

**Date/ Time:** July 9, 2025, at 6:00 PM

**Purpose:** Citizen-Led Oversight Committee (CLOC) Meeting

**Location:** Okatie Elementary School Media Center and Via Zoom

**Committee Member Attendees:**

Mike McNally, Ray Warco, Daniel Clare, Michael Swiecicki, Bob Priest

**Beaufort County School District (BCSD) Representatives Present:**

Robert Oetting, Carol Crutchfield, Alexander Marshall, Tim Summers, Tonya Crosby, Lou Ackerman, Richard Geier, Carlton Dallas, Victor Ney

**Turner & Townsend Heery Attendees:**

Jessica Killian, Agustin Vargas, Ben Froemming, Mark Koll, Amanda Matuzak

**Other Attendees:**

Halie Cooler, Olivier, Inc.

**Meeting Minutes**

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- Prior to the July 9, 2025, CLOC meeting, the following materials were distributed to the committee members via email:
  - Meeting Agenda
  - Meeting No. 65 Presentation Materials
  - Public Comment Card
  - Draft Minutes from June 11, 2025 CLOC Meeting
  - Bond Referendum Remaining Program Contingency Commitments
  - Referendum Projects 2019 Financial Summary
  - BCHS Financial Details
  - MRHS Addition Financial Details
  - RRA Additions Financial Details
  - RSLA Replacement Financial Details
  - HHIMS Financial Details
  - Referendum Project Contingency Log
  - Cash Flow Projections vs Actuals
- 1. Mr. McNally called the meeting to order at 6:00 PM with the Pledge of Allegiance.
- 2. Mr. McNally confirmed that there were no public comments.
- 3. Mr. McNally asked for a motion to approve the 2019 Bond Referendum CLOC meeting minutes from June 11, 2025.
  - Mr. Priest made a motion to approve the meeting minutes Mr. Warco seconded the motion. The approved meeting minutes will be posted on the CLOC website.



**4. 2019 Bond Referendum Project Updates and Project Closeouts (Mr. Vargas)**

- Mr. Vargas provided the Project Closeout updates. Thirteen (13) project closeouts remain. Progress is being made on closeouts as the CM's continue to receive final invoices from subcontractors and process payment applications

**5. 2019 Bond Referendum Financial Update (Mr. Vargas)**

- Reported with a "green" traffic light for budget and schedule as of June 30, 2025.
- Current Budget remains at \$375,710,000.
- The Paid and Committed Funds total \$374,570,673 (99.70%).
- Total Remaining Funds to Commit (including Contingency) total \$1,139,327 (0.30%).
- Contingency savings returned in June 2025 total \$765,546
- Contingency used was \$1,303,645
- The remaining available contingency is \$423,528

**6. 2019 Bond Referendum Suggested Items (Mr. Vargas)**

- Mr. Vargas addressed the remaining 2019 Referendum items and explained that the projects that are being added follow the guidelines of the approved 2019 Referendum, as well as the guidance of the Bond Council, which are to spend the funding on Capital Improvement projects that fall under the categories of scopes of work that were approved under the 2019 Bond Referendum. These include but are not limited to playgrounds, technology/infrastructure, safety & security, athletics.
- Questions on Remaining Program Contingency Commitments
- Mr. McNally asked if the projects placed under contract with the remaining funds are under a lump sum or under a GMP, noting that any work placed under a GMP may result in savings at the moment of closeout.
  - Mr. Vargas stated that the work is being done as both. Depending on conditions, there may be a need to bring a CM to manage the risk of any unforeseen conditions. There have been discussions with CM's to release funds in the contingencies as soon as the risks have been mitigated or minimized.
  - No further questions were brought forth.

**7. 2019 Bond Referendum Cash Flow Projections vs. Actual Expenditures (Mr. Vargas)**

- The 2019 Referendum funds paid as of June 30, 2025, totaled \$358.16 Million.
- The forecasted expenditures through June 30, 2025, were \$375.71 Million.

**8. 2019 Bond Referendum Community Outreach (Mr. Vargas)**

- Mr. Vargas stated that there was no community outreach to report on for the 2019 Bond Referendum.



**9. CLOC Sub-Committee Reports/Updates (Mr. McNally)****➤ Finance Sub-Committee (Mr. Warco)**

- Mr. Warco provided the Finance Sub-Committee report on the financial information received at the June 11, 2025, meeting, Comments received were:
  - i) Mr. Warco reported on the 519 report that was prepared by the district. The CLOC Finance team has concluded that everything looked good after cross-reference project numbers. No issues were reported.
- Mr. Warco brought the discussion to the group as to a project that had recently been added as well as another project that was listed in the 2019 Referendum but had not begun any activities yet. Mr. Warco asked Mr. Oetting and Mr. Vargas if they could explain the projects and why these were the circumstances.
  - Mr. Oetting explained on the job that was listed and had not yet taken place. This project is the Adult Education Center. The reason as to why the project has not yet been started deals with the possibility of the property being sold. As the district navigates those internal discussions, the district feels that it is best to hold as there is a high possibility that the property will be sold in the near future and therefore, it may be best not to spend 2019 Referendum funds on a property that may not be the districts.
  - Mr. Vargas added the explanation as to the project that was added to the 2019 Referendum. This is in Reference to the 2019 Bond Referendum Safety/Security & Technology/Infrastructure at Daufuskie Island Elementary School (DIES). The project had not been previously listed in the scope sheets, however the ballot resolution that the voters of Beaufort County approved for the 2019 Bond Referendum allowed for the school to receive improvements. With the savings that have been returned to the district from the CM's as they closeout projects. The district believes that this is a perfect opportunity to update the technology infrastructure and safety/security at DIES to ensure the facility receives the same upgrades as all other district facilities. After discussions with the district's finance department and the bond council, there was a determination that the use of these funds would be in compliance with what the voters approved in the ballot resolution for the 2019 Bond Referendum and therefore the project was added.

**10. 2019 Bond Referendum Forward-Looking Items (Mr. McNally)**

- Mr. McNally stated that there were no forward-looking items to report on

11. Mr. McNally discussed the date for the next CLOC meeting. The group agreed to hold the meeting on August 13, 2025, at May River High School in the Long Distance Learning Center at 6:00PM if the space is available.
- No more questions were brought forth. A motion was made by Mr. Priest to adjourn the meeting and seconded by Mr. Swiecicki. The meeting was adjourned at 6:16pm.