

Minutes
July 30, 2025
Swedesboro-Woolwich Board of Education
"A Community dedicated to inspiring life-long learners"
Gov. Charles Stratton School
15 Fredrick Boulevard
Woolwich Township, NJ 08085
6:00 P.M. Meeting Opening

1. Opening

A. Call to Order

Open Public Meeting Act. *Adequate notice of this meeting of the board of education of the Swedesboro-Woolwich School District has been provided in accordance with the certification of notice by the secretary of the board, which shall become part of the minutes of this meeting.*

B. Roll Call

<input checked="" type="checkbox"/>	Gina Azzari, School Board President	All Committees
<input checked="" type="checkbox"/>	Natalie Baker, School Board Vice President	(Chair) Curriculum, (Chair) Negotiations
<input checked="" type="checkbox"/>	Julie Dickson	(Chair) Operations Committee
<input checked="" type="checkbox"/>	Erin Carroll	Operations Committee
<input checked="" type="checkbox"/>	Laurie Cecala-Read	Operations Committee
<input checked="" type="checkbox"/>	Alfred Beaver	Curriculum Committee, Personnel/Finance Committee
<input checked="" type="checkbox"/>	Kenneth Riley	Personnel/Finance Committees, Negotiations

Quorum: 7-0/6:01 pm

C. Board Member Vacancy Candidate Interviews

- Board Interviewed Mr. James McCarrie for the Board Vacancy

Swedesboro-Woolwich Board of Education

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EXECUTIVE SESSION

RECESS INTO EXECUTIVE SESSION – If Needed

WHEREAS, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the "Board") to adopt a resolution at a public meeting to go into closed executive session; now therefore:

BE IT RESOLVED by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following:

- Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: _____
- Matters in which the release of information would impair the right to receive government funds, and specifically: _____
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: _____
- Matters concerning negotiations, and specifically: _____
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: _____
- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: _____
- Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Personnel, Board Vacancy, Superintendent Search, Board Self-Evaluation, Board Goals
- Matters involving quasi-judicial deliberations, and specifically: _____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.

- 1) Recommendation: Baker/Riley approve to enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.

Board action needed: Yes

Time: 6:10 pm

(All yes, motion to carry 7-0)

- 2) Recommendation: Baker/Beaver approve to return to **Regular Session**.
Board action needed: Yes Time: 6:31 pm
(All yes, motion to carry 7-0)

D. Flag Salute

E. Adoption of Agenda

Recommendation: Baker/Beaver approve the adoption of the agenda, **as presented**.
Board action needed: Yes
(All yes, motion to carry 7-0)

- F. Recommendation: Baker/Cecala-Read approve the newly elected board member for the unexpired term vacancy
- Mr. James McCarrie

Approval of Minutes

Recommendation: Baker/Dickson approve the regular and/or executive session minutes dated **June 11, 2025**, **as submitted**.
Board action needed: Yes
(Motion to carry 6-0-1- Beaver abstained)

2. Communication

A. Superintendent

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1) [Superintendent Updates](#)

2) Correspondence.

- [Thank you](#)- Stephanie Shainline

Board president, Gina Azzari, sent a heartfelt thank you to everyone for their condolences after the passing of her father.

Swedesboro-Woolwich Board of Education

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3) OPRA Log

Document (s) Requested	Who Requested	Date Received	Date Completed
1- Records of the total cost incurred by the SWSD for providing transportation (excluding special education) during the 24-25 school year for students residing in Auburn Chase, Balsam Estates, The Ridings, Strawberry Fields, Reserve at Weatherby, Fields of Woolwich, Oaks at Weatherby, Villages at Weatherby, Weatherby Meadows, Pepper Farm Towns and Courts at Woolwich	Kelly Hansbury	7/16/2025	7/24/2025
2- Seeking anticipated or projected cost of providing courtesy busing for the 25-26 school year to students residing in neighborhoods that are more then one mile but less then two miles from Harker			

Public Comments/Visitors

Pursuant to the Open Public Meetings Act, this meeting will now be open to members of the public who wish to speak or make comment on agenda items. Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer.

Any person who wishes to speak is requested to give their name, municipality of residence, and group affiliation, if any, at the beginning of their comments. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via email.

If questions or comments pertain to litigation, student or personnel matters, the Board asks that you email the Superintendent after the meeting since the Board does not, pursuant to Open Public Meetings Act, discuss or respond to these items in public.

1. Eileen Healey- SWEA President

- Congratulations to all the new hires and good luck to the staff members that are moving on
- SWSD Building perms attending New Staff Orientation?
- Is the annual approval for Aveanna for substitute nurses?
- Stipend meeting that was scheduled for August 25, 2025 was cancelled. Will it be rescheduled?
Gina- an email will be sent in regards to rescheduling the meeting
- What is the morning bus supervision for the shuttle route?
Dr. Kellogg-This is for the Stratton shuttle bus route. Having the stipend for a staff member to be there in the morning prevents the district from having an additional bus route.

