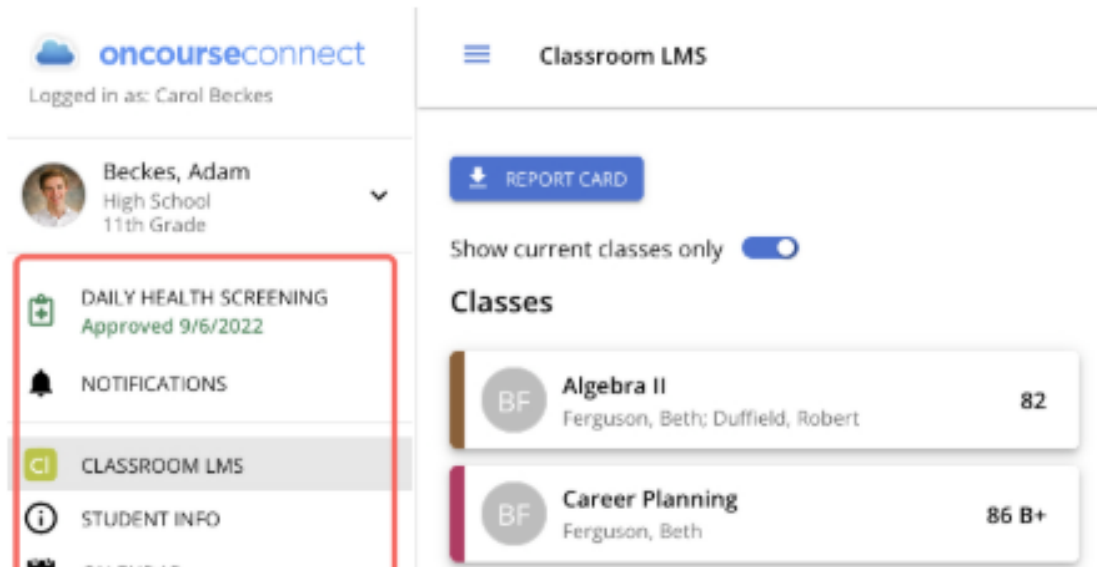


Access Grades/Messages for your Student in Oncourse Connect

1. Go to <https://opsb.oncourseconnect.com/login>
2. Log in using your username/password.

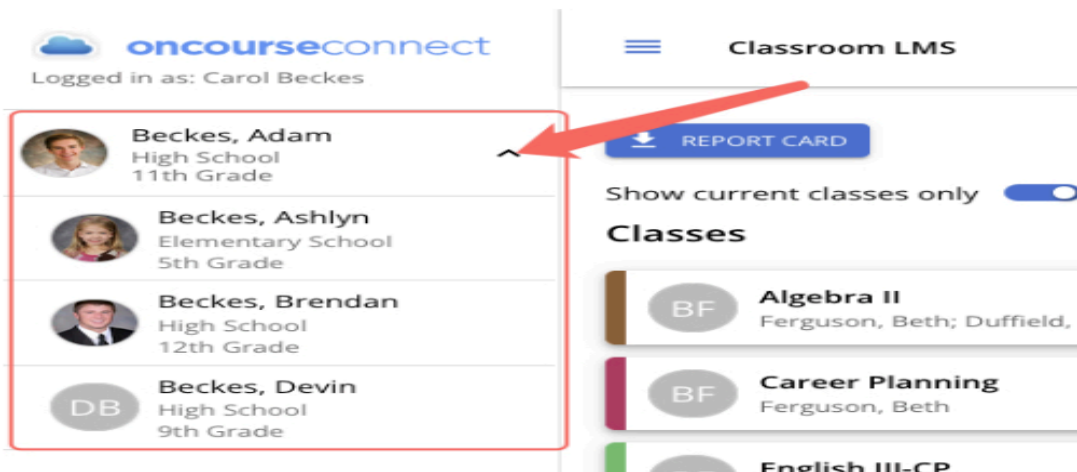


The screenshot shows the OnCourse Connect interface. The top left displays the logo and the user's login status: "Logged in as: Carol Beckes". Below this is a profile card for "Beckes, Adam", a High School 11th Grade student. A red box highlights a menu with options: "DAILY HEALTH SCREENING Approved 9/6/2022", "NOTIFICATIONS", "CLASSROOM LMS" (which is selected and highlighted in grey), and "STUDENT INFO". To the right, the "Classroom LMS" section includes a "REPORT CARD" button, a toggle for "Show current classes only", and a list of classes. The classes listed are "Algebra II" with a score of 82 and "Career Planning" with a score of 86 B+.

