

Minutes
June 11, 2025
Swedesboro-Woolwich Board of Education
"A Community dedicated to inspiring life-long learners"
Gov. Charles Stratton School
15 Fredrick Boulevard
Woolwich Township, NJ 08085
6:00 Executive Session
Regular Session to Follow

1. Opening

A. Call to Order

Open Public Meeting Act. Adequate notice of this meeting of the board of education of the Swedesboro-Woolwich School District has been provided in accordance with the certification of notice by the secretary of the board, which shall become part of the minutes of this meeting.

B. Roll Call

| | | |
|-------------------------------------|--|---|
| <input checked="" type="checkbox"/> | Gina Azzari, School Board President | All Committees |
| <input checked="" type="checkbox"/> | Natalie Baker, School Board Vice President | (Chair) Curriculum, (Chair) Negotiations |
| <input checked="" type="checkbox"/> | Julie Dickson | (Chair) Operations Committee |
| | Erin Carroll | Operations Committee |
| <input checked="" type="checkbox"/> | Laurie Cecala-Read | Operations Committee |
| | Tamara McGovern | Curriculum Committee |
| | Alfred Beaver | Curriculum Committee, Personnel/Finance Committee |
| <input checked="" type="checkbox"/> | Kenneth Riley | Personnel/Finance Committees, Negotiations |

Quorum: 5-3/6:03 pm

C. Flag Salute

D. Adoption of Agenda

Recommendation: Baker/Cecala-Read approve the adoption of the agenda, **as presented.**

Board action needed: Yes
(All yes, motion to carry 5-0)

2. Presentations

Stellar Comet Award is each month, the principal of each building selects students as Stellar Comets. Each building has developmentally appropriate criteria for selecting these students. For example, the student demonstrates respect for self and others, shows acts of kindness, demonstrates a positive attitude, exhibits positive conduct and follows school rules, puts forth full effort in all areas, and comes to school on time prepared for the day. Congratulations to all of our Stellar Comets!

A. Stellar Comet of the Month- **May 2025**

1) **Walter Hill School**

Grade 6

- Michael Reagan
- Liam Scott-Fogg

2) **Charles G. Harker School**

Grade 3

- Joseph Morgan
- Gabriella Johnson

Grade 4

- John Slusarski
- Nolan Keough

Grade 5

- Finnegan Camlin
- Tahlia Huynh

3) **Gov. Charles Stratton School**

Grade 1

- Aanya Shah
- Jace Ehral Sotaso

Grade 2

- Kaiden Worley
- Kaila Lichtenstein

4) **Margaret Clifford School**

Kindergarten

- Parker Lieze
- Fitzgerald Jones

B. Recognition of NJEA New Jersey Hall of Fame Essay Winners

- Evelyn Donaldson- 2nd Place
- Blakely Fleming- 3rd Place

Swedesboro-Woolwich Board of Education

"A Community dedicated to inspiring life-long learners"

C. Recognition of Retirees

- Suzanne Hunt
- Susan Manning
- Maria McGinley
- Lori Taylor
- Patrick Titus
- Elisa Turdo

D. Recognition of Board Member

- Marie Barbara- Board member since 2022

E. [Enrollment Projection Presentation](#) – George Sundell from Sundance Associates

EXECUTIVE SESSION

RECESS INTO EXECUTIVE SESSION – If Needed

WHEREAS, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the "Board") to adopt a resolution at a public meeting to go into closed executive session; now therefore:

BE IT RESOLVED by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following:

- Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: HIB
- Matters in which the release of information would impair the right to receive government funds, and specifically: _____
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: _____
- Matters concerning negotiations, and specifically: _____
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: _____
- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: _____

Swedesboro-Woolwich Board of Education

"A Community dedicated to inspiring life-long learners"

-
- Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:
Personnel
- Matters involving quasi-judicial deliberations, and specifically: _____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.

- 1) Recommendation: Baker/Cecala-Read approve to enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.
Board action needed: Yes Time: 6:55 pm
(All yes, motion to carry 5-0)

- 2) Recommendation: Baker/Cecala-Read approve to return to **Regular Session**.
Board action needed: Yes Time: 7:25 pm
(All yes, motion to carry 5-0)

Approval of Minutes

Recommendation: Baker/Cecala-Read approve the regular and executive session minutes dated May 14, 2025, as submitted.

