



## Oneida-Herkimer-Madison BOCES

P.O. Box 70 • 4747 Middle Settlement Road • New Hartford, NY 13413-0070

[www.oneida-boces.org](http://www.oneida-boces.org)

Patricia N. Kilburn Ed.D.

*District Superintendent*

T: 315.793.8560

F: 315.793.8541

[pkilburn@oneida-boces.org](mailto:pkilburn@oneida-boces.org)

August 18, 2025

Dear Staff,

I hope this message finds you well and that you had the opportunity to enjoy the warmer months of this past summer. As we approach the 2025-26 school year, I want to express my sincere gratitude for your continued commitment to our programs and services. Your hard work ensures the success of our component school districts and their students.

Opening Days are always a special occasion -- a chance to gather with colleagues, to learn and to connect. This year, it will also be a chance to realign ourselves around a new vision and mission that will guide the work we do. We will come together to reflect on our roles within the region's education system, the impact we have on component districts and the community, and our common purpose of expanding opportunities and pathways for every student to succeed.

- **12-month Instructional Support Staff** will gather at the Howard D. Mettelman Learning Center on **Tuesday, August 26 from 8:00-9:30 a.m.** for breakfast, connections and a brief program to follow.
- **10-month Instructional Staff** will have two (2) Opening Day sessions on **Tuesday, September 2**. 10-month instructional staff will gather at the Howard D. Mettelman Learning Center **at 7:45 and 9:30 a.m.** for breakfast, connections and a brief program to follow. Your department supervisor or principal will notify you of which session to attend and supply you with an agenda for the remainder of the day.

### **Mandated Trainings (Virtual)**

All staff members will have access to the annual mandated trainings beginning on **Monday, August 25**. The mandatory trainings will take approximately 2.5 hours to complete, and it is **required** that all staff members complete the trainings no later than **Friday, September 5**. An email including a link to the trainings with your login credentials and instructions will be sent to you later this week.

Thank you for your continued dedication and passion for education. Your professionalism and commitment are the driving forces behind our success, and I am confident that, together, you will make this a truly remarkable and impactful year for our students and our schools.

I look forward to what promises to be an exciting and impactful year ahead with all of you!

Sincerely,

Patricia N. Kilburn, Ed.D.

District Superintendent

*We are collaborators, working together and partnering with leaders in education, business, industry, government and the local community to promote inclusive educational and career opportunities and equitable access in order to prepare all of our learners for the dynamic world of today and tomorrow.*

Attachments:

- Agenda
- United Way Letter
- EAP Brochure
- Calendar
- Payroll Dates/Holiday Schedule
- Flu Shot Clinic Flyer
- ParentSquare Memo