

Sheffield-Sheffield Lake City Schools Regular Board of Education Meeting

1824 Harris Road
Sheffield, OH 44054

August 14, 2025

5:30 P.M. Regular Meeting

Administration Center

Mrs. Pat Czech
Mrs. Amy DeLuca
Mrs. Sandra Jensen, Vice President
Mrs. Sheila Lopez, President
Mrs. Lisa Miller
Mr. Michael F. Cook, Superintendent
Mr. Adam Hines, Treasurer



INSPIRE ~ EXCITE ~ EDUCATE



NOTICE TO THE PUBLIC

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for a presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting to allow time to thoroughly study your input.

DISTRICT GOALS

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



Regular Meeting

I. OPENING ITEMS

- A. Call to Order
- B. Roll Call

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

- C. Pledge of Allegiance

II. AGENDA

- a. Motion to approve the agenda.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

III. INFORMATIONAL ITEMS

- A. Recognition of retirees.

IV. TREASURER’S BUSINESS

- A. Reports
- B. Approval of Minutes

It is recommended that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda(s):

Regular Meeting – June 12, 2025

Regular Meeting – July 24, 2025

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

C. Approval of Financial Statements

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the enclosed financial statements.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____



D. AMVETS Post 55 Donation

It is recommended that the Sheffield -Sheffield Lake Board of Education accept and acknowledge the following donations from Lions Club.

- a. \$1200 to the Cardinal District Video Club (DVC).
- b. \$570 to the Cardinal District Video Club (DVC).

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

E. VFW Post 8686 Donation

It is recommended that the Sheffield -Sheffield Lake Board of Education accept and acknowledge the \$3,000 to the BMS Student Incentive Program donation from the VFW Post 8686.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

F. Wellness Stipend

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the wellness champion stipend (\$500) each for the 2025-26 academic year, to be paid by fund 024- 0000.

- a. **Ginny Wesebaum** - Co-champion
- b. **Chara Brown** – Co-champion

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

G. FY26 Permanent Appropriations

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached permanent appropriations for fiscal year 2026.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

H. Approval of Purchase Orders

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached purchase orders above \$ 3000.00 with issues.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____



I. Transportation Payment in Lieu

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following payment in lieu.

WHEREAS this Board does determine that the students listed below are legally entitled to transportation; and

WHEREAS the State Board of Education approved alternatives to Board owned buses are not reasonably available; now, therefore.

BE IT RESOLVED that this Board of Education does approve “payment in lieu” contracts for the following students, payable to the parent or guardian.

| | |
|-----------------|---------------------|
| Bush, Fiona | St. Raphael |
| Bush, Joshua | St. Raphael |
| Bush, Madeline | St. Raphael |
| Chrosniak, Emma | Roman Avery Academy |
| Kardos, Lainey | Open Door Christian |
| Johnson, Doryan | Julie Billiard |
| Walker, Layla | Holy Trinity |
| Todd, Camden | Lutheran West |

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

J. Approval of Purchase Orders

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached purchase orders above \$ 3000.00 with issues.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____



V. SUPERINTENDENT’S BUSINESS/HUMAN RESOURCES

A. Resignations/Leave Requests/Retirements

It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

- a. **Andrew Smith**, resigning from Varsity Assistant Wrestling Coach at Brookside High School, effective August 6, 2025.
- b. **Denver Jarvis**, resigning from Brookside Intermediate School Custodian position effective July 27, 2025, to accept another position in the district.
- c. **William Waddell**, resigning from Murray Ridge Educational Support Paraprofessional position, effective July 25, 2025, to accept another position in another school district.
- d. **Jason Wright**, Brookside Intermediate Head Custodian, resigning effective July 18, 2025.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

B. Certified Salary Adjustment

It is recommended that the Sheffield-Sheffield Lake Board of Education approves the salary increases for advanced training for the following certified personnel as per the Master Agreement retro-active to August 1st, 2025.

| | <u>FROM</u> | <u>TO</u> |
|-------------------------|-------------|-----------|
| a. Andrea Iacano | MA+12 | MA+24 |

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

C. Classified

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Robin Courtock**, Bus Driver, Step 2, 4 hrs./day, 181 days/year plus contracted holidays (pro-rated), pending all required documents have been received.
- b. **Denver Jarvis**, Brookside Intermediate School Head Custodian, Step 10, 8 hrs./day, 260 days/year plus contracted holidays (pro-rated), effective July 28, 2025.
- c. **Tracey Menoes**, Brookside High/Middle School SSP Breakfast Monitor, Step 2, 0.5 hrs./day, 175 days/year plus contracted holidays.
- d. **Robert Savage**, Bus Driver, Step 2, 4hrs./day, 181 days/year plus contracted holidays (pro-rated), pending all required documents have been received.



Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

D. Educational Service Center of Northeast Ohio

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the contract for admission of students with the Educational Service Center of Northeast Ohio for educational purposes for the 2025-26 school year.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

E. Safety Town Payment

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached for payment to Safety Town 2025 staff.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

F. Administrative Assistant Vacation Payout

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached vacation payout for **Cyndi Elliott** and **Michele Arra** for the 2024-25 contract.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

G. Activities Purpose/Budget Statements

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached Activities Purpose/Budget Statements for the 2025-2026 school year.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

H. Other

It is recommended that the Sheffield-Sheffield Lake Board of Education approve a one time stipend to **Andrew Schuster**, Bus Driver, for 120 hours of training at \$18.00/hr.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____



VI. BUSINESS OPERATIONS

A. Riveon (LCADA)

It is recommended that the Sheffield- Sheffield Lake Board of Education approves the agreement between Riveon (LCADA) for prevention supports at Brookside High/Middle School.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

B. NEOEA Teacher Professional Organization Agreement

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **NEOEA TEACHER PROFESSIONAL ORGANIZATION AGREEMENT**

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

VII. COMMENTS FROM THE PUBLIC

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desires to speak has had the opportunity to do so. People desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present and voting."

VIII. STANDING COMMITTEE REPORT

- A. Joint Vocational School
- B. Athletic Counsel
- C. Legislative Liaison
- D. Endowment Fund
- E. S.A.L.T. – Student Achievement Leadership Team
- F. Finance

IX. ADJOURNMENT

Time: _____

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

*Administration Center
Regular Meeting*



*August 14, 2025
Regular Meeting*

The next regular meeting will be on August 28, 2025, at 5:30 PM at the Administrative Center.