50.00	50	26.75		
50060	Sheahan-Malloy	X		50.00	32	17.12		
26089	Stousland, Glenn	X		50.00	20	10.70		

**Dodge County Board of Supervisors
May 16, 2017 – 7:00 p.m.
Administration Building - Juneau, Wisconsin**

The May Session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance with the exception of Supervisor Maly who had previously asked to be excused.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor Nickel and seconded by Supervisor Schraufnagel to approve the minutes of the April 18, 2017, session of the County Board meeting as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

Communications on File

Karen J. Gibson, County Clerk, read a thank-you card from Neosho/Rubicon Historical Society.

Special Orders of Business

The Chairman called the First Special Order of Business: Confirm appointments made by County Administrator, James Mielke. Reappoint John Zanghi to the Loan Advisory Committee for a one year term, commencing on May 18, 2017 to May 18, 2018, both inclusive. A motion to accept the reappointment was made by Supervisor Hilbert and seconded by Supervisor Schaefer. The motion passed by acclamation with no negative votes cast, thereby approving the reappointment.

Mr. Mielke then reappointed Matthew Gibbs and Chris Connaughty to the Loan Advisory Committee for a one year term, commencing on June 21, 2017 to June 21, 2018, both inclusive. A motion to accept the reappointments was made by Supervisor Nelson and seconded by Supervisor Duchac. The motion passed by acclamation with no negative votes cast, thereby approving the reappointments.

Mr. Mielke then reappointed David Godshall to the Human Services and Health Board. His term will expire on April 20, 2020. A motion to accept the reappointment was made by Supervisor Nickel and seconded by Supervisor Schmidt. The motion passed by acclamation with no negative votes cast, thereby approving the reappointment.

Mr. Mielke then appointed Eugene Bord and Thomas Koch to the Aging and Nutrition Advisory Committee. Their terms will expire on May 16, 2020. A motion to accept the appointments was made by Supervisor Miller and seconded by Supervisor M. Bobholz. The motion passed by acclamation with no negative votes cast, thereby approving the appointments.

The following Resolutions and Claim were read by the Clerk and acted upon by the Board:

Resolution No. 17-04 Authorize the Dodge County Board Chairman to Appoint Additional Members to the External Audit Review Oversight Committee - Executive Committee. A motion for adoption was made by Supervisor Miller and seconded by Supervisor Berres. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-05 Amend Town of Beaver Dam Zoning Ordinance – William Bohl Trust Property – Supervisor J. Bobholz. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor Marsik. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-06 Delegate Policy Oversight and Approval of Financial Policies to the Finance Committee – Executive Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Schmidt. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-07 Confirm the Appointment of John E. Bohonek to the Position of Dodge County Conservationist – Land and Water Conservation Committee. A motion for adoption was made by Supervisor Bischoff and seconded by Supervisor Fink. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Chairman Kottke introduced John E. Bohonek to the Board and welcomed him to the position.

Resolution No. 17-08 Create a Planning and Economic Development Administrator Position and Abolish the Senior Planner and Manager of Planning and Economic Development Positions – Planning, Development and Parks Committee. A motion for adoption was made by Supervisor Guckenberger and seconded by Supervisor Miller. Comment by Supervisor J. Bobholz. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-09 Fund an Existing Vacant Land Use/Sanitation Specialist Position – Planning, Development and Parks Committee. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor Schraufnagel. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-10 Resolution Providing for the Sale of Not to Exceed \$9,500,000 General Obligation Refunding Bonds – Finance Committee. A motion for adoption was made by Supervisor Benter and seconded by Supervisor Frohling. Question by Supervisor Houchin answered by Chairman Kottke. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Claim No. 1 Claim by Tabitha L. Lepak, Claimant, alleging damages in the amount of \$100,000 for an incident that occurred on or about July 29, 2016. Claimant alleges that her constitutional rights were violated when she was being interviewed by Dodge County Detective Dean Hopp while in the parking lot of the Fox Lake Correctional Institution located at W10237 Lake Emily Road, Fox Lake, WI. The Clerk read a report from the Executive Committee recommending the claim be disallowed. A motion to approve the disallowance was made by Supervisor Frohling and seconded by Supervisor Schaefer. The vote was cast with 31 ayes and 1 abstention, thereby disallowing the claim.

Ayes: Benter, Kottke, M. Bobholz, Nelson, J. Bobholz, Marsik, Bennett, Greshay, Justmann, Schaefer, Guckenberger, Fink, Muche, Bartsch, Johnson, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, Schmidt, Duchac, Sheahan-Malloy, Hilbert, Miller, Stousland, Derr, Glewen. Total 31.

Abstain: Nickel. Total 1.

Absent: Maly. Total 1.

The Clerk noted the following had been placed on the Supervisor's desks: Pre-Sale Report from Ehlers.

At 7:20 p.m. Supervisor Frohling made a motion to recess until June 20, 2017 at 7:00 p.m. Supervisor Nickel seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

RESOLUTION NO. 17-04

AUTHORIZING THE DODGE COUNTY BOARD CHAIRMAN TO APPOINT ADDITIONAL MEMBERS TO THE EXTERNAL AUDIT REVIEW OVERSIGHT COMMITTEE

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS:

WHEREAS, the External Audit Review Oversight Committee ("Committee") was established by Resolution No. 15-49, adopted by the Dodge County Board of Supervisors on October 22, 2015; and,

WHEREAS, the Committee's duties include reviewing and overseeing the implementation of the operational reviews conducted of the various county departments; and,

WHEREAS, Committee membership at the time of establishment included the County Board Chairman, the County Board First Vice Chairman, the Chairman of the Finance Committee, and the Chairman and Vice Chairman of the committee of jurisdiction of the Department being reviewed with the intent of having a five (5) member committee; and,

WHEREAS, from time to time due to supervisors serving on multiple standing committees, the membership of the Committee may be fewer than the intended five (5) members; and

WHEREAS, the Dodge County Executive Committee, at its meeting of May 1, 2017, considered a request to add a member to the Committee because the current County Board First Vice Chairman is also the Chairman of the Finance Committee;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby authorizes the Chairman of the Dodge County Board of Supervisors to appoint an additional member to the External Audit Review Oversight Committee.

BE IT FURTHER RESOLVED that the Chairman of the Dodge County Board of Supervisors is authorized to make such future appointments to the External Audit Review Oversight Committee at any time its membership is fewer than five members so that a five member Committee is comprised.

All of which is respectfully submitted this 16th day of May, 2017.

Dodge County Executive Committee:

Russell Kottke
Russell Kottke

Donna Maly
Donna Maly

Mary Ann Miller
Mary Ann Miller

David Frohling
David Frohling

Dennis R. Schmidt
Dennis R. Schmidt

Joseph M. Marsik
Joseph M. Marsik

Jeff Berres
Jeff Berres

ADOPTED BY DODGE COUNTY BOARD

MAY 16 2017

AYES 33 NOES 0
ABSENT 1
ABSTAIN 0

RESOLUTION NO. 17-05

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

Members:

WHEREAS, Dodge County, a body corporate, under the laws of the State of Wisconsin, has adopted a comprehensive Zoning Ordinance which is in full force and effect, and

WHEREAS, the Town Board of the Town of Beaver Dam has adopted a Town Zoning Ordinance for said town, the power to adopt a town zoning ordinance having been granted by a referendum vote of the electors of the Town of Beaver Dam at the time of a regular annual town meeting, and

WHEREAS, pursuant to Section 60.62(3) of the Wisconsin Statutes, adoption and amendment of a town zoning ordinance by a town board is subject to approval of the county board in counties having a zoning ordinance in force and effect, and

WHEREAS, a public hearing as to the proposed amendment to the Town Zoning Ordinance of the Town of Beaver Dam was held by the Plan Commission of the Town of Beaver Dam on February 27, 2017 and the proposed amendment to the Zoning Ordinance of the Town of Beaver Dam having been adopted by the Town Board of the Town of Beaver Dam on March 14, 2017,

THEREFORE BE IT RESOLVED:

That the amendment to the Town Zoning Ordinance of the Town of Beaver Dam attached to and made a part of this resolution be and hereby is approved by the Board of Supervisors of Dodge County, Wisconsin.

All of which is respectfully submitted this 16th day of May, 2017.

ADOPTED
BY DODGE COUNTY BOARD

MAY 16 2017

AYES	<u>32</u>	NOES	<u>0</u>
ABSENT	<u>1</u>		
ABSTAIN	<u>2</u>		

Raven J. Wilson
County Clerk

Jamie K. Balogh
County Board Supervisor

REPORT to Res. 17-05

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We the Dodge County Planning, Development and Parks Committee, hereby report favorably on the petition of the William Bohl Trust requesting amendment of the Zoning Ordinance, Town of Beaver Dam, Dodge County, Wisconsin, to rezone approximately 26-acres of land from an A-2 General Agricultural Zoning District to the I-1 Industrial Zoning District in the NW ¼ of the NW ¼, Section 7, T11N, R14E, Town of Beaver Dam to allow for the future expansion of the Beaver Dam Cooperative Business onto this parcel and recommend approval of the resolution submitted by the Town of Beaver Dam for this rezoning petition.

The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the proposed rezoning petition is consistent with the Town of Beaver Dam's Comprehensive Plan as the site is designated as industrial.

Respectfully submitted this 17th day of April, 2017

Tom Schaefer
Tom Schaefer

Allen Behl
Allen Behl

William T. Muche
William Muche

Joseph Marsik
Joseph Marsik

Janice Bobholz
Janice Bobholz

Planning, Development and Parks
Committee

William Bohl Trust
Town of Beaver Dam, Sec. 7 (1114)

The data used to create this map is a compilation of records, information, and data from various city, county and state offices and other sources. This map is only advisory and does not constitute a warranty and may not be used for any legal purposes. Please consult with a professional for more information or details of this information.

01

06

W. BOHL TRUST

LOT 2

LOT 1

07

D

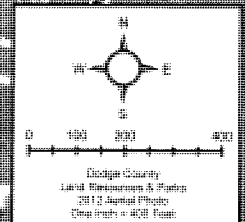
COUNTY ROAD D

W. MERMAN DR

IRON RD

25

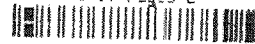
 Bohl Trust Property
 Area to be Rezoned (A-2 to I-1)



DOCUMENT # 1245568

Office of Register of Deeds
Dodge County, Wisconsin
RECEIVED FOR RECORD

January 03, 2017 3:07 PM

Darius M. Laue - Registrar
Fee Amount: \$30.00
of Pages 2

PROJECT #	R.02678010.0	SCALE:	1" = 300'	FILE #	02678010.CSM
FIELD BOOK #	3046	DRAWN BY	D.L. LEISTEKOW	SHEET #	1 OF 2
PAGES #	155-156	CHECKED BY	M. J. LAUE	SIDE #	

MSA

PROFESSIONAL SERVICES

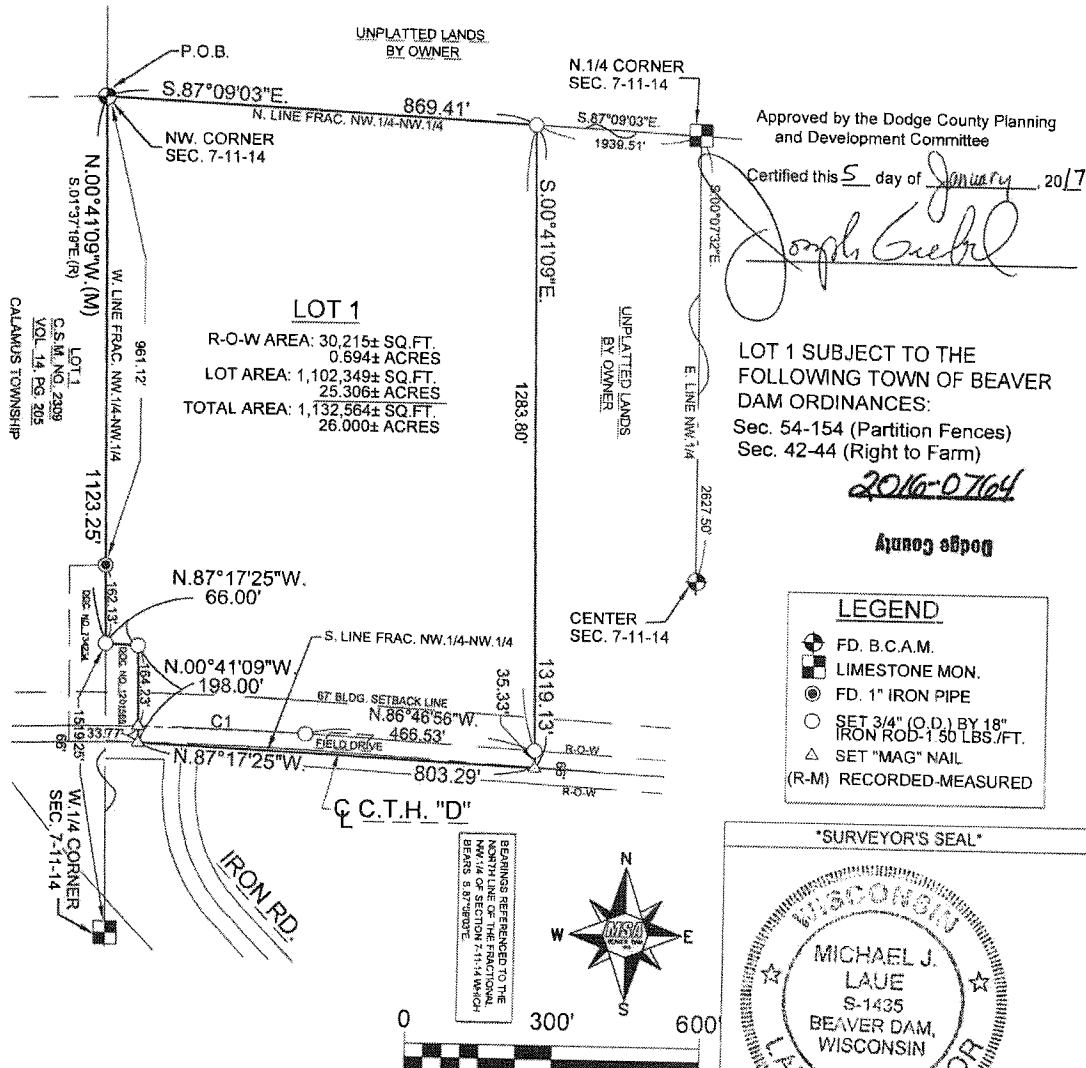
TRANSPORTATION • MUNICIPAL
DEVELOPMENT • ENVIRONMENTAL201 Corporate Drive Beaver Dam, WI 53916
920-887-4242 1-800-552-6330 Fax: 920-887-4250

© MSA PROFESSIONAL SERVICES

SURVEYOR:
MICHAEL J. LAUE
MSA PROFESSIONAL SERVICES, INC.
201 CORPORATE DRIVE
BEAVER DAM, WI 53916
(920) 887-4242OWNER:
WILLIAM J. BOHL TRUST
N6721 C.T.H. "G"
BEAVER DAM, WI 53916CLIENT/OWNER:
UNITED COOPERATIVE
N7180 RACEWAY ROAD
BEAVER DAM, WI 53916

REGISTRAR'S SEAL

DODGE COUNTY CERTIFIED SURVEY MAP # 7146

A SURVEY OF UNPLATTED LANDS BEING PART OF THE FRACTIONAL NW.1/4 OF THE
NW.1/4 OF SECTION 7, T.11N., R.14E. TOWN OF BEAVER DAM, DODGE COUNTY,
WISCONSIN.

CURVE TABLE

NO.	RADIUS	ARC DIST.	CH. DIST.	CH. BEARING	CENTRAL ANGLE
C1	6,533.00'	336.77'	336.73'	N.88°15'33"W.	02°57'13"

v 499137

RESOLUTION NO. 17-06

RESOLUTION DELEGATING POLICY OVERSIGHT AND APPROVAL OF FINANCIAL POLICIES TO THE FINANCE COMMITTEE

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS:

WHEREAS, on March 15, 2016, the Dodge County Board of Supervisors adopted Resolution No. 15-97, and a contract was executed for the engagement of GFOA for consulting services related to the acquisition software for Business Process Improvement and Enterprise Resource Planning (hereafter "ERP Project"); and,

WHEREAS, by the adoption of Resolution No. 15-97, the Dodge County Board of Supervisors recognized that the acquisition and implementation of an ERP system is a significant investment which will result in substantial change in business processes and a long-term commitment; and,

WHEREAS, since that time, GFOA and Dodge County staff have been actively evaluating and studying Dodge County operations in anticipation of acquiring and implementing certain software (Tyler Technologies Munis) for Dodge County's financial statements, capital and operational planning, and budgeting; and,

WHEREAS, with the guidance and support of the Dodge County Administrator, the Dodge County Finance Director, who is the appointed ERP Project Manager, and assisted by the Dodge County IT Director, have been diligently working to advance the ERP Project; and,

WHEREAS, to assist in the undertaking and implementation, a steering committee and a project management office (PMO) have been established to oversee and guide Dodge County; and,

WHEREAS, it is the general consensus of all individuals involved, that as a part of the business process improvement aspect of the ERP Project, there is a need to develop and implement several policies related to, and for the purpose of guiding Dodge County's financial operations, processes, and procedures; and,

WHEREAS, these policies will document Dodge County's best practices and will become a resource to County Administration and County Departments; and,

WHEREAS, the Executive Committee recognizes the importance of policy development and, at a meeting held on May 1, 2017, the Executive Committee received a presentation including a preliminary list of proposed policies and has formed the considered conclusion that it is in the best interest of Dodge County to authorize and direct the Finance Director, with the assistance of GFOA, Dodge County staff, PMO and the steering committee, to develop and maintain countywide financial policies and procedures; and,

WHEREAS, in order for policy development to be efficient, timely and expeditious, it is necessary to assign the responsibilities of oversight, review and approval of said policies to a committee of the County Board; and,

1 **WHEREAS**, because these policies relate to the ERP Project, and involve financial and
 2 business processes and operations, it is the considered conclusion of the Executive Committee that
 3 the Finance Committee is assigned the foregoing responsibilities; and,
 4

5 **WHEREAS**, in order to keep the Executive Committee informed, the Finance Director shall
 6 periodically provide a report to the Executive Committee of each policy reviewed and approved by
 7 the Finance Committee;
 8

9 **SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of
 10 Supervisors hereby authorizes and assigns the Finance Committee the responsibilities of oversight,
 11 review and approval of the financial and business policies relating to the ERP Project; and,
 12

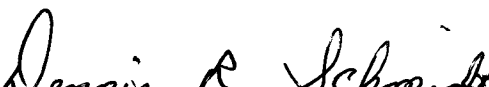
13 **BE IT FINALLY RESOLVED**, that the Dodge County Board of Supervisors hereby
 14 authorizes and directs the Finance Director to:
 15

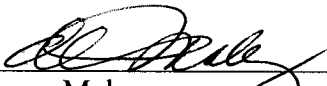
- 16 1. Undertake policy development for financial and business policies relating to the ERP
 17 Project and other future financial and business policies needed to guide Dodge County
 18 operations; and,
 19
- 20 2. Submit said policies to the Finance Committee for review and approval; and,
 21
- 22 3. Periodically report approved policies to the Executive Committee and the County Board
 23 of Supervisors; and,
 24
- 25 4. Assemble and maintain a policy manual with approved policies.

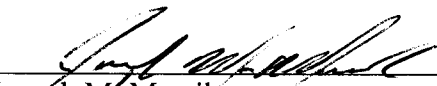
All of which is respectfully submitted this 16th day of May, 2017.

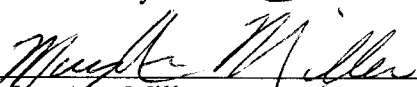
Dodge County Executive Committee:

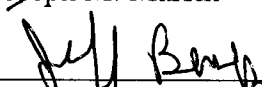

 Russell Kottke

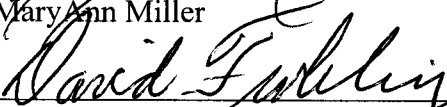

 Dennis R. Schmidt


 Donna Maly


 Joseph M. Marsik


 Mary Ann Miller


 Jeff Beres **ADOPTED BY DODGE COUNTY BOARD**


 David Frohling

MAY 16 2017

AYES 32 NOES 0
 ABSENT 6
 ABSTAIN 6

Vote Required: Majority of Members present.

Resolution Summary: A resolution delegating countywide financial policy oversight, review and approval to the Finance Committee.


 County Clerk

RESOLUTION NO. 17-07

**RESOLUTION TO CONFIRM THE APPOINTMENT OF JOHN E. BOHONEK TO THE
POSITION OF DODGE COUNTY CONSERVATIONIST**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS:

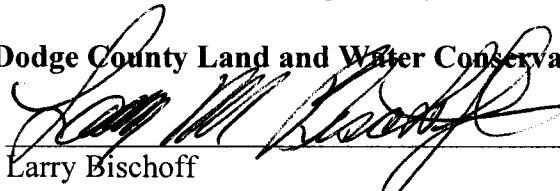
WHEREAS, on May 8, 2017, James Mielke, Dodge County Administrator, appointed John E. Bohonek to the full-time, benefited position of *County Conservationist*, effective May 17, 2017, at Step 3, of Labor Grade 11 of the Dodge County Wage Schedule at a beginning annual salary equivalent to \$32.18 per hour; and,

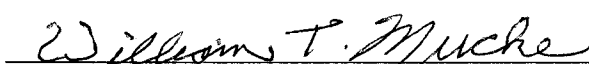
WHEREAS, James Mielke, Dodge County Administrator, and the Dodge County Land and Water Conservation Committee request that the Dodge County Board of Supervisors to confirm this appointment;

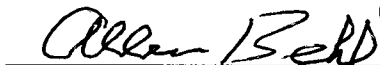
SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby confirms the appointment of John E. Bohonek to the full-time, benefited position of *County Conservationist*, effective May 17, 2017, at Step 3 of Labor Grade 11 of the Dodge County Wage Schedule at a beginning annual salary equivalent to \$32.18 per hour.

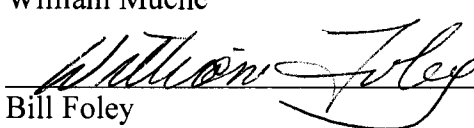
All of which is respectfully submitted this 16th day of May, 2017.

Dodge County Land and Water Conservation Committee:


Larry Bischoff


William Muehe


Allen Behl


Bill Foley


Richard W. Fink


Dale Macheel


Lisa Derr

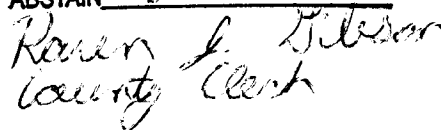
Vote Required: Majority of Members present.

Resolution Summary: A resolution to confirm the appointment of John E. Bohonek to the position of Dodge County Conservationist.

**ADOPTED
BY DODGE COUNTY BOARD**

MAY 16 2017

AYES 32 NOES 0
ABSENT 0
ABSTAIN 0


Karen L. Gibson
County Clerk

RESOLUTION NO. 17-08

**RESOLUTION CREATING A PLANNING AND ECONOMIC DEVELOPMENT
ADMINISTRATOR POSITION AND ABOLISHING THE SENIOR PLANNER AND
MANAGER OF PLANNING AND ECONOMIC DEVELOPMENT POSITIONS**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the Dodge County Planning, Development and Parks Committee (Committee)
has studied and analyzed staffing needs at the Dodge County Land Resources and Parks Department;
and,

WHEREAS, in order to augment the planning and economic development operations, it has
been determined that the *Senior Planner* and the *Manager of Planning and Economic Development*
positions should be merged into one position, thereby creating a full-time, benefited position entitled
Planning and Economic Development Administrator in Labor Grade 10 of the Dodge County Wage
Schedule; and,

WHEREAS, the Committee recommends that the Dodge County Board of Supervisors
abolish the following positions in the Land Resources and Parks Department, effective May 27, 2017:

1. One vacant, funded, full-time, benefited position of *Manager of Planning and Economic
Development*; and,
2. One filled, funded, full-time, benefited position of *Senior Planner*; and,

WHEREAS, the Committee also recommends that the Dodge County Board of Supervisors
create the following position in the Land Resources and Parks Department, effective May 27, 2017:

1. One new, full-time, benefited position of *Planning and Economic Development
Administrator*; and,

WHEREAS, a job description for the position of *Manager of Planning and Economic
Development* has been marked for identification as Exhibit "A" and has been attached hereto; and,

WHEREAS, a job description for the position of *Senior Planner* has been marked for
identification as Exhibit "B" and has been attached hereto; and,

WHEREAS, a job description for the proposed position of *Planning and Economic
Development Administrator* has been marked for identification as Exhibit "C" and has been attached
hereto; and,

WHEREAS, there are funds in the 2017 Budget of the Land Resources and Parks Department
to fund the proposed position of *Planning and Economic Development Administrator* during the
period of time commencing on May 27, 2017, and ending on December 31, 2017, both inclusive;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby abolishes the *Senior Planner* and *Manager of Planning and Economic Development* positions in the Land Resources and Parks Department, effective May 27, 2017;

BE IT FINALLY RESOLVED, that the Dodge County Board of Supervisors hereby creates one new, full-time, benefited position of *Planning and Economic Development Administrator* funded by the 2017 Land Resources and Parks Department Budget during the period of time commencing on May 27, 2017, and ending on December 31, 2017, both inclusive.

All of which is respectfully submitted this 16th day of May, 2017.

Dodge County Planning, Development and Parks Committee:

Thomas J. Schaefer
Thomas J. Schaefer

William Muehe
William Muehe

Allen Behl
Allen Behl

Joseph Marsik
Joseph Marsik

Janice Bobholz
Janice Bobholz

**ADOPTED
BY DODGE COUNTY BOARD**

MAY 16 2017

AYES 32 NOES 0
ABSENT 0
ABSTAIN 0

Karen J. Gibson
County Clerk

FISCAL NOTE: Is the referenced expenditure included in the adopted 2017 Budget? NO Fiscal Impact on the adopted 2017 Budget: \$47,155 (Net Surplus) Fiscal Impact reviewed by the Dodge County Finance Committee on <u>5/9/2017</u> <u>David Frohling</u> David Frohling, Chairman Dodge County Finance Committee

Vote Required: Majority of Members present.

Resolution Summary: A resolution abolishing the Manager of Planning and Economic Development and Senior Planner positions and creating a Planning and Economic Development Administrator position and in the Land Resources and Parks Department.

JOB TITLE:	Manager – Planning and Economic Development	FLSA STATUS:	Exempt
DEPARTMENT:	Land Resources and Parks	REPORTS TO:	Director-Land Resources and Parks
LOCATION:	Administration Building	DATE:	August 16, 2006
LABOR GRADE:	Dodge County (11)	REVISED:	3/28/13

OVERALL PURPOSE/SUMMARY

Under general direction of the Director of Land Resources and Parks responsible for Plan development and implementation activities, administration of community planning services and housing programs, economic development and tourism programs, administration of the Revolving Loan Fund, administration of nonmetallic mining program, administration of farmland preservation programs, and other activities related to the planning and economic development activities of the department.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Provides technical data to communities about planning, zoning ordinances, subdivision development, etc.
2. Researches, designs, and prepares zoning/subdivision control ordinances for local communities and the County.
3. Review proposals for compatibility with existing regulations, the Dodge County Farmland Preservation Plan, and the County Comprehensive Plan.
4. Directs and monitors work of outside consultants.
5. Meets with sub dividers, contractors, and surveyors to find solutions and review development proposals.
6. Manages the preparation of grant applications as needed.
7. Directs development and implementation of the County Comprehensive Plan.
8. Works with officers and representatives of county, municipal, state, and federal governments, and the public on planning and development and economic development matters.
9. Assists communities with planning, code administration, economic development, recreation, and related activities.
10. Keeps informed of relevant government regulations, policies, and developments pertaining to Department responsibilities.
11. Serves as liaison to local industries, municipalities and other governmental units on economic development matters.
12. Prepares and submits reports, resolutions, study/survey summaries, correspondence, press releases and other materials regarding department functions.
13. Attends and participates at meetings designed to educate local officials.
14. Attends and participates in Planning, Development and Parks Committee, County Board, Economic Development, Tourism, and Finance Committee meetings as needed.
15. Assists Director with County redistricting plan at ten year intervals.
16. Directs economic development and tourism related activities.
17. Manages the revolving loan fund and prepares semi-annual reports and monthly reports.
18. Writes proposed amendments to the County Land Use Code.
19. Maintains industrial sites inventory for industrial recruitment.
20. Oversees the County's Nonmetallic Mining Reclamation Program.
21. Supervises and coordinates work of planning staff.
22. Attends public hearings relative to proposed planning and development matters.
23. Maintains, updates, and directs implementation of the Dodge County Farmland Preservation Plan.
24. Participates in professional organizations related to planning and economic development, i.e., Wisconsin County Planning Directors, American Planning Association – Wisconsin Chapter, which further the interests of the County.
25. Interviews candidates and evaluates planning staff. Makes recommendations regarding hiring, promotions, disciplines and terminations of planning staff.
26. Develops and recommends planning and economic development operational and capital budgets to Director.
27. Operates planning and economic development programs within the business units approved annual budget.
28. Reviews state grant requests for programs funded through the Federal government.
29. Oversees development of the County Capital Improvement Plan.
30. Responsible for the content of the economic development, revolving loan fund and planning website.
31. Provides data for Department Annual Report.
32. Serves as Department representative to Revolving Loan Fund Advisory Committee.
33. Manages and assists with the preparation of the Demographic and Land Use Trends newsletter.
34. Oversees Department guidelines for addressing.
35. Reviews Town land division staff reports.
36. Reviews Geographic Information system maps for County and local communities.
37. Researches, organizes, develops, and presents updates to County Comprehensive Plan.
38. Oversees the County's CDBG housing rehabilitation program.
39. Establishes employee objectives, performance standards, priorities and work plans according to Department goals.
40. Performs related duties as may be required or assigned.

JOB SPECIFICATION**KNOWLEDGE, SKILLS, AND ABILITIES**

Thorough knowledge of theory and practice of land use planning, zoning and subdividing.
 Thorough knowledge of the State Comprehensive Planning Legislation.
 Thorough knowledge of the State Farmland Preservation Program legislation.

KNOWLEDGE, SKILLS, AND ABILITIES (cont.)

Thorough knowledge of the State Nonmetallic Mining Reclamation regulations.
 Thorough knowledge of governmental structures and procedures at local, state, and federal levels.
 Thorough knowledge of state and county laws governing land use, planning, and zoning.
 Thorough knowledge of plan implementation procedures.
 Excellent human relations skills and public speaking ability.
 Excellent writing and composition skills.
 Ability to use computer programs and Excel spreadsheets.
 Advanced knowledge of revolving loan fund procedures and practices.
 Ability to provide financial analysis of revolving loan fund applications.
 Advanced knowledge of administrative, managerial, and supervisory principles and practices.
 Ability to analyze and synthesize information, plan, compile, develop and present reports.
 Ability to communicate and deal effectively with departmental employees, officials, the general public and special interest groups.
 Ability to meet deadlines, deals with multiple priorities, and handles difficult interpersonal relations.
 Must meet requirements of Dodge County Driver Qualification Program.

EDUCATION AND EXPERIENCE

Four (4) year degree from college or university of recognized standing in planning, public administration, business administration or related field with planning emphasis and six (6) years of increasingly responsible planning or directly related experience or Master's degree in same fields and three (3) years of experience; or equivalent combination of education and experience which provides necessary knowledge, skills, and abilities.

WORKING CONDITIONS

Office and field working environment.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS

EMPLOYEE SIGNATURE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

FOR HUMAN RESOURCE USE

ANALYST(S):

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

JOB TITLE:	Senior Planner	FLSA STATUS:	Non-exempt
DEPARTMENT:	Land Resources and Parks	REPORTS TO:	Manager of Planning/Economic Development
LOCATION:	Administration Building	DATE:	August 16, 2006, December 23, 2010
LABOR GRADE:	Dodge County Eight (8)	REVISED:	12/23/10; 3/28/13

OVERALL PURPOSE/SUMMARY

Under general direction of the Manager of Planning/ Economic Development responsible for and assist with Plan development and implementation activities, administration of community planning services and housing programs, administration of non-metallic mining program, administration of farmland preservation programs, and other activities related to the planning and economic development activities of the department.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Completes assignments (advanced level of difficulty) concerning the implementation of the Planning Work Program and assists with the preparation of the Work Program.
2. Researches, organizes, and prepares reports, resolutions, speeches, presentations, and programs in relation to departmental activities.
3. Prepares plan documents for local communities.
4. Administers the County's farmland preservation programs including farmland preservation agreements, agricultural enterprise areas, purchase of agricultural conservation easements, exclusive agricultural zoning, and other related county, state, and federal programs.
5. Administers the County's Nonmetallic Mining Reclamation Program.
6. Prepares and presents the Dodge County Capital Improvement Program Plan.
7. Reviews development proposals for compliance with Dodge County Comprehensive Plan and Dodge County Farmland Preservation Plan.
8. Provides technical data and assists communities with planning, zoning ordinances, subdivision development and related issues.
9. Prepares Town land division staff reports.
10. Plans and performs continuing education activities for local officials.
11. Represent Manager of Planning in his/her absence and perform duties as required.
12. Assists Manager of Planning with the County Revolving Loan Program.
13. Supports and implements economic development functions for Dodge County and multi-county initiatives.
14. Performs research, analysis and presentation of census/demographic data for County and local communities.
15. Represents department in County Clean Sweep Program and perform assigned tasks.
16. Reviews and configures Geographic Information System (GIS) maps for County and local communities.
17. Researches, organizes, prepares and submits completed grant applications relating to planning, economic development, GIS and other County and local community projects and objectives.
18. Assists with administration of grants awarded to County and local communities as requested.
19. Participates in the research, organization, preparation and presentation of the County Comprehensive Plan.
20. Assists with completion of Comprehensive Plan Implementation Activities.
21. Assists with the research, composition and recommendation of zoning/subdivision control ordinances for local communities.
22. Organizes and prepares the Demographic and Land Use Trends newsletter.
23. Develops and maintains the planning related items on Department web site.
24. Researches, organizes and presents county and local community information at meetings designed to educate local officials.
25. Participates in professional organizations related to planning and economic development, which further the interests of the County.
26. Administers the County's CDBG housing rehabilitation program.
27. Assists with the preparation and implementation of the Dodge County Farmland Preservation Plan.
28. Assists with the preparation of the Dodge County Outdoor Recreation and Open Space Plan.
29. Regular attendance and punctuality required.
30. Performs related duties as may be required or assigned.

JOB SPECIFICATION**KNOWLEDGE, SKILLS, AND ABILITIES**

Advanced knowledge of theory and practice of public planning.
 Advanced ability to analyze and interpret Geographic Information System (GIS) mapping and underlying database relationships.
 Advanced knowledge of the State Comprehensive Planning legislation.
 Advanced knowledge of the State Farmland Preservation Program legislation.
 Advanced knowledge of the State Nonmetallic Mining Reclamation regulations.
 Advanced knowledge of governmental structures and procedures at local, state, and federal levels.
 Advanced knowledge of plan implementation procedures.

KNOWLEDGE, SKILLS, AND ABILITIES (cont.)

Advanced knowledge of Microsoft Office applications and Front Page.

Advanced knowledge of state and county laws, codes and regulations governing land use planning and zoning.

Excellent human relations skills and public speaking ability.

Excellent writing and composition skills.

Ability to manage multiple projects and meet deadlines.

Ability to analyze financial statements and procedures.

Ability to analyze and synthesize information, plan, compile, develop and present reports to support decision-making.

Ability to communicate and deal effectively with departmental employees, officials, the general public and special interest groups.

Ability to interpret, analyze, synthesize and present US Census data.

Must meet requirements of Dodge County Driver Qualification Program.

EDUCATION AND EXPERIENCE

Four (4) year degree from college or university of recognized standing in planning or related field with planning emphasis, four (4) years increasingly responsible planning or directly related experience and 12 Continuing Education Units related to specific job responsibilities, OR Master's Degree in directly related field, three (3) years increasingly responsible planning experience directly related to specific responsibilities and six (6) CEU's related to specific job responsibilities.

WORKING CONDITIONS

Office and field working environment.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS

EMPLOYEE SIGNATURE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

FOR HUMAN RESOURCE USE

ANALYST(S):

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

JOB TITLE:	Planning/Economic Development Administrator	FLSA STATUS:	Exempt
DEPARTMENT:	Land Resources and Parks	REPORTS TO:	Director-Land Resources and Parks
LOCATION:	Administration Building	DATE:	DRAFT
LABOR GRADE:	Dodge County Ten (10)	REVISED:	

OVERALL PURPOSE/SUMMARY

Under general direction of the Director of Land Resources and Parks responsible for the planning, development and implementation of economic development and tourism activities and initiatives. Responsible for the administration of Farmland preservation, community planning services and housing programs, and other activities related to the planning and economic development activities of the Department.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Manages complex professional planning and economic development projects, assignments, research, analysis and presentation.
2. Responsible for researching, organizing, developing, implementing, updating and presentation of the County Comprehensive Plan; reviews GIS mapping associated with Plan.
3. Maintains, updates, and directs implementation of the Dodge County Farmland Preservation Plan and reviews compatibility with existing regulations.
4. Researches, designs, and assists with preparation of zoning/subdivision control ordinances for local communities and the County.
5. Writes and/or assists in the evaluation or review of proposed amendments to the County Land Use Code.
6. Monitors and ensures compliance with local, state and federal laws and keeps informed of relevant government regulations, policies, and developments pertaining to Department responsibilities.
7. Responsible for Dodge County's staff participation and support of Glacial Heritage Development Partnership (GHDP).
8. Advises Director on all planning/economic development-related matters; submits related information for Annual Report.
9. Participates in budget preparation and administration, monitors and controls expenditure for planning, economic development and tourism programs within those business units of the Department.
10. Provides technical data, advises and assists various local industries, municipalities and other governmental units with planning, zoning ordinances, subdivision development and related issues.
11. Researches, organizes and presents county and local community information at Towns' Association meetings, local community meetings, other government agencies, and not for profit organizations.
12. Collaborates with officers and representatives of county, multi-county, municipal, state, and federal governments, and the public on planning and development and economic development issues and initiatives.
13. Responsible for the research, development and preparation of various planning/economic development grants.
14. Attends and participates in meetings of the County Board and Committees, and other organizations as required
15. Manages the Revolving Loan Fund, reviews applications, prepares agendas for RLFC, prepares semi-annual reports and monthly reports as required; promotes and presents information to public/private entities.
16. Represents Department for the Transportation to Work initiative.
17. Maintains industrial sites inventory for industrial recruitment.
18. Researches, organizes, prepares and submits reports, resolutions, study/survey summaries, correspondence, press releases and other materials and responds to requests regarding Department functions.
19. Oversees and administers Dodge County's Community Development Block Grant (CDBG) housing rehabilitation program; represents Dodge County on the Southern Housing Region (SHR) for the CDBG program.
20. Assists in administration of the County's Nonmetallic Mining Reclamation Program including management of the Program's budget and works directly with financial institutions to secure financial assurance.
21. Responsible for notification, compilation and development of the County Capital Improvement Plan under direction of County Administrator.
22. Responsible for the content of publications as it relates to economic development, revolving loan fund, County website or other publications.
23. Monitors work of outside consultants as needed.
24. Regular attendance and punctuality required.
25. Performs related duties as may be required or assigned.

JOB SPECIFICATION**KNOWLEDGE, SKILLS, AND ABILITIES**

Thorough knowledge of theory and practice of land use planning and development, zoning, and subdividing.
 Thorough knowledge of the State Comprehensive Planning and Farmland Preservation Program legislation.
 Thorough knowledge of the State Nonmetallic Mining Reclamation regulations.
 Advanced knowledge of Revolving Loan Fund procedures and practices.
 Advanced knowledge of CDGB requirements, procedures and practices.
 Thorough knowledge of local, state and federal governmental structures, policies, procedures and practices.
 Thorough knowledge of pertinent federal, state and local laws, codes and regulations governing land use, planning, and zoning.
 Thorough knowledge of plan implementation procedures.
 Knowledge principles, methodology, practices of research and data collection.

KNOWLEDGE, SKILLS, AND ABILITIES (cont.)

Must be innovative, detail-oriented, experienced in highly visible/controversial projects.

Strong analytical skills to interpret, analyze and synthesize research data and financial statements to design, compile, prepare and present reports to support decision-making.

Strong interpersonal skills to establish and maintain good working relationships at various levels and handle difficult situations. Ability to communicate effectively both verbally and in writing to a wide audience having diverse experience with subject matter.

Ability to prepare and make public presentations using various visual and communications media.

Knowledge of computer software programs, including MS Office Suite, Internet applications, and database applications.

Ability to analyze and understand the concepts and underlying database relationships used in GIS programs.

Advanced knowledge of administrative and budgetary principles and practices.

Ability to interpret, analyze, synthesize and present US Census data.

Ability to manage multiple high priority assignments and meet deadlines.

Ability to work independently or in a team environment as needed.

Strong organizational and problem solving skills.

Knowledge of citizen involvement techniques and processes.

Must meet requirements of Dodge County Driver Qualification Program.

EDUCATION AND EXPERIENCE

Four (4) year degree from college or university of recognized standing in planning, public administration, business administration or related field with planning emphasis and six (6) years of increasingly responsible planning or directly related experience or Master's degree in same fields and three (3) years of increasingly responsible planning or directly related experience. Equivalent combination of education and experience which provides necessary knowledge, skills, and abilities may be considered.

WORKING CONDITIONS

Office and field working environment.

Off-site meetings at Dodge County businesses.

Frequently attends night meetings at local communities.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS

EMPLOYEE SIGNATURE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

FOR HUMAN RESOURCE USE

ANALYST(S):

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

RESOLUTION NO. 17-09

**RESOLUTION TO FUND AN EXISTING VACANT
LAND USE/SANITATION SPECIALIST POSITION**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the Dodge County Planning, Development and Parks Committee (Committee) has studied and analyzed staffing needs at the Dodge County Land Resources and Parks Department; and,

WHEREAS, the Code Administration Division is experiencing a significant increase in workload due to the additional responsibilities in the area of county shoreland zoning; the addition of three townships to countywide general zoning jurisdiction; and, an uptick in building and development throughout the county due to improving economic conditions, all resulting in an increase in inspection and permitting activity; and,

WHEREAS, the Land Resources and Parks Department has an existing, vacant, full-time *Land Use/Sanitation Specialist* position that was not funded in the 2017 Department budget; and,

WHEREAS, the Committee recommends that the Dodge County Board of Supervisors fund the existing, vacant, full-time, benefited position of *Land Use/Sanitation Specialist*, effective July 5, 2017; and,

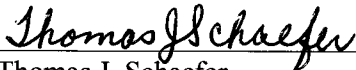
WHEREAS, job descriptions for the vacant, full-time, benefited position of *Land Use/Sanitation Specialist I, II* and *Senior* are attached hereto as Exhibits "A", "B" and "C", respectively; and,

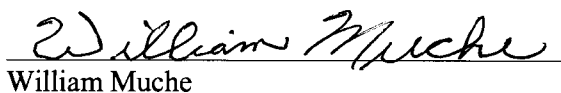
WHEREAS, it is reasonably anticipated that there will be monies in the 2017 Budget of the Land Resources and Parks Department sufficient to fund an existing, vacant, full-time position of *Land Use/Sanitation Specialist* during the period of time commencing on July 5, 2017, and ending on December 31, 2017, both inclusive, due to the merger of other funded positions within the Department;

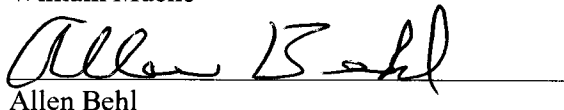
SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby authorizes the filling of the existing, vacant, full-time, benefited position of *Land Use/Sanitation Specialist*, at the appropriate level, in the Land Resources and Parks Department, effective July 5, 2017 and funding with funds available in the 2017 Budget of the Land Resources and Parks Department during the period of time commencing on July 5, 2017, and ending on December 31, 2017, both inclusive.

All of which is respectfully submitted this 16th day of May, 2017.

Dodge County Planning, Development and Parks Committee:


Thomas J. Schaefer


William Muehe


Allen Behl


Joseph Marsik


Janice Bobholz

Dodge County Planning, Development and Parks Committee

FISCAL NOTE:

Is the referenced expenditure included in the adopted 2017 Budget? NO

Fiscal Impact on the adopted 2017 Budget:
\$36,530 (Deficit)

Fiscal Impact reviewed by the Dodge County Finance Committee on 5/9/2017

David Frohling
David Frohling, Chairman
Dodge County Finance Committee

ADOPTED
BY DODGE COUNTY BOARD

MAY 16 2017

AYES 32 NOES 0
ABSENT 0
ABSTAIN 0

Ranen J. Nelson
County Clerk

Vote Required: Majority of Members present.

Resolution Summary: A resolution funding an existing position of Land Use/Sanitation Specialist position in the Land Resources and Parks Department.

JOB TITLE:	Land Use/Sanitation Specialist I	FLSA STATUS:	Non Exempt
DEPARTMENT:	Land Resources and Parks	REPORTS TO:	Manager – Code Administration
LOCATION:	Administration Building	DATE:	July 21 2006
LABOR GRADE:	Dodge County Six (6)	REVISED:	6/18/08; 3/23/15

OVERALL PURPOSE/SUMMARY

Under the general direction of the Manager of Code Administration, responsible for assisting in the enforcement of the Dodge County Land Use Code and related Code Administration programs of the Land Resources and Parks Department.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Enforces all county land development codes under the direction and supervision of the Manager – Code Administration.
2. Provides public with information regarding the County codes and ordinances and assists them in preparing applications.
3. Reviews land use, shoreland, floodplain and sanitary permit applications under the direction of the Manager – Code Administration and determines if permit applications are complete and in accordance with applicable regulations.
4. Conducts field inspections for permit applications and construction projects to determine compliance with all applicable County codes and ordinances.
5. Conducts field inspections of private sewage systems and soil evaluations and reviews soil test reports for compliance with the applicable codes upon obtaining state certification in soil testing and POWTS inspector licensing.
6. Records the findings and results of on-site and field inspections made and of other official actions in files.
7. Assists with the administration of the septic and holding tank maintenance program.
8. Issues land use, sanitary and other related Land Use Code permits under the direction of the Manager of Code Administration.
9. Receives complaints and performs on-site inspections for investigative purposes for possible violations of the Dodge County codes and ordinances.
10. Issues violation and correction orders and performs other regulatory functions under the direction of the Manager of Code Administration for unauthorized activities related to the enforcement of the Dodge County codes and ordinances.
11. Researches, organizes and prepares reports and programs for the Department's code administration program.
12. Prepares and distributes staff reports for public hearings conducted by the Planning, Development and Parks Committee and the Board of Adjustment.
13. Prepares resolutions for consideration by the Planning, Development and Parks Committee and the Board of Adjustment.
14. Presents staff reports at public hearings of the Planning, Development and Parks Committee and the Board of Adjustment.
15. Regular attendance and punctuality required.
16. Performs related duties as may be required or assigned.

JOB SPECIFICATION**KNOWLEDGE, SKILLS, AND ABILITIES**

Working knowledge of basic mathematics.

Proficient in the use of Microsoft Office Professional software programs including Word, Excel, Access, Power Point and Outlook.

Basic knowledge of governmental structures and procedures at local, state and federal levels.

Basic knowledge of State, Federal and County laws, rules, and regulations affecting land use, soils, plumbing codes/materials, private sewage systems, and sanitary/well codes relating to on-site sewage disposal.

Basic knowledge of public planning principals and practices desirable.

Ability to interpret and explain land use and sanitary laws, rules and regulations.

Ability to testify in court on ordinance violations and assist Corporation Counsel in preparing litigation.

Ability to analyze and synthesize information, plan, compile and develop reports and minutes.

Good human relations skills and ability to communicate effectively orally and in writing with departmental employees, officials, the general public and special interest groups.

Ability to meet deadlines.

Ability to work independently and to manage/document multiple work assignments with minimal supervision.

Ability to analyze and synthesize information, plan, complete and present reports.

Must meet requirements of Dodge County Driver Qualification Program.

EDUCATION AND EXPERIENCE

Four (4) year Bachelor's Degree from college or university of recognized standing in Resource Management, Soil Science, Planning or related field.

Special Requirement:

Employee must obtain State certification in Soil Testing and POWTS Inspector by the end of one (1) year of employment.

WORKING CONDITIONS

Normal office environment plus field work (e.g., construction sites, soil pits, wet lands, farms, industrial sites).

Frequent exposure to a variety of adverse interpersonal situations and tight work deadlines.

PHYSICAL DEMANDS**May 2017**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS**FOR HUMAN RESOURCE USE****EMPLOYEE SIGNATURE:****ANALYST(S):****DATE:****DATE:****SUPERVISOR SIGNATURE:****DATE:**

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS

JOB TITLE:	Land Use/Sanitation Specialist II	FLSA STATUS:	Non Exempt
DEPARTMENT:	Land Resources and Parks	REPORTS TO:	Manager – Code Administration
LOCATION:	Administration Building	DATE:	July 21 2006
LABOR GRADE:	Dodge County Seven (7)	REVISED:	6/19/08; 3/23/15

OVERALL PURPOSE/SUMMARY

Under the general direction of the Manager of Code Administration, responsible for assisting in the enforcement of the Dodge County Land Use Code and related code administration programs of the Land Resources and Parks Department.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Enforces all county land development codes.
2. Provides public with information regarding County codes and ordinances and assists them in preparing applications.
3. Reviews land use, shoreland, floodplain and sanitary permit applications and determines if permit applications are complete and in accordance with applicable regulations.
4. Conducts field inspections for permit applications and construction projects to determine compliance with all applicable County codes and ordinances.
5. Conducts field inspections of private sewage systems and soil evaluations and reviews soil test reports for compliance with the applicable codes upon obtaining state certification in soil testing and POWTS inspector licensing.
6. Records the findings and results of on-site and field inspections made and of other official actions in files. Assists with the administration of the septic and holding tank maintenance program.
7. Issues land use, sanitary and other related Land Use Code permits under the direction of the Manager of Code Administration.
8. Receives complaints and performs on-site inspections for investigative purposes for possible violations of Dodge County codes and ordinances.
9. Issues violation and correction orders and performs other regulatory functions for unauthorized activities related to the enforcement of Dodge County codes and ordinances.
10. Researches, organizes and prepares reports and programs for the Department's code administration program.
11. Prepares and distributes staff reports for public hearings conducted by the Planning, Development and Parks Committee and the Board of Adjustment.
12. Prepares resolutions for consideration by the Planning, Development and Parks Committee and the Board of Adjustment.
13. Presents staff reports at public hearings of the Planning, Development and Parks Committee and the Board of Adjustment.
14. Prepares minutes of Planning, Development and Parks Committee and the Board of Adjustment meetings.
15. Assists with the minor land division and plat review functions of the Department.
16. Regular attendance and punctuality required.
17. Performs related duties as may be required or assigned.

JOB SPECIFICATION**KNOWLEDGE, SKILLS, AND ABILITIES**

Working knowledge of applicable mathematical skills.

Proficient in the use of Microsoft Office Professional software programs including Word, Excel, Access, Power Point and Outlook.

Working knowledge of State, Federal and County laws, rules, codes and regulations affecting land use, soils, plumbing, private sewage systems and wells, and minor land division and plat review regulations.

Working knowledge of county procedures for enforcement of land development and sanitary ordinances.

Basic knowledge of public planning principals and practices desirable.

Knowledge of governmental structures and procedures at local, state and federal levels.

Ability to interpret and explain land use and sanitary laws, rules and regulations.

Ability to testify in court on ordinance violations and assist Corporation Counsel in preparing litigation.

Ability to analyze and synthesize information, plan, compile and develop reports and minutes.

Ability to meet deadlines, to work independently and to manage and document multiple work assignments with minimal supervision.

Good human relations skills and ability to communicate effectively orally and in writing with departmental employees, officials, the general public and special interest groups.

Must meet requirements of Dodge County Driver Qualification Program.

EDUCATION AND EXPERIENCE

Four (4) year Bachelor's Degree from college or university of recognized standing in Resource Management, Soil Science, Planning or related field, two (2) years experience related to position and 6.0 CEU's related to specific job responsibilities.

Special Requirement:

Employee must obtain the state CST certification and the POWTS Inspector certification by the end of one (1) year of employment.

WORKING CONDITIONS

Normal office environment plus field work (e.g., construction sites, soil pits, wet lands, farms, industrial sites).

Frequent exposure to a variety of adverse interpersonal situations and tight work deadlines.

PHYSICAL DEMANDS		May 2017
The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.		
ACKNOWLEDGEMENTS	FOR HUMAN RESOURCE USE	
EMPLOYEE SIGNATURE:	ANALYST(S):	
DATE:	DATE:	
SUPERVISOR SIGNATURE:		
DATE:		
The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).		

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

JOB TITLE:	Senior Land Use/Sanitation Specialist	FLSA STATUS:	Non Exempt
DEPARTMENT:	Land Resources and Parks	REPORTS TO:	Manager – Code Administration
LOCATION:	Administration Building	DATE:	July 21, 2006
LABOR GRADE:	Dodge County Eight (8)	REVISED:	9/19/08; 3/23/15

OVERALL PURPOSE/SUMMARY

Under the general direction of the Manager – Code Administration, responsible for assisting in the enforcement of the Dodge County Land Use Code and related code administration programs of the Land Resources and Parks Department.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Enforces all county land development codes.
2. Offers technical advice to County committees and boards at public hearings and onsite inspections, and to the Corporation Counsel in resolving code enforcement matters.
3. Provides the public with technical information regarding County codes and ordinances and assists them in preparing applications.
4. Meets with sub-dividers, contractors, landowners, realtors, and surveyors to develop solutions and review development proposals.
5. Reviews and takes final action on land use, shoreland, floodplain, soil test report and sanitary permit applications under the general direction of the Manager of Code Administration.
6. Performs field inspections for permit applications, construction projects, septic system installations and soil test evaluations, to determine compliance with all applicable County and State sanitary codes and ordinances.
7. Receives complaints and performs on-site inspections for investigative purposes for possible violations of Dodge County codes and ordinances.
8. Issues violation and correction orders and performs other regulatory functions for unauthorized activities related to the enforcement of Dodge County codes and ordinances.
9. Prepares and drafts legal documentation related to code and ordinance violations to aid legal counsel during court proceedings.
10. Records the findings and results of on-site and field inspections made and of other official actions in files.
11. Represents the Manager of Code Administration in code administration matters in the absence of the Manager.
12. Prepares and presents recommendations on zoning changes, conditional use permit requests, variances and appeals.
13. Assists the manager in maintaining the County drainage board records.
14. Assists the manager in preparing agendas, public hearing notices, staff reports, resolutions, decisions, minutes, variance agreements and writ of certiorari records for the Board of Adjustment and the Planning, Development and Parks Committee.
15. Assists the manager in reviewing minor land division, condominium plat and subdivision plat applications.
16. Assists the manager with the administration of the sanitary maintenance, sanitary audit and the Wisconsin Fund Grant Assistance programs.
17. Assists the manager with drafting code and ordinance amendments.
18. Attends public hearings relative to zoning changes, conditional use and variance requests, appeals and applications.
19. Creates permit forms and informational sheets.
20. Designs and conducts informational programs for the community and other groups, promoting land use controls.
21. Researches, organizes and prepares detailed reports for the Department's code administration program.
22. Prepares and presents staff reports at public hearings conducted by the Planning, Development and Parks Committee and by the Board of Adjustment.
23. Researches, organizes, prepares reports and provides informational programs on new County, State and Federal laws.
24. Testifies in court on code enforcement matters.
25. Regular attendance and punctuality required.
26. Performs related duties as may be required or assigned.

JOB SPECIFICATION**KNOWLEDGE, SKILLS, AND ABILITIES**

Advanced knowledge of State, Federal and County laws, rules, regulations affecting land use, soils, plumbing codes/materials, private sewage systems, and sanitary/well codes relating to on-site sewage disposal and minor land division and plat review codes.

Advanced knowledge of County codes and ordinances.

Advanced knowledge of the County procedures for the enforcement of County codes and ordinances.

Advanced knowledge of applicable mathematical skills.

Knowledge of governmental structures and procedures at local, state and federal levels.

Advanced knowledge of public planning and practices desirable.

Ability to interpret and explain land use code regulations, sanitary laws, rules and regulations and minor land division and plat review codes.

KNOWLEDGE, SKILLS, AND ABILITIES (cont.)**May 2017**

Ability to plan, organize and present ideas/recommendations.

Ability to plan, organize and present informational programs to the public.

Ability to testify in court on ordinance violations and assist Corporation Counsel in preparing litigation.

Ability to analyze and synthesize information, plan, compile and develop reports and minutes.

Good human relations skills and ability to communicate effectively orally and in writing with departmental employees, officials, the general public and special interest groups.

Ability to meet deadlines, to work independently and to manage and document multiple work assignments with minimal supervision.

Proficient in the use of Microsoft Office Professional software programs including Word, Excel, Access, Power Point and Outlook.

Must meet requirements of Dodge County Driver Qualification Program.

EDUCATION AND EXPERIENCE

Four (4) year Bachelor's Degree from college or university of recognized standing in Resource Management, Soil Science, Planning or related field, four (4) years experience related to position and additional 12.0 CEU's related to specific job responsibilities **OR** Masters degree from college or university of recognized standing in Resource Management or related field, three (3) years experience related to specific job responsibilities and additional 6.0 CEU's related to specific job responsibilities.

Special Requirement:

Employee must possess the Certified Soil Tester and POWTS Inspector certifications.

WORKING CONDITIONS

Normal office environment plus field work (e.g., construction sites, soil pits, wet lands, farms, industrial sites).

Frequent exposure to a variety of adverse interpersonal situations and tight work deadlines.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS**EMPLOYEE SIGNATURE:****DATE:****SUPERVISOR SIGNATURE:****DATE:****FOR HUMAN RESOURCE USE****ANALYST(S):****DATE:**

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

RESOLUTION NO. 17-10RESOLUTION PROVIDING FOR THE SALE OF NOT TO EXCEED \$9,500,000
GENERAL OBLIGATION REFUNDING BONDS

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, Dodge County, Wisconsin (the "County") is presently in need of an amount not to exceed \$9,500,000 for the public purpose of refunding obligations of the County, including interest on them, specifically, the General Obligation Corporate Purpose Bonds, Series 2011, dated August 4, 2011, maturing in the years 2021 through 2031; and

WHEREAS, it is desirable to borrow said funds through the issuance of general obligation refunding bonds pursuant to Section 67.04, Wis. Stats.;

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors of Dodge County, Wisconsin that:

Section 1. The Bonds. The County shall issue its General Obligation Refunding Bonds (the "Bonds") in a principal amount not to exceed \$9,500,000 for the purpose above specified.

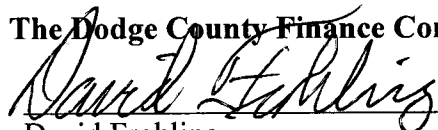
Section 2. Sale of Bonds. The County Board of Supervisors hereby authorizes and directs that the Bonds be offered for public sale. At a subsequent meeting, the County Board of Supervisors shall consider such bids for the Bonds as may have been received and take action on the bids received.

Section 3. Notice of Bond Sale. The County Clerk be and hereby is directed to cause notice of the sale of the Bonds to be disseminated at such times and in such manner as the County Clerk may determine and to cause copies of a complete, official Notice of Bond Sale and other pertinent data to be forwarded to interested bidders as the County Clerk may determine.

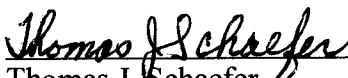
Section 4. Official Statement. The County Clerk shall cause an Official Statement concerning this issue to be prepared by the County's financial advisor, Ehlers & Associates, Inc. The appropriate County officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

All of which is respectfully submitted this 16th day of May, 2017.

The Dodge County Finance Committee:


David Frohling


Ed Benter


Thomas J. Schaefer

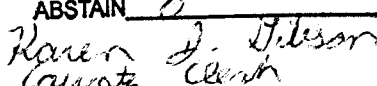

Richard W. Pink

ADOPTED
BY DODGE COUNTY BOARD

David Guckenberger

Vote Required: Majority of Members present.

Resolution Summary: A resolution providing for the sale of not to exceed \$9,500,000 general obligation refunding bonds.

MAY 16 2017
AYES 32 NOES 0
ABSENT 0
ABSTAIN 0

Karen J. Gibson
County Clerk

Notice of Meeting of the Dodge County Board of Supervisors

There will be a meeting of the Dodge County Board of Supervisors on **Tuesday, June 20, 2017, at 7:00 P.M.** in the County Board Room located on the fourth floor of the Administration Building, located at 127 East Oak Street, Juneau, Wisconsin.

The Agenda for the Meeting is as follows:

Call to Order by Russell Kottke, County Board Chairman

Pledge of Allegiance

Roll Call

Approve Minutes from May 16, 2017, County Board Session

Communications on File

Special Orders of Business

Confirm Appointments made by County Administrator

1. Reappoint Jon Schoenike to the Board of Adjustment for a three year term, commencing on July 1, 2017 to July 1, 2020, both inclusive.
2. Appoint Theresa Schulze to fill a vacancy on the Monarch Library System Board of Trustees. Her term will expire on December 31, 2017.

Confirm Appointments made by County Board Chairman

1. Appoint Supervisor Maly to the External Audit Review Oversight Committee.
2. Re-Appoint Muriel Harper to the Board of Directors on the Friends of Clearview Committee for a two year term commencing on June 16, 2017 to June 16, 2019, both inclusive.

Supervisor Miller, Chairman, Judicial and Public Protection Committee

Sheriff Dale Schmidt

Life Saving Award – Deputy Borchardt

Supervisor M. Bobholz, Chairman, Human Services and Health Board

Becky Bell, Director of Human Services and Health Department

Paul E. Scharfman, President Specialty Cheese Co., Inc.

Resolution 17-12 – Fiscal Agent Designation for Accessible Transportation Community Initiative Grant

Consider, Discuss and Take Action on the Following:

Resolutions on File

- 17-11 Resolution Adopting the Dodge County Plan for Library Service – Library Planning Committee.
- 17-12 Fiscal Agent Designation for Accessible Transportation Community Initiative Grant – Human Services and Health Board.
- 17-13 Resolution Authorizing the Issuance and Sale of \$9,485,000 General Obligation Refunding Bonds – Finance Committee.
- 17-14 Resolution to Secure State Funding to Support Communicable Disease Control for Population Health – Human Services and Health Board.
- 17-15 Approval of the Creation of the Commission on Aging and Disability Services – Human Services and Health Board.

Upon adoption of Resolution 17-15, appoint the following to the Commission on Aging and Disability Services:

Supervisors Duchac and Miller – terms to expire on April 17, 2018

Judy Braun – term to expire on July 1, 2018

Gary Schmidt, Shirley Kitchen, and Dianne Birkholz – terms to expire on July 1, 2019

Lorna Negan, Judy Patenaude and William Hoekstra – terms to expire on July 1, 2020

- 17-16 Resolution to Establish a Nutrition Advisory Council – Human Services and Health Board.
Upon adoption of Resolution 17-16, appoint the following to the Nutrition Advisory Council:
Ivan Elm, Barbara Rich and Caitlin Richardson – terms to expire on July 1, 2018
Eugene Bord, Harvey Grulke and Thomas Koch – terms to expire on July 1, 2019
Marlene Adelmeyer, Patricia Kahlow, Patricia Knox and Carol Schulz – terms to expire on July 1, 2020
- 17-17 Abolish the Position of *Counselor I, II, or III – AODA* and Create the Position of *Psychiatric Therapist II – Outpatient* – Human Services and Health Board.
- 17-18 Resolution Adopting the Dodge County Sales and Use Tax Allocation Prioritization Policy – Executive and Finance Committees.
- 17-19 Authorization to Acquire Clinical and Billing Software Subscription and Professional Services – Health Facilities and Information Technology Committees.
- 17-20 Amend Town of Portland Zoning Ordinance – Nicholas Weisensel Property – Supervisor Berres.

Report on File

1. Ordinance No. 974 – Amend Land Use Code – Scott and Carrie Erdmann Property, Town of Elba – Planning, Development and Parks Committee.

Set Next Meeting Date & Time

Recess

June Dairy Month Treats Provided by Dodge County Dairy Promotion Committee.

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

COMMITTEE NAME COUNTY BOARD
MEETING DATE June 20, 2017

Approval RK Date 6-22-2017
Chair Russell Kottke

VENDOR	NAME	PRESENT	ABSENT	PERDIEM	MILES	AMOUNT	MEALS	AMOUNT
49452	Bartsch, Jeremy	X		50.00	26	13.91		
11994	Behl, Allen	X		50.00	32	17.12		
49450	Bennett, Richard	X		50.00	6	3.21		
49449	Benter, Ed	X		50.00	46	24.61		
19566	Berres, Jeff	X		50.00	42	22.47		
11970	Bischoff, Larry	X		50.00	20	10.70		
10583	Bobholz, Janice	X		0.00	0	0.00		
26899	Bobholz, Mary	X		50.00	14	7.49		
49453	Caine, Jeffrey	X		50.00	14	7.49		
46788	Derr, Lisa		X	0.00	0	0.00		
10195	Duchac, Jeffry	X		50.00	30	16.05		
49971	Fink, Richard W.	X		50.00	35	18.73		
28760	Frohling, David	X		50.00	14.5	7.76		
49455	Glewen, Becky	X		50.00	20	10.70		
41853	Greshay, Richard	X		50.00	14	7.49		
49993	Guckenberger, David	X		50.00	50	26.75		
48638	Hilbert, Dan	X		50.00	20	10.70		
49454	Houchin, Cathy	X		50.00	33	17.66		
25412	Johnson, Harold	X		50.00	54	28.89		
49451	Justmann, Stephanie	X		50.00	16	8.56		
16348	Kottke, Russell	X		55.00	30	16.05		
29374	Maly, Donna	X		50.00	20	10.70		
22503	Marsik, Joseph M.	X		50.00	40	21.40		
34243	Miller, MaryAnn	X		50.00	22.0	0.0011.77		
43804	Muche, William	X		50.00	22	11.77		
36482	Nelson, Ed	X		50.00	32	17.12		
47109	Nickel, Thomas	X		50.00	34	18.19		
46789	Roesch, Mark E.	X		50.00	34	18.19		
30697	Schaefer, Thomas	X		50.00	30	16.05		
15819	Schmidt, Dennis	X		50.00	0	0.00		
37252	Schraufnagel, Larry	X		50.00	50	26.75		
50060	Sheahan-Malloy	X		50.00	32	17.12		
26089	Stousland, Glenn	X		50.00	20	10.70		

**Dodge County Board of Supervisors
June 20, 2017 – 7:00 p.m.
Administration Building - Juneau, Wisconsin**

The June Session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance with the exception of Supervisor Derr who had previously asked to be excused.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor Schmidt and seconded by Supervisor Greshay to approve the minutes of the May 16, 2017, session of the County Board meeting as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

Communications on File

Karen J. Gibson, County Clerk, reported there were no communications on file.

Special Orders of Business

The Chairman called the First Special Order of Business: Confirm appointments made by County Administrator, James Mielke. Reappoint Jon Schoenike to the Board of Adjustment for a three year term, commencing on July 1, 2017 to July 1, 2020, both inclusive. A motion to accept the reappointment was made by Supervisor Hilbert and seconded by Supervisor Behl. The motion passed by acclamation with no negative votes cast, thereby approving the reappointment.

Mr. Mielke then appointed Theresa Schulze to fill a vacancy on the Monarch Library System Board of Trustees. Her term will expire on December 31, 2017. A motion to accept the appointment was made by Supervisor Caine and seconded by Supervisor Bischoff. The motion passed by acclamation with no negative votes cast, thereby approving the appointment.

Chairman Kottke then called the Second Special Order of Business: Confirm appointments made by County Board Chairman. Appoint Supervisor Maly to the External Audit Review Oversight Committee. A motion to accept the appointment was made by Supervisor Marsik and seconded by Supervisor Miller. The motion passed by acclamation with no negative votes cast, thereby approving the appointment.

Chairman Kottke then reappointed Muriel Harper to the Board of Directors on the Friends of Clearview Committee for a two year term commencing on June 16, 2017 to June 16, 2019, both inclusive. A motion to accept the reappointment was made by Supervisor Miller and seconded by Supervisor Duchac. The motion passed by acclamation with no negative votes cast, thereby approving the reappointment.

Chairman Kottke called upon Supervisor Miller, Chairman, Judicial and Public Protection Committee who introduced Sheriff Dale Schmidt. Sheriff Schmidt introduced Sergeant CJ Micale, Sergeant Jason Boeck and Lieutenant Chad Enright who together presented a life-saving award and letter of commendation to Deputy Borchardt for the lifesaving efforts that he provided on April 30, 2017 in the City of Horicon. Deputy Borchardt will also receive a life-saving bar to wear on his uniform.

Chairman Kottke then called upon Supervisor M. Bobholz, Chairman, Human Services and Health Board who called upon Becky Bell, Director of Human Services and Health Department who introduced Paul E. Scharfman, President of Specialty Cheese Co., Inc. Mr. Scharfman distributed a letter as well as his business card to the County Board Members. Mr. Scharfman informed the Board of Supervisors that he as well as other local business owners in Dodge County are having trouble getting employees to work due to them not having transportation. Mr. Scharfman then advised the Board of Supervisors that he and other local business holders in Dodge County applied for and received a \$100,000.00 Accessible Transportation Community Initiative Grant through Easter Seals. Mr. Scharfman thanked Becky Bell and the Human Services and Health Department for agreeing to be the fiduciary of this \$100,000.00 grant. Mr. Scharfman invited each member of the Board of Supervisors and the public to attend a meeting scheduled for December 6 and 7, 2017. This meeting will create a network of people to determine how to best use the grant money. The attendees will also brainstorm on how to improve transportation for employees in getting to and from work. Mr. Scharfman then encouraged the County Board to support Resolution 17-12.

The following Resolutions and Report were read by the Clerk and acted upon by the Board:

Resolution No. 17-11 Resolution Adopting the Dodge County Plan for Library Service – Library Planning Committee. A motion for adoption was made by Supervisor Miller and seconded by Supervisor Johnson. Question by Supervisor Houchin answered by James Mielke, County Administrator. The vote was cast with 31 ayes and 1 no, thereby adopting the Resolution.

Ayes: Benter, Kottke, M. Bobholz, Nelson, J. Bobholz, Marsik, Bennett, Greshay, Justmann, Schaefer, Guckenberger, Fink, Muehe, Bartsch, Johnson, Schraufnagel, Bischoff, Caine, Behl, Berres, Roesch, Frohling, Schmidt, Duchac, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Stousland, Glewen. Total 31.

No: Houchin. Total 1.

Absent: Derr. Total 1.

Resolution No. 17-12 Fiscal Agent Designation for Accessible Transportation Community Initiative Grant – Human Services and Health Board. A motion for adoption was made by Supervisor Justmann and seconded by Supervisor Guckenberger. Comment by Supervisor M. Bobholz. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-13 Resolution Authorizing the Issuance and Sale of \$9,485,000 General Obligation Refunding Bonds – Finance Committee. A motion for adoption to authorize the Issuance and Sale of \$9,095,000 General Obligation Refunding Bonds to Wells Fargo was made by Supervisor Frohling and seconded by Supervisor Schaefer. Mr. Kottke introduced Philip Cosson, Senior Municipal Advisor/Director of Ehlers. Mr. Cosson reviewed the Sale Day Report for Dodge County, Wisconsin \$9,095,000 General Obligation Refunding Bonds as well as the revised Resolution 17-13, that were both distributed to the Board of Supervisors. Questions by Supervisors Glewen, Berres and J. Bobholz answered by Philip Cosson and James Mielke, County Administrator. The vote was cast with 31 ayes and 1 no, thereby adopting the Resolution.

Ayes: Benter, Kottke, M. Bobholz, Nelson, Marsik, Bennett, Greshay, Justmann, Schaefer, Guckenberger, Fink, Muehe, Bartsch, Johnson, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, Schmidt, Duchac, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Stousland, Glewen. Total 31.

No: J. Bobholz. Total 1.

Absent: Derr. Total 1.

Resolution No. 17-14 Resolution to Secure State Funding to Support Communicable Disease Control for Population Health – Human Services and Health Board. A motion for adoption was made by Supervisor Justmann and seconded by Supervisor Maly. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-15 Approval of the Creation of the Commission on Aging and Disability Services – Human Services and Health Board. A motion for adoption was made by Supervisor Miller and seconded by Supervisor Duchac. The vote was cast with all voting in the affirmative, thereby adopting the Resolution. Upon adoption of Resolution No. 17-15, the Chairman made the following appointments to the Commission on Aging and Disability Services:

Supervisors Duchac and Miller – terms to expire on April 17, 2018
Judy Braun – term to expire on July 1, 2018
Gary Schmidt, Shirley Kitchen, and Dianne Birkholz – terms to expire on July 1, 2019
Lorna Negan, Judy Patenaude and William Hoekstra – terms to expire on July 1, 2020

A motion to accept the appointments was made by Supervisor Schmidt and seconded by Supervisor Nickel. The motion passed by acclamation with no negative votes cast, thereby approving the appointments.

Resolution No. 17-16 Resolution to Establish a Nutrition Advisory Council – Human Services and Health Board. A motion for adoption was made by Supervisor Miller and seconded by Supervisor M. Bobholz. The vote was cast with 31 ayes and 1 no, thereby adopting the Resolution.

Ayes: Benter, Kottke, M. Bobholz, Nelson, J. Bobholz, Marsik, Bennett, Greshay, Justmann, Schaefer, Fink, Muche, Bartsch, Johnson, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, Schmidt, Duchac, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Stousland, Glewen. Total 31.

No: Guckenberger. Total 1.

Absent: Derr. Total 1.

Upon adoption of Resolution No. 17-16, the Chairman made the following appointments to the Nutrition Advisory Council:

Ivan Elm, Barbara Rich and Caitlin Richardson – terms to expire on July 1, 2018
Eugene Bord, Harvey Grulke and Thomas Koch – terms to expire on July 1, 2019
Marlene Adelmeyer, Patricia Kahlow, Patricia Knox and Carol Schulz – terms to expire on July 1, 2020

A motion to accept the appointments was made by Supervisor Caine and seconded by Supervisor Hilbert. The motion passed by acclamation with no negative votes cast, thereby approving the appointments.

Resolution No. 17-17 Abolish the Position of *Counselor I, II, or III – AODA* and Create the Position of *Psychiatric Therapist II – Outpatient* – Human Services and Health Board. A motion for adoption was made by Supervisor Justmann and seconded by Supervisor Benter. Question by Supervisor Stousland answered by Becky Bell, Director of Human Services and Health Department. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-18 Resolution Adopting the Dodge County Sales and Use Tax Allocation Prioritization Policy – Executive and Finance Committees. A motion for adoption was made by Supervisor Berres and seconded by Supervisor Frohling. Comments by Supervisors Johnson, Berres, Guckenberger and Glewen. The vote was cast with 31 ayes and 1 no, thereby adopting the Resolution.

Ayes: Benter, Kottke, M. Bobholz, Nelson, J. Bobholz, Marsik, Bennett, Greshay, Justmann, Schaefer, Fink, Muche, Bartsch, Johnson, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, Schmidt, Duchac, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Stousland, Glewen. Total 31.

No: Guckenberger. Total 1.

Absent: Derr. Total 1.

Resolution No. 17-19 Authorization to Acquire Clinical and Billing Software Subscription and Professional Services – Health Facilities and Information Technology Committees. A motion for adoption was made by Supervisor Bartsch and seconded by Supervisor Maly. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-20 Amend Town of Portland Zoning Ordinance – Nicholas Weisensel Property – Supervisor Berres. A motion for adoption was made by Supervisor Berres and seconded by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Report No. 1 Ordinance No. 974 – Amend Land Use Code – Scott and Carrie Erdmann Property, Town of Elba – Planning, Development and Parks Committee. A motion for adoption was made by Supervisor Behl and seconded by Supervisor Marsik. Question by Supervisor Guckenberger answered by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Report.

The Clerk noted the following had been placed on the Supervisor's desks: UW Extension 2016 Annual Report, Friends of Dodge County Parks June, 2017 Newsletter, Dodge County Law Enforcement News pamphlet, Public Hearing Notice and Petition to amend the Sign Ordinance and Public Hearing Notice and Petition to amend the Non-Metallic Mining Reclamation Overlay District Provisions.

Chairman Kottke advised the Board that this would be Joyce Fiacco's last County Board meeting, as Land Resources and Parks Director, and that she is retiring effective July 14, 2017. He thanked her for her service and for being a good Dodge County employee.

At 8:08 p.m. Supervisor Frohling made a motion to recess until July 18, 2017 at 7:00 p.m. Supervisor Behl seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

RESOLUTION NO. 17-11

Resolution Adopting the Dodge County Plan for Library Service

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

WHEREAS, the Library Planning Committee (hereafter "Committee"), is comprised of five (5) members: two representatives from public libraries in Dodge County; one county board supervisor; a resident from a Dodge County community that does not maintain a public library; and, a library system representative in an ex officio capacity; and,

WHEREAS, the Committee determined that it was necessary to conduct a full review of the *County Library Plan for Service* after the system merger that occurred in 2016; and,

WHEREAS, the Committee held several meetings in 2016 and 2017 to evaluate, consider, and prepare a new plan for the Dodge County Library Service, entitled *Plan for Library Service*, a copy of which is attached hereto as Exhibit "A"; and,

WHEREAS, the *Plan for Library Service* was provided to all libraries in Dodge County and border community libraries requesting that it be made available to all library patrons; and,

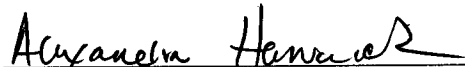
WHEREAS, a public hearing was conducted on May 31, 2017, and all librarians and the general public were invited to attend to provide comment on the plan;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby approves and adopts the new plan for the Dodge County Library Service, entitled *Plan for Library Service*, attached hereto as Exhibit "A" and incorporated herein; and,

BE IT FINALLY RESOLVED, that upon adoption of this Resolution, Rule 32 of the Rules of Order Governing the County Board of Supervisors of Dodge County, Wisconsin shall be modified to reflect the five (5) member library planning committee with its membership consistent with this resolution.

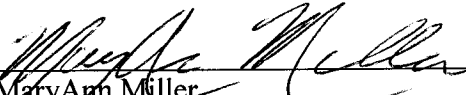
All of which is respectfully submitted this 20th day of June, 2017.

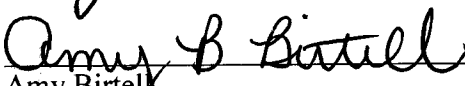
Dodge County Library Planning Committee:


Alexandra Haryancik


Alixe Bietot


Tracy Scheffler

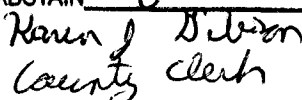

MaryAnn Miller

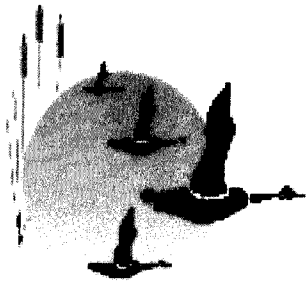

Amy Birtell

**ADOPTED
BY DODGE COUNTY BOARD**

Vote Required: Majority of Members present.

Resolution Summary: A Resolution Adopting the Dodge County Plan for Library Service.

JUN 20 2017
AYES 31 NOES 1
ABSENT 0
ABSTAIN 0

County Clerk



***Dodge County
Wisconsin***



PLAN FOR LIBRARY SERVICE

Adopted by the Dodge County Library Planning Committee

May 31, 2017

Adopted by the Dodge County Board of Supervisors

June 20, 2017

Exhibit "A"

DODGE COUNTY PLAN FOR LIBRARY SERVICE

BACKGROUND:

The Wisconsin Statutes *require* that a county library plan address the following issues:

- library services to county residents of municipalities which do not maintain a public library, including full access to all system member libraries and reimbursement for that access;
- the method and level of county library service funding, which must include reimbursement for public library service within the system to county residents of municipalities which do not maintain a public library; and,
- reimbursement of adjacent county public libraries for the cost of serving county residents who live in areas of the county without public library service.

The statutes also require that any written agreements necessary to implement the plan be filed with the County Board and the State of Wisconsin, Department of Public Instruction, Division for Libraries and Community Learning.

COUNTY PROFILE

Dodge County, which is located in South Central Wisconsin, was created in 1836 and named in honor of Henry Dodge, then territorial governor of Wisconsin. According to the US Census Bureau the county has a total area of 907 square miles.

Dodge County is a leading county in the production of cheese, barley, alfalfa, hay and peas for canning. Industries include the manufacture of wood products, shoes, metal products, lawn care equipment, magazines, stainless steel equipment and ice fishing equipment.

Columbus, Hartford, Randolph, Watertown and Waupun have municipal boundaries crossing county lines. Columbus is partially in Columbia County, Hartford is partially in Washington County, Randolph is partially in Columbia County, Watertown is partially in Jefferson County, and Waupun is partially in Fond du Lac County.

For this plan's purposes, rural residents are defined as residents who live in municipalities (such as towns and villages) in the county which do not maintain a public library. In Dodge County those areas are:

Towns

- Ashippun
- Beaver Dam
- Burnett
- Calamus
- Chester
- Clyman

- Elba
- Emmet
- Fox Lake
- Herman
- Hubbard
- Lebanon
- Leroy
- Lomira
- Lowell
- Oak Grove
- Portland
- Rubicon
- Shields
- Trenton
- Westford
- Williamstown

Villages

- Clyman
- Kekoskee
- Neosho

Dodge County has several public libraries that are participating members of the Monarch Library System with a purpose of providing library service to the residents of Dodge County. For the purposes of this Plan, those Dodge County libraries are:

- Beaver Dam Community Library
- Brownsville Public Library
- Fox Lake Public Library
- Horicon Public Library
- Hustisford Community Library/Town of Hustisford (joint library)
- Iron Ridge Public Library
- Jack Russell Memorial Library-Hartford
- Juneau Public Library
- Lomira Quadgraphics Public Library
- Lowell Public Library
- Mayville Public Library
- Reeseville Public Library
- Theresa Public Library/Town of Theresa (joint library)
- Waupun Public Library

Beginning in 2008, libraries in adjacent counties (but excluding Milwaukee County) may be reimbursed for library use by residents of each of those counties who do not maintain a

public library. §43.12(1), Wis. Stats. A county is considered adjacent if it shares a border, even at a single point, with another county. (*FAQ About County Library Funding to Libraries in Adjacent Counties: <https://dpi.wi.gov/pld/legislation-funding/funding-adjacent-county>*). For the purpose of this plan, counties adjacent to Dodge County include Fond du Lac, Washington, Waukesha, Jefferson, Dane, Columbia and Green Lake. A public library with municipal boundaries in both an adjacent county and Dodge County shall designate which county it considers its home county. This designation shall be made by the public library or the municipal governing body. (*Email, February 28, 2017, from Shannon M. Schultz, Public Library Administration Consultant, Department of Public Instruction*).

COUNTY REIMBURSEMENT

Each year public libraries in Dodge County and in adjacent counties must submit their request for rural reimbursement to the Dodge County Clerk and the clerk of the adjacent county by July 1 for loans during the previous year to residents in eligible areas of the county. Dodge County shall reimburse the library by March 1 of the following year as set forth below.

A. Definitions

Adjacent county- Any county that shares a border, even at a single point, with Dodge County.

Border community- A municipality with boundaries located in both Dodge County and an adjacent county.

In-county library- A public library within a municipality with municipal boundaries entirely within Dodge County. Also referred to as a “Dodge County library”.

B. Reimbursement Policy

This plan recommends the following reimbursement policy. In-county public libraries to be reimbursed for rural residents at a rate of 80% of the cost of service using the statutory formula as set forth in Appendix A. Beginning in 2018, it is recommended that the reimbursement rate increase to 85% and annually thereafter in 5% increments until a 100% reimbursement rate is reached. Public libraries in border communities (Columbus, Hartford, Randolph, Watertown, Waupun) will be reimbursed as an in-county library. Adjacent county libraries as defined in Definitions above will be reimbursed at 70% of the cost of service using the formula in Appendix A. This plan recognizes that the recommended reimbursement policy including the incremental increases are subject to County Board approval through the annual budget process.

LIBRARY SERVICE HISTORY

Dodge County established a library service under the authority of Wisconsin Statutes §§ 43.57 and 43.58. The Dodge County Library Service Board consisted of seven (7) members appointed by the County Board Chairman with the approval of the County Board of Supervisors. The composition, powers and duties of the Library Service Board are

prescribed in Wisconsin Statutes.

On February 18, 1964 the Dodge County Board of Supervisors approved Resolution No. 64-3 which created the Dodge County Library Service Board and established the Dodge County Library System. The Dodge County Library System extended cash reimbursements and services to existing Dodge County public libraries. In exchange for the cash reimbursement and services, Dodge County public libraries opened their doors to the county population who live in municipalities not supporting a public library.

On September 18, 1974, the Dodge County Board approved Resolution No. 74-73 which authorized the Dodge County Library System to join with the Fond du Lac County Library System in establishing the Mid-Wisconsin Federated Library System. At that time, the name of the *Dodge County Library System* was changed to the *Dodge County Library Service*.

In April of 1990, a *Plan of Reorganization* for the Dodge County Library Service was approved by the Dodge County Library Service Board. The County Board of Supervisors approved the *Plan* in July 1990 by Resolution No. 90-33. The reorganization took effect January 1, 1991. Due to the reorganization, the service went from a six person staff to a single staff member with oversight provided by contract through the Beaver Dam Community Library.

In January 1995, the Dodge County Library Service automated as part of the Beaver Dam Community Library's standalone online catalog at the Dodge County Library Service Board's request at no cost to the County. When the ten member library shared automation consortia called LAUNCH was established in 2000, the Dodge County Library Service Board requested the service be included in LAUNCH again at no cost to the County. The Dodge County Library Service became part of SHARE (Shared Holding and Resource Exchange) at no cost to the County in 2007. Dodge County saved more than \$80,000 over a 14-year period as a result of automating under the auspices of the Beaver Dam Community Library.

Dodge County's DVD collection housed centrally was available for holds via the various online catalogs and continued to be available through the SHARE catalog. The collection has been disbursed amongst the Dodge County public libraries.

In January of 2007, the Dodge County libraries who were members of Mid-Wisconsin Federated Library System merged into an automation consortium called SHARE. The combined collection contained over 2.5 million items. This system included all the public libraries in five counties: Jefferson, Dodge, Washington, Walworth, and Racine counties. Merging libraries into a shared automation system made economic sense. Sharing automation costs among a group of libraries allowed each library to participate and at the same time saved each community tax dollars. Beyond the economic advantage, the benefit that most citizens appreciated was the vastly increased and equitable access. Every time a person searched the shared catalog, the system provided a list of holdings across the entire group of libraries. The person searching had the option of picking up the selected item at any of the participating libraries. The SHARE automation system was an effective and powerful tool for the local library staffs as well as the citizens who use the libraries. This project was jointly funded with dollars from Mid-Wisconsin Federated Library system and each local library. In late 2013, the two library systems cooperating as the SHARE

consortium dissolved at which time the Mid-Wisconsin Federated Library System formed its own three-county automation consortium called **trio**.

Technological advances, decentralization of interlibrary loans statewide, shared automation, audiovisual format changes, aging equipment some of which were obsolete or would soon become obsolete, were circumstances that led to the elimination of many of the services mentioned in the 2000-2005 *Dodge County Library Service Long Range Plan*. The services eliminated include: interlibrary loan clearinghouse for Dodge County libraries, videocassette rotations, audio book rotations, public relations computer system and software programs. Wisconsin Statute updates, specifically 2005 Wisconsin Act 420, relating to payments to adjacent counties also made it no longer necessary to contract with the Oconomowoc Public Library.

In 2014, the Planning Committee reviewed the 2014 rural circulation payments as well as the *Plan for Library Service*. On September 4, 2014, the Committee approved minor wording changes to the plan and adopted the plan as amended.

In 2015, Jefferson County announced it would leave the Mid-Wisconsin Federated Library System to join Waukesha County and created the Bridges Library System in January 2016. At the same time, the Mid-Wisconsin Federated Library System (MWFLS) began merger discussions with the Eastern Shores Library System, which included Sheboygan and Ozaukee Counties. A Joint Merger Committee with representatives from both systems determined that a merger creating a new four-county operation was in the best operational and financial interests of the two systems. A Final Report recommending a merger was released on June 16, 2016. This merger recommendation was first approved by both system boards, and was then approved by the Dodge County Board of Supervisors with a unanimous vote supporting the Merger Resolution No. 16-24 on July 19, 2016. The three other impacted counties approved similar resolutions, and the Monarch Library System officially replaced MWFLS and Eastern Shores Library System (ESLS) as of January 1, 2017.

The Monarch Library System consists of four counties: Dodge, Washington, Ozaukee and Sheboygan. Public library systems are organized according to Wisconsin Statutes §§43.13 through 43.24. The Monarch Library System is funded by state aid monies. Library system services include: management of the shared automation system and consortium, interlibrary loan, van delivery, continuing education, grants for specific purposes, special needs services, technology assistance, public information services, and cooperative agreements with other library systems.

Exhibit A attached to this plan represents a five-year history of payments made to libraries in Dodge County and to border community libraries. Exhibit B attached provides a five-year history of payments made to adjacent county libraries.

PLANNING PROCESS

At the end of 2008, several public libraries in Dodge County requested the County Board appoint a Dodge County Library Planning Committee. The existing plan was out-of-date running through 2005 and was no longer relevant in today's shared automation

environment. By adoption of Resolution No. 08-80, a planning committee consisting of Dodge County Library Service Board members, librarians, and the Dodge County Library Service Director was appointed by the Dodge County Board of Supervisors in January 2009. The Department of Public Instruction-Division for Libraries, Technology and Community Learning (DLTCL) was notified of the establishment of the committee.

This Dodge County Library Service model was studied in depth by the Planning Committee beginning with the January 30, 2009 meeting. At the initial meeting, the Planning Committee instructed the Dodge County Library Service Director to write the first draft of the plan based on the streamlined service model. Benefits of the new approach to library service included in the Dodge County Library Plan were:

- streamlined end-user focused plan with renewed respect for taxpayer's dollars
- improved DVD access for rural residents due to walk in availability of the Dodge County Library Service collection being housed in the sixteen public libraries
- duplication of services offered by the Mid-Wisconsin Federated Library System eliminated
- county libraries provided with the opportunity to become self-sufficient with disc repair on site
- county libraries provided the opportunity to enhance their library collections
- allowed the county to maintain the same library budget for several years with no loss of service to rural residents and at the same time improved the level of service provided to Dodge County libraries

Finally, the streamlined cost effective plan recognized the strength of the Dodge County public libraries in terms of services offered by them and their respective collections.

The Dodge County Library Service Planning Committee held a public hearing on the plan as per Wisconsin Statutes §43.11(3)(a). On April 21, 2009, the plan was reviewed and adopted by the Dodge County Board of Supervisors by Resolution No. 09-7. Following approval, the plan was submitted to State of Wisconsin, Department of Public Instruction, Division for Libraries, Technology and Community Learning (DLTCL). Since the adoption of the plan, it has been amended to reflect changes in operations, systems and law.

In 2016, after the merger of the Mid-Wisconsin and Eastern Shores Systems, the Library Planning Committee adopted an addendum to the plan acknowledging the merger and the Monarch Library System as the official replacement system, effective January 1, 2017. The Library Planning Committee then initiated a review and update of the full plan. The Committee met on several occasions in February, March and April of 2017 during which the plan was evaluated, refined and updated. A public hearing was scheduled with the goal of having the updated plan adopted by the Dodge County Board of Supervisors at its meeting on June 20, 2017.

CURRENT LIBRARY SERVICES

County libraries provide some or all of the following services* to all library patrons, regardless of residence:

- Access to electronic information
- Access to tax forms
- Books
- Book discussion groups or book clubs
- Community information
- Computers and printers for public use
- Children's story hours
- Downloadable digital media
- Exam proctoring
- Fax service
- Independent study areas
- Interlibrary loan information
- Internet access, including wireless access
- Job search information
- Knowledgeable staff
- Large print books
- Literacy Services
- Local history resources
- Magazines and Newspapers
- Meeting rooms
- Photocopiers for public use
- Programs for all ages
- Recorded books
- Reference materials
- Remote access to library catalogs
- Summer reading programs
- Various audio/video materials

*Fees may apply to ancillary services.

MISSION STATEMENT

To make quality library services available to all rural Dodge County residents of all ages and to provide funding for the service.

Goals and Actions:

1. To provide all county residents with open access to all library services provided by all system member libraries. County library plans must now provide this access, per Wisconsin Statutes §43.11(3)(c).
2. To provide funding for library services available to all county residents. County library plans must now provide for this funding, per Wisconsin Statutes §43.11(3)(c). Wisconsin Statutes §43.12 requires that, beginning in 2001, counties must pay to each public library in the county and to each public library in an adjacent county, other than a county with a population of at least 500,000, an amount that is equal to at least 70 percent of the cost of library service provided to county residents that do not maintain a public library. Appendix A provides a worksheet for a step-by-step calculation for determining minimum county library reimbursements.
3. To provide additional funding to Dodge County libraries at a rural resident reimbursement rate of 80% beginning in 2017 with an annual increase of 5% thereafter until 100% reimbursement is achieved, subject to the approval of the

Dodge County Board of Supervisors.

4. To pay each public library in the county and each public library in an adjacent county, other than a county with a population of at least 500,000 by March 1 of each year. This action is stipulated in Wisconsin Statute §43.12(1).
5. To maintain a county library plan through the annual adoption of a county budget for library services.
6. To update the plan on an as needed basis, at least annually, and to recommend said updated plan to the Dodge County Board of Supervisors for approval.
7. To appoint a planning committee that shall include representation from: rural residents who reside in Dodge County; librarians who operate public libraries in Dodge County; Dodge County Board of Supervisors; and the Director of the Monarch Library System as an ex-officio member, which shall meet annually or more frequently as needed to evaluate the plan.

Appendix A-STEP-BY-STEP CALCULATIONS OF MINIMUM COUNTY LIBRARY REIMBURSEMENTS

Beginning in 2008, counties are required by Wisconsin Statutes to pay each municipal and joint public library within the county as well as all adjacent counties at least 70 percent of the cost of library services provided to residents of the county who do not maintain a public library. (Except consolidated county libraries and counties with a population over 500,000.) The statutory formula represents the minimum payment that must be made to each library in the county and all adjacent counties.¹

Wisconsin Statute §43.12(2) states:

By July 1 of each year, each public library lying in whole or in part in a county shall provide a statement to the county clerk of that county and to the county clerk of each adjacent county, other than a county with a population of at least 500,000, that reports the number of loans of materials made by that library during the prior calendar year to residents of the county who are not residents of a municipality that maintains a public library under s.43.52 or 43.53 and the total number of loans of material made by that library during the previous calendar year.

1. Total operating expenditures (Annual Report, page 4, Section VI, line 6)
2. Federal expenditures (Annual Report, page 4, Section VI, line 7)
3. Total operating expenditures, less federal expenditures (#1 above minus #2 above)
4. Total circulation (Annual Report, page 2, Section III, line 1C Total)
5. Divide #3 above by #4 above to calculate expenditures per circulation
6. Number of loans to residents of the county who are not residents of a library municipality (Annual Report, page 6, Section XI, line 2.b for internal county nonresident circulation and lines 3 or 9 for adjacent counties) _____
7. Multiply #5 above by #6 above _____
8. Multiply #7 above by .7 (or 70 percent) _____

Wisconsin Statute §43.12(4) requires a public library to provide access to all books and records used to determine the amount computed under sub. (2) above, to the County Clerk upon request. Counties are free to use other formulas to determine cost of service and to distribute county reimbursements, as long as the payment to each library in the county meets or exceeds the statutory minimum formula amount calculated above.

¹ Dodge County reimburses adjacent county libraries using the statutory formula in this appendix. (Minimum payment of 70% specified in Line #8) Dodge County libraries and border community libraries are reimbursed at a percentage established by the Dodge County Board of Supervisors at its annual budget meeting in November. The reimbursement formula in this appendix shall be used to calculate payments to Dodge County libraries and border community libraries with the insertion of the approved percentage in Line #8. In 2017, the reimbursement rate is 80%.

Appendix B

Grant Opportunities

Clearview

Consider an annual request from the Juneau Public Library, as part of the Dodge County budget process, for a grant of \$1,000 to the Juneau Public Library for services provided to Clearview residents.

Other Grant Requests

Dodge County libraries may as a part of the County's annual budget process request additional funding by submitting requests to the County Administrator in the format designated by the County Administrator with such detail as required by the Administrator. Any such requests, if authorized by the Administrator, will be considered by the County Board during the County's annual budget process.

Note: All grant requests must be submitted to the County Administrator no later than July 1.

Payments to In-county Libraries - A 5 Year History					
Library	2013	2014	2015	2016	2017
Beaver Dam	\$249,929	\$249,572	\$254,395	\$240,013	\$237,331
Brownsville	\$29,906	\$28,244	\$24,752	\$25,021	\$24,170
Fox Lake	\$24,460	\$19,611	\$22,514	\$23,275	\$26,312
Horicon	\$21,903	\$22,124	\$21,583	\$25,485	\$27,933
Hustisford	\$40,630	\$36,034	\$40,957	\$38,579	\$40,601
Iron Ridge	\$11,295	\$11,368	\$11,881	\$9,099	\$11,393
Juneau	\$46,805	\$44,054	\$38,010	\$50,662	\$44,277
Lomira	\$7,420	\$11,572	\$15,361	\$11,189	\$12,411
Lowell	\$5,004	\$7,467	\$5,750	\$5,346	\$4,774
Mayville	\$25,769	\$22,140	\$22,998	\$25,947	\$36,762
Reeseville	\$11,975	\$11,639	\$12,853	\$15,885	\$10,910
Theresa	\$1,874	\$2,130	\$2,015	\$1,952	\$4,064
	\$476,970	\$465,955	\$473,069	\$472,453	\$480,938

Payments to Border Community Libraries - A 5 Year History					
Library	2013	2014	2015	2016	2017
Columbus	\$23,762	\$25,166	\$25,774	\$26,588	\$25,212
Hartford	\$48,302	\$51,466	\$52,506	\$52,815	\$54,449
Randolph (Hutchinson Mem.)	\$10,122	\$11,421	\$11,559	\$12,749	\$15,122
Watertown	\$69,847	\$71,296	\$69,449	\$57,636	\$54,243
Waupun	\$31,547	\$32,501	\$28,959	\$33,403	\$39,103
	\$183,580	\$191,850	\$188,247	\$183,191	\$188,129

Payments to Adjacent County Libraries - A 5 Year History					
Library	2013	2014	2015	2016	2017
Brandon	\$1,143	\$388	\$469	\$496	\$305
Brookfield	\$25	\$166	\$746	\$283	\$33
Butler	\$0	\$0	\$411	\$439	\$326
Cambria (Jane Morgan Mem.)	\$88	\$45	\$106	\$26	\$49
Cambridge	\$7	\$4	\$21	\$0	\$8
Campbellsport	\$59	\$124	\$514	\$846	\$474
Cross Plains (Rosemary Garfoot)	\$0	\$0	\$7	\$17	\$0
Dane County Library Service	\$0	\$0	\$0	\$31	\$0
DeForest	\$544	\$1,456	\$1,410	\$0	\$0
Delafield	\$1,200	\$1,232	\$1,789	\$1,121	\$2,030
Fitchburg	\$265	\$1,144	\$1,126	\$759	\$113
Fond du Lac	\$7,737	\$8,553	\$4,929	\$5,545	\$4,623
Fort Atkinson (Dwight Foster)	\$15	\$0	\$0	\$178	\$0
Germantown	\$732	\$861	\$2,627	\$0	\$0
Hartland	\$757	\$956	\$1,166	\$614	\$582
Jefferson	\$97	\$104	\$168	\$0	\$717
Johnson Creek	\$248	\$264	\$928	\$589	\$411
Kewaskum	\$57	\$113	\$85	\$43	\$0
Lake Mills (LD Fargo)	\$0	\$0	\$0	\$962	\$782
Madison	\$1,496	\$571	\$1,026	\$858	\$1,699
Markesan	\$0	\$263	\$157	\$477	\$1,201
Marshall	\$193	\$162	\$237	\$1,137	\$1,290
McFarland (E.D. Locke)	\$0	\$0	\$0	\$8	\$0
Menomonee Falls	\$520	\$613	\$1,223	\$1,863	\$1,861
Middleton	\$0	\$0	\$0	\$0	\$25
Mill Pond	\$0	\$0	\$0	\$0	\$116
Monona	\$0	\$0	\$47	\$29	\$0
Muskego	\$0	\$0	\$0	\$60	\$348
New Berlin	\$35	\$0	\$0	\$0	\$0
North Fond du Lac (Spillman)	\$0	\$0	\$105	\$0	\$36
North Lake (Town Hall)	\$7,170	\$6,324	\$7,812	\$7,383	\$10,527
Oakfield	\$183	\$477	\$389	\$257	\$505
Oconomowoc	\$27,781	\$31,606	\$29,523	\$22,122	\$28,468
Palmyra (Powers Memorial)	\$15	\$0	\$0	\$0	\$119
Pardeeville (Angie W. Cox)	\$0	\$19	\$0	\$0	\$0
Pewaukee	\$440	\$276	\$472	\$889	\$1,064
Portage	\$157	\$174	\$212	\$35	\$135
Poynette	\$0	\$46	\$137	\$95	\$167
Rio	\$0	\$0	\$0	\$106	\$0
Ripon	\$39	\$0	\$50	\$0	\$0
Slinger	\$1,395	\$1,064	\$1,092	\$849	\$0
Sun Prairie	\$1,368	\$717	\$905	\$1,873	\$2,586
Sussex (Pauline Haass)	\$2,554	\$1,355	\$174	\$157	\$115
Verona	\$7	\$17	\$0	\$0	\$0
Waterloo (Karl Junginger)	\$32,579	\$34,960	\$30,455	\$26,354	\$39,199
Waukesha	\$773	\$745	\$2,119	\$1,553	\$2,323
West Bend	\$2,316	\$2,555	\$1,691	\$1,971	\$1,614
Wisconsin Dells (Kilbourn)	\$0	\$50	\$118	\$0	\$0
Wyocena	\$0	\$28	\$223	\$0	\$0
	\$91,995	\$97,432	\$94,669	\$80,025	\$103,851
EXHIBIT B					

RESOLUTION NO. 17-12

**Fiscal Agent Designation for Accessible
Transportation Community Initiative Grant**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the National Association of Development Organizations (NADO) through Easterseals Project Action Consulting (Easter Seals) released an opportunity to apply for grants of up to \$100,000 to increase and improve independent mobility for people with disabilities and older adults; and,

WHEREAS, the Accessible Transportation Community Initiative (ATCI) grant opportunity was made available to communities in ten states throughout the nation, Wisconsin being one of the ten states with eligible communities; and,

WHEREAS, the ATCI grant makes funds available on a reimbursement basis in two phases; to organize a strong and diverse community coalition to develop a long-term accessible transportation project plan to promote greater access to the community including healthcare, education, employment and recreation and to fund an approved project plan; and,

WHEREAS, local stakeholders in Dodge County formed an application committee including representatives from businesses and nonprofit organizations to apply for the grant;

WHEREAS, the grant application identified the lack of reliable transportation for disadvantaged workers and emphasized the need to develop a sustainable mode of transportation for this sector of the workforce; and,

WHEREAS, in February, 2017, Dodge County was awarded an ATCI grant; and,

WHEREAS, according the terms of the grant, a fiscal agent must be designated; and,

WHEREAS, the Dodge County as a supporter of this community effort is willing to administer and accept the fiscal responsibilities of the grant; and,

WHEREAS, Dodge County will receive an administrative fee of 12.5% of the award to cover the costs of administering the grant;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby supports the local initiative described herein; and,

BE IT FINALLY RESOLVED, that Dodge County agrees to serve as the fiscal agent for the Accessible Transportation Community Initiative Grant, adopts the Budget Amendment attached hereto as Exhibit "A" and establishes Non-Lapsing-Restricted Fund Balance Business Unit 5038, ATCI-Access Trans Com Inia, for the administration of the ATCI Grant funds.

All of which is respectfully submitted this 20th day of June, 2017.

Dodge County Human Services and Health Board:

Mary J. Bobholz

Stephanie Justmann
Stephanie Justmann

Becky Glewen
Becky Glewen

Mark E. Roesch
Mark E. Roesch

Jeremy Bartsch
Jeremy Bartsch

Kira Sheahan-Malloy
Kira Sheahan-Malloy

Lois Augustson
Lois Augustson

Jennifer Keyes
Jennifer Keyes

David Godshall
David Godshall

FISCAL NOTE:

Is the referenced expenditure included in the adopted 2017 Budget? No.

Fiscal Impact on the adopted 2017 Budget:

\$100,000 (Revenue). Net \$0" *pf*
100,000 (Expense)

Fiscal Impact reviewed by the Dodge County Finance Committee on June 13, 2017.

David Frohling
David Frohling, Chairman
Dodge County Finance Committee

ADOPTED
BY DODGE COUNTY BOARD

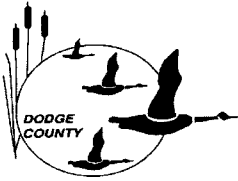
JUN 20 2017

AYES 32 NOES 0
ABSENT 0
ABSTAIN 0

Karen J. Gibson
County Clerk

Vote Required: Majority of Members present.

Resolution Summary: Resolution to accepting fiscal agent responsibilities for the Accessible Transportation Community Initiative Grant.



Dodge County, Wisconsin
Finance Department
Unbudgeted/Excess Revenue Appropriation
Revenue and Expenditure Adjustment Form
 Effective January 1st, 2016

Date: 5/31/17

Department: Human Services & Health Department

For Finance Department use only	
Doc# _____	
Batch# _____	
GL Date: _____	

Description of Adjustment:

To create the budget for the Accessible Transportation Community Initiative (ATCI) grant that will be received where Dodge County will be serving as the fiscal agent.

Budget Adjustment

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
5038	4851	5038	Donation from Organization	(100,000)
5038	5249		Computer Maint, Lic. & Repair	50
5038	5279		Other Purchases Services	86,400
5038	5343		Food, Vending Mach Sup	500
5038	5399		Sundry Supplies & Expenses	500
5038	5402		Wages	12,500
5038	5471		Co. Mail Services	50
4855	4781	02	Co. Administration Services	(12,500)
4855	5121		Wages - Permanent-Regular	12,500
			Net Affect	-

Note the total Budget Adjustment must balance

RESOLUTION NO. 17-13

RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF
\$9,095,000 GENERAL OBLIGATION REFUNDING BONDS

WHEREAS, the County Board of Supervisors of Dodge County, Wisconsin (the "County") hereby finds and determines that it is necessary, desirable and in the best interest of the County to raise funds for the public purpose of paying the cost of refunding obligations of the County, including interest on them, specifically, the General Obligation Corporate Purpose Bonds, Series 2011, dated August 4, 2011, maturing or subject to mandatory redemption in the years 2021 through 2031 (the "Refunded Obligations") (hereinafter the refinancing of the Refunded Obligations shall be referred to as the "Refunding");

WHEREAS, the County Board of Supervisors deems it to be necessary, desirable and in the best interest of the County to refund the Refunded Obligations for the purpose of achieving debt service cost savings;

WHEREAS, the County is authorized by the provisions of Section 67.04, Wisconsin Statutes, to borrow money and issue general obligation bonds to refinance its outstanding obligations;

WHEREAS, the County has directed Ehlers & Associates, Inc. ("Ehlers") to take the steps necessary to sell the County's general obligation refunding bonds (the "Bonds") to pay the cost of the Refunding;

WHEREAS, Ehlers, in consultation with the officials of the County, prepared a Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Bonds and indicating that the Bonds would be offered for public sale on June 20, 2017;

WHEREAS, the County Clerk (in consultation with Ehlers) caused notice of the sale of the Bonds to be published and/or announced and caused the Notice of Sale to be distributed to potential bidders offering the Bonds for public sale;

WHEREAS, the County has duly received bids for the Bonds as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Notice of Sale and is deemed to be the most advantageous to the County. Ehlers has recommended that the County accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors of the County that:

Section 1. Ratification of the Notice of Sale and Offering Materials. The County Board of Supervisors of the County hereby ratifies and approves the details of the Bonds set forth in Exhibit A attached hereto as and for the details of the Bonds. The Notice of Sale and any other offering materials prepared and circulated by Ehlers are hereby ratified and approved in all respects. All actions taken by officers of the County and Ehlers in connection with the preparation and distribution of the Notice of Sale and any other offering materials are hereby ratified and approved in all respects.

Section 1A. Authorization and Award of the Bonds. For the purpose of paying the cost of the Refunding, there shall be borrowed pursuant to Section 67.04, Wisconsin Statutes, the principal sum of NINE MILLION NINETY-FIVE THOUSAND DOLLARS (\$9,095,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal of the Purchaser offering to purchase the Bonds for the sum set forth on the Proposal (as modified on the Bid Tabulation and reflected in the Pricing Summary referenced below and incorporated herein), plus accrued interest to the date of delivery, is hereby accepted. The Chairperson and County Clerk or other appropriate officers of the County are authorized and directed to execute an acceptance of the Proposal on behalf of the County. The good faith deposit of the Purchaser shall be retained by the County Treasurer and applied in accordance with the Notice of Sale, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The Bonds shall bear interest at the rates set forth on the Proposal.

Section 2. Terms of the Bonds. The Bonds shall be designated "General Obligation Refunding Bonds, Series 2017A"; shall be issued in the aggregate principal amount of \$9,095,000; shall be dated July 13, 2017; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on August 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest shall be payable semi-annually on February 1 and August 1 of each year commencing on February 1, 2018. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Bonds is set forth on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Bonds maturing on August 1, 2026 and thereafter shall be subject to redemption prior to maturity, at the option of the County, on August 1, 2025 or on any date thereafter. Said Bonds shall be redeemable as a whole or in part, and if in part, from maturities selected by the County and within each maturity, by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

Section 4. Form of the Bonds. The Bonds shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Bonds as the same becomes due, the full faith, credit and resources of the County are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the County a direct annual irrepealable tax in the years 2017 through 2030 for payments due in the years 2018 through 2031 in the amounts set forth on the Schedule.

(B) Tax Collection. So long as any part of the principal of or interest on the Bonds remains unpaid, the County shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Bonds, said tax shall be, from year to year, carried onto the tax roll of the County and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the County for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Bonds when due, the requisite amounts shall be paid from other funds of the County then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the County, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the County may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Refunding Bonds, Series 2017A, dated July 13, 2017" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Bonds is fully paid or otherwise extinguished. The County Treasurer shall deposit in the Debt Service Fund Account (i) all accrued interest received by the County at the time of delivery of and payment for the Bonds; (ii) any premium not used for the Refunding which may be received by the County above the par value of the Bonds and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Bonds when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Bonds when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Bonds until all such principal and interest has been paid in full and the Bonds

canceled; provided (i) the funds to provide for each payment of principal of and interest on the Bonds prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Bonds may be used to reduce the next succeeding tax levy, or may, at the option of the County, be invested by purchasing the Bonds as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Bonds have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the County, unless the County Board of Supervisors directs otherwise.

Section 7. Proceeds of the Bonds; Segregated Borrowed Money Fund. The proceeds of the Bonds (the "Bond Proceeds") (other than any premium not used for the Refunding and accrued interest which must be paid at the time of the delivery of the Bonds into the Debt Service Fund Account created above) shall be deposited into a special fund separate and distinct from all other funds of the County and disbursed solely for the purpose or purposes for which borrowed or for the payment of the principal of and the interest on the Bonds. In no event shall monies in the Borrowed Money Fund be used to fund operating expenses of the general fund of the County or of any special revenue fund of the County that is supported by property taxes. In order to accomplish the purpose for which the Bonds are issued, proceeds of the Bonds shall be transferred to the Escrow Account, as provided below. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Bonds have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the County, charged with the responsibility for issuing the Bonds, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Bonds to the Purchaser which will permit the conclusion that the Bonds are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The County represents and covenants that the projects financed by the Bonds and by the Refunded Obligations and the ownership, management and use of the projects will not cause the Bonds and the Refunded Obligations to be "private activity bonds" within the meaning of Section 141 of the Code. The County further covenants that it shall comply with the provisions of the Code to the extent

necessary to maintain the tax-exempt status of the interest on the Bonds including, if applicable, the rebate requirements of Section 148(f) of the Code. The County further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The County Clerk or other officer of the County charged with the responsibility of issuing the Bonds shall provide an appropriate certificate of the County certifying that the County can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The County also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Bonds provided that in meeting such requirements the County will do so only to the extent consistent with the proceedings authorizing the Bonds and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Bonds are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Bonds; Closing; Professional Services. The Bonds shall be issued in printed form, executed on behalf of the County by the manual or facsimile signatures of the Chairperson and County Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the County of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Bonds may be imprinted on the Bonds in lieu of the manual signature of the officer but, unless the County has contracted with a fiscal agent to authenticate the Bonds, at least one of the signatures appearing on each Bond shall be a manual signature. In the event that either of the officers whose signatures appear on the Bonds shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Bonds and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The County hereby authorizes the officers and agents of the County to enter into, on its behalf, agreements and contracts in conjunction with the Bonds, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Bonds is hereby ratified and approved in all respects.

Section 12. Payment of the Bonds; Fiscal Agent. The principal of and interest on the Bonds shall be paid by the County Clerk or County Treasurer (the "Fiscal Agent").

Section 13. Persons Treated as Owners; Transfer of Bonds. The County shall cause books for the registration and for the transfer of the Bonds to be kept by the Fiscal Agent. The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Bond shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

Any Bond may be transferred by the registered owner thereof by surrender of the Bond at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and County Clerk shall execute and deliver in the name of the transferee or transferees a new Bond or Bonds of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Bond surrendered for transfer.

The County shall cooperate in any such transfer, and the Chairperson and County Clerk are authorized to execute any new Bond or Bonds necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Bonds (the "Record Date"). Payment of interest on the Bonds on any interest payment date shall be made to the registered owners of the Bonds as they appear on the registration book of the County at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Bonds eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the County agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the County Clerk or other authorized representative of the County is authorized and directed to execute and deliver to DTC on behalf of the County to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the County Clerk's office.

Section 16. Official Statement. The County Board of Supervisors hereby approves the Preliminary Official Statement with respect to the Bonds and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the County in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate County official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The County Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The County hereby covenants and agrees, for the benefit of the owners of the Bonds, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of

certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Bonds or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the County to comply with the provisions of the Undertaking shall not be an event of default with respect to the Bonds).

To the extent required under the Rule, the Chairperson and County Clerk, or other officer of the County charged with the responsibility for issuing the Bonds, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the County's Undertaking.

Section 18. Escrow Agent; Escrow Agreement; Escrow Account. Zions Bank, a division of ZB, National Association, Chicago, Illinois, is hereby appointed escrow agent for the County, for the purpose of ensuring the payment of the principal of and interest on the Refunded Obligations (the "Escrow Agent").

The Chairperson and County Clerk are hereby authorized and directed to execute an escrow agreement substantially in the form attached hereto as Exhibit F (the "Escrow Agreement") (such form may be modified by said officers prior to execution, the execution of such agreement by said officers to constitute full approval of the County Board of Supervisors of any such modifications), with the Escrow Agent, for the purpose of effectuating the provisions of this Resolution.

The Bond Proceeds allocable to refunding the Refunded Obligations shall be deposited in a refunding escrow account which is hereby created with the Escrow Agent, pursuant to the Escrow Agreement, for the purpose of retaining the required amount of cash, if any, and acquiring the United States obligations provided for in the Escrow Agreement.

Upon transfer of the Bond Proceeds and any other necessary funds allocable to refunding the Refunded Obligations to the Escrow Account, the taxes heretofore levied to pay debt service on the Refunded Obligations shall be abated to the extent such transfer together with investment earnings thereon is sufficient to pay the principal of and interest on the Refunded Obligations, but such abatement shall not affect the County's pledge of its full faith, credit and resources to make such payments. The refunding escrow account created by the Escrow Agreement shall hereinafter serve as the debt service (or sinking) fund account for the Refunded Obligations. The Escrow Agent shall serve as custodian of said debt service (or sinking) funds.

Section 19. Escrow Securities. The Escrow Agent and appropriate officers and agents of the County are authorized to purchase U.S. government securities on behalf of the County in such amount as is necessary in order to carry out the Refunding. Ehlers Investment Partners, LLC is hereby authorized to solicit and accept bids for such securities on behalf of the County.

Section 20. Redemption of the Refunded Obligations. The Refunded Obligations are hereby called for prior payment and redemption on August 1, 2019 at a price of par plus accrued interest to the date of redemption.

The County hereby directs the Escrow Agent appointed above to cause timely notice of redemption of the redemption of the Refunded Obligations, in substantially the form attached to the Escrow Agreement (the "Notice"), to be provided at the times, to the parties and in the manner set forth on the Notice.

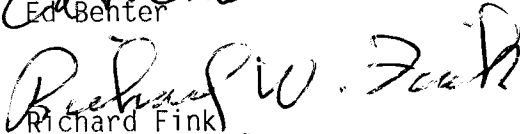
Section 21. Record Book. The County Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Bonds in the Record Book.

Section 22. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Bonds, the officers of the County are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and County Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and County Clerk including provisions regarding restrictions on investment of Bond proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Bonds by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Bond provided herein.

All of which is respectfully submitted this 20th day of June, 2017.
The Dodge County Finance Committee:


David Frohling


Ed Benter


Richard Fink


Thomas J. Schaefer


David Guckenberger

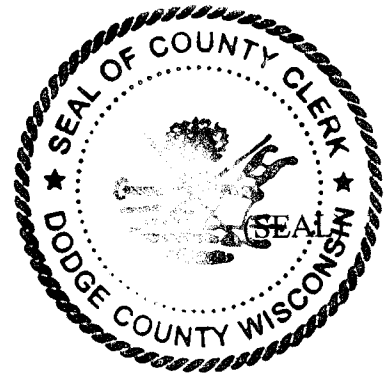
Section 23. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the County Board of Supervisors or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded June 20, 2017.

Russell Kottke
Russell Kottke
Chairperson

ATTEST:

Karen J. Gibson
Karen J. Gibson
County Clerk



ADOPTED
BY DODGE COUNTY BOARD

JUN 20 2017

AYES	<u>31</u>	NOES	<u>1</u>
ABSENT	<u>1</u>		
ABSTAIN	<u>0</u>		

Karen J. Gibson
County Clerk

EXHIBIT A

Notice of Sale

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

NOTICE OF SALE

\$9,485,000* GENERAL OBLIGATION REFUNDING BONDS, SERIES 2017A DODGE COUNTY, WISCONSIN

Bids for the purchase of \$9,485,000* General Obligation Refunding Bonds, Series 2017A (the "Bonds") of Dodge County, Wisconsin (the "County") will be received at the offices of Ehlers & Associates, Inc. ("Ehlers"), 3060 Centre Pointe Drive, Roseville, Minnesota 55113-1105, Municipal Advisors to the County, until 11:00 A.M., Central Time, and **ELECTRONIC PROPOSALS** will be received via **PARITY**, in the manner described below, until 11:00 A.M. Central Time, on June 20, 2017, at which time they will be opened, read and tabulated. The bids will be presented to the Board of Supervisors for consideration for award by resolution at a meeting to be held at 7:00 P.M., Central Time, on the same date. The bid offering to purchase the Bonds upon the terms specified herein and most favorable to the County will be accepted unless all bids are rejected.

PURPOSE

The Bonds are being issued by the County pursuant to Section 67.04, Wisconsin Statutes, for the purpose of effecting a partial net cash refunding of certain outstanding general obligations of the County as more fully described herein. The Bonds will be general obligations of the County for which its full faith, credit and taxing powers are pledged.

DATES AND MATURITIES

The Bonds will be dated July 13, 2017, will be issued as fully registered Bonds in the denomination of \$5,000 each, or any integral multiple thereof, and will mature on August 1 as follows:

<u>Year</u>	<u>Amount*</u>	<u>Year</u>	<u>Amount*</u>	<u>Year</u>	<u>Amount*</u>
2018	\$85,000	2023	\$885,000	2028	\$815,000
2019	100,000	2024	865,000	2029	805,000
2020	100,000	2025	845,000	2030	775,000
2021	905,000	2026	830,000	2031	765,000
2022	895,000	2027	815,000		

ADJUSTMENT OPTION

* The County reserves the right to increase or decrease the principal amount of the Bonds on the day of sale, in increments of \$5,000 each. Increases or decreases may be made in any maturity. If any principal amounts are adjusted, the purchase price proposed will be adjusted to maintain the same gross spread per \$1,000.

TERM BOND OPTION

Bids for the Bonds may contain a maturity schedule providing for any combination of serial bonds and term bonds, subject to mandatory redemption, so long as the amount of principal maturing or subject to mandatory redemption in each year conforms to the maturity schedule set forth above. All dates are inclusive.

INTEREST PAYMENT DATES AND RATES

Interest will be payable on February 1 and August 1 of each year, commencing February 1, 2018, to the registered owners of the Bonds appearing of record in the bond register as of the close of business on the 15th day (whether or not a business day) of the immediately preceding month. Interest will be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to rules of the Municipal Securities Rulemaking Board. **The rate for any maturity may not be more than 1.00% less than the rate for any preceding maturity. (For example, if a rate of 4.50% is proposed for the 2019 maturity, then the lowest rate that may be proposed for any later maturity is 3.50%.)** All Bonds of the same maturity must bear interest from date of issue until paid at a single, uniform rate. Each rate must be expressed in an integral multiple of 5/100 or 1/8 of 1%.

BOOK-ENTRY-ONLY FORMAT

Unless otherwise specified by the purchaser, the Bonds will be designated in the name of Cede & Co., as nominee for The Depository Trust Company, New York, New York ("DTC"). DTC will act as securities depository for the Bonds, and will be responsible for maintaining a book-entry system for recording the interests of its participants and the transfers of interests between its participants. The participants will be responsible for maintaining records regarding the beneficial interests of the individual purchasers of the Bonds. So long as Cede & Co. is the registered owner of the Bonds, all payments of principal and interest will be made to the depository which, in turn, will be obligated to remit such payments to its participants for subsequent disbursement to the beneficial owners of the Bonds.

OPTIONAL REDEMPTION

At the option of the County, the Bonds maturing on or after August 1, 2026 shall be subject to optional redemption prior to maturity on August 1, 2025 and on any date thereafter, at a price of par plus accrued interest.

Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the selection of the amounts and maturities of the Bonds to be redeemed shall be at the discretion of the County. If only part of the Bonds having a common maturity date are called for redemption, then the County or Paying Agent, if any, will notify DTC of the particular amount of such maturity to be redeemed. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interest in such maturity to be redeemed.

Notice of such call shall be given by sending a notice by registered or certified mail, facsimile or electronic transmission, overnight delivery service or in any other manner required by DTC, not less than 30 days nor more than 60 days prior to the date fixed for redemption to the registered owner of each Bond to be redeemed at the address shown on the registration books.

DELIVERY

On or about July 13, 2017, the Bonds will be delivered without cost to the winning bidder at DTC. On the day of closing, the County will furnish to the winning bidder the opinion of bond counsel hereinafter described, an arbitrage certification, and certificates verifying that no litigation in any manner questioning the validity of the Bonds is then pending or, to the best knowledge of officers of the County, threatened. Payment for the Bonds must be received by the County at its designated depository on the date of closing in immediately available funds.

LEGAL OPINION

An opinion as to the validity of the Bonds and the exemption from federal taxation of the interest thereon will be furnished by Quarles & Brady LLP, Bond Counsel to the County, and will be available at the time of delivery of the Bonds. The legal opinion will be issued on the basis of existing law and will state that the Bonds are valid and binding general obligations of the County; provided that the rights of the owners of the Bonds and the enforceability of the Bonds may be limited by bankruptcy, insolvency, reorganization, moratorium, and other similar laws affecting creditors' rights and by equitable principles (which may be applied in either a legal or equitable proceeding).

STATEMENT REGARDING COUNSEL PARTICIPATION

Bond Counsel has not assumed responsibility for this Preliminary Official Statement or participated in its preparation (except with respect to the section entitled "TAX EXEMPTION" in the Preliminary Official Statement and the "FORM OF LEGAL OPINION" found in Appendix B).

SUBMISSION OF BIDS

Bids must not be for less than \$9,366,437 nor more than \$9,959,250 plus accrued interest on the principal sum of \$9,485,000 from date of original issue of the Bonds to date of delivery. A signed bid form must be submitted to Ehlers prior to the time established above for the opening of bids as follows:

- 1) In a sealed envelope as described herein; or
- 2) A facsimile submission to Ehlers, Facsimile Number (651) 697-8555; or
- 3) Electronically via **PARITY** in accordance with this Notice of Sale until 11:00 A.M. Central Time, but no bid will be received after the time for receiving bids specified above. To the extent any instructions or directions set forth in **PARITY** conflict with this Notice of Sale, the terms of this Notice of Sale shall control. For further information about **PARITY**, potential bidders may contact Ehlers or i-Deal LLC at 1359 Broadway, 2nd Floor, New York, New York 10018, Telephone (212) 849-5021.

Bids must be submitted to Ehlers via one of the methods described above and must be received prior to the time established above for the opening of bids. Each bid must be unconditional except as to legality. Neither the County nor Ehlers shall be responsible for any failure to receive a facsimile submission.

A cashier's check in the amount of \$189,700 may be submitted contemporaneously with the bid or, alternatively, a good faith deposit ("Deposit") in the amount of \$189,700 shall be made by the winning bidder by wire transfer of funds to **KleinBank, 1550 Audubon Road, Chaska, Minnesota, ABA No. 091915654 for credit: Ehlers & Associates Good Faith Account No. 3208138**. Such Deposit shall be received by Ehlers no later than two hours after the bid opening time. The County reserves the right to award the Bonds to a winning bidder whose wire transfer is initiated but not received by such time provided that such winning bidder's federal wire reference number has been received by such time. In the event the Deposit is not received as provided above, the County may award the Bonds to the bidder submitting the next best bid provided such bidder agrees to such award. The Deposit will be retained by the County as liquidated damages if the bid is accepted and the Purchaser fails to comply therewith. The Deposit will be deducted from the purchase price at the closing for the Bonds.

The County and the winning bidder who chooses to so wire the Deposit hereby agree irrevocably that Ehlers shall be the escrow holder of the Deposit wired to such account subject only to these conditions and duties: 1) All income earned thereon shall be retained by the escrow holder as payment for its expenses; 2) If the bid is not accepted, Ehlers shall, at its expense, promptly return the Deposit amount to the winning bidder; 3) If the bid is accepted, the Deposit shall be returned to the winning bidder at the closing; 4) Ehlers shall bear all costs of maintaining the escrow account and returning the funds to the winning bidder; 5) Ehlers shall not be an insurer of the Deposit amount and shall have no liability hereunder except if it willfully fails to perform or recklessly disregards, its duties specified herein; and 6) FDIC insurance on deposits within the escrow account shall be limited to \$250,000 per bidder.

No bid can be withdrawn after the time set for receiving bids unless the meeting of the County scheduled for award of the Bonds is adjourned, recessed, or continued to another date without award of the Bonds having been made.

AWARD

The Bonds will be awarded to the bidder offering the lowest interest rate to be determined on a True Interest Cost (TIC) basis. The County's computation of the interest rate of each bid, in accordance with customary practice, will be controlling. In the event of a tie, the sale of the Bonds will be awarded by lot. The County reserves the right to reject any and all bids and to waive any informality in any bid.

BOND INSURANCE

If the Bonds are qualified for any bond insurance policy, the purchase of such policy shall be at the sole option and expense of the winning bidder. Any cost for such insurance policy is to be paid by the winning bidder, except that, if the County requested and received a rating on the Bonds from a rating agency, the County will pay that rating fee. Any rating agency fees not requested by the County are the responsibility of the winning bidder.

Failure of the municipal bond insurer to issue the policy after the Bonds are awarded to the winning bidder shall not constitute cause for failure or refusal by the winning bidder to accept delivery of the Bonds.

CUSIP NUMBERS

The County will assume no obligation for the assignment or printing of CUSIP numbers on the Bonds or for the correctness of any numbers printed thereon, but will permit such numbers to be printed at the expense of the winning bidder, if the winning bidder waives any delay in delivery occasioned thereby.

QUALIFIED TAX-EXEMPT OBLIGATIONS

The County will designate the Bonds as qualified tax-exempt obligations for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

CONTINUING DISCLOSURE

In order to assist the underwriters in complying with the provisions of Rule 15c2-12 promulgated by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as amended, the County will enter into an undertaking for the benefit of the holders of the Bonds. A description of the details and terms of the undertaking is set forth in Appendix D of the Preliminary Official Statement.

NEW ISSUE PRICING

The winning bidder will be required to provide, in a timely manner, certain information necessary to compute the yield on the Bonds pursuant to the provisions of the Internal Revenue Code of 1986, as amended.

(a) The winning bidder shall assist the County in establishing the issue price of the Bonds and shall execute and deliver to the County at closing an "issue price" or similar certificate setting forth the reasonably expected initial offering price to the public or the sales price or prices of the Bonds, together with the supporting pricing wires or equivalent communications, substantially in the form attached hereto as Appendix F, with such modifications as may be appropriate or necessary, in the reasonable judgment of the winning bidder, the County and Bond Counsel. All actions to be taken by the County under this Notice of Sale to establish the issue price of the Bonds may be taken on behalf of the County by the County's municipal advisor identified herein and any notice or report to be provided to the County may be provided to the County's municipal advisor.

(b) The County intends that the provisions of Treasury Regulation Section 1.148-1(f)(3)(i) (defining "competitive sale" for purposes of establishing the issue price of the Bonds) will apply to the initial sale of the Bonds to the public (the "competitive sale requirements") because:

- (1) The County shall disseminate this Notice of Sale to potential underwriters in a manner that is reasonably designed to reach potential underwriters;
- (2) all bidders shall have an equal opportunity to bid;
- (3) the County may receive bids from at least three underwriters of municipal bonds who have established industry reputations for underwriting new issuances of municipal bonds; and
- (4) the County anticipates awarding the sale of the Bonds to the bidder who submits a firm offer to purchase the Bonds at the highest price (or lowest interest cost), as set forth in this Notice of Sale.

Any bid submitted pursuant to this Notice of Sale shall be considered a firm offer for the purchase of the Bonds, as specified in this bid. As described in more detail in the following paragraphs, if the competitive sale requirements are not satisfied AND the County determines to apply the hold-the-offering-price rule (as described in the following paragraph) to any maturity of the Bonds, all bids shall be cancelled and deemed withdrawn, UNLESS the prospective winning bidder affirmatively confirms its bid and agrees to comply with the hold-the-offering-price rule, in the manner described below.

Bidders should prepare their bids on the assumption that the County will determine the issue price of the Bonds either based on the reasonably expected initial offering price to the public or by application of the 10% test. No bidder will be required to comply with the hold-the-offering-price rule in connection with the initial sale of the Bonds to the public unless the bidder has confirmed its bid and agreed to comply with the hold-the-offering-price rule, as described below.

Paragraphs (c) through (g) below shall apply only in the event that the competitive sale requirements are not satisfied.

(c) In the event that the competitive sale requirements are not satisfied, the County shall so advise the prospective winning bidder prior to awarding the Bonds. The County may determine to treat (i) the first price at which 10% of a maturity of the Bonds (the "10% test") is sold to the public as the issue price of that maturity and/or (ii) the initial offering price to the public as of the sale date of any maturity of the Bonds as the issue price of that maturity (the "hold-the-offering-price rule"), in each case applied on a maturity-by-maturity basis (and if different interest rates apply within a maturity, to each separate CUSIP number within that maturity). The prospective winning bidder shall advise the County if any maturity of the Bonds satisfies the 10% test as of the date and time of the award of the Bonds. The County shall promptly advise the prospective winning bidder, at or before the time of the award of the Bonds, which maturities (and if different interest rates apply within a maturity, which separate CUSIP number within that maturity) of the Bonds shall be subject to the 10% test or shall be subject to the hold-the-offering-price rule.

(d) *If the County has determined to apply the hold-the-offering-price rule to any maturity of the Bonds, no award shall be made to the prospective winning bidder and all bids shall be cancelled and deemed withdrawn unless and until the prospective winning bidder has affirmatively confirmed its bid and agreed to comply with the hold-the-offering-price rule. The prospective winning bidder must provide that confirmation to the County no later than 90 (ninety) minutes after receiving notification that the County has determined to apply the hold-the-offering-price rule to any maturity of the Bonds. Such confirmation may be provided orally, but must be promptly confirmed in writing.*

If the prospective winning bidder does not provide its confirmation within the required time period, the prospective winning bidder's bid shall be cancelled and deemed to be withdrawn. The County thereupon may award the Bonds to another bidder, provided that the new prospective winning bidder confirms its bid and agrees to comply with the hold-the-offering-price rule, or the County may cancel the sale of the Bonds, as set forth in this Notice of Sale. *If the County has determined to apply the 10% test to all maturities of the Bonds, no bids shall be cancelled or deemed withdrawn and the County shall award the bids in accordance with this Notice of Sale.*

(e) If the County has determined to apply the hold-the-offering-price rule to any maturity of the Bonds and the winning bidder has confirmed its bid and its agreement to comply with the hold-the-offering-price rule, the winning bidder shall also confirm that the underwriters have offered or will offer the Bonds to the public on or before the date of award at the offering price or prices (the "initial offering price"), or at the corresponding yield or yields, set forth in the bid submitted by the winning bidder. The winning bidder further shall agree, on behalf of the underwriters participating in the purchase of the Bonds, that the underwriters will neither offer nor sell unsold Bonds of any maturity to which the hold-the-offering-price rule shall apply to any person at a price that is higher than the initial offering price to the public during the period starting on the sale date and ending on the earlier of the following:

- (1) the close of the fifth (5th) business day after the sale date; or
- (2) the date on which the underwriters have sold at least 10% of that maturity of the Bonds to the public at a price that is no higher than the initial offering price to the public.

The winning bidder shall promptly advise the County when the underwriters have sold 10% of that maturity of the Bonds to the public at a price that is no higher than the initial offering price to the public, if that occurs prior to the close of the fifth (5th) business day after the sale date.

(g) The County acknowledges that, in making the representation set forth above, the winning bidder will rely on (i) the agreement of each underwriter to comply with the hold-the-offering-price rule, as set forth in an agreement among underwriters and the related pricing wires, (ii) in the event a selling group has been created in connection with the initial sale of the Bonds to the public, the agreement of each dealer who is a member of the selling group to comply with the hold-the-offering-price rule, as set forth in a selling group agreement and the related pricing wires, and (iii) in the event that an underwriter is a party to a retail distribution agreement that was employed in connection with the initial sale of the Bonds to the public, the agreement of each broker-dealer that is a party to such agreement to comply with the hold-the-offering-price rule, as set forth in the retail distribution agreement and the related pricing wires. The County further acknowledges that each underwriter shall be solely liable for its failure to comply with its agreement regarding the hold-the-offering-price rule and that no underwriter shall be liable for the failure of any other underwriter, or of any dealer who is a member of a selling group, or of any broker-dealer that is a party to a retail distribution agreement to comply with its corresponding agreement regarding the hold-the-offering-price rule as application to the Bonds.

(h) By submitting a bid, each bidder confirms that (i) any agreement among underwriters, any selling group agreement and each retail distribution agreement (to which the bidder is a party) relating to the initial sale of the Bonds to the public, together with the related pricing wires, contains or will contain language obligating each underwriter, each dealer who is a member of the selling group, and each broker-dealer that is a party to such retail distribution agreement, as applicable, to (A) report the prices at which it sells to the public the unsold Bonds of each maturity allotted to it until it is notified by the winning bidder that either the 10% test has been satisfied as to the Bonds of that maturity or all Bonds of that maturity have been sold to the public and (B) comply with the hold-the-offering-price rule, if applicable, in each case if and for so long as directed by the winning bidder and as set forth in the related pricing wires, and (ii) any agreement among underwriters relating to the initial sale of the Bonds to the public, together with the related pricing wires, contains or will contain language obligating each underwriter that is a party to a retail distribution agreement to be employed in connection with the initial sale of the Bonds to the public to require each broker-dealer that is a party to such retail distribution agreement to (A) report the prices at which it sells to the public the unsold Bonds of each maturity allotted to it until it is notified by the winning bidder or such underwriter that either the 10% test has been satisfied as to the Bonds of that maturity or all Bonds of that maturity have been sold to the public and (B) comply with the hold-the-offering-price rule, if applicable, in each case if and for so long as directed by the winning bidder or such underwriter and as set forth in the related pricing wires.

Sales of any Bonds to any person that is a related party to an underwriter shall not constitute sales to the public for purposes of this Notice of Sale. Further, for purposes of this Notice of Sale:

- (i) "public" means any person other than an underwriter or a related party,

- (ii) "underwriter" means (A) any person that agrees pursuant to a written contract with the County (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the Bonds to the public and (B) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (A) to participate in the initial sale of the Bonds to the public (including a member of a selling group or a party to a retail distribution agreement participating in the initial sale of the Bonds to the public),
- (iii) a purchaser of any of the Bonds is a "related party" to an underwriter if the underwriter and the purchaser are subject, directly or indirectly, to (i) at least 50% common ownership of the voting power or the total value of their stock, if both entities are corporations (including direct ownership by one corporation of another), (ii) more than 50% common ownership of their capital interests or profits interests, if both entities are partnerships (including direct ownership by one partnership of another), or (iii) more than 50% common ownership of the value of the outstanding stock of the corporation or the capital interests or profit interests of the partnership, as applicable, if one entity is a corporation and the other entity is a partnership (including direct ownership of the applicable stock or interests by one entity of the other), and
- (iv) "sale date" means the date that the Bonds are awarded by the County to the winning bidder.

PRELIMINARY OFFICIAL STATEMENT

Bidders may obtain a copy of the Preliminary Official Statement relating to the Bonds prior to the bid opening by request from Ehlers at www.ehlers-inc.com by connecting to the Bond Sales link. The Syndicate Manager will be provided with an electronic copy of the Final Official Statement within seven business days of the bid acceptance. Up to 10 printed copies of the Final Official Statement will be provided upon request. Additional copies of the Final Official Statement will be available at a cost of \$10.00 per copy.

Information for bidders and bid forms may be obtained from Ehlers at 3060 Centre Pointe Drive, Roseville, Minnesota 55113-1105, Telephone (651) 697-8500.

By Order of the Board of Supervisors

Karen Gibson, County Clerk
Dodge County, Wisconsin

APPENDIX F

FORM OF ISSUE PRICE CERTIFICATE

(See following pages)

FORM OF ISSUE PRICE CERTIFICATE

\$9,485,000* GENERAL OBLIGATION REFUNDING BONDS, SERIES 2017A

DODGE COUNTY, WISCONSIN

The undersigned, on behalf of [NAME OF UNDERWRITER] ([the "Underwriter"]), hereby certifies as set forth below with respect to the sale and issuance of the Bonds.

1. *Reasonably Expected Initial Offering Price.*

(a) As of the Sale Date, the reasonably expected initial offering prices of the Bonds to the Public by the Underwriter are the prices listed in Schedule A (the "Expected Offering Prices"). The Expected Offering Prices are the prices for the Maturities of the Bonds used by the Underwriter in formulating its bid to purchase the Bonds. Attached as Schedule B is a true and correct copy of the bid provided by the Underwriter to purchase the Bonds.

(b) The Underwriter was not given the opportunity to review other bids prior to submitting its bid.

(c) The bid submitted by the Underwriter constitutes a firm offer to purchase the bids.

2. *Defined Terms.*

(a) *Maturity* means Bonds with the same credit and payment terms. Bonds with different maturity dates, or Bonds with the same maturity date but different stated interest rates, are treated as separate Maturities.

(b) *Public* means any person (including an individual, trust, estate, partnership, association, company, or corporation) other than an Underwriter or a related party to an Underwriter. The term "related party" for purposes of this certificate generally means any two or more persons who have greater than 50 percent common ownership, directly or indirectly.

(c) *Sale Date* means the first day on which there is a binding contract in writing for the sale of a Maturity of the Bonds. The Sale Date on the Bonds is June 20, 2017.

(d) *Underwriter* means (i) any person that agrees pursuant to a written contract with the County (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the Bonds to the Public, and (ii) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (i) of this paragraph to participate in the initial sale of the Bonds to the Public (including a member of a selling group or a party to a retail distribution agreement participating in the initial sale of the Bonds to the Public).

The representations set forth in this certificate are limited to factual matters only. Nothing in this certificate represents the Underwriter's interpretation of any laws, including specifically Sections 103 and 148 of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations thereunder. The undersigned understands that the foregoing information will be relied upon by the County [and the Borrower] with respect to certain of the representations set forth in the [Tax Certificate] and with respect to compliance with the federal income tax rules affecting the Bonds, and by Quarles & Brady LLP in connection with rendering its opinion that the interest on the Bonds is excluded from gross income for federal income tax purposes, the preparation of Internal Revenue Service Form 8038-G, and other federal income tax advice it may give to the County [and the Borrower] from time to time relating to the Bonds.

[UNDERWRITER]

By: _____
Name: _____

Dated: [July 13, 2017]

SCHEDULE A
EXPECTED OFFERING PRICES
(Attached)

**SCHEDULE B
COPY OF UNDERWRITER'S BID**

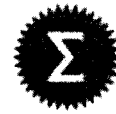
(Attached)

EXHIBIT B

Bid Tabulation

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)



BID TABULATION

\$9,485,000* General Obligation Refunding Bonds, Series 2017A

Dodge County, Wisconsin

SALE: June 20, 2017

AWARD: WELLS FARGO BANK, NATIONAL ASSOCIATION

Rating: Moody's Investor's Service "Aa2"

BBI: 3.53%
Bank Qualified

NAME OF BIDDER	MATURITY (August 1)	RATE	REOFFERING YIELD	PRICE	NET INTEREST COST	TRUE INTEREST RATE
WELLS FARGO BANK, NATIONAL ASSOCIATION Charlotte, North Carolina	2018	3.000%	1.100%	\$9,760,522.24	\$1,853,487.55	2.2170%
	2019	3.000%	1.100%			
	2020	3.000%	1.200%			
	2021	3.000%	1.300%			
	2022	3.000%	1.500%			
	2023	3.000%	1.620%			
	2024	3.000%	1.650%			
	2025	3.000%	1.800%			
	2026	2.000%	2.000%			
	2027	2.125%	2.125%			
	2028	2.250%	2.250%			
	2029	2.500%	2.350%			
	2030	2.500%	2.500%			
	2031	2.750%	2.600%			
JANNEY MONTGOMERY SCOTT LLC Philadelphia, Pennsylvania	2018	2.000%		\$9,952,777.10	\$1,913,657.90	2.2496%
	2019	2.000%				
	2020	2.000%				
	2021	2.000%				
	2022	2.000%				
	2023	3.000%				
	2024	3.000%				
	2025	3.000%				
	2026	3.000%				
	2027	3.000%				
	2028	3.000%				
	2029	3.000%				
	2030	3.000%				
	2031	3.000%				

* Subsequent to bid opening the issue size was decreased to \$9,095,000.

Adjusted Price - \$9,354,817.38 Adjusted Net Interest Cost - \$1,816,620.31 Adjusted TIC - 2.2237%



NAME OF BIDDER	MATURITY (August 1)	RATE	REOFFERING YIELD	PRICE	NET INTEREST COST	TRUE INTEREST RATE
PIPER JAFFRAY Minneapolis, Minnesota	2018	2.000%		\$9,906,228.50	\$1,916,651.50	2.2641%
	2019	2.000%				
	2020	2.000%				
	2021	2.000%				
	2022	3.000%				
	2023	3.000%				
	2024	3.000%				
	2025	3.000%				
	2026	3.000%				
	2027	2.500%				
	2028	2.750%				
	2029	3.000%				
	2030	2.750%				
	2031	3.000%				
BAIRD Milwaukee, Wisconsin	2018	2.000%		\$9,925,622.15	\$1,932,467.85	2.2758%
	2019	2.000%				
	2020	2.000%				
	2021	2.000%				
	2022	3.000%				
	2023	2.000%				
	2024	3.000%				
	2025	3.000%				
	2026	3.000%				
	2027	3.000%				
	2028	3.000%				
	2029	3.000%				
	2030	3.000%				
	2031	3.000%				
NORTHLAND SECURITIES, INC. Minneapolis, Minnesota	2018	2.000%		\$9,888,706.15	\$1,939,088.85	2.2952%
	2019	2.000%				
	2020	3.000%				
	2021	3.000%				
	2022	3.000%				
	2023	3.000%				
	2024	3.000%				
	2025	3.000%				
	2026	2.500%				
	2027	2.500%				
	2028	2.500%				
	2029	3.000%				
	2030	3.000%				
	2031	3.000%				



NAME OF BIDDER	MATURITY (August 1)	RATE	REOFFERING YIELD	PRICE	NET INTEREST COST	TRUE INTEREST RATE
BOK FINANCIAL SECURITIES, INC.				\$9,952,864.85	\$2,001,412.65	2.3593%
Milwaukee, Wisconsin	2018	3.000%				
	2019	3.000%				
	2020	3.000%				
	2021	3.000%				
	2022	3.000%				
	2023	3.000%				
	2024	3.000%				
	2025	3.000%				
	2026	3.000%				
	2027	3.000%				
	2028	3.000%				
	2029	3.000%				
	2030	3.000%				
	2031	3.000%				



EXHIBIT C

Winning Bid

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

BID FORM

The Board of Supervisors
Dodge County, Wisconsin

June 20, 2017

RE: \$9,485,000* General Obligation Refunding Bonds, Series 2017A
DATED: July 13, 2017

For all or none of the above Bonds, in accordance with the Notice of Sale and terms of the Global Book-Entry System (unless otherwise specified by the Purchaser) as stated in this Official Statement, we will pay you \$9,760,522.24 (not less than \$9,366,437 nor more than \$9,959,250) plus accrued interest to date of delivery for fully registered Bonds bearing interest rates and maturing in the stated years as follows:

3.00	% due	2018	3.00	% due	2023	2.25	% due	2028
3.00	% due	2019	3.00	% due	2024	2.50	% due	2029
3.00	% due	2020	3.00	% due	2025	2.50	% due	2030
3.00	% due	2021	2.00	% due	2026	2.75	% due	2031
3.00	% due	2022	2.125	% due	2027			

* The County reserves the right to increase or decrease the principal amount of the Bonds on the day of sale, in increments of \$5,000 each. Increases or decreases may be made in any maturity. If any principal amounts are adjusted, the purchase price proposed will be adjusted to maintain the same gross spread per \$1,000.

The rate for any maturity may not be more than 1.00% less than the rate for any preceding maturity. (For example, if a rate of 4.50% is proposed for the 2019 maturity, then the lowest rate that may be proposed for any later maturity is 3.50%.) All Bonds of the same maturity must bear interest from date of issue until paid at a single, uniform rate. Each rate must be expressed in an integral multiple of 5/100 or 1/8 of 1%.

We enclose our Deposit in the amount of \$189,700, to be held by you pending delivery and payment. Alternatively, if we are the winning bidder, we will wire our Deposit to Klein Bank, 1550 Audubon Road, Chaska, Minnesota, ABA No. 091915654 for credit: Ehlers & Associates Good Faith Account No. 3208138. Such Deposit shall be received by Ehlers & Associates no later than two hours after the bid opening time. The County reserves the right to award the Bonds to a winning bidder whose wire transfer is initiated but not received by such time provided that such winning bidder's federal wire reference number has been received. In the event the Deposit is not received as provided above, the County may award the Bonds to the bidder submitting the next best bid provided such bidder agrees to such award. If our bid is not accepted, said deposit shall be promptly returned to us. If the Deposit is wired to such escrow account, we agree to the conditions and duties of Ehlers & Associates, Inc., as escrow holder of the Deposit, pursuant to the Notice of Sale. This bid is for prompt acceptance and is conditional upon delivery of said Bonds to The Depository Trust Company, New York, New York, in accordance with the Notice of Sale. Delivery is anticipated to be on or about July 13, 2017.

This bid is subject to the County's agreement to enter into a written undertaking to provide continuing disclosure under Rule 15c2-12 promulgated by the Securities and Exchange Commission under the Securities Exchange Act of 1934 as described in the Preliminary Official Statement for this Issue.

We have received and reviewed the Official Statement and have submitted our requests for additional information or corrections to the Final Official Statement. As Syndicate Manager, we agree to provide the County with the reoffering price of the Bonds within 24 hours of the bid acceptance.

This bid is a firm offer for the purchase of the Bonds identified in the Notice of Sale, on the terms set forth in this bid form and the Notice of Sale, and is not subject to any conditions, except as permitted by the Notice of Sale.

By submitting this bid, we confirm that we are an Underwriter and have an established industry reputation for underwriting new issuances of municipal bonds.
YES: ☒ NO: ☐

As set forth in the Notice of Sale, this bid shall be cancelled and deemed to be withdrawn in the event that the competitive sale requirements are not satisfied and the County determines to apply the hold-the-offering-price rule to any maturity of the Bonds (such terms are used as described in the Notice of Sale, unless we affirmatively confirm this bid and agree to comply with the hold-the-offering-price rule no later than 90 (ninety) minutes after receiving notification that the County has determined to apply the hold-the-offering-price rule to any maturity of the Bonds. If we provide that confirmation orally, we will promptly confirm it in writing. If we do not confirm our bid within the required time period, this bid shall be cancelled and deemed to be withdrawn. The County thereupon may award the Bonds to another bidder, or the County may cancel the sale of the Bonds, as set forth in the Notice of Sale.

Account Manager: Wells Fargo NA, Municipal Products Group

By: 

Account Members: Alone

X

Award will be on a true interest cost basis. According to our computations (the correct computation being controlling in the award), the total dollar interest cost (including any discount or less any premium) computed from July 13, 2017 of the above bid is \$ 1,853,487.45 and the true interest cost (TIC) is 2.2170 %.

The foregoing offer is hereby accepted by and on behalf of the Board of Supervisors of the Dodge County, Wisconsin, on June 20, 2017.