3. Click on student under the Oncourse Connect logo.

STUDENT PROFILES

Below the OnCourse Connect logo, guardians will see the student linked. Click the carrot to expand and collapse the list. Click directly on a profile to choose a profile.



This screenshot shows the "STUDENT PROFILES" section of the OnCourse Connect interface. The top left shows the logo and "Logged in as: Carol Beckes". Below the logo is a list of student profiles, each with a profile picture, name, and school/grade information. A red box highlights the list, and a red arrow points to a small upward-pointing caret icon next to the first profile, "Beckes, Adam". The profiles listed are: "Beckes, Adam" (High School 11th Grade), "Beckes, Ashlyn" (Elementary School 5th Grade), "Beckes, Brendan" (High School 12th Grade), and "Beckes, Devin" (High School 9th Grade). To the right, the "Classroom LMS" section is visible, including a "REPORT CARD" button, a "Show current classes only" toggle, and a list of classes: "Algebra II" (82), "Career Planning" (86 B+), and "English III-CP".

4. The carrot top opens up additional students that you have in other OPSB schools.

It is best practice to check all options in the Global Settings area, and then only check the desired notifications at the individual levels.

The screenshot shows the 'Settings / Notifications' page in oncourseconnect. The 'NOTIFICATIONS' tab is highlighted with a red box. The page is divided into 'Global Notification Settings' and 'Announcements' sections. Under 'Global Notification Settings', there are checkboxes for 'Connect Notification Center', 'Connect Mobile App', 'Email (Individual Notifications)', and 'Email (Daily Digest)'. A 'Digest Delivery Time' dropdown is set to 6:00 PM. Under 'Announcements', there are checkboxes for 'Connect Notification Center', 'Connect Mobile App', 'Email Notification', and 'Email (Daily Digest)'. The left sidebar shows the user profile for Adam Beckes, High School, 11th Grade, and various navigation options like 'DAILY HEALTH SCREENING', 'NOTIFICATIONS', 'CLASSROOM LMS', 'STUDENT INFO', 'CALENDAR', 'GRADE HISTORY', 'SCHEDULE', 'ATTENDANCE', 'DISCIPLINE', 'FEES', 'SCAN LOG', 'TEST SCORES', and 'DOCUMENTS'.

5. Adjust your notifications to your preference. Some notifications will be pushed out by the district and cannot be adjusted.

Grade History

This is a collection of the student's grades, separated by year, along with any comments the teacher has entered into the Grade Book.

The screenshot shows the 'Grade History / 2022-2023 (High School)' page in oncourseconnect. The page displays a table of grades for the 2022-2023 High School year. The table has columns for 'Course', 'MP1', and 'MP2'. The courses listed are Algebra II, Career Planning, English III-CP, Health IV, Lunch, PE II, and U.S. Government & Politics. The corresponding grades are 82, 86 B+, 88 B, 72, and 92 A. The left sidebar shows the user profile for Adam Beckes, High School, 11th Grade, and various navigation options like 'DAILY HEALTH SCREENING', 'NOTIFICATIONS', 'CLASSROOM LMS', 'STUDENT INFO', 'CALENDAR', 'GRADE HISTORY', 'SCHEDULE', 'ATTENDANCE', 'DISCIPLINE', 'FEES', 'SCAN LOG', 'TEST SCORES', and 'DOCUMENTS'.

Course	MP1	MP2
Algebra II - Ferguson, Beth Duffield, Robert	82	
Career Planning - Ferguson, Beth	86 B+	
English III-CP - Ferguson, Beth	88 B	
Health IV - Harrison, Justin	72	
Lunch - Bennett, Janet		
PE II - Rooney, Kevin	92	
U.S. Government & Politics - Ferguson, Beth	92 A	

- 6. Click on any subject to see the assignments and grades.**
- 7. There are many more features to access attendance, discipline, test scores, and district messages.**