

Fox River Academy Governance Board Minutes



Monday, May 5th at 5:00pm
In Person: Lower Level Green Teaching Building

Agenda Item	Action to Be Taken, By Whom	Time
Welcome & Introductions	Action; Meghan G Meghan G called meeting to order, group introduced themselves.	5:00
Community Input	Discussion; If you would like to provide input on this agenda, please fill out this form -There was no community input filled out prior to the meeting. -Wendy asked if we could have a table at back to school night that would be used to highlight all of the committees that are available for families to join. Back to school bash will be 4-6pm on 8/28/25. -5/9/25 from 4-7pm at Janet Berry Elementary Arts for All Food Truck fundraiser. This will be an inclusive event for the whole family.	5:00-5:07
Approval of April Minutes	Action; Lindsay -Joann K makes a motion to approve the motion as is without corrections. Erin C seconds the motion. All in favor. None opposed. Motion carries.	5:07-5:09
Approval of Handbook	Action; Meghan G -Wendy clarified that we have a separate handbook for parents. Deanna W suggested we list committees in the family handbook. -Meghan G clarified that we will re-evaluate the handbook again at the Summer Retreat. -Deanna W asked how we can split the Communications Committee work to other people. Meghan G suggested that other people could help create the content and Deanna would be in charge of posting. -Sara L makes a motion to approve the motion as is without corrections. Deanna K seconds the motion. All in	5:09-5:12

	favor. None opposed. Motion carries.	
Principal/ Lead Teacher Update	<p>Discussion; Melissa C & Sara L</p> <p>-Joann K reported that a gentleman from Public Service came in to do an education piece with the students, they re-planted a few trees and sent students home with saplings.</p> <p>-Melissa C stated we have a new school engineer, Rochelle, who will be working with the City of Appleton to move the school zone sign.</p> <p>-Melissa C shared her appreciation for school staff and provided a summary of how the teachers are being celebrated during Teacher Appreciation week.</p> <p>-Sara L provided a reminder about Capstone Presentations as well as the end of year Bay Beach field trip and classroom preview day where the students will get to preview the next grade up (8th graders get to hangout with Sara).</p> <p>-Melissa C reported that 743lbs of food (not staples) were collected and donated to St. Joseph's Food Pantry.</p>	5:12-5:25
Financial Update/Requests	<p>Discussion; Melissa C & Lindsey K</p> <p>-Melissa C reported :</p> <p>\$4,651.98 is in supply budget \$23,521.10 carry-over account \$672.16 field trip account \$2,281.75 in Naturalist account</p> <p>-Wendy indicated that leftover funds from un-fundraiser was intended to go towards the Naturalist account. Sara L reported that those funds were deposited in the 501(c)3.</p> <p>-Deanna W suggested we do the un-fundraiser at the start of the year and clarify to families that funds will be used for the Naturalist budget.</p> <p>-Wendy motioned to move funds from un-fundraiser from 501(c)3 to Naturalist account and Kringle funds will move from 501(c)3 to Field Trip account. Shelby E seconds the motion. All in favor. None opposed. Motion carries.</p> <p>-Lindsey K reported she is working on getting bank account information switched over to new board members.</p>	5:25-5:35
Guardians Update	<p>Discussion; Erin C</p> <p>-Erin C reported that Sara Kohl has been looking into a potential overnight field trip in Wausau School Forest for Middle Schoolers. Biggest expense would likely be transportation. Deanna W suggested a Pledge time fundraiser.</p>	5:35-6:00

	<p>Joann K let us know that Programs and Services would need to approve any overnight field trips. Melissa C said she has her upcoming monthly meeting with Nan and she would bring it up.</p> <p>-Melissa C would like to see a running document for teachers to list what field trips each grade go on.</p> <p>-Erin C discussed a potential “We all belong” event at FRA, parents would purchase white “We all belong” shirts that the kids could use as their tie-dye project. Shirt sales could be a fundraising opportunity for the field trip account or a “fun fund.” This event would take place during the “Meet the teacher” night.</p> <p>-Lindsay T suggested setting up a Zeffy account so we can collect payments from families without having fees taken out.</p> <p>-Crossroads 41 offers a garbage cleanup job during the festival, Erin C will look into more info.</p>	
Charter Summit & Board Retreat	<p>Discussion; Meghan G</p> <p>-Meghan G reported the summit will take place on 6/16 and 6/17 in Oshkosh, this is an event that connects Charter school leaders. Food is included. Meghan will send out the link to sign up, this event is open to all board members.</p> <p>-Summer retreat will take place on 7/29/25. Meghan is hoping to book a room at the Appleton Library. More details to come.</p>	6:00-6:10
Committee Updates	<p>Discussion;</p> <p>-Fundraising : Chipotle Night 7/21. Maggie is sending out text and email communication. Content will be sent to Deanna so she can share on Facebook.</p> <p>-Neurodivergent Collective : No update.</p> <p>-Communications : No update.</p>	6:10-6:30
Adjourn	<p>Action; Meghan G</p> <p>- Lindsey K proposes a motion to adjourn the meeting. Wendy seconds. All in favor. Motion carries.</p>	6:20
Next Meeting	<p>Summer Board Retreat: Tentatively planned for 7/29/25. Monday, September 8, 2025- 5:00pm (in person)</p>	

Mission: The Fox River Academy will foster in its students the passion and curiosity necessary for lifelong learning, and will, through an integrated, multi-age curriculum, increase students’ proficiencies in the use of strategic learning processes and higher order thinking skills needed to be stewards of the environment and community.

In Attendance: Meghan Gerarden, Sara Leintz, Shannon Ayres, Joann Kasper, Melissa Chrisman, Deanna

Widman, Wendy Lewandoski, Erin Christopherson, Lindsay, Thorson, Lindsey Klingbale, Lillian Wenzel & Shelby Englund.