By: _____

By: _____

Title: _____

Title: _____

* Subsequent to bid opening the issue size was decreased to \$9,095,000.
Adjusted Price - \$9,354,817.38 Adjusted Net Interest Cost - \$1,816,620.31

Adjusted TIC - 2.2237%

EXHIBIT D-1

Pricing Summary

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

Dodge County, Wisconsin

\$9,095,000 General Obligation Refunding Bonds, Series 2017A

AR 2011 GO Bonds

Dated: July 13, 2017 Winning Bidder: Wells Fargo Bank

Pricing Summary

Maturity	Type of Bond	Coupon	Yield	Maturity Value	Price	YTM	Call Date	Call Price	Dollar Price
08/01/2018	Serial Coupo	3.000%	1.100%	30,000.00	101.977%	-	-	-	30,593.10
08/01/2019	Serial Coupo	3.000%	1.100%	40,000.00	103.840%	-	-	-	41,536.00
08/01/2020	Serial Coupo	3.000%	1.200%	45,000.00	105.374%	-	-	-	47,418.30
08/01/2021	Serial Coupo	3.000%	1.300%	850,000.00	106.685%	-	-	-	906,822.50
08/01/2022	Serial Coupo	3.000%	1.500%	850,000.00	107.268%	-	-	-	911,778.00
08/01/2023	Serial Coupo	3.000%	1.620%	850,000.00	107.921%	-	-	-	917,328.50
08/01/2024	Serial Coupo	3.000%	1.650%	840,000.00	108.949%	-	-	-	915,171.60
08/01/2025	Serial Coupo	3.000%	1.800%	830,000.00	108.954%	-	-	-	904,318.20
08/01/2026	Serial Coupo	2.000%	2.000%	825,000.00	100.000%	-	-	-	825,000.00
08/01/2027	Serial Coupo	2.125%	2.125%	810,000.00	100.000%	-	-	-	810,000.00
08/01/2028	Serial Coupo	2.250%	2.250%	810,000.00	100.000%	-	-	-	810,000.00
08/01/2029	Serial Coupo	2.500%	2.350%	795,000.00	101.093%	c 2.395%	08/01/2025	100.000%	803,689.35
08/01/2030	Serial Coupo	2.500%	2.500%	765,000.00	100.000%	-	-	-	765,000.00
08/01/2031	Serial Coupo	2.750%	2.600%	755,000.00	101.082%	c 2.657%	08/01/2025	100.000%	763,169.10
Total	-	-	-	\$9,095,000.00	-	-	-	-	\$9,451,824.65

Bid Information

Par Amount of Bonds	\$9,095,000.00
Reoffering Premium or (Discount)	356,824.65
Gross Production	\$9,451,824.65
Total Underwriter's Discount (1.067%)	\$(97,007.27)
Bid (102.857%)	9,354,817.38
Total Purchase Price	\$9,354,817.38
Bond Year Dollars	\$80,459.75
Average Life	8.847 Years
Average Coupon	2.5807158%
Net Interest Cost (NIC)	2.2577999%
True Interest Cost (TIC)	2.2237446%

EXHIBIT D-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by Ehlers & Associates, Inc. and incorporated into the Resolution.

(See Attached)

Dodge County, Wisconsin

\$9,095,000 General Obligation Refunding Bonds, Series 2017A

AR 2011 GO Bonds

Dated: July 13, 2017 Winning Bidder: Wells Fargo Bank

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
07/13/2017	-	-	-	-	-
02/01/2018	-	-	132,962.50	132,962.50	-
08/01/2018	30,000.00	3.000%	120,875.00	150,875.00	283,837.50
02/01/2019	-	-	120,425.00	120,425.00	-
08/01/2019	40,000.00	3.000%	120,425.00	160,425.00	280,850.00
02/01/2020	-	-	119,825.00	119,825.00	-
08/01/2020	45,000.00	3.000%	119,825.00	164,825.00	284,650.00
02/01/2021	-	-	119,150.00	119,150.00	-
08/01/2021	850,000.00	3.000%	119,150.00	969,150.00	1,088,300.00
02/01/2022	-	-	106,400.00	106,400.00	-
08/01/2022	850,000.00	3.000%	106,400.00	956,400.00	1,062,800.00
02/01/2023	-	-	93,650.00	93,650.00	-
08/01/2023	850,000.00	3.000%	93,650.00	943,650.00	1,037,300.00
02/01/2024	-	-	80,900.00	80,900.00	-
08/01/2024	840,000.00	3.000%	80,900.00	920,900.00	1,001,800.00
02/01/2025	-	-	68,300.00	68,300.00	-
08/01/2025	830,000.00	3.000%	68,300.00	898,300.00	966,600.00
02/01/2026	-	-	55,850.00	55,850.00	-
08/01/2026	825,000.00	2.000%	55,850.00	880,850.00	936,700.00
02/01/2027	-	-	47,600.00	47,600.00	-
08/01/2027	810,000.00	2.125%	47,600.00	857,600.00	905,200.00
02/01/2028	-	-	38,993.75	38,993.75	-
08/01/2028	810,000.00	2.250%	38,993.75	848,993.75	887,987.50
02/01/2029	-	-	29,881.25	29,881.25	-
08/01/2029	795,000.00	2.500%	29,881.25	824,881.25	854,762.50
02/01/2030	-	-	19,943.75	19,943.75	-
08/01/2030	765,000.00	2.500%	19,943.75	784,943.75	804,887.50
02/01/2031	-	-	10,381.25	10,381.25	-
08/01/2031	755,000.00	2.750%	10,381.25	765,381.25	775,762.50
Total	\$9,095,000.00	-	\$2,076,437.50	\$11,171,437.50	-

Yield Statistics

Bond Year Dollars	\$80,459.75
Average Life	8.847 Years
Average Coupon	2.5807158%
Net Interest Cost (NIC)	2.2577999%
True Interest Cost (TIC)	2.2237446%
Bond Yield for Arbitrage Purposes	2.0916482%
All Inclusive Cost (AIC)	2.3370420%

IRS Form 8038

Net Interest Cost	2.0776288%
Weighted Average Maturity	8.757 Years

EXHIBIT E

(Form of Bond)

REGISTERED UNITED STATES OF AMERICA
 NO. R- STATE OF WISCONSIN DOLLARS
 DODGE COUNTY \$
 GENERAL OBLIGATION REFUNDING BOND, SERIES 2017A

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:
 August 1, July 13, 2017 %

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: THOUSAND DOLLARS
 (\$)

FOR VALUE RECEIVED, Dodge County, Wisconsin (the "County"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on February 1 and August 1 of each year commencing on February 1, 2018 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Bond are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Bond is registered on the Bond Register maintained by the County Clerk or County Treasurer (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Bond is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Bond together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the County are hereby irrevocably pledged.

This Bond is one of an issue of Bonds aggregating the principal amount of \$9,095,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the County pursuant to the provisions of Section 67.04, Wisconsin Statutes, for the public purpose of refunding certain obligations of the County, as authorized by resolutions adopted on May 16, 2017 and June 20, 2017. Said resolutions are recorded in the official minutes of the County Board of Supervisors for said dates.

The Bonds maturing on August 1, 2026 and thereafter are subject to redemption prior to maturity, at the option of the County, on August 1, 2025 or on any date thereafter. Said Bonds are redeemable as a whole or in part, and if in part, from maturities selected by the County and within each maturity, by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

In the event the Bonds are redeemed prior to maturity, as long as the Bonds are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Bonds of a maturity are to be called for redemption, the Bonds of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation and date of the Bonds called for redemption, CUSIP number, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Bonds shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Bonds shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Bond have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the County, including this Bond and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Bond, together with the interest thereon, when and as payable.

This Bond has been designated by the County Board of Supervisors as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Bond is transferable only upon the books of the County kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Bonds, and the County appoints another depository, upon surrender of the Bonds to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Bond in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the County for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Bonds (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Bonds, or (iii) with respect to any particular Bond, after such Bond has been called for redemption. The Fiscal Agent and County may treat and consider the Depository in whose name this Bond is registered as the absolute owner hereof for

the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Bonds are issuable solely as negotiable, fully-registered Bonds without coupons in the denomination of \$5,000 or any integral multiple thereof.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, Dodge County, Wisconsin, by its governing body, has caused this Bond to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Chairperson and County Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

DODGE COUNTY,
WISCONSIN

By: _____
Russell Kottke
Chairperson

(SEAL)

COPY

By: _____
Karen J. Gibson
County Clerk

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Bond and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

COPY

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)

EXHIBIT F

Escrow Agreement

(See Attached)

ESCROW AGREEMENT

THIS ESCROW AGREEMENT is made and entered into July 13, 2017 by and between Dodge County, Wisconsin (the "County") and Zions Bank, a division of ZB, National Association, Chicago, Illinois (the "Escrow Agent").

RECITALS

The County has duly issued General Obligation Corporate Purpose Bonds, Series 2011, dated August 4, 2011 (the "Prior Issue").

The County has duly authorized and sold and is delivering this day its \$9,095,000 General Obligation Refunding Bonds, Series 2017A, dated July 13, 2017 (the "Refunding Obligations") for the purpose of providing funds sufficient to refund the 2021 through 2031 maturities of the Prior Issue (the "Refunded Obligations") (the "Refunding").

The Refunded Obligations mature and bear interest on the dates and in the amounts shown on Exhibit A-1.

In order to accomplish the Refunding, it is necessary to irrevocably deposit in trust an amount (in the form of investment securities and cash) which, together with investment income therefrom, will be sufficient to pay when due the principal of and interest on the Refunded Obligations.

To accomplish the Refunding, the Escrow Agent has been appointed depository of the proceeds of the Refunding Obligations (in the form of investment securities and cash) as hereinafter specified and has been appointed custodian of the County's debt service fund account for the Refunded Obligations until the Refunded Obligations are paid in full.

The execution of this Agreement has been duly authorized by a resolution of the County Board of Supervisors entitled: "Resolution Authorizing the Issuance and Sale of \$9,095,000 General Obligation Refunding Bonds" adopted by the County Board of Supervisors of the County on June 20, 2017.

In consideration of the mutual covenants contained herein, the parties hereto covenant and agree as follows for the equal and proportionate benefit and security of the holders of the Refunding Obligations and the Refunded Obligations:

1. Escrow Deposit. Concurrently with the execution of this Agreement, the County has irrevocably deposited with the Escrow Agent, receipt of which is hereby acknowledged by the Escrow Agent, \$_____ being the proceeds of the Refunding Obligations (the "Bond Proceeds") and \$_____ from funds of the County (the "Funds") for a total of \$_____.

The foregoing, along with earnings and interest thereon, shall be held and disposed of by the Escrow Agent only in accordance with this Agreement. The County represents and warrants that the foregoing, if held, invested and disposed of by the Escrow Agent in accordance with this Agreement, will be sufficient, without the need for any further investment or reinvestment, to make all payments required under this Agreement. The Escrow Agent has not and is under no

obligation to determine whether the amounts deposited hereunder are or will be sufficient to make all of the payments directed to be made hereunder.

2. Acceptance of Escrow. The Escrow Agent acknowledges receipt of the escrow deposit hereunder and accepts the responsibilities imposed on it by this Agreement.

3. Application of Escrow Deposit. There is hereby created by the County and ordered established with the Escrow Agent an account hereby designated, "Dodge County Escrow Account" (the "Escrow Account").

The Escrow Agent shall deposit the amount described above in the Escrow Account to be used as follows:

a) \$_____ to be used to purchase the United States government securities described on the attached Exhibit B-1 (the "Securities") (\$_____ from Bond Proceeds and \$_____ from Funds);

b) \$_____ to be used to establish a beginning cash balance in the Escrow Account (\$_____ from Bond Proceeds and \$_____ from Funds); and

c) \$_____ to be used to pay the Issuance Expenses set forth on the attached Exhibit C-1, which the Escrow Agent is hereby authorized to pay as outlined in the Closing Memorandum.

Except as set forth in Section 8 hereof, the Escrow Account (other than the cash held pursuant to subsection (b) above) shall remain invested in the Securities and the Escrow Agent shall not sell or otherwise dispose of the Securities.

The Escrow Account cash flow prepared by the Accountant defined below is set forth on Exhibit D-1.

Except as set forth in Section 8 hereof, no reinvestment of amounts on deposit in the Escrow Account shall be permitted.

The Escrow Agent shall apply the monies in the Escrow Account to the payment of the Refunded Obligations in the amounts set forth on the attached Exhibit A-1 by depositing such amounts with the fiscal agent for the Refunded Obligations on or before the dates set forth on the attached Exhibit A-1.

Barthe & Wahrman, A Professional Association, a firm of independent accountants (the "Accountant"), has delivered to the County, the Escrow Agent, Ehlers & Associates, Inc., any bond insurer for the Refunding Obligations, any bond insurer for the Refunded Obligations, and Quarles & Brady LLP, for their purposes, a report stating that the firm has reviewed the arithmetical accuracy of certain computations based on assumptions relating to the sufficiency of forecasted net cash flow from the United States government securities (paragraph (a) above) and any initial cash deposit (paragraph (b) above) to pay the principal of and interest (if any) on the Refunded Obligations when due as described on Exhibit A-1. Based upon the summarized data presented in its report and the assumption that the principal and interest payments on the United States government securities are deposited in the Escrow Account when due, in its opinion, the

proceeds from the United States government securities, plus any initial cash deposit will be sufficient for the timely payment of principal and interest, when due, on the Refunded Obligations.

If at any time it shall appear to the Escrow Agent that the money in the Escrow Account will not be sufficient to make any required payments due to the holders of the Refunded Obligations, the Escrow Agent shall immediately notify the County. Upon receipt of such notice, the County shall forthwith transmit to the Escrow Agent for deposit in the Escrow Account from legally available funds such additional monies as may be required to make any such payment.

4. Redemption of the Refunded Obligations. Pursuant to the Resolution, the County has heretofore called the Refunded Obligations for redemption and authorized and directed the Escrow Agent to give notice of said intended redemption of the Refunded Obligations by providing notice (in substantially the form attached hereto as Exhibit E-1 in the manner and at the times set forth on Exhibit E-1), and the Escrow Agent hereby agrees to give such notice.

5. Notice of Advance Refunding of the Refunded Obligations. The Escrow Agent is hereby directed and agrees within ten business days after the closing for the Refunding Obligations to provide a Notice of Advance Refunding and Redemption, in substantially the form attached hereto as Exhibit F-1, to the registered owners of the Refunded Obligations, to any fiscal agent for the Refunded Obligations, and to any others as described in Exhibit F-1.

6. The Escrow Agent.

a) Annual Report. The Escrow Agent shall, in the month of February of each year while this Agreement is in effect, and as soon as practicable after termination of this Agreement, forward by first class mail to the County a report of the receipts, income, investments, reinvestments, redemptions and payments of and from the Escrow Account during the preceding calendar year, including in such report a statement, as of the end of the preceding calendar year, regarding the manner in which it has carried out the requirements of this Agreement. The County shall have the right, at any time during business hours, to examine all of the Escrow Agent's records regarding the status and details of the Escrow Account.

b) Separate Funds; Accountability. Except as otherwise permitted under Section 3 hereof, the Escrow Agent shall keep all monies, securities and other properties deposited hereunder, all investments and all interest thereon and profits therefrom, at all times in a special fund and separate trust account, wholly segregated from all other funds and securities on deposit with it; shall never commingle such deposits, investments and proceeds with other funds or securities of the Escrow Agent; and shall never at any time use, pledge, loan or borrow the same in any way. The fund established hereunder shall be held separately and distinctly and not commingled with any other such fund. Nothing herein contained shall be construed as requiring the Escrow Agent to keep the identical monies, or any part thereof, received from or for the Escrow Account, on hand, but monies of an equal amount shall always be maintained on hand as funds held by the Escrow Agent, belonging to the County, and a special account thereof, evidencing such fact, shall at all times be maintained on the books of the Escrow Agent. All uninvested money held at any time in the Escrow Account shall be continuously secured by the

deposit in a Federal Reserve Bank or direct obligations of the United States of America in a principal amount always not less than the total amount of uninvested money in the Escrow Account. It is understood and agreed that the responsibility of the Escrow Agent under this Agreement is limited to the safekeeping and segregation of the monies and securities deposited with it for the Escrow Account, and the collection of and accounting for the principal and interest payable with respect thereto.

In the event the Escrow Agent due to any action or inaction required hereunder is unable or fails to account for any property held hereunder, such property shall be and remain the property of the County. Property held by the Escrow Agent hereunder shall not be deemed to be a banking deposit of the County to the extent that the Escrow Agent shall have no right or title with respect thereto (including any right of set-off) and the County shall have no right of withdrawal thereof.

c) Liability. The Escrow Agent shall be under no obligation to inquire into or be in any way responsible for the performance or nonperformance by the County or any fiscal agent of any of its obligations, or to protect any of the County's rights under any bond proceeding or any of the County's other contracts with or franchises or privileges from any state, county, municipality or other governmental agency or with any person. The Escrow Agent shall not be liable for any act done or step taken or omitted by it, as escrow agent, or for any mistake of fact or law, or for anything which it may do or refrain from doing in good faith and in the exercise of reasonable care and believed by it to be within the discretion or power conferred upon it by this Agreement, except for its negligence or its willful misconduct. The Escrow Agent shall not be responsible in any manner whatsoever for the recitals or statements contained herein, including without limitation those as to the sufficiency of the trust deposit to accomplish the purposes hereof or in the Refunded Obligations or the Refunding Obligations or in any proceedings taken in connection therewith, but they are made solely by the County.

d) Resignations; Successor Escrow Agent. The Escrow Agent may at any time resign by giving not less than 60 days written notice to the County. Upon giving such notice of resignation, the resigning Escrow Agent may petition any court of competent jurisdiction for the appointment of a successor escrow agent. Such court may thereupon, after such notice, if any, as it may deem proper and prescribes, appoint a successor escrow agent of comparable qualifications to those of the resigning Escrow Agent. The resignation of the Escrow Agent shall take effect only upon the appointment of a successor escrow agent and such successor escrow agent's acceptance of such appointment.

Any successor escrow agent shall be a state or national bank, have full banking and trust powers, and have a combined capital and surplus of at least \$5,000,000.

Any successor escrow agent shall execute, acknowledge and deliver to the County and to its predecessor escrow agent an instrument accepting such appointment hereunder, and thereupon the resignation of the predecessor escrow agent shall become effective and such successor escrow agent, without any further act, deed or conveyance, shall become vested with all the rights, powers, duties and obligations of its predecessor hereunder, with like effect as if originally named as escrow agent herein; but nevertheless, on written request of the County or on the request of the successor escrow agent, the escrow agent ceasing to act shall execute and

deliver an instrument transferring to such successor escrow agent, upon the terms herein expressed, all the rights, power, and duties of the escrow agent so ceasing to act. Upon the request of any such successor escrow agent, the County shall execute any and all instruments in writing for more fully and certainly vesting in and confirming to such successor escrow agent all such rights, powers and duties. Any predecessor escrow agent shall pay over to its successor escrow agent a proportional part of the Escrow Agent's fee hereunder.

e) Fees. The Escrow Agent acknowledges receipt from the County of the sum of _____ DOLLARS (\$) _____ as and for full compensation for all services to be performed by it as the Escrow Agent under this Agreement. Any out-of-pocket expenses including legal fees and publication costs will be paid by the County as incurred. The Escrow Agent expressly waives any lien upon or claim against the monies and investments in the Escrow Account.

7. Arbitrage. The County has covenanted and agreed, and the Escrow Agent hereby covenants and agrees, to the extent any action is within its control and to its knowledge, to and for the benefit of the holders of the Refunding Obligations and the Refunded Obligations, that no investment of the monies on deposit in the Escrow Account will be made in a manner that would cause the Refunding Obligations or the Refunded Obligations to be "arbitrage bonds" within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended (the "Code") or any Regulations promulgated or ~~proposed thereunder~~ (the "Regulations").

In order to ensure ~~continuing compliance~~ with Section 148 of the Code and the Regulations, the Escrow Agent ~~agrees~~ that it will not invest the cash balance nor reinvest any cash received in payment of the principal of and interest on the federal securities held in the Escrow Account nor redeem such federal securities except as specifically provided in Sections 3 and 8 hereof. Said prohibition on reinvestment shall continue unless and until the County requests that such reinvestment be made and shall be restricted to noncallable direct obligations of the United States Treasury. Prior to any such request for reinvestment of the proceeds from the federal securities held in the Escrow Account, the County shall provide to the Escrow Agent: (i) an opinion by an independent certified public accounting firm that after such reinvestment the principal amount of the substituted securities, together with the earnings thereon and other available monies, will be sufficient to pay, as the same become due, all principal of, redemption premium where required, and interest on the Refunded Obligations which have not then previously been paid, and (ii) an unqualified opinion of nationally recognized bond counsel to the effect that (a) such reinvestment will not cause the Refunding Obligations or the Refunded Obligations to be "arbitrage bonds" within the meaning of Section 148 of the Code and the Regulations in effect thereunder on the date of such reinvestment, and (b) such reinvestment complies with the Constitution and laws of the State of Wisconsin and the provisions of all relevant documents relating to the issuance of the Refunding Obligations and the Refunded Obligations.

8. Substitute Investments. At the written request of the County and upon compliance with the conditions hereinafter stated, the Escrow Agent shall have the power to sell and dispose of the Securities and to substitute direct obligations of, or obligations which are unconditionally guaranteed by, the United States of America, which are not subject to redemption prior to maturity and which are available for purchase with the proceeds derived

from the disposition of the Securities on the date of such transaction. The Escrow Agent shall purchase such substitute obligations with the proceeds derived from the sale, transfer or disposition of the Securities. The transactions may be effected only by simultaneous sale and purchase transactions, and only if (i) the amounts and dates on which the anticipated transfers from the Escrow Account to the fiscal agent or depository for the payment of the principal of and interest on the Refunded Obligations will not be diminished or postponed thereby, (ii) the Escrow Agent shall receive, at the expense of the County, an opinion of a nationally recognized firm of attorneys experienced in the area of municipal finance to the effect that such disposition and substitution would not cause any Refunded Obligations or Refunding Obligations to be "arbitrage bonds" within the meaning of Section 148 of the Code and the Regulations thereunder; and (iii) the Escrow Agent shall receive, at the expense of the County, a certification from an independent certified public accountant that, after such transaction, the principal of and interest on the U.S. government obligations in the Escrow Account will, together with other monies in the Escrow Account available for such purpose, be sufficient at all times to pay, when due, the principal of, redemption premium, where required, and interest on the Refunded Obligations.

The County hereby covenants that no part of the monies or funds at any time in the Escrow Account shall be used directly or indirectly to acquire any securities or obligations, the acquisition of which would cause any Refunded Obligations or Refunding Obligations to be "arbitrage bonds" within the meaning of Section 148 of the Code and the Regulations thereunder.

9. Miscellaneous.

a) Third Party Beneficiaries. This Agreement has been entered into by the County and the Escrow Agent for the benefit of the holders of the Refunding Obligations and the Refunded Obligations, and is not revocable by the County or the Escrow Agent, and the investments and other funds deposited in the Escrow Account and all income therefrom have been irrevocably appropriated for the payment and any redemption of the Refunded Obligations and interest thereon when due, in accordance with this Agreement. This Agreement shall be binding upon and shall inure to the benefit of the County and the Escrow Agent and their respective successors and assigns. In addition, this Agreement shall constitute a third party beneficiary contract for the benefit of the owners of the Refunding Obligations and the Refunded Obligations. Said third party beneficiaries shall be entitled to enforce performance and observance by the County and the Escrow Agent of the respective agreements and covenants herein contained as fully and completely as if said third party beneficiaries were parties hereto.

b) Severability. If any section, paragraph, clause or provision of this Agreement shall be invalid or ineffective for any reason, the remainder of this Agreement shall remain in full force and effect, it being expressly hereby agreed that the remainder of this Agreement would have been entered into by the parties hereto notwithstanding any such invalidity.

c) Termination. This Agreement shall terminate upon the payment of all of the principal of and interest on the Refunded Obligations. The parties realize that some of the amounts hereunder may remain upon termination. Any amounts remaining upon termination shall be returned to the County for deposit in the account designated "Debt Service Fund Account for General Obligation Refunding Bonds, dated July 13, 2017" created by the Resolution and used solely to pay the principal of and interest on the Refunding Obligations.

Termination of this Agreement shall not, of itself, have any effect on the County's obligation to pay the Refunding Obligations and the Refunded Obligations in full in accordance with the respective terms thereof.

d) Indemnification. The County agrees to hold the Escrow Agent harmless and to indemnify the Escrow Agent against any loss, liability, expenses (including attorney's fees and expenses), claims, or demand arising out of or in connection with the performance of its obligations in accordance with the provisions of this Agreement, except for gross negligence or willful misconduct of the Escrow Agent. The foregoing indemnities in this paragraph shall survive the resignation or removal of the Escrow Agent or the termination of the Agreement.

e) Governing Law. This Escrow Agreement shall be construed, interpreted and governed by and under the laws of the State of Wisconsin.

f) Notices. All notices, certificates or other communications hereunder shall be sufficiently given and shall be deemed given when hand delivered or when mailed by certified or registered mail, postage prepaid addressed as follows:

If to the County:

Dodge County
Attention: Kimberly A. Nass
Corporation Counsel
Dodge County Administration Building
127 East Oak Street
Juneau WI 53039

If to the Escrow Agent:

Zions Bank, a division of ZB, National Association
111 West Washington Street
Suite 1860
Chicago, IL 60602

Any party may by like notice at any time, and from time to time, designate a different address to which notices shall be sent. Notices given in accordance with these provisions shall be deemed received when mailed.

The Escrow Agent agrees to accept and act upon instructions or directions pursuant to the Escrow Agreement sent by unsecured e-mail, facsimile transmission or other similar unsecured electronic methods, provided, however, that, the Escrow Agent shall have received an incumbency certificate listing persons designated to give such instructions or directions and containing specimen signatures of such designated persons, which such incumbency certificate shall be amended and replaced whenever a person is to be added or deleted from the listing.

g) Execution in Counterparts. This Agreement may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed by their duly authorized officers on the date first above written.

DODGE COUNTY, WISCONSIN

By: _____

Russell Kottke
Chairperson

(SEAL)

By: _____

Karen J. Gibson
County Clerk

COPY

ZIONS BANK, a division of ZB National
Association, Chicago, Illinois,
as Escrow Agent

By: _____

(Refunded Obligations)

EXHIBIT A-1

Dodge County, Wisconsin
General Obligation Corporate Purpose Bonds, Series 2011,
dated August 4, 2011

Debt Service Requirements

<u>Payment Date</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>Interest Amount</u>	<u>Total Principal and Interest</u>

(See Attached)

COPY

Bond Registrar
or Fiscal Agent:

Bond Trust Services Corporation
Roseville, MN

Depository:

The Depository Trust Company
New York, New York

EXHIBIT B-1U.S. TREASURY SECURITIES

For Delivery July 13, 2017

<u>Type</u>	<u>Maturity Date</u>	<u>Par Amount</u>	<u>Coupon Rate</u>	<u>Cost</u>

(See Attached Confirmation Forms)

COPY

EXHIBIT C-1

AUTHORIZED ISSUANCE EXPENSES

Escrow Agent,
 Zions Bank, a division of ZB, National Association, Chicago, Illinois \$ _____

Escrow Verification,
 Barthe & Wahrman, A Professional Association, Bloomington, Minnesota _____

Legal Opinion,
 Quarles & Brady LLP, Milwaukee, Wisconsin _____

Rating Fee,
 Moody's Investors Service Inc., New York, New York _____

Financial Advisor,
 Ehlers & Associates, Inc., Waukesha, Wisconsin _____

Bidding Agent,
 Ehlers Investment Partners, LLC, Roseville, Minnesota _____

Total: \$ _____

COPY

EXHIBIT D-1

ESCROW ACCOUNT CASH FLOW

(SEE ATTACHED)

COPY

EXHIBIT E-1NOTICE OF FULL CALL

DODGE COUNTY, WISCONSIN
GENERAL OBLIGATION CORPORATE PURPOSE BONDS, SERIES 2011,
DATED AUGUST 4, 2011

NOTICE IS HEREBY GIVEN that the Bonds of the above-referenced issue which mature on the dates and in the amounts; bear interest at the rates; and have CUSIP Nos. as set forth below have been called for prior payment on August 1, 2019 at a redemption price equal to 100% of the principal amount thereof plus accrued interest to the date of prepayment:

<u>Maturity Date</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>CUSIP No.</u>
08/01/2021	\$ 805,000	3.00%	256453FP1
08/01/2022	805,000	3.20	256453FQ9
08/01/2023	805,000	4.00	256453FR7
08/01/2024	800,000	4.00	256453FS5
08/01/2025	800,000	4.00	256453FT3
08/01/2026	800,000	4.00	256453FU0
08/01/2027	800,000	4.00	256453FV8
08/01/2029	1,630,000	4.00	256453FX4
08/01/2030	800,000	4.10	256453FY2
08/01/2031	800,000	4.20	256453FZ9

Upon presentation and surrender of said Bonds to Bond Trust Services Corporation, Roseville, Minnesota, the registrar and fiscal agent for said Bonds, the registered owners thereof will be paid the principal amount of the Bonds plus accrued interest to the date of prepayment.

Said Bonds will cease to bear interest on August 1, 2019.

By Order of the
County Board of Supervisors
Dodge County
County Clerk

Dated _____

* To be provided to Bond Trust Services Corporation, Roseville, Minnesota, at least thirty-five (35) days prior to August 1, 2019. The registrar and fiscal agent shall be directed to give notice of such prepayment by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by The Depository Trust Company, to The Depository Trust Company, Attn: Supervisor, Call Notification Department, 570 Washington Blvd., Jersey City, NJ 07310, not less than thirty (30) days nor more than sixty (60) days prior to August 1, 2019 and to the MSRB electronically through the Electronic Municipal Market Access (EMMA) System website at www.emma.msrb.org.

EXHIBIT F- 1*

NOTICE OF PARTIAL ADVANCE REFUNDING AND REDEMPTION
OF THE GENERAL OBLIGATION CORPORATE PURPOSE BONDS, SERIES 2011,
DATED AUGUST 4, 2011
OF DODGE COUNTY, WISCONSIN (THE "COUNTY")

Notice is given that the Bonds described below (the "Refunded Obligations") of Dodge County, Wisconsin (the "County") have been advance refunded by the County pursuant to an Escrow Agreement dated July 13, 2017 between the County and Zions Bank, a division of ZB, National Association, Chicago, Illinois (the "Escrow Agent").

<u>Maturity Date</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>CUSIP No.</u>
08/01/2021	\$ 805,000	3.00%	256453FP1**
08/01/2022	805,000	3.20	256453FQ9**
08/01/2023	805,000	4.00	256453FR7**
08/01/2024	800,000	4.00	256453FS5**
08/01/2025	800,000	4.00	256453FT3**
08/01/2026	800,000	4.00	256453FU0**
08/01/2027	800,000	4.00	256453FV8**
08/01/2029	1,630,000	4.00	256453FX4**
08/01/2030	800,000	4.10	256453FY2**
08/01/2031	800,000	4.20	256453FZ9**

The County has instructed the Escrow Agent to call the Refunded Obligations for redemption on August 1, 2019. The County has irrevocably deposited United States government securities and cash in escrow with the Escrow Agent in an amount which, together with investment income on it, is sufficient to pay the interest on the Refunded Obligations up to and including August 1, 2019 and to redeem the Refunded Obligations on August 1, 2019 at a price of par plus accrued interest to August 1, 2019. Interest on the Refunded Obligations will cease to accrue on August 1, 2019.

Dated: July 13, 2017.

Zions Bank, a division of ZB, National Association,
as Escrow Agent

* Within ten business days after the closing for the Refunding Obligations, notice shall be provided to the registered owners of the Refunded Obligations, to any fiscal agent for the Refunded Obligations and to the MSRB electronically through the Electronic Municipal Market Access (EMMA) System website at www.emma.msrb.org.

** Indicates refunding of full CUSIP.

RESOLUTION NO. 17-14

**Resolution to Secure State Funding to
Support Communicable Disease Control for Population Health**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, Wisconsin has no dedicated, stable federal and state funding sources for communicable disease control and prevention efforts; and,

WHEREAS, a strong public health infrastructure is paramount to the health of all citizens; and,

WHEREAS, emerging and existing communicable diseases threaten health security, economies, and quality of life for all; and,

WHEREAS, communicable diseases such as ebola, H1N1, measles, HIV and AIDS, tuberculosis, influenza, measles, syphilis, gonorrhea, rabies, hepatitis, polio, and pertussis, can threaten the lives and well-being of Wisconsin residents; and,

WHEREAS, emerging and re-emerging threats such as ebola, H1N1, SARS, and measles threaten personal and community safety and require substantial resources to contain; and,

WHEREAS, bloodborne pathogens that cause long-term disease such as Hepatitis C are occurring at unprecedented rates – rates that are accelerating as a result of the opiate epidemic; and,

WHEREAS, Wisconsin local health department communicable disease programs protect residents by investigating and controlling communicable diseases, collecting data, educating the community about prevention and the importance of immunizations, and caring for those affected by these diseases; and,

WHEREAS, public health departments have been successful in controlling communicable diseases through surveillance, case reporting, and involvement of public health staff in referral of exposed persons for screening and prevention services; and,

WHEREAS, evidence in the scientific literature indicates that partner notification services are not adequately assured in the absence of specific public health staff involvement; and,

WHEREAS, local health departments and the State of Wisconsin have demonstrated commitment, competence and success in assuring the confidentiality of persons with reported communicable disease for decades, including cases of AIDS; and,

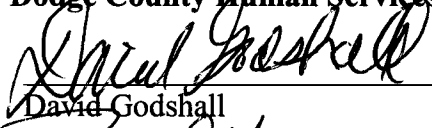
WHEREAS, local health departments have placed a high priority on communicable disease control and is one of the ten essential functions of public health;

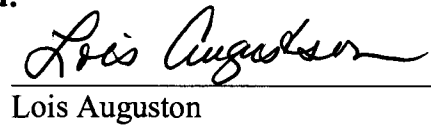
SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors urges the state legislature to develop bipartisan support for and the enactment of sustainable funding of comprehensive, sustainable, effective and evidence based communicable disease control and prevention for the public's health; and,

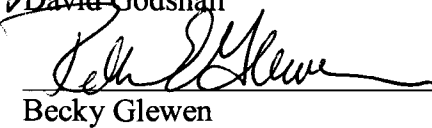
1 **BE IT FINALLY RESOLVED**, that the Dodge County Clerk shall transmit a copy of this
 2 Resolution to the Governor of the State of Wisconsin, all Wisconsin State Legislators with a
 3 constituency within Dodge County, the Wisconsin Association of Local Health Departments and
 4 Boards, and the Wisconsin Counties Association.

All of which is respectfully submitted this 20th day of June, 2017.

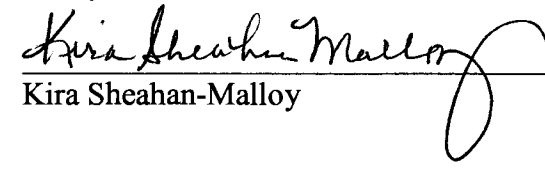
Dodge County Human Services and Health Board:


 David Godshall

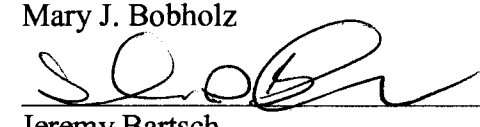

 Lois Auguston


 Becky Glewen


 Stephanie Justmann


 Kira Sheahan-Malloy


 Mark E. Roesch

Mary J. Bobholz

 Jeremy Bartsch


 Jennifer Keyes

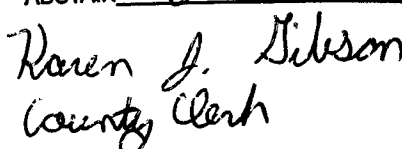
Vote Required: Majority of Members present.

Resolution Summary: A Resolution to Secure State Funding to Support Communicable Disease Control for Population Health.

ADOPTED
 BY DODGE COUNTY BOARD

JUN 20 2017

AYES 32 NOES 0
 ABSENT 1
 ABSTAIN 0


 County Clerk

1 *Final endorsed resolution should be sent to the Wisconsin Association of Local Health Departments*
2 *and Boards (WALHDAB) at walhdab@badgerbay.co, or 563 Carter Court, Suite B, Kimberly, WI*
3 *54136. Final endorsed resolution should also be sent to all state legislators whose constituents are*
4 *within the jurisdiction. Resolution updated 10/17/16.doard*
5

RESOLUTION NO. 17-15

**APPROVAL OF THE CREATION OF THE
COMMISSION ON AGING AND DISABILITY SERVICES**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, Wis. Stat. § 46.82(4) requires counties that have established a single-county aging unit to establish a governing and policy-making body to be known as the commission on aging; and,

WHEREAS, in fulfillment of that requirement, Dodge County has established the Aging Advisory Committee (Committee); and,

WHEREAS, Wis. Stat. § 46.283 allows counties to provide services to the elderly through an aging and disability resource center model which requires a governing board to oversee the resource center operations; and,

WHEREAS, Dodge County began operating the Dodge County Aging and Disability Resource Center in May of 2008; and,

WHEREAS, on July 14, 2009 the Dodge County Board of Supervisors adopted Resolution No. 09-28 creating the Dodge County Aging and Disability Resource Center Governing Board (ADRC Board); and,

WHEREAS, the Committee and the ADRC Board perform similar functions and have overlapping duties, and it is in the best interests of Dodge County that the Committee and the ADRC Board be merged into one committee known as the "Commission on Aging and Disability Services" (Commission) which shall act as the commission on aging as required by Wis. Stat. § 46.82(4) and the ADRC governing board as required by Wis. Stat. § 46.283(6); and,

WHEREAS, the members of the Committee and the ADRC Board have voted to support a merger with the assurance of proportional and adequate representation among older adults and persons with disabilities, as required by statutes; and,

WHEREAS, the Dodge County Human Services and Health Board recommends the approval of the merger of the Committee and the ADRC Board into the Commission on Aging and Disability Services, which Commission shall be comprised of nine (9) members fulfilling one or more of the following criteria: two county board supervisors; two members representing the developmentally disabled client group; one member representing the physically disabled client group; one non-client member; and, at least 50% of citizen members over the age of 60; and,

WHEREAS, the Dodge County Human Services and Health Board further recommends a Commission effective date of July 1, 2017 with the citizen members appointed by the County Administrator and approved by the Dodge County Board of Supervisors with staggered terms, term limits, and duties as required by Wis. Stat. § 46.82(4)(b), and Wis. Stat. § 46.283(6)(a); and,

WHEREAS, the Commission shall meet at least quarterly to fulfill the duties described in Wis. Stat. § 46.82(4)(b), and Wis. Stat. § 46.283(6)(a); and,

WHEREAS, members of the Commission shall receive a per diem in the amount established by the Dodge County Board of Supervisors in Resolution No. 13-33, which amount is subject to modification by action of the Dodge County Board of Supervisors, and mileage reimbursement;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby approves of the merger of the Aging Advisory Committee and the Aging and Disability Resource Center Governing Board into a nine (9) member body known as the *Commission on Aging and Disability Services* as set forth above, effective as of July 1, 2017, subject to the confirmation of member appointments; and,

BE IT FURTHER RESOLVED, that the citizen members of the Commission on Aging and Disability Services shall be appointed by the Dodge County Administrator and confirmed by the Dodge County Board of Supervisors with representation, staggered terms, term limits, and duties as required by Wis. Stat. § 46.82(4)(b), and Wis. Stat. § 46.283(6)(a), and compensation specified herein; and,

BE IT FINALLY RESOLVED, that the Intra-Department Fund Transfer attached hereto as Exhibit "A" is hereby approved.

All of which is respectfully submitted this 20th day of June, 2017.

Dodge County Human Services and Health Board:

Mary J. Bobholz

Stephanie Justmann
Stephanie Justmann

Becky Glewen
Becky Glewen

Mark E. Roesch
Mark E. Roesch

Jeremy Bartsch
Jeremy Bartsch

Kira Sheahan-Malloy
Kira Sheahan-Malloy

Lois Augustson
Lois Augustson

Jennifer Keyes
Jennifer Keyes

David Godshall
David Godshall

FISCAL NOTE:

Is the referenced expenditure included in the adopted 2017 Budget? **No.**

Fiscal Impact on the adopted 2017 Budget:
\$503.70 (Deficit).

Fiscal Impact reviewed by the Dodge County Finance Committee on June 13, 2017.

David Frohling
David Frohling, Chairman
Dodge County Finance Committee

**ADOPTED
BY DODGE COUNTY BOARD**

JUN 20 2017

AYES 32 NOES 0
ABSENT 1
ABSTAIN 0

Karen J. Dileson
County Clerk

Vote Required: Majority of Members present.

Resolution Summary: Resolution approving the merger of the Aging Advisory Committee and the Aging and Disability Resources Center Governing Board to be known as the Commission on Aging and Disability Services.



Dodge County, Wisconsin
Finance Department
Intra-Department Fund Transfer Form
 Effective Date: January 01, 2016

Date: 5/31/17

Department: Human Services & Health Department

For Finance Department use only	
Doc#	_____
Batch#	_____
GL Date:	_____

Description of Adjustment:

Redistribute expenditures to account for the combination of the Commission on Aging & Disability Services

Increase to Budget

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
101	5151	53	Commision on Aging & Disability	504

Decrease to Budget

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
4809	5279	468	Other CBRF	504

RESOLUTION NO. 17-16

RESOLUTION TO ESTABLISH A NUTRITION ADVISORY COUNCIL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

WHEREAS, the Dodge County Human Services and Health Board has evaluated the functions, duties and responsibilities of commissions and committees advisory to it; and,

WHEREAS, specifically, the Human Services and Health Board is considering the merger of the ADRC Governing Board and the Aging Commission; and,

WHEREAS, in its evaluation, the Board discovered that the Nutrition Advisory Committee was disbanded by Resolution No. 91-78, when the Committee's duties were transferred to the then Aging Advisory Committee which became responsible for advising the Human Services Board on aging program issues and nutrition issues; and,

WHEREAS, sometime after the Nutrition Advisory Committee disbanded in 1992, the Nutrition Advisory Council began meeting as a standalone body with its membership comprised of members of the then Aging Advisory Commission; and,

WHEREAS, according to the Older American's Act (42 U.S.C. ch. 35 § 3001 et seq), and the Wisconsin Elders Act (§46.82, Wis. Stats.), a county operating senior dining and home delivered meal programs must have a council to assist in evaluating, promoting, planning and advocating for the nutrition program and its participants in order to receive state funding; and,

WHEREAS, council membership shall include at least one program participant representing each dining center and at least one representative from the home delivered meal program with the remaining members providing broad representation from public and private agencies knowledgeable and interested in senior dining, home delivered meals, such as representatives from local hospitals or UW Extension staff;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby establishes the Nutrition Advisory Council appointed by the Dodge County Administrator and confirmed by the Dodge County Board of Supervisors, effective July 1, 2017, consisting of not more than eleven (11) members, with its membership, terms, and duties consistent with state and federal guidelines; and,

BE IT FURTHER RESOLVED, that the Intra-Department Fund Transfer attached hereto as Exhibit "A" is hereby approved; and,

BE IT FINALLY RESOLVED, that the members of the council shall receive a per diem in the amount established by the Dodge County Board of Supervisors in Resolution No. 13-33, which amount is subject to modification by action of the Dodge County Board of Supervisors, and mileage reimbursement.

All of which is respectfully submitted this 20th day of June, 2017.

Dodge County Human Services and Health Board:

Mary J. Bobholz

Stephanie Justmann
Stephanie Justmann

Becky Glewen
Becky Glewen

Mark E. Roesch
Mark E. Roesch

Jeremy Bartsch
Jeremy Bartsch

Kira Sheahan Malloy
Kira Sheahan-Malloy

Lois Augustson
Lois Augustson

Jennifer Keyes
Jennifer Keyes

David Godshall
David Godshall

FISCAL NOTE:

Is the referenced expenditure included in the adopted 2017 Budget? **No.**

Fiscal Impact on the adopted 2017 Budget:
\$1,383.15 (Deficit).

Fiscal Impact reviewed by the Dodge County Finance Committee on June 13, 2017.

David Frohling
David Frohling, Chairman
Dodge County Finance Committee

ADOPTED
BY DODGE COUNTY BOARD

JUN 20 2017

AYES	31	NOES	1
ABSENT	0		
ABSTAIN	0		

Karen J. Silson
County Clerk

Vote Required: Majority of Members present.

Resolution Summary: A Resolution to Establish a Nutrition Advisory Council.



Dodge County, Wisconsin
Finance Department
Intra-Department Fund Transfer Form
 Effective Date: January 01, 2016

Date: 5/31/17

Department: Human Services & Health Department

For Finance Department use only	
Doc#	_____
Batch#	_____
GL Date:	_____

Description of Adjustment:

Redistribute expenditures to establish the Nutrition Advisory Council

Increase to Budget

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
101	5151	79	Nutrition Advisory Council	1384

Decrease to Budget

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
4809	5279	468	Other CBRF	1384

RESOLUTION NO. 17-17

**Abolish the Position of *Counselor I, II, or III – AODA* and
Create the Position of *Psychiatric Therapist II – Outpatient***

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the Dodge County Human Services and Health Board has studied and analyzed staffing needs at the Dodge County Human Services and Health Department; and,

WHEREAS, as a result of these studies and analyses, the Human Services and Health Board recommends that the Dodge County Board of Supervisors abolish the following position in the Human Services and Health Department, effective September 6, 2017:

1. One vacant, funded, full-time, benefited position of *Counselor I, II, or III - AODA*; and,

WHEREAS, as a result of these studies and analyses, the Human Services and Health Board also recommends that the Dodge County Board of Supervisors create the following position in the Human Services and Health Department, effective September 6, 2017:

1. One new, full-time, benefited position of *Psychiatric Therapist II - Outpatient*; and,

WHEREAS, job descriptions for each of the *Counselor I, II, or III - AODA* positions have been marked for identification as Exhibits “A”, “B”, and “C”, respectively, and have been attached hereto; and,

WHEREAS, a job description for the proposed position of *Psychiatric Therapist II - Outpatient* has been marked for identification as Exhibit “D” and has been attached hereto; and,

WHEREAS, there are funds in the 2017 Budget of the Human Services and Health Department to fund the proposed position of *Psychiatric Therapist II – Outpatient* during the period of time commencing on September 6, 2017, and ending on December 31, 2017, both inclusive;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby abolishes the following position in the Human Services and Health Department, effective July 1, 2017:

1. One vacant, funded, full-time, benefited position of *Counselor I, II, or III - AODA*; and,

BE IT FURTHER RESOLVED, that the Dodge County Board of Supervisors hereby creates the following position in the Human Services and Health Department, effective September 6, 2017:

1. One new, full-time, benefited position of *Psychiatric Therapist II - Outpatient*; and,

- 1 **BE IT FINALLY RESOLVED**, that funds in the 2017 Budget of the Human Services and
- 2 Health Department shall be used to fund the position of *Psychiatric Therapist II - Outpatient* during
- 3 the period of time commencing on September 6, 2017, and ending on December 31, 2017, both
- 4 inclusive.

All of which is respectfully submitted this 20th day of June, 2017.

Dodge County Human Services and Health Board:

Mary J. Bobholz

Stephanie Justmann
Stephanie Justmann

Becky Glewen
Becky Glewen

Mark E. Roesch
Mark E. Roesch

Jeremy Bartsch
Jeremy Bartsch

Kira Sheahan-Malloy
Kira Sheahan-Malloy

Lois Augustson
Lois Augustson

Jennifer Keyes
Jennifer Keyes

David Godshall
David Godshall

FISCAL NOTE:

Is the referenced expenditure included in the adopted 2017 Budget? **No.**

Fiscal Impact on the adopted 2017 Budget:
\$93.00 (Net Surplus)

Fiscal Impact reviewed by the Dodge County Finance Committee on June 13, 2017.

David Frohling
David Frohling, Chairman
Dodge County Finance Committee

**ADOPTED
BY DODGE COUNTY BOARD**

JUN 20 2017

AYES 32 NOES 0
ABSENT 6
ABSTAIN 0

Raren J. Gibson
County Clerk

Vote Required: Majority of Members present.

Resolution Summary: A Resolution to abolish the position of *Counselor I, II, or III - AODA* and create the position of *Psychiatric Therapist II - Outpatient*.

JOB TITLE:	Counselor I - AODA	FLSA STATUS:	Non Exempt
DEPARTMENT:	Human Services and Health	REPORTS TO:	Human Services Supervisor
LOCATION:	Henry Dodge Office Building	DATE:	August 14, 2000
LABOR GRADE:	Dodge County Five (5)	REVISED:	11/15/10; 3/20/13; 7/06/16

OVERALL PURPOSE/SUMMARY

Under the general direction of Human Services Supervisor, provides and coordinates services through evaluation, treatment, and rehabilitation of clients and their families. Undertakes diagnostic studies, and initiates appropriate treatment using developed skills and methodology. Plans and carries out prevention and rehabilitation treatment program in alcohol and drug day treatment programs as well as individual outpatient counseling sessions.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Provides alcohol and other drug abuse assessments utilizing standardized formats.
2. Provides individual or group therapy to assigned clients.
3. Provides telephone/TDD crisis intervention services.
4. Provides interventions for family members and significant supports of persons receiving/needing treatment.
5. Provides community outreach to increase awareness of available agency resources.
6. Refers clients for appropriate services based on comprehensive treatment plan or routine intake.
7. Develops and reviews comprehensive treatment plan for clients based on evaluations, diagnosis, and agency guidelines in accordance with State statutes.
8. Functions as member of multi-disciplinary team for case planning and review.
9. Evaluates client's progress, referring for additional evaluation or alternate treatment, if indicated.
10. Arranges for client transportation when client is unable to self-initiate the process, in accordance with agency procedure.
11. Facilitates for clients receiving treatment, financial aid/other assistance, requests for information, completing appropriate forms, writing clinical summaries, or and assisting medical records personnel in releasing appropriate records.
12. Advocates on behalf of clients to assure client needs are met appropriately and in timely fashion, through meeting with service providers/administration to explain client needs and to facilitate service delivery.
13. Meets with other community agencies/organizations to assist them in providing relevant programs/services for clients or to develop programs to meet other community needs.
14. Provides education programs to schools, self-help groups, and other community organizations with a primary emphasis on prevention education.
15. Serves as contact person to other treatment agencies or organizations.
16. Gathers and provides to administration such information as may be deemed useful for ongoing program evaluation and planning.
17. Participates in staff trainings as deemed appropriate by supervisor.
18. Maintains required and related paperwork in an accurate and timely manner.
19. Regular attendance and punctuality required.
20. Performs related duties as may be required or assigned.

JOB SPECIFICATION**KNOWLEDGE, SKILLS, AND ABILITIES**

Knowledge of individual/group counseling techniques and theories.
 Knowledge of pharmacology/psychopharmacology.
 Knowledge of assessment & treatment planning.
 Working knowledge of applicable Wisconsin State Administrative Codes, including but not limited to, Chapters 34, 37, 51, 55, and 75.
 Knowledge of counselor ethics/conduct.
 Skill in working with chronic alcohol and other drug abuse cases and special populations.
 Ability to work with chemically dependent individuals/families.
 Ability to communicate effectively.
 Must meet requirements of Dodge County Driver Qualification Policy.

EDUCATION AND EXPERIENCE

A minimum of a Bachelor's Degree and WI State Substance Abuse Counselor Certification (SAC or CSAC) and no experience.

WORKING CONDITIONS

Office and field working environment. Potential to work in adverse interpersonal situations.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS**FOR HUMAN RESOURCE USE**

EMPLOYEE SIGNATURE:

ANALYST(S):

DATE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

DODGE COUNTY JOB DESCRIPTION

June 2017

Wage Range: \$20.51 - \$28.13

JOB TITLE:	Counselor II - AODA	FLSA STATUS:	Non Exempt
DEPARTMENT:	Human Services and Health	REPORTS TO:	Human Services Supervisor
LOCATION:	Henry Dodge Office Building	DATE:	August 14, 2000
LABOR GRADE:	Dodge County Six (6)	REVISED:	11/15/10; 3/20/13; 7/6/16

OVERALL PURPOSE/SUMMARY

Under the general direction of Human Services Supervisor, provides and coordinates services through evaluation, treatment, and rehabilitation of clients and their families. Undertakes diagnostic studies, and initiates appropriate treatment using developed skills and methodology. Plans and carries out prevention and rehabilitation treatment program in alcohol and drug day treatment programs as well as individual outpatient counseling sessions.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Provides alcohol and other drug abuse assessments utilizing standardized formats.
2. Provides individual or group therapy to assigned clients.
3. Provides telephone/TDD crisis intervention services.
4. Provides interventions for family members and significant supports of persons receiving/needing treatment.
5. Provides community outreach to increase awareness of available agency resources.
6. Refers clients for appropriate services based on comprehensive treatment plan or routine intake.
7. Develops and reviews comprehensive treatment plan for clients based on evaluations, diagnosis, and agency guidelines in accordance with State statutes.
8. Functions as member of multi-disciplinary team for case planning and review.
9. Evaluates client's progress, referring for additional evaluation or alternate treatment, if indicated.
10. Arranges for client transportation when client is unable to self-initiate the process, in accordance with agency procedure.
11. Facilitates for clients receiving treatment, financial aid/other assistance, requests for information, completing appropriate forms, writing clinical summaries, and assisting medical records personnel in releasing appropriate records.
12. Advocates on behalf of clients to assure client needs are met appropriately and in timely fashion, through meeting with service providers/administration to explain client needs and to facilitate service delivery.
13. Meets with other community agencies/organizations to assist them in providing relevant programs/services for clients or to develop programs to meet other community needs.
14. Provides education programs to schools, self-help groups, and other community organizations with a primary emphasis on prevention education.
15. Serves as contact person to other treatment agencies or organizations.
16. Gathers and provides to administration such information as may be deemed useful for ongoing program evaluation and planning.
17. Participates in staff trainings as deemed appropriate by supervisor.
18. Maintains required and related paperwork in an accurate and timely manner.
19. Regular attendance and punctuality required.
20. Performs related duties as may be required or assigned.

JOB SPECIFICATION**KNOWLEDGE, SKILLS, AND ABILITIES**

Knowledge of individual/group counseling techniques and theories.
 Knowledge of pharmacology/psychopharmacology.
 Knowledge of assessment & treatment planning.
 Working knowledge of applicable Wisconsin State Administrative Codes, including but not limited to, Chapters 34, 37, 51, 55, and 75.
 Knowledge of counselor ethics/conduct.
 Skill in working with chronic alcohol and other drug abuse cases and special populations.
 Ability to work with chemically dependent individuals/families.
 Ability to communicate effectively.
 Must meet requirements of Dodge County Driver Qualification Policy.

EDUCATION AND EXPERIENCE

A minimum of a Bachelor's Degree and WI State Substance Abuse Counselor Certification (SAC or CSAC) and two (2) years directly related experience and 5 C.E.U.'s.

WORKING CONDITIONS

Office and field working environment. Potential to work in adverse interpersonal situations.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS

EMPLOYEE SIGNATURE:
DATE:
SUPERVISOR SIGNATURE:
DATE:

FOR HUMAN RESOURCE USE

ANALYST(S):
DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

Exhibit "B"

JOB TITLE:	Counselor III - AODA	FLSA STATUS:	Non Exempt
DEPARTMENT:	Human Services and Health	REPORTS TO:	Human Services Supervisor
LOCATION:	Henry Dodge Office Building	DATE:	August 14, 2000
LABOR GRADE:	Dodge County Seven (7)	REVISED:	11/15/10; 3/20/13; 7/6/16

OVERALL PURPOSE/SUMMARY

Under the general direction of Human Services Supervisor, provides and coordinates services through evaluation, treatment, and rehabilitation of clients and their families. Undertakes diagnostic studies, and initiates appropriate treatment using developed skills and methodology. Plans and carries out prevention and rehabilitation treatment program in alcohol and drug day treatment programs as well as individual outpatient counseling sessions.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Provides alcohol and other drug abuse assessments utilizing standardized formats.
2. Provides individual or group therapy to assigned clients.
3. Provides telephone/TDD crisis intervention services.
4. Provides interventions for family members and significant supports of persons receiving/needing treatment.
5. Provides community outreach to increase awareness of available agency resources.
6. Refers clients for appropriate services based on comprehensive treatment plan or routine intake.
7. Develops and reviews comprehensive treatment plan for clients based on evaluations, diagnosis, and agency guidelines in accordance with State statutes.
8. Functions as member of multi-disciplinary team for case planning and review.
9. Evaluates client's progress, referring for additional evaluation or alternate treatment, if indicated.
10. Arranges for client transportation when client is unable to self-initiate the process, in accordance with agency procedure.
11. Facilitates for clients receiving treatment, financial aid/other assistance, requests for information, completing appropriate forms, writing clinical summaries, or and assisting medical records personnel in releasing appropriate records.
12. Advocates on behalf of clients to assure client needs are met appropriately and in timely fashion, through meeting with service providers/administration to explain client needs and to facilitate service delivery.
13. Meets with other community agencies/organizations to assist them in providing relevant programs/services for clients or to develop programs to meet other community needs.
14. Provides education programs to schools, self-help groups, and other community organizations with a primary emphasis on prevention education.
15. Serves as contact person to other treatment agencies or organizations.
16. Gathers and provides to administration such information as may be deemed useful for ongoing program evaluation and planning.
17. Participates in staff trainings as deemed appropriate by supervisor.
18. Maintains required and related paperwork in an accurate and timely manner.
19. Regular attendance and punctuality required.
20. Performs related duties as may be required or assigned.

JOB SPECIFICATION**KNOWLEDGE, SKILLS, AND ABILITIES**

Knowledge of individual/group counseling techniques and theories.
 Knowledge of pharmacology/psychopharmacology.
 Knowledge of assessment & treatment planning.
 Working knowledge of applicable Wisconsin State Administrative Codes, including but not limited to, Chapters 34, 37, 51, 55, and 75.
 Knowledge of counselor ethics/conduct.
 Skill in working with chronic alcohol and other drug abuse cases and special populations.
 Ability to work with chemically dependent individuals/families.
 Ability to communicate effectively.
 Must meet requirements of Dodge County Driver Qualification Policy.

EDUCATION AND EXPERIENCE

A minimum of a Bachelor's Degree and WI State Substance Abuse Counselor Certification (SAC or CSAC) and five (5) years directly related experience and ten (10) C.E.U.'s.

WORKING CONDITIONS

Office and field working environment. Potential to work in adverse interpersonal situations.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS

EMPLOYEE SIGNATURE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

FOR HUMAN RESOURCE USE

ANALYST(S):

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

DODGE COUNTY JOB DESCRIPTION

June 2017

JOB TITLE:	Psychiatric Therapist II-Outpatient	FLSA STATUS:	Non Exempt
DEPARTMENT:	Human Services & Health	REPORTS TO:	Human Services Supervisor
LOCATION:	Henry Dodge Office Building	DATE:	July 7, 1998
LABOR GRADE:	Dodge County Nine (9)	REVISED:	11/15/10; 3/18/14

OVERALL PURPOSE/SUMMARY

Under the general direction of Human Services Supervisor, provides/coordinates services, through evaluation, treatment, and rehabilitation of clients and their families. Undertakes diagnostic studies, and initiates appropriate treatment and social planning using developed skills and methodology. Plans and carries out prevention/rehabilitative treatment programs.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Provides individual, family or group therapy to assigned clients, scheduling client appointments as required.
2. Provides psycho-social assessments, including impressions of mental status and diagnosis.
3. Provides telephone/TDD crisis intervention services.
4. Provides interventions for family members and significant supports of persons receiving/needng treatment.
5. Refers clients to appropriate agency staff or other agencies for evaluation and diagnosis.
6. Monitors client's progress on ongoing basis.
7. Develops and reviews comprehensive treatment plan for clients based on evaluations, diagnosis, and agency guidelines in accordance with State statutes.
8. Functions as member of multi-disciplinary team for case planning review.
9. Evaluates client's progress, referring for additional evaluation or alternate treatment, if indicated.
10. Arranges for client transportation when client is unable to self-initiate the process, in accordance with agency procedure.
11. Facilitates for clients receiving treatment, financial aid/other assistance, requests for information, completing appropriate forms, writing clinical summaries, and assisting medical records personnel in releasing appropriate records.
12. Advocates on behalf of clients to assure client needs are met appropriately and in timely fashion, through meeting with service providers/administration to explain client needs and to facilitate service delivery.
13. Suggests need for new programs or services to meet unfulfilled client needs to administration's attention.
14. Provides consultative services to other agency staff on an as needed basis.
15. Meets with other community agencies/organizations to assist them in providing relevant programs/services for clients or to develop programs to meet other community needs.
16. Provides education programs to schools, self-help groups, and other community organizations with a primary emphasis on prevention education.
17. Prepares articles/presentations for various media sources.
18. Participates in staff trainings as deemed appropriate by supervisor.
19. Maintains required and related paperwork in an accurate and timely manner.
20. Regular attendance and punctuality required.
21. Performs related duties as may be required or assigned.

JOB SPECIFICATION

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of psycho-social assessments/diagnosis and appropriate courses of treatment.
 Knowledge of pharmacology/psychopharmacology.
 Knowledge of assessment & treatment planning.
 Knowledge of individual/group therapy and crisis intervention techniques.
 Working knowledge of applicable Wisconsin State Administrative Codes, including but not limited to, Chapters 34, 37, 51, 55, and 75.
 Knowledge of professional ethics/conduct codes.
 Ability to communicate effectively.
 Ability to work with multi-problem clients and their families.
 Must meet requirements of Dodge County Driver Qualification Policy.

EDUCATION AND EXPERIENCE

Master's degree in social work, psychology, counseling, or related field, and 3000 hours of supervised clinical experience, and/or Medical Assistance Certified for billing. Wisconsin State Certified or certifiable as Licensed Clinical Social Worker or Wisconsin State Professional Counselor or Wisconsin State Marriage & Family Therapist. Wisconsin State Substance Abuse Counselor Certification is of additional benefit.

WORKING CONDITIONS

Office and field working environment. Potential of work in adverse interpersonal situations.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS

EMPLOYEE SIGNATURE:
DATE:
SUPERVISOR SIGNATURE:
DATE:

FOR HUMAN RESOURCE USE

ANALYST(S):
DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

RESOLUTION NO. 17-18

**RESOLUTION ADOPTING THE DODGE COUNTY
SALES AND USE TAX ALLOCATION PRIORITIZATION POLICY**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS:

WHEREAS, on September 30, 1993, Dodge County adopted a County Sales and Use Tax, with an effective date of January 1, 1994; and,

WHEREAS, Dodge County has a well-established Capital Improvement Plan ("CIP") for which county departments identify future major county projects, the estimated costs thereof, and funding sources for inclusion in the CIP; and,

WHEREAS, the rolling Five-Year Capital Improvement Plan is presented annually to the Dodge County Board of Supervisors by September of each year and approved by the Dodge County Board of Supervisors; and,

WHEREAS, the Dodge County Finance Committee proposes a Dodge County Sales and Use Tax Allocation Prioritization Policy ("policy"), attached hereto as Exhibit "A", that provides written guidelines establishing priorities for the use of county sales tax revenues; and,

WHEREAS, the Finance Committee recognizes that the attached policy is a financial planning guide to assist the Dodge County Board of Supervisors in the allocation of sales tax revenues in order to meet the long-range needs of Dodge County; and,

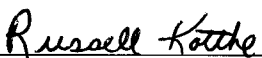
WHEREAS, the Finance Committee has developed the attached policy with the input of the Dodge County Executive Committee and the Dodge County Highway Committee; and,

WHEREAS, the Executive Committee and the Finance Committee recommend that the Dodge County Board of Supervisors adopt the attached policy;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby adopts the Dodge County Sales and Use Tax Allocation Prioritization Policy.

All of which is respectfully submitted this 20th day of June, 2017.

Dodge County Executive Committee:



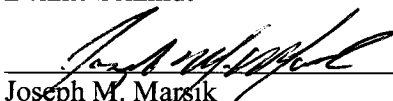
Russell Kottke



Dennis Schmidt



Donna Maly



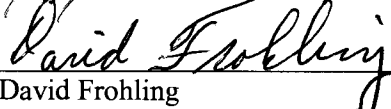
Joseph M. Marsik



MaryAnn Miller



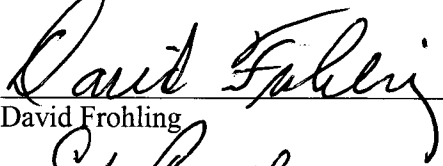
Jeff Berres



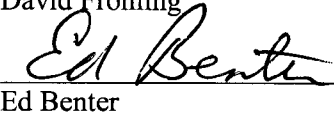
David Frohling

A resolution adopting the Dodge County Sales and Use Tax Allocation Prioritization Policy

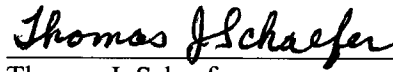
Dodge County Finance Committee:



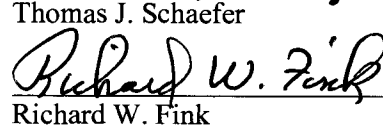
David Frohling



Ed Benter



Thomas J. Schaefer



Richard W. Fink

David Guckenberger

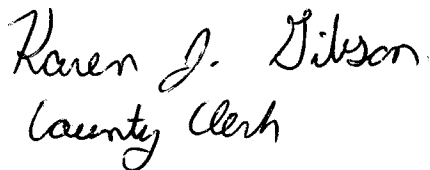
Vote Required: Majority of Members present.

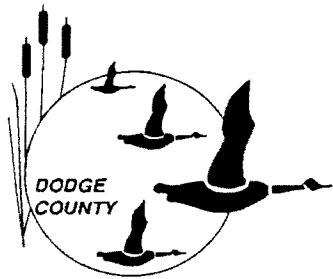
Resolution Summary: A resolution adopting the Dodge County Sales and Use Tax Allocation Prioritization Policy.

**ADOPTED
BY DODGE COUNTY BOARD**

JUN 20 2017

AYES	<u>31</u>	NOES	<u>1</u>
ABSENT	<u>0</u>		
ABSTAIN	<u>0</u>		


County Clerk



The Finance Committee

Of the Dodge County Board of Supervisors

127 East Oak Street • Juneau WI • 53039-1329 • (920) 386-3520 • Fax: (920) 386-3545

Dodge County Sales and Use Tax Allocation Prioritization Policy

Recommended by the Dodge County Finance Committee

June, 2017

1. **Purpose.** The purpose of this policy is to establish priorities for the use of the County's sales and use tax revenues. Pursuant to §77.70, Wis. Stats., counties may impose a sales tax of 0.5 percent.
2. **History.** Dodge County Board of Supervisors adopted a County Sales and Use Tax pursuant to §77.70, *et seq.*, by Ordinance No. 348 on September 30, 1993, effective January 1, 1994. Recognizing the need to identify, evaluate, plan and fund capital projects, the County Board developed and implemented its first five-year Capital Improvement Plan by adopting Resolution No. 96-26 on August 13, 1996 as a plan for 1997-2001. By statute, the county sales tax may be imposed only for the purpose of directly reducing property tax levy. Wisconsin's Attorney General opined that sales tax revenues may be budgeted by the county board to reduce the amount of county-wide property tax levy or to defray the cost of any item that can be funded by a countywide property tax. *1998 Wis. Atty. Op. Gen. 1*, OAG, 1-98, May 5, 1998. The Attorney General further opined that local units of government may accumulate needed capital to finance specifically identified future capital expenditures. *1987 Wis. Atty. Op. Gen. 77*, OAG 18-87, April 7, 1987.
3. **Definitions.**
 - a. **Capital Item:** A capital item is a product or service with an estimated cost greater than \$50,000 and budgeted as a planned expenditure to be funded through the County's Capital Improvement Plan. A capital item includes but is not limited to software, hardware, vehicles, equipment, consultative services such as owner's representative or construction manager or other significant one-time purchases that would overburden a department's operating budget.
 - b. **Capital Infrastructure:** Capital infrastructure is defined as major building components or major building systems or mechanical infrastructure replacements which provide the foundation for the operations of county government which have a long useful life, including but not limited to repair and maintenance or upgrades to HVAC, boilers, roofs, building foundation, parking lot construction or resurfacing. Capital infrastructure does not include: 1) routine or preventative building or system maintenance; 2) new building construction or land acquisition.

Note: These definitions are provided for purposes of understanding this policy only. These terms may have alternative definitions when used in other policies or documents.

4. **Objectives.**

- a. Comply with the statutory authority allowing the imposition of a county sales tax.
- b. Make fiscally prudent, well-reasoned financial decisions regarding the use of sales tax revenues to address Dodge County's capital needs
- c. Maximize use of available financial resources
- d. Further enhance visibility and transparency in the allocation of sales tax revenues

5. **Priorities.** The following priorities are established in order of importance for the use of the county half cent sales tax:

- a. Annual Principal Payments
 - i. Bond and Note Issues, Short-term bank notes
 - ii. Intergovernmental Transfers between County Departments
- b. If available, County Highway and Bridge Projects-Minimum annual allocation of \$1.0 million
 - i. Entire allocation must be used for county highway system projects or county bridge projects.
 - ii. Allocation cannot be used for highway buildings, highway equipment or to supplant highway operating budgeted funds.
- c. If available, Capital Infrastructure-Repair/Maintenance of Existing Dodge County Buildings and Grounds.
- d. If available, Other (not in order of priority):
 - i. Parks and other land acquisitions
 - ii. Capital Items with a single purchase dollar value exceeding \$50,000.
 - iii. Park and recreational improvements or projects
- e. If available, New Dodge County Buildings.
- f. Current year undesignated sales tax, if any, to be held within the general fund assigned to sales tax for appropriation in the following year's sales tax budget.

6. **Related Plans; Procedures; Policies.** This policy shall be used in conjunction with the following:
 - a. County's Capital Improvement Plan and the process described therein.
 - b. General Fund Balance Policy
 - c. Debt Service Schedule
 - d. Related County Board approved resolutions
7. **Review.** The Finance Committee shall review this policy annually at its regular meeting in July, prior to the commencement of the annual Capital Improvement Plan process. No later than September of each year, the County Board of Supervisors shall consider the sales tax funding projects.
8. **Authority.**
 - a. Section 77.70, Wis. Stats.
 - b. Dodge County Ordinance No. 348, adopted September 30, 1993

RESOLUTION NO. 17-19

**Authorization to Acquire Clinical and Billing Software
Subscription and Professional Services**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, Clearview Health Facilities (“Clearview”) maintains four separate software or web-based systems for billing, clinical, dietary and insurance eligibility; and,

WHEREAS, because these systems do not interface, manual data entry of the same information is often required in each systems leading to operational inefficiencies; and,

WHEREAS, in addition to lack of interface and manual workflows to fill software gaps, some of the systems have become obsolete and are not able to be upgraded; and,

WHEREAS, anticipating the need to find alternative solutions, Clearview budgeted \$40,000 in 2017 to cover the cost of acquiring new clinical and billing software and migrating data to the new solution; and,

WHEREAS, Clearview in collaboration with the County Information Technology Department (“IT”) developed and released a Request for Proposals (“RFP”) titled *Software and Implementation Services for Integrated Long-Term Care Facility Clinical, Dietary and Billing System*, on July 1, 2016 to acquire an all-inclusive solution; and,

WHEREAS, three proposals were received on or about August 29, 2016; and,

WHEREAS, the proposals were evaluated and a recommendation was made to acquire MatrixCare as a software as a service (“SaaS”); and,

WHEREAS, MatrixCare is an all-inclusive web-based software as a subscription service with data stored in the cloud; and,

WHEREAS, according to the proposal, MatrixCare has been in the long-term care industry for over 30 years, currently serving more than 11,000 active clients with more than 200 of those clients being active government clients; and,

WHEREAS, MatrixCare has offered a Master License and Services Agreement with an initial three year term, which includes software and professional services and a monthly subscription fee, the associated costs of same are summarized on Exhibit “A” attached hereto and incorporated herein; and,

WHEREAS, as noted on Exhibit “A”, the professional services fees are approximately \$33,000 for 2017 and the subscription fee is approximately \$6,700 per month for three years beginning in 2018 (total estimated subscription fee for three years – \$241,200); and,

WHEREAS, at its meeting on April 18, 2017, the Health Facilities Committee, jointly with the Information Technology Committee, tentatively authorized a contract for professional services and subscription based software with MatrixCare for Clearview's clinical/billing transactions and records but made the award subject to a satisfactory HIPAA-based risk assessment of the software/data storage and mutually agreeable contract terms and conditions; and,

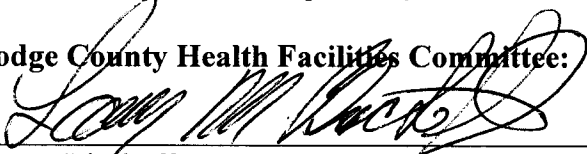
WHEREAS, MatrixCare has provided the County written assurance that its software and cloud hosting services are HIPAA compliant and will, upon implementation, meet current federal security standards and regulations for cloud computing products and services; and,

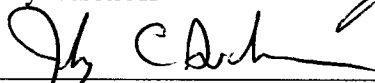
WHEREAS, the Health Facilities Committee and the Information Technology Committee have considered the assurances and the status of contract negotiations and recommends contracting with MatrixCare as provided herein;

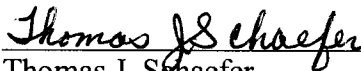
SO, NOW, THEREFORE, BE IT RESOLVED that the Dodge County Board of Supervisors hereby authorizes the Clearview Administrator to contract with MatrixCare for the clinical and billing software solution and associated professional services.

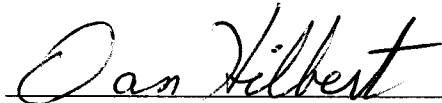
All of which is respectfully submitted this 20th day of June, 2017.

Dodge County Health Facilities Committee:


Larry Bischoff


Jeffry Duchac

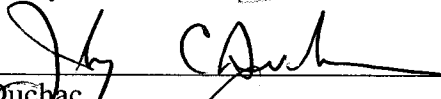

Thomas J. Schaefer

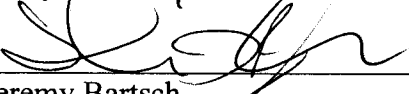

Dan Hilbert


Lisa Derr

Dodge County Information Technology Committee:


Donna Maly


Jeffry Duchac


Jeremy Bartsch

Mary J. Bobholz

Janice K. Bobholz

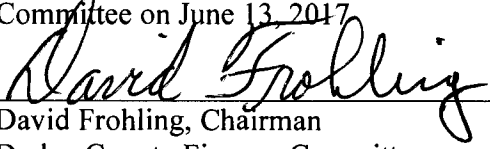
FISCAL NOTE:

Is the referenced expenditure included in the adopted 2017 Budget? **YES**

Fiscal Impact on the adopted 2017 Budget:

\$1,095 (Surplus)

Fiscal Impact reviewed by the Dodge County Finance Committee on June 13, 2017



David Frohling, Chairman
Dodge County Finance Committee

Vote Required: Majority of Members present.

Resolution Summary: Resolution to contract with MatrixCare for the clinical and billing software solution and associated professional services.

ADOPTED
BY DODGE COUNTY BOARD

JUN 20 2017

AYES 32 NOES 0
ABSENT 1
ABSTAIN 0


County Clerk

MATRIXCARE COST SUMMARY

Care Setting Information

Care Setting Name	Care Setting Type	Address	Beds
Dodge County Clearview Nursing Home	Skilled Nursing	198 County Road DF Juneau, WI 53039	236
Dodge County Clearview Nursing Home	Assisted Living	199 County Road DF Juneau, WI 53039	28

Monthly Subscription Fees

Care Setting	Packages/Modules	Monthly Subscription Fees
Dodge County Clearview Nursing Home (Skilled Nursing and Assisted Living)	MatrixCare EHR Elite	\$6,676
Monthly Subscription Fees Total		\$6,676

Estimated Yearly Subscription Fees

Years	Yearly Subscription Fees
2018	\$80,400
2019	\$80,400
2020	\$80,400
Yearly Subscription Fees Total	\$241,200

Professional Services Fees

Package/Modules	Implementation Details	Professional Services Fees
Implementation for MatrixCare packages	MatrixCare implementation includes: Project management, data conversion, claims enrollment, workflow consult/process review, technical services, system builds, product training, optimization assessment and optimization consulting	
MatrixCare Mealtracker	MatrixCare Mealtracker implementation includes project management, database creation, user configuration and training on core system, nutrition tracking and cost tracking.	
Professional Services Fees Total		\$32,228.75

RESOLUTION NO. 17-20

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

WHEREAS, Dodge County, a Body Corporate under the laws of the State of Wisconsin has adopted a comprehensive Zoning Ordinance which is in full force and effect, and

WHEREAS, the Town Board of Portland has adopted a Town Zoning Ordinance for said town, the power to adopt a Town Zoning Ordinance having been granted by referendum vote of the electors of the Town of Portland held at the time of a regular annual Town meeting, and

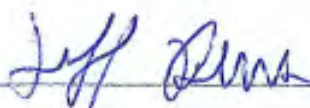
WHEREAS, pursuant to Section 60.62(3) of the Wisconsin Statutes adoption and amendment of a town zoning ordinance by a town board is subject to approval of the County Board in counties having a zoning ordinance in force and effect, and

WHEREAS, a public hearing as to the proposed amendment to the Town Zoning Ordinance of the Town of Portland was held by the Town Planning Commission of the Town of Portland on May 8, 2017, and the proposed amendment to the Zoning Ordinance of the Town of Portland having been adopted by the Town Board of the Town of Portland on May 18, 2017

THEREFORE BE IT RESOLVED: That the amendment to the Town Zoning Ordinance of the Town of Portland as represented by "Exhibit A" attached to and made a part of this resolution be and hereby is approved, by the Board of Supervisors of Dodge County, Wisconsin.

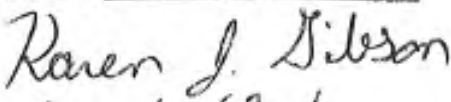
All of which is respectfully submitted this 20th day of June, 2017.

ADOPTED
BY DODGE COUNTY BOARD


JEFF BERRES, Supervisor

JUN 20 2017

AYES 32 NOES 0
ABSENT 0
ABSTAIN 0


County Clerk

REPORT to Res. 17-20

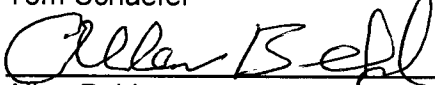
TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

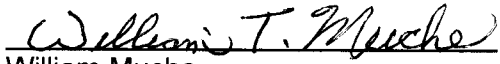
We the Dodge County Planning, Development and Parks Committee, hereby report favorably on the petition of Nicholas Weisensel requesting amendment of the Zoning Ordinance, Town of Portland, Dodge County, Wisconsin, to rezone approximately 3-acres of land from an A-1 Farmland Preservation Zoning District to an A-2 General Agricultural Zoning District in part of the NW ¼ of the NW ¼, Section 12, Town of Portland, to allow for the construction of a non-farm residence at this location and recommend approval of the resolution for this rezoning petition.

The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the proposed rezoning petition is consistent with the the County's Comprehensive Plan as the site is designated as general agriculture which may allow for limited residential development.

Respectfully submitted this 20th day of June, 2017


Tom Schaefer


Allen Behl


William Muche


Joseph Marsik


Janice Bobholz

Planning, Development and Parks
Committee

Nicholas Weisensel Town of Portland, Sec. 12

June 2017

This map used to create this map is a compilation of records, information, and data from various city, county and state offices, and other sources. This map is only advisory, does not replace a survey, and may not be used for any legal purposes. Dodge County assumes no liability for any use or misuse of this information.

02

1112-000

01

0133-001

N. WEISENSEL

BB

1111-000

11

1123-000

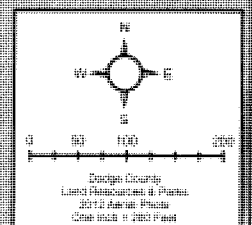
12

COUNTY ROAD BB

YERGES RD

1223-000

-  Weisensel Property
-  Area to be Rezoned (A-1 to A-2)



Town of Portland
Rezoning Petition

Applicants Name: Nicholas R. Weisenel Address: N 2046 County Rd BB, Reesville, WI
Parcel Identification number: ~~036-0913-1222-001~~ Section: 12
Address of Property to be rezoned: N 2046 County Rd BB, Reesville, WI
Current Zoning: Ag1 Proposed Zoning: Ag2
Current Use: undeveloped land Proposed Use: Single Family Residence
Number of Acres to be rezoned: 3 entire parcel
Applicant's justification for this rezoning petition: To build a house

Single family home.

Names and Addresses of Owners of all properties lying within 100 feet of the area proposed to be rezoned:

Tom & Christilga Meyer

N 2033 County Road BB
Reesville WI 53579

Starview Farm - William Krieg

N 4477 County Road I
Lowell WI 53557

Attach the Following:

A plot plan drawn to scale of one inch equals 100 feet showing the area proposed to be rezoned, it's location, it's dimensions, the location and classification of adjacent zoning districts and the location and existing use of all properties within 100 feet of the area proposed to be rezoned.

CERTIFICATE

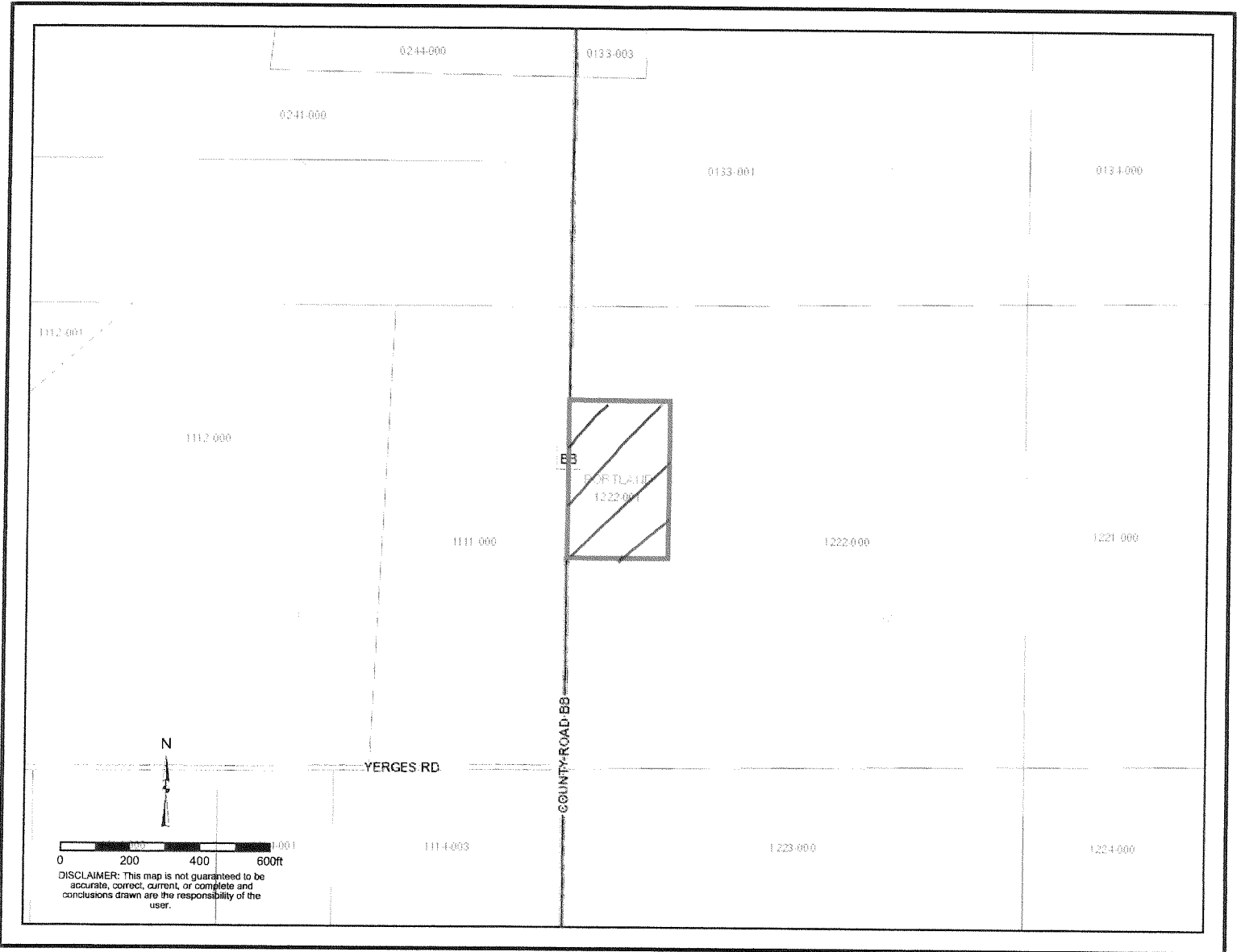
I, the undersigned, hereby certify that all the above statements and information contained on any attachments submitted herewith are true and correct to the best of my knowledge.

Signature of Applicant: 

Date: 4-25-17

Date of Public Hearing: 5-3-17

Board Decision: Approved X Denied Vote: 3-0 Date: 05-18-2017



Town of Portland: Rezone 3 Acres
 A-1 Farmland Preservation District.
 to A-2 General Agricultural District
 036-0913-1222-001

REPORT 1

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Planning, Development and Parks Committee, hereby report favorably on the petition of Scott and Carrie Erdmann requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 3.28-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in the SE ¼ of the SE ¼, Section 9, Town of Elba, to allow for the establishment of an indoor storage facility on this site and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 20th day of June, 2017.

ADOPTED
BY DODGE COUNTY BOARD

JUN 20 2017

AYES 32 NOES 0
ABSENT 0
ABSTAIN 0

Karen J. Gibson
County Clerk

Tom Schaefer
Tom Schaefer

Allen Behl
Allen Behl

William T. Merche
Randy Grebel WM. M. UCHÉ TVB

Joseph Marsik
Joseph Marsik

Janice K. Bobholz
Janice Bobholz

Planning, Development and Parks Committee

Ordinance No. 974

An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 9, T10N, R13E, Town of Elba, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Planning, Development and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Planning, Development and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.I of the Dodge County Land Use Code.

Whereas the Dodge County Planning, Development and Parks Committee has found that the criteria listed in Section 2.3.4.I of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive and Farmland Preservation Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.

The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.

Section 2. This ordinance shall be effective upon passage.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.

Adopted and Approved this 20th day of June, 2017.



Russell Kottke
Chairman



Karen J. Gibson
County Clerk

**Scott & Carrie Erdmann
Town of Elba, Sec. 9**

June 2017

This map is intended to provide this map is a compilation of
aerial photography, and does not warrant any accuracy
and is not intended to be used for any legal purposes. This map is only
intended to provide a general overview and may not be
used for any legal purposes. Dodge County reserves the
right to use any portion of the information.

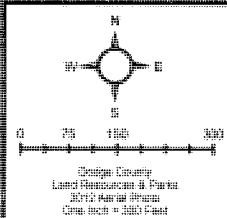
2022-001



Erdmann Property



Area to be Rezoned (A-1 to A-2)



Notice of Meeting of the Dodge County Board of Supervisors

There will be a meeting of the Dodge County Board of Supervisors on **Tuesday, July 18, 2017**, at **7:00 P.M.** in the County Board Room located on the fourth floor of the Administration Building, located at 127 East Oak Street, Juneau, Wisconsin.

The Agenda for the Meeting is as follows:

Call to Order by Russell Kottke, County Board Chairman

Pledge of Allegiance

Roll Call

Approve Minutes from June 20, 2017, County Board Session

Communications on File

Special Order of Business

Supervisor Maly, Chairman, Information Technology Committee

Julie Kolp, Finance Director

Ruth Otto, Information Technology Director

ERP Project Presentation

Resolution 17-21 – Authorization to Acquire ERP System and Related Services and Products

Consider, Discuss and Take Action on the Following:

Resolutions on File

17-21 Authorization to Acquire ERP System and Related Services and Products – Finance and Information Technology Committees.

17-22 Create Position of Purchasing Agent – Finance Committee.

Claim on File

1. On or about April 12, 2017, Dodge County received a Notice of Injury and Claim submitted by Chad A. Stites who is currently confined at the Dodge County Detention Facility alleging that Dodge County correctional staff and others violated his rights and failed to protect him from injury allegedly resulting in \$10,000,000 damages.

Set Next Meeting Date & Time

Recess

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

COMMITTEE NAME COUNTY BOARD

MEETING DATE July 18, 2017

Approval RK Date 7-19-2017Chair Russell Kottke

VENDOR	NAME	PRESENT	ABSENT	PERDIEM	MILES	AMOUNT	MEALS	AMOUNT
49452	Bartsch, Jeremy	X		50.00	26	13.91		
11994	Behl, Allen	X		50.00	32	17.12		
49450	Bennett, Richard	X		50.00	6	3.21		
49449	Benter, Ed	X		50.00	46	24.61		
19566	Berres, Jeff		X	0.00	0	0.00		
11970	Bischoff, Larry	X		50.00	20	10.70		
10583	Bobholz, Janice		X	0.00	0	0.00		
26899	Bobholz, Mary	X		50.00	28	14.98		
49453	Caine, Jeffrey		X	0.00	0	0.00		
46788	Derr, Lisa	X		50.00	21	11.24		
10195	Duchac, Jeffry	X		50.00	30	16.05		
49971	Fink, Richard W.	X		50.00	35	18.73		
28760	Frohling, David	X		50.00	29	15.52		
49455	Glewen, Becky		X	0.00	0	0.00		
41853	Greshay, Richard	X		50.00	14	7.49		
49993	Guckenberger, David	X		50.00	50	26.75		
48638	Hilbert, Dan	X		50.00	20	10.70		
49454	Houchin, Cathy		X	0.00	0	0.00		
25412	Johnson, Harold	X		50.00	54	28.89		
49451	Justmann, Stephanie	X		50.00	32	17.12		
16348	Kottke, Russell	X		55.00	30	16.05		
29374	Maly, Donna	X		50.00	20	10.70		
22503	Marsik, Joseph M.	X		50.00	40	21.40		
34243	Miller, MaryAnn	X		50.00	0	0.00		
43804	Muche, William	X		50.00	22	11.77		
36482	Nelson, Ed	X		50.00	32	17.12		
47109	Nickel, Thomas	X		50.00	34	18.19		
46789	Roesch, Mark E.	X		50.00	34	18.19		
30697	Schaefer, Thomas	X		50.00	30	16.05		
15819	Schmidt, Dennis	X		50.00	0	0.00		
37252	Schraufnagel, Larry	X		50.00	50	26.75		
50060	Sheahan-Malloy	X		50.00	32	17.12		
26089	Stousland, Glenn	X		50.00	20	10.70		

**Dodge County Board of Supervisors
July 18, 2017 – 7:00 p.m.
Administration Building - Juneau, Wisconsin**

The July Session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance with the exception of Supervisors Berres, J. Bobholz, Caine, Glewen and Houchin who had previously asked to be excused.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor Nickel and seconded by Supervisor Benter to approve the minutes of the June 20, 2017, session of the County Board meeting as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

Communications on File

Karen J. Gibson, County Clerk, reported there were no communications on file.

Special Orders of Business

Chairman Kottke called upon Supervisor Maly, Chairman, Information Technology Committee, who introduced Julie Kolp, Finance Director and Ruth Otto, Information Technology Director. Ms. Kolp thanked the County Board members for allowing her and others involved in the Enterprise Resource Planning (ERP) project to present and discuss the project at various committee meetings. She thanked the Board for their input and questions thus far. Ms. Otto added that the ERP project is the largest technology project for the County and touches every piece and part of the County in many different ways. Ms. Otto then introduced Mike Mucha, Director of Research and Consulting for Government Finance Officers Association who presented and discussed the Dodge County ERP project. Following the presentation there were questions by Supervisors Derr, Hilbert, Fink and Nickel answered by Mike Mucha and Julie Kolp.

The following Resolutions and Claim were read by the Clerk and acted upon by the Board:

Resolution No. 17-21 Authorization to Acquire ERP System and Related Services and Products – Finance and Information Technology Committees. A motion for adoption was made by Supervisor Maly and seconded by Supervisor Hilbert. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-22 Create Position of Purchasing Agent – Finance Committee. A motion for adoption was made by Supervisor Miller and seconded by Supervisor Maly. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Claim No. 1 On or about April 12, 2017, Dodge County received a Notice of Injury and Claim submitted by Chad A. Stites who is currently confined at the Dodge County Detention Facility alleging that Dodge County correctional staff and others violated his rights and failed to protect him from injury allegedly resulting in \$10,000,000 damages. The Clerk read a report from the Executive Committee recommending the claim be disallowed. A motion to approve the disallowance was made by Supervisor Marsik and seconded by Supervisor Guckenberger. The vote was cast with all voting in the affirmative, thereby disallowing the claim.

The Clerk noted the following had been placed on the Supervisor's desks: 2017 Official Directory for Dodge County, July 29, 2017 Friends of Clearview Brat Fry Flyer, July, 2017 Aging and Disability Resource Center Newsletter and 2017-18 Wisconsin County Officials Directory. The Chairman ordered these be placed on file.

At 7:29 p.m. Supervisor Frohling made a motion to recess until August 15, 2017 at 7:00 p.m. Supervisor Nickel seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

RESOLUTION NO. 17-21

**AUTHORIZATION TO ACQUIRE ERP SYSTEM AND
RELATED SERVICES AND PRODUCTS**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, in 2016, Dodge County undertook a study of its financial systems and determined the need to acquire and implement a new Enterprise Resource Planning (ERP) system (also known as a financial software package); and,

WHEREAS, an ERP system is an essential replacement to an aging system to analyze and improve the way Dodge County manages its financial information; and,

WHEREAS, an ERP system will improve business practices, provide strong internal controls, and automate workflow to facilitate the day-to-day management of Dodge County operations and streamline county department financial practices and processes; and,

WHEREAS, in order to thoroughly evaluate available systems and the financial system needs of Dodge County, the Dodge County Board of Supervisors authorized contracting with Government Finance Officers Association (GFOA) to provide consulting services for this significant endeavor; and,

WHEREAS, with the assistance of GFOA, the Project Management Office (PMO) Group, consisting of the County Administrator, Finance Director, Information Technology Director and the Second Vice Chair of the County Board of Supervisors, has determined that the acquisition of an ERP System will require several different components to create a comprehensive system to serve the needs of Dodge County for many years to come; and,

WHEREAS, Tyler/Munis has been selected as the vendor of the ERP system; and,

WHEREAS, in addition to the acquisition of the Tyler/Munis products, other hardware, software, training, system interfaces and consulting services are required to create a comprehensive ERP system; and,

WHEREAS, the project cost itemization as set forth on Exhibit "A" attached hereto, and incorporated herein, generally describes the products, consulting services, hardware, software, interfaces, and training ("proposal") to be acquired to make this ERP system a success; and,

WHEREAS, the project cost itemization contains a contingency fund of \$275,000 to address any unforeseen circumstances that may arise during the implementation of a project of this significance; and,

WHEREAS, a portion of the project costs reflected on Exhibit "A" have existing funding sources, leaving the remaining balance of \$944,680 to be funded; and,

WHEREAS, the PMO Group has recommended the proposal and the project cost itemization to the Finance Committee and the Information Technology Committee; and,

WHEREAS, at a meeting of the Dodge County Information Technology Committee that was held on July 10, 2017, the Information Technology Committee reviewed and studied the proposal and the Information Technology Committee has formed the considered conclusion that it is in the best interests of Dodge County to approve and accept the proposal; and,

WHEREAS, at a meeting of the Dodge County Finance Committee that was held on July 11, 2017, the Finance Committee reviewed and studied the proposal, and the Finance Committee has formed the considered conclusion that it is in the best interests of Dodge County to approve and accept the proposal;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby:

1. Authorizes and directs the Chairman of the Dodge County Board of Supervisors, the Dodge County Clerk, and the Dodge County Corporation Counsel to execute those documents that are necessary to acquire the Tyler/Munis software and related services upon receipt of agreements and contracts with terms and conditions acceptable to Dodge County; and,
2. Authorizes the Information Technology Director to acquire the necessary hardware to support the ERP system; and,

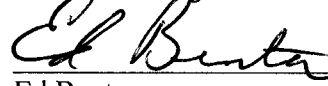
BE IT FURTHER RESOLVED, that the Dodge County Board of Supervisors approves and adopts the Project Cost Itemization, attached hereto and incorporated herein as Exhibit "A"; and,

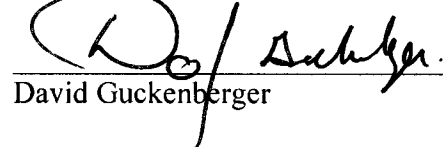
BE IT FINALLY RESOLVED, that the Dodge County Board of Supervisors hereby funds the proposal with 2017 unallocated sales tax revenues in the amount of \$944,680, as reflected on the Revenue and Expenditure Adjustment form, attached hereto and incorporated herein as Exhibit "B".

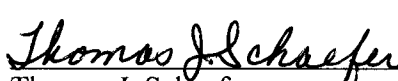
All of which is respectfully submitted this 18th day of July, 2017.

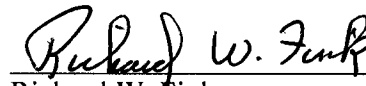
The Dodge County Finance Committee:


David Frohling


Ed Benter

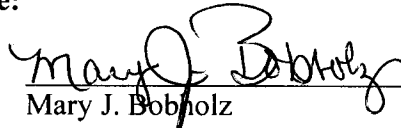

David Guckenberger

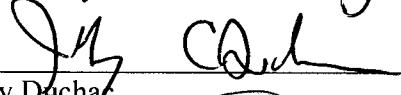

Thomas J. Schaefer


Richard W. Fink

Dodge County Information Technology Committee:


Donna Maly


Mary J. Bobholz


Jeffry Duchac

Janice K. Bobholz


Jeremy Bartsch

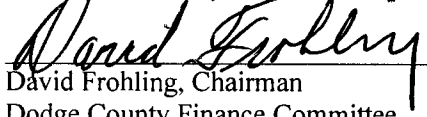
FISCAL NOTE:

Is the referenced expenditure included in the adopted 2017 Budget?

A portion is included in the 2017 Budget – See Project Funding Prior to July 18, 2017, on Exhibit “A”.

Fiscal Impact on the adopted 2017 Budget:
\$944,680.

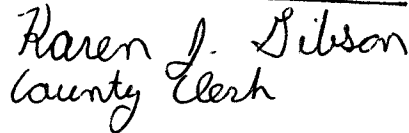
Fiscal Impact reviewed by the Dodge County Finance Committee on **July 11, 2017.**


David Frohling, Chairman
Dodge County Finance Committee

ADOPTED
BY DODGE COUNTY BOARD

JUL 18 2017

AYES	<u>28</u>	NOES	<u>0</u>
ABSENT	<u>5</u>		
ABSTAIN	<u>0</u>		


Karen J. Gibson
County Clerk

Vote Required: ~~Majority of members present~~ Two-thirds of members elect.

Resolution Summary: A resolution authorizing the acquisition of an ERP system and related services and products.

Enterprise Resource Planning Project Cost Itemization

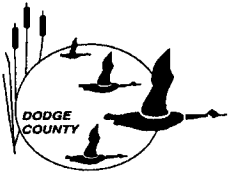
July 18, 2017

Owner's Cost Itemization

• GFOA Contract with amendments.....	\$ 308,125
• Tyler/Munis Contract.....	\$ 1,061,700
• Kronos Reconfiguration (Interface with Tyler/Munis).....	\$ 101,880
• Hardware/Software/Interfaces.....	\$ 48,000
• Project Assistant (2 year term effective July 5, 2016).....	\$ 113,100
• Training and Consulting	\$ 200,000
• Contingency for Project Related Unforeseens.....	<u>\$ 275,000</u>
Total Project Cost.....	\$ 2,107,805

Project Funding Prior To July 18, 2017

• <u>March 24, 2016</u> , the Dodge County Board of Supervisors adopted Resolution No. <u>15-97</u> authorizing funding for GFOA contract.....	\$ 296,125
• <u>May 17, 2016</u> , the Dodge County Board of Supervisors adopted Resolution No. <u>16-12</u> authorizing the 2017 budget partial funding for the Project Assistant.....	\$ 70,000
• <u>October 18, 2016</u> , the Dodge County Board of Supervisors adopted Resolution No. <u>16-59</u> authorizing additional funding for GFOA contract amendment.....	\$ 12,000
• <u>November 15, 2016</u> , the Dodge County Board of Supervisors adopted Resolution No. <u>16-63</u> authorizing the 2017 budget partial funding for the Tyler Technologies (ERP-Munis Software).....	<u>\$ 785,000</u>
Total Project Funding Authorized to Date.....	\$1,163,125
Project Funding Authorized By This Resolution.....	<u>\$ 944,680</u>



**Dodge County, Wisconsin
Finance Department
Unbudgeted/Excess Revenue Appropriation
Revenue and Expenditure Adjustment Form**

Date: July 18, 2017

Department: Information Technology

For Finance Department use only

Doc# _____

Batch# _____

GL Date: _____

Description of Adjustment:

Please see Resolution - Authorization to acquire ERP system and related services and products

Budget Adjustment

[illegible]

Note the total Budget Adjustment must balance

Exhibit "B"

RESOLUTION NO. 17-22

Resolution Creating Position of Purchasing Agent

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

WHEREAS, by the adoption of Resolution No. 15-97, the Dodge County Board of Supervisors recognized that the acquisition and implementation of an Enterprise Resource Planning (hereafter “ERP”) system is a significant investment which will result in substantial change in business processes; and

WHEREAS, as a part of the business process improvement aspect of the ERP Project, several policies and procedures will be developed for the purposes of guiding Dodge County’s financial operations, processes, and procedures; and,

WHEREAS, one of the first policies developed and ready for implementation is the Procurement Policy which describes the roles and responsibilities of a county purchasing agent; and,

WHEREAS, efficiencies and best practices may be achieved by centralizing and standardizing procurement processes and implementing same countywide; and,

WHEREAS, the Dodge County Finance Committee (“Committee”) has studied the staffing needs of the Administration Department and the Finance Department; and,

WHEREAS, as a result of the studies, the Committee has formed the considered conclusion that one new, benefited, full-time position of *Purchasing Agent* in the Finance Department should be created effective January 1, 2018; and,

WHEREAS, a job description for the proposed position of *Purchasing Agent* has been marked for identification as Exhibit “A” and has been attached hereto; and,

WHEREAS, creation of this position does not authorize funds in the Finance Department budget to support the position;

SO, NOW, THEREFORE, BE IT RESOLVED, the Dodge County Board of Supervisors hereby creates one new, benefited, full-time position of *Purchasing Agent* in the Finance Department, effective January 1, 2018.

All of which is respectfully submitted this 18th day of July, 2017.

The Dodge County Finance Committee:

David Frohling
David Frohling

Ed Benter
Ed Benter

David Guckenberger
David Guckenberger

Thomas J. Schaefer
Thomas J. Schaefer

Richard W. Fink
Richard W. Fink

Vote Required: Majority of Members present.

Resolution Summary: A Resolution Creating the Position of Purchasing Agent.

ADOPTED
BY DODGE COUNTY BOARD

JUL 18 2017

AYES	<u>28</u>	NOES	<u>0</u>
ABSENT	<u>5</u>		
ABSTAIN	<u>0</u>		

Raren J. Gibson
County Clerk

DODGE COUNTY JOB DESCRIPTION

July 2017

Wage Range: \$26.81 - \$36.77

JOB TITLE:	Purchasing Agent	FLSA STATUS:	Exempt
DEPARTMENT:	Finance	REPORTS TO:	Finance Director
LOCATION:	Administration Building	DATE:	Draft
LABOR GRADE:	Dodge County Nine (9)	REVISED:	

OVERALL PURPOSE/SUMMARY

Under the general direction of the Finance Director, to function as a lead worker in administering a centralized purchasing program; to perform advanced professional work in the purchasing of products and services on a Countywide basis; and to perform other duties as required.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Administers Dodge County's centralized, competitive bid, purchasing program in accordance with applicable policies, procedures, and the Wisconsin State Statutes.
2. Purchases a wide variety of high volume and complex supplies, equipment, materials, and services; determines the most appropriate method of procurement; and coordinates the procurement process.
3. Assists in the development, implementation, and revision of Dodge County's purchasing policies and procedures.
5. Administers and maintains the automated purchasing system.
6. Validates that County staff are following the County's purchasing policies and procedures.
7. Conducts comprehensive market research on products, vendors, and market conditions to determine effective purchasing strategies, and to develop budget estimates.
8. Conducts multi-department and cooperative purchases; drafts combined specifications that meet needs of participants and vendors; conducts multi-agency cost analysis; and makes appropriate recommendations.
9. Assists and coordinates with departments on the request for proposal process for proprietary and professional services including drafting the RFP, developing the scope of service and evaluation criteria; communicating with vendors, evaluating responses, analyzing costs, recommending award, and negotiating contracts.
10. Drafts and coordinates the distribution of bid documents.
11. Tabulates bids and conducts complex cost analyses; evaluates bids for compliance with specifications; and recommends award of bid to the Department Head or his/her designee.
12. Cultivates relationships with vendors and suppliers interested in bidding Dodge County projects and cultivates good relationships with all Dodge County Departments in order to collaborate with them in strategic bidding practices.
13. In conjunction with the Department Head or his/her designee, conducts negotiations in the administration of purchases; negotiates issues in the development of contracts in conjunction with Corporation Counsel as directed; and may negotiate the price, terms, and conditions of purchases as necessary.
14. Monitors vendor performance to ensure contract compliance in terms of service level, quality, and cost; and investigates and resolves complaints and problems.
15. Maintain a record of, and monitor, all centralized contracts, leases, and other purchasing agreements to determine when agreements expire and initiate procedures to issue requests for proposals, requests for bids, or requests for quotes.
16. Maintains statistical, financial, and control records.
17. Assists and coordinates proposed County projects with Department Head or his/her designee.
18. Resolves problems with orders and communicates with vendors and using departments.
19. Coordinates Dodge County's participation in joint cooperative purchasing efforts with other government agencies.
20. Coordinates interdepartmental transfers of supplies, materials, and equipment.
21. Administers and maintains contract for office supplies.
22. Establishes and maintains effective working relations with departments, vendors, governmental agencies, and co-workers.
23. Prepares and presents complex oral and written reports and represents the department at various meetings and committees.
24. Regular attendance and punctuality required.
25. Performs other duties as required.

JOB SPECIFICATION

KNOWLEDGE, SKILLS, AND ABILITIES

- Ability to develop/maintain strong working relationships with department personnel, anticipating the needs of, and communicating with, all levels of employees regarding the importance of procurement and control.
- Ability to use logic and reasoning to identify problems and make sound decisions, including situations where only limited information is available.
- Ability to research and analyze complex information, organize data, evaluate alternatives, and make appropriate recommendations.
- Ability to develop and administer policies and procedures.
- Ability to read, understand and interpret contracts, budgets, financial statements, accounting policies and procedures, corporate documents, audit reports, County Ordinances, State Statutes, as well as State of Wisconsin and cooperative contracts as it applies to purchasing and budgeting procedures.
- Ability to effectively manage change and foster a culture with open communications.
- Ability to maintain confidentiality and professionalism.
- Ability to proficiently use MS Office software specifically Microsoft Word and Excel and have good typing skills.

Exhibit "A"

KNOWLEDGE, SKILLS, AND ABILITIES (cont.)

Ability to understand Enterprise Resource Planning (ERP) systems and complex purchasing systems.

A commitment to ethical practice, personal integrity, and strong problem solving skills.

Ability to accurately operate computer, printers, and other related equipment.

Ability to understand and effectively carry out instructions.

Ability to work independently without direct supervision.

Ability to meet the requirements of the Dodge County Driver Qualification Policy.

EDUCATION AND EXPERIENCE

Bachelor's Degree in Business Administration, Economics, Accounting, or related field with, two (2) years of related experience are required. Equivalent combination of education and experience that provides necessary knowledge, skills, and abilities may be considered. Governmental accounting experience, knowledge of Tyler Munis ERP Purchasing Software or Certified Professional Public Buyer (CPPB) certification are preferred.

WORKING CONDITIONS

Normal office environment.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS

EMPLOYEE SIGNATURE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

FOR HUMAN RESOURCE USE

ANALYST(S):

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

August 2017

Notice of Meeting of the Dodge County Board of Supervisors

There will be a meeting of the Dodge County Board of Supervisors on **Tuesday, August 15, 2017, at 7:00 P.M.** in the County Board Room located on the fourth floor of the Administration Building, located at 127 East Oak Street, Juneau, Wisconsin.

The Agenda for the Meeting is as follows:

Call to Order by Russell Kottke, County Board Chairman

Pledge of Allegiance

Roll Call

Approve Minutes from July 18, 2017, County Board Session

Communications on File

Special Orders of Business

Confirm Appointment made by County Administrator

1. Appoint Sharon Schumann to fill a vacancy on the Board of Adjustment. Her term will expire on July 1, 2019.

Supervisor Frohling, Chairman, Finance Committee

Tara Bast, Brett Hofmeister and Kevin Krynsinski, Johnson Block and Company, Inc.

Financial Statements with Independent Auditor's Report

Report will be distributed at County Board Meeting

Consider, Discuss and Take Action on the Following:

Resolutions on File

- 17-23 Amend Town of Lowell Zoning Ordinance – Blaine and Carol Priebusch Property – Supervisor Marsik.
- 17-24 Amend Town of Portland Zoning Ordinance – Supervisor Berres.
- 17-25 Proposed Speed Zone Declaration on the County Trunk Highway System – Highway Committee.
- 17-26 Resolution to Confirm the Appointment of William (Bill) Ehlenbeck to the Position of Dodge County Land Resources and Parks Director – Executive Committee.
- 17-27 Create One Position of *Clinical Services Intake Worker* – Human Services and Health Board.
- 17-28 Create Two Positions of *Counselor I, II or III – Children with Disabilities* – Human Services and Health Board.
- 17-29 Create One Position of *Account Clerk III* – Human Services and Health Board.
- 17-30 Create the Position of *Social Worker I, II, or Senior – Child Protective Services* – Human Services and Health Board.
- 17-31 Create One Position of HRIS/Payroll System Administrator – Information Technology Committee.
- 17-32 Create Two Positions of *Deputy Sheriff – Patrol* to be Funded by a Community Oriented Policing Services (COPS) Grant – Judicial and Public Protection Committee.
- 17-33 Create One Position *Psychiatric Nurse Practitioner* – Health Facilities Committee.
- 17-34 Resolution Modifying *Parks Crew Leader* Position – Planning, Development and Parks Committee.
- 17-35 Highway Department 2017 Dodge County Budget Amendment – Highway Committee.
- 17-36 Resolution to Abolish the Position of *Medical Billing Specialist* And Create the Position of *Account Clerk III* – Human Services and Health Board.
- 17-37 Create One Part-Time Position of *Community Education Coordinator* – Human Services and Health Board.
- 17-38 Sheriff's Office 2017 Dodge County Budget Amendment – Judicial and Public Protection Committee.
- 17-39 Resolution to Abolish the Position of *Recreational Patrol Officer* And Create the Position of *Deputy Sheriff – Patrol* – Judicial and Public Protection Committee.

- 17-40 Create One Position of *Veteran Benefits Specialist* – Finance Committee. **August 2017**
17-41 Resolution to Purchase Computer Hardware and Support Services from Sirius Computer Solutions – Information Technology Committee.
17-42 Amend Town of Beaver Dam Zoning Ordinance – David and Lois Apple Trust Property – Supervisor J. Bobholz.

Reports on File

1. Ordinance No. 975 – Amend Land Use Code – Planning Development and Parks Committee.
2. Ordinance No. 976 – Adopt Dodge County Non-metallic Mining Reclamation Ordinance – Planning Development and Parks Committee.
3. Ordinance No. 977 – Amend Land Use Code – Beth Reanee and Sherry Boddie Property, Town of Elba – Planning, Development and Parks Committee.

Set Next Meeting Date & Time

Recess

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

COMMITTEE NAME COUNTY BOARD

August 2017

MEETING DATE August 15, 2017

Approval RK Date 8-16-2017Chair RK

VENDOR	NAME	PRESENT	ABSENT	PERDIEM	MILES	AMOUNT	MEALS	AMOUNT
49452	Bartsch, Jeremy	X		50.00	26	13.91		
11994	Behl, Allen	X		50.00	32	17.12		
49450	Bennett, Richard		X	0.00	0	0.00		
49449	Benter, Ed	X		50.00	46	24.61		
19566	Berres, Jeff	X		50.00	42	22.47		
11970	Bischoff, Larry	X		50.00	20	10.70		
10583	Bobholz, Janice	X		0.00	0	0.00		
26899	Bobholz, Mary	X		50.00	28	14.98		
49453	Caine, Jeffrey	X		50.00	14	7.49		
46788	Derr, Lisa	X		50.00	21	11.24		
10195	Duchac, Jeffry	X		50.00	30	16.05		
49971	Fink, Richard W.	X		50.00	35	18.73		
28760	Frohling, David	X		50.00	29	15.52		
49455	Glewen, Becky	X		50.00	20	10.70		
41853	Greshay, Richard	X		50.00	14	7.49		
49993	Guckenberger, David	X		50.00	50	26.75		
48638	Hilbert, Dan	X		50.00	20	10.70		
49454	Houchin, Cathy	X		50.00	33	17.66		
25412	Johnson, Harold	X		50.00	54	28.89		
49451	Justmann, Stephanie	X		50.00	32	17.12		
16348	Kottke, Russell	X		55.00	30	16.05		
29374	Maly, Donna	X		50.00	20	10.70		
22503	Marsik, Joseph M.	X		50.00	40	21.40		
34243	Miller, MaryAnn	X		50.00	0	0.00		
43804	Muche, William	X		50.00	22	11.77		
36482	Nelson, Ed	X		50.00	32	17.12		
47109	Nickel, Thomas	X		50.00	34	18.19		
46789	Roesch, Mark E.	X		50.00	34	18.19		
30697	Schaefer, Thomas	X		50.00	30	16.05		
15819	Schmidt, Dennis	X		50.00	0	0.00		
37252	Schraufnagel, Larry	X		50.00	50	26.75		
50060	Sheahan-Malloy	X		50.00	32	17.12		
26089	Stousland, Glenn	X		50.00	20	10.70		

**Dodge County Board of Supervisors
August 15, 2017 – 7:00 p.m.
Administration Building - Juneau, Wisconsin**

August 2017

The August Session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance with the exception of Supervisor Bennett who had previously asked to be excused.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor Nickel and seconded by Supervisor Greshay to approve the minutes of the July 18, 2017, session of the County Board meeting as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

Communications on File

Karen J. Gibson, County Clerk, reported there were no communications on file.

Special Orders of Business

The Chairman called the First Special Order of Business: Confirm appointment made by County Administrator, James Mielke. Appoint Sharon Schumann to fill a vacancy on the Board of Adjustment. Her term will expire on July 1, 2019. A motion to accept the appointment was made by Supervisor Schmidt and seconded by Supervisor Schaefer. The motion passed by acclamation with no negative votes cast, thereby approving the appointment.

Chairman Kottke called upon Supervisor Frohling, Chairman, Finance Committee, who introduced Brett Hofmeister and Kevin Krysinski with Johnson Block and Company, Inc. to present on the Financial Statements with Independent Auditor's Report. The Financial Statements With Independent Auditor's Report for the Years Ended December 2016 and 2015 were handed out to the County Board Supervisors prior to the meeting. Mr. Krysinski discussed the Dodge County Financial Statements with Independent Auditor's Report and reported on the findings of the audit. Mr. Hofmeister presented the financial statements. Questions by Supervisors Berres and Derr answered by Mr. Krysinski.

The following Resolutions and Reports were read by the Clerk and acted upon by the Board:

Resolution No. 17-23 Amend Town of Lowell Zoning Ordinance – Blaine and Carol Priebusch Property – Supervisor Marsik. A motion for adoption was made by Supervisor Marsik and seconded by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-24 Amend Town of Portland Zoning Ordinance – Supervisor Berres. A motion for adoption was made by Supervisor Berres and seconded by Supervisor Behl. Question by Supervisor Berres answered by Brian Field, Highway Commissioner, Sheriff Dale Schmidt, Joe Giebel, Land Resources and Parks Manager of Code Administration and Supervisors Schaefer and Maly. Comment by Chairman Kottke. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-25 Proposed Speed Zone Declaration on the County Trunk Highway System – Highway Committee. A motion for adoption was made by Supervisor Caine and seconded by Supervisor Johnson. Question by Supervisor Nickel answered by Brian Field, Highway Commissioner. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-26 Resolution to Confirm the Appointment of William (Bill) Ehlenbeck to the Position of Dodge County Land Resources and Parks Director – Executive Committee. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor Schmidt. Comment by Supervisor J. Bobholz. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Chairman Kottke congratulated Bill Ehlenbeck and welcomed him into his new position.

Resolution No. 17-27 Create One Position of *Clinical Services Intake Worker* – Human Services and Health Board. A motion for adoption was made by Supervisor Bartsch and seconded by Supervisor M. Bobholz. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-28 Create Two Positions of *Counselor I, II or III – Children with Disabilities* – Human Services and Health Board. A motion for adoption was made by Supervisor Schraufnagel and seconded by Supervisor Bartsch. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-29 Create One Position of *Account Clerk III* – Human Services and Health Board. A motion for adoption was made by Supervisor Bartsch and seconded by Supervisor Nickel. Question by Supervisor Houchin answered by Supervisors Justmann, Derr, Glewen and Becky Bell, Human Services and Health Department Director. Comments by Chairman Kottke and Supervisors M. Bobholz and Glewen. The vote was cast with 30 ayes and 2 noes, thereby adopting the Resolution.

Ayes: Benter, Kottke, M. Bobholz, Nelson, J. Bobholz, Marsik, Greshay, Schaefer, Guckenberger, Fink, Mueche, Bartsch, Johnson, Schraufnagel, Bischoff, Caine, Behl, Houchin, Roesch, Frohling, Schmidt, Duchac, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Stousland, Derr, Glewen. Total 30.

Noes: Justmann, Berres. Total 2.

Absent: Bennett. Total 1.

Resolution No. 17-30 Create the Position of *Social Worker I, II, or Senior – Child Protective Services* – Human Services and Health Board. A motion for adoption was made by Supervisor Maly and seconded by Supervisor M. Bobholz. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-31 Create One Position of *HRIS/Payroll System Administrator* – Information Technology Committee. A motion for adoption was made by Supervisor Maly and seconded by Supervisor Duchac. Question by Supervisor Houchin answered by Ruth Otto, Information Technology Director. Comments by Supervisors J. Bobholz, Glewen, Maly and Bartsch. The vote was cast with 21 ayes and 11 noes, thereby adopting the Resolution.

Ayes: Benter, Kottke, M. Bobholz, Nelson, Marsik, Greshay, Schaefer, Fink, Mueche, Johnson, Schraufnagel, Bischoff, Caine, Frohling, Duchac, Nickel, Maly, Hilbert, Miller, Stousland, Derr. Total 21.

Noes: J. Bobholz, Justmann, Guckenberger, Bartsch, Behl, Berres, Houchin, Roesch, Schmidt, Sheahan-Malloy, Glewen. Total 11.

Absent: Bennett. Total 1.

Resolution No. 17-32 Create Two Positions of *Deputy Sheriff – Patrol* to be Funded by a Community Oriented Policing Services (COPS) Grant – Judicial and Public Protection Committee. A motion for adoption was made by Supervisor Miller and seconded by Supervisor Schraufnagel. Questions by Supervisors Houchin, Berres and Schmidt answered by Sheriff Dale Schmidt. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-33 Create One Position of *Psychiatric Nurse Practitioner* – Health Facilities Committee. A motion for adoption was made by Supervisor Bischoff and seconded by Supervisor Duchac. Questions by Supervisors Berres and J. Bobholz answered by Jane Hooper, Clearview Administrator and Sarah Hinze, Human Resources Director. The vote was cast with 31 ayes and 1 no, thereby adopting the Resolution.

Ayes: Benter, Kottke, M. Bobholz, Nelson, J. Bobholz, Marsik, Greshay, Justmann, Schaefer, Guckenberger, Fink, Muche, Bartsch, Johnson, Schraufnagel, Bischoff, Caine, Behl, Houchin, Roesch, Frohling, Schmidt, Duchac, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Stousland, Derr, Glewen. Total 31.

No: Berres. Total 1.

Absent: Bennett. Total 1.

Resolution No. 17-34 Resolution Modifying *Parks Crew Leader* Position – Planning, Development and Parks Committee. A motion for adoption was made by Supervisor Behl and seconded by Supervisor Schaefer. Comment by Supervisor J. Bobholz. The vote was cast with 31 ayes and 1 no, thereby adopting the Resolution.

Ayes: Benter, Kottke, M. Bobholz, Nelson, J. Bobholz, Marsik, Greshay, Justmann, Schaefer, Fink, Muche, Bartsch, Johnson, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, Schmidt, Duchac, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Stousland, Derr, Glewen. Total 31.

No: Guckenberger. Total 1.

Absent: Bennett. Total 1.

Resolution No. 17-35 Highway Department 2017 Dodge County Budget Amendment – Highway Committee. A motion for adoption was made by Supervisor Johnson and seconded by Supervisor Muche. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-36 Resolution to Abolish the Position of *Medical Billing Specialist* And Create the Position of *Account Clerk III* – Human Services and Health Board. A motion for adoption was made by Supervisor Bartsch and seconded by Supervisor Nickel. Question by Supervisor J. Bobholz answered by Becky Bell, Human Services and Health Department Director. The vote was cast with 29 ayes and 3 noes, thereby adopting the Resolution.

Ayes: Benter, Kottke, M. Bobholz, Nelson, J. Bobholz, Marsik, Greshay, Schaefer, Guckenberger, Fink, Muche, Bartsch, Johnson, Schraufnagel, Bischoff, Caine, Behl, Houchin, Roesch, Frohling, Schmidt, Duchac, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Stousland, Derr. Total 29.

No: Justmann, Berres, Glewen. Total 3.

Absent: Bennett. Total 1.

Resolution No. 17-37 Create One Part-Time Position of *Community Education Coordinator* – Human Services and Health Board. A motion for adoption was made by Supervisor Bartsch and seconded by Supervisor Duchac. Question by Supervisor Houchin answered by Becky Bell, Human Services and Health Department Director. The vote was cast with 31 ayes and 1 no, thereby adopting the Resolution.

Ayes: Benter, Kottke, M. Bobholz, Nelson, J. Bobholz, Marsik, Greshay, Justmann, Schaefer, Fink, Muche, Bartsch, Johnson, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, Schmidt, Duchac, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Stousland, Derr, Glewen. Total 31.

No: Guckenberger. Total 1.

Absent: Bennett. Total 1.

Resolution No. 17-38 Sheriff's Office 2017 Dodge County Budget Amendment – Judicial and Public Protection Committee. A motion for adoption was made by Supervisor Miller and seconded by Supervisor Schraufnagel. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-39 Resolution to Abolish the Position of *Recreational Patrol Officer* And Create the Position of *Deputy Sheriff – Patrol* – Judicial and Public Protection Committee. A motion for adoption was made by Supervisor Miller and seconded by Supervisor Schraufnagel. Questions by Supervisors J. Bobholz, Derr, Greshay, Bartsch, Berres, Maly and Schmidt answered by Sheriff Dale Schmidt. Comments by Supervisors Hilbert and Miller. The vote was cast with 29 ayes and 3 noes, thereby adopting the Resolution.

Ayes: Benter, Kottke, M. Bobholz, Nelson, J. Bobholz, Marsik, Greshay, Justmann, Schaefer, Guckenberger, Fink, Muche, Bartsch, Johnson, Schraufnagel, Bischoff, Caine, Behl, Houchin, Roesch, Frohling, Duchac, Nickel, Sheahan-Malloy, Maly, Miller, Stousland, Derr, Glewen. Total 29.

No: Berres, Schmidt, Hilbert. Total 3.

Absent: Bennett. Total 1.

Resolution No. 17-40 Create One Position of *Veteran Benefits Specialist* – Finance Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Maly. Chairman Kottke asked Kim Nass, Corporation Counsel for her opinion as to whether or not a voice vote could be taken on this Resolution due to technical difficulties with the voting system and Ms. Nass stated that as long as there was not a County Board Rule against it, that it was proper. The voting system became operational again and the vote was cast with 31 ayes and 1 no, thereby adopting the Resolution.

Ayes: Benter, Kottke, M. Bobholz, Nelson, J. Bobholz, Marsik, Greshay, Justmann, Schaefer, Fink, Muche, Bartsch, Johnson, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, Schmidt, Duchac, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Stousland, Derr, Glewen. Total 31.

No: Guckenberger. Total 1.

Absent: Bennett. Total 1.

Resolution No. 17-41 Resolution to Purchase Computer Hardware and Support Services from Sirius Computer Solutions – Information Technology Committee. A motion for adoption was made by Supervisor Guckenberger and seconded by Supervisor Maly. Question by Supervisor Schmidt answered by Ruth Otto, Information Technology Director. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-42 Amend Town of Beaver Dam Zoning Ordinance – David and Lois Apple Trust Property – Supervisor J. Bobholz. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor Muche. Question by Supervisor Guckenberger answered by Supervisor Schaefer. Comment by Supervisor J. Bobholz. The vote was cast with 31 ayes and 1 abstention, thereby adopting the Resolution.

Ayes: Benter, Kottke, M. Bobholz, Nelson, J. Bobholz, Marsik, Greshay, Justmann, Schaefer, Guckenberger, Fink, Muche, Bartsch, Johnson, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, Schmidt, Duchac, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Stousland, Derr. Total 31.

Abstention: Glewen. Total 1.

Absent: Bennett. Total 1.

Report No. 1 Ordinance No. 975 – Amend Land Use Code – Planning Development and Parks Committee. A motion for adoption was made by Supervisor Behl and seconded by Supervisor Schaefer. Question by Supervisor Berres answered by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

Report No. 2 Ordinance No. 976 – Adopt Dodge County Non-metallic Mining Reclamation Ordinance – Planning Development and Parks Committee. A motion for adoption was made by Supervisor Muche and seconded by Supervisor Behl. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

Report No. 3 Ordinance No. 977 – Amend Land Use Code – Beth Reanee and Sherry Boddie Property, Town of Elba – Planning, Development and Parks Committee. A motion for adoption was made by Supervisor Marsik and seconded by Supervisor Schaefer. Question by Supervisor Guckenberger answered by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

The Clerk noted the following had been placed on the Supervisor's desks: Letter addressed to Rick Gundrum, Washington County Board Chairman, dated August 8, 2017 from Russell Kottke, Dodge County Board Chairman, Memo addressed to the County Board Supervisors, dated August 15, 2017 from James Mielke, County Administrator regarding 2018-2022 Capital Improvement Plan Draft Document, August 15, 2017 – DRAFT- 2018-2022 Capital Improvement Plan and Memo dated August 15, 2017 from Kimberly Nass, Corporation Counsel regarding Open Meeting Laws. The Chairman ordered these be placed on file.

At 9:31 p.m. Supervisor Frohling made a motion to recess until September 19, 2017 at 7:00 p.m. Supervisor Marsik seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

RESOLUTION # 17-23

TO THE HONORABLE BOARD OF SUPERVISORS
OF DODGE COUNTY, WISCONSIN

WHEREAS, Dodge County, a corporate body under the laws of the State of Wisconsin, has adopted a Comprehensive Zoning Code which is full force and effect; and

WHEREAS, the Town Board of the Town of Lowell has amended the Town of Lowell Zoning Code, the power to adopt and amend the Zoning Code having been granted pursuant to Section 60.62, Wisconsin Statutes, which grants Towns authorized to exercise village powers the ability to adopt and amend a Zoning Code under Section 61.35 and Section 62.23, Wisconsin Statutes; and

WHEREAS, pursuant to Section 60.62(3), Wisconsin Statutes, the amendment of a Town Zoning Code by a Town Board is subject to approval of the County Board in counties having a Comprehensive Zoning Code in full force and effect; and

WHEREAS, a public hearing of a proposed amendment to the Town of Lowell Zoning Code official Zoning District Map was held before the Lowell Town Board on June 6, 2017, and

WHEREAS, the proposed Zoning district map amendment to the Town of Lowell Zoning Code was adopted by Ordinance by the Lowell Town Board on June 13, 2017, as set forth and attached hereto as "Exhibit A";

THEREFORE, BE IT RESOLVED, that the amendment to the Town of Lowell Zoning Code as represented by "Exhibit A" attached hereto and made a part of this Resolution be and hereby are APPROVED, by the Board of Supervisors of Dodge County, Wisconsin.

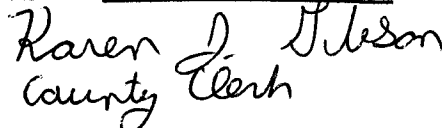
All of which is respectfully submitted this 15th day of August, 2017.


Joe Marsik, County Supervisor

ADOPTED
BY DODGE COUNTY BOARD

AUG 15 2017

AYES 32 NOES 0
ABSENT 1
ABSTAIN 0


Karen J. Gibson
County Clerk

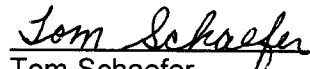
REPORT to Res. 17-23

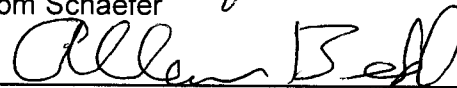
TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

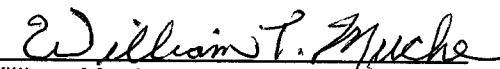
We the Dodge County Planning, Development and Parks Committee, hereby report favorably on the petition of Blaine and Carol Priebusch requesting amendment of the Zoning Ordinance, Town of Lowell, Dodge County, Wisconsin, to rezone approximately 25.02-acres of land from an AG-1 General Agricultural Zoning District to an RC-1 Rural Cluster Residential Overlay Zoning District in part of the SW ¼ of the SE ¼, Section 19, T10N, 14E, Town of Lowell for the purpose of creating a non-farm residential lot and recommend approval of the resolution submitted by the Town of Lowell for this rezoning petition.

The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the proposed rezoning petition is consistent with the County's Comprehensive Plan as the site is designated as general agriculture which may allow for limited residential development.

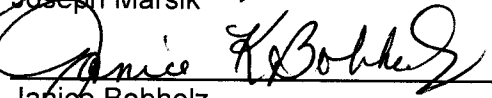
Respectfully submitted this 15th day of August, 2017


Tom Schaefer


Allen Behl


William Muche


Joseph Marsik


Janice Bobholz

Planning, Development and Parks
Committee

1-4 The intent to create this map is a compilation of
various photographs and data from various city, county
and state offices and other sources. This map is very
subjective, does not represent a survey, and may not be
used for any legal purpose. Licking County does not
warrant, nor will it be liable for, the information

1932-1970 1971-1979 1980-1989 1990-1999 2000-2009

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WATFORD WAREHOUSE

[illegible][illegible]

值 值

Compass rose and scale bar.

0 100 200 300 400 500 600

Feet

Compass rose showing North (N), South (S), East (E), and West (W) directions.

Prieusch Property
Area to be Rezoned (AG-1 to RC-1)

RESOLUTION NO. 17-24

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

WHEREAS, Dodge County, a Body Corporate under the laws of the State of Wisconsin has adopted a comprehensive Zoning Ordinance which is in full force and effect, and

WHEREAS, the Town Board of Portland has adopted a Town Zoning Ordinance for said town, the power to adopt a Town Zoning Ordinance having been granted by referendum vote of the electors of the Town of Portland held at the time of a regular annual Town meeting, and

WHEREAS, pursuant to Section 60.62(3) of the Wisconsin Statutes adoption and amendment of a town zoning ordinance by a town board is subject to approval of the County Board in counties having a zoning ordinance in force and effect, and

WHEREAS, a public hearing as to the proposed amendment to the Town Zoning Ordinance of the Town of Portland was held by the Town Planning Commission of the Town of Portland on June 7, 2017 and the proposed amendment to the Zoning Ordinance of the Town of Portland having been adopted by the Town Board of the Town of Portland on June 15, 2017

THEREFORE BE IT RESOLVED: That the amendment to the Town Zoning Ordinance of the Town of Portland as represented by "Exhibit A" attached to and made a part of this resolution be and hereby is approved, by the Board of Supervisors of Dodge County, Wisconsin.

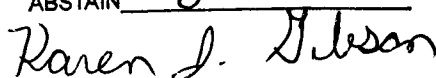
All of which is respectfully submitted this 15th day of August, 2017.

ADOPTED
BY DODGE COUNTY BOARD


JEFF BERRERES, Supervisor

AUG 15 2017

AYES	32	NOES	0
ABSENT	0		
ABSTAIN	0		



REPORT to Res. 17-24

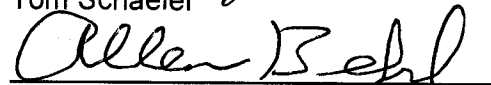
TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We the Dodge County Planning, Development and Parks Committee, hereby report favorably on the petition of the Town of Portland requesting amendment of the Zoning Ordinance, Town of Portland, Dodge County, Wisconsin, as shown in "Exhibit A" for the purpose of establishing certain parking and "use" regulations in the Zoning Ordinance and recommend approval of the resolution submitted by the Town of Portland for this petition.

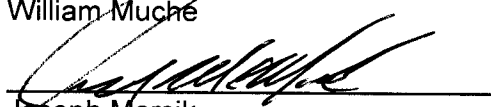
The committee has reviewed the petition in accord with s. 60.62(3) Wisconsin Statutes and finds that the Town has followed the proper procedures necessary in order to amend their zoning ordinance.

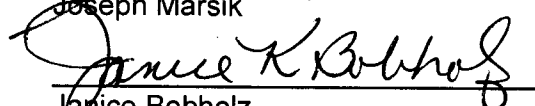
Respectfully submitted this 15th day of August, 2017


Tom Schaefer


Allen Behl


William Muche


Joseph Marsik


Janice Bobholz

Planning, Development and Parks
Committee

PROPOSED AMENDMENTS TO TOWN OF PORTLAND'S ZONING ORDINANCE

Public hearings on the amendments below were conducted by the Town of Portland's Plan Commission on Wednesday, June 7, 2017. The Town of Portland Board voted 3-0 to approve the amendments at its regular monthly meeting on Thursday, June 15, 2017.

INSERT THE FOLLOWING AT THE END OF SECTION 5.4 OFF-STREET PARKING:

It shall be unlawful for any owner or operator of a motor truck, truck tractor, motor bus, trailer or semitrailer, weighing more than 20,000 pounds or exceeding 30 feet in length, to park or leave standing such vehicle in the public right of way of any state trunk highway, road, street, alley, or public parking lot within the Town of Portland Residential Zoning Districts. The parking of a vehicle for purposes of loading or unloading agricultural commodities or personal property for less than twenty four hours is permitted. Any person wishing to park any of these vehicles/trailers on any street in Residential Zoning Districts must contact the town chairperson for permission. Violations shall be subject to penalty under Town of Portland Zoning Ordinance 2.15.

INSERT THE FOLLOWING AS PERMITTED USE # 3 IN THE R-1 DISTRICT:

3. The keeping of no more than four chickens provided that:
 - 1) The principal use of the property is a single-family or two-family dwelling.
 - 2) No person shall keep any roosters.
 - 3) No person shall slaughter chickens outdoors.
 - 4) Chickens shall be provided with a structure and area exclusively devoted for use as a hen house and fenced outdoor enclosure.
 - a. Chickens must be kept in the hen house or fenced outdoor enclosure at all times and shall not be allowed to run free.
 - b. The hen house shall be a covered, predator-resistant, well-ventilated structure, providing a minimum of two square feet per chicken.
 - c. The outdoor enclosure shall be adequately fenced to contain chickens and protect them from predators.
 - d. The hen house must be kept in a clean, dry, and sanitary condition at all times.
 - e. The outdoor enclosure shall be cleaned on a regular basis to prevent the accumulation of animal waste and offensive odors.
 - f. Chicken feed, if stored outdoors, must be kept in rat-proof containers.
 - 5) The hen house or outdoor enclosure shall be located in the rear yard and no closer than 25 feet to any residential dwelling on an adjacent lot, nor closer than ten feet to the property line.
 - 6) The hen house and outdoor enclosure shall comply with the maximum lot coverage and height requirements for accessory buildings. Refer to Section 6.0 of the Town of Portland Zoning Code.
 - 7) The resident shall comply with Wis. Admin. Code &ATCP 17.02 relating to livestock premises registration.

Failure to follow the regulations above will result in forfeiture pursuant to Section 2.15 Town of Portland Zoning Code.

TOWN OF PORTLAND BOARD MEETING MINUTES

Thursday, June 15, 2017

Portland Town Hall

7:30 P.M.

Town Chairperson Jeffrey Spoke called the Town of Portland Board's regular June monthly meeting to order at 7:30 P.M., and all persons present joined in the Pledge of Allegiance.

Members Present: Chairman Jeffrey Spoke, Supervisor Kurt Keach, Supervisor Thomas Crave, Treasurer Carleen Benninger, and Clerk Nancy L. Thompson.

Others Present (for at least part of the meeting): Chris Blue (Fahrner Asphalt Sealers), Gordon Yelk, Juanita Albrecht, Tracy Larson, Jerry Auby, Richard Yelk, Joe Wessley (Struck & Irwin Paving, Inc.), and Cathy Kozlowicz (Courier correspondent).

Clerk Thompson verified that proper meeting notices had been posted at the three designated locations as required by law, delivered to the Courier office, included in the Municipality Meeting section of the June 9th Watertown Daily Times, and posted on the Town's website.

Motion by Sup. Crave, seconded by Sup. Keach, to approve the agenda as posted. Crave's motion carried 3-0 on a voice vote.

Motion by Sup. Crave, seconded by Sup. Keach, to approve the minutes of the May 18, 2017, regular Town Board meeting as printed. Crave's motion carried 3-0 on a voice vote.

No one indicated interest in addressing the Board during the Public Input section of the meeting, and police liaison Weihert was not present to update the Board on any current Town issues or concerns.

Richard Yelk noted that he had issued the following permits since the Board's May monthly meeting:

Brian Riesop	Detached garage	\$50,000.00
Deborah Hubanks	3- season porch	35,000.00
Larry Sheeks	Pole shed	70,000.00
Ross Brown	Deck and patio door	1,500.00.

Treasurer Benninger reported that four Town residents remain out of compliance with the Town's dog licensing regulations and that police liaison Weihert continues to work to ensure their compliance.

Motion by Sup. Keach, seconded by Sup. Crave, to authorize issuance of a Class "B" license to the Waterloo Gun Club, Inc., Ronald E. Klug Agent, effective July 1, 2017, through June 30, 2018. Keach's motion carried 3-0 on a voice vote.

Motion by Sup. Crave, seconded by Sup. Keach, to approve issuance of a combination "Class B" license to Katherine L. Zwieg for Chatty's Pit Stop effective July 1, 2017, through June 30, 2018. Crave's motion carried 3-0 on a voice vote.

Motion by Sup. Keach, seconded by Sup. Crave, to approve issuance of an operator's license to each of the following persons effective July 1, 2017, through June 30, 2019: Ronald Klug, Ronald V. Buschkopf, Jr., Paula Hough-Stokes, Jessica Dorn, Karen Keck, Julie Schoenherr, Paul Mattson, Kelly M. Wiltzius, Marian Porter, Stephanie McCaw, Jean M. Pantely, Shelly Musial, Beth Kreger, Susan M. Woldt, Ron Benninger, Kendell Hein, and Tanya Hamrick. Keach's motion carried 3-0 on a voice vote.

Prior to opening the 2017 highway work bids, Chr. Spoke explained that the bids would be opened and contracts hopefully awarded following a review of those bids but that the Board would need to discuss later just what specific work would be done dependent on budgeted resources available for doing so.

The following bid totals were received for crackfilling of Yerges Road from Highway BB to I, Yerges Road from Highway I to Port Road, Weihert Road, and Faltersack Road:

Struck & Irwin Paving, Inc.	\$13,065.00
Fahrner Asphalt Sealers, LLC	\$14,108.55.

Motion by Sup. Crave, seconded by Sup. Keach, to award a contract to Struck & Irwin Paving, Inc.'s for 2017 crackfilling work. Crave's motion carried 3-0 on a voice vote.

The following bid totals were received for 2017 slurry sealing of Spur Road, Yerges Road, Weihert Road, Port Road, Yelk Lane, Hansen Road, Baker Road, Schumacher Road, Faltersack Road, and Novak Lane:

Struck & Irwin Paving, Inc.	\$161,303.50
Fahrner Asphalt Sealers, LLC	\$182,706.90.

Motion by Sup. Crave, seconded by Sup. Keach, to award a contract to Struck & Irwin Paving, Inc. for 2017 slurry sealing. Crave's motion carried 3-0 on a voice vote.

The following bid totals were received for 2017 blacktopping and shouldering of Sullivan Road from Highway T to Stark Road:

Tri County Paving, Inc.	\$112,127.00
Wolf Paving	95,819.00
Payne & Dolan	\$113,144.00.

Motion by Sup. Crave, seconded by Sup. Keach, to award Wolf Paving the contract for any 2017 blacktopping and shouldering of Sullivan Road. Crave's motion carried 3-0 on a voice vote.

Chr. Spoke then reported that recycling site attendant Joe Pantely had expressed interest in checking into the possibility of securing additional revenue at the recycling site through contracting for metal collected there. Chr. Spoke read the proposal which Pantely had solicited from Alter Metal Recycling which specified that Alter would provide a 20-yard lugger box to the town with no rental charge for such, with the hope that metal collected would generate enough revenue to cover trucking costs of \$150.00. (In May Alter valued clean sheet metal at \$125.00 a net ton.) Gordon Yelk noted that he has been picking up and disposing of metal collected at the site at no cost to the town. Following discussion, the Board took no action on the Alter Recycling proposal.

The Board then considered Charles Eggert's conditional use permit application to build a single-family residence on parcel number 036-0913-2441-000 on Highway G. The Plan Commission had conducted a public hearing on Eggert's application on June 7th and at a meeting following that hearing had recommended 3-0-1 that the Board approve issuance of the requested permit.

Due to a number of unanswered questions regarding the zoning classification of the property, Eggert's intent on living in the new home, the acreage involved, and the possible necessity for a minor land division, the Board took no action on Eggert's application at this meeting.

The Board then addressed a proposed revision to the Town's zoning ordinance which would place restrictions on parking in the Town's residential districts. The Plan Commission had conducted a public hearing on the proposed revision on June 7th and at a meeting later than same evening had voted 3-1 to recommend Town Board approval of the proposed revision. If approved, Chr. Spoke suggested that the revision be inserted at the end of Section 5.4 (Off-Street Parking) of the Town's zoning ordinance.

Motion by Sup. Crave, seconded by Sup. Keach, to approve the insertion of the proposed revision to the Town's zoning ordinance at the end of Section 5.4. Crave's motion carried 3-0 on a voice vote. Clerk Thompson will send the proposed revision to County Board Supervisor Jeff Berres for his presentation to the county, since the Dodge County Board of Supervisors needs to approve any revisions to the Town's zoning ordinance.

Next the Board discussed another proposed zoning ordinance revision--one that would permit the keeping of chickens in R-1 and R-2 districts under specified conditions. The Plan Commission had conducted a public hearing on that proposed revision on June 7th and at a meeting later that same evening had voted 4-0 to recommend approval of the proposed ordinance after deleting the reference to "permittee," since no permit is being proposed.

Motion by Sup. Crave, seconded by Sup. Keach, to approve the proposed revision to the Town's zoning ordinance (after substituting "resident" for "permittee" in the 7th stipulation) which

would make the keeping of chickens a permitted use in the Town's R-1 and R-2 districts in accordance with specified requirements. Crave's motion carried 3-0 on a voice vote.

The Board agreed to conduct its regular July monthly meeting on Thursday, July 20, 2017, at the Portland Town Hall beginning at 7:30 P.M. Agenda items for that meeting will include Charles Eggert's conditional use permit application, possible revision of recycling site fees, discussion and possible delineation of duties for the Town's recycling site attendant, and discussion of 2017 snow removal/sanding.

Treasurer Benninger then reported May receipts of \$3,787.53 and May checking account disbursements of \$36,136.84. With the addition of \$4,433.46 of June receipts to June 12, 2017, the balance in the money market account as of that date was \$84,627.75 and the balance in the checking account as of that same date was \$1,388.40 for a combined total in both accounts of \$86,016.15. In addition, \$523.28 is in the Town Computer Savings Account.

Motion by Sup. Keach, seconded by Sup. Crave, to approve Treasurer Benninger's report as given. Keach's motion carried 3-0 on a voice vote.

Motion by Chr. Spoke, seconded by Sup. Crave, to authorize Clerk Thompson to pay all of the June bills presented. Spoke's motion carried 3-0 on a voice vote.

Board members then reviewed the following listing of correspondence which Thompson had received since the Board's May monthly meeting:

1. Request from Dodge County Land Resources and Parks Department regarding the potential disturbance, destruction or covering of public land survey system monuments during road construction and resurfacing projects
2. Notification from the State of Wisconsin Department of Workforce Development of an upcoming unemployment insurance seminar
3. Copy of the May 3rd CAEMS meeting minutes from Linda Henning
4. Notification of the June 5th meeting of the Town Group Fire District
5. Request from the Dodge County Finance Department for the Town's debt information in connection with the preparation of Dodge County's financial statements for the period ending December 31, 2016
6. Wisconsin Towns Association June 2017 report
7. Public records request from Nadine Gibson for a copy of all Town contracts for the acquisition of a voting system since November 2000
8. Quarterly contribution report for completion and submission to the Department of Workforce Development
9. Notification from the State of Wisconsin Department of Natural Resources that the Town would be receiving \$747.17 for lands entered under the Managed Forest Law, with 20% of that total to be paid to the county treasurer on or before November 15

RESOLUTION NO. 17-25

Proposed Speed Zone Declaration on the County Trunk Highway System

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, on November 12, 1953, the Dodge County Board of Supervisors, adopted Resolution No. 10 and on April 20, 1954, adopted Amendment No. 1 to Resolution No. 10 which created the original speed zones on the County Trunk Highway System; and,

WHEREAS, previous County Boards have, from time-to-time, created additional or amended existing speed zones on the County Trunk Highway System; and,

WHEREAS, it is the opinion of the Dodge County Highway Committee that a declaration of a certain speed zone should be made;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby adopts the following described speed zone declaration:

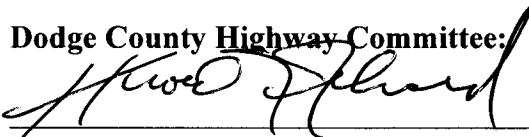
County Trunk Highway "O", Sections 27 and 28, Town of Ashippun (T9N, R17E):

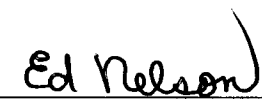
Forty-five (45) miles per hour from a point 0.10 miles west of its intersection with Franklin Road east to County Trunk Highway "P"; and,

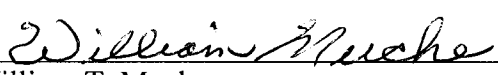
BE IT FINALLY RESOLVED, that the Dodge County Highway Commission is hereby authorized and directed to erect the proper signs as per Section 349.11(5), of the Wisconsin Statutes, with the same be charged to the *Marking and Signing* account of the maintenance of the County Trunk Highway System, and reflects said speed zone on Dodge County official traffic map.

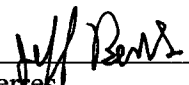
All of which is respectfully submitted this 15th day of August, 2017.

Dodge County Highway Committee:

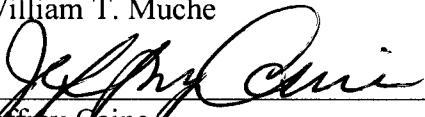

Harold J. Johnson


Ed Nelson


William T. Muche


Jeff Berres

ADOPTED
BY DODGE COUNTY BOARD

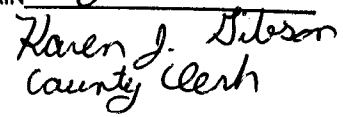

Jeffrey Caine

Vote Required: Majority of Members present.

Resolution Summary: A resolution declaring a speed zone on County Trunk Highway "O".

AUG 15 2017

AYES	32	NOES	0
ABSENT	1		
ABSTAIN	0		


Karen J. Silson
County Clerk

RESOLUTION NO. 17-26

**Resolution to Confirm the Appointment of William (Bill) Ehlenbeck
to the Position of Dodge County Land Resources and Parks Director**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS:

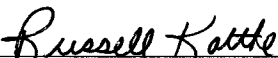
WHEREAS, on July 20, 2017, James Mielke, Dodge County Administrator, appointed William (Bill) Ehlenbeck to the full-time, benefited position of *Land Resources and Parks Director*, effective August 16, 2017, at Step 5, of Labor Grade 14 of the Dodge County Wage Schedule at a beginning annual salary equivalent to \$41.91 per hour; and,

WHEREAS, James Mielke, Dodge County Administrator, and the Executive Committee request that the Dodge County Board of Supervisors to confirm this appointment;

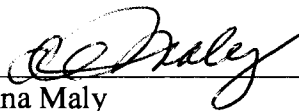
SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby confirms the appointment of William (Bill) Ehlenbeck to the full-time, benefited position of *Land Resources and Parks Director*, effective August 16, 2017, at Step 5 of Labor Grade 14 of the Dodge County Wage Schedule at a beginning annual salary equivalent to \$41.91 per hour.

All of which is respectfully submitted this 15th day of August, 2017.

Dodge County Executive Committee:

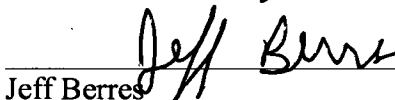

Russell Kottke

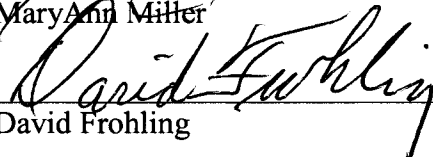

Dennis Schmidt


Donna Maly


Joseph M. Marsik


MaryAnn Miller


Jeff Berres


David Frohling

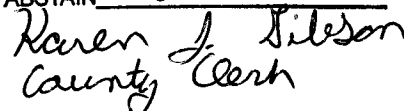
Vote Required: Majority of Members present.

Resolution Summary: A resolution to confirm the appointment of William, (Bill) Ehlenbeck to the position of Dodge Land Resources and Parks Director.

**ADOPTED
BY DODGE COUNTY BOARD**

AUG 15 2017

AYES 32 NOES 0
ABSENT 0
ABSTAIN 0


County Clerk

RESOLUTION NO. 17-27

Create One Position of *Clinical Services Intake Worker*

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the Dodge County Human Services and Health Board has studied and analyzed staffing needs at the Dodge County Human Services and Health Department; and,

WHEREAS, as a result of these studies and analyses, the Committee recommends that the Dodge County Board of Supervisors create the following position in the Human Services and Health Department, effective January 1, 2018:

One new, full-time, benefited position of *Clinical Services Intake Worker*;

WHEREAS, a job description for the proposed position of *Clinical Services Intake Worker* has been marked for identification as Exhibit "A", and has been attached hereto; and,

WHEREAS, there is no fiscal impact on the 2017 Budget of the Dodge County Human Services and Health Department; and,

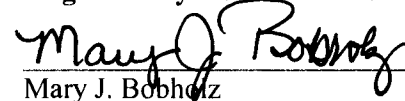
WHEREAS, it is reasonably anticipated that the Dodge County Board of Supervisors will appropriate funds in the 2018 Dodge County Budget sufficient to pay wages and fringe benefits for the proposed position of *Clinical Services Intake Worker* during calendar year 2018;

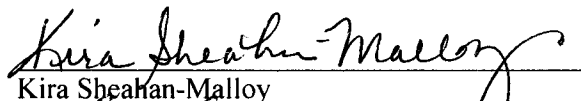
SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby creates the following position in the Dodge County Human Services and Health Department, effective January 1, 2018:

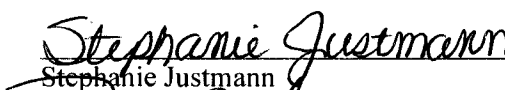
One new, full-time, benefited position of *Clinical Services Intake Worker*.

All of which is respectfully submitted this 15th day of August, 2017.

