



## Groveport Madison Schools District Service Center

4400 Marketing Place, Suite B  
Groveport, OH 43125  
614-492-2520  
www.gocruisers.org

### REQUEST FOR STATEMENTS OF QUALIFICATION TO ESTABLISH A FILE OF QUALIFIED DESIGN PROFESSIONALS

Groveport Madison School District (GMSD) hereby gives notice of its intent to establish a file with current qualifications from design professionals to use as a resource when the compensation for design services will be less than \$50,000. Services for which qualifications will be included in the file include architects, engineers, landscape architects, and surveyors. Anticipated projects include renovations and additions to current facilities and on-going permanent improvement projects at the multiple GMSD campus locations. Future projects at additional sites could also be possible.

The qualifications file is being established based upon the authority in Ohio Revised Code Section 153.68, which permits a public authority to maintain a file of current statements of qualifications for pre-qualified design professionals from which it may select a firm to provide services when the estimated professional design fee will be less than \$50,000.00. All qualifications received will be maintained in the file and will remain current for a period of one-year after receipt; **firms are requested to provide updates on an annual basis to the qualifications to remain current.** Statements of qualifications to be included in the file will be accepted at any time.

#### Statements of Qualification

Include the following information in the statement of qualifications submitted:

1. Name of Firm
2. Firm History – years of experience
3. Education, technical training, and experience of principals and key personnel
4. Firm's experience with substantially similar projects
5. Firm's experience with K-12 school districts
6. Firm's experience with GMSD
7. Number and type of school projects undertaken over past 5 years
8. Location of the firm – ability to provide on-site representation
9. Procedures for soliciting contractors to get qualified bidders for the project
10. Insurance coverage
11. Ability of firm to complete a project on a short timeline (1-6 months), including availability of staff and consultants

We believe all Cruisers are valuable. We will unconditionally SERVE, SUPPORT, and INSPIRE. Therefore, every Cruiser will maximize their unique PURPOSE, POTENTIAL, and POWER to produce the results they want.

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*Every Student, Every Lesson, Every Day*

12. Ability to maintain budget and schedule
13. Staffing (in-house or outsourcing) for engineering, mechanical, and roofing
14. References

Qualifications submitted will be reviewed and placed in the qualifications file; qualified firms may be contacted for future contracts as projects are identified and requested to provide pricing for services. Submissions will be accepted until July 25, 2025 at 4:00p.m. GMSD will provide an agreement for the services to be provided.

Submit one (1) copy of a statement of qualifications to David Hausmann, Director of Business Services, electronically ([david.hausmann@gocruisers.org](mailto:david.hausmann@gocruisers.org)) or:

David Hausmann, Director of Business Services  
Groveport Madison School District  
4400 Marketing Place, Suite B Groveport OH 43125

Any questions concerning the contracts or the qualifications file should be directed to David Hausmann at 614.492-2520, between the hours of 9 a.m. and 4 p.m., Monday through Friday or at the email noted above.