

# Lee County High School

## NI Request for Post-Secondary Visit

### Junior and Seniors Only

Juniors are allowed up to TWO (2) days for College and Vocational School visits. Seniors are allowed up to THREE (3) days for College and Vocational School visits. Local area post-secondary schools are NOT to be included. For a post-secondary visit to be counted as an NI (non-instructional day) and not an absence, the student must meet all of the following requirements:

1. You **must** have all teachers sign this form and obtain permission three (3) days prior to your visit.
2. You **must** return the completed form to Mrs. Ford, in the front office **before** leaving.
3. You **must** bring written documentation back from the College/Vocational School visit from the admission office (proof of your visit). **Items that are not accepted include but are not limited to brochures, itineraries, parking pass.**

If any of the three requirements above are not met, these days will be **unexcused absences**. The student is responsible for all assignments when a NI day is taken.

**STUDENT NAME:** \_\_\_\_\_ **NI DATE:** \_\_\_\_\_

**POST-SECONDARY SCHOOL:** \_\_\_\_\_

Period	Teacher Signature	Date
1	_____	_____
2	_____	_____
3	_____	_____
4	_____	_____
5	_____	_____
6	_____	_____
7	_____	_____

**Very Important** - Student must sign that they understand. \_\_\_\_\_ (sign here)  
 Student's who do NOT turn in an excuse from the admissions office, their attendance will be changed to **UNEXCUSED**. Mrs. Ford will allow 3 days for you to provide documentation required. Feel free to email [Fordsh@lee.k12.ga.us](mailto:Fordsh@lee.k12.ga.us) the documentation if needed.

\*\*\*\*\*OFFICE USE ONLY\*\*\*\*\*

\_\_\_\_\_  
 Student Services/Guidance Signature

\_\_\_\_\_  
 DATE