Dodge County Human Services and Health Board:

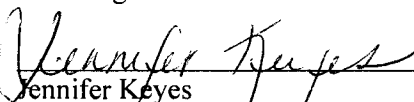

Mary J. Bobholz


Kira Sheahan-Malloy


Stephanie Justmann

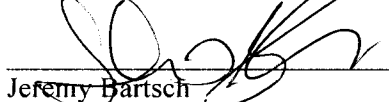

Lois Augustson


Becky Glewen


Jennifer Keyes


Mark E. Roesch

David Godshall


Jeremy Bartsch

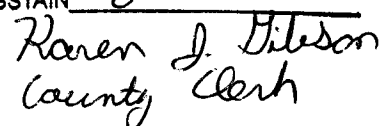
ADOPTED
BY DODGE COUNTY BOARD

AUG 15 2017

AYES	32	NOES	0
ABSENT	0		
ABSTAIN	0		

Vote Required: Majority of Members present.

Resolution Summary: A Resolution to create one position of *Clinical Services Intake Worker*.


Karen J. Gibson
County Clerk

DODGE COUNTY JOB DESCRIPTION

Wage Range: \$15.03 - \$20.62

JOB TITLE:	Clinical Services Intake Worker	FLSA STATUS:	N on-exempt
DEPARTMENT:	Human Services and Health	REPORTS TO:	Clinical Services Supervisor
LOCATION:	Henry Dodge Office Building	DATE:	DRAFT
LABOR GRADE:	Dodge County Three (3)	REVISED:	
OVERALL PURPOSE/SUMMARY			
Under the general direction of the Clinical Services Supervisor, gathers information on the initial presentation of mental health, substance abuse, and other concerns as related to requests for outpatient clinical services. Conducts on-site phone and walk-in intakes. Schedules intakes and other appointments as needed for Clinical Services staff. Assists with referrals, enrollments and financial benefit assignments for clients in all outpatient programs. Completes verification of insurance/income eligibility requirements. Provides back-up coverage for both the fiscal and front desk units. Assists crisis workers with the coordination of placements and linkage for ongoing services.			
PRINCIPAL DUTIES AND RESPONSIBILITIES			
1. Manages all requests for agency services, completes referral information and schedules intake appointments. 2. Completes walk-in intakes for initiation of outpatient services. 3. Enters agency referrals, enrollments, and benefit assignments for designated outpatient and contracted programs. 4. Completes required agency forms and paperwork in an accurate and timely manner for documentation and billing purposes. 5. Enters all intake and financial information from contracted providers into multiple tracking systems. 6. Gathers necessary and accurate PPS data for state reporting. 7. Verifies insurance/income eligibility requirements upon initial intake using identified agency-approved guidelines. 8. Assists crisis workers as needed with follow-up and linkage for ongoing services. 9. Links consumers with services within other units of the Human Services and Health Department, and other County Departments as needed. 10. Arranges for client transportation when client is unable to self-initiate the process, in accordance with agency procedure. 11. Provides assistance and/or linkage to assistance for clients in need of financial aid, requests for information, and help completing appropriate forms. 12. Provides back-up coverage for both the front desk/fiscal unit when staff are out of the office. 13. Completes regular patient satisfaction surveys by phone, in-person or by mail. 14. Regular attendance and punctuality required. 15. Performs related duties as required or assigned.			
JOB SPECIFICATION			
KNOWLEDGE, SKILLS, AND ABILITIES			
Working knowledge of individuals with mental health/AODA needs.			
Working knowledge of local and state-wide community agencies and their programs.			
Ability to work cooperatively with and communicate effectively with others, including other units within the Department.			
Ability to multi-task, be highly organized and complete work assignments efficiently according to agency expectations.			
Ability to professionally respond to all contacts with consumers courteously and respectfully.			
Maintain confidentiality and adhere to all agency policies and procedures.			
Ability to respond to clients in crisis effectively and calmly.			
EDUCATION AND EXPERIENCE			
High School Diploma or GED equivalent. Associate Degree preferred with a minimum of 3 years experience working in an office setting. Experience working in a mental health/substance abuse clinic preferred. Proficiency in keyboarding necessary. Equivalent combination of education and experience which provides the necessary knowledge and skills may be considered.			
WORKING CONDITIONS			
Potential of working in adverse interpersonal situations.			
PHYSICAL DEMANDS			
The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.			
ACKNOWLEDGEMENTS		FOR HUMAN RESOURCE USE	
EMPLOYEE SIGNATURE:		ANALYST(S):	
DATE:		DATE:	
SUPERVISOR SIGNATURE:			
DATE:			

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

RESOLUTION NO. 17-28

Create Two Positions of *Counselor I, II, or III – Children with Disabilities*

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the Dodge County Human Services and Health Board has studied and analyzed staffing needs at the Dodge County Human Services and Health Department; and,

WHEREAS, as a result of these studies and analyses, the Committee recommends that the Dodge County Board of Supervisors create the following positions in the Human Services and Health Department, effective January 1, 2018:

Two new, full-time, benefited positions of *Counselor I, II, or III – Children with Disabilities*; and,

WHEREAS, job descriptions for the proposed positions of *Counselor I, II, or III – Children with Disabilities*, have been marked for identification as Exhibits “A”, “B” and “C”, respectively, and have been attached hereto; and,

WHEREAS, there is no fiscal impact on the 2017 Budget of the Dodge County Human Services and Health Department; and,

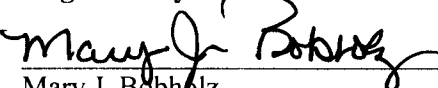
WHEREAS, it is reasonably anticipated that the Dodge County Board of Supervisors will appropriate funds in the 2018 Dodge County Budget sufficient to pay wages and fringe benefits for the proposed positions of *Counselor I, II, or III – Children with Disabilities* during calendar year 2018;

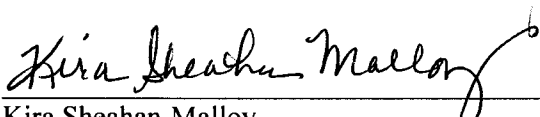
SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby creates the following positions in the Dodge County Human Services and Health Department, effective January 1, 2018:

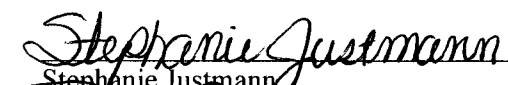
Two new, full-time, benefited positions of *Counselor I, II, or III – Children with Disabilities*.

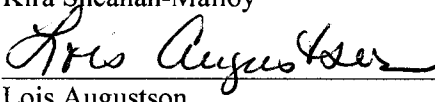
All of which is respectfully submitted this 15th day of August, 2017.

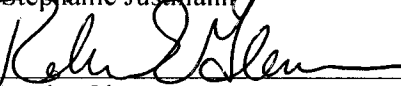
Dodge County Human Services and Health Board:

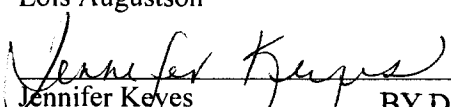

Mary J. Bobholz

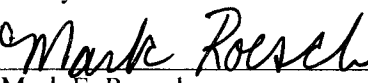

Kira Sheahan-Malloy


Stephanie Justmann


Lois Augustson


Becky Glewen


Jennifer Keyes


Mark E. Roesch

David Godshall


Jeremy Bartsch

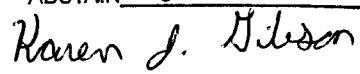
ADOPTED
BY DODGE COUNTY BOARD

AUG 15 2017

AYES 32 NOES 0
ABSENT 0
ABSTAIN 0

Vote Required: Majority of Members present.

Resolution Summary: A Resolution to create two positions of *Counselor I, II, or III – Children with Disabilities*.


Karen J. Nelson
County Clerk

DODGE COUNTY JOB DESCRIPTION

Wage Range 2019.96 - \$26.00

JOB TITLE:	Counselor I – Children with Disabilities	FLSA STATUS:	Non Exempt
DEPARTMENT:	Human Services & Health	REPORTS TO:	Human Services Supervisor
LOCATION:	Office Building	DATE:	November 22, 1999
LABOR GRADE:	Dodge County Five (5)	REVISED:	11/30/10; 3/20/13

OVERALL PURPOSE/SUMMARY

Under the general direction of Human Services Supervisor, provides coordination and monitoring of all services, treatment, and programs designed to meet the needs of Dodge County's children with developmental disabilities, physical disabilities and mental health disabilities.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Develop individual service plan for client based on client needs, assessments, evaluations and department policies/procedures.
2. Refers clients for appropriate community resources based on assessment, case plan and client needs/abilities.
3. Ensures ongoing assessment of client's physical, mental and social needs/abilities and refers for additional services as indicated.
4. Maintains client and collateral contact as required by program mandates.
5. Maintains ongoing case record according to department/program policies and procedures.
6. Advocates on behalf of client.
7. Provides consultative services to other agency/department staff as needed regarding client/program issues.
8. Meets with supervisor to advise him/her of caseload status and related programs/services.
9. Brings problematic/crisis issues to immediate attention of supervisor.
10. Meets with community agencies/organizations to ensure quality of programs/services for clients.
11. Facilitates positive working relationship with other agencies/department staff.
12. Attends client and other staffings as appropriate.
13. Serves as contact person to other treatment agencies or organizations as needed.
14. Gathers/provides information required for ongoing program evaluation and planning.
15. Keeps receptionist and supervisor informed as to whereabouts during working hours.
16. Evaluates new client referrals as assigned.
17. Regular attendance and punctuality required.
19. Performs related duties as may be required or assigned.

JOB SPECIFICATION

KNOWLEDGE, SKILLS, AND ABILITIES

Thorough knowledge of Federal, State, and local laws, codes, and regulations concerning operations of programs/services associated with developmental and other eligible disabilities.

Working knowledge of financial and statistical record keeping methods.

Knowledge of the abilities and needs of persons with developmental and other eligible disabilities.

Ability to maintain effective working relationships with department/community agencies/organizations providing resources/services.

Ability to maintain confidentiality.

Ability to communicate effectively with clients, staff, service providers and volunteers.

Ability to develop, organize and implement a variety of programs.

Ability to understand and carry out instructions.

Ability to meet and work with the public.

Ability to work independently as well as cooperatively with co-workers.

Basic computer skills and familiarity with peripherals.

Must meet requirements of Dodge County Driver Qualification Program.

EDUCATION AND EXPERIENCE

Associate degree and two (2) years directly related experience OR Bachelor's degree and no experience.

WORKING CONDITIONS

Office and field working environment. Potential of work in adverse interpersonal situations.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS

EMPLOYEE SIGNATURE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

FOR HUMAN RESOURCE USE

ANALYST(S):

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

DODGE COUNTY JOB DESCRIPTION

Wage Range \$29.92 - \$28.69
August 2017

JOB TITLE:	Counselor II – Children with Disabilities	FLSA STATUS:	Non Exempt
DEPARTMENT:	Human Services & Health	REPORTS TO:	Human Services Supervisor
LOCATION:	Office Building	DATE:	November 22, 1999
LABOR GRADE:	Dodge County Six (6)	REVISED:	11/30/10; 3/20/13

OVERALL PURPOSE/SUMMARY

Under the general direction of Human Services Supervisor, provides coordination and monitoring of all services, treatment, and programs designed to meet the needs of Dodge County's children with developmental disabilities, physical disabilities and mental health disabilities.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Develop individual service plan for client based on client needs, assessments, evaluations and department policies/procedures.
2. Refers clients for appropriate community resources based on assessment, case plan and client needs/abilities.
3. Ensures ongoing assessment of client's physical, mental and social needs/abilities and refers for additional services as indicated.
4. Maintains client and collateral contact as required by program mandates.
5. Maintains ongoing case record according to department/program policies and procedures.
6. Advocates on behalf of client.
7. Provides consultative services to other agency/department staff as needed regarding client/program issues.
8. Meets with supervisor to advise him/her of caseload status and related programs/services.
9. Brings problematic/crisis issues to immediate attention of supervisor.
10. Meets with community agencies/organizations to ensure quality of programs/services for clients.
11. Facilitates positive working relationship with other agencies/department staff.
12. Attends client and other staffings as appropriate.
13. Serves as contact person to other treatment agencies or organizations as needed.
14. Gathers/provides information required for ongoing program evaluation and planning.
15. Keeps receptionist and supervisor informed as to whereabouts during working hours.
16. Evaluates new client referrals as assigned.
17. Regular attendance and punctuality required.
19. Performs related duties as may be required or assigned.

JOB SPECIFICATION

KNOWLEDGE, SKILLS, AND ABILITIES

Thorough knowledge of Federal, State, and local laws, codes, and regulations concerning operations of programs/services associated with developmental and other eligible disabilities.

Working knowledge of financial and statistical record keeping methods.

Knowledge of the abilities and needs of persons with developmental and other eligible disabilities.

Ability to maintain effective working relationships with department/community agencies/organizations providing resources/services.

Ability to maintain confidentiality.

Ability to communicate effectively with clients, staff, service providers and volunteers.

Ability to develop, organize and implement a variety of programs.

Ability to understand and carry out instructions.

Ability to meet and work with the public.

Ability to work independently as well as cooperatively with co-workers.

Basic computer skills and familiarity with peripherals.

Must meet requirements of Dodge County Driver Qualification Program.

EDUCATION AND EXPERIENCE

Associate degree and four (4) years directly related experience and five (5) additional C.E.U.'s OR Bachelor's degree and two (2) years directly related experience and five (5) additional C.E.U.'s.

WORKING CONDITIONS

Office and field working environment. Potential of work in adverse interpersonal situations.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS

EMPLOYEE SIGNATURE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

FOR HUMAN RESOURCE USE

ANALYST(S):

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

DODGE COUNTY JOB DESCRIPTION

Wage Range \$22.89 - \$31.39

JOB TITLE:	Counselor III – Children with Disabilities	FLSA STATUS:	Non Exempt
DEPARTMENT:	Human Services & Health	REPORTS TO:	Human Services Supervisor
LOCATION:	Office Building	DATE:	November 22, 1999
LABOR GRADE:	Dodge County Seven (7)	REVISED:	11/30/10; 3/20/13

OVERALL PURPOSE/SUMMARY

Under the general direction of Human Services Supervisor, provides coordination and monitoring of all services, treatment, and programs designed to meet the needs of Dodge County's children with developmental disabilities, physical disabilities and mental health disabilities.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Develop individual service plan for client based on client needs, assessments, evaluations and department policies/procedures.
2. Refers clients for appropriate community resources based on assessment, case plan and client needs/abilities.
3. Ensures ongoing assessment of client's physical, mental and social needs/abilities and refers for additional services as indicated.
4. Maintains client and collateral contact as required by program mandates.
5. Maintains ongoing case record according to department/program policies and procedures.
6. Advocates on behalf of client.
7. Provides consultative services to other agency/department staff as needed regarding client/program issues.
8. Meets with supervisor to advise him/her of caseload status and related programs/services.
9. Brings problematic/crisis issues to immediate attention of supervisor.
10. Meets with community agencies/organizations to ensure quality of programs/services for clients.
11. Facilitates positive working relationship with other agencies/department staff.
12. Attends client and other staffings as appropriate.
13. Serves as contact person to other treatment agencies or organizations as needed.
14. Gathers/provides information required for ongoing program evaluation and planning.
15. Keeps receptionist and supervisor informed as to whereabouts during working hours.
16. Evaluates new client referrals as assigned.
17. Regular attendance and punctuality required.
19. Performs related duties as may be required or assigned.

JOB SPECIFICATION

KNOWLEDGE, SKILLS, AND ABILITIES

Thorough knowledge of Federal, State, and local laws, codes, and regulations concerning operations of programs/services associated with developmental and other eligible disabilities.

Working knowledge of financial and statistical record keeping methods.

Knowledge of the abilities and needs of persons with developmental and other eligible disabilities.

Ability to maintain effective working relationships with department/community agencies/organizations providing resources/services.

Ability to maintain confidentiality.

Ability to communicate effectively with clients, staff, service providers and volunteers.

Ability to develop, organize and implement a variety of programs.

Ability to understand and carry out instructions.

Ability to meet and work with the public.

Ability to work independently as well as cooperatively with co-workers.

Basic computer skills and familiarity with peripherals.

Must meet requirements of Dodge County Driver Qualification Program.

EDUCATION AND EXPERIENCE

Associate degree and seven (7) years directly related experience and five (5) additional CEU's, OR Bachelor's degree and five (5) years directly related experience and five (5) additional CEU's

WORKING CONDITIONS

Office and field working environment. Potential of work in adverse interpersonal situations.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS

EMPLOYEE SIGNATURE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

FOR HUMAN RESOURCE USE

ANALYST(S):

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

RESOLUTION NO. 17-29

Create One Position of Account Clerk III

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the Dodge County Human Services and Health Board has studied and analyzed staffing needs at the Dodge County Human Services and Health Department; and,

WHEREAS, as a result of these studies and analyses, the Committee recommends that the Dodge County Board of Supervisors create the following position in the Human Services and Health Department, effective January 1, 2018:

One new, full-time, benefited position of *Account Clerk III*;

WHEREAS, a job description for the proposed position of *Account Clerk III* has been marked for identification as Exhibit "A", and has been attached hereto; and,

WHEREAS, there is no fiscal impact on the 2017 Budget of the Dodge County Human Services and Health Department; and,

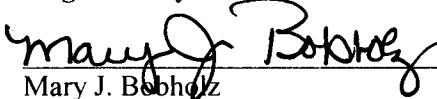
WHEREAS, it is reasonably anticipated that the Dodge County Board of Supervisors will appropriate funds in the 2018 Dodge County Budget sufficient to pay wages and fringe benefits for the proposed position of *Account Clerk III* during calendar year 2018;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby creates the following position in the Dodge County Human Services and Health Department, effective January 1, 2018:

One new, full-time, benefited position of *Account Clerk III*.

All of which is respectfully submitted this 15th day of August, 2017.

Dodge County Human Services and Health Board:

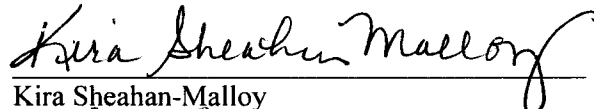

Mary J. Bobholz

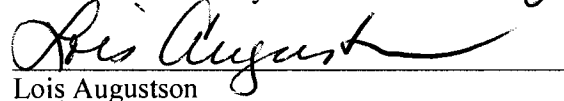
Stephanie Justmann

Becky Glewen


Mark E. Roesch


Jeremy Bartsch


Kira Sheahan-Malloy


Lois Augustson

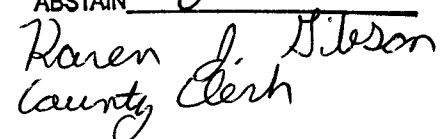

Jennifer Keyes

David Godshall

ADOPTED
BY DODGE COUNTY BOARD

AUG 15 2017

AYES 30 NOES 2
ABSENT 0
ABSTAIN 0


Karen J. Gibson
County Clerk

Vote Required: Majority of Members present.

Resolution Summary: A Resolution to create one position of *Account Clerk III*.

DODGE COUNTY JOB DESCRIPTION

August 2017

Wage Range: \$16.99 - \$23.31

JOB TITLE:	Account Clerk III	FLSA STATUS:	Non Exempt
DEPARTMENT:	Human Services & Health	REPORTS TO:	HS Supervisor -Fiscal & Support
LOCATION:	Henry Dodge Office Building	DATE:	November 18, 1997
LABOR GRADE:	Dodge County Four (4)	REVISED:	4/1/05; 3/22/13; 5/10/16

OVERALL PURPOSE/SUMMARY

Under the general direction of Human Services Fiscal Supervisor, responsible for performing billing and accounting functions for outpatient areas as assigned.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Receipt incoming cash/checks and code to appropriate accounts. Prepare and reconcile deposits as assigned.
2. Perform electronic medical billing for clinical services.
3. Assist with all month-end procedures, backups, and accounts receivable reports.
4. Run forms for Medicare, Medical Assistance, insurance and self-pay; sort, proof and submit to appropriate sources.
5. Conduct financial interviews and updates with client/potential client; enter and maintain benefit assignment in billing software.
6. Answer questions from clients regarding financial interview process, accounts, collection procedures, HMO Health Insurance Plans, etc.
7. Contact insurance companies to clarify claim denial when payment should have been received.
8. Perform follow up work on client accounts.
9. Determine necessity for Medical Assistance and Insurance prior authorization requests and follow up appropriately.
10. Research Forward Health eligibility for scheduled patients and calculate co-pays that are applicable. Create receipt for each of those co-pays, alert the front desk that collection of money is needed.
11. Send collection letters to consumers not making payments on services received.
12. Review and process monthly expense statements for staff.
13. Process credit card allocations online for department staff credit cards.
14. Prepare payment and adjustment sheet for payments received and enter data.
15. File appropriate forms and invoices.
16. Prepare and maintain spreadsheets as assigned.
17. Financial accounting duties as assigned.
18. Complete monthly case management billing for Birth to Three program.
19. Prepare Birth to Three statements to send to consumers monthly.
20. Retrieve all faxes off the fax machine and place in appropriate mail boxes.
21. Perform backup to reception and switchboard duties and may handle overflow calls.
22. Regular attendance and punctuality required.
23. Performs related duties as may be required or assigned.

JOB SPECIFICATION**KNOWLEDGE, SKILLS, AND ABILITIES**

Knowledge of Accounting/Billing procedures.

Knowledge of office methods and procedures.

Proficient skills in working accurately with financial and statistical data.

Excellent inter-personal skills.

Skill in dealing with general public and co-workers.

Ability to consistently apply established policies and procedures.

Ability to proficiently operate calculator, personal computer equipment, copy machine, and other office equipment.

Ability to assist in computer applications and develop and modify spreadsheet applications.

Ability to understand and effectively carryout instructions.

Ability to communicate effectively.

Ability to maintain confidentiality.

EDUCATION AND EXPERIENCE

High school diploma or GED equivalent, with minimum of one (1) year training/education in finance, accounting, statistical reporting, medical billing or related field, minimum of three (3) years of experience preferably in billing, accounts receivable/payable, and computer application.

Equivalent combination of education and experience which provides necessary knowledge, skills, and abilities may be considered.

WORKING CONDITIONS

Normal office environment

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS**FOR HUMAN RESOURCE USE**

EMPLOYEE SIGNATURE:

ANALYST(S):

DATE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

Exhibit "A"

RESOLUTION NO. 17-30

Create the Position of Social Worker I, II, or Senior – Child Protective Services

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the Dodge County Human Services and Health Board has studied and analyzed staffing needs at the Dodge County Human Services and Health Department; and,

WHEREAS, as a result of these studies and analyses, the Committee recommends that the Dodge County Board of Supervisors create the following position in the Human Services and Health Department, effective January 1, 2018:

One new, full-time, benefited position of *Social Worker I, II, or Senior – Child Protective Services*;

WHEREAS, job descriptions for the proposed position of *Social Worker I, II, or Senior – Child Protective Services* have been marked for identification as Exhibits “A”, “B” and “C”, respectively, and have been attached hereto; and,

WHEREAS, there is no fiscal impact on the 2017 Budget of the Dodge County Human Services and Health Department; and,

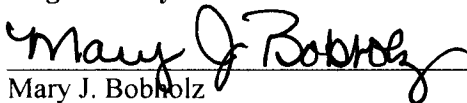
WHEREAS, it is reasonably anticipated that the Dodge County Board of Supervisors will appropriate funds in the 2018 Dodge County Budget sufficient to pay wages and fringe benefits for the proposed position of *Social Worker I, II, or Senior – Child Protective Services* during calendar year 2018;

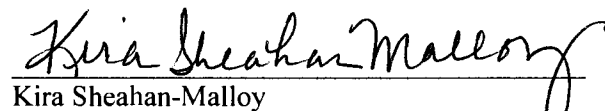
SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby creates the following position in the Dodge County Human Services and Health Department, effective January 1, 2018:

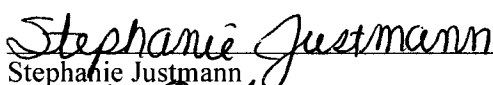
One new, full-time, benefited position of *Social Worker I, II, or Senior – Child Protective Services*.

All of which is respectfully submitted this 15th day of August, 2017.

Dodge County Human Services and Health Board:

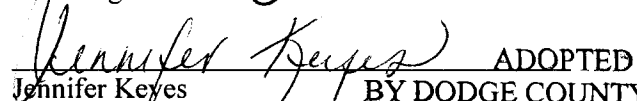

Mary J. Bobholz


Kira Sheahan-Malloy


Stephanie Justmann

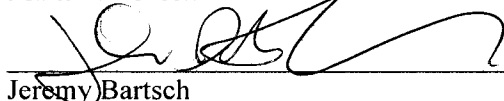

Lois Augustson


Becky Glewen


Jennifer Keyes


Mark E. Roesch

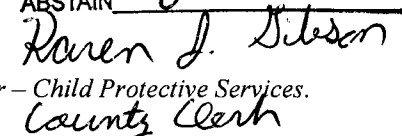
David Godshall


Jeremy Bartsch

ADOPTED
BY DODGE COUNTY BOARD
AUG 15 2017
AYES 32 NOES 0
ABSENT 6
ABSTAIN 0

Vote Required: Majority of Members present.

Resolution Summary: A Resolution to create one position of *Social Worker I, II, or Senior – Child Protective Services*.


Karen J. Sisson
County Clerk

DODGE COUNTY JOB DESCRIPTION

Wage Range \$20.92 - \$28.69
August 2017

JOB TITLE:	Social Worker I - Child Protective Services	FLSA STATUS:	Non Exempt
DEPARTMENT:	Human Services & Health	REPORTS TO:	Human Services Supervisor
LOCATION:	Office Building	DATE:	August 7, 1998
LABOR GRADE:	Dodge County Six (6)	REVISED:	3/13/03; 4/28/14

OVERALL PURPOSE/SUMMARY

Under the general direction of Human Services Supervisor, performs social studies of persons and families in need of social service, and makes recommendations for administrative decision. Assesses client psychosocial needs and develops treatment plans; advocates for client rights; and provides direct services.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Performs duties in accordance with Chapter 48, DSP memos, DSP standards, and County policies.
2. Promotes the safety and well-being of children in his/her own home whenever possible, or in another safe and stable placement.
3. Investigates reports of physical, emotional, or sexual abuse or neglect, and provides crisis intervention services.
4. Identifies, assesses and analyzes safety and needs, including present and impending danger threats; protective capacities of parents; service needs; and appropriate community services to assist the family/child.
5. Performs forensic interviews as needed
6. Collects, organizes, interprets, and evaluates psychosocial information on each client.
7. Prepares and reviews risk/safety/family assessments and case plans to control for and enhance the safety of children.
8. Provides case planning/management services, including maintaining collateral contact and information.
9. Explains scope of agency's services and discusses client's rights and responsibilities in relations to his/her use of such services.
10. Provides consent decree, informal dispositional services/supervision, and voluntary high-risk case management and services.
11. Prepares court reports, petitions, revisions and extensions, and testifies in juvenile court proceedings.
12. Encourages families to cooperate with conditions of court orders, warns them of consequences and initiates appropriate court actions.
13. Monitors/revises and enforces court orders.
14. Provides custody intake services, including placement of children in non-secure facilities.
15. Provides home study services to requesting agencies regarding possible placement of children.
16. Coordinates plans with family, guardian, and community contacts, in cooperation with available local and state agencies.
17. Provides emergency juvenile court intake as needed (custody decision) and participates in agency on-call system.
18. Provides alternative care placement/services in foster care, group homes, and residential care centers.
19. Identifies client's need for preventative, remedial, or rehabilitative services and availability of existing services.
20. Initiates/monitors social services and alternative care payroll, including supplemental and exceptional care payments.
21. Works to reunify families as soon as issues and safety can be successfully resolved.
22. Prepares for, attends, and present permanency plans at administrative reviews, permanency hearings, and permanency roundtables.
23. Plans with supervisor for individual or group social services and for consultation, referrals, or other action.
24. Provides referral, consultation and coordination services to other agencies.
25. Provides individual/family counseling on a crisis intervention basis incidental to direct client contact.
26. Completes required agency/eWiSACWIS forms and paperwork, including out-of-home placements.
27. Prepares and maintains accurate and timely case records, correspondence, reports, and current computer database (eWiSACWIS) information on active cases.
28. Educates the public regarding mandated reporting and child abuse/neglect standards.
29. Regular attendance and punctuality required.
30. Performs related duties as may be required or assigned.

JOB SPECIFICATION

KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledge of Child Protective Services System.
- Knowledge of principles/methods of social work and their application.
- Knowledge of philosophy, history, and development of social welfare programs.
- Knowledge of human behavior, dynamics of groups, interpersonal relations, and social interactions.
- Knowledge of social problems and their effect on behavior.
- Knowledge of living conditions, values, and behaviors of ethnic and sub-cultural groups served.
- Knowledge of government and public welfare's role in providing services.
- Knowledge of community agencies and their programs.
- Knowledge of current social and economic problems and how they affect families/individuals.
- Knowledge of law, regulations, and practices pertaining to federal and state public welfare programs.
- Knowledge of welfare and health resources and how resources may be made available to people in need.
- Knowledge of agency policies and procedures.
- Knowledge of juvenile justice system (i.e. Chapter 48).
- Knowledge and ability to work in a variety of computer systems.
- Ability to assess client needs, determine realistic goals for client, and follow through with appropriate approaches.
- Ability to work cooperatively with and communicate effectively with others.
- Must meet requirements of Dodge County Driver Qualification Program.

EDUCATION AND EXPERIENCE

Bachelor's degree in social work and possess a social worker certification as defined under Wisconsin State Statute 457.08. Consideration may be given to completion of this certification during orientation period.

WORKING CONDITIONS

Office and field working environment. Potential of work in adverse interpersonal situations.	
PHYSICAL DEMANDS	
August 2017 The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.	
ACKNOWLEDGEMENTS	FOR HUMAN RESOURCE USE
EMPLOYEE SIGNATURE: DATE: SUPERVISOR SIGNATURE: DATE:	ANALYST(S): DATE:
The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).	

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

DODGE COUNTY JOB DESCRIPTION

Wage Range \$22.89 - \$31.39

JOB TITLE:	Social Worker II - Child Protective Services	FLSA STATUS:	Non Exempt
DEPARTMENT:	Human Services & Health	REPORTS TO:	Human Services Supervisor
LOCATION:	Office Building	DATE:	August 7, 1998
LABOR GRADE:	Dodge County Seven (7)	REVISED:	3/13/03; 3/20/13

OVERALL PURPOSE/SUMMARY

Under the general direction of Human Services Supervisor, performs social studies of persons and families in need of social service, and makes recommendations for administrative decision. Assesses client psychosocial needs and develops treatment plans; advocates for client rights; and provides direct services.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Performs duties in accordance with Chapter 48, DSP memos, DSP standards, and County policies.
2. Promotes the safety and well-being of children in his/her own home whenever possible, or in another safe and stable placement.
3. Investigates reports of physical, emotional, or sexual abuse or neglect, and provides crisis intervention services.
4. Identifies, assesses and analyzes safety and needs, including present and impending danger threats; protective capacities of parents; service needs; and appropriate community services to assist the family/child.
5. Performs forensic interviews as needed
6. Collects, organizes, interprets, and evaluates psychosocial information on each client.
7. Prepares and reviews risk/safety/family assessments and case plans to control for and enhance the safety of children.
8. Provides case planning/management services, including maintaining collateral contact and information.
9. Explains scope of agency's services and discusses client's rights and responsibilities in relations to his/her use of such services.
10. Provides consent decree, informal dispositional services/supervision, and voluntary high-risk case management and services.
11. Prepares court reports, petitions, revisions and extensions, and testifies in juvenile court proceedings.
12. Encourages families to cooperate with conditions of court orders, warns them of consequences and initiates appropriate court actions.
13. Monitors/revises and enforces court orders.
14. Provides custody intake services, including placement of children in non-secure facilities.
15. Provides home study services to requesting agencies regarding possible placement of children.
16. Coordinates plans with family, guardian, and community contacts, in cooperation with available local and state agencies.
17. Provides emergency juvenile court intake as needed (custody decision) and participates in agency on-call system.
18. Provides alternative care placement/services in foster care, group homes, and residential care centers.
19. Identifies client's need for preventative, remedial, or rehabilitative services and availability of existing services.
20. Initiates/monitors social services and alternative care payroll, including supplemental and exceptional care payments.
21. Works to reunify families as soon as issues and safety can be successfully resolved.
22. Prepares for, attends, and present permanency plans at administrative reviews, permanency hearings, and permanency roundtables.
23. Plans with supervisor for individual or group social services and for consultation, referrals, or other action.
24. Provides referral, consultation and coordination services to other agencies.
25. Provides individual/family counseling on a crisis intervention basis incidental to direct client contact.
26. Completes required agency/eWiSACWIS forms and paperwork, including out-of-home placements.
27. Prepares and maintains accurate and timely case records, correspondence, reports, and current computer database (eWiSACWIS) information on active cases.
28. Educates the public regarding mandated reporting and child abuse/neglect standards.
29. Regular attendance and punctuality required.
30. Performs related duties as may be required or assigned.

JOB SPECIFICATION

KNOWLEDGE, SKILLS, AND ABILITIES

- Knowledge of Child Protective Services System.
- Knowledge of principles/methods of social work and their application.
- Knowledge of philosophy, history, and development of social welfare programs.
- Knowledge of human behavior, dynamics of groups, interpersonal relations, and social interactions.
- Knowledge of social problems and their effect on behavior.
- Knowledge of living conditions, values, and behaviors of ethnic and sub-cultural groups served.
- Knowledge of government and public welfare's role in providing services.
- Knowledge of community agencies and their programs.
- Knowledge of current social and economic problems and how they affect families/individuals.
- Knowledge of law, regulations, and practices pertaining to federal and state public welfare programs.
- Knowledge of welfare and health resources and how resources may be made available to people in need.
- Knowledge of agency policies and procedures.
- Knowledge of juvenile justice system (i.e. Chapter 48).
- Knowledge and ability to work in a variety of computer systems.
- Ability to assess client needs, determine realistic goals for client, and follow through with appropriate approaches.
- Ability to work cooperatively with and communicate effectively with others.
- Must meet requirements of Dodge County Driver Qualification Program.

EDUCATION AND EXPERIENCE

Bachelor's degree in social work and possess a social worker certification as defined under Wisconsin State Statute 457.08, two (2) years related work experience and ten (10) days in-service training related to specific job responsibilities.

WORKING CONDITIONS

Office and field working environment. Potential of work in adverse interpersonal situations.

August 2017**PHYSICAL DEMANDS**

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS**EMPLOYEE SIGNATURE:****DATE:****SUPERVISOR SIGNATURE:****DATE:****FOR HUMAN RESOURCE USE****ANALYST(S):****DATE:**

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

DODGE COUNTY JOB DESCRIPTION

Wage Range: \$24.85 - \$34.08
August 2017

JOB TITLE:	Senior Social Worker - Child Protective Services	FLSA STATUS:	Non Exempt
DEPARTMENT:	Human Services & Health	REPORTS TO:	Human Services Supervisor
LOCATION:	Office Building	DATE:	August 7, 1998
LABOR GRADE:	Dodge County Eight (8)	REVISED:	3/13/03; 3/20/13

OVERALL PURPOSE/SUMMARY

Under the general direction of Human Services Supervisor, performs social studies of persons and families in need of social service, and makes recommendations for administrative decision. Assesses client psychosocial needs and develops treatment plans; advocates for client rights; and provides direct services.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Performs duties in accordance with Chapter 48, DSP memos, DSP standards, and County policies.
2. Promotes the safety and well-being of children in his/her own home whenever possible, or in another safe and stable placement.
3. Investigates reports of physical, emotional, or sexual abuse or neglect, and provides crisis intervention services.
4. Identifies, assesses and analyzes safety and needs, including present and impending danger threats; protective capacities of parents; service needs; and appropriate community services to assist the family/child.
5. Performs forensic interviews as needed
6. Collects, organizes, interprets, and evaluates psychosocial information on each client.
7. Prepares and reviews risk/safety/family assessments and case plans to control for and enhance the safety of children.
8. Provides case planning/management services, including maintaining collateral contact and information.
9. Explains scope of agency's services and discusses client's rights and responsibilities in relations to his/her use of such services.
10. Provides consent decree, informal dispositional services/supervision, and voluntary high-risk case management and services.
11. Prepares court reports, petitions, revisions and extensions, and testifies in juvenile court proceedings.
12. Encourages families to cooperate with conditions of court orders, warns them of consequences and initiates appropriate court actions.
13. Monitors/revises and enforces court orders.
14. Provides custody intake services, including placement of children in non-secure facilities.
15. Provides home study services to requesting agencies regarding possible placement of children.
16. Coordinates plans with family, guardian, and community contacts, in cooperation with available local and state agencies.
17. Provides emergency juvenile court intake as needed (custody decision) and participates in agency on-call system.
18. Provides alternative care placement/services in foster care, group homes, and residential care centers.
19. Identifies client's need for preventative, remedial, or rehabilitative services and availability of existing services.
20. Initiates/monitors social services and alternative care payroll, including supplemental and exceptional care payments.
21. Works to reunify families as soon as issues and safety can be successfully resolved.
22. Prepares for, attends, and present permanency plans at administrative reviews, permanency hearings, and permanency roundtables.
23. Plans with supervisor for individual or group social services and for consultation, referrals, or other action.
24. Provides referral, consultation and coordination services to other agencies.
25. Provides individual/family counseling on a crisis intervention basis incidental to direct client contact.
26. Completes required agency/eWiSACWIS forms and paperwork, including out-of-home placements.
27. Prepares and maintains accurate and timely case records, correspondence, reports, and current computer database (eWiSACWIS) information on active cases.
28. Educates the public regarding mandated reporting and child abuse/neglect standards.
29. Regular attendance and punctuality required.
30. Performs related duties as may be required or assigned.

JOB SPECIFICATION

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of Child Protective Services System.

Knowledge of principles/methods of social work and their application.

Knowledge of philosophy, history, and development of social welfare programs.

Knowledge of human behavior, dynamics of groups, interpersonal relations, and social interactions.

Knowledge of social problems and their effect on behavior.

Knowledge of living conditions, values, and behaviors of ethnic and sub-cultural groups served.

Knowledge of government and public welfare's role in providing services.

Knowledge of community agencies and their programs.

Knowledge of current social and economic problems and how they affect families/individuals.

Knowledge of law, regulations, and practices pertaining to federal and state public welfare programs.

Knowledge of welfare and health resources and how resources may be made available to people in need.

Knowledge of agency policies and procedures.

Knowledge of juvenile justice system (i.e. Chapter 48).

Knowledge and ability to work in a variety of computer systems.

Ability to assess client needs, determine realistic goals for client, and follow through with appropriate approaches.

Ability to work cooperatively with and communicate effectively with others.

Must meet requirements of Dodge County Driver Qualification Program.

EDUCATION AND EXPERIENCE		August 2017
Bachelor's degree in social work or related field, seven (7) years related work experience, eight (8) graduate credits in Social Work from an accredited college/ university, and twenty (20) days in-service training related to specific job responsibilities OR Master's Degree in Social Work, four (4) years related work experience, and ten (10) days in-service training related to specific job responsibilities..		
WORKING CONDITIONS		
Office and field working environment. Potential of work in adverse interpersonal situations.		
PHYSICAL DEMANDS		
The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.		
ACKNOWLEDGEMENTS	FOR HUMAN RESOURCE USE	
EMPLOYEE SIGNATURE:	ANALYST(S):	
DATE:	DATE:	
SUPERVISOR SIGNATURE:		
DATE:		
The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).		

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

RESOLUTION NO. 17-31

Create One Position of *HRIS/Payroll System Administrator*

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the Dodge County Information Technology Committee has studied and analyzed staffing needs at the Dodge County Information Technology Department; and,

WHEREAS, as a result of these studies and analyses, the Information Technology Committee recommends that the Dodge County Board of Supervisors create the following position in the Information Technology Department, effective January 1, 2018:

One new, full-time, benefited position of *HRIS/Payroll System Administrator*;

WHEREAS, a job description for the proposed position of *HRIS/Payroll System Administrator* has been marked for identification as Exhibit "A", and has been attached hereto; and,

WHEREAS, there is no fiscal impact on the 2017 Budget of the Dodge County Information Technology Department; and,

WHEREAS, it is reasonably anticipated that the Dodge County Board of Supervisors will appropriate funds in the 2018 Dodge County Budget sufficient to pay wages and fringe benefits for the proposed position of *HRIS/Payroll System Administrator* during calendar year 2018;

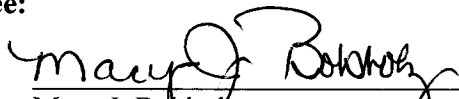
SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby creates the following position in the Dodge County Information Technology Department, effective January 1, 2018:

One new, full-time, benefited position of *HRIS/Payroll System Administrator*.

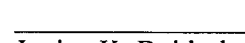
All of which is respectfully submitted this 15th day of August, 2017.

Dodge County Information Technology Committee:


Donna Maly


Mary J. Bobholz


Jeffry Duchac


Janice K. Bobholz

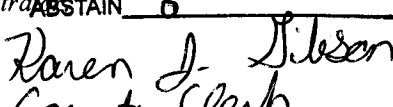
**ADOPTED
BY DODGE COUNTY BOARD**


Jeremy Bartsch

Vote Required: Majority of Members present.

Resolution Summary: A Resolution to create one position of *HRIS/Payroll System Administrator*

AUG 15 2017
AYES 21 NOES 11
ABSENT 0
ABSTAIN 0


Karen J. Gibson
County Clerk

DODGE COUNTY JOB DESCRIPTION

Wage Range: \$26.81 - \$36.77

August 2017

JOB TITLE:	HRIS/Payroll System Administrator	FLSA STATUS:	Exempt
DEPARTMENT:	IT Department	REPORTS TO:	IT Director
LOCATION:	Administration Building	DATE:	5/30/17
LABOR GRADE:	Dodge County Nine (9)	REVISED:	

OVERALL PURPOSE/SUMMARY

Under the general direction of the IT Director, will serve as the technical System Management Entity (SME) of the Human Resource Information System (HRIS) and Payroll environment. This position is primarily responsible for the technical implementation and on-going support of the systems that support Human Resources, Payroll, and Time and Attendance. This includes system administration, application support, application development, technical support, integration and data governance.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Daily monitoring, support and development of the HRIS / Payroll system.
2. Provide support of inbound and outbound interfaces from the HRIS / Payroll system.
3. Work with business users and external vendors to gather requirements.
4. Collaborate with Human Resources, Finance, and all other operations and functions of the County for business requirements, system design and implementation.
5. Offer suggestions to help with business process improvement.
6. Apply best practices to ensure data / system integrity.
7. Serves as the central contact person to report and follow-up with HRIS/Payroll system vendors on problems encountered while using the system, (this includes maintaining the problem / case logs and all hardware and software documentation provided during installation processes).
8. Manages and participated in software installation and patch upgrades.
9. Communicates and collaborates with all project team members to ensure high quality and timely project delivery.
10. Provides assistance and support as required for SQL, Visual Basic based applications, Access databases, web based applications; to include database administration, technical support, and problem resolution.
11. Assist in development with the IT Director of short and long-term database migration plans consistent with County IT strategies and 5-Year Technology Plan.
12. Responsible to provide the IT Director with Systems initiatives and their impact on the existing infrastructure for inclusion in the County 5-Year Technology Plan, including business case development and total cost of ownership.
13. Responsible for Tier 3 database/application Help Desk issues, on-call concerns and provide backup to Tier 3 systems Help Desk issues when required.
14. Responsible for database administration and maintenance, resource capacity management and planning, security, meeting performance and support level objectives, joint hardware and software installation with the Network Administration, tuning and version control, and general technical support of the County's enterprise systems.
15. Administers database resources such as SQL servers, various operating systems and utility software, data storage systems, and backup/recovery operations, including disaster recovery steps to ensure full operability in the stage of a disaster.
16. Responsible for overall database administration and maintenance of application security.
17. Insures that the Dodge County databases and applications, their servers and related subsystems provide stable, responsive and secure support for all County departments utilizing applications and data on the network.
18. Responsible for working with vendors, 3rd parties, and other agencies to ensure application and database updates, upgrades and maintenance are managed and do not cause outages or issues.
19. Responsible for providing a proper testing environment to ensure updates, upgrades or patches do not adversely affect the production of the County.
20. Responsible with the IT Director to establish database standards.
21. Keeps the IT Director informed on issues relating to the applications and databases of the County or external agencies that directly affect the County.
22. Regular attendance, professional demeanor and punctuality required.
23. Performs related duties as required or assigned by the IT Director.

JOB SPECIFICATION

KNOWLEDGE, SKILLS, AND ABILITIES

Extensive knowledge of the HRIS/Payroll system.
 Preferred prior experience within a large organization using the HRIS/Payroll systems, such as Kronos Workforce Central.
 Knowledge overall of database platforms, implementations, installation, configuration and integration with adjoining platforms.
 Knowledge of SQL, Exchange, Crystal Reports, and SSRS.
 Knowledge of various network topology implementations, installation, configuration and integration of network protocols and server platforms, and integration of network server operating systems and client operating systems.
 Knowledge of LAN and WAN, project management, capacity planning, work plan preparation and version change control.
 Knowledge of Internet connectivity, network security design and implementation techniques.
 Application / system administration experience – at least 2 years of previous experience (software support).
 Knowledge of human resources, time keeping, labor management and payroll system of record platforms.
 Must fully understand how to manage Active Directory, domains and policies. Must have a clear understanding of policy management.
 Ability to work with assignments that typically have impact on multiple groups of IT partners, involving shared use, networked and on-line processing, and complex integration requirements.
 Ability to establish and maintain effective public/employee working relationships.
 Ability to work independently without close supervision.
 Ability to work as part of a project team with other IT professionals and other County employees.
 Ability to maintain accurate and complete records.

KNOWLEDGE, SKILLS, AND ABILITIES (cont.)

Ability to effectively answer inquiries and challenges with tact and courtesy.
Ability to accurately interpret requests and process efficiently and expedite as quickly as possible.
Ability to communicate effectively by listening and carrying out the request or problem to a positive resolution.
Ability to understand and effectively carry out instructions.
Ability to work under pressure and meet deadlines.
Ability to maintain accurate and complete records.
Ability to accurately interpret requests and make sound and accurate decisions quickly.
Ability to provide outstanding customer service
Ability to create user documentation, training materials and user training

August 2017**EDUCATION AND EXPERIENCE**

Bachelor of Science degree with a minimum of five (5) years experience in administering Microsoft SQL databases, two (2) years experience in administering HRIS/Payroll systems. Equivalent combination of education and experience which provides the necessary knowledge, skills and abilities may be considered.

WORKING CONDITIONS

This position requires individual to work in areas at times where noise level can range from moderately quiet to very loud. Position can be exposed to elements at times when installing equipment including sun, heat, rain, wind and cold. Exposure to the inmate population.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer. This position requires the ability to lift and/or move up to 50 pounds on an occasional basis. One must be able to work in confined spaces on occasion.

ACKNOWLEDGEMENTS**EMPLOYEE SIGNATURE:****DATE:****SUPERVISOR SIGNATURE:****DATE:****FOR HUMAN RESOURCE USE****ANALYST(S):****DATE:**

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

RESOLUTION NO. 17-32

**Create Two Positions of *Deputy Sheriff – Patrol*
to be Funded by a Community Oriented Policing Services (COPS) Grant**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the Dodge County Sheriff has applied for a Community Oriented Policing Services (COPS) grant from the United States Department of Justice to fund law enforcement efforts focusing on education, prevention and intervention of drug use and abuse by targeting the heroin epidemic and the emerging methamphetamine problem in Dodge County; and,

WHEREAS, this grant, if awarded to Dodge County, will be used to fund two positions of *Deputy Sheriff – Patrol* to support coordination of efforts with local law enforcement throughout this geographically vast county with many smaller communities; and,

WHEREAS, the Dodge County Judicial and Public Protection Committee has studied and analyzed staffing needs at the Dodge County Sheriff's Office; and,

WHEREAS, as a result of these studies and analyses, the Judicial and Public Protection Committee recommends that the Dodge County Board of Supervisors create two full-time, benefited positions of *Sheriff Deputy-Patrol* in the Dodge County Sheriff's Office, effective January 1, 2018, to provide additional law enforcement presence in the Dodge County communities and to undertake coordination efforts to address drug use and abuse; and,

WHEREAS, a job description for the proposed positions of *Deputy Sheriff – Patrol* has been marked for identification as Exhibit "A" and has been attached hereto; and,

WHEREAS, COPS Grant funds, if awarded, will be used in the 2018 Sheriff's Office Budget in Business Unit 2021, Patrol, from various personnel object expenditure accounts to fund these proposed positions of *Deputy Sheriff – Patrol*;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby creates two full-time, benefited position of *Deputy Sheriff – Patrol* in the Dodge County Sheriff's Office, effective January 1, 2018, and conditioned upon being awarded the COPS Grant; and,

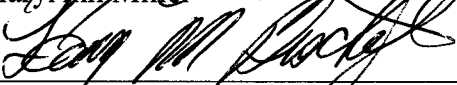
BE IT FINALLY RESOLVED, that in the event that, at any time in the future, the Dodge County Sheriff does not receive COPS Grant funds from the United States Department of Justice, then, effective immediately, upon the expenditure of all COPS Grant Award funds that were previously received by Dodge County from the United States Department of Justice, and without the need for any further action by the Dodge County Board of Supervisors, these two positions of *Deputy Sheriff – Patrol* shall remain unfilled until funded by other sources.

All of which is respectfully submitted this 15th day of August, 2017.

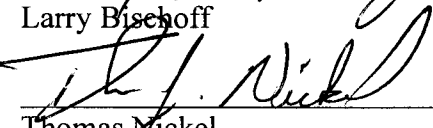
Dodge County Judicial and Public Protection Committee:



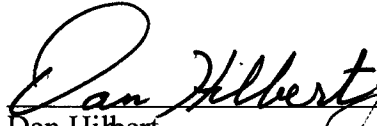
Mary Ann Miller



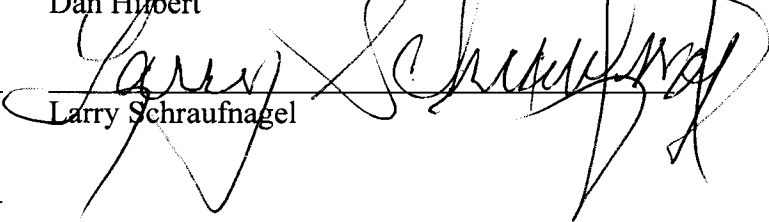
Larry Bischoff



Thomas Nickel



Dan Hilbert



Larry Schraufnagel

Vote Required: Majority of Members present.

Resolution Summary: A Resolution to create two positions of *Deputy Sheriff – Patrol* to be funded by a Community Oriented Policing Services (COPS) Grant.

ADOPTED
BY DODGE COUNTY BOARD

AUG 15 2017

AYES	32	NOES	0
ABSENT	1		
ABSTAIN	0		

Karen J. Gibson
County Clerk

DODGE COUNTY JOB DESCRIPTION

August 2017
Wage Range: \$28.26 - \$31.25

JOB TITLE:	Deputy Sheriff - Patrol	FLSA STATUS:	Non Exempt
DEPARTMENT:	Sheriff's Office	REPORTS TO:	Patrol Captain
LOCATION:	Law Enforcement Center	DATE:	9/30/02
LABOR GRADE:	Sworn – Four (4)	REVISED:	10/25/11, 03/03/16

OVERALL PURPOSE/SUMMARY

Under the general direction of Patrol Captain with general responsibilities of traffic enforcement, investigation of criminal activity, responding to calls for service as requested by the public, and maintaining peace and public order.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Protects the motoring public by conducting traffic enforcement fairly, consistently and courteously to deter traffic violations and prevent traffic crashes.
2. Responds to all requests for assistance from public as necessary.
3. Determines where high crash volume locations exist and take appropriate action to reduce crashes.
4. Determines if violations of law or ordinance have occurred and take appropriate law enforcement action if necessary.
5. Manages and investigates crash scenes and properly documents all evidence and information obtained
6. Records for permanent record clear, complete, correct, and concise reports of daily assignments and investigations.
7. Brings cases before the courts and testifies as required in court in the pursuit of justice.
8. Detects/deters crime within assigned area by use of modern police patrol practices.
9. Keeps or restores peace and public order while preventing injury, death, or damage to property.
10. Acts pursuant to law to safely transfers prisoners to jail or between various local, county, state, or federal facilities.
11. Provides traffic control, security measures, or other functions at special events as required.
12. Makes public appearances to the public about various aspects of law enforcement.
13. Attends training as required.
14. May work as Undercover Investigator to detect and record information and collect evidence of narcotic, drug, and other criminal violations.
15. Serves Civil Process papers as required.
16. Maintains a professional attitude and appearance.
17. Understands and follows the mission and vision statement of the sheriff's office.
18. Regular attendance and punctuality required.
19. Performs other related duties as may be required or assigned.

JOB SPECIFICATION

KNOWLEDGE, SKILLS, AND ABILITIES

Proficient skill in traffic enforcement and crash investigation, criminal and non-criminal investigation, and report writing. Working knowledge of applicable state statutes, county ordinances, and departmental policies, rules, and procedures. Ability to communicate effectively. Ability to function effectively and prioritize functions under stressful conditions. Ability to explain and enforce federal, state, and county laws clearly and courteously. Must meet requirements of Civil Service Commission. Must meet requirements of Dodge County Driver Qualification Policy.

EDUCATION AND EXPERIENCE

Must be 21 years of age, law enforcement certifiable by the State of Wisconsin, and have valid, unrestricted Wisconsin motor vehicle operator's license. Before commencing employment on any basis in law enforcement, an individual must have met recruit qualifications established by Law Enforcement Standards Board OR must possess at least either a two (2) year associate degree from Wisconsin vocational, technical, and adult education district or its accredited equivalent from another state or minimum of 60 fully accredited college level credits. Must pass written, oral and physical examinations as required by the Dodge County Civil Service Commission. Prior experience as a law enforcement officer is desired. Requirements of the current labor agreement apply where pertinent.

WORKING CONDITIONS

Nearly constant time pressure. Frequent repetitive activities. Frequent work under distractions. Frequent high/low temperatures. Frequent high stress situations. Frequent improper illumination. Minimal intense/continuous noise. May be exposed to free flowing blood and communicable disease.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS

EMPLOYEE SIGNATURE:
DATE:
SUPERVISOR SIGNATURE:
DATE:

FOR HUMAN RESOURCE USE

ANALYST(S):
DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

RESOLUTION NO. 17-33

Create One Position of *Psychiatric Nurse Practitioner*

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

WHEREAS, the Dodge County Health Facilities Committee has studied and analyzed staffing needs at Clearview; and,

WHEREAS, as a result of these studies and analyses, the Health Facilities Committee recommends that the Dodge County Board of Supervisors create the following position at Clearview to better meet Clearview's needs as a provider of resident psychiatric care, effective January 1, 2018:

One new, part-time, benefited position of *Psychiatric Nurse Practitioner*; and,

WHEREAS, a job description for the proposed position of *Psychiatric Nurse Practitioner* has been marked for identification as Exhibit "A", has been attached hereto; and,

WHEREAS, there is no fiscal impact on the 2017 Clearview Budget; and,

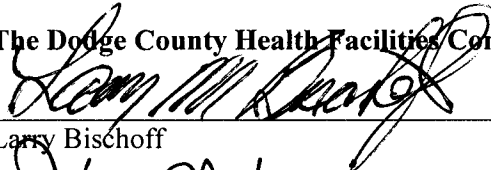
WHEREAS, it is reasonably anticipated that the Dodge County Board of Supervisors will appropriate funds in the 2018 Dodge County Budget sufficient to pay wages and fringe benefits for the proposed position of *Psychiatric Nurse Practitioner* during calendar year 2018;

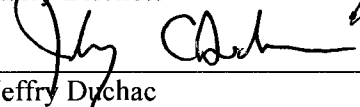
SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby creates the following position at Clearview, effective January 1, 2018:

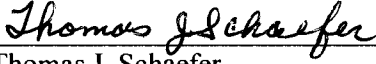
One new, part-time, benefited position of *Psychiatric Nurse Practitioner*.

All of which is respectfully submitted this 15th day of August, 2017.

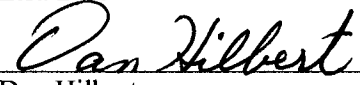
The Dodge County Health Facilities Committee:


Larry Bischoff


Jeffry Duchac


Thomas J. Schaefer

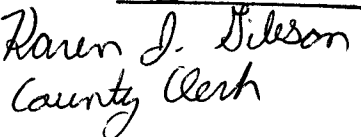

Lisa Derr


Dan Hilbert

Vote Required: Majority of Members present.

Resolution Summary: A Resolution to create one new, part-time, benefited position of *Psychiatric Nurse Practitioner*.

ADOPTED
BY DODGE COUNTY BOARD

AUG 15 2017
AYES 31 NOES 1
ABSENT 0
ABSTAIN 0

County Clerk

DODGE COUNTY JOB DESCRIPTION-DRAFT

Wage: \$60.00 per hour
August 2017

JOB TITLE:	Psychiatric Nurse Practitioner	FLSA STATUS:	Exempt
DEPARTMENT:	Nursing Administration	REPORTS TO:	Administrator
LOCATION:	Clearview	DATE:	DRAFT
LABOR GRADE:	Miscellaneous Wage Scale	REVISED:	

OVERALL PURPOSE/SUMMARY

Under the general direction of the Administrator and the direct supervision of the Medical Director and Consulting Psychiatrist, the Psychiatric Nurse Practitioner is a prescriber actively involved as a provider of resident psychiatric care and at Clearview

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Provides psychiatric evaluations and assessments, including assessment of symptoms, side effects of medications, compliance with medications, vital signs, and other conditions or health needs.
2. Prescribes, administers and/or dispenses medications; plans and implements individual resident medication schedules; and provides counseling surrounding use of medications or other health issues.
3. Performs or oversees the review of laboratory reports, imaging studies, consultations, etc. to make certain appropriate action is taken when needed.
4. Educates residents, families, guardians, and employees regarding psychiatric issues.
5. Refers residents to appropriate agency staff or other agencies for evaluation and additional services, if indicated.
6. Monitors resident's progress on an ongoing basis, including symptoms or side effects of prescribed medications.
7. Reviews, evaluates and formulates treatment plans for resident's mental health issues based on evaluations, diagnoses, and agency guidelines.
8. Frequently works as part of a multi-disciplinary team to provide a comprehensive plan of mental health services to residents.
9. Advocates on behalf of residents to assure resident's needs are met appropriately and in a timely fashion.
10. Communicates with other agency staff (MCO) on a regular or as-needed basis.
11. Helps facilitate and responds to federal and state surveys.
12. Be available to the facility for after hour urgent calls as needed.
13. Integrates general health concerns into treatment plan and coordinates care with medical physicians as needed.
14. Gathers/provides information for program evaluation and planning.
15. Regular attendance and punctuality required.
16. Performs related duties as may be required or assigned.

JOB SPECIFICATION

KNOWLEDGE, SKILLS, AND ABILITIES

Maintains current, working knowledge of treatment approaches, medications, and other relevant issues that pertain to the provision of psychiatric and medical care in this setting.

Maintains appropriate licensure and certification including meeting and/or exceeding CME requirements.

Courteous, honest, and professional at all times.

Efficient, organized, and accurate.

Able to work with multi-problem residents and their families.

Must remain eligible for appropriate liability insurance, as well as Medicare and Medicaid billing.

Must have an understanding of state (HS 132 and HS 134) and Federal regulations in relation to psychiatric treatment.

Able to interact effectively and cooperatively with various disciplines, community agencies, and service providers.

EDUCATION AND EXPERIENCE

Master's degree in nursing or a related health field from a college or university that obtained accreditation by a regional accreditation agency approved by the Board of Education in the state where the institution is located, or from a program that has received programmatic accreditation by the nationally recognized advanced nursing practice accrediting agencies. Nationally certified as a Nurse Practitioner. Licensed as an Advanced Practice Nurse Practitioner specializing in Psychiatry in the State of Wisconsin, and warrants and represents that he/she is sufficiently experienced and competent to perform all principal duties and responsibilities listed above.

WORKING CONDITIONS

Long-term care facility environment with exposure to infectious agents, chemical agents and behavioral residents. Must be able to work in an environment where specialized resident programs are implemented. Occasional working under distractions and difficult circumstances.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS

EMPLOYEE SIGNATURE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

FOR HUMAN RESOURCE USE

ANALYST(S):

DATE:

RESOLUTION NO. 17-34

Resolution Modifying *Parks Crew Leader* Position

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

WHEREAS, the Dodge County Planning, Development and Parks Committee has studied and analyzed staffing needs at the Dodge County Land Resources and Parks Department; and,

WHEREAS, as a result of these studies and analyses, the Planning, Development and Parks Committee recommends that the Dodge County Board of Supervisors change one filled, funded, part-time, seasonal, benefited position of *Parks Crew Leader*, in the Land Resources and Parks Department, to one part-time, more than 20 hours per week, benefited (prorated) position of *Parks Crew Leader*, effective January 1, 2018; and,

WHEREAS, a job description for the position of *Parks Crew Leader* has been marked for identification as Exhibit "A", and has been attached hereto; and,

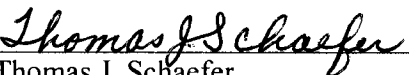
WHEREAS, there is no fiscal impact on the 2017 Budget of the Dodge County Land Resources and Parks Department; and,

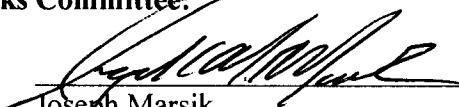
WHEREAS, it is reasonably anticipated that the Dodge County Board of Supervisors will appropriate funds in the 2018 Dodge County Budget sufficient to pay wages and fringe benefits for the proposed position of *Parks Crew Leader* during calendar year 2018;

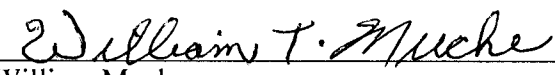
SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby change one filled, funded, part-time, seasonal, benefited position of *Parks Crew Leader*, in the Land Resources and Parks Department, to one part-time, more than 20 hours per week, benefited (prorated) position of *Parks Crew Leader*, effective January 1, 2018.

All of which is respectfully submitted this 15th day of August, 2017.

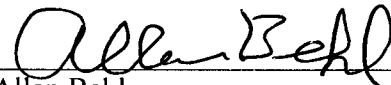
Dodge County Planning, Development and Parks Committee:


Thomas J. Schaefer


Joseph Marsik


William Muche

ADOPTED
BY DODGE COUNTY BOARD

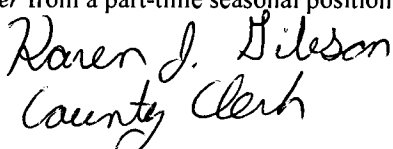

Allen Behl

AUG 15 2017

Vote Required: Majority of Members present.

AYES	31	NOES	1
ABSENT	0		
ABSTAIN	0		

Resolution Summary: A resolution to change the position of *Parks Crew Leader* from a part-time seasonal position to a part-time, more than 20 hours per week, benefited position.


County Clerk

DODGE COUNTY JOB DESCRIPTION

Wage Range: 18.96 - \$26.00
August 2017

JOB TITLE: Parks Crew Leader DEPARTMENT: Land Resources and Parks LOCATION: Dodge County Parks LABOR GRADE: Dodge County Five (5)	FLSA STATUS: Non-exempt REPORTS TO: Manager Parks & Trails DATE: 1/1/2017 REVISED:
OVERALL PURPOSE/SUMMARY Under general direction of Manager, Parks & Trails, and in coordination with Parks Foreman, serves as lead worker and coordinator for park and trail maintenance, repair, construction and operational projects and other assigned tasks throughout park system. Also serves as assistant to Parks Foreman and fills in for park attendants or caretakers when needed.	
PRINCIPAL DUTIES AND RESPONSIBILITIES 1. Plans, coordinates, directs and assists park staff, volunteers and other work crews to carry out park maintenance, repair, construction and operational projects. 2. Assists Parks Foreman with purchase and delivery of parts, supplies and equipment as needed. 3. Assists in weekly collection of park receipts, fees and reports from Park Attendants and turns into central office. 4. Assists Parks Foreman with equipment and facility troubleshooting and repairs. 5. Coordinates volunteer programs, including recruitment, training, tracking and/or supervision of camp hosts, inmate crews, Adopt-A-Trail groups, scouts, school groups, and others. 6. Monitors firewood supply and leads cutting, splitting, hauling and stacking to ensure sufficient supply for camping season. 7. Keeps Parks Manager and Parks Foreman informed of problems, incidents, needs and status of assigned projects. 8. Coordinates work and vacation schedules of attendants and caretakers and covers in their absence when needed. 9. Assists Parks Foreman and park caretakers and attendants with their duties as necessary. 10. Regular attendance and punctuality required. 11. Performs related duties as may be required or assigned.	
JOB SPECIFICATION KNOWLEDGE, SKILLS, AND ABILITIES Considerable knowledge of and proficiency in the use and maintenance of power equipment, chain saws, machinery and tools. Considerable knowledge of electrical, plumbing and heating system and equipment. Considerable knowledge of safety related to electricity, cleaning chemicals, herbicide/pesticide application, power equipment and general maintenance work. Considerable carpentry and construction knowledge and skills. Ability to follow drawings, plans or prints to carry out a project and ability to lead work crews according to the plans. Ability to maintain a friendly disposition to the public and a good working relationship with staff, work crews and contractors. Considerable knowledge and understanding of park administration policies, procedures, rules, laws and regulations and ability to relate same to the public and other park staff. Thorough knowledge of and familiarity with all County Park facilities and resources. Ability to understand and effectively carry out instructions, follow policies and procedures and work with little supervision. Ability to maintain efficient and organized records. Working knowledge of Microsoft Office (Word/Excel/Outlook) and Internet and email software. Welding, steel fabrication and familiarity with metal work desirable. Must meet requirements of Dodge County Driver Qualification Policy.	
EDUCATION AND EXPERIENCE High school diploma or GED equivalent and minimum of two (2) years experience in general grounds, building and equipment maintenance and custodial work and/or public service and camping. Some related post high school course work in recreation, natural resources, conservation or land management, preferred, as well as Foreman and/or lead position experience. Equivalent combination of education and experience which provides necessary knowledge, skills and abilities will be considered. Satisfactory completion of Chain Saw safety certification course preferred.	
WORKING CONDITIONS Works primarily outdoors; may be subject to hot and cold temperature extremes, windy and wet weather. Works in varied terrain and vegetation, including wooded areas, fields, steep topography, wet areas. Inclement weather work may be done under shelters or in shop with slight protection from the weather. May be exposed to periodic intense noise and hazards such as mechanical, electrical, chemical and heights. May have necessity to deal with upset or hostile individuals. Flexible work hours but needs to be available for occasional weekend and night work as necessary or assigned.	
PHYSICAL DEMANDS The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.	
ACKNOWLEDGEMENTS EMPLOYEE SIGNATURE: DATE: FOREMAN SIGNATURE: DATE:	FOR HUMAN RESOURCE USE ANALYST(S): DATE:
The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).	

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

RESOLUTION NO. 17-35

**Highway Department
2017 Dodge County Budget Amendment**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the Dodge County Board of Supervisors adopted the 2017 Dodge County Budget on
November 15, 2016; and,

WHEREAS, due to unforeseen circumstances and events that have occurred since the adoption of
the 2017 Dodge County Budget, it is necessary to amend the amounts of some of the appropriations
therein; and,

WHEREAS, specifically, the Wisconsin Department of Transportation contracted with Dodge
County in 2017 to perform traffic and discretionary maintenance projects on the State Highway System;
and,

WHEREAS, the unbudgeted work performed by Dodge County will result in \$171,000 in
unbudgeted expenses and \$171,000 in unbudgeted revenues in 2017; and,

WHEREAS, the Dodge County Highway Committee has reviewed these expenditures and
revenues for the traffic and discretionary maintenance performed by Dodge County on the State Highway
System, and has determined that the expenditures and revenues were reasonable and necessary; and,

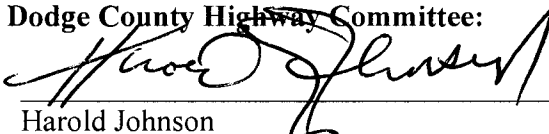
WHEREAS, the Highway Committee recommends that the Dodge County Board of Supervisors
approve a budget amendment in the amount of \$171,000 in expenditures and revenues to the 2017
Highway Department budget;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors
hereby approves the budget amendment to the 2017 Highway Department budget as reflected on Exhibit
"A", attached hereto and incorporated herein; and,

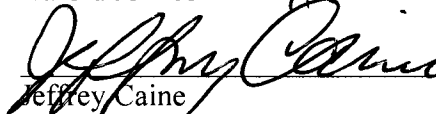
BE IT FINALLY RESOLVED, that the Dodge County Finance Director is authorized to amend
the amount of the appropriations in the 2017 Dodge County Budget by applying \$171,000 in expenditures
and revenues to Business Unit 3321, State Highway Maintenance.

All of which is respectfully submitted this 15th day of August, 2017.

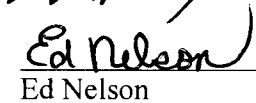
Dodge County Highway Committee:



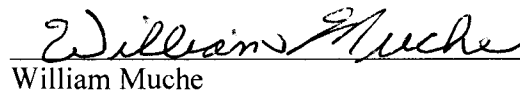
Harold Johnson



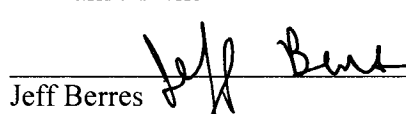
Jeffrey Caine



Ed Nelson



William Muehe



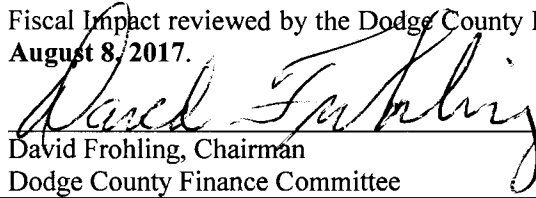
Jeff Berres

FISCAL NOTE:

Is the referenced expenditure included in the adopted 2017 Budget?
No.

Fiscal Impact on the adopted 2017 Budget: **\$171,000 increase in revenue and \$171, 000 increase in expenditures.**

Fiscal Impact reviewed by the Dodge County Finance Committee on
August 8, 2017.


David Frohling, Chairman
Dodge County Finance Committee

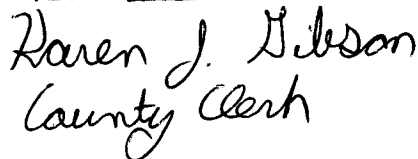
Vote Required: Two-thirds (2/3) of members elect.

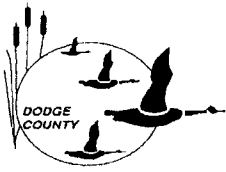
Resolution Summary: Resolution amending the 2017 Dodge County Budget (Highway Department) due to \$171,000 additional work performed on State Highway System.

ADOPTED
BY DODGE COUNTY BOARD

AUG 15 2017

AYES	<u>32</u>	NOES	<u>0</u>
ABSENT	<u>0</u>		
ABSTAIN	<u>0</u>		


County Clerk



**Dodge County, Wisconsin
Finance Department
Unbudgeted/Excess Revenue Appropriation
Revenue and Expenditure Adjustment Form**

Effective Date: __07/01/2017__

Date: __07/06/2017__

Department: _____ Highway

For Finance Department use only

Doc# _____

Batch# _____

GL Date: _____

Description of Adjustment:

Unbudgeted revenue and expenditures from the State for Traffic and Discretionary Maintenance that wasn't known at the 2017 budget preparation.

Resolution Business Unit 3321 State Highway Maintenance Budget Amendment

Budget Adjustment

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
3321	4723	012	State Hwy Srvc-Discretionary Mnt	87,000.00
3321	4723	013	State Hwy Srvc-Traffic Mnt	84,000.00
3321	5121		State Hwy Srv-Wages	33,000.00
3321	5491		State Hwy Srv-Emp Benefits	19,600.00
3321	5492		State Hwy Srv-Field Small Tools	1,000.00
3321	5493		State Hwy Srv-Equipment	37,000.00
3321	5494		State Hwy Srv-Materials/Supplies	80,400.00

Note the total Budget Adjustment must balance

EXHIBIT "A"

RESOLUTION NO. 17-36

**Resolution to Abolish the Position of *Medical Billing Specialist*
And Create the Position of *Account Clerk III***

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the Dodge County Human Services and Health Board has studied and analyzed staffing needs at the Dodge County Human Services and Health Department; and,

WHEREAS, as a result of these studies and analyses, the Human Services and Health Board recommends that the Dodge County Board of Supervisors abolish the following position in the Human Services and Health Department, effective September 1, 2017:

One vacant, funded, full-time, benefited position of *Medical Billing Specialist*; and,

WHEREAS, as a result of these studies and analyses, the Human Services and Health Board also recommends that the Dodge County Board of Supervisors create the following position in the Human Services and Health Department, effective September 1, 2017:

One new, full-time, benefited position of *Account Clerk III*; and,

WHEREAS, a job description for the position of *Medical Billing Specialist* has been marked for identification as Exhibit "A", and has been attached hereto; and,

WHEREAS, a job description for the proposed position of *Account Clerk III* has been marked for identification as Exhibit "B" and has been attached hereto; and,

WHEREAS, there are funds in the 2017 Budget of the Human Services and Health Department to fund the proposed position of *Account Clerk III* during the period of time commencing on September 1, 2017, and ending on December 31, 2017, both inclusive;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby abolishes the following position in the Human Services and Health Department, effective September 1, 2017:

One vacant, funded, full-time, benefited position of *Medical Billing Specialist*; and,

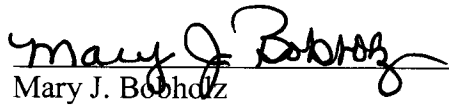
BE IT FURTHER RESOLVED, that the Dodge County Board of Supervisors hereby creates the following position in the Human Services and Health Department, effective September 1, 2017:

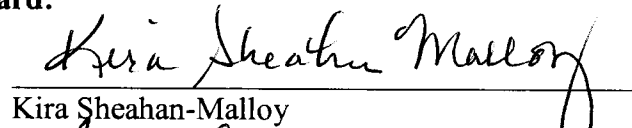
One new, full-time, benefited position of *Account Clerk III*; and,

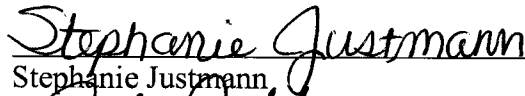
BE IT FINALLY RESOLVED, that funds in the 2017 Budget of the Human Services and Health Department shall be used to fund the position of *Account Clerk III* during the period of time commencing on September 1, 2017, and ending on December 31, 2017, both inclusive.

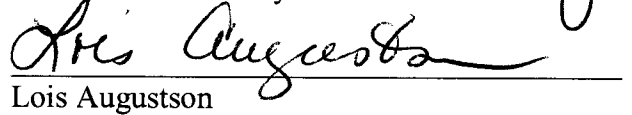
All of which is respectfully submitted this 15th day of August, 2017.

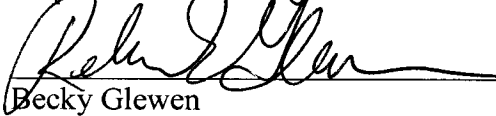
Dodge County Human Services and Health Board:


Mary J. Bobholz


Kira Sheahan-Malloy


Stephanie Justmann

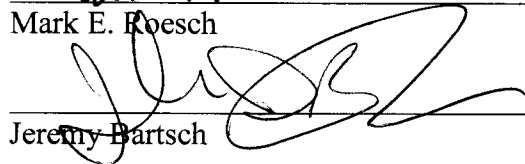

Lois Augustson


Becky Glewen


Jennifer Keyes


Mark E. Roesch

David Godshall

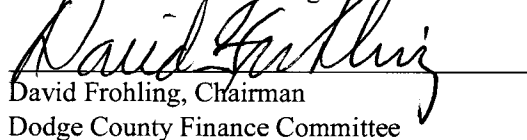

Jeremy Bartsch

FISCAL NOTE:

Is the referenced expenditure included in the adopted 2017 Budget? **Yes.**

Fiscal Impact on the adopted 2017 Budget:
\$38,780 (Net Surplus)

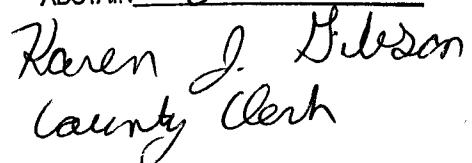
Fiscal Impact reviewed by the Dodge County Finance Committee on August 8, 2017.


David Frohling, Chairman
Dodge County Finance Committee

**ADOPTED
BY DODGE COUNTY BOARD**

AUG 15 2017

AYES 29 NOES 3
ABSENT 6
ABSTAIN 6


Karen J. Gibson
County Clerk

Vote Required: Majority of Members present.

Resolution Summary: A Resolution to abolish the position of *Medical Billing Specialist* and create the position of *Account Clerk III*.

DODGE COUNTY JOB DESCRIPTION

August 2017
Wage Range: \$18.96 - \$26.00

JOB TITLE:	Medical Billing Specialist	FLSA STATUS:	Non Exempt
DEPARTMENT:	Human Services & Health	REPORTS TO:	HS Supervisor - Fiscal & Support
LOCATION:	Henry Dodge Office Building	DATE:	7/19/2016
LABOR GRADE:	Dodge County Five (5)	REVISED:	11/10/16

OVERALL PURPOSE/SUMMARY

The Medical Billing Specialist will be the team leader for the Clinical Services billing team. This position will maintain an advanced level of medical billing practices, organize and schedule the monthly billing cycles and be responsible for generating accurate and timely bills for all clinical services. This position will be proficient in medical coding and insurance/Medical Assistance/Medicare billing and working with the billing software package.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Organize, schedule and maintain monthly electronic billing process.
2. Perform all month end procedures with billing software (processing for a period and submission and resubmission of claims, creating batches, working with held claims, claims for group services, voids and adjustments).
3. Determine and perform month end close in software system, work with associated postings and other financial work.
4. Provides oversight, trains and reviews the work of Account Clerk III(s) in Clinical Services billing. Monitors progress, checks quality and completeness of work, and informs supervisor on regular basis of status of their work.
5. Primary responsible staff member for processing payments received from insurance companies/Medicaid/Medicare and self-pa.
6. Set up and maintain new insurance companies in the billing software package (including medical coding and rate information).
7. Provide problem resolution related to billing process; collaborate with others in problem resolution including department management and other departments.
8. Answer questions from clients regarding financial interview process, accounts, collection procedures, HMO Health Insurance Plans, etc.
9. Ensure appropriate prior authorizations are obtained as necessary, are documented in billing software system and resolve associated problems.
10. Work with other payments and adjustments; prepare statements as necessary for other programs.
11. Review aging of accounts and work with Corporation Counsel as necessary for tax intercept collection.
12. Prepare monthly reports for Division managers and others.
13. Maintains client financial files.
14. Enter cash log and deposit finalization weekly.
15. Monitor client closings and associated financial work.
16. Prepare statements for old inpatient accounts; prepare Birth to Three statements and send both to consumers monthly.
17. Balance credit card receipts (Minicipay) weekly and send reports to treasurer.
18. Retrieve all faxes off the fax machine and place in appropriate mail boxes.
19. Backup for financial interviews with clients.
20. Perform backup to reception and switchboard duties and may handle overflow calls.
21. Regular attendance and punctuality required.
22. Perform related duties as may be required or assigned.

JOB SPECIFICATION

KNOWLEDGE, SKILLS, AND ABILITIES

Advanced knowledge of Accounting/Billing procedures.
 Advanced knowledge of Medical Billing codes, terminology and processes.
 Knowledge of office methods and procedures.
 Proficient skills in working accurately with statistical and financial data.
 Excellent inter-personal skills.
 Excellent problem resolution skills.
 Ability to prioritize tasks and manage high volume workload.
 Ability to consistently apply established policies and procedures.
 Ability to proficiently operate calculator, computer, copy machine, and other office equipment.
 Ability to assist in computer applications and develop and modify spreadsheets
 Ability to understand and effectively carryout instructions.
 Ability to communicate effectively.
 Ability to maintain confidentiality.

EDUCATION AND EXPERIENCE

High school diploma or GED equivalent, with minimum of one to two (1-2) years training/education in finance, accounting, medical billing or related field, minimum of five (5) years of experience in medical billing. Equivalent combination of education and experience which provides necessary knowledge, skills, and abilities may be considered.

WORKING CONDITIONS		August 2017
Normal office environment		
PHYSICAL DEMANDS		
The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.		
ACKNOWLEDGEMENTS		FOR HUMAN RESOURCE USE
EMPLOYEE SIGNATURE:		ANALYST(S):
DATE:		DATE:
SUPERVISOR SIGNATURE:		
DATE:		
The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).		

DODGE COUNTY JOB DESCRIPTION

August 2017

Wage Range: \$16.99 - \$23.31

JOB TITLE:	Account Clerk III	FLSA STATUS:	Non Exempt
DEPARTMENT:	Human Services & Health	REPORTS TO:	HS Supervisor -Fiscal & Support
LOCATION:	Henry Dodge Office Building	DATE:	November 18, 1997
LABOR GRADE:	Dodge County Four (4)	REVISED:	4/1/05; 3/22/13; 5/10/16

OVERALL PURPOSE/SUMMARY

Under the general direction of Human Services Fiscal Supervisor, responsible for performing billing and accounting functions for outpatient areas as assigned.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Receipt incoming cash/checks and code to appropriate accounts. Prepare and reconcile deposits as assigned.
2. Perform electronic medical billing for clinical services.
3. Assist with all month-end procedures, backups, and accounts receivable reports.
4. Run forms for Medicare, Medical Assistance, insurance and self-pay; sort, proof and submit to appropriate sources.
5. Conduct financial interviews and updates with client/potential client; enter and maintain benefit assignment in billing software.
6. Answer questions from clients regarding financial interview process, accounts, collection procedures, HMO Health Insurance Plans, etc.
7. Contact insurance companies to clarify claim denial when payment should have been received.
8. Perform follow up work on client accounts.
9. Determine necessity for Medical Assistance and Insurance prior authorization requests and follow up appropriately.
10. Research Forward Health eligibility for scheduled patients and calculate co-pays that are applicable. Create receipt for each of those co-pays, alert the front desk that collection of money is needed.
11. Send collection letters to consumers not making payments on services received.
12. Review and process monthly expense statements for staff.
13. Process credit card allocations online for department staff credit cards.
14. Prepare payment and adjustment sheet for payments received and enter data.
15. File appropriate forms and invoices.
16. Prepare and maintain spreadsheets as assigned.
17. Financial accounting duties as assigned.
18. Complete monthly case management billing for Birth to Three program.
19. Prepare Birth to Three statements to send to consumers monthly.
20. Retrieve all faxes off the fax machine and place in appropriate mail boxes.
21. Perform backup to reception and switchboard duties and may handle overflow calls.
22. Regular attendance and punctuality required.
23. Performs related duties as may be required or assigned.

JOB SPECIFICATION**KNOWLEDGE, SKILLS, AND ABILITIES**

Knowledge of Accounting/Billing procedures.

Knowledge of office methods and procedures.

Proficient skills in working accurately with financial and statistical data.

Excellent inter-personal skills.

Skill in dealing with general public and co-workers.

Ability to consistently apply established policies and procedures.

Ability to proficiently operate calculator, personal computer equipment, copy machine, and other office equipment.

Ability to assist in computer applications and develop and modify spreadsheet applications.

Ability to understand and effectively carryout instructions.

Ability to communicate effectively.

Ability to maintain confidentiality.

EDUCATION AND EXPERIENCE

High school diploma or GED equivalent, with minimum of one (1) year training/education in finance, accounting, statistical reporting, medical billing or related field, minimum of three (3) years of experience preferably in billing, accounts receivable/payable, and computer application.

Equivalent combination of education and experience which provides necessary knowledge, skills, and abilities may be considered.

WORKING CONDITIONS

Normal office environment

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS

EMPLOYEE SIGNATURE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

FOR HUMAN RESOURCE USE

ANALYST(S):

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

Exhibit "B"

RESOLUTION NO. 17-37

Create One Part-Time Position of *Community Education Coordinator*

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the Dodge County Human Services and Health Board has studied and analyzed staffing needs at the Dodge County Human Services and Health Department; and,

WHEREAS, as a result of these studies and analyses, the Committee recommends that the Dodge County Board of Supervisors create the following position in the Human Services and Health Department, effective September 1, 2017:

One new, 20 hours per week, part-time, benefited (prorated) position of *Community Education Coordinator*; and,

WHEREAS, a job description for the proposed position of *Community Education Coordinator* has been marked for identification as Exhibit "A", and has been attached hereto; and,

WHEREAS, there are funds in the 2017 Budget of the Human Services and Health Department to fund the proposed position of *Community Education Coordinator* during the period of time commencing on September 1, 2017, and ending on December 31, 2017, both inclusive, as reflected on Exhibit "B", attached hereto and incorporated herein by reference;

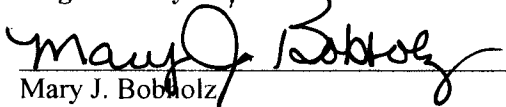
SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby creates the following position in the Dodge County Human Services and Health Department, effective September 1, 2017: See line 34 below

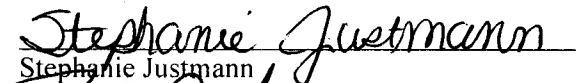
BE IT FINALLY RESOLVED, that funds in the 2017 Budget of the Human Services and Health Department shall be used to fund the position of *Community Education Coordinator* during the period of time commencing on September 1, 2017, and ending on December 31, 2017, both inclusive.

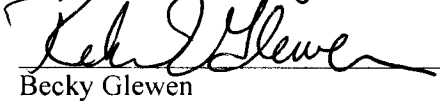
One new, 20 hours per week, part-time, benefited (prorated) position of *Community Education Coordinator*.

All of which is respectfully submitted this 15th day of August, 2017.

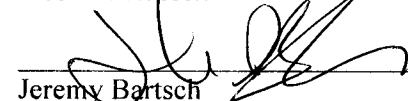
Dodge County Human Services and Health Board:

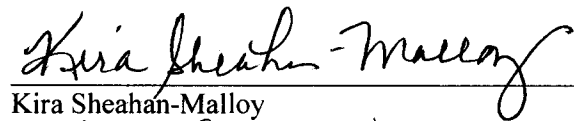

Mary J. Bobholz

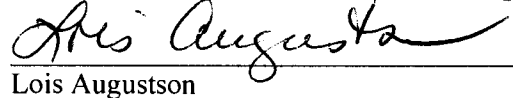

Stephanie Justmann

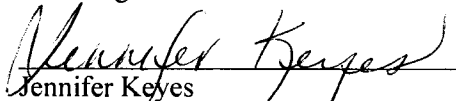

Becky Glewen


Mark E. Roesch


Jeremy Bartsch


Kira Sheahan-Malloy


Lois Augustson


Jennifer Keyes

David Godshall

FISCAL NOTE:

Is the referenced expenditure included in the adopted 2017 Budget? **No**

Fiscal Impact on the adopted 2017 Budget:

\$32,582 (Revenue)

\$32,582 (Expense)

Fiscal Impact reviewed by the Dodge County Finance Committee on August 8, 2017.



David Frohling, Chairman
Dodge County Finance Committee

Vote Required: Majority of Members present.

Resolution Summary: A Resolution to create one part-time position of *Community Education Coordinator*.

**ADOPTED
BY DODGE COUNTY BOARD**

AUG 15 2017

AYES	31	NOES	1
ABSENT	1		
ABSTAIN	0		

Karen J. Sibley
County Clerk

DODGE COUNTY JOB DESCRIPTION

August 2017

Wage Range: \$18.96 - \$26.00

JOB TITLE:	Community Education Coordinator	FLSA STATUS:	T BD
DEPARTMENT:	Human Services and Health	REPORTS TO:	ADRC/Aging Services Supervisor
LOCATION:	Henry Dodge Office Building	DATE:	DRAFT
LABOR GRADE:	Dodge County Five (5)	REVISED:	
OVERALL PURPOSE/SUMMARY			
Under the general direction of Human services Supervisor-ADRC/Aging Services, provides frail elderly, adults with physical disabilities, mental illness and/or substance use disorders, and developmental disabilities with information, connections to resources, and education to suit the needs of the community.			
PRINCIPAL DUTIES AND RESPONSIBILITIES			
1. Provide prompt, accurate and friendly response to educational requests and inquiries. 2. Make timely and appropriate referrals to programs within the ADRC as well as to outside organizations. 3. Assist consumer in connecting with appropriate resources and services to meet their needs. Follow-up as needed to determine outcomes and to offer additional assistance. 4. Provide meaningful and appropriate educational opportunities for the public. 5. Edit and keep ADRC website and social media accounts up to date to maintain accuracy and proper marketing. 6. Establish and coordinate a "Falls Prevention" Coalition with community buy in. 7. Market ADRC services and provide community education. 8. Provide the community with evidenced based programs such as Stepping On, Powerful Tools for Caregivers, Living Well with Chronic Conditions, etc. 9. Collect and maintain data from educational programs. 10. Establish long lasting relationships in the Community and implement effective marketing for programs and events. 11. Link at-risk individuals with prevention and early intervention services 12. Use the ADRC database and reporting system to document calls, create and maintain detailed case records, and produce reports. 13. Perform time reporting per Medicaid and DHS guidelines. 14. Attend training and staff meetings as required. 15. Regular attendance and punctuality required. 16. Performs related duties as may be required or assigned.			
JOB SPECIFICATION			
KNOWLEDGE, SKILLS, AND ABILITIES			
Working knowledge of community resources and how to access services.			
Working knowledge of current social and economic problems and how they affect families/individuals.			
Working knowledge and ability to use social media to market and share ADRC events.			
Ability to utilize Dodge County's website design company to edit and update the ADRC pages on the website.			
Ability to effectively communicate (orally and in writing), listen, assess and problem solve with clients.			
Ability to organize and plan work effectively.			
Ability to assist clients in effective person planning and self-advocacy.			
Ability to work with and communicate effectively with others.			
Must possess a valid driver's license and have access to an insured and reliable vehicle.			
Must meet requirements of Dodge County Driver Qualification Policy.			
EDUCATION AND EXPERIENCE			
A Bachelor's of Arts or Science degree, preferably in a health or human services related field or community education, and at least one (1) year of experience working with the target populations of the ADRC. Equivalent combination of education and experience which provides necessary knowledge, skills, and abilities may be considered.			
WORKING CONDITIONS			
Office and field working environment. Potential of work in adverse interpersonal situations.			
PHYSICAL DEMANDS			
The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.			
ACKNOWLEDGEMENTS		FOR HUMAN RESOURCE USE	
EMPLOYEE SIGNATURE:		ANALYST(S):	
DATE:		DATE:	
SUPERVISOR SIGNATURE:			
DATE:			

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

Date: 7/31/17

For Finance Department use only

Doc# _____

Batch# _____

GL Date: _____

Use additional ADRC revenue funding to cover position cost for the balance of 2017. This position will be included in 2018's budget.

[illegible]

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RESOLUTION NO. 17-38

**Sheriff's Office
2017 Dodge County Budget Amendment**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the Dodge County Board of Supervisors adopted the 2017 Dodge County Budget on November 15, 2016; and,

WHEREAS, due to unforeseen circumstances and events that have occurred since the adoption of the 2017 Dodge County Budget, it is necessary to amend the amounts of some of the appropriations therein; and,

WHEREAS, in 2017, the Dodge County Sheriff's Office was awarded a grant from the United States Department of Justice, Office of Justice Assistance to cover the cost of the body worn cameras and associated hardware and software; and,

WHEREAS, the Dodge County Judicial and Public Protection Committee recommends that the Dodge County Board of Supervisors amend the 2017 Dodge County Sheriff's Office Budget to account for the grant received and the purchase of body worn cameras as follows:

The grant award in the amount of \$79,500 as revenue for the Body Worn Camera Grant, Business Unit 2021.4207, and \$79,500 as expenditures for Computer Equipment, Business Unit 2021.5818;

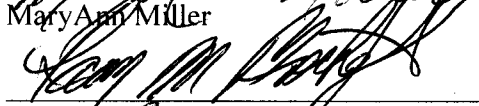
SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby approves the budget amendment with adjustments to revenues and expenditures in the 2017 Sheriff's Office Budget as reflected on Exhibit "A", attached hereto and incorporated herein; and,

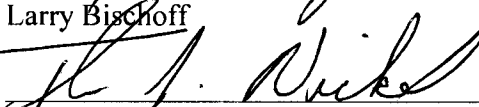
BE IT FINALLY RESOLVED, that the Dodge County Finance Director is hereby authorized and directed to appropriate revenues and expenditures in the 2017 Dodge County Budget, as reflected on Exhibit "A".

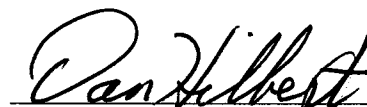
All of which is respectfully submitted this 15th day of August, 2017.

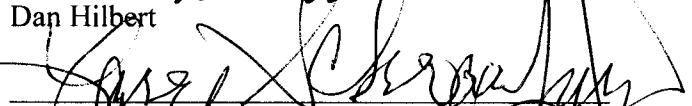
Dodge County Judicial and Public Protection Committee:


Mary Ann Miller


Larry Bischoff


Thomas Nickel


Dan Hilbert


Larry Schraufnagel

FISCAL NOTE:

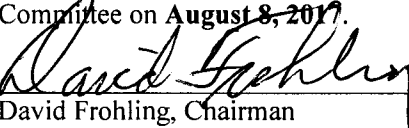
Is the referenced expenditure included in the adopted 2017 Budget? **No.**

Fiscal Impact on the adopted 2017 Budget:

\$79,500 (Revenue)

\$79,500 (Expenditures)

Fiscal Impact reviewed by the Dodge County Finance Committee on **August 8, 2017.**


David Frohling, Chairman
Dodge County Finance Committee

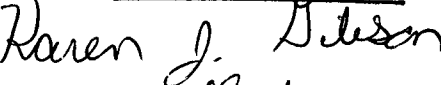
Vote Required: Two-thirds (2/3) of members elect.

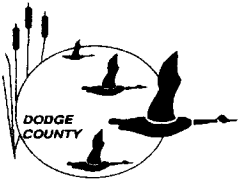
Resolution Summary: Resolution amending the 2017 Dodge County Budget (Sheriff's Office) due to \$79,500 grant received to be used for the purchase of body worn cameras.

ADOPTED
BY DODGE COUNTY BOARD

AUG 15 2017

AYES 32 NOES 0
ABSENT 6
ABSTAIN 6


County Clerk



Dodge County, Wisconsin
Finance Department
Unbudgeted/Excess Revenue Appropriation
Revenue and Expenditure Adjustment Form
 Effective January 1st, 2016

Date: July 13, 2017

Department: Sheriff

For Finance Department use only

Doc# _____

Batch# _____

GL Date: _____

Description of Adjustment:

In 2017 the Sheriff's Office was awarded a grant from the Department of Justice, Bureau of Justice Assistance in amount of \$79,500.00 for cost of body worn cameras and associated hardware and software. This grant was written and approved after the 2017 Sheriff's Office budget was approved. Therefore the Sheriff's Office requests the approvals necessary to apply this un-budgeted revenue (\$79,500.00) to matching expenses in BU2021.5818 and within the Sheriff's Office 2017 approved budget.

Budget Adjustment

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
2021	4207	203	Body Worn Camera Grant	\$79,500
2021	5818		Computer Equipment	\$79,500

Note the total Budget Adjustment must balance

Department Head Signature _____ Date: _____

County Administrator Signature _____ Date: _____

Committee of Jurisdiction Chairman
 Signature _____ Date: _____

Finance Committee Chairman
 Signature _____ Date: _____

RESOLUTION NO. 17-39

**Resolution to Abolish the Position of *Recreational Patrol Officer*
And Create the Position of *Deputy Sheriff – Patrol***

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the Dodge County Judicial and Public Protection Committee has studied and analyzed staffing needs at the Dodge County Sheriff's Office; and,

WHEREAS, as a result of these studies and analyses, the Judicial and Public Protection Committee recommends that the Dodge County Board of Supervisors abolish the following position in the Sheriff's Office, effective October 1, 2017:

One funded, full-time, benefited position of *Recreational Patrol Officer*; and,

WHEREAS, as a result of these studies and analyses, the Judicial and Public Protection Committee also recommends that the Dodge County Board of Supervisors create the following position in the Sheriff's Office, effective October 1, 2017:

One new, full-time, benefited position of *Deputy Sheriff – Patrol*; and,

WHEREAS, a job description for the position of *Recreational Patrol Officer* has been marked for identification as Exhibit "A", and has been attached hereto; and,

WHEREAS, a job description for the proposed position of *Deputy Sheriff – Patrol* has been marked for identification as Exhibit "B" and has been attached hereto; and,

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby abolishes the following position in the Sheriff's Office, effective October 1, 2017:

One funded, full-time, benefited position of *Recreational Patrol Officer*; and,

BE IT FINALLY RESOLVED, that the Dodge County Board of Supervisors hereby creates the following position in the Sheriff's Office, effective October 1, 2017:

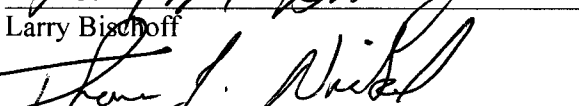
One new, full-time, benefited position of *Deputy Sheriff – Patrol*.

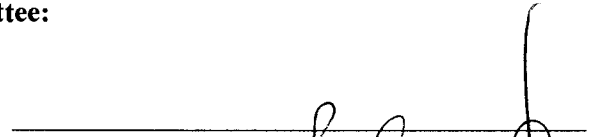
All of which is respectfully submitted this 15th day of August, 2017.

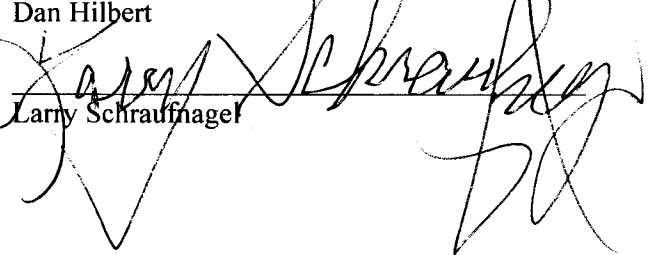
Dodge County Judicial and Public Protection Committee:


MaryAnn Miller


Larry Bischoff


Thomas Nickel


Dan Hilbert

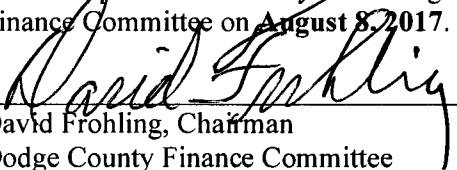

Larry Schrauffnager

FISCAL NOTE:

Is the referenced expenditure included in the adopted 2017 Budget? **Yes.**

Fiscal Impact on the adopted 2017 Budget: **\$0.00**

Fiscal Impact reviewed by the Dodge County Finance Committee on **August 8, 2017.**


David Frohling, Chairman
Dodge County Finance Committee

Vote Required: Majority of Members present.

Resolution Summary: A Resolution to abolish one position of *Recreational Patrol Officer* and create one position of *Deputy Sheriff – Patrol*.

ADOPTED
BY DODGE COUNTY BOARD

AUG 15 2017

AYES	<u>29</u>	NOES	<u>3</u>
ABSENT	<u>1</u>		
ABSTAIN	<u>0</u>		

Daren J. Gibson
County Clerk

DODGE COUNTY JOB DESCRIPTION

Wage Range: \$28.26-\$31.25
August 2017

JOB TITLE:	Recreational Patrol Officer	FLSA STATUS:	Non Exempt
DEPARTMENT:	Sheriff	REPORTS TO:	Patrol Sergeant
LOCATION:	Law Enforcement Center	DATE:	3/20/07
LABOR GRADE:	Sworn – Four (4)	REVISED:	5/28/15

OVERALL PURPOSE/SUMMARY

Under the general direction of Patrol Captain, patrols Dodge County parks, trails, bodies of water, and communicates with headquarters, fellow officers, field supervisors and other agencies by police radio.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Operates the Water Safety Patrol for the Sheriff's Department, including actual water patrol, schedule development, court work, preparation of daily, monthly and annual documents for audit, conducting boating safety classes for the public.
2. Operates the Snowmobile Safety Patrol for the Sheriff's Department, including actual trail patrol, schedule development, court work, and preparation of daily, monthly and annual documents for audit and conducting safety classes for the public.
3. Operates the ATV Safety Patrol for the Sheriff's Department, including actual trail patrol, schedule development, court work, preparation of daily, monthly and annual documents for audit, and conducting ATV safety classes for the public.
4. Assists the Patrol Division as required by the Patrol Captain.
5. Patrols assigned areas of the County parks to discover and prevent the commission of crimes and enforces County Ordinances and State Laws.
6. Investigates boating, ATV, snowmobile, automobile accidents, assists local fire departments, answers calls and complaints. Handles all calls with tact, diplomacy and the amount of force necessary.
7. Directs traffic at specials events and performs escort duties as directed.
8. Issues citations, makes arrests, and answers citizen complaints.
9. Appears as a witness in Court.
10. Renders first aid and CPR, operates intoxilyzer, and may provide emergency transportation of medical supplies.
11. Maintains records and prepares reports that are accurate and timely.
12. Operates within established policy/guideline procedures.
13. Attends Police Equipment training (driving, shooting etc.)
14. Presents formal and informal public appearances to responsibly inform public about various aspects of law enforcement on local and state levels and to portray professional and competent department image.
15. Attends specialized training pertinent to responsibilities.
16. Complete law enforcement teaching certification.
17. Makes minor repairs and cleans equipment.
17. Stays current on legal updates on laws and procedures.
18. Provide assignment related training to other department members as directed.
19. Regular attendance and punctuality required.
20. Performs related duties as may be required or assigned.

JOB SPECIFICATION

KNOWLEDGE, SKILLS, AND ABILITIES

Proficient skill as traffic accident investigator, traffic law enforcer, criminal and incident investigator, and report writer.
Working knowledge of applicable state statutes, county ordinances, and departmental policies, rules, and procedures.
Must possess above average knowledge of water safety.
Above average knowledge of laws and ordinances pertaining to ATV, snow mobile and boat use.
Ability to investigate boating, ATV and snowmobile accidents and complaints.
Ability to communicate effectively.
Ability to function effectively and prioritize functions under stressful conditions.
Ability to explain and enforce federal, state, and county laws clearly and courteously.
Must be able to respond to emergencies in all weather conditions.
Must meet requirements of Civil Service Commission.
Must meet requirements of Dodge County Driver Qualification Policy.
Must acquire and maintain valid boating, ATV and snowmobile safety certification from the State of Wisconsin.
It is recommended to become CPR Lifeguard Certified within 12 months of accepting this position.
Must have the ability to swim at an acceptable level.

EDUCATION AND EXPERIENCE

Must be 21 years of age, law enforcement certified by State of Wisconsin, and have valid, unrestricted Wisconsin motor vehicle operator's license. Before commencing employment on any basis in law enforcement, an individual must have met recruit qualifications established by Law Enforcement Standards Board. Must pass written, oral and physical examinations as required by the Commission. Must possess at least either a two (2) year associate degree from Wisconsin vocational, technical, and adult education district or its accredited equivalent from another state or minimum of 60 fully accredited college level credits. Prior experience as a law enforcement officer is desired. Requirements of the current labor agreement apply where pertinent.

WORKING CONDITIONS

Nearly constant time pressure. Frequent repetitive activities. Frequent work under distractions. Frequent high/low temperatures. Frequent high stress situations. Occasional improper illumination. Minimal intense/continuous noise. May be exposed to free flowing blood and communicable disease.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide

reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

August 2017

ACKNOWLEDGEMENTS

FOR HUMAN RESOURCE USE

EMPLOYEE SIGNATURE:

ANALYST(S):

DATE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

DODGE COUNTY JOB DESCRIPTION

August 2017
Wage Range: \$26.26 - \$31.25

JOB TITLE:	Deputy Sheriff - Patrol	FLSA STATUS:	Non Exempt
DEPARTMENT:	Sheriff's Office	REPORTS TO:	Patrol Captain
LOCATION:	Law Enforcement Center	DATE:	9/30/02
LABOR GRADE:	Sworn - Four (4)	REVISED:	10/25/11, 03/03/16

OVERALL PURPOSE/SUMMARY

Under the general direction of Patrol Captain with general responsibilities of traffic enforcement, investigation of criminal activity, responding to calls for service as requested by the public, and maintaining peace and public order.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Protects the motoring public by conducting traffic enforcement fairly, consistently and courteously to deter traffic violations and prevent traffic crashes.
2. Responds to all requests for assistance from public as necessary.
3. Determines where high crash volume locations exist and take appropriate action to reduce crashes.
4. Determines if violations of law or ordinance have occurred and take appropriate law enforcement action if necessary.
5. Manages and investigates crash scenes and properly documents all evidence and information obtained
6. Records for permanent record clear, complete, correct, and concise reports of daily assignments and investigations.
7. Brings cases before the courts and testifies as required in court in the pursuit of justice.
8. Detects/deters crime within assigned area by use of modern police patrol practices.
9. Keeps or restores peace and public order while preventing injury, death, or damage to property.
10. Acts pursuant to law to safely transfers prisoners to jail or between various local, county, state, or federal facilities.
11. Provides traffic control, security measures, or other functions at special events as required.
12. Makes public appearances to the public about various aspects of law enforcement.
13. Attends training as required.
14. May work as Undercover Investigator to detect and record information and collect evidence of narcotic, drug, and other criminal violations.
15. Serves Civil Process papers as required.
16. Maintains a professional attitude and appearance.
17. Understands and follows the mission and vision statement of the sheriff's office.
18. Regular attendance and punctuality required.
19. Performs other related duties as may be required or assigned.

JOB SPECIFICATION

KNOWLEDGE, SKILLS, AND ABILITIES

Proficient skill in traffic enforcement and crash investigation, criminal and non-criminal investigation, and report writing. Working knowledge of applicable state statutes, county ordinances, and departmental policies, rules, and procedures. Ability to communicate effectively.

Ability to function effectively and prioritize functions under stressful conditions.

Ability to explain and enforce federal, state, and county laws clearly and courteously.

Must meet requirements of Civil Service Commission.

Must meet requirements of Dodge County Driver Qualification Policy.

EDUCATION AND EXPERIENCE

Must be 21 years of age, law enforcement certifiable by the State of Wisconsin, and have valid, unrestricted Wisconsin motor vehicle operator's license. Before commencing employment on any basis in law enforcement, an individual must have met recruit qualifications established by Law Enforcement Standards Board OR must possess at least either a two (2) year associate degree from Wisconsin vocational, technical, and adult education district or its accredited equivalent from another state or minimum of 60 fully accredited college level credits. Must pass written, oral and physical examinations as required by the Dodge County Civil Service Commission. Prior experience as a law enforcement officer is desired. Requirements of the current labor agreement apply where pertinent.

WORKING CONDITIONS

Nearly constant time pressure. Frequent repetitive activities. Frequent work under distractions. Frequent high/low temperatures. Frequent high stress situations. Frequent improper illumination. Minimal intense/continuous noise. May be exposed to free flowing blood and communicable disease.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS

EMPLOYEE SIGNATURE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

FOR HUMAN RESOURCE USE

ANALYST(S):

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

RESOLUTION NO. 17-40

Create One Position of *Veteran Benefits Specialist*

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

WHEREAS, the Dodge County Finance Committee has studied and analyzed staffing needs at the Dodge County Veterans Service Department; and,

WHEREAS, as a result of these studies and analyses, the Finance Committee recommends that the Dodge County Board of Supervisors create the following position in the Veterans Service Department to better meet the Veterans Service Department needs and to better service the veteran population of Dodge County, effective February 1, 2018:

One new, full-time, benefited position of *Veteran Benefits Specialist*; and,

WHEREAS, a job description for the proposed position of *Veteran Benefits Specialist* has been marked for identification as Exhibit "A", has been attached hereto; and,

WHEREAS, there is no fiscal impact on the 2017 Veterans Service Department Budget; and,

WHEREAS, it is reasonably anticipated that the Dodge County Board of Supervisors will appropriate funds in the 2018 Dodge County Budget sufficient to pay wages and fringe benefits for the proposed position of *Veteran Benefits Specialist* during calendar year 2018;

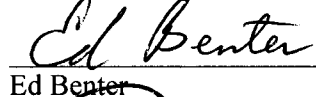
SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby creates the following position in the Dodge County Veterans Service Department, effective February 1, 2018:

One new, full-time, benefited position of *Veteran Benefits Specialist*.

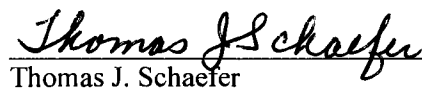
All of which is respectfully submitted this 15th day of August, 2017.

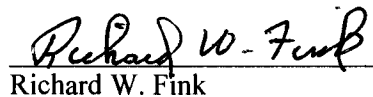
The Dodge County Finance Committee:


David Frohling


Ed Benter


David Guckenberger


Thomas J. Schaefer


Richard W. Fink

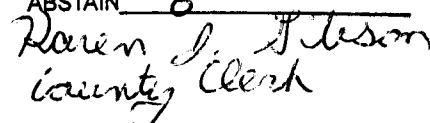
Vote Required: Majority of Members present.

Resolution Summary: A Resolution to create one new, full-time, benefited position of *Veteran Benefits Specialist*.

ADOPTED
BY DODGE COUNTY BOARD

AUG 15 2017

AYES	31	NOES	1
ABSENT			
ABSTAIN	0		


Dawn J. Peterson
County Clerk

DODGE COUNTY JOB DESCRIPTION

Wage Range 2010-96 - \$26.00

JOB TITLE:	Veterans Benefit Specialist	FLSA STATUS:	Non-Exempt
DEPARTMENT:	Veterans Services	REPORTS TO:	CVSO
LOCATION:	Administration Building	DATE:	DRAFT
LABOR GRADE:	Dodge County Five (5)	REVISED:	

OVERALL PURPOSE/SUMMARY

Under the general direction of the Veterans Service Officer provides claims representation services to military veterans and their dependents for a wide array of state and federal benefits. Provides direct client assistance to include advocacy, interviewing, advising, and referrals to local and non-profit agencies.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Advises veterans on the procedures for obtaining benefits, explains regulations, policies, determinations and forms processing procedures for federal, state, and county benefits.
2. Upon gaining accreditation from the United States Department of Veterans Affairs, is directly responsible for representing the interests of veterans with respect to state and federal veterans' benefits claims.
3. Interviews veterans regarding claimed services to determine other needs which could be met using state or federal programs.
4. Interview, assess, counsel, and make independent decisions regarding appropriate grant/loan program to fit veteran needs.
5. Assists clients with sensitive issues: mental illness, alcohol and other drug abuse, PTSD, financial distress and bereavement.
6. Serves as liaison between veteran and various government agencies and local resources.
7. Secures, prepares, coordinates, and verifies all necessary documentation for Federal/State benefits programs.
8. Maintains client records, claim activity, and upload records to VetraSpec database.
9. Processes WDVA veterans grant applications on-line.
10. Maintains files and ensures integrity of documents and records submitted by veterans and other agencies.
11. Establishes necessary eligibility documentation for veterans who were not residents of Wisconsin at time of service entry.
12. Responsible for submitting verified, unaltered, original discharge documents for proper recording.
13. Explains programs in which veterans may establish entitlement and enroll in upon eligibility determination.
14. Develops and explains educational and retraining options. Identify rehabilitative support and financial assistance sources. Process Vocational Rehabilitation application benefits.
15. Assists in maintaining the Dodge County Veterans Services webpages and Facebook page.
16. Attends training programs to maintain accreditation regarding benefit programs and veteran law.
17. Assumes many of the responsibilities and decision-making duties of the office in the absence of the Veterans Service Officer.
18. Attends meetings on behalf of the VSO and performs additional related duties as may be required or assigned.
19. Regular attendance and punctuality required.
20. Performs related duties as may be required or assigned.

JOB SPECIFICATION

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of County, State, and Federal veteran's benefit programs, procedures, and regulations.
 Knowledge of modern office methods and practices to include use of Microsoft Office Suites.
 Knowledge of business English, grammar, and spelling.
 Knowledge of record keeping required in maintaining department records.
 Ability to interview and assess veterans and their dependents to determine benefit eligibility.
 Ability to answer inquiries and complaints with tact and courtesy in a clear and concise manner.
 Ability to update and maintain website and social media presence.
 Ability to work with a variety of people of all ages to include those with physical/mental challenges etc.
 Ability to maintain confidentiality, while maintaining accurate and complete records.
 Ability to understand and effectively carry out instructions.
 Ability to exercise independent judgment and work under minimal supervision.
 Ability to work under pressure and meet deadlines.
 Must meet requirements of the Dodge County Driver Qualification Policy.

EDUCATION AND EXPERIENCE

Associates degree, with prior experience dealing with adult clients in need of social, medical, housing, transportation, and other services. Equivalent education and experience which will provide equivalent knowledge, skills, and abilities may be considered. Preference given to a Veteran as defined by Wisconsin State Statute 45.01(12)(a) to (d) and at least one of the conditions list in 45.02(2).

WORKING CONDITIONS

Office working environment. Occasional work under distractions (10% of the time).

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current

employees to discuss potential accommodations with the employer.	
ACKNOWLEDGEMENTS	FOR HUMAN RESOURCE USE August 2017
EMPLOYEE SIGNATURE: DATE: SUPERVISOR SIGNATURE: DATE:	ANALYST(S): DATE:
The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).	

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

RESOLUTION NO. 17-41

**Resolution to Purchase Computer Hardware and
Support Services from Sirius Computer Solutions**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the Dodge County Information Technology Committee (Committee) has determined that it is necessary to purchase computer hardware and support services, for the purposes of supporting storage of Dodge County system information; and,

WHEREAS, the Information Technology Committee has received a proposal from Sirius Computer Solutions, 10100 Reunion Place, Suite 500, San Antonio, Texas (Sirius), for the purchase of computer hardware and support services for storage, at a purchase price of \$90,966; and,

WHEREAS, a copy of the proposal documents are on file in the Office of the Dodge County Clerk and may be viewed during normal business hours; and,

WHEREAS, there are funds in the 2017 Budget of the Information Technology Department in the amount of \$65,966 which were appropriate to be expended for the purchase of computer hardware and support services for the storage of Dodge County computer system information; and,

WHEREAS, there are funds in the 2017 Budget of the Dodge County Sheriff's Office in the amount of \$25,000 which were appropriated to be expended for the purchase of computer hardware and support services for the storage of body camera footage; and,

WHEREAS, the following Business Units and Accounts for Budget Year 2017 have the funds appropriated to cover the expenditures:

1. \$45,966 from Business Unit 1811, Desktop and Network Infrastructure, Account No. .5818, Computer Equipment;
2. \$20,000 from Business Unit 1814, Enterprise Systems, Account No. .5818, Computer Equipment; and,
3. \$25,000 from Business Unit 2021, Desktop and Network Infrastructure, Account No. .5818, Computer Equipment; and,

WHEREAS, the Committee recommends that the Dodge County Board of Supervisors:

1. Approve and accept the written proposal from Sirius in the amount of \$90,966; and,
2. Authorize and direct the Information Technology Committee to purchase computer hardware and support services for storage, from Sirius, at a purchase price of \$90,966;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby approves and accepts the written proposal from Sirius, in the amount of \$90,966 and authorizes and directs the Dodge County Information Technology Director to purchase computer hardware and support services for storage from Sirius; and,

1 **BE IT FINALLY RESOLVED**, that upon properly presented invoices in a total amount not to
 2 exceed \$90,966, the Dodge County Information Technology Director is authorized to make payment of
 3 such invoices, as appropriate, from the Business Units and Accounts for Budget Year 2017 referenced
 4 herein.

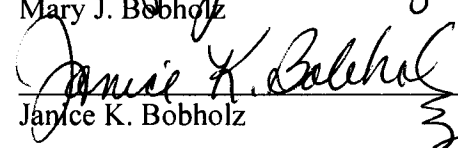
All of which is respectfully submitted this 15th day of August, 2017.

Dodge County Information Technology Committee:


 Donna Maly

 Jeffry Duchac

 Jeremy Bartsch

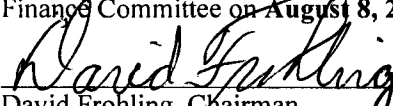

 Mary J. Bobholz

 Janice K. Bobholz

FISCAL NOTE:

Is the referenced expenditure included in the adopted 2017 Budget? **YES.**

Fiscal Impact on the adopted 2017 Budget: **\$0.00**

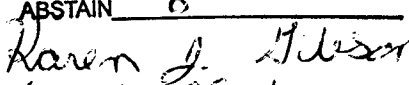
Fiscal Impact reviewed by the Dodge County Finance Committee on **August 8, 2017.**


 David Frohling, Chairman
 Dodge County Finance Committee

ADOPTED
 BY DODGE COUNTY BOARD

AUG 15 2017

AYES 32 NOES 0
 ABSENT 1
 ABSTAIN 0


 Karen J. Gibson
 County Clerk

Vote Required: Majority of Members present.

Resolution Summary: A resolution to purchase computer hardware and support services from Sirius Computer Solutions.

RESOLUTION NO. 17-42

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

Members:

WHEREAS, Dodge County, a body corporate, under the laws of the State of Wisconsin, has adopted a comprehensive Zoning Ordinance which is in full force and effect, and

WHEREAS, the Town Board of the Town of Beaver Dam has adopted a Town Zoning Ordinance for said town, the power to adopt a town zoning ordinance having been granted by a referendum vote of the electors of the Town of Beaver Dam at the time of a regular annual town meeting, and

WHEREAS, pursuant to Section 60.62(3) of the Wisconsin Statutes, adoption and amendment of a town zoning ordinance by a town board is subject to approval of the county board in counties having a zoning ordinance in force and effect, and

WHEREAS, a public hearing as to the proposed amendment to the Town Zoning Ordinance of the Town of Beaver Dam was held by the Plan Commission of the Town of Beaver Dam on June 26, 2017 and the proposed amendment to the Zoning Ordinance of the Town of Beaver Dam having been adopted by the Town Board of the Town of Beaver Dam on July 11, 2017,

THEREFORE BE IT RESOLVED:

That the amendment to the Town Zoning Ordinance of the Town of Beaver Dam attached to and made a part of this resolution be and hereby is approved by the Board of Supervisors of Dodge County, Wisconsin.

All of which is respectfully submitted this 12th day of July, 2017.

BY DODGE COUNTY BOARD

Janice K. Bolhof
County Board Supervisor

AUG 15 2017

AYES	<u>31</u>	NOES	<u>0</u>
ABSENT	<u>1</u>		
ABSTAIN	<u>1</u>		

Naren J. Gibson
County Clerk

REPORT to Res. 17-42

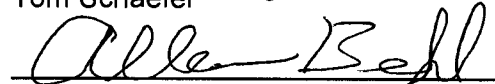
TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

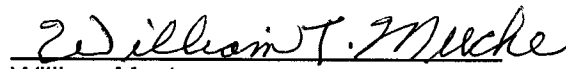
We the Dodge County Planning, Development and Parks Committee, hereby report favorably on the petition of David and Lois Apple Trust requesting amendment of the Zoning Ordinance, Town of Beaver Dam, Dodge County, Wisconsin, to rezone approximately 22.861 acres of land from the A-2 General Agricultural Zoning District to the I-1 Industrial Zoning District and approximately 51.824-acres of land from the A-2 General Agricultural Zoning District to the C-1 Commercial Zoning District in part of Section 7, T11N, R14E, Town of Beaver Dam for the purpose of future commercial and industrial development of this land and recommend approval of the resolution submitted by the Town of Beaver Dam for this rezoning petition.

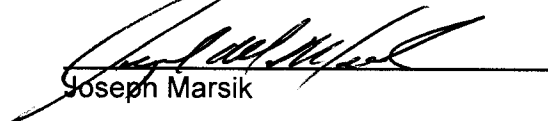
The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the proposed rezoning petition is substantially consistent with both the Town's and the County's Comprehensive Plan as the site is designated for a mixture of industrial and commercial development.

Respectfully submitted this 15th day of August, 2017


Tom Schaefer


Allen Behl

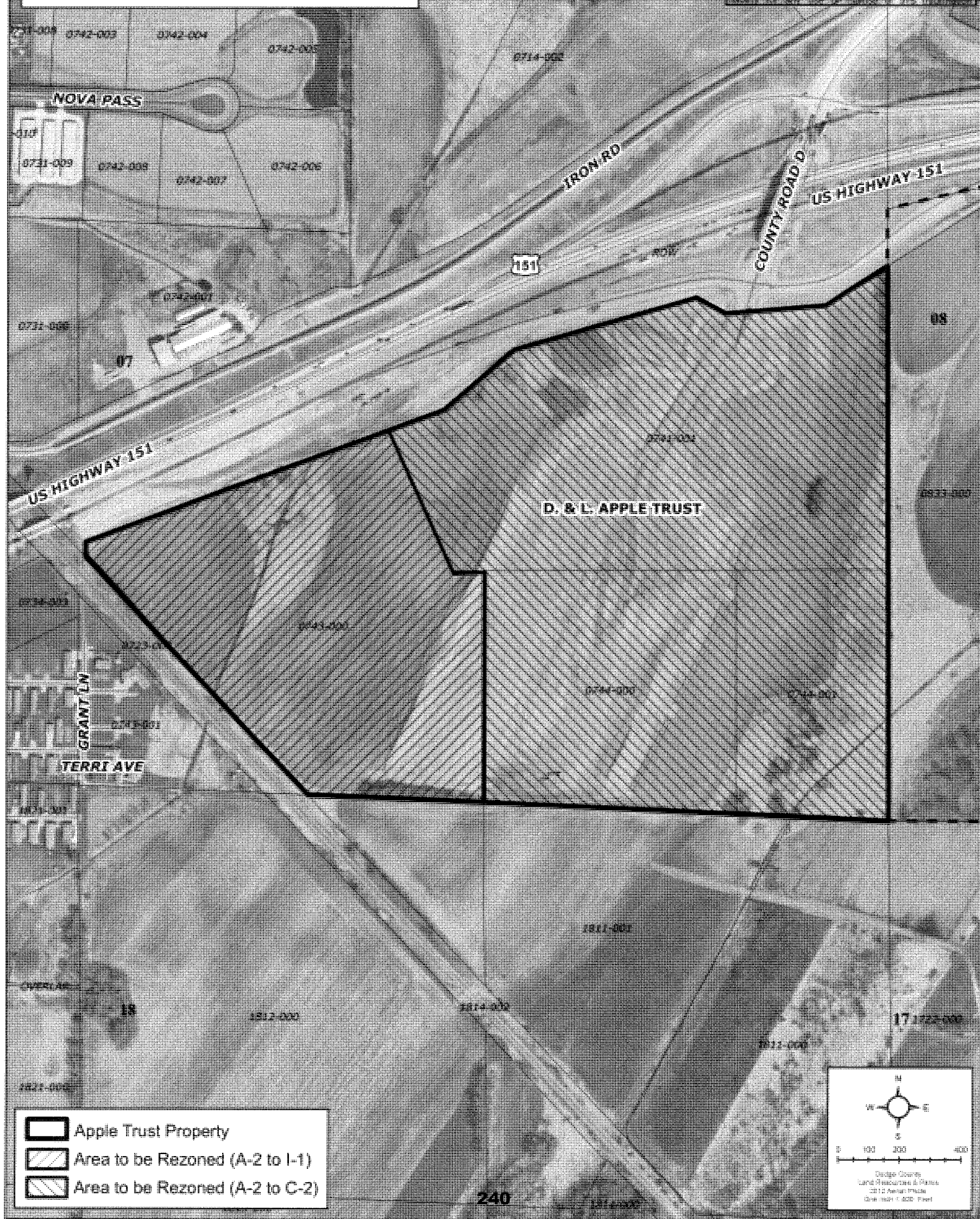

William Muecke


Joseph Marsik

Janice Bobholz

Planning, Development and Parks
Committee

August 2017



REPORT 1

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Planning, Development and Parks Committee, hereby report favorably on the petition of the Dodge County Planning, Development and Parks Committee requesting amendment of certain sections of the Land Use Code, Dodge County, Wisconsin as described in "Exhibit A", and recommend approval of the ordinance as proposed.

The Committee has considered the proposal in accord with Section 2.3.3.1 of the Dodge County Land Use Code and finds that the proposed amendments to the Land Use Code are necessary in order to bring the sign provisions of the Code into compliance with the recent U.S. Supreme Court decisions involving sign regulations. The Committee has found that the proposed Land Use Code amendments as proposed meet the challenge of changing conditions, they are consistent with the Dodge County Comprehensive Plan and the stated purposes of the Code, they will protect the health, safety and general welfare of the general public, and they will not result in significant adverse impacts on the natural environment. Furthermore, the Committee has found that the criteria listed in Section 2.3.3.1 of the Dodge County Land Use Code can be met for these amendments.

Respectfully submitted this 15th day of August, 2017

BY DODGE COUNTY BOARD

AUG 15 2017

AYES 32 NOES 0
ABSENT _____
ABSTAIN 0

Karen J. Gibson
County Clerk

Tom Schaefer

Tom Schaefer

Allen Behl

Allen Behl

Janice K Bobholz

Janice Bobholz

Joseph Marsik

Joseph Marsik

William Muehe

William Muehe

Planning, Development and Parks
Committee

Ordinance No. 975

An Ordinance amending the Land Use Code, Dodge County, Wisconsin.

Whereas the subject matter of this Ordinance has been duly referred to and considered by the Dodge County Planning, Development and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Planning, Development and Parks Committee has reviewed the proposed amendments to the Dodge County Land Use Code and has considered the facts presented at the public hearing relating to the subject matter of this Ordinance for compliance with the criteria listed in Section 2.3.3.1 of the Dodge County Land Use Code.

Whereas the Dodge County Planning, Development and Parks Committee has found that the proposed code amendments are necessary in order to bring the sign provisions of the Code into compliance with the recent U.S. Supreme Court decisions involving sign regulations and the Committee has found that the amendments meet the challenge of changing conditions, the amendments are consistent with the Dodge County Comprehensive Plan and the stated purposes of the code and the amendments will not result in significant adverse impacts on the natural environment.

Whereas the Dodge County Planning, Development and Parks Committee has found that the criteria listed in Section 2.3.3.1 of the Dodge County Land Use Code can be met for this code amendment that is the subject matter of this Ordinance and has further found that said amendment will protect the health, safety, and general welfare of the general public.

The County Board of Supervisors of the County of Dodge do ordain as follows:

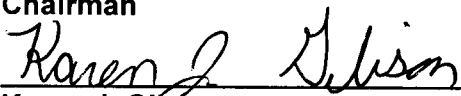
Section 1. Be it resolved that the amendment to the Land Use Code, Dodge County Wisconsin as represented by "Exhibit A" attached to and made a part of this Ordinance be and hereby is approved and adopted, by the Board of Supervisors of Dodge County, Wisconsin.

Section 2. This Ordinance shall be effective upon passage and publication.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this Ordinance are hereby repealed.

Adopted and approved this 15th day of August, 2017.



Russell Kottke
Chairman


Karen J. Gibson
County Clerk

PETITION TO AMEND THE LAND USE CODE OF DODGE COUNTY, WISCONSIN

We, the Dodge County Planning, Development and Parks Committee, petition to amend the Land Use Code, Dodge County Wisconsin as shown in "Exhibit A"

The intent of the petition is to bring the sign provisions of the Dodge County Land Use Code into compliance with the recent US Supreme Court decision involving signs.

Respectfully submitted this 1st day of May, 2017.

Tom Schaefer

Tom Schaefer

Allen Behl

Allen Behl

Janice Bobholz

Joseph Marsik

Joseph Marsik

William Muche

William Muche

Planning, Development and Parks Committee

Exhibit A

Proposed changes:

Additions in text are indicated by underline; deletions by ~~single strikethrough~~

1. Amend Section 1.4.4B as follows:

1.4.4.B A Land Use Permit shall not be required for the temporary signs specifically listed in Section 8.9.2 and 8.9.3, these signs listed in Section 8.9.2 through 8.9.2.A.5, provided the signs comply with the specific regulations for signs listed these sections and the signs are in compliance with the development standards listed in Section 8.9.3 of this Code.

2. Amend Section 8.9 as follows:

8.9.1 General

8.9.1.A Permit Required

No signs shall be located, erected, moved, reconstructed extended, enlarged, converted, or structurally altered without obtaining a County Land Use Permit pursuant to the procedures set forth in Section 2.3.5, unless otherwise expressly exempted or excluded by a provision of this Code. All signs shall be constructed and located in full compliance with the sign provisions of this section and all other applicable County, State and Federal Regulations. ~~except these signs allowed without permits under Section 8.9.2(A).~~

8.9.1.A.1 Signs and sign structures located within a structure or building and that cannot be seen from a public roadway are not subject to the sign provisions listed in this section.

8.9.1.A.2 Window signs that are located within a structure or building so that the message is intended to be visible to the exterior environment shall meet the applicable provisions of this Code.

8.9.1.B Existing Signs

Signs lawfully existing at the time of the adoption or amendment of this Code may be continued although the use, size, or location does not conform to the provisions of this section. However, such signs shall be deemed nonconforming and the provisions of Chapter 10 shall apply.

8.9.1.C Purpose

The sign regulations are intended to balance the need to protect the public safety and welfare, the need for a well maintained and attractive community, and the need for adequate identification, communication and advertising. The regulations for signs have the following specific objectives:

8.9.1.C.1 To ensure that signs are designed, constructed, installed and maintained according to minimum standards to safeguard life, health, property and public welfare;

8.9.1.C.2 To allow and promote positive conditions for sign communication;

8.9.1.C.3 To reflect and support the desired ambience and development patterns of the various zoning districts and promote an attractive environment;

8.9.1.C.4 To allow for adequate and effective signs whose dimensional characteristics further the interests of public safety and the needs of the motorist, where signs are viewed from a street or roadway;

8.9.1.C.5 To ensure that the constitutionally guaranteed right of free expression and speech are protected.

8.9.2 Signs Allowed Without A Land Use Permit

The following signs are allowed within all zoning districts without a County land use permit. All signs shall comply with the development standards of Section 8.9.4 of the Code unless otherwise specifically stated by a provision of this Code.

8.9.2.A Official Public Signs, erected by the federal, state, county or local municipalities, such as traffic control, parking restrictions, information and public or court notices. Said Official Signs shall comply with the following provisions:

8.9.2.A.1 Official public signs may be allowed within the road right-of-way at the discretion of the municipality having authority over the road right-of-way;

8.9.2.A.2 The gross area, location and height of said official public signs shall be at the discretion of the municipality having jurisdiction authority over the road right-of-way;

8.9.2.A.3 If said official public sign is located outside of the road right-of-way, said sign shall comply with the individual sign requirements as established within this code.

8.9.2.B The temporary signs and banners listed in Subsection 8.9.3 shall be allowed without a Land Use Permit and are not counted in the total square footage of permanent signage allowed on any particular lot. Temporary signs that do not meet the standards listed in subsection 8.9.3 are subject to the standards and permit requirements for permanent signs.

8.9.2 Allowed Signs

Table 8.9-1 below sets forth the type of signs that are allowed within the relevant zoning districts. An "A" in a cell indicates that this type of sign is allowed by-right in the respective zoning district. Allowed signs are subject to all other applicable regulations of this Code, including the development standards for signs listed in Section 8.9.3.

(Table 8.9-1)

Uses	Zoning Districts										Description	Reference
	R-1	R-2	R-3	C-1	C-2	I-1	I-2	A-1	A-2	WL		
Signs												8.9
Type (1)	A	A	A	A	A	A	A	A	A			8.9.2.A.1
Type (2)								A	A			8.9.2.A.2
Type (3)	A	A	A	A	A	A	A	A	A			8.9.2.A.3
Type (4)	A	A	A	A	A	A	A	A	A			8.9.2.A.4
Type (5)	A	A	A	A	A	A	A	A	A			8.9.2.A.6
Type (6)				A	A	A	A	A	A			8.9.2.B.1
Type (7)	A	A	A	A	A	A	A	A	A			8.9.2.B.2
Type (8)				A	A	A	A					8.9.2.B.3
Type (9)				A	A	A	A					8.9.2.B.4
Type (10)				A	A	A	A					8.9.2.B.5
Type (11)				A	A	A	A	A	A			8.9.2.B.6

8.9.2.A Signs Allowed without a Land Use Permit

The following signs are allowed within the relevant zoning districts as shown in Table 8.9.1 without a County land use permit, subject to the specific regulations listed in this section and within the Development Standards for signs listed in Section 8.9.3 of this code.

8.9.2.A.1 Type 1: On-premise or Off-premise Official Signs, erected by the federal, state, county or local municipalities, such as traffic control, parking restrictions, information and public or court notices.

The sign may be allowed within the road right-of-way at the discretion of the municipality having authority over the road right-of-way;

The gross area, location and height of said official signs shall be at the discretion of the municipality having jurisdiction authority over the road right-of-way;

If said sign is located outside of the road right-of-way, said sign shall comply with the individual sign requirements as established within this code.

8.9.2.A.2 Type 2: On-premise Agricultural Signs pertaining to the sale of agricultural products on a farm or to membership in agricultural or agricultural-related organizations.

The gross area of such sign shall not exceed 32 square feet;

The sign shall be located a minimum of 2 feet behind any public road right-of-way;

The sign shall not exceed 10 feet in height;

Limit of one such sign per lot;

The sign shall meet the minimum side and rear yard setback requirements of the code.

8.9.2.A.3 Type 3: On-premise or Off-premise Temporary Signs.

The gross area of such sign shall not exceed 24 square feet;

The sign shall be located a minimum of 2 feet behind any public road right-of-way;

The sign shall not exceed 10 feet in height;

Limit of two such signs per lot;

The maximum length of time allowed for display of a temporary sign which is used to advertise, illustrate, display or promote an individual firm, association, corporation, profession, business, commodity, service, activity, event or product and which are visible from any public street or highway shall not exceed ninety days in one calendar year with the following exceptions:

The maximum length of time allowed for display of a temporary real estate sign meeting the above criteria shall not be limited;

The maximum length of time for display of a temporary political sign announcing or supporting political candidates or issues in connection with national, state or local elections meeting the above criteria shall not be limited;

The sign shall meet the minimum side and rear yard setback requirements of the code.

8.9.2.A.4 Type 4: On-premise Name, Occupation and Warning Signs, including a sign advertising a home occupation or a professional office permitted under this code.

The gross area of such sign shall not exceed 4 square feet for a one-sided sign or 8 square feet for a multi-faced sign;

The sign shall be located a minimum of 2 feet behind any public road right-of-way;

The sign shall not exceed 10 feet in height;

Limit of one such sign per lot;

The sign shall meet the minimum side and rear yard setback requirements of the code.

8.9.2.A.5 Type 5: On-Premise Bulletin Boards of Public, Charitable or Religious Institutions.

The gross area of such sign shall not exceed 24 square feet;

The sign shall be located a minimum of 2 feet behind any public road right-of-way;

The sign shall not exceed 10 feet in height;

Limit of one such sign per lot;

The sign shall meet the minimum side and rear yard setback requirements of the code.

8.9.2.B Signs Allowed With a Land Use Permit

The following signs are allowed in within the relevant zoning districts as shown in Table 8.9-1 provided a County Land Use Permit has been obtained in accord with Section 2.3.5 of this code.

8.9.2.B.1 Type 6: Off-Premise Directional Signs which contain only the name of the establishment, logo or directional information useful to the traveler in locating the site, such as mileage, route numbers, or exit numbers, providing that:

No more than 2 such signs relating to any one establishment shall be located in the approaching direction along any one highway;

Such sign shall be located within 5 air miles of the subject site;

No 2 directional signs facing the same direction of travel shall be spaced less than one mile apart. However, more than one sign may be placed on the same support provided the total square footage does not exceed the allowable area for the individual sign;

No such sign shall be located within a required vision triangle;

No such sign shall be located within 300 feet of a highway interchange, intersection at grade, rest area or wayside;

No such sign shall exceed 10 feet in height;

No such sign or signs in aggregate if facing the same direction of travel, shall exceed 12 square feet in gross area;

The sign shall be located a minimum of 35 feet from the centerline of the road or 2 feet behind the road right-of-way whichever distance is greater.

The sign shall meet the minimum side and rear yard setback requirements of the code.

8.9.2.B.2 Type 7: On-Premise Identification Signs for residential subdivisions, Federal, State, County or Town parks, multi-family dwelling units, manufactured home communities, industrial parks, schools, hospitals, churches, municipal buildings, governmental buildings or properties, and for community identification purposes

The gross area of such sign shall not exceed 32 square feet for a one-sided sign or 64 square feet for a multiple sided sign;

The sign shall be located a minimum of 35 feet from the centerline or 2 feet behind the road right-of-way whichever distance is greater;

The sign shall not exceed 10 feet in height;

Limit of one such sign for each public roadway entrance leading into the development upon which the property has frontage;

Any sign or sign supports constructed of concrete, mortar or stone shall comply with the minimum setback distances listed in Section 5.1.2.E;

The sign shall meet the minimum side and rear yard setback requirements of the code.

8.9.2.B.3 Type 8: On-premise Wall Signs placed against the exterior walls of buildings.

The gross area of such sign shall not exceed 100 square feet;

The sign shall not extend more than 12 inches outside of the building's wall surface;

The sign shall not exceed a height of 20 feet above the mean centerline street grade;

Limit of one such sign for each individual business unit or establishment located on the lot;

The sign shall meet the minimum side and rear yard setback requirements of the code.

8.9.2.B.4 Type 9: On-premise Projecting Signs fastened to, suspended from, or supported by buildings.

The gross area of such sign shall not exceed 100 square feet;

The sign shall not extend more than 6 feet from the building's wall surface in any direction;

The sign shall not exceed a height of 20 feet above the mean centerline street grade;

Limit of one such sign for each individual business unit or establishment located on the lot;

The sign shall meet the minimum side and rear yard setback requirements of the code;

The sign shall be located a minimum of 35 feet from the centerline of the road or 2 feet behind the road right-of-way whichever distance is greater;

The sign shall be located a minimum of 10 feet above the ground elevation as measured under all parts of the sign.

8.9.2.B.5 Type 10: On-premise or Off-premise Ground Signs.

The gross area of such sign shall not exceed 200 square feet;

The sign shall not exceed a height of 20 feet;

If the sign is located on an elevated post, the sign shall be located a minimum of 10 feet above the ground elevation as measured under all parts of the sign;

If the gross area of the sign is less than 12 square feet for a one sided sign or 24 square feet for a multi-faced sign, the sign may be located 35 feet from the centerline or 2 feet behind the road right-of-way, whichever distance is greater;

If the gross area of the sign is greater than 12 square feet for a one sided sign or 24 square feet for a multi-faced sign, the sign shall be located a minimum of 27 feet behind any public road right-of-way;

Multiple ground signs may be allowed on one lot provided the aggregate gross area of all of the ground signs located on the lot does not exceed 200 square feet;

The sign shall meet the minimum side and rear yard setback requirements of the code.

8.9.2.B.6 Type 11: On-premise or Off-premise Temporary Signs with a gross area of 24 to 64 square feet;

The gross area of such sign shall not exceed 32 square feet for a one sided sign or 64 square feet for a multi-faced sign;

The sign shall not exceed a height of 10 feet;

The sign shall be located a minimum of 35 feet from the centerline of the road or 2 feet behind any public road right-of-way whichever distance is greater;

Multiple signs of this type may be allowed on one lot provided the aggregate gross area of all of the temporary signs located on the lot does not exceed a gross area of 64 square feet;

The sign or banner shall meet all side yard and rear yard setback requirements for the zoning district in which it is located;

The sign shall meet the minimum side and rear yard setback requirements of the code;

The maximum length of time allowed for display of a temporary sign which is used to advertise, illustrate, display or promote an individual firm, association, corporation, profession, business, commodity, service, activity, event or product and which are visible from any public street or highway shall not exceed ninety days in one calendar year with the following exceptions:

The maximum length of time allowed for display of a temporary real estate sign meeting the above criteria shall not be limited;

The maximum length of time for display of a temporary political sign announcing or supporting political candidates or issues in connection with national, state or local elections meeting the above criteria shall not be limited.

8.9.3 Signs Allowed within the Relevant Zoning Districts

The following signs are allowed within the relevant zoning districts. All signs shall comply with the permit requirements of Section 2.3.5 of this Code and with the development standards of Section 8.9.4 of the Code unless otherwise specifically stated by a provision of this Code.

8.9.3.A R-1 Single Family Residential and R-2 Two Family Residential Zoning Districts

Permanent signs not to exceed twelve (12) square feet in total sign area per road frontage shall be allowed within the R-1 Single Family Residential and R-2 Two Family Residential Zoning District with a Land Use Permit. Corner lots and lots with frontage on more than one street are entitled to twelve (12) square feet per frontage. This sign allowance covers all permanent signs as defined in this Code that are located within these districts. The sign(s) shall comply with the development standards listed in Subsection 8.9.4 of this Code.

Temporary banners or temporary freestanding signs not to exceed a total of six (6) square feet in size per lot shall be allowed within the R-1 Single Family Residential and R-2 Two Family Residential Zoning District without a Land Use Permit. Such temporary sign(s) or banner(s) shall not exceed eight (8) feet in height if freestanding. The temporary sign(s) shall be located a minimum of 2 feet behind any public road right-of-way. The temporary sign(s) shall meet all side and rear yard requirements of the Code for an accessory structure. Temporary signs may be displayed no longer than ninety (90) days per calendar

year. Temporary freestanding signs or banners that do not meet the regulations of this paragraph, must meet the standards and permit requirements for permanent signs.

Electronic Message Centers: EMC's are prohibited within the R-1 Single Family Residential and R-2 Two Family Residential Zoning District.

Animated signs as defined by this Code are prohibited in the R-1 Single Family and R-2 Two Family Residential Zoning Districts.

Roof Signs as defined by this Code are prohibited in the R-1 Single Family and R-2 Two Family Residential Zoning Districts.

Any sign placed on or painted on a motor vehicle or trailer parked with the primary purpose of providing signage not otherwise allowed by the Code is prohibited. Any sign displayed on a parked trailer or truck or other vehicle where the primary purpose of the vehicle, truck, trailer, or other vehicle is to advertise a product, service, business, or other activity is prohibited. This provision shall permit the use of business logos, identification or advertising on vehicles primarily and actively used for business purposes and/or personal transportation.

8.9.3.B R-3 Multi-Family Residential Zoning District

Permanent signs not to exceed thirty-two (32) square feet in total sign area per road frontage shall be allowed within the R-3 Multi-Family Residential Zoning District with a Land Use Permit. Corner lots and lots with frontage on more than one street are entitled to thirty-two (32) square feet per frontage. This sign allowance covers all permanent signs as defined in this Code that are located within this district. The sign(s) shall comply with the development standards listed in Subsection 8.9.4 of this Code.

One (1) temporary banner or sign not larger than 32 square feet in size shall be allowed within the R-3 Multi-Family Residential Zoning District without a Land Use Permit. Such temporary sign or banner shall not exceed eight (8) feet in height if freestanding. The temporary sign or banner shall be located a minimum of 2 feet behind any public road right-of-way. The temporary sign(s) shall meet all side and rear yard requirements of the Code for an accessory structure. Temporary signs may be displayed no longer than ninety (90) days per calendar year. Temporary freestanding signs that do not meet the regulations of this paragraph, must meet the standards and permit requirements for permanent signs.

Electronic Message Centers: EMC's are prohibited within the R-3 Multi-Family Residential Zoning District.

Animated signs as defined by this Code are prohibited in the R-3 Multi-Family Residential Zoning District.

Roof Signs as defined by this Code are prohibited in the R-3 Multi-Family Residential Zoning District.

Any sign placed on or painted on a motor vehicle or trailer parked with the primary purpose of providing signage not otherwise allowed by the Code is prohibited. Any sign displayed on a parked trailer or truck or other vehicle where the primary purpose of the vehicle, truck, trailer, or other vehicle is to advertise a product, service, business, or other activity is prohibited. This provision shall permit the use of business logos, identification or advertising on vehicles primarily and actively used for business purposes and/or personal transportation

8.9.3.C Commercial and Industrial Zoning Districts

Permanent signs not to exceed two-hundred (200) square feet in total sign area per road frontage shall be allowed within the Commercial and Industrial Zoning Districts with a Land Use Permit. Corner lots and lots with frontage on more than one street are entitled to two-hundred (200) square feet per frontage. This sign allowance covers all permanent signs as defined in this Code that are located within these districts. The sign(s) shall comply with the development standards listed in Subsection 8.9.4 of this Code.

One (1) temporary banner or sign not larger than 32 square feet in size shall be allowed within the Commercial and Industrial Zoning Districts without a Land Use Permit. Such temporary banner or sign shall not exceed eight (8) feet in height if freestanding. The temporary sign or banner shall be located a minimum of 2 feet behind any public road right-of-way. The temporary sign(s) shall meet all side and rear yard requirements of the Code for an accessory structure. Temporary signs may be displayed no longer than ninety (90) days per calendar year. Temporary freestanding signs that do not meet the regulations of this paragraph, must meet the standards and permit requirements for permanent signs.

Electronic Message Centers: EMC's are allowed within the Commercial and Industrial Zoning Districts. EMC's shall comply with the standards listed in Section 8.9.4

8.9.3.D A-1 Prime Agricultural or A-2 General Agricultural Zoning District

Permanent signs not to exceed thirty-two (32) square feet in total sign area per road frontage shall be allowed within the Agricultural Zoning Districts with a Land Use Permit. Corner lots and lots with frontage on more than one street are entitled to thirty-two (32) square feet per frontage. This sign allowance covers all permanent signs as defined in this Code that are located within these districts. The sign(s) shall comply with the development standards listed in Subsection 8.9.4 of this Code.

One (1) temporary banner or sign not larger than 32 square feet in size shall be allowed within the Agricultural Zoning Districts without a Land Use Permit. Such temporary banner or sign shall not exceed eight (8) feet in height if freestanding. The temporary sign or banner shall be located a minimum of 2 feet behind any public road right-of-way. The temporary sign(s) shall meet all side and rear yard requirements of the Code for an accessory structure. Temporary signs may be displayed no longer than ninety (90) days per calendar year. Temporary freestanding signs that do not meet the regulations of this paragraph, must meet the standards and permit requirements for permanent signs.

Electronic Message Centers: EMC's are allowed within the Agricultural Zoning Districts. EMC's shall comply with the standards listed in Section 8.9.4

Animated signs as defined by this Code are prohibited in the Agricultural Zoning Districts.

Roof Signs as defined by this Code are prohibited in the Agricultural Zoning Districts.

Any sign placed on or painted on a motor vehicle or trailer parked with the primary purpose of providing signage not otherwise allowed by the Code is prohibited. Any sign displayed on a parked trailer or truck or other vehicle where the primary purpose of the vehicle, truck, trailer, or other vehicle is to advertise a product, service, business, or other activity is prohibited. This provision shall permit the use of business logos, identification or advertising on vehicles primarily and actively used for business purposes and/or personal transportation

8.9.34 Development Standards For All Signs

8.9.34.A Traffic

Signs shall not resemble, imitate, or approximate the shape, size, form or color of railroad or traffic signs, signals, or devices. Signs shall not obstruct or interfere with the effectiveness of railroad or traffic signs, signals, or traffic devices. No signs shall be erected, relocated or maintained so as to prevent free ingress to or egress from any door, window, or fire escape; no sign, except official traffic control signs, shall be located so as to interfere with the visibility or effectiveness of any official traffic sign or signal, or placed within the vision clearance triangle as defined in Section 5.2.3.G of this code; and no sign shall be attached to a standpipe or interfere with traffic visibility nor be lighted in such a way as to cause glare or impair driver visibility upon public ways.

8.9.-34.B Moving or Flashing Signs

No sign shall be erected which contains strobe lights, mirrors or which have has any flashing or moving parts except those giving public service information such as time, date, temperature, weather, or similar information.

8.9.-34.C Signs Not In Use

Signs that advertise or identify an ongoing business, product, location, service, idea or activity conducted ~~shall a business or similar activity must~~ be removed within 60 days of the date said business or similar activity ceases operation or vacates the premises. The removal of the sign shall be the responsibility of the owner of the property on which the sign is located.

3.9.-34.D Signs Placed On Or Painted On A Motor Vehicle Or Trailer

Any sign placed on or painted on a motor vehicle or trailer parked with the primary purpose of providing signage not otherwise allowed by the Code is prohibited. Any sign displayed on a parked trailer or truck or other vehicle where the primary purpose of the vehicle, truck, trailer, or other vehicle is to advertise a product, service, business, or other activity is prohibited. This provision shall permit the use of business logos, identification or advertising on vehicles primarily and actively used for business purposes and/or personal transportation.

3.9.-34.E Sign Emissions

Signs which emit smoke, visible vapors, particles, sound or odor shall be prohibited. Open flames used to attract public attention to a place of business or to an advertising sign shall be prohibited.

8.9.-34.D F Sign Location

- (1) No sign permitted under this section shall be located in, on or above a public road right-of-way or navigable body of water, except for Official Public Signs. Any sign or sign supports constructed of concrete, mortar or stone shall comply with the minimum highway and road setback distances listed in Section 5.1.2.E;
- (2) No sign shall be located within a highway or road vision triangle boundary.

8.9.-34.E G Determining gross area for signs.

~~The gross area of a sign shall be measured by the smallest square, rectangle, triangle, circle or combination thereof which will encompass the entire sign, including the border and trim, but excluding supports. The gross area of a sign includes the area of all sides of a sign on which there is advertising (i.e. a 2 foot X 4 foot one-sided sign has a gross area of 8 square feet; a 2 foot X 4 foot two-sided sign has a gross area of 16 square feet etc.).~~

The gross area of a sign shall be calculated as the area of the smallest geometric figure, or the sum of the combination of regular geometric figures, which comprise the sign face. The area of any double-sided or "V" shaped sign shall be the area of the largest single face only. The area of a sphere shall be computed as the area of a circle. The area of all other multiple-sided signs shall be computed as fifty (50) percent of the sum of the area of all faces of the sign.

8.9.-34.F H Sign Material

No sign shall make use of any rock, tree or other natural feature for support or for carrying any message, except that legal "no hunting" or trespassing signs or other private regulatory signs may be attached to a tree.

8.9.4.I Setback and Height Standards

(1) Freestanding Signs

The overall height of a freestanding sign or sign structure shall be measured from the lowest point of the ground directly below the sign to the highest point of the freestanding sign or sign structure except where a freestanding sign or sign structure is mounted along a roadway that has a higher grade level as compared to the grade level directly below the freestanding sign or sign structure.

then the freestanding sign or structure's height will be measured from the roadway grade level to the highest point of the freestanding sign or sign structure.

Freestanding sign(s) less than Twelve (12) square feet in area shall be located a minimum of 2 feet behind any public road right-of-way and shall not exceed 10 feet in height. Freestanding sign(s) greater than 12 square feet in area shall be located a minimum of 35 feet behind any public road right-of-way and shall not exceed a height of 20 feet. The sign(s) shall meet all side and rear yard requirements of the Code for an accessory structure.

(2) Building Signs:

Building signs include wall or fascia signs, roof signs, canopy or awning signs and signs otherwise permanently applied to walls or other building surfaces.

(3) Wall Signs:

Wall signs shall meet the applicable setback and height requirements of the Code for the structure on which it is located.

(4) Roof Signs:

The maximum height of any roof sign above the highest architectural point of the building to which it is mounted shall be 20 feet.

