Hartsfield Elementary School

Title I Parent and Family Engagement Policy

2025–2026 School Year

Purpose

Hartsfield Elementary School is committed to the belief that all students can achieve high academic standards. We recognize that meaningful partnerships with families and the community are essential to student success. This Parent and Family Engagement Policy outlines how the school will build strong relationships with families, support student learning, and meet the requirements of Title I, Part A of the Elementary and Secondary Education Act (ESEA).

---

1. Involvement of Parents and Families

Hartsfield Elementary will:

- Host an **Annual Title I Meeting** at the beginning of the school year to inform parents about the Title I program, including parents' rights and how funds are used.
- Offer a flexible number of **family engagement meetings** (e.g., morning, evening, virtual) to accommodate diverse schedules.
- Actively involve parents in planning, reviewing, and improving the Title I program and this policy through the **Parent Advisory Committee (PAC)** and school-based teams.
- Ensure that all parents have the opportunity to participate, including those with limited English proficiency, disabilities, or other needs.

---

2. Building Capacity for Engagement

Hartsfield Elementary will:

- Provide **parent workshops and resources** that help families support learning at home, including strategies for reading, math, and homework help.
- Educate teachers, staff, and administrators on the value of family partnerships and how to effectively communicate and work with families.

- Offer materials in a language and format that is **accessible to all families**, including translated documents and interpreters as needed.
- Promote the use of the **school website, newsletters, social media, and ClassDojo** to share information and updates regularly.

---

3. Shared Responsibility for Student Achievement

Hartsfield Elementary will jointly develop a **School-Parent Compact** with families. The compact outlines:

- The school's responsibility to provide high-quality instruction.
- The parent's role in supporting their child's learning.
- The student's role in taking responsibility for their own academic success.

This compact will be reviewed annually and signed by parents, students, and teachers to affirm shared responsibility.

---

4. Coordination with Other Programs

Hartsfield Elementary will coordinate and integrate parent involvement activities with other federal, state, and local programs including:

- **Pre-K programs**
- **Special Education (SPED)** and **504 services**
- **Bilingual/ESL services**
- **Family and Community Engagement (FACE) initiatives**
- **Local organizations and after-school programs** to extend learning and support family needs.

---

5. Accessibility

Hartsfield Elementary ensures that all parents are welcomed and able to participate by:

- Providing translation and interpretation services.
- Ensuring meetings are held in accessible locations.
- Offering child care during family events when possible.
- Surveying families to assess and improve accessibility and engagement efforts.

---

6. Evaluation and Feedback

Each year, Hartsfield Elementary will:

- Distribute a **Parent and Family Engagement Survey** to evaluate the effectiveness of this policy and the school's engagement practices.
- Review feedback with the Parent Advisory Committee.
- Use results to plan and implement improvements to programs and policies.

Contact Information

For more information or to get involved, please contact:

Hartsfield Elementary School
[Insert Address]
Phone: [Insert Phone Number]
Website: [Insert School Website URL]
Family Engagement Coordinator: [Insert Name & Email if available]

Approval and Adoption

This Parent and Family Engagement Policy was developed jointly with families and staff of Hartsfield Elementary and adopted for the 2025–2026 school year. It will be distributed to all families and made available on the school website.

Date Adopted: [Insert Date]
Principal: [Insert Name]
Family Engagement Coordinator: [Insert Name]

HARTSFIELD ELEMENTARY
ZOOLOGY
BIOLOGY
ECOLOGY
BOTANY
ANIMAL AND ENVIRONMENTAL
SCIENCES MAGNET