

# Minutes of Regular Meeting The Board of Trustees Tomball ISD

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## 1. **OPENING**

The meeting of the Tomball ISD Board of Trustees was called to order June 3, 2025 at 5:43 p.m. The meeting was recorded in accordance with Gov't Code Section 551.128.

### **Board Members Present**

Dr. Michael Pratt, President  
Mark Lewandowski, Vice President  
John McStravick, Secretary  
Tina Salem, Assistant Secretary  
Amanda Bass, Trustee  
Jennifer Kratky, Trustee  
Coco White, Trustee

### **Cabinet Present**

Dr. Martha Salazar-Zamora, Superintendent  
Dr. Amy Schindewolf, Chief of Staff  
Zack Boles, Chief Financial Officer  
Dr. Michael Webb, Chief Academic Officer  
Dr. Steven Gutierrez, Chief Operating Officer  
Holly Sherman, General Counsel  
Linda Stoll, Reporting Secretary  
A. Opening Remarks were provided by Tina Salem.  
B. The Pledges were led by John McStravick.  
C. The Mission Statement was recited by Amanda Bass.

## 2. **PUBLIC COMMENT ON AGENDA ITEMS**

There were no public comments on agenda items.

## 3. **CONSENT AGENDA**

- A. Approve the minutes of the Tomball ISD Workshop Meeting held on May 12, 2025
- B. Approve the minutes of the Tomball ISD Regular Meeting held on May 12, 2025
- C. Approve the minutes of the Tomball ISD Special Meeting held on May 14, 2025
- D. Accept a donation in the amount of \$65,000 from Willow Creek Elementary PTO to Willow Creek Elementary School.
- E. Accept a donation in the amount of \$40,000 from Creekside Forest Elementary School PTO to Creekside Forest Elementary School.
- F. Accept a donation in the amount of \$20,000 from Tomball Memorial Athletic Booster Club to Tomball Memorial High School.

- G. Acceptance of donation in the amount of \$6,557 from the Decker Prairie Elementary PTO to Decker Prairie Elementary School.
- H. Accept a donation in the amount of \$21,097.68 from West Elementary School PTO to West Elementary School.
- I. Approve the following requests for out-of-state field trips for Tomball Memorial High School:
  - Christopher Iazzetta - MCJROTC - All Service National Drill Competition - Daytona Beach, FL - 05/01/2026 - 05/05/2026
  - Susan Khoobiar - DECA - International Career Development Conference - Atlanta, GA - 04/25/2026 - 04/28/2026
  - Andy Easton - Band - Perform in Disney World Magic Kingdom parade - Orlando, FL - 03/04/2026 - 03/11/2026
  - Desiree Evvage - HOSA - HOSA International Conference - Nashville, TN - 06/17/2025 - 06/22/2025
  - Peter Jagdeo - Orchestra - Disney Soundtracking Workshop - Orlando, FL - 03/06/2026 - 30/10/2026
  - Sarah Ellison - Cheer - National High School Cheerleading Championship - Orlando, FL - 02/05/2026 - 02/10/2026
- J. Approve the following requests for out-of-state field trips for Tomball High School:
  - Brittany Huebner - Cougar Charms - NDA High School Nationals - Orlando, FL - 02/12/2026 - 02/17/2026
  - Steven Weibel - Cheer - National High School Cheerleading Championship - Orlando, FL - 02/05/2026 - 02/10/2026
- K. Information regarding employment of professional personnel to work under a One-Year Probationary Contract, One-Year Probationary Dual Assignment Contract, for the 2025-2026 and School Year at the Tomball ISD Salary Schedule, subject to assignment.
- L. Approve budget amendments and revised projected balances for major funds.

A motion was made by Mark Lewandowski and seconded by Coco White to approve the Consent agenda. The motion passed 7-0.

All those in favor: Bass, Kratky, Lewandowski, McStravick, Pratt, Salem, White

#### 4. **CONSIDERED AGENDA**

- A. Accept or reject Option #2 of RFP 980-24/26 Property and Crime Insurance proposed by TASB Risk Management. (Goal 8)

A motion was made by Tina Salem and seconded by Amanda Bass.

Tina Salem made a motion to amend the main motion to Accept Option #2 of RFP 980-24/26 Property and Crime Insurance proposed by TASB Risk Management. John McStravick seconded the motion to amend.

The motion to accept the amendment to the main motion passed 7-0.

The amended main motion passed 7-0.

All those in favor: Bass, Kratky, Lewandowski, McStravick, Pratt, Salem, White

- B. Approve a contract with Clearhope Counseling and Wellness for the term of July 1, 2025 to December 31, 2025 in the amount of \$100,00.00 using the Tomball Regional Health Foundation Grant. (Goal 3)

A motion was made by Coco White and seconded by Amanda Bass.

John McStravick made a motion to amend the main motion as Approve a contract with Clearhope Counseling and Wellness for the term of July 1, 2025 to December 31, 2025 in the amount of \$100,000.00 (one hundred thousand dollars) using the Tomball Regional Health Foundation Grant. Tina Salem seconded the motion to amend.

The motion to amend the main motion passed 7-0.

The amended main motion passed 7-0.

All those in favor: Bass, Kratky, Lewandowski, McStravick, Pratt, Salem, White

- C. Approve the recommendation to select Lockwood, Andrews & Newman, Inc under RFQ #988-25 to serve as the Construction Manager-Agent/Project Manager for Bond 2025 projects, and authorized the CFO to finalize contract negotiations. (Goal 8)

A motion was made by Tina Salem and seconded by John McStravick.