(5) Canopy or Awning Signs:

Canopy signs, Marquee signs and signs on Architectural Projections are signs that are mounted to either structure that project off the face of the building more than eighteen (18) inches or signs that are mounted to a freestanding structure not attached to a building that creates a canopy or covering over an area below. Graphics affixed to or applied to the face or side surfaces of a canopy or awning are permitted provided that the total sign area or graphic, as defined herein does not exceed the area allowed within the relevant zoning district.

Graphic treatment and/or embellishment in the form of striping, patterns, or variances shall be permitted on the face or side surfaces of any awning or canopy without restriction and the area of any such graphic treatment and/or embellishment shall not be calculated as a component of permitted copy area. Only the sign or copy area displayed on an awning shall be used to determine the permitted sign area – the entire awning shall not be included in a Sign Area calculation

(6) Projecting Signs:

Projecting signs shall not extend more than 6 feet from the building's wall surface in any direction.

Projecting signs shall be located a minimum of 10 feet above ground elevation as measured under all parts of the sign.

Projecting signs shall meet the minimum side and rear yard setback requirements of the Code as measured from the closest point of the sign.

Projecting signs shall be located a minimum of 35 feet from the centerline of the road or 2 feet behind the road right-of-way, whichever distance is greater.

Projecting signs shall not extend above the highest architectural point of the façade to which it is mounted in excess of 25% of the vertical dimension of the façade itself.

Projecting signs extending over a public sidewalk shall be limited to a projection distance not to exceed two-thirds (2/3) of the width of the sidewalk.

8.9.4 J Sign Illumination Standards

Signs may be illuminated consistent with the following standards:

- (1) A sign in any district may be illuminated at night. Signs that are illuminated at night may not exceed a maximum luminance level of seven hundred fifty (750) cd/m2 or Nits, regardless of the method of illumination.
- (2) Signs that have external illumination, whether the lighting is mounted above or below the sign face or panel, shall have lighting fixtures or luminaries that are fully shielded.

All illuminated signs must comply with the maximum luminance level of seven hundred fifty (750) cd/m2 or Nits at least one-half hour before apparent sunset, as determined by the National Oceanic and Atmospheric Administration (NOAA), US Department of Commerce, for the specific geographic location and date. All illuminated signs must comply with this maximum luminance level throughout the night, if the sign is energized, until Apparent Sunrise, as determined by the NOAA, at which time the sign may resume luminance levels appropriate for daylight conditions when required or appropriate.

Luminance for an individual sign shall be measured at a distance of 16.4 feet from a sign with the meter facing towards the sign face.

- (3) Signs do not constitute a form of outdoor lighting at night, and are exempt from any other outdoor lighting regulations within this Code.

8.9.4.K Electronic Message Center Standards

Electronic Message Centers shall meet the following regulations:

- (1) **Dimming Controls**
In Districts that allow an EMC sign, the EMC sign shall have automatic dimming controls, either by photocell (hardwired) or via software settings, in order to bring the EMC lighting level at night into compliance with the sign illumination standards of this Code.
- (2) **Display Time**
In Districts that allow an EMC sign, the EMC sign shall have a minimum display time of eight (8) seconds. The transition time between messages and/or message frames is limited to three (3) seconds.

8.9.4.L Electrical Regulations Applying to all Permanent and Temporary Signs

All signs, outline lighting systems and skeleton neon lighting systems shall be manufactured and installed in compliance with the National Electric Code. The Listing label number for all signs shall be provided on the Permit application, or, if the sign has not been manufactured yet, through Nationally Recognized Testing Laboratory (NRTL) validation, a NRTL file number from the sign manufacturer shall be provided for all electric signs on the Land Use Permit Application.

8.9.5 6 Master Sign Plan

8.9.5.6A The owner(s) of a lot (disregarding streets and alleys) may submit a Master Sign Plan to the Department for approval. The Master Sign Plan shall indicate the exact location of each sign proposed and shall include information on the signs color and architectural theme, lettering or graphic style, lighting, sign material, the height and area for each individual sign and the total area for all signs proposed.

8.9.5.6B Under a Master Sign Plan, a 25 percent increase in the maximum allowable sign area or sign height for each type of sign may be allowed without obtaining a variance from the Board of Adjustment. An additional number of signs may also be allowed without the need of a variance under such a plan. All other sign restrictions apply.

8.9.56.C Directional, incidental and or accessory signs may be approved in any zoning district as part of an approved Master Sign Plan. Such directional, incidental and/or accessory signs shall not exceed six (6) square feet in sign area and eight (8) feet in height if freestanding. The sign(s) shall be located a minimum of 2 feet behind any public road right-of-way. The sign(s) shall meet all side and rear yard requirements of the Code for an accessory structure. The sign shall not exceed 20 feet in height.

8.9.5.6.D The Master Sign Plan must be signed by all owners or authorized agents and all owners must agree to follow the approved plan. After approval of a Master Sign Plan, no sign shall be erected, placed, altered or painted, unless in conformance with the approved plan and such plan may be enforced in the same manner as any provision of this Code. The Master Sign Plan shall be subject to the approval of the Department.

8.9.5.6E Existing signs not in conformance with the Master Sign Plan shall be brought into compliance within a time period specified on the Plan.

8.9.5.6F A Master Sign Plan may be amended by filing a Land Use Permit application for a new Master Sign Plan that conforms with all requirements of the Code then in effect and by obtaining the approval of the Department. ~~Planning and Development Department.~~

8.9.6 Sign Types and Area Computational Methodology

FREESTANDING SIGNS

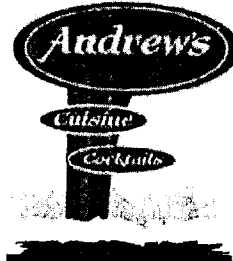
usually perpendicular to viewer's line-of-sight. May be double or multi faced and contain thematic embellishment and integral covers or cladding to conceal structural supports.



PYLON



POLE WITH CLADDING



MULTI PANEL PYLON



POLE



MONUMENT

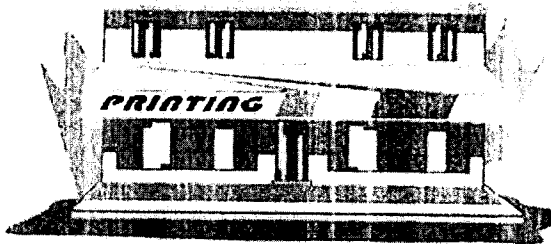


CANOPY



MONOLITH

BUILDING SIGNS

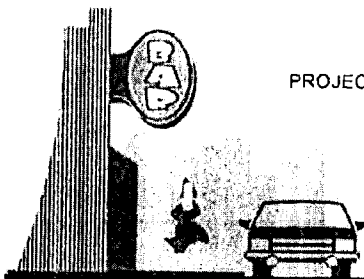


AWNING



ROOF

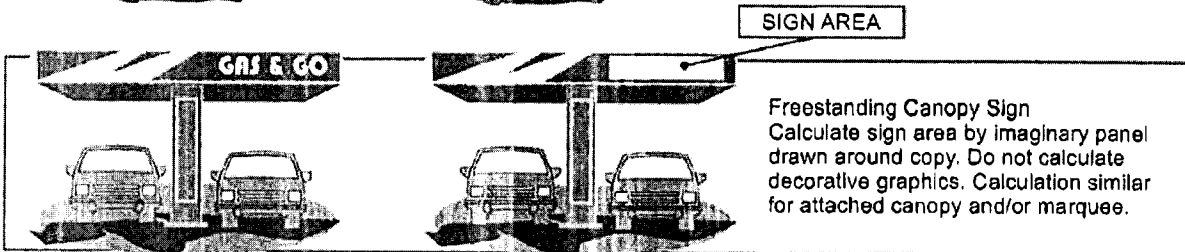
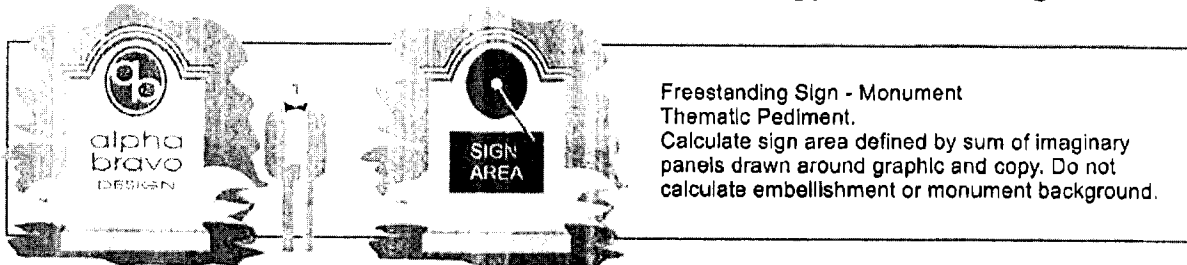
WALL / FASCIA



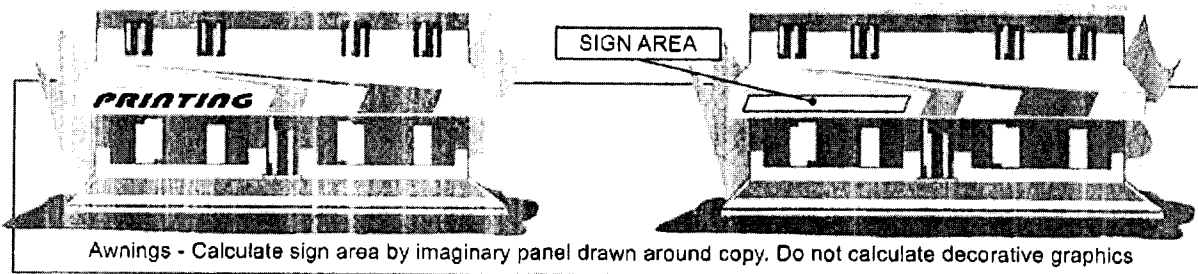
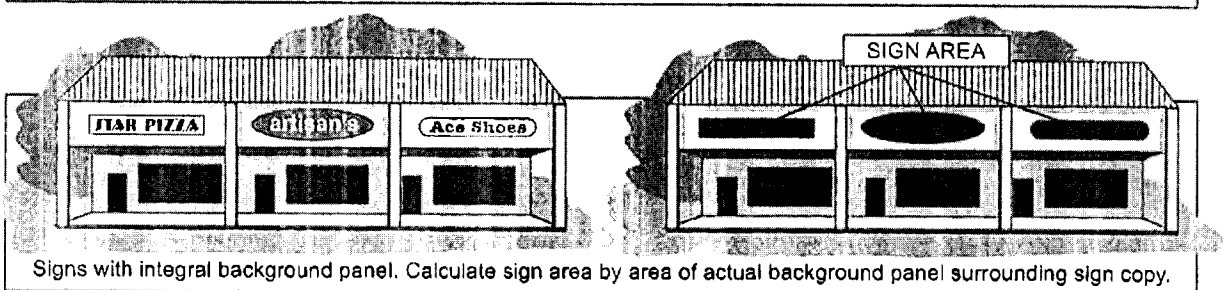
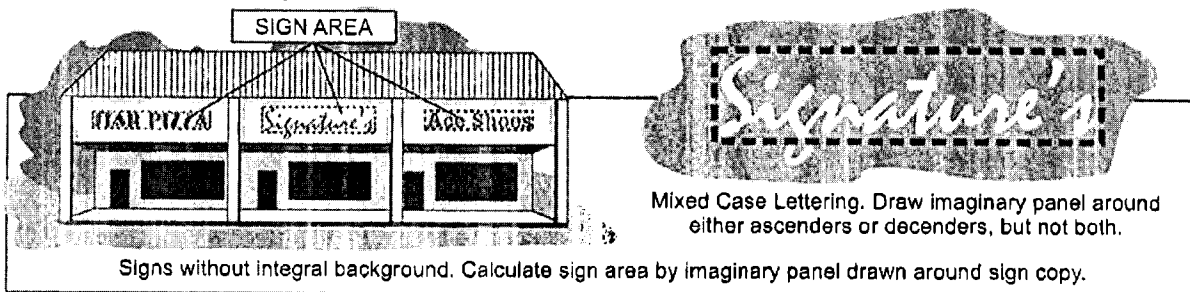
PROJECTING



Sign Area Computational Methodology / Ground Signs



Wall / Fascia Signs

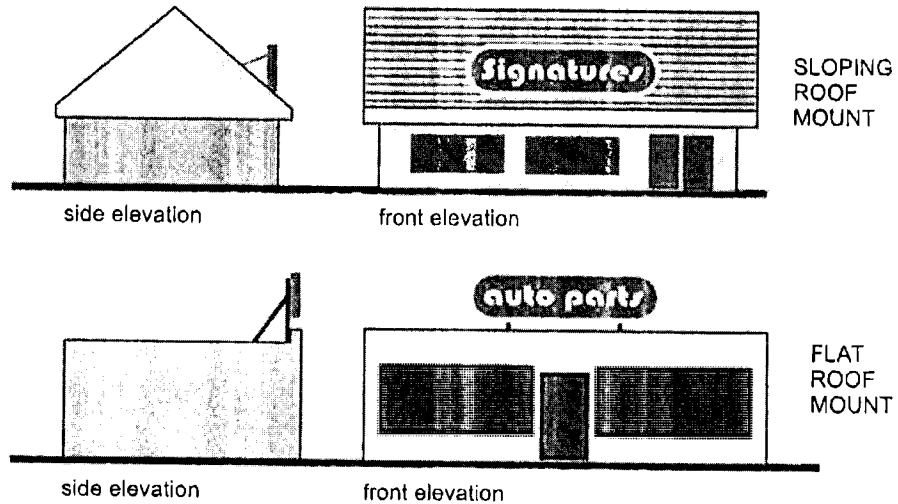


Sign Area Computational Methodology / Ground Signs

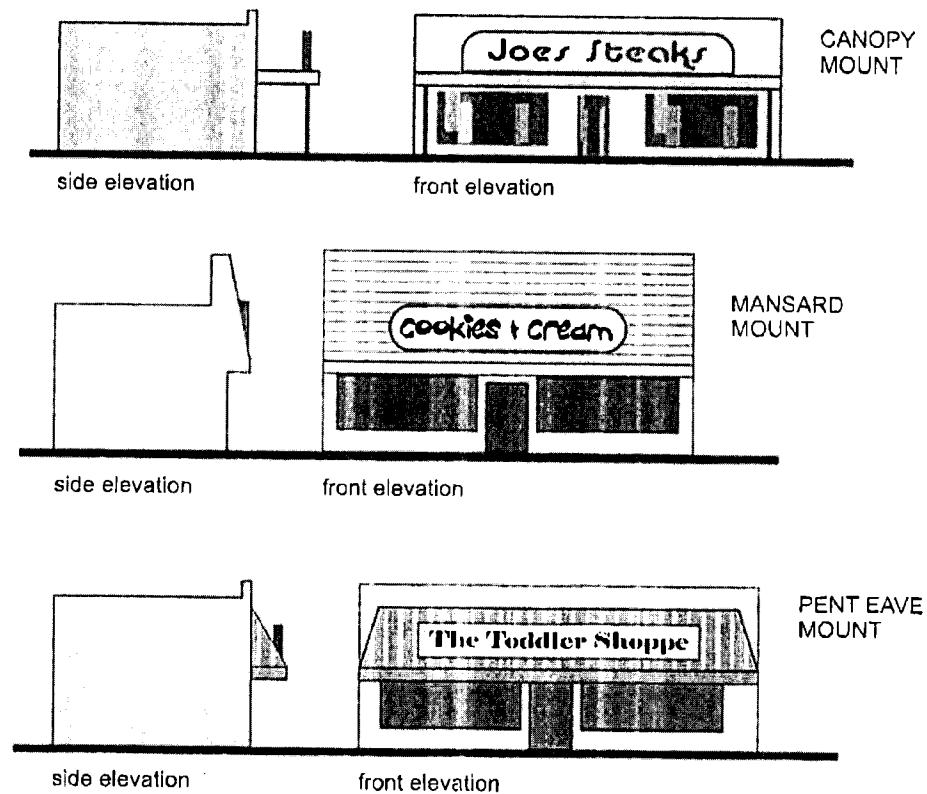
		Freestanding Sign - Exposed Pole Support Calculate sign area defined by actual rectangular panel surrounding copy.
		Freestanding Sign - Thematic Embellishment - Concealed Support Calculate sign area defined by actual rectangular panel surrounding copy. Do not calculate embellishment or support cladding
		Freestanding Sign - Multi Panel - Concealed Support Calculate sign area defined by sum of actual oval panels surrounding copy. Do not calculate support cladding
		Freestanding Sign - Monument Thematic Embellishment - Concealed Support Calculate sign area defined by imaginary panel drawn around copy. Do not calculate embellishment or monument background
		Freestanding Sign - Monument Thematic Embellishment - Concealed Support Calculate sign area defined by actual oval panel surrounding copy. Do not calculate embellishment or monument background

Comparison: Roof and Wall Sign Distinctions

ROOF SIGNS



Fascia Signs on Roof-Like Projections NOT ROOF SIGNS



FORMULAE: COMMON GEOMETRIC SHAPES

Even the most complex sign backgrounds are simply combinations of various geometric shapes. Included here are useful formulae to assist in the computation of the areas of common shapes. Some of these formulae utilize the Greek letter pi, designated as the symbol π . The approximate numerical value of π is 3.1416.



CIRCLE

The AREA of a circle is found by multiplying the square of its radius (radius is the distance from the center to the outer edge or circumference) by π (3.1416). **Area = πr^2**



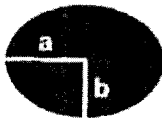
SQUARE, RECTANGLE, PARALLELOGRAM

The AREA of a square, rectangle, or parallelogram (all four sided figures with two pair of parallel sides) is found by multiplying the length by the width. **Area = $L \times W$**



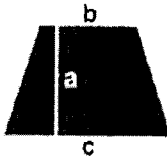
TRIANGLE

The AREA of a triangle (three sided figure) is found by multiplying one-half of the base times the height. **Area = $\frac{1}{2} (b \times h)$**



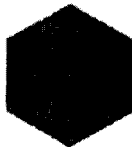
ELLIPSE

The AREA of an ellipse is found by multiplying half the length of the major axis by half the length of the minor axis, then multiplying the result by π (3.1416). **Area = $\pi (a \times b)$**



TRAPEZOID

A four sided figure with only one pair of parallel sides. The AREA equals one-half the product of its altitude (a) multiplied by the sum of its bases (the bases are the two parallel sides - b and c). **Area = $\frac{1}{2} a (b+c)$**



REGULAR POLYGONS

Polygons are figures bounded by straight lines called sides. The AREA of a polygon equals the number of triangles within it times the area of each triangle. See formula for triangle. **Area = $\frac{1}{2} (b \times h) \times \text{number of triangles}$**



UNITED
STATES
SIGN
COUNCIL

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www.ussc.org

3. Amend “CH 12 – Definitions” to include the following definitions:

Abandoned Sign – A sign that no longer identifies or advertises an ongoing business, product, location, service, idea, or activity conducted. Whether a sign has been abandoned or not shall be determined by the intent of the land owner of the sign and shall be governed by the applicable State Case Law and Statutory Law on abandoned structures.

Alteration – A change in the size or shape of an existing sign. Copy or color change of an existing sign shall not be considered an alteration for purposes of this Code. Changing or replacing a sign face or panel shall not be considered an alteration for purposes of this Code.

Animated Sign – A sign employing actual motion, the illusion of motion, or light and/or color changes achieved through mechanical, electrical, or electronic means. Animated signs, which are differentiated from changeable signs as defined and regulated by this Code, include the following types:

1. Environmentally Activated: Animated signs or devices motivated by wind, thermal changes, or other natural environmental input. Includes spinners, pinwheels, pennant strings, and/or other devices or displays that respond to naturally occurring external motivation.
2. Mechanically Activated: Animated signs characterized by repetitive motion and/or rotation activated by a mechanical system powered by electric motors or other mechanically induced means.
3. Electrically Activated: Animated signs producing the illusion of movement by means of electronic, electrical, or electromechanical input and/or illumination capable of simulating movement through employment of the characteristics of one or both of the classifications noted below:
 - a. Flashing: Animated signs or animated portions of signs whose illumination is characterized by a repetitive cycle in which the period of illumination is either the same as or less than the period of non-illumination. For the purposes of this Code, flashing will not be defined as occurring if the cyclical period between on-off phases of illumination exceeds four (4) seconds.
 - b. Patterned Illusionary Movement: Animated signs or animated portions of signs whose illumination is characterized by simulated movement through alternate or sequential activation of various illuminated elements for the purpose of producing repetitive light patterns designs to appear in some form of constant motion.

Architectural Projection – Any projection from a building that is decorative and/or functional and not intended for occupancy, and that extends beyond the face of an exterior wall of a building but that does not include signs as defined herein. See also: Awning; Back-lit Awning; and Canopy, Attached and Freestanding.

Awning – An architectural projection or shelter projecting from and supported by the exterior wall of a building and composed of a covering of rigid or non-rigid materials and/or fabric on a supporting framework that may be either permanent or retractable.

Awning Sign – A sign displayed on or attached flat against the surface or surfaces of an awning. See also: Wall or Fascia Sign.

Back-lit Awning – An awning comprised of covering material exhibiting the characteristic of luminosity obtained by means of a source of illumination contained within its framework.

Banner – A flexible substrate on which copy or graphics may be displayed.

Banner Sign – A sign utilizing a banner as its display area.

Bench Sign – A sign applied or affixed to the seat or back of a bench.

Building Façade – That portion of any exterior elevation of a building extending vertically from grade to the top of a wall or eaves and horizontally across the entire width of the building elevation.

Building Sign – A sign that is applied or affixed to a building.

Candela – The basic unit of measurement of light in SI (metric) units.

Candela per square meter – The SI (metric) unit used to describe the luminance of a light source or of an illuminated surface that reflects light. Also referred to as Nits.

Candle or Candlepower – Synonymous with Candela, but in English, not SI terms.

Canopy (Attached) – A multi-sided overhead structure or architectural projection supported by attachment to a building on one or more sides and either cantilevered from such building or also supported by columns at additional points. The surface(s) and/or soffit of an attached canopy may be illuminated by means of internal or external sources of light.

Canopy (Freestanding) – A multi-sided overhead structure supported by columns, but not enclosed by walls. The surface(s) and/or soffit of an attached canopy may be illuminated by means of internal or external sources of light.

Canopy Sign – A sign affixed to the visible surface(s) of an attached or freestanding canopy. May be internally or externally illuminated. Similar to a Marquee Sign.

Changeable Sign – A sign with the capability of content change by means of manual or remote input.

Conforming Sign – A sign that is legally installed in conformance with all prevailing jurisdictional laws and Codes.

Copy – The graphic content or message of a sign.

Copy Area of Sign – The actual area of the sign copy as applied to any background. Copy area on any individual background may be expressed as the sum of the geometrically computed shape or shapes encompassing separate individual letters, words, or graphic elements on the background.

Directional Sign – Any sign that is designed and erected for the purpose of providing direction and/or orientation for pedestrian or vehicular traffic.

Display Time – The amount of time a message and/or graphic is displayed on an Electronic Message Sign.

Dissolve – A mode of transportation on an Electronic Message Sign accomplished by varying the light intensity or pattern, in which the first message gradually appears to dissipate and lose legibility with the gradual appearance and legibility of the second message.

Double-faced Sign – A sign with two faces, back to back.

Electric Sign – Any sign activated or illuminated by means of electrical energy.

Electronic Message Center or Sign (EMC) – An electrically activated changeable sign whose variable message and/or graphic presentation capability can be electronically programmed by computer from a remote location.

Externally Illuminated Sign – See Illuminated Sign.

Exterior Sign – Any sign placed outside a building.

Facade - That portion of any exterior elevation of a building extending vertically from grade to the top of a wall or eaves and horizontally across the entire width of the building elevation

Fade – A mode of message transition on an Electronic Message Sign accomplished by varying the light intensity, where the first message gradually reduces intensity to the point of not being legible and the subsequent message gradually increases intensity to the point of legibility.

Fascia Sign – See Wall Sign

Flashing Sign – See Animated Sign, Electrically Activated.

Foot Candle – An English unit of measurements of the amount of light falling upon a surface (illuminance). One foot candle is equal to one lumen per square foot. Can be measured by means of an illuminance meter.

Foot Lambert – An English unit of measurement of the amount of light emitted by or reflecting off a surface (luminance) equivalent to 3.4262591 candelas per square meter.

Freestanding sign – A sign principally supported by one or more columns, poles, or braces placed in or upon the ground. May also be referenced as a ground sign or monument sign.

Frontage (Building) – The length of an exterior building wall or structure of a single lot along either a public way or other lot that it faces.

Frontage (Property) – The length of the property line(s) of any single lot along either a public way or other lot on which it borders.

Ground Sign – See Freestanding Sign

Illuminance – The amount of light falling upon a real or imaginary surface, commonly called “light level” or “illumination”. Measured in foot candles (lumens/square foot) in the English System and lux (lumens/square meter) in the SI (metric) system.

Illuminated Sign – A sign characterized by the use of artificial light, either projecting through its surface(s) [Internally or trans-illuminated].

Interior Sign – Any sign placed within a building, but not including window signs as defined by this Code. Interior signs, with the exception of window signs as defined, are not regulated by this Code.

Listed Sign – A sign manufactured and labeled in accordance with specifications promulgated by a recognized testing laboratory designed to assure compliance with applicable American National Standards (ANSI) and /or the National Electric Code (NEC).

Luminance – The light that is emitted by or reflected from a surface. Measures in luminous intensity (candelas) per unit area (square meters in SI measurement units or square feet in English measurement units.)

Lux – the SI (metric) unit for illuminance. One lux equals 0.093 foot candles.

Mansard – A roof-like façade comparable to an exterior building wall.

Marquee – See Canopy (Attached).

Marquee Sign – See Canopy Sign.

Multiple-Faced Sign – A sign containing three (3) or more faces.

Nit – A photometric unit of measurement referring to luminance. One nit is equal to one cd/m².

Non-Conforming Sign – A sign that was legally installed by permit in conformance with all sign regulations in this Code in effect at the time of its installation, but which may no longer comply with subsequently enacted regulations.

Official Public Signs – Signs erected by the federal, state, county or local municipalities including traffic, utility, safety, parking restrictions, information and public or court notices, railroad crossing and identification signs for public facilities and any signs erected by the County or Municipality having jurisdiction.

Parallel Sign – See Wall Sign.

Parapet – The extension of a building façade above the line of the structural roof.

Permanent Sign – A sign designed, planned and constructed so as to remain at one location for the foreseeable future.

Portable Sign – Any sign not permanently attached to the ground and which can be removed without the use of tools.

Projecting Sign – A sign other than a Wall Sign that is attached to or projects more than eighteen 18 inches from a building face or wall or from a structure whose primary purpose is other than the support of a sign.

Real Estate Sign – A temporary sign advertising the sale, lease or rental of the property or premises upon which it is located.

Revolving Sign – A sign that has the capacity to revolve three hundred and sixty degrees (360) about an axis.

Roof Line – The uppermost line of the roof of a building or, in the case of an extended facade or parapet, the uppermost point of said façade or parapet.

Roof Sign – A sign mounted on the main roof portion of a building or on the uppermost edge of a parapet wall of a building and which is wholly or partially supported by such building.

Scroll – A mode of message transition on an Electronic Message Sign in which the message appears to move vertically across the display surface.

SI (International System of Units) – The modern metric system of measurement.

Sign – Any device visible from a public place whose essential purpose and design is to convey either commercial or noncommercial messages by means of graphic presentation or alphabetic or pictorial symbols or representations. Noncommercial flags or any other flags displayed from flagpoles or staffs will not be considered to be signs. Typical sign types can be found in Appendix B.

Sign Copy – The physical sign message including any words, letters, numbers, pictures and symbols.

Sign Structure – Any structure designed for the support of a sign.

Sign Area – The area of the smallest geometric figure, or the sum of the combination of regular geometric figures, which comprise the sign face. The area of any double-sided or “V” shaped sign shall be the area of the largest single face only. The area of a sphere shall be computed as the area of a circle. The area of all other multiple-sided signs shall be computed as fifty (50) percent of the sum of the area of all faces of the sign. See Appendix B.

Sign Face – The surface upon, against or through which the sign copy is displayed or illustrated not including structural supports, architectural features of a building or sign structure.

Temporary Sign – A sign intended to display messages of a transitory or temporary nature. Portable signs or any sign not permanently embedded in the ground or not permanently affixed to a building or sign structure that is permanently embedded in the ground are considered temporary signs.

Wall or Fascia Sign – A sign that is in any manner affixed to any exterior wall of a building or structure and that projects not more than eighteen (18) inches from the building or structure wall. Also includes signs affixed to architectural projections that project from a building provided the copy area of such signs remains on a parallel plane to the face of the building façade or to the face or faces of the architectural projection to which it is affixed.

Window Sign – A sign affixed to the surface of a window with its message intended to be visible to the exterior environment.

REPORT 2

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Planning, Development and Parks Committee, hereby report favorably on the petition of the Dodge County Planning, Development and Parks Committee to adopt the Dodge County Non-metallic Mining Reclamation Ordinance as shown in Exhibit A and to amend the Dodge County Land Use Code as shown in Exhibit B.

The Committee has considered the proposal in accord with Section 2.3.3.1 of the Dodge County Land Use Code and finds that the adoption of the proposed Dodge County Non-metallic Mining Reclamation Ordinance and the proposed amendments to the Land Use Code are necessary in order to meet the minimum mandatory mining reclamation requirements of the Wisconsin State Statutes and Wisconsin Administrative Code. The Committee has also found that the amendments meet the challenge of changing conditions, the amendments are consistent with the Dodge County Comprehensive Plan and the stated purposes of the code, the amendments will not result in significant adverse impacts on the natural environment and the amendments will protect the health, safety and general welfare of the general public. Furthermore, the Committee has found that the criteria listed in Section 2.3.3.1 of the Dodge County Land Use Code can be met for these amendments.

Respectfully submitted this 15th day of August, 2017

DODGE COUNTY BOARD

AUG 15 2017

AYES 32 NOES 0
ABSENT 0
ABSTAIN 0

Raren J. Tolson
County Clerk

Tom Schaefer

Tom Schaefer

Allen Behl

Allen Behl

Janice K. Bobholz

Janice Bobholz

Joseph Marsik

Joseph Marsik

William M. Muehe

William Muehe

Planning, Development and Parks
Committee

Ordinance No. 976

An Ordinance amending the Land Use Code, Dodge County, Wisconsin and adopting the Dodge County Wisconsin Nonmetallic Mining Reclamation Ordinance.

Whereas the subject matter of this Ordinance has been duly referred to and considered by the Dodge County Planning, Development and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Planning, Development and Parks Committee has reviewed the proposed amendments to the Dodge County Land Use Code and the proposed Nonmetallic Mining Reclamation Ordinance and has considered the facts presented at the public hearing relating to the subject matter of these codes for compliance with the criteria listed in Section 2.3.3.1 of the Dodge County Land Use Code.

Whereas the Dodge County Planning, Development and Parks Committee has found that the amendments to the Dodge County Land Use Code and the adoption of the proposed nonmetallic mining reclamation ordinance regulations are necessary in order to bring the County's nonmetallic mining reclamation regulations into compliance with the applicable Wisconsin State Statutes and the Wisconsin Administrative Code. Furthermore, the Committee has found that the amendments meet the challenge of changing conditions, the amendments are consistent with the Dodge County Comprehensive Plan and the stated purposes of the code and the amendments will not result in significant adverse impacts on the natural environment.

Whereas the Dodge County Planning, Development and Parks Committee has found that the criteria listed in Section 2.3.3.1 of the Dodge County Land Use Code can be met for this code amendment and for the adoption of the Nonmetallic Mining Reclamation Ordinance that is the subject matter of this Ordinance and has further found that said amendment and said Nonmetallic Mining Reclamation Ordinance will protect the health, safety, and general welfare of the general public.

The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. Be it resolved that the Dodge County Nonmetallic Mining Reclamation Ordinance as represented by "Exhibit A" and the amendment to the Land Use Code, Dodge County Wisconsin as represented by "Exhibit B" attached to and made a part of this Ordinance be and hereby is approved and adopted, by the Board of Supervisors of Dodge County, Wisconsin.

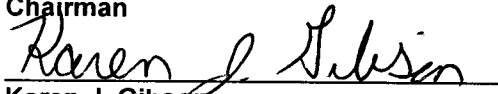
Section 2. This Ordinance shall be effective upon passage and publication.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this Ordinance are hereby repealed.

Adopted and approved this 15th day of August, 2017.



Russell Kottke
Chairman



Karen J. Gibson
County Clerk

PETITION TO AMEND THE LAND USE CODE OF DODGE COUNTY, WISCONSIN

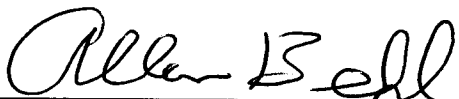
We, the Dodge County Planning, Development and Parks Committee, petition to adopt the Dodge County Nonmetallic Mining Reclamation Ordinance as shown in "Exhibit A" and to amend the Land Use Code, Dodge County Wisconsin as shown in "Exhibit B".

The intent of the petition is to remove the Non-Metallic Mining Reclamation Overlay District Provisions from the Land Use Code and to create a separate stand-alone Non-Metallic Mining Reclamation Ordinance. The proposed amendments will bring the County's non-metallic mining regulations into compliance with the minimum standards that are required by the Wisconsin State Statutes and the Wisconsin Administrative Code and will create a more user-friendly document for the public.

Respectfully submitted this 1st day of May, 2017.

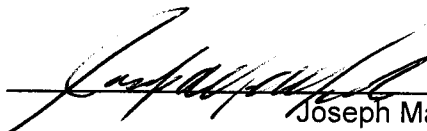


Tom Schaefer

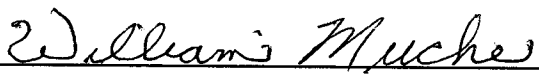


Allen Behl

Janice Bobholz



Joseph Marsik

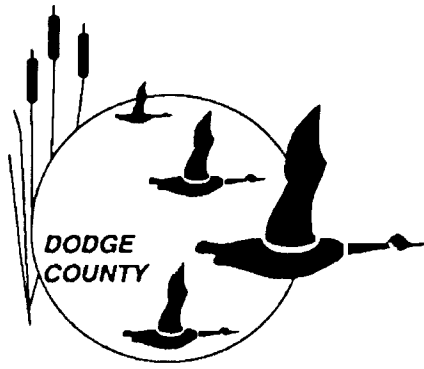


William Muche

Planning, Development and Parks Committee

Exhibit A

1. **Adopt the Dodge County Nonmetallic Mining Reclamation Ordinance as Follows:**



Dodge County, Wisconsin Nonmetallic Mining Reclamation Ordinance



Dodge County
Land Resources and Parks Department

Adopted *****, 2017

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Adopted May 15, 2001. Revised _____, 2017

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1.0 GENERAL PROVISIONS

1.1 Statutory Authorization

This ordinance is adopted pursuant to the authorization in Section 295.13, Wisconsin Statutes, and Section NR 135.32(1), Wisconsin Administrative Code.

1.2 Purpose

The purpose of this Ordinance is to establish a local program to ensure the effective reclamation of nonmetallic mining sites on which nonmetallic mining takes place in Dodge County after the effective date of this Ordinance.

1.3 Interpretation

In their interpretation and application, the provisions of this Ordinance shall be held to be the applicable requirements for nonmetallic mining reclamation and shall not be deemed a limitation or repeal of any other power granted by the Wisconsin Statutes outside the reclamation requirements for nonmetallic mining sites required by subchapter I of Chapter 295, Wisconsin Statutes and Chapter NR 135, Wisconsin Administrative Code. Where any terms or requirements of this Ordinance may be inconsistent or conflicting, the more restrictive requirements or interpretation shall apply. Where a provision of this Ordinance is required by Wisconsin Statutes, or by a standard in Chapter NR 135, Wisconsin Administrative Code, and where the provision is unclear, the provision shall be interpreted to be consistent with the Wisconsin Statutes and the provisions of Chapter NR 135, Wisconsin Administrative Code.

1.4 Applicability and Exemptions

1.4.1 The requirements of this Ordinance apply to all operators of nonmetallic mining sites within Dodge County operating on or commencing to operate after August 1st, 2001 and as provided in Sections NR 135.02(1) and (2), Wisconsin Administrative Code except for nonmetallic mining sites located in a city, village or town within Dodge County that has adopted an ordinance pursuant to Section 295.14, Wisconsin Statutes, and Section NR 135.32(2), Wisconsin Administrative Code.

1.4.2 This Ordinance does not apply to the exempt activities listed in Section NR 135.02(3), Wisconsin Administrative Code.

1.5 Definitions

All definitions for the purposes of this Ordinance are those contained in Section NR 135.03, Wisconsin Administrative Code.

1.6 Standards

All nonmetallic mining sites subject to this Ordinance shall be reclaimed in conformance with the standards contained in Subchapter II of Chapter NR 135, Wisconsin Administrative Code.

1.7 Title

Nonmetallic Mining Reclamation Ordinance, Dodge County, Wisconsin.

2.0 ADMINISTRATION

2.1 Permit Application

2.1.1 Required Submittal

The operator of all nonmetallic mining sites that operate on or after August 1st, 2001 shall apply for a reclamation permit from Dodge County. All reclamation permit applications under this section shall be accompanied by the information required by Section NR 135.18 and Section NR 135.19, Wisconsin Administrative Code.

2.2 New Mines

The operator of any nonmetallic mine site that engages in or plans to engage in nonmetallic mining shall submit an application that meets the requirements of Sections NR 135.18 and Section NR 135.19, Wisconsin Administrative Code to Dodge County prior to beginning operations. This application shall be accompanied by a plan review fee as specified in 7.0.

2.3 Public Notice and Right of Hearing

2.3.1 New Mines

Dodge County shall provide public notice and the opportunity for a public informational hearing as set forth in Sections NR 135.20(1) and (2), Wisconsin Administrative Code for any nonmetallic mining site for which a complete reclamation permit application that satisfies 2.2 is received.

2.3.2 Local Transportation-Related Mines

No public notice or informational hearing is required for a nonmetallic mining reclamation permit issued to a local transportation-related mine pursuant to 3.1.5.

3.0 ISSUANCE OF PERMIT

3.1 Permit Required

Every operator of a nonmetallic mining site in Dodge County who engages in or plans to engage in nonmetallic mining shall obtain a reclamation permit issued under this section, except nonmetallic mining sites exempt from this Ordinance as provided in 1.4.2.

3.1.2 Permit Issuance for New Mines

Applications for reclamation permits for nonmetallic mining sites that satisfy 2.2 shall be issued a reclamation permit or otherwise acted on as provided in Section NR 135.21, Wisconsin Administrative Code. The permit shall require compliance with a reclamation plan submitted by the applicant that conforms with 4.3, and provision by the applicant of financial assurance that conforms with 5.0 payable to Dodge County prior to beginning mining.

3.1.3 Automatic Permit for Local Transportation-Related Mines

Dodge County shall issue an automatic permit under this subsection for any borrow site operated to provide material for a locally-administered transportation project that meets the criteria in Section NR 135.23(1)(a), Wisconsin Administrative Code. This automatic permit shall be issued according to the provisions of Sections NR 135.23(1)(b) through (j), Wisconsin Administrative Code.

3.1.4 Expedited Review

Any operator of a nonmetallic mining site may obtain an expedited review of a reclamation permit application by paying the expedited review fee specified in 7.2. The expedited review shall be carried out according to the provisions of Section NR 135.23(2), Wisconsin Administrative Code. Such expedited review shall not waive, shorten or otherwise affect the public notice and right of hearing pursuant to 2.0.

3.1.5 Permit Conditions

Permits issued under this section may include conditions as provided in Section NR 135.21, Wisconsin Administrative Code. One required condition shall be that new mines shall obtain financial assurance prior to beginning mining pursuant to Section NR 135.40, Wisconsin Administrative Code.

3.1.6 Permit Denial

An application for a nonmetallic mining reclamation permit shall be denied if any of the factors specified in Section NR 135.22, Wisconsin Administrative Code exist.

3.2 Alternative Requirements

3.2.1 Scope of Alternative Requirements Approvable

An operator of a nonmetallic mining site may request an alternative requirement to any reclamation standard. Such a request may be made only on the basis of the criteria set forth in Section NR 135.26(1), Wisconsin Administrative Code.

3.2.2 Procedures

The operator of a nonmetallic mining site requesting an alternate requirement shall demonstrate all the criteria in Section NR 135.26, Wisconsin Administrative Code. This shall be submitted in writing to the Department. Alternative requirements shall be approved by the Dodge County Planning, Development and Parks Committee.

3.2.3 Transmittal of Decision on Request for Alternate Requirements

The decision on a request for alternative reclamation requirements shall be in writing to the applicant and shall include documentation of why the alternative requirement was or was not approved.

3.2.4 Notice to Wisconsin Department of Natural Resources

Dodge County shall provide notice to the Wisconsin Department of Natural Resources as provided in Section NR 135.26(3), Wisconsin Administrative Code.

3.3 Permit Duration

A nonmetallic mining reclamation permit issued under this Ordinance shall last through operation and reclamation of the nonmetallic mining site, unless suspended or revoked pursuant to 12.2.2, or as limited under Section NR 135.27, Wisconsin Administrative Code where the mine operator is not the landowner.

3.4 Permit Transfer

A nonmetallic mining reclamation permit issued under this Ordinance shall be transferred to a new owner or operator upon satisfaction of the conditions in Section NR 135.28, Wisconsin Administrative Code.

3.5 Previously Permitted Sites

For any nonmetallic mining site which had a reclamation permit previously issued pursuant to Chapter NR 135, Wisconsin Administrative Code that becomes subject to reclamation permitting authority of Dodge County the previously-issued municipal reclamation permit's terms and conditions shall remain in force until they can be modified by Dodge County pursuant to 3.7.1.

3.6 Review

Any permitting decision or action made by Dodge County under this Ordinance may be reviewed as set forth in Section NR 135.30, Wisconsin Administrative Code.

3.7 Permit Modification

3.7.1 By Dodge County

A nonmetallic mining reclamation permit issued under this Ordinance may be modified by Dodge County if it finds that, due to changing conditions, such as circumstances set out in Section NR 135.27, the nonmetallic mining site is no longer in compliance with this Ordinance. Such modification shall be by an order conforming with the procedures in 12.2 and as provided in Section NR 135.24(1), Wisconsin Administrative Code.

3.7.2 By The Operator

If operator of any nonmetallic mine that holds a reclamation permit issued under this Ordinance desires to modify such permit or reclamation plan approved under this Ordinance, it may request such modification by submitting a written application for such modification to Dodge County. If due to changing circumstances, such as those set out in Section NR 135.27, the operator shall modify such permit or reclamation plan. In either case the application shall be acted on using the standards and procedures of this Ordinance and as provided in Section NR 135.24(2), Wisconsin Administrative Code.

3.7.3 Review

All actions on permit modifications requested or initiated under this section are subject to review under 3.6.

3.8 Permit Suspension or Revocation

3.8.1 Grounds

Dodge County may suspend or revoke a nonmetallic mining reclamation permit issued pursuant to this Ordinance if it finds any of the grounds listed in Section NR 135.25(1), Wisconsin Administrative Code.

3.8.2 Procedures

If Dodge County finds grounds for suspending or revoking a nonmetallic mining reclamation permit, it may issue a special order suspending or revoking such permit as set forth in 12.2.2.

3.8.3 Consequences

The consequences of a reclamation permit suspension or revocation order under 3.8.2 shall be as set forth in Sections NR 135.25(2) and (3), Wisconsin Administrative Code.

4.0 RECLAMATION PLAN

4.1 Requirements

All operators of nonmetallic mining sites subject to this Ordinance shall prepare and submit a reclamation plan that meets the requirements of Section NR 135.19, Wisconsin Administrative Code.

4.2 New Mines

The operator of any nonmetallic mining site that applies for a permit in conformance with 2.2 shall submit the reclamation plan required by 4.1 with its application for a reclamation permit.

4.3 Approval of Reclamation Plan

Dodge County shall approve, conditionally approve or deny the reclamation permit based on the reclamation plan submitted under this section in writing as part of permit issuance pursuant to 3.0 for new mines. Conditional approvals of reclamation permits shall be made according to 3.1.5, and denials of reclamation permits made according to 3.1.6. The operator shall keep a copy of the approved reclamation plan required by this section, once approved by Dodge County under this Ordinance, at the mine site or, if not practicable, at the operator's nearest office or place of business.

5.0 FINANCIAL ASSURANCE

5.1 Requirements

All operators of nonmetallic mining sites in Dodge County shall maintain an acceptable form of financial assurance that meets the requirements of Section 135.40, Wisconsin Administrative Code.

5.2 New Mines

The operator of any nonmetallic mining site that applies for a reclamation permit in conformance with 2.2 shall submit the proof of financial assurance required by 5.1 as specified in the reclamation permit issued to it under this Ordinance.

5.3 Public Nonmetallic Mining

The financial assurance requirements of this section do not apply to nonmetallic mining conducted by the State of Wisconsin, a state agency, board, commission or department, or a municipality.

6.0 ANNUAL OPERATOR REPORTING

6.1 Contents and Deadline

Annual reports shall be submitted by the operators of nonmetallic mining sites that satisfy the requirements of Section 135.36, Wisconsin Administrative Code. The annual report shall cover activities on un-reclaimed acreage for the previous calendar year and be submitted by January 31st. Annual reports shall be submitted until reclamation at each nonmetallic mining site is certified as complete under 10.3. Annual reports shall be submitted using the Dodge County Nonmetallic Reclamation Annual Report Form.

6.2 Inspection in Lieu of Report

Dodge County may, at its discretion, obtain the information required in 6.1 by written documentation of an inspection it completes during a calendar year, as set forth in Section NR 135.36(4), Wisconsin Administrative Code.

6.3 Retention of Annual Reports

Annual reports submitted under this section or inspection records that replace them shall be retained by Dodge County for at least 10 years after the calendar year to which they apply to. These records, or accurate copies of them, shall be made available to the Wisconsin Department of Natural Resources upon written request or during its inspection or audit activities carried out pursuant to Chapter NR 135, Wisconsin Administrative Code.

7.0 PLAN REVIEW FEES

7.1 Amount and Applicability

A person who intends to operate a nonmetallic mining site for which a permit application has been submitted under 2.2 shall submit a non-refundable plan review fee as specified in the Dodge County Fee Schedule. No plan review fee may be assessed under this section for any local transportation-related mine issued an automatic permit under 3.1.5. A separate plan review fee shall be paid under this section for any modification to an existing reclamation plan submitted pursuant to 3.7.

7.2 Expedited Plan Review Fee

A person who intends to operate a nonmetallic mining site for which a permit application has been submitted under 2.2 may obtain expedited reclamation plan review by paying a fee as specified in the Dodge County Fee Schedule Ordinance. Such fee shall be in addition to that required in 7.1. The expedited plan review shall be completed within five business days.

7.3 Relation to Annual Fee

Any reclamation plan review fee or expedited reclamation plan review fee collected under this section shall be added to and collected as part of the first annual fee collected under 8.0.

8.0 ANNUAL FEES

8.1 Areas Subject to Fees, Procedures and Deadline

Operators of all nonmetallic mining sites subject to reclamation permits issued under this Ordinance shall submit an annual fee to Dodge County. Fees paid under this section shall include both a share for the Wisconsin Department of Natural Resources under 8.2 and a share for Dodge County under 8.3 that equals as closely as possible the costs of examination and approval on nonmetallic mining reclamation plans and the inspection of nonmetallic mining reclamation sites. These fees shall be calculated based on the amount of unreclaimed acres of each site, as defined in Section NR 135.39(1), Wisconsin Administrative Code and according to its provisions. Such fees apply to a calendar year or any part of a year in which nonmetallic mining takes place, until final reclamation is certified as complete under 10.0. Fees shall be paid to Dodge County on or before January 31st for the previous calendar year.

8.2 Wisconsin Department of Natural Resources Share of Fee

Fees paid under this section shall include a share for the Wisconsin Department of Natural Resources equal to the amount specified in Section NR 135.39(3), Wisconsin Administrative Code. For sites on which no nonmetallic mining has taken place during a calendar year, fees to be paid under this section for the following year shall be as specified in NR 135.39(6)(b).

8.3 Dodge County's Share of Fee

Fees paid under this section shall also include an annual fee due to Dodge County which shall be as specified in the Dodge County Fee Schedule Ordinance.

8.4 Reduced Fee for Inactive Mines

Any site on which no nonmetallic mining activity has taken place in a calendar year shall be assessed a fee as specified in the Dodge County Fee Schedule Ordinance.

9.0 REGULATORY REPORTING AND DOCUMENTATION

9.1 Reporting

Dodge County shall send an annual report to the Wisconsin Department of Natural Resources including the information required by Section NR 135.37, Wisconsin Administrative Code.

9.2 Documentation

Dodge County shall, to the best of its ability, maintain the information set forth in Section NR 135.47, Wisconsin Administrative Code, and make it available to the Wisconsin Department of Natural Resources for that agency's audit of Dodge County's reclamation program pursuant to Section NR 135.47, Wisconsin Administrative Code.

10.0 COMPLETED RECLAMATION – REPORTING, CERTIFICATION AND EFFECT

10.1 Reporting

The operator of a nonmetallic mining site may certify completion of reclamation for a portion or all of the nonmetallic mining site pursuant to a reclamation plan prepared and approved pursuant to this Ordinance and Chapter NR 135, Wisconsin Administrative Code.

10.2 Reporting of Interim Reclamation

The operator of a nonmetallic mining site may report completion of interim reclamation as specified in the reclamation plan for the site prepared and approved pursuant to this Ordinance and Chapter NR 135, Wisconsin Administrative Code. Reporting of interim reclamation shall be done according to the procedures in 10.1.

10.3 Certification of Completed Reclamation

Dodge County shall inspect a nonmetallic mining site for which reporting of reclamation or interim reclamation has been submitted pursuant to this subsection within 60 days of receipt, and make a determination in writing in accordance with Section NR 135.40(7)(c), Wisconsin Administrative Code. If it is determined that interim or final reclamation is complete, including revegetation as specified in a plan that conforms with 4.0, Dodge County shall issue the mine operator a written certificate of completion.

10.4 Effect of Completed Reclamation

If reclamation is certified by Dodge County as complete under 10.3 for part or all of a nonmetallic mining site, then:

10.4.1 No fee shall be assessed under 8.0 for the area so certified.

10.4.2 The financial assurance required by 5.0 shall be released.

10.5 Effect of Inaction Following Report of Completed Reclamation

If no written response as required by 10.3 for an area of the mine site reported as reclaimed or interim reclaimed is given within 60 days of receiving such request, any annual fee paid to Dodge County for it under 8.0 shall be refunded.

11.0 PERMIT TERMINATION

11.1 Termination

When all final reclamation required by a reclamation plan conforming to 4.0 and required by this Ordinance is certified as complete pursuant to 10.0, Dodge County shall issue a written statement to the operator of the nonmetallic mining site, thereby terminating the reclamation permit.

12.0 ENFORCEMENT

12.1 Right of Entry and Inspection

For the purpose of ascertaining compliance with the provisions of Subchapter I of Chapter 295, Wisconsin Statutes, Chapter NR 135, Wisconsin Administrative Code, or this Ordinance, any authorized officer, agent, employee or representative of Dodge County may inspect any nonmetallic mining site subject to this Ordinance as provided in Section 295.17(1), Wisconsin Statutes and Section NR 135.42, Wisconsin Administrative Code.

12.2 Orders

12.2.1 Enforcement Orders

Dodge County may issue orders as set forth in Section 295.19(1)(a), Wisconsin Statutes to enforce Subchapter I of Chapter 295, Wisconsin Statutes, Chapter NR 135, Wisconsin Administrative Code, this Ordinance, a permit issued pursuant to this Ordinance, or a reclamation plan required by 4.0 and a permit issued under this Ordinance. A violation of this Ordinance, an order or permit issued pursuant to this Ordinance, or a reclamation plan required by 4.0 and a permit issued under this Ordinance shall be considered a violation of Subchapter I of Chapter 295, Wisconsin Statutes and Chapter NR 135, Wisconsin Administrative Code.

12.2.2 Special Orders

Dodge County may issue a special order as set forth in Sections 295.19(1)(b) and (c), Wisconsin Statutes suspending or revoking a nonmetallic mining reclamation permit pursuant to 3.8, or directing an operator to immediately cease an activity regulated under Subchapter I of Chapter 295, Wisconsin Statutes, Chapter NR 135, Wisconsin Administrative Code or this Ordinance until the necessary plan approval is obtained.

12.2.3 Review Orders

An order issued under 12.2.1 or 12.2.2 may be reviewed as provided in Section NR 135.43(2), Wisconsin Administrative Code.

12.2.4 Enforcement

Dodge County may submit any order issued under 12.2 to the district attorney, the corporation counsel, the municipal attorney or the attorney general for enforcement as provided in Section 295.19(1)(d), Wisconsin Statutes.

12.3 Penalties

Any violation of Subchapter I of Chapter 295, Wisconsin Statutes, Chapter NR 135, Wisconsin Administrative Code, this Ordinance, a permit issued pursuant to this Ordinance or a reclamation plan required by 4.0 and a permit issued under this Ordinance may result in forfeitures as provided in Section 295.19(3), Wisconsin Statutes.

Exhibit B

Proposed changes:

Additions in text are indicated by underline; deletions by ~~single strikethrough~~.

1. Modify Section 1.4.1 as follows:

1.4.1 The provisions of this Land Use Code shall apply to all development and the use of all structures, lands, and waters within the boundaries of Dodge County that lie outside the limits of incorporated cities and villages. ~~However, the provisions of this Code that apply to nonmetallic mining reclamation sites (Section 4.12) shall apply to all structures, lands, and waters within the boundaries of Dodge County, except as exempted in Section 4.12.1.C.~~ In addition, the zoning provisions of this code and the Official Zoning Map shall not include lands within Towns that have not adopted the Zoning Ordinance of Dodge County, Wisconsin.

2. **Delete Section 4.12 Non-Metallic Mining Reclamation Overlay District Regulations**

REPORT 3

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Planning, Development and Parks Committee, hereby report favorably on the petition of Beth Reanee and Sherry Boddie requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 10.5-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in the NE ¼, NE ¼, Section 22, Town of Elba, in order to bring the events facility use of the property into compliance with the Code and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is substantially consistent with the Dodge County Comprehensive Plan and the Farmland Preservation Plan Map and is consistent with the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 15th day of August, 2017.

**ADOPTED
BY DODGE COUNTY BOARD**

AUG 15 2017

AYES 32 NOES 0
ABSENT 0
ABSTAIN 0

Tom Schaefer
Tom Schaefer

Allen Behl
Allen Behl

William T. Muche
William Muche

Joseph Marsik
Joseph Marsik

Janice Bobholz

Planning, Development and Parks Committee

Ordinance No. 977

An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 22, T10N, R13E, Town of Elba, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Planning, Development and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Planning, Development and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code.

Whereas the Dodge County Planning, Development and Parks Committee has found that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive and Farmland Preservation Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.

The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.

Section 2. This ordinance shall be effective upon passage.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.

Adopted and Approved this 15th day of August, 2017.



Russell Kottke
Chairman

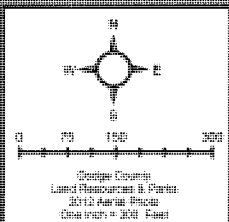

Karen J. Gibson
County Clerk

ELIZABETH REANEE & SHERRY BODDIE
Town of Elba, Sec. 22

This map is intended to show the location of the property in Dodge County, Wisconsin. It is not a survey and should not be used for any legal purposes. Dodge County assumes no responsibility for any use or misuse of this information.
August 2017



- Reanee/Boddie Property
- Area to be Rezoned (A-1 to A-2)



Notice of Meeting of the Dodge County Board of Supervisors

There will be a meeting of the Dodge County Board of Supervisors on **Tuesday, September 19, 2017, at 7:00 P.M.** in the County Board Room located on the fourth floor of the Administration Building, located at 127 East Oak Street, Juneau, Wisconsin.

The Agenda for the Meeting is as follows:

Call to Order by Russell Kottke, County Board Chairman

Pledge of Allegiance

Roll Call

Approve Minutes from August 15, 2017, County Board Session

Communications on File

Special Orders of Business

Confirm Appointment made by County Administrator

1. Reappoint Shirley Kitchen to the Housing Authority Committee for a five year term, commencing on September 30, 2017 to September 30, 2022, both inclusive.

Chairman Kottke

Victoria Pratt, Chief Executive Officer

Glacial Heritage Development Partnership Update

Supervisor Miller, Chairman, Judicial and Public Protection Committee

Scott Smith, Chief Deputy Sheriff & Russ Freber, Physical Facilities Director

Proposed Jail Pod Replacement Project

Consider, Discuss and Take Action on the Following:

Resolutions on File

- 17-43 Authorization to Acquire Election Voting System and Related Products and Services – Finance and Information Technology Committees.
- 17-44 Dodge County Capital Improvement Program for 2018-2022 – Finance Committee.
- 17-45 Financial Plan for the 2018 Dodge County Budget – Finance Committee.

Report on File

1. Ordinance No. 978 – Amend Land Use Code – Craig and Kelly Youngbeck, agent for Phillip Majerus Property – Town of Leroy - Planning, Development and Parks Committee.

Claim on File

1. On or about June 28, 2017, Dodge County received a Notice of Circumstances and Claim for Damages filed by Kori & Christopher Reinwald in the amount of \$500,000 for loss of society and companionship of Destiny C. Kogler. The Claim alleges negligence on the part of Dodge County Highway Department personnel on or about March 2, 2017 involving an accident causing fatal injuries.

Photocopies of the claim documents are on file in the Office of the County Clerk and may be viewed there during normal business hours.

Set Next Meeting Date & Time

Recess

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

COMMITTEE NAME COUNTY BOARD

MEETING DATE September 19, 2017

Approval RK Date 9-21-2017Chair Russell Kottke

VENDOR	NAME	PRESENT	ABSENT	PERDIEM	MILES	AMOUNT	MEALS	AMOUNT
49452	Bartsch, Jeremy	X		50.00	26	13.91		
11994	Behl, Allen	X		50.00	32	17.12		
49450	Bennett, Richard	X		50.00	6	3.21		
49449	Benter, Ed	X		50.00	46	24.61		
19566	Berres, Jeff		X	0.00	0	0.00		
11970	Bischoff, Larry	X		50.00	20	10.70		
10583	Bobholz, Janice		X	0.00	0	0.00		
26899	Bobholz, Mary	X		50.00	28	14.98		
49453	Caine, Jeffrey	X		50.00	14	7.49		
46788	Derr, Lisa	X		50.00	21	11.24		
10195	Duchac, Jeffry		X	0.00	0	0.00		
49971	Fink, Richard W.	X		50.00	35	18.73		
28760	Frohling, David	X		50.00	29	15.52		
49455	Glewen, Becky	X		50.00	20	10.70		
41853	Greshay, Richard	X		50.00	14	7.49		
49993	Guckenberger, David	X		50.00	50	26.75		
48638	Hilbert, Dan	X		50.00	20	10.70		
49454	Houchin, Cathy	X		50.00	33	17.66		
25412	Johnson, Harold	X		50.00	54	28.89		
49451	Justmann, Stephanie	X		50.00	32	17.12		
16348	Kottke, Russell	X		55.00	30	16.05		
29374	Maly, Donna	X		50.00	20	10.70		
22503	Marsik, Joseph M.	X		50.00	40	21.40		
34243	Miller, MaryAnn	X		50.00	0	0.00		
43804	Muche, William	X		50.00	22	11.77		
36482	Nelson, Ed	X		50.00	32	17.12		
47109	Nickel, Thomas	X		50.00	34	18.19		
46789	Roesch, Mark E.	X		50.00	34	18.19		
30697	Schaefer, Thomas	X		50.00	30	16.05		
15819	Schmidt, Dennis	X		50.00	0	0.00		
37252	Schraufnagel, Larry	X		50.00	50	26.75		
50060	Sheahan-Malloy	X		50.00	32	17.12		
26089	Stousland, Glenn		X	0.00	0	0.00		

**Dodge County Board of Supervisors
September 19, 2017 – 7:00 p.m.
Administration Building - Juneau, Wisconsin**

The September Session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance with the exception of Supervisors Duchac, J. Bobholz and Stousland who had previously asked to be excused. Supervisor Berres was absent.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor Maly and seconded by Supervisor Nickel to approve the minutes of the August 15, 2017, session of the County Board meeting as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

Communications on File

Karen J. Gibson, County Clerk, reported there were no communications on file.

Special Orders of Business

The Chairman called the First Special Order of Business: Confirm appointment made by County Administrator, James Mielke. Reappoint Shirley Kitchen to the Housing Authority Committee for a five year term, commencing on September 30, 2017 to September 30, 2022, both inclusive. A motion to accept the reappointment was made by Supervisor Caine and seconded by Supervisor Bischoff. The motion passed by acclamation with no negative votes cast, thereby approving the reappointment.

Chairman Kottke informed the Board that due to reasons out of our control the update on the Glacial Heritage Development Partnership by Victoria Pratt, Chief Executive Officer, Glacial Heritage Development Partnership would be presented at the October 17, 2017 County Board Meeting.

Chairman Kottke called upon Supervisor Miller, Chairman, Judicial and Public Protection Committee, who introduced Scott Smith, Chief Deputy Sheriff and Russ Freber, Physical Facilities Director. Mr. Smith introduced Ron Locast of the architectural firm Potter Lawson. Mr. Smith also mentioned that Nathan White, State Jail Inspector for Southern Wisconsin was in the attendance and would be available to answer any questions. Mr. Smith told those in attendance that the purpose of the presentation was to start discussions on the jail pod, referred to as "J" Pod replacement and the proposed plan for a training, parking and storage facility to replace the current "J" Pod. Mr. Freber informed the County Board of the current electrical, HVAC and mechanical issues of the current "J" Pod. At this time, Mr. Locast informed the Board that there would be two parts to this presentation. Part one would be the jail pod replacement project and part two would be the training, parking and storage facility project. Mr. Locast and Mr. Smith presented on the current jail, the conditions at the current "J" Pod and the proposed jail pod addition. Following part one of the presentation there were questions by Supervisors Muche, Schmidt, Derr, Fink, Greshay, Marsik, Houchin, Maly and Benter answered by Mr. Smith, Mr. Freber, Mr. Locast and Mr. White. Comments by Mr. Smith and Supervisor Nickel.

Mr. Locast and Mr. Smith then presented on part two, the proposed training, parking and storage facility project. This proposed project would be located at the site of the current "J" Pod. Following part two of the presentation there were questions by Supervisors Maly, Glewen, Derr, Sheahan-Malloy, Guckenberger, Benter, Caine, Bennett and Houchin answered by Mr. Smith, Mr. Freber and Mr. Locast.

Mr. Smith and Mr. Freber encouraged County Board members to share thoughts, ideas and concerns as the County moves forward with this project.

The following Resolutions, Report and Claim were read by the Clerk and acted upon by the Board:

Resolution No. 17-43 Authorization to Acquire Election Voting System and Related Products and Services – Finance and Information Technology Committees. A motion for adoption was made by Supervisor Miller and seconded by Supervisor Frohling. Question by Supervisor Houchin answered by Karen Gibson, County Clerk. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-44 Dodge County Capital Improvement Program for 2018-2022 – Finance Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Benter. Questions by Supervisors Derr and Houchin answered by James Mielke, County Administrator and Chairman Kottke. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-45 Financial Plan for the 2018 Dodge County Budget – Finance Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Fink. Questions by Supervisors Maly, Houchin and Johnson answered by James Mielke, County Administrator, Chairman Kottke and Supervisor Frohling. Comment by Supervisor Frohling. The vote was cast with 28 ayes and 1 no, thereby adopting the Resolution.

Ayes: Benter, Kottke, M. Bobholz, Nelson, Marsik, Bennett, Greshay, Justmann, Schaefer, Guckenberger, Fink, Muche, Johnson, Schraufnagel, Bischoff, Caine, Behl, Houchin, Roesch, Frohling, Schmidt, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Derr, Glewen. Total 28.

No: Bartsch. Total 1.

Absent: J. Bobholz, Berres, Duchac, Stousland. Total 4.

Report No. 1 Ordinance No. 978 – Amend Land Use Code – Craig and Kelly Youngbeck, agent for Phillip Majerus Property – Town of Leroy - Planning, Development and Parks Committee. A motion for adoption was made by Supervisor Behl and seconded by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

Claim No. 1 On or about June 28, 2017, Dodge County received a Notice of Circumstances and Claim for Damages filed by Kori & Christopher Reinwald in the amount of \$500,000 for loss of society and companionship of Destiny C. Kogler. The Claim alleges negligence on the part of Dodge County Highway Department personnel on or about March 2, 2017 involving an accident causing fatal injuries. The Clerk read a report from the Executive Committee recommending the claim be disallowed. A motion to approve the disallowance was made by Supervisor Marsik and seconded by Supervisor Maly. The vote was cast with 28 ayes and 1 abstention, thereby disallowing the claim.

Ayes: Benter, Kottke, M. Bobholz, Nelson, Marsik, Bennett, Greshay, Justmann, Schaefer, Fink, Muche, Bartsch, Johnson, Schraufnagel, Bischoff, Caine, Behl, Houchin, Roesch, Frohling, Schmidt, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Derr, Glewen. Total 28.

Abstention: Guckenberger. Total 1.

Absent: J. Bobholz, Berres, Duchac, Stousland. Total 4.

The Clerk noted the following had been placed on the Supervisor's desks: PowerPoint presentation by Potter Lawson, Dodge County Law Enforcement News pamphlet, September 15, 2017 Watertown Daily Times article regarding Dodge County Highway Department, Memo from Jim Mielke, dated September 19, 2017 regarding update on preliminary 2018 budget and Memo from Sarah Hinze dated September 19, 2017 regarding background information for a resolution to adjust the Dodge County Compensation Plan Structure. The Chairman ordered these be placed on file.

Chairman Kottke reminded the Board that the November 14, 2017 County Board meeting is a day meeting starting at 9:00 a.m. and is also the budget hearing. He also reminded the Board of the three Special Finance Committee meetings to be held on September 26, 27 and 28, 2017 at 4:00 p.m. in the Administration Building Auditorium. Supervisor Frohling encouraged the Board members to attend these Special Finance Committee meetings as well as the October 24, 2017 Special Finance Committee meeting.

At 8:29 p.m. Supervisor Frohling made a motion to recess until October 17, 2017 at 7:00 p.m. Supervisor Nickel seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

RESOLUTION NO. 17-43

**Authorization to Acquire Election Voting System
and Related Products and Services**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, Dodge County desires to procure new election voting equipment including hardware, software and related products and services (hereafter “voting system project”) in 2017 to replace the equipment currently in use; and,

WHEREAS, in 1999, the Dodge County Board of Supervisors authorized the purchase of the components of the Accu-Vote ES 2000 electronic election voting system from Governmental Business Systems, Inc., and this system has been in use throughout Dodge County since that time; and,

WHEREAS, the Accu-Vote ES 2000 voting system parts and components are no longer being manufactured and the system has reached its useful life; and,

WHEREAS, the Dodge County Clerk has studied and evaluated alternatives to the current system and has reached the considered conclusion that it is desirable to replace the voting system in all municipalities in Dodge County for use in the first election in 2018 by acquiring suitable election voting equipment, services and related products from Election Systems and Software; and,

WHEREAS, Election Systems and Software will provide equipment, hardware, software, related products, services and training as described on the *Voting System Project Cost Itemization*, attached hereto and incorporated herein as Exhibit “A”; and,

WHEREAS, Election Systems and Software will provide support and maintenance in 2018 and 2019 at no cost to Dodge County or Dodge County municipalities; and,

WHEREAS, third party equipment and components including items purchased through Dodge County Information Technology Department are necessary to complete the voting system and are described on the *Voting System Project Cost Itemization*, attached hereto and incorporated herein as Exhibit “A”; and,

WHEREAS, in order to facilitate the uniform and simultaneous implementation of an electronic election voting system in all municipalities in Dodge County in the year 2018, it is necessary for Dodge County to fund the costs of the new voting system and have Dodge County municipalities reimburse the County for a portion of the costs; and,

WHEREAS, Dodge County’s purchase of an election voting system to be used countywide serves a public purpose and is in the public interest and is deemed to be reasonable and necessary; and,

WHEREAS, sales tax in the amount of \$400,000 for municipal election equipment was budgeted in the *Financial Plan for the 2017 Dodge County Budget* and Dodge County municipalities were expected to budget \$150,000; and,

WHEREAS, the Dodge County Finance Committee met on June 14, 2017, and authorized the use of 2017 sales tax dollars to fund up to \$6,200 per polling place for the cost of the tabulating unit, requiring Dodge County municipalities to be responsible for the balance of the cost of tabulating unit per polling

place to be repaid to Dodge County in 2017 pursuant to an Agreement between Dodge County and each municipality, a copy of the template *Election Voting Equipment Agreement*, is attached hereto as Exhibit "B"; and,

WHEREAS, each Dodge County municipality has entered into the *Election Voting Equipment Agreement* with Dodge County; and,

WHEREAS, the Dodge County Information Technology Committee met on September 11, 2017 to evaluate the Information Technology Department's relationship to the voting system project and has formed the considered conclusion that the Information Technology Department will assist in acquiring the needed third party equipment to support the voting system project; and,

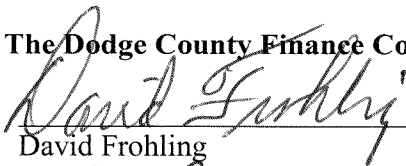
WHEREAS, at its meeting on September 12, 2017, the Dodge County Finance Committee reviewed the *Voting System Project Cost Itemization*, the *Election Voting Equipment Agreement*, and the *Financial Plan for the 2017 Dodge County Budget*, and has formed the considered conclusion that 2017 sales tax dollars in the amount of \$394,454 are a planned allocation in 2017 for the voting system project, and recommends approval of the voting system project as described herein;

SO, NOW, THEREFORE, BE IT RESOLVED, that by the Dodge County Board of Supervisors, the Dodge County Clerk is authorized to purchase the election voting system from Election System and Software as described herein, and adopts the *Voting System Project Cost Itemization*, set forth on Exhibit "A", and authorizes the Chairman of the Dodge County Board of Supervisors and the Dodge County Clerk to execute those documents and agreements that are necessary to acquire the voting system, upon receipt of agreements and contracts with terms and conditions acceptable to Dodge County; and,

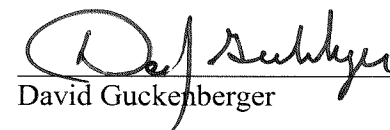
BE IT FINALLY RESOLVED, that the Dodge County Board of Supervisors hereby funds the *Voting System Project Cost Itemization* with 2017 sales tax dollars as planned, in an amount not to exceed \$394,454, with reimbursement from the Dodge County municipalities in an amount of \$135,125, for a net sales tax expenditure of \$259,329.

All of which is respectfully submitted this 19th day of September, 2017.

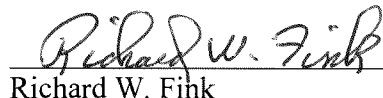
The Dodge County Finance Committee:


David Frohling


Ed Benter


David Guckenberger


Thomas J. Schaefer

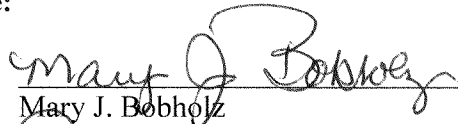

Richard W. Fink

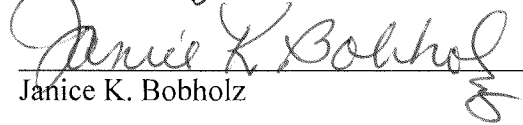
Dodge County Information Technology Committee:


Donna Maly


Jeffry Duchac


Jeremy Bartsch


Mary J. Bobholz

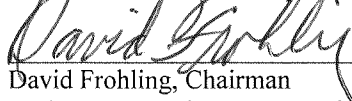

Janice K. Bobholz

FISCAL NOTE:

Is the referenced expenditure included in the adopted 2017 Budget? **Yes**

Fiscal Impact on the adopted 2017 Budget:
\$400,000 Sales & Use Tax & \$150,000 Municipality Share. Actual: \$259,329 Sales and Use Tax & \$135,125 Municipality Share. Total project savings as a whole: \$155,546. Total savings to Dodge County \$140,671.

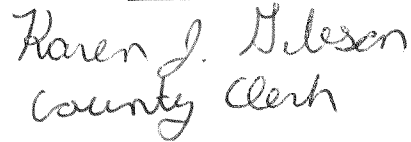
Fiscal Impact reviewed by the Dodge County Finance Committee on **September 12, 2017**.


David Frohling, Chairman
Dodge County Finance Committee

**ADOPTED
BY DODGE COUNTY BOARD**

SEP 19 2017

AYES 29 NOES 0
ABSENT 1
ABSTAIN 0


Karen J. Nilesen
County Clerk

Vote Required: Majority of Members present.

Resolution Summary: A Resolution authorizing the acquisition of a new countywide election voting system and related services and products.

VOTING SYSTEM PROJECT COST ITEMIZATION

September, 2017

Proposed Tabulating Equipment

• Forty-eight (48) Model DS200 Digital Image Tabulators with Ballot Box, Paper Roll, 4 GB Jump Drive @ \$5,750.00 each	\$276,000.00
• Forty-eight (48) Express Vote Ballot Marking Devices with ADA Keypad, Headphones, 4 GB Jump Drive @ \$3,325.00 each	<u>\$159,600.00</u>
Total Tabulating Equipment Cost.....	\$435,600.00

Appurtenant Equipment

• Wireless Modems (48) @ \$300.00	\$14,400.00
• Additional Jump Drives (48) @ \$105.00.....	\$5,040.00
• Soft-Sided Carrying Case (48) @ \$175.00	<u>\$8,400.00</u>
Total Appurtenant Equipment.....	\$27,840.00

Software **\$8,270.00**

Third Party Items

• Data Communication Server Cerberus FPT Pro, EMS Workstation Pro IPSwitch, Miscellaneous Components	\$1,520.00
• Items from Dodge County Information Technology	\$8,904.00
Total Third Party Items.....	\$10,424.00

Ballot on Demand/Balotar Software & Printer **\$5,500.00**

Network Installation & Training **\$25,710.00**

Election Day On-Site Support **\$4,525.00**

Shipping & Handling..... **\$6,972.00**

TOTAL PROJECT COST **\$524,841.00**

Trade-in Allowance (\$8,400.00)

Customer Discount..... (\$121,987.00)

Total upfront cost to Dodge County..... **\$394,454.00**

Municipality Share of Tabulating Equipment Costs

(47 units @ \$2,875 each; reimbursed to County by Municipality by 12/29/17) (\$135,125.00)

TOTAL NET PROJECT COST TO DODGE COUNTY **\$259,329.00**

EXHIBIT "A"

**ELECTION VOTING EQUIPMENT AGREEMENT
(County/Municipal Cost Share)**

THIS AGREEMENT is made between Dodge County, hereinafter referred to as COUNTY, and the Name of Municipality, hereinafter referred to as MUNICIPALITY.

RECITALS

WHEREAS, it is the intent of the County and Municipality to procure new election voting equipment (hardware, software and certain supplies), hereinafter "voting equipment," in the year 2017 that meets statutory requirements to replace the current voting equipment within the County.

WHEREAS, Section 5.68(1), Wis. Stats., requires the cost of voting equipment to be borne by the Municipality.

WHEREAS, the County and Municipality recognize the importance for both fiscal and quality reasons, to have all municipalities in the County use the same voting equipment.

WHEREAS, in recognition of the importance of a uniform system of voting equipment, the County is planning for the allocation of funds to make an initial purchase of new voting equipment on a county-wide basis, which will defray the costs to be borne by the municipalities in the County.

IT IS HEREBY AGREED between the County and Municipality as follows:

COUNTY OBLIGATIONS

1. The County will procure and the Municipality will receive new voting equipment based upon the current number of polling locations as of April 5, 2016; that being one (1) voting system per current polling location.

2. Initially, the County will pay 100% of the purchase cost in 2017. The actual cost to the Municipality will be determined by the per unit cost minus the Dodge County contribution of \$6,200 (approximately 70%) and the Municipality paying the remaining balance (approximately \$2,800 or 30%).

MUNICIPALITY OBLIGATIONS

1. The Municipality agrees to repay the County for its share (approximately 30% of the total purchase cost) by no later than December 29, 2017.

2. Municipality shall use any and all voting equipment purchased by the County on behalf of the Municipality continuously by the Municipality through at least the year 2022, unless mutually agreed upon in writing between the County and Municipality. If the Municipality does not continue to use the equipment through 2022, the Municipality will repay

the County for the County's portion of the purchase cost of the Municipality's unit(s), including shipping, installation, and training, and will relinquish ownership of said equipment and return it to the County.

3. After the County-wide purchase in 2017, Municipality agrees to purchase, at its own expense, additional voting equipment that is compatible with the county-wide purchase in 2017 for any additional polling locations or any additional voting equipment needs.

4. Municipality may purchase a back-up (spare) or additional machine(s) at the time of the county-wide purchase. Any additional voting equipment will require 100% payment by the Municipality at the time of purchase in 2017.

5. The Municipality shall be the sole owner of the new voting equipment purchased on behalf of the Municipality.

6. The Municipality will be required to fully insure the voting equipment for loss and damage and provide the County with evidence of insurance, upon request.

7. Municipality shall enter into any and all available maintenance agreements following the expiration of the warranty period with the vendor selected to provide the voting equipment.

8. Municipality shall be responsible for all annual licensing fees associated with the voting equipment owned by the Municipality.

9. Municipality shall be responsible for upkeep, maintenance, repair and/or use of the Municipal owned voting equipment, including but not limited to: memory devices, paper rolls, jump drives, security keys, ADA peripheral devices, batteries, and costs for repair or loaner equipment.

GENERAL PROVISIONS

1. The County's offer to subsidize a portion (\$6,200) of the purchase cost of voting equipment is only valid for the above listed 2017 county-wide purchase in the quantities set forth in paragraph one (1) of County Obligations and will not be available if the Municipality chooses not to participate in the county-wide voting equipment purchase, or if it decides to purchase equipment from a vendor not selected for the County-wide voting equipment purchase.

2. In the event the Municipality declines participation in the county-wide voting equipment purchase in 2017, or purchases equipment from a vendor not selected for the County-wide purchase, the County may discontinue support for the current voting equipment, and may not provide future support for equipment obtained from a vendor not selected for the county-wide purchase.

3. Governing law. This Agreement shall be governed and interpreted in accordance with the laws of the State of Wisconsin. Any legal action or suit brought to enforce this Agreement shall be filed in the Circuit Court for Dodge County, State of Wisconsin.

4. Entire Agreement. It is agreed and understood that this document constitutes the entire Agreement between the parties, except for those matters incorporated herein by reference, and that this Agreement supersedes all oral representations and negotiations between the parties relating to the subject matter contained herein. No revision or amendment to this agreement shall be valid unless the revision or amendment is reduced to writing and signed by authorized representatives of the parties.

5. Severability. The invalidity or unenforceability of any provision of this Agreement shall not affect or limit the validity or enforceability of any other provision hereof which shall remain valid and enforceable to the fullest extent permitted by law.

6. This Agreement, when fully executed, shall be binding upon the parties hereto. Each party represents and warrants that it has the right, power and legal authority to enter into and perform the respective obligations set forth herein.

NAME OF MUNICIPALITY

DODGE COUNTY:

(Authorized Signature)

Russell Kottke, Chairperson

Printed Name

Date

Title

Karen J. Gibson, County Clerk

Date

Date

RESOLUTION NO. 17-44

Dodge County Capital Improvement Program for 2018-2022

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

WHEREAS, the Dodge County Finance Committee has developed a Capital Improvement Program for Dodge County consisting of a flexible five-year capital expenditure plan for the departments and agencies of Dodge County, intended to be updated and projected on an annual basis; and,

WHEREAS, the departments and agencies of Dodge County have cooperated in assessing their five-year capital needs; and,

WHEREAS, the Finance Committee believes that the Capital Improvement Program is a useful fiscal planning tool and recommends adoption by the Dodge County Board of Supervisors;

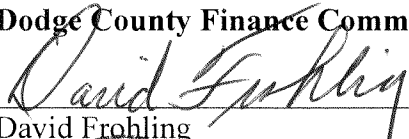
SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby adopts the Capital Improvement Program for 2018-2022, attached hereto; and,

BE IT FURTHER RESOLVED, that the purpose of such adoption shall be to aid the Dodge County Board of Supervisors, its committees, and departments and agencies of Dodge County in the performance of their duties; and,

BE IT FINALLY RESOLVED, that the first year of the Capital Improvement Program shall represent the capital projects that the various departments and agencies of Dodge County may include in their proposed 2018 budgets, but that such inclusion does not guarantee approval by either the Dodge County Administrator or the Dodge County Board of Supervisors.

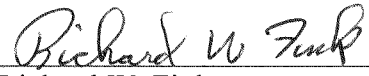
All of which is respectfully submitted this 19th day of September, 2017.

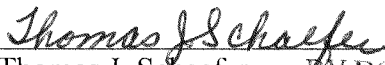
Dodge County Finance Committee:


David Frohling


David Guckenberger


Ed Benter


Richard W. Fink

 **ADOPTED**
Thomas J. Schaefer **BY DODGE COUNTY BOARD**

SEP 19 2017

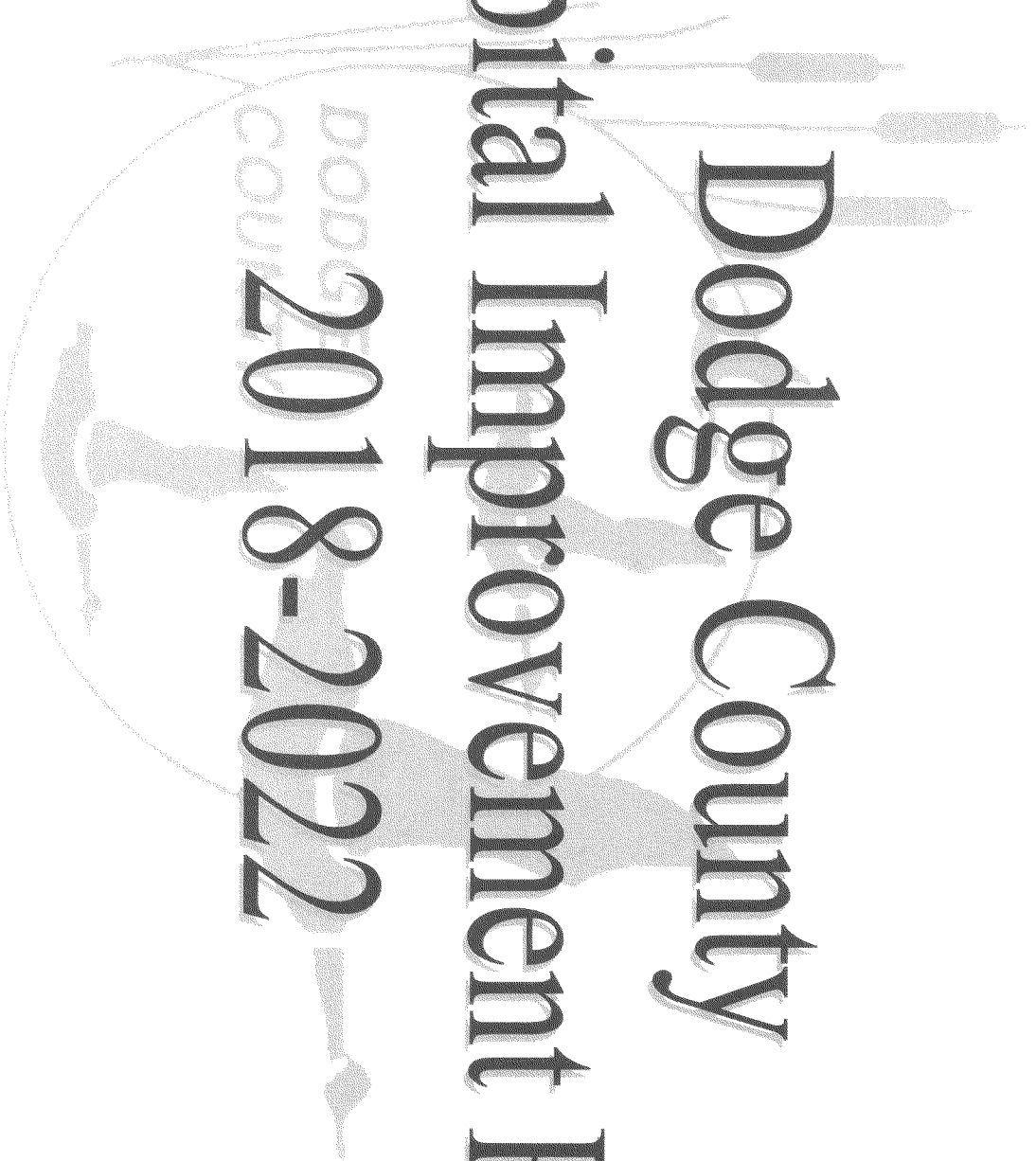
AYES	29	NOES	0
ABSENT	4		
ABSTAIN	0		

Vote Required: Majority of Members present.

Resolution Summary: A Resolution adopting the Capital Improvement Program for 2018-2022.


County Clerk

Dodge County Capital Improvement Plan 2018-2022



DODGE COUNTY CAPITAL IMPROVEMENT PLAN

NEED FOR A CAPITAL IMPROVEMENT PLAN

The Capital Improvement Plan assists in allocating financial resources. It schedules major capital expenditures each year over the next five years. The plan identifies each project, the estimated cost of the project and the financial resources available to finance it. The Capital Improvement Plan (CIP) selects and prioritizes capital projects, distributes expenditures and projects the impact of these expenditures on the budget and tax levy. The plan is updated annually to reflect changing needs and priorities, and to extend the plan another year.

OBJECTIVES OF THE CAPITAL IMPROVEMENT PLAN

- 1) Allocation of limited financial resources by prioritizing requests.
- 2) Continuity in financial decisions by linking planning, programming and budgeting of major projects.
- 3) Coordination between department and committee decision makers.
- 4) Public awareness of financial needs.
- 5) Stabilization of tax rates by relating expenditures to financial capacity.
- 6) Improved bond ratings through effective management and fiscal solvency.
- 7) Identify requests to be funded with sales tax proceeds.

PROCESS AND PROCEDURE

The capital improvement plan process depends upon the cooperation of people from most areas of county government. Six steps are involved in the process.

Determine Future Capital Needs - Each department head or agency director inventories their capital needs and submits them for inclusion in the CIP. Governing committees may review and approve requests prior to submitting them. The Land Resources and Parks Department complies individual capital project requests and combines them with other department requests.

Determine the Financing Potential - The County Administrator reviews the preliminary CIP and assesses the ability of the County to pay for the requested capital improvements and identifies possible requests to be funded with sales tax proceeds. Not all capital project requests will be included in the CIP that is forwarded to the Finance Committee.

Establish Fiscal Policies - After review by County Administrator, the Finance Committee outlines policies and priorities by which to rank the remaining projects. Financing methods and projected revenues and expenditures are considered.

Rank Projects In Priority Order - The Finance Committee ranks projects in priority order.

Develop the Capital Improvement Plan - The Finance Committee matches various funding sources to achieve the best results. After the CIP is adopted by the Committee, it is forwarded to the County Board for review and approval. The first year of the Capital Improvement Plan shall represent the capital projects the departments and agencies of Dodge County may include in their proposed 2017 budgets, but such inclusion does not guarantee approval by the Finance Committee or County Board.

Implement, Monitor and Update the Capital Improvement Plan - The CIP is adopted prior to the annual operating budget. The Finance Committee monitors progress in implementing the Capital Budget.

Definitions

Year: The year the project is intended to be implemented, constructed, purchased or initiated.

Administrative Unit: County agencies or departments identifying a project subject to the criteria.

Project Criteria: Each planned expenditure of \$50,000 or more.

Project Description: A summary of the projects developed by CIP staff from more thorough descriptions by the administrative units.

Total Cost: Total project cost as estimated by administrative units.

Outside Financial Assistance: Funds provided by sources outside County government such as federal and state grants and aids, excluding service charges or indirect reimbursements.

County Cost: Funds to be provided by the County through tax levy, sales tax proceeds or long-term financing.

Administrative Staff: Jim Mielke, County Administrator; Julie Kolp, County Auditor; and Nate Olson, Planning & Economic Development Administrator

305

306

307

RESOLUTION NO. 17-45**Financial Plan for the 2018 Dodge County Budget**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, Dodge County departments have identified and presented in the Dodge
County Capital Improvement Program for 2018-2022 future major project needs; and,

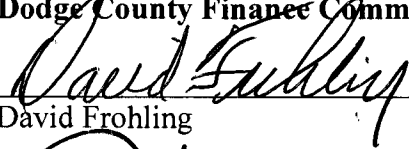
WHEREAS, the Dodge County Finance Committee has reviewed the Dodge County
Capital Improvement Program for 2018-2022 and the current status of County financial funds; and,

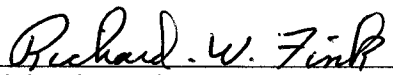
WHEREAS, the Dodge County Finance Committee hereby recommends to the Dodge
County Board of Supervisors the financial plan for the 2018 Budget that includes the proposed
application of county sales and use tax proceeds and the proposed application of undesignated
general funds that is set forth in a document entitled *Financial Plan for the 2018 Dodge County
Budget*, a copy of which has been marked for identification as Exhibit "A", and has been attached
hereto;

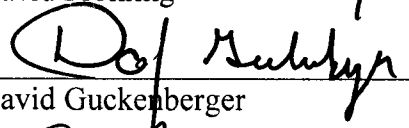
SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of
Supervisors hereby adopts the financial plan for the 2018 Dodge County Budget that is set forth in a
document entitled *Financial Plan for the 2018 Dodge County Budget*, a copy of which has been
marked for identification as Exhibit "A", and has been attached hereto.

All of which is respectfully submitted this 19th day of September, 2017.

Dodge County Finance Committee:


David Frohling


Richard W. Fink


David Guckenberger


Thomas J. Schaefer


Ed Benter

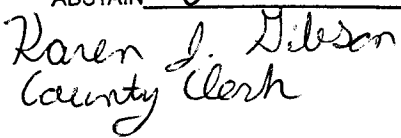
Vote Required: Majority of Members present.

Resolution Summary: A Resolution adopting the financial plan for the 2018 Dodge County Budget.

ADOPTED
BY DODGE COUNTY BOARD

SEP 19 2017

AYES 28 NOES 1
ABSENT 4
ABSTAIN 6


Karen J. Gibson
County Clerk

Financial Plan for the 2018 Dodge County Budget

1. Use County Sales and Use Tax proceeds in the amount of \$4,453,750 to fund the following projects in 2018.

A. Debt Service 2017 Re-Funding Bond Issues (Principal)	\$ 835,000
B. Debt Service 2014 Bond Issue (Principal)	\$ 1,500,000
C. Debt Service Neosho Highway Shop (Principal)	\$ 666,667
D. Debt Service Detention Facility – Pipe/Vent Project (Principal)	\$ 540,000
E. Highway Department Allocation – Roads / Bridges	\$ <u>912,083</u>
Subtotal of 2018 Collection Expenditures:	\$ 4,453,750

Use of Accumulated Sales Tax Fund Balance for Projects

F. Highway Department Allocation	\$ 87,917
G. Sheriff Patrol Squad Video System Replacement (Phase II)	\$ 130,000
H. Dodge County Water Rescue Equipment (Dodge County Fire Chief's Association)	\$ 40,000
Subtotal of Sales Tax Fund Balance Expenditures	\$ <u>257,917</u>

Total Budgeted Expenditures: \$4,711,667

2. Use unassigned general funds in 2018 in an amount not to exceed \$1,400,000

(The Dodge County Board of Supervisors may make unassigned general fund transfers at a meeting scheduled to be held in October and November, 2017. This not to exceed \$1,400,000 amount will be reduced by the amount of these transfers, if any.)

REPORT 1

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Planning, Development and Parks Committee, hereby report favorably on the petition of Craig and Kelly Youngbeck, agent for Phillip Majerus requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 8.21-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in part of the NW ¼ of the NE ¼, Section 23, Town of Leroy, to allow for the creation of a non-farm residential lot at this location and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is substantially consistent with the Dodge County Comprehensive and Farmland Preservation Plans and is consistent with the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 19th day of September, 2017.

RECEIVED
BY DODGE COUNTY BOARD

SEP 19 2017

AYES 29 NOES 0
ABSENT 4
ABSTAIN 0

Raven J. Wilson
County Clerk

Tom Schaefer
Tom Schaefer

Allen Behl
Allen Behl

William Muche

Joseph Marsik

Janice K. Bobholz
Janice Bobholz

Planning, Development and Parks Committee

Ordinance No. 978

An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 23, T13N, R16E, Town of Leroy, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Planning, Development and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Planning, Development and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.I of the Dodge County Land Use Code.

Whereas the Dodge County Planning, Development and Parks Committee has found that the criteria listed in Section 2.3.4.I of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive and Farmland Preservation Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.

The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.

Section 2. This ordinance shall be effective upon passage.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.

Adopted and Approved this 19th day of September, 2017.



Russell Kottke
Chairman

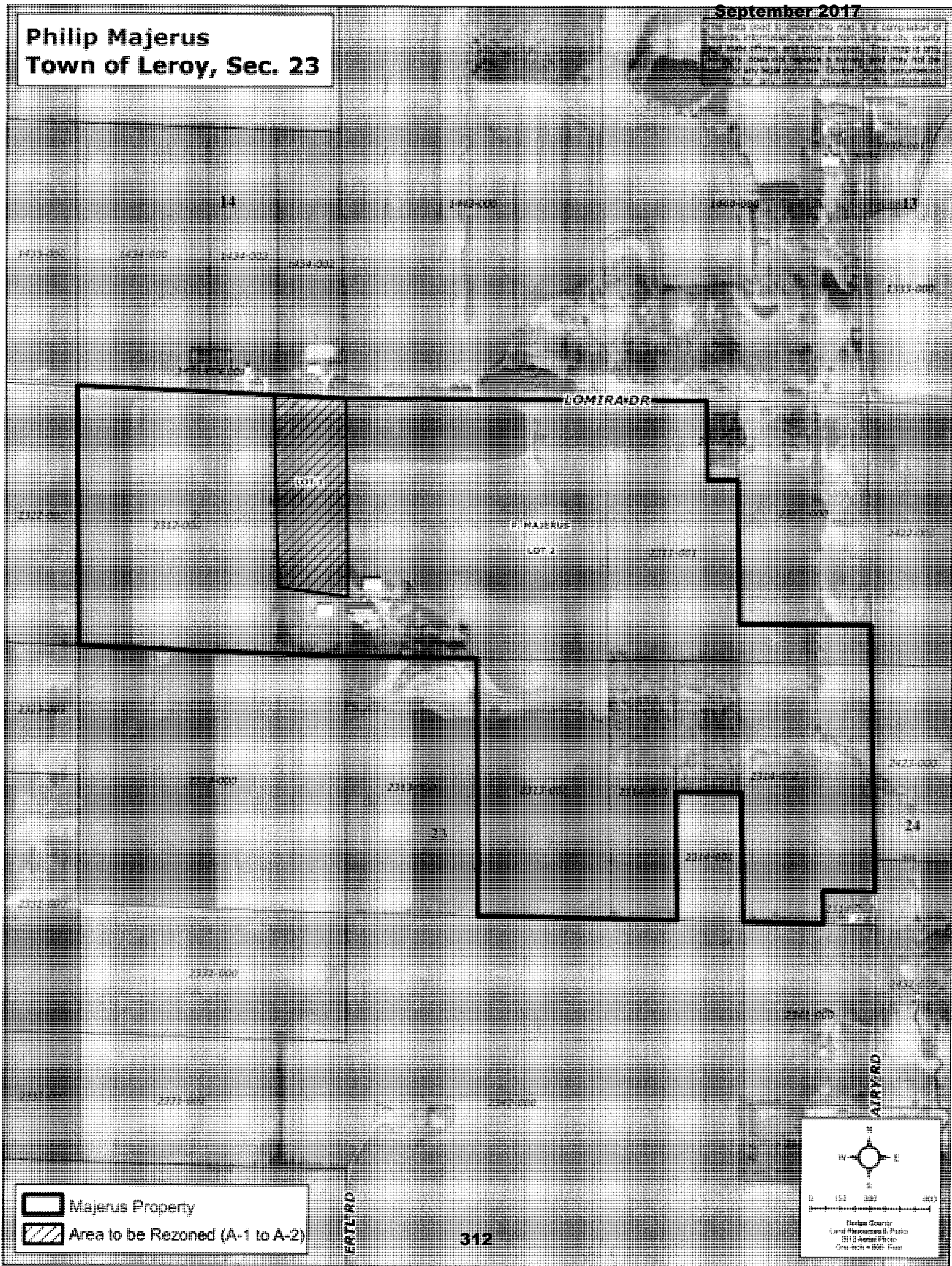


Karen J. Gibson
County Clerk

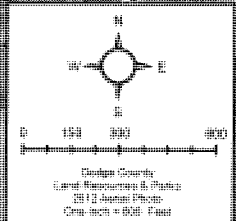
Philip Majerus Town of Leroy, Sec. 23

September 2017

The data used to create this map is a compilation of records, information, and data from various city, county and state offices, and other sources. This map is only advisory, does not replace a survey, and may not be used for any legal purposes. Dodge County assumes no liability for any use or misuse of this information.



- Majerus Property
- Area to be Rezoned (A-1 to A-2)



Notice of Meeting of the Dodge County Board of Supervisors

There will be a meeting of the Dodge County Board of Supervisors on **Tuesday, October 17, 2017, at 7:00 P.M.** in the County Board Room located on the fourth floor of the Administration Building, located at 127 East Oak Street, Juneau, Wisconsin.

The Agenda for the Meeting is as follows:

Call to Order by Russell Kottke, County Board Chairman

Pledge of Allegiance

Roll Call

Approve Minutes from September 19, 2017, County Board Session

Communications on File

Special Orders of Business

Confirm Appointment made by County Administrator

1. Reappoint Karen Coley to the Loan Advisory Committee for a one year term, commencing on October 19, 2017 to October 19, 2018, both inclusive.

Confirm Appointment made by County Board Chairman

1. Appoint Kira Sheahan-Malloy as a member of the Board of Directors on the Friends of Clearview Committee for a two year term. Her term will commence on January 1, 2018 and expire on December 31, 2019.

Chairman Kottke

Victoria Pratt, Chief Executive Officer

Glacial Heritage Development Partnership Update

Supervisor Marsik, Chairman, Human Resources and Labor Negotiations Committee

Sarah Hinze, Human Resources Director

Resolution 17-49 – Dodge County Compensation Plan Adjustments

Consider, Discuss and Take Action on the Following:

Bridge Memorials

Resolutions on File

- 17-46 Amend Town of Theresa Zoning Ordinance – John and Joy Bosch Property – Supervisor Fink.
- 17-47 Amend Town of Herman Zoning Ordinance – Roger and Lisa Schmitt Property – Supervisor Justmann.
- 17-48 Amend Town of Portland Zoning Ordinance – Kyle and Katie Hubacher Property – Supervisor Berres.
- 17-49 2018 Dodge County Compensation Plan Adjustments – Human Resources and Labor Negotiations Committee.
- 17-50 Purchase Eight (8) New 2018 Ford Utility Police Interceptor Vehicles for Sheriff's Office – Judicial and Public Protection Committee.
- 17-51 Convert Sheriff's Office Primary Radio Channel (Sheriff 3) to Two Separate Channels – Judicial and Public Protection Committee.
- 17-52 Resolution Closing Dodge County Law Enforcement Center – Pod J – Building Committee.
- 17-53 Allowable Levy Limit Adjustment – Unused Levy – Finance Committee.
- 17-54 Transfer Funds from Information Technology Department 2017 Budget to the Human Services and Health Department 2017 Budget – Information Technology and Finance Committees.

Reports on File

1. Ordinance No. 979 – Amend Land Use Code – Sal Okon, agent for Wondra Estate Property – Town of Leroy - Planning, Development and Parks Committee.
2. Ordinance No. 980 – Amend Dodge County Comprehensive Plan – Planning, Development and Parks Committee.
3. Ordinance No. 981 – Amend Land Use Code – Thomas, Lucas and Levi Bruins Property – Town of Trenton – Planning, Development and Parks Committee.
4. Ordinance No. 982 – Amend Land Use Code – Michael Henneberry and Indian Garden Land & Timber LLP Property – Town of Shields – Planning, Development and Parks Committee.
5. Ordinance No. 983 – Amend Land Use Code – Aaron Wolstein, Bulk Fluid Investments and the American National Bank Property – Town of Oak Grove – Planning, Development and Parks Committee.

Set Next Meeting Date & Time**Recess**

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

COMMITTEE NAME COUNTY BOARD								
MEETING DATE October 17, 2017								
		Approval <u>RK</u> Date <u>10-19-2017</u>						
		Chair <u>Russ Rolke</u>						
VENDOR	NAME	PRESENT	ABSENT	PERDIEM	MILES	AMOUNT	MEALS	AMOUNT
49452	Bartsch, Jeremy	X		50.00	26	13.91		
11994	Behl, Allen	X		50.00	32	17.12		
49450	Bennett, Richard	X		50.00	6	3.21		
49449	Benter, Ed	X		50.00	46	24.61		
19566	Berres, Jeff	X		50.00	42	22.47		
11970	Bischoff, Larry	X		50.00	20	10.70		
10583	Bobholz, Janice		X	0.00	0	0.00		
26899	Bobholz, Mary	X		50.00	9.34	5.00		
49453	Caine, Jeffrey	X		50.00	14	7.49		
46788	Derr, Lisa	X		50.00	21	11.24		
10195	Duchac, Jeffry	X		50.00	15	8.03		
49971	Fink, Richard W.		X	0.00	0	0.00		
28760	Frohling, David	X		50.00	14.5	7.76		
49455	Glewen, Becky		X	0.00	0	0.00		
41853	Greshay, Richard	X		50.00	14	7.49		
49993	Guckenberger, David	X		50.00	50	26.75		
48638	Hilbert, Dan	X		50.00	20	10.70		
49454	Houchin, Cathy	X		50.00	33	17.66		
25412	Johnson, Harold	X		50.00	54	28.89		
49451	Justmann, Stephanie	X		50.00	16	8.56		
16348	Kottke, Russell	X		55.00	30	16.05		
29374	Maly, Donna	X		50.00	6.67	3.57		
22503	Marsik, Joseph M.	X		50.00	40	21.40		
34243	Miller, MaryAnn	X		50.00	0	0.00		
43804	Muche, William	X		50.00	22	11.77		
36482	Nelson, Ed	X		50.00	32	17.12		
47109	Nickel, Thomas	X		50.00	34	18.19		
46789	Roesch, Mark E.	X		50.00	34	18.19		
30697	Schaefer, Thomas	X		50.00	30	16.05		
15819	Schmidt, Dennis	X		50.00	0	0.00		
37252	Schraufnagel, Larry	X		50.00	50	26.75		
50060	Sheahan-Malloy	X		50.00	32	17.12		
26089	Stousland, Glenn	X		50.00	20	10.70		

**Dodge County Board of Supervisors
October 17, 2017 – 7:00 p.m.
Administration Building - Juneau, Wisconsin**

The October Session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by Chairman Kottke with all Supervisors being in attendance with the exception of Supervisors J. Bobholz, Fink and Glewen who had previously asked to be excused.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor Maly and seconded by Supervisor Duchac to approve the minutes of the September 19, 2017, session of the County Board meeting as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

Communications on File

Chairman Kottke reported there were no communications on file.

Special Orders of Business

The Chairman called the First Special Order of Business: Confirm appointment made by County Administrator, James Mielke. Reappoint Karen Coley to the Loan Advisory Committee for a one year term, commencing on October 19, 2017 to October 19, 2018, both inclusive. A motion to accept the reappointment was made by Supervisor Greshay and seconded by Supervisor Behl. The motion passed by acclamation with no negative votes cast, thereby approving the reappointment.

Chairman Kottke then called the Second Special Order of Business: Confirm appointment made by County Board Chairman. Appoint Kira Sheahan-Malloy as a member of the Board of Directors on the Friends of Clearview Committee for a two year term. Her term will commence on January 1, 2018 and expire on December 31, 2019. A motion to accept the appointment was made by Supervisor Duchac and seconded by Supervisor Schmidt. The motion passed by acclamation with no negative votes cast, thereby approving the appointment.

Chairman Kottke then called upon Victoria Pratt, Chief Executive Officer, Glacial Heritage Development Partnership and Nate Olson, Planning/Economic Development Administrator, Dodge County Land Resources and Parks Department who, together, gave an update on the Glacial Heritage Development Partnership. Following the presentation there were questions by Supervisors Greshay, Berres and Houchin answered by Ms. Pratt.

Chairman Kottke next called upon Supervisor Marsik, Chairman, Human Resources and Labor Negotiations Committee, who introduced Sarah Hinze, Human Resources Director who gave a presentation on Resolution 17-49, 2018 Dodge County Compensation Plan Adjustments. Ms. Hinze explained the current compensation plan structure and the proposed changes to the compensation plan. Questions by Supervisors Berres, Hilbert and M. Bobholz answered by Ms. Hinze.

The following Bridge Memorials, Resolutions and Reports were read by the Clerk and acted upon by the Board:

Bridge Memorials Highway Committee. A motion for adoption was made by Supervisor Berres and seconded by Supervisor Caine. The vote was cast with all voting in the affirmative, thereby adopting the Bridge Memorials.

Resolution No. 17-46 Amend Town of Theresa Zoning Ordinance – John and Joy Bosch Property – Supervisor Fink. A motion for adoption was made by Supervisor Muche and seconded by Supervisor Behl. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-47 Amend Town of Herman Zoning Ordinance – Roger and Lisa Schmitt Property – Supervisor Justmann. A motion for adoption was made by Supervisor Justmann and seconded by Supervisor Muche. Question by Supervisor Duchac answered by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-48 Amend Town of Portland Zoning Ordinance – Kyle and Katie Hubacher Property – Supervisor Berres. A motion for adoption was made by Supervisor Berres and seconded by Supervisor Behl. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-49 2018 Dodge County Compensation Plan Adjustments – Human Resources and Labor Negotiations Committee. A motion for adoption was made by Supervisor Marsik and seconded by Supervisor Schmidt. The vote was cast with 29 ayes and 1 no, thereby adopting the Resolution.

Ayes: Benter, Kottke, M. Bobholz, Nelson, Marsik, Bennett, Greshay, Justmann, Schaefer, Muche, Bartsch, Johnson, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, Schmidt, Duchac, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Stousland, Derr. Total 29.

No: Guckenberger. Total 1.

Absent: J. Bobholz, Fink, Glewen. Total 3.

Resolution No. 17-50 Purchase Eight (8) New 2018 Ford Utility Police Interceptor Vehicles for Sheriff's Office – Judicial and Public Protection Committee. A motion for adoption was made by Supervisor Miller and seconded by Supervisor Bischoff. Questions by Supervisors Berres, M. Bobholz and Houchin answered by Sheriff Schmidt. The vote was cast with 28 ayes and 2 noes, thereby adopting the Resolution.

Ayes: Benter, Kottke, M. Bobholz, Nelson, Marsik, Bennett, Greshay, Justmann, Schaefer, Guckenberger, Muche, Bartsch, Johnson, Schraufnagel, Bischoff, Caine, Behl, Berres, Roesch, Frohling, Schmidt, Duchac, Nickel, Maly, Hilbert, Miller, Stousland, Derr. Total 28.

No: Houchin, Sheahan-Malloy. Total 2.

Absent: J. Bobholz, Fink, Glewen. Total 3.

Resolution No. 17-51 Convert Sheriff's Office Primary Radio Channel (Sheriff 3) to Two Separate Channels – Judicial and Public Protection Committee. A motion for adoption was made by Supervisor Miller and seconded by Supervisor Nickel. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-52 Resolution Closing Dodge County Law Enforcement Center – Pod J – Building Committee. A motion for adoption was made by Supervisor Schmidt and seconded by Supervisor Marsik. Comments by Supervisors Miller, Greshay, Schmidt, Derr and Maly, Sheriff Schmidt and Chairman Kottke. Questions by Supervisor Maly answered by Supervisor Schmidt. At this time, Supervisor Derr made a motion to amend the Resolution by changing the January 1, 2020 date to July 1,

2020 in lines 34 and 40 of the Resolution. The motion was seconded by Supervisor Hilbert. Comment on the amendment by Supervisor Berres. The vote was cast on the amendment with 7 ayes and 23 noes, thereby defeating the amendment.

Ayes: Marsik, Schaefer, Muche, Schraufnagel, Caine, Hilbert, Derr. Total 7.

Noes: Benter, Kottke, M. Bobholz, Nelson, Bennett, Greshay, Justmann, Guckenberger, Bartsch, Johnson, Bischoff, Behl, Berres, Houchin, Roesch, Frohling, Schmidt, Duchac, Nickel, Sheahan-Malloy, Maly, Miller, Stousland. Total 23.

Absent: J. Bobholz, Fink, Glewen. Total 3.

Comments on the original Resolution by Supervisors M. Bobholz, Berres and Guckenberger. At this time, Supervisor Guckenberger made a motion to lay the Resolution on the table indefinitely. The motion was seconded by Supervisor Maly. Chairman Kottke called upon Corporation Counsel Kimberly Nass to clarify what a motion to lay on the table means. Ms. Nass explained that a motion to lay on the table is usually out of order and another option would be to make a motion to postpone indefinitely and that it would be up to the Chairman to rule on the procedure. Supervisor Guckenberger changed his motion to a motion to postpone the Resolution indefinitely and Supervisor Maly agreed with the motion to postpone. Comments by Corporation Counsel Kimberly Nass and Supervisors Guckenberger and Houchin. Questions by Supervisors Nickel, Derr, Marsik and Maly and County Clerk Karen Gibson answered by Sheriff Schmidt, Corporation Counsel Kimberly Nass and Chairman Kottke. The vote was cast on the motion to postpone with 15 ayes and 15 noes, thereby defeating the motion to postpone.

Ayes: Kottke, M. Bobholz, Justmann, Guckenberger, Muche, Bartsch, Schraufnagel, Frohling, Duchac, Nickel, Maly, Hilbert, Miller, Stousland, Derr. Total 15.

Noes: Benter, Nelson, Marsik, Bennett, Greshay, Schaefer, Johnson, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Schmidt, Sheahan-Malloy. Total 15.

Absent: J. Bobholz, Fink, Glewen. Total 3.

The vote was then cast on the Resolution as presented with 14 ayes and 16 noes, thereby defeating the Resolution.

Ayes: Benter, Kottke, Marsik, Bennett, Schaefer, Caine, Behl, Berres, Houchin, Roesch, Frohling, Schmidt, Sheahan-Malloy, Derr. Total 14.

Noes: M. Bobholz, Nelson, Greshay, Justmann, Guckenberger, Muche, Bartsch, Johnson, Schraufnagel, Bischoff, Duchac, Nickel, Maly, Hilbert, Miller, Stousland. Total 16.

Absent: J. Bobholz, Fink, Glewen. Total 3.

Resolution No. 17-53 Allowable Levy Limit Adjustment – Unused Levy – Finance Committee. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor Frohling. The vote was cast with 29 ayes and 1 no, thereby adopting the Resolution.

Ayes: Benter, Kottke, M. Bobholz, Nelson, Marsik, Bennett, Greshay, Justmann, Schaefer, Guckenberger, Muche, Bartsch, Johnson, Schraufnagel, Caine, Behl, Berres, Houchin, Roesch, Frohling, Schmidt, Duchac, Nickel, Sheahan-Malloy, Maly, Hilbert, Miller, Stousland, Derr. Total 29.

No: Bischoff. Total 1.

Absent: J. Bobholz, Fink, Glewen. Total 3.

Resolution No. 17-54 Transfer Funds from Information Technology Department 2017 Budget to the Human Services and Health Department 2017 Budget – Information Technology and Finance

Committees. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Report No. 1 Ordinance No. 979 – Amend Land Use Code – Sal Okon, agent for Wondra Estate Property – Town of Leroy - Planning, Development and Parks Committee. A motion for adoption was made by Supervisor Behl and seconded by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

Report No. 2 Ordinance No. 980 – Amend Dodge County Comprehensive Plan – Planning, Development and Parks Committee. A motion for adoption was made by Supervisor Muche and seconded by Supervisor Behl. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

Report No. 3 Ordinance No. 981 – Amend Land Use Code – Thomas, Lucas and Levi Bruins Property – Town of Trenton – Planning, Development and Parks Committee. A motion for adoption was made by Supervisor Duchac and seconded by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

Report No. 4 Ordinance No. 982 – Amend Land Use Code – Michael Henneberry and Indian Garden Land & Timber LLP Property – Town of Shields – Planning, Development and Parks Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Berres. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

Report No. 5 Ordinance No. 983 – Amend Land Use Code – Aaron Wolstein, Bulk Fluid Investments and the American National Bank Property – Town of Oak Grove – Planning, Development and Parks Committee. A motion for adoption was made by Supervisor Muche and seconded by Supervisor Schaefer. Questions by Supervisors Guckenberger and Stousland answered by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

The Clerk noted the following had been placed on the Supervisor's desks: October, 2017 Aging and Disability Resource Center Newsletter and the 2018 Dodge County Budget Book. The Chairman ordered these be placed on file.

Supervisor Frohling invited the Board members to attend the October 24, 2017 Special Finance Committee Meeting that will be held in the Administration Building Auditorium at 6:00 p.m.

At 9:11 p.m. Supervisor Frohling made a motion to recess until November 14, 2017 at 9:00 a.m. Supervisor Maly seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

DODGE COUNTY HIGHWAYREPORT NO. 1COUNTY AID BRIDGE MEMORIALS

TO THE HONORABLE BOARD OF SUPERVISORS, DODGE COUNTY, WISCONSIN
Members:

Your Highway Committee, to whom the following County Aid Bridge Memorials were referred:

<u>TOWN</u>	<u>BRIDGE NAME</u>	<u>ROAD</u>	<u>C.A.B. NO.</u>
Beaver Dam	Dollar Bridge	Shaw Hill Road	332-16-20
Rubicon	Saylesville Bridge	Saylesville Road	332-16-21
Ashippun	Kluewer Bridge	Roosevelt Road	332-17-01
Lowell	Miescher Bridge	Bobolink Road	332-17-02
Lowell	Wille Bridge	Meadow Road	332-17-03
Elba	Zandler Bridge	Johnson Road	332-17-04
Elba	Bishop Bridge	Johnson Road	332-17-05
Hubbard	Kuhlman Bridge	W. Neda Road	332-17-06

hereby beg leave to recommend favorably upon said County Aid Bridge Memorials.

All of which is respectfully submitted this 17th day of October, 2017.


Harold J. Johnson - Chairman

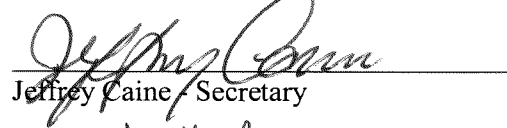
Vote on Foregoing Report

Ayes 30 Noes 0 Absent 3

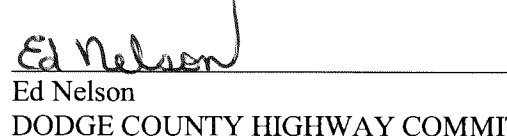
Adopted 10-17-17
REPORT


COUNTY CLERK


William T. Muehe - Vice Chairman


Jeffrey Caine - Secretary


Jeff Berres


Ed Nelson
DODGE COUNTY HIGHWAY COMMITTEE

COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

Members:

The undersigned Chairman of the Town of Beaver Dam hereby sets forth the fact that the Town Board of the said Town has petitioned to replace the approach on both sides of the so-called Union Pacific Railroad located in Section 21 of the said Town and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.

We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on October 6, 2016. This document memorializes the agreement between the Town of Beaver Dam and Dodge County.

Name of Bridge Dollar BridgeC.A.B. No. 332-16-20Name of Road Shaw Hill Road

Neal Stippich
Chairman-Town of Beaver Dam
11-1-2016

Date

Peter Thompson
Assistant Highway Commissioner-Dodge County
10/24/16
Date

COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

Members:

The undersigned Chairman of the Town of Rubicon hereby sets forth the fact that the Town Board of the said Town has petitioned to replace the Saylesville Road bridge with a new bridge, that the bridge crosses the Rubicon River, is located in Section 25 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.

We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on December 7, 2016. This document memorializes the agreement between the Town of Rubicon and Dodge County.

Name of Bridge SaylesvilleC.A.B. No. 332-16-21Name of Road Saylesville RoadThomas J. Schaefer

Chairman-Town of Rubicon

1-3-17

Date

Peter Thompson

Assistant Highway Commissioner-Dodge County

12/20/16

Date

COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

Members:

The undersigned Chairman of the Town of Ashippun hereby sets forth the fact that the Town Board of the said Town has petitioned to replace a 24.5' bridge with a 31' bridge, that the bridge crosses the so-called Ashippun River, is located in Section 22 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.

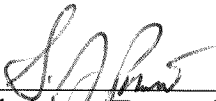
We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on May 11, 2017. This document memorializes the agreement between the Town of Ashippun and Dodge County.

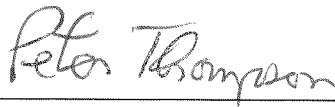
Name of Bridge Kluewer Bridge

C.A.B. No. 332-17-01

Name of Road Roosevelt Road


Chairman-Town of Ashippun
5-27-17

Date


Assistant Highway Commissioner-Dodge County
5/23/17
Date

COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

Members:

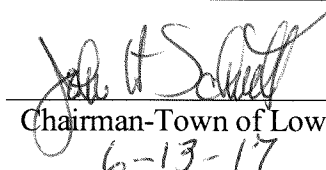
The undersigned Chairman of the Town of Lowell hereby sets forth the fact that the Town Board of the said Town has petitioned to replace a bridge that crosses the so-called CP Railroad located in Section 33 of the said Town and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.

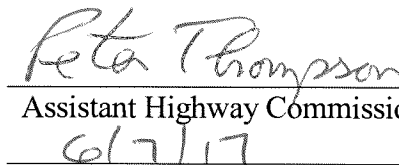
We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on May 17, 2017. This document memorializes the agreement between the Town of Lowell and Dodge County.

Name of Bridge Miescher BridgeC.A.B. No. 332-17-02Name of Road Bobolink Road


Chairman-Town of Lowell
6-13-17

Date


Assistant Highway Commissioner-Dodge County
6/7/17

Date

COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

Members:

The undersigned Chairman of the Town of Lowell hereby sets forth the fact that the Town Board of the said Town has petitioned to replace a 43.5' x 36" pipe with a 50' x 36" pipe, that the pipe crosses a ditch located in Section 6 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.

We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on June 22, 2017. This document memorializes the agreement between the Town of Lowell and Dodge County.

Name of Bridge Wille BridgeC.A.B. No. 332-17-03Name of Road Meadow Road

John H. Schmitt *ch*
Chairman-Town of Lowell
7/12/17
Date

Peter Thompson
Assistant Highway Commissioner-Dodge County
6/22/17
Date

COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

Members:

The undersigned Chairman of the Town of Elba hereby sets forth the fact that the Town Board of the said Town has petitioned to replace a 36" x 40' pipe/bridge with a 36" x 50' pipe/bridge, that the pipe crosses a ditch located in Section 30 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.

We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on July 17, 2017. This document memorializes the agreement between the Town of Elba and Dodge County.

Name of Bridge Zandler BridgeC.A.B. No. 332-17-04Name of Road Johnson Road

Joe Roche
Chairman-Town of Elba

7-24-17
Date

Peter Thompson
Assistant Highway Commissioner-Dodge County

7/20/17
Date

COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

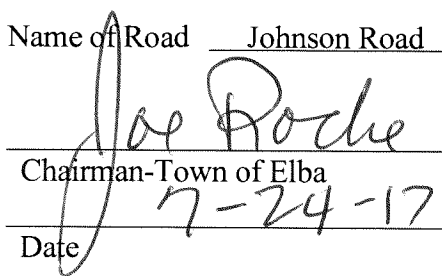
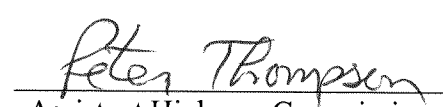
Members:

The undersigned Chairman of the Town of Elba hereby sets forth the fact that the Town Board of the said Town has petitioned to replace a 48" x 45' pipe/bridge with a 48" x 50' pipe/bridge, that the pipe crosses a ditch located in Section 30 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.

We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on July 17, 2017. This document memorializes the agreement between the Town of Elba and Dodge County.

Name of Bridge Bishop BridgeC.A.B. No. 332-17-05Name of Road Johnson Road

Joe Roche
Chairman-Town of Elba
Date 7-24-17

Peter Thompson
Assistant Highway Commissioner-Dodge County
Date 7/20/17

COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

Members:

The undersigned Chairman of the Town of Hubbard hereby sets forth the fact that the Town Board of the said Town has petitioned to replace a 36" x 70' pipe with a 30" x 70' liner, that the pipe crosses a ditch located in Section 9 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.

We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on July 20, 2017. This document memorializes the agreement between the Town of Hubbard and Dodge County.

Name of Bridge Kuhlman Bridge

C.A.B. No. 332-17-06

Name of Road W. Neda Road

Daniel Guenterberg
Chairman-Town of Hubbard

8-1-17

Date

Peter Thompson
Assistant Highway Commissioner-Dodge County

7/26/17

Date

RESOLUTION # 17-46

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS:

WHEREAS, Dodge County, a Body Corporate under the laws of the State of Wisconsin, had adopted a comprehensive zoning ordinance which is in full force and effect, and

WHEREAS, the Town Board of the Town of Theresa has adopted a Town Zoning Ordinance for said town, the power to adopt a Town Zoning Ordinance having been granted by a referendum vote of the electors of the Town of Theresa held at the time of a regular annual town meeting, and

WHEREAS, pursuant to Section 60.62(3) of the Wisconsin Statutes adoption and amendment of a town zoning ordinance by a town board is subject to approval of the county board in counties having a zoning ordinance in force and effect, and

WHEREAS, a public hearing as to the proposed amendment to the Town Zoning Ordinance of the Town of Theresa was held by the Town Plan Commission of the Town of Theresa on July 12th, 2017, the proposed amendment to the zoning ordinance of the Town of Theresa having been adopted by the Town Board of the Town of Theresa on August 7th, 2017.

THEREFORE BE IT RESOLVED, that the amendment to the Town Zoning Ordinance of the Town of Theresa as represented by "the site map" attached to and made a part of this resolution be and hereby is approved, by the Board of Supervisors of Dodge County, Wisconsin.

All of which is respectfully submitted this 19 day of August, 2017.

ADOPTED
BY DODGE COUNTY BOARD

Richard W. Fink

Dodge County Board Supervisor

OCT 17 2017
AYES 30 NOES 0
ABSENT 3
ABSTAIN 0

Karen J. Gibson

REPORT to Res. 17-46

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We the Dodge County Planning, Development and Parks Committee, hereby report favorably on the petition of John and Joy Bosch requesting amendment of the Zoning Ordinance, Town of Theresa, Dodge County, Wisconsin, to rezone approximately 2.6-acres of land from an A-1 Farmland Preservation Zoning District to an A-2 General Agricultural Zoning District in part of the SW ¼ of the SW ¼, Section 6, Town of Theresa, in order to allow for the construction of a non-farm residence on this lot and recommend approval of the resolution for this rezoning petition.

The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the proposed rezoning petition is consistent with the County's Comprehensive Plan as the site is designated as general agriculture which may allow for limited residential development.

Respectfully submitted this 17th day of October, 2017


Tom Schaefer


Allen Behl


William Muche


Joseph Marsik

Janice Bobholz

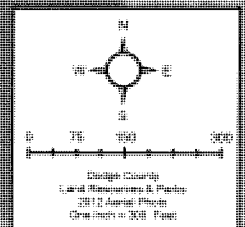
Planning, Development and Parks
Committee

John & Joy Bosch Town of Theresa, Sec. 6

The data used to create this map is a compilation of records, information, and data from various city, county and state offices, and other sources. This map is only advisory, does not replace a survey, and may not be used for any legal purpose. Dodge County assumes no liability for any use or misuse of this information.



- Bosch Property
- Area to be Rezoned (A-1 to A-2)



RESOLUTION # 17-47

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

MEMBERS:

WHEREAS, Dodge County, a Body Corporate under the laws of the State of Wisconsin, had adopted a comprehensive zoning ordinance which is in full force and effect, and

WHEREAS, the Town Board of the Town of Herman has adopted a Town Zoning Ordinance for said town, the power to adopt a Town Zoning Ordinance having been granted by a referendum vote of the electors of the Town of Herman held at the time of a regular annual town meeting, and

WHEREAS, pursuant to Section 60.62(3) of the Wisconsin Statutes adoption and amendment of a town zoning ordinance by a town board is subject to approval of the county board in counties having a zoning ordinance in force and effect, and

WHEREAS, a public hearing as to the proposed amendments to the Town Zoning Ordinance of the Town of Herman was held by the Town Plan Commission on August 22, 2017 having been adopted by the Town Board of the Town of Herman on August 22, 2017.

THEREFORE BE IT RESOLVED, that the revised Town Zoning Ordinance of the Town of Herman as represented by "Exhibit A" attached to and made a part of this resolution be and hereby are approved, by the Board of Supervisors of Dodge County, Wisconsin.

All of which is respectfully submitted this 6th day of ~~August~~^{September}, 2017.

Stephanie Justmann
Stephanie Justmann, Supervisor

~~ADOPTED~~
BY DODGE COUNTY BOARD

OCT 17 2017

AYES 30 NOES 0
ABSENT 3
ABSTAIN 0

Raven J. Gibson
County Clerk

REPORT to Res. 17-47

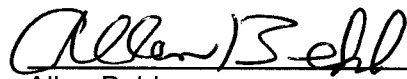
TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We the Dodge County Planning, Development and Parks Committee, hereby report favorably on the petition of Roger and Lisa Schmitt requesting amendment of the Zoning Ordinance, Town of Herman, Dodge County, Wisconsin, to rezone approximately 2-acres of land from an A-2 General Agricultural Zoning District to an A-1 Farmland Preservation Zoning District in part of the NW ¼ of the NW ¼, Section 22, T11N, R17E, Town of Herman to allow for the creation of a non-farm residential lot at this location and recommend approval of the resolution submitted by the Town of Herman for this rezoning petition.

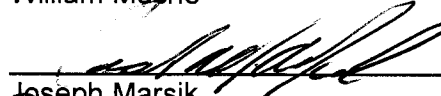
The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the proposed rezoning petition is consistent with the County's Comprehensive Plan as the site is designated as agriculture which may allow for limited residential development.

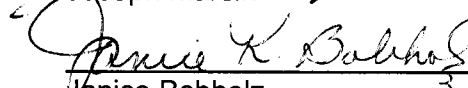
Respectfully submitted this 17th day of October, 2017


Tom Schaefer


Allen Behl


William Muche

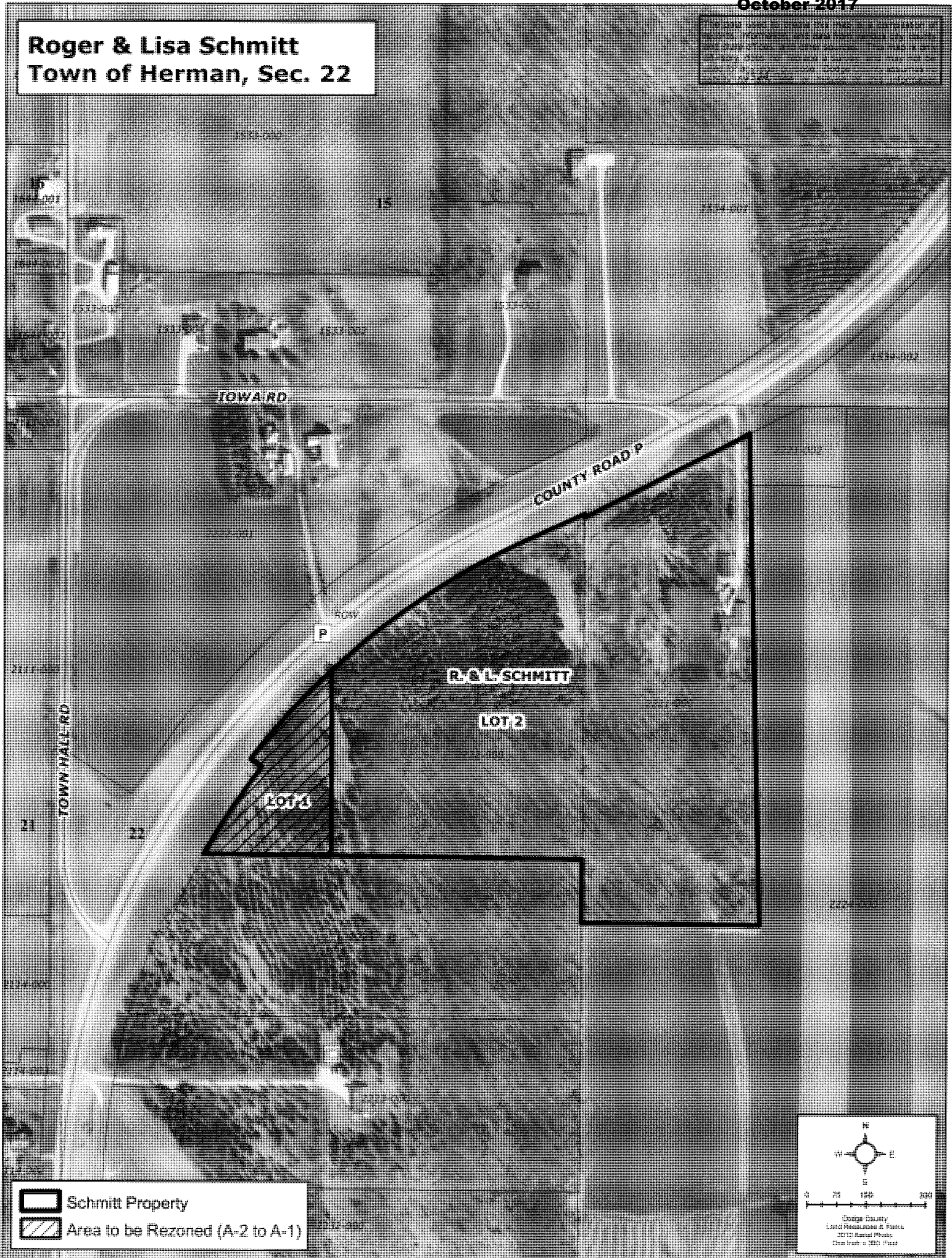

Joseph Marsik


Janice Bobholz

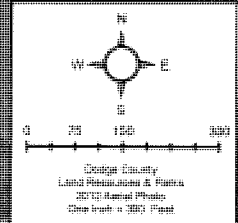
Planning, Development and Parks
Committee

**Roger & Lisa Schmitt
Town of Herman, Sec. 22**

The data used to create this map is a compilation of public information, and does not constitute a warranty or other service. This map is only an advisory tool and should not be used for any legal purpose. Dodge County assumes no liability for any errors or omissions in this information.



- Schmitt Property
- Area to be Rezoned (A-2 to A-1)



RESOLUTION NO. 17-48

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

WHEREAS, Dodge County, a Body Corporate under the laws of the State of Wisconsin has adopted a comprehensive Zoning Ordinance which is in full force and effect, and

WHEREAS, the Town Board of Portland has adopted a Town Zoning Ordinance for said town, the power to adopt a Town Zoning Ordinance having been granted by referendum vote of the electors of the Town of Portland held at the time of a regular annual Town meeting, and

WHEREAS, pursuant to Section 60.62(3) of the Wisconsin Statutes adoption and amendment of a town zoning ordinance by a town board is subject to approval of the County Board in counties having a zoning ordinance in force and effect, and

WHEREAS, a public hearing as to the proposed amendment to the Town Zoning Ordinance of the Town of Portland was held by the Town Planning Commission of the Town of Portland on August 16, 2017 and the proposed amendment to the Zoning Ordinance of the Town of Portland having been adopted by the Town Board of the Town of Portland on August 24, 2017

THEREFORE BE IT RESOLVED: That the amendment to the Town Zoning Ordinance of the Town of Portland as represented by "Exhibit A" ^{-1-A-2} attached to and made a part of this resolution be and hereby is approved, by the Board of Supervisors of Dodge County, Wisconsin.

All of which is respectfully submitted this 17th day of October, 2017.

ADOPTED
BY DODGE COUNTY BOARD

Jeff Berres
JEFF BERRERES, Supervisor

OCT 17 2017

AYES	<u>30</u>	NOES	<u>0</u>
ABSENT	<u>3</u>		
ABSTAIN	<u>0</u>		

Raren J. Gibson
County Clerk

REPORT to Res. 17-48

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

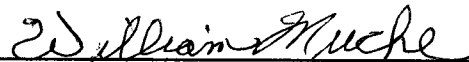
We the Dodge County Planning, Development and Parks Committee, hereby report favorably on the petition of Kyle and Katie Hubacher requesting amendment of the Zoning Ordinance, Town of Portland, Dodge County, Wisconsin, to rezone approximately 1.5-acres of land from an A-1 Farmland Preservation Zoning District to an A-2 General Agricultural Zoning District in part of the NW ¼ of the NW ¼, Section 29, Town of Portland to allow for the construction of a non-farm residence on this lot and recommend approval of the resolution submitted by the Town of Portland for this rezoning petition.

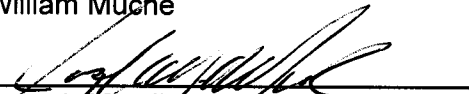
The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the proposed rezoning petition is consistent with the County's Comprehensive Plan as the site is designated as general agriculture which may allow for limited residential development.

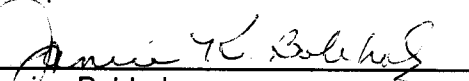
Respectfully submitted this 17th day of October, 2017


Tom Schaefer


Allen Behl


William Muche

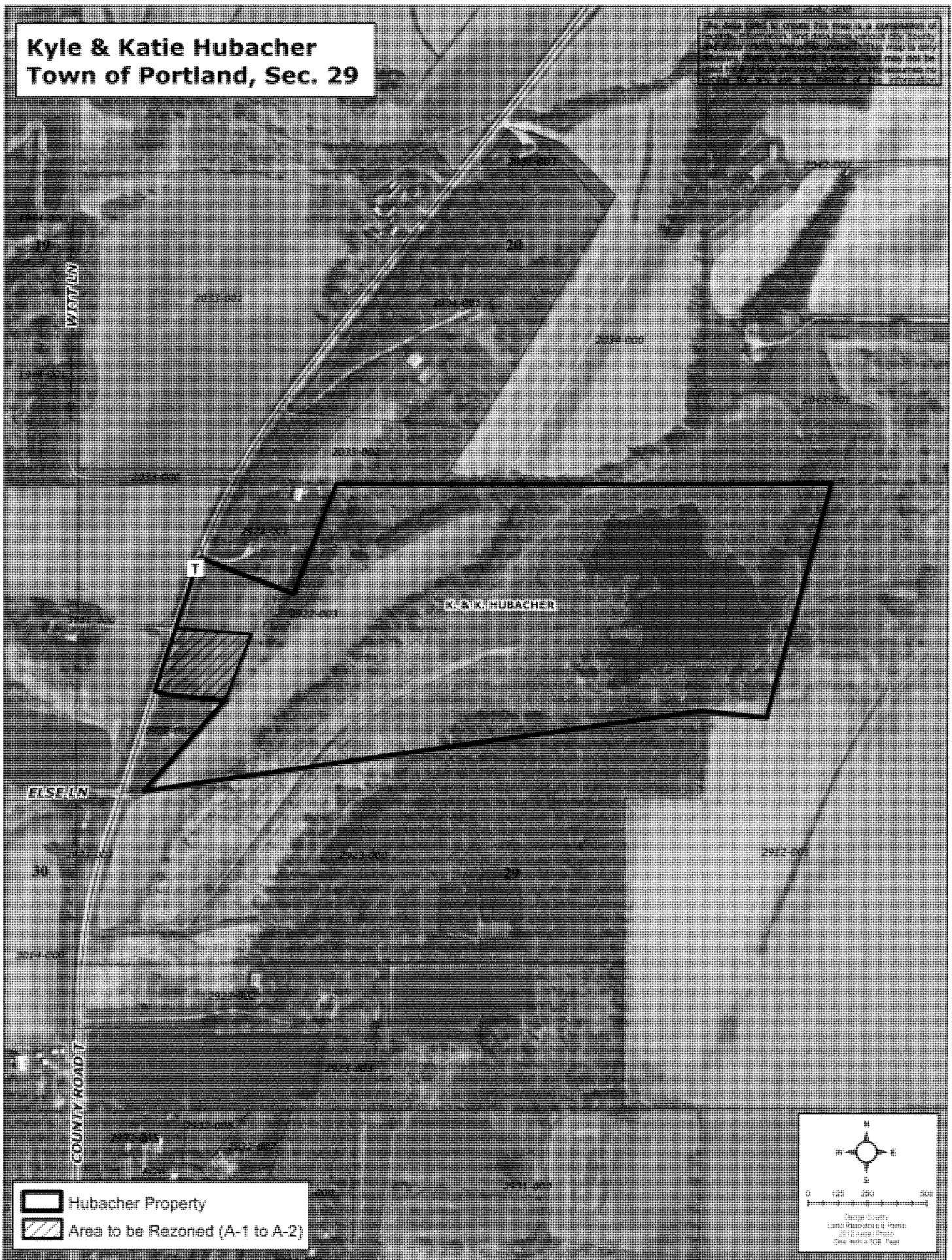

Joseph Marsik


Janice Bobholz

Planning, Development and Parks
Committee

**Kyle & Katie Hubacher
Town of Portland, Sec. 29**

The data used to create this map is a compilation of records, information, and data from various city, county and state offices. The information on this map is only advisory. It is not intended to be used for legal purposes. The user assumes no liability for any use or misuse of this information.



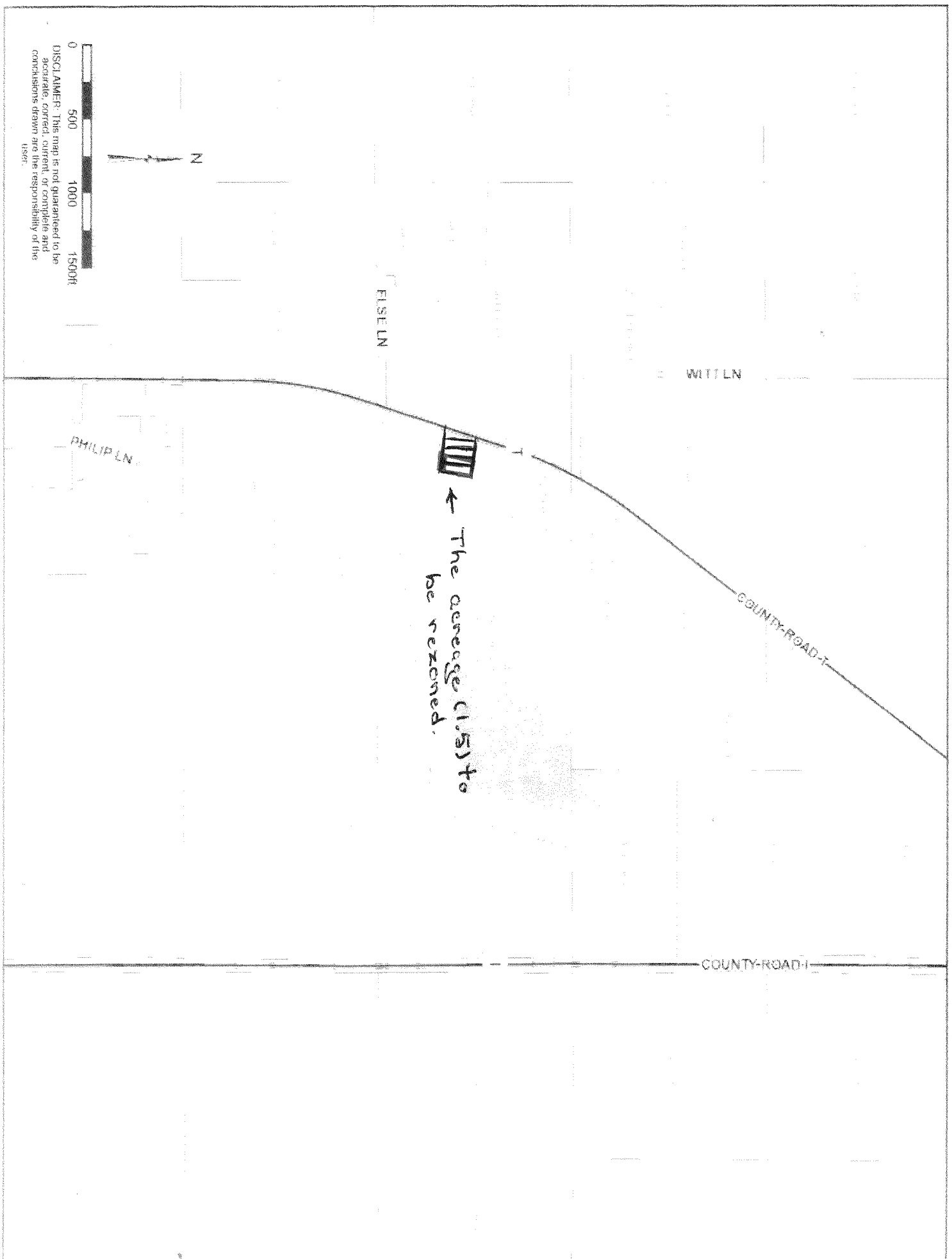


EXHIBIT A-2

RESOLUTION NO. 17-49**2018 Dodge County Compensation Plan Adjustments**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, on August 28, 2012, the Dodge County Board of Supervisors (County Board) adopted Resolution No. 12-41 which, in part, authorized and directed the implementation of the new employee compensation structure proposed by Carlson Dettmann for Dodge County employees, effective January 1, 2013 (Compensation Plan); and,

WHEREAS, the Committee took formal action on December 15, 2015, to adjust the labor grade structure of the Compensation Plan by adding Labor Grade 17 and Labor Grade 18; and,

WHEREAS, in 2016, a market rate adjustment of one percent (1%) to the Control Point (Step 6) in each Labor Grade of the Compensation Plan was made, which adjusted all other steps in each Labor Grade of the current Compensation Plan, accordingly, effective January 1, 2017, followed by an additional one percent (1%) adjustment, effective July 1, 2017; and,

WHEREAS, a copy of the Compensation Plan, entitled *Dodge County Compensation Plan Effective: July 1, 2017* (current Compensation Plan), has been marked for identification as Exhibit "A", attached hereto; and,

WHEREAS, in 2017, the Human Resources and Labor Negotiations Committee evaluated the current Compensation Plan to determine whether market rate adjustments or modifications to the plan structure were necessary to keep pace with or move compensation closer to current market rates; and,

WHEREAS, the Committee recommends the adoption of the modified plan structure, entitled *Dodge County Compensation Plan Effective: July 1, 2018*, attached hereto, and marked as Exhibit "B", which includes the plan changes described in the above clause;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby adopts the *Dodge County Compensation Plan Effective July 1, 2018*, attached hereto, and marked as Exhibit "B", which reduces the number of steps in each Labor Grade and expands merit pay range to positions after Step 4 in each Labor Grade effective on July 1, 2018.

All of which is respectfully submitted this 17th day of October, 2017.

Dodge County Human Resources and Labor Negotiations Committee:

Joseph Marsik


David Frohling


Richard Greshay


Jeffery Duchac


Dennis Schmidt

ADOPTED
BY DODGE COUNTY BOARD

Vote Required: Majority of Members present.

Resolution Summary: A resolution to approve the 2018 Dodge County Compensation Plan Adjustments

OCT 17 2017
AYES 29 NOES 1
ABSENT 3
Dennis Schmidt

Raven J. Gibson
County Clerk

DODGE COUNTY COMPENSATION PLAN
EFFECTIVE: July 1, 2017

1.00%

Labor Grade	Control Point										Merit Pay										Max Step 14B	
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7A	Step 7B	Step 8A	Step 8B	Step 9A	Step 9B	Step 10A	Step 10B	Step 11A	Step 11B	Step 12A	Step 12B	Step 13A	Step 13B		Step 14A
	87.50%	90.00%	92.50%	95.00%	97.50%	100%	101.25%	102.50%	103.75%	105.00%	106.25%	107.50%	108.75%	110.00%	111.25%	112.50%	113.75%	115.00%	116.25%	117.50%	118.75%	120.00%
1	\$11.10	\$11.42	\$11.73	\$12.05	\$12.37	\$12.69	\$12.84	\$13.00	\$13.16	\$13.32	\$13.48	\$13.64	\$13.80	\$13.95	\$14.11	\$14.27	\$14.43	\$14.59	\$14.75	\$14.91	\$15.06	\$15.22
2	\$13.07	\$13.44	\$13.82	\$14.19	\$14.56	\$14.94	\$15.12	\$15.31	\$15.50	\$15.68	\$15.87	\$16.06	\$16.24	\$16.43	\$16.62	\$16.81	\$16.99	\$17.18	\$17.37	\$17.55	\$17.74	\$17.93
3	\$15.03	\$15.46	\$15.89	\$16.32	\$16.75	\$17.18	\$17.39	\$17.61	\$17.82	\$18.04	\$18.25	\$18.47	\$18.68	\$18.90	\$19.11	\$19.33	\$19.54	\$19.76	\$20.19	\$20.40	\$20.62	\$20.82
4	\$16.99	\$17.48	\$17.97	\$18.45	\$18.94	\$19.42	\$19.67	\$19.91	\$20.15	\$20.39	\$20.64	\$20.88	\$21.12	\$21.36	\$21.61	\$21.85	\$22.09	\$22.34	\$22.58	\$22.82	\$23.06	\$23.31
5	\$18.96	\$19.50	\$20.04	\$20.58	\$21.12	\$21.66	\$21.94	\$22.21	\$22.48	\$22.75	\$23.02	\$23.29	\$23.56	\$23.83	\$24.10	\$24.37	\$24.64	\$24.91	\$25.18	\$25.46	\$25.73	\$26.00
6	\$20.92	\$21.52	\$22.11	\$22.71	\$23.31	\$23.91	\$24.21	\$24.50	\$24.80	\$25.10	\$25.40	\$25.70	\$26.00	\$26.30	\$26.60	\$26.90	\$27.19	\$27.49	\$27.79	\$28.09	\$28.39	\$28.69
7	\$22.89	\$23.54	\$24.20	\$24.85	\$25.51	\$26.16	\$26.49	\$26.83	\$27.14	\$27.47	\$27.79	\$28.12	\$28.45	\$28.77	\$29.10	\$29.43	\$29.76	\$30.08	\$30.41	\$30.74	\$31.06	\$31.39
8	\$24.85	\$25.56	\$26.27	\$26.98	\$27.69	\$28.40	\$28.76	\$29.13	\$29.47	\$29.82	\$30.18	\$30.53	\$30.89	\$31.24	\$31.60	\$31.95	\$32.31	\$32.66	\$33.02	\$33.37	\$33.73	\$34.08
9	\$26.81	\$27.58	\$28.35	\$29.11	\$29.88	\$30.64	\$31.03	\$31.41	\$31.79	\$32.18	\$32.56	\$32.94	\$33.32	\$33.71	\$34.09	\$34.47	\$34.86	\$35.24	\$35.62	\$36.01	\$36.39	\$36.77
10	\$28.77	\$29.60	\$30.42	\$31.24	\$32.06	\$32.89	\$33.30	\$33.71	\$34.12	\$34.53	\$34.94	\$35.35	\$35.76	\$36.17	\$36.59	\$37.00	\$37.41	\$37.82	\$38.23	\$38.64	\$39.05	\$39.46
11	\$30.74	\$31.62	\$32.49	\$33.37	\$34.25	\$35.13	\$35.57	\$36.01	\$36.45	\$36.88	\$37.32	\$37.76	\$38.20	\$38.64	\$39.08	\$39.52	\$39.96	\$40.40	\$40.84	\$41.28	\$41.71	\$42.15
12	\$32.71	\$33.64	\$34.58	\$35.51	\$36.45	\$37.38	\$37.85	\$38.31	\$38.78	\$39.25	\$39.72	\$40.18	\$40.65	\$41.12	\$41.59	\$42.05	\$42.52	\$42.99	\$43.45	\$43.92	\$44.39	\$44.86
13	\$34.67	\$35.66	\$36.65	\$37.64	\$38.63	\$39.62	\$40.12	\$40.61	\$41.11	\$41.60	\$42.10	\$42.59	\$43.09	\$43.58	\$44.08	\$44.58	\$45.07	\$45.57	\$46.06	\$46.56	\$47.05	\$47.55
14	\$37.61	\$38.69	\$39.76	\$40.84	\$41.91	\$42.99	\$43.52	\$44.06	\$44.60	\$45.13	\$45.67	\$46.21	\$46.75	\$47.28	\$47.82	\$48.36	\$48.90	\$49.43	\$49.97	\$50.51	\$51.05	\$51.58
15	\$41.55	\$42.73	\$43.92	\$45.11	\$46.29	\$47.48	\$48.07	\$48.67	\$49.26	\$49.85	\$50.45	\$51.04	\$51.63	\$52.23	\$52.82	\$53.42	\$54.01	\$54.60	\$55.20	\$55.79	\$56.38	\$56.98
16	\$45.47	\$46.77	\$48.07	\$49.37	\$50.67	\$51.96	\$52.61	\$53.26	\$53.91	\$54.56	\$55.21	\$55.86	\$56.51	\$57.16	\$57.81	\$58.46	\$59.11	\$59.76	\$60.41	\$61.06	\$61.71	\$62.36
17	\$49.39	\$50.80	\$52.22	\$53.63	\$55.04	\$56.45	\$57.15	\$57.86	\$58.57	\$59.27	\$59.98	\$60.68	\$61.39	\$62.09	\$62.80	\$63.51	\$64.21	\$64.92	\$65.62	\$66.33	\$67.03	\$67.74
18	\$53.33	\$54.85	\$56.37	\$57.90	\$59.42	\$60.94	\$61.71	\$62.47	\$63.23	\$63.99	\$64.75	\$65.51	\$66.28	\$67.04	\$67.80	\$68.56	\$69.32	\$70.08	\$70.85	\$71.61	\$72.37	\$73.13

"EXHIBIT A"

DODGE COUNTY COMPENSATION PLAN

Effective: July 1, 2018

Labor Grade	New	New	New	New	New Open Merit Range	
	Step 1	Step 2	Step 3	Step 4		Max
	87.50%	90.00%	92.50%	95.00%		
1	\$11.80	\$12.14	\$12.48	\$12.81		\$15.41
2	\$13.89	\$14.29	\$14.69	\$15.08		\$18.15
3	\$15.98	\$16.44	\$16.90	\$17.35		\$20.88
4	\$18.06	\$18.58	\$19.10	\$19.61		\$23.60
5	\$20.16	\$20.73	\$21.31	\$21.88		\$26.33
6	\$22.24	\$22.87	\$23.51	\$24.14		\$29.05
7	\$24.34	\$25.03	\$25.73	\$26.42		\$31.78
8	\$26.42	\$27.17	\$27.93	\$28.68		\$34.51
9	\$28.51	\$29.32	\$30.14	\$30.95		\$37.23
10	\$30.59	\$31.47	\$32.34	\$33.21		\$39.95
11	\$32.67	\$33.61	\$34.54	\$35.47		\$42.68
12	\$34.77	\$35.77	\$36.76	\$37.75		\$45.42
13	\$36.86	\$37.91	\$38.96	\$40.01		\$48.14
14	\$39.98	\$41.12	\$42.27	\$43.41		\$52.22
15	\$44.16	\$45.43	\$46.69	\$47.95		\$57.69
16	\$48.34	\$49.72	\$51.10	\$52.48		\$63.14
17	\$52.51	\$54.01	\$55.51	\$57.01		\$68.59
18	\$56.69	\$58.31	\$59.93	\$61.55		\$74.04

"EXHIBIT B"

RESOLUTION NO. 17-50**Purchase Eight (8) New 2018 Ford Utility Police Interceptor Vehicles for Sheriff's Office.**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS:

WHEREAS, the Dodge County Judicial and Public Protection Committee has determined it to be in the best interests of Dodge County to purchase vehicles pursuant to the provisions of the State of Wisconsin Contract (Bid Number RFB 282-59-RH) for the purchase of state and municipal vehicles; and,

WHEREAS, Ewald Automotive Group, Inc., of Oconomowoc, Wisconsin (Ewald), has been awarded the State of Wisconsin Contract (Bid No. RFB 282-59-RH) for the purchase of model year 2017, or newer, motor vehicles for state and municipal vehicles; and,

WHEREAS, Ewald has submitted a proposal in the amount of \$227,773 for the purchase of eight (8) new 2018 Ford Utility Police Interceptor vehicles that will be used by the Dodge County Sheriff's Office as marked and unmarked patrol vehicles, at a purchase price of \$28,515 each for seven (7) marked vehicles and \$28,168 for one (1) unmarked vehicle; and,

WHEREAS, the eight (8) vehicles proposed to be purchased will replace eight (8) current patrol vehicles that are either at or near the end of their useful lives, based upon extremely high mileage and/or existing cost prohibitive maintenance issues; and,

WHEREAS, vehicles identified in need of replacement will either be sold or will replace motor pool vehicles available for official use by those Sheriff's Office employees who are in need of a vehicle, for duty assignment and/or travel on County business; and,

WHEREAS, the Judicial and Public Protection Committee requests that the Dodge County Board of Supervisors appropriate to the 2017 Sheriff's Office Budget:

1. Revenues in the amount of \$227,773, from Business Unit 2061, Jail, Account No. .4712.201, Federal Public Safety, Boarding Federal Inmates;
2. Expenditures in the amount of \$199,605, to Business Unit 2021, Traffic Patrol, Account No. .5811, Automotive Equipment, to be expended to purchase seven (7) new 2018 Ford Utility Police Interceptor vehicles that will be used by the Sheriff's Office as marked patrol vehicles; and,
3. Expenditures in the amount of \$28,168, to Business Unit 2031, Criminal Investigations, Account No. .5811, Automotive Equipment, to be expended to purchase one (1) new 2018 Ford Utility Police Interceptor vehicle that will be used by the Sheriff's Office as an unmarked patrol vehicle; and,

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby authorizes the purchase from Ewald, eight (8) new 2018 Ford Utility Police Interceptor vehicles at a purchase price of \$227,773; and,

BE IT FURTHER RESOLVED, that the Dodge County Board of Supervisors hereby authorizes and directs the Dodge County Finance Director to appropriate to the 2017 Dodge County Sheriff's Office Budget:

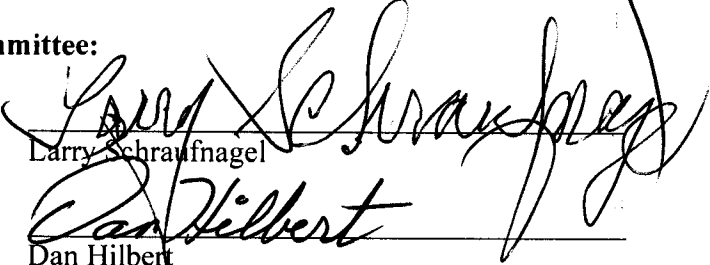
1. Revenues in the amount of \$227,773, from Business Unit 2061, Jail, Account No. .4712.201, Federal Public Safety, Boarding Federal Inmates;
2. Expenditures in the amount of \$199,605, to Business Unit 2021, Traffic Patrol, Account No. .5811, Automotive Equipment, to be expended to purchase seven (7) new 2018 Ford Utility Police Interceptor vehicles that will be used by the Sheriff's Office as marked and unmarked patrol vehicles; and,
3. Expenditures in the amount of \$28,168, to Business Unit 2031, Criminal Investigations, Account No. .5811, Automotive Equipment, to be expended to purchase one (1) new 2018 Ford Utility Police Interceptor vehicle that will be used by the Sheriff's Office as an unmarked patrol vehicle; and,

BE IT FINALLY RESOLVED, that upon receipt of invoices properly approved by the Chief Deputy of the Dodge County Sheriff's Office, in a total amount not to exceed \$227,773, representing the purchase of eight (8) new 2018 Ford Utility Police Interceptor vehicles, from Ewald, funds for payment of such invoices shall be taken from Business Units and Accounts for Budget Year 2017 as stated herein to pay said invoices.