Board action needed: Yes
(All yes, motion to carry 5-0)

3. Communication

A. Superintendent

"A Community dedicated to inspiring life-long learners"

- 1) Superintendent Updates
 - Shout out to Ms. Paccione, Mrs. Fox, Mr. Tranz, and Ms. Overbey for a successful Harker Art Show and Spring Concert. Thank you for your dedication!
 - Shout out to Mrs. Mission and Mr. Lockman for a successful Fun Day!

Swedesboro-Woolwich Board of Education

"A Community dedicated to inspiring life-long learners"

- Shout out to Mrs. Fox and Mr. Tranz and Ms. Overbey for a fantastic Spring Concert at Hill
- Shout out to Mrs. Gretz for all her hard work on the Walter Hill Social Medias
- Shout out to the Hill Teachers for being there for their students at all the extra events for their 6th Grade year
- Shout out to Mrs. Mission and Mr. Lockman for planning a great CHS Fun Day and 5th grade family fun night!
- Thank you to Cristy DiBella for organizing an outstanding FUN Day and Pretzels with Peeps!
- Moment of Silence for a staff member who passed away

2) District Enrollment

a) Report, **as submitted**

[Clifford
Stratton
Harker
Hill](#)

3) OPRA Log

| Document (s) Requested | Who Requested | Date Received | Date Completed |
|---|----------------------|----------------------|-----------------------|
| Andrew Carlton initiated a request for a list of all current employees first and last names, title, department, and work email address. | Andrew Carlton | 4/29/2025 | 5/16/2025 |
| Justin Cunningham initiated a request for all PO's from 01/01/2022 to Present Day. Information requested: PO #, Purchase Date, Vendor ID, Vendor Name, Line-Item Details, Quantity Unit Price, and Total Price. | Justin Cunningham | 5/16/2025 | 6/04/2025 |

B. District Administration

1) Administrator's Monthly Board Reports, **as submitted**

[Clifford
Stratton](#)

[Harker](#)
[Hill](#)
Technology
[Special Services](#)
[Curriculum & Instruction](#)
[Maintenance](#)

Public Comments/Visitors

Pursuant to the Open Public Meetings Act, this meeting will now be open to members of the public who wish to speak or make comment on agenda items or an issue that may be of concern to the residents of the district. Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer.

Any person who wishes to speak is requested to give their name, municipality of residence, and group affiliation, if any, at the beginning of their comments. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via email.

If questions or comments pertain to litigation, student or personnel matters, the Board asks that you email the Superintendent after the meeting since the Board does not, pursuant to Open Public Meetings Act, discuss or respond to these items in public.

1- Eileen Healey- SWEA President

- Thank you to the retirees for their dedication to their district
- Received the agenda late. Would like to advocate for the agenda to be posted earlier
- Why were there buses at the Hill Moving Up Ceremony
- Would like to know when the agreed upon nurses meeting will be held

4. Action Items

Personnel/Finance/Negotiations Committee

Personnel & Finance Committee Meeting Report

Negotiations Committee Meeting Report, (Chairperson) Natalie Baker

- **Personnel Action Items on the agenda**
- **Staff location changes**
- **Stipends**
- **Tuition Reimbursements**
- **End of Year budget**
- **Policy 5111**

Upon the recommendation of the Superintendent the following Personnel Matters are presented for Board Approval:

