Nazareth ISD BOE
Regular Meeting
July 16, 2025

The meeting was called to order by President Alan Birkenfeld at 7:31 p.m. Other members present were Vice President Jenny Schulte, Secretary Jennifer Heiman, Marty Gerber, Maegan Rowland, and Keith Hoelting. Also present was Superintendent Dr. Kara Sue Garlitz, K'Lynn Gerber, and Mac Annen. The prayer was led by Marty, the pledge by Alan, and the mission statement was read by Jennifer.

Maegan made the following motion, ""I move that the Board appoint Mac Annen as a trustee to the Nazareth ISD Board of Trustees to fill the vacancy created by Allison Kleman's resignation until the next School Board Trustee election on May 2, 2026, pursuant to Texas Education Code §11.060." The motion was seconded by Jenny, and the motion carried 6-0. Mac Annen signed a Statement of Officer. Then the Oath of Office was administered by K'Lynn Gerber, notary.

Dr. Garlitz presented the Superintendent Report, which included the regular reports of District's current bills, financial reports, cash flow and investment report, Pledged Securities, Castro CAD monthly tax collection, facilities and operations, transportation, and personnel. It also included the 2025-2026 handbooks and code of conduct, the TASB localized policy manual update 125, Localized policy updates, the ESC 16 contracts for 2025-2026, breakfast and lunch prices, Interquest Detection Canine Agreement, and update on federal ESSA funding, and upcoming training opportunities.

Approval of the check lists and financial reports will be considered under the Consent Agenda. Cash flow and investments were presented. The pledged securities with Peoples Bank were reported and presented. Castro County Appraisal District reported that 99.35% of current M&O taxes and 99.35% of current I&S taxes have been collected.

Dr. Garlitz gave an update on facilities and operation, transportation, personnel, and debt service and planning. Updates to the Employee Handbook, Student Handbook, Extracurricular Handbook & Practice Guidelines, and the Student Code of Conduct were presented. These will be considered under the Consent Agenda.

The second reading of TASB Localized Policy Manual 125 was conducted as well as the first reading for updates local policies BE, EIC, FD, FM, FNCE, and EFB. Contracts for 2025-2026 through Region 16, and proposed Breakfast and Lunch prices were presented. Dr. Garlitz presented information on the Interquest Detection Canine renewal. BOE Training Opportunities were then presented, which included the TASA/TASB Convention in Houston September 11-14.

A motion to approve the Consent Agenda including the June 11 regular meeting, the June 30 special meeting, financial reports, current check payment lists, approving the Student Handbook, Employee Handbook, Extracurricular Handbook and Practice Guidelines, Student Code of Conduct, TASB Localized Policy Manual Update 125, Local policy updates for FNCE and EFB, ESC 16 contracts for 2025-2026, the Breakfast & Lunch prices for 2025-2026, administrative chanes to the 2025-2026 school calendar, the Interquest Canines Detection Services renewal, and extracurricular designation and adjunct faculty status was made by Keith. The motion was seconded by Jenny, and the motion carried 7-0.

Jenny made a motion to approve Dr. Garlitz's recommendation for the updated 2025-2026 salary schedules, and to approve the principals' contracts for Dr. Aaron Hunt and Kelly Howell as issued by Dr. Garlitz. The motion was seconded by Maegan, and the motion carried 6-0 with one abstention.

Keith made the following motion, "I move that the Board adopt the resolutions, as presented, authorizing the individuals designated therein to possess firearms on school property and at school-sponsored or school-related events and Board meetings on school property, in accordance with Board Policy CKED(LOCAL)." This motion was seconded by Marty, and the motion passed 7-0.

Time was provided for closing comments or further questions. Mac made a motion and Jennifer seconded it to adjourn. The motion passed unanimously. The meeting adjourned at 9:38 p.m.

Alan Birkenfeld, BOE President

Jennifer Heiman, BOE Secretary