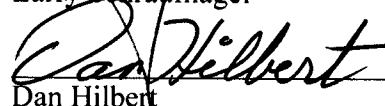
All of which is respectfully submitted this 17th day of October, 2017.

Dodge County Judicial and Public Protection Committee:


Mary Ann Miller


Larry Schraufnagel


Thomas Nickel


Dan Hilbert


Larry Bischoff

FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: Yes X No N/A
Budget Impact: \$227,773. Committee review date: October 10, 2017. Chair initials: OA

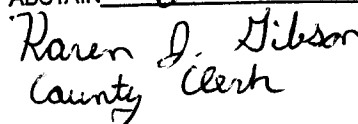
Vote Required: 2/3 members elect.

Resolution Summary: A resolution to purchase eight (8) new 2018 Ford Utility Police Interceptor vehicles for Sheriff's Office.

ADOPTED
BY DODGE COUNTY BOARD

OCT 17 2017

AYES 28 NOES 2
ABSENT 0
ABSTAIN 0


Karen J. Gibson
County Clerk

RESOLUTION NO. 17-51**Convert Sheriff's Office Primary Radio Channel (Sheriff 3) to Two Separate Channels**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS:

WHEREAS, the Dodge County Judicial and Public Protection Committee has determined it to be in the best interest of Dodge County for the Dodge County Sheriff's Office to convert its current primary radio channel, Sheriff 3, into two separate channels; and,

WHEREAS, currently both coded and clear channels exist on the same frequency; and,

WHEREAS, separation allows for uninterrupted use of both during routine activities and critical incidents; and,

WHEREAS, in order to undertake this conversion, another frequency has been acquired; and,

WHEREAS, Communications Service – A BAYCOM Company (Communications Service), has submitted a proposal in the amount of \$77,078 to convert the Sheriff's Office primary radio channel into two separate channels by performing the services referred to in the Quotation, attached hereto and marked Exhibit "A"; and,

WHEREAS, the Judicial and Public Protection Committee requests that the Dodge County Board of Supervisors appropriate to the 2017 Sheriff's Office Budget:

1. Revenues in the amount of \$77,078, from Business Unit 2061, Jail, Account No. .4712.201, Federal Public Safety, Boarding Federal Inmates; and,
2. Expenditures in the amount of \$77,078, to Business Unit 2056, Radio Communications, Account No. .5818, Computer Equipment, to be expended to convert the Sheriff's Office primary radio channel into two separate channels;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby authorizes the Dodge County Judicial and Public Protection Committee to purchase from Communications Service, its services to convert the Sheriff's Office primary radio channel into two separate channels and perform the related services as set forth in the Quotation, attached hereto and marked Exhibit "A"; and,

BE IT FURTHER RESOLVED, that the Dodge County Board of Supervisors hereby authorizes and directs the Dodge County Finance Director to appropriate to the 2017 Dodge County Sheriff's Office Budget:

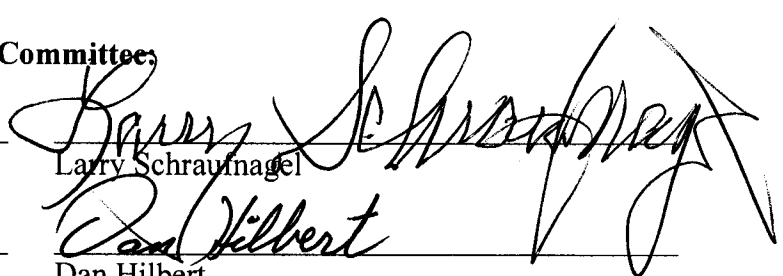
1. Revenues in the amount of \$77,078, from Business Unit 2061, Jail, Account No. .4712.201, Federal Public Safety, Boarding Federal Inmates; and,
2. Expenditures in the amount of \$77,078, to Business Unit 2056, Radio Communications, Account No. .5818, Computer Equipment, to be expended to convert the Sheriff's Office primary radio channel into two separate channels;

1
2 **BE IT FINALLY RESOLVED**, that upon receipt of invoices properly approved by the
3 Chief Deputy of the Dodge County Sheriff's Office, in a total amount not to exceed \$77,078,
4 representing the cost to convert the Sheriff's Office primary radio channel into two separate channels,
5 that funds for payment of such invoices shall be taken from Business Unit 2056, Radio
6 Communications, Account No. .5818, Computer Equipment to pay said invoices.

All of which is respectfully submitted this 17th day of October, 2017.

Dodge County Judicial and Public Protection Committee:


Mary Ann Miller


Larry Schraunagel


Thomas Nickel


Dan Hilbert


Larry Bischoff

FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: Yes X No N/A.

Budget Impact: \$77,078. Committee review date: October 10, 2017. Chair initials: DS.

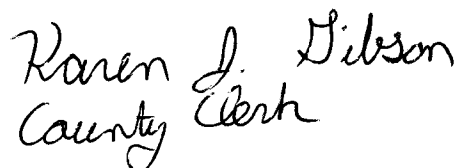
Vote Required: 2/3 members elect.

Resolution Summary: A resolution to convert Sheriff's primary radio channel, Sheriff 3, into two separate channels.

**ADOPTED
BY DODGE COUNTY BOARD**

OCT 17 2017

AYES	<u>30</u>	NOES	<u>0</u>
ABSENT	<u>3</u>		
ABSTAIN	<u>0</u>		


Karen J. Gibson
County Clerk

BAYCOMSOLUTIONS
COMMUNICATIONS

Celebrating 60 Years of Loyal Service.

**MOTOROLA SOLUTIONS**

Radio Solutions Channel Partner

Communications Service - A BAYCOM Company**QUOTATION**

305 East Albert Street

Portage, WI 53901

phone: (608) 745-3300 fax: (608) 445-0300

Prepared for: Dodge County

Attn: Amy Nehls/Joe Meagher/Sheriff Schmidt

Address: 124 West Street

Juneau WI 53039

Phone: 920-386-3993

Fax 920-386-3994

Qty.	Item ID	Description	Unit Price	Total

**Convert Dodge Sheriff 3 into Separate Sheriff 3
Simulcast Analog and Coded P25 Voted Channels**

Convert the existing dual-mode analog/P25 Sheriff 3 channel be a separate P25 channel on base transmit 151.4225 MHz, base receive 153.950 MHz using existing Motorola radio equipment. Includes TXRX custom filtering for all sites to combine the new frequency pair onto existing antennas. All subscriber programming to be completed by the Dodge County Radio Technician. Installed and optimized by BAYCOM.

1	1	TXRX Filtering <i>Custom filtering for each site to combine base transmit 151.4225 MHz, base receive 153.950 MHz onto the existing transmit and receive antennas at nine (9) Dodge County radio sites. Includes additional aluminum cabinet for filtering in the Reeseville water tower.</i>	\$ 59,998.00	\$59,998.00
1	2	Installation and Optimization <i>Installation and Optimization implemented by the BAYCOM for all above items</i>	\$ 17,080.00	\$17,080.00

Item Total:	\$77,078.00
Shipping:	included
Sub Total:	\$77,078.00
Tax:	exempt

Price quoted is for payment by check or ACH bank transfer

Quote valid until January 30, 2018**Total: \$77,078.00**

Quoted by: Steve

Date: 21-Jul-2017

Accepted by: _____

Date: _____

Resolution 17-52 Resolution Closing Dodge County Law Enforcement Center – Pod J – Building Committee failed on a vote of 14 Yes, 16 Noes and 3 Absent. Therefore, it is not published.

RESOLUTION NO. 17-53**Allowable Levy Limit Adjustment – Unused Levy**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS:

WHEREAS, On November 15, 2016, the Dodge County Board of Supervisors adopted Resolution 16-63, constituting the 2017 Dodge County Budget; and,

WHEREAS, the adopted 2017 Dodge County Budget levied a net county tax levy amount of \$33,281,315, and a resulting county tax rate of \$5.636/\$1,000 of Equalized Valuation; and,

WHEREAS, in 2016, Dodge County could have levied an additional \$99,328 ("Unused Levy") for the 2017 operating budget; and,

WHEREAS, pursuant to §66.0602(3)(f), Wis. Stats., Dodge County may make an adjustment to its allowable levy limit by the difference between the prior year's allowable levy (\$32,387,121) and the prior year's actual levy (\$32,287,793); and,

WHEREAS, the Dodge County Finance Committee, with the concurrence of the Dodge County Administrator, recommends increasing the levy limit for 2018 Dodge County Budget by the amount of Unused Levy;

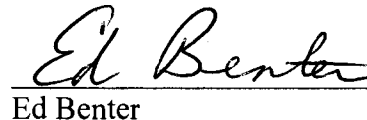
SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby approves increasing the allowable levy limit for 2018 Dodge County Budget, pursuant to §66.0602(3)(f), Wis. Stats., by the Unused Levy, in the amount of \$99,328; and,

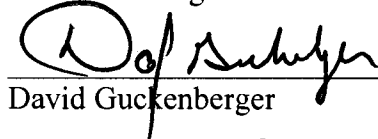
BE IT FINALLY RESOLVED, that the Unused Levy shall be budgeted in the 2018 Dodge County Budget.

All of which is respectfully submitted this 17th day of October, 2017.

Dodge County Finance Committee :


David Frohling


Ed Benter


David Guckenberger

Richard Fink


Thomas J. Schaefer

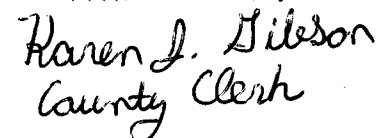
ADOPTED
BY DODGE COUNTY BOARD

OCT 17 2017

AYES 29 NOES 1
ABSENT 0
ABSTAIN 0

Vote Required: Majority of members elect.

Resolution Summary: A resolution increasing the allowable levy limit pursuant to §66.0602(3)(f), Wis. Stats., by the Unused Levy.


County Clerk

RESOLUTION NO. 17-54

**Transfer Funds from Information Technology Department 2017 Budget to the
Human Services and Health Department 2017 Budget**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS:

WHEREAS, the Dodge County Information Technology Department (IT Department), with oversight by the Dodge County Information Technology Committee (Committee), has the primary responsibility for evaluating the technology needs of Dodge County's departments and implementing same; and,

WHEREAS, the IT Department has determined that it is in the best interest of Dodge County to establish a replacement schedule for Dodge County computer hardware, and has developed a replacement plan for computers (laptops, docking stations and desktops); and,

WHEREAS, in 2017, the IT Department budgeted for the replacement of certain hardware for the Human Services and Health Department in the amount of \$91,515; and,

WHEREAS, the U.S. Office of Management and Budget (OMB) recently issued rules pertaining to comprehensive grant reform which, as interpreted, define the purchase of computers as a direct cost to the Human Services and Health Department; and,

WHEREAS, the Dodge County Finance Committee desires to adhere to the OMB rules; and,

WHEREAS, no funds have been budgeted in the 2017 Dodge County Human Services and Health Department Budget to fund this hardware replacement; and,

WHEREAS, the Committees have determined that it is necessary to proceed with a transfer of 2017 IT Department budgeted funds to the 2017 Human Services and Health Department budget for the purchase of certain computer hardware consistent with the IT Department's replacement schedule; and,

WHEREAS, the equipment to be purchased consists of desktops, laptops and docking stations for Human Services and Health Department with a total purchase price not to exceed \$91,515; and,

WHEREAS, the Committees have formed the considered conclusion to recommend to the Dodge County Board of Supervisors that the Dodge County Board of Supervisors authorize and direct the transfer of funds in the amount of \$91,515 from Business Unit 1811, Network Infrastructure, Account No. .5818, Computer Equipment to the various Business Units in Public Health, Unified Services, and Social Services, in the Human Services and Health Department, as specified on the Budget Adjustment Worksheet attached hereto as Exhibit "A"; and,

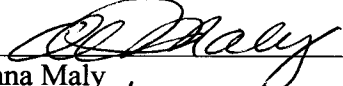
WHEREAS, upon transfer, the Human Services and Health Department will need to make further adjustments in its budget to allocate the costs among the appropriate divisions of the department as more specifically described on the Budget Adjustment Worksheet attached hereto as Exhibit "A"; and,

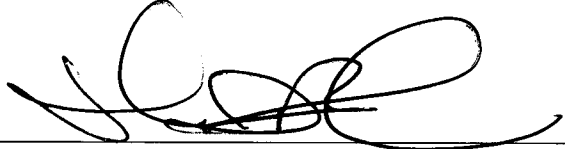
1 **SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors,
 2 upon recommendation of the IT Committee and the Finance Committee, hereby authorizes and directs the
 3 transfer of funds in the amount of \$91,515 from Business Unit 1811, Network Infrastructure, Account No.
 4 .5818, Computer Equipment to the various Business Units in Public Health, Unified Services, and Social
 5 Services, in the Human Services and Health Department, as specified on the Budget Adjustment
 6 Worksheet attached hereto as Exhibit "A"; and,

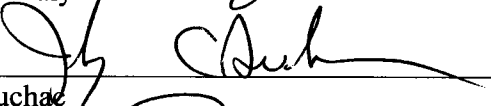
7
 8 **BE IT FINALLY RESOLVED**, that the Human Services and Health Department shall be limited
 9 in its use of said transferred funds for the purchase of computer hardware specified herein.

All of which is respectfully submitted this 17th day of October, 2017.

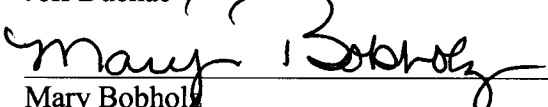
Dodge County Information Technology Committee:


 Donna Maly

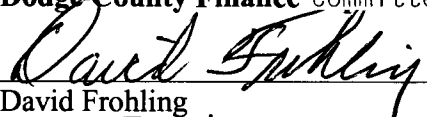

 Jeremy Bartsch


 Jeff Duchae

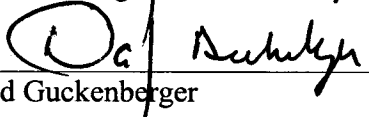
Janice Bobholz


 Mary Bobholz

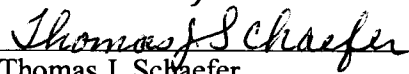
Dodge County Finance Committee:


 David Frohling


 Ed Benter


 David Guckenberger

Richard Fink


 Thomas J. Schaefer

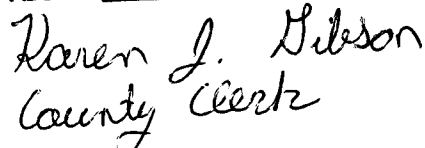
Vote Required: Majority of Members present.

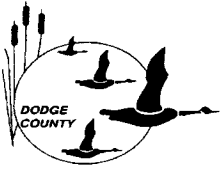
Resolution Summary: A resolution to transfer funds from IT Department 2017 Budget to Human Services and Health Department 2017 Budget

ADOPTED
BY DODGE COUNTY BOARD

OCT 17 2017

AYES 30 NOES 0
 ABSENT 3
 ABSTAIN 0


 Karen J. Gibson
 County Clerk



Dodge County, Wisconsin
Finance Department
Unbudgeted/Excess Revenue Appropriation
Revenue and Expenditure Adjustment Form
 Effective January 1st, 2016

Doc = BX
 Ledger = BA

Date: 10/4/17

For Finance Department use only	
Doc#	
Batch#	
GL Date	

Department: Human Services & Health Department

Description of Adjustment:

To account for computer replacement for Human Services that were not included in the original 2017 budget. **Resolution - Transfer Funds from Information Technology Department 2017 Budget to the Human Services and Health Department 2017 Budget**

Budget Adjustment				
Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
1499	5922	.011	Operating Transfer AA	7,223
1499	5922	.012	Operating Transfer AA	28,348
1499	5922	.013	Operating Transfer AA	55,944
4001	4921	.01	Operating Transfer AA	-7,223
4899	4921	01	Operating Transfer AA	-28,348
5099	4921	01	Operating Transfer AA	-55,944
1499	5922	.011	Operating Transfer BA	7,223
1499	5922	.012	Operating Transfer BA	28,348
1499	5922	.013	Operating Transfer BA	55,944
4001	4921	.01	Operating Transfer BA	-7,223
4899	4921	01	Operating Transfer BA	-28,348
5099	4921	01	Operating Transfer BA	-55,944
1811	5818		Computer Equipment BA	-91,514
4001	5818		Computer Equipment BA	4,913
4047	5818		Computer Equipment BA	1,732
4086	5818		Computer Equipment BA	577
4801	5818		Computer Equipment BA	3,951
4802	5818		Computer Equipment BA	2,122
4804	5818		Computer Equipment BA	1,513
4807	5818		Computer Equipment BA	4,135
4808	5818		Computer Equipment BA	5,179
4820	5818		Computer Equipment BA	2,145
4840	5818		Computer Equipment BA	1,639
4851	5818		Computer Equipment BA	2,169
4852	5818		Computer Equipment BA	2,313
4855	5818		Computer Equipment BA	3,183
5001	5818		Computer Equipment BA	4,267
5002	5818		Computer Equipment BA	9,733
5006	5818		Computer Equipment BA	10,198
5035	5818		Computer Equipment BA	9,704
5036	5818		Computer Equipment BA	4,405
5055	5818		Computer Equipment BA	12,724
5086	5818		Computer Equipment BA	4,913

Exhibit "A"

REPORT 1

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Planning, Development and Parks Committee, hereby report favorably on the petition of Sal Okon, agent for the Wondra Estate requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 3-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in part of the SW ¼, NW ¼, Section 25, Town of Leroy, for the purpose of creating a non-farm residential lot and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is substantially consistent with the Dodge County Comprehensive and Farmland Preservation Plans and is consistent with the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 17th day of October, 2017.

ADOPTED
BY DODGE COUNTY BOARD

OCT 17 2017

AYES 30 NOES 0
ABSENT 3
ABSTAIN 0

Karen J. Gibson
County Clerk

Tom Schaefer
Tom Schaefer

Allen Behl
Allen Behl

William Muche
William Muche

Joseph Marsik
Joseph Marsik

Janice Bobholz

Planning, Development and Parks Committee

Ordinance No. 979

An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 25, T13N, R16E, Town of Leroy, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Planning, Development and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Planning, Development and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code.

Whereas the Dodge County Planning, Development and Parks Committee has found that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive and Farmland Preservation Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.

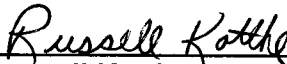
The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.

Section 2. This ordinance shall be effective upon passage.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.

Adopted and Approved this 17th day of October, 2017.



 Russell Kottke
 Chairman



 Karen J. Gibson
 County Clerk

Wondra Estate Town of Leroy, Sec. 25

October 2017

The data used to create this map is a compilation of records, information, and data from various city, county and state offices, and other sources. This map is only advisory, does not replace a survey, and may not be used for any legal purpose. Dodge County assumes no liability for any use or misuse of this information.



REPORT 2

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Planning, Development and Parks Committee, hereby report favorably on the proposed amendments to Map 8-2 – the Dodge County Future Land Use Map and the proposed amendments to the Dodge County Farmland Preservation Map which is in Appendix B of the Dodge County Year 2030 Comprehensive Plan as shown in Exhibit "A".

The Committee finds that the proposed land use classifications in these areas will be consistent with the existing land use designations for these areas. The Committee also finds that the Department of Agriculture, Trade and Consumer Protection Agency has certified that the proposed amendments to the Dodge County Farmland Preservation Plan Map meet the applicable requirements of s. 91.18, Wis. Stats. Furthermore, the Committee finds that the proposals will be consistent with the relevant County Comprehensive Plan objectives and policies and the proposed land use designations would be appropriate for the subject properties.

Respectfully submitted this 17th day of October, 2017.

ADOPTED
BY DODGE COUNTY BOARD

OCT 17 2017

AYES 30 NOES 0
ABSENT 3
ABSTAIN 0

Raven J. Gibson
County Clerk

Tom Schaefer
Thomas J. Schaefer

Joseph Marsik
Joseph Marsik

Allen Behl
Allen Behl

Janice Bobholz
Janice Bobholz

William Muche
William Muche

Planning, Development and Parks
Committee

Ordinance No. 980

**AN ORDINANCE TO AMEND THE DODGE COUNTY
COMPREHENSIVE PLAN**

The Dodge County Board of Supervisors, Dodge County, Wisconsin, does ordain as follows:

- SECTION 1. Pursuant to section 59.69(3), Wisconsin Statutes, Dodge County is authorized to adopt and amend a comprehensive plan as defined in sections 66.1001(1)(a) and 66.1001(2), Wisconsin Statutes.
- SECTION 2. The Dodge County Planning, Development and Parks Committee, has reviewed the proposed amendments to Map 8-2 -the Future Land Use Map and the proposed amendments to the Farmland Preservation Plan Map which is in Appendix B of the Dodge County Year 2030 Comprehensive Plan.
- SECTION 3. Dodge County has provided opportunities for public involvement including a public hearing held in accordance with Section 66.1001(4)(d), Wisconsin Statutes.
- SECTION 4. The Dodge County Board of Supervisors does, by the enactment of this ordinance, formally amend Map 8-2 -the Future Land Use Map and the Farmland Preservation Plan Map in Appendix B of the Dodge County Year 2030 Comprehensive Plan pursuant to Section 66.1001(4)(c), Wisconsin Statutes in accordance with the attached "Exhibit A".
- SECTION 5. This ordinance shall take effect upon passage by a majority vote of the members-elect of the Dodge County Board of Supervisors and publication/posting as required by law.

ADOPTED this 17~~th~~ day of October, 2017.

Voting Aye: 30 Voting Nay: 0

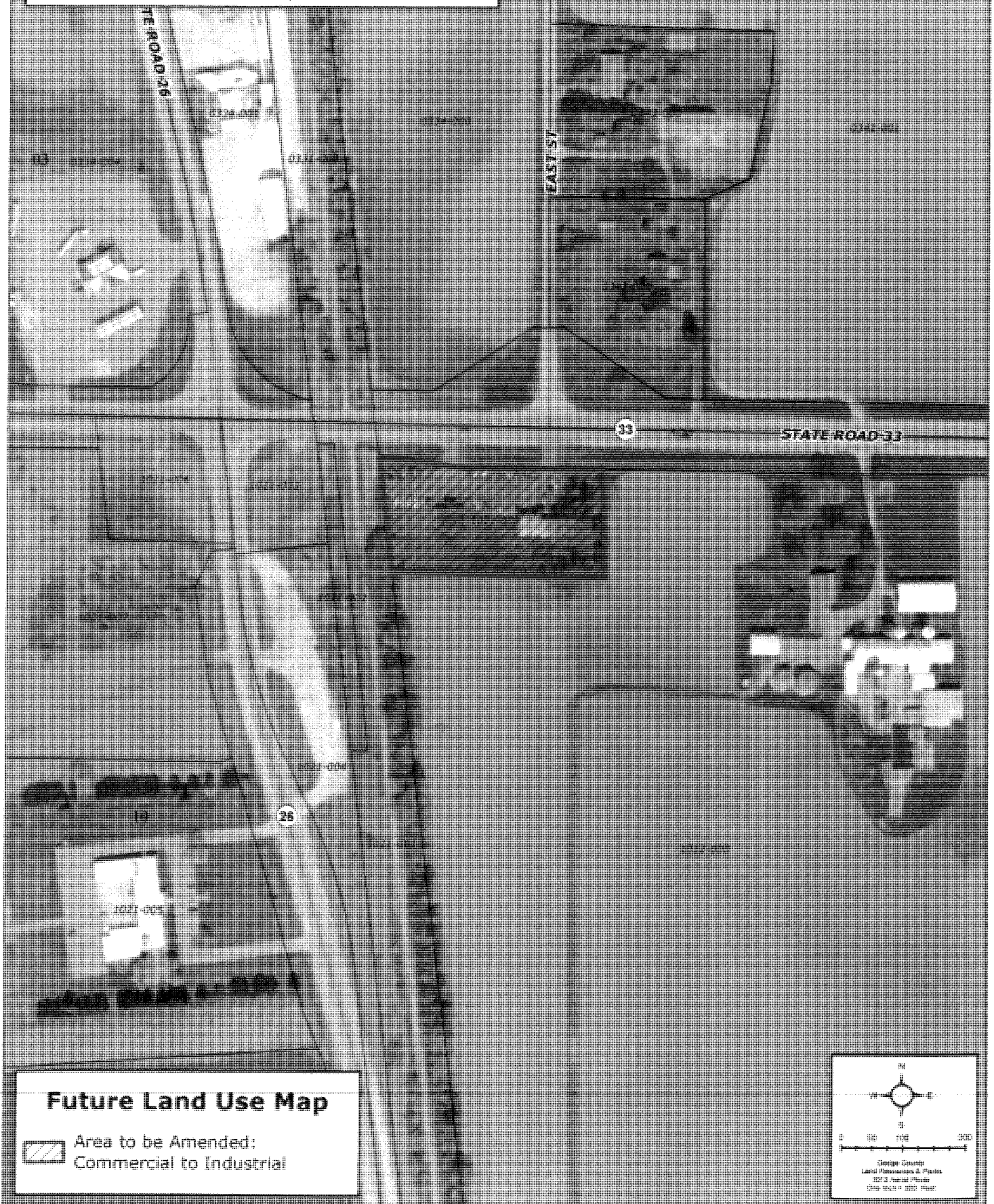
Russell Kottke
County Board Chairman

Attest:
Karen J. Lulien
County Clerk

Comprehensive Plan Amendment

Town of Oak Grove, Sec. 10

The data used to create this map is a compilation of records, information, and data from various city, county, and state offices and other sources. This map is only advisory, does not represent a survey, and may not be used for any legal purpose. Users should consult the local, city, and state offices for the information.



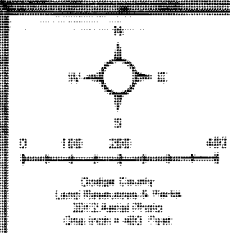
Town of Shields, Sec. 30

October 2017

0:GORMAN RD

O'BRIEN RD

 Area to be Amended:
Recreation to Conservancy

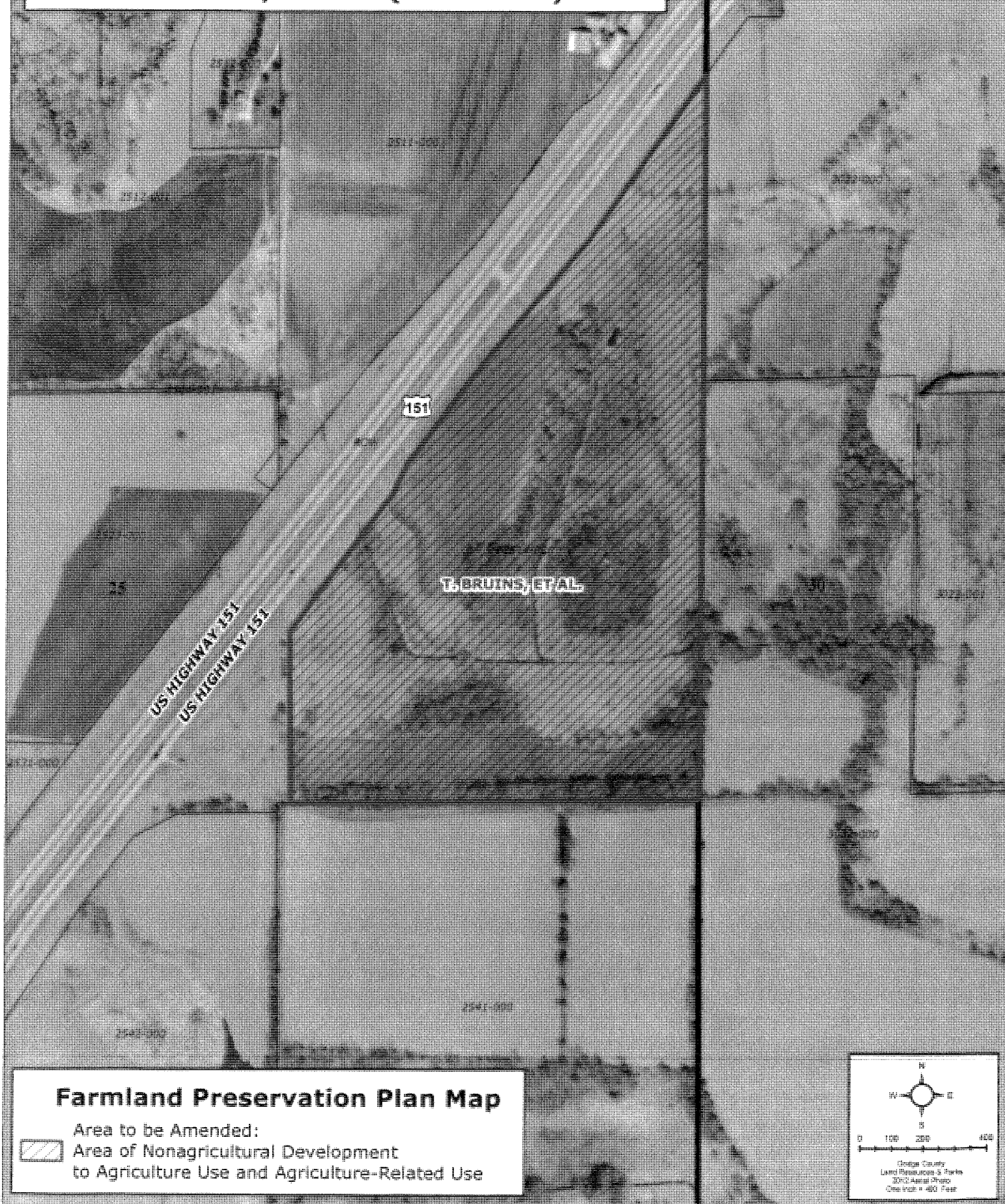


Comprehensive Plan Amendment Farmland Preservation Plan Map Amendment

Town of Trenton, Sec. 25 (T13N R14E)

October 2017

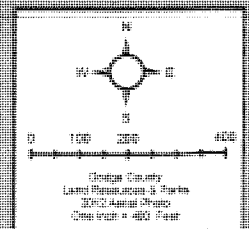
The data used to create this map is a collection of public information and data from various city, county and state offices and other sources. The data is only advisory, does not constitute a warranty, and may not be used for any legal purpose. Orange County assumes no liability for any use or misuse of this information.



Farmland Preservation Plan Map

Area to be Amended:

-  Area of Nonagricultural Development to Agriculture Use and Agriculture-Related Use

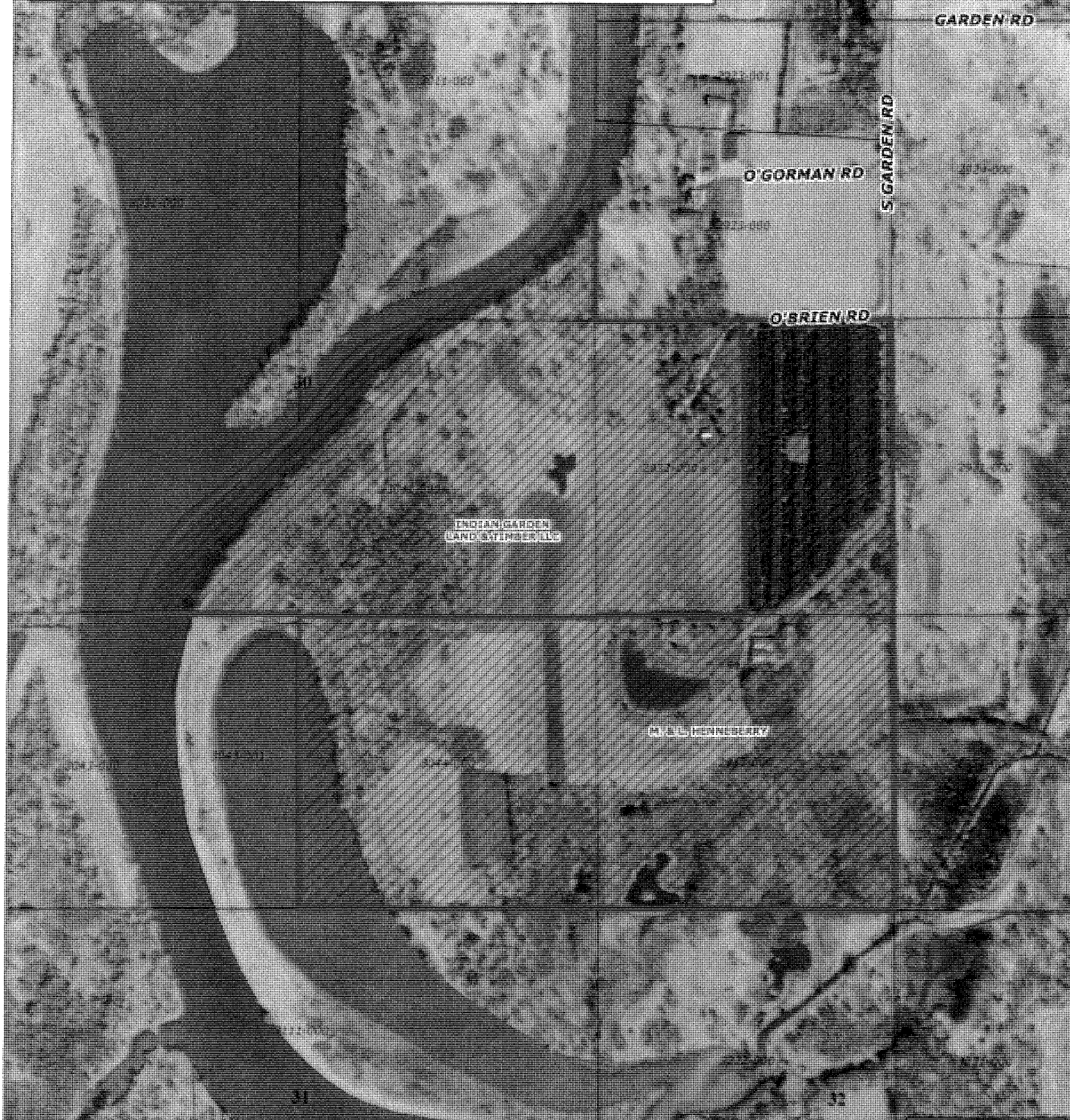


Comprehensive Plan Amendment Farmland Preservation Plan Map Amendment

Town of Shields, Sec. 29/30

October 2017

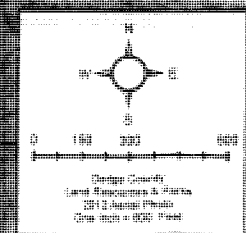
This map is a summary of the Comprehensive Plan Amendment and is not intended to be used for legal purposes. The map is only a summary of the Comprehensive Plan Amendment and is not intended to be used for legal purposes. The map is only a summary of the Comprehensive Plan Amendment and is not intended to be used for legal purposes.



Farmland Preservation Plan Map

Area to be Amended:

-  Area of Nonagricultural Development to Agriculture Use and Agriculture-Related Use



REPORT 3

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Planning, Development and Parks Committee, hereby report favorably on the petition of Thomas, Lucas and Levi Bruins requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 42.6-acres of land from an A-2 General Agricultural Zoning District to an A-1 Prime Agricultural Zoning District in part of the SE ¼ of the NE ¼, Section 25, T13N, R14E, Town of Trenton in order to allow the owners to participate in the Farmland Preservation Program and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 17th day of October, 2017.

ADOPTED
BY DODGE COUNTY BOARD

OCT 17 2017

AYES 30 NOES 0
ABSENT 3
ABSTAIN 0

Karen J. Gibson
County Clerk

Tom Schaefer
Tom Schaefer

Allen Behl
Allen Behl

William Muehe
William Muehe

Joseph Marsik
Joseph Marsik

Janice Bobholz
Janice Bobholz

Planning, Development and Parks Committee

Ordinance No. 981

An Ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 25, T13N, R14E, Town of Trenton, in the A-1 Prime Agricultural zoning district.

Whereas the subject matter of this Ordinance has been duly referred to and considered by the Dodge County Planning, Development and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Planning, Development and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this Ordinance for compliance with the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code.

Whereas the Dodge County Planning, Development and Parks Committee has found that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and that the rezoning is the minimum action necessary to accomplish the intent of the petition.

The County Board of Supervisors of the County of Dodge does ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this Ordinance.

Section 2. This Ordinance shall be effective upon enactment and publication.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this Ordinance are hereby repealed.

Adopted and Approved this 17th day of October, 2017.



Russell Kottke
Chairman


Karen J. Gibson
County Clerk

The data used to create this map is a compilation of reports, information, and data from various state, county, and police officers, and other sources. This map is only advisory, does not replace a survey, and must not be used for any legal purpose. Dodge County assumes no liability for any use of the information.

2443-000 2444-000 1932-000 1934-000

OAKWOOD RD

US HIGHWAY 15

US HIGHWAY 15

151

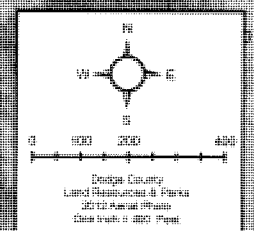
2512-000 2511-000 2512-001 2523-000 2524-000 25 2022-000 2021-000 2022-000 2023-000 20 2024-000 2022-000 2542-000 2541-000

T. BRUNS, ET AL.

North arrow indicating N, S, E, W.

 Bruins Property

 Area to be Rezoned (A-2 to A-1)



REPORT 4

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Planning, Development and Parks Committee, hereby report favorably on the petition of Michael Henneberry and Indian Garden Land & Timber LLP requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 171-acres of land from an A-2 General Agricultural Zoning District to an A-1 Prime Agricultural Zoning District in part of the SW ¼ of Section 29 and part of the SE ¼ of Section 30, Town of Shields in order to allow the owners to be eligible to participate in the Farmland Preservation Program and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 17th day of October, 2017

ADOPTED
BY DODGE COUNTY BOARD

OCT 17 2017

AYES 30 NOES 0
ABSENT 3
ABSTAIN 0

Karen J. Gibson
County Clerk

Tom Schaefer
Tom Schaefer

Allen Behl
Allen Behl

William Muche
William Muche

Joseph Marsik
Joseph Marsik

Janice Bobholz
Janice Bobholz

Planning, Development and Parks Committee

Ordinance No. 982

An Ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Sections 29 and 30, T09N, R14E, Town of Shields, in the A-1 Prime Agricultural zoning district.

Whereas the subject matter of this Ordinance has been duly referred to and considered by the Dodge County Planning, Development and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Planning, Development and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this Ordinance for compliance with the criteria listed in Section 2.3.4.I of the Dodge County Land Use Code.

Whereas the Dodge County Planning, Development and Parks Committee has found that the criteria listed in Section 2.3.4.I of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and that the rezoning is the minimum action necessary to accomplish the intent of the petition.

The County Board of Supervisors of the County of Dodge does ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this Ordinance.

Section 2. This Ordinance shall be effective upon enactment and publication.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this Ordinance are hereby repealed.

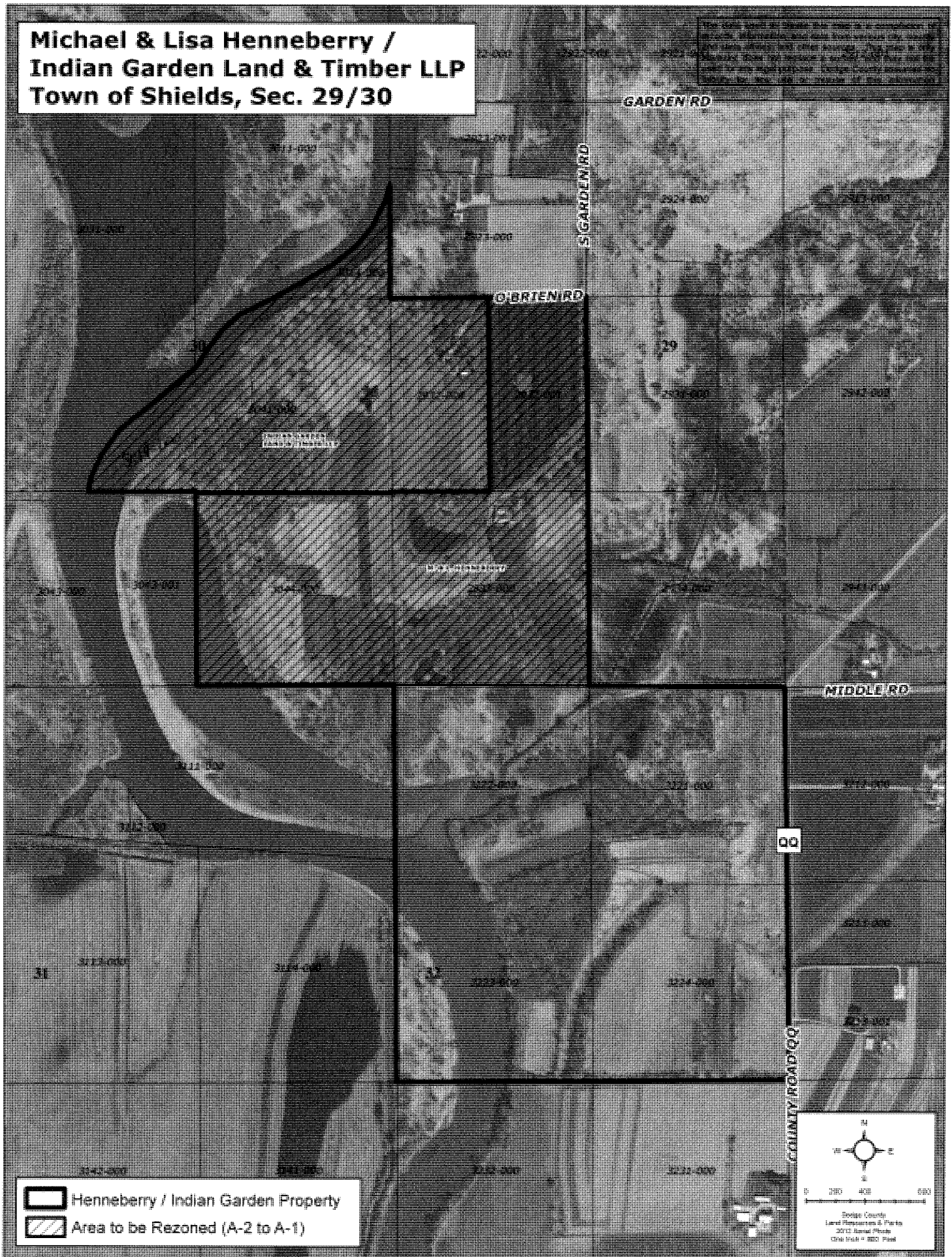
Adopted and Approved this 17th day of October, 2017.



Russell Kottke
Chairman


Karen J. Gibson
County Clerk

**Michael & Lisa Henneberry /
Indian Garden Land & Timber LLP
Town of Shields, Sec. 29/30**



REPORT 5

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Planning, Development and Parks Committee, hereby report favorably on the petition of Aaron Wolstein, Bulk Fluid Investments and the American National Bank requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 1.44-acres of land from a C-2 Extensive Commercial Zoning District to an I-2 Industrial Zoning District in the NE ¼ of the NW ¼, Section 10, Town of Oak Grove, to allow for the establishment of a bulk fluid storage, mixing and distribution business and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 17th day of October, 2017.

ADOPTED
BY DODGE COUNTY BOARD

OCT 17 2017

AYES 30 NOES 0
ABSENT 3
ABSTAIN 0

Raren J. Gibson
County Clerk

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Allen Behl

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William Muche

Joseph Marsik
Joseph Marsik

Janice Bobholz
Janice Bobholz

Planning, Development and Parks Committee

Ordinance No. 983

An Ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 10, T11N, R15E, Town of Oak Grove, in the I-2 Industrial zoning district.

Whereas the subject matter of this Ordinance has been duly referred to and considered by the Dodge County Planning, Development and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Planning, Development and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this Ordinance for compliance with the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code.

Whereas the Dodge County Planning, Development and Parks Committee has found that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and that the rezoning is the minimum action necessary to accomplish the intent of the petition.

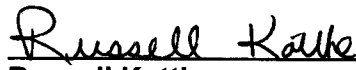
The County Board of Supervisors of the County of Dodge does ordain as follows:

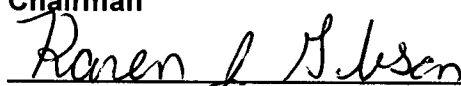
Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this Ordinance.

Section 2. This Ordinance shall be effective upon enactment and publication.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this Ordinance are hereby repealed.

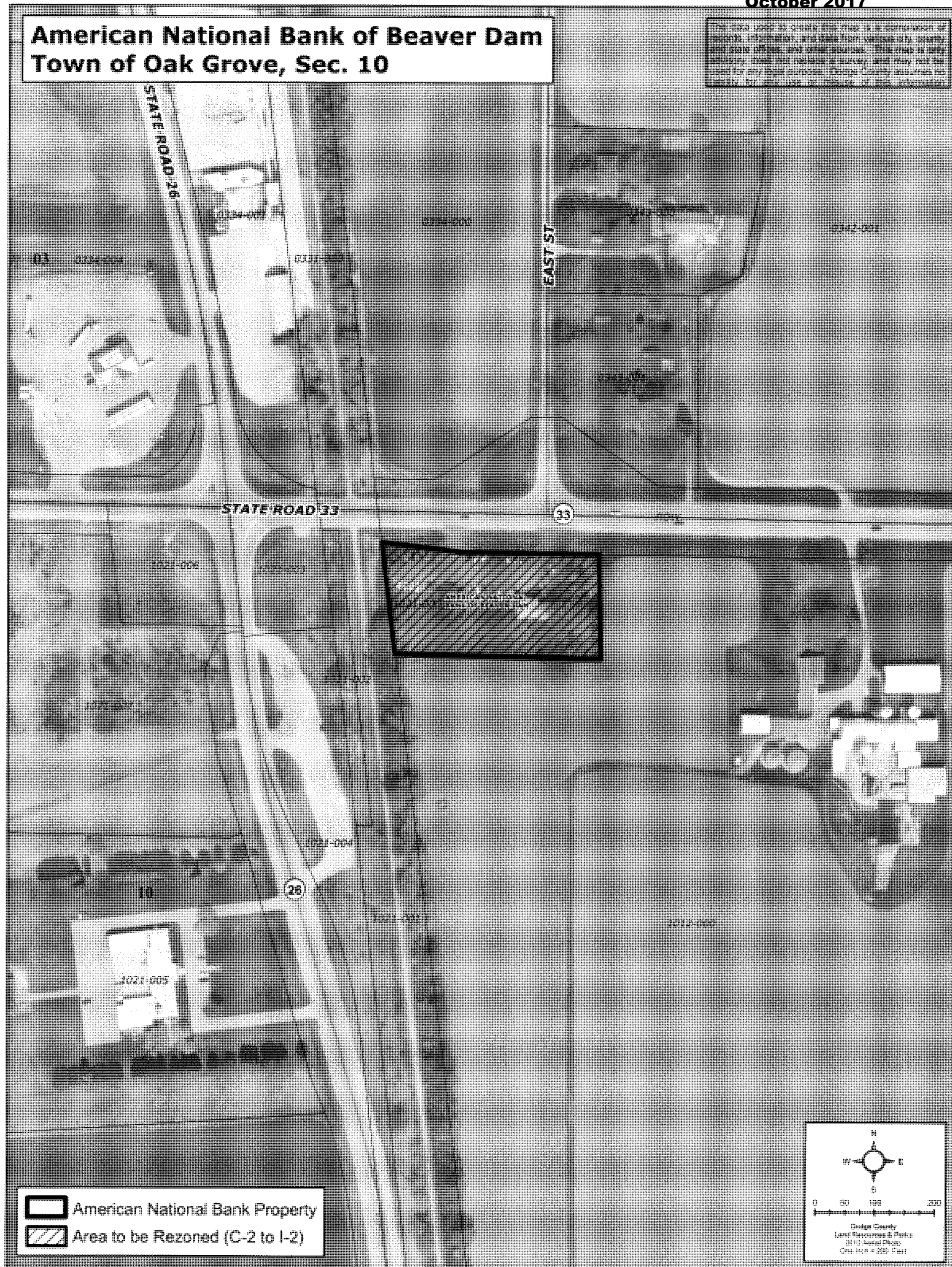
Adopted and Approved this 17th day of October, 2017.



Russell Kottke
Chairman


Karen J. Gibson
County Clerk

The data used to create this map is a compilation of records, information, and data from various city, county and state offices, and other sources. This map is only advisory, does not constitute a survey, and may not be used for any legal purpose. Dodge County assumes no liability for any use or misuse of this information.



Notice of Meeting of the Dodge County Board of Supervisors

There will be a meeting of the Dodge County Board of Supervisors on **Tuesday, November 14, 2017, at 9:00 A.M.** in the County Board Room located on the fourth floor of the Administration Building, located at 127 East Oak Street, Juneau, Wisconsin.

The Agenda for the Meeting is as follows:

Call to Order by Russell Kottke, County Board Chairman

Pledge of Allegiance

Roll Call

Approve Minutes from October 17, 2017, County Board Session

Communications on File

Special Orders of Business

Affidavit of Publication

Public Hearing – Resolution 17-64 - 2018 Dodge County Budget Appropriation and Revised Financial Plan

Confirm Appointment made by County Administrator

1. Reappoint Dennis Johnson to the Veterans Service Commission for a three year term, commencing on December 1, 2017 to December 1, 2020, both inclusive.

Confirm Appointment made by County Board Chairman

1. Appoint a Dodge County Representative to fill a vacancy on the Glacial Heritage Development Partnership Board.

Chairman Kottke

Beaver Dam Chief of Police, John Kreuziger

Thank You to Dodge County

Chairman Kottke

Kurt Klomberg, District Attorney

Tracy Rose, Blue Zones Project Organization Lead

Resolution 17-55 – Resolution Approving Participation in the Blue Zone Project® and Requesting Blue Zone Worksite Designation

Consider, Discuss and Take Action on the Following:

Resolutions on File

- 17-55 Resolution Approving Participation in the Blue Zone Project® and Requesting Blue Zone Worksite Designation – Executive and Health Facilities Committees.
- 17-56 Dodge County Conservation Aids Program – Land and Water Conservation Committee.
- 17-57 Amend Town of Theresa Zoning Ordinance - Earl and Roy Lichtenberg Property – Supervisor Fink.
- 17-58 Amend Town of Chester Zoning Ordinance – Supervisor Duchac.
- 17-59 Jurisdictional Transfer of a Portion of County Trunk Highway S to Village of Iron Ridge – Highway Committee.
- 17-60 Advisory Resolution Opposing 2017 Senate Bill 425 Limiting Local Authority to Regulate Certain Wireless Facilities – Executive and Highway Committees.
- 17-61 Authorize Joining Lawsuit to Prosecute Claims against Certain Opioid Manufacturers – Executive, Judicial and Public Protection Committees and Human Services and Health Board.

- 17-62 Transfer Funds from 2017 Information Technology Department Budget to Various 2017 Department Budgets – Information Technology and Finance Committees.
- 17-63 Clearview 2017 Dodge County Budget Amendment – Health Facilities Committee.
- 17-64 2018 Dodge County Budget Appropriation and Revised Financial Plan – Finance Committee.

Report on File

- 1. Ordinance No. 984 – Amend Land Use Code – Karl Green, agent for Xtra Storage / The Space Store, LLC – Planning, Development and Parks Committee.

Set Next Meeting Date & Time

Recess

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

COMMITTEE NAME COUNTY BOARD								
MEETING DATE November 14, 2017								
				Approval <u>RK</u> Date <u>11-15-2017</u>				
				Chair <u>Russell Kottke</u>				
VENDOR	NAME	PRESENT	ABSENT	PERDIEM	MILES	AMOUNT	MEALS	AMOUNT
49452	Bartsch, Jeremy	X		50.00	26	13.91		
11994	Behl, Allen	X		50.00	32	17.12		
49450	Bennett, Richard		X	50.00	6	3.21		
49449	Benter, Ed	X		50.00	46	24.61		
19566	Berres, Jeff	X		50.00	42	22.47		
11970	Bischoff, Larry	X		50.00	20	10.70		
10583	Bobholz, Janice	X		0.00	0	0.00		
26899	Bobholz, Mary	X		50.00	14	7.49		
49453	Caine, Jeffrey	X		50.00	14	7.49		
46788	Derr, Lisa	X		50.00	21	11.24		
10195	Duchac, Jeffry	X		50.00	30	16.05		
49971	Fink, Richard W.	X		50.00	35	18.73		
28760	Frohling, David	X		50.00	14.5	7.76		
49455	Glewen, Becky	X		50.00	20	10.70		
41853	Greshay, Richard	X		50.00	14	7.49		
49993	Guckenberger, David	X		50.00	50	26.75		
48638	Hilbert, Dan		X	50.00	20	10.70		
49454	Houchin, Cathy		X	50.00	33	17.66		
25412	Johnson, Harold	X		50.00	54	28.89		
49451	Justmann, Stephanie	X		50.00	16	8.56		
16348	Kottke, Russell	X		55.00	30	16.05		
29374	Maly, Donna	X		50.00	10	5.35		
22503	Marsik, Joseph M.	X		50.00	40	21.40		
34243	Miller, MaryAnn	X		50.00	22	11.77		
43804	Muche, William	X		50.00	22	11.77		
36482	Nelson, Ed	X		50.00	32	17.12		
47109	Nickel, Thomas	X		50.00	34	18.19		
46789	Roesch, Mark E.	X		50.00	34	18.19		
30697	Schaefer, Thomas	X		50.00	30	16.05		
15819	Schmidt, Dennis	X		50.00	0	0.00		
37252	Schraufnagel, Larry	X		50.00	50	26.75		
50060	Sheahan-Malloy, Kira	X		50.00	32	17.12		
26089	Stousland, Glenn	X		50.00	20	10.70		

**Dodge County Board of Supervisors
November 14, 2017 – 9:00 a.m.
Administration Building - Juneau, Wisconsin**

The November Session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 9:00 a.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance with the exception of Supervisors Bennet, Hilbert and Houchin who had previously asked to be excused. Supervisor Justmann left the meeting at 10:03 a.m.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor Schmidt and seconded by Supervisor Marsik to approve the minutes of the October 17, 2017, session of the County Board meeting as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

Communications on File

Karen J. Gibson, County Clerk, reported there were no communications on file.

Special Orders of Business

The Chairman called the First Special Order of Business: Affidavit of Publication – County Clerk Karen Gibson read the Affidavit of Publication for the Public Hearing.

The Chairman then called the Second Special Order of Business: Public Hearing – Resolution 17-64 – 2018 Dodge County Budget Appropriation and Revised Financial Plan. Chairman Kottke declared the Public Hearing open at 9:02 a.m. and asked anyone who wished to speak to come forward. There being no requests, the Chairman declared the Public Hearing closed at 9:03 a.m.

The Chairman then called the Third Special Order of Business: Confirm appointment made by County Administrator, James Mielke. Reappoint Dennis Johnson to the Veterans Service Commission for a three year term, commencing on December 1, 2017 to December 1, 2020, both inclusive. A motion to accept the reappointment was made by Supervisor Frohling and seconded by Supervisor Glewen. The motion passed by acclamation with no negative votes cast, thereby approving the reappointment.

Chairman Kottke then called the Fourth Special Order of Business: Confirm appointment made by County Board Chairman. Appoint a Dodge County Representative to fill a vacancy on the Glacial Heritage Development Partnership Board. Chairman Kottke stated he wished to appoint Paul F. Huebner, Vice President of Horicon Bank, to the Glacial Heritage Development Partnership Board. The Clerk read a bio provided by Mr. Huebner. A motion to accept the appointment was made by Supervisor Maly and seconded by Supervisor Marsik. The motion passed by acclamation with no negative votes cast, thereby approving the appointment.

Chairman Kottke then called upon John Kreuziger, Beaver Dam Police Chief. On behalf of the City of Beaver Dam and the Beaver Dam Police Department, Chief Kreuziger wanted to thank Dodge County, Communication Technician Dale Marks, Dodge County Emergency Management Department staff, Amy Nehls and Joe Meagher, for their knowledge, expertise and help with the Beaver Dam Police Department's radio system over the last few years and for allowing the Beaver Dam Police Department to use Dodge County's spare radio when their radio system failed in January of 2016. The use of Dodge

County's spare radio system gave the Beaver Dam Police Department time to evaluate their current radio system, order a new radio system and have the new radio system installed.

Chairman Kottke next called upon Kurt Klomberg, District Attorney and Co-Chair of Blue Zones Project - Dodge County Worksite Committee and Tracy Rose, Blue Zones Project Organization Lead who gave a presentation on Resolution 17-55, Resolution Approving Participation in the Blue Zone Project® and Requesting Blue Zone Worksite Designation. Also present were Nate Olson, Planning/Economic Development Administrator and member of the Blue Zones Group Dodge County Worksite Committee, Leslie Covell Hershberger, Blue Zone Community Program Manager and Keith Hill, Blue Zone Organization Lead for Restaurants, Grocery Stores and Food Policy.

The following Resolutions and Report were read by the Clerk and acted upon by the Board:

Resolution No. 17-55 Resolution Approving Participation in the Blue Zone Project® and Requesting Blue Zone Worksite Designation – Executive and Health Facilities Committees. A motion for adoption was made by Supervisor Maly and seconded by Supervisor Justmann. Question by Supervisor Berres answered by Chairman Kottke. Comment by Chairman Kottke. The vote was cast with 29 ayes and 1 no, thereby adopting the Resolution.

Ayes: Benter, Kottke, M. Bobholz, Nelson, J. Bobholz, Marsik, Greshay, Justmann, Schaefer, Guckenberger, Fink, Muche, Bartsch, Johnson, Schraufnagel, Bischoff, Caine, Behl, Berres, Roesch, Frohling, Schmidt, Duchac, Nickel, Sheahan-Malloy, Maly, Stousland, Derr, Glewen. Total 29.

No: Miller. Total 1.

Absent: Bennett, Houchin, Hilbert. Total 3.

Resolution No. 17-56 Dodge County Conservation Aids Program – Land and Water Conservation Committee. A motion for adoption was made by Supervisor Behl and seconded by Supervisor Bischoff. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-57 Amend Town of Theresa Zoning Ordinance - Earl and Roy Lichtenberg Property – Supervisor Fink. A motion for adoption was made by Supervisor Fink and seconded by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-58 Amend Town of Chester Zoning Ordinance – Supervisor Duchac. A motion for adoption was made by Supervisor Duchac and seconded by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-59 Jurisdictional Transfer of a Portion of County Trunk Highway S to Village of Iron Ridge – Highway Committee. A motion for adoption was made by Supervisor Miller and seconded by Supervisor Berres. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-60 Advisory Resolution Opposing 2017 Senate Bill 425 Limiting Local Authority to Regulate Certain Wireless Facilities – Executive and Highway Committees. A motion for adoption was made by Supervisor Marsik and seconded by Supervisor Frohling. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-61 Authorize Joining Lawsuit to Prosecute Claims against Certain Opioid Manufacturers – Executive, Judicial and Public Protection Committees and Human Services and Health Board. A motion for adoption was made by Supervisor Schraufnagel and seconded by Supervisor Miller. Comments by Supervisors Guckenberger and Derr. The vote was cast with 28 ayes, 1 no and 1 abstention, thereby adopting the Resolution.

Ayes: Benter, Kottke, M. Bobholz, Nelson, J. Bobholz, Marsik, Greshay, Justmann, Schaefer, Fink, Muche, Bartsch, Johnson, Schraufnagel, Bischoff, Caine, Behl, Roesch, Frohling, Schmidt, Duchac, Nickel, Sheahan-Malloy, Maly, Miller, Stousland, Derr, Glewen. Total 28.

No: Guckenberger. Total 1

Abstain: Berres. Total 1

Absent: Bennett, Houchin, Hilbert. Total 3.

Resolution No. 17-62 Transfer Funds from 2017 Information Technology Department Budget to Various 2017 Department Budgets – Information Technology and Finance Committees. A motion for adoption was made by Supervisor Duchac and seconded by Supervisor Nickel. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-63 Clearview 2017 Dodge County Budget Amendment – Health Facilities Committee. A motion for adoption was made by Supervisor Bischoff and seconded by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-64 2018 Dodge County Budget Appropriation and Revised Financial Plan – Finance Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Maly. Chairman Kottke asked County Administrator, James Mielke to come forward and present the budget. Mr. Mielke gave a power point presentation that summarized each department's budget. Mr. Mielke stated that the proposed tax levy is \$33,840,280 resulting in a mill rate of \$5.504 per \$1,000 of equalized assessed valuation, which is a \$0.13 cent decrease for the 2018 budget. Questions by Supervisors Maly, Greshay and J. Bobholz answered by James Mielke, County Administrator. Supervisor Maly made a motion "to amend the 2018 Dodge County Budget by adding \$40,000 to the 2018 Emergency Management Budget for Dodge County Fire Chiefs Water Rescue Equipment thereby funding the Water Rescue Equipment with County Levy. Effect: If adopted, the 2018 Emergency Management levy will need to increase by \$40,000. However, the 2018 County Levy will not change." The motion was seconded by Supervisor Derr. Comments by Supervisors Guckenberger, Maly, Marsik, Berres, Derr, Behl and J. Bobholz. Questions by Supervisors Berres and J. Bobholz answered by James Mielke, County Administrator and Joe Meagher, Emergency Management Deputy Director. James Mielke called upon Corporation Counsel, Kimberly Nass to go over the terms of the Letter Agreement between Dodge County and the Dodge County Fire Chiefs Association. Ms. Nass read the terms of the Letter Agreement. The Clerk re-stated the Amendment. Supervisor Maly made a motion to allow a member of the public to address the County Board. The motion was seconded by Supervisor Marsik. Chairman Kottke asked if any member of the Board objected and Supervisor Guckenberger objected. The vote was cast on Supervisor Maly's motion to allow a member of the public to address the County Board with 18 ayes, 8 noes and 3 abstentions, thereby defeating the motion to allow someone to speak.

Ayes: Benter, Kottke, M. Bobholz, J. Bobholz, Marsik, Greshay, Fink, Muche, Bartsch, Bischoff, Caine, Frohling, Duchac, Nickel, Maly, Miller, Stousland, Derr. Total 18.

Noes: Nelson, Schaefer, Guckenberger, Johnson, Schraufnagel, Behl, Berres, Roesch. Total 8.

Abstentions: Schmidt, Sheahan-Malloy, Glewen. Total 3.

Absent: Bennett, Justmann, Houchin, Hilbert. Total 4.

Comments by Supervisors Caine and Berres. Supervisor Frohling made a motion to call the question. The motion to call the question was seconded by Supervisor Guckenberger. Chairman Kottke then instructed everyone to vote on the amendment to the Resolution.

The vote was cast on Supervisor Maly's motion to amend with 16 ayes, 12 noes and 1 abstention, thereby approving the motion to amend.

Ayes: Benter, Kottke, M. Bobholz, J. Bobholz, Marsik, Bartsch, Johnson, Schraufnagel, Caine, Frohling, Duchac, Nickel, Maly, Miller, Stousland, Derr. Total 16.

Noes: Nelson, Greshay, Schaefer, Guckenberger, Fink, Muche, Bischoff, Behl, Berres, Roesch, Schmidt, Sheahan-Malloy. Total 12.

Abstain: Glewen. Total 1.

Absent: Bennett, Justmann, Houchin, Hilbert. Total 4.

Supervisor Guckenberger made a motion "to amend the 2018 County Administrator's Budget to the Dodge County Board of Supervisors as follows: 1. Remove \$500,000 from Business Unit 3281 of the Dodge County Highway Commission – 00730.3281.5000.5400. 2. Remove \$500,000 from sales tax revenue – 00730.3099.4921.03." The motion to amend was seconded by Supervisor Berres. At this time, Supervisor Johnson asked if Brian Field, Highway Commissioner, could address the Board. Supervisor Frohling made a statement regarding the intent of the amendment. Supervisor Guckenberger then explained his amendment. Supervisor Glewen asked if Resolution 17-18 was available to review and the Resolution was projected. After reviewing Resolution 17-18, Highway Commissioner Brian Field addressed the Board. Comments by Supervisors Guckenberger, Muche, Caine, Johnson and Brian Field, Highway Commissioner. Questions by Supervisors Nickel, Sheahan-Malloy and Derr answered by Brian Field, Highway Commissioner. Supervisor Nickel made a motion to call the question. The vote was cast on Supervisor Guckenberger's motion to amend with 4 ayes and 25 noes, thereby defeating the motion to amend.

Ayes: M. Bobholz, Guckenberger, Bartsch, Berres. Total 4.

Noes: Benter, Kottke, Nelson, J. Bobholz, Marsik, Greshay, Schaefer, Fink, Muche, Johnson, Schraufnagel, Bischoff, Caine, Behl, Roesch, Frohling, Schmidt, Duchac, Nickel, Sheahan-Malloy, Maly, Miller, Stousland, Derr, Glewen. Total 25.

Absent: Bennett, Justmann, Houchin, Hilbert. Total 4.

The Chairman called for a 10 minute recess at 11:49 a.m. to allow Julie Kolp, Finance Director and Kimberly Nass, Corporation Counsel to incorporate the amendment into the 2018 Dodge County Budget, Resolution 17-64.

At 12:03 p.m., Chairman Kottke called for the meeting to reconvene. At this time Resolution 17-64 as Amended was distributed to the County Board and Kimberly Nass, Corporation Counsel explained the changes that were made to the Resolution. The vote was then cast on the 2018 Dodge County Budget, Resolution 17-64 as Amended, with 27 ayes and 2 noes, thereby adopting the Resolution as amended.

Ayes: Benter, Kottke, M. Bobholz, Nelson, J. Bobholz, Marsik, Greshay, Schaefer, Fink, Bartsch, Johnson, Schraufnagel, Bischoff, Caine, Behl, Berres, Roesch, Frohling, Schmidt, Duchac, Nickel, Sheahan-Malloy, Maly, Miller, Stousland, Derr, Glewen. Total 27.

Noes: Guckenberger, Muche. Total 2.

Absent: Bennett, Justmann, Houchin, Hilbert. Total 4.

Report No. 1 Ordinance No. 984 – Amend Land Use Code – Karl Green, agent for Xtra Storage / The Space Store, LLC – Planning, Development and Parks Committee. A motion for adoption was made by Supervisor Marsik and seconded by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

The Clerk noted the following had been placed on the Supervisor's desks: A Memo from Jim Mielke with an update on the Information Technology Department Vacancy, an invitation from Tina Crave regarding the Healthy Child, Thriving Communities – Tomorrow's Workforce Develops Today presentation scheduled for Monday, December 11th at Turner Hall in Watertown, 2018 Discover Wisconsin Calendar and Clearview's Annual Holiday Bazaar invitation. The Chairman ordered these be placed on file.

At 12:08 p.m. Supervisor Frohling made a motion to recess until December 19, 2017 at 7:00 p.m. Supervisor Maly seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

RESOLUTION NO. 17-55

**Resolution Approving Participation in the Blue Zone Project® and
Requesting Blue Zone Worksite Designation**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, Dodge County employs more than 800 employees and is one of the largest employers
in Dodge County; and,

WHEREAS, Clearview is Dodge County's diverse healthcare provider with a campus which
employs a significant number of Dodge County's 800 plus employees; and,

WHEREAS, the Dodge County Board of Supervisors, its Committees, and staff have received
presentations and information regarding the Blue Zone Project® and have an interest in becoming a Blue
Zone Worksite; and,

WHEREAS, the Blue Zone Project® was brought to Dodge County communities via an initiative
of the Beaver Dam Community Hospitals, Inc.; and,

WHEREAS, the Blue Zone Project® strives to develop healthy communities where well-being is
a way of life and employers are an instrumental partner in achieving healthy communities as employed
individuals spend a majority of their day in the workplace; and,

WHEREAS, the Blue Zone Project® requires no financial commitment or monetary contribution
by an employer to become a designated Worksite; and,

WHEREAS, by becoming a Blue Zone Worksite, employers may realize the following benefits:

1. Employees with increased productivity;
2. Reduction in healthcare costs through health-risk assessments;
3. Reduction in employee absenteeism and an increased desire to make valuable contributions to
the workplace;
4. Reduction in employee turnover and increased ability to attract and retain talent thereby
becoming a workplace of choice;
5. Increased employee participation in community-wide, well-being efforts; and,
6. Increased employee volunteerism outside the workplace;

SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors that it recognizes the value of the Blue Zone Project® and the benefits of being designated a Blue Zone Worksite; and,

BE IT FURTHER RESOLVED, on the condition that there be no direct monetary contribution in order to participate, the Dodge County Administrator or his designee is hereby authorized to pledge Dodge County's commitment to establishing two (2) Dodge County Blue Zone Worksites, General County and Clearview, by completing the Worksite Pledge and the development of Worksite policies and programs in furtherance of healthy living; and,

BE IT FINALLY RESOLVED, that Dodge County encourages and supports its employees' participation in Blue Zone initiatives.

All of which is respectfully submitted this 14th day of November, 2017.

Dodge County Executive Committee:

Russell Kottke
Russell Kottke

Donna Maly
Donna Maly

MaryAnn Miller
MaryAnn Miller

Jeff Berres
Jeff Berres

David Frohling
David Frohling

Joseph Marsik
Joseph Marsik

Dennis Schmidt
Dennis Schmidt

Dodge County Health Facilities Committee:

Larry Bischoff
Larry Bischoff

Jeffrey Duchac
Jeffrey Duchac

Thomas J. Schaefer
Thomas J. Schaefer

Lisa Derr
Lisa Derr

Dan Hilbert
Dan Hilbert

ADOPTED
BY DODGE COUNTY BOARD

Vote Required: Majority of Members present.

Resolution Summary: A resolution approving participation in the Blue Zone Project® and Requesting Blue Zone Worksite Designation.

NOV 14 2017
AYES 29 NOES 1
ABSENT 3
ABSTAIN 0

Karen J. Silesen
County Clerk

RESOLUTION NO. 17-56**Dodge County Conservation Aids Program**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, Dodge County desires to participate in county fish and game projects pursuant to the provisions of Section 23.09(12), of the *Wisconsin Statutes*, and seeks to obtain any available aid for suitable projects; and,

WHEREAS, the Wisconsin Department of Natural Resources (WDNR) has grant funding available through the County Conservation Aids program, specifically for the installation of fish and game projects under Section 23.09(12), of the *Wisconsin Statutes*;

SO, NOW, THEREFORE, BE IT RESOLVED, that Dodge County has budgeted an amount equal to the local share of project costs or land acquisition in its 2018 UW-Extension Education Budget; and,

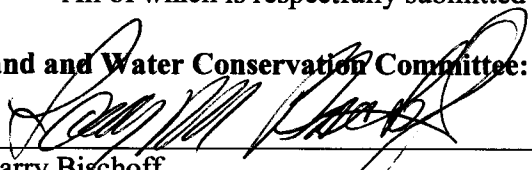
BE IT FURTHER RESOLVED, that the Dodge County Board of Supervisors hereby authorizes the Dodge County UW-Extension Dairy and Livestock Agent to act on behalf of Dodge County to:

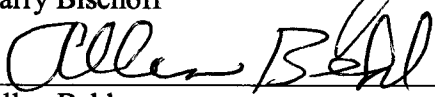
1. Sign and submit an application to the Wisconsin Department of Natural Resources (WDNR) for any financial aid that may be available;
2. Submit to the WDNR reimbursement claims along with necessary supporting documentation within one (1) year of project end date; and,
3. Take necessary action to undertake, direct, and complete approved projects; and,

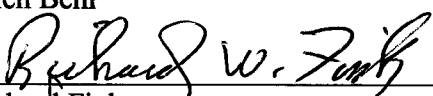
BE IT FINALLY RESOLVED, that Dodge County will comply with all state and federal laws related to the County Conservation Aids program, and will obtain approval, in writing, from the WDNR before any change is made in the use of project site(s).

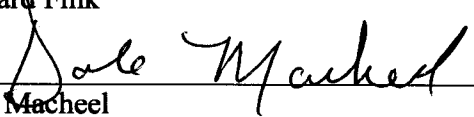
All of which is respectfully submitted this 14th day of November, 2017.

Land and Water Conservation Committee:

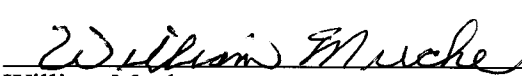

Larry Bischoff


Allen Behl


Richard Fink


Dale Macheel


Lisa Derr


William Mueche


Bill Foley

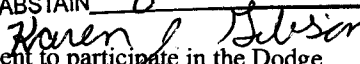
ADOPTED
BY DODGE COUNTY BOARD

NOV 14 2017

AYES 30 NOES 0
ABSENT 3
ABSTAIN 0

Vote Required: Majority of Members present.

Resolution Summary: A resolution authorizing the UW-Extension Education Department to participate in the Dodge County Conservation Aids Program.


Karen J. Gibson
County Clerk

RESOLUTION # 17-57

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

MEMBERS:

WHEREAS, Dodge County, a Body Corporate under the laws of the State of Wisconsin, had adopted a comprehensive zoning ordinance which is in full force and effect, and

WHEREAS, the Town Board of the Town of Theresa has adopted a Town Zoning Ordinance for said town, the power to adopt a Town Zoning Ordinance having been granted by a referendum vote of the electors of the Town of Theresa held at the time of a regular annual town meeting, and

WHEREAS, pursuant to Section 60.62(3) of the Wisconsin Statutes adoption and amendment of a town zoning ordinance by a town board is subject to approval of the county board in counties having a zoning ordinance in force and effect, and

WHEREAS, a public hearing as to the proposed amendment to the Town Zoning Ordinance of the Town of Theresa was held by the Town Plan Commission of the Town of Theresa on August 22nd, 2017, the proposed amendment to the zoning ordinance of the Town of Theresa having been adopted by the Town Board of the Town of Theresa on September 5th, 2017.

THEREFORE BE IT RESOLVED, that the amendment to the Town Zoning Ordinance of the Town of Theresa as represented by "the site map" attached to and made a part of this resolution be and hereby is approved, by the Board of Supervisors of Dodge County, Wisconsin.

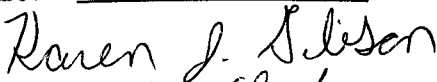
All of which is respectfully submitted this 19 day of Sept, 2017.

ADOPTED
BY DODGE COUNTY BOARD


Dodge County Board Supervisor

NOV 14 2017

AYES 30 NOES 0
ABSENT 3
ABSTAIN 0


County Clerk

REPORT to Res. 17-57

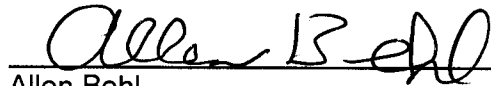
TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

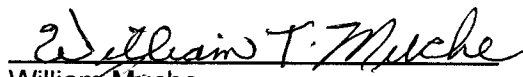
We the Dodge County Planning, Development and Parks Committee, hereby report favorably on the petition of Earl and Roy Lichtenberg requesting amendment of the Zoning Ordinance, Town of Theresa, Dodge County, Wisconsin, to rezone approximately 2-acres of land from an A-1 Farmland Preservation Zoning District to an A-2 General Agriculture Zoning District in part of the SE ¼ of the SW ¼, Section 17, T12N, R17E, Town of Theresa to allow for the creation of a non-farm residential lot and recommend approval of the resolution submitted by the Town of Theresa for this rezoning petition.

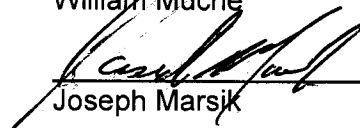
The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the proposed rezoning petition is consistent with the County's Comprehensive Plan as the site is designated as general agriculture which may allow for limited residential development.

Respectfully submitted this 14th day of November, 2017


Tom Schaefer


Allen Behl


William Muehe

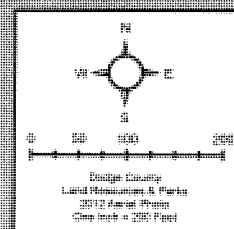

Joseph Marsik

Janice Bobholz

Planning, Development and Parks
Committee

November 2017

The data used to create the map is a compilation of federal, state, and city data about air quality and use of cars and other vehicles. The map is only advisory. And, the source is unclear, and may not be entirely up to date. Some data, however, is likely to be out of date or incorrect in the information.



RESOLUTION NO. 17-58

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

WHEREAS, Dodge County, a Body Corporate under the laws of the State of Wisconsin, has adopted a comprehensive Zoning Ordinance which is in full force and effect, and

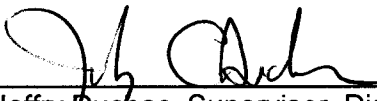
WHEREAS, the Town Board of Chester has adopted a Town Zoning Ordinance for said town, the power to adopt a town zoning ordinance having been granted by referendum vote of the electors of the Town of Chester held at the time of a regular annual Town meeting, and

WHEREAS, pursuant to Section 60.62(3) of the Wisconsin Statutes adoption and amendment of a town zoning ordinance by a town board is subject to approval of the County Board in counties having a zoning ordinance in force and effect, and

WHEREAS, a public hearing as to the proposed amendment to the town zoning ordinance of the Town of Chester was held by the Town Board of the Town of Chester and the proposed amendment to the Zoning Ordinance of the Town of Chester having been adopted by the Town Board of the Town of Chester on September 12, 2017.

THEREFORE BE IT RESOLVED: That the amendment to the Town Zoning Ordinance of the Town of Chester as represented by "Exhibit A" attached to and made a part of this resolution be and hereby is approved, by the Board of Supervisors of Dodge County, Wisconsin.

All of which is respectfully submitted this 14th day of November, 2017


Jeffry Duchac, Supervisor, District 25

ADOPTED
BY DODGE COUNTY BOARD

NOV 14 2017

AYES 30 NOES 0
ABSENT 3
ABSTAIN 0

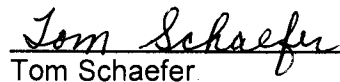

County Clerk

REPORT to Res. 17-58**TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS**

We the Dodge County Planning, Development and Parks Committee, hereby report favorably on the petition of the Town of Chester requesting approval of the Zoning Ordinance and Zoning Map, Town of Chester, Dodge County, Wisconsin, as represented by Exhibit A for the purpose bringing the Town of Chester Zoning Ordinance into compliance with the zoning district requirements of Chapter 91, Wisconsin Statutes and for the purpose of updating the Town Zoning Map in order to allow for citizen participation in the Wisconsin Farmland Preservation Program and recommend approval of the resolution submitted by the Town of Chester for this petition.

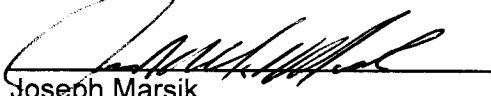
The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the proposed code amendments and the proposed zoning map are necessary in order to make the zoning regulations consistent with the requirements of Chapter 91, Wisconsin State Statutes and to allow for citizen participation in the Wisconsin Farmland Preservation Program.

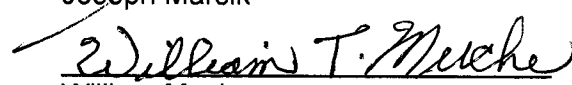
Respectfully submitted this 14th day of November, 2017


Tom Schaefer


Allen Behl

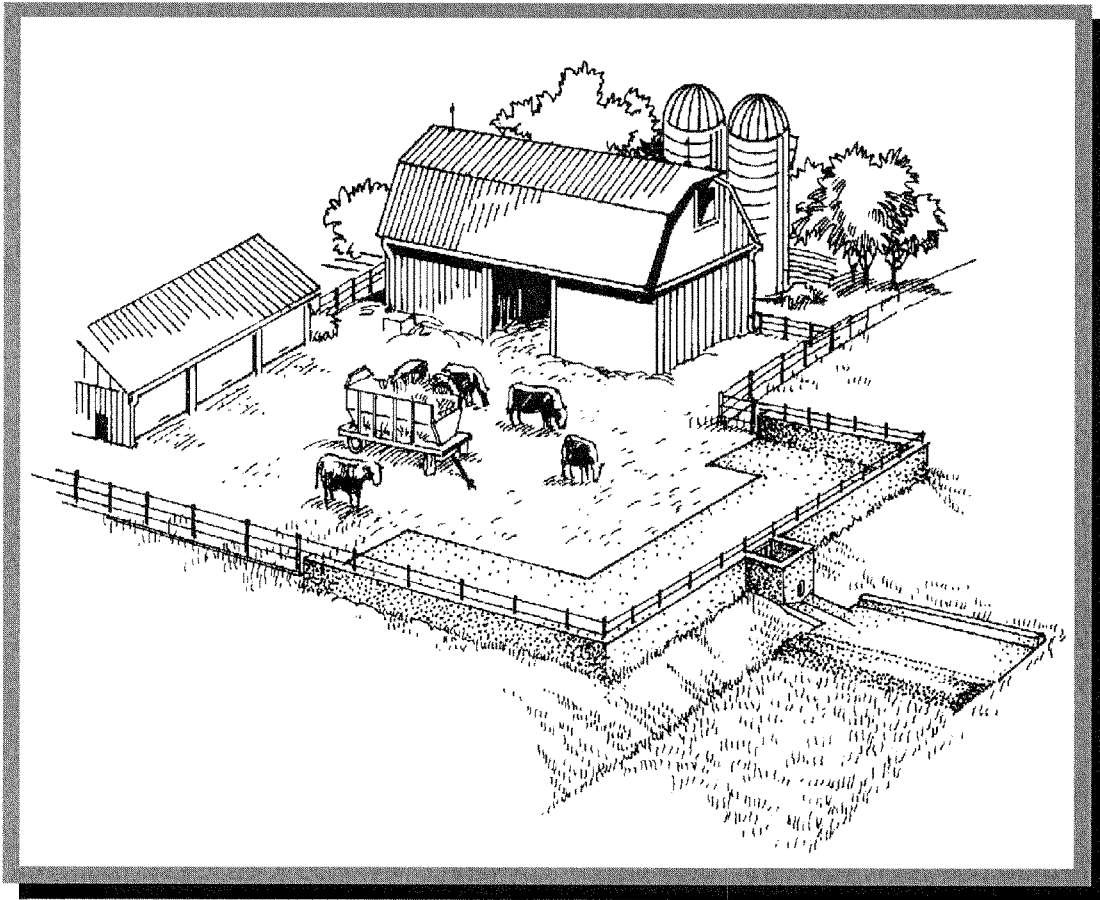
Janice Bobholz


Joseph Marsik


William Muche

Planning, Development and Parks
Committee

TOWN OF CHESTER



ZONING ORDINANCE

ZONING ORDINANCE, TOWN OF CHESTER, DODGE COUNTY, WISCONSIN

Adopted by Town Board – December 9, 1997

Amended by Town Board – March 12, 2002

Amended by Town Board – September 14, 2010

DATCP Resubmittal Date for Certification– July 5, 2017

DATCP Certification Date – July 6, 2017

Town Adoption Date – September 12, 2017

County Adoption Date - _____

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1.0 **INTRODUCTION**

THE TOWN BOARD OF THE TOWN OF CHESTER DO ORDAIN AS FOLLOWS:

AN ORDINANCE PROVIDING ZONING REGULATIONS FOR THE TOWN OF CHESTER, DODGE COUNTY, WISCONSIN.

1.1 Authority

These regulations are adopted under the authority granted by Section 60.62 of the Wisconsin State Statutes and amendments thereto. The Town Board of the Town of Chester, Dodge County, Wisconsin having been granted village powers pursuant to Section 60.10(2) of the Wisconsin State Statutes.

1.2 Purpose

The purpose of this Ordinance is to promote the health, safety, morals, prosperity, aesthetics and general welfare of the Town of Chester.

1.3 Intent

It is the general intent of the Ordinance to regulate and restrict the use and development of all structures, lands and water; to regulate and restrict lot coverage, population distribution and density, tree cutting, dredging and lagooning in shoreland areas and the size and location of all structures, so as to: lessen congestion, and promote safety from fire, flooding, panic and other danger; provide adequate light and air; prevent overcrowding; avoid undue population concentration; facilitate the adequate provision of public facilities and utilities; stabilize and protect property values; prevent water pollution; protect spawning grounds, fish and aquatic life and otherwise further the appropriate use of land and conservation of natural resources; preserve and promote the beauty of the Town; and implement the Town's comprehensive master plan and plan components. It is further intended to provide for the administration and enforcement of this Ordinance and to provide penalties of its violation.

1.4 Abrogation and Greater Restrictions

It is not intended by this Ordinance to repeal, abrogate, annul, impair or interfere with any existing easement, covenants, deed restrictions, agreement, ordinances, rules, regulations or permits previously adopted or issued pursuant to law. However, wherever this Ordinance imposes greater restrictions, the provisions of this Ordinance shall govern.

1.5 Interpretation

The provisions of this Ordinance shall be interpreted and applied as minimum requirements, shall be liberally construed in favor of the Town, and shall not be deemed a limitation of repeal of any other power granted by the Wisconsin Statutes.

1.6 Severability

If any section clause, provision or portion of this Ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, such judgment shall not affect the remainder of this Ordinance.

1.7 Repeal

All other Ordinances or parts of Ordinances of the Town inconsistent or conflicting with this Ordinance, to the extent of the inconsistency only, are hereby repealed.

1.8 Title

Ordinance shall be known as, referred to, or cited as the "ZONING ORDINANCE, TOWN OF CHESTER, DODGE COUNTY, WISCONSIN."

1.9 Effective Date

This Ordinance shall be effective after a public hearing, adoption by the Town Board, approval by the Dodge County Board of Supervisors and publication or posting as required by law.

2.0 GENERAL PROVISIONS

2.1 Jurisdiction

The jurisdiction of this Ordinance shall include all land and waters within the boundaries of the Town of Chester lying outside the limits of incorporated cities and villages. In those areas under the dual jurisdiction of the Town of Chester and Dodge County, both ordinances shall be in full effect and all requirements shall be met.

2.2 Compliance

No structure, land or water shall hereafter be used and no structure, or part thereof shall hereafter be located, erected, moved reconstructed, extended, enlarged, converted or structurally altered except for normal repairs of existing structures, without a Land Use Permit and without full compliance with the provisions of this Ordinance and all other applicable Town, County and State regulations. Minor structures shall be exempt.

Where the terms and objectives of this Ordinance have been substantially addressed and fulfilled by the Wisconsin Department of Natural Resources where concurrent jurisdiction with this Ordinance exists, so as to avoid duplication of effort, the terms of this Ordinance shall not be imposed.

2.3 Zoning Administrator

There is hereby created the office of Zoning Administrator of the Town of Chester.

2.4 Land Use Permits

Applications for a Land Use Permit shall be made to the Zoning Administrator on forms furnished by his or her office and shall include the following where applicable:

Names and Addresses of the applicant, owner of the site or agent for the owner.

Description of the Subject Site by lot, block and recorded subdivision or by metes and bounds; address of the subject site; type of structure, existing and proposed operation or use of the structure or site; number of occupants or employees; and the zoning district within which the subject site lies.

Sketch showing dimensions of the lot and locations of proposed and existing buildings from the lot lines, center line of abutting highways and the highwater mark of abutting water course.

Additional Information as may be required by the Zoning Administrator.

Fee in the amount as set by the Town Board.

Any application for a Land Use Permit shall be granted or denied in writing by the Zoning Administrator within forty-five (45) days. If denied, the reasons for such denial shall clearly appear upon the face of the notification of denial. The permit shall expire within twelve (12) months unless substantial work has commenced. Any permit issued in conflict with the provisions of this Ordinance shall be null and void.

2.5

Certificate of Zoning Compliance

No land or building, or addition thereto, constructed after the effective date of this Ordinance and no addition, alteration, reconstruction, extension, enlargement, conversion or structural alteration to a previously existing building shall be occupied or used for any purposes unless in conformity with the plans and specifications upon which the Land Use Permit was issued. A Certificate of Zoning Compliance may be issued by the Zoning Administrator upon request. Every Certificate of Zoning Compliance shall state that the use or occupancy complies with all the provisions of this Ordinance.

Application for Certificate of Zoning Compliance. Every application for Certificate of Zoning Compliance for a new use or change in use of land or building shall be made directly to the office of the Zoning Administrator on forms provided by his or her office.

Issuance of Certificates of Zoning Compliance. No Certificate of Zoning Compliance for a building or portion thereof, constructed, after the effective date of this Ordinance, shall be issued until construction is substantially completed, and the premises inspected and certified by the office of the Zoning Administrator to be in conformity with the plans and specifications upon which the Land Use Permit was issued.

Issuance of Certificates of Nonconforming Uses. Any person, firm or corporation having a legal or equitable interest in a property which is nonconforming as to standards may request a Certificate of Zoning Compliance. The applicant shall present documentary proof that said use was a permitted use at the time it originated and was made nonconforming by the adoption of this Zoning Ordinance or amendment thereto. After verifying the use in question is in fact a nonconforming use, the Zoning Administrator shall issue a Certificate of Zoning Compliance stating the use in question and the zoning of the property.

2.6

Site Restrictions

All Principal Structures shall be located on a lot; and only one principal structure shall be located, erected or moved onto a lot.

No Land Use Permit shall be issued for a lot which abuts a public street dedicated to only a portion of its proposed width and located on that site from which the required dedication has not been secured.

Minimum Area and Width. Except as otherwise specifically required or permitted the minimum lot area shall be two (2) acres and a minimum lot width of 200 feet at the road and 200 feet along a navigable waterway.

Side Yards. There shall be a 10 foot side yard for each principal structure.

2.7 Use Restrictions

The following use restrictions and regulations shall apply:

Principal Uses. Only those principal uses specified for a district, their essential services and the following uses shall be permitted in the district.

Accessory Uses and structures are permitted in any district, but not until their principal structure is present or under construction. Residential accessory uses shall not involve the conduct of any business, trade or industry.

Conditional Uses and their accessory uses are those which require review, public hearing and approval by the Town Plan Commission. The only conditional uses and structures permitted by this Ordinance shall be those enumerated in the Schedule of District Regulations.

Unclassified or Unspecified Uses may be permitted by the Board of Appeals after review and recommendation by the Town Plan Commission and provided that such uses are similar in character to the principal use existing in the district, and that no material detriment to adjoining property will result.

Temporary Uses such as real estate field offices or shelters for materials and equipment being used in the construction of a permanent structure may be permitted by the Zoning Administrator through the issuance of a Certificate of Zoning Compliance for a period not to exceed six (6) months. This temporary certificate may be renewed semi-annually but in no case shall the effective time span of the Certificates exceed two years.

2.8 Reduction of Joint Use

No lot, yard, parking area, building area or other space shall be reduced in area or dimension, so as not to meet the provisions of this Ordinance.

2.9 Pet and Animal Regulations

In platted residential subdivisions no animals other than household pets shall be allowed.

In all zoning districts, household pets shall be allowed provided that not more than four (4) dogs are kept on any one premise. However, offspring of permitted household pets may be kept and sold from the premises for a period of up to eight (8) months.

On parcels less than three (3) acres in area, the number of animals kept on any one premise shall not exceed the ratio of one animal unit for each acre of land owned or leased.

2.10 Violations

It shall be unlawful to construct any structure or building or to use any structure, building, land or water in violation of any of the provisions of this Ordinance. In case of any violation, the Town Plan Commission, Town Board, Zoning Administrator or any property owner who would specifically be damaged by such violation may institute appropriate action or proceeding to enjoin a violation of this Ordinance.

2.11 Penalties

Any person, firm or corporation who fails to comply with the provisions of this Ordinance shall upon conviction thereof, forfeit not less than twenty-five dollars (\$25) nor more than five hundred dollars (\$500) and cost of prosecution for each violation and in default of payment of such forfeiture and costs shall be imprisoned in the County jail until payment thereof, for a period not to exceed thirty (30) days. Each day a violation exists or continues shall constitute a separate offense.

2.12 Official Zoning Map

A certified copy of the Official Zoning Map is adopted and approved with the text of this Ordinance. Said map and any certified amendments or changes thereto are as much a part of this Ordinance as this text and shall have full force and effect on the adoption of this Ordinance.

2.13 Outdoor Storage of Inoperable or Unlicensed Vehicles

Any motor vehicle without a current, valid license or which is incapable of being driven, shall not be stored on any premises except in a properly authorized salvage yard, within an enclosed structure or unless it is not visible from a public road or adjacent dwelling. This provision shall apply to any vehicle subject to the above provisions regardless of when it was placed on the premises, but shall not apply to farm vehicles and equipment.

The Dodge County Circuit Court may, upon the petition of and at the request of the Town, order removal of the violating vehicle(s), at Town expense. The Town shall then invoice the property owner for all such costs incurred. If that invoice is not paid within thirty (30) days, the Town may place the amount of the invoice on the tax rolls as special assessment against the property in question.

3.0 ZONING DISTRICTS

3.1 Establishment

For the purpose of this Ordinance, the following primary use districts are hereby established within the Town of Chester.

Primary Use Districts

1.	FP	-	Farmland Preservation
2.	CO	-	Conservancy
3.	AG	-	General Agricultural
4.	R-1	-	Single Family Residential
5.	RC	-	Recreational
6.	C-1	-	Commercial
7.	I-1	-	Industrial

3.2 Zoning Map

A certified copy of the Official Zoning Map shall be adopted and approved with this text as a part of this Ordinance and shall bear upon its face the attestation of the Chairman of the Town of Chester and shall be available to the public in the office of the Town Clerk.

3.3

District RegulationsFarmland Preservation District (see Section 13, page 44)CO - Conservancy

The primary purpose of this district is for uses compatible with protecting, preserving and enhancing the lakes, rivers, wetlands, floodplains and other significant natural areas within the Town, such as wooded areas of environmental importance, archaeological sites of significant importance or other areas of which the public has interest in preserving.

Uses and structures may be subject to the Dodge County Land Use Code, where applicable.

A. Permitted Uses

1. Agricultural use provided no farm buildings are constructed,
2. Harvesting of any wild crop such as marsh hay, ferns, moss, wild rice, berries, tree fruits and tree seeds;
3. Hiking trails, bridle paths and walkways, including those built on pilings;
4. Hunting and fishing preserves, waterfowl blinds;
5. Nonresident buildings used solely in conjunction with the raising of waterfowl, minnows and other similar lowland animals, fowl and fish;
6. Piers and docks;
7. Parks, picnic areas, golf courses and similar uses;
8. Sustained yield forestry;
9. Telephone and electrical power transmission lines;
10. Wildlife ponds.

B. Conditional Uses

1. Boat houses;
2. Dams;
3. Filling, drainage or dredging;
4. Relocation of any watercourse;
5. Removal of top soil or peat;
6. Utilities.

C. Area, Height and Yard Requirements

Lot:	See Section 2.6		
Height:	40 Feet Maximum		
Yards:	Rear	-	Minimum 25 Feet
	Side	-	Minimum 10 Feet
	Street	-	See Section 5.0

All Conditional Use Permits to be granted only upon a finding by the Plan Commission that such use or structure will not restrict a floodway or destroy the storage capacity of a floodplain.

AG - General Agricultural District

The purpose of this district shall be to promote an area for uses of a generally agricultural nature on lands of good agricultural quality.

A. Permitted Uses

1. Agricultural use;
2. Road side stands for the sale of farm products produced on the premises;
3. Telephone and electrical power transmission lines and necessary accessory structures;
4. Single Family Dwellings existing as of the date of adoption of this Ordinance and additions thereto.

B. Conditional Uses

1. Aircraft landing fields and hangers;
2. Animal confinement facilities;
3. Bed and breakfast establishments;
4. Churches;
5. Commercial greenhouse, landscape and nursery business;
6. Dog kennels;
7. Duplexes subject to the provisions of Section 4.11 of this Ordinance;
8. Farm machinery repair;
9. Farms operated for the disposal or reduction of garbage, sewage or any other waste material;
10. Governmental and cultural uses such as town halls, fire and police stations, community centers, libraries, parks and playgrounds, public and private schools;
11. Home occupations;
12. Livestock sale barns;
13. Mobile home parks;
14. Quarries; earth borrow pits; mineral extraction;
15. Self-service storage facility;
16. Single Family Dwellings subject to the provisions of Section 4.11 of this Ordinance;
17. Storage and sale of seed, feed, fertilizer and other products essential to agricultural operation;
18. Trap and skeet shooting facilities;
19. Utilities;
20. Veterinary clinics;
21. Any similar use subject to the approval of the Town Board.

C. Area, Height and Yard Requirements

- Lot: Minimum 35 acres, except for uses which are conditionally allowed shall conform to the minimum lot size requirement set forth in Section 2.6. For provisions regarding existing substandard size parcels, Section 8.5.
- Height: 40 Feet Maximum
- Yards: Rear - Minimum 25 Feet
 Side - Minimum 10 Feet, except if abutting
 land is zoned AG General Agricultural then a 30 foot buffer yard is required.
 Street - See Section 5.0

R-1 - Single Family Residential District

The primary purpose of this district shall be to promote an area of a generally exclusive single family residential nature.

A. Permitted Uses

1. Single family dwellings and accessory buildings, including private garages and buildings clearly incidental to the residential use of the property, provided that no such accessory buildings may be used as dwelling units;
2. Telephone and electrical power distribution poles and lines and necessary accessory equipment and structures.

B. Conditional Uses

1. Churches;
2. Governmental and cultural uses such as fire and police stations, community centers, libraries, public emergency shelters, parks and playgrounds;
3. Home occupations;
4. Golf course;
5. Public, parochial and private elementary and secondary schools;
6. Planned unit developments;
7. Utilities;
8. Any similar use subject to the approval of the Town Board.

C. Area, Height and Yard Requirements

Lot:	Width and area of all lots to be determined in accordance with Section 2.6		
Height:	40 Feet Maximum		
Yards:	Rear	-	Minimum 25 Feet
	Side	-	Minimum 10 Feet, except if abutting land is zoned AG General Agricultural then a 30 foot buffer yard is required.
	Street	-	See Section 5.0

RC - Recreational District

The purpose of this district is to allow a variety of recreational uses on a permitted basis and more recreational businesses on a conditional basis.

A. Permitted Uses

1. Boat launching;
2. Boat rentals;
3. Sale of bait and sporting goods and supplies;
4. Orchards and related retail stores;
5. Public and private parks;
6. Vegetable stands;
7. Uses permitted in the R-1 Residential District.

B. Conditional Uses

1. Antique dealers and sales;
2. Beauty salons and beauty parlors;
3. Bed and Breakfast Establishments;
4. Bowling alleys;
5. Golf courses and golf driving ranges;
6. Hiking trails and bridle paths;
7. Motels and resorts;
8. Convenience stores;
9. Residential quarters for the owner, proprietor, commercial tenant, employee or caretaker located in the same building as the business;
10. Restaurants;
11. Riding stables and riding academies;
12. Skating rinks;
13. Taverns;
14. Mobile home parks, trailer courts and campgrounds, recreational camps and commercial recreation activities;
15. Uses conditionally allowed in the RD - Rural Development District;
16. Any similar use subject to the approval of the Town Board.

C. Area, Height and Yard Requirements

Lot:	Width and area of all lots to be determined in accordance with Section 2.6		
Height:	40 Feet Maximum		
Yards:	Rear	-	Minimum 25 Feet
	Side	-	Minimum 10 Feet, except if abutting land is zoned AG General Agricultural then a 30 foot buffer yard is required.
	Street	-	See Section 5.0

C-1 - Commercial District

The purpose of this district shall be to promote an area for retail and service oriented establishments.

A. Permitted Uses

1. Agricultural use;
2. Parking lots;
3. Personal and business service establishments, excluding motor vehicle and farm equipment repair, with no more than 3,500 square feet of floor space;
4. Professional offices with no more than 3,500 square feet of floor space;
5. Retail businesses, excluding motor vehicle and farm equipment sales, with no more than 3,500 square feet of floor space;

B. Conditional Uses

1. Retail businesses, professional offices and personal and business service establishments exceeding 3,500 square feet in floor space;
2. Contractors storage yard;
3. Farm equipment sales and service;
4. Hospitals, clinics and nursing homes;
5. Motor vehicle sales and service;
6. Residential quarters for the owner, commercial tenant, employee or caretaker located in the same building as the business;
7. Self-service storage facility;
8. Uses conditionally allowed in the RD - Rural Development District;
9. Any similar use subject to the approval of the Town Board.

C. Area, Height and Yard Requirements

Lot:	Width and area of all lots to be determined in accordance with Section 2.6		
Height:	40 Feet Maximum		
Yards:	Rear	-	Minimum 25 Feet
	Side	-	Minimum 10 Feet
	Street	-	See Section 5.0

D. Off-Street Parking Requirements

Off-street parking shall be provided in accordance with Section 5.6 of this Ordinance.

I-1 Industrial District

The purpose of this district shall be to promote an area for manufacturing and industrial operations.

A. Permitted Uses

1. Manufacturing establishments engaged in the fabrication, processing, assembly or packaging of a product which is not specified as a conditional use in the Industrial District;
2. Agricultural use;
3. Automobile repair facilities;
4. Contractors office and/or storage yard;
5. Farm machinery sales, service and storage facilities;
6. Feed mills, granaries and elevators;
7. Food storage warehouses;
8. Freight yards and trucking terminals;
9. Gas stations;
10. Governmental uses such as but not limited to, police or fire stations, community centers or buildings used for the storage or repair of road maintenance equipment;
11. Nurseries, greenhouses and landscaping businesses;
12. Parking lots;
13. Printing and publishing establishments;
14. Processing and packaging of food products;
15. Processing and packaging of recyclable materials;
16. Recycling collection point;
17. Self-service storage facility;
18. Telephone and electrical power distribution poles and lines;
19. Warehousing, except the storage of chemicals, explosives, flammables and radioactive materials;
20. Wholesale establishments;
21. Retail sale of products if accessory to and in the same structure as the principal use.

B. Conditional Uses and Structures

1. Manufacturing, processing, packaging or storage of chemicals, explosives, batteries, asphalt, cement, flammables, paint, poison, rubber, dyes, plastics and radioactive materials;
2. Airports, aircraft landing fields and hangars;
3. Salvage yards and storage of inoperable vehicles;
4. Dumps and waste disposal areas;
5. Farms operated for the disposal of sewage, rubbish or any waste material;
6. Incinerators;
7. Mineral extraction, quarrying;
8. Oil and coal refineries;
9. Planned unit developments;
10. Sanitary landfill operations;
11. Sewage treatment facilities;
12. Utilities;
13. One single family residence or watchman's quarters per site for the owner or proprietor, caretaker/watchman and their family, which is incidental to a permitted or conditional use;
14. Any similar use subject to the approval of the Town Board.

C. Area, Height and Yard Requirements

Lot Size:	Width and area of all lots to be determined in accordance with Section 2.6		
Height:	Maximum 60 feet		
Yards:	Rear	-	Minimum 25 feet
	Side	-	Minimum 10 feet
	Street	-	See Section 5.0

In addition, all new structures or extensions to existing structures shall be located a minimum distance of 50 feet from any zoning district boundary line.

D. Off-Street Parking Requirements

Off-street parking shall be provided in accordance with Section 5.6 of this Ordinance.

E. Site Plan Approval Requirement

To encourage a business and industrial use environment that is compatible with the character of the surrounding area, land use permits for permitted and conditional uses shall not be issued without prior review and approval or conditional approval of the site plan by the Plan Commission. Said review and approval shall be concerned with surrounding land uses, signs, general layout, building plans, building materials, ingress and egress, traffic congestion, parking, loading and unloading areas, screening and landscaping plans, lighting and provisions for utilities including surface drainage.

4.0 **CONDITIONAL USES**

4.1 Permit

The Town Plan Commission may authorize the Zoning Administrator to issue a Conditional Use Permit for conditional uses after review and a public hearing, provided that such conditional uses or structures are in accordance with the purpose and intent of this Ordinance and are found not to be hazardous, harmful, offensive or otherwise adverse to the environment or the value of the area.

4.2 Application

Applications for Conditional Use Permits shall be made to the Zoning Administrator on forms provided by him or her. Such applications shall be forwarded to the Plan Commission by the Zoning Administrator. Such applications shall include where applicable;

Names and Addresses of the applicant, owner of the site, architect, professional engineer, contractor and all opposite and abutting property owners of record.

Description of the Subject Site by lot, block and recorded subdivision, certified survey map number or by metes and bounds; address of the subject site; type of structure; number of employees; proposed operation or use of the structure or site; and the zoning district within which the subject site lies.

Sketch showing all of the information required under Section 2.4 for a Land Use Permit and existing and proposed landscaping.

Additional Information as may be required by the Plan Commission or by the Zoning Administrator.

Fee in the amount as set by the Town Board.

All Permits issued to the original applicant of the property shall be valid for a 2 year period and are non-transferable.

4.3 Review and Approval

In reviewing a Conditional Use Permit, the Town Plan Commission shall evaluate the proposed use on:

1. The maintenance of safe and healthful conditions;
2. The prevention and control of water pollution including sedimentation;
3. Existing topographic and drainage features and vegetation cover on the site;
4. The location of the site with respect to floodplains and floodways of rivers or streams;
5. The erosion potential of the site based upon degree and direction of the slope, soil type and vegetation cover;
6. The location of the site with respect to existing or future access roads;
7. The need of the proposed use for a shoreline location;
8. Its compatibility with use on adjacent land;

9. The amount of liquid wastes to be generated and the adequacy of the proposed disposal system;
10. Structures or improvements within the agricultural transition and prime agricultural districts shall be consistent with agricultural uses.

4.4

Conditions

The Town Plan Commission may attach such conditions, in addition to those required elsewhere in this Ordinance, that it deems necessary in furthering the purpose of this Ordinance. Violation of any of these conditions shall be deemed a violation of this Ordinance. Such conditions may include, without limitation because of specific enumeration, specifications for:

type of shore cover;
increased setback and yards;
specified sewage disposal and water supply facilities;
landscaping and planting screens;
hours of operations;
operational control;
sureties;
deed restrictions;
locations of piers, docks, parking and signs;
type of construction or any other requirement necessary to fulfill the purpose and intent of this Ordinance.

In order to secure information upon which to base its determination, the Plan Commission may require the applicant to furnish, in addition to the information required for a Land Use Permit, the following information:

1. A plan of the areas showing contours, soil types, highwater mark, groundwater conditions, bedrock, slope and vegetative covers.
2. Location of buildings, parking areas, traffic access, driveways, walkways, open spaces, landscaping, lighting;
3. Plans for buildings, sewage disposal facilities, water supply systems and arrangements of operations;
4. Specifications for areas of proposed filling, grading or dredging;
5. Other pertinent information necessary to determine if the proposed use meets the requirements of this Ordinance.

The Town Plan Commission is evaluating each application, may request assistance from other local, county, state or federal agencies.

4.5

Public Hearings

Public hearings on applications shall be held by Town Plan Commission. There shall be a published Class One (1) notice as provided in Chapter 985 of the Wisconsin Statutes. The Commission shall notify all abutting or opposite property owners as listed by the developer in the original application of the time, date and subject matter of the hearing.

4.6 Compliance

Compliance with all other provisions of this Ordinance, such as lot width and areas, yards, height, parking, loading, traffic, highway access and performance standards, shall be required of all conditional uses except as modified by this Section. Variances shall only be granted as provided in Section 9.0.

4.7 No Permit

No permit shall be granted where the proposed use is deemed to be inconsistent or conflicting with neighboring uses for reasons of smoke, odors, noise, vibration, lighting, health hazards or possibility of accidents.

4.8 Planned Unit Development

Planned unit developments (PUD) are allowed as conditional uses in all zoning districts except any Agricultural District and the Conservancy District. PUD is intended to permit the development of planned developments containing not less than ten (10) contiguous acres under one ownership or control.

Within such planned communities, the location of all residential, commercial, industrial, governmental uses, school sites, parks, playgrounds, recreation areas, parking areas and other open spaces shall be controlled in such a manner as to permit a variety of housing accommodations and land uses in orderly relationship to one another.

1. The procedure for obtaining a permit for the development of a PUD shall be as outlined in Sections 4.1, 4.2 and 4.3 of this Ordinance, except that the following requirements shall also apply;
 - a. The applicant shall provide proof that the site under consideration contains a minimum land area of not less than ten (10) acres under one ownership or control. Additional land area may be added to an existing PUD if it is adjacent or forms a logical addition to an existing PUD. The procedure for an addition shall be the same as if an original application were filed, and all of the requirements of this article shall apply except the minimum acreage requirement of ten (10) acres.
 - b. The applicant shall furnish twelve (12) copies of a preliminary plan, prepared or certified by a surveyor or engineer duly authorized by the State to practice as such, showing the proposed general layout, the general location of the various types of land uses, the proposed densities of population in the residential areas, a major thoroughfare plan, a public utility plan if public utilities are proposed or required, a storm drainage plan and a plan showing the location of recreation spaces, parks, schools and other public or community uses.
 - c. Following approval of the preliminary plan by the Town Plan Commission, the applicant shall furnish twelve (12) copies of the final plan prepared or certified by a surveyor or engineer duly authorized by the State to practice as such, showing the layout of

all major and local thoroughfares and local streets, the location of all buildings, parking areas, pedestrian ways, utility easements, lot lines, open spaces, parks, recreation areas, school sites, playgrounds, the proposed use of all buildings and the metes and bounds of all dedicated areas and lots. The applicant shall also furnish a proposed deed of dedication including restrictions safeguarding the use of open spaces and preventing encroachment upon open spaces between buildings. The applicant shall furnish a deed, or deeds, to land determined by the Town to be needed for public elementary and intermediate school purposes. When the final plan and deed of dedication shall have been approved by the Town Plan Commission as being in conformity with this section and with any changes or requirements of the Town Plan Commission on the preliminary plan and it has been determined that the applicant has complied with the requirements of the (Dodge County Subdivision Control Ordinance whether or not it is a subdivision) it shall be approved for recordation and recorded. Thereafter, no modification may be made in any final plan except by an amended final plan submitted in accordance with this Ordinance.

2. In granting a permit for the development of a PUD the Town Plan Commission shall make the following determinations:

- a. That the uses shall be as shown on the preliminary plans as required by Section 4.4(1);
- b. That the location of all structures and designated building envelopes shall be as shown on the final plans as required by Section 4.4(1). Building envelopes must be protected by adequate covenants, running with the land, conveyances or dedications;

The proposed location and arrangement of structures shall not be detrimental to existing or prospective adjacent dwellings or to the existing or prospective development of the neighborhood. Open spaces between structures shall be protected where necessary by adequate covenants, running with the land, conveyances or dedications. There shall be no minimum lot size, no minimum setback lines, no maximum percentage of lot coverage and no minimum lot width in a PUD.

- c. That the owner and contractors have been bonded to make the required improvements within a reasonable length of time.

4.9

Mobile Home Parks

In granting a permit for the development or improvement of a mobile home park the Town Plan Commission shall make the following determinations:

1. The minimum size of a mobile home parks shall be ten (10) acres.
2. The maximum number of mobile homes shall be ten (10) per acre.
3. Minimum dimensions of a mobile home site shall be fifty (50) feet wide by 85 feet long.
4. All drives, parking areas and walkways shall be hard surfaced.
5. In addition to the requirements of Section 5.0 of this Ordinance, there shall be a minimum yard setback of forty (40) feet at all exterior lot lines of the mobile home park.
6. It shall conform to the requirements of Chapter 77, Wisconsin Administrative Code which shall apply until amended and then apply as amended.
7. No mobile home shall be rented for a period of less than thirty (30) days.
8. Each mobile home site be separated from other mobile home spaces by a yard not less than fifteen (15) feet wide.
9. There shall be two (2) surfaced automobile parking spaces for each mobile home.
10. Unless adequately screened by existing vegetative cover it shall be screened by:

A temporary planting of fast growing material, capable of reaching a height of fifteen (15) feet or more and a permanent evergreen planting, the individual trees to be such a number and so arranged that within ten (10) years they will have formed a screen equivalent in opacity to a solid fence or wall. Such permanent planting shall be grown or maintained to a height of not less than fifteen (15) feet.

4.10

Trailer Courts and Campgrounds

Prior to granting a permit for the development or improvement of a trailer court or campground the Town Plan Commission shall make the following determinations:

1. The minimum size of a travel trailer park or campground shall be five (5) acres.
2. The maximum number of travel trailers or campsites shall be fifteen (15) per acre.
3. Minimum dimensions of a travel trailer site or campsite shall be twenty-five (25) feet wide by forty (40) feet long.
4. Each travel trailer site or campground be separated from other travel trailer spaces or campsites by a yard not less than fifteen (15) feet wide.
5. There shall be one and half (1½) automobile parking spaces for each trailer site and one (1) for each campsite.
6. In addition to the requirements of Section 5.0 of this Ordinance, there shall be a minimum yard setback of forty (40) feet from all exterior lot lines of the travel trailer park or campground.
7. It shall conform to the requirements of Chapter 78, Wisconsin Administrative Code which shall apply until amended and then apply as amended.
8. The screening provisions for mobile home parks are met.

4.11 Residential Uses In The General Agricultural District

In granting a Conditional Use Permit for residential uses in the General Agricultural District, the Commission shall make the following determinations:

1. The proposed residential use will not adversely affect agricultural operations in surrounding areas or be situated that future inhabitants of such residence might adversely be affected by agricultural operations in surrounding areas;
2. That the site(s) of the proposed residential use is not well suited for agricultural use by virtue of wooded areas, topography, shape of parcel, soil characteristics, and similar factors;
3. That the site(s) proposed for residential use is particularly well suited for such use as indicated by rolling topography, wooded areas, soil types, vistas, proximity to lakes or streams, or other similar factors, proximity to school bus routes, traffic access and safety and adequacy of area schools to accommodate increased enrollment that might result from such development.
4. The proposed residential use would be in conformance with the Town of Chester Comprehensive Plan.

4.12 Salvage and Junk Yards

No junk or salvage yards shall be permitted in the Town of Chester unless they comply with the following requirements:

1. No salvage or junk materials shall be located within five hundred (500) feet of the centerline of all Federal, State or County Trunk Highways or the boundary of a public park, or within three hundred (300) feet of the centerline of all Town roads unless written permission is first obtained from the Town Plan Commission;
2. No salvage yard shall present a nuisance to public health;
3. All junk and salvage materials shall be screened by natural objects, plantings fences or other appropriate means so as not to be visible from the highway, road, adjacent properties or park;
4. A fifteen (15) foot fire lane shall be maintained as follows: No junk or salvage materials shall be located closer than fifteen (15) feet to any object screening the salvage or junk yard;

4.13 Filling, Draining Or Dredging Of Wetlands in a Conservancy Zoning District

The applicant shall submit the following information with an application for a permit to the Town Plan Commission:

1. Plans for the project prepared by a registered engineer showing and including the following:
 - a. a description of the general and specific nature and extent of the project;
 - b. a scaled, accurate map of the area of the project showing contours if appropriate, soil types, highwater marks, nature of vegetative cover and specification of the location and extent of proposed filling, dredging and/or drainage.
2. An impact study which includes an assessment of the impact of the project on:
 - a. wildlife on the site as well as in the general area;
 - b. erosion, sedimentation, siltation, drainage and water quality on the site as well as in the general area;
 - c. flood storage and water retention capacity;
 - d. vegetation;
 - e. scientific, educational and historic values on the site and/or in the area; and,
 - f. a thorough statement of the need and justification to drain, fill and/or dredge the wetland in question.

A copy of all submitted information shall immediately be sent to the local office of the Department of Natural Resources along with a request for comment. The Plan Commission shall await the Department of Natural Resources reply for fifteen (15) days before making a decision.

4.14 Natural Water Flow

All natural water flow, control of or management of shall comply with State Statute 88*90.

5.0 **SETBACKS, ACCESS AND OFF-STREET PARKING**

5.1 Highway and Road Setbacks

For the purpose of determining the distance structures shall be setback from highways and roads, the following setbacks shall apply unless the yard regulations or modifications in this ordinance allow a lesser yard or setback requirement.

This section shall not be interpreted so as to prohibit the planting and harvesting of field crops, shrubbery or trees; provided, however, that no building or structure, trees or shrubbery shall be so located, maintained or permitted to grow so that the view across the sectors at intersections shall be obstructed.

5.2 Highway and Road Setback Distances

The setback distance shall be as follows:

Town Roads - Minimum seventy-five (75) feet from the centerline of the road or 42 feet from the edge of the right-of-way, whichever distance is greater.

State or County Highways - Minimum one hundred (100) feet from the centerline of the highway or sixty-seven (67) feet from the edge of the right-of-way, whichever distance is greater.

5.3 Building Setbacks from the Water

For lots that abut on navigable water:

5.31 There shall be setbacks from both the streets and water.

5.32 All buildings and structures, except piers, wharves and boathouses shall be setback at least seventy-five (75) feet from all points along the normal highwater line and two (2) feet above the normal highwater elevation unless otherwise specified by this Ordinance. Gazebos, decks and open porches may be allowed as close as 35 feet from the ordinary highwater mark if constructed in accordance with the Dodge County Land Use Code.

5.33 The Zoning Administrator shall determine the normal highwater elevation or line where not established.

5.34 A setback from water less than the setback required may be permitted where there are at least five (5) existing main buildings within five hundred (500) feet of the proposed site that are built to less than the required setback. In such case the setback shall be the average of the nearest main buildings on each side of the proposed site or if there are no buildings on one side, the average of the setback from the main building on one side, and the required setback.

5.4 Loading Requirements

In all districts adequate loading areas shall be provided so that all vehicle loading, maneuvering or unloading does not project into traffic lanes.

5.5

Driveways

All driveways installed, altered, changed, replaced or extended after the effective date of this Ordinance shall meet the following requirements:

The Width of Driveway Openings for vehicular ingress and egress shall be approved by the Zoning Administrator.

Vehicular Entrances and Exits shall not be less than two hundred (200) feet from any other driveway entrance or exit along the same side of a town road and shall have adequate sight distance. The Zoning Administrator may allow less than the required two hundred (200) feet of driveway separation due to unusual or exceptional circumstances, providing traffic safety is not significantly compromised.

Driveway Locations along town roads shall be approved by the Zoning Administrator.

5.5.1

All new or replacement culvert must be of CMP construction and a minimum of 30 feet long and 15 inches in diameter and be supplied with end walls. At least one 25 feet in length and 18 feet in width segment of road surface shall be provided for each 500 feet of driveway length to provide for the safe passage of meeting vehicles. At the end of a driveway, a 25 foot minimum radius turn-around shall be constructed, or some other method used to allow vehicles to turn around shall be provided as determined by the Zoning Administrator.

5.6

Off-Street Parking

Each use shall provide the following minimum off-street parking spaces. Each parking space shall be at least two hundred (200) square feet in area.

Dwellings - Two (2) spaces for each dwelling unit.

Restaurants, Taverns and Similar Establishments - One (1) space for each fifty (50) square feet of floor space devoted to patrons.

Motels and Resorts - One (1) space for each unit.

Retail Business and Service Establishments - One (1) space for each two hundred (200) square feet of floor area.

Industrial Uses and Warehouses - One (1) space for each two (2) employees on the premises at a maximum employment on the main shift.

Convenience Stores - One (1) space for each two hundred (200) square feet of floor area; plus two (2) spaces for each gas pump.

Any Use Not Specifically Named - shall be assigned to the most appropriate classification by the Zoning Administrator.

Combinations of any of the above uses shall provide the total of the number of spaces required for each individual use.

Location of off-street parking shall be on the same lot as the principal use, or on a lot adjacent to the principal use.

6.0 MODIFICATIONS

6.1 Height

The district height limitations stated elsewhere in this Ordinance may be exceeded, but such modification shall be in accord with the following:

Architectural Projections, such as spires, belfries, parapet walls, domes, flues, and chimneys, are exempt from the height limitations of this Ordinance.

Special Structures, such as elevator penthouses, gas tanks, grain elevators, scenery lofts, manufacturing equipment and necessary mechanical appurtenances, cooling towers, fire towers, substations, smoke stacks, and flag poles, are exempt from the height limitations of this Ordinance.

Essential Services, utilities, water towers, electric power and communication transmission lines are exempt from the height limitations of this Ordinance.

Communication Structures, such as radio and television transmission and relay towers, aerials, and observation towers, shall not exceed in height three (3) times their distance from the nearest lot line. In addition, no tower or structure or any projecting aerial shall exceed 500 feet in height in any area of the Town.

Agricultural Structures, such as barns, silos, and windmills, are exempt from the height limitations of this Ordinance.

Public or Semi-Public Facilities such as schools, churches, hospitals, monuments, libraries, governmental offices and stations, may be erected to a height of sixty (60) feet.

6.2 Yards

The yard requirements stated elsewhere in this Ordinance may be modified as follows:

Architectural Projections, such as chimney flues, sills, eaves, belt courses, and ornaments, may project into any required yard; but such projection shall not exceed two (2) feet.

Accessory Uses and Detached Accessory Structures in aggregate, shall not exceed 960 square feet in platted residential subdivisions or on individual residential lots of one (1) acre or less.

Detached accessory structures shall not be closer than ten (10) feet to the principal structure; shall not exceed twenty (20) feet in height and shall not be closer than three (3) feet to any lot line. However, if abutting land is zoned AG General Agricultural, there shall be a 30 foot buffer yard provided.

Essential Services, including underground, surface and overhead essential service facilities, but not including wireless communication facilities, may be located within any setback, provided that the owner who wishes to locate such structures within the street setback along roads and highways shall remove all new construction, additions and replacements at the owner's expense, when necessary for the improvement of the road or highway.

Landscaping and Vegetation are exempt from the yard requirements of this Ordinance.

6.3

Additions

Additions in the street yards to existing structures shall not project beyond the average of the existing street yards on the abutting lots or parcels.

6.4

Average Street Yards

The required street yards may be decreased to an average of the street yards of the abutting structures on each side, if within two hundred (200) feet of the proposed structure.

7.0 SIGNS

7.1 Permit Required

No signs shall hereafter be located, erected, moved, reconstructed, extended, enlarged, converted or structurally altered without obtaining a sign permit, except those signs allowed under Section 7.2.

7.2 Signs Allowed in all Zoning Districts Without a Sign Permit

The following signs are allowed in all zoning districts without a sign permit, but are subject to the following regulations:

Signs Over Show Windows or Doors of a Nonconforming Business Establishment announcing without display or elaboration only the name and occupation of the proprietor, not to exceed two (2) feet in height and ten (10) feet in length.

Agricultural Signs pertaining to the sale of agricultural products on a farm or to membership in agricultural or agricultural-related organizations, not to exceed thirty-two (32) square feet in display area on all sides for any one farm.

Real Estate Signs not to exceed eight (8) square feet in display area on any one side nor sixteen (16) square feet in display area on all sides which advertise the sale, rental or lease of the premises upon which said signs are temporarily located and limited to one such sign for each premises.

Name, Occupation and Warning Signs not to exceed four (4) square feet in display area on any one side nor eight (8) square feet in display area on all sides; limited to one such sign for each premises.

Bulletin Boards of public, charitable or religious institutions, not to exceed twelve (12) square feet in display area on all sides; limited to one such sign for each premises.

Memorial Signs, tablets, names of buildings, and date of erection when cut into any masonry surface or when constructed of metal and affixed flat against a structure.

Official Signs, such as traffic control, parking restrictions, information and notices.

Temporary Signs or banners when authorized by the Zoning Administrator for a period not to exceed 90 days.

No Such Sign mentioned in Section 7.2 shall be located closer than two (2) feet from any public road right-of-way or exceed ten (10) feet in height. These requirements shall not apply to Official Signs.

7.3

Signs Allowed in all Zoning Districts with a Sign Permit

The following signs are allowed in all zoning districts providing a sign permit has been issued and shall be located a minimum of forty (40) feet from the edge of the traveled way or two (2) feet from the road right-of-way, whichever distance is greater:

Off-Premise Directional Signs which contain only the name of the establishment, logo or directional information useful to the traveler in locating the site, such as mileage, route numbers or exit numbers providing that:

- a. No more than two such signs relating to any one establishment shall be located in the approaching direction along any one highway.
- b. Such sign shall be located within five (5) air miles of the subject site.
- c. No two directional signs facing the same direction of travel shall be spaced less than one mile apart. However, more than one sign may be placed on the same support provided the total square footage does not exceed the allowable area.
- d. No such sign shall be located within three hundred (300) feet of a highway interchange, intersection at grade, rest area or wayside.
- e. No such sign shall exceed ten (10) feet in height.
- f. No such sign or signs in aggregate if facing the same direction of travel, shall exceed twelve (12) square feet in display area.

On-Premise Identification Signs for residential subdivisions, parks, multi-family dwelling units, mobile home parks, industrial parks, schools, hospitals and for community identification not to exceed twenty-four (24) square feet in display area on all sides; limited to one such sign for each premises; and shall indicate only the name and/or address of the premises, logo, slogan, motto or other information pertinent to identifying the premises. Community identification signs may include service club organization symbols as part of the sign.

7.4

Signs Permitted in the Commercial, Recreational and Industrial Districts

The following signs are permitted in the Industrial, Commercial and Recreational Districts with a permit and are subject to the following regulations:

Wall Signs placed against the exterior walls of buildings shall not extend more than twelve inches outside of a building's wall surface, shall not exceed two hundred (200) square feet in display area for any one premises, and shall not exceed twenty (20) feet in height above the mean centerline street grade.

Projecting Signs fastened to, suspended from, or supported by buildings shall not exceed one hundred (100) square feet in display area on all sides for any one premises; shall not extend more than six (6) feet in any direction; shall not be less than ten (10) feet from any side or rear lot line; shall not exceed a height of twenty (20) feet above the mean centerline street grade; and shall not be less than ten (10) feet above a sidewalk or other pedestrian way nor fifteen (15) feet above a driveway or an alley.

Ground Signs, limited to one sign for each premises; shall not exceed twenty (20) feet in height; shall not be located closer to the road right-of-way than twenty-seven (27) feet; shall meet all side and rear yard setback requirements; and shall not

exceed one hundred (100) square feet in display area on any one side nor two hundred (200) square feet in display area on all sides.

Window Signs shall be placed only on the inside of commercial buildings and shall not exceed twenty-five (25) percent of the glass area of the pane upon which the sign is displayed.

Combinations of any of the above signs shall meet all the requirements for the individual sign.

7.5 Determining Area of Signs

The area of a sign shall be measured by the smallest square, rectangle, triangle, circle or combination thereof which will encompass the entire sign, including the border and trim, but excluding supports.

7.6 Traffic

Signs shall not resemble, imitate, or approximate the shape, size, form or color of railroad or traffic signs, signals, or devices. Signs shall not obstruct or interfere with the effectiveness of railroad or traffic signs, signals, or traffic devices. No signs shall be erected, relocated or maintained so as to prevent free ingress to or egress from any door, window, or fire escape; and no sign shall be attached to a standpipe or interfere with traffic visibility nor be lighted in such a way as to cause glare or impair driver visibility upon public ways.

7.7 Moving or Flashing Signs

No sign shall be erected which has any flashing or moving parts except those giving public service information such as time, date, temperature, weather, or similar information.

7.8 Existing Signs

Signs lawfully existing at the time of the adoption or amendment of this Ordinance may be continued although the use, size, or location does not conform with the provisions of this Ordinance. However, it shall be deemed a nonconforming use or structure and the provisions of Section 8.0 shall apply.

7.9 Signs Not In Use

Signs which advertise or identify a business or similar activity must be removed within sixty (60) days of the date said business or similar activity ceases operation or vacates the premises. The removal of the sign shall be the responsibility of the owner of the property on which the sign is located.

7.10 Sign Location

No sign mentioned in Section 7.0 shall be located in, on or above a public road right-of-way or navigable body of water, except for Official Signs.

8.0 NONCONFORMING USES, STRUCTURES AND LOTS

8.1 Existing Nonconforming Uses

The lawful nonconforming use of a structure, land or water, existing at the time of the adoption or amendment of this Ordinance may be continued although the use does not conform with the provisions of this Ordinance; however, only the portion of the land or water in actual use may be so continued and the structure may not be extended, enlarged, reconstructed, substituted, moved, or structurally altered except when required to do so by law or order or so as to comply with the provisions of this ordinance.

Total Lifetime Structural Repairs or Alterations, shall not exceed fifty (50) percent of the municipality's assessed value of the original structure at the time of its becoming a nonconforming use unless it is permanently changed to conform to the use provisions of this ordinance.

8.2 Abolishment or Replacement

If such nonconforming use is discontinued or terminated for a period of twelve (12) months, any future use of the structure, land or water, shall conform to the provisions of this ordinance. When a nonconforming use is damaged by fire, explosion, flood, or and other event to the extent of more than fifty (50) percent of its current assessed value, it shall not be restored except so as to comply with the use provisions of this Ordinance.

8.3 Existing Nonconforming Structures

The lawful nonconforming structure existing at the time of the adoption or amendment of this Ordinance may be continued although its size or location does not conform with the lot width, lot area, yard, height, setback, parking and loading, and access provisions of this ordinance.

Additions and Enlargements to existing nonconforming structures are permitted and shall conform with the required buildings setback lines along roads, water and highways and the yard, height, parking, loading and access provisions of this Ordinance.

Existing Nonconforming Structures which are damaged or destroyed by fire, explosion, flood or any other event, may be reconstructed and in so far as is practicable shall conform with the required building setback lines along streets and highways and the yard, height, parking, loading and access provisions of this Ordinance.

8.4 Changes and Substitutions

Once a nonconforming use or structure has been changed to conform, it shall not revert to a nonconforming use or structure. Once the Board of Appeals has permitted the substitution of a more restrictive nonconforming use for an existing nonconforming use the substituted use shall lose its status as a legal nonconforming use and become subject to all the conditions required by the Board of Appeals.

8.5

Vacant Substandard Lots

Except the Commercial and Industrial District, a single family dwelling and its accessory structures may be erected on any vacant legal lot or parcel of record in the County Register of Deeds office before the effective date or amendment of this Ordinance subject to the following requirements:

- a. The lot must be in separate ownership from abutting lands. If abutting lands and the substandard lot are owned by the same owner, the substandard lot shall not be sold or used without full compliance with the area requirements of this ordinance;
- b. The lot must be at least fifty (50) feet wide and seven thousand five hundred (7,500) square feet in area;
- c. All the dimensional requirements of this ordinance shall be complied with in so far as practical, as determined by the Zoning Administrator;
- d. If such lot is located within the AG General Agricultural Zoning District, a single family dwelling shall be considered a conditional use subject to the provisions of Section 4.0.
- e. If such lot is located within the FP Farmland Preservation Zoning District, a single family dwelling must be considered a farm residence to be considered a permitted use.

8.6

Multiple Dwelling Units on a Parcel

If a parcel of land is occupied by two or more residential dwelling units and if said dwellings were constructed prior to the effective date or amendment of this ordinance and if the size of such parcel prevents the creation of conforming lots for each dwelling unit, then the owner of such parcel may create a substandard lot for each residential dwelling unit which need not comply with the lot size requirements of this Ordinance provided the following conditions are met:

- a. The lot must be at least fifty (50) feet wide and seven thousand five hundred (7,500) square feet in area;
- b. Each proposed substandard lot must contain an existing residential dwelling unit conforming to the zoning ordinance in all respects other than those specifically stated in this section.

9.0 **BOARD OF APPEALS**

9.1 Establishment

There is hereby established a Board of Appeals for the Town of Chester. The Board of Appeals shall consist of five (5) members appointed by the Town Chairman and confirmed by the Town Board.

1. **Terms:** Terms shall be for three (3) years, except that of those first appointed; one (1) shall serve one (1) year, two (2) shall serve two (2) years and two (2) for three (3) years.
2. **Chairman:** Chairman shall be designated by the Town Chairman.
3. **Alternate:** Two (2) alternate members may be appointed by the Town Chairman for a term of three (3) years and shall act only when a regular member is absent or refuses to vote because of interest.
4. **Secretary:** Secretary shall be as designated by the Board of Appeals.
5. **Vacancies:** Vacancies shall be filled for the unexpired term in the same manner as appointment for a full term.

9.2 Organization

The Board of Appeals shall organize and adopt rules of procedure in conformance to Section 62.23(7)(e) 1-15 of Wisconsin Statutes.

9.3 Rules

The Board of Appeals shall meet at the call of the chairperson, and at such other times as the Board of Appeals may determine, at a fixed time and place.

All meetings of the Board of Appeals shall be open to the public.

Any public hearings which the Board of Appeals is required to hold shall be held in the town hall or other place convenient to the location or locations to be considered at such public hearing, and a full description of the location of such place of hearing by name, address or other commonly known means of identification, shall be included in the notice given of such hearing. Other matters upon which the Board of Appeals is required to act may also be heard to any such hearing provided that no undue hardship is created for any appellant by reason of the location of such hearing, and provided further that such matters are included in the notice given of such hearing.

The Board of Appeals shall keep minutes of its proceedings showing the vote of each member upon each question, or if absent or failing to vote, indicating such fact, and shall keep records of its examinations and other official actions, all of which shall be immediately filed in the office of the Board of Appeals and shall be a public record.

The Board of Appeals may adopt such other rules as are necessary to carry into effect the regulations of the Town Board.

In the case of all appeals, the Board of Appeals may call upon the Town Board, Plan Commission or Zoning Administrator for all information pertinent to the decision appealed from.

9.4

Powers

The Board of Appeals shall have the following powers:

- To hear and decide appeals where it is alleged there is an error in any order, requirement, decision, or determination made by administrative official in the enforcement of this Ordinance.
- To hear and decide special exception to the terms of the Ordinance upon which such board is required to pass under this Ordinance.
- To authorize upon appeal in specific cases such variances from the terms of the Ordinance as will not be contrary to the public interest, where, owing to special conditions, a literal enforcement of the provisions of the Ordinance will result in practical difficulty or unnecessary hardship, so that the spirit of the Ordinance shall be observed, public safety and welfare secured, and substantial justice done.
- The Board may permit in appropriate cases, and subject to appropriate conditions and safeguards in harmony with the general purpose and intent of the Ordinance, a building or premises to be erected or used for such public utility purposes in any location which is reasonably necessary for the public convenience and welfare.
- The Board may reverse, affirm, or wholly or partly modify the requirements appealed from and may issue or direct the issuance of a permit.

Assistance - the Board may request assistance from other town or county officers, departments, commissions and boards.

Oaths - the chairperson may administer oaths and compel the attendance of witnesses.

9.5

Appeals and Applications

Appeals from the decision of the Zoning Administrator, Plan Commission or the Town Board concerning the literal enforcement of this Ordinance may be made by any person aggrieved or by an officer, department, board or bureau of the Town. Such appeals shall be filed with the secretary and the officer from whom the appeal is taken within thirty (30) days after the date of written notice of the decision or order of the Zoning Administrator or the Town Board. Applications may be made by the owner or lessee of the structure, land or water to be effected at any time and shall be filed with the Zoning Administrator. Such appeals and applications shall include the following:

Names and Addresses of the appellant or applicant and all abutting and opposite property owners of record.

Sketch showing all the information required under Section 2.4 for a Land Use Permit.

Additional Information which was required for the decision appealed from or may be required by the Board of Appeals.

Fee in the amount as set by the Town Board.

9.6 Hearings

The Board of Appeals shall fix a reasonable time and place for the hearing, give a Class One (1) notice thereof as provided in Chapter 985 of the Wisconsin Statutes, and give due notice to the parties in interest, the Zoning Administrator and the Town Board. At the hearing the applicant or the appellant may appear in person, by agent, or by attorney.

9.7 Decisions

The Board of Appeals shall decide all appeals and applications within thirty (30) days after the final hearing and shall transmit a signed copy of the Board's decision to the appellant or applicant, the Zoning Administrator and the Town Board.

Conditions may be placed upon any Land Use Permit ordered or authorized by this Board.

The concurring vote of four (4) members of the Board shall be necessary to reverse any order, requirement, decision or determination of any administrative official, or to decide in favor of the applicant on any matter upon which it is required to pass under this Ordinance, or to effect any variation in this Ordinance. The grounds of every such determination shall be stated.

9.8 Review by Court of Record

Any person or persons aggrieved by any decision of the Board of Appeals may commence an action seeking the remedy available by certiorari. Such action shall be commenced within thirty (30) days after the filing of the decision in the office of the Board of Appeals.

10.0 PLAN COMMISSION

10.1 Establishment

There is hereby established a Plan Commission for the Town of Chester. The Plan Commission shall consist of five members, all of whom shall be appointed by the town board chairperson, who shall also select the presiding officer. The town board chairperson may appoint himself or herself to the commission and may appoint other town elected or appointed officials to the commission, except that the commission shall always have at least one citizen member who is not a town official. All other provisions of ss. 61.35 and 62.23 shall apply to a town plan commission that has five members.

1. Terms: The members of the commission shall be appointed to hold office for a period of three years. Appointments shall be made by the town board chairperson during the month of April for terms that expire in April or at any other time if a vacancy occurs during the middle of a term.
2. Secretary: Secretary shall be as designated by the Plan Commission.
3. Vacancies: Vacancies shall be filled for the unexpired term in the same manner as appointment for a full term.

10.2 Rules

The Plan Commission shall meet at the call of the presiding officer and at such other times as the Plan Commission may determine, at a fixed time and place.

All meetings of the Plan Commission shall be open to the public.

Any public hearings which the Plan Commission is required to hold shall be held in the town hall or other place convenient to the location or locations to be considered at such public hearing, and a full description of the location of such place of hearing by name, address or other commonly known means of identification, shall be included in the notice given of such hearing. Other matters upon which the Plan Commission is required to act may also be heard at any such hearing provided that no undue hardship is created for any applicant by reason of the location of such hearing, and provided further that such matters are included in the notice given of such hearing.

The Plan Commission shall keep minutes of its proceedings showing the vote of each member upon each question, or if absent or failing to vote, indicating such fact, and shall keep records of its examinations and other official actions, all of which shall be immediately filed in the office of the Plan Commission and shall be a public record.

The Plan Commission may adopt such other rules as are necessary to carry into effect the regulations of the Town Board.

10.3

Powers

The Plan Commission shall have the following powers:

1. Authorize the Zoning Administrator to issue Conditional Use Permits in accordance with Section 4.0 of this Ordinance.
2. Review and make recommendations to the Town Board on Zoning Ordinance amendments and on land division proposals.
3. Prepare updates and amendments to the Town of Chester Comprehensive Plan for approval by the Town Board.

11.0 **CHANGES AND AMENDMENTS**

11.1 Authority

Whenever the public necessity, convenience, health, safety or general welfare require, the Town Board may by Ordinance, change the district boundaries or amend, change or supplement the regulations established by this Ordinance or amendments thereto in accordance with Section 62.23(7) of the Wisconsin Statutes.

Such Change or Amendment shall be subject to the review and recommendation of the Town Plan Commission.

11.2 Initiation

A petition for amendment may be made by any property owner in the area to be affected by the amendment, by the Town Board or by the Town Plan Commission.

11.3 Petitions for Amendment

Petitions for any change to the district boundaries or amendments to the regulations shall be filed with the Town Clerk, who shall refer them to the Town Plan Commission. Such petitions shall describe the premises to be rezoned or the regulations to be amended, list the reasons justifying the petition, specify the proposed use and have attached the following:

Plot Plan draw to a scale of one (1) inch equals a hundred (100) feet showing the area proposed to be rezoned, its location, its dimensions, the location and classification of adjacent zoning districts and the location and existing use of all properties within one hundred (100) feet of the area proposed to be rezoned.

Owners' Names and Addresses of all properties lying within one hundred (100) feet of the area proposed to be rezoned.

Additional Information required by the Town Plan Commission or the Town Board.

Fee in the amount as set by the Town Board.

11.4 Hearings

The Town Plan Commission shall hold a public hearing upon each petition. Notice of the time and place of such a hearing shall be given by publication in the Town of a Class Two (2) Notice, under Chapter 985 of the Wisconsin Statutes.

11.5 Recommendations

As soon as possible after the public hearing the Town Plan Commission shall act on such petition either approving, modifying or disapproving the petition. The recommendation shall be made in writing to the Town Board.

11.6 Action by the Town Board

After careful consideration of the Town Plan Commission recommendations, the Town Board shall vote on the passage of the proposed change or amendment.

11.65 Approval by the County Board

After approval by the Town Board, the County Board shall approve the proposed change or amendment.

11.7 Protest

In case of a protest against an amendment proposed duly signed and acknowledged by the owners of twenty percent (20%) or more either of the areas of the land included in such proposed amendment, or by the owners of twenty percent (20%) or more of the area of the land immediately adjacent extending one hundred (100) feet therefrom, or by the owners of twenty percent (20%) or more of the land directly opposite thereto extending one hundred (100) feet from the street frontage of such opposite land, such amendment shall not become effective except by the favorable vote of three-fourths of the members of the Board voting on the proposed change.

12.0

DEFINITIONS

For the purpose of this Ordinance, certain words and terms are defined as listed below. Also, words used in the present tense include the future; the singular number includes the plural number and the plural number includes the singular number; the word "building" includes the word "structure"; the word "shall" is mandatory and not directory.

Accessory Building or Structure

A use or detached structure subordinate to the principal use of a structure, land or water and located on the same lot or parcel serving a purpose customarily incidental to the principal structure.

Agricultural Use

Agricultural use means beekeeping; commercial feedlots; dairying; egg production; floriculture; fish or fur farming; forest and game management; grazing; livestock raising; orchards; plant greenhouses and nurseries; poultry raising; raising of grain, grass, mint and seed crops; raising of fruits, nuts and berries; sod farming; placing land in federal programs in return for payments in kind; owning land, at least 35 acres of which is enrolled in the conservation reserve program under 16 USC 3831 to 2836; participating in the milk production termination program under 7 USC 1446 (d); and vegetable raising.

Animal Confinement Facility

Any livestock or poultry operation involving the raising, feeding or holding of 200 or more animal units for a period of thirty (30) days or more.

Animal Unit

One animal unit shall be defined as being the equivalent of the following: one dairy cow, one mature steer or bull; one horse; two head of heifers or immature steers; two calves (veal or replacement); two pigs; five sheep; five goats; 20 turkeys; 20 ducks; 20 geese; 20 chickens.

Arterial Street

A public road or highway used or intended to be used primarily for fast or heavy through traffic. Arterial streets and highways shall include freeways and expressways as well as arterial streets, highways and parkways.

Basement

That portion of any structure located partly below the average adjoining lot grade.

Buffer Yard

A yard extending across the full width and depth of the lot. Such buffer yard shall be in open space, unoccupied and unobstructed from the ground upward except for vegetation. The buffer yard is intended to reduce conflicts with surrounding agricultural operations and may contain plantings or a berm, but no structures.

Building Area

Total ground coverage in square feet of all buildings and structures including garages, carports and others attached or accessory structures.

Building Height

The vertical distance of a building measured from the average elevation of the finished grade within 20 feet of the structure to the highest point of the roof.

Conditional Uses

Uses of a special nature as to make impractical their predetermination as a permitted use in a district.

Corner Lot

A lot abutting two or more streets at their intersection.

Density

Number of living units per acre allowable under the schedule of district regulations.

Duplex

A dwelling containing two dwelling units.

Dwelling

A building designed or used exclusively as a residence or sleeping place, but does not include boarding or lodging houses, motels, hotel, tents, cabins or mobile homes except mobile homes on permanent foundations.

Dwelling, Multiple Family

A dwelling containing three or more dwelling units.

Dwelling, One Family

A dwelling containing one dwelling unit.

Dwelling Unit

One or more rooms which are arranged, designed or used as living quarters for one family only.

Essential Service

Services provided by public and private utilities necessary for the exercise of the principal use or service of the principal structure. These services include underground, surface or overhead gas, electricity, steam, water, sanitary sewage, storm water drainage and communication systems and accessories thereto, such as poles, towers, wires, mains, drains, vaults, culverts, laterals, sewers, pipes, catch basins, water storage tanks, conduits, cables, fire alarm boxes, police call boxes, traffic signals, pumps, lift stations and hydrants, but not including buildings.

Family

Any number of persons related by blood, adoption, or marriage or not to exceed four (4) persons not so related, living together in one dwelling as a single housekeeping entity.

Flood Area

Area in square feet of all floors in a building including elevators and stairways, measured by perimeter or outside walls multiplied by the number of floors, including basements which are used in the primary function of the building.

Home Occupation

Any occupation for gain or support conducted entirely within buildings by resident occupants, which is clearly incidental to the principal use of the premises, does not exceed twenty-five percent (25%) of the area of any floor and no product sold except that made on the premises.

Household Pets

Animals commonly found in residences as pets, such as dogs, cats, song birds and other small animals, providing that they are not raised or reared for commercial resale or as a source of staple supplement. Household pets shall not include horses, chickens, cows, goats, sheep, hogs or other animals not commonly found in residences.

Junk Yard

A parcel of land on which waste material or inoperative vehicles and other machinery are collected, stored, salvaged or sold. Three (3) or more unlicensed or inoperable vehicles on the same premises shall be evidence of operation of a junk yard. Old farm machinery located on an operating farm shall not be included within the meaning of a junk yard.

Kenel

The use of land, with related buildings or structures, for the commercial breeding, rearing, or boarding of more than four (4) dogs.

Loading Area

A completely off-street space or berth on the same lot for the loading or unloading of freight carriers, having adequate ingress and egress to a public road.

Lot

A parcel of land having frontage on a public road, occupied or intended to be occupied by a principal structure or use and sufficient in size to meet the lot width, lot frontage, lot area, parking area, and other space provisions of this Ordinance.

Lot Lines and Area

The peripheral boundaries of a parcel of land and the total area lying within such boundaries under one ownership. Public roads and navigable waterways are considered lot dividers.

Lot Width

The horizontal distance between side lot lines.

Minor Structures

A structure which is one hundred (100) square feet in area or less and is accessory to the principal use of the lot.

Mobile Home

A transportable, factory built, single-family dwelling unit suitable for year-round occupancy and containing the same water supply, waste disposal, and electric conveniences as immobile housing.

Mobile Home Lot

A parcel of land designed for the exclusive use of the occupants of a single mobile home.

Mobile Home Park

A parcel of land under single ownership which has been planned and improved for the placement of mobile homes for nontransient use.

Motel

A series of attached, semi-attached or detached sleeping units for the accommodation of transient guests.

Nonconforming Uses or Structures

Any structure, land or water, lawfully used, occupied or erected at the time of the effective date of this Ordinance or amendments thereto which does not conform to the regulations of this Ordinance or amendments thereto. Any such structure conforming in respect to use, but not in respect to frontage, width, height, area, yard, parking, loading, or distance requirements shall be considered a nonconforming structure and not a nonconforming use.

Road

A public right-of-way intended to be used for passage or travel by motor vehicles.

Salvage Yard

A parcel of land on which waste material or inoperative vehicles and other machinery are collected, stored, salvaged or sold. Three (3) or more unlicensed or inoperable vehicles on the same premises shall be evidence of operation of a salvage yard. Old farm machinery located on an operating farm shall not be included within the meaning of a salvage yard.