A. Personnel- Recommendation: Riley/Baker approve the following personnel items, as listed:

| Name | Position/ Cert | Salary | Budget Acct # | Action | Effective Date |
|--|---------------------------|---------------|---------------------------|-------------------------------------|---------------------------------|
| 1- Alexis Cancila | Teacher | - | - | Resignation | July 1, 2025 |
| 2- Brianna McDonald | Building Perm | \$135/day | 11-190-100-320-000-00-050 | SWSD Building Perm | 2025-2026 School Year |
| 3- Kenyetta DiSandro | Building Perm | \$135/day | 11-190-100-320-000-00-050 | SWSD Building Perm | 2025-2026 School Year |
| 4- Fred Jamison | Building Perm | \$135/day | 11-190-100-320-000-00-080 | SWSD Building Perm | 2025-2026 School Year |
| 5- Jennifer Downey | Building Perm | \$135/day | 11-190-100-320-000-00-080 | SWSD Building Perm | 2025-2026 School Year |
| 6- Melissa Olsen | Building Perm | \$135/day | 11-190-100-320-000-00-080 | SWSD Building Perm- 3 days per week | 2025-2026 School Year |
| 7- Regina Billmann | Building Perm | \$135/day | 11-190-100-320-000-00-060 | SWSD Building Perm- 2 days per week | 2025-2026 School Year |
| 8- Gayle Johnson | Building Perm | \$135/day | 11-190-100-320-000-00-070 | SWSD Building Perm | 2025-2026 School Year |
| 9- Staff ID# 4758 | Teacher | - | - | Leave of absence | September 1, 2025-June 30, 2026 |
| 10- Staff ID# 5036 | Teacher | - | - | Adjustment to maternity leave | Begins May 9, 2025 |
| 11- Deidre Robinson | Cafeteria Aide | \$15.49/hour | 60-910-310-100-000-00 | New Hire | June 1, 2025-June18, 2025 |
| 12- Katrina Cahill, Katrina Whitehead, & Leonora Russo | Cafeteria Aide | \$15.49/hour | 60-910-310-100-000-00 | SWSD Cafeteria Aide | 2025-2026 School Year |

**Minutes
June 11, 2025**

Swedesboro-Woolwich Board of Education

“A Community dedicated to inspiring life-long learners”

| | | | | | |
|---|--|--------------------|---------------------------|--|---|
| 13- Jennifer Cardamone, Katrina Cahill | Office Support | \$15.49/hour | 60-910-310-100-000-00 | SWSD Office Support | 2025-2026 School Year |
| 14- Jennifer Cardamone | Sub Office Support & Sub Cafeteria Support | \$15.49/hour | 60-910-310-100-000-00 | SWSD Office and Cafeteria Sub Support | 2025-2026 School Year |
| 15- Kelly Bonapftel, Tanis Coley, Colleen Donnelly | Sub Office Support | \$15.49/hour | 60-910-310-100-000-00 | SWSD Sub Office Support | 2025-2026 School Year |
| 16- Barry Mesmer, Rebecca Casperson, Judy Mejia, Donna Sarbello, LaTanya Clarke (M/T), Diana Sanes (W,R,F) | Cafeteria Aides | \$15.49/hour | 60-910-310-100-000-00 | SWSD Cafeteria Aide | 2025-2026 School Year |
| 17- Tanis Coley, Lynda Lobascio, Eve Persicketti, Nicole Higginbotham, Pam Hoffman, Colleen Donnelly, Christina Smith, Jessica Cassidy, Lauren Schork | | | 60-910-310-100-000-00 | | |
| 18- Jodi Shinn | Cafeteria Sub | \$15.49/hour | 60-910-310-100-000-00 | SWSD Cafeteria Sub | 2025-2026 School Year |
| 19- Theresa Sisca, Deidre Robinson, Rylee Oswald | Cafeteria Aide | \$15.49/hour | 60-910-310-100-000-00 | SWSD Cafeteria Aide | 2025-2026 School Year |
| 20- Lauren Maggio | Substitute Nurse | \$225/day | 11-000-262-107-000-01 | New Hire- Substitute Nurse | 2025-2026 School Year- Pending completion of ALL state required paperwork |
| 21- Savannah Skilton | Teacher | BA+15 | 11-120-100-101-000-01-080 | Lane Change BA+15 | June 12, 2025 |
| 22- Staff ID #4588 | Teacher | \$82,965 | 11-120-100-101-000-01-050 | Salary Adjustment | September 1, 2025 |
| 23- Jeanine Peters | Teacher | - | - | Change in location form Harker to Stratton | September 1, 2025 |
| 24- Amber LaVoie | Teacher | - | - | Change in location from Harker to Stratton | September 1, 2025 |
| 25- Haylee Dawson | Teacher | - | - | Change in location form Stratton to Hill | September 1, 2025 |
| 26- Caroline Schooley | Teacher | - | - | Change in location from Hill to Harker | September 1, 2025 |
| 27- Brandon Smith | Substitute Custodian | \$17/hour | 11-000-261-100-000-01 | New Hire- Sub Custodian | July 1, 2025- Pending completion of ALL state required paperwork |
| 28- Khali Ali | Substitute Custodian | \$17/hour | 11-000-261-100-000-01 | New Hire- Sub Custodian | July 1, 2025- Pending completion of ALL state required paperwork |
| 29- Jennifer Menasion | Custodian | \$34,500 | 11-000-261-100-000-01 | New Hire | July 1, 2025- pending completion of ALL state required paperwork |
| 30- Jennifer Weinhardt | Teacher | BA/Step 1/\$56,316 | 11-120-100-101-000-01-050 | SWSD Teacher New Hire | September 1, 2025- pending completion of ALL state required paperwork |
| 31- Lisa Weber | Teacher | BA/Step1/\$56,316 | 11-130-100-101-000-01- | SWSD Teacher New Hire | September 1, 2025- pending completion of ALL state required |

