FULLERTON SCHOOL DISTRICT
Personnel Commission Meeting
1401 W. Valencia Drive, Fullerton, CA

July 28, 2025 - 4:30 P.M.

AGENDA

The meeting of the Personnel Commission will be held at:
FSD Conference Room A - Primary Location
1401 W. Valencia Drive, Fullerton; and

Teleconference Location for Commissioner Norman
Whittier City School District - Human Resources
7211 S. Whittier Ave, Whittier, CA 90602

The meeting will also be available to stream on Zoom. If you wish to participate in the meeting virtually, please use the following Zoom link: PC Meeting 7.28.25

1. **Call to Order, Pledge of Allegiance**

2. **Approve Minutes for Regular Meeting of June 23, 2025** — **Discussion/Action**

3. **Approve the Classified Personnel Report** — **Discussion/Action**

4. **Approve/Ratify Recruitments** — **Ratification**
   - Clerical Assistant II - Bilingual/Biliterate(Spanish) Full Time
   - Clerical Assistant I - On Call Substitute
   - Custodian I - Substitute
   - Food Service Assistant I - Substitute
   - Food Service Assistant II - Part-time (2 hours/day)
   - Instructional Assistant/Expanded LEarning
   - Instructional Assistant/General Education
   - Instructional Assistant/Recreation
   - Instructional Assistant/Special Education I
   - Instructional Assistant/Special Education II
   - Mental Health Associate
   - Physical Therapist - Full Time
   - Playground Supervisor - Part Time
   - School Bus Driver (6 hours daily)
   - School Bus Driver Substitute
   - School Bus Driver Trainee (PAID Training)
   - Student Transportation Van Driver

5. **Ratify/Certify the Directors Certification of Eligibility Lists** — **Ratification**
   - Assistant Director, Nutrition Services, exp. 7/10/26
   - Bus Driver, exp. 6/18/26
   - Clerical Assistant I - Bilingual (Spanish), exp. 6/26/26

- Food Service Specialist, exp. 6/27/26
- Health Assistant/BB, exp. 7/15/26
- Health Assistant (Non-Bilingual/Biliterate), exp. 7/15/26
- Transporter, exp. 7/10/26

6. **Public Comments** If you wish to make a public comment, but are unable to attend the meeting, please email Stephanie McKinney no later than 2pm on the day of the meeting at stephanie_mckinney@myfsd.org. — **Information Only**

7. **Directors Report** — **Information Only**
   The Director will provide an overview of activities in the Classified Personnel Department and discuss recent successes.

8. **Consider Approval of proposed Reclassification of School Social Worker Specialist** — **Discussion/Action**

9. **Consider Approval of the New Instructional Assistant / Expanded Learning I Job Description** — **Discussion/Action**

10. **Consider Approval of New Director of Business Support Services and Projects Job Description** — **Discussion/Action**

11. **Consider Approval to remove Salary Range from Individual Classification Job Descriptions** — **Action Only**

12. **Active Recruitment List** — **Information Only**

13. **Administration and Policy** — **Information Only**

14. **Other Business** — **Information Only**

15. **Recess to Closed Session**
    Pursuant to Government Code 54957 to discuss the Classified Personnel Directors job performance evaluation.

16. **Adjournment**