Side Yard

A yard extending from the street yard to the rear yard of the lot, the width of which shall be the minimum horizontal distance between the nearest point of the principal road.

Sign

Any words, letters, figures, numerals, phrases, sentences, emblems, devices, designs, trade names, or trade marks by which anything is made or known and which are used to advertise or promote an individual firm, association, corporation, profession, business, commodity, or product and which are visible from any public road or highway.

Street Yard

A yard extending across the full width of the lot, the depth of which shall be the minimum horizontal distance between the existing or proposed street or highway line and a line parallel thereto through the nearest point of the principal structure. Corner lots shall have two (2) such yards.

Structure

Any erection or construction, such as buildings, towers, masts, poles, booms, signs, decorations, carports, machinery and equipment, including all buildings.

Structural Alterations

Any change in the supporting members of a structure, such as foundations, bearing walls, columns, beams or girders.

Travel Trailer

A travel trailer is a vehicular, portable structure, built on a chassis and designed as a temporary dwelling for travel, recreation and vacation.

Trailer Space

A parcel of land in a travel trailer parking area for the placement of a single trailer and the exclusive use of its occupants.

Utilities

Public and private facilities such as water wells, water and sewage pumping stations, water storage tanks, power and communication transmission lines, electrical power and substations, static transformer stations, wireless communication facilities, TV and radio towers and gas regulation stations, but not including sewage disposal plants, municipal incinerators, warehouses, shops and storage yards.

Yard

An open space on the same lot with a structure, unoccupied and unobstructed from the ground upward except for vegetation. The street and rear yards extend the full width of the lot.

Zoning Administrator

The Zoning Administrator for the Town of Chester or such person designated to perform the duties of the Zoning Administrator.

13.0 FP Farmland Preservation Zoning District

13.1 Purpose

The purpose of this district is to promote areas for uses of a generally exclusive agricultural nature in order to protect farmland and to allow participation in the state's farmland preservation program. Land zoned under this district must comply with the following:

(1) Permitted Uses

- (a) Agricultural uses. See Section 13.4 for agricultural use definitions.
- (b) Not including the specified accessory uses identified in Subsection (2), other accessory uses including the farm residence. See Section 13.4 for accessory use definition.
- (c) Upon prior notification to the town, transportation, utility, communication, or other uses that are required under state or federal law to be located in a specific place or that are authorized to be located in a specific place under a state or federal law that preempts the requirement of a conditional use permit for those uses. [Subsection (c) acknowledges that state or federal law may sometimes preempt local authority to restrict the siting of certain facilities. It does not purport to determine which state or federal actions are preemptive. It merely says that IF state or federal action is preemptive, no local permit is required and there is no need to rezone the site out of the farmland preservation district. Uses covered by subsection (c) might include, for example, state and federal highways, federally-mandated pipelines, and energy generation and transmission facilities whose location and design are specifically mandated by the Wisconsin Public Service Commission pursuant to a certificate of convenience and necessity.]
- (d) Undeveloped natural resource and open space areas.
- (e) Non-Farm residences built prior to January 1, 2014.

(2) Conditional Uses

- (a) Agriculture-related uses. (See Section 13.4 for agricultural related use definition.)
- (b) Upon prior notification to the town, transportation, communication, pipeline, electric transmission, utility, or drainage uses, facilities for the generation from sunlight, wind, coal or natural gas, if all the following apply:
 - i. The use and its location in the farmland preservation zoning district are consistent with the purposes of the farmland preservation zoning district.
 - ii. The use and its location in the farmland preservation zoning district are reasonable and appropriate, considering alternative locations, or are specifically approved under state or federal law.
 - iii. The use is reasonably designed to minimize conversion of land at and around the site of the use, from agricultural use or open space use.
 - iv. The use does not substantially impair or limit the current or future agricultural use of surrounding parcels of land that are zoned for or legally restricted to agricultural use.
 - v. Construction damage to land remaining in agricultural use is minimized and repaired, to the extent feasible.

- (c) Governmental, institutional, religious, or nonprofit community uses, if all of the following apply:
 - i. The use and its location in the farmland preservation zoning district are consistent with the purposes of the farmland preservation zoning district.
 - ii. The use and its location in the farmland preservation zoning district are reasonable and appropriate, considering alternative locations, or are specifically approved under state or federal law.
 - iii. The use is reasonably designed to minimize the conversion of land, at and around the site of the use, from agricultural use or open space use.
 - iv. The use does not substantially impair or limit the current or future agricultural use of surrounding parcels of land that are zoned for or legally restricted to agricultural use.
 - v. Construction damage to land remaining in agricultural use is minimized and repaired to the extent feasible.
- (d) Nonmetallic mineral extraction, if all of the following apply:
 - i. The operation complies with Subchapter I of Chapter 295, Wisconsin Statutes, and rules promulgated under that subchapter, with applicable provisions of local ordinances under Wis. Stat. §295.14 (including all applicable provisions of this ordinance), and with any applicable requirements of the Wisconsin Department of Natural Resources concerning the restoration of nonmetallic mining sites.
 - ii. The operation and its location in the farmland preservation zoning district are consistent with the purposes of the farmland preservation zoning district.
 - iii. The operation and its location in the farmland preservation zoning district are reasonable and appropriate, considering alternative locations outside the farmland preservation zoning district, or are specifically approved under state or federal law.
 - iv. The operation is reasonably designed to minimize the conversion of land around the extraction site from agricultural use or open space use.
 - v. The operation does not substantially impair or limit the current or future agricultural use of surrounding parcels of land that are zoned for or legally restricted to agricultural use.
 - vi. The owner agrees to restore the land to agricultural use, consistent with any required reclamation plan, when extraction is completed.
- (e) Oil and gas exploration or production that is licensed by the Department of Natural Resources under Subchapter II of Chapter 295, Wisconsin Statutes.
- (f) Private airport or air strip qualifying as an accessory use under s. 91.01(1)
- (g) Dog kennels qualifying as an accessory use under s. 91.01(1)
- (h) Game farms/shooting preserves qualifying as an accessory use under s. 91.01(1) (b). To meet the definition of agricultural use, the game birds or cervids must be raised on the farm for release for hunting.
- (i) Shooting Ranges meeting the requirements in s. 91.01(1)(d).
- (j) Manure storage systems. (Please note that permits for manure storage systems are subject to S. ATPC 50.56 and Ch. ATPC 51, Wis Adm. Code.

- (k) Slaughtering of livestock from the FP District.
- (l) Processing agricultural by-products or wastes received directly from farms, including farms in the FP District.
- (m) A business, activity or enterprise, whether or not associated with an agricultural use, which meets all of the following requirements:
 - a. It is conducted on a farm by an owner or operator of that farm
 - b. It requires no buildings, structures or improvements other than those described in the Accessory Use definition in Section 13.4
 - c. It employs no more than 4 full-time employees annually.
 - d. It does no impair or limit the current or future agricultural use of the farm or other protected farmland.

The town may issue a conditional use permit for a proposed land use identified in this section if the proposed land use meets applicable conditions under this section. Before issuing a conditional use permit, the town shall determine in writing, that the proposed use meets applicable conditions under this section. The town may issue the permit subject to conditions designed to carry out the purposes of this ordinance.

(3) Area, Height and Yard Requirements:

- (a) All Principal Structures shall be on a lot consistent with the principal use permitted on such lot by the regulations of the district in which it is located.
- (b) No Zoning Permit shall be issued for a lot which abuts a public road dedicated to only a portion of its proposed width and located on that site thereof from which the required dedication has not been secured.
- (c) Dimensions of Building Sites:
 - i. Minimum Area and Width: 5 acres. Minimum lot width is 200 feet.
 - ii. Rear Yards: There shall be a thirty (30) foot minimum rear yard setback for structures such as farm houses, animal barns, sheds for farm machines and crop storage facilities. Other detached accessory structures shall not be closer than three (3) feet to any rear lot line unless the abutting rear yard property is zoned FP or AG where the rear yard buffer must be thirty (30) feet. Also see Section 6.2 of this Ordinance.
 - iii. Side Yards: Minimum 10 feet. 30 feet. If adjacent an FP or AG zoned parcel. Also see Section 6.2 of this Ordinance.
 - iv. Road Setbacks: Must comply with Section 5.2 of this ordinance.
 - v. Water Setbacks: Must comply with Section 5.3 of this ordinance.
 - vi. Height Limitations: The maximum height for all farm related residential and accessory residential structures shall be forty (40) feet. Also, see Section 6.1 of this ordinance.

(4) Loading, Driveways and Parking Requirements: Uses must comply with Section 5 of this ordinance.

(5) Signs: Uses must comply with Section 7 of this ordinance.

13.2 Rezoning Land out of the FP Farmland Preservation Zoning District

Land may be rezoned out of the FP Farmland Preservation Zoning District if the Town and County through their review and recommendation, and after a public hearing, finds that all of the following apply:

- (1) The land is better suited for a use not allowed in the FP Farmland Preservation Zoning District.
- (2) The rezoning is consistent with the Town of Chester Comprehensive Plan.
- (3) The rezoning is substantially consistent with the Dodge County Farmland Preservation Plan, certified under ch. 91, Wis. Stats., which is in effect at the time of zoning.
- (4) The rezoning will not substantially impair or limit current or future agricultural use of surrounding parcels of land that are zoned for or legally restricted to agricultural use.

13.3 Certification of Ordinance and Amendments by DATCP

- (1) This Zoning Ordinance must be certified by the State of Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP) in order for owners of land that is zoned Farmland Preservation in the Town of Chester to be eligible to claim tax credits under the State of Wisconsin's Farmland Preservation Program.
- (2) The Town of Chester shall notify DATCP of any amendments as required by Wis. Stats. 91.36(8).
- (3) The Town of Chester shall notify DATCP and Dodge County by March 1 annually, of any acres rezoned out of a farmland preservation zoning district during the previous year and a map that clearly shows the location of those acres as required by Wis. Stats. 91.48(2) and 91.48(3).

13.4 Farmland Preservation Definitions

For the purposes of this Section of the Ordinance, the following definitions shall be used:

Accessory Use: Within the FP Zoning District means any of the following land uses on a farm:

- (1) A building, structure, or improvement that is an integral part of, or is incidental to, an agricultural use. This may include, for example:
 - a. A facility used to store or process raw agricultural commodities, all of which are produced on the farm.
 - b. A facility used to keep livestock on the farm.
 - c. A facility used to store or process inputs primarily for agricultural uses on the farm.
 - d. A facility used to keep or service vehicles or equipment primarily employed in agricultural uses on the farm.
 - e. A wind turbine or solar energy facility that collects wind or solar energy on the farm, and uses or transforms it to provide energy primarily for use on the farm.
 - f. A manure digester, bio-fuel facility, or other facility that produces energy primarily from materials grown or produced on the farm, primarily for use on the farm.
 - g. A waste storage or processing facility used to store or process animal waste produced solely from livestock kept on the farm.

- (2) An activity or business operation that is an integral part of or incidental to, an agricultural use.
- (3) A farm residence, including normal residential appurtenances.
- (4) A business, activity, or enterprise, whether or not associated with an agricultural use, which meets all of the following requirements:
 - a. It is conducted on a farm by an owner or operator of that farm.
 - b. It requires no buildings, structures, or improvements other than those described in par. (1) or (3).
 - c. It employs no more than 4 full-time employees annually.
 - d. It does not impair or limit the current or future agricultural use of the farm or other protected farmland.
- (5) Any other use that DATCP, by rule, identifies as an accessory use.

Agricultural Use: Any of the following activities conducted for the purpose of producing an income or livelihood:

- (1) Crop or forage production.
- (2) Keeping livestock.
- (3) Beekeeping.
- (4) Nursery, sod, or Christmas tree production.
- (5) Floriculture.
- (6) Aquaculture.
- (7) Fur farming.
- (8) Forest management.
- (9) Enrolling land in a federal agricultural commodity payment program or a federal or state agricultural land conservation payment program.
- (10) Any other use that the Department of Agriculture, Trade and Consumer Protection, by rule, identifies as an agricultural use.

Agriculture-related use:

An agricultural equipment dealership, facility providing agricultural supplies, facility for storing or processing agricultural products, or facility for processing agricultural wastes. In addition, any use that the Department of Agriculture, Trade and Consumer Protection identifies by rule as an agriculture-related use. An "agriculture related use" must be primary (not just incidentally) related to agriculture, and must have a direct connection to agriculture uses in the FP zoning district.

Animal Confinement Facility:

Any animal, livestock or poultry operation with 500 or more animal units that are used in the production of food, fiber, or other animal products or that will be fed, confined, maintained, or stabled for a total of 45 days or more in any 12-month period.

Animal Unit:

Animal Unit has the following meaning that was given in s. NR 243.03 (3) Wisconsin Administrative Code as of April 27, 2004: "Animal Unit" means a unit of measure used to determine the total number of single animal types or combination of animal types, as specified in s. NR 243.11, Wisconsin Administrative Code, which are fed, confined, maintained or stabled in an animal feeding operation. The total number of animal units for a given type of animal shall be calculated by multiplying the number of animals for each animal type by the appropriate equivalency factor from the following table, and summing the products. The number of combined animal units shall be the sum of the number of animal units for each animal type. For animal types not listed in the following table, the equivalency to animal units shall be based on live animal weights. In these cases, 1,000 pounds of live weight is equivalent to one animal unit.

Animal Unit Calculation Table		
Number Equivalent to 500 Animal Units		
Number Equivalent to 500 Animal Units	Animal Type	Animal Equivalency Factor
	Dairy Cattle:	
350	Milking and Dry Cows	1.4
455	Heifers (800 to 1200 lbs)	1.1
835	Heifers (400 to 800 lbs)	0.6
2500	Calves (under 400 lbs)	0.2
	Beef Cattle:	
500	Steers or Cows (600 lbs to Mkt.)	1.0
1000	Calves (under 600 lbs)	0.5
350	Bulls	1.4
	Swine:	
1250	Pigs (55 lbs to Mkt.)	0.4
5000	Pigs (up to 55 lbs)	0.1
1250	Sows	0.4
1000	Boars	0.5
	Sheep:	
5000	Per Animal	0.1
	Horses:	
250	Per Animal	2.0
	Ducks:	

2500	Per Bird (Wet Lot)	0.2
50000	Per Bird (Dry Lot)	0.01
	Chickens:	
50000	Layers	0.01
100000	Broilers	0.005
50000	Broilers (continuous over flow watering)	0.01
15000	Layers or Broilers (Liquid Manure System)	0.033
	Turkeys:	
27500	Per Bird	0.018
	Combined Animal Units:	
500	Calculated Total	

Certified Farmland Preservation Plan:

A farmland preservation plan that is certified as determined under Wis. Stats. 91.12.

Certified Farmland Preservation Zoning Ordinance:

A zoning ordinance that is certified as determined under Wis. Stats. 91.32.

Common Ownership:

Ownership by the same person or persons, or by persons that are all wholly owned by the same person or persons. "Common ownership" includes joint tenancy and tenancy in common. Solely for purposes of this definition, a parcel owned by one member of a married couple is deemed to be owned by the married couple.

Land is deemed to be under "common ownership," for purposes of this ordinance, if it is all owned by the same individual, married couple, joint tenants, and tenants in common, corporation, LLC, partnership, estate or trust. If land parcels are owned by separate legal entities, but those legal entities are all wholly owned by exactly the same person or persons, those land parcels are deemed to be under "common ownership" for purposes of this ordinance.

Contiguous:

Adjacent to or sharing a common boundary. "Contiguous" land includes land that is separated only by a river, stream, section line, public road, private road, railroad, pipeline, transmission line, or transportation or transmission right-of-way. Parcels are not "contiguous" if they meet only at a single point.

Conditional Uses:

Uses of a special nature as to make impractical their predetermination as a permitted use in a district. Conditional uses as used in the FP Farmland Preservation Zoning District must meet the requirements of Wis. Stats. 91.46.

Density:

The number of dwelling units per acre allowable under the schedule of district regulations.

Farm:

All land under common ownership that is primarily devoted to agricultural use. For the purpose of this definition, land is deemed to be primarily devoted to agricultural use if the following apply:

- (1) The land produces at least \$6,000 in annual gross farm revenues to its owner or renter, regardless of whether on a majority of the land area is in agricultural use; or,
- (2) A majority (greater than 50%) of the land is in agricultural use.

In determining whether land is in agricultural use for purposes of par. (2), a zoning authority may consider how the land is classified for property tax purposes. See ch. TAX 18, Wis. Adm. Code.]

Farm Residence:

A single-family or two family residence that is the only residential structure on the farm or is occupied by any of the following:

- (1) An owner or operator of the farm.
- (2) A parent or child of an owner or operator of the farm.
- (3) An individual who earns more than 50 percent of his or her gross income from the farm.

To qualify as a "farm residence," a residence must be located on a "farm." If a farm owner deeds off a residential parcel to another person (even if that person is the farm owner's parent, child or employee), the separately-owned parcel is no longer part of the original "farm." A residence built on that parcel does not qualify as a "farm residence" unless the parcel qualifies as a "farm" in its own right.

Gross Farm Revenues:

Means gross receipts from agricultural use of a farm, excluding rent receipts, less the cost or other basis of livestock or other agricultural items purchased for resale which are sold or otherwise disposed of during the taxable year. Gross farm revenue includes receipts accruing to a renter, but does not include rent paid to the land owner.

Livestock:

Includes bovine animals, equine animals, goats, poultry, sheep, swine, farm raised deer, farm raised game birds, camelids, ratites and farm raised fish.

Livestock Facilities with More Than 500 Animal Units:

Means facilities covered by Wis. Adm. Code ch. ATCP 51.

Nonfarm Residence:

Any residence other than a farm residence.

Nonconforming Uses or Structures:

Any structure, land, or water lawfully used, occupied, or erected at the time of the effective date of this Ordinance which does not conform to the regulations of this Ordinance. Any such structure conforming in respect to use, but not in respect to frontage, width, height, area, yard, parking, loading, or distance requirements shall be considered a nonconforming structure and not a nonconforming use.

Open Space Parcel:

A parcel on which no buildings, other than hunting blinds or small sheds, have been constructed or approved for construction.

Person:

An individual, corporation, partnership, limited liability company (LLC), trust, estate or other legal entity.

Prime Farmland:

An area with a class I or II land capability classification as identified by the Natural Resources Conservation Service of the United States Department of Agriculture or land that is identified as prime farmland in a certified farmland preservation plan. Prime farmland soils are not necessarily associated with the boundaries of the FP Farmland Preservation Zoning District.

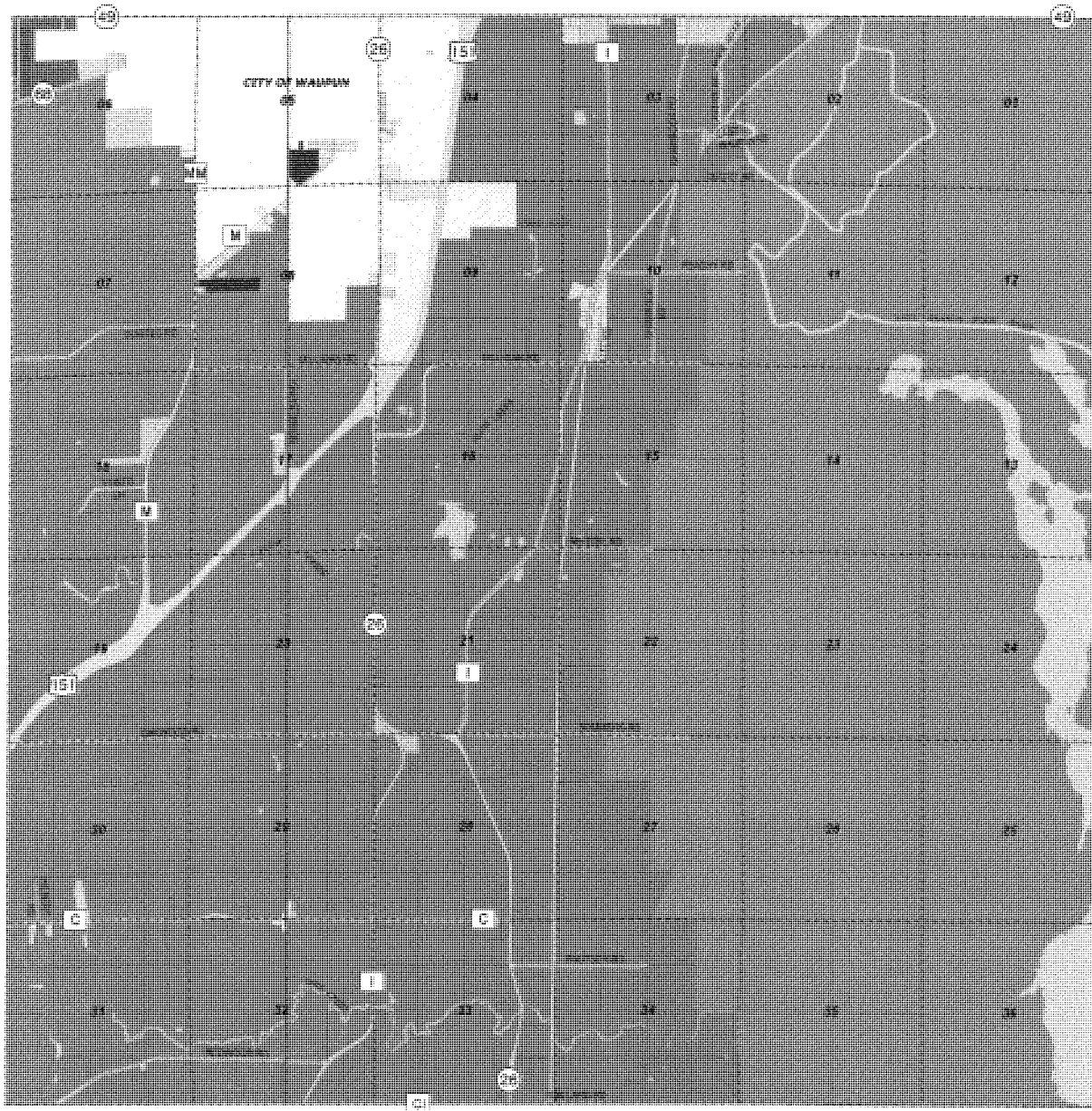
Protected Farmland:

Land that is any of following:

- (1) Land that is located in the FP Farmland Preservation Zoning District certified under ch. 91, Wis Stats.
- (2) Covered by a farmland preservation agreement under ch. 91, Wis Stats.
- (3) Covered by an agricultural conservation easement under s. 93.73, Wis Stats.
- (4) Otherwise legally protected from nonagricultural development

TOWN OF CHESTER

FARMLAND PRESERVATION ZONING



LEGEND

- US Highways
- State Roads
- County Roads
- Town Roads
- Railroads
- PLS Sections
- Town Boundaries
- Cities & Villages
- Tax Parcels
- Waterbodies

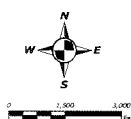
ZONING DEFINITIONS

- FP Farmland Preservation
- CO Conservancy
- AG General Agricultural
- R-1 Residential
- RC Recreation
- C-1 Commercial
- Industrial

THIS IS TO CERTIFY THAT THIS MAP IS A CERTIFIED COPY OF THE OFFICIAL ZONING MAP ADOPTED AND APPROVED WITH THE ZONING ORDINANCE, TOWN OF CHESTER, DODGE COUNTY, WISCONSIN ON XXXXXXXXXX BY THE TOWN BOARD OF THE TOWN OF CHESTER. (COUNTY BOARD APPROVED XXXXXXXXXX)

**Dodge County
Land Resources and Parks
Department**

MAP CREATED: June 30, 2017
DATCP CERTIFIED: July 6, 2017
TOWN ADOPTED: XXXXXXX
COUNTY APPROVED: XXXXXXX



RESOLUTION NO. 17-59

**JURISDICTIONAL TRANSFER OF A PORTION OF
COUNTY TRUNK HIGHWAY S TO VILLAGE OF IRON RIDGE**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the functional and jurisdictional relationship of present Village of Iron Ridge streets and Dodge County highways has been cooperatively reviewed by the Village of Iron Ridge and Dodge County; and,

WHEREAS, pursuant to §83.025(1), Wis. Stats., a county board may make additions to and deletions from its county trunk highway system, by resolution, with the consent of the Department of Transportation and the affected local governing body; and,

WHEREAS, a portion of County Trunk Highway S (CTH S) runs through the Village of Iron Ridge and has recently been reconstructed; and,

WHEREAS, based on its review, it is recommended by the Dodge County Highway Committee that the Dodge County Board of Supervisors transfer the jurisdictional responsibility for the 0.95 miles of CTH S from its intersection with State Trunk Highway 67 (STH 67), to a point 0.17 miles south of the centerline of Albert Street, being the south curb line of a private drive known as Meadowbrook Drive, as described in the Memorandum of Understanding marked and attached hereto as Exhibit "A", to the Village of Iron Ridge; and,

WHEREAS, the Village of Iron Ridge has agreed to accept jurisdictional responsibility for the above-noted portion of CTH S by Resolution of the Village Board;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby transfers jurisdictional responsibility to the Village of Iron Ridge for the 0.95 miles of CTH S from its intersection with STH 67 to a point 0.17 miles south of the centerline of Albert Street being the south curb line of a private drive known as Meadowbrook Drive in Section 25, T.11N., R.16E., Village of Iron Ridge, Dodge County, Wisconsin, in accordance with Exhibit "A"; and,

BE IT FURTHER RESOLVED, that this jurisdictional transfer shall be effective December 31, 2017, at 11:59 P.M.; and,

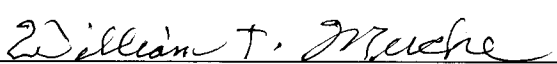
BE IT FURTHER RESOLVED, that the Dodge County Highway Commissioner is authorized to enter into an agreement with the Village of Iron Ridge and the Department of Transportation to accomplish the jurisdictional transfer of CTH S as described herein; and,

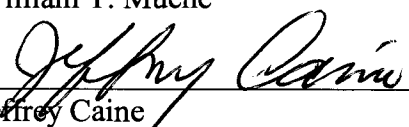
BE IT FINALLY RESOLVED, that upon acceptance of the jurisdictional transfer of the above-noted portion of CTH S, the name be, and hereby is, changed to W. Pleasant Street and S. Main Street.

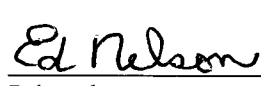
All of which is respectfully submitted this 14th day of November, 2017.

Dodge County Highway Committee:


Harold J. Johnson


William T. Muche


Jeffrey Caine


Ed Nelson


Jeff Berres

FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: Yes No X N/A.

Budget Impact: \$. Finance Committee review date: November 7, 2017. Chair initials: .

Vote Required: Majority of Members present.

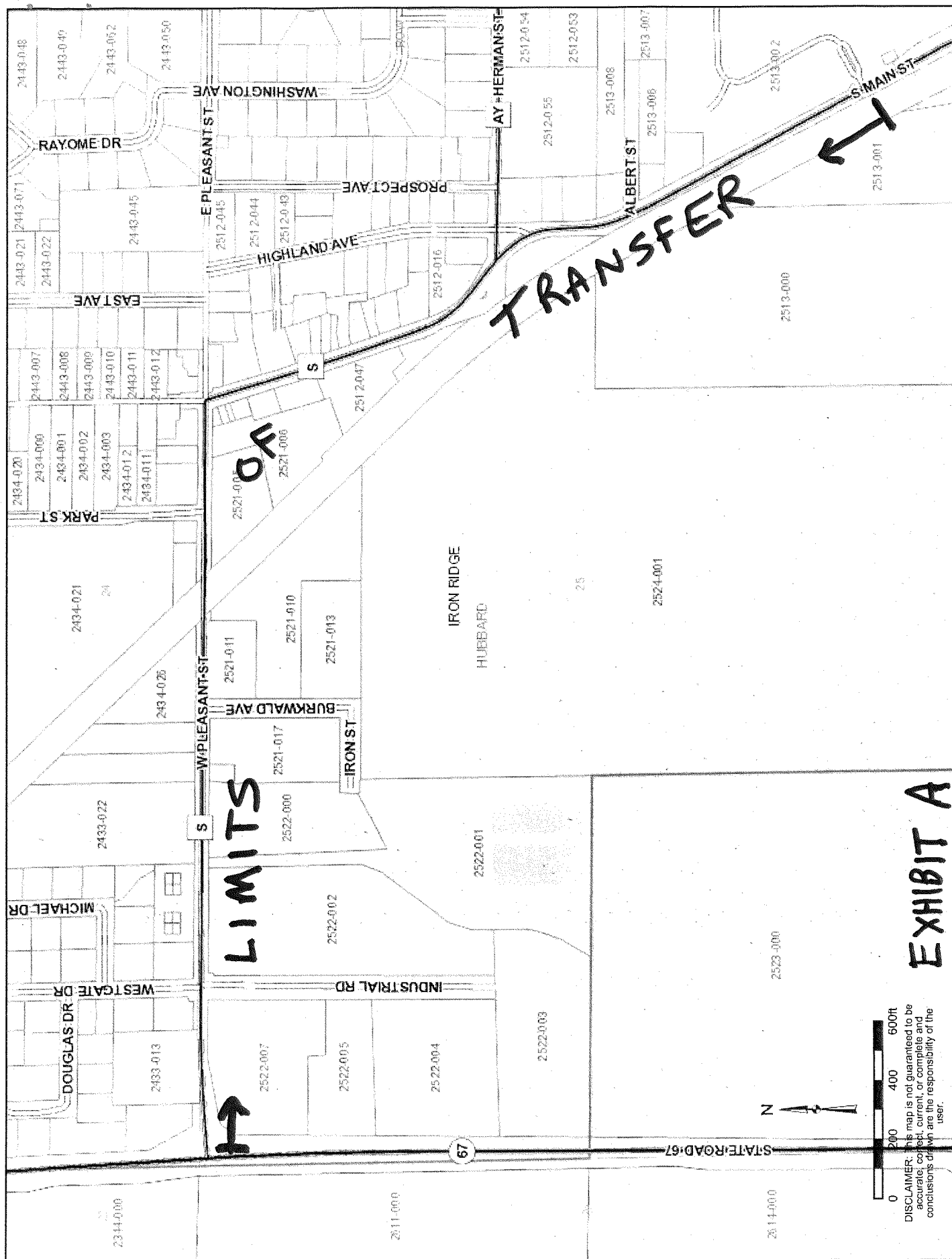
Resolution Summary: A resolution transferring jurisdiction of a portion of CTH S to the Village of Iron Ridge.

ADOPTED
BY DODGE COUNTY BOARD

NOV 14 2017

AYES 30 NOES 0
ABSENT 3
ABSTAIN 0


County Clerk



RESOLUTION NO. 17-60

**Advisory Resolution Opposing 2017 Senate Bill 425
Limiting Local Authority to Regulate Certain Wireless Facilities**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

WHEREAS, 2017 Senate Bill 425 proposes to create §§ 66.0404(4e) and 66.0414, of the *Wisconsin Statutes*, pertaining to regulating certain wireless facilities and the placement thereof in county rights-of-way; and,

WHEREAS, the proposed legislation purports to create and provide certain benefits to small wireless facilities in the form of regulatory exceptions and no fee permitting; and,

WHEREAS, the proposed legislation significantly limits Dodge County's ability to regulate the siting of certain wireless facilities and related infrastructure on county-owned land and county right-of-way; and,

WHEREAS, counties acquire land and rights-of-way for the benefit of the public and specifically rights-of-way are acquired for the safety of the traveling public; and,

WHEREAS, county rights-of-way serve as an uncluttered or minimally burdened buffer providing for road construction and maintenance operations, clear lines of vision for travelling public and capacity in the event of a traffic accident; and,

WHEREAS, county highway commissioners are cognizant of the purposes and have local knowledge and expertise in determining safe use of county rights-of-way adjacent to county highways; and,

WHEREAS, currently, counties have the authority to determine the proper location of wireless facilities and related infrastructure and whether to impose charges or fees for the siting of same on county-owned lands including county right-of-way; and,

WHEREAS, preempting or limiting Dodge County's ability to regulate the siting of certain wireless facilities and related infrastructure, as proposed by 2017 Senate Bill 425, on county-owned lands and county rights-of-way removes the County's exercise of discretion and flexibility for determining the proper and safe location of such structures; and,

SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors that it hereby opposes the adoption of 2017 Senate Bill 425 and urges the State Legislature to vote against this proposal; and,

BE IT FINALLY RESOLVED, that that the Dodge County Clerk shall transmit a copy of this Resolution to the Governor of the State of Wisconsin, all Wisconsin State Legislators with a constituency within Dodge County, and the Wisconsin Counties Association.

All of which is respectfully submitted this 14th day of November, 2017.

Dodge County Executive Committee:

Russell Kottke
Russell Kottke

Donna Maly
Donna Maly

Mary Ann Miller
Mary Ann Miller

David Frohling
David Frohling

Dennis R. Schmidt
Dennis Schmidt

Joseph M. Marsik
Joseph M. Marsik

Jeff Berres
Jeff Berres

The Dodge County Highway Committee:

Harold Johnson
Harold Johnson

Jeffrey Carne
Jeffrey Carne

William Muche
William Muche

Jeff Berres
Jeff Berres

Ed Nelson
Ed Nelson

Vote Required: Majority of Members present.

Resolution Summary: A resolution opposing the 2017 Senate Bill 425 limiting local authority to regulate certain wireless facilities.

ADOPTED
BY DODGE COUNTY BOARD

NOV 14 2017

AYES 30 NOES 0
ABSENT 3
ABSTAIN 0

Karen J. Gibson
County Clerk

RESOLUTION NO. 17-61

Authorize Joining Lawsuit to Prosecute Claims against Certain Opioid Manufacturers

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS:

WHEREAS, Dodge County ("County") is concerned with the recent and rapid rise in difficulties facing County citizens, residents, and visitors in relation to problems arising out of the use, abuse and overuse of opioid medications, which according to certain studies, impacts millions of people across the country; and,

WHEREAS, issues and concerns surrounding opioid use, abuse, and overuse by citizens, residents and visitors are not unique to the County and are, in fact, issues and concerns shared by all other counties in Wisconsin and counties across the country, as has been well documented through various reports and publications, and is commonly referred to as the Opioid Epidemic ("Opioid Epidemic"); and,

WHEREAS, the societal costs associated with the Opioid Epidemic are staggering and, according to the Centers for Disease Control and Prevention, amounting to billions of dollars annually; and,

WHEREAS, the National Institute for Health has identified the manufacturers of certain opioid medications as being directly responsible for the rapid rise of the Opioid Epidemic by virtue of their aggressive and, according to some, unlawful and unethical marketing practices; and,

WHEREAS, certain opioid manufacturers have faced civil and criminal liability for their actions that relate directly to the rise of the Opioid Epidemic; and,

WHEREAS, the County has spent significant unexpected and unbudgeted time and financial resources in its programs and services related to the Opioid Epidemic; and,

WHEREAS, the County is responsible for a multitude of programs and services, all of which require the County to expend resources generated through state and federal aid, local property tax levy, fees and other permissible revenue sources; and,

WHEREAS, the County's provision of programs and services becomes more and more difficult every year because the costs associated with providing the Opioid Epidemic programs and services continue to rise, yet the County's ability to generate revenue is limited by strict statutory levy limit caps and stagnant or declining state and federal aid to the County; and,

WHEREAS, financial and other resources the County expends in addressing, combatting and otherwise dealing with the Opioid Epidemic are resources that cannot be used for other critical programs and services that the County provides to County citizens, residents and visitors; and,

WHEREAS, the County has been informed that numerous counties and states across the country have filed or intend to file lawsuits against certain opioid manufacturers in an effort to force the persons and entities responsible for the Opioid Epidemic to assume financial responsibility for the costs associated with addressing, combatting and otherwise dealing with the Opioid Epidemic; and,

1 **WHEREAS**, the County has engaged in discussions with representatives of the law firms of von
 2 Briesen & Roper, s.c., Crueger Dickinson LLC, and Simmons Hanly Conroy LLC (the "Law Firms")
 3 related to the potential for the County to pursue certain legal claims against certain opioid manufacturers;
 4 and,

5
 6 **WHEREAS**, the Law Firms have proposed that the County engage the Law Firms to prosecute the
 7 aforementioned claims on a contingent fee basis whereby the Law Firms would not be compensated unless
 8 the County receives a financial benefit as a result of the proposed claims, and the Law Firms would
 9 advance any and all claim-related costs and expenses associated with the claims; and,

10
 11 **WHEREAS**, the Law Firms have assured the County that any and all of the costs and expenses
 12 associated with the claims against certain opioid manufacturers would be borne by the Law Firms; and,

13
 14 **WHEREAS**, the Law Firms have provided a proposed engagement letter, ("Engagement Letter")
 15 specifying the terms and conditions under which the Law Firms would provide legal services to the County
 16 and otherwise consistent with the terms of this Resolution; and,

17
 18 **WHEREAS**, the County has been informed that the Wisconsin Counties Association has engaged
 19 in extensive discussions with the Law Firms and has expressed a desire to assist the Law Firms, the County
 20 and other counties in the prosecution of claims against certain opioid manufacturers; and,

21
 22 **WHEREAS**, the County would participate in the prosecution of the claim(s) contemplated in this
 23 Resolution by providing information and materials to the Law Firms and, as appropriate and allowed by
 24 law, the Wisconsin Counties Association as needed; and,

25
 26 **WHEREAS**, the County believes it to be in the best interest of the County, its citizens, residents,
 27 visitors and taxpayers to join with other counties in and outside Wisconsin in pursuit of claims against
 28 certain opioid manufacturers; and,

29
 30 **WHEREAS**, by pursuing the claims against certain opioid manufacturers, the County is attempting
 31 to hold those persons and entities that had a significant role in the creation of the Opioid Epidemic
 32 responsible for the financial costs assumed by the County;

33
 34 **SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of Supervisors
 35 authorizes the appropriate county officials to execute an Engagement Letter, provided that such
 36 Engagement Letter contains terms and conditions satisfactory to the County, including, but not limited
 37 to, a provision that specifies that all costs, expenses, and attorneys' fees shall be borne by the Law Firms
 38 and reimbursed only if the County receives a financial benefit from the prosecution of the proposed
 39 claim(s); and,

40
 41 **BE IT FURTHER RESOLVED**, that the County shall endeavor to faithfully perform all
 42 actions required of the County in relation to the claims contemplated herein, and hereby directs all the
 43 County personnel to reasonably cooperate with and assist the Law Firms in relation thereto; and,

44
 45 **BE IT FINALLY RESOLVED**, that the Dodge County Clerk shall forward a copy of this
 46 Resolution to the Wisconsin Counties Association, 22 E. Mifflin Street, Suite 900, Madison, Wisconsin,
 47 53703.

All of which is respectfully submitted this 14th day of November, 2017.

Dodge County Executive Committee:

Russell Kottke
Russell Kottke

Donna Maly
Donna Maly

Mary Ann Miller
Mary Ann Miller

David Frohling
David Frohling

Dennis R. Schmidt
Dennis Schmidt

Joseph M. Marsik
Joseph M. Marsik

Jeff Berres
Jeff Berres

Dodge County Judicial and Public Protection Committee:

Mary Ann Miller
Mary Ann Miller

Thomas Nickel
Thomas Nickel

Larry Bischoff
Larry Bischoff

Larry Schraufnagel
Larry Schraufnagel

Dan Hilbert
Dan Hilbert

Dodge County Human Services and Health Board:

Mary J. Bobholz
Mary J. Bobholz

Stephanie Justmann
Stephanie Justmann

Becky Glewen
Becky Glewen

Mark E. Roesch
Mark E. Roesch

Jeremy Bartsch
Jeremy Bartsch

Kira Sheahan-Malloy
Kira Sheahan-Malloy

Lois Augustson
Lois Augustson

Jennifer Keyes
Jennifer Keyes

David Godshall
David Godshall

ADOPTED
BY DODGE COUNTY BOARD

NOV 14 2017

Vote Required: Majority of Members present.

AYES 28 NOES 1
ABSENT 3
ABSTAIN 1

Resolution Summary: A resolution to engage with law firms to prosecute claims against certain opioid manufacturers.

Karen J. Gibson
County Clerk

RESOLUTION NO. 17-62

**Transfer Funds from 2017 Information Technology Department Budget to
Various 2017 Department Budgets**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS:

WHEREAS, the Dodge County Information Technology Department (IT Department), with oversight by the Dodge County Information Technology Committee, has the primary responsibility for evaluating the technology needs of Dodge County's departments and implementing same; and,

WHEREAS, the IT Department has determined that it is in the best interest of Dodge County to maintain Kronos by acquiring software licenses, support, equipment, and educational services ("Kronos Maintenance") for various County Departments; and,

WHEREAS, in 2017, the IT Department budgeted for the Kronos Maintenance for Clearview, the Dodge County Highway Department, the Dodge County Sheriff's Office, the Dodge County Jail, and the Dodge County Human Services and Health Department ("Departments") in the amount of \$50,740; and,

WHEREAS, the U.S. Office of Management and Budget (OMB) recently issued rules pertaining to comprehensive grant reform which, as interpreted, define the purchase of software licenses and related services and equipment as a direct cost to the Departments; and,

WHEREAS, the Dodge County Finance Committee desires to adhere to the OMB rules; and,

WHEREAS, no funds have been budgeted in the 2017 Department Budgets to fund the Kronos Maintenance; and,

WHEREAS, the IT Committee and the Dodge County Finance Committee ("Committees") have determined that it is necessary to proceed with a transfer of 2017 IT Department budgeted funds to various 2017 Department Budgets for the purchase of certain Kronos Maintenance; and,

WHEREAS, the Committees have formed the considered conclusion to recommend to the Dodge County Board of Supervisors that the Dodge County Board of Supervisors authorize and direct the transfer of funds in the amount of \$50,740 from Business Unit 1814, Enterprise Systems, Account No. .5249, Computer Maintenance, License, and Repair, to various Business Units and Accounts in the appropriate departments, as specified on the attached document entitled *Unbudgeted/Excess Revenue Appropriation Revenue and Expenditure Adjustment Form*, attached hereto and incorporated herein as Exhibit "A"; and,

WHEREAS, the Committees have determined that Clearview Kronos Maintenance, in the amount of \$25,829, should be transferred to Contingency Appropriation;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors, upon recommendation of the Committees, hereby authorizes and directs the transfer of funds in the amount of \$50,740 from Business Unit 1814, Enterprise Systems, Account No. .5249, Computer Maintenance, License, and Repair, to various Business Units and Accounts in the appropriate departments, as specified on the attached document entitled *Unbudgeted/Excess Revenue Appropriation Revenue and Expenditure Adjustment Form*, attached hereto and incorporated herein as Exhibit "A"; and,

BE IT FINALLY RESOLVED, that the Highway Department, the Sheriff's Office, the Dodge County Jail, and the Human Services and Health Department shall be limited in its use of said transferred funds for the purchase of certain Kronos Maintenance specified herein.

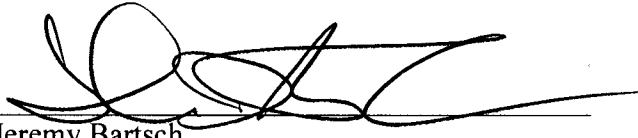
All of which is respectfully submitted this 14th day of November, 2017.

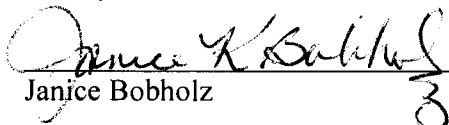
Dodge County Information Technology Committee:


Donna Maly


Jeff Duchac

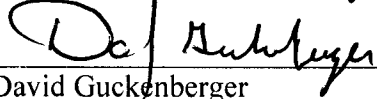

Mary Bobholz

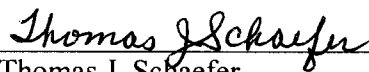

Jeremy Bartsch


Janice Bobholz

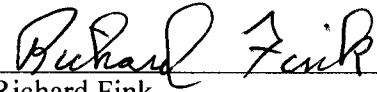
Dodge County Finance Committee:


David Frohling


David Guckenberger


Thomas J. Schaefer


Ed Benter


Richard Fink

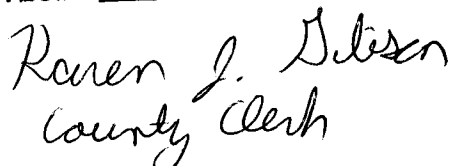
Vote Required: Majority of Members present.

Resolution Summary: A resolution to transfer funds from 2017 Information Technology Department Budget to Various 2017 Department Budgets.

ADOPTED
BY DODGE COUNTY BOARD

NOV 14 2017

AYES 30 NOES 0
ABSENT 3
ABSTAIN 0


County Clerk

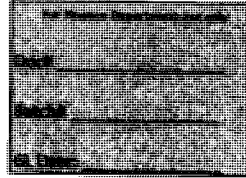


Dodge County, Wisconsin
Finance Department
Unbudgeted/Excess Revenue Appropriation
Revenue and Expenditure Adjustment Form
 Effective January 1st, 2016

Doc = BX
 Ledger = BA

Date: November 14, 2017

Department: Information Technology, Human Services and Health Department, Sheriff Office, Highway and Finance



Description of Adjustment:

Kronos Software licenses - Direct charge to Departments Kronos Inv# 11115829, date 10/28/16 - Posted in 2017

Resolution - Transfer Funds from 2017 Information Technology Department Budget to Various

2017 Department Budgets

Budget Adjustment				
Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
1499	5922	.011	Operating Transfer-PH	AA 535
1499	5922	.012	Operating Transfer-Unified	AA 2,849
1499	5922	.013	Operating Transfer-SS	AA 3,435
1499	5922	.015	Operating Transfer-Nut	AA 1,011
4001	4921	.01	Operating Transfer	AA -535
4899	4921	01	Operating Transfer	AA -2,849
5099	4921	01	Operating Transfer	AA -3,435
5799	4921	01	Operating Transfer	AA -1,011
1499	5926	.013	Operating Transfer-Hwy	AA 4,468
3099	4921	.01	Operating Transfer-Hwy	AA -4,468
1499	5926	.013	Operating Transfer-Hwy	BA 4,468
3099	4921	.01	Operating Transfer-Hwy	BA -4,468
1499	5922	.011	Operating Transfer-PH	BA 535
1499	5922	.012	Operating Transfer-Unified	BA 2,849
1499	5922	.013	Operating Transfer-SS	BA 3,435
1499	5922	.015	Operating Transfer-Nut	BA 1,011
4001	4921	.01	Operating Transfer	BA -535
4899	4921	01	Operating Transfer	BA -2,849
5099	4921	01	Operating Transfer	BA -3,435
5799	4921	01	Operating Transfer	BA -1,011
1814	5249		Computer Maint, Lic. & Repair	BA -50,740
4001	5249		Computer Maint, Lic. & Repair	BA 347
4047	5249		Computer Maint, Lic. & Repair	BA 188
4801	5249		Computer Maint, Lic. & Repair	BA 497
4802	5249		Computer Maint, Lic. & Repair	BA 96
4804	5249		Computer Maint, Lic. & Repair	BA 144
4807	5249		Computer Maint, Lic. & Repair	BA 144
4808	5249		Computer Maint, Lic. & Repair	BA 393
4820	5249		Computer Maint, Lic. & Repair	BA 96
4840	5249		Computer Maint, Lic. & Repair	BA 336
4851	5249		Computer Maint, Lic. & Repair	BA 189
4852	5249		Computer Maint, Lic. & Repair	BA 310
4855	5249		Computer Maint, Lic. & Repair	BA 408
4881	5249		Computer Maint, Lic. & Repair	BA 236
5001	5249		Computer Maint, Lic. & Repair	BA 401
5002	5249		Computer Maint, Lic. & Repair	BA 649
5006	5249		Computer Maint, Lic. & Repair	BA 457
5035	5249		Computer Maint, Lic. & Repair	BA 597
5036	5249		Computer Maint, Lic. & Repair	BA 346
5055	5249		Computer Maint, Lic. & Repair	BA 864
5085	5249		Computer Maint, Lic. & Repair	BA 121
5086	5249		Computer Maint, Lic. & Repair	BA 380
5731	5249		Computer Maint, Lic. & Repair	BA 113
5732	5249		Computer Maint, Lic. & Repair	BA 518
2061	5249		Computer Maint, Lic. & Repair	BA 6,946
2062	5249		Computer Maint, Lic. & Repair	BA 56
2022	5249		Computer Maint, Lic. & Repair	BA 333
2036	5249		Computer Maint, Lic. & Repair	BA 56
2001	5249		Computer Maint, Lic. & Repair	BA 222
2021	5249		Computer Maint, Lic. & Repair	BA 2,333
2029	5249		Computer Maint, Lic. & Repair	BA 167
2031	5249		Computer Maint, Lic. & Repair	BA 778
2033	5249		Computer Maint, Lic. & Repair	BA 56
2051	5249		Computer Maint, Lic. & Repair	BA 222
2056	5249		Computer Maint, Lic. & Repair	BA 1,444
3111	5249		Computer Maint, Lic. & Repair	BA 4,468
1390	5931		General Contingency	BA 25,829

Exhibit "A"

RESOLUTION NO. 17-63**Clearview 2017 Dodge County Budget Amendment**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the Dodge County Board of Supervisors adopted the 2017 Dodge County Budget on November 15, 2016; and,

WHEREAS, due to events which have taken place and circumstances which have changed since the Dodge County Board of Supervisors adopted the 2017 Dodge County Budget, it is now necessary to change the amounts of some of the various revenues and expenses that were stated in the 2017 Dodge County Budget for Clearview at the time it was adopted; and,

WHEREAS, Clearview has received unbudgeted revenue in the amount of \$106,100 due to non-Dodge County residents being provided care and services at Clearview; and,

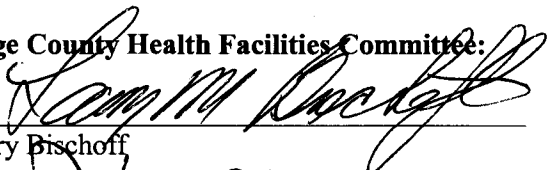
WHEREAS, Clearview has also experienced a net increase in unbudgeted expenses in 2017, in part due to the increased services provided; and,

WHEREAS, the Dodge County Health Facilities Committee and the Dodge County Finance Committee (Committees) hereby recommend to the Dodge County Board of Supervisors, that the Dodge County Board of Supervisors authorize and direct the Dodge County Finance Director to change the amounts of those revenues and expenses, as specified in the attached document entitled *Unbudgeted/Excess Revenue Appropriation Revenue and Expenditure Adjustment Form*, attached hereto and incorporated herein as Exhibit "A";

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors, upon recommendation of the Committees, hereby authorizes and directs the transfer of funds in the amount of \$83,459 from Business Unit 4524, Northview Heights CBRF, Account No. 4734.45, CV Other County Charges, and \$22,641 from Business Unit 4525, Clearview Behavioral Health, Account No. 4734.45, CV Other County Charges, to various Business Units and Accounts, as specified in the attached document entitled *Unbudgeted/Excess Revenue Appropriation Revenue and Expenditure Adjustment Form*, attached hereto and incorporated herein as Exhibit "A".

All of which is respectfully submitted this 14th day of November, 2017.

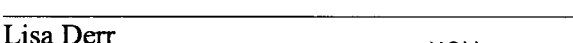
Dodge County Health Facilities Committee:


Larry Bischoff


Jeffry Duchac


Thomas J. Schaefer

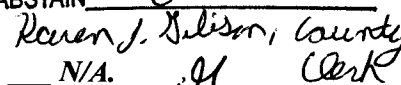

Dan Hilbert


Lisa Derr

ADOPTED
BY DODGE COUNTY BOARD

NOV 14 2017

AYES 30 NOES 0
ABSENT 3
ABSTAIN 0


Karen J. Nelson, County Clerk

FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: Yes X No N/A.

Budget Impact: \$106,100. Finance Committee review date: November 7, 2017. Chair initials: 

Vote Required: Two-thirds (2/3) of members elect.

Resolution Summary: Resolution amending the 2017 Dodge County Budget (Clearview).

T:\Finance\CLV_Finance\Finance\BUDGET\2017\Budget Adjustments\Clearview Budget Adjustment 103117.xlsAdj RevExp

This Resolution was amended. See attached RESOLUTION NO. 17-64 as Amended for the adopted Resolution.

RESOLUTION NO. 17-64

2018 Dodge County Budget Appropriation and Revised Financial Plan

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS:

WHEREAS, the proposed 2018 Budget Summary-Dodge County was published in the Beaver Dam Daily Citizen on October 23, 2017, in accordance with the provisions of §65.90, Wis. Stats.; and,

WHEREAS, the proposed expenditures and revenues for 2018 are shown in the Dodge County 2018 Budget Book dated October 17, 2017 and is available for review in the Office of the Dodge County Clerk and incorporated herein by reference; and,

WHEREAS, the Equalized Valuation for Dodge County reported by the Wisconsin Department of Revenue on August 15, 2017 is \$6,375,762,700 (TID out: \$6,148,663,100); and,

WHEREAS, the total indebtedness of Dodge County as of December 31, 2016, is \$33,130,000; and,

WHEREAS, on the recommendation of the Finance Committee, the Dodge County Board of Supervisors adopted Resolution 17- 53, Adjustment to Allowable Levy Limit – Unused Levy at its meeting on October 17, 2017 which approved an adjustment in the amount of \$99,328; and,

WHEREAS, at its meeting on October 24, 2017, the Finance Committee adopted budget amendments to the proposed 2018 Dodge County Budget removing \$40,000 from the 2018 Emergency Management Budget for Water Rescue Equipment, adding \$40,000 to the 2018 Highway Budget for Highway Maintenance to be funded through an increase of Fund Balance Applied to County Levy and modifying the adopted 2018 Dodge County Financial Plan (Resolution 17-45); and,

WHEREAS, the proposed 2018 Dodge County Budget is summarized as follows:

2017 Valuation.....	\$6,148,663,100
Total Expenditures.....	\$ 111,551,287
Total Revenues.....	\$ 67,301,553
Other Revenue Sources.....	\$ 5,880,704
Sales Tax Revenues.....	\$ 4,453,750
Exempt Computer Aid.....	\$ 75,000
County Tax Levy.....	\$ 33,840,280
County Tax Rate.....	\$ 5.504

SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors that the 2018 budget appropriations in the sums and for the purposes herein set forth be and the same are hereby approved; and,

RESOLUTION NO. 17-64 as Amended**2018 Dodge County Budget Appropriation and Revised Financial Plan**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS:

WHEREAS, the proposed 2018 Budget Summary-Dodge County was published in the Beaver Dam Daily Citizen on October 23, 2017, in accordance with the provisions of §65.90, Wis. Stats.; and,

WHEREAS, the proposed expenditures and revenues for 2018 are shown in the Dodge County 2018 Budget Book dated October 17, 2017 and is available for review in the Office of the Dodge County Clerk and incorporated herein by reference; and,

WHEREAS, the Equalized Valuation for Dodge County reported by the Wisconsin Department of Revenue on August 15, 2017 is \$6,375,762,700 (TID out: \$6,148,663,100); and,

WHEREAS, the total indebtedness of Dodge County as of December 31, 2016, is \$33,130,000; and,

WHEREAS, on the recommendation of the Finance Committee, the Dodge County Board of Supervisors adopted Resolution 17- 53, Adjustment to Allowable Levy Limit – Unused Levy at its meeting on October 17, 2017 which approved an adjustment in the amount of \$99,328; and,

WHEREAS, at its meeting on October 24, 2017, the Finance Committee adopted a budget amendment to the 2018 Dodge County Budget adding \$40,000 to the 2018 Emergency Management Budget for Water Rescue Equipment to be funded through an increase of Fund Balance Applied to County Levy, thereby removing same from the adopted 2018 Dodge County Financial Plan (Resolution 17-45); and,

WHEREAS, at its meeting and after public hearing on November 14, 2017, the Board increased the 2018 Emergency Management Budget by adding \$40,000 for Water Rescue Equipment to be funded by Fund Balance Applied; and

WHEREAS, the proposed 2018 Dodge County Budget is summarized as follows:

2017 Valuation.....	\$6,148,663,100
Total Expenditures.....	\$ 111,591,287
Total Revenues.....	\$ 67,301,553
Other Revenue Sources.....	\$ 5,920,704
Sales Tax Revenues.....	\$ 4,453,750
Exempt Computer Aid.....	\$ 75,000
County Tax Levy.....	\$ 33,840,280
County Tax Rate.....	\$ 5.504

SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors that the 2018 budget appropriations in the sums and for the purposes herein set forth be and the same are hereby approved; and,

BE IT FURTHER RESOLVED that by adoption of this resolution which incorporates by reference the 2018 Budget Book, the Dodge County Board of Supervisors hereby levies a tax against the taxable property of Dodge County, both real and personal, sufficient to provide for the 2018 budget appropriations in Dodge County 2018 Budget Book, it being understood that this general tax levy shall not duplicate other levies adopted by this Board; and,

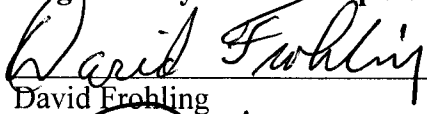
BE IT FURTHER RESOLVED that the County Clerk be and is hereby authorized and directed to assess said levy to the municipalities of Dodge County in accordance with the schedule of equalized values as prepared by the Wisconsin Department of Revenue; and,

BE IT FURTHER RESOLVED that a copy of this Resolution, including the Dodge County 2018 Budget Book and any amended version be made available for public inspection in the Office of the Dodge County Clerk, upon adoption, as provided by law.

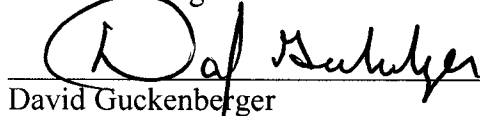
BE IT FINALLY RESOLVED that Resolution 17-45 is hereby amended revising the 2018 Dodge County Financial Plan as reflected in *Revised Financial Plan for 2018 Dodge County Budget*, attached hereto and incorporated herein as Exhibit "A".

All of which is respectfully submitted this 14th day of November, 2017.

Dodge County Finance Department:


David Frohling


Ed Benter


David Guckenberger


Richard Fink


Thomas J. Schaefer

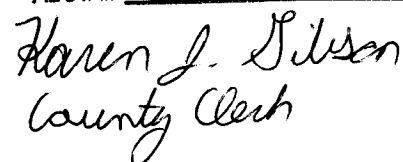
Vote Required: Majority of members present.

Resolution Summary: A resolution to approve the 2018 Dodge County Budget Appropriation.

ADOPTED
BY DODGE COUNTY BOARD

NOV 14 2017

AYES	27	NOES	2
ABSENT	4		
ABSTAIN	0		


County Clerk

**Revised Financial Plan for the 2018 Dodge County Budget
October 24, 2017**

1. Use County Sales and Use Tax proceeds in the amount of \$4,453,750 to fund the following projects in 2018.

A. Debt Service 2017 Re-Funding Bond Issues (Principal).....	\$ 835,000
B. Debt Service 2014 Bond Issue (Principal).....	\$1,500,000
C. Debt Service Neosho Highway Shop (Principal).....	\$ 666,667
D. Debt Service Detention Facility – Pipe/Vent Project..... (Principal)	\$ 540,000
E. Highway Department Allocation – Roads/Bridges.....	<u>\$ 912,083</u>

Subtotal of 2018 Collection Expenditures: \$ 4,453,750

Use of Accumulated Sales Tax Fund Balance for Projects

F. Debt Service Neosho Highway Shop (Principal).....	\$ 40,000
G. Highway Department Allocation.....	\$ 87,917
H. Sheriff Patrol Squad Video System Replacement..... (Phase II)	\$ 130,000

Subtotal of Sales Tax Fund Balance Expenditures..... \$ 257,917

Total Budgeted Expenditures: \$ 4,711,667

2. Use unassigned general funds in 2018 in an amount not to exceed \$1,400,000

(The Dodge County Board of Supervisors may make unassigned general fund transfers at a meeting scheduled to be held in October and November, 2017. This not to exceed \$1,400,000 amount will be reduced by the amount of these transfers, if any.)

Exhibit “A”

ADOPTED BUDGET SUMMARY

EXPENDITURES				County Board			BUDGET CHANGE	PERCENT CHANGE
	2014 ACTUAL	2015 ACTUAL	2016 ACTUAL	2017 ESTIMATED	2017 ADOPTED	Adopted 2018 Budget		
GENERAL FUND								
General Government	\$ 11,145,529	\$ 12,722,488	\$ 11,513,538	\$ 11,895,272	\$ 14,214,659	\$ 14,088,267	\$ (126,392)	-0.9%
Public Safety	18,705,342	19,381,164	22,615,459	24,657,192	23,883,642	21,166,760	(2,716,882)	-11.4%
Public Works	237,707	90,423	35,408	104,661	110,169	47,925	(62,244)	-56.5%
Health & Human Services	2,061,314	1,791,805	1,646,887	1,816,318	1,705,819	1,669,676	(36,143)	-2.1%
Culture, Recreation & Education	2,169,523	1,826,261	1,776,694	2,527,050	2,510,487	2,201,149	(309,338)	-12.3%
Conservation & Economic Environment	1,284,994	1,312,128	1,244,643	1,266,935	1,419,863	1,516,770	96,907	6.8%
HUMAN SERVICES AND HEALTH FUND	\$ 35,604,409	\$ 37,124,269	\$ 38,872,629	\$ 42,267,428	\$ 43,844,639	\$ 40,690,547	\$ (3,154,092)	-7.2%
Public Safety	\$ 6,595	\$ 1,400	\$ 30,232	\$ 40,200	\$ 26,200	\$ 66,500	\$ 40,300	153.8%
Health & Human Services	20,147,919	20,012,397	21,793,052	20,531,502	20,837,329	22,117,730	1,280,401	6.1%
CLEARVIEW FUND	\$ 20,154,514	\$ 20,013,797	\$ 21,823,284	\$ 20,571,702	\$ 20,863,529	\$ 22,184,230	\$ 1,320,701	6.3%
Clearview	\$ 26,254,271	\$ 24,737,939	\$ 25,025,205	\$ 25,993,345	\$ 26,261,980	\$ 27,631,150	\$ 1,369,170	5.2%
TRANSPORTATION FUND	\$ 26,254,271	\$ 24,737,939	\$ 25,025,205	\$ 25,993,345	\$ 26,261,980	\$ 27,631,150	\$ 1,369,170	5.2%
Highway and Airport	\$ 15,781,600	\$ 19,183,228	\$ 15,671,021	\$ 16,328,921	\$ 16,615,888	\$ 17,691,366	\$ 1,075,478	6.5%
CONTINGENT APPROPRIATION	\$ 15,781,600	\$ 19,183,228	\$ 15,671,021	\$ 16,328,921	\$ 16,615,888	\$ 17,691,366	\$ 1,075,478	6.5%
SUB-TOTAL ANNUAL EXPENDITURES	\$ 97,794,794	\$ 101,209,233	\$ 101,392,139	\$ 105,161,396	\$ 107,811,036	\$ 108,347,293	\$ 536,257	0.5%
DEBT SERVICE FUNDS:								
General Government/Public Safety	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ (300,000)	-100.0%
Human Services Fund Principal	7,200	5,850	4,350	2,400	2,400	2,400	(2,400)	-100.0%
Human Services Fund Interest	2,220,000	2,220,000	2,220,000	2,220,000	2,220,000	2,040,000	(180,000)	-8.1%
Clearview Fund Principal	1,127,139	1,020,791	974,191	919,791	919,791	794,612	(125,179)	-13.6%
Clearview Fund Interest	285,000	285,000	285,000	285,000	285,000	295,000	10,000	3.5%
Transportation Fund-Principal	180,975	172,425	163,875	155,325	155,325	114,382	(40,943)	-26.4%
Transportation Fund-Interest	4,120,314	4,004,066	3,947,416	3,882,516	3,882,516	3,243,994	(638,522)	-16.4%
CAPITAL PROJECT FUNDS:								
Human Serv North Renov-HIS Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Human Serv North Renov-Civ Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
TOTAL APPROPRIATIONS	\$ 101,915,108	\$ 105,213,299	\$ 105,339,555	\$ 109,043,912	\$ 111,693,552	\$ 111,591,287	\$ (102,265)	-0.1%

ADOPTED BUDGET SUMMARY

		2014			2015			2016			2017			County Board Adopted 2018			+/- BUDGET CHANGE		PERCENT CHANGE	
		ACTUAL			ACTUAL			ACTUAL			ESTIMATED			ADOPTED						
REVENUES	GENERAL FUND	\$			\$			\$			\$			\$			\$			
	HUMAN SERVICES AND HEALTH FUND		20,188,706			19,917,782			21,146,785			21,351,230			19,302,843			19,182,798		
	DEBT SERVICE FUNDS		10,834,087			11,293,469			13,403,811			12,181,519			11,948,428			13,300,679		
	CAPITAL PROJECT FUNDS																			
	CLEARVIEW FUND		25,447,469			24,857,113			25,719,126			26,423,885			26,261,980			27,631,150		
	TRANSPORTATION FUND		6,955,374			7,542,755			7,785,268			7,978,727			7,430,561			7,126,926		
	TOTAL REVENUES	\$	63,425,636	\$	63,611,109	\$	68,155,190	\$	67,537,361	\$	64,943,812	\$	67,301,553	\$	2,957,741					
	FUND BALANCES APPLIED, DEBT PROCEEDS & TRANSFERS																			
	GENERAL FUND:																			
	Unassigned	\$	910,051	\$	(821,912)															
Borrowing from GF																				
Restricted/Committed/Assigned		1,067,570																		
Assigned - Sales Tax-General		-																		
Assigned - Sales Tax-Highway		-																		
HUMAN SERVICES AND HEALTH FUND		-																		
DEBT SERVICE FUNDS-Human Serv		-																		
DEBT SERVICE FUNDS-Highway		-																		
DEBT SERVICE FUNDS-Clearview		-																		
CLEARVIEW FUND		-																		
TRANSPORTATION FUND		-																		
TOTAL FUND BALANCES APPLIED	\$	-	\$	-	\$	4,478,074	\$	1,988,601	\$	1,040,100	\$	1,190,508	\$	2,800,000	\$	1,345,702	\$	(3,065,068)	-34.1%	
COUNTY SALES TAX APPLIED																				
GENERAL FUND	\$	774,965	\$	1,517,795	\$	1,560,993	\$	904,410	\$	904,410	\$	540,000	\$	(364,410)				-40.3%		
HUMAN SERVICES AND HEALTH FUND																				
DEBT SERV FUND-Clearview, Highway & Human Serv		2,805,000		2,805,000		2,805,000		2,805,000		2,805,000		2,335,000		(470,000)				-16.8%		
CAPITAL PROJECT FUND																				
CLEARVIEW FUND		700,000																		
TRANSPORTATION FUND																				
GROSS COUNTY SALES TAX	\$	4,479,965	\$	4,322,795	\$	4,365,993	\$	700,243	\$	700,243	\$	1,578,750	\$	878,507	\$	44,097		125.5%		
GROSS COUNTY PROPERTY TAX																				
GENERAL FUND	\$	16,155,841	\$	16,660,604	\$	16,164,851	\$	20,009,788	\$	17,248,569	\$	17,759,431	\$	510,862				3.0%		
HUMAN SERVICES AND HEALTH FUND		8,589,454		8,720,328		8,319,473		8,390,183		8,850,919		8,823,551		(27,368)				-0.3%		
DEBT SERVICE FUNDS-Highway																				
CAPITAL PROJECT FUND-Highway																				
CLEARVIEW FUND		7,406,026		7,420,389		(974,191)														
TRANSPORTATION FUND																				
GROSS COUNTY PROPERTY TAX LEVY	\$	32,151,321	\$	32,801,321	\$	7,319,638		7,256,827		7,256,827		7,332,298		75,471				1.0%		
FOLIATED VALUATION	\$	5,625,731,900	\$	5,764,589,000	\$	5,814,842,400	\$	5,905,450,700	\$	5,905,450,700	\$	6,148,663,100	\$	243,212,400				4.12%		
PROPERTY TAX RATE PER \$1,000 E. V.,	\$	5.715	\$	5.690	\$	5.302	\$	6.038	\$	5.516	\$	5.356	\$	(0.133)				-2.35%		
EXEMPT COMPUTER AID	\$	80,565	\$	90,020	\$	92,787	\$	85,869	\$	75,000	\$	75,000	\$	0				0.0%		
NET COUNTY PROPERTY TAX LEVY	\$																	1.7%		
NET COUNTY PROPERTY TAX RATE	\$																	-2.34%		

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COMBUDGET
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DODGE COUNTY, WISCONSIN
GENERAL FUND EXPENDITURE SUMMARY
Summary Expenditures
For Fund 100 - General Fund

Resolution 17-64 Page 3

Description	ACTUAL 2014	ACTUAL 2015	ACTUAL 2016	ESTIMATED 2017	ADOPTED 2017	ADOPTED 2018
1GG GENERAL GOVERNMENT						
5000 B.U. TOTAL EXPEND./EXPENSE						
5100 PERSONNEL SERVICES	7,286,203	7,471,908	7,658,049	8,220,607	8,246,252	8,645,973
5200 SERVICES and CHARGES	2,028,868	2,268,493	2,145,298	2,631,652	2,842,495	2,389,425
5300 SUPPLIES and EXPENSES	410,307	419,708	443,326	414,558	440,052	436,811
5400 INTERDEPARTMENT CHARGES	1,655,916	1,538,174	1,441,067	2,049,372	1,816,010	1,954,912
5500 FIXED CHARGES	2,003,846	1,797,042	1,507,684	1,259,510	2,155,890	2,201,936
5700 GRANTS and CONTRIBUTIONS	16,611	15,450	15,645	650	5,050	850
5800 CAPITAL OUTLAY	1,055,610	2,288,061	1,184,603	1,417,667	2,340,930	2,368,184
5000 B.U. TOTAL EXPEND./EXPENSE	11,145,529	12,722,488	11,513,538	11,895,272	14,214,659	14,088,267
1GG GENERAL GOVERNMENT	11,145,529	12,722,488	11,513,538	11,895,272	14,214,659	14,088,267
2PS PUBLIC SAFETY						
5000 B.U. TOTAL EXPEND./EXPENSE						
5100 PERSONNEL SERVICES	14,307,492	14,747,752	15,049,942	15,646,895	15,446,143	15,806,317
5200 SERVICES and CHARGES	2,721,446	2,604,077	3,066,236	3,144,965	3,137,020	3,163,121
5300 SUPPLIES and EXPENSES	326,816	303,924	357,791	348,161	391,702	414,127
5400 INTERDEPARTMENT CHARGES	439,161	323,258	239,192	248,161	253,570	285,320
5500 FIXED CHARGES	239,756	247,029	238,642	231,373	245,820	258,713
5700 GRANTS and CONTRIBUTIONS	0	10,449	41,443	29,232	0	60,000
5800 CAPITAL OUTLAY	670,671	1,144,675	3,622,213	5,008,199	4,409,387	1,179,162
5000 B.U. TOTAL EXPEND./EXPENSE	18,705,342	19,381,164	22,615,459	24,657,192	23,883,642	21,166,760
2PS PUBLIC SAFETY	18,705,342	19,381,164	22,615,459	24,657,192	23,883,642	21,166,760
3PW PUBLIC WORKS						
5000 B.U. TOTAL EXPEND./EXPENSE						
5100 PERSONNEL SERVICES	0	0	0	0	0	0
5200 SERVICES and CHARGES	186,598	55,734	7,173	65,989	77,959	18,630
5300 SUPPLIES and EXPENSES	4,335	3,346	3,235	5,505	5,210	4,295
5400 INTERDEPARTMENT CHARGES	5,399	602	0	1,167	1,000	0
5500 FIXED CHARGES	0	0	0	0	0	0
5600 DEBT SERVICES	0	0	0	0	0	0
5700 GRANTS and CONTRIBUTIONS	41,375	30,741	25,000	32,000	25,000	25,000
5800 CAPITAL OUTLAY	0	0	0	0	1,000	0
5000 B.U. TOTAL EXPEND./EXPENSE	237,707	90,423	35,408	104,661	110,169	47,925
3PW PUBLIC WORKS	237,707	90,423	35,408	104,661	110,169	47,925
4HH HEALTH & HUMAN SERVICES						
5000 B.U. TOTAL EXPEND./EXPENSE						
5100 PERSONNEL SERVICES	1,058,214	1,136,581	1,123,962	1,125,524	1,144,058	972,693
5200 SERVICES and CHARGES	949,359	483,437	415,625	458,457	487,498	467,598

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COMBUDGET
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DODGE COUNTY, WISCONSIN
GENERAL FUND EXPENDITURE SUMMARY
Summary Expenditures
For Fund 100 - General Fund

Resolution 17-64 Page 4

Description	ACTUAL	ACTUAL	ACTUAL	ESTIMATED	ADOPTED	ADOPTED
	2014	2015	2016	2017	2017	2018
4HH HEALTH & HUMAN SERVICES						
5300 SUPPLIES and EXPENSES	79,673	44,909	38,845	48,277	48,629	75,875
5400 INTERDEPARTMENT CHARGES	54,260	49,672	37,130	53,170	43,875	30,195
5500 FIXED CHARGES	3,014	2,496	2,164	2,566	2,734	2,510
5700 GRANTS and CONTRIBUTIONS	9,341	11,946	17,229	114,336	116,232	112,555
5800 CAPITAL OUTLAY	52,854	213,084	170,845	13,988	18,600	8,250
5000 B.U. TOTAL EXPEND./EXPENSE	2,206,715	1,942,125	1,805,800	1,816,318	1,861,626	1,669,676
4HH HEALTH & HUMAN SERVICES	2,206,715	1,942,125	1,805,800	1,816,318	1,861,626	1,669,676
5CR CULTURE, RECREATION & EDUCAT						
5000 B.U. TOTAL EXPEND./EXPENSE	684,697	657,342	640,291	706,885	725,445	548,218
5100 PERSONNEL SERVICES	150,383	102,339	158,691	217,930	191,459	340,538
5200 SERVICES and CHARGES	94,007	83,607	96,660	91,486	86,876	88,236
5300 SUPPLIES and EXPENSES	67,931	158,829	70,728	40,554	47,474	38,394
5400 INTERDEPARTMENT CHARGES	9,914	8,309	8,929	9,718	11,365	10,816
5500 FIXED CHARGES	789,537	790,285	770,569	807,818	807,818	883,747
5700 GRANTS and CONTRIBUTIONS	373,054	25,550	30,826	652,659	640,050	291,200
5800 CAPITAL OUTLAY	2,169,523	1,826,261	1,776,694	2,527,050	2,510,487	2,201,149
5000 B.U. TOTAL EXPEND./EXPENSE	2,169,523	1,826,261	1,776,694	2,527,050	2,510,487	2,201,149
5CR CULTURE, RECREATION & EDUCAT	2,169,523	1,826,261	1,776,694	2,527,050	2,510,487	2,201,149
6CD CONSERVATION & DEVELOPMENT						
5000 B.U. TOTAL EXPEND./EXPENSE	969,236	968,556	957,287	946,500	981,421	1,202,800
5100 PERSONNEL SERVICES	36,737	39,643	48,986	155,312	128,661	148,085
5200 SERVICES and CHARGES	38,128	50,058	45,065	39,935	49,766	63,145
5300 SUPPLIES and EXPENSES	49,105	55,378	54,713	54,628	54,310	43,325
5400 INTERDEPARTMENT CHARGES	1,972	2,135	2,829	3,164	2,829	3,633
5500 FIXED CHARGES	0	0	0	0	10,725	19,438
5600 DEBT SERVICES	30,345	42,161	15,800	53,261	36,344	36,344
5700 GRANTS and CONTRIBUTIONS	14,071	3,879	1,052	14,135	0	0
5800 CAPITAL OUTLAY	1,139,594	1,161,810	1,125,732	1,266,935	1,264,056	1,516,770
5000 B.U. TOTAL EXPEND./EXPENSE	1,139,594	1,161,810	1,125,732	1,266,935	1,264,056	1,516,770
6CD CONSERVATION & DEVELOPMENT	1,139,594	1,161,810	1,125,732	1,266,935	1,264,056	1,516,770
00100 GENERAL FUND	35,604,410	37,124,271	38,872,631	42,267,428	43,844,639	40,690,547

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COMBUDGET
18FNLEX242

DODGE COUNTY, WISCONSIN
County Budget Report Analysis
Summary Expenditures
For Fund 242 - Human Services Fund

Resolution 17-64 Page 5

Description		ACTUAL 2014	ACTUAL 2015	ACTUAL 2016	ESTIMATED 2017	ADOPTED 2017	ADOPTED 2018

00242 HEALTH & HUMAN SERVICES FUND							
2PS PUBLIC SAFETY							
5000 B. U. TOTAL EXPEND./EXPENSE		2,073	0	29,188	38,700	25,000	65,000
5200 SERVICES and CHARGES		0	0	9	0	0	0
5300 SUPPLIES and EXPENSES		0	0	0	0	0	0
5400 INTERDEPARTMENT CHARGES		4,522	1,400	1,035	1,500	1,200	1,500
5500 FIXED CHARGES							
5000 B. U. TOTAL EXPEND./EXPENSE		6,595	1,400	30,232	40,200	26,200	66,500

2PS PUBLIC SAFETY		6,595	1,400	30,232	40,200	26,200	66,500

4HH HEALTH & HUMAN SERVICES							
5000 B. U. TOTAL EXPEND./EXPENSE		9,182,449	9,422,101	9,352,602	9,620,059	9,787,182	10,544,485
5100 PERSONNEL SERVICES		8,426,454	7,913,053	9,126,828	7,393,311	8,194,708	7,816,959
5200 SERVICES and CHARGES		525,598	500,289	476,258	493,718	490,776	521,674
5300 SUPPLIES and EXPENSES		914,077	954,497	879,496	826,911	994,587	946,245
5400 INTERDEPARTMENT CHARGES		46,143	51,782	54,647	153,257	147,827	304,264
5500 FIXED CHARGES		0	0	0	0	0	0
5600 DEBT SERVICES		1,011,170	1,014,172	1,729,235	1,781,377	1,019,767	1,779,163
5700 GRANTS and CONTRIBUTIONS		42,028	156,503	173,986	262,869	202,482	204,940
5800 CAPITAL OUTLAY							
5000 B. U. TOTAL EXPEND./EXPENSE		20,147,919	20,012,397	21,793,052	20,531,502	20,837,329	22,117,730

4HH HEALTH & HUMAN SERVICES		20,147,919	20,012,397	21,793,052	20,531,502	20,837,329	22,117,730

00242 HEALTH & HUMAN SERVICES FUND		20,154,514	20,013,797	21,823,284	20,571,702	20,863,529	22,184,230

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COMMBUDGET
18FNLEX645

DODGE COUNTY, WISCONSIN
County Budget Report Analysis
Summary Expenditures
For Fund 645

Description	ACTUAL 2014	ACTUAL 2015	ACTUAL 2016	ESTIMATED 2017	ADOPTED 2017	ADOPTED 2018
4HH HEALTH & HUMAN SERVICES						
00645 CLEARVIEW LTC & REHAB						
5000 B.U. TOTAL EXPEND./EXPENSE						
5100 PERSONNEL SERVICES	18,322,169	18,956,184	18,873,842	19,206,428	19,753,978	20,790,674
5200 SERVICES and CHARGES	2,808,331	2,939,160	2,977,998	2,827,416	3,158,135	3,147,556
5300 SUPPLIES and EXPENSES	1,590,013	1,475,545	1,523,270	1,465,141	1,474,011	1,680,653
5400 INTERDEPARTMENT CHARGES	226,577	168,122	143,850	149,248	151,834	150,047
5500 FIXED CHARGES	2,620,389	1,093,084	1,487,491	1,494,183	1,422,190	1,451,995
5600 DEBT SERVICES	1,477,535	827,532	850,263	815,596	102,893-	100,293
5700 GRANTS and CONTRIBUTIONS	4,070	3,324	5,461	3,311	4,000	4,000
5800 CAPITAL OUTLAY	332,326	295,779	137,221	32,022	400,725	506,518
5900 OTHER FINANCING USES	0	0	0	0	0	0
5000 B.U. TOTAL EXPEND./EXPENSE	27,381,410	25,758,730	25,999,396	25,993,345	26,261,980	27,631,150
00645 CLEARVIEW LTC & REHAB	27,381,410	25,758,730	25,999,396	25,993,345	26,261,980	27,631,150

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COMMBUDGET
18FNLEX730

DODGE COUNTY, WISCONSIN
County Budget Report Analysis
Summary Expenditures
For Fund 730-Highway and Airport

Description	ACTUAL 2014	ACTUAL 2015	ACTUAL 2016	ESTIMATED 2017	ADOPTED 2017	ADOPTED 2018
3PW PUBLIC WORKS						
00730 HIGHWAY AND AIRPORT FUND						
5000 B.U. TOTAL EXPEND./EXPENSE						
5100 PERSONNEL SERVICES	5,707,331	5,721,871	6,043,165	6,005,494	5,965,876	6,078,161
5200 SERVICES and CHARGES	299,276	249,049	255,356	341,930	315,730	317,707
5300 SUPPLIES and EXPENSES	1,479,051	1,039,410	1,148,595	1,241,780	1,206,600	1,042,650
5400 INTERDEPARTMENT CHARGES	6,537,732	10,240,409	6,121,753	6,877,277	7,024,233	8,265,148
5500 FIXED CHARGES	1,733,836	1,895,822	1,876,232	1,892,132	1,889,260	1,908,600
5600 DEBT SERVICES	165,398	157,428	149,457	184,025	0	0
5700 GRANTS and CONTRIBUTIONS	39,951	51,664	76,463	213,783	214,189	79,100
5800 CAPITAL OUTLAY	0	0	0	0	0	0
5000 B.U. TOTAL EXPEND./EXPENSE	15,962,575	19,355,653	15,671,021	16,756,421	16,615,888	17,691,366
00730 HIGHWAY AND AIRPORT FUND	15,962,575	19,355,653	15,671,021	16,756,421	16,615,888	17,691,366

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COMBUDGET
18FNLRV100

DODGE COUNTY, WISCONSIN
GEN FUND BUDGETED REVENUE SUMMARY
For Fund 100 - General Fund

Description	ACTUAL 2014	ACTUAL 2015	ACTUAL 2016	ESTIMATED 2017	ADOPTED 2017	ADOPTED 2018
00100 GENERAL FUND						
4100 TAXES	6,832,012-	6,648,856-	6,861,696-	6,639,773-	5,089,878-	5,153,875-
4200 INTERGOVERNMENTAL REVENUES	5,134,361-	4,965,325-	5,243,293-	5,447,356-	5,331,271-	5,269,673-
4300 LICENSES AND PERMITS	139,265-	151,355-	165,084-	151,285-	145,040-	148,275-
4400 FINES, FORFEITS & PENALTIES	324,330-	327,352-	326,649-	314,850-	325,000-	315,300-
4500 PUBLIC CHARGES FOR SERVICES	2,227,341-	2,294,459-	2,130,703-	2,145,634-	2,217,412-	2,149,363-
4700 INTERGOVERNMENTAL CHARGES	9,351,317-	8,927,371-	10,168,311-	9,934,752-	9,471,163-	9,684,498-
4800 MISCELLANEOUS REVENUES	460,045-	925,859-	617,042-	1,129,233-	1,132,732-	915,564-
4000 B. U. TOTAL REVENUES	24,468,671-	24,240,577-	25,512,778-	25,762,883-	23,712,496-	23,636,548-
00100 GENERAL FUND	24,468,671-	24,240,577-	25,512,778-	25,762,883-	23,712,496-	23,636,548-

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COMBUDGET
18FNLRV242

DODGE COUNTY, WISCONSIN
Department Budget Report Analysis
Summary Revenues
For Fund 242 - Human Services Fund

Description	ACTUAL 2014	ACTUAL 2015	ACTUAL 2016	ESTIMATED 2017	ADOPTED 2017	ADOPTED 2018
00242 HEALTH & HUMAN SERVICES FUND						
4200 INTERGOVERNMENTAL REVENUES	7,707,025-	8,186,478-	9,307,486-	9,021,131-	8,483,113-	9,290,496-
4400 FINES, FORFEITS & PENALTIES	69,287-	66,555-	84,616-	63,245-	80,000-	65,000-
4500 PUBLIC CHARGES FOR SERVICES	2,962,154-	3,039,798-	3,929,336-	2,316,004-	2,609,690-	2,897,773-
4600 REVENUES	0	0	0	728,440-	759,650-	957,000-
4700 INTERGOVERNMENTAL CHARGES	28,680-	461-	285-	0	200-	0
4800 MISCELLANEOUS REVENUES	66,941-	177-	182,088-	52,699-	15,775-	150,410-
4000 B. U. TOTAL REVENUES	10,834,087-	11,293,469-	13,503,811-	12,181,519-	11,948,428-	13,360,679-
00242 HEALTH & HUMAN SERVICES FUND	10,834,087-	11,293,469-	13,503,811-	12,181,519-	11,948,428-	13,360,679-

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COMBUDGET
18FNLRV645

DODGE COUNTY, WISCONSIN
County Budget Report Analysis
Summary Clearview Fund Revenues
For Fund 645

Description	ACTUAL 2014	ACTUAL 2015	ACTUAL 2016	ESTIMATED 2017	ADOPTED 2017	ADOPTED 2018
00645 CLEARVIEW LTC & REHAB						
4000 B. U. TOTAL REVENUES						
4200 INTERGOVERNMENTAL REVENUES	0	0	0	0	0	0
4500 PUBLIC CHARGES FOR SERVICES	0	0	0	0	0	0
4600 REVENUES	23,297,823-	23,695,232-	23,450,328-	24,308,276-	25,100,719-	24,336,666-
4700 INTERGOVERNMENTAL CHARGES	3,101,176-	2,165,306-	2,240,974-	2,102,243-	2,067,935-	4,070,306-
4800 MISCELLANEOUS REVENUES	175,609-	17,366-	28,024-	13,366-	13,117-	18,790-
4000 B. U. TOTAL REVENUES	26,574,608-	25,877,904-	25,719,326-	26,423,885-	27,181,771-	28,425,762-
00645 CLEARVIEW LTC & REHAB	26,574,608-	25,877,904-	25,719,326-	26,423,885-	27,181,771-	28,425,762-

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COMBUDGET
18FNLRV730

DODGE COUNTY, WISCONSIN
County Budget Report Analysis
Summary Revenues
For Fund 730-Highway and Airport

Description	ACTUAL 2014	ACTUAL 2015	ACTUAL 2016	ESTIMATED 2017	ADOPTED 2017	ADOPTED 2018
00730 HIGHWAY AND AIRPORT FUND						
4000 B. U. TOTAL REVENUES						
4100 TAXES	0	0	0	0	0	0
4200 INTERGOVERNMENTAL REVENUES	3,066,166-	3,642,696-	2,747,015-	3,515,298-	3,193,488-	2,907,798-
4300 LICENSES AND PERMITS	14,075-	15,195-	12,700-	16,700-	16,000-	17,275-
4400 FINES, FORFEITS & PENALTIES	0	0	0	0	0	0
4500 PUBLIC CHARGES FOR SERVICES	41,421-	33,677-	42,162-	83,148-	82,948-	90,480-
4700 INTERGOVERNMENTAL CHARGES	3,698,220-	3,859,943-	4,845,785-	4,125,718-	3,777,087-	3,605,760-
4800 MISCELLANEOUS REVENUES	135,492-	163,659-	137,606-	526,363-	516,363-	619,995-
4000 B. U. TOTAL REVENUES	6,955,374-	7,715,170-	7,785,268-	8,267,227-	7,585,886-	7,241,308-
00730 HIGHWAY AND AIRPORT FUND	6,955,374-	7,715,170-	7,785,268-	8,267,227-	7,585,886-	7,241,308-

REPORT 1

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Planning, Development and Parks Committee, hereby report favorably on the petition of Karl Green, agent for Xtra Storage / The Space Store, LLC requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 7.7-acres of land from an A-2 General Agricultural Zoning District to a C-2 Extensive Commercial Zoning District in part of the E ½ of the NE ¼, Section 7, Town of Elba, for the purpose of establishing a propane distribution facility and self-service storage facility at this location and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 14th day of November, 2017

ADOPTED
BY DODGE COUNTY BOARD

NOV 14 2017

AYES 29 NOES 0
ABSENT 4
ABSTAIN 0

Raren J. Gibson
County Clerk

Tom Schaefer
Tom Schaefer

Allen Behl
Allen Behl

William Muche
William Muche

Joseph Marsik
Joseph Marsik

Janice K. Bobholz
Janice Bobholz

Planning, Development and Parks Committee

Ordinance No. 984

An Ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 7, T10N, R13E, Town of Elba, in the C-2 Commercial zoning district.

Whereas the subject matter of this Ordinance has been duly referred to and considered by the Dodge County Planning, Development and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Planning, Development and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this Ordinance for compliance with the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code.

Whereas the Dodge County Planning, Development and Parks Committee has found that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and that the rezoning is the minimum action necessary to accomplish the intent of the petition.

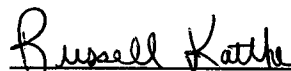
The County Board of Supervisors of the County of Dodge does ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this Ordinance.

Section 2. This Ordinance shall be effective upon enactment and publication.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this Ordinance are hereby repealed.

Adopted and Approved this 14~~th~~ day of November, 2017.



Russell Kottke
Chairman



Karen J. Gibson
County Clerk

December 2017

Notice of Meeting of the Dodge County Board of Supervisors

There will be a meeting of the Dodge County Board of Supervisors on **Tuesday, December 19, 2017**, at **7:00 P.M.** in the County Board Room located on the fourth floor of the Administration Building, located at 127 East Oak Street, Juneau, Wisconsin.

The Agenda for the Meeting is as follows:

Call to Order by Russell Kottke, County Board Chairman

Pledge of Allegiance

Roll Call

Approve Minutes from November 14, 2017, County Board Session

Communications on File

Special Orders of Business

Elections

1. Elect Terri Diehlmann to fill a vacancy on the Civil Service Commission for a five year term commencing on January 1, 2018 to January 1, 2023, both inclusive.
2. Elect Rochelle Schmidt to fill a vacancy on the Civil Service Commission for a one year term commencing on January 1, 2018 to January 1, 2019, both inclusive.
3. Elect Dan Bell to fill a vacancy as the alternate on the Civil Service Commission for a two year term commencing on January 1, 2018 to January 1, 2020, both inclusive.

Confirm Appointment made by County Administrator

1. Reappoint Theresa Schulze to the Monarch Library System Board of Trustees for a three year term, commencing on January 1, 2018, to December 31, 2020, both inclusive.

Confirm Appointment made by County Board Chairman

1. Reappoint Jeffry Duchac, Rodger Mattson and Marianne Zastrow as members of the Board of Directors on the Friends of Clearview Committee for two year terms commencing on December 31, 2017 to December 31, 2019, both inclusive.

Consider, Discuss and Take Action on the Following:

Resolutions on File

- 17-65 Amend Town of Portland Zoning Ordinance – Diana Minnameier Property – Supervisor Berres.
- 17-66 Advisory Resolution Opposing 2017 Assembly Bill 94 and 2017 Senate Bill 54 – Impact on County Jails – Executive Committee.
- 17-67 Resolution Authorizing an Agreement with the City of Beaver Dam for the Conveyance of Parcels of Real Estate to the City of Beaver Dam In Exchange for the Payment of Unpaid Property Taxes – Taxation Committee.
- 17-68 2017 Dodge County Human Services and Health Department Budget Amendment State Targeted Response to the Opioid Crisis Grant – Human Services and Health Board.
- 17-69 Authority to Purchase Three Quad Axle Dump Trucks – Highway Committee.
- 17-70 Authority to Purchase Four 66,000 Pound GVW Tandem Dump Truck Chassis – Highway Committee.
- 17-71 Resolution Authorizing the Purchase of Computer Equipment and Services for the Data High Availability and Disaster Recovery Project – Information Technology Committee.

Report on File

1. Ordinance No. 985 – Amend Land Use Code – Steve Liverseed Property – Town of Calamus – Planning, Development and Parks Committee.
2. Ordinance No. 986 – Amend Land Use Code – Paul and Yvonne Paquet Property – Town of Lebanon – Planning, Development and Parks Committee.

Set Next Meeting Date & Time

Recess

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

COMMITTEE NAME COUNTY BOARD								
MEETING DATE December 19, 2017								
				Approval <u>RK</u>		Date <u>12-21-2017</u>		
				Chair <u>Russell Kottke</u>				
VENDOR	NAME	PRESENT	ABSENT	PERDIEM	MILES	AMOUNT	MEALS	AMOUNT
49452	Bartsch, Jeremy		X	0.00	0	0.00		
11994	Behl, Allen	X		50.00	32	17.12		
49450	Bennett, Richard	X		50.00	6	3.21		
49449	Benter, Ed	X		50.00	46	24.61		
19566	Berres, Jeff	X		50.00	42	22.47		
11970	Bischoff, Larry	X		50.00	20	10.70		
10583	Bobholz, Janice	X		0.00	0	0.00		
26899	Bobholz, Mary	X		50.00	14	7.49		
49453	Caine, Jeffrey	X		50.00	14	7.49		
46788	Derr, Lisa	X		50.00	21	11.24		
10195	Duchac, Jeffry	X		50.00	30	16.05		
49971	Fink, Richard W.	X		50.00	35	18.73		
28760	Frohling, David	X		50.00	14.5	7.76		
49455	Glewen, Becky	X		50.00	20	10.70		
41853	Greshay, Richard	X		50.00	14	7.49		
49993	Guckenberger, David	X		50.00	50	26.75		
48638	Hilbert, Dan		X	0.00	0	0.00		
49454	Houchin, Cathy	X		50.00	33	17.66		
25412	Johnson, Harold	X		50.00	54	28.89		
49451	Justmann, Stephanie		X	0.00	0	0.00		
16348	Kottke, Russell	X		55.00	30	16.05		
29374	Maly, Donna	X		50.00	10	5.35		
22503	Marsik, Joseph M.	X		50.00	40	21.40		
34243	Miller, MaryAnn	X		50.00	0	0.00		
43804	Muche, William	X		50.00	22	11.77		
36482	Nelson, Ed	X		50.00	32	17.12		
47109	Nickel, Thomas	X		50.00	34	18.19		
46789	Roesch, Mark E.	X		50.00	34	18.19		
30697	Schaefer, Thomas	X		50.00	30	16.05		
15819	Schmidt, Dennis	X		50.00	0	0.00		
37252	Schraufnagel, Larry	X		50.00	50	26.75		
50060	Sheahan-Malloy, Kira	X		50.00	32	17.12		
26089	Stousland, Glenn	X		50.00	20	10.70		

**Dodge County Board of Supervisors
December 19, 2017 – 7:00 p.m.
Administration Building - Juneau, Wisconsin**

The December Session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance with the exception of Supervisors Bartsch, Hilbert and Justmann who had previously asked to be excused.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor Maly and seconded by Supervisor Duchac to approve the minutes of the November 14, 2017, session of the County Board meeting as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

Communications on File

Karen J. Gibson, County Clerk, reported there were no communications on file.

Special Orders of Business

The Chairman called the First Special Order of Business: Elections. Supervisor Marsik nominated Terri Diehlmann to fill a vacancy on the Civil Service Commission for a five year term commencing on January 1, 2018 to January 1, 2023, both inclusive. Supervisor Frohling moved nominations be closed and a unanimous ballot be cast for Terri Diehlmann. This motion was seconded by Supervisor Behl with no objections, thereby electing Terri Diehlmann to the Civil Service Commission with a term to expire on January 1, 2023.

Supervisor Marsik nominated Rochelle Schmidt to fill a vacancy on the Civil Service Commission for a one year term commencing on January 1, 2018 to January 1, 2019, both inclusive. Supervisor Nickel moved nominations be closed and a unanimous ballot be cast for Rochelle Schmidt. This motion was seconded by Supervisor Schaefer with no objections, thereby electing Rochelle Schmidt to the Civil Service Commission with a term to expire on January 1, 2019.

Supervisor Marsik nominated Dan Bell to fill a vacancy as the alternate on the Civil Service Commission for a two year term commencing on January 1, 2018 to January 1, 2020, both inclusive. Supervisor Nickel moved nominations be closed and a unanimous ballot be cast for Dan Bell. This motion was seconded by Supervisor Miller with no objections, thereby electing Dan Bell to the Civil Service Commission as the alternate with a term to expire on January 1, 2020.

Chairman Kottke then called the Second Special Order of Business: Confirm appointment made by County Administrator, James Mielke. Reappoint Theresa Schulze to the Monarch Library System Board of Trustees for a three year term, commencing on January 1, 2018 to December 31, 2020, both inclusive. A motion to accept the reappointment was made by Supervisor Caine and seconded by Supervisor Bischoff. The motion passed by acclamation with no negative votes cast, thereby approving the reappointment.

Chairman Kottke then called the Third Special Order of Business: Confirm appointment made by County Board Chairman. Reappoint Jeffry Duchac, Rodger Mattson and Marianne Zastrow as members of the Board of Directors on the Friends of Clearview Committee for two year terms commencing on December 31, 2017 to December 31, 2019, both inclusive. A motion to accept the reappointments was

made by Supervisor Schmidt and seconded by Supervisor Nickel. The motion passed by acclamation with no negative votes cast, thereby approving the reappointments.

The following Resolutions and Reports were read by the Clerk and acted upon by the Board:

Resolution No. 17-65 Amend Town of Portland Zoning Ordinance – Diana Minnameier Property – Supervisor Berres. A motion for adoption was made by Supervisor Berres and seconded by Supervisor Schmidt. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-66 Advisory Resolution Opposing 2017 Assembly Bill 94 and 2017 Senate Bill 54 – Impact on County Jails – Executive Committee. A motion for adoption was made by Supervisor Miller and seconded by Supervisor Maly. The vote was cast with 29 ayes and 1 no, thereby adopting the Resolution.

Ayes: Benter, Kottke, M. Bobholz, Nelson, J. Bobholz, Marsik, Bennett, Greshay, Schaefer, Fink, Muche, Johnson, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, Schmidt, Duchac, Nickel, Sheahan-Malloy, Maly, Miller, Stousland, Derr, Glewen. Total 29.

No: Guckenberger. Total 1.

Absent: Justmann, Bartsch, Hilbert. Total 3.

Resolution No. 17-67 Resolution Authorizing an Agreement with the City of Beaver Dam for the Conveyance of Parcels of Real Estate to the City of Beaver Dam In Exchange for the Payment of Unpaid Property Taxes – Taxation Committee. A motion for adoption was made by Supervisor Schmidt and seconded by Supervisor Benter. Comment by Supervisor Berres. The vote was cast with 29 ayes and 1 abstention, thereby adopting the Resolution.

Ayes: Benter, Kottke, M. Bobholz, Nelson, J. Bobholz, Marsik, Bennett, Greshay, Schaefer, Guckenberger, Fink, Muche, Johnson, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, Schmidt, Duchac, Nickel, Sheahan-Malloy, Maly, Miller, Stousland, Derr. Total 29.

Abstention: Glewen. Total 1.

Absent: Justmann, Bartsch, Hilbert. Total 3.

Resolution No. 17-68 2017 Dodge County Human Services and Health Department Budget Amendment State Targeted Response to the Opioid Crisis Grant – Human Services and Health Board. A motion for adoption was made by Supervisor Sheahan-Malloy and seconded by Supervisor Stousland. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-69 Authority to Purchase Three Quad Axle Dump Trucks – Highway Committee. A motion for adoption was made by Supervisor Johnson and seconded by Supervisor Muche. Comment by Supervisor Guckenberger. The vote was cast with 29 ayes and 1 no, thereby adopting the Resolution.

Ayes: Benter, Kottke, M. Bobholz, Nelson, J. Bobholz, Marsik, Bennett, Greshay, Schaefer, Fink, Muche, Johnson, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, Schmidt, Duchac, Nickel, Sheahan-Malloy, Maly, Miller, Stousland, Derr, Glewen. Total 29.

No: Guckenberger. Total 1.

Absent: Justmann, Bartsch, Hilbert. Total 3.

Resolution No. 17-70 Authority to Purchase Four 66,000 Pound GVW Tandem Dump Truck Chassis – Highway Committee. A motion for adoption was made by Supervisor Muche and seconded by Supervisor Miller. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-71 Resolution Authorizing the Purchase of Computer Equipment and Services for the Data High Availability and Disaster Recovery Project – Information Technology Committee. A motion for adoption was made by Supervisor Maly and seconded by Supervisor Frohling. Question by Supervisor Houchin answered by Supervisor Maly. The vote was cast with 28 ayes and 2 noes, thereby adopting the Resolution.

Ayes: Benter, Kottke, M. Bobholz, Nelson, J. Bobholz, Marsik, Bennett, Greshay, Schaefer, Guckenberger, Fink, Muche, Johnson, Schraufnagel, Bischoff, Caine, Behl, Roesch, Frohling, Schmidt, Duchac, Nickel, Sheahan-Malloy, Maly, Miller, Stousland, Derr, Glewen. Total 28.

Noes: Berres, Houchin, Total 2.

Absent: Justmann, Bartsch, Hilbert. Total 3.

Report No. 1 Ordinance No. 985 – Amend Land Use Code – Steve Liverseed Property – Town of Calamus – Planning, Development and Parks Committee. A motion for adoption was made by Supervisor Behl and seconded by Supervisor Marsik. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

Report No. 2 Ordinance No. 986 – Amend Land Use Code – Paul and Yvonne Paquet Property – Town of Lebanon – Planning, Development and Parks Committee. A motion for adoption was made by Supervisor Nickel and seconded by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

The Clerk noted the following had been placed on the Supervisor's desks: December, 2017 Friends of Dodge County Parks Newsletter and December 19, 2017 Letter from Joseph Giebel, Manager – Code Administration, Dodge County Land Resources and Parks Department. The Chairman ordered these be placed on file.

At 7:27 p.m. Supervisor Frohling made a motion to recess until Wednesday, February 21, 2017 at 7:00 p.m. Supervisor Maly seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

RESOLUTION NO. 17-65

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

WHEREAS, Dodge County, a Body Corporate under the laws of the State of Wisconsin has adopted a comprehensive Zoning Ordinance which is in full force and effect, and

WHEREAS, the Town Board of Portland has adopted a Town Zoning Ordinance for said town, the power to adopt a Town Zoning Ordinance having been granted by referendum vote of the electors of the Town of Portland held at the time of a regular annual Town meeting, and

WHEREAS, pursuant to Section 60.62(3) of the Wisconsin Statutes adoption and amendment of a town zoning ordinance by a town board is subject to approval of the County Board in counties having a zoning ordinance in force and effect, and

WHEREAS, a public hearing as to the proposed amendment to the Town Zoning Ordinance of the Town of Portland was held by the Town Planning Commission of the Town of Portland on October 11, 2017 and the proposed amendment to the Zoning Ordinance of the Town of Portland having been adopted by the Town Board of the Town of Portland on October 19, 2017

THEREFORE BE IT RESOLVED: That the amendment to the Town Zoning Ordinance of the Town of Portland as represented by "Exhibit A" attached to and made a part of this resolution be and hereby is approved, by the Board of Supervisors of Dodge County, Wisconsin.

All of which is respectfully submitted this 19th day of December, 2017.

ADOPTED
BY DODGE COUNTY BOARD

Jeff Berres
JEFF BERRES , Supervisor

DEC 19 2017

AYES 30 NOES 0
ABSENT 3
ABSTAIN 0

Karen J. Gibson
County Clerk

REPORT to Res. 17-65

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We the Dodge County Planning, Development and Parks Committee, hereby report favorably on the petition of Diana Minnameier requesting amendment of the Zoning Ordinance, Town of Portland, Dodge County, Wisconsin, to rezone approximately 3-acres of land from an A-1 Farmland Preservation Zoning District to an A-2 General Agricultural Zoning District in part of the SE ¼ of the NE ¼, Section 14, Town of Portland for the purpose of creating a non-farm residential lot and recommend approval of the resolution submitted for this rezoning petition.

The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the proposed rezoning petition is consistent with County's Comprehensive Plan as the site is designated as general agriculture which may allow for limited residential development.

Respectfully submitted this 19th day of December, 2017

Tom Schaefer

Tom Schaefer

Allen Behl

Allen Behl

William Muche

William Muche

Joseph Marsik

Joseph Marsik

Janice K. Bobholz

Janice Bobholz

Planning, Development and Parks
Committee

Diana & Keith Minnameier Town of Portland, Sec. 13

This data used to create this map is a compilation of records information from various city, county and state offices, and other sources. This map is only advisory, does not constitute a survey, and may not be used for any legal purpose. Dodge County assumes no liability for any errors or omissions of this information.

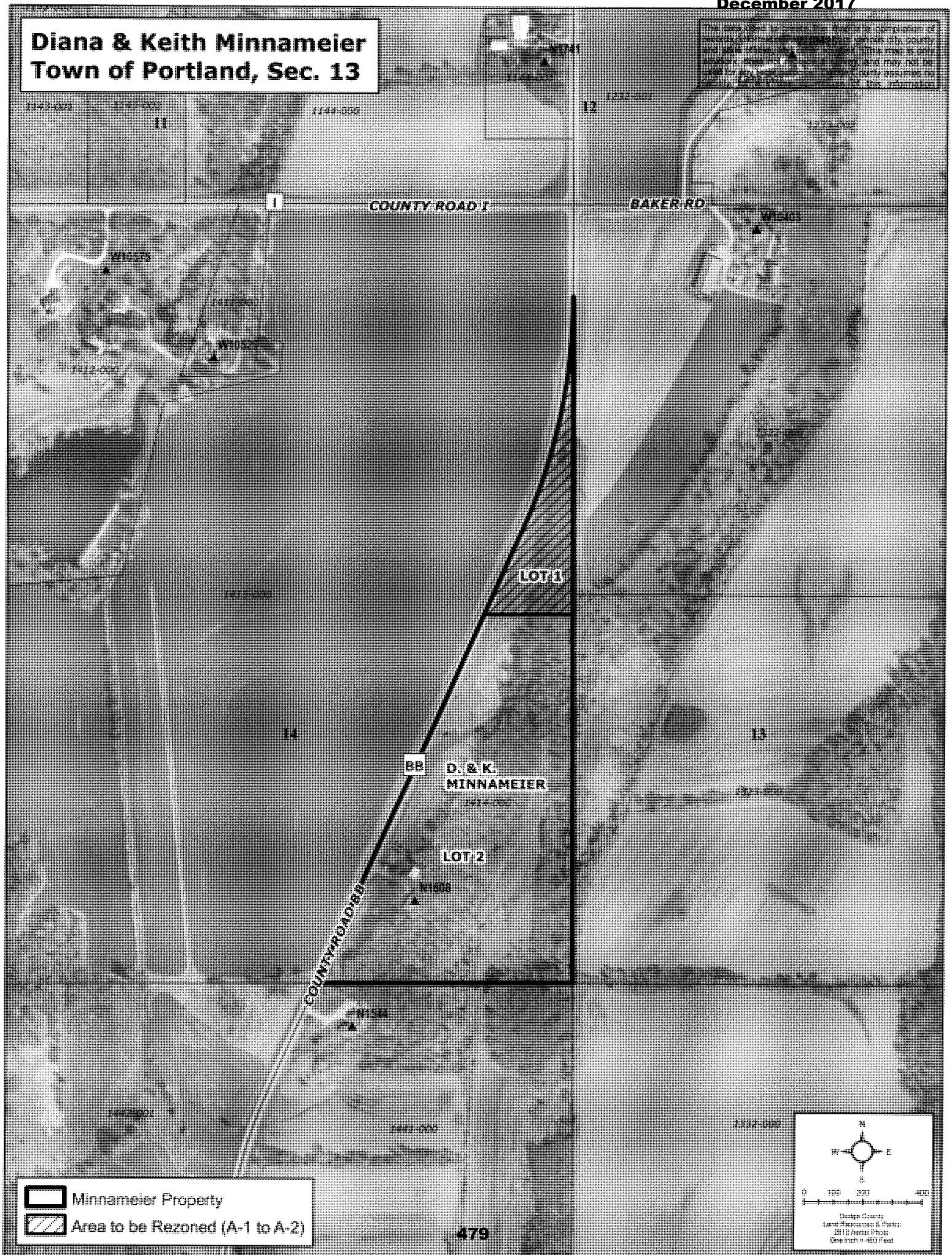


Exhibit "A"

RESOLUTION NO. 17-66**Advisory Resolution Opposing 2017 Assembly Bill 94 and
2017 Senate Bill 54 – Impact on County Jails**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS:

WHEREAS, the Wisconsin Assembly and the Wisconsin Senate are considering legislation that would amend the Wisconsin Statutes to require the Wisconsin Department of Corrections to revoke a person's extended supervision, probation, or parole in the event that the person commits a crime while on supervision, probation, or parole; and,

WHEREAS, Dodge County supports the efforts of the Legislature to curb crime and address the rising crime rates in Wisconsin communities; however, these bills will likely result in an increase in unfunded county jail costs; and

WHEREAS, the Wisconsin Department of Corrections estimates that these bills may result in more than 5,000 additional probation/parole holds each year thereby causing more state prisoners to be held in county jails without proper reimbursement from the State of Wisconsin; and

WHEREAS, the Wisconsin Department of Corrections reimburses Dodge County \$40.00 per day for inmates held in the Dodge County Jail on a state probation/parole hold awaiting revocation proceedings; and,

WHEREAS, the average cost to Dodge County to maintain an inmate is significantly higher than the reimbursement rate provided by the Wisconsin Department of Corrections; and,

WHEREAS, Dodge County taxpayers must bear the difference in cost to maintain a state inmate probation/parole hold; and,

WHEREAS, often the revocation proceedings are not conducted for months; and,

WHEREAS, if adopted, this legislation may result in a significant impact on the Dodge County Jail in the number of prisoners that must be held for supervision, probation, or parole revocation proceedings;

SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors that the Dodge County Board of Supervisors opposes 2017 Assembly Bill 94 and 2017 Senate Bill 54 due to its negative financial impact on the Dodge County Jail; and,

BE IT FINALLY RESOLVED, that the Dodge County Clerk shall transmit a copy of this resolution to the Governor of the State of Wisconsin, all Wisconsin State Legislators with a constituency within Dodge County, and the Wisconsin Counties Association.

All of which is respectfully submitted this 19th day of December, 2017.

Dodge County Executive Committee:

Russell Kottke
Russell Kottke

Donna Maly
Donna Maly

MaryAnn Miller
MaryAnn Miller

David Frohling
David Frohling

Dennis Schmidt
Dennis Schmidt

Joseph M. Marsik
Joseph M. Marsik

Jeff Berres
Jeff Berres

Vote Required: Majority of Members present.

Resolution Summary: A resolution opposing 2017 Assembly Bill 94 and 2017 Senate Bill 54 – Impact on County Jails

ADOPTED
BY DODGE COUNTY BOARD

DEC 19 2017

AYES 29 NOES 1
ABSENT 3
ABSTAIN 0

Karen J. Gibson
County Clerk

RESOLUTION NO. 17-67

**Resolution Authorizing an Agreement with the City of Beaver Dam for the
Conveyance of Parcels of Real Estate to the City Of Beaver Dam
In Exchange For the Payment of Unpaid Real Property Taxes**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, MRS Visions, LLC, is the owner of parcels of real property located in the City of Beaver Dam, Wisconsin, identified as Dodge County Parcel Identification Numbers 206-1114-0423-010; 206-1114-0422-244; 206-1114-0422-248; 206-1114-0422-249; 206-1114-0423-110; 206-1114-0423-111; 206-1114-0423-112, ("the parcels"); and,

WHEREAS, the parcels are located in the City of Beaver Dam bordering Ryan Cantafio's Way and South Center Street as depicted on Exhibit "A", attached hereto and incorporated herein; and,

WHEREAS, tax certificates have been issued on the parcels for nonpayment of real property taxes for which interest and penalties have accrued and will continue to accrue at a rate of one percent (1%) per month and penalty at a rate of one half percent (0.5%) per month until the real property taxes are paid on the parcels; and,

WHEREAS, as of August 31, 2017, the total unpaid delinquent taxes for all parcels amounted to \$106,314.23 and the total interest and penalty for all parcels amounted to \$113,132.16, for a total outstanding amount of \$219,446.39; and,

WHEREAS, the City of Beaver Dam has expressed an interest in acquiring the parcels at the conclusion of an *in rem* tax foreclosure; and,

WHEREAS, the City of Beaver Dam Common Council adopted Resolution Number 130-2017 at its meeting on November 6, 2017, which requests Dodge County to foreclose on the parcels and authorizes entering into an agreement with Dodge County pursuant to § 75.365, Wis. Stats., which agreement provides for, among other requirements, the City of Beaver Dam's acquisition of said parcels at the conclusion of the foreclosure for the principal amount of unpaid taxes and other terms and conditions in exchange for Dodge County's taking of the parcels by *in rem* tax foreclosure process and conveying same to the City of Beaver Dam by Quit Claim Deed; and,

WHEREAS, Dodge County is interested in having the parcels return to productive use; and,

WHEREAS, the Dodge County Taxation Committee has considered the tax delinquent status and the history of the parcels in conjunction with the City of Beaver Dam's request to acquire the parcels, and has formed the considered conclusion that it is in Dodge County's best interest to enter into an agreement with the City of Beaver Dam for the foreclosure and conveyance of said parcels on terms and conditions acceptable to Dodge County, and recommends that the Dodge County Board of Supervisors approve such action;

1 **SO, NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors
 2 that the Taxation Committee, on behalf of Dodge County, is hereby authorized to enter into an
 3 agreement, pursuant to § 75.365, Wis. Stats., with the City of Beaver Dam for the conveyance of the
 4 parcels at the conclusion of the *in rem* tax foreclosure to the City of Beaver Dam in exchange for the
 5 payment of unpaid real property taxes for tax years 2006 through 2017; and,
 6

7 **BE IT FINALLY RESOLVED**, that said agreement shall contain terms and conditions
 8 acceptable to Dodge County, including, but not limited to, environmental indemnifications.

All of which is respectfully submitted this 19th day of December, 2017.

Dodge County Taxation Committee:

Jeff Berres
 Jeff Berres

Dennis Schmidt
 Dennis Schmidt

Ed Nelson
 Ed Nelson

Cathy Houchin
 Cathy Houchin

Ed Benter
 Ed Benter

Vote Required: Majority of Members present.

Resolution Summary: A resolution authorizing the Taxation Committee to enter into an agreement with the City of Beaver Dam for the conveyance of parcels at the conclusion of the *in rem* tax foreclosure to the City of Beaver Dam in exchange for the payment of unpaid real property taxes.

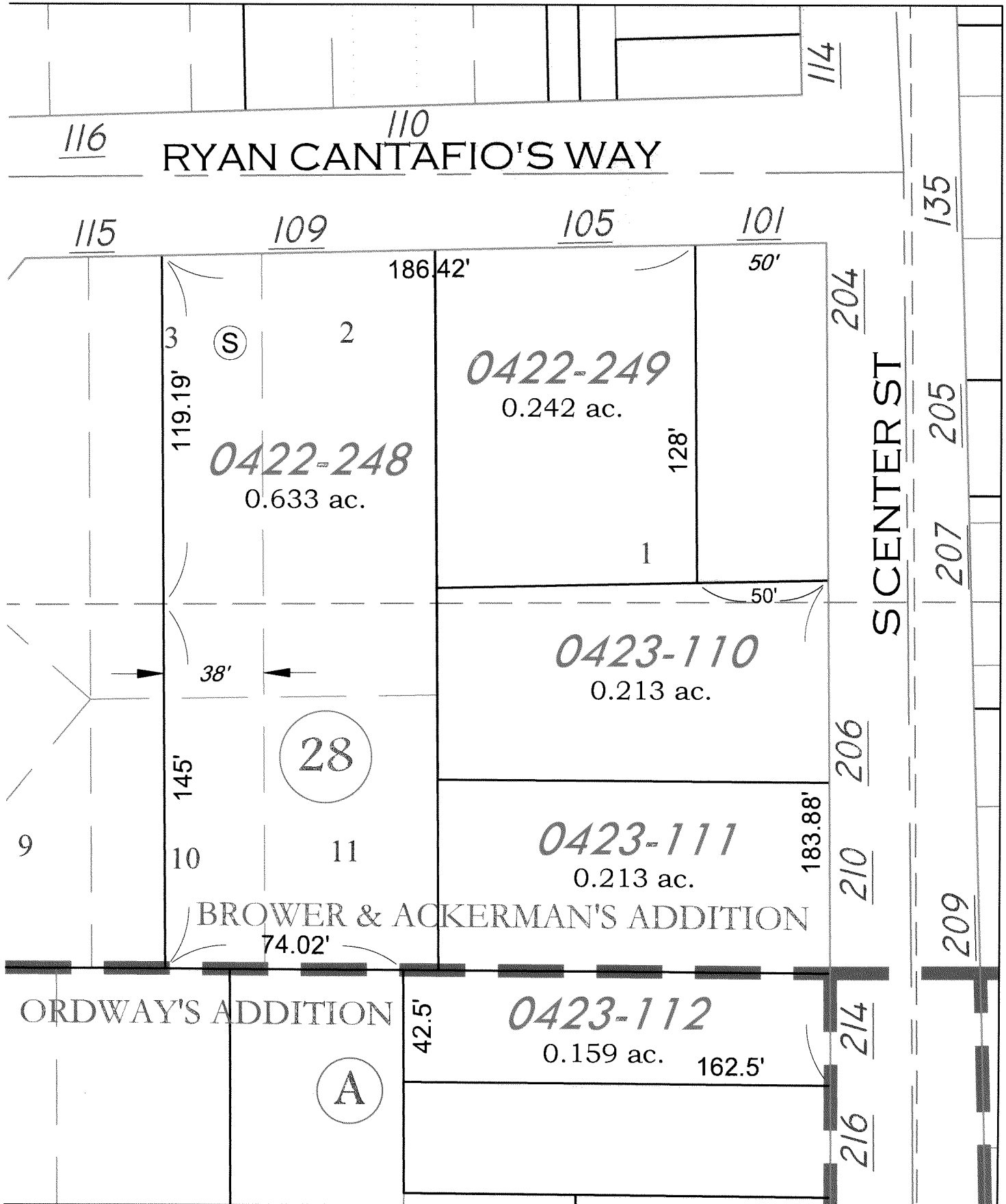
ADOPTED
 BY DODGE COUNTY BOARD

DEC 19 2017

AYES 29 NOES 0
 ABSENT 3
 ABSTAIN 1

Karen J. Gibson
 County Clerk

CERTAIN PARCELS IN THE CITY OF BEAVER DAM
INCLUDED IN THE 2018 IN REM
TAX FORECLOSURE PROCEEDINGS NO. 2



RESOLUTION NO. 17-68

**2017 Dodge County Human Services and Health Department Budget Amendment
State Targeted Response to the Opioid Crisis Grant**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, in 2017, Dodge County applied for the State Targeted Response to the
Opioid Epidemic Waitlists and Unmet Needs Grant from the State of Wisconsin Department of
Health Services; and,

WHEREAS, based on criteria established by the State of Wisconsin, Dodge County was
awarded a grant in the amount of \$84,879 to be used beginning on July 1, 2017, through April
30, 2018; and,

WHEREAS, Dodge County has been identified by the State of Wisconsin as a high
priority county due to the number of opioid overdose deaths; and,

WHEREAS, the Dodge County Human Services and Health Department will allocate
these grant funds for day treatment services, detoxification services, medication assisted
treatment, and residential care; and,

WHEREAS, due to the high demand for these services, Dodge County anticipates
utilizing in excess of \$50,000 in grant funding in 2017, and may exhaust the entire allocation of
\$84,879 in 2017; and,

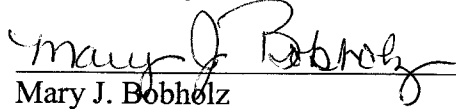
WHEREAS, due to the grant award and utilization, the Human Services and Health
Department will have excess revenue and increased expenditures that will need to be recognized
in the 2017 Dodge County Budget;

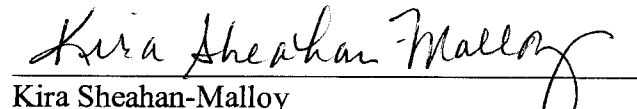
SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of
Supervisors, that the budget amendment to the 2017 Dodge County Human Services and Health
Department Budget, as reflected on Exhibit "A", attached hereto, and incorporated herein, is hereby
approved; and,

BE IT FINALLY RESOLVED, that the Dodge County Finance Director is hereby
authorized to amend the amount of the appropriations in the 2017 Dodge County Budget by applying
\$84,879 in expenditures and revenues to Business Unit 4803, MI-Opioid STR Grant.

All of which is respectfully submitted this 19th day of December, 2017.

Dodge County Human Services and Health Board:

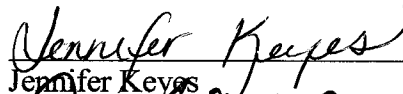

Mary J. Bobholz


Kira Sheahan-Malloy


Stephanie Justmann


Lois Augustson


Becky Glewen


Jennifer Keyes


Mark E. Roesch


David Godshall


Jeremy Bartsch

FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: Yes X No N/A.

Budget Impact: \$84,879. Finance Committee review date: December 12, 2017. Chair initials: JS.

Vote Required: 2/3 of Members elect.

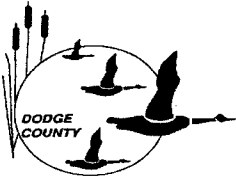
Resolution Summary: A Resolution to amend the 2017 Dodge County Human Services and Health Department Budget – State Targeted Response to the Opioid Crisis Grant.

ADOPTED
BY DODGE COUNTY BOARD

DEC 19 2017

AYES 30 NOES 0
ABSENT 3
ABSTAIN 0


Karen J. Gibson
County Clerk



Dodge County, Wisconsin
Finance Department
Unbudgeted/Excess Revenue Appropriation
Revenue and Expenditure Adjustment Form
 Effective January 1st, 2016

Doc = BX
Ledger = BA

Date: 11/28/17

Department: Human Services & Health Department

For Finance Department use only	
Doc#	_____
Batch#	_____
GL Date	_____

Description of Adjustment:

The department applied for and was awarded funding from the State of Wisconsin in the amount of \$84,879.

This grant was awarded to Dodge County based on criteria established by the state. The State determined Dodge County is a high priority county based on the number of opioid overdose deaths.

These grant funds are being utilized for day treatment services, detoxification services, medication assisted treatment, and residential care.

Budget Adjustment

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
4803	4225		Opioid STR Grant	-84879
4803	5499		Cost Allocation	41240
4803	5279		Other CBRF	28414
4803	5346		Medication	15225

Note the total Budget Adjustment must balance

Exhibit "A"

RESOLUTION NO. 17-69

AUTHORITY TO PURCHASE THREE QUAD AXLE DUMP TRUCKS

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

WHEREAS, the Dodge County Highway Committee has determined that it is necessary to purchase three quad axle dump trucks to better meet the summer and winter demands of the Dodge County Highway Department; and,

WHEREAS, the Highway Department has received quotations from the following vendors for the purchase of three quad axle dump trucks:

Vendor	Quotation
Truck Country – Freightliner	\$494,140
V&H Truck – Western Star	\$506,409
Scaffidi Truck – Mack	\$516,000
Kriete Truck Center – Mack	\$520,500
Nuss Truck – Mack	\$548,553

; and,

WHEREAS, copies of the quotations are on file in the Office of the Dodge County Highway Commissioner and may be viewed during normal business hours; and,

WHEREAS, the Highway Committee recommends that the Dodge County Board of Supervisors approve and accept the quotation from Truck Country, in the amount of \$164,713 per truck, and authorize and direct the Highway Committee to purchase three quad axle dump trucks from Truck Country, at a total purchase price of \$494,140;

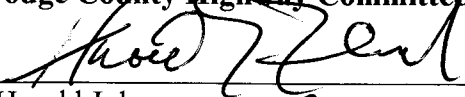
SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby approves and accepts the quotation from Truck Country, in the amount of \$164,713 per truck, and authorizes and directs the Dodge County Highway Commissioner to purchase three quad dual axle dump trucks from Truck Country; and,

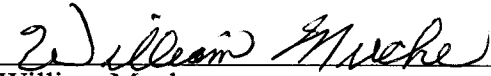
BE IT FURTHER RESOLVED, that the purchase cost of these three quad axle dump trucks shall be charged to Business Unit 3281, Capital Asset Acquisition; and,

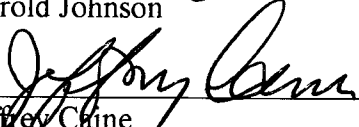
BE IT FINALLY RESOLVED, that upon presentation to the Dodge County Clerk of an invoice properly approved by the Dodge County Highway Commissioner, in a total amount not to exceed \$494,140, the County Clerk is hereby authorized and directed to issue an order on the Dodge County Treasurer for payment of such invoice, and that funds for payment of such invoice shall come from Business Unit 3281, Capital Asset Acquisition.

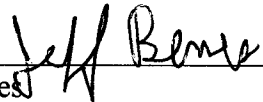
All of which is respectfully submitted this 19th day of December, 2017.

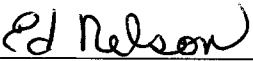
Dodge County Highway Committee:


Harold Johnson


William Muche


Jeffrey Caine


Jeff Berres


Ed Nelson

FISCAL NOTE:

The revenue/expenditure is contained in the 2018 budget: X Yes ___ No ___ N/A.

Budget Impact: \$494,140. Finance Committee review date: December 12, 2017.

Chair initials: AK.

Vote Required: Majority of Members present.

Resolution Summary: Resolution authorizing the purchase of three quad axle dump trucks.

ADOPTED
BY DODGE COUNTY BOARD

DEC 19 2017

AYES 29 NOES 1
ABSENT 3
ABSTAIN 0


County Clerk

RESOLUTION NO. 17-70

**AUTHORITY TO PURCHASE FOUR 66,000 POUND
GVW TANDEM DUMP TRUCK CHASSIS**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the Dodge County Highway Committee has determined that it is necessary to purchase four 66,000 pound GVW tandem dump truck chassis to better meet the summer and winter demands of the Dodge County Highway Department; and,

WHEREAS, the Highway Department has received quotations from the following vendors for the purchase of four 66,000 pound GVW tandem dump truck chassis:

Vendor	Quotation
Kriete Group of Madison	\$488,000
Scaffidi of Stevens Point	\$488,000
Nuss Truck of Eau Claire	\$527,656

; and,

WHEREAS, copies of the quotations are on file in the Office of the Dodge County Highway Commissioner and may be viewed during normal business hours; and,

WHEREAS, the Highway Committee recommends that the Dodge County Board of Supervisors approve and accept the quotation from Kriete Group of Madison, Wisconsin, in the amount of \$122,000 per truck, and authorize and direct the Highway Committee to purchase four 66,000 pound GVW tandem dump truck chassis from Kriete Group of Madison, Wisconsin, at a total purchase price of \$488,000;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby approves and accepts the quotation from Kriete Group of Madison, Wisconsin, in the amount of \$122,000 per truck, and authorizes and directs the Dodge County Highway Commissioner to purchase four 66,000 pound GVW tandem dump truck chassis from Kriete Group of Madison, Wisconsin; and,

BE IT FURTHER RESOLVED, that the purchase cost of these four 66,000 pound GVW tandem dump truck chassis shall be charged to Business Unit 3281, Capital Asset Acquisition; and,

BE IT FINALLY RESOLVED, that upon presentation to the Dodge County Clerk of an invoice properly approved by the Dodge County Highway Commissioner, in a total amount not to exceed \$488,000, the County Clerk is hereby authorized and directed to issue an order on the Dodge County Treasurer for payment of such invoice, and that funds for payment of such invoice shall come from Business Unit 3281, Capital Asset Acquisition.

All of which is respectfully submitted this 19th day of December, 2017.

Dodge County Highway Committee:

Harold Johnson

William Muche

Jeffrey Caine

Jeff Berres

Ed Nelson

FISCAL NOTE:

The revenue/expenditure is contained in the 2018 budget: X Yes No N/A.

Budget Impact: \$488,000. Finance Committee review date: December 12, 2017.

Chair initials: .

Vote Required: Majority of Members present.

Resolution Summary: Resolution authorizing the purchase of four 66,000 pound GVW tandem dump truck chassis.

ADOPTED
BY DODGE COUNTY BOARD

DEC 19 2017

AYES 30 NOES 0
ABSENT 3
ABSTAIN 0

Karen J. Gibson
County Clerk

RESOLUTION NO. 17-71**Resolution Authorizing the Purchase of Computer Equipment and Services for the Data High Availability and Disaster Recovery Project**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

WHEREAS, the Dodge County Information Technology Committee (Committee) has evaluated the current Information Technology infrastructure and system redundant capabilities, including replicating and storing Dodge County system information and Dodge County data; and,

WHEREAS, the Committee has also evaluated the current disaster recovery and continuity of operations needs as related to county systems and data; and,

WHEREAS, the Committee has determined that it is necessary to purchase computer hardware, software, professional services, and support services for the purpose of archiving and storing Dodge County system information and Dodge County data to address Dodge County's disaster recovery, system redundancy, and data storage needs; and,

WHEREAS, the Information Technology Committee has received a proposal from Sirius Computer Solutions for the Data High Availability and Disaster Recovery Project (Project), a summary of which is attached hereto and incorporated herein as Exhibit "A"; and,

WHEREAS, a copy of the proposal documents for the Project from Sirius Computer Solutions are on file in the Office of the Dodge County Clerk and may be viewed during normal business hours; and,

WHEREAS, funding for the Project is available through a combination of appropriations in the approved 2017 and 2018 Information Technology Budgets and 2017 County Sales Tax Revenues in the Business Units and Accounts as set forth on Exhibit "B", attached hereto and incorporated herein; and,

WHEREAS, the Committee has formed the considered conclusion that it is necessary to implement the Project and recommends that the Dodge County Board of Supervisors approve and accept the written proposal from Sirius Computer Solutions for the Project and authorize the purchase of computer hardware, software, professional services, and support and maintenance services from Sirius Computer Solutions, at a purchase price not to exceed \$427,110;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby approves and accepts the written proposal from Sirius Computer Solutions, in the amount not to exceed \$427,110, for the Project and authorizes the Dodge County Administrator to purchase the equipment and services necessary to complete the Project; and,

BE IT FURTHER RESOLVED, that the Dodge County Board of Supervisors hereby authorizes and directs the Dodge County Finance Director to carry over funds in the 2017 Budget of the Dodge County Information Technology Department to the 2018 Budget of the Information Technology Department as set forth in Exhibit "B"; and,

1 **BE IT FINALLY RESOLVED**, that upon properly presented invoices, in a total amount not to
 2 exceed \$427,110, the Dodge County Administrator is authorized to make payment of such invoices, as
 3 appropriate, from the Business Units and Accounts reflected on Exhibit "B", attached hereto.

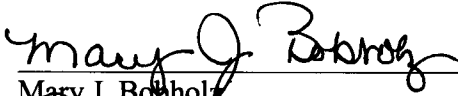
4
 5
 6 All of which is respectfully submitted this 19th day of December, 2017.

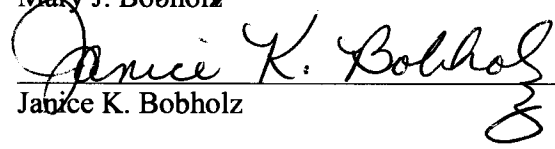
Dodge County Information Technology Committee:


 Donna Maly


 Jeffry Duchac


 Jeremy Bartsch


 Mary J. Bobholz


 Janice K. Bobholz

FISCAL NOTE:

The revenue/expenditure is contained in the 2018 budget: ___ Yes X No ___ N/A.

Budget Impact: \$427,110. Finance Committee review date: December 12, 2017.

Chair initials: DR

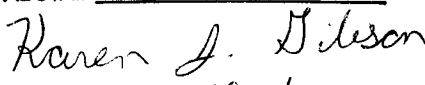
Vote Required: 2/3 Majority of Members Elect.

Resolution Summary: A resolution authorizing the purchase of computer equipment and services from Sirius Computer Solutions for the Data High Availability and Disaster Recovery Project.

ADOPTED
 BY DODGE COUNTY BOARD

DEC 19 2017

AYES 28 NOES 2
 ABSENT 3
 ABSTAIN 0

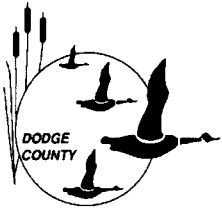

 County Clerk

Pricing Proposal Combined HA and DR Gold

EMC Unity + PP	\$209,750	NA	\$209,750
Isilon	\$59,425	NA	\$59,425
Zerto	NA	\$45,600	\$45,600
SFPs	\$2552	NA	\$2552
HPE Servers	\$55,873	NA*	\$55,873
Services	\$25,000	\$21,000	\$46,000
VNX Support	NA	\$7910	\$7910
Total	\$352,600	\$74,510	\$427,110

* - Implies reutilization of existing spare servers

13



**Dodge County, Wisconsin
Finance Department
Unbudgeted/Excess Revenue Appropriation
Revenue and Expenditure Adjustment Form**

For County Board Presentation
Effective January 1st, 2016

Doc = BX
Ledger = BA

Date: 12/6/17

Department: Information Technology

For Finance Department use only

Doc# _____

Batch# _____

Gl Date: _____

Description of Adjustment:

Carry over 2017 Funds, Re-appropriated 2018 Budget and Appropriation of Sales Tax Fund Balance.

Budget Adjustment

Business Unit Number	Account Object Number	Subsidiary Number	Description	Amount
2017 Carry over Funds				
1801	5121		Wages and Benefits	(19,000)
1801	5214		Data Processing Service	(45,000)
1801	5225	112	Mobile Services	(2,000)
1801	5249		Computer Maint, Lic & Repair	(5,000)
1801	5475		Co. Telephone Services	(10,000)
1811	5249		Computer Maint, Lic & Repair	(63,000)
1811	5818		Computer Equipment	(13,000)
1811	5332		Automobile Allowance	(1,500)
1811	5336		Lodging	(1,000)
1816	5226		Internet Service	(4,000)
1819	5249		Computer Maint, Lic & Repair	(36,500)
1491			Sales Tax Remittance	(100,000)
			2017 Sub-Total	(300,000)

2018 Re-appropriated Budget

1801	5214		Clean Up Group Policy	(12,110)
1811	5818		Expanded Data Capacity	(65,000)
1811	5818		Brocade Switches	(20,000)
1811	5818		Computer Equipment	(30,000)
			2018 Sub-Total	(127,110)
			Total Dollars to Fund this Project	(427,110)

Budget Amendment Posted As:

1811	4932		Fund Balance Forward	(300,000)
1801	5214		Data Processing Services	(12,110)
1811	5818		Computer Equipment	312,110

REPORT 1

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Planning, Development and Parks Committee, hereby report favorably on the petition of Steve Liverseed requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 39-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in part of the SE ¼ of the NE ¼, Section 28, Town of Calamus, to allow for the establishment of an event barn venue for weddings, graduation parties and other celebrations and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 19th day of December, 2017.

ADOPTED
BY DODGE COUNTY BOARD

DEC 19 2017

AYES 30 NOES 0
ABSENT 3
ABSTAIN 0

Raren J. Gibson
County Clerk

Tom Schaefer
Tom Schaefer

Allen Behl
Allen Behl

William Muche
William Muche

Joseph Marsik
Joseph Marsik

Janice K. Bobholz
Janice Bobholz

Planning, Development and Parks Committee

Ordinance No. 985

An Ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 28, T11N, R13E, Town of Calamus, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this Ordinance has been duly referred to and considered by the Dodge County Planning, Development and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Planning, Development and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this Ordinance for compliance with the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code.

Whereas the Dodge County Planning, Development and Parks Committee has found that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and that the rezoning is the minimum action necessary to accomplish the intent of the petition.

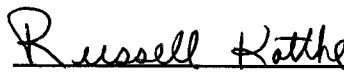
The County Board of Supervisors of the County of Dodge does ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this Ordinance.

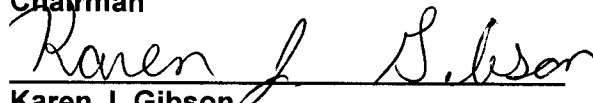
Section 2. This Ordinance shall be effective upon enactment and publication.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this Ordinance are hereby repealed.

Adopted and Approved this 19 day of December, 2017.



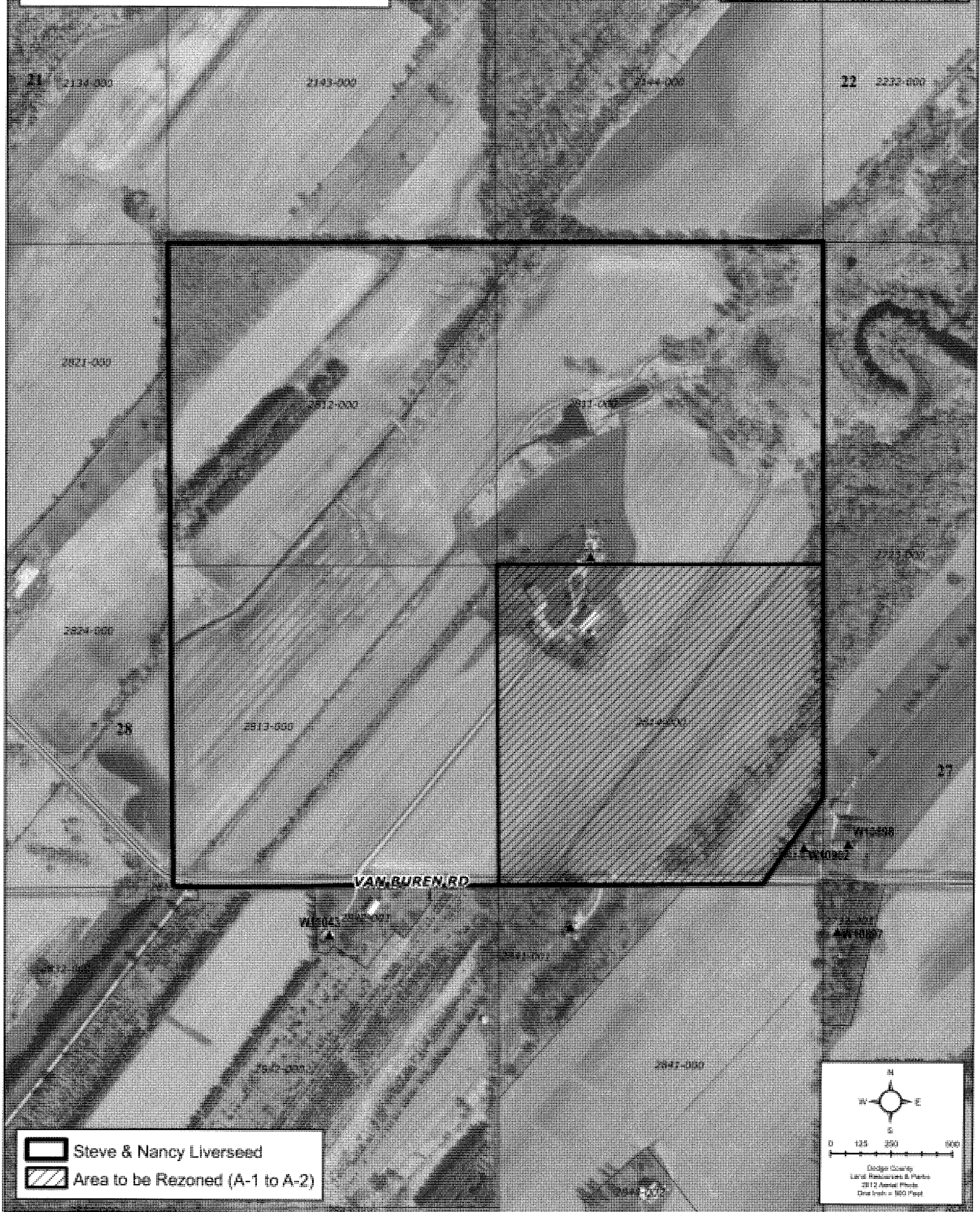
Russell Kottke
Chairman



Karen J. Gibson
County Clerk

**Steve & Nancy Liverseed
Town of Calamus, Sec. 28**

The data used to create this map is a combination of records, information, and data from various city, county, and state offices, and other sources. This map is only advisory, does not replace a survey, and may not be used for any legal purpose. Dodge County assumes no liability for any use or misuse of this information.



REPORT 2

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Planning, Development and Parks Committee, hereby report favorably on the petition of Paul and Yvonne Paquet requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 18-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in the SE ¼, SW ¼, Section 31, Town of Lebanon, to allow for the creation of a non-farm residential lot at this location and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.I of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is substantially consistent with the Dodge County Comprehensive and Farmland Preservation Plans and is consistent with the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 19th day of December, 2017.

ADOPTED
BY DODGE COUNTY BOARD

DEC 19 2017

AYES 30 NOES 0
ABSENT 3
ABSTAIN 0

Karen J. Gibson
County Clerk

Tom Schaefer
Tom Schaefer

Allen Behl
Allen Behl

William Muche
William Muche

Joseph Marsik

Janice K. Bobholz
Janice Bobholz

Planning, Development and Parks Committee

Ordinance No. 986

An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 31, T09N, R16E, Town of Lebanon, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Planning, Development and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Planning, Development and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code.

Whereas the Dodge County Planning, Development and Parks Committee has found that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive and Farmland Preservation Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.

The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.

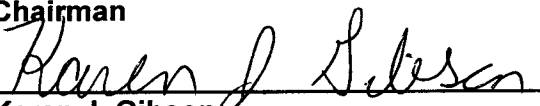
Section 2. This ordinance shall be effective upon passage.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.

Adopted and Approved this 19 day of December, 2017.



Russell Kottke
Chairman



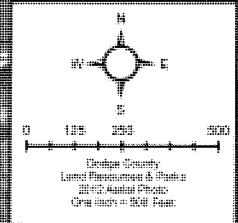
Karen J. Gibson
County Clerk

**Paul & Yvonne Paquet
Town of Lebanon, Sec. 31**

The data used to generate this map is a compilation of records, information, and data from various city, county and state offices, and other sources. This map is only advisory, does not replace a survey, and may not be used for any legal purposes. Dodge County assumes no liability for any use or misuse of this information.



- Paquet Property
- Area to be Rezoned (A-1 to A-2)



Notice of Meeting of the Dodge County Board of Supervisors

There will be a meeting of the Dodge County Board of Supervisors on **Tuesday, January 16, 2018**, at **7:00 P.M.** in the County Board Room located on the fourth floor of the Administration Building, located at 127 East Oak Street, Juneau, Wisconsin.

The Agenda for the Meeting is as follows:

Call to Order by Russell Kottke, County Board Chairman

Pledge of Allegiance

Roll Call

Approve Minutes from December 19, 2017, County Board Session

Communications on File

Resignation letters from Supervisors Johnson and Stousland.

Special Orders of Business

Confirm Appointment made by County Administrator

1. Reappoint Edward Premo, as an alternate, to the Board of Adjustment for a three year term, commencing on February 21, 2018, to February 21, 2021, both inclusive.

4-H Key Award, Chairman Kottke
Marie Witzel, 4-H/Youth Development Educator
Brittany Fink

Consider, Discuss and Take Action on the Following:

Resolutions on File

- 17-72 Landfill Siting Resolution (Advanced Disposal Services Glacier Ridge Landfill Vertical Expansion) – Executive Committee.
- 17-73 Highway Department 2017 Dodge County Budget Amendment County Trunk Highway S Reconstruction Project – Highway Committee.
- 17-74 Authority to Purchase One Marathon MM350DT Mastic Melter – Highway Committee.
- 17-75 Resolution to Abolish the Position of *Cook/Food Service Worker* and Create the Position of *Activity Therapy Aide/Cook* – Health Facilities Committee.
- 17-76 Amend Town of Portland Zoning Ordinance – Neal Yerges Property – Supervisor Berres.

Reports on File

1. Ordinance No. 987 – Amend Land Use Code – Gerald and Jacqueline Tracy Revocable Trust Property – Town of Shields – Planning, Development and Parks Committee.
2. Ordinance No. 988 – Amend Land Use Code – Thomas Otto Property – Town of Leroy – Planning, Development and Parks Committee.
3. Ordinance No. 989 - Amend Floodplain Zoning Ordinance – Planning, Development and Parks Committee.

Photocopies of the Floodplain Zoning Ordinance (Exhibit A) are on file in the Office of the County Clerk and may be viewed there during normal business hours or may also be viewed on the Dodge County website at the following link:

<http://www.co.dodge.wi.gov/Home/Components/News/News/1112/33?backlist=%2f>

4. Ordinance No. 990 – Amend Dodge County Comprehensive Plan – Planning, Development and Parks Committee.
5. Ordinance No. 991 – Amend Land Use Code – Craig Kuehl Property – Town of Lebanon – Planning, Development and Parks Committee.

Set Next Meeting Date & Time

Recess

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

COMMITTEE NAME COUNTY BOARD								
MEETING DATE January 16, 2018								
		Approval <u>RR</u> Date <u>1-17-2018</u>						
		Chair <u>Russell Kottke</u>						
VENDOR	NAME	PRESENT	ABSENT	PERDIEM	MILES	AMOUNT	MEALS	AMOUNT
49452	Bartsch, Jeremy	X		50.00	26	14.17		
11994	Behl, Allen		X	0.00	0	0.00		
49450	Bennett, Richard	X		50.00	6	3.27		
49449	Benter, Ed	X		50.00	46	25.07		
19566	Berres, Jeff	X		50.00	42	22.89		
11970	Bischoff, Larry	X		50.00	20	10.90		
10583	Bobholz, Janice		X	0.00	0	0.00		
26899	Bobholz, Mary	X		50.00	28	15.26		
49453	Caine, Jeffrey	X		50.00	14	7.63		
46788	Derr, Lisa	X		50.00	21	11.45		
10195	Duchac, Jeffry	X		50.00	30	16.35		
49971	Fink, Richard W.	X		50.00	35	19.08		
28760	Frohling, David	X		50.00	29	15.81		
49455	Glewen, Becky		X	0.00	0	0.00		
41853	Greshay, Richard	X		50.00	14	7.63		
49993	Guckenberger, David	X		50.00	50	27.25		
48638	Hilbert, Dan	X		50.00	20	10.90		
49454	Houchin, Cathy	X		50.00	33	17.99		
49451	Justmann, Stephanie		X	0.00	0	0.00		
16348	Kottke, Russell	X		55.00	30	16.35		
29374	Maly, Donna		X	0.00	0	0.00		
22503	Marsik, Joseph M.	X		50.00	40	21.80		
34243	Miller, MaryAnn	X		50.00	22	11.99		
43804	Muche, William	X		50.00	22	11.99		
36482	Nelson, Ed	X		50.00	32	17.44		
47109	Nickel, Thomas		X	0.00	0	0.00		
46789	Roesch, Mark E.	X		50.00	34	18.53		
30697	Schaefer, Thomas	X		50.00	30	16.35		
15819	Schmidt, Dennis	X		50.00	0	0.00		
37252	Schraufnagel, Larry	X		50.00	50	27.25		
50060	Sheahan-Malloy, Kira	X		50.00	32	17.44		

**Dodge County Board of Supervisors
January 16, 2018 – 7:00 p.m.
Administration Building - Juneau, Wisconsin**

The January Session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance with the exception of Supervisors Behl, J. Bobholz, Glewen, Justmann, Maly and Nickel who had previously asked to be excused.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor Greshay and seconded by Supervisor Duchac to approve the minutes of the December 19, 2017, session of the County Board meeting as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

Communications on File

Karen J. Gibson, County Clerk, read resignation letters from Supervisors Johnson and Stousland. Chairman Kottke ordered these be placed on file.

Special Orders of Business

The Chairman called the First Special Order of Business: Confirm appointment made by County Administrator, James Mielke. Reappoint Edward Premo, as an alternate to the Board of Adjustment for a three year term, commencing on February 21, 2018, to February 21, 2021, both inclusive. A motion to accept the reappointment was made by Supervisor Marsik and seconded by Supervisor Schmidt. The motion passed by acclamation with no negative votes cast, thereby approving the reappointment.

Chairman Kottke called upon Marie Witzel, 4-H/Youth Development Educator who named the 2017 4-H Key Award winner: Brittany Fink. Brittany Fink addressed the County Board of Supervisors by sharing her 4-H experiences over the years and thanking the Board for supporting the Dodge County 4-H Program. Chairman Kottke congratulated Ms. Fink and presented the 4-H Key Award as well as a proclamation from the State of Wisconsin to her.

The following Resolutions and Reports were read by the Clerk and acted upon by the Board:

Resolution No. 17-72 Landfill Siting Resolution (Advanced Disposal Services Glacier Ridge Landfill Vertical Expansion) – Executive Committee. A motion for adoption was made by Supervisor Miller and seconded by Supervisor Schmidt. At this time, Supervisor Frohling made a motion to amend the Resolution by replacing Harold J. Johnson with Joseph M. Marsik as a member of the local committee. The motion to amend was seconded by Supervisor Caine. The vote was cast on Supervisor Frohling's motion to amend with 24 ayes and 1 abstention, thereby approving the motion to amend.

Ayes: Benter, Kottke, M. Bobholz, Nelson, Bennett, Greshay, Schaefer, Guckenberger, Fink, Muche, Bartsch, Schraufnagel, Bischoff, Caine, Berres, Houchin, Roesch, Frohling, Schmidt, Duchac, Sheahan-Malloy, Hilbert, Miller, Derr. Total 24.

Abstain: Marsik. Total 1.

Absent: J. Bobholz, Justmann, Behl, Nickel, Maly, Glewen. Total 6.

Question by Supervisor Berres answered by Supervisor Greshay. The vote was cast on the Resolution as amended with all voting in the affirmative, thereby adopting the amended Resolution.

Resolution No. 17-73 Highway Department 2017 Dodge County Budget Amendment County Trunk Highway S Reconstruction Project – Highway Committee. A motion for adoption was made by Supervisor Berres and seconded by Supervisor Caine. Question by Supervisor Hilbert answered by Brian Field, Highway Commissioner. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-74 Authority to Purchase One Marathon MM350DT Mastic Melter – Highway Committee. A motion for adoption was made by Supervisor Caine and seconded by Supervisor Muche. Comment by Supervisor Caine. Question by Supervisor M. Bobholz answered by Brian Field, Highway Commissioner. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-75 Resolution to Abolish the Position of *Cook/Food Service Worker* and Create the Position of *Activity Therapy Aide/Cook* – Health Facilities Committee. A motion for adoption was made by Supervisor Bischoff and seconded by Supervisor Miller. Question by Supervisor Houchin answered by Supervisor Bischoff and Jane Hooper, Clearview Administrator. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-76 Amend Town of Portland Zoning Ordinance – Neal Yerges Property – Supervisor Berres. A motion for adoption was made by Supervisor Berres and seconded by Supervisor Muche. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Report No. 1 Ordinance No. 987 – Amend Land Use Code – Gerald and Jacqueline Tracy Revocable Trust Property – Town of Shields – Planning, Development and Parks Committee. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor Muche. Question by Supervisor Guckenberger answered by Supervisors Schaefer and Berres. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

Report No. 2 Ordinance No. 988 – Amend Land Use Code – Thomas Otto Property – Town of Leroy – Planning, Development and Parks Committee. A motion for adoption was made by Supervisor Schraufnagel and seconded by Supervisor Sheahan-Malloy. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

Report No. 3 Ordinance No. 989 - Amend Floodplain Zoning Ordinance – Planning, Development and Parks Committee. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor Schraufnagel. Comment by Supervisor Schaefer that there is a “typo” in Report 3 and that SHE Inc. in Report 3 should be SEH Inc. County Clerk Karen Gibson stated the Report would be corrected. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

Report No. 4 Ordinance No. 990 – Amend Dodge County Comprehensive Plan – Planning, Development and Parks Committee. A motion for adoption was made by Supervisor Marsik and seconded by Supervisor Muche. Question by Supervisor Guckenberger answered by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

Report No. 5 Ordinance No. 991 – Amend Land Use Code – Craig Kuehl Property – Town of Lebanon – Planning, Development and Parks Committee. A motion for adoption was made by Supervisor

Muche and seconded by Supervisor Miller. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

The Clerk noted the following had been placed on the Supervisor's desks: Memo, dated January 16, 2018, from Jim Mielke, Dodge County Administrator regarding Enterprise Resource Planning (ERP) Project Update; Memo, dated January 8, 2018, from Becky Bell, Human Services and Health Department Director regarding a joint grant proposal with Fond du Lac County to be funded as a Regional Opioid Treatment Center; January, 2018 Aging and Disability Resource Center Newsletter; Clearview Blue Zone Cooking Demonstration Flyer, Dodge County Healthy Soil-Healthy Water Workshop Flyer and Save Our Lakes II Seminar Flyer. The Chairman ordered these be placed on file.