Swedesboro-Woolwich Board of Education

“A Community dedicated to inspiring life-long learners”

| | | | | | |
|------------------------|--------------|-----------------------|-----------------------------------|--|---|
| | | | 060 | | paperwork |
| 32- Madison Roberts | Teacher | BA/Step1/ \$56,316 | 11-120-100- 101-000-01- 050 | SWSD Teacher New Hire | September 1, 2025- pending completion of ALL state required paperwork |
| 33- Madison Murray | Teacher | BA/Step1/ \$56,316 | 11-214-100- 101-000-01- 050 | SWSD Teacher New Hire | September 1, 2025- pending completion of ALL state required paperwork |
| 34- Arlena Wilson | Teacher | MA/Step1/ \$58,416 | 11-240-100- 101-000-01- 070 | SWSD Teacher New Hire | September 1, 2025- pending completion of ALL state required paperwork |
| 35- Danielle O'Donnell | Teacher | BA/Step1/ \$56,316 | 11-110-100- 101-000-01- 070 | SWSD Teacher New Hire | September 1, 2025- pending completion of ALL state required paperwork |
| 36- Isabella Muchler | Teacher | \$56,316 | 11-130-100- 101-000-01- 060 | SWSD Teacher New Hire- 1 Year Contract | September 1, 2025- pending completion of ALL state required paperwork |
| 37- Nina Minardi | School Nurse | BA/Step1/ \$56,316 | 11-000-213- 104-000-01- 080 | SWSD School Nurse New Hire | September 1, 2025- pending completion of ALL state required paperwork |

B. Stipends- Recommendation: Riley/Baker approve the following stipends for the 2025-2026 school year, as listed:

| Name | School | Stipend Position | Amount |
|-----------------|----------|---|--------------|
| Clifford School | Clifford | 2025-2026 Clifford Stipends | See attached |
| Stratton School | Stratton | 2025-2026 Stratton Stipends | See attached |
| Harker School | Harker | 2025-2026 Harker Stipends | See attached |
| Hill School | Hill | 2025-2026 Hill Stipends | See attached |

C. Workshops- Recommendation: Riley/Baker approve the following workshops, as listed:

| Name | Workshop | Date & Time | Cost | Estimated Travel Cost |
|--------------------------------|-------------------------|-----------------|--|-----------------------|
| 1- Kylie Compton & Jamie Flick | SIOP Virtual Conference | July 8-10, 2025 | \$280/person (paid through Title III Funding) | \$0 |

D. Recommendation: Riley/Baker approve the [Board Secretary's Report](#) in accordance with 18A: 17-36 and 18A: 17-9 for the month of **April 2025**. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and

Swedesboro-Woolwich Board of Education

"A Community dedicated to inspiring life-long learners"

Approve the [Treasurer Report](#) in accordance with 18A:17-36 and 18A:17-9 for the month of **April 2025**. The Treasurer Report and Board Secretary's Report are in agreement for the month of **April 2025**.

