



## Oneida-Herkimer-Madison BOCES

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[www.oneida-boces.org](http://www.oneida-boces.org)

# MEMORANDUM

**TO:** All Staff

**FROM:** Brian Hauser, *Webmaster*

**DATE:** August 18, 2025

**SUBJECT:** **Update Regarding ParentSquare Accounts for Users with Multiple Roles**

This memo is to inform you of an important update regarding how ParentSquare manages accounts for users with multiple roles (e.g., staff and parent) or accounts at different schools or districts. These changes are designed to improve privacy, reduce confusion, and help you better separate your work and personal notifications.

### **What's Changed:**

- ParentSquare now provides separate accounts for staff and parent roles. If you are both a staff member and a parent, you now have two distinct accounts — one for each role.

### **What This Means for You:**

- You can be logged into both accounts at the same time.
- You can switch roles with one tap, with no need to log out.
- You can manage notifications independently for each account.

### **Why This Change Was Made:**

- To keep work and personal information separate.
- To help you know when you are acting as a parent versus a staff member.
- To prevent work notifications from appearing on your personal phone after hours.

These updates give you more flexibility, privacy, and control over how you use ParentSquare. ParentSquare will provide in-app guidance as these changes roll out to help you understand and adapt to the new experience.

Please visit our website for additional information and resources on this feature: <https://www.oneida-boces.org/PSaccount>

Should you have any questions or concerns, please email [bhauser@oneida-boces.org](mailto:bhauser@oneida-boces.org).

Thank you for your flexibility and support as we work to improve communication and data security for our entire school community.