At 7:42 p.m. Supervisor Frohling made a motion to recess until Wednesday, February 21, 2017 at 7:00 p.m. Supervisor Marsik seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

RESOLUTION NO. 17-72

LANDFILL SITING RESOLUTION
(ADVANCED DISPOSAL SERVICES GLACIER RIDGE LANDFILL VERTICAL EXPANSION)

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS:

WHEREAS, on December 14, 2017, Advanced Disposal Services (Advanced) notified Dodge County (County) of its intent to vertically expand its current solid waste facility in the area described in the attached legal description and map, which is incorporated by reference, in Dodge County, Wisconsin; and,

WHEREAS, the County wishes to participate in the negotiation and arbitration process;

SO, NOW, THEREFORE, BE IT RESOLVED, that pursuant to Wis. Stat. § 289.33(6), the County does hereby state its intent to participate in the negotiation and arbitration of the siting of the Advanced landfill described above; and,

BE IT FURTHER RESOLVED, that the County Clerk is authorized and directed to forward to the Waste Facility Siting Board, within seven (7) days of the passage of this resolution, a certified copy of this siting resolution so as to qualify the County as a participating municipality in the negotiation and arbitration process; and,

BE IT FURTHER RESOLVED, that the following individuals are hereby appointed as members of the local committee to negotiate with Advanced:

Richard L. Greshay
135 Oakwood Drive
Horicon, WI 53032

Amendment adopted to change Harold Johnson to
Joseph Marsik.
~~Harold L. Johnson~~ Joseph M. Marsik
626 North Street N3621 Oxbow Road
P.O. Box 203 Columbus, WI 53925; and
Brownsville, WI 53006; and,

BE IT FINALLY RESOLVED, that the above-designated members are directed to comply with the requirements of Wis. Stat. § 289.33(7)(b) in order to qualify as the County's representatives.

All of which is respectfully submitted this 16th day of January, 2018.

Dodge County Executive Committee:

Russell Kottke
Russell Kottke

Dennis Schmidt
Dennis Schmidt

Donna Maly
Donna Maly

Joseph M. Marsik
Joseph M. Marsik

Mary Ann Miller
Mary Ann Miller

Jeff Berres
Jeff Berres

David Frohling
David Frohling

ADOPTED
BY DODGE COUNTY BOARD

JAN 16 2018

AYES	25	NOES	0
ABSENT	6		
ABSTAIN	0		

Karen J. Gibson
County Clerk

Vote Required: Majority of Members present.

Resolution Summary: Landfill Siting Resolution (Advanced Disposal Services Glacier Ridge Landfill Vertical Expansion)

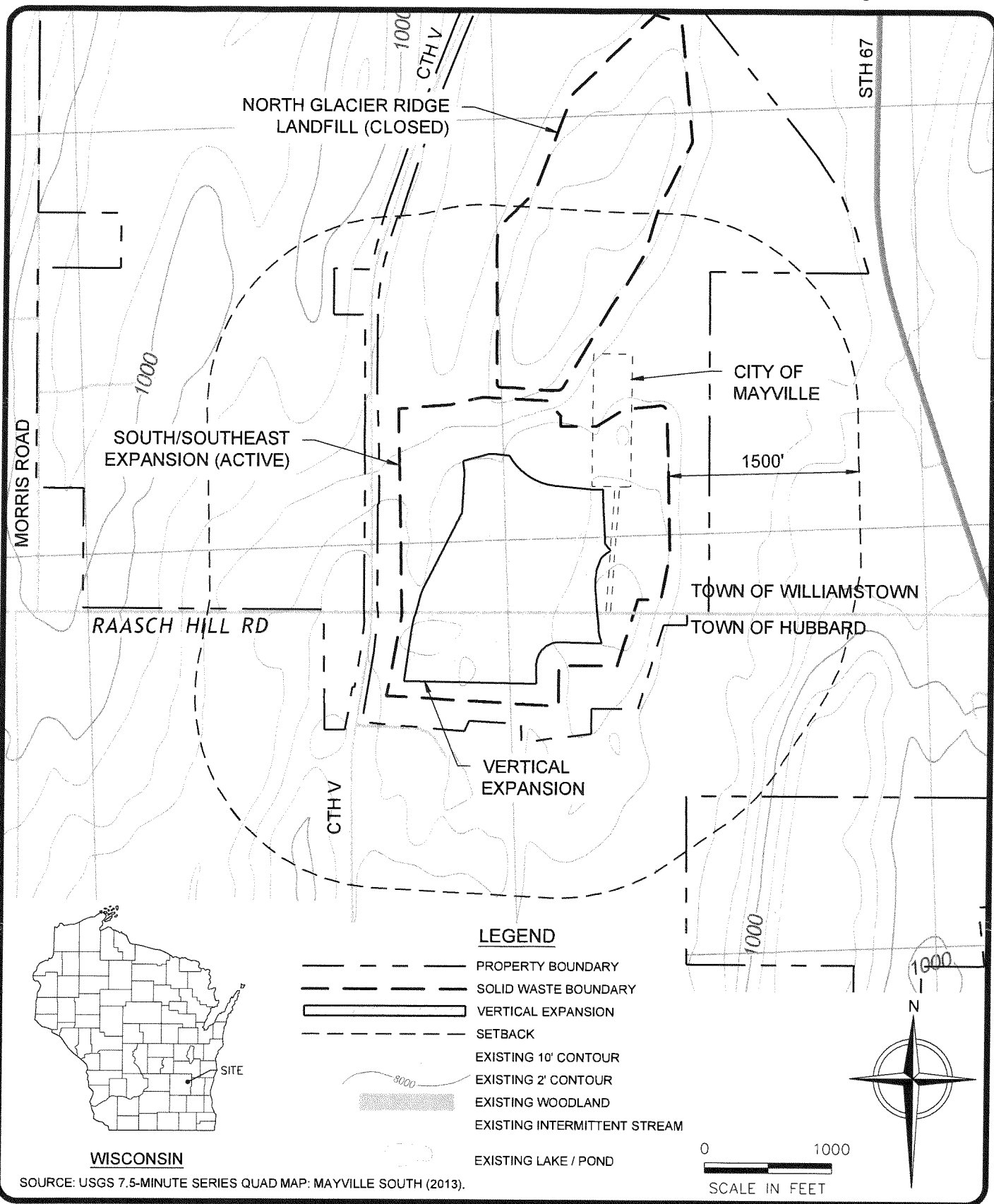
November 30, 2017

(LEGAL DESCRIPTION OF GLACIER RIDGE SOUTH/SOUTHEAST LANDFILL
WITHIN WHICH THE VERTICAL EXPANSION IS LOCATED)

That part of the Northwest ¼ and Northeast ¼ of the Northwest ¼ of Section 2, Town 11 North, Range 16 East in the Town of Hubbard, Dodge County, Wisconsin and also that part of the Southwest ¼, Southeast ¼, Northwest ¼ and Northeast ¼ of the Southwest ¼ of Section 35, Town 12 North, Range 16 East in the Town of Williamstown, Dodge County, Wisconsin, bounded and described as follows:

Commencing at the South ¼ corner of said Section 35, Town 12 North, Range 16 East; thence N89°54'02"W along the South line of the Southwest ¼ of said Section 35, 804.36 feet to the point of beginning of lands to be described; thence S16°48'14"W, 435.13 feet; thence N89°59'58"W 457.43 feet; thence S0°00'02"W, 314.70 feet; thence N86°47'12"W, 1352.31 feet; thence N10°24'18"E, 635.46 feet; thence N1°23'32"W, 1607.12 feet; thence N85°15'55"E, 409.87 feet; thence N76°39'02"E, 258.73 feet; thence S87°03'05"E, 518.70 feet; thence S38°37'31"E, 154.19 feet; thence S0°00'02"W, 77.47 feet; thence S89°59'58"E, 279.36 feet; thence N58°20'00"E, 254.86; thence N83°36'35"E, 272.38 feet; thence Southeasterly along arc of a curve to the right (having a radius of 54.000 feet, a long chord of 79.46 feet, which bears S49°01'07"E) an arc distance of 89.29 feet; thence S1°38'48"E, 1096.98 feet; thence S10°30'40"W, 369.25 feet; thence N89°59'58"W, 178.43 feet; thence S16°48'14"W, 101.96 feet to the point of beginning. Said parcel containing 101.25 acres of land, more or less.

File: X:\PROJECTS\GLACIER RIDGE LANDFILL\170736 - FEASIBILITY REPORT\Plan Set\01-MAGRL-S-SP.dwg Layout: 1_8x11 User: shaun.cummings Nov 30, 2017 - 5:11pm



This drawing represents intellectual property of Cornerstone Environmental Group LLC. Any modification to the original by other than Cornerstone Environmental Group LLC personnel violates its original purpose and as such is rendered void. Cornerstone Environmental Group LLC will not be held liable for any changes made to this document without express written consent of the originator.

ADVANCED DISPOSAL SERVICES
GLACIER RIDGE LANDFILL - VERTICAL EXPANSION

SITE LOCATION MAP

FIGURE NO.

1

PROJECT NO.
170736

RESOLUTION NO. 17-73

**Highway Department 2017 Dodge County Budget Amendment
County Trunk Highway S Reconstruction Project**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the Dodge County Board of Supervisors adopted the 2017 Dodge County Budget on
November 15, 2016; and,

WHEREAS, due to unforeseen circumstances and events that have occurred since the adoption of
the 2017 Dodge County Budget, it is necessary to amend the amounts of some of the appropriations
therein; and,

WHEREAS, specifically, the Dodge County Highway Department is the local sponsor of the
Wisconsin Department of Transportation County Trunk Highway S reconstruction project and is
responsible to pay all costs incurred; and,

WHEREAS, Dodge County and the Village of Iron Ridge have entered into a cost share
agreement for County Trunk Highway S reconstruction project whereby the Village of Iron Ridge has
agreed to reimburse the County for, among other expenses, the full costs associated with certain village
utility repairs and replacements; and,

WHEREAS, the village utility work performed by the Wisconsin Department of Transportation
contractor will result in up to \$900,000 in unbudgeted expenses and up to \$900,000 in unbudgeted
revenues in 2017; and,

WHEREAS, the Dodge County Highway Committee has reviewed these expenditures and
revenues for the County Trunk Highway S reconstruction project, is aware of the cost share agreement
with the Village of Iron Ridge, and has determined that the expenditures and revenues were reasonable
and necessary; and,

WHEREAS, the Highway Committee recommends that the Dodge County Board of Supervisors
approve a budget amendment in the amount of up to \$900,000 in expenditures and revenues to the 2017
Highway Department budget;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors
hereby approves the budget amendment to the 2017 Highway Department budget as reflected on Exhibit
"A", attached hereto and incorporated herein; and,

BE IT FINALLY RESOLVED, that the Dodge County Finance Director is authorized to amend
the amount of the appropriations in the 2017 Dodge County Budget by applying the actual amount of the
utility contracts costs but not more than \$900,000 in expenditures and revenues to Business Unit 3313 in
the Accounts contained on Exhibit "A", attached hereto and incorporated herein.

All of which is respectfully submitted this 16th day of January, 2018.

Dodge County Highway Committee:

Harold Johnson

Jeffrey Caine

Ed Nelson

William T. Muche

William Muche

Jeff Berres

FISCAL NOTE:

The revenue/expenditure is contained in the 2017 year budget: ___ Yes X No ___ N/A.

Budget Impact: \$900,000. Finance Committee review date: January 9, 2018. Chair initials: UH.

Vote Required: Two-thirds (2/3) of members elect.

Resolution Summary: Resolution amending the 2017 Dodge County Budget (Highway Department) due to \$900,000 of village utility work performed on County Trunk Highway S reconstruction project.

ADOPTED
BY DODGE COUNTY BOARD

JAN 16 2018

AYES 25 NOES 0
ABSENT 0
ABSTAIN 0

Karen J. Gibson
County Clerk

Doc = BX
Ledger = BA

Date: 12/15/17

Department:_____ Highway

Doc# _____

Batch#

GL Date: _____

Village of Iron Ridge. Ultimately this is a budget balance with no expense to Dodge County.

[illegible]

513

RESOLUTION NO. 17-74**AUTHORITY TO PURCHASE ONE MARATHON MM350DT MASTIC MELTER**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the Dodge County Highway Committee has determined that it is necessary to purchase one Marathon MM350DT Mastic Melter (Mastic Melter) to be used for county highway maintenance; and,

WHEREAS, the Highway Department has received quotations from the following vendors for the purchase of one Mastic Melter:

Vendor	Quotation
Midstate Equipment and Supply Marathon MM350DT	\$65,995
Sherwin Industries Crafco Pathcher II	Does not meet specifications

; and,

WHEREAS, copies of the quotations are on file in the Office of the Dodge County Highway Commissioner and may be viewed during normal business hours; and,

WHEREAS, the Highway Committee recommends that the Dodge County Board of Supervisors approve and accept the quotation from Midstate Equipment and Supply, in the amount of \$65,995, and authorize and direct the Dodge County Highway Commissioner to purchase one Mastic Melter from Midstate Equipment and Supply, at a total purchase price not to exceed \$65,995;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby approves and accepts the quotation from Midstate Equipment and Supply, in the amount of \$65,995, and authorizes and directs the Dodge County Highway Commissioner to purchase one Mastic Melter from Midstate Equipment and Supply; and,

BE IT FURTHER RESOLVED, that the cost of this Mastic Melter shall be charged to Business Unit 3281, Capital Asset Acquisition; and,

BE IT FINALLY RESOLVED, that upon presentation to the Dodge County Clerk of an invoice properly approved by the Dodge County Highway Commissioner, in a total amount not to exceed \$65,995, payment of such invoice shall be made, and that funds for payment of such invoice shall come from Business Unit 3281, Capital Asset Acquisition.

All of which is respectfully submitted this 16th day of January, 2018.

Dodge County Highway Committee:

Harold Johnson

Jeffrey Caine
Jeffrey Caine

Ed Nelson
Ed Nelson

William Mueche
William Mueche

Jeff Berres
Jeff Berres

FISCAL NOTE:

The revenue/expenditure is contained in the 2018 budget: X Yes ___ No ___ N/A.

Budget Impact: ~~\$65,995~~ *0* Finance Committee review date: January 9, 2018. Chair initials: *JS*.

Vote Required: Majority of Members present.

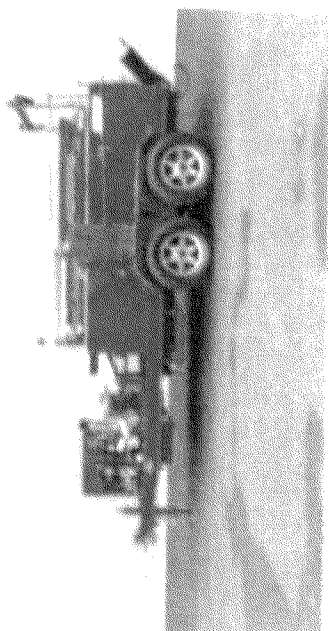
Resolution Summary: Resolution authorizing the purchase of one Marathon MM350DT Mastic Melter.

ADOPTED
BY DODGE COUNTY BOARD

JAN 16 2018

AYES	<u>25</u>	NOES	<u>0</u>
ABSENT	<u>6</u>		
ABSTAIN	<u>0</u>		

Daren J. Gibson
County Clerk



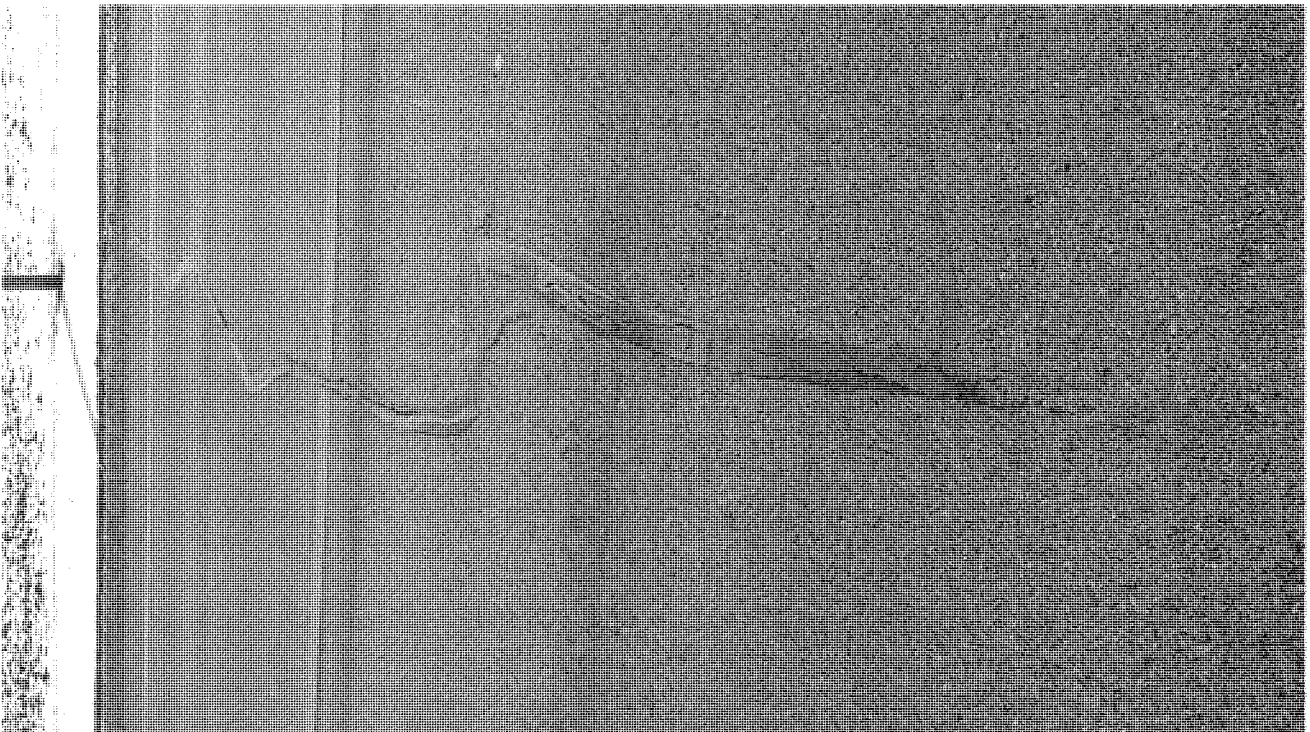
MM350DT

350 Gallon Mastic Mixer

Designed to mix mastic repair and bridge joint materials. Heavy duty construction allows mixing of heavy material mixed with aggregate. Available in diesel or propane.



Mastic



RUBBER CRACK FILLER

RESOLUTION NO. 17-75

**Resolution to Abolish the Position of *Cook/Food Service Worker*
And Create the Position of *Activity Therapy Aide/Cook***

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the Dodge County Health Facilities Committee has studied and analyzed
staffing needs at Clearview; and,

WHEREAS, as a result of these studies and analyses, the Health Facilities Committee
recommends that the Dodge County Board of Supervisors abolish the following position in
Clearview, effective January 17, 2018:

One vacant, funded, part-time, benefited position of *Cook/Food Service Worker*; and,

WHEREAS, as a result of these studies and analyses, the Health Facilities Committee also
recommends that the Dodge County Board of Supervisors create the following position in Clearview,
effective January 17, 2018:

One new, full-time, benefited position of *Activity Therapy Aide/Cook*; and,

WHEREAS, a job description for the position of *Cook/Food Service Worker* has been
marked for identification as Exhibit "A", and has been attached hereto; and,

WHEREAS, a job description for the proposed position of *Activity Therapy Aide/Cook* has
been marked for identification as Exhibit "B" and has been attached hereto; and,

WHEREAS, there are funds in the 2018 Budget of Clearview to fund the proposed position
of *Activity Therapy Aide/Cook* during the period of time commencing on January 17, 2018, and
ending on December 31, 2018, both inclusive;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of
Supervisors hereby abolishes the following position in Clearview, effective January 17, 2018:

One vacant, funded, part-time, benefited position of *Cook/Food Service Worker*; and,

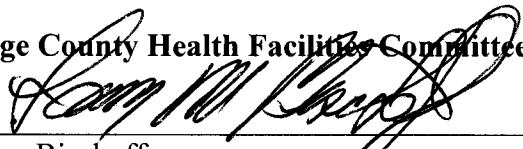
BE IT FURTHER RESOLVED, that the Dodge County Board of Supervisors hereby
creates the following position in Clearview, effective January 17, 2018:

One new, full-time, benefited position of *Activity Therapy Aide/Cook*; and,

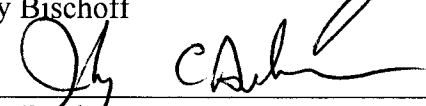
BE IT FINALLY RESOLVED, that funds in the 2018 Budget of Clearview shall be used to
fund the position of *Activity Therapy Aide/Cook* during the period of time commencing on January
17, 2018, and ending on December 31, 2018, both inclusive.

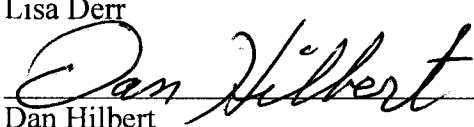
All of which is respectfully submitted this 16th day of January, 2018.

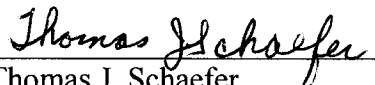
Dodge County Health Facilities Committee:


Larry Bischoff


Lisa Derr


Jeffry Duchac


Dan Hilbert


Thomas J. Schaefer

FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: X Yes No N/A.
Budget Impact: \$30,616. *Finance Committee review date:* January 9, 2018. *Chair initials:* JS.

Vote Required: Majority of Members present.

Resolution Summary: A Resolution to abolish the position of *Cook/Food Service Worker* and create the position of *Activity Therapy Aide/Cook*.

ADOPTED
BY DODGE COUNTY BOARD

JAN 16 2018

AYES 25 NOES 0
ABSENT 6
ABSTAIN 0


County Clerk

DODGE COUNTY JOB DESCRIPTION

January 2018

Wage: \$13.10 - \$18.15

JOB TITLE:	Cook/Food Service Worker	FLSA STATUS:	Non Exempt
DEPARTMENT:	Dietary	REPORTS TO:	Director of Dietary Services
LOCATION:	Clearview	DATE:	November 18, 1998
LABOR GRADE:	Dodge County Two (2)	REVISED:	1/31/11; 6/3/11, 1/1/13

OVERALL PURPOSE/SUMMARY

Under the general direction of Director of Dietary Services, prepares food for residents, staff and visitors. Maintains high standards of quality food production using standardized recipes and assures modified diets are followed, performs routine work incidental to food preparation and serving on resident households, including assisting in resident feeding. Provides training to new staff.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Prepares and portions food on menu in appropriate quantities and according to resident diets and preferences.
2. Maintains high standards of food production and sanitation.
3. Keeps work areas and equipment clean, and in compliance with regulatory codes.
4. Communicates concerns regarding equipment, menus, recipes, etc.
5. Moves food product in and out of storerooms, coolers and freezers, and to resident households.
6. Directly responsible for dishwashing operation and sanitation in Household support spaces
7. Portioning of food and serving in accordance with diet and preferences
8. Participate in meal service in dining rooms, including set –up of meals and feeding residents, as needed
9. Daily cleaning of food service equipment and the dietary environment in Households and the main kitchen
10. Bakes food items on the Household as necessary
11. Functions as a member of the team and participates in routine Household meetings
12. Participates in resident and facility emergencies
13. Reports change of resident condition and tracks/updates resident diet changes.
14. Attends all mandatory in-service.
15. Represents Clearview in a positive and professional manner at all times at work
16. Regular attendance and punctuality required.
17. Performs other related duties as required or assigned

JOB SPECIFICATION**KNOWLEDGE, SKILLS, AND ABILITIES**

Knowledge of and respect for residents rights
 Knowledge of and ability to comply with policies and procedures
 Knowledge of state and applicable federal codes
 Ability to demonstrate techniques of prevention and management of physical crisis
 Ability to read and comprehend printed words (i.e. production sheets, recipes, etc.)
 Ability to perform simple math and comprehend military time
 Knowledge of quantity food preparation.
 Ability to understand and follow written and verbal instructions.
 Ability to communicate effectively with co-workers and work as cooperative team member.
 Knowledge of modified diets preferred.
 Ability to recognize change in residents condition
 Must have flexibility to adjust work schedule to meet resident, staffing of facility need.

EDUCATION AND EXPERIENCE

High school diploma or GED equivalent and one (1) year experience in quantity food production in an institutional setting or acceptable equivalent. Must be certified as a feeding assistant or become certified within orientation period.

WORKING CONDITIONS

Kitchen and Long-term care facility environment with exposure to infectious agents, chemical agents and behavioral residents. Must be able to work in an environment where specialized resident programs are implemented. Occasional working under distractions and difficult circumstances.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS**EMPLOYEE SIGNATURE:****DATE:****SUPERVISOR SIGNATURE:****DATE:****FOR HUMAN RESOURCE USE****ANALYST(S):****DATE:**

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

JOB TITLE:	Activity Therapy Aide / Cook	FLSA STATUS:	Non Exempt
DEPARTMENT:	Social Services / Dietary	REPORTS TO:	Assisted Living Supervisor
LOCATION:	Assisted Living Facilities at Large	DATE:	DRAFT
LABOR GRADE:	Dodge County – Two (2)	REVISED:	

OVERALL PURPOSE/SUMMARY

Under the general direction of the Assisted Living Supervisor, plans/carries out activity programs. Assists with direct care and household duties as needed. Prepares food for residents, staff and visitors. Maintains high standards of quality food production using standardized recipes and assures modified diets are followed preparing appropriate quantity of food within established time frames.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Guides residents to participate in recreational activities, sensory programs, exercise programs and projects.
2. Prepares activity area, equipment and necessary supplies.
3. Facilitates community group outings, social activities and special events.
4. Transports residents to and from activities and other functions as required.
5. Functions as a member of the team and participates in routine Household meetings; may assist in feeding residents as needed.
6. Reports change of resident condition and maintains CNA/Activity Documentation.
7. Prepares and portions food on menu in appropriate quantities and according to resident diets and preferences.
8. Tracks/updates resident diet changes for accuracy of food production.
9. Maintains high standards of food production and sanitation.
10. Keeps work areas and equipment clean and in compliance with regulatory codes.
11. Communicates concerns regarding.
12. Provides training to new staff.
13. Participates in resident and facility emergencies.
14. Attends all mandatory in-service, completing a minimum of 15 hours on continuing education.
15. Represents Clearview in a positive and professional manner at all times at work.
16. Regular attendance and punctuality required.
17. Performs other related duties as required or assigned.

JOB SPECIFICATION**KNOWLEDGE, SKILLS, AND ABILITIES**

Knowledge of and respect for resident's rights.

Knowledge of and ability to comply with policies and procedures.

Knowledge of state and applicable federal codes/regulations.

Knowledge of planning and content of activity programs.

Ability to read and comprehend printed words (i.e. production sheets, recipes, ISP's etc.) and understands and follows written and verbal instructions.

Ability to perform simple math and comprehend military time.

Ability to work independently.

Outgoing and pleasant personality.

Ability to communicate effectively with co-workers and work as cooperative team member.

Knowledge of modified diets preferred.

Must have flexibility to adjust work schedule to meet resident, staffing or facility needs.

EDUCATION AND EXPERIENCE

Preferred: Culinary Arts Degree, 3 years Restaurant or Institutional cooking experience, Serve Safe Certified.

Required: High school diploma or GED equivalent and one (1) year experience in quantity food production in an institutional setting or acceptable equivalent. Experience with geriatric, chronic mentally ill, and/or developmental disabilities population required. Nursing

Assistant certification and CBRF Certification required.

WORKING CONDITIONS

Long-term care facility environment with exposure to infectious agents, chemical agents and behavioral residents. Must be able to work in an environment where specialized resident programs are implemented. Kitchen and Household working environment. Occasional working under distractions and difficult circumstances.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS

EMPLOYEE SIGNATURE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

FOR HUMAN RESOURCE USE

ANALYST(S):

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

EXHIBIT "B"

RESOLUTION NO. 17-76

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

WHEREAS, Dodge County, a Body Corporate under the laws of the State of Wisconsin has adopted a comprehensive Zoning Ordinance which is in full force and effect, and

WHEREAS, the Town Board of Portland has adopted a Town Zoning Ordinance for said town, the power to adopt a Town Zoning Ordinance having been granted by referendum vote of the electors of the Town of Portland held at the time of a regular annual Town meeting, and

WHEREAS, pursuant to Section 60.62(3) of the Wisconsin Statutes adoption and amendment of a town zoning ordinance by a town board is subject to approval of the County Board in counties having a zoning ordinance in force and effect, and

WHEREAS, a public hearing as to the proposed amendment to the Town Zoning Ordinance of the Town of Portland was held by the Town Planning Commission of the Town of Portland on October 14, 2017 and the proposed amendment to the Zoning Ordinance of the Town of Portland having been adopted by the Town Board of the Town of Portland on October 19, 2017

THEREFORE BE IT RESOLVED: That the amendment to the Town Zoning Ordinance of the Town of Portland as represented by "Exhibit A" attached to and made a part of this resolution be and hereby is approved, by the Board of Supervisors of Dodge County, Wisconsin.

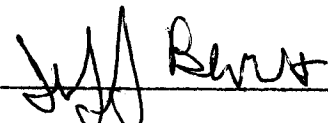
All of which is respectfully submitted this 19 day
of December, 2017.

ADOPTED
BY DODGE COUNTY BOARD

JAN 16 2018

AYES 25 NOES 0
ABSENT 6
ABSTAIN 0

Karen J. Tolson
County Clerk


JEFF BERRES, Supervisor

REPORT to Res. 17-76

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We the Dodge County Planning, Development and Parks Committee, hereby report favorably on the petition of Neal Yerges requesting amendment of the Zoning Ordinance, Town of Portland, Dodge County, Wisconsin, to rezone approximately 1.5-acres of land from an A-1 Farmland Preservation Zoning District to an A-2 General Agricultural Zoning District in part of the NW ¼ of the SW ¼, Section 12, Town of Portland, in order to allow for the creation of a nonfarm residential lot and recommend approval of the resolution submitted by the Town of Portland for this rezoning petition.

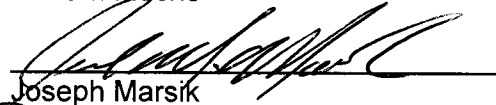
The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the proposed rezoning petition is consistent with the County's Comprehensive Plan as the site is designated as general agriculture which may allow for limited residential development.

Respectfully submitted this 16th day of January, 2018


Tom Schaefer

Allen Behl


William Muche


Joseph Marsik

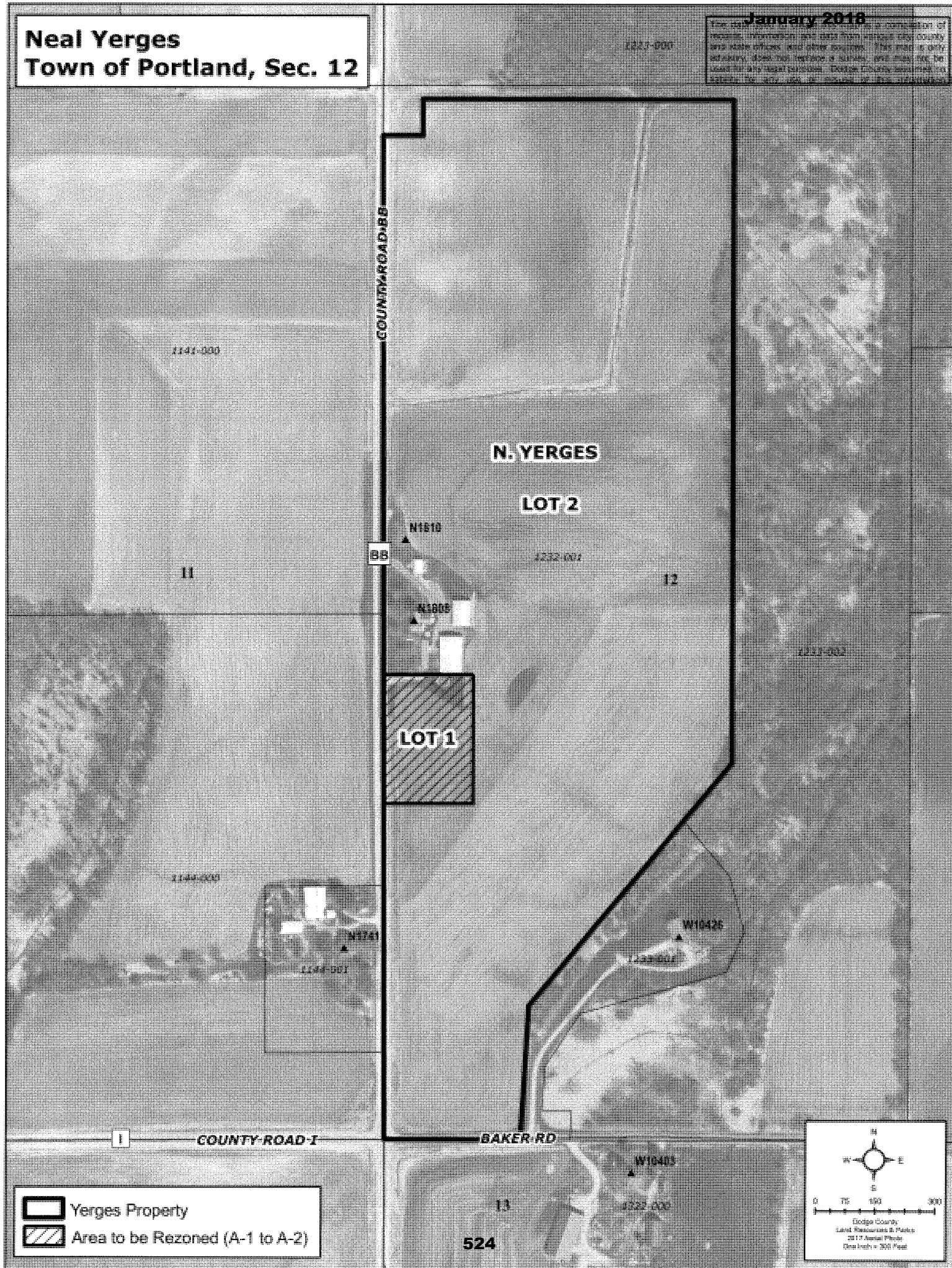

Janice Bobholz

Planning, Development and Parks
Committee

Neal Yerges Town of Portland, Sec. 12

January 2018

This map is based on aerial photography and is a compilation of records, information and data from various city, county and state offices and other sources. This map is only advisory, does not replace a survey, and should not be used for any legal purposes. Etchison County assumes no liability for any use or misuse of this information.



REPORT 1

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Planning, Development and Parks Committee, hereby report favorably on the petition of Gerald and Jacqueline Tracy Revocable Trust requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 40-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in the NE ¼ of the SE ¼, Section 1, Town of Shields, in order to allow for the establishment of a pet crematorium on this site and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 16th day of January, 2018

ADOPTED
BY DODGE COUNTY BOARD

JAN 16 2018

AYES 25 NOES 0
ABSENT 6
ABSTAIN 0

Karen J. Gibson
County Clerk

Tom Schaefer
Tom Schaefer

Allen Behl
Allen Behl

William Muche
William Muche

Joseph Marsik

Janice Bobholz

Planning, Development and Parks Committee

Ordinance No. 987

An Ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 1, T09N, R14E, Town of Shields, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this Ordinance has been duly referred to and considered by the Dodge County Planning, Development and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Planning, Development and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this Ordinance for compliance with the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code.

Whereas the Dodge County Planning, Development and Parks Committee has found that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and that the rezoning is the minimum action necessary to accomplish the intent of the petition.

The County Board of Supervisors of the County of Dodge does ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this Ordinance.

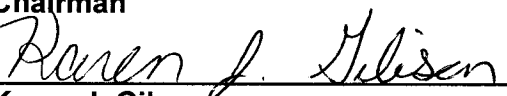
Section 2. This Ordinance shall be effective upon enactment and publication.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this Ordinance are hereby repealed.

Adopted and Approved this 16th day of January, 2018.



Russell Kottke
Chairman



Karen J. Gibson
County Clerk

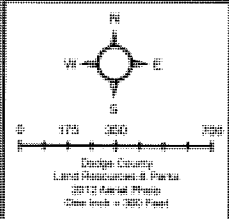
Gerald & Jacqueline Tracy Rev. Trust Town of Shields, Sec. 1

January 2018

This data was derived from a compilation of records, information, and data from various city, county and state offices and other sources. This map is only advisory, does not replace a survey, and may not be used for any legal purpose. Dodge County assumes no liability for any use or misuse of this information.



- Tracy Trust Property
- Area to be Rezoned (A-1 to A-2)



REPORT 2

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Planning, Development and Parks Committee, hereby report favorably on the petition of Thomas Otto requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 25-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in the SE ¼ of the NE ¼, Section 8, Town of Leroy, to allow for the creation of a non-farm residential lot and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.I of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is substantially consistent with the Dodge County Comprehensive and Farmland Preservation Plans and is consistent with the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 16th day of January, 2018.

ADOPTED
BY DODGE COUNTY BOARD

JAN 16 2018

AYES 25 NOES 0
ABSENT 6
ABSTAIN 0

Raven J. Gibson
County Clerk

Tom Schaefer
Tom Schaefer

Allen Behl
Allen Behl

William Muche
William Muche

Joseph Marsik

Janice Bobholz

Planning, Development and Parks Committee

Ordinance No. 988

An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 8, T13N, R16E, Town of Leroy, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Planning, Development and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Planning, Development and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code.

Whereas the Dodge County Planning, Development and Parks Committee has found that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive and Farmland Preservation Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.

The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.

Section 2. This ordinance shall be effective upon passage.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.

Adopted and Approved this 16th day of January, 2018.

Russell Kottke
Russell Kottke
Chairman

Karen J. Gibson
Karen J. Gibson
County Clerk

January 2018



REPORT 3

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Planning, Development and Parks Committee, hereby report favorably on the petition of the Dodge County Planning, Development and Parks Committee requesting amendment of certain sections of the Floodplain Zoning Ordinance, Dodge County, Wisconsin as described in "Exhibit A", and recommend approval of the ordinance as proposed.

The Committee has considered the proposal in accord with Section 8.0 of the Dodge County Floodplain Ordinance and finds that the proposed amendments to the Ordinance are necessary in order to adopt the flood study information dated November 22, 2016 prepared by SEH, Inc. The Committee has found that the proposed amendments as proposed meet the challenge of changing conditions, they are consistent with the Dodge County Comprehensive Plan and the stated purposes of the Code, they will protect the health, safety and general welfare of the general public, and they will not result in significant adverse impacts on the natural environment.

Respectfully submitted this 16th day of January, 2018

ADOPTED
BY DODGE COUNTY BOARD

JAN 16 2018

AYES 25 NOES 0
ABSENT 0
ABSTAIN 0

Karen J. Bileson
County Clerk

Thomas Schaefer
Tom Schaefer

Allen Behl

Janice K Bobholz
Janice Bobholz

Joseph Marsik
Joseph Marsik

William Mueche
William Mueche

Planning, Development and Parks
Committee

Ordinance No. 989

An Ordinance amending the Floodplain Zoning Ordinance, Dodge County, Wisconsin.

Whereas the subject matter of this Ordinance has been duly referred to and considered by the Dodge County Planning, Development and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Planning, Development and Parks Committee has reviewed the proposed amendments to the Dodge County Floodplain Zoning Ordinance and has considered the facts presented at the public hearing relating to the subject matter of this Ordinance.

Whereas the Dodge County Planning, Development and Parks Committee have found that the proposed amendments are necessary in order to bring the Dodge County Floodplain Zoning Ordinance into compliance with the applicable State and Federal floodplain regulations. Furthermore, the Committee has found that the amendments meet the challenge of changing conditions, the amendments are consistent with the Dodge County Comprehensive Plan and the stated purposes of the Ordinance and the amendments will not result in significant adverse impacts on the natural environment.

Whereas the Dodge County Planning, Development and Parks Committee has found that said amendments will protect the health, safety, and general welfare of the general public.

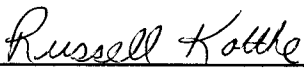
The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. Be it resolved that the amendment to the Floodplain Zoning Ordinance, Dodge County Wisconsin as represented by "Exhibit A" attached to and made a part of this Ordinance be and hereby is approved and adopted, by the Board of Supervisors of Dodge County, Wisconsin.

Section 2. This Ordinance shall become effective upon passage and publication.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this Ordinance are hereby repealed.

Adopted and approved this 16th day of January, 2018.



Russell Kottke
Chairman



Karen J. Gibson
County Clerk

REPORT 4

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Planning, Development and Parks Committee, hereby report favorably on the proposed amendment to Map 8-2 – the Dodge County Future Land Use Map of the Dodge County Comprehensive Plan as shown in Exhibit "A".

The Committee finds that the proposed land use classification for this site will be consistent with the existing land use designations for this area. The Committee finds that the proposal will be consistent with the relevant County Comprehensive Plan objectives and policies and the proposed land use designation would be appropriate for the subject properties.

Respectfully submitted this 16th day of January, 2018.

ADOPTED
BY DODGE COUNTY BOARD

JAN 16 2018

AYES 25 NOES 0
ABSENT 6
ABSTAIN 6

Karen J. Nelson
County Clerk

Thomas J. Schaefer
Thomas J. Schaefer

Joseph Marsik
Joseph Marsik

Allen Behl

Janice K. Bobholz
Janice Bobholz

William M. Muecke
William Muecke

Planning, Development and Parks
Committee

Ordinance No. 990

AN ORDINANCE TO AMEND THE DODGE COUNTY
COMPREHENSIVE PLAN

The Dodge County Board of Supervisors, Dodge County, Wisconsin, does ordain as follows:

- SECTION 1. Pursuant to section 59.69(3), Wisconsin Statutes, Dodge County is authorized to adopt and amend a comprehensive plan as defined in sections 66.1001(1)(a) and 66.1001(2), Wisconsin Statutes.
- SECTION 2. The Dodge County Planning, Development and Parks Committee, has reviewed the proposed amendment to Map 8-2 -the Future Land Use Map.
- SECTION 3. Dodge County has provided opportunities for public involvement including a public hearing held in accordance with Section 66.1001(4)(d), Wisconsin Statutes.
- SECTION 4. The Dodge County Board of Supervisors does, by the enactment of this ordinance, formally amend Map 8-2 -the Future Land Use Map of the Dodge County Comprehensive Plan pursuant to Section 66.1001(4)(c), Wisconsin Statutes in accordance with the attached "Exhibit A".
- SECTION 5. This ordinance shall take effect upon passage by a majority vote of the members-elect of the Dodge County Board of Supervisors and publication/posting as required by law.

ADOPTED this 16th day of January, 2018.

Voting Aye: 25 Voting Nay: 0

Russell Kottke
County Board Chairman

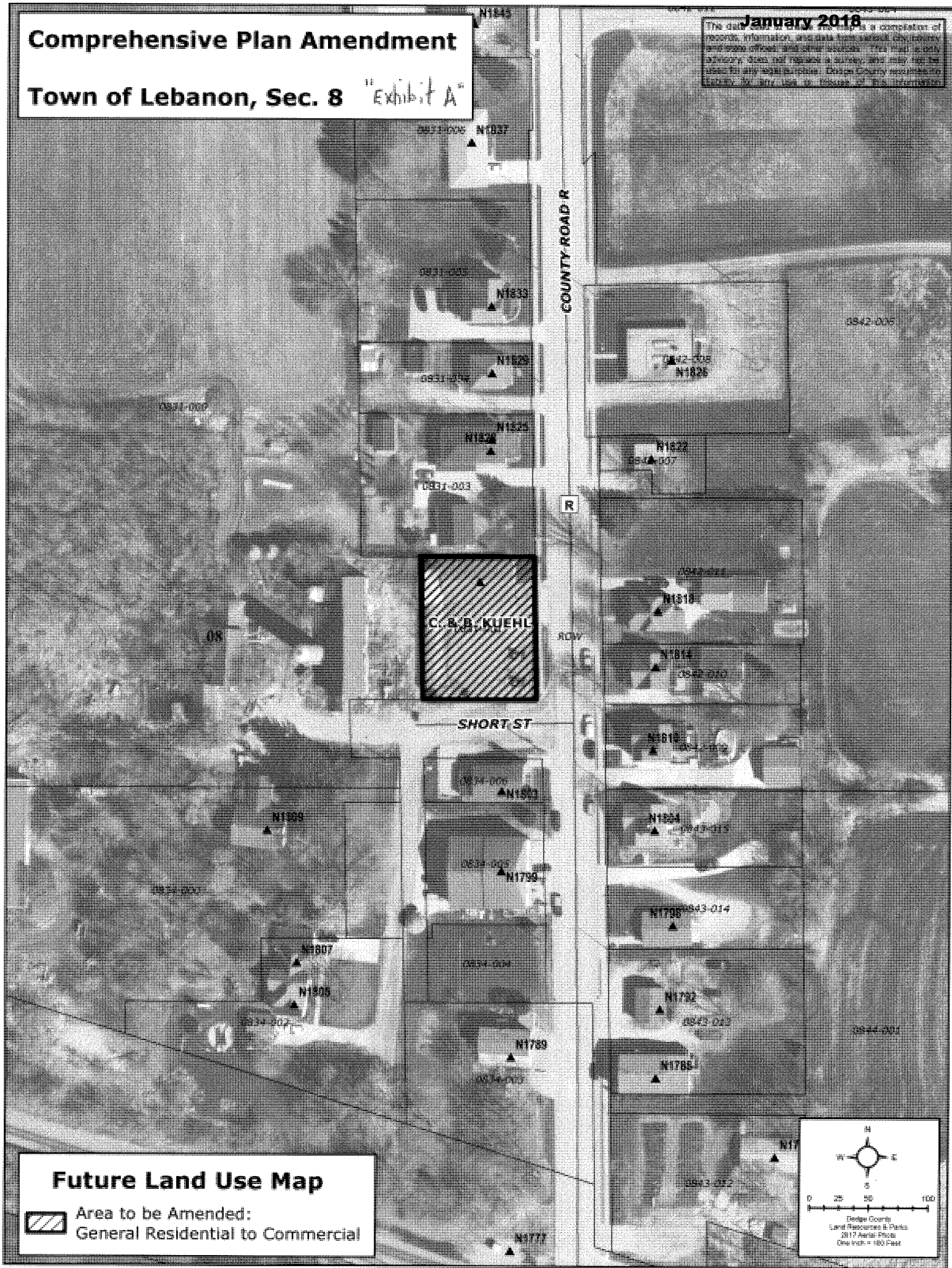
Attest:

Raven J. Belis
County Clerk

Comprehensive Plan Amendment

Town of Lebanon, Sec. 8 "Exhibit A"

January 2018
The data used to create this map is a compilation of records, information, and data from various city, county, and state offices, and other sources. This map is only advisory. Does not replace a survey, and may not be used for any legal purposes. DeKalb County recommends that you use a survey to confirm the information.



Future Land Use Map

 Area to be Amended:
General Residential to Commercial

REPORT 5

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Planning, Development and Parks Committee, hereby report favorably on the petition of Craig Kuehl requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 0.263-acres of land from the C-1 General Commercial Zoning District to the C-2 Extensive Commercial Zoning District in part of the NE ¼ of the SW ¼, Section 8, Town of Lebanon, to allow for the establishment of an automotive sales and service business at this location and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 16th day of January, 2018.

ADOPTED
BY DODGE COUNTY BOARD

JAN 16 2018

AYES 25 NOES 0
ABSENT 6
ABSTAIN 0

Karen J. Gibson
County Clerk

Tom Schaefer
Tom Schaefer

Allen Behl

William Muche
William Muche

Joseph Marsik
Joseph Marsik

Janice K Bobholz
Janice Bobholz

Planning, Development and Parks Committee

Ordinance No. 991

An Ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 08, T09N, R16E, Town of Lebanon, in the C-2 Extensive Commercial zoning district.

Whereas the subject matter of this Ordinance has been duly referred to and considered by the Dodge County Planning, Development and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Planning, Development and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this Ordinance for compliance with the criteria listed in Section 2.3.4.I of the Dodge County Land Use Code.

Whereas the Dodge County Planning, Development and Parks Committee has found that the criteria listed in Section 2.3.4.I of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and that the rezoning is the minimum action necessary to accomplish the intent of the petition.

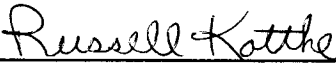
The County Board of Supervisors of the County of Dodge does ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this Ordinance.

Section 2. This Ordinance shall be effective upon enactment and publication.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this Ordinance are hereby repealed.

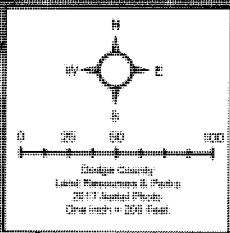
Adopted and Approved this ____ day of _____, 2018.



Russell Kottke
Chairman

Karen J. Gibson
County Clerk

January 2018

[illegible]

Notice of Meeting of the Dodge County Board of Supervisors

There will be a meeting of the Dodge County Board of Supervisors on **Wednesday, February 21, 2018, at 7:00 P.M.** in the County Board Room located on the fourth floor of the Administration Building, located at 127 East Oak Street, Juneau, Wisconsin.

The Agenda for the Meeting is as follows:

Call to Order by Russell Kottke, County Board Chairman

Pledge of Allegiance

Roll Call

Approve Minutes from January 16, 2018, County Board Session

Communications on File

Special Orders of Business

Confirm Appointment made by County Administrator

1. Reappoint Robert Ballweg to the Loan Advisory Committee for a one-year term commencing on March 17, 2018 to March 17, 2019, both inclusive.

Confirm Appointments made by County Board Chairman

1. Reappoint Paul F. Huebner as a representative and the County Board Chair as an alternate on the Glacial Heritage Development Partnership Board. This appointment is made annually.
2. James Qualmann to replace Dale Macheel on the Land and Water Conservation Committee.

Consider, Discuss and Take Action on the Following:

Resolutions on File

- 17-77 Establish Salaries for the 2019-2022 Term for the Elected Positions of Sheriff and Clerk of Circuit Court – Human Resources and Labor Negotiations Committee.
- 17-78 A Resolution to Alter the Boundaries of Dodge County Supervisory District No. 20, Dodge County Supervisory District No. 21, and Dodge County Supervisory District No. 22, Based on an Annexation – Executive Committee.
- 17-79 Continuation of the Self-Insured Worker's Compensation Program – Human Resources and Labor Negotiations Committee.
- 17-80 Authorize Creation of Enterprise Resource Planning (ERP) Project Director Position and Appointment of Project Director – Information Technology Committee.
- 17-81 Clearview 2017 Dodge County Budget Amendment – Health Facilities Committee.
- 17-82 Highway Department 2017 Dodge County Budget Amendment – Highway Committee.
- 17-83 Highway Department 2017 Dodge County Budget Amendment – Highway Committee.
- 17-84 Highway Department 2017 Dodge County Budget Amendment – Highway Committee.
- 17-85 Human Services and Health Department 2017 Dodge County Budget Amendment – Human Services and Health Board.
- 17-86 Carry Over Funds from Budget Year 2017 to Budget Year 2018 in the Dodge County District Attorney's Office – Judicial and Public Protection Committee.
- 17-87 Carry Over Funds from Budget Year 2017 to Budget Year 2018 in the Dodge County Human Services and Health Department – Human Services and Health Board.
- 17-88 Carry Over Funds from Budget Year 2017 to Budget Year 2018 in the Dodge County Land and Water Conservation Department – Land and Water Conservation Committee.
- 17-89 Carry Over Funds from Budget Year 2017 to Budget Year 2018 in the Dodge County Land Resources and Parks Department – Planning, Development and Parks Committee and Land Information Committee.

- 17-90 Carry Over Funds from Budget Year 2017 to Budget Year 2018 in the Dodge County Land Resources and Parks Department for the Gold Star Memorial Trail Project – Planning, Development and Parks and Finance Committees.
- 17-91 Carry Over Funds from Budget Year 2017 to Budget Year 2018 in the Dodge County Physical Facilities Maintenance Department – Building Committee.
- 17-92 Resolution to Carry Over Funds from Budget Year 2017 to Budget Year 2018 for the Same Purpose – Finance Committee.
- 17-93 Authorize the Purchase of Additional Professional Services for Netsmart Software and Approve Carry Over Funds from Budget Year 2017 to Budget Year 2018 in the Dodge County Human Services and Health Department – Human Services and Health Board, Information Technology and Finance Committees.
- 17-94 Authorizing the Engagement of River Run for Dodge County Information Technology Department and County Technology Infrastructure and Systems Evaluation and Plan – Information Technology Committee.
- 17-95 Resolution Authorizing Purchases for Dodge County Information Technology Infrastructure – Information Technology Committee.

Report on File

- 1. Ordinance No. 992 – Amend Land Use Code – Klaus and Christine Mittig Property – Town of Ashippun – Planning, Development and Parks Committee.

Ordinances on File

- 1. Ordinance No. 993 – An Ordinance to Amend Section 7.08 – Access onto County Highways; Restrictions and Regulations, of Chapter 7 – Traffic Code – Highway Committee.
- 2. Ordinance No. 994 – An Ordinance to Amend Section 7.09 of the Dodge County Code of Ordinances to Regulate Stopping, Standing, or Parking of Vehicles – Highway Committee.

Set Next Meeting Date & Time

Recess

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

COMMITTEE NAME COUNTY BOARD								
MEETING DATE February 21, 2018								
						Approval <i>RK</i>	Date <i>22-2018</i>	
						Chair <i>RK</i>		
VENDOR	NAME	PRESENT	ABSENT	PERDIEM	MILES	AMOUNT	MEALS	AMOUNT
49452	Bartsch, Jeremy	X		50.00	26	14.17		
11994	Behl, Allen	X		50.00	32	17.44		
49450	Bennett, Richard	X		50.00	6	3.27		
49449	Benter, Ed		X	0.00	0	0.00		
19566	Berres, Jeff	X		50.00	42	22.89		
11970	Bischoff, Larry	X		50.00	20	10.90		
10583	Bobholz, Janice		X	0.00	0	0.00		
26899	Bobholz, Mary	X		50.00	28	15.26		
49453	Caine, Jeffrey	X		50.00	14	7.63		
46788	Derr, Lisa	X		50.00	21	11.45		
10195	Duchac, Jeffry		X	0.00	0	0.00		
49971	Fink, Richard W.	X		50.00	35	19.08		
28760	Frohling, David	X		50.00	29	15.81		
49455	Glewen, Becky		X	0.00	0	0.00		
41853	Greshay, Richard		X	0.00	0	0.00		
49993	Guckenberger, David	X		50.00	50	27.25		
48638	Hilbert, Dan		X	0.00	0	0.00		
49454	Houchin, Cathy	X		50.00	33	17.99		
49451	Justmann, Stephanie	X		50.00	32	17.44		
16348	Kottke, Russell	X		55.00	30	16.35		
29374	Maly, Donna	X		50.00	20	10.90		
22503	Marsik, Joseph M.	X		50.00	40	21.80		
34243	Miller, MaryAnn	X		50.00	0	0.00		
43804	Muche, William	X		50.00	22	11.99		
36482	Nelson, Ed	X		50.00	32	17.44		
47109	Nickel, Thomas	X		50.00	34	18.53		
46789	Roesch, Mark E.	X		50.00	34	18.53		
30697	Schaefer, Thomas	X		50.00	30	16.35		
15819	Schmidt, Dennis	X		50.00	0	0.00		
37252	Schraufnagel, Larry		X	0.00	0	0.00		
50060	Sheahan-Malloy, Kira	X		50.00	32	17.44		

**Dodge County Board of Supervisors
February 21, 2018 – 7:00 p.m.
Administration Building - Juneau, Wisconsin**

The February Session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance with the exception of Supervisors Benter, J. Bobholz, Duchac, Glewen, Greshay, Hilbert and Schraufnagel who had previously asked to be excused.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor Maly and seconded by Supervisor Nelson to approve the minutes of the January 16, 2018, session of the County Board meeting as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

Communications on File

Karen J. Gibson, County Clerk, read a letter, dated February 19, 2018, from Beaver Dam Community Hospital President and CEO, Kim Miller regarding the Gold Star Memorial Trail Project. The Chairman ordered that this be placed on file.

Special Orders of Business

The Chairman called the First Special Order of Business: Confirm appointment made by County Administrator, James Mielke. Reappoint Robert Ballweg to the Loan Advisory Committee for a one-year term commencing on March 17, 2018 to March 17, 2019, both inclusive. A motion to accept the reappointment was made by Supervisor Maly and seconded by Supervisor Nickel. The motion passed by acclamation with no negative votes cast, thereby approving the reappointment.

The Chairman then called for the Second Special Order of Business: Confirm appointments made by County Board Chairman. Reappoint Paul F. Huebner as a representative and the County Board Chair as an alternate on the Glacial Heritage Development Partnership Board. This appointment is made annually. A motion to accept the reappointment was made by Supervisor Schmidt and seconded by Supervisor Schaefer. The motion passed by acclamation with no negative votes cast, thereby approving the reappointment.

The Chairman then appointed James Qualmann to replace Dale Macheel on the Land and Water Conservation Committee. A motion to accept the appointment was made by Supervisor Fink and seconded by Supervisor Behl. The motion passed by acclamation with no negative votes cast, thereby approving the appointment.

The following Resolutions, Report and Ordinances were read by the Clerk and acted upon by the Board:

Resolution No. 17-77 Establish Salaries for the 2019-2022 Term for the Elected Positions of Sheriff and Clerk of Circuit Court – Human Resources and Labor Negotiations Committee. A motion for adoption was made by Supervisor Miller and seconded by Supervisor Marsik. Comments by Supervisors Sheahan-Malloy and Berres. Questions by Supervisors M. Bobholz, Sheahan-Malloy and Berres answered by Supervisor Marsik and Human Resources Director Sarah Hinze. Super Berres questioned whether a motion to table Resolution 17-77 would be in order. Chairman Kottke called upon Corporation

Counsel, Kimberly Nass who advised that a proper motion would be to refer the Resolution back to the Human Resources and Labor Negotiations Committee. Comment by County Clerk, Karen J. Gibson. Supervisor Berres made a motion to refer Resolution 17-77 back to the Human Resources and Labor Negotiations Committee for further analysis. The motion to refer was seconded by Supervisor M. Bobholz. Comment by Supervisor Maly. The vote was cast on the motion to refer with 16 ayes and 8 noes, thereby approving the motion.

Ayes: Kottke, M. Bobholz, Nelson, Bennett, Guckenberger, Muche, Bartsch, Bischoff, Behl, Berres, Houchin, Roesch, Frohling, Schmidt, Sheahan-Malloy, Derr. Total 16.

Noes: Marsik, Justmann, Schaefer, Fink, Caine, Nickel, Maly, Miller. Total 8.

Absent: Benter, J. Bobholz, Greshay, Schraufnagel, Duchac, Hilbert, Glewen. Total 7.

Resolution No. 17-78 A Resolution to Alter the Boundaries of Dodge County Supervisory District No. 20, Dodge County Supervisory District No. 21, and Dodge County Supervisory District No. 22, Based on an Annexation – Executive Committee. A motion for adoption was made by Supervisor Berres and seconded by Supervisor Frohling. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-79 Continuation of the Self-Insured Worker's Compensation Program – Human Resources and Labor Negotiations Committee. A motion for adoption was made by Supervisor Marsik and seconded by Supervisor Sheahan-Malloy. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-80 Authorize Creation of Enterprise Resource Planning (ERP) Project Director Position and Appointment of Project Director – Information Technology Committee. A motion for adoption was made by Supervisor Nickel and seconded by Supervisor Maly. Comments by Supervisor Guckenberger. Supervisor Guckenberger made a motion to amend Resolution 17-80 by inserting on Page 2 beginning on Line 13: “....with a review and evaluation of the Project Director position no later than August of 2019, consistent with the procedures set forth in the County Board Rules (Rule 37).” Comment by Supervisor Guckenberger. The motion to amend was seconded by Supervisor Frohling. Question by Supervisor Berres answered by Supervisor Guckenberger. The vote was cast on Supervisor Guckenberger's motion to amend with all voting in the affirmative, thereby approving the motion to amend. Chairman Kottke stated that he wished to vote yes on this motion to amend instead of no.

Comment by Supervisor Guckenberger. The vote was then cast on Resolution No. 17-80 as amended with all voting in the affirmative, thereby adopting the Resolution as amended.

Resolution No. 17-81 Clearview 2017 Dodge County Budget Amendment – Health Facilities Committee. A motion for adoption was made by Supervisor Bischoff and seconded by Supervisor Schaefer. Question by Supervisor Houchin answered by Bill Wiley, Clearview Director of Financial Services. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-82 Highway Department 2017 Dodge County Budget Amendment – Highway Committee. A motion for adoption was made by Supervisor Caine and seconded by Supervisor Muche. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-83 Highway Department 2017 Dodge County Budget Amendment – Highway Committee. A motion for adoption was made by Supervisor Caine and seconded by Supervisor Muche.

Question by Supervisor Fink answered by Brian Field, Highway Commissioner. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-84 Highway Department 2017 Dodge County Budget Amendment – Highway Committee. A motion for adoption was made by Supervisor Muche and seconded by Supervisor Miller. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-85 Human Services and Health Department 2017 Dodge County Budget Amendment – Human Services and Health Board. A motion for adoption was made by Supervisor Maly and seconded by Supervisor Justmann. Comment by Supervisor Guckenberger. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-86 Carry Over Funds from Budget Year 2017 to Budget Year 2018 in the Dodge County District Attorney's Office – Judicial and Public Protection Committee. A motion for adoption was made by Supervisor Miller and seconded by Supervisor Nickel. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-87 Carry Over Funds from Budget Year 2017 to Budget Year 2018 in the Dodge County Human Services and Health Department – Human Services and Health Board. A motion for adoption was made by Supervisor Justmann and seconded by Supervisor Nickel. Supervisor Guckenberger asked James Mielke, County Administrator to comment on where the \$5,000.00 donation came from. Mr. Mielke stated the money was donated by Maas Brothers Construction of Watertown, WI. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-88 Carry Over Funds from Budget Year 2017 to Budget Year 2018 in the Dodge County Land and Water Conservation Department – Land and Water Conservation Committee. A motion for adoption was made by Supervisor Bischoff and seconded by Supervisor Behl. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-89 Carry Over Funds from Budget Year 2017 to Budget Year 2018 in the Dodge County Land Resources and Parks Department – Planning, Development and Parks Committee and Land Information Committee. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor Behl. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-90 Carry Over Funds from Budget Year 2017 to Budget Year 2018 in the Dodge County Land Resources and Parks Department for the Gold Star Memorial Trail Project – Planning, Development and Parks and Finance Committees. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor Maly. Questions by Supervisors Muche, Guckenberger and Miller answered by Bill Ehlenbeck, Land Resources and Parks Director. Comments by Supervisors Guckenberger, Berres, Fink, Derr, Muche, Maly, Marsik, Caine and Sheahan-Malloy. The vote was cast with 22 ayes and 2 noes, thereby adopting the Resolution.

Ayes: Kottke, M. Bobholz, Nelson, Marsik, Bennett, Justmann, Schaefer, Fink, Bartsch, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, Schmidt, Nickel, Sheahan-Malloy, Maly, Miller, Derr. Total 22.

Noes: Guckenberger, Muche. Total 2.

Absent: Benter, J. Bobholz, Greshay, Schraufnagel, Duchac, Hilbert, Glewen. Total 7.

Resolution No. 17-91 Carry Over Funds from Budget Year 2017 to Budget Year 2018 in the Dodge County Physical Facilities Maintenance Department – Building Committee. A motion for

adoption was made by Supervisor Schmidt and seconded by Supervisor Caine. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-92 Resolution to Carry Over Funds from Budget Year 2017 to Budget Year 2018 for the Same Purpose – Finance Committee. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor Nickel. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-93 Authorize the Purchase of Additional Professional Services for Netsmart Software and Approve Carry Over Funds from Budget Year 2017 to Budget Year 2018 in the Dodge County Human Services and Health Department – Human Services and Health Board, Information Technology and Finance Committees. A motion for adoption was made by Supervisor Maly and seconded by Supervisor Justmann. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-94 Authorizing the Engagement of River Run for Dodge County Information Technology Department and County Technology Infrastructure and Systems Evaluation and Plan – Information Technology Committee. A motion for adoption was made by Supervisor Maly and seconded by Supervisor Miller. Question by Supervisor Houchin answered by Supervisor Maly. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-95 Resolution Authorizing Purchases for Dodge County Information Technology Infrastructure – Information Technology Committee. A motion for adoption was made by Supervisor Maly and seconded by Supervisor Nickel. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Report No. 1 Ordinance No. 992 – Amend Land Use Code – Klaus and Christine Mittig Property – Town of Ashippun – Planning, Development and Parks Committee. A motion for adoption was made by Supervisor Behl and seconded by Supervisor Guckenberger. The vote was cast with all voting in the affirmative, thereby adopting the Report and Ordinance.

Ordinance No. 1 Ordinance No. 993 – An Ordinance to Amend Section 7.08 – Access onto County Highways; Restrictions and Regulations, of Chapter 7 – Traffic Code – Highway Committee. A motion for adoption was made by Supervisor Caine and seconded by Supervisor Muche. Question by Supervisor Schmidt answered by Chairman Kottke. The vote was cast with all voting in the affirmative, thereby adopting the Ordinance.

Ordinance No. 2 Ordinance No. 994 – An Ordinance to Amend Section 7.09 of the Dodge County Code of Ordinances to Regulate Stopping, Standing, or Parking of Vehicles – Highway Committee. A motion for adoption was made by Supervisor Berres and seconded by Supervisor Caine. The vote was cast with all voting in the affirmative, thereby adopting the Ordinance.

The Clerk noted no items had been placed on the Supervisor's desks

At 8:38 p.m. Supervisor Frohling made a motion to recess until Tuesday, March 20, 2018 at 7:00 p.m. Supervisor Schmidt seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

Resolution 17-77 – Establish Salaries for the 2019-2022 Term for the Elected Positions of Sheriff and Clerk of Circuit Court.

This Resolution was referred back to the Human Resources and Labor Negotiations Committee. See March 2018 County Board proceedings for further action.

Karen J. Gibson
Dodge County Clerk
2/21/2018

1 RESOLUTION NO. 17-78

2 **A Resolution to Alter the Boundaries of Dodge County Supervisory District No. 20,**
 3 **Dodge County Supervisory District No. 21, and Dodge County**
 4 **Supervisory District No. 22, Based on an Annexation**

5
 6 TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
 7 MEMBERS,

8
 9 **WHEREAS**, on March 20, 2012, the Dodge County Board of Supervisors adopted a 10-
 10 year supervisory district plan entitled the *Dodge County – Final Supervisory District Plan As*
 11 *Amended The Second Time Pursuant To 2011 Wisconsin Act 39*, creating county supervisory
 12 districts, municipal aldermanic districts, and election wards following the 2010 Census; and,

13
 14 **WHEREAS**, Section 59.10(3)(c), of the *Wisconsin Statutes*, allows a county board, in the
 15 exercise of its sole discretion, to alter the boundaries of supervisory districts based on
 16 annexations which occur after the adoption of the 10-year supervisory district plan, so long as the
 17 number of supervisory districts is not changed; and,

18
 19 **WHEREAS**, on December 5, 2017, the City of Watertown completed an annexation of a
 20 parcel of real estate (parcel), located in the Town of Emmet; and,

21
 22 **WHEREAS**, a copy of the annexation ordinance has been marked for identification as
 23 Exhibit “A”, and has been attached hereto; and,

24
 25 **WHEREAS**, this parcel annexed by the City of Watertown is part of Dodge County
 26 Supervisory District No. 20, which consists of Ward 1 of the Town of Emmet, Wards 1 and 2 of
 27 the Town of Portland, the Town of Shields, and Ward 7 of the City of Watertown; and,

28
 29 **WHEREAS**, it is appropriate to move the annexed parcel into Dodge County
 30 Supervisory District Nos. 21 and 22 in the City of Watertown because Dodge County
 31 Supervisory District No. 21 consists of Wards 5 and 6 of the City of Watertown, and Dodge
 32 County Supervisory District No. 22 consists of Wards 3 and 4 of the City of Watertown; and,

33
 34 **WHEREAS**, this Resolution does not change the number of Dodge County Supervisory
 35 Districts;

36
 37 **SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of
 38 Supervisors hereby amends the *Dodge County – Final Supervisory District Plan As Amended The*
 39 *Second Time Pursuant To 2011 Wisconsin Act 39*, by moving the annexed parcel from Dodge
 40 County Supervisory District No. 20 to Dodge County Supervisory District No. 21 and 22, as
 41 shown on the attached document entitled *City of Watertown Annexation and Alterations of the*
 42 *Boundaries of Dodge County Supervisory District No. 20 and Dodge County Supervisory District*
 43 *Nos. 21 and 22*, which has been marked for identification as Exhibit “B”; and,

1 **BE IT FINALLY RESOLVED**, that the Chairman of the Dodge County Supervisors
 2 shall file a certified copy of this Resolution, including Exhibit "A" and Exhibit "B", with the
 3 Secretary of State of the State of Wisconsin in accordance with the provisions of Section
 4 59.10(3)(c)4., of the *Wisconsin Statutes*.

All of which is respectfully submitted this 21st day of February, 2018

Dodge County Executive Committee:

Russell Kottke

Russell Kottke

Dennis Schmidt

Dennis Schmidt

Donna Maly

Donna Maly

Joseph M. Marsik

Joseph M. Marsik

Mary Ann Miller

Mary Ann Miller

Jeff Berres

Jeff Berres

David Frohling

David Frohling

Vote Required: Majority of Members present.

Resolution Summary: A Resolution to Alter the Boundaries of Dodge County Supervisory District Nos. 20, 21 and 22, based on an Annexation.

ADOPTED
BY DODGE COUNTY BOARD

FEB 22 2018

AYES	<u>24</u>	NOES	<u>0</u>
ABSENT	<u>7</u>		
ABSTAIN	<u>0</u>		

Karen J. Gibson
 County Clerk

DOCUMENT # 1258089

Office of Register of Deeds
Dodge County, Wisconsin
RECEIVED FOR RECORD

Document No.

Document Title

December 12, 2017 3:28 PM

CHRIS MANASCH - Registrar
Fee Amount: \$30.00
of Pages 3

**AN ORDINANCE
FOR ATTACHMENT OF REAL ESTATE BY BOUNDARY
ADJUSTMENT FROM THE TOWN OF EMMET TO THE CITY OF
WATERTOWN, DODGE COUNTY, WISCONSIN**

Sponsor: John David, Mayor & Chair
Committee: Plan Commission (Positive Recommendation)

WHEREAS, the City of Watertown and Town of Emmet adopted a Cooperative Plan Consistent with § 66.0307, Wisconsin Statutes, and which approved by the Wisconsin Department of Administration, which identifies areas within the Town of Emmet as expansion areas to mandatorily attach to the City of Watertown; and,

WHEREAS, the proposed territory to be attached is located within Area "3" (Exhibit "A"), Highway 16 Railroad Right-of-Way Area, is identified in the Intergovernmental Cooperative Plan Pursuant to Wisconsin Statute Section

Return to:

City Clerk
106 Jones Street, P.O. Box 477
Watertown, WI 53094

Parcel Numbers:
016-0915-2914-005

66.0307 Agreement between the City of the Watertown and the Town of Emmet to undergo a mandatory boundary adjustments on September 29, 2016 and is further outlined in Section 3.02 of the Agreement; and,

WHEREAS, a copy of the Intergovernmental Cooperative Plan Pursuant to Wisconsin Statute Section 66.0307 Agreement between the City of Watertown and the Town of Emmet has been reviewed by the Watertown Plan Commission and has been given to the Town Board of the Town of Emmet, in compliance with § 66.0307 (2) and (4) of the Wisconsin Statutes; and,

WHEREAS, the City of Watertown under Sections 6.02 and 8.03 of the Intergovernmental Cooperative Plan Pursuant to Wisconsin Statute Section 66.0307 Agreement between the City of Watertown and the Town of Emmet, has given a minimum ten (10) days advanced, written notice to the Town of Emmet Clerk; and,

WHEREAS, the Town of Emmet has not filed an objection to the attachment with the City; and,

WHEREAS, the Watertown Plan Commission has indicated its support and positive recommendation for attachment; and,

WHEREAS, the total assessed value of the below described real estate properties is \$0.

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF WATERTOWN DOES ORDAIN AS FOLLOWS:

SECTION 1. That the following described real estates be, and the same is, hereby detached from the Town of Emmet, Dodge County, Wisconsin, and for the attachment of same to the City of Watertown, Dodge County, Wisconsin, *to wit:*

(November 21, 2017) Ord. #17-30

Exhibit "A"

1. Railroad Right-of-Way all that part of railroad being a strip of land 100 feet in width running from the South line of the Southeast $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ to the East line of the Northeast $\frac{1}{4}$ of Section 29 and running thru the Southeast $\frac{1}{4}$ of the Southeast $\frac{1}{4}$, the Northeast $\frac{1}{4}$ of the Southeast $\frac{1}{4}$, the Southeast $\frac{1}{4}$ of the Northeast $\frac{1}{4}$ and the Northeast $\frac{1}{4}$ of the Northeast $\frac{1}{4}$, all in Section 29, Town 9 North, Range 15 East. (PIN: 016-0915-2914-005)

IT IS FURTHER ORDAINED AS FOLLOWS:

SECTION 2. That the above described real estate properties shall be made part of the Sixth (6th) Ward of the Second (2nd) Aldermanic District South of the State Highway 16 centerline and made part of the Fourth (4th) Ward of the Sixth (6th) District North of the State Highway 16 centerline of the City of Watertown, Dodge County, Wisconsin

SECTION 3. That the above described real estate property has a total population of 0 persons

SECTION 3 4. That a future, zoning classification on the real estate properties above shall be designated as Right-of-Way

SECTION 4 5. All ordinances or parts of ordinances inconsistent with the provision of this ordinance are hereby repealed

SECTION 5 6. This ordinance shall take effect and be in force the day following its passage and publication

This is to certify that I have compared the attached copy with the original record now on file in my office and that the same is a correct transcript thereof and of the whole thereof. In Testimony Whereof, I have hereunto subscribed my name and affixed the seal of the City of Watertown this 6th day of December, 2017.

Cynthia D. Ruppel
City Clerk/Treasurer

ADOPTED

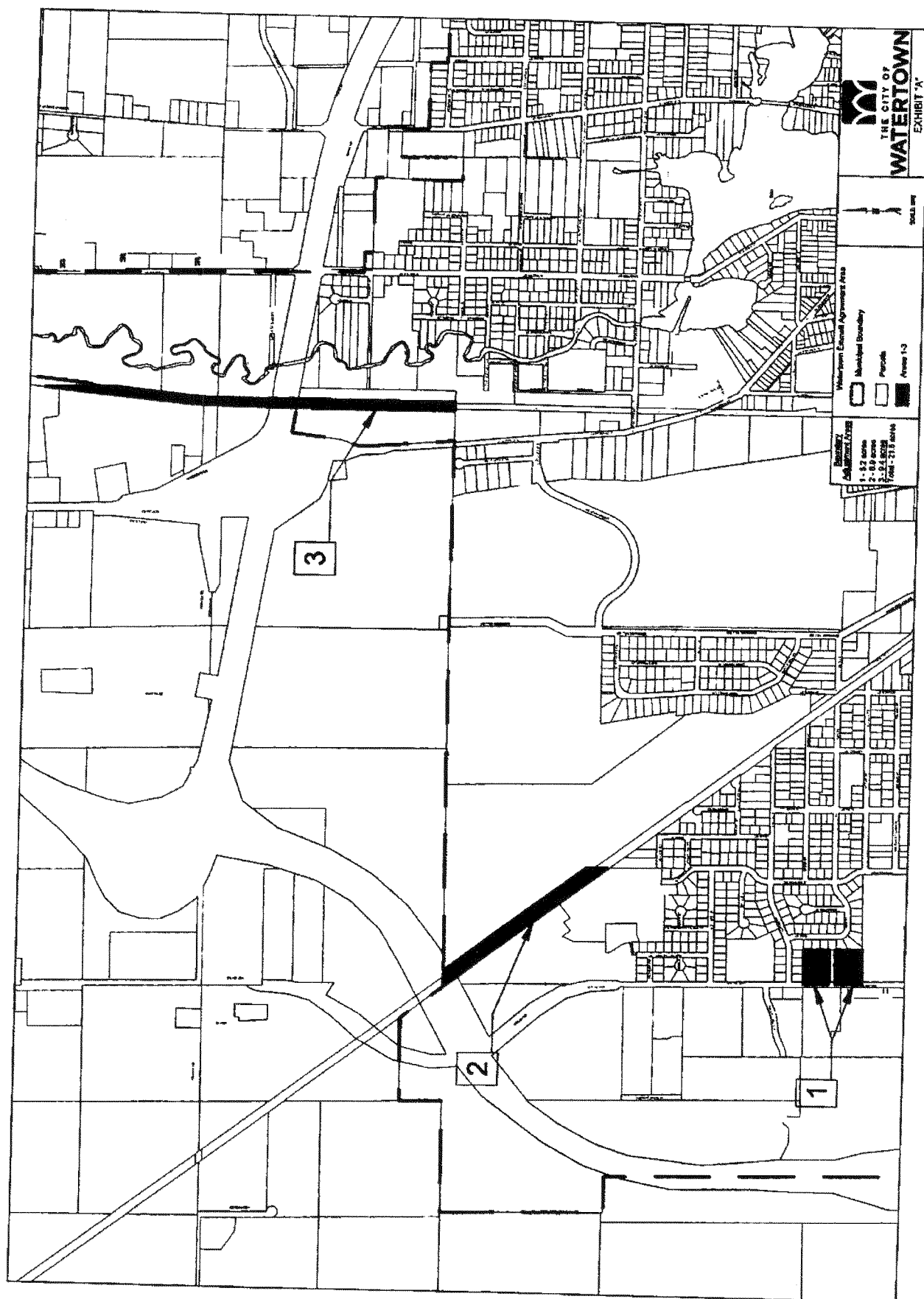
dec. 5, 2017
Cynthia D. Ruppel
CITY CLERK/TREASURER

APPROVED

dec. 5, 2017
John David
MAYOR

056

(November 21, 2017) Ord. #17-30



City of Watertown Annexation and Alteration of the Boundaries of Dodge County Supervisory District No. 20, Dodge County Supervisory District No. 21, and Dodge County Supervisory District No. 22



 Recently Annexed Area



 Wards

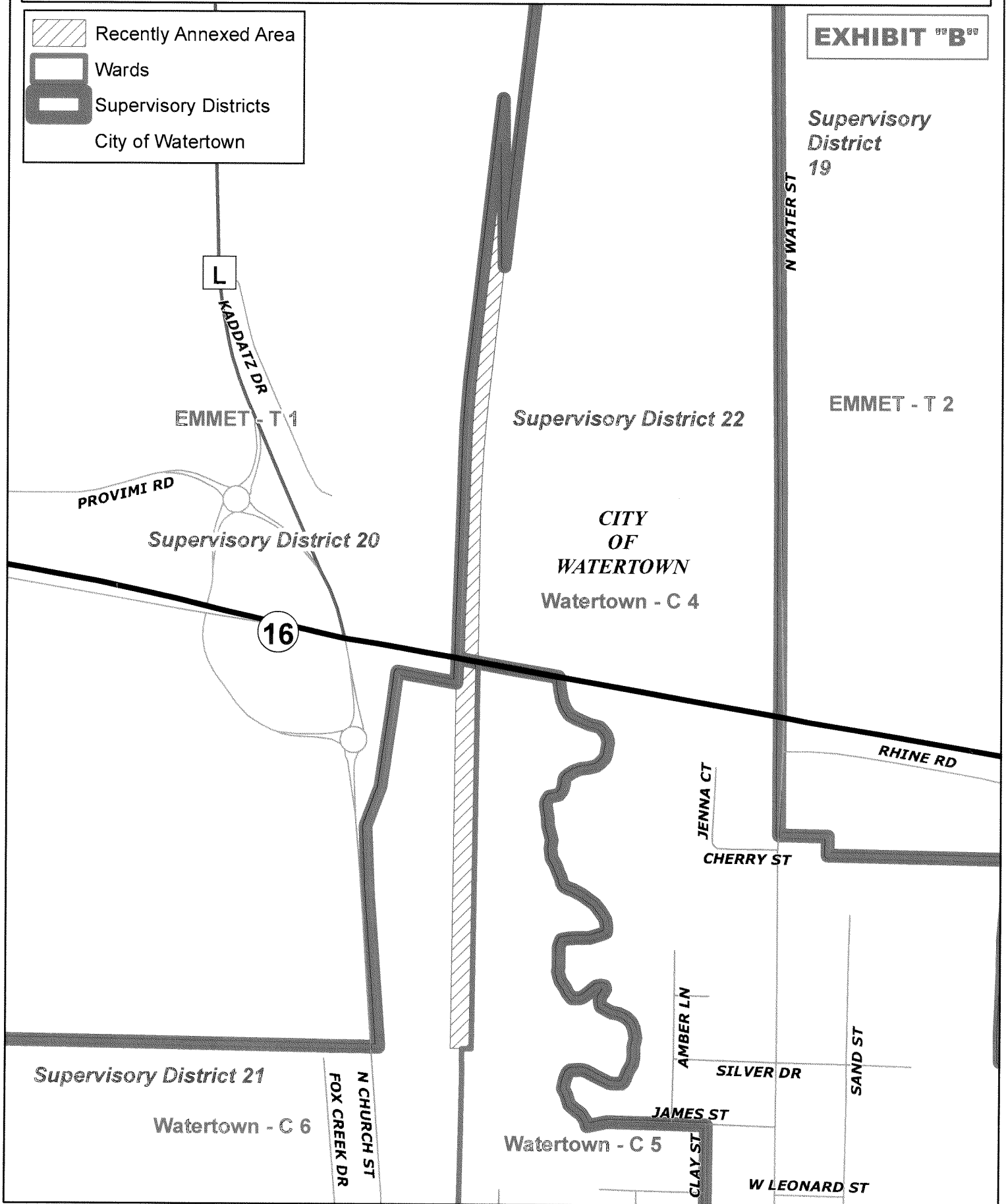


 Supervisory Districts



 City of Watertown

EXHIBIT "B"



RESOLUTION NO. 17-79**Continuation of the Self-Insured Worker's Compensation Program**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, Dodge County, Wisconsin, is a qualified political subdivision of the State of Wisconsin; and,

WHEREAS, the Wisconsin Worker's Compensation Act provides that employees covered by the Wisconsin Worker's Compensation Act either insure their liability with worker's compensation insurance carriers authorized to do business in Wisconsin, or to be exempted (self-insured) from insuring liabilities with a carrier and thereby assuming the responsibility for its own worker's compensation risk and payment; and,

WHEREAS, the State and its political subdivisions may self-insure worker's compensation without a special order from the Department of Workforce Development if they agree to report faithfully all compensable injuries and agree to comply with the Worker's Compensation Act and the rules of the Department of Workforce Development; and,

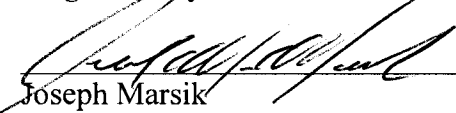
WHEREAS, the Dodge County Human Resources and Labor Negotiations Committee, at its February 8, 2018 meeting, approved the continuation of the self-insured worker's compensation program, in compliance with Wisconsin Administrative Code DWD 80.60(3);

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors does hereby provide for the continuation of the self-insured worker's compensation program that is currently in effect; and,

BE IT FINALLY RESOLVED, that the Dodge County Board of Supervisors does hereby authorize and direct the Dodge County Clerk to transmit a certified copy of this resolution to the Worker's Compensation Division of the Wisconsin Department of Workforce Development.

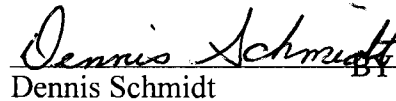
All of which is respectfully submitted this 21st day of February, 2018.

Dodge County Human Resources and Labor Negotiations Committee:


Joseph Marsik

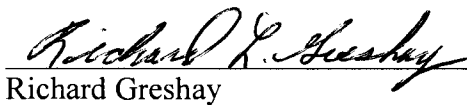
Jeffrey Duchac

David Frohling


Dennis Schmidt

ADOPTED

BY DODGE COUNTY BOARD

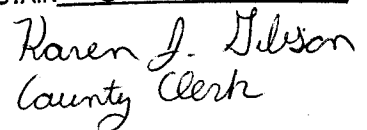

Richard Greshay

FEB 21 2018

AYES	24	NOES	0
ABSENT	1		
ABSTAIN	0		

Vote Required: Majority of Members present.

Resolution Summary: Continuation of the Self-Insured Worker's Compensation Program.


Karen J. Gibson
County Clerk

RESOLUTION NO. 17-80

**Authorize Creation of Enterprise Resource Planning (ERP)
Project Director Position and Appointment of Project Director**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, in July of 2017, the Dodge County Board of Supervisors adopted Resolution No. 17-21, which authorized entering into a contract with Tyler/Munis for the acquisition and implementation of a new Enterprise Resource Planning (ERP) system (also known as a financial software package); and,

WHEREAS, on December 28, 2017, a contract was executed with Tyler/Munis for the Enterprise Resource Planning Project (ERP Project), and project teams are being assembled in preparation for project kickoff; and,

WHEREAS, for successful implementation of the project, the Finance Committee recognizes the importance of designating a Project Director to coordinate the project implementation and alignment of same with the goals and strategies established by the Project Sponsor and Steering Committee, all in the best interest of Dodge County, with the general responsibilities of the project director as follows: 1) development, implementation and maintenance of a project plan; 2) coordination of all internal resources; 3) ensuring the timely delivery of work under the Tyler/Munis contract and on the part of county personnel; 4) serving as a liaison with external consultants; 5) ensuring timely and effective decision-making on the part of the county; 6) daily management of project activities and project logistics; and, 7) effective communication regarding project status throughout the county organization; and,

WHEREAS, the duties, responsibilities and organizational position of a Project Director are described in the project governance document attached hereto as Exhibit "A", an excerpt from ERP Project Charter reflecting project structure and governance; and,

WHEREAS, the Dodge County Finance Committee and the Dodge County Information Technology Committee recognize that the Human Resources and Labor Negotiations Committee placed the ERP Project Director in the Dodge County Miscellaneous Wage Schedule at a rate of \$33.65 per hour; and,

WHEREAS, the Dodge County Administrator (Project Sponsor) has appointed Ross Winklbauer as the Interim Project Director, thus, leaving the position of Project Assistant vacant; and,

WHEREAS, the Finance Committee recommends that the position of Project Assistant remain vacant, and the funding associated with the position be used to cover a portion of the Project Director position which will be moved to the Information Technology Budget; and,

1 **WHEREAS**, the Finance Committee further recommends that the position of Project Director
 2 report to the Project Sponsor and that the Project Director position be transferred from the
 3 organizational chart of the Finance Department to the Information Technology Department; and,
 4

5 **WHEREAS**, the ERP Project Cost Itemization, attached as Exhibit "A", to Resolution No.
 6 17-21, was adopted as a part of Resolution No. 17-21, with a contingency fund in the amount of
 7 \$275,000;
 8

9 **SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of
 10 Supervisors hereby authorizes and approves the creation of the Project Director position in the
 11 Information Technology Department, effective February 19, 2018, with the general duties and
 12 placement within the ERP Project Organizational Chart, as set forth in Exhibit "A", and attached
 13 hereto; and, *

14
 15 **BE IT FURTHER RESOLVED**, that on the recommendations of the Finance Committee,
 16 the Dodge County Board of Supervisors hereby authorizes:
 17

- 18 1. The Dodge County Administrator to officially appoint the Project Director, with said
 19 position reporting directly to the Project Sponsor;
 20
- 21 2. The transfer of funding for the Project Assistant position from the 2018 Finance
 22 Department Budget to the 2018 Information Technology Budget for purposes of funding
 23 the Project Director position; and,
 24
- 25 3. Any remaining funding for the Project Director position for 2018, be supplied by the ERP
 26 Project Cost Contingency which was authorized as a part of Resolution No. 17-21; and,
 27

28 **BE IT FURTHER RESOLVED** that the position of Project Assistant is hereby vacant and
 29 any funding to fill the position requires County Board approval; and,
 30

31 **BE IT FINALLY RESOLVED** that the Finance Director is authorized and directed to
 32 transfer funds from the 2018 Finance Department Budget, Business Unit 1301, Finance, Account No.
 33 .5100 Series, Wages and Benefits, to the 2018 Information Technology Department Budget, Business
 34 Unit 1801, Information Technology, Account No. .5100 Series, Wages and Benefits.

All of which is respectfully submitted this 21st day of February, 2018.

Dodge County Finance Committee:

 David Frohling

 Richard Fink

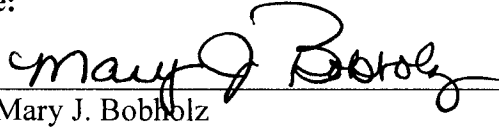
 David Guckenberger

 Thomas J. Schaefer

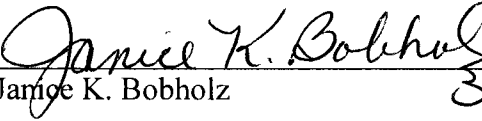
 Ed Benter

Dodge County Information Technology Committee:


Donna Maly


Mary J. Bobholz

Jeffrey Duchac


Janice K. Bobholz

Jeremy Bartsch

FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: X Yes ___ No ___ N/A.

Budget Impact: \$0.00. Finance Committee review date: February 13, 2018. Chair initials: .

Vote Required: Majority vote of members present.

Resolution Summary: Resolution to authorize creation of Enterprise Resource Planning Project Director position and appointment of ERP Project Director.

- * **Amendment:** with a review and evaluation of the Project Director position no later than August of 2019, consistent with the procedures as set forth in the County Board Rules (Rule 37).

ADOPTED
BY DODGE COUNTY BOARD

FEB 21 2018

AYES	24	NOES	0
ABSENT	7		
ABSTAIN	0		


County Clerk



2_PROJECT STRUCTURE [\[Top\]](#)

2.1_ROLES and RESPONSIBILITIES [\[Top\]](#)

The following roles have been defined for this project.

Project Sponsor. The Project Sponsor is the champion of the project, who:

- Authorizes the Project
- Provides strategic direction for the project
- Obtains funding approval for the project
- Ensures on-going commitment throughout the project
- Serves as the Chair of the Steering Committee

Steering Committee. The Steering Committee members represent strategic stakeholder leadership of the County. Their role is to:

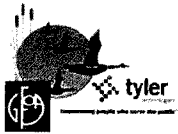
- Provide guidance regarding scope, schedule and budget
- Review and approve the Project Charter
- Provide advisory and consultative direction for the Project Management Office.
- Provides guidance or resolution to processes involving County policies
- Coordinate Department tasks, as appropriate
- Ensures that adequate resources are provided for the successful completion of the project
- The Chair of the Steering Committee is the Project Sponsor

Project Management Office (hereafter 'PMO'). The PMO coordinates activities not directly managed by the Project Director or within the scope of ERP project. The PMO:

- Helps secure project resources
- Coordinates resources on competing projects
- Coordinates technology tasks
- Manages project contracts
- Assists the Project Director with project personnel management
- Promotes project standards
- Recruits appropriate project resources
- Assists with project quality and payment review
- Reports to the Steering Committee

Project Director. The Project Director is the executive level project manager responsible for:

- Managing day-to-day activities during implementation
- Managing the ERP Project Team
- Managing the project scope, budget, and timeline
- Creating and enforcing project standards
- Managing project communications
- Serving as project liaison for external consultants
- Monitoring project tasks to ensure the timely delivery of work products.
- Reviewing and accepting project deliverables



- Participating in Project Management Office

Functional Leads. Stakeholder participation will occur through functional and technical teams. These teams will be led by County staff permanently assigned to the project for the duration of the implementation. The Functional Leads will:

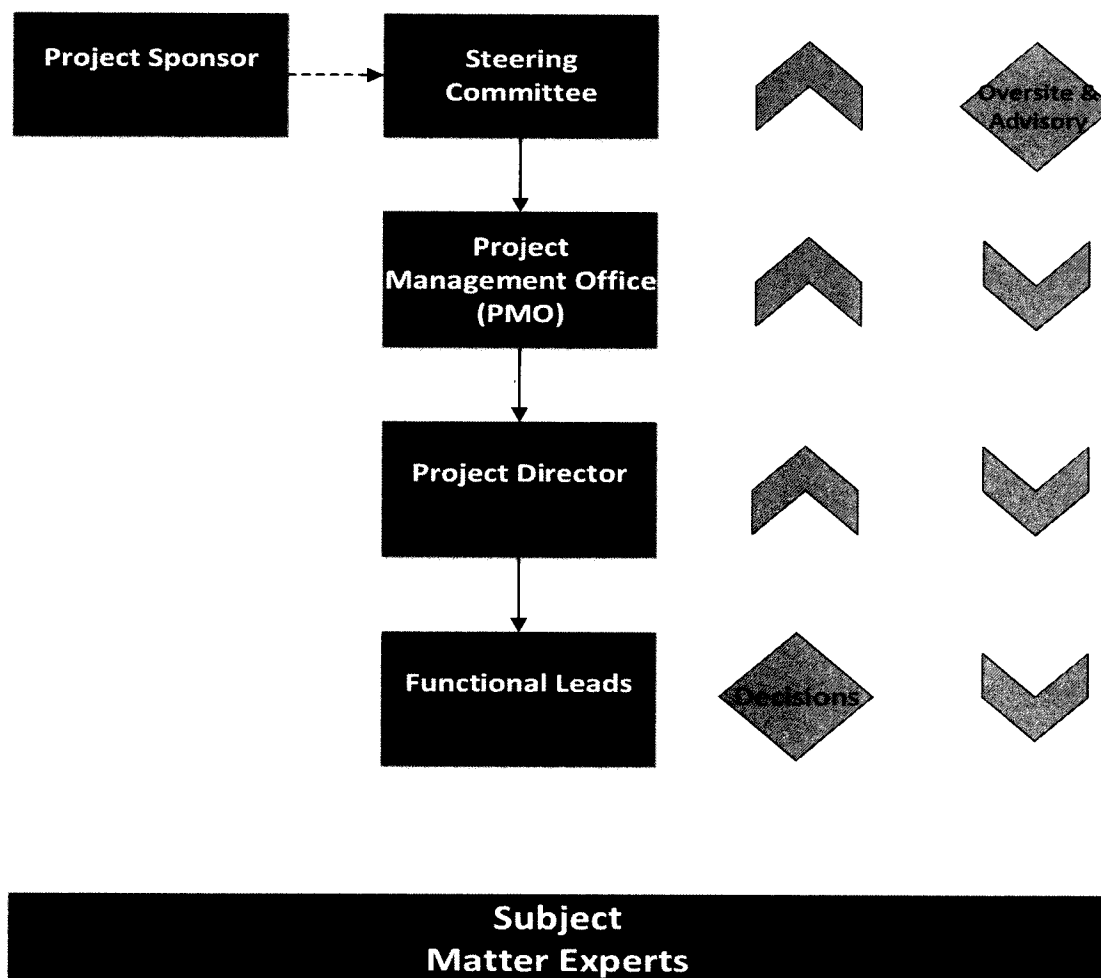
- Assist the Project Director with managing project activities
- Work alongside the ERP consultants
- Identify appropriate stakeholders to participate in certain project activities
- Lead change management for their assigned functions
- Manage the completion of assigned project tasks
- Manage project documentation
- Manage requirements traceability
- Make project decisions in a timely manner
- Make recommendations and assist in the development of policies and procedures for best practice business processes.
- Review project deliverables
- Elevate issues when appropriate
- Report to the Project Director

Subject Matter Experts. The Subject Matter Experts will consist of County staff that will serve periodically on the project to fulfill implementation tasks such as testing validation, communications assistance, and other similar activities required to complete successful change management for the County.



2.2_Project Governance Structure [\[Top\]](#)

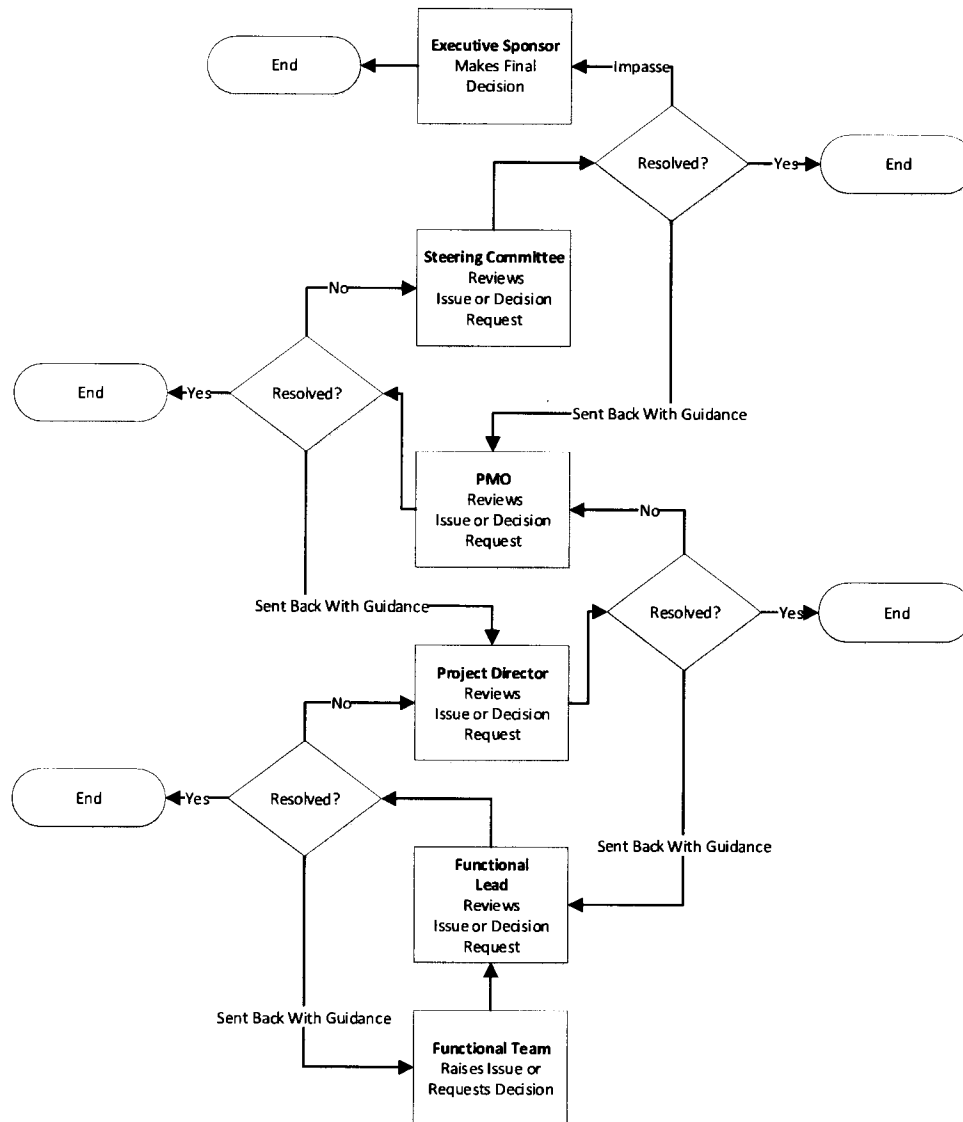
The following is the project governance, which includes formal rules, procedures, and structures by which the ERP Project will be governed.





2.3_Decision/Issue Escalation Process [\[Top\]](#)

The diagram below outlines the project escalation process.





2.4_Project Stakeholders [\[Top\]](#)

Stakeholder	Name and Title
Project Sponsor	• Jim Mielke, County Administrator
Steering Committee	• Jim Mielke, County Administrator (Chair) • Donna Maly, County Board Supervisor – IT Committee Chair • Julie Kolp, County Finance Director
Project Management Office (PMO)	• Ross Winklbauer, Project Director (Chair) • Andy Miller, Veterans Service Officer – ERP Project Systems Integrator • Kim Nass, Corporation Counsel – ERP Project Contract Manager
Project Director	• Ross Winklbauer, Project Director
Department Heads	• County, Department Heads
Functional Leads	• Eileen Lifke, County Assistant Finance Director ◦ General Ledger/Project/Grant/Budget Prep/Budget Control/Finance Lead • Monica Hooper, Division Manager Fiscal Support Services ◦ Internal Controls/Finance Lead • Bill Wiley, Director of Financial Services ◦ Report/Receivables/Finance Lead • Makenzie Drays, County Senior Accountant ◦ Purchasing Lead • Kevin Nakielski, IT Database Administrator ◦ Technology Lead • Lori Fett, County Highway Office Manager ◦ Work Order/Inventory Lead
Subject Matter Experts (SMEs)	• Department representatives identified by PMO & project leads as having overall business process expertise in specific functions.
County Board Supervisors	• Thirty-three elected officials who oversee the operation of county government
County End-Users	• Any stakeholder with access to future ERP solution
County Constituents	• Any County customer
Outside Consultants	• Any outside contractors used by the County for the ERP project.

RESOLUTION NO. 17-81**Clearview 2017 Dodge County Budget Amendment**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the Dodge County Board of Supervisors adopted the 2017 Dodge County Budget on November 15, 2016; and,

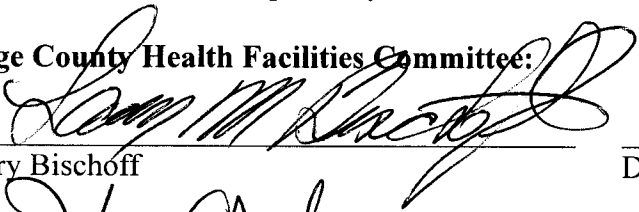
WHEREAS, due to events which have taken place and circumstances which have changed since the Dodge County Board of Supervisors adopted the 2017 Dodge County Budget, it is now necessary to change the amounts of some of the various revenues and expenses that were stated in the 2017 Dodge County Budget for Clearview at the time it was adopted; and,

WHEREAS, the Dodge County Health Facilities Committee hereby recommends to the Dodge County Board of Supervisors, that the Dodge County Board of Supervisors authorize and direct the Dodge County Finance Director to change the amounts of those revenues and expenses, as specified in the attached document entitled *Unbudgeted/Excess Revenue Appropriation Revenue and Expenditure Adjustment Form*, attached hereto and incorporated herein as Exhibit "A";

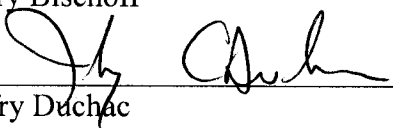
SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors approves the budget amendment with adjustments to revenues and expenditures in the 2017 Clearview Budget, as reflected on Exhibit "A", and hereby authorizes and directs the Dodge County Finance Director to change the amounts of those appropriations, as specified in Exhibit "A".

All of which is respectfully submitted this 21st day of February, 2018.

Dodge County Health Facilities Committee:


Larry Bischoff


Dan Hilbert


Jeffry Duchac


Lisa DeFr


Thomas J. Schaefer

FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: Yes X No N/A.

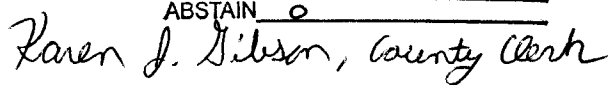
Budget Impact: \$ Net 0. Finance Committee review date: February 13, 2018. Chair initials: JS.

Vote Required: Two-thirds (2/3) of members elect.

Resolution Summary: Resolution amending the 2017 Dodge County Budget (Clearview). **ADOPTED**
BY DODGE COUNTY BOARD

FEB 22 2018

AYES 24 NOES 0
ABSENT 7
ABSTAIN 0


Karen J. Gibson, County Clerk

	Dodge County, Wisconsin			Doc = BX
	Finance Department			Ledger = BA
	Unbudgeted/Excess Revenue Appropriation			
	Revenue and Expenditure Adjustment Form			
Effective January 1st, 2016				
Date: 1/25/18		For Finance Department use only Doc# _____ Batch# _____ GL Date: _____		
Department: Clearview				
Description of Adjustment: Budgeted revenues are being adjusted to reflect the actual amount of revenue by facility and payer. Expenses are also being adjusted due to a greater demand on dietary and household supplies and lower than expected consulting, legal and utility costs.				
Budget Adjustment				
Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
REVENUES				
4528	4652		MA MCO Revenue	575,000
4528	4631		Medicaid-SNF	500,000
4520	4615		PVT-MC Advantage	350,000
4520	4652		MA MCO Revenue	150,000
4528	4644		MA-Retro Revenue	100,000
4524	4652		MA MCO Revenue	100,000
4527	4602		Private Pay Reven	90,000
4520	4644		MA-Retro Revenue	80,000
4526	4652		MA MCO Revenue	80,000
4525	4603		Private Pay	75,000
4524	4602		Private Pay Reven	65,000
4521	4652		MA MCO Revenue	60,000
4525	4653		Commercial Ins. R	60,000
4525	4734	45	CV Other	50,000
4519	4697		Other Revenue	40,000
4524	4734	45	CV Other	40,000
4521	4644		MA-Retro Revenue	25,000
4525	4794	01	Clrv-MI-	20,000
4521	4639		MA Supplemental	15,000
4519	4668		Transportation Se	15,000
4520	4734	45	MCHA Assessment	15,000
4526	4602		Private Pay Reven	(30,000)
4520	4639		MA Supplemental	(75,000)
4527	4652		MA MCO Revenue	(75,000)
4525	4652		MA MCO Revenue	(125,000)
4521	4636		Medicaid-ICF MR	(150,000)
4520	4603		Private Pay	(225,000)
4520	4653		Commercial Ins. R	(250,000)
4528	4603		Private Pay	(500,000)
4520	4631		MA-SNF	(500,000)
4528	4653		Commercial Ins Re	(575,000)
EXPENSES				
4541	5343		Raw Food	18,000
4520	5211	05	Consulting Physician	10,000
4520	5347	39	MC-Other	9,000
4544	5349		Other Supplies	7,000
4541	5349		Other Dietary Sup	5,300
4556	5223		Sewer Services	4,600
4541	5347		Nourishments	4,500
4532	5211	09	Consulting Dentist	(5,000)
4520	5349		MA-Other Supplies	(8,400)
4556	5224		Natural Gas Servi	(10,000)
4582	5212		Legal Services	(15,000)
4532	5211	05	Consulting Physician	(20,000)
Exhibit "A"				

RESOLUTION NO. 17-82**Highway Department 2017 Dodge County Budget Amendment**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the Dodge County Board of Supervisors adopted the 2017 Dodge County Budget on
November 15, 2016; and,

WHEREAS, due to events which have taken place and circumstances which have changed since the
Dodge County Board of Supervisors adopted the 2017 Dodge County Budget, it is now necessary to change the
amounts of some of the various revenues and expenses that were stated in the 2017 Dodge County Budget for the
Dodge County Highway Department at the time it was adopted; and,

WHEREAS, the Wisconsin Department of Transportation contracted with Dodge County in 2017 to
perform traffic and discretionary maintenance projects on the State Highway System; and,

WHEREAS, the unbudgeted work performed by Dodge County will result in \$116,450 in unbudgeted
expenses and \$116,450 in unbudgeted revenues in 2017; and,

WHEREAS, the Dodge County Highway Committee has reviewed these expenditures and revenues
for the traffic and discretionary maintenance performed by Dodge County on the State Highway System, and
has determined that the expenditures and revenues were reasonable and necessary; and,

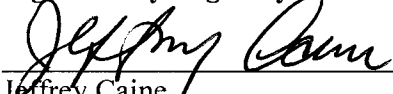
WHEREAS, the Highway Committee recommends that the Dodge County Board of Supervisors
approve a budget amendment in the amount of \$116,450 in expenditures and revenues to the 2017 Highway
Department Budget;

WHEREAS, the Dodge County Highway Committee hereby recommends to the Dodge County Board of
Supervisors, that the Dodge County Board of Supervisors authorize and direct the Dodge County Finance Director
to change the amounts of those revenues and expenses, as specified in the attached document entitled
Unbudgeted/Excess Revenue Appropriation Revenue and Expenditure Adjustment Form, attached hereto and
incorporated herein as Exhibit "A";

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby
approves the budget amendment with adjustments to revenues and expenditures in the 2017 Highway
Department Budget, as reflected on Exhibit "A", and authorizes and directs the Dodge County Finance
Director to change the amounts of those appropriations, as specified in the attached document entitled
Unbudgeted/Excess Revenue Appropriation Revenue and Expenditure Adjustment Form, attached hereto and
incorporated herein as Exhibit "A".

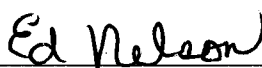
All of which is respectfully submitted this 21st day of February, 2018.

Dodge County Highway Committee:


Jeffrey Caine

William Muche


Jeff Berres


Ed Nelson

FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: ___ Yes X No ___ N/A.

Budget Impact: \$116,450. Finance Committee review date: February 13, 2018. Chair initials: CS.

Vote Required: Two-thirds (2/3) of members elect.

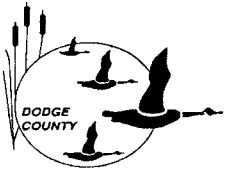
Resolution Summary: Highway Department 2017 Dodge County Budget Amendment in the amount of \$116,450.

ADOPTED
BY DODGE COUNTY BOARD

FEB 21 2018

AYES	<u>24</u>	NOES	<u>0</u>
ABSENT	<u>7</u>		
ABSTAIN	<u>0</u>		

Karen J. Gibson
County Clerk



Dodge County, Wisconsin
Finance Department
Unbudgeted/Excess Revenue Appropriation
Revenue and Expenditure Adjustment Form
 Effective January 1st, 2016

Doc = BX
Ledger = BA

Date: 01/26/2018

Department: _____ Highway

For Finance Department use only	
Doc#	_____
Batch#	_____
GL Date:	_____

Description of Adjustment:

Unbudgeted revenue and expenditures from the Wisconsin Department of Transportation for accident repairs that are done on State Highway's. The revenue and expenditures received are variable based on the number of accidents that occur in Dodge County.

Budget Adjustment

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
3328	4723	01	STHS Other	116,450.00
3328	5121		STHS Other-Wages	37,064.00
3328	5122		STHS Other-OT Wages	1,924.00
3328	5491		STHS Other-Employee Benefits	23,105.00
3328	5492		STHS Other-Field Small Tools	1,724.00
3328	5493		STHS Other-Equipment	15,973.00
3328	5494		STHS Other-Materials/Supplies	36,660.00

Note the total Budget Adjustment must balance

Exhibit "A"

RESOLUTION NO. 17-83**Highway Department 2017 Dodge County Budget Amendment**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the Dodge County Board of Supervisors adopted the 2017 Dodge County Budget on November 15, 2016; and,

WHEREAS, due to events which have taken place and circumstances which have changed since the Dodge County Board of Supervisors adopted the 2017 Dodge County Budget, it is now necessary to change the amounts of some of the various revenues and expenses that were stated in the 2017 Dodge County Budget for the Dodge County Highway Department at the time it was adopted; and,

WHEREAS, the Highway Department has received from other government unit services, unbudgeted revenue in the amount of \$88,153, for its assistance that it provides surrounding counties in completing highway road projects; and,

WHEREAS, the Highway Department has also experienced a net increase in unbudgeted expenses in 2017, in part due to the increased services provided; and,

WHEREAS, the Dodge County Highway Committee hereby recommends to the Dodge County Board of Supervisors, that the Dodge County Board of Supervisors authorize and direct the Dodge County Finance Director to change the amounts of those revenues and expenses, as specified in the attached document entitled *Unbudgeted/Excess Revenue Appropriation Revenue and Expenditure Adjustment Form*, attached hereto and incorporated herein as Exhibit "A";

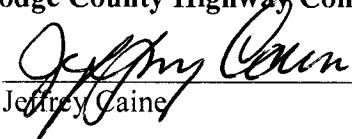
SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby approves the budget amendment with adjustments to revenues and expenditures in the 2017 Highway Department Budget, as reflected on Exhibit "A", and authorizes and directs the Dodge County Finance Director to change the amounts of those appropriations, as specified in the attached document entitled *Unbudgeted/Excess Revenue Appropriation Revenue and Expenditure Adjustment Form*, attached hereto and incorporated herein as Exhibit "A".

**ADOPTED
BY DODGE COUNTY BOARD**

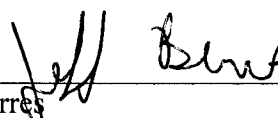
All of which is respectfully submitted this 21st day of February, 2018.

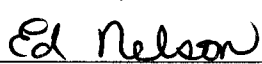
FEB 21 2018

Dodge County Highway Committee:

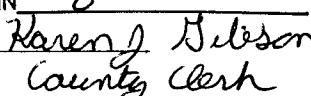

Jeffrey Caine

William Muche


Jeff Berres


Ed Nelson

AYES	24	NOES	0
ABSENT	1		
ABSTAIN	0		


Karen J. Nelson
County Clerk

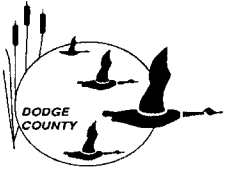
FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: Yes X No N/A.

Budget Impact: \$88,153. Finance Committee review date: February 13, 2018. Chair initials: .

Vote Required: Two-thirds (2/3) of members elect.

Resolution Summary: Highway Department 2017 Dodge County Budget Amendment in the amount of \$88,153.



Dodge County, Wisconsin
Finance Department
Unbudgeted/Excess Revenue Appropriation
Revenue and Expenditure Adjustment Form
 Effective January 1st, 2016

Doc = BX
Ledger = BA

Date: __01/26/2018__

Department: _____ Highway

For Finance Department use only	
Doc# _____	
Batch# _____	
GL Date: _____	

Description of Adjustment:

Unbudgeted revenue from Other Government Unit Services that Dodge County provides to surroundings
 Counties when they need our assistance in projects. Dodge County assisted Sheboygan County with shouldering
 and a joint effort with Fond du Lac County on rehabilitation of CTH AY. We also went to Waukesha County and
 assisted with paving.

Budget Adjustment

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
3461	4743	01	Other Govt Unit Services	88,153.00
3461	5121		Other Govt Unit Srv-Wages	10,258.00
3461	5122		Other Govt Unit Srv-Wages-OT	8,121.00
3461	5491		Other Govt Unit Srv-Emp Benefits	8,899.00
3461	5492		Other Govt Unit Srv-Field Small Tool	1,205.00
3461	5493		Other Govt Unit Srv-Equipment	44,062.00
3461	5494		Other Govt Unit Srv-Materials	15,608.00

Note the total Budget Adjustment must balance

Exhibit "A"

RESOLUTION NO. 17-84**Highway Department 2017 Dodge County Budget Amendment**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the Dodge County Board of Supervisors adopted the 2017 Dodge County Budget on November 15, 2016; and,

WHEREAS, due to events which have taken place and circumstances which have changed since the Dodge County Board of Supervisors adopted the 2017 Dodge County Budget, it is now necessary to change the amounts of some of the various revenues and expenses that were stated in the 2017 Dodge County Budget for the Dodge County Highway Department at the time it was adopted; and,

WHEREAS, the Highway Department experienced an overrun of snow and ice removal due to the unforeseen storms that took place throughout 2017; and,

WHEREAS, this overrun was anticipated at budget time and was funded with the 2017 Highway Budget Fund balance, in the amount of \$261,974; and,

WHEREAS, the Dodge County Highway Committee recommends that the Dodge County Board of Supervisors approve a budget amendment in the amount of \$261,974 in expenditures and revenues to the 2017 Highway Department Budget;

WHEREAS, the Highway Committee hereby recommends to the Dodge County Board of Supervisors, that the Dodge County Board of Supervisors authorize and direct the Dodge County Finance Director to change the amounts of those revenues and expenses, as specified in the attached document entitled *Unbudgeted/Excess Revenue Appropriation Revenue and Expenditure Adjustment Form*, attached hereto and incorporated herein as Exhibit "A";

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby approves the budget amendment with adjustments to revenues and expenditures in the 2017 Highway Department Budget, as reflected on Exhibit "A", and authorizes and directs the Dodge County Finance Director to change the amounts of those appropriations, as specified in the attached document entitled *Unbudgeted/Excess Revenue Appropriation Revenue and Expenditure Adjustment Form*, attached hereto and incorporated herein as Exhibit "A".

ADOPTED

All of which is respectfully submitted this 21st day of February, 2018.

BY DODGE COUNTY BOARD

Dodge County Highway Committee:

Jeffrey Caine
Jeffrey Caine

William Muche
William Muche

FEB 21 2018

<u>Jeff Berres</u>	AYES <u>24</u>	NOES <u>0</u>
<u>Ed Nelson</u>	ABSENT <u>0</u>	
	ABSTAIN <u>0</u>	

Karen J. Dilsen
County Clerk

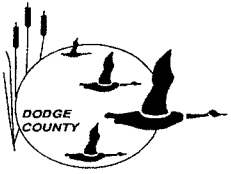
FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: ___ Yes X No ___ N/A.

Budget Impact: \$261,974. Finance Committee review date: February 13, 2018. Chair initials: JS.

Vote Required: Two-thirds (2/3) of members elect.

Resolution Summary: Highway Department 2017 Dodge County Budget Amendment in the amount of \$261,974.



Dodge County, Wisconsin
Finance Department
Unbudgeted/Excess Revenue Appropriation
Revenue and Expenditure Adjustment Form

Doc = BX
 Ledger = BA

Effective January 1st, 2016

Date: 01/29/2018

Department: Highway

For Finance Department use only

Doc# _____

Batch# _____

GL Date: _____

Description of Adjustment:

Overrun of County Snow & Ice due to the unforeseen storms that took place throughout 2017.

This overrun was anticipated at budget time and has been funded with 2017 Highway Budget Fund balance, consequently no general fund transfer is required.

Budget Adjustment

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
3312	4932		CTHS Snow & Ice-Fund Balance Forward	261,974.00
3312	5122		CTHS Snow & Ice-Wages-Overtime	20,870.00
3312	5491		CTHS Snow & Ice-Emp Benefits	11,781.00
3312	5492		CTHS Snow & Ice-Field Small Tools	626.00
3312	5494		CTHS Snow & Ice-Materials & Sply	228,697.00

Note the total Budget Adjustment must balance

Exhibit "A"

RESOLUTION NO. 17-85**Human Services and Health Department
2017 Dodge County Budget Amendment**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, in January of 2015, the Comprehensive Community Services (CCS) program in Dodge County was regionalized with CCS programs in Washington, Ozaukee, and Sheboygan counties under the Shared Services Model encouraged by the State of Wisconsin; and,

WHEREAS, as a result of this regionalization of the CCS program in Dodge County, 1) the number of available certified agencies providing services increased from three to thirteen, 2) program enrollment increased from 34 individuals in January of 2015, to 83 individuals as of December of 2016, and 132 as of December of 2017, 3) contracting for the provision of services for the CCS program has increased, 4) services provided to the CCS program have increased, 5) expenditures for the CCS program have increased and there is a need to appropriate excess revenues to pay for these increased expenditures; and,

WHEREAS, the Human Services and Health Board received a detailed presentation of the CCS program at its February 7, 2018 meeting, and has formed the considered conclusion that the increased expenditures for the CCS program were necessary and reasonable; and,

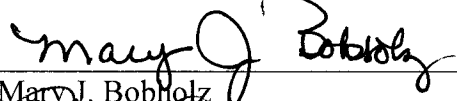
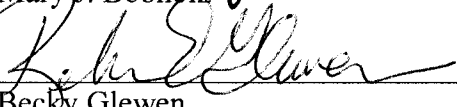
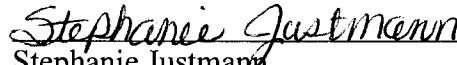
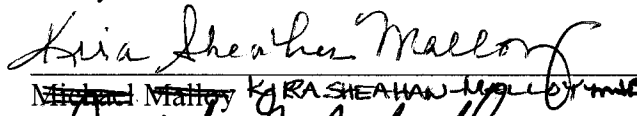
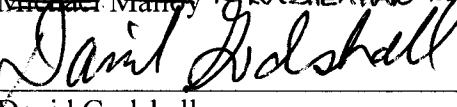
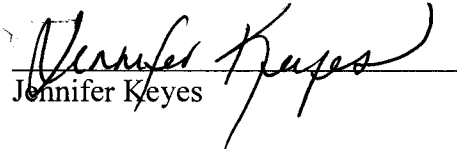
WHEREAS, there are excess revenues in the amount of \$566,610 in Business Unit 4807, Comprehensive Community Services, Account No. 4630, Medicaid, to pay costs for the expanded contracting for the CCS program and to pay costs for the provision of other services, supplies and equipment necessary to support individuals in the CCS programs as set forth on Exhibit "A" attached hereto; and,

WHEREAS, the Human Services and Health Board requests that the Dodge County Board of Supervisors appropriate to the 2017 Dodge County Human Services and Health Department Budget excess revenues in the amount of \$566,610 from Business Unit 4807, Comprehensive Community Services, Account No. 4630, Medicaid and expenditures in the amounts, business units and accounts as described on Exhibit "A";

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby approves the excess revenues and expenditures as described on Exhibit "A" attached hereto and authorizes and directs the Dodge County Finance Director to appropriate the excess revenues to the 2017 Dodge County Human Services and Health Department Budget and make the necessary budget adjustments in accordance with Exhibit "A".

All of which is respectfully submitted this 21th day of February, 2017.

Dodge County Human Services and Health Board:

 Mary J. Bobholz	 Lois Augustson
 Becky Glewen	 Stephanie Justmann
 ~~Michael Mallory~~ KIRA SHEAHAN MALLORY	 Mark E. Roesch
 David Godshall	 Jennifer Keyes

Jeremy Bartsch

FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: Yes X No N/A.

Budget Impact: \$566,610. Finance Committee review date: February 13, 2018. Chair initials: .

Vote Required: Two-thirds (2/3) of members elect.

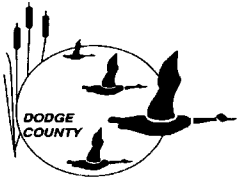
Resolution Summary: Dodge County Human Services and Health Department 2017 Dodge County Budget Amendment, in the amount of \$566,610.

ADOPTED
BY DODGE COUNTY BOARD

FEB 21 2018

AYES	<u>24</u>	NOES	<u>0</u>
ABSENT	<u>7</u>		
ABSTAIN	<u>0</u>		


County Clerk



Dodge County, Wisconsin
Finance Department
Unbudgeted/Excess Revenue Appropriation
Revenue and Expenditure Adjustment Form
 Effective January 1st, 2016

Doc = BX
 Ledger = BA

Date: 1/31/18

Department: Human Services & Health Department

For Finance Department use only	
Doc#	
Batch#	
GL Date:	

Description of Adjustment:

Resolution No:

Budget Adjustment

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
4807	4630		Medicaid Revenue	(566,610)
4807	5219		Other Professional Services	58,354
5731	5349		Other Operating Supplies	50,000
4855	5818		Computer Equipment	204,515
4801	5571	05	Bad Debt-Self Pay	253,741

Note the total Budget Adjustment must balance

RESOLUTION NO. 17-86

**Carry Over Funds from Budget Year 2017 to Budget Year 2018
in the Dodge County District Attorney's Office**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the Dodge County District Attorney's Office requests approval to carry over unexpended funds from Budget Year 2017 to Budget Year 2018, for a different purpose, as set forth on Exhibit "A", attached hereto and incorporated herein by reference; and,

WHEREAS, the District Attorney's Office has unanticipated revenues of approximately \$22,300 available for carryover; and,

WHEREAS, the District Attorney's Office is prosecuting two cases in which there will be a need for evidence supplied by expert witnesses in excess of the expert witness fees budgeted for 2018, and requires an additional \$20,000 in 2018, comprised of the unanticipated revenues, to cover the cost of expert witness fees; and,

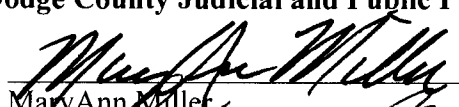
WHEREAS, the Dodge County Judicial and Public Protection Committee recommends that \$20,000 of unanticipated revenue be carried over to the 2018 Budget of the Dodge County District Attorney, as requested on Exhibit "A", to fund the costs of the expert witness fees; and,

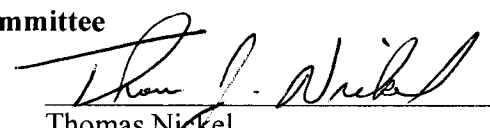
WHEREAS, the Judicial and Public Protection Committee recommends that the Dodge County Board of Supervisors authorize and direct the Dodge County Finance Director to appropriate the unanticipated revenue of \$22,300, in the 2017 District Attorney Budget and carry over the unanticipated revenue in the amount of \$20,000, to the 2018 Budget of the Dodge County District Attorney; and,

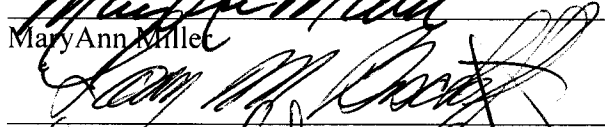
SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors, that the unanticipated revenues of \$22,300 are appropriated in the 2017 Budget of the Dodge County District Attorney and the amount of \$20,000 is carried over to the 2018 Budget of the Dodge County District Attorney in the Business Units and Accounts described on Exhibit "A", for the purposes described therein.

All of which is respectfully submitted this 21st day of February, 2018.

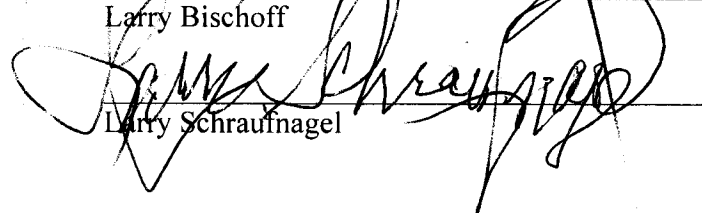
Dodge County Judicial and Public Protection Committee


Mary Ann Miller


Thomas Nickel


Larry Bischoff


Dan Hilbert


Larry Schraufnagel

FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: ___ Yes X No ___ N/A.

Budget Impact: \$20,000. Finance Committee review date: February 13, 2018. Chair initials:

[Signature]

Vote Required: Two-thirds (2/3) of members elect.

Resolution Summary: Carry over funds from Budget Year 2017 to Budget Year 2018 in the Dodge County District Attorney's Office, in the amount of 20,000.

ADOPTED
BY DODGE COUNTY BOARD

FEB 21 2018

AYES	<u>24</u>	NOES	<u>0</u>
ABSENT	<u>7</u>		
ABSTAIN	<u>0</u>		

Raren J. Gibson
County Clerk

**Requests to Carry Over Funds From
Budget Year 2017 to Budget Year 2018**

1.	Department: Dodge County District Attorney				
	From Business Account No.	Amount Available for Carryover	Project/Specific Purpose	To Business Account No.	Justification
A.	1601.4511.161	\$6,162	Expert Witness Fees	1601. 5157	We already have one expert witness retained for approximately \$12,000 and anticipate the need for a second expert for a different trial.
B.	1601.4521.161	\$8,994	Expert Witness Fees	1601. 5157	We already have one expert witness retained for approximately \$12,000 and anticipate the need for a second expert witness for a different trial.
C.	1601.4542	\$7,143	Expert Witness Fees	1601. 5157	We already have one expert witness retained for approximately \$12,000 and anticipate the need for a second expert witness for a different trial.

RESOLUTION NO. 17-87

**Carry Over Funds from Budget Year 2017 to Budget Year 2018
in the Dodge County Human Services and Health Department**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the Dodge County Human Services and Health Department has a request to carry over unexpended funds from Budget Year 2017 to Budget Year 2018, for a different purpose, as set forth in Exhibit "A", attached hereto and incorporated herein by reference; and,

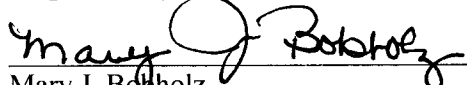
WHEREAS, the Dodge County Human Services and Health Board recommends that these funds in the 2017 Budget of the Human Services and Health Department, in a total amount of \$5,000, be carried over to the 2018 Budget of the Human Services and Health Department, as set forth in Exhibit "A", and that a plan be developed relating to transportation for the use of these funds; and,

WHEREAS, the Dodge County Human Services and Health Board recommends that the Dodge County Board of Supervisors authorize and direct the Dodge County Finance Director to carry over funds in the 2017 Budget of the Human Services and Health Department, in a total amount of \$5,000, to the 2018 Budget of the Human Services and Health Department, as set forth in Exhibit "A";

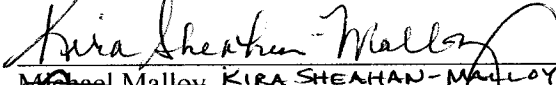
SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors, that the unexpended funds of \$5,000 are authorized to be carried over, and hereby authorizes and directs the Dodge County Finance Director to carry over unexpended funds in the 2017 Budget of the Dodge County Human Services and Health Department, in a total amount of \$5,000, to the 2018 Budget of the Human Services and Health Department, as set forth in Exhibit "A".

All of which is respectfully submitted this ~~21st~~ day of February, 2018.

Dodge County Human Services and Health Board:


Mary J. Bobholz

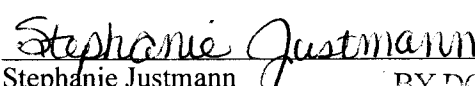

Becky Glewen


Michael Malloy KIRA SHEAHAN-MALLOY

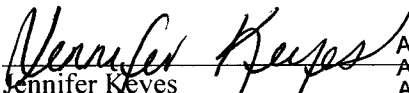

David Godshall

Jeremy Bartsch


Lois Augustson


Stephanie Justmann


Mark E. Roesch


Jennifer Keyes

ADOPTED
BY DODGE COUNTY BOARD
FEB 21 2018
AYES 24 NOES 0
ABSENT 0
ABSTAIN 0


Karen J. Nelson
County Clerk

FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: Yes X No N/A.
Budget Impact: \$5,000. Finance Committee review date: February 13, 2018. Chair initials:

Vote Required: Two-thirds (2/3) of members elect.

Resolution Summary: Carry over unexpended funds from Budget Year 2017 to Budget Year 2018 in the Dodge County Human Services and Health Department, in the amount of \$5,000.

**Requests to Carry Over Funds From
Budget Year 2017 to Budget Year 2018
Different Purpose**

Dodge County Human Services and Health Department					
	From Business Account No.	Amount Available for Carryover	Project/Specific Purpose	To Business Account No.	Justification
A.	4881.4851	\$5,000	Transportation Program	4881.5349	These funds were received late in the calendar year of 2017. At that time, a thought out purpose and plan was not defined to use these funds. The department will develop a purpose and plan in 2018.

Total amount of funds requested to be carried over:

\$5,000

RESOLUTION NO. 17-88**Carry over funds from Budget Year 2017 to Budget Year 2018 in the
Dodge County Land and Water Conservation Department**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the Dodge County Land and Water Conservation Department is in need of vehicle to conduct site visits and other field work of the Department; and,

WHEREAS, the Dodge County Highway Department has a 2014 Ford F-150 Super Cab Pickup Truck available at a cost of \$17,948 that would fit the needs of the Land and Water Conservation Department; and,

WHEREAS, the Land and Water Conservation Department has unexpended funds available in its 2017 Department Budget to cover the cost of the purchase of the truck; and,

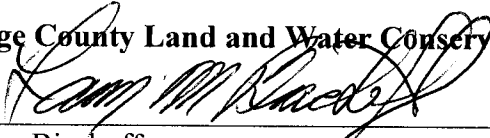
WHEREAS, the Dodge County Land and Water Conservation Committee recommends that \$17,948 of unexpended funds in the 2017 Land and Water Conservation Department Budget, Business Unit 7042, Animal Waste Management, Account No. .5121, Wages-Permanent-Regular, be carried over to the 2018 Land and Water Conservation Department Budget, Business Unit 7001, Land and Water Conservation, Account No. .5431, Highway Department Services and Supplies, to fund the cost of the purchase of a 2014 Ford F-150 Super Cab Pickup Truck; and,

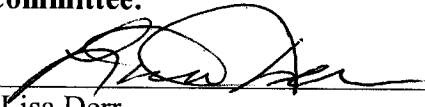
WHEREAS, the Land and Water Conservation Committee recommends that the Dodge County Board of Supervisors authorize and direct the Dodge County Finance Director to carry over unexpended funds in the 2017 Land and Water Conservation Department Budget, in the amount of \$17,948, to the 2018 Land and Water Conservation Department Budget;

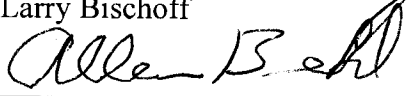
SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby authorizes and directs the Dodge County Finance Director to carry over unexpended funds in the 2017 Land and Water Conservation Department, Business Unit 7042, Animal Waste Management, Account No. .5121, Wages-Permanent-Regular, in the amount of \$17,948, to the 2018 Land and Water Conservation Department Budget, Business Unit 7001, Land and Water Conservation, Account No. .5431, Highway Department Services and Supplies.

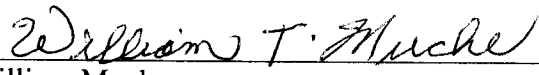
All of which is respectfully submitted this 21st day of February, 2018.

Dodge County Land and Water Conservation Committee:

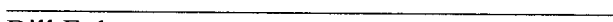

Larry Bischoff


Lisa Derr


Allen Behl


William Muche


Richard Fink


Bill Foley

FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: Yes X No N/A.

Budget Impact: \$17,948. *Finance Committee review date:* February 13, 2018. *Chair initials:* 

Vote Required: Two-thirds (2/3) of members elect.

Resolution Summary: Carry over funds from Budget Year 2017 to Budget Year 2018 in the Dodge County Land and Water Conservation Department, in the amount of \$17,948.

BY DODGE COUNTY CLERK

FEB 21 2018

AYES	24	NOES	0
ABSENT	1		
ABSTAIN	0		


Karen J. Gibson
County Clerk

RESOLUTION NO. 17-89

**Carry over funds from Budget Year 2017 to Budget Year 2018 in the
Dodge County Land Resources and Parks Department**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the Dodge County Land Resources and Parks Department has set forth a list of requests to carry over unexpended funds, for a different purpose, from Budget Year 2017 to Budget Year 2018, as set forth in Exhibit "A", attached hereto and incorporated herein by reference; and,

WHEREAS, the Dodge County Planning, Development and Parks Committee and the Land Information Committee recommend that these funds in the 2017 Budget of the Land Resources and Parks Department, in a total amount of \$48,600, be carried over to the 2018 Budget of the Land Resources and Parks Department, as set forth in Exhibit "A"; and,

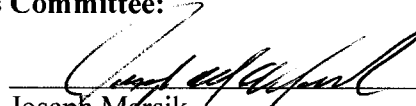
WHEREAS, the Dodge County Planning, Development and Parks Committee and the Dodge County Land Information Committee recommend that the Dodge County Board of Supervisors authorize and direct the Dodge County Finance Director to carry over funds in the 2017 Budget of the Land Resources and Parks Department, in a total amount of \$48,600, to the 2018 Budget of the Land Resources and Parks Department, as set forth in Exhibit "A";

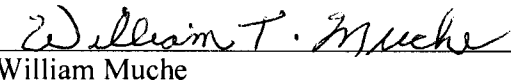
SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby authorizes and directs the Dodge County Finance Director to carry over funds in the 2017 Budget of the Dodge County Land Resources and Parks Department, in a total amount of \$48,600, to the 2018 Budget of the Land Resources and Parks Department, as set forth in Exhibit "A".

All of which is respectfully submitted this 21st day of February, 2018.

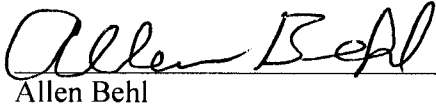
Dodge County Planning, Development and Parks Committee:


Thomas J. Schaefer


Joseph Marsik


William Muche

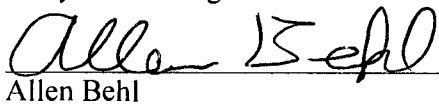
Janice Bobholz


Allen Behl

Dodge County Land Information Committee:

Larry Schraufnagel

David Guckenberger


Allen Behl

Becky Glewen

FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: ___ Yes X No ___ N/A.

Budget Impact: \$ 48,600. Finance Committee review date: February 13, 2018. Chair initials: RF.

Vote Required: Two-thirds (2/3) of members elect.

Resolution Summary: Carry over funds from Budget Year 2018 to Budget Year 2018 in the Dodge County Land Resources and Parks Department, in the amount of \$48,600, for a different purpose.

**ADOPTED
BY DODGE COUNTY BOARD**

FEB 21 2018

AYES	<u>24</u>	NOES	<u>0</u>
ABSENT	<u>7</u>		
ABSTAIN	<u>0</u>		

Karen J. Gibson
County Clerk

**Request to Carry Over Funds From Budget Year 2017 to Budget Year 2018
For Different Purpose**

Dodge County Land Resources and Parks Department					
	From Business Account No.	Amount Available for Carryover	Project/Specific Purpose	To Business Account No.	Justification
A	1101	\$28,000	Personnel cost savings due to open position much of year and change from a full time position to part time.	811.5299	Convert CAD Parcel Data to ArcGIS Parcel Fabric to move to industry standard for parcel maintenance. Improved parcel maintenance efficiency and real time parcel information availability to the public.
B.	7801	\$6,100	Personnel cost savings due to retirements, positions consolidation and open positions much of year.	7801.5812	Permit and land records files have expanded beyond the file storage room and shelving. Current temporary overflow shelving is not sufficient in size. A portion of the shelving unit recently collapsed bringing more urgency to this replacement.
C.	7801	\$2,500	Personnel cost savings due to retirements, positions consolidation and open positions much of year.	7801.5194	Due to personnel changes, new hires and Department staff adjustments, additional education and training opportunities are needed especially in Economic Development area.
D.	7860	\$12,000	Personnel cost savings due to open Park Manager position part of the year.	7864.5299	Nitschke Mounds Park is the only park without a Master Plan which was anticipated to be done internally by staff (mostly Parks Manager). Department staffing adjustments now make the plan difficult to accomplish without consultant assistance.

Total Amount of Funds Requested to be Carried Over:

\$48,600

RESOLUTION NO. 17-90

**Carry over funds from Budget Year 2017 to Budget Year 2018 in the
Dodge County Land Resources and Parks Department
For the Gold Star Memorial Trail Project**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the Gold Star Memorial Trail Project (Trail Project) is the culmination of the vision of a group of civic minded citizens desiring to construct a paved pedestrian and bike trail from the City of Mayville to the Horicon Marsh Education Center (Phase I) with future phases proposing to connect the City of Horicon and the City of Beaver Dam; and,

WHEREAS, in partnership with Dodge County, the Friends of Dodge County Parks committed to raise \$640,000 through grants and donations to fund the Trail Project; and,

WHEREAS, through the significant efforts of citizens, businesses, and community organizations working through the Friends of Dodge County Parks, the established fundraising goal was exceeded, allowing the release of a Request for Bid by the Dodge County Land Resources and Parks Department for the construction of the Trail Project from the City of Mayville to the Horicon Marsh Education Center; and,

WHEREAS, in conjunction with the Friends of Dodge County Parks, Land Resources and Parks Department staff, and the project consultant, the trail was designed and specifications for the trail construction were developed consisting of 2.1 miles of paved trail for pedestrian and bicycle use from the City of Mayville to the Horicon Marsh Education Center with the trail running alongside County Highway TW and State Highway 28; and,

WHEREAS, in the fall of 2017, Dodge County received 8 bids, with the lowest responsive, responsible bid received in the amount of \$824,886; and,

WHEREAS, in collaboration with the Friends of Dodge County Parks, the project consultant and the Land Resources and Parks Department, the bidder Woleske Construction of Beaver Dam, Wisconsin, revised its bid to \$666,657; and,

WHEREAS, even with a reduction in the project costs, and the exceptional fundraising efforts, the Trail Project is short funding of \$94,000; and,

WHEREAS, the Dodge County Planning, Development and Parks Committee and the Dodge County Finance Committee (Committees) have thoroughly evaluated the circumstances, including reduced project construction costs, community fundraising efforts, bidding market conditions, and the Land Resources and Parks Department Budget, and has formed the considered conclusion that Dodge County should support this Trail Project by bridging the funding gap of \$94,000, by utilizing available 2017 Department Budget funds; and,

1 **WHEREAS**, the Committees recommend that the Dodge County Board of Supervisors approve
 2 the carry over of unexpended funds in the 2017 Land Resources and Parks Department Budget, in the
 3 amount of \$94,000, and authorize and direct the Dodge County Finance Director to appropriate the
 4 unexpended funds, in the amount of \$94,000, in the 2017 Land Resources and Parks Department
 5 Budget, and carry over the unexpended funds, in the amount of \$94,000, to the 2018 Budget of the
 6 Land Resources and Parks Department to fund the Trail Project; and,

7
 8 **WHEREAS**, the Committees further recommend that the Dodge County Board of Supervisors
 9 award the Trail Project to Woleske Construction of Beaver Dam, Wisconsin, with a total contract
 10 amount not to exceed \$666,657; and,

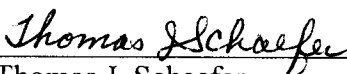
11
 12 **WHEREAS**, in its discussions and deliberations, the Committees recognize that authorizing
 13 funding for this phase of the Trail Project in no way commits the Dodge County Board of Supervisors
 14 to future construction or funding of future phases;

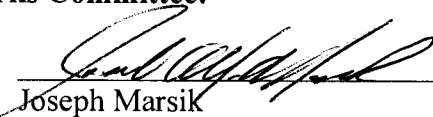
15
 16 **SO, NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors
 17 hereby authorizes and directs the Dodge County Finance Director to carry over funds in the 2017 Land
 18 Resources and Parks Budget, in the amount of \$94,000, to the 2018 Land Resources and Parks
 19 Department Budget for the purpose of partially funding the Trail Project referred to herein, as described
 20 on the attached Exhibit "A", and the budget adjustments as set forth in Exhibit "B"; and,

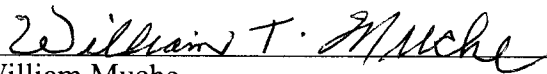
21
 22 **BE IT FINALLY RESOLVED**, that Dodge County Board of Supervisors hereby awards the
 23 Trail Project to Woleske Construction of Beaver Dam, Wisconsin, with a total contract amount not to
 24 exceed \$666,657, and authorizes the Dodge County Board Chair, the Dodge County Clerk, and the
 25 Dodge County Administrator to execute the necessary contract documents, subject to the review and
 26 approval of the Dodge County Corporation Counsel.

All of which is respectfully submitted this 21st day of February, 2018.

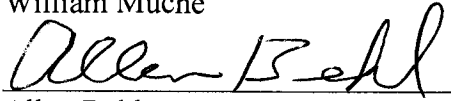
Dodge County Planning, Development and Parks Committee:


 Thomas J. Schaefer


 Joseph Marsik


 William Muche


 Janice Bobholz


 Allen Behl

Dodge County Finance Committee:

David Frohling
David Frohling

Richard W. Fink
Richard Fink

David Guckenberger
David Guckenberger

Thomas J. Schaefer
Thomas J. Schaefer

Ed Benter
Ed Benter

FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: ___ Yes X No ___ N/A.

Budget Impact: \$94,000. Finance Committee review date: February 13, 2018. Chair initials: DF.

Vote Required: Two-thirds (2/3) of members elect.

Resolution Summary: Carry over funds from Budget Year 2017 to Budget Year 2018 in the Dodge County Land Resources and Parks Department, for the Gold Star Memorial Trail Project, in the amount of \$94,000.

ADOPTED
BY DODGE COUNTY BOARD

FEB 21 2018

AYES 22 NOES 2
ABSENT 1
ABSTAIN 0

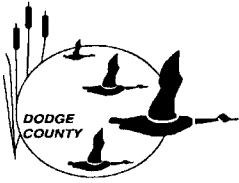
Karen J. Gibson
County Clerk

**Request to Carry Over Funds From Budget Year 2017 to Budget Year 2018
For Different Purpose**

Dodge County Land Resources and Parks Department					
	From Business Account No.	Amount Available for Carryover	Project/Specific Purpose	To Business Account No.	Justification
A.	7801.4300 and 7801.5100	\$80,000	Personnel cost savings due to retirements, positions consolidation and open positions much of year.	7852.5828	Gold Star Memorial Trail
B.	7865.4556.781	\$14,000	Personnel cost savings and unanticipated / budgeted revenue receipt due to stronger camping activity at Astico Park in 2017.	7852.5828	Gold Star Memorial Trail

Total Amount of Funds Requested to be Carried Over:

\$94,000



Dodge County, Wisconsin
Finance Department
Unbudgeted/Excess Revenue Appropriation
Revenue and Expenditure Adjustment Form

Effective January 1st, 2016

Doc = BX
Ledger = BA

Date: February 21, 2018

Department: Land Resources and Parks

For Finance Department use only

Doc# _____

Batch# _____

GL Date: _____

Description of Adjustment:

A total cost of \$692,848 is anticipated in 2018 for the construction (\$666,657) and contract administration (\$26,191) of the Gold Star Memorial Trail. The remaining amounts available from grants and donations total \$598,848 - leaving a funding need of up to \$94,000. This amount is being requested from carryover of unanticipated revenues and unexpended funds from 2017 budget.

Budget Adjustment

Business Unit Number	Account Object Number	Subsidiary Number	Account Title	Amount
7852	4226	786	ADLP - State Stewardship Grant	(178,806.00)
7852	4226	787	NRTA - National Rec Trail Grant	(29,828.00)
7852	4851	781	FODCP (Friends of DC Parks)	(390,214.00)
7852	4932		Carryover Fund Balance	(94,000.00)
7852	5299		Sundry Contractual Services	26,191.00
7852	5828		Trails	666,657.00

Note the total Budget Adjustment must balance

Exhibit "B"

RESOLUTION NO. 17-91

**Carry Over Funds from Budget Year 2017 to Budget Year 2018
in the Dodge County Physical Facilities Maintenance Department**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the Dodge County Physical Facilities Maintenance Department requests approval to carry over unexpended funds from Budget Year 2017 to Budget Year 2018, for a different purpose, as set forth in Exhibit "A", attached hereto and incorporated herein by reference; and,

WHEREAS, the Physical Facilities Maintenance Department has unexpended funds in the amount of \$44,000 available for carry over; and,

WHEREAS, the Physical Facilities Maintenance Department has various maintenance projects and equipment purchases to complete in 2018 and requires an additional \$44,000 in 2018; and,

WHEREAS, the Dodge County Building Committee recommends that \$44,000 of unexpended funds be carried over to the 2018 Budget of the Dodge County Physical Facilities Maintenance Department, as requested on Exhibit "A", to fund the costs of various maintenance projects and equipment purchases; and,

WHEREAS, the Building Committee recommends that the Dodge County Board of Supervisors authorize and direct the Dodge County Finance Director to carry over the unexpended funds of \$44,000 in the 2017 Physical Facilities Maintenance Budget, to the 2018 Budget of the Dodge County Physical Facilities Maintenance Department;

SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors, that unexpended funds, in the amount of \$44,000, are authorized to be carried over, and authorizes and directs the Dodge County Finance Director to carry over the unexpended funds of \$44,000 in the 2017 Physical Facilities Maintenance Budget, to the 2018 Budget of the Dodge County Physical Facilities Maintenance Department in the Business Units and Account Numbers described in Exhibit "A", for the purposes described therein.

All of which is respectfully submitted this 21st day of February, 2018.

Dodge County Building Committee

Dennis Schmidt
Dennis Schmidt

Mark Roesch
Mark Roesch

Kira Sheahan-Malloy
Kira Sheahan-Malloy

Jeffrey Caine
Jeffrey Caine

Cathy Houchin
Cathy Houchin

ADOPTED
BY DODGE COUNTY BOARD

FEB 21 2018

AYES	<u>24</u>	NOES	<u>0</u>
ABSENT	<u>2</u>		
ABSTAIN	<u>0</u>		

Karen J. Gibson
County Clerk

FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: ___ Yes X No ___ N/A.

Budget Impact: \$44,000. Finance Committee review date: February 13, 2018. Chair initials: JS.

Vote Required: Two-thirds (2/3) of members elect.

Resolution Summary: Carry over funds from Budget Year 2017 to Budget Year 2018 in the Dodge County Physical Facilities Maintenance Department, in the amount of \$44,000.