Whereas, the Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c) 2 certifies that there are no changes in revenue amounts or revenue sources, and

Whereas, the Board of Education certifies- pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C 6A: 23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

E. Regular, Payroll, Cafeteria & Addendum Bills

Recommendation: Riley/Baker approve for payment of [June 2025](#) regular and addendum bills in the amount of **\$736,990.78** and payment of **May 2025** payroll in the amount of **\$1,610,793.80, as submitted**.

F. Recommendation: Riley/Baker approve the [Line-Item Transfer](#) for **May 2025** in the amount of **\$465,065.33, as submitted**.

G. Recommendation: Riley/Baker approve the [Tuition Reimbursements](#) for the 2024-2025 school year, **as submitted**.

H. Recommendation: Riley/Baker approve establishing the following Petty Cash funds for the district for the 2025-2026 school year:

| | |
|-----------------|----------|
| Superintendent | \$300.00 |
| Board Office | \$500.00 |
| Clifford School | \$100.00 |
| Stratton School | \$200.00 |
| Harker School | \$300.00 |
| Hill School | \$100.00 |

I. Recommendation: Riley/Baker approve the following positions as Signatories for the Districts Banking Accounts for the 2025-2026 school year:

Superintendent: Dr. Kristin Kellogg
Business Administrator: Mr. Korey Jeffries
Board President: Mrs. Gina Azzari

J. Recommendation: Riley/Baker approve the use of Facsimile Signatures for the 2025-2026 school year:

Swedesboro-Woolwich Board of Education

"A Community dedicated to inspiring life-long learners"

Superintendent- Dr. Kristin Kellogg
School Business Administrator- Mr. Korey Jeffries
Board President- Mrs. Gina Azzari

K. Recommendation: Riley/Baker approve the following Official Banking Depositories for the 2025-2026 school year:

Fulton Bank
Bank of New York
JP Morgan
TD Bank
Depository Trust Company

L. Recommendation: Riley/Baker approve the following bank accounts at Fulton Bank of New Jersey and the corresponding duly elected or appointed officers as signatories for the 2025-2026 school year:

| Account Description | Signers |
|----------------------------|--|
| General Account | Board President, Business Administrator, Superintendent |
| Salary Account | Board President, Business Administrator, Superintendent |
| Agency Account | Board President, Business Administrator, Superintendent |
| Cafeteria Account | Board President, Business Administrator, Superintendent |
| Unemployment Account | Board President, Business Administrator, Superintendent |
| Capital Reserve Account | Board President, Business Administrator, Superintendent |
| Enterprise Account | Board President, Business Administrator, Superintendent |
| 6th Grade Honors Account | Business Administrator, Hill Principal, Hill Part-Time Secretary |
| Stratton Student Account | Business Administrator, Stratton Principal, Stratton Principal Secretary |
| Harker Student Account | Business Administrator, Harker Principal, Harker Assistant Principal, Harker Principal Secretary |
| Clifford Student Account | Business Administrator, Clifford Principal, Principal Secretary |
| S/W BOE-Grow Crimm Account | Board President, Business Administrator, Superintendent |

M. Recommendation: Riley/Baker approve all existing contracts and agreements including maintenance/warranty, to which the School Board is party and where continuation is authorized by law for the 2025-2026 school year.

Swedesboro-Woolwich Board of Education

“A Community dedicated to inspiring life-long learners”

N. Recommendation: Riley/Baker approve the following Professional Services for the 2025-2026 school year:

| Company Name | Type of Service |
|--|--|
| 1- Parker McCay | School Solicitor/Special Counsel |
| 2- McManimon, Scotland & Baumann, LLC & Wilentz, Goldman & Spitzer | Bond counsel |
| 3- Phoenix Advisors Financial Group, LLC | Financial Advisory Services |
| 4- Inspira Health Network Medical Group, P.C. (formerly known as DePersia Medical Group) | Medical Inspector/ School Doctors, Staff |
| 5- Dr. Seretis | School Physician |
| 6- Advocare Pediatrics Medical Group | Medical Inspector/ School Doctors, Students |
| 7- Garrison Architects | School Architect |
| 8- Holt, McNally & Associates | School District Auditor |
| 9- Lakeview Financial | 403b Provider |
| 10- Coastal Environmental Compliance, LLC | Environmental Services |
| 11- Integrity Consulting Group | Insurance Broker of Record- Employee Health Benefits |
| 12- Conner, Strong & Buckelew | Insurance Broker of Record- Property & Casualty & Workers Compensation |
| 13- SJ Services | Custodial |
| 14- ADP | Payroll Support |

O. Recommendation: Riley/Baker approve the South Jersey Times & Courier Post as the official newspapers of the district for the 2025-2026 school year.