3. Action Items

Personnel/Finance/Negotiations Committee

Personnel & Finance Committee Meeting Report

Negotiations Committee Meeting Report, (Chairperson) Natalie Baker

- **Harker Busing**
- **Voided Check Policy**
- **Annual Audit**
- **Board Vacancy**
- **Personnel Items**
- **IDEA Grant Application**
-

Al Beaver- have we received the Title Funds or are they still held up?

Korey-They are still holding funds and have not gotten word yet on when they will be received.

Natalie Baker- what is the total savings to the district not doing courtesy busing?

Korey- Harker savings is \$143,000 and if there was a change in policy for the district it would be \$450, 000

Julie Dickson- Policy 8600- NJ State Policy

Upon the recommendation of the Superintendent the following Personnel Matters are presented for Board Approval:

A. Personnel- Recommendation: Beaver/Baker approve the following personnel items, as listed:

Name	Position/ Cert	Salary	Budget Acct #	Action	Effective Date
1- Olivia Denson	Teacher	BA/Step 1 \$56,316	11-212-100- 101-000-01- 080	SWSD Teacher New Hire	September 1, 2025- pending completion of ALL state required paperwork
2- Isabella Muchler	Teacher	BA/Step 1 \$56,316	11-120-100- 101-000-01- 080	SWSD Teacher	September 1, 2025- pending completion of ALL state required paperwork
3- Kayley Klehamer	Teacher	\$56,316	11-130-100- 101-000-01- 060	SWSD Teacher New Hire- 1 Year Contract	September 1, 2025- pending completion of ALL state required paperwork
4- Ashley Dua	Long Term Sub	\$135/day for day 1-20/\$200/day for 20+	11-120-100- 101-000-01- 050	SWSD Long Term Sub	September 1, 2025-March25, 2025- pending completion of ALL state required paperwork
5- Marisol Busco	Long Term Sub	\$135/day for day 1-20/\$200/day for 20+	11-120-100- 101-000-01- 070	SWSD Long Term Sub	September 1, 2025-March25, 2025- pending completion of ALL state required paperwork

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6- Megan Kinney	Long Term Sub	BA Step 1/\$56,316	11-130-100-101-000-01-060	SWSD Long Term Sub- 1 Year Sub contract	2025-2026 school year- pending completion of ALL state required paperwork
7- Jennifer Aiken	Substitute	\$135/day	11-190-100-320-000-070	SWSD Daily Substitute	2025-2026 school year- pending completion of ALL state required paperwork
8- Usha Hebbar	Substitute	\$135/day	11-190-100-320-000-070	SWSD Daily Substitute	2025-2026 school year- pending completion of ALL state required paperwork
9- Tameeka Outtene	Substitute	\$135/day	11-190-100-320-000-070	SWSD Daily Substitute	2025-2026 school year- pending completion of ALL state required paperwork
10- Pulumja Singh	Substitute	\$135/day	11-190-100-320-000-070	SWSD Daily Substitute	2025-2026 school year- pending completion of ALL state required paperwork
11- Olivia Ancone	Building Perm	\$135/day	11-120-100-101-000-01-080	SWSD Building Perm	2025-2026 School Year- pending completion of ALL state required paperwork
12- Elizabeth Cheshire	Building Perm	\$135/day	11-110-100-101-000-07-070	SWSD Building Perm 2 days per week	2025-2026 School Year
13- Elizabeth Cheshire	Daily Sub	\$135/day	11-110-100-101-000-01-070	SWSD Daily Substitute	2025-2026 School Year
14- Courtney Slusarski	Substitute Cafeteria Aide	\$15.49/hour	60-910-310-100-000-00	SWSD Substitute Cafeteria Aide	2025-2026 School Year
15- Janelle Jackson	Substitute Cafeteria Aide	\$15.49/hour	60-910-310-100-000-00	SWSD Substitute Cafeteria Aide	2025-2026 School Year- pending completion of ALL state required paperwork
16- MaryBeth Rambler	Cafeteria Aide	\$15.49/hour	60-910-310-100-000-00	SWSD Cafeteria Aide	2025-2026 School Year- pending completion of ALL state required paperwork
17- Kathy Thornton	Cafeteria Aide	\$15.49/hour	60-910-310-100-000-00	SWSD Cafeteria Aide	2025-2026 School Year- pending completion of ALL state required paperwork
18- Alice O'Brien	Cafeteria Aide	\$15.49/hour	60-910-310-100-000-00	SWSD Cafeteria Aide	2025-2026 School Year- pending completion of ALL state required paperwork
19- Julie Donahue	Teacher	-	-	Resignation	August 18, 2025
20- Dr. Kristin Kellogg	Superintendent	-	-	Resignation	November 13, 2025
21- Staff ID# 4885	Teacher	-	-	Medical Leave	On or about October 20, 2025- on or about March 2026- Requesting to utilize 10 sick days prior to birth and 15 sick days after birth
22- Staff ID# 4947	Teacher	-	-	Medical Leave	On or about November 28, 2025-on our about April 2026
23- Siena Branch	Student Teacher	-	-	Full Year Clinical Practice under the direction of Elisa Bitterman	Fall 2025 & Spring 2026