**Requests to Carry Over Funds From
Budget Year 2017 to Budget Year 2018
Different Purpose**

Dodge County Physical Facilities Maintenance Department					
	From Business Account No.	Amount Available for Carryover	Project/Specific Purpose	To Business Account No.	Justification
A.	1901.5815	\$2,000	Purchase new floor machine	1901.5819	Smaller one to get into office areas
B.	1901.5222	\$10,000	Replace HVAC controller	2902.5819	Replace obsolete JCI NAE so we can update software
C.	1901.5233	\$5,000	Security button for Admin. And HDOB	1901.5819	Install lock down buttons to secure doors in case of an emergency
D.	1901.5222	\$11,500	Replace Headstones	1905.5431	Replace remainder of Headstones at the Dodge County Cemetery
E.	1905.5222	\$ 2,500	Purchase new floor machine	1905.5819	Smaller one to get into office areas
F.	1905.5819	\$ 3,000	Replace doors	1905.5819	Replace badly rusted doors
G.	2901.5246	\$ 10,000	Replace tile	2901.5829	Replace tile/polish concrete in stairways and hallway. Vinyl tile loose safety hazard

Total amount of funds requested to be carried over:

\$44,000

RESOLUTION NO. 17-92

**Resolution to Carry Over Funds from Budget Year 2017 to
Budget Year 2018 for the Same Purpose**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the Dodge County Finance Committee has set forth in a document entitled *Requests To Carry Over Funds From Budget Year 2017 To Budget Year 2018 for the Same Purpose*, a list of requests that it has recently received from department heads/managers/directors to carry over unexpended funds and related revenues from Budget Year 2017 to Budget Year 2018; and,

WHEREAS, a copy of the document entitled *Requests To Carry Over Funds From Budget Year 2017 To Budget Year 2018 for the Same Purpose*, has been marked for identification as Exhibit "A", and has been attached hereto; and,

WHEREAS, in connection with each of these requests by department heads/managers/directors to carry over funds, the Finance Committee has:

1. Confirmed with the department heads/managers/directors that the funds will be used in Fiscal Year 2018 for the same purpose or purposes for which the funds were originally appropriated;
2. Received a recommendation from the committee of jurisdiction of each department that has made a request; and,
3. Received a recommendation from the county administrator; and,

WHEREAS, the Finance Committee has considered the requests by department heads/managers/directors, the recommendations of the committees of jurisdiction and the recommendations of the county administrator, and has formed the considered conclusion that it is in the best interests of Dodge County for the Dodge County Board of Supervisors to carry over funds from Budget Year 2017 to Budget Year 2018, as requested;

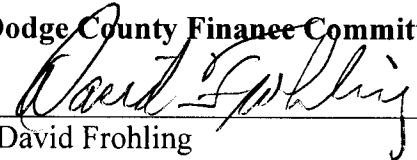
SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby:

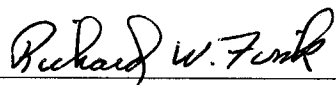
1. Carries over funds from the 2017 Dodge County Budget, from those business units and in those amounts set forth in Exhibit "A", attached hereto, in a total amount of \$761,853, and appropriates those funds to the 2018 Dodge County Budget;
2. Appropriates to the 2018 Dodge County Budget the funding necessary to cover the carry over expenditures by appropriating to the 2018 Dodge County Budget the related revenues in the amount of \$761,853 and the related 2017 fund balances in the amount of \$761,853, for a total amount of \$761,853; and,

- 1 3. Authorizes and directs the Dodge County Finance Director to make all necessary
 2 adjustments to the 2018 Dodge County Budget arising from the adoption of this Resolution
 3 by the Dodge County Board of Supervisors.

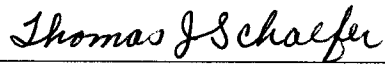
All of which is respectfully submitted this 21st day of February, 2018.

Dodge County Finance Committee:


 David Frohling


 Richard Fink

David Guckenberger


 Thomas J. Schaefer

Ed Benter

FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: ___ Yes X No ___ N/A.

Budget Impact: \$761,853. Finance Committee review date: February 13, 2018. Chair initials: .

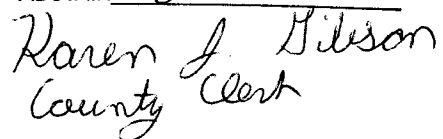
Vote Required: Two-thirds (2/3) of members elect.

Resolution Summary: Resolution to Carry Over Funds from Budget Year 2017 to Budget Year 2018.

ADOPTED
 BY DODGE COUNTY BOARD

FEB 21 2018

AYES 24 NOES 0
 ABSENT 7
 ABSTAIN 0


 County Clerk

**Requests to Carry Over Funds From
Budget Year 2017 to Budget Year 2018
For the Same Purpose**

1.	Dodge County Physical Facilities Maintenance Department				
	From Business Account No.	Amount Available for Carryover	Project/Specific Purpose	To Business Account No.	Justification
A.	2901.5822	\$42,000	Change out dry system in BO10	2901.5822	Replace the wet sprinkler system to a chemical system
B.	2903.5819	\$3,000	Replace radios	2903.5819	Replace radios

Total Amount of Funds Requested to be Carried Over:

\$45,000

2.	Dodge County Human Resources Department				
	From Business Account No.	Amount Available for Carryover	Project/Specific Purpose	To Business Account No.	Justification
A.	913.5219	\$10,900	Health Insurance Consulting Services	913.5219	Health Insurance benefit consulting service to assist the County with the development of a health insurance consortium with surrounding communities should the County decide to.

Total Amount of Funds Requested to be Carried Over:

\$10,900

3.	Dodge County Sheriff's Office				
	From Business Account No.	Amount Available for Carryover	Project/Specific Purpose	To Business Account No.	Justification
A.	2056.5818	\$17,080	Coded Channel Project (Res 17-51)	2056.5818	Pay labor costs on coded channel project, not completed until 2018
B.	2021.5819	\$36,619	Mobile Radios	2021.5819	Not received until 2018
C.	2031.5811	\$28,317	Squad purchase	2031.5811	Not received until 2018
D.	2021.5811	\$200,052	Squad purchase	2021.5811	Not received until 2018

Total Amount of Funds Requested to be Carried Over:

\$282,068

Exhibit "A"

4.	Dodge County Clerk				
	From Business Account No.	Amount Available for Carryover	Project/Specific Purpose	To Business Account No.	Justification
A.	1204.5313	\$3,600	Printing and duplication of ballots	1204.5313	To be used for printing and duplication of ballots for the 2018 elections.
B.	1204.5818	\$65,428	Computer Equipment	1204.5818	To be used to pay the final payment for the election equipment that is being withheld until completion of the first election in 2018, a set of memory sticks will purchased in 2018, and a printer to print ballots on demand will be purchased in 2018.

Total Amount of Funds Requested to be Carried Over:

\$69,028

5.	Dodge County Emergency Management Department				
	From Business Account No.	Amount Available for Carryover	Project/Specific Purpose	To Business Account No.	Justification
A.	2801.5242	\$12,000	Repaint Fox Lake Tower	2801.5242	Contractor informed that it was getting too late in the year for tower climbing and that they would like to defer the painting until 2018.

Total Amount of Funds Requested to be Carried Over:

\$12,000

6.	Dodge County Information Technology Department				
	From Business Account No.	Amount Available for Carryover	Project/Specific Purpose	To Business Account No.	Justification
A.	1814.5818	\$28,080	Fund Kronos Statement of Work associated with combining of the payroll cycles	1814.5818	Fund Kronos Statement of Work associated with combining of the payroll cycles.
B.	1814.5818	23,895	Kronos performance and comp upgrade	1814.5818	Kronos Performance and Comp Upgrade

Total Amount of Funds Requested to be Carried Over:

\$51,975

Exhibit "A"

7.	Dodge County Human Services and Health Department				
	From Business Account No.	Amount Available for Carryover	Project/Specific Purpose	To Business Account No.	Justification
A.					This projected was not completed at the end of 2017. An assessment was done and Dodge County is looking to finish this project in 2018. Part of these funds will be used to have the Joxel Group engage with Dodge County for a financial optimization as well as address and open items are prohibited this project from being completed.
	4855.5818	\$153,200	Netsmart Project	4855.5818	

Total Amount of Funds Requested to be Carried Over:

\$153,200

8.	Dodge County Corporation Counsel				
	From Business Account No.	Amount Available for Carryover	Project/Specific Purpose	To Business Account No.	Justification
A.					To cover outside counsel attorney's fees for cases that span multiple years. The 2018 budget for special legal counsel was reduced from \$20,000 to \$10,000.
	1711.5212	\$2,400	Special Legal Counsel	1711.5212	

Total Amount of Funds Requested to be Carried Over:

\$2,400

Exhibit "A"

9.	Dodge County Land Resources and Parks Department				
	From Business Account No.	Amount Available for Carryover	Project/Specific Purpose	To Business Account No.	Justification
A.	811.5289	\$40,422	LiDar data acquisition and processing from 2017 aerial flight (ortho-imagery and LiDar project completion)	811.5289	Final LiDar data processing and quality control by USGS to be completed by the end of March as per contract. Final project payments to be released at that time
B.	811.5818	\$34,860	GCS software implementation for Land Information Mgmt System	811.5818	Payment to GCS continues to be withheld until several promised fixes to the system are implemented successfully
C.	7801.5818	\$7,000	GCS Software implementation for Permit Tracking Module for Land Information Mgmt System	7801.5818	Payment to GCS being withheld for successful implementation of Permit Tracking Module. These funds were carried over from 2016 to 2017 for same purpose.
D.	7865.5823	\$33,000	Astico Park: for storm clean-up from insurance proceeds	7865.5823	Fencing replacement was delayed pending final boundary agreements with Okeeg Cemetery Assoc., tree plantings and some clean up and grounds rehab remain.
E.	7865.5829	\$20,000	Astico Park: for repurpose of storm damaged shelter area	7865.5829	Further planning is required for future use/needs of destroyed shelter area.

Total Amount of Funds Requested to be Carried Over:

\$135,282

Exhibit "A"

RESOLUTION NO. 17-93

**Authorize the Purchase of Additional Professional Services for Netsmart Software and
Approve Carry Over Funds from Budget Year 2017 to Budget Year 2018
in the Dodge County Human Services and Health Department**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS:

WHEREAS, on August 18, 2015, the Dodge County Board of Supervisors adopted Resolution No. 15-29, which, among other things, authorized and directed the Dodge County Information Technology Committee (Committee) and the Dodge County Human Services and Health Board (Board) to purchase and implement a certified case management, electronic health records, and billing system, named myEvolv software solution, available from Netsmart Technologies, Inc., 4950 College Boulevard, Overland Park, Kansas (Netsmart); and,

WHEREAS, since the purchase of Netsmart, the Human Services and Health Department staff and other County staff have invested considerable time and effort to implement the clinical and fiscal components of the software; and,

WHEREAS, in March of 2017, the Netsmart software began operating "Live", meaning that it was employed for its intended purpose in a live environment; and,

WHEREAS, after several months of use, staff continued to have concerns regarding the configuration, functionality and optimization of the software and engaged the Joxel Group of Mequon, Wisconsin, through Netsmart, to undertake an assessment; and,

WHEREAS, the Committee and the Board have considered the status of the implementation of the software including the assessment of the configuration and functionality as well as the training needs of the staff and have determined that it is necessary to purchase additional professional services including training to fully implement and optimize the myEvolv software solution from Netsmart; and,

WHEREAS, the Dodge County Netsmart Project Implementation Team (Team) solicited a price quotation from Netsmart for the purchase of the additional professional services to be provided by the Joxel Group and received a price quote of \$134,200; and,

WHEREAS, a copy of the price quotation with the complete Scope of Work (SOW) is on file in the Office of the Dodge County Clerk, and may be viewed there during normal business hours, an excerpt of which is attached hereto; and,

WHEREAS, no funds have been budgeted in the 2018 Dodge County Human Service and Health Department Budget to pay for the additional professional services and training; and,

WHEREAS, there are funds in the amount of \$153,200 in the 2017 Human Services and Health Department Budget available for carryover to the 2018 Human Services and Health

1 Department Budget to cover the costs of the additional professional services and other project related
 2 costs as set forth on Exhibit "A" attached hereto; and,
 3

4 **WHEREAS**, the Committee and the Board recommend that the Dodge County Board of
 5 Supervisors:
 6

- 7 1. Accept the price quotation from Netsmart and authorize the purchase of the additional
 8 professional services, in the amount of \$134,200 for the services summarized in the
 9 excerpt from the SOW which is attached hereto as Exhibit "B";
 10
- 11 2. Approve the carryover of funds from the 2017 Dodge County Human Services and Health
 12 Department Budget to the 2018 Human Services and Health Department Budget, as
 13 described on Exhibit "A" for the purposes set forth therein;
 14

15 **SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of
 16 Supervisors hereby:
 17

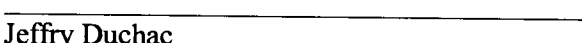
- 18 1. Accepts the price quotation from Netsmart for the purchase of the additional professional
 19 services, in the amount of \$134,200 and authorizes the purchase of additional professional
 20 services to be provided by the Joxel Group as summarized on Exhibit "B"; and,
 21
- 22 2. Approves the carryover of funds from the 2017 Dodge County Human Services and
 23 Health Department Budget to the 2018 Human Services and Health Department Budget,
 24 as described on Exhibit "A" and authorizes and directs the Dodge County Finance
 25 Director to carryover the amount of \$153,200 to the 2018 Dodge County Human Services
 26 and Health Department Budget as specified thereon; and,
 27

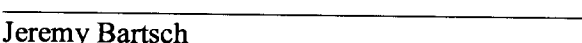
28 **BE IT FINALLY RESOLVED**, that upon presentation to the Dodge County Clerk of
 29 invoices properly approved by the Dodge County Information Technology Director, in a total amount
 30 not to exceed \$134,200, representing the purchase of additional features from Netsmart, the Dodge
 31 County Information Technology Director is authorized to make payment of such invoices from
 32 Business Unit 4855, Unified Services Administration, Account No. .5818, Computer Equipment.

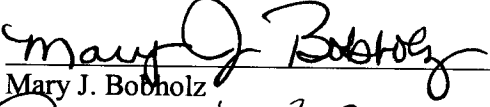
All of which is respectfully submitted this 21st day of February, 2018.

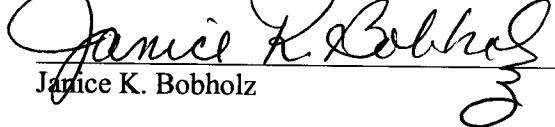
Dodge County Information Technology Committee:


 Donna Maly


 Jeffry Duchac


 Jeremy Bartsch


 Mary J. Bobholz


 Janice K. Bobholz

Dodge County Human Services and Health Board:

Mary J. Bobholz
Mary J. Bobholz

Kira Sheahan-Malloy
Kira Sheahan-Malloy

Stephanie Justmann
Stephanie Justmann

Becky Glewen
Becky Glewen

Lois Augustson
Lois Augustson

David Godshall
David Godshall

Mark E. Roesch
Mark E. Roesch

Jennifer Keyes
Jennifer Keyes

Jeremy Bartsch

Dodge County Finance Committee:

David Frohling
David Frohling

David Guckenberger
David Guckenberger

Thomas J. Schaefer
Thomas J. Schaefer

Ed Benter

Richard W. Fink
Richard Fink

FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: Yes X No N/A.

Budget Impact: \$153,200. Finance Committee review date: February 13, 2018. Chair initials: JS.

Vote Required: Two-thirds (2/3) of members elect.

Resolution Summary: Authorize the purchase of additional services and carryover for Netsmart in the amount of \$153,200.

ADOPTED
BY DODGE COUNTY BOARD

FEB 21 2018

AYES 24 NOES 0
ABSENT 7
ABSTAIN 0

Karen J. Gibson
County Clerk

**Requests to Carry Over Funds From
Budget Year 2017 to Budget Year 2018
Different Purpose**

Dodge County Human Services and Health Department					
	From Business Account No.	Amount Available for Carryover	Project/Specific Purpose	To Business Account No.	Justification
A.	4885.5818	\$153,200	Netsmart Project	4855.5818	This projected was not completed at the end of 2017. An assessment was done and Dodge County is looking to finish this project in 2018. Part of these funds will be used to have the Joxel Group engage with Dodge County for a financial optimization of the software as well as address any open items prohibiting this project from being completed.

Total amount of funds requested to be carried over:

\$153,200

Planning Phase:

- Joxel
 - Create a detailed project charter and schedule.
 - Schedule project kick off
- Dodge County
 - Schedule appropriate staff to participate in project kick off.

Discovery Phase:

- Joxel
 - Deliver project kick off
 - Deliver final project charter and schedule
 - Complete current state interviews
 - Utilize industry best practices to define and document future state processes
 - Deliver onsite review of future state processes
- Dodge County
 - Ensure appropriate staff are in attendance for project kick off
 - Review and approve project charter and schedule
 - Promptly schedule appropriate staff for current state interviews
 - Ensure appropriate staff are in attendance for the onsite review of future state processes
 - Review and approve future state processes

Configuration

- Joxel
 - Configure Dodge County's development environment based on best practice and approved future state processes.
 - Deliver onsite demo of configured environment
- Dodge County
 - Provide resources that have the authority and knowledge to promptly make decisions related to configuration.
 - Schedule appropriate staff to attend demo of configured environment
 - Promptly sign off on acceptance of configuration

System Validation

- Joxel
 - Integration Testing
 - Deliver four days of onsite train the trainer training
 - Deliver one day of training for UAT
- Dodge County
 - Ensure appropriate staff are scheduled to attend train the trainer and UAT

- Complete training for remaining end users
- Complete UAT

Implementation

- Joxel
 - Configure Dodge County's live environment identical to development
 - 5 days of onsite go live support
 - 25 days of remote post go live support
- Dodge County
 - Provide Subject Matter Experts (SMEs) to assist with go live support

Transition

- Joxel
 - Complete project closure report to Dodge County
 - Work with Netsmart to ensure smooth transition to support
- Dodge County
 - Promptly complete transition documentation and closing documents

7 Client Responsibilities

- Dodge County will be responsible for project related travel expenses including flights, hotels, meals, and mileage.
- The appropriate Dodge County subject matter experts are available for decision making related to the functional and technical configuration, testing and training.
- Dodge County will assign a dedicated Project Manager to this effort who will be responsible for coordination of all resources from Dodge County to deliver the work for project decisions on time, for internal change management inclusive of process change, communication, job aids, job training, testing, end user and executive buy-in.
- Dodge County will be responsible for maintaining and revising the process workflows upon approval. The Dodge County Project Manager will need to identify the appropriate resources to take ownership of process flows developed by Joxel.
- Dodge County will provide myEvolv administrative permissions for Netsmart/Joxel project team members.
- Dodge County will provide workspace and sufficient internet access.
- Dodge County will provide sufficient resources to assist in issue resolution.
- Dodge County will ensure staff are available to attend training sessions.

RESOLUTION NO. 17-94**Authorizing the Engagement of River Run for Dodge County Information Technology Department and County Technology Infrastructure and Systems Evaluation and Plan**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

WHEREAS, the Information Technology Department Director position is currently vacant which provides an opportunity for an evaluation and analysis of the Information Technology Department structure, and Dodge County's technology infrastructure and systems, including the development of an Information Technology Plan; and,

WHEREAS, the Dodge County Information Technology Committee (Committee) has determined that it is necessary to engage the professional services of a company with experience performing evaluative technology studies and plans; and,

WHEREAS, the Committee has received a proposal from River Run Computers, Inc. (River Run), of Glendale, Wisconsin, entitled *CIO Services & Roadmap Agreement*, a copy of which is on file in the Office of the Dodge County Information Technology Department for viewing during normal business hours and also attached hereto as Exhibit "A"; and,

WHEREAS, funding for the River Run services is available in the 2018 Information Technology Budget; and,

WHEREAS, the Committee has formed the considered conclusion that it is necessary to engage the services of River Run, and recommends that the Dodge County Board of Supervisors approve and accept the written proposal from River Run and authorize the purchase of such services at a cost not to exceed \$78,000;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby approves and accepts the proposal in the amount not to exceed \$78,000 for the purchase of the services outlined in the proposal set forth in Exhibit "A" attached hereto; and,

BE IT FURTHER RESOLVED, that the Dodge County Board of Supervisors hereby authorizes the expenditure from the 2018 Information Technology Budget, Business Unit 1801, Information Technology; and,

BE IT FINALLY RESOLVED, that upon properly presented invoices, in a total amount not to exceed \$78,000, the Dodge County Administrator is authorized to make payment of such invoices, as appropriate, from the Information Technology Department Budget, Business Unit 1801, Information Technology, Account No. 5219, Other Professional Services.

All of which is respectfully submitted this 21st day of February, 2018.

Dodge County Information Technology Committee:

Donna Maly

Jeffry Duchac

Jeremy Bartsch

Mary J. Bobholz

Janice K. Bobholz

FISCAL NOTE:

The revenue/expenditure is contained in the 2018 IT budget (wages and benefits): X Yes No N/A.
Budget Impact: \$0.00. Finance Committee review date: February 13, 2018. Chair initials: .

Vote Required: Majority of members present

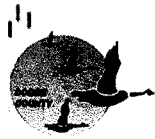
Resolution Summary: A resolution authorizing engagement of River Run for an evaluation of the Information Technology Department and Dodge County's technology infrastructure and systems in an amount not to exceed \$78,000.

ADOPTED
BY DODGE COUNTY BOARD

FEB 21 2018

AYES 24 NOES 0
ABSENT 0
ABSTAIN 0

Karen J. Gibson
County Clerk



DODGE COUNTY Wisconsin

CIO SERVICES & ROADMAP AGREEMENT

Date: February 5, 2018
Client: Dodge County
Contact: James Mielke
Revision: 8.1

Preliminary Findings

Mission Statement

The primary mission of the Dodge County Information Technology Department is to support and maintain the county information technology infrastructure. This includes providing timely and courteous technical support to all Dodge County employees and departments.

The Dodge County Information Technology Department will continually evaluate all new technologies that will improve the security, efficiency and performance of our county departments and personnel. Appropriate cost effective technologies will be presented and deployed as required to meet the mission.

The Dodge County Information Technology Help Desk will provide an efficient, courteous and timely response to the technology needs of End Users of Dodge County. Solutions to these needs will be executed to the highest standard of excellence and will be considered the main objective of all staff providing this service.

Vision Statement

The vision of the Information Technology Department is to become one of the top information technology departments in the state serving government entities. We will know we have achieved the vision objective when department staff is approached by their peers for counsel and advice regarding solutions deployed.

Confidential
River Run
CIO Agreement



DODGE COUNTY Wisconsin

Budget Insert Page 1 & 2

Confidential
River Run
CIO Agreement



DODGE COUNTY Wisconsin

Who is River Run?

- ❖ **25 Years** consulting, designing, implementing, managing & maintaining IT Networks
- ❖ **35 Technicians** ranging in discipline and depth of expertise
- ❖ **400 Organizations** currently leveraging our collective skillsets
- ❖ **Every** solution and engagement is tailored to your organization
- ❖ **FIPPERD – our core values**
 - Focused on the Client
 - Innovative
 - Positive
 - Precise
 - Engaged & Communicative
 - Responsible
 - Driven
- ❖ **Our Promise** – If you're not satisfied with the services and deliverables, we'll make it right.



Confidential
River Run
CIO Agreement



DODGE COUNTY Wisconsin

Project Scope

Dodge County is in the process of developing a 5-year comprehensive strategic IT plan for all initiatives, needs, and spending. River Run is proposing an analysis of the Dodge County IT needs against departmental objectives to ensure there is a county-wide alignment of goals and strategy as it relates to IT. Below are some of the areas that will be reviewed and used to create a 5-year IT Roadmap.

1. Assets (Hardware Use and Replacement Cycles/Data Management/Licensing)
2. Business Continuity/Disaster Recovery
3. Security
4. IT Governance, Policies and Procedures
5. Staffing Levels against Needed Competencies and Response Times
6. Vendors and Contracts

Process

1. **IT Experience Review – Department and End User Review** (140 Hours)
 - a. Department interviews with key personnel
 - i. Identify challenges and goals for departments for the next 5 years
 - ii. Create a document containing individual department goals and needs.
 - b. Survey all users on their overall IT experience – what's good & what's challenging?
 - i. Create questions and distribute survey to county employees.
 - ii. Tabulate and summarize results.
 - c. Provide a final report of goals and objectives that will guide development of the 5-year plan. This report will include departmental breakdown.
2. **Data/Document Management Analysis** (170 Hours)
 - a. Review Tyler Munis' impact on the entire data management content system.
 - i. Where are the gaps or redundancies?
 - ii. Are there any barriers or resistance to adoption?
 - iii. How can department(s) future needs or desires be accommodated?
 - b. Determine where and how FileDirector will be used.
 - c. Note any areas of inefficiency in getting the right data to the right people.
 - d. Highlight Data Security, Access, and or Compliance concerns.
 - i. Possible use of Digital Rights Management
 - ii. Possible use of Data Loss Prevention
 - iii. Access Monitoring tools such as Varonis
 - e. Explore the potential of using SharePoint.
 - i. Is it needed?
 - ii. What role(s) might it fill?
 - f. Data/Storage Growth Trajectory and Planning
 - g. Create summary report with options or recommendations for above.

Confidential
River Run
CIO Agreement



DODGE COUNTY Wisconsin

3. Hardware, Licensing, and Contract Review (60 Hours)

- a. Provide "Replacement Cycles" and "Best Practices" guidance for Core Infrastructure. (Client provides inventory including location, age, make, End of Life/Support information, model, firmware version in editable documents.)
 - i. Core Infrastructure
 1. Servers Hosts
 2. Virtual Machines and Appliances
 3. Routers
 4. Switches
 5. Firewalls
 6. UPS
 7. SANs
 8. Backup Devices
 9. NAS Units
- b. Compile an inventory of non-state application Vendor contracts or agreements.
- c. Create Summary Report of recommendations.

4. Passive Vulnerability Security Scans and Analysis on Facility Core and DR sites (40 Hours)

(Client to provide results of prior security scans, internal and external IP ranges/location, and subnets utilized that are to be scanned).

Note: Client remediation would be aided by an "IP to Device Name" cross-reference, (at time of scan). This is not included in this analysis. This would be the Client's responsibility.

- a. Scan networks that are accessible at 2 sites for risks on Physical Hosts, virtual servers, and infrastructure devices. Excludes workstations/laptops, mobile devices or home devices.
 - i. Perform Internal Network Scan
 - ii. Perform Internal Vulnerability Scan
 - iii. Perform External Vulnerability Scan
- b. Create an executive summary of suggested remediation.

5. IT Governance and Security Training Review (20 Hours)

- a. Review existing documentation. (Client to provide documents in editable format.)
- b. Interview key personnel as necessary to set policies
- c. User security training review & ongoing testing
- d. Edit/make recommendations regarding IT Governance



DODGE COUNTY Wisconsin

Staffing Level Review (24 Hours) (This is not a performance review of existing personnel)

- a. Support ticket review (Client provides access to, or reports from, SpiceWorks account)
- b. Review client provided Job Descriptions, Department roles, and needed competencies
- c. Training needs
- d. Budgetary analysis

6. 5-Year Roadmap Creation (58 Hours)

- a. Past budget review. (Client to provide detailed Excel worksheets of department actuals expenses for last 3-5 years).
- b. Industry/municipal spending trend research to establish typical financial ratios and CAGR.
- c. Create budget projections based on historical and future needs analysis.
- d. Complete 5-year IT Roadmap based on the above.

7. Presentation (8 Hours)

- a. Provide 5-year Roadmap prior to presentation to the IT Team for review.
- b. Presentation to discuss the executive summary and high-level bullet points from the Roadmap.
- c. Field questions and discuss areas of concern.

Deliverables

1. IT Experience Survey Report (Phase 1)
2. Data/Document Management Report (Phase 2)
3. Hardware, Licensing, and Contract Review (Phase 3)
4. Security Executive Summary (Phase 4)
5. IT Governance Recommendations (Phase 5)
6. Staffing Level Report (Phase 6)
7. 5-Year Roadmap (Phase 7)
8. Presentation to IT Committee

Time Line

The deliverables above will be provided to the client on or before July 13, 2018.

This assumes timely and complete cooperation in scheduling appointments of county personnel, reasonable responses to inquiries, and timely provision of material and information as outlined in this proposal.

Confidential
River Run
CIO Agreement



DODGE COUNTY Wisconsin

Investment Details

This agreement is between River Run and Dodge County ("the client"). If additional services are needed outside of the CIO Services Roadmap, besides those items listed above, the client may arrange with River Run Computers for additional time through a Change Order Process. This will require sign-off on provided quote for specific deliverables.

This engagement is a flat fee arrangement. It was calculated on the basis of the time estimated to complete the work, 520 hours. However, the fee for this work will neither increase nor decrease as a result of time to furnish all aspects of this agreement. The statement of work in this agreement and corresponding deliverables will be completed as outlined.

The total cost of this agreement is \$78,000.

<u>Investment without tax:</u>	<u>Due Date:</u>
\$5,000	At Signing
Work performed @150/hr. Terms: Net 30 days	Monthly billing Invoices will be sent on last working day of the month and include itemized logs of work performed.

The initial investment of \$5,000 will be applied to the first month's actual billing. Future month's will be billed on an as used basis.

Confidential
River Run
CIO Agreement



DODGE COUNTY Wisconsin

Non-Disclosure and Confidentiality Agreement

WHEREAS, River Run Computers, Inc. and Dodge County, WI (the "Parties") believe that they would mutually benefit by sharing certain Confidential Information, and believe it is in their mutual interest to ensure that both parties will carefully protect all such information.

Acknowledgement of Confidentiality: Parties hereby acknowledges that it has been or may be exposed to Confidential Information, including, without limitation, the following specific information:

- Technical information, including functional and technical specifications, designs, drawings, analysis, research processes, computer programs, ideas and the like;
- Business/County information, including sales and marketing research, materials, plans, accounting and financial information, personnel records and the like;
- Other valuable information designated as confidential expressly or by the circumstances in which it is provided.
- Protected Health Information (PHI) as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA)

Confidential Information does not include (i) information already known or independently developed by the recipient; (ii) information in the public domain through no wrongful act of the Parties; or (iii) information received by the Parties from a third party who was free to disclose it.

- **Covenant not to Disclose:** The Parties hereby agree that they shall not use, commercialize or disclose any Confidential Information to any person or entity, except to its own employees having a "need to know" (and who are themselves bound by similar nondisclosure restrictions), and to such other recipients as the other party may approve in writing; provided, that all such recipients shall have first executed a confidentiality agreement in a form acceptable to the Parties. Each of the Parties shall use at least the same degree of care in safeguarding the Confidential Information as it uses in safeguarding its own Confidential Information.
- In connection with River Run's access to Protected Health Information (PHI) and other confidential data, River Run Shall adhere to all applicable laws, rules, and regulations regarding confidentiality, including, but not limited to, HIPAA and any regulations or rules promulgated thereunder regarding privacy and security of PHI.
- **Proprietary Rights Legend:** Parties shall not alter or remove from any Confidential Information any proprietary rights legend, copyright notice, trademark or trade secret legend, or any other mark identifying the material as Confidential Information.
- **Remedies for Breach of Confidentiality:** The Parties hereby acknowledge that the violation by it of the restrictions imposed hereunder would cause irreparable harm to the other party and that remedies at law would be inadequate to redress any actual or threatened violation of this Agreement. Parties agree that, in addition to other relief, temporary and/or permanent injunctive relief may be employed to enforce the foregoing restrictions. Any award of relief to Parties shall include Parties' costs and expenses of enforcement (including reasonable attorneys' fees).

Terms and Conditions

1. **Work Product** — All work product, deliverables, or reports developed under this contract containing Dodge County specific information will become the property of the county and will be turned over to them upon completion. River Run Computers may retain copies for their internal use in training, or

Confidential
River Run
CIO Agreement



DODGE COUNTY Wisconsin

establishing work templates, or examples or their work as long as any and all county identifiable information is masked or removed.

2. **Limited Liability** — Except as to non-disclosure and confidentiality of data, River Run (RR) shall not be liable for any incidental, special, punitive, indirect or consequential damages, lost or inaccurate data, business interruption, or lost profits under any contract, tort (including negligence), strict liability, breach of warranty, or other legal or equitable theory, even if the remedies provided for in this Agreement fail of their essential purpose and even if Client has been advised of the possibility or probability of such damages. Except as to non-disclosure and confidentiality of data, RR entire liability to Client under this Agreement shall not exceed any amounts paid to RR under this Agreement.
3. **Term, Termination** — This Agreement shall be effective on the date signed and shall continue in full force and effect until the latter of the completion of the deliverables or the Parties supply the last item of Confidential Information and at all times thereafter. Unless otherwise agreed in writing, this Agreement shall govern Confidential Information disclosed by the Parties prior to (as well as after) the effective date thereof.
4. **Entire Understanding** — This Agreement constitutes the entire understanding between the parties hereto with respect to the subject matter of this Agreement. No amendment to this Agreement shall be valid unless the amendment is in writing and signed by parties hereto. No waiver by any party hereto of a breach of any of the provisions of this Agreement by another party shall be deemed a waiver by such party of any subsequent breach. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, successors, assigns and legal representatives. In no event shall a party have any claim against the other party for any failure of performance by such party if such failure of performance is caused by or the result of acts of God, fire, flood, or other natural catastrophe; national emergency, insurrection, riot or war; or strike, lock-out or work stoppage.
5. **Jurisdiction** — This Agreement shall be construed and interpreted in accordance with the internal laws of the State of Wisconsin. The parties agree that the state courts of Wisconsin and the courts of the United States located within Wisconsin shall have personal jurisdiction over them with respect to any action relating to or arising under this Agreement and any action shall be commenced exclusively in such Wisconsin courts.

I agree to the plan as it is detailed in this document as well as the NDA, and terms and conditions outlined herein.

Client Representative

Date

River Run Representative

Date

Confidential
River Run
CIO Agreement

RESOLUTION NO. 17-95**Resolution Authorizing Purchases for Dodge County Information Technology Infrastructure**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

WHEREAS, the Dodge County Information Technology Committee (Committee) has evaluated the current Information Technology infrastructure throughout the many county buildings including the Administration Building and the Dodge County Detention Center; and,

WHEREAS, the Information Technology Department has a planned maintenance schedule for switches, relays and other devices internal to the Information Technology infrastructure; and,

WHEREAS, the Committee has determined that it is necessary to purchase switches, small form factor pluggables (SFPs), maintenance, and licensing (hereinafter "equipment") to maintain the Information Technology infrastructure; and,

WHEREAS, the Information Technology Committee has received a proposal from Meridian IT Inc. (Meridian), for network switches, and a proposal from CDW-G for the SFPs, with copies of the proposal documents on file in the Office of the Dodge County Information Technology Department for viewing during normal business hours; and,

WHEREAS, funding for this equipment is available in the 2018 Information Technology Budget and the 2018 Sheriff's Office Budget; and,

WHEREAS, the Committee has formed the considered conclusion that it is necessary to purchase and install the equipment and recommends that the Dodge County Board of Supervisors approve and accept the written proposals from Meridian and CDW-G, and authorize the purchase of the equipment at a purchase price not to exceed \$85,396;

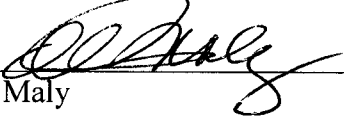
SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby approves and accepts the proposals in the amount not to exceed \$85,396 for the purchase of the equipment, and authorizes the Dodge County Administrator to purchase and install the equipment; and,

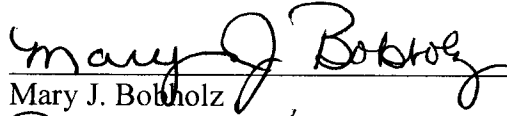
BE IT FURTHER RESOLVED, that the Dodge County Board of Supervisors hereby authorizes the expenditure from the 2018 Information Technology Budget and the 2018 Sheriff's Office Budget; and,

BE IT FINALLY RESOLVED, that upon properly presented invoices, in a total amount not to exceed \$85,396, the Dodge County Administrator is authorized to make payment of such invoices, as appropriate, from the Information Technology Department Budget, Business Unit 1811, Network Infrastructure, Account No. 5818, Computer Equipment, and the Sheriff's Office Budget, Business Unit 2061, Jail, Account No. 5818, Computer Equipment.

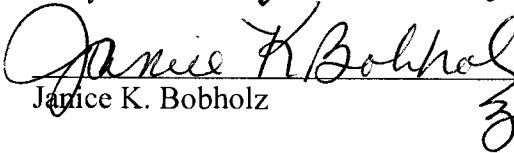
All of which is respectfully submitted this 21st day of February, 2018.

Dodge County Information Technology Committee:


Donna Maly


Mary J. Bobholz

Jeffry Duchac


Janice K. Bobholz

Jeremy Bartsch

FISCAL NOTE:

The revenue/expenditure is contained in the 2018 budget: X Yes ___ No ___ N/A.

Budget Impact: \$0.00. Finance Committee review date: February 13, 2018. Chair initials: JK.

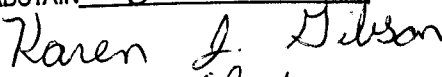
Vote Required: Majority of members present

Resolution Summary: A resolution authorizing purchases of Information Technology infrastructure network switches and other devices for \$85,396.

ADOPTED
BY DODGE COUNTY BOARD

FEB 21 2018

AYES 24 NOES 0
ABSENT 7
ABSTAIN 6


County Clerk

REPORT 1

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Planning, Development and Parks Committee, hereby report favorably on the petition of Klaus and Christine Mittig requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 4.99-acres of land from the R-1 Single Family Residential Zoning District to an A-2 General Agricultural Zoning District in the NW ¼ of the SW ¼, Section 26, Town of Ashippun, in order to allow the construction of a barn on this lot and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 21st day of February, 2018.

ADOPTED
BY DODGE COUNTY BOARD

FEB 21 2018
AYES 24 NOES 0
ABSENT 0
ABSTAIN 0

Karen J. Gibson
County Clerk

Tom Schaefer
Tom Schaefer

Allen Behl
Allen Behl

William Muche
William Muche

Joseph Marsik
Joseph Marsik

Janice Bobholz

Planning, Development and Parks Committee

Ordinance No. 992

An Ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 26, T09N, R17E, Town of Ashippun, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this Ordinance has been duly referred to and considered by the Dodge County Planning, Development and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Planning, Development and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this Ordinance for compliance with the criteria listed in Section 2.3.4.I of the Dodge County Land Use Code.

Whereas the Dodge County Planning, Development and Parks Committee has found that the criteria listed in Section 2.3.4.I of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is consistent with the Dodge County Comprehensive Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and that the rezoning is the minimum action necessary to accomplish the intent of the petition.

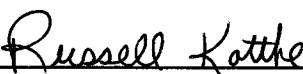
The County Board of Supervisors of the County of Dodge does ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this Ordinance.

Section 2. This Ordinance shall be effective upon enactment and publication.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this Ordinance are hereby repealed.

Adopted and Approved this 21st day of February, 2018.


 Russell Kottke
 Chairman

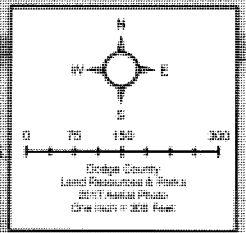

 Karen J. Gibson
 County Clerk

Klaus & Christine Mittig Town of Ashippun, Sec. 26

The data used to create this map is a compilation of records, information, and data from various city, county, and state offices, and other sources. This map is only advisory, does not represent a survey, and may not be used for legal purposes. Dodge County assumes no liability for errors or omissions of this information.



Mittig Property
 Area to be Rezoned (R-1 to A-2)



ORDINANCE NO. 993AN ORDINANCE TO AMEND SECTION 7.08 – *ACCESS ONTO COUNTY HIGHWAYS; RESTRICTIONS AND REGULATIONS*, OF CHAPTER 7 – *TRAFFIC CODE*

WHEREAS, Ordinance No. 786, *An Ordinance To Restrict and Regulate Access Onto County Highways*, was enacted by the Dodge County Board of Supervisors on March 20, 2007; and,

WHEREAS, Section 7.08 of the Dodge County Code of Ordinances was created by the adoption of Ordinance No. 786 by the Dodge County Board of Supervisors on March 20, 2007; and,

WHEREAS, the Dodge County Highway Committee recommends the insertion of a new Subsection 18 of Section 7.08(3)(g);

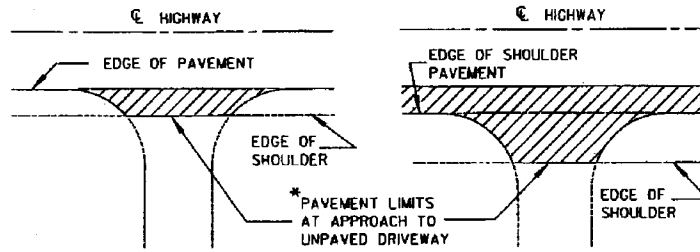
SO, NOW, THEREFORE,

THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF DODGE DOES ORDAIN AS FOLLOWS:

Section 1: Subsection 7.08(3)(g) of Ordinance No. 786 is hereby amended to read as follows:

11. Private driveways which provide access to one or ~~2~~ **two** residential parcels shall have a maximum 20' width and a 20' return radii. See ~~Section 18~~ **Section 19**, Figure 1 below.
12. Field entrances shall have a maximum 30' width and 25' return radii. See ~~Section 18~~ **Section 19**, Figure 1 below.
13. Commercial driveways shall have a maximum 35' width and 25' return radii. See ~~Section 18~~ **Section 19**, Figure 1 below.
14. A bypass lane shall be required where the ADT of the adjacent CTH and other factors warrant as determined by the Commission.
15. Turnarounds should be provided so that vehicles do not need to back out onto a CTH and may be required if safety issues warrant installation. Installation shall be at owner's expense. Turnarounds, if constructed, shall be installed on private property.
16. Existing CTH property including road surfaces, curbs, shoulders, slopes, ditches, and vegetation shall be restored to its original condition.
17. Vision corners must be free of all obstructions at each access point in accordance with the applicable vision corner diagram below. Driveway vision corners are to be measured from a point 3.5 feet above the center of the proposed access, 15 feet back from the edge of pavement of the CTH, to 2 points 2 feet above the center of the nearest on-coming lane of the CTH in each direction, at a distance of "D" from the point ~~where~~ the CTH meets the center of the proposed access. Distance "D" shall correspond to the speed limit of the road. If the given speed limit is not listed, the next highest speed limit shall be used. See ~~Section 18~~ **Section 19**, Figure 2 below.

18. ~~[Illustrations.]~~ **For any development which will, in the opinion of the Commission, have probable significant impacts on abutting County Trunk Highways due to increased traffic flow, increased turning movements or detrimental effect on existing traffic, the Commission may require a Traffic Impact Analysis (TIA) be completed and submitted to the Commission prior to considering granting an access permit. The TIA shall determine the type of improvements required to provide safe access to the development, including, but not limited to, increased turning radii, segregated turn lanes and bypass lanes. A professional traffic engineer licensed to do work in the State of Wisconsin shall certify the TIA. The costs of the TIA and any required improvements shall be borne by the applicant.**
19. **[Illustrations.]**

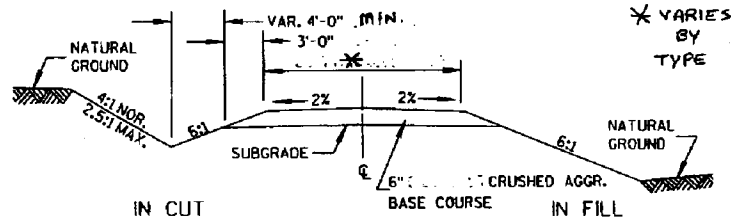


*WHERE DRIVEWAY IS PAVED, APPROACH PAVEMENT SHOULD BE EXTENDED TO MATCH DRIVEWAY PAVEMENT.

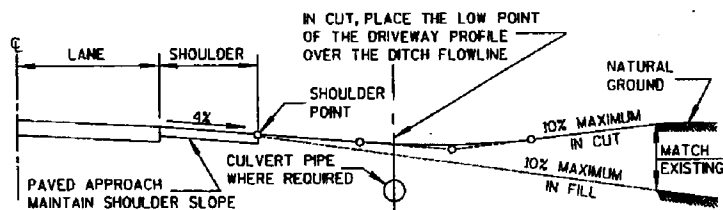
PLAN VIEW

PLAN VIEW
(PAVED SHOULDER ON HIGHWAY)

RURAL DRIVEWAY INTERSECTION DETAIL

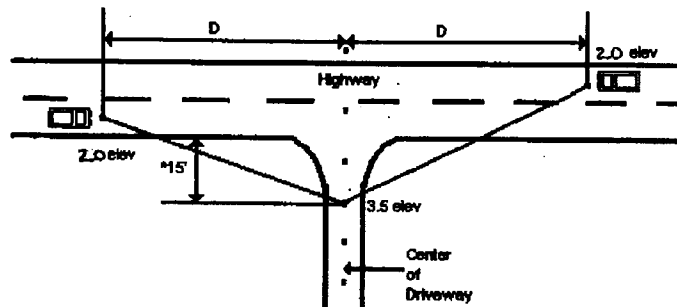


TYPICAL CROSS SECTION FOR PRIVATE DRIVE OR FIELD ENTRANCE



TYPICAL DRIVEWAY PROFILES

Figure 1



DRAWINGS NOT TO SCALE

Vision Corner Diagram

Distance D (ft)	Posted Speed Limit (MPH)
155	25
250	35
360	45
495	55

FIGURE 2

*** Additions are indicated in **Bold Underline**, deletions are indicated by ~~Single Strikethrough~~***

Section 2: Effective Date

This Ordinance shall be in full force and effect upon enactment and publication as provided by law.

Respectfully submitted this 21st day of February, 2018.

Dodge County Highway Committee:

Jeffrey Caine
Jeffrey Caine

William Muche
William Muche

Jeff Berres
Jeff Berres

Ed Nelson
Ed Nelson

Enacted and approved this 21st day of February, 2018.

Russell Kottke
Russell Kottke, Chairman
Dodge County Board of Supervisors

Karen J. Gibson
Karen J. Gibson, County Clerk

ADOPTED
BY DODGE COUNTY BOARD

FEB 21 2018

AYES 24 NOES 0
ABSENT 7
ABSTAIN 0

Karen J. Gibson
County Clerk

ORDINANCE NO. 994

AN ORDINANCE TO AMEND SECTION 7.09 OF THE DODGE COUNTY CODE OF ORDINANCES TO REGULATE STOPPING, STANDING, OR PARKING OF VEHICLES.

WHEREAS, Section 7.09 of the Dodge County Code of Ordinances was created by the adoption of Ordinance No. 961 by the Dodge County Board of Supervisors on September 20, 2016; and,

WHEREAS, in Section 7.01 of the Dodge County Code of Ordinances, the Dodge County Board of Supervisors adopted, by reference, state statutes regulating the stopping, standing, or parking of vehicles set forth in Chapter 346, *Wisconsin Statutes*; and,

WHEREAS, penalties for violations of Chapter 7 of the Dodge County Code of Ordinances are set forth within Section 7.20 of the Dodge County Code of Ordinances, and subject to the enforcement procedures as set forth within Section 7.21 of the Dodge County Code of Ordinances; and,

WHEREAS, the Dodge County Board of Supervisors has the specific authority under Section 349.13, *Wisconsin Statutes*, to adopt this ordinance and limit the time of, or otherwise restrict, the stopping, standing, or parking of vehicles on highways over which it has jurisdiction, beyond the prohibitions, limitations, or restrictions imposed by Chapter 346, *Wisconsin Statutes*; and,

WHEREAS, it is the opinion of the Dodge County Highway Committee that a restriction of parking on the east side and west side of a certain segment of County Trunk Highway T is necessary to promote safety; and,

WHEREAS, it is the opinion of the Dodge County Highway Committee that a restriction of parking on the east side of a certain segment of County Trunk Highway I is necessary to promote safety;

SO, NOW, THEREFORE,

THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF DODGE DOES ORDAIN AS FOLLOWS:

Section 1.

1. The provisions of §§ 346.50 – 346.55, *Wis. Stats.*, relating to the stopping, standing, or parking of vehicles are hereby adopted as part of this section as if fully set forth herein. In addition, the Dodge County Board of Supervisors has declared that the stopping, standing, or parking of vehicles on the following county highways in Dodge County is subject to the following restrictions and limitations:
 - a. It shall be unlawful to park any vehicle on the east side of CTH T starting at a point 460 north of the centerline of STH 16/60 to a point 710 feet further north.
 - b. It shall be unlawful to park any vehicle on the west side of CTH T starting at a point 775 feet north of the centerline of STH 16/60 to a point 123 feet further north.

c. **It shall be unlawful to park any vehicle on the east side of CTH "I" from Main Street to Taylor Street, Town of Portland, Dodge County.**

2. Traffic Signs. Pursuant to Section 7.03 of the Dodge County Code of Ordinances, the County Highway Department shall place appropriate traffic signs on the above-described highway(s) on or before the effective date of this ordinance.
3. Enforcement. This ordinance shall be enforced by any officer employed by the Dodge County Sheriff's Office (the "Sheriff's Office") as set forth in Section 7.21 of the Dodge County Code of Ordinances.
4. Penalties. Violation of this ordinance shall result in forfeiture pursuant to Sections 7.01 and 7.20 of the Dodge County Code of Ordinances. In addition to those penalties, the County may remove any vehicle found to be in violation of this section. The cost of such removal shall be paid by the owner and the County shall not be liable for damage occasioned by such removal.

Section 2. Effective Date

This ordinance becomes effective immediately upon enactment by the Dodge County Board of Supervisors and publication and erection of required signs.

Respectfully submitted this 21st day of February, 2018.

Dodge County Highway Committee:

Jeffrey Caine
Jeffrey Caine

Jeff Berres
Jeff Berres

William Muche
William Muche

Ed Nelson
Ed Nelson

Enacted and approved this 21st day of February, 2018.

ADOPTED
BY DODGE COUNTY BOARD

FEB 21 2018

AYES 24 NOES 0
ABSENT 0
ABSTAIN 0

Karen J. Gibson
County Clerk

Russell Kottke
Russell Kottke, Chairman
Dodge County Board of Supervisors

Karen J. Gibson
Karen J. Gibson, County Clerk

Additions are indicated in **Bold Underline**, deletions are indicated by ~~Single Strikethrough~~

Notice of Meeting of the Dodge County Board of Supervisors

There will be a meeting of the Dodge County Board of Supervisors on **Tuesday, March 20, 2018**, at **7:00 P.M.** in the County Board Room located on the fourth floor of the Administration Building, located at 127 East Oak Street, Juneau, Wisconsin.

The Agenda for the Meeting is as follows:

Call to Order by Russell Kottke, County Board Chairman

Pledge of Allegiance

Roll Call

Approve Minutes from February 21, 2018, County Board Session

Communications on File

Resolutions on File

- 17-96 Commendation Resolution – Harold Johnson – County Board.
- 17-97 Commendation Resolution – Glenn Stousland – County Board.

Special Orders of Business

Present Certificates of Appreciation – Chairman Kottke

Chairman Kottke

Nate Olson, Planning and Economic Development Administrator

CGI Communications - Video Tour of Dodge County

Consider, Discuss and Take Action on the Following:

Old Business

- 1. Resolution 17-77 – Establish Salaries for the 2019-2022 Term for the Elected Positions of Sheriff and Clerk of Circuit Court – Human Resources and Labor Negotiations Committee.

Resolutions on File (Continued)

- 17-98 Designating the Week of April 9, 2018 through April 13, 2018 as “Work Zone Safety Awareness Week” in Dodge County – Highway Committee.
- 17-99 Amend Town of Portland Zoning Ordinance – Gary Loeffler Property – Supervisor Berres.
- 17-100 Resolution to Change the Dodge County UW-Extension Education Committee from an Elected Committee to an Appointed Committee – Executive Committee.
- 17-101 Resolution to Change the Dodge County Highway Committee from an Elected Committee to an Appointed Committee – Executive Committee.
- 17-102 Resolution to Amend the Rules of Order Governing the County Board of Supervisors and to Modify the Dodge County Code of Ordinances – Executive Committee.
- 17-103 Resolution Authorizing Options for Youth (Juvenile) Supervision – Judicial and Public Protection Committee and Human Services and Health Board.
- 17-104 Authority to Purchase One 2018 John Deere 6120M 4x4 Tractor with Mower – Highway Committee.
- 17-105 Abolish Insurance and Benefits Coordinator Position and Create Recruitment and Benefits Assistant Position – Human Resources and Labor Negotiations Committee.
- 17-106 Establish Salary and Compensation for the Dodge County Board Chairman for the Period of Time Commencing on March 20, 2018 and Ending on March 20, 2020 – Executive Committee.

Report on File

1. Annual County Board/Appointed Officials Compensation – Audit Committee.

Set Next Meeting Date & Time

Recess

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

COMMITTEE NAME COUNTY BOARD								
MEETING DATE March 20, 2018								
					Approval <u>RK</u>		Date <u>3-21-2018</u>	
					Chair <u>Russell Kottke</u>			
VENDOR	NAME	PRESENT	ABSENT	PERDIEM	MILES	AMOUNT	MEALS	AMOUNT
49452	Bartsch, Jeremy	X		50.00	26	14.17		
11994	Behl, Allen	X		50.00	32	17.44		
49450	Bennett, Richard	X		50.00	6	3.27		
49449	Benter, Ed	X		50.00	46	25.07		
19566	Berres, Jeff	X		50.00	42	22.89		
11970	Bischoff, Larry	X		50.00	20	10.90		
10583	Bobholz, Janice	X		0.00	0	0.00		
26899	Bobholz, Mary	X		50.00	28	15.26		
49453	Caine, Jeffrey	X		50.00	14	7.63		
46788	Derr, Lisa	X		50.00	21	11.45		
10195	Duchac, Jeffry	X		50.00	30	16.35		
49971	Fink, Richard W.	X		50.00	35	19.08		
28760	Frohling, David	X		50.00	29	15.81		
49455	Glewen, Becky	X		50.00	20	10.90		
41853	Greshay, Richard	X		50.00	14	7.63		
49993	Guckenberger, David	X		50.00	50	27.25		
48638	Hilbert, Dan	X		50.00	20	10.90		
49454	Houchin, Cathy	X		50.00	33	17.99		
49451	Justmann, Stephanie	X		50.00	32	17.44		
16348	Kottke, Russell	X		55.00	30	16.35		
29374	Maly, Donna	X		50.00	20	10.90		
22503	Marsik, Joseph M.	X		50.00	40	21.80		
34243	Miller, MaryAnn	X		50.00	0	0.00		
43804	Muche, William	X		50.00	22	11.99		
36482	Nelson, Ed	X		50.00	32	17.44		
47109	Nickel, Thomas	X		50.00	34	18.53		
46789	Roesch, Mark E.	X		50.00	34	18.53		
30697	Schaefer, Thomas	X		50.00	30	16.35		
15819	Schmidt, Dennis	X		50.00	0	0.00		
37252	Schraufnagel, Larry	X		50.00	50	27.25		
50060	Sheahan-Malloy, Kira	X		50.00	32	17.44		

**Dodge County Board of Supervisors
March 20, 2018 – 7:00 p.m.
Administration Building - Juneau, Wisconsin**

The March Session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor Schmidt and seconded by Supervisor Guckenberger to approve the minutes of the February 21, 2018, session of the County Board meeting as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

Communications on File

Karen J. Gibson, County Clerk, reported there were no communications on file.

The following Resolutions were read by the Clerk and acted upon by the Board:

Resolution No. 17-96 Commendation Resolution – Harold Johnson – County Board, was passed by a rising vote of acceptance.

Resolution No. 17-97 Commendation Resolution – Glenn Stousland – County Board, was passed by a rising vote of acceptance.

Special Orders of Business

The Chairman called the First Special Order of Business: Presentation of Certificates.

Chairman Kottke presented a Certificate of Appreciation to Harold Johnson for his 15 years of service to Dodge County as a Board Supervisor.

Chairman Kottke present a Certificate of Appreciation to Glenn Stousland for his 20 years of service to Dodge County as a Board Supervisor.

Mr. Johnson and Mr. Stousland thanked their constituents and the County Board for their support over the years.

Chairman Kottke then called upon Nate Olson, Planning and Economic Development Administrator. Mr. Olson presented a project timeline and explained working with CGI Communications to produce the video tour of Dodge County. Mr. Olson then showed the videos that showcased Dodge County and he informed the Board that the videos are available on the Dodge County website.

The following Resolutions and Report were read by the Clerk and acted upon by the Board:

Old Business

Resolution 17-77 Establish Salaries for the 2019-2022 Term for the Elected Position of Sheriff and Clerk of Circuit Court – Human Resources and Labor Negotiations Committee. The Clerk stated this Resolution had been referred back to the Human Resources and Labor Negotiations Committee at the

February 21, 2018 County Board Meeting and the Committee amended the wage table as show on revised Resolution 17-77. A motion for approval was made by Supervisor Greshay and seconded by Supervisor Schmidt. Comments by Supervisors Berres, M. Bobholz, Guckenberger, Sheahan-Malloy, Marsik and Houchin. Supervisor Berres read a letter from Dodge County employee Mike Thoma. Questions by Supervisor J. Bobholz answered by Sarah Hinze, Human Resources Director. At this time, Supervisor Guckenberger made a motion to amend the Resolution by reducing the salary for 2019 from an increase of 6.00% to an increase of 1.5% and adjusting each of the salaries in the table as follows: 2019: Sheriff: \$92,468 & Clerk of Court: \$70,777; 2020: Sheriff: \$93,855 & Clerk of Court: \$71,838; 2021: Sheriff: \$95,263 & Clerk of Court: \$72,916; 2022: Sheriff: \$96,692 & Clerk of Court: \$74,009. The motion to amend was seconded by Supervisor Sheahan-Malloy. Questions by Supervisors Derr and J. Bobholz answered by Supervisor Guckenberger and Sarah Hinze, Human Resources Director. Comment by Supervisor Miller. The vote was cast on Supervisor Guckenberger's amendment with 14 ayes and 17 noes, thereby defeating the motion to amend.

Ayes: Benter, M. Bobholz, Bennett, Justmann, Guckenberger, Muche, Schraufnagel, Behl, Berres, Houchin, Roesch, Sheahan-Malloy, Maly, Derr. Total 14.

Noes: Kottke, Nelson, J. Bobholz, Marsik, Greshay, Schaefer, Fink, Bartsch, Bischoff, Caine, Frohling, Schmidt, Duchac, Nickel, Hilbert, Miller, Glewen. Total 17.

The vote was then cast on the Resolution as presented with 19 ayes and 12 noes, thereby adopting the Resolution.

Ayes: Kottke, Nelson, J. Bobholz, Marsik, Greshay, Schaefer, Fink, Bartsch, Schraufnagel, Bischoff, Caine, Behl, Frohling, Schmidt, Duchac, Nickel, Hilbert, Miller, Glewen. Total 19.

Noes: Benter, M. Bobholz, Bennett, Justmann, Guckenberger, Muche, Berres, Houchin, Roesch, Sheahan-Malloy, Maly, Derr. Total 12.

Resolution No. 17-98 Designating the Week of April 9, 2018 through April 13, 2018 as "Work Zone Safety Awareness Week" in Dodge County – Highway Committee. A motion for adoption was made by Supervisor Guckenberger and seconded by Supervisor Muche. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-99 Amend Town of Portland Zoning Ordinance – Gary Loeffler Property – Supervisor Berres. A motion for adoption was made by Supervisor Berres and seconded by Supervisor Schaefer. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-100 Resolution to Change the Dodge County UW-Extension Education Committee from an Elected Committee to an Appointed Committee – Executive Committee. A motion for adoption was made by Supervisor Behl and seconded by Supervisor Maly. Comments by Supervisors Miller and Behl. The vote was cast with 25 ayes and 6 noes, thereby adopting the Resolution.

Ayes: Benter, Kottke, Nelson, Marsik, Bennett, Greshay, Justmann, Schaefer, Guckenberger, Fink, Muche, Schraufnagel, Bischoff, Behl, Berres, Houchin, Frohling, Schmidt, Duchac, Nickel, Sheahan-Malloy, Maly, Hilbert, Derr, Glewen. Total 25.

Noes: M. Bobholz, J. Bobholz, Bartsch, Caine, Roesch, Miller. Total 6.

Resolution No. 17-101 Resolution to Change the Dodge County Highway Committee from an Elected Committee to an Appointed Committee – Executive Committee. A motion for adoption was made by Supervisor Schmidt and seconded by Supervisor Schraufnagel. Questions by Supervisors Derr,

Glewen and Benter answered by Chairman Kottke and Supervisor Frohling. Comments by Supervisors Miller, J. Bobholz, Muche, Houchin, Sheahan-Malloy, Kottke and Schmidt. Motion by Supervisor Muche to allow Brian Field, Highway Commissioner, to speak. The motion was seconded by Supervisor Caine. Supervisor Frohling asked that Kimberly Nass, Corporation Counsel clarify the rule on this motion. Kimberly Nass, Corporation Counsel advised that a 2/3 vote of members present was needed for the motion. The vote was cast on Supervisor Muche's motion to allow Brian Field, Highway Commissioner, to speak with 13 ayes and 18 noes, thereby defeating the motion.

Ayes: Marsik, Bennett, Greshay, Fink, Muche, Schraufnagel, Caine, Behl, Maly, Hilbert, Miller, Derr, Glewen. Total 13.

Noes: Benter, Kottke, M. Bobholz, Nelson, J. Bobholz, Justmann, Schaefer, Guckenberger, Bartsch, Bischoff, Berres, Houchin, Roesch, Frohling, Schmidt, Duchac, Nickel, Sheahan-Malloy. Total 18.

Question by Supervisor Guckenberger answered by Chairman Kottke.

The vote was then cast on the Resolution as presented with 25 ayes and 6 noes, thereby adopting the Resolution.

Ayes: Benter, Kottke, Nelson, Marsik, Bennett, Greshay, Justmann, Schaefer, Guckenberger, Fink, Schraufnagel, Bischoff, Behl, Berres, Houchin, Roesch, Frohling, Schmidt, Duchac, Nickel, Sheahan-Malloy, Maly, Hilbert, Derr, Glewen. Total 25.

Noes: M. Bobholz, J. Bobholz, Muche, Bartsch, Caine, Miller. Total 6.

Resolution No. 17-102 Resolution to Amend the Rules of Order Governing the County Board of Supervisors and to Modify the Dodge County Code of Ordinances – Executive Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Schmidt. Karen Gibson, County Clerk, advised that she would be replacing pages in Exhibit "A" to reflect the results of Resolutions 17-100 and 17-101. The vote was cast with 30 ayes and 1 no, thereby adopting the Resolution.

Ayes: Benter, Kottke, M. Bobholz, Nelson, J. Bobholz, Marsik, Bennett, Greshay, Justmann, Schaefer, Guckenberger, Fink, Muche, Bartsch, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, Schmidt, Duchac, Nickel, Sheahan-Malloy, Maly, Hilbert, Derr, Glewen. Total 30.

No: Miller. Total 1.

Resolution No. 17-103 Resolution Authorizing Options for Youth (Juvenile) Supervision – Judicial and Public Protection Committee and Human Services and Health Board. A motion for adoption was made by Supervisor Miller and seconded by Supervisor Nickel. Question by Supervisor Houchin answered by Becky Bell, Human Services and Health Department Director and Kurt Klomberg, District Attorney. At this time, Supervisor Justmann made a motion to amend the Resolution by adding the word "select" between the words of and juveniles on line 23 of this Resolution. The motion was seconded by Supervisor Berres. The motion to amend passed by acclamation with no negative votes cast, thereby adopting the motion to amend. The vote was cast on the Resolution as amended with all voting in the affirmative, thereby adopting the amended Resolution.

Resolution No. 17-104 Authority to Purchase One 2018 John Deere 6120M 4x4 Tractor with Mower – Highway Committee. A motion for adoption was made by Supervisor Muche and seconded by Supervisor Caine. Question by Supervisor M. Bobholz answered by Supervisor Muche. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-105 Abolish Insurance and Benefits Coordinator Position and Create Recruitment and Benefits Assistant Position – Human Resources and Labor Negotiations Committee. A motion for adoption was made by Supervisor Marsik and seconded by Supervisor Duchac. Comment by Supervisor Frohling. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 17-106 Establish Salary and Compensation for the Dodge County Board Chairman for the Period of Time Commencing on March 20, 2018 and Ending on March 20, 2020 – Executive Committee. A motion for adoption was made by Supervisor Miller and seconded by Supervisor Schaefer. Question by Supervisor Houchin answered by Chairman Kottke. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Report No. 1 Annual County Board/Appointed Officials Compensation – Audit Committee. The Chairman ordered this be placed on file.

Chairman Kottke thanked Supervisors Jeremy Bartsch, Janice Bobholz, Jeffry Duchac, Ed Nelson and Thomas Nickel for their years of service on the County Board of Supervisors.

The Clerk noted the following had been placed on the Supervisor's desks: Wisconsin Counties Association Memo, dated March 2, 2018, Memo dated March 20, 2018 from Joe Giebel, Manager Code Administration, Land Resources and Parks Department along with a copy of the April 16, 2018 public hearing notice and three proposed amendments to the County Code, Dodge County Clerk 2017 Annual Report, Dodge County Human Services and Health Department 2017 Annual Report, Dodge County Land and Water Conservation Department 2017 Annual Report, Dodge County Register of Deeds 2017 Annual Report, Dodge County Veterans Service Office 2017 Annual Report, Board of Adjustment 2017 Annual Report, Land Resources and Parks 2017 Annual Report and 2018 Dodge County Visitor's Guide. The Chairman ordered these be placed on file.

At 8:38 p.m. Supervisor Frohling made a motion to recess until Tuesday, April 17, 2018 at 9:00 a.m. Supervisor Justmann seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

RESOLUTION NO. 17-96

HAROLD JOHNSON COMMENDATION RESOLUTION

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

WHEREAS, the Dodge County Board of Supervisors wishes to express its appreciation to Harold Johnson, who has worked on behalf of the citizens of Dodge County by serving on the County Board; and,

WHEREAS, service on the Dodge County Board of Supervisors requires dedication, perseverance, and personal sacrifices on the part of its members; and,

WHEREAS, Harold Johnson has represented the citizens of Supervisory District No. 27 and Dodge County, as a member of the Dodge County Board of Supervisors, from April 16, 2002 to April 17, 2012; and,

WHEREAS, Harold Johnson has represented the citizens of Supervisory District No. 15 and Dodge County, as a member of the Dodge County Board of Supervisors, from April 18, 2012 to January 5, 2018; and,

WHEREAS, the absence of Harold Johnson from the County Board will be a great loss to the citizens of Dodge County and to the members of the County Board who have looked to Harold Johnson for counsel and leadership; and,

WHEREAS, it is the opinion of the undersigned Board of Supervisors that at this time the contributions of Harold Johnson to the government of Dodge County should be testified to by this Body and recognized by this Body for all the citizens of Dodge County;

SO, NOW, THEREFORE, BE IT RESOLVED, that we, the Dodge County Board of Supervisors, in regular session assembled, do hereby extend our heartiest thanks, our heartfelt gratitude, and our very best wishes to our friend and colleague, Harold Johnson, upon his departure from this Board; and,

BE IT FURTHER RESOLVED, that we take this opportunity to extend our hope that our much esteemed friend and colleague will continue to take an interest in County Government and as the opportunity may arise, to give this Body the benefit of his counsel and advice; and,

BE IT FINALLY RESOLVED, that a copy of this Resolution be entered into the official records of the Dodge County Board of Supervisors and that this Resolution be forwarded to Harold Johnson as a testament to the great esteem and honor we hold for our friend, Harold Johnson.

All of which is respectfully submitted this 20th day of March, 2018.

Russell Kotke
David Fokling
Richard X. Hoagland
Gentle M. W. Hall
Dennis R. Schmidt
Richard Bennett
Thom J. Nickel
Thomas Schaefer
Richard W. Fink
Jeff Blume
Cathy Hauchin
Ed Nelson
Maury Bokholz
Stephanie Justmann
Kara Sheahan Mally
[Signature]

[Signature]
Murray Miller
Fred Ben
Jeffrey Cairns
[Signature]
Allen Bell
Daf. Sunkya
William Meiche
Mark Zorsch
Janie Bobholz
Edwin M. Benter
[Signature]
[Signature]
[Signature]
[Signature]
Van Veltst

Rising Vote of Acceptance
ADOPTED
BY DODGE COUNTY BOARD

MAR 20 2018

AYES _____ NOES _____
ABSENT _____
ABSTAIN _____

Karen J. Gibson
County Clerk

RESOLUTION NO. 17-97

GLENN STOUSLAND COMMENDATION RESOLUTION

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the Dodge County Board of Supervisors wishes to express its appreciation to Glenn Stousland, who has worked on behalf of the citizens of Dodge County by serving on the County Board; and,

WHEREAS, service on the Dodge County Board of Supervisors requires dedication, perseverance, and personal sacrifices on the part of its members; and,

WHEREAS, Glenn Stousland has represented the citizens of Supervisory District No. 7 and Dodge County, as a member of the Dodge County Board of Supervisors, from September 16, 1997 to April 17, 2012; and,

WHEREAS, Glenn Stousland has represented the citizens of Supervisory District No. 31 and Dodge County, as a member of the Dodge County Board of Supervisors, from April 18, 2012 to January 13, 2018; and,

WHEREAS, the absence of Glenn Stousland from the County Board will be a great loss to the citizens of Dodge County and to the members of the County Board who have looked to Glenn Stousland for counsel and leadership; and,

WHEREAS, it is the opinion of the undersigned Board of Supervisors that at this time the contributions of Glenn Stousland to the government of Dodge County should be testified to by this Body and recognized by this Body for all the citizens of Dodge County;

SO, NOW, THEREFORE, BE IT RESOLVED, that we, the Dodge County Board of Supervisors, in regular session assembled, do hereby extend our heartiest thanks, our heartfelt gratitude, and our very best wishes to our friend and colleague, Glenn Stousland, upon his departure from this Board; and,

BE IT FURTHER RESOLVED, that we take this opportunity to extend our hope that our much esteemed friend and colleague will continue to take an interest in County Government and as the opportunity may arise, to give this Body the benefit of his counsel and advice; and,

BE IT FINALLY RESOLVED, that a copy of this Resolution be entered into the official records of the Dodge County Board of Supervisors and that this Resolution be forwarded to Glenn Stousland as a testament to the great esteem and honor we hold for our friend, Glenn Stousland.

All of which is respectfully submitted this 20th day of March, 2018.

Russell Kottke
 David Frohling
 Richard L. Shubert
 Dennis R. Schmidt
 Rachael Bennett
 Th. J. Nickel
 Carl H. Wood
 Thomas Schaefer
 Richard W. Fink
 Jeff Berner
 Cathy Houchin
 Ed Nelson
 Mary Bobholz
 Stephanie Justmann
 Kara Heather Mallory
 [Signature]

[Signature]
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 [Signature]
 [Signature]
 Allen ISH
 Del Subhagen
 William Breche
 Mark Rorsch
 Bruce Bolhof
 Edwin H. Bentler
 [Signature]
 [Signature]
 [Signature]
 [Signature]

Rising Vote of Acceptance
 ADOPTED
 BY DODGE COUNTY BOARD

MAR 20 2018

AYES _____ NOES _____
 ABSENT _____
 ABSTAIN _____

Karen J. Gibson
 County Clerk

RESOLUTION NO. 17-77

**Establish Salaries for the 2019-2022 Term for the
Elected Positions of Sheriff and Clerk of Circuit Court**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, Section 59.22 (1) (a)1., Wisconsin Statutes, requires that before the earliest time for filing nomination papers for any county elective office, which officer is paid in whole or part from the County Treasury, the County Board of Supervisors shall establish the total annual compensation for services to be paid to such officer, exclusive of reimbursement for expenses out of pocket; and,

WHEREAS, such compensation for Dodge County elected officials must be established by the Dodge County Board of Supervisors by April 15, 2018, for the 2019-2022 term for the positions of Sheriff and Clerk of Circuit Court; and,

WHEREAS, total annual compensation for the 2015-2018 term for the positions of Sheriff and Clerk of Circuit Court was established by the Dodge County Board of Supervisors by Resolution No. 13-57; and,

WHEREAS, the Human Resources and Labor Negotiations Committee (Committee) is responsible for recommending to the Dodge County Board of Supervisors the annual compensation to be established for such Dodge County elected officials and has taken into consideration external comparables by comparing the current compensation and duties and responsibilities of each of these positions in relation to the salaries paid to elected officials in other counties in comparison to their duties, and to internal comparables by reviewing the labor grade salary structure for Dodge County department heads and non-represented employees; and,

WHEREAS, the compensation for such elected officials shall be established on a basis of straight salary, with no fees that are collected by the official's office being retained as part of the compensation to the elected official; and,

WHEREAS, the Committee, after considering the comparisons to external and internal comparables, has determined that the salaries for the positions of Sheriff and Clerk of Circuit Court should be increased annually for each year of the 2019-2022 terms of office and recommends the salaries for the positions as set forth herein;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors does hereby establish the following salaries for elected officials for the elective term beginning the first Monday in January, 2019, and continuing until the first Monday in January, 2022:

On February 21, 2018, the County Board referred Resolution No. 17-77 to the Human Resources and Labor Negotiations Committee. The Human Resources and Labor Negotiations Committee amended the table below on March 6, 2018.

	<u>Current</u>		<u>New Term</u>					
	<u>2018</u>	<u>2019</u>		<u>2020</u>		<u>2021</u>		<u>2022</u>
Sheriff	\$91,102.00	\$96,568.12	6.00%	\$98,016.64	1.5%	\$99,486.89	1.5%	\$100,979.19 1.5%
Clerk of Court	\$69,731.00	\$73,914.86	6.00%	\$75,023.58	1.5%	\$76,148.93	1.5%	\$77,291.16 1.5%

BE IT FURTHER RESOLVED, that the elected officials will be paid on each pay date an amount that is equal to their annual salary divided by the number of pay dates occurring within the respective term year (beginning on the first Monday of a calendar year and continuing until the first Monday of the next calendar year) except for the final pay date of the term year when the amount paid will be the balance of the total annual salary; and,

BE IT FURTHER RESOLVED, that the above-stated salaries shall be the entire compensation for services paid from the Dodge County Treasury to such elected officials, exclusive of reimbursement for expenses out of pocket, and any fees collected by or through the office of said elected officials shall be turned over to the Dodge County Treasurer and placed in the General Fund Account of Dodge County; and,

BE IT FURTHER RESOLVED, that in accordance with County Board Resolution No. 11-18, the person holding the elective office of Sheriff will be classified in the employment category of Protective with Social Security for participation in Wisconsin Retirement System (WRS) benefits and will be responsible for paying the employee required contribution towards WRS benefits based on that classification, which shall be done through payroll deduction; and,

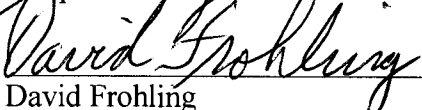
BE IT FURTHER RESOLVED, that the persons holding the elective office of Clerk of Circuit Court will be classified in the employment category of Elected Official for participation in Wisconsin Retirement System (WRS) benefits and will be responsible for paying the employee required contribution towards WRS benefits based on that classification, which shall be done through payroll deduction; and,

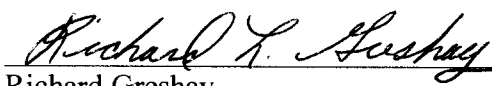
BE IT FINALLY RESOLVED, that persons holding the elective offices of Sheriff and Clerk of Circuit Court will be eligible to participate in the health insurance benefit, dental benefit and life insurance benefit offered to Dodge County department heads at the rates and terms and in a manner consistent with the County's policies and procedures, and any contributions or premiums paid therefor by the elected official shall not be considered a reduction of the elected official's total annual compensation.

All of which is respectfully submitted this 20th day of March, 2018.

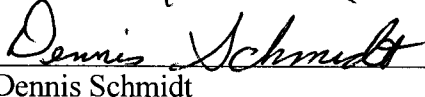
Dodge County Human Resources and Labor Negotiations Committee:


Joseph Marsik


David Frohling


Richard Greshay


Jeffry Duchac

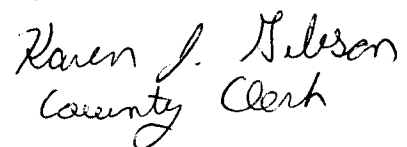

Dennis Schmidt

ADOPTED
BY DODGE COUNTY BOARD

Vote Required: Majority of Members present.

Resolution Summary: A resolution to establish salaries for the 2019-2022 term for the elected positions of Sheriff and Clerk of Circuit Court.

MAR 20 2018
AYES 19 NOES 12
ABSENT 0
ABSTAIN 0


Karen J. Nelson
County Clerk

RESOLUTION NO. 17-98

**Designating the Week of April 9, 2018 through April 13, 2018 as
"Work Zone Safety Awareness Week" in Dodge County**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, in 1999 the Federal Highway Administration partnered with the American Association of State Highway Officials and more recently the American Traffic Safety Services Association to create the National Work Zone Safety Awareness campaign which is held annually in April prior to construction season in much of the nation; and,

WHEREAS, the Wisconsin County Highway Association is asking all seventy-two counties in the state to unite and kick off "Work Zone Safety Awareness Week" with a resolution and campaign to raise awareness for its workers, the traveling public, public safety workers, and those of various highway contractors performing work for the counties; and,

WHEREAS, construction and maintenance activities on streets and highways periodically require that work zones be established; and,

WHEREAS, there have been over 2,000 work zone crashes in Wisconsin in each of the last three years; and,

WHEREAS, in 2017 Wisconsin suffered from nearly 2,700 crashes in road construction and maintenance zones, resulting in over 1,000 injuries and 6 fatalities; and,

WHEREAS, between 2012 and 2017 there were 55 fatalities recorded as a result of crashes in Wisconsin work zones, including three Wisconsin County Highway workers who were killed in work zones in 2015; and,

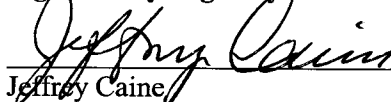
WHEREAS, through enforcement activities and other participation, the Dodge County Sheriff's Office, the Wisconsin State Patrol, and the Dodge County Highway Department are committed to working together in 2018 to make Work Zone Safety Awareness Week a success; and,

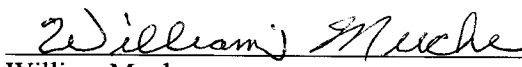
WHEREAS, the Federal Highway Administration has designated April 9, 2018 through April 13, 2018, as National Work Zone Safety Awareness Week;

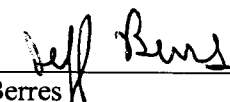
SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors that the week of April 9, 2018, through April 13, 2018, be designated as Work Zone Safety Awareness Week in Dodge County.

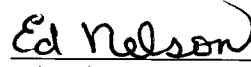
All of which is respectfully submitted this 20th day of March, 2018.

Dodge County Highway Committee:


Jeffrey Caine


William Muehe


Jeff Berres


Ed Nelson

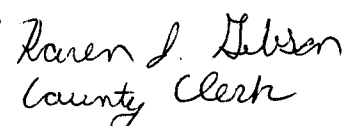
ADOPTED
BY DODGE COUNTY BOARD

MAR 20 2018

AYES 31 NOES 0
ABSENT 0
ABSTAIN 0

Vote Required: Majority of members present

Resolution Summary: Resolution designating the week of April 9, 2018 through April 13, 2018 as "Work Zone Safety Awareness Week" in Dodge County


County Clerk

RESOLUTION NO. 17-99

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

WHEREAS, Dodge County, a Body Corporate under the laws of the State of Wisconsin has adopted a comprehensive Zoning Ordinance which is in full force and effect, and

WHEREAS, the Town Board of Portland has adopted a Town Zoning Ordinance for said town, the power to adopt a Town Zoning Ordinance having been granted by referendum vote of the electors of the Town of Portland held at the time of a regular annual Town meeting, and

WHEREAS, pursuant to Section 60.62(3) of the Wisconsin Statutes adoption and amendment of a town zoning ordinance by a town board is subject to approval of the County Board in counties having a zoning ordinance in force and effect, and

WHEREAS, a public hearing as to the proposed amendment to the Town Zoning Ordinance of the Town of Portland was held by the Town Planning Commission of the Town of Portland on October 11, 2017 and the proposed amendment to the Zoning Ordinance of the Town of Portland having been adopted by the Town Board of the Town of Portland on January 25, 2018

THEREFORE BE IT RESOLVED: That the amendment to the Town Zoning Ordinance of the Town of Portland as represented by "Exhibit A" attached to and made a part of this resolution be and hereby is approved, by the Board of Supervisors of Dodge County, Wisconsin.

All of which is respectfully submitted this ____ day
of Feb. 5, 2018.

ADOPTED
BY DODGE COUNTY BOARD

MAR 20 2018

AYES 31 NOES 0
ABSENT 0
ABSTAIN 0

Raven J. Blason
County Clerk

Jeff Berres
JEFF BERRES , Supervisor

NOTE: Applicant requested and Town of Portland Board approved rezoning both Lot 1 and Lot 2 of original parcel 036-0913-3011-000 (a total of 38.120 ACRES) at N855 County Road T from A-1 to A-2.

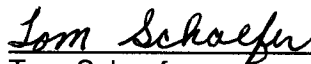
REPORT to Res. 17-99

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

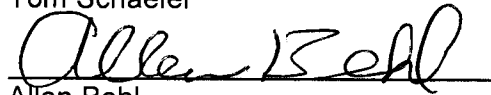
We the Dodge County Planning, Development and Parks Committee, hereby report favorably on the petition of Gary Loeffler requesting amendment of the Zoning Ordinance, Town of Portland, Dodge County, Wisconsin, to rezone approximately 38.12-acres of land from an A-1 Farmland Preservation Zoning District to an A-2 General Agricultural Zoning District in part of the NW ¼ of the NW ¼, Section 29 and part of the NE ¼ of the NE ¼, Section 30, Town of Portland for the purpose of creating 2 non-farm residential lots at this location and recommend approval of the resolution submitted by the Town of Portland for this rezoning petition.

The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the proposed rezoning petition is consistent with the County's Comprehensive Plan as the site is designated as general agriculture which may allow for limited residential development.

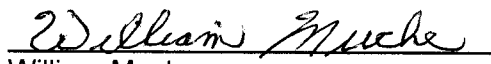
Respectfully submitted this 20th day of March, 2018



Tom Schaefer



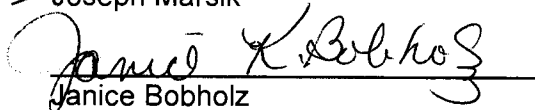
Allen Behl



William Myche



Joseph Marsik



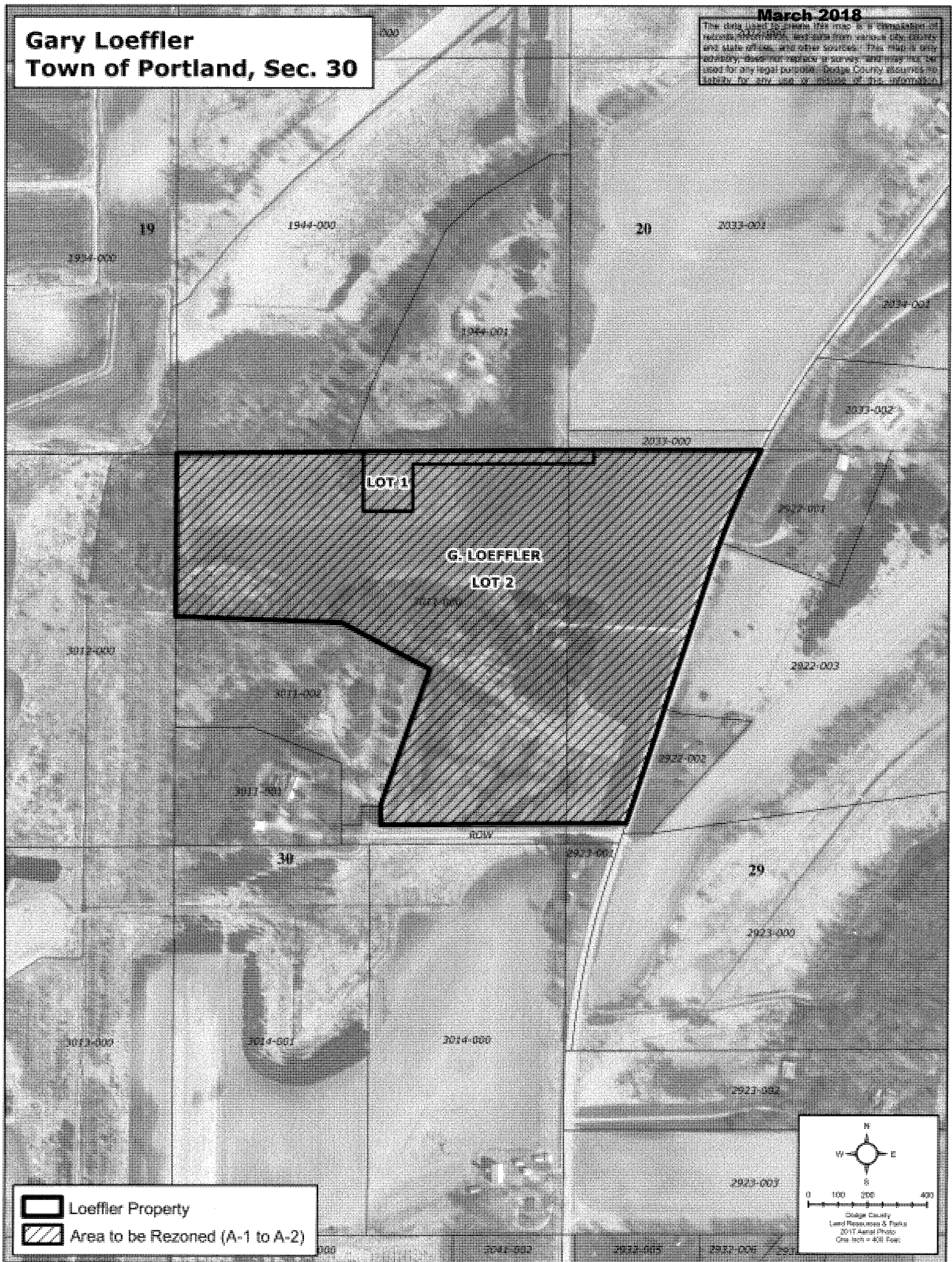
Janice Bobholz

Planning, Development and Parks
Committee

Gary Loeffler
Town of Portland, Sec. 30

March 2018

The data used to create this map is a compilation of various information, and data from various city, county and state offices, and other sources. This map is only advisory, does not replace a survey, and may not be used for any legal purpose. Dodge County assumes no liability for any use or misuse of this information.



RESOLUTION NO. 17-100

**Resolution to Change the Dodge County UW-Extension Education Committee
From an Elected Committee to an Appointed Committee**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, Section 59.56(3), Wis. Stats., requires the creation of a committee on agriculture and extension education if the Board establishes a university extension program; and,

WHEREAS, the Dodge County Board of Supervisors has established a university extension program operated by the Dodge County UW-Extension Office, and also has an elected UW-Extension Education Committee, which by rule is comprised of five (5) members, four of which are elected by the Dodge County Board of Supervisors at its organizational meeting occurring in even numbered years; and,

WHEREAS, on March 5, 2018, the Dodge County Executive Committee, during an evaluation of the County Board Rules, considered the advantages and disadvantages of having the County Board Chairperson appoint the Dodge County UW-Extension Education Committee, subject to confirmation of the County Board; and,

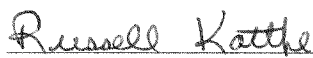
WHEREAS, the Executive Committee determined that changing from an elected UW-Extension Education Committee to an appointed Committee would allow the County Board Chairperson to consider the strengths, interests and experiences of county board supervisors in making committee assignments so that county committees are comprised of supervisors knowledgeable in the subject matters to be considered by the various committees;

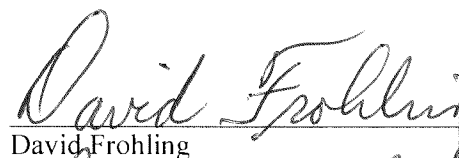
SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors, that the Dodge County UW-Extension Education Committee shall be appointed by the Dodge County Board Chairperson and confirmed by the Dodge County Board of Supervisors, beginning with the 2018-2020 term of the Board; and,

BE IT FINALLY RESOLVED, that the Dodge County Board of Supervisors authorizes and directs the Dodge County Corporation Counsel to modify the *Rules of Order Governing the County Board of Supervisors of Dodge County, WI*, and county ordinances to reflect same.

All of which is respectfully submitted this 20th day of March, 2018.

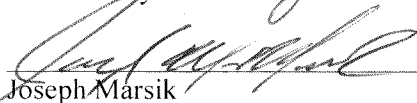
Dodge County Executive Committee:


Russell Kottke


David Frohling


Donna Mah


Dennis R. Schmidt


Joseph Marsik


Jeff Berres

ADOPTED
BY DODGE COUNTY BOARD

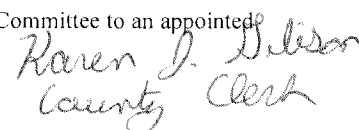
MAR 20 2018

AYES 25 NOES 6
ABSENT 8
ABSTAIN 8

MaryAnn Miller

Vote Required: Majority of members present

Resolution Summary: A resolution to change the Dodge County UW-Extension Committee from an elected Committee to an appointed Committee.


County Clerk

RESOLUTION NO. 17-101

**Resolution to Change the Dodge County Highway Committee
From an Elected Committee to an Appointed Committee**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, Section 83.015, Wis. Stats., describes the composition, duties, powers and other requirements of a county highway committee; and,

WHEREAS, the Dodge County Board of Supervisors has established by rule that the Dodge County Highway Committee is comprised of five (5) members elected by the Dodge County Board of Supervisors at its organizational meeting occurring in even numbered years; and,

WHEREAS, on March 5, 2018, the Dodge County Executive Committee, during an evaluation of the County Board Rules, considered the advantages and disadvantages of having the County Board Chairperson appoint the Dodge County Highway Committee, subject to confirmation of the County Board; and,

WHEREAS, the Executive Committee determined that changing from an elected county highway committee to an appointed county highway committee would allow the County Board Chairperson to consider the strengths, interests and experiences of county board supervisors in making committee assignments so that county committees are comprised of supervisors knowledgeable in the subject matters to be considered by the various committees;

SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors, that the Dodge County Highway Committee shall be appointed by the Dodge County Board Chairperson and confirmed by the Dodge County Board of Supervisors, beginning with the 2018-2020 term of the Board; and,

BE IT FINALLY RESOLVED, that the Dodge County Board of Supervisors authorizes and directs the Dodge County Corporation Counsel to modify the *Rules of Order Governing the County Board of Supervisors of Dodge County, WI*, and county ordinances to reflect same.

All of which is respectfully submitted this 20th day of March, 2018.

Dodge County Executive Committee:



Russell Kottke



Donna Maly



Joseph Marsik

MaryAnn Miller



David Frohling



Dennis R. Schmidt



Jeff Berres

ADOPTED
BY DODGE COUNTY BOARD

MAR 20 2018

Vote Required: Majority of members present

Resolution Summary: A resolution to change the Dodge County Highway Committee from an elected Committee to an appointed Committee.

AYES 25 NOES 6
ABSENT 0


County Clerk

RESOLUTION NO. 17-102

**Resolution to Amend the Rules of Order Governing the County Board of Supervisors
and to Modify the Dodge County Code of Ordinances**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the Executive Committee has reviewed and evaluated the *Rules of Order Governing The County Board of Supervisor of Dodge County*, soliciting feedback and modifications to the Rules and Committee descriptions; and,

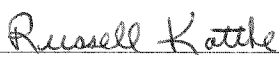
WHEREAS, the Executive Committee has identified a number of changes and proposes amendments to the *Rules of Order Governing The County Board of Supervisor of Dodge County*, as reflected on the attached Exhibit "A", with additions highlighted by bold underline and deletions indicated by single strikethroughs; and,

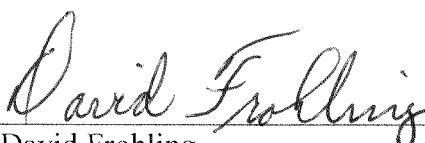
SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors that, effective immediately, the *Rules of Order Governing The County Board of Supervisors of Dodge County*, shall be amended as reflected on Exhibit "A", attached hereto and incorporated herein by reference; and,

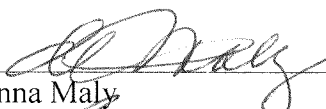
BE IT FINALLY RESOLVED, by the Dodge County Board of Supervisors, that the Dodge County Corporation Counsel is directed to modify the *Dodge County Code of Ordinances* to be consistent with the rule changes reflected in Exhibit "A", and to make such modifications in the 2018 codification process.

All of which is respectfully submitted this 20th day of March, 2018.

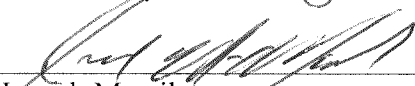
Dodge County Executive Committee:


Russell Kottke


David Frohling


Donna Maly


Dennis R. Schmidt


Joseph Marsik


Jeff Berres


MaryAnn Miller

ADOPTED
BY DODGE COUNTY BOARD

Vote Required: Majority of members present

Resolution Summary: A resolution to amend the Rules of Order Governing the County Board of Supervisors and modify the Dodge County Code of Ordinances.

MAR 20 2018

AYES	30	NOES	1
ABSENT	0		
ABSTAIN	0		


Karen J. Gibson
County Clerk

RULES OF ORDER GOVERNING THE COUNTY BOARD OF SUPERVISORS OF DODGE COUNTY, WI

1. The Chairman of the Dodge County Board of Supervisors shall preside over all meetings of the Board, and is authorized to resolve disputes between standing committees. In the absence of the Chairman, the First Vice Chairman shall preside, and in the absence of the Chairman and the First Vice Chairman, the Second Vice Chairman shall preside. In the absence of the Chairman, the First Vice Chairman and the Second Vice Chairman, the County Clerk shall call the meeting to order and the Board shall elect a member of the body to occupy the chair and preside over the meeting. The Chairman shall serve as an ex-officio member of all committees, commissions, and boards. The Chairman's role as an ex-officio member shall be limited to attending only those meetings necessary to form a quorum. When serving in this capacity, the Chairman shall have all rights as any regular member of the committee, commission, or board. Members of the Executive Committee of the Board are authorized to attend the Annual Convention of the Wisconsin Counties Association at County expense. Attendance at such convention by other County Supervisors shall be at County expense only if the Executive Committee determines that such attendance shall be to the benefit of Dodge County. Attendance at any seminar sponsored by the WCA shall be at county expense only if the Executive Committee or the County Board Chairman determines that such attendance shall be to the benefit of Dodge County. Dodge County will not pay any amount for out of state travel expenses for anyone unless approved by the Executive Committee.

2. A majority of the supervisors entitled to a seat on the Board shall constitute a quorum. All questions shall be determined by a majority of the supervisors present unless otherwise provided by a statute or a rule of parliamentary procedure as laid down in Robert's Rules of Order or a Rule of Order Governing The County Board of Supervisors Of Dodge County, WI.

3. A Board member may, with prior permission of the Board Chairman, take part in a County Board meeting by telephone or other electronic means. However, a Board member who takes part in a County Board meeting by telephone or other electronic means will not be considered to be present at the County Board meeting, will not be allowed to vote, will not be paid a per diem, and will not be paid reimbursement for mileage. However, the Board member will be allowed to participate in discussion that will take place at the meeting.

4. Whenever a meeting of the Dodge County Board of Supervisors is to be held in a certain month, it shall be held on the third Tuesday of said month at 7:00 P.M., unless the County Board shall designate another date for the meeting, and, except if necessary to avoid a conflict with the primary election, the February Meeting shall be held on a date to be determined by the County Board Chairman at 7:00 P.M., and the Organizational Session shall be held on the third Tuesday in April, at 9:00 A.M., and the Annual Budget Meeting shall be held on the Tuesday after the second Monday of November at 9:00 A.M. When the day of the Annual Budget meeting falls on November 11th, the Annual Budget Meeting shall be held on the next succeeding day. The order of business to be followed at the meetings of the Dodge County Board of Supervisors shall be as follows: (1) Call to Order by the Chair; (2) Roll Call by the County Clerk; (3) Approval of the Minutes of the last meeting; (4) Communications on file with the Board; (5) ~~Old Business~~ **Unfinished business**; (6) Resolutions; (7) Bills on file to be acted upon; (8) Reports on file; (9) Ordinances; (10) Petitions; (11) Claims; (12) Recess or Adjournment.

5. Except in emergency situations, at least seven (7) days prior to each County Board Meeting, the Chairman or Vice Chairman of each committee of the County Board shall file with the County Clerk all Resolutions and Ordinances to be brought before the County Board by the respective committee. This rule shall also apply to any other business the committee, or any individual supervisor, wishes to bring before the Board at any meeting.

6. The County Clerk shall compile an agenda for each meeting of the County Board of Supervisors. Whenever possible the County Clerk shall mail or ~~cause to be delivered~~ **deliver** to each Board Member, a copy of such agenda. This agenda, and a copy of each Resolution, Ordinance, and any other pertinent material, shall be mailed or delivered whenever possible by the Clerk to each Board Member by the Friday prior to the Board Meeting. The County Clerk may, by not later than 24 hours prior to a scheduled meeting of the Dodge County Board of Supervisors, add items to an original meeting agenda or to an amended meeting agenda, and shall comply with all notice provisions of the Open Meeting Law of the State of Wisconsin. If the County Clerk, on the day that the agenda for a particular County Board Session is to be mailed, determines that there is insufficient business to warrant holding such session, he/she will immediately confer with the County Board Chairman. If it is agreed that the session should not be held, the Clerk will immediately notify each Board Member of such decision.

7. Only such business as appears on the agenda or on an amended agenda shall be considered by the Board at that meeting and all other business shall be out of order.

8. All meetings of the Dodge County Board of Supervisors, and all meetings of any committee of the Board, shall be held in accordance with the Open Meeting Law of the State of Wisconsin.

9. All memorials, resolutions and ordinances that are to be considered and acted upon by the Board at any meeting shall be presented and signed by a member of the Dodge County Board of Supervisors.

10. When the Voting System machine is operational, any member who wishes to address the Board shall first push the Request to Speak button located on the member's voting device, and obtain the recognition of the Chairman. When the Voting System machine is not operational, any member who wishes to address the Board shall first rise from the member's seat and obtain the recognition of the Chairman. When two or more members rise at the same time, the member that the Chairman recognizes shall have the floor. No member shall be interrupted while speaking except by a call for the orders of the day.

11. Persons other than members of the Board wishing to address the body may do so with the unanimous consent of the Board. If any member objects, such non-member may be granted the privilege of addressing the body upon the passage of a motion, properly made and seconded and passed by a two-thirds (2/3) majority of those members present.

12. All votes by the Board on any matter calling for appropriation of money from the county treasury shall be recorded in such a manner that the vote of each member of the Board can be ascertained. On all other questions that come before the Board, any member of the Board can require that the individual vote of each member be recorded. Action by a member to correct the member's vote cast in error, may only be taken prior to the next vote being taken.

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13. A motion or resolution for the reconsideration of an action by the Board shall be out of order unless such motion or resolution is made or presented by a member who voted with the prevailing side of the question in the first determination, and such motion or resolution of reconsideration must be made or presented at the same or the next properly noticed succeeding session meeting of the Board.

14. Any matter on the agenda of a meeting may be laid over for examination or referred to a particular committee by the Chair without a motion from the floor.

15. If a motion before the body (or an amendment to it) contains two or more parts capable of standing as separate questions, any member may move for a division of the question in order that the body can consider each question separately.

16. No standing rule, order or resolution of the Board shall be rescinded or changed without giving one day's notice thereof to all members of the Board, however, any standing rule may be temporarily suspended by a two-thirds (2/3) vote of the members present at any legally called meeting of the Board.

17. The rules of parliamentary procedure as laid down in Robert's Rules of Order shall govern the proceedings of the Board.

18. In any case where the vote of the Board is equally divided, the question shall be lost.

19. Annual Reports of county officers, elected or appointed, shall be presented to the County Board at the February or March meeting of the Board following the calendar year for which the report is made.

26

Exhibit "A"

Additions are indicated in Bold Underline, deletions are indicated by Single Strike through

20. The County Clerk, or the Chairman of a Committee of the County Board, that meets to transact business of the County, shall present a bill, certified as correct, to the County Clerk for the payment of the authorized compensation and mileage of the members attending such meetings, and the County Clerk shall draw orders on the County Treasurer for the payment of such authorized compensation and mileage, and such orders shall be paid by the Treasurer upon approval of such orders by the Audit Committee.

21. Upon the completion of the County canvass of the results of an election, the County Clerk shall draw orders on the County Treasurer for the payments of the authorized compensation and the mileage of those persons participating in the canvass.

22. The Chairman of any meeting of the Board of Supervisors may require that any motion offered by any member for consideration by the body be reduced to writing and, thus, presented to the Chair.

23. When a main motion is before the Board, no other motions shall be in order except a motion to adjourn, a motion to lay on the table, a motion for the previous question, a motion to postpone to a certain time, a motion for division of a question, a motion to correct the main motion, a motion to refer to a standing committee, a motion to refer to a special committee, or a motion to amend the main motion. These motions shall have precedence in the order arranged and the first three of the above-listed motions are not debatable. A motion to postpone to a certain time must be made to a specific date or to the next regular meeting of the County Board of Supervisors.

24. Except as otherwise permitted by the Chairman, ~~No~~ member shall be permitted to speak more than twice or for more than five minutes at any one time on the same question, ~~unless permission of the Board is obtained by means of a motion duly made, seconded and passed by two-thirds (2/3) majority of those members present.~~

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25. All memorials, resolutions, reports, petitions or ordinances, other than those presented by the Finance Committee, which provide for appropriation of money from the county treasury, shall be referred to the Finance Committee for its examination and assessment of fiscal impact.

26. When committees are organized, a member should be elected as Secretary to be responsible for the minutes of the proceedings of each committee. Such minutes shall show the names of the members present or absent, according to the Wisconsin Open Meeting Law. Minutes may be kept by a designated individual, but must be signed by the Secretary or other committee member. Minutes shall also include the place of the committee meeting and the starting and ending times of the meeting.

27. A member of a committee of the County Board may, with prior permission of the Chairman of the committee of the County Board, take part in a committee meeting by telephone or other electronic means. However, a committee member who takes part who participates in a committee meeting by telephone or other electronic means will not be considered to be present at the committee meeting, ~~will not be allowed to speak~~, will not be allowed to vote, will not be paid a per diem, and will not be paid reimbursement for mileage.

28. All members of a committee shall be notified personally, by telephone or ~~in writing~~ **electronically**, as to the date, time and location for all meetings of a committee of which they are a member. A majority of the members of a committee shall constitute a quorum and a quorum of committee members is required to be present before County Business can be transacted.

29. All members present at a properly called committee meeting shall be entitled to their authorized compensation and actual mileage regardless of whether or not a quorum is present at the meeting. No member shall be eligible for compensation (per diem) in excess of two committee meetings per day.

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30. All Department purchases of equipment and supplies shall be made according to the following:

A. All budgeted requests for a single purchase or lease of equipment or supplies, \$10,000 and up to \$50,000 shall first be presented to the Committee advising the department.

B. Any planned purchase or lease of equipment greater than \$50,000 must be identified on the adopted Five Year Capital Improvement Plan.

C. If a Department Head deems that an emergency purchase, rental, or contract for service is necessary, they are authorized to do so and report such to County Administrator, Finance Director and Committee Chair as soon as possible.

D. All requests for a single purchase or lease of equipment or supplies greater than \$50,000 shall be presented to the Committee advising the department for recommendation to the County Board of Supervisors.

E. The Dodge County Clerk shall include in the meeting packet for each regular meeting of the ~~Executive~~ **Finance** Committee and for each regular meeting of the County Board, the monthly report entitled *Dodge County Paid Vouchers \$10,000 Or More*.

31. Any monies received by an officer or department of the County shall be paid into the county treasury and credited to the account of the department or office giving rise to the transaction. Any balance remaining in the account of any department at the end of the year shall be transferred to the General Fund unless such account is designated a continuing appropriation account by resolution of the County Board, the Finance Committee or the Wisconsin Statutes.

29

Exhibit "A"

*** Additions are indicated in Bold Underline, deletions are indicated by Single Strikethrough***

32. The ~~standing~~ committees, commissions and boards, and the number of members of each are as follows:

- (1) Finance Committee – 5
- (2) Audit Committee – 5
- (3) Highway Committee – 5
- (4) ~~County~~-Building Committee – 5
- (5) Judicial and Public Protection Committee – 5
- (6) Taxation Committee – 5
- (7) Executive Committee – 7
- (8) UW-Extension Education Committee - 5
- (9) Land and Water Conservation Committee – 7
- (10) Human Resources and Labor Negotiations Committee – 5
- (11) ~~Planning, Development~~ **Land Resources** and Parks Committee – 5
- (12) Board of Adjustment – 5 + 2 Alternates
- (13) Health Facilities **Committee** – 5
- (14) Housing Authority – 5
- (15) Human Services and Health Board – 9
- (16) Veterans Service Commission – 3
- (17) ~~Mid-Wisconsin Federated Library System Board~~ – 4
- (17) **Monarch Library System Board** – 3
- (18) East Wisconsin Counties Railroad Consortium – 2
- (19) Civil Service Commission – 5 + 1 Alternate
- (20) ~~Sheriff's~~ Grievance Committee of the ~~Civil Service~~ Commission – 5
- (21) Information Technology Committee – 5
- (22) ~~Dodge County Aging Advisory~~ – 9
- (22) **Commission on Aging and Disability Services** – 9
- (23) ~~Land Information Committee~~ – 5
- (24) ~~23~~ Dodge County Library Planning Committee – 5
- (25) ~~24~~ Land Information Council – 11
- (26) ~~Glacial Heritage Development Partnership~~
- (25) **Nutrition Advisory Council** – 10
- (26) **External Audit Review Oversight Committee** – 5
- (27) Friends of Clearview Board – 11
- (28) ~~Local Emergency Planning Commission~~ – not less than 17
- (29) Inter-County Coordinating Committee – 2
- (30) Waste Facilities Siting Committee – 2
- (31) Crime Prevention Funding Board – 7
- (32) Criminal Justice Collaborating Council – 10
- (33) Courtroom Security and Facilities Committee – 19 – not less than 11

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- (34) Revolving Loan Advisory Committee – not less than 3
- (35) Workforce Development – 2
- (36) Traffic Safety Commission – not less than 9
- (37) Child Death Review Team – 19
- (38) Central Wisconsin Community Action Council – 1
- (39) Transportation Advisory Committee – not more than 15
- (40) Marsh Country Health Alliance Commission – 1
- (41) Glacial Heritage Development Partnership 1+1 alternate

33. The term of membership on all committees, commissions or boards where the appointment is made by the Board Chairman and confirmed by the County Board shall be for a two (2) year term, except as otherwise provided by resolution, ordinance or Wisconsin Statute. In all cases where the appointment or election to the committee, board or commission is by the County Board, the term of membership shall be for two (2) years, unless provided otherwise by resolution, ordinance, or Wisconsin Statute. ~~Where~~ An individual ~~was~~ appointed to a committee of the County Board by the Board Chairman and confirmed by the County Board, ~~that member~~ may be removed from that committee at a meeting of the County Board, upon the recommendation of the Board Chairman and after a motion for removal has been made and seconded, upon an affirmative vote of not less than two-thirds of the ~~fixed membership of the County Board~~ (notwithstanding whether all members are present at a meeting to vote on such removal) of members-elect.

34. ~~As soon as the~~ Upon the filing with the County Clerk, the official bonds of the county officers ~~are filed with the County Clerk, they~~ shall be referred to the Executive Committee for its examination of the same and, the Executive Committee shall report its findings as to the sufficiency and form of the sureties to the County Board pursuant to Section 59.21(4-2), of the Wisconsin Statutes.

35. A session of the Dodge County Board of Supervisors is hereby defined as the period of time beginning on the third Tuesday in April of each year and ending on the third Tuesday of April of the next succeeding year, both inclusive.

36. Soon after the County Board adjourns a session each year, the ~~Executive Committee Board~~ shall have ~~the its~~ proceedings of the Board published in a newspaper of general circulation in the County and shall also have a reasonable number of copies, as determined by the County Clerk, of the proceedings printed in pamphlet form in the English language and have them available by not later than 60 days following said adjournment, pursuant to §59.14(2) and (3), Wis. Stats. ~~The Committee is authorized to contract for such printing on the basis of bids obtained; however, the Committee is authorized to reject any and all bids as it may deem to be in the best interests of the County and to have the publication and printing done without further bids.~~

37. Any requests for newly created positions, or changes to positions as described as follows, which will first become effective in the next succeeding year, will require approval of the County Board in the form of a resolution and will not be considered for inclusion in the Dodge County Budget for the next succeeding year, unless approved at or prior to the August County Board meeting: newly created regular full-time positions; newly created regular part-time benefited positions; part-time positions that are increased to full-time; and, part-time non-benefited positions that are increased to part-time benefited positions.

38. Committees of the County Board shall limit attendance at closed sessions of their meetings to members of the Committee and other individuals necessary to conduct the business of the Committee as determined by the Chairperson of the Committee.

39. Each County Board Supervisor who shall become aware that he or she is unable to attend a scheduled meeting of the Dodge County Board of Supervisors shall notify the County Clerk of his or her inability to attend such a meeting. The Supervisor shall make such notification by either telephone or email, and as soon as possible after the Supervisor has learned of such inability.

40. Each County Board Supervisor, who is a member of a Committee of the County Board or other board or body of the County, and who shall become aware of an inability to attend a scheduled meeting of such Committee, board, or body, shall notify the Chair of such Committee, board, or body. The Supervisor shall make such notification by either telephone or email and as soon as possible after the Supervisor has learned of such inability.

COMMITTEES

Audit Committee

The Audit Committee shall be comprised of five (5) Board members, and the Chairman of the County Board *ex officio*. The five (5) members shall be appointed by the Chairman and confirmed by the Board. 4 The Committee is authorized, empowered and directed to exercise the power of the County Board in examining, auditing, settling, allowing or disallowing current accounts or claims against the County when the amount involved does not exceed \$10,000.00 and when so settled and approved and allowed, to authorize the issuance of County orders. The Committee shall examine purchase card use and documentation related thereto.

Board of Adjustment

The Board of Adjustment shall consist of five (5) members and two (2) alternate members appointed by the Chairman of the Board of Supervisors and confirmed by the County Board for terms of three (3) years, beginning July 1st. The members shall reside in Dodge County, outside of the incorporated limits of cities or villages, provided, however, that no two members shall reside in the same township. The powers and duties of the Board of Adjustment are as enumerated in Wis. Stat. §59.694, and the Land Use Code of Dodge County, as amended. The two alternate members shall be appointed for staggered three-year terms and the Chairman of the County Board of Supervisors shall annually designate one of the alternate members as the first alternate and the other as second alternate. The first alternate shall act, with full power, only when a member of the Board of Adjustment refuses to vote because of a conflict of interest or when a member is absent. The second alternate shall act only when the first alternate refuses to vote because of a conflict of interest or is absent, or if more than one member of the Board of Adjustment refuses to vote because of a conflict of interest or is absent.

Building Committee

The Building Committee shall be comprised of five (5) Board members. The five (5) members shall be appointed by the Chairman and confirmed by the Board. The Building Committee shall have charge of the repairs, building construction and maintenance of, and the assignment, allocation, and designation of space in, the Dodge County Administration Building, ~~the Dodge County Office Building~~, the Henry Dodge Office Building, the Dodge County Law Enforcement Center, the Dodge County Legal Services Building, the Dodge County Justice Facility, and the Dodge County Building at the Dodge County Fairgrounds, and such other county buildings and grounds, not specifically in charge of other officials. The Building Committee shall act as an advisory and policy-making body for the Physical Facilities Maintenance Department.

Executive Committee

The Executive Committee shall consist of the Chairman, the two (2) Vice Chairmen, the immediate Past Chairman of the Board (if approved by the incoming County Board Chairman), and three (3) Board members to be elected at large for a term of two (2) years. If the immediate Past Chairman of the Board is not a member of the Board at the time of the Organizational Meeting of the Board or has been re-elected as the Chair at the Organizational Meeting of the Board, the Board shall elect four (4) members at large.

The Committee shall:

1. Act as an advisory and policy-making body for the Office of Corporation Counsel, and the Office of Emergency Management;
2. Exercise oversight and supervision of the Dodge County Administrator, subject to review and oversight and supervision by the County Board;
3. Examine and approve the County Officer's bonds as per Wis. Stat. §59.21(2);
4. Study State Legislation pertaining to Dodge County and report its effects to the County Board periodically;

5. ~~Appoint a county purchasing agent who shall purchase all necessary supplies and equipment involving purchases of \$3,000.00 or less;~~
5. Compile an inventory of all properties belonging to Dodge County and file such inventories with the County Clerk;
6. Investigate and analyze the insurance needs of the County and to obtain insurance to cover those needs, and to provide for the payment of the premiums of such policies;
7. Except for Worker's Compensation, determine what risk the County is exposed to that can best be managed by self-insurance and in cooperation with the County Finance Director establish and manage a self-insurance fund to cover such risks;
9. ~~Obtain bids and award the contracts on all County printing, except for elections; and;~~
8. Review claims for damages against the County and make recommendations to the County Board regarding them.

Finance Committee

The Finance Committee shall be comprised of five (5) Board members. The five (5) members shall be appointed by the Chairman and confirmed by the Board. It shall draft or have submitted to it all resolutions for expenditures of money and make recommendations thereon to the Board, and authorize review the transfer of funds within departments. The County Board delegates to the Finance Committee the authority to approve or deny tax-exempt leases of equipment proposed by all committees of the County Board. The County Board delegates to the Finance Committee pursuant to Wis. Stat. §66.0603, the authority to temporarily invest such unused County funds and to arrange for the safekeeping of securities, their sale, reinvestment or redemption as it may deem proper. This Committee shall not have the power to appropriate any money from the General Fund. It shall recommend to the County Board methods of financing county projects and indebtedness.

Human Resources and Labor Negotiations

The Human Resources and Labor Negotiations Committee shall be comprised of five (5) Board members. The five (5) members shall be appointed by the Chairman and confirmed by the Board.

The Human Resources and Labor Negotiations Committee shall conduct all labor negotiations with all organized groups and shall propose to the County Board the salaries and personnel policies for all other employees of Dodge County. The Human Resources and Labor Negotiations Committee shall also administer the terms of the union contracts and personnel policies for all employees of Dodge County. All changes in personnel and salaries shall be duly recorded in the minutes of the committee for auditing purposes and all union contracts and personnel policies proposed by this committee shall be approved by the County Board before becoming effective.

The Human Resources and Labor Negotiations Committee shall be responsible for analyzing the health, dental and life insurance needs of employees and officers of Dodge County, and for providing such necessary coverage as may be agreed upon.

The Human Resources and Labor Negotiations Committee shall be responsible for administration and oversight of Worker's Compensation for Dodge County.

All starting salaries for new full-time or part-time non-union and union employees, probationary increases, promotional increases, and other salary adjustments, other than general increases approved yearly by the County Board shall be referred to the Human Resources and Labor Negotiations Committee for final approval and processing before the Finance Department shall allow any new salaries or adjustments to be paid, the only exception being Section 9.1(a) of the Personnel Policies for Dodge County Employees dealing with part-time Sheriff's Deputies.

The Human Resources and Labor Negotiations Committee shall be an advisory and policy-making body for the Human Resources Department.

The Finance Committee shall act as an advisory and policy-making body for the offices of the County Finance Director, the Finance Department, the Central Services Department and the Veterans Service Office. The Committee shall act as an advisory and policy-making body, to the extent permitted by law, for the Offices of the County Clerk and the County Treasurer.

Health Facilities Committee

The Health Facilities Committee shall be comprised of five (5) Board members. The five (5) members shall be appointed by the Chairman and confirmed by the Board. The Committee shall act as an advisory and policy-making body for Clearview.

Highway Committee

~~The Highway Committee shall consist of five (5) County Board members elected at an Organizational Meeting to serve for two years beginning as soon as elected and until their successors are elected. Any vacancy in the Highway Committee shall be filled by election by the County Board.~~ **The Highway Committee shall be comprised of five (5) Board members. The five (5) members shall be appointed by the Chairman and confirmed by the Board.**

The powers and duties of the Highway Committee are as follows:

(1) The Highway Committee shall be only a policy-making body determining the broad outlines and principles governing administration of the Dodge County Highway Department.

(2) Powers and duties which are not specifically given by statute to either the Highway Commissioner or the County Administrator are retained by the Highway Committee.

DODGE COUNTY HIGHWAY COMMISSIONER

The Dodge County Highway Commissioner shall have the administrative powers and duties prescribed for the county highway committee as provided by Section 83.015(2)(b), Wis. Stats. ~~of the Wisconsin Statutes (2007-08).~~

Human Services and Health Board

The Dodge County Human Services and Health Board shall consist of nine (9) members appointed by the Dodge County Board of Supervisors. Of the nine, six (6) shall be County Board Supervisors and three (3) shall be citizens-at-large. At least one member appointed to the Human Services and Health Board shall be an individual who receives or has received human services or shall be a family member of such an individual. Terms of service on the Board shall be for three (3) years with appointments to be staggered to allow for continuity on the committee. Citizen representatives shall be individuals interested in the various service disciplines within the Department of Human Services (Aging Programming, Social Services, Mental Health Services and Public Health) and every effort shall be made to include at least one Registered Nurse and one Medical Doctor.

The Human Services and Health Board shall act as an advisory and a policy-making body for the Human Services and Health Department. The Human Services and Health Board shall have the powers and duties enumerated in Wis. Stat. §46.23(5) as amended. Pursuant to Wis. Stat. §251.03(1), the Human Services and Health Board shall also act as the county board of health and shall have the powers and duties enumerated in Wis. Stat. §251.04, as amended. Committees representing the client/patient groups served within the Department shall act in an advisory capacity to the Human Services and Health Board and keep the Board informed about the special needs of Dodge County residents.

Information Technology Committee

The Information Technology Committee shall be comprised of five (5) **Board** members, ~~of which, not less than three (3) shall be members of the Board.~~ The five (5) members shall be appointed by the Chairman and confirmed by the Board.

The committee shall act as an advisory and policy-making body to the Information Technology Department, and oversee and coordinate all information technology functions of Dodge County, including equipment purchases for all departments of County government, ~~and manage Dodge County's participation in the Intercounty Coordinating Committee Data Processing Commission.~~

Judicial and Public Protection Committee

The Judicial and Public Protection Committee shall be comprised of five (5) Board members. The five (5) members shall be appointed by the Chairman and confirmed by the Board. The Judicial and Public Protection Committee shall confer with, and assist the Sheriff, the District Attorney, and the Medical Examiner so as to enable them to more effectively and efficiently perform their duties.

The Judicial and Public Protection Committee shall be the liaison between the Dodge County Board of Supervisors and the following offices: the District Attorney; the Sheriff's Office; the Judicial Branches; the Clerk of Courts; the Register in Probate; the Family Court Office; and the Family Court Counseling Services Office. The Committee shall bring before the Board of Supervisors those matters which are necessary for the efficient administration of the aforementioned offices. The Judicial and Public Protection Committee shall act as an advisory and policy-making body for the Child Support Office and the Medical Examiner's Office, and shall serve as the Grievance Committee for the Dodge County Sheriff's Office.

Land and Water Conservation Committee

The Land and Water Conservation Committee shall be comprised of seven (7) members. The seven (7) members shall be appointed by the Chairman and confirmed by the Board, and shall serve for a two-year term. Not more than two (2) individuals who are not members of the Dodge County Board of Supervisors may be members of the Land and Water Conservation Committee. Two (2) members of the Land and Water Conservation Committee shall be individuals who are members of the UW-Extension Education Committee. The Chairman of the Dodge County Farm Service Agency Committee shall also be a member of the Land and Water Conservation Committee. The Land and Water Conservation Committee shall have those powers and duties as are specified for that committee under Wis. Stat. Chapter 92. The Land and Water Conservation Committee shall act as an advisory and policy-making body to the Land and Water Conservation Department.

Land Information Committee

~~The Land Information Committee shall be comprised of five (5) Board members. The five (5) members shall be appointed by the Chairman and confirmed by the Board. In appointing members to this Committee, the County Board Chairman shall seek to represent the interests of the five departments using land records, namely the County Treasurer, Land Resources and Parks, Land and Water Conservation, Highway, and Sheriff. The Committee shall be responsible for land records modernization to promote and facilitate timely access to information; decisions based upon accurate information, and efficiency in government with the goal of establishment of an integrated, technologically sound, countywide land information system. The Committee shall act as an advisory and policy-making body for the Land Information Division of the Land Resources and Parks Department. The Committee shall also act as an advisory and policy-making body, to the extent permitted by law, for the Office of the Register of Deeds.~~

Planning, Development Land Resources and Parks Committee

~~The Planning, Development Land Resources and Parks Committee shall be comprised of five (5) Board members. The five (5) members shall be appointed by the Chairman and confirmed by the Board. The Committee shall be designated as the County Zoning Agency authorized to act in all matters pertaining to County planning and zoning under Wis. Stat. §59.69(2)(a). In addition, the Committee shall be responsible for subdividing, sanitation and economic development. The Committee shall be an advisory and policy-making body for the following Land Resources and Parks Department divisions: Code Administration, Parks and Trails, Land Information, and Planning and Economic Development. The Committee shall act as an advisory and policy-making body, to the extent permitted by law, to the Office of the County Register of Deeds. The Committee shall oversee, receive reports from and take action on any matters advanced by the Land Information Council.~~

Taxation Committee

The Taxation Committee shall be comprised of five (5) Board members. The five (5) members shall be appointed by the Chairman and confirmed by the Board. The committee shall: review the Treasurer's records and authorize the prosecution of in personam actions for delinquent real estate taxes and other charges; review foreclosure of tax liens by action in rem; appraise all parcels of real estate acquired by Judgment of Foreclosure Of Tax Lien in in rem actions pursuant to Wis. Stats. §75.521; authorize the publication of a list of appraised values for the purpose of soliciting bids on parcels of real estate to be sold; open all bids and accept or reject them; and, authorize the Dodge County Clerk to issue Quit Claim Deeds to successful bidders. Pursuant to the provisions of Wis. Stats. §75.69, the Board designates the Taxation Committee as the committee that is authorized to: review and approve the sales of parcels of real estate for amounts that are less than the appraised values of the parcels of real estate; accept bids for the sale of parcels of real estate that are less than the highest bids; and, prepare written statements, available for public inspection, that explain the reasons for accepting bids for the sale of parcels of real estate that are less than the highest bids.

UW-Extension Education Committee

The UW-Extension Education Committee shall be comprised of five (5) members. Of the five (5) members, at least four (4) shall be Board members ~~elected by the Board~~ appointed by the Chairman and confirmed by the Board. The County Board may select as a fifth member of the Committee a public school administrator resident in the county. If the Board does not select a public school administrator resident in the county, the Board shall elect a fifth Board member to serve on the Committee. The Committee shall meet at such intervals as is deemed necessary to properly carry out its functions and responsibilities according to Wis. Stat. §59.56. The UW-Extension Education Committee shall direct and supervise the UW-Extension Department, including the preparation of the annual budget request.

All previous rules of order and legislation governing the Dodge County Board of Supervisors in conflict with the provisions of these rules of order are to the extent of such conflict superseded by these rules of order.

RESOLUTION NO. 17-103**Resolution Authorizing Options for Youth (Juvenile) Supervision**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the declared legislative intent of Wisconsin's Juvenile Justice Code, Chapter 938 of the Wisconsin Statutes, is to promote a juvenile justice system capable of dealing with the problems of juvenile delinquency which protects the community, imposes accountability for violations of the law, and equips juvenile offenders with competencies to live responsibly and productively (§ 938.01(2), Wis. Stats.); and,

WHEREAS, the Wisconsin Legislature provided various disposition, sanction, and placement options to counties in order to achieve the stated legislative intent, subject to the County Board's adoption of a resolution authorizing same pursuant to § 938.06(5), Wis. Stats.; and,

WHEREAS, specifically, § 938.06(5)(a)1., Wis. Stats., allows the use of a juvenile detention facility or juvenile portion of the county jail as a disposition under § 938.34(3)(f), Wis. Stats., as a sanction under § 938.355(6m)(a), Wis. Stats., or as a place of short-term detention under § 938.355(6d)(a)1. or 2. or § 938.355(6d)(b)1. or 2., or § 938.534(1)(b)1. or 2.; and,

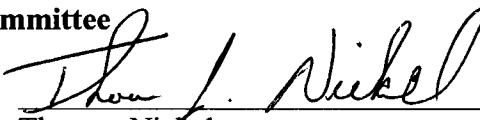
WHEREAS, given the complex needs of juveniles in Dodge County and the scarcity of financial resources, the Dodge County Judicial and Public Protection Committee and the Dodge County Human Services and Health Board have determined that it is appropriate to authorize a broad array of options to achieve the declared policy of the Legislature;

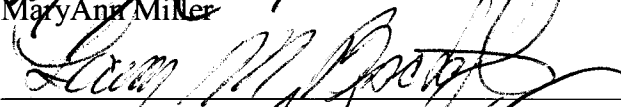
SO, NOW, THEREFORE, BE IT RESOLVED, by the Dodge County Board of Supervisors that, pursuant to § 938.06(5), Wis. Stats., the court is authorized to use placement in a juvenile detention facility or juvenile portion of the county jail as a disposition, sanction or place of short-term detention.

All of which is respectfully submitted this 20th day of March, 2018.

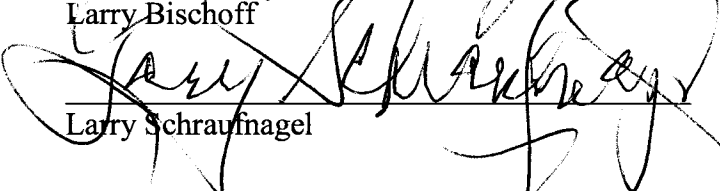
Dodge County Judicial and Public Protection Committee


Mary Ann Miller


Thomas Nickel


Larry Bischoff


Dan Hilbert

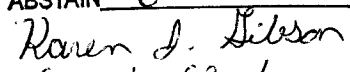

Larry Schraufnagel

ADOPTED
BY DODGE COUNTY BOARD

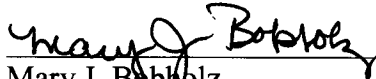
MAR 20 2018

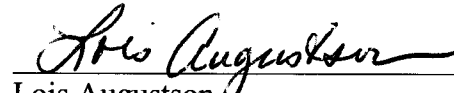
* Amendment: add the word "select" between of and juveniles.

AYES 31 NOES 0
ABSENT 0
ABSTAIN 0

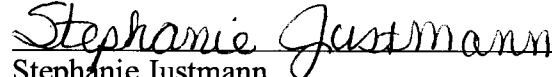

Karen J. Gibson
County Clerk

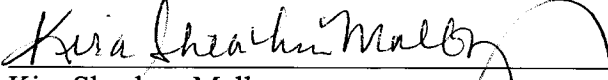
Dodge County Human Services and Health Board:

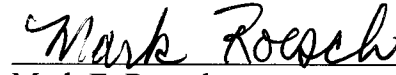

Mary J. Bebbolz


Lois Augustson

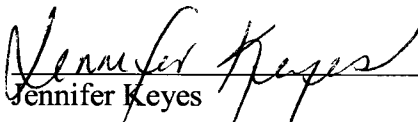
Becky Glewen


Stephanie Justmann


Kira Sheahan-Malloy


Mark E. Roesch


David Godshall


Jennifer Keyes


Jeremy Bartsch

Vote Required: Majority of members present

Resolution Summary: Resolution authorizing options for youth (juvenile) supervision.

RESOLUTION NO. 17-104**Authority to Purchase One 2018 John Deere 6120M 4x4 Tractor with Mower**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the Dodge County Highway Department is in need of a 2018 John Deere 6120M 4x4 tractor with a 15 foot rear flex-wing mower to adequately serve the needs of the Highway Department; and,

WHEREAS, the Highway Department requested quotations for a 2018 John Deere 6120M 4x4 tractor with a 15 foot rear flex-wing mower and received the following quotations:

Vendor	Quotation
Mid-State Equipment	\$96,988.00
Riesterer & Schnell	\$98,500.00
Serwe Implement LLC	\$19,791.00 (for mower only)
Ballweg Implement	\$103,619.59
Ballweg Implement	\$103,674.54

; and,

WHEREAS, copies of the quotations are on file in the Office of the Dodge County Highway Commissioner and may be viewed during normal business hours; and,

WHEREAS, the Highway Committee recommends that the Dodge County Board of Supervisors approve and accept the quotation from Mid-State Equipment, in the amount of \$96,988, and authorize and direct the Highway Committee to purchase one 2018 John Deere 6120M 4x4 tractor with a 15 foot rear flex-wing mower from Mid-State Equipment, at a total purchase price of \$96,988;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby approves and accepts the quotation from Mid-State Equipment, in the amount of \$96,988, and authorizes and directs the Dodge County Highway Commissioner to purchase one 2018 John Deere 6120M 4x4 tractor with a 15 foot rear flex-wing mower from Mid-State Equipment; and,

BE IT FINALLY RESOLVED, that upon presentation to the Dodge County Clerk of an invoice properly approved by the Dodge County Highway Commissioner, in a total amount not to exceed \$96,988, the County Clerk shall issue an order on the Dodge County Treasurer for payment of such invoice from Business Unit 3281, Capital Asset Acquisition.

All of which is respectfully submitted this 20th day of March, 2018.

Dodge County Highway Committee:

Jeffrey Caine

Ed Nelson

William Muche

Jeff Berres

ADOPTED
BY DODGE COUNTY BOARD

MAR 20 2018

FISCAL NOTE:

The revenue/expenditure is contained in the 2018 budget: X Yes ___ No ___ N/A.

Budget Impact: \$0.00. Finance Committee review date: March 13, 2018. Chair initials: ____.

AYES 31 NOES 0
ABSENT 0
ABSTAIN 0

Karen J. Nelson
County Clerk

Vote Required: Majority of Members present.

Resolution Summary: Resolution authorizing the purchase of one 2018 John Deere 6120M 4x4 tractor with mower.

RESOLUTION NO. 17-105

**Abolish Insurance and Benefits Coordinator Position and
Create Recruitment and Benefits Assistant Position**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the Dodge County Human Resources and Labor Negotiations Committee has studied and analyzed staffing needs at the Dodge County Human Resources Department; and,

WHEREAS, as a result of these studies and analyses, the Human Resources and Labor Negotiations Committee recommends that the Dodge County Board of Supervisors abolish one vacant, funded, full-time, benefited position of *Insurance and Benefits Coordinator*, and create one new, full-time, benefited position of *Recruitment and Benefits Assistant*; and,

WHEREAS, a job description for each of the above-listed positions have been marked for identification as Exhibits "A" and "B", respectively, and have been attached hereto; and,

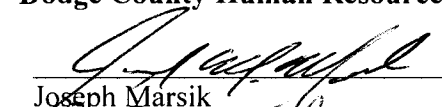
WHEREAS, the 2018 Budget of the Human Resources Department has funds sufficient for the proposed position of *Recruitment and Benefits Assistant*, during the period of time commencing on March 21, 2018, and ending on December 31, 2018, both inclusive;

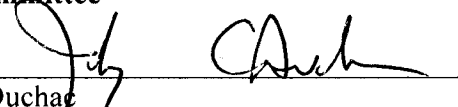
SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby abolishes one vacant, funded, full-time, benefited position of *Insurance and Benefits Coordinator*, and creates one new, full-time, benefited position of *Recruitment and Benefits Assistant*; and;

BE IT FINALLY RESOLVED, that funds in the 2018 Budget of the Human Resources Department shall be used to fund the position of *Recruitment and Benefits Assistant*, during the period of time commencing on March 21, 2018, and ending on December 31, 2018, both inclusive.

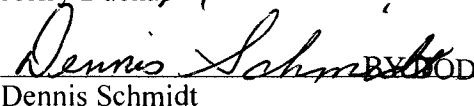
All of which is respectfully submitted this 20th day of March, 2018.

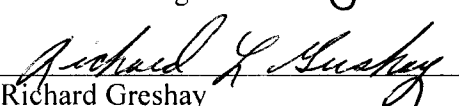
Dodge County Human Resources & Labor Negotiations Committee


Joseph Marsik


Jeffrey Duchac


David Frohling


Dennis Schmidt


Richard Greshay

ADOPTED
BY DODGE COUNTY BOARD

MAR 20 2018

AYES 31 NOES 0
ABSENT 8
ABSTAIN 8

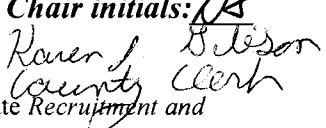
FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: X Yes No N/A.

Budget Impact: \$ 11,663 . Finance Committee review date: March 13, 2018. Chair initials: 
(savings)

Vote Required: Majority of members present

Resolution Summary: Resolution abolishing *Insurance and Benefits Coordinator* position and create *Recruitment and Benefits Assistant* position


Karen J. Peterson
County Clerk

DODGE COUNTY JOB DESCRIPTION

March 2018

1/1/2018 Wage Range: 20.97 - \$29.05

JOB TITLE:	Insurance and Benefits Coordinator	FLSA STATUS:	Exempt
DEPARTMENT:	Human Resources	REPORTS TO:	Human Resources Director
LOCATION:	Administration Building	DATE:	April 19, 1996
LABOR GRADE:	Dodge County Six (6)	REVISED:	1/8/03; 9/19/06; 4/18/07; 6/14/16; 3/1/18

OVERALL PURPOSE/SUMMARY:

Under the general direction of the Human Resources Director, processes and coordinates employee fringe benefit programs offered by County and prepares/maintains reports and manuals relative to these programs. Administers federal mandated COBRA requirements.

PRINCIPAL DUTIES AND RESPONSIBILITIES:

1. Informs new, existing, terminating, and former County employees of fringe benefit eligibility, including payment/reporting requirements
2. Prepares, verifies, and files application forms for employee participation in and termination of County employee fringe benefit programs.
3. Administers and monitor flex spending, deferred compensation, Post Employment Health Plans, and Long Term Disability programs.
4. Assists as needed with employee fringe benefit claims.
5. Enter benefit data into payroll/Human Resources Information System (HRIS) on all employees, create reports and maintain databases.
6. Create and ensures accurate Deduction, Benefit and Accruals are entered into HRIS system to ensure proper deductions are taken from employee payrolls.
7. Creates and maintains records and spreadsheets regarding wages, salaries and benefits; assures accurate and timely processing of related documents (i.e. wage worksheets, employee benefit pro-rations, termination payouts, etc.).
8. Maintains schedule of orientation reports and performance reviews. Assures timely processing by department heads.
9. Provides general assistance to county employees and the public on routine personnel procedures and policies.
10. Enters direct deposit information into HRIS and verifies information is accurate.
11. Create and distribute annual enrollment forms.
12. Supplies County employees with group health, dental and life insurance, and Wisconsin Retirement booklets, applications, and claim forms etc.
13. Prepares necessary communications advising Human Resources Director, Department Heads, and employees of changes in rates, rules, regulations, adopted legislation, and procedures regarding employee benefits.
14. Maintains employee fringe benefit rules, regulations, and procedural manuals.
15. Compiles necessary periodic Wisconsin Retirement Fund and other fringe benefit reports.
16. Ensures Dodge County's compliance with all Affordable Care Act requirements and reporting.
17. Ensures timely submission of all insurance and benefit documents.
18. Compiles, reconciles and ensures timely submission of all monthly insurance billings.
19. Responds to inquiries from Wisconsin Retirement Fund, Social Security, insurance representatives, unemployment office, health insurance, dental insurance, and life insurance agencies.
20. Administers mandated COBRA requirements.
21. Answers questions regarding all insurance and benefits coverage and prepares related correspondence.
22. Coordinate benefit administrator presentations, meetings, and health fairs.
23. Regular attendance and punctuality required.
24. Assists Assistant Human Resources Director with Harassment Prevention and other needs.
25. Performs related duties as may be required or assigned.

JOB SPECIFICATIONS:

KNOWLEDGE, SKILLS, AND ABILITIES

Thorough knowledge of laws, rules, regulations, and policies/procedures concerning employee benefit programs, Worker's Compensation, Wisconsin retirement, Unemployment Insurance, ACA and COBRA.

Knowledge of modern office practices and procedures.

Knowledge of computer hardware, software, and peripherals.

Ability to set up and maintain benefit modules in HRIS software.

Ability to establish and maintain effective relationships with government officials, union officials, employees and with the

general public.

March 2018

Ability to effectively communicate provisions of fringe benefit programs to County employees.

Ability to interpret legislation and regulations applying to Dodge County benefit programs.

Ability to analyze and exercise sound judgement in arriving at conclusions.

Tact and courtesy.

Thoroughness and dependability.

EDUCATION AND EXPERIENCE

Associate Degree in Human Resource, with an emphasis in benefits and compensation or related field. Minimum of two (2) years of experience in employee benefit reporting experience. Advanced knowledge of Public Employee benefit and HRIS experience is preferred. Equivalent combination of education and experience which provides necessary knowledge, skills, and abilities may be considered.

WORKING CONDITIONS:

Normal office environment.

PHYSICAL DEMANDS:

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS:

FOR HUMAN RESOURCES USE:

EMPLOYEE SIGNATURE:

ANALYST(S):

DATE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

EXHIBIT "A"

DODGE COUNTY JOB DESCRIPTION**March 2018****1/1/2018 Wage Range: \$19.00 - \$26.33**

JOB TITLE:	Recruitment and Benefits Assistant	FLSA STATUS:	Non-Exempt
DEPARTMENT:	Human Resources	REPORTS TO:	Human Resources Director
LOCATION:	Administration Building	DATE:	DRAFT
LABOR GRADE:	Dodge County Five (5)	REVISED:	

OVERALL PURPOSE/SUMMARY:

Under the general direction of the Human Resources Director, assists the Insurance and benefits Coordinator in administering and maintaining the employee fringe benefits programs, coordinates employee fringe benefit orientation, assists in Human Resources functions in the areas of recruitment and wellness.

PRINCIPAL DUTIES AND RESPONSIBILITIES:

1. Assists in recruitment activities including job posting, researching new and cost effective ways to recruit talent.
2. Performs reference checking and Caregiver Background checks of candidates and updates after hire as necessary.
3. Responds to employment reference inquiries.
4. Conducts initial review and annual review for employees on the Driver Qualification list.
5. Conduct benefit orientations and County onboarding.
6. Assists new, existing, terminating, and former County employees of fringe benefit eligibility, including payment/reporting requirements.
7. Prepares, verifies, and files application forms for employee participation in and termination of County employee fringe benefit programs.
8. Assists as needed with employee fringe benefit claims.
9. Assists in entering and updating benefit data into payroll/Human Resources Information System (HRIS) on all employees, ensures accurate deductions are taken from employee payrolls.
10. Creates and maintains records and spreadsheets regarding wages, salaries and benefits; assures accurate and timely processing of related documents (i.e. employee benefit pro-rations, termination payouts, etc.).
11. Assists the Insurance and Benefits Coordinator with annual insurance and benefit open enrollment.
12. Assists in the preparation and maintenance benefit procedural manuals.
13. May assist in the preparation of periodic Wisconsin Retirement Fund and other fringe benefit reports.
14. Ensures timely submission of all insurance and benefit documents.
15. Assists in the preparation, reconciling and ensures timely submission of all monthly insurance billings.
16. Assists in the administration of mandated COBRA requirements.
17. Answers questions regarding all insurance and benefits coverage and prepares related correspondence.
18. Coordinate benefit presentations, meetings, biometric screenings and health fairs, etc.
19. Serves as Human Resources representative on the Dodge County Employee Wellness Committee. Participates and promotes employee wellness initiatives.
20. Regular attendance and punctuality required.
21. Performs related duties as may be required or assigned.

JOB SPECIFICATIONS:**KNOWLEDGE, SKILLS, AND ABILITIES**

Thorough knowledge of laws, rules, regulations, and policies/procedures concerning employee benefit programs, Wisconsin Retirement, Unemployment Insurance, ACA and COBRA.

Knowledge of Microsoft Office products with advanced knowledge of Microsoft Excel

Ability to accurately enter data into benefit modules in HRIS software and websites.

Ability to establish and maintain effective relationships with government officials, union officials, employees and with the general public.

Ability to effectively communicate provisions of fringe benefit programs to County employees.

Ability to interpret legislation and regulations applying to Dodge County benefit programs.

Ability to analyze and exercise sound judgement in arriving at conclusions.

Ability to maintain confidentiality.

EDUCATION AND EXPERIENCE

Associate Degree in Human Resource, with an emphasis in benefits and recruitment or related field. Preferably a minimum of two (2) years of experience in human resources in employee benefit administration, recruitment or knowledge of Public Employee benefit. Equivalent combination of education and experience which provides necessary knowledge, skills, and abilities may be considered.

WORKING CONDITIONS:

Normal office environment.

PHYSICAL DEMANDS:

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS:**EMPLOYEE SIGNATURE:****DATE:****SUPERVISOR SIGNATURE:****DATE:****FOR HUMAN RESOURCES USE:****ANALYST(S):****DATE:**

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

RESOLUTION NO. 17-106

**Establish Salary and Compensation for the Dodge County Board Chairman
For the Period of Time Commencing on March 20, 2018 and Ending on March 20, 2020**

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, Resolution No. 15-95, adopted by the Dodge County Board of Supervisors on March 16, 2015, established the salary and compensation for the Dodge County Board Chairman; and,

WHEREAS, Resolution No. 15-95 established the salary and compensation for the Dodge County Board Chairman for a period of two years, commencing on March 18, 2016, and ending on March 18, 2018, as \$12,000 per year, plus meeting payments and mileage for meetings attended, as set forth in Resolution No. 97-53, which was adopted by the Dodge County Board of Supervisors on August 19, 1997, and as set forth in Resolution No. 13-33, which was adopted by the Dodge County Board of Supervisors on October 15, 2013; and,

WHEREAS, on March 5, 2018, the Executive Committee reviewed the salary and compensation of the County Board Chairman as established by Resolution No. 15-95, and formed the following considered conclusions:

1. During the past two years the County Board Chairman has conducted meetings of the County Board and attended meetings of County Board Committees, and, in addition, has worked closely, frequently, and effectively with numerous individuals, including the County Administrator, in many important areas of administration of county government, to the benefit of Dodge County, and that such activities are expected to continue in the future; and,
2. During the period of time commencing on March 20, 2018, and ending on March 20, 2020, the County Board Chairman's salary and compensation should be \$12,000 per year, plus meeting payments and mileage for meetings attended, as set forth in Resolution No. 97-53, which was adopted by the Dodge County Board of Supervisors on August 19, 1997, and as set forth in Resolution No. 13-33, which was adopted by the Dodge County Board of Supervisors on October 15, 2013; and,

SO, NOW, THEREFORE, BE IT RESOLVED, that during the period of time commencing on March 20, 2018, and ending on March 20, 2020, the Dodge County Board Chairman shall be paid \$12,000 per year, plus meeting payments and mileage for meetings attended, as set forth in Resolution No. 97-53, which was adopted by the Dodge County Board of Supervisors on August 19, 1997, and as set forth in Resolution No. 13-33, which was adopted by the Dodge County Board of Supervisors on October 15, 2013.

All of which is respectfully submitted this 20th day of March, 2018.

Dodge County Executive Committee:

Russell Kottke
Russell Kottke

Donna Maly
Donna Maly

Joseph Marsik
Joseph Marsik

MaryAnn Miller
MaryAnn Miller

David Frohling
David Frohling

Dennis R. Schmidt
Dennis R. Schmidt

Jeff Berres
Jeff Berres

FISCAL NOTE:

The revenue/expenditure is contained in the 2018 budget: X Yes ___ No ___ N/A.

Budget Impact: \$0.00. Finance Committee review date: March 13, 2018. Chair initials: AK.

Vote Required: Majority of members present

Resolution Summary: A resolution to establish the salary and compensation for the Dodge County Board Chairman for the period of time commencing on March 20, 2018 and ending on March 20, 2020.

ADOPTED
BY DODGE COUNTY BOARD

MAR 20 2018

AYES 30 NOES 0
ABSENT 9
ABSTAIN 9

Raren J. Gibson
County Clerk

REPORT NO. 1County Board/ Appointed Officials Compensation and Mileage Expenditures
Meetings Attended January 1 - December 31, 2017

County Board Per Diem, Mileage, and Expenditures

	No. of Committee Meetings	Board Sessions and Committee Meetings	Mileage & Expenditures	Total
Bartsch, Jeremiah D	32	1600	431.22	2,031.22
Behl, Allen J	65	3305	1,380.76	4,685.76
Bennett, Richard C	42	2100	134.82	2,234.82
Benter, Edwin W	45	2250	1,107.45	3,357.45
Berres, Jeff A	48	2450	1,157.74	3,607.74
Bischoff, Larry M	65	3380	893.74	4,273.74
Bobholz, Janice K	22	-	-	-
Bobholz, Mary J	36	1845	434.42	2,279.42
Caine, Chester	1	55	9.10	64.10
Caine, Jeffrey G	48	2400	508.26	2,908.26
Derr, Lisa L	37	1850	864.81	2,714.81
Duchac, Jeffry C	61	3070	930.90	4,000.90
Fink, Richard W	41	2050	794.67	2,844.67
Frohling, David W	85	4365	1,376.47	5,741.47
Glewen, Rebecca E	23	1150	230.10	1,380.10
Greshay, Richard L	53	2650	389.49	3,039.49
Guckenberger, David	32	1600	909.50	2,509.50
Hilbert, Daniel F	48	2420	492.20	2,912.20
Houchin, Cathy A	29	1450	512.14	1,962.14
Johnson, Harold J	48	2525	1,320.79	3,845.79
Justmann, Stephanie L	26	1310	376.64	1,686.64
Kottke, Russell H	106	5420	1,707.74	7,127.74
Kottke, Russell H		12000		12,000.00
Malloy, Michael R	3	150	51.36	201.36
Maly, Donna L	108	5455	2,379.87	7,834.87
Marsik, Joseph M	65	3370	1,297.91	4,667.91
Miller, MaryAnn	59	2975	533.97	3,508.97
Muche, William T	76	3805	1,018.67	4,823.67
Nelson, Edward R	52	2600	955.65	3,555.65
Nickel, Thomas J	45	2350	818.55	3,168.55
Roesch, Mark E	35	1750	641.48	2,391.48
Schaefer, Thomas J	63	3255	979.07	4,234.07
Schmidt, Dennis R	72	3660	70.09	3,730.09
Schraufnagel, Larry G	30	1500	825.75	2,325.75
Sheahan-Malloy, Kira M	29	1450	529.12	1,979.12
Stousland, Glen W	43	2215	299.60	2,514.60
Subtotal	1,673	\$95,780.00	\$26,364.05	\$122,144.05

Appointed Officials Per Diem, Mileage, and Expenditures

	No. of Committee Meetings	Committee Meetings	Mileage & Expenditures	Total
Adelmeyer, Marlene M	2	100	42.80	142.80
Augustson, Lois B	10	500	107.00	607.00
Birkholz, Dianne K	3	150	0.00	150.00
Braun, Judith A	2	100	13.92	113.92
Dogs, Larry C	14	700	149.80	849.80
Elm, Ivan C	2	100	32.10	132.10
Foley, William	14	700	208.65	908.65
Godshall, David M	10	500	171.20	671.20
Grebel, Randy D	4	200	27.84	227.84
Grulke, Harvey W	2	100	32.10	132.10
Hicks, Harold J	14	700	330.72	1,030.72
Hoekstra, William J	3	150	51.36	201.36
Johnson, Dennis D	1	50	18.19	68.19
Kahlow, Patricia A	2	100	40.66	140.66
Keyes, Jennifer	10	500	224.70	724.70
Kitchen, Shirley A	15	750	23.54	773.54
Knox, Patricia L	2	100	21.40	121.40
Koch, Thomas J	2	110	0.00	110.00
Laufenberg, Leonard J	35	1400	548.32	1,948.32
Macheel, Dale R	31	1550	452.61	2,002.61
Nass, William	14	770	197.49	967.49
Negen, Lorna K	3	150	35.31	185.31
Neumann, Kenneth L	7	350	0.00	350.00
Patenaude, Judith M	2	100	10.70	110.70
Patrouille, Robert L	1	50	17.12	67.12
Premo, Edward G	1	50	17.12	67.12
Reak, Mary J	14	700	0.00	700.00
Rich, Anna B	1	50	17.12	67.12
Roche, Joseph E	34	1320	751.68	2,071.68
Scheffler, Tracy A	5	250	40.15	290.15
Schmidt, Gary L	3	150	22.47	172.47
Schmitt, Jeffery C	32	1280	450.48	1,730.48
Schoenike, Jon	12	600	181.90	781.90
Schulz, Carol R	2	100	11.78	111.78
Schumann, Sharon	8	400	188.32	588.32
Thompson, Annette	8	-	-	-
Wurtz, Eugene D	12	600	0.00	600.00
Subtotal	<u>337</u>	<u>15,480.00</u>	<u>4,438.55</u>	<u>19,918.55</u>
GRAND TOTAL	<u>2010</u>	<u>\$ 111,260.00</u>	<u>\$ 30,802.60</u>	<u>\$ 142,062.60</u>

COMPARISON

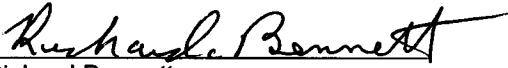
Year	No. of Committee Meetings	Board Sessions and Committee Meetings	Mileage & Expenditures	Total
2017	2010	\$ 111,260.00	\$ 30,802.60	\$ 142,062.60
2016*	1876	\$ 105,930.00	\$ 30,915.21	\$ 136,845.21
2015	1839	\$ 103,281.00	\$ 31,674.82	\$ 134,955.82
2014	1764	\$ 95,380.00	\$ 31,303.02	\$ 126,683.02
2013	1675	\$ 80,270.00	\$ 29,768.48	\$ 110,038.48
2012	1956	\$ 91,660.00	\$ 32,002.37	\$ 123,662.37
2011	2098	\$ 97,385.00	\$ 32,191.41	\$ 129,576.41
2010	2095	\$ 97,220.00	\$ 31,343.15	\$ 128,563.15
2009	2171	\$ 100,415.00	\$ 38,489.22	\$ 138,904.22
2008	2430	\$ 110,965.00	\$ 39,022.05	\$ 149,987.05
	Percent Increase (Decrease)	Percent Increase (Decrease)	Percent Increase (Decrease)	Percent Increase (Decrease)
2017 to 2016	7.143%	5.032%	-0.364%	3.813%
2016 to 2015*	2.012%	2.565%	-2.398%	1.400%
2015 to 2014	4.252%	8.284%	1.188%	6.530%
2014 to 2013	5.313%	18.824%	5.155%	15.126%
2013 to 2012	-14.366%	-12.426%	-6.980%	-11.017%
2012 to 2011	-6.768%	-5.879%	-0.587%	-4.564%
2011 to 2010	0.143%	0.170%	2.706%	0.788%
2010 to 2009	-3.501%	-3.182%	-18.566%	-7.445%
2009 to 2008	-10.658%	-9.508%	-1.365%	-7.389%

* 2016 now includes Farm Drainage, Housing Authority and Civil Service

All of which is respectfully submitted this 20th day of March, 2018 at Juneau, Wisconsin.


Thomas Nickel, Chairman

Dan Hilbert


Richard Bennett

Richard Greshay

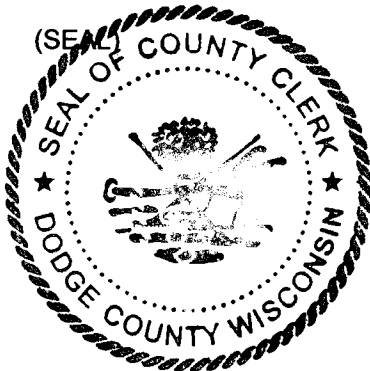

Russell Kottke (Ex-Officio)

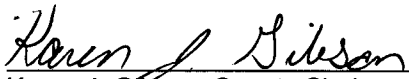
(STATE OF WISCONSIN)

COUNTY OF DODGE

CERTIFICATION OF COUNTY CLERK OF DODGE COUNTY, WISCONSIN

I, Karen J. Gibson, County Clerk of Dodge County, Wisconsin do hereby certify that the foregoing is a true and correct copy of the per diems and expenses paid to County Board Members and Special Committees as recorded in the office of the County Clerk, Juneau, Wisconsin.

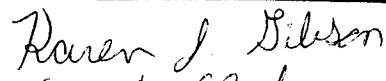



Karen J. Gibson, County Clerk

Placed on File
~~ADOPTED~~
BY DODGE COUNTY BOARD

MAR 20 2018

AYES _____ NOES _____
ABSENT _____
ABSTAIN _____


County Clerk

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