P. Recommendation: Riley/Baker approve the following Personnel services for the 2025-2026 school year:

| Employee Name | Type of Service |
|-----------------------|----------------------------------|
| 1- Mr. Korey Jeffries | School Board Secretary |
| 2- Mr. Korey Jeffries | Public Agency Compliance Officer |
| 3- Mr. Korey Jeffries | Custodian of Records |

Swedesboro-Woolwich Board of Education

“A Community dedicated to inspiring life-long learners”

| | |
|------------------------------|---|
| 4- Mr. Korey Jeffries | Authorize to award contracts up to bid threshold of \$32,000, and set quote threshold \$4,800 of bid threshold amount for the 2025-2026 school year |
| 5- Mrs. Christina Panebianco | Assistant Board Secretary @ \$125/meeting |
| 6- Mr. Joseph Murray | Assistant Technical Support @ \$100/meeting |
| 7- Ms. Valerie Matteo | Wellness Champion @ \$1100 stipend (Paid for by SHIF) |
| 8- Mrs. Debbie Gambino | Officer for Reconciling Monthly Accounts |
| 9- Mr. Josh Stow | Integrated Pest Management |
| 10- Mr. Josh Stow | Right to Know Officer |
| 11- Mr. Keith Doster | Indoor Air Quality Designee |
| 12- Mrs. Heather Worrell | Affirmative Action Compliance Officer for Personnel |
| 13- Mrs. Heather Worrell | Homeless Liaison |
| 14- Mrs. Heather Worrell | Truancy and Attendance Officer |
| 15- Mrs. Heather Worrell | 504 Officer |
| 16- Mrs. Jamie Flick | Data Coordinator |
| 17- Mrs. Jennifer Boston | Safety Specialist |
| 18- Mrs. Lorraine Campbell | HIB Coordinator/Municipal Alliance Rep |

Q. Recommendation: Riley/Baker approve collection and maintenance of Pupil Records (per FERPA) for the 2025-2026 school year.

R. Recommendation: Riley/Baker approve the following: Pursuant to PL 2015, [Chapter 47](#) the Swedesboro-Woolwich Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200 for the 2025-2026 school year, **as submitted**.

S. Recommendation: Riley/Baker approve the resolution authorizing contracts with approved state contract vendors for The Board of Education:

WHEREAS, the Swedesboro-Woolwich Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising

Swedesboro-Woolwich Board of Education

"A Community dedicated to inspiring life-long learners"

for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Swedesboro-Woolwich Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Swedesboro-Woolwich Board of Education, intends to enter into contracts with State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, the Swedesboro-Woolwich Board of Education authorizes the Purchasing Agent to purchase certain goods or services from approved New Jersey State Contract Vendors for the 2025-2026 school year pursuant to all conditions of the individual State contracts; and be it further

RESOLVED, that the duration of the contracts between the Swedesboro-Woolwich Board of Education and the State Contract Vendors shall be July 1, 2025 to June 30, 2026.

Date Approved

Business Administrator/Board Secretary

- T. Recommendation: Riley/Baker approve Chart of Accounts for the 2025-2026 school year.
- U. Recommendation: Riley/Baker approve the transfer of unanticipated excess current year revenue in the amount not to exceed \$1,000,000 from the general fund into the maintenance reserve and/or capital reserve, per auditor recommendation.
Note: Final amount to be determined by auditor recommendation and board discussion in the Fall of 2025.
- V. Recommendation: Riley/Baker approve the [ESS Salary Guide](#) for the 2025-2026 school year from ESS, **as submitted**.
- W. Recommendation: Riley/Baker approve bus driver's, LaTasha Pitman and Sidney Astwood, to run shuttle bus service, using our in-house buses, for the 6th grade Moving Up Ceremony Night on June 17, 2025 from 5-8 pm.
- X. Recommendation: Riley/Baker approve the following retiree's to be paid their unused sick time in July 2025, not to exceed \$8,000, as per contract:
- Lori Taylor