John McStravick made a motion to amend the main motion as Approve the recommendation to select Lockwood, Andrews & Newnam, Inc. under RFQ #988-25 to serve as the Construction Manager-Agent/Project Manager for Bond 2025 projects, and authorize the CFO to finalize contract negotiations. Mark Lewandowski seconded the motion to amend.

The motion to amend the main motion passed 7-0.

The amended main motion passed 6-1.

All those in favor: Bass, Lewandowski, McStravick, Pratt, Salem, White

All those opposed: Kratky

- D. Approve Hunton Services to perform a CenTravac R'newal with a 7-year parts and labor warranty on chillers CH-3 and CH-4 at Tomball High School totaling \$396,837.05 using Bond 2025 funds. Also approve the Trane Service Agreement which is required for the CenTravac R'newal throughout the warranty period and paid in monthly payments with General Funds totaling \$121,216.92. Total cost of service using Choice Partners contract #22/049MF-11 is \$518,053.97 using Bond 2025 funds. (Goal 8)

A motion was made by Amanda Bass and seconded by Coco White.

John McStravick made a motion to amend the main motion to be restated as Approve Hunton Services to perform a CenTravac R'newal with a 7-year parts and labor warranty on chiller CH-4 and rebuild of chiller CH-3 with a 5-year parts and labor warranty to be paid with Bond 2025 funds totaling \$396,837.05. Also approve the Trane Service Agreement which is required for throughout the warranty periods and paid in monthly payments with General Funds totaling \$121,216.92. Total cost of service is \$518,053.97 using Choice Partners contract #22/049MF-11. Mark Lewandowski seconded the motion to amend.

The motion to amend the main motion passed 7-0.

The amended main motion passed 7-0.

All those in favor: Bass, Kratky, Lewandowski, McStravick, Pratt, Salem, White

- E. Approve the purchase of 3 existing portables at Rosehill Elementary School from Satellite Shelters in the amount of \$254,500 using Bond 2025 funds. (Goal 8)  
A motion was made by John McStravick and seconded by Amanda Bass.  
The motion passed 7-0.  
All those in favor: Bass, Kratky, Lewandowski, McStravick, Pratt, Salem, White
- F. Approve the selection of Huckabee Architects under RFQ #993-25 as the Architect for the new Tomball Intermediate School, and authorize the Superintendent to finalize contract negotiations using Bond 2025 funds. (Goal 8)  
A motion was made by Mark Lewandowski and seconded by Amanda Bass.  
The motion passed 6-1.  
All those in favor: Bass, Lewandowski, McStravick, Pratt, Salem, White  
All those opposed: Kratky
- G. Award Request for Proposal (RFP) #990 25/27 for Athletic Equipment & Supplies to multiple vendors. The term of this proposal will be from July 1, 2025 through June 30, 2026, with automatic renewals for an additional two years. (Goal 8)  
A motion was made by Tina Salem and seconded by John McStravick.  
The motion passed 7-0.  
All those in favor: Bass, Kratky, Lewandowski, McStravick, Pratt, Salem, White
- H. Approve contract with Great Expectations for the 2025-2026 school year not to exceed \$272,500 using local and federal funds. (Goal 8)  
A motion was made by John McStravick and seconded by Coco White.  
The motion passed 7-0.  
All those in favor: Bass, Kratky, Lewandowski, McStravick, Pratt, Salem, White
- I. Approve an Order Authorizing the Issuance, Sale and Delivery of Tomball Independent School District Unlimited Tax School Building Bonds, Series 2025; Setting Certain Parameters for the Bonds; Authorizing a Pricing Officer to Approve the Terms Thereof; Levying a Tax and Providing for the Security and Payment of Such Bonds; and Enacting Other Provisions Relating Thereto. (Goal 8)  
A motion was made by John McStravick and seconded by Amanda Bass.  
The motion passed 7-0.  
All those in favor: Bass, Kratky, Lewandowski, McStravick, Pratt, Salem, White

**5. RESIGNATIONS AND RETIREMENTS**

**6. ENROLLMENT REPORT**

**7. FINANCE AND TAX REPORTS**

**8. PUBLIC COMMENT ON NON-AGENDA ITEMS**

There were no public comments on agenda items.

**9. CLOSED SESSION**

**10. BOARD COMMENTS**

## 11. ADJOURNMENT

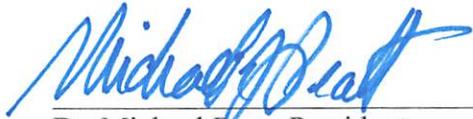
A motion was made by Coco White and seconded by John McStravick to adjourn the meeting at 6:43 p.m.

The motion passed 7-0.

All those in favor: Bass, Kratky, Lewandowski, McStravick, Pratt, Salem, White

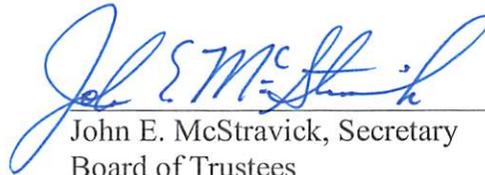
## GOALS

1. Recruit, Develop and Retain Highly Qualified Staff
2. Foster a Resilient School Community
3. Provide a Comprehensive Character Education Framework
4. Prioritize Family and Community Partnerships
5. Provide a Safe, Secure, and Caring Environment
6. Empower Students with the Knowledge to be Responsible, Ethical Digital Citizens
7. Create a Unified Technology Vision
8. Maximize Utilization of Financial and Physical Resources
9. Design and Deliver Innovative, Aligned Professional Learning
10. Ensure Relevant College, Career and Military Readiness Programming



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Dr. Michael Pratt, President  
Board of Trustees  
Tomball Independent School District



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John E. McStravick, Secretary  
Board of Trustees  
Tomball Independent School District