- Maria McGinley

Y. Recommendation: Riley/Baker approve the following Administrative Vacation Buy Out Days for the 2024-2022 school year:

- Jennifer Boston 4 days
- Joel Brown 6 days
- Lorraine Campbell 6 days
- Jamie Flick 4 days
- Matthew Kelly 6 days
- Jackie Traini 6 days
- Heather Worrell 6 days

Z. Recommendation: Riley/Baker approve submission of the Funding for Optimal Comprehensive Universal Screeners (FOCUS) Competitive Grant (anticipated award amount \$8,620).

AA. Recommendation: Riley/Baker approve the Business Administrator to pay bills between meetings as necessary.

Board action needed: Yes (Roll Call Required)

(Motion to carry 5-0 for A-B, D-AA; 4-0-1 for C Azzari abstain)

Natalie Baker-Y

Julie Dickson-Y

Erin Carroll

Laurie Cecala-Read-Y

Tamara McGovern

Alfred Beaver

Kenneth Riley-Y

Gina Azzari- abstain from C; yes, for all the rest

Curriculum, Policy, Community Relations Committee
Committee Meeting Report, (Chairperson) Natalie Baker

- ***Curriculum Roll Out***
- ***Meeting Schedules***

- A. Recommendation: Cecala-Read/Riley approve the **HIB District and School Grade Report** for the 2023-2024 school year, **as submitted**.
- B. Recommendation: Cecala-Read/Riley approve **HIB**, **as submitted**.
- C. Recommendation: Cecala-Read/Riley approve the Harker School PAWS Project for the 2025-2026 school year.
- D. Recommendation: Cecala-Read/Riley approve the [Annual Agreement for Professional Services between Gloucester County Special Services](#) and Swedesboro-Woolwich School District for the 2025-2026 school year, **as submitted**.
- E. Recommendation: Cecala-Read/Riley approve Kayley Klehamer and Michelle Granstrom to work ESY at \$38/hour and Diana Sanes as an aide at \$25/hour, as per contract.
- F. Recommendation: Cecala-Read/Riley approve Christy DiBella and Diamond Brown to provide substitute support for children with IEP's for Clifford Drama Club at \$25/hour, as per contract.
- G. Recommendation: Cecala-Read/Riley approve Lynne Bussott as a ESY substitute on an as needed basis at \$38/hour, as per contract.
- H. Recommendation: Cecala-Read/Riley approve Allison Pitner and Elena Spies to attend summer IEP meetings on an as needed bases at \$38/hour, as per contract.
- I. Recommendation: Cecala-Read/Riley approve Amy hay to provide ESY speech services at \$38/hour, as per contract
- J. Recommendation: Cecala-Read/Riley approve Emily Gretz and Sarah Perez to provide Homebound Instruction for (#9225445772) at \$38/hour, as per contract.

Swedesboro-Woolwich Board of Education

"A Community dedicated to inspiring life-long learners"

- K. Recommendation: Cecala-Read/Riley approve the Tuition Contract between Pennsgrove School District and the Swedesboro-Woolwich School District for Out of District Student (#2365065097) for the 2024-2025 school year.
- L. Recommendation: Cecala-Read/Riley approve the Contract between Brookfield Schools to provide hospital-based education services for (#3203586167) at \$38/hour, as per contract.
- M. Recommendation: Cecala-Read/Riley approve the following STAFF for Summer PD opportunities to be paid \$25/hour (paraprofessional) \$38/hour (teacher), as per contract, **as submitted**.
- N. Recommendation: Cecala-Read/Riley approve Maria Sohn and Lori Savas to provide two summer PD Sessions and to be paid \$38/hour, as per contract.
- O. Recommendation: Cecala-Read/Riley approve Isabella Muchler to add an additional session (July 7-9 from 9am-2pm) of Cosmetology Club to be paid \$38/hour, as per contract.
- P. Recommendation: Cecala-Read/Riley approve Tara Roberto to run a Butterfly Garden Summer Club on July 10, 28, 31 August 7, 21 from 9:30am-11:30am to be paid \$38/hour, as per contract.
- Q. Recommendation: Cecala-Read/Riley approve Chris Lewis to facilitate and lead the CPR/First Aid/AED new and recertification classes to staff on August 5, 12 and 13, to be paid \$38/hour, as per contract.
- R. Recommendation: Cecala-Read/Riley approve the following STAFF to receive CPR/First Aid/AED Training to be paid at \$25/hour (para) or \$38/hour (teacher/nurse), as per contract, **as submitted**.
- S. Recommendation: Cecala-Read/Riley approve the following STAFF to complete summer curriculum updates to be paid \$25/hour (para) or \$38/hour (teacher), as per contract.
- T. Recommendation: Cecala-Read/Riley approved the revised 2025-2026 School Calendar, **as submitted**.

Swedesboro-Woolwich Board of Education

"A Community dedicated to inspiring life-long learners"

U. Recommendation: Cecala-Read/Riley approve the [addendum to the SWAA Contract](#) to include the Part-Time Instructional Supervisor Position Job Description, **as submitted**.

V. Recommendation: Cecala-Read/Riley approve Catherine Reichardt to provide summer speech services on an as needed basis, at \$38/hour, as per contract.

W. Recommendation: Cecala-Read/Riley approve the following policy for 2nd Reading, **as submitted**

- [5111](#) Eligibility of Resident/Non-Resident Students

Board action needed: Yes (Roll Call Required)

(All yes, motion to carry 5-0)

Natalie Baker-Y

Julie Dickson-Y

Erin Carroll

Laurie Cecala-Read-Y

Tamara McGovern

Alfred Beaver

Kenneth Riley-Y

Gina Azzari-Y

Operations

**Buildings and Grounds, Long Range Plans, Technology, Transportation
Committee Meeting Report, (Chairperson) Julie Dickson**

• **Housing Development Walkway**

- A. Recommendation: Baker/Riley approve the [Joint Transportation Agreement](#) between the Logan Township School District and the Swedesboro-Woolwich Board of Education for the 2025-2026 school year, **as submitted**.
- B. Recommendation: Baker/Riley approve the leasing agreement between [Yellow Bus Leasing](#), LLC and the Swedesboro-Woolwich School District for the 2025-2026 school year, **as submitted**.
- C. Recommendation: Baker/Riley approve Swedesboro-Woolwich School District to [Bergen County Cooperative Pricing System](#) known as the New Jersey Cooperative Purchasing Alliance (NJCPA)
- D. Recommendation: Baker/Riley approve Swedesboro-Woolwich School District to join the TIPS CO-OP known as the Interlocal Purchasing System.
- E. Recommendation: Baker/Riley approve Facility Usage Requests, as listed. (Subject to submission of Insurance Certificate, and 501 documentation, and no conflict with school district activities)

| Organization | School/Location | Date & Time | Activity |
|---------------------|----------------------------|-----------------------|-----------|
| 1- In the Wee Hours | Stratton MPR & Parking Lot | June 20, 2025/7am-9pm | Rehearsal |

Board action needed: Yes (Roll Call Required)

(All yes, motion to carry 5-0)

Natalie Baker-Y

Julie Dickson-Y

Erin Carroll

Laurie Cecala-Read-Y

Tamara McGovern

Alfred Beaver

Kenneth Riley-Y

Gina Azzari-Y

Public Comments

Any person interested in making comments on any agenda item or other school district related topic is requested to give their name and address. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via e-mail. If your questions or comments pertain to litigation, student or personnel matters, the Board asks that you see the Superintendent after the Meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public. This portion will end at the conclusion of the public comments

1- Eileen Healey- SWEA President

5. Board Ethics Training- Laurie Bandlow- NJSBA

Delegates:

- a. NJSBA – Mrs. Gina Azzari
- b. GCSBA – Mrs. Natalie Baker

6. Adjournment

Recommendation: Baker/Riley approve the adjournment of meeting.

Board action needed: Yes

Time: 8:57 pm

(All yes, motion to carry 5-0)

Respectfully submitted,



**Mr. Corey Jeffries
Board Secretary/SBA**

Next Meeting(s).

July 30, 2025

Board/Committee Meetings as scheduled