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24- LaTasha Pittman & Sidney Astwood	Bus Driver	\$32/hour	11-000-270-515-000-00	SWSD Bus Driver	2025-2026 School Year
25- Theresa Sisca, Nicole Higginbotham, Rylee Oswald, Diedre Robinson	Bus Aide	\$25/hour	11-000-270-515-000-00	SWSD Bus Aide	2025-2026 School Year
26- Korey Jeffries	Business Administrator	-	-	Revised Contract- Changes highlighted	2025-2026 School Year
27- Edward Bancroft	Maintenance/Custodial	\$47,895	11-000-261-100-000-01	Salary Adjustment	July 1, 2025
28- Danielle O'Donnell	Teacher	MA/Step 1		Lane change to MA	September 1, 2025
29- Staff ID# 4315	Teacher	-	-	Leave of Absence utilizing sick time	2025-2026 School Year

B. Stipends- Recommendation: Beaver/Baker approve the following stipends for the 2025-2026 school year, as listed:

Name	School	Stipend Position	Amount
1- Laura Hubbard	District	District Yearbook Coordinator	\$1500
2- Deanna Mazzuca	Harker	Community Hero (Replacing Julie Donahue)	\$950

C. Workshops- Recommendation: Beaver/Baker approve the following workshops for the 2024-2025 school year, as listed:

Name	Workshop	Date & Time	Cost	Estimated Travel Cost
1- Diane Thomas	Comprehensive Training for the Zones of Regulation	9/25-2025 Virutal 8am-3pm	\$220	\$0
2- Cristina D'Amelio, Alayna Pasztalaniec, Diane Thomas, Rachelk Ryman	Handle with Care- Instructor Re- Certification	October 3, 2025- 8:30am-4:30pm	\$525/person	\$0

D. Recommendation: Beaver/Baker approve the [Board Secretary's Report](#) in accordance with 18A: 17-36 and 18A: 17-9 for the month of **May 2025**. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and

Approve the [Treasurer Report](#) in accordance with 18A:17-36 and 18A:17-9 for the month of **May 2025**. The Treasurer Report and Board Secretary's Report are in agreement for the month of **May 2025**.

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Whereas, the Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c) 2 certifies that there are no changes in revenue amounts or revenue sources, and

Whereas, the Board of Education certifies- pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C 6A: 23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

E. Regular, Payroll, Cafeteria & Addendum Bills

Recommendation: Beaver/Baker approve for payment of **June 2025** regular and addendum bills in the amount of **\$1,496,317.78**, **July 2025** in the amount of **\$1,912, 124.12** and payment of **June 2025** payroll in the amount of **\$1,668,654.11**, **as submitted.**

F. Recommendation: Beaver/Baker approve the **Line-Item Transfer** for **June 2025** in the amount of **\$999,648.99**, **as submitted.**

G. Recommendation: Be it resolved that the Board approves the attached request to **void prior year checks**, **as submitted. (Tabled)**
(Baker/Beaver motion to table G- 6-0-1- Cecala-Read abstained)

H. Recommendation: Beaver/Baker approve retiree, Susan Manning, requesting reimbursement for unused sick time, to be paid in January 2026, no to exceed \$8000, as per contract.

I. Recommendation: Beaver/Baker approve the 5-year lease for KDI as the district's copier services for 2025-2026 through 2029-2030, at a per month lease rate of \$6,955.

J. Recommendation: Beaver/Baker approve morning bus supervision for the shuttle route at \$38/hour, as per contract, not to exceed \$1800.

K. Recommendation: Beaver/Baker approve Alvini & Associates to provide 403B Professional Services for the 2025-2026 school year.
(Please note: was originally approved in June 2025 as Lakeview Financial)

L. Recommendation: Beaver/Baker approve the submission of the IDEA Grant Application for the 2025-2026 school year:

- Basic \$332,180
- PreK \$ 19,071

M. Recommendation: Beaver/Baker approve the school lunch and breakfast costs for the 2025-2026 school year, as listed:

- Student \$ 3.35
- Reduced \$ 0.00
- Staff \$ 5.00
- Breakfast \$ 1.70

Board action needed: Yes (Roll Call Required)

(All yes, motion to carry 7-0)

Natalie Baker-Y

Julie Dickson-Y

Erin Carroll-Y

Laurie Cecala-Read-Y

Alfred Beaver-Y

Kenneth Riley-Y

Gina Azzari-Y

Curriculum, Policy, Community Relations Committee

[Committee Meeting Report, \(Chairperson\) Natalie Baker](#)

- **0145 Policy**
- **Courtesy Transportation**
- **Board Member Vacancy**
- **Lead Testing**
- **Wellness/Health Benefits**
- **Contracts/Renewals**

A. Recommendation: Approve Board Goals for the 2025-2026 School Year.
(Baker/Riley approve to move Board Goals to after the retreat- 7-0)

B. HIB Reports

Recommendation: Baker/Beaver approve **HIB, as submitted.**

C. Recommendation: Baker/Beaver approve the following Out of District placements for the 2025-2026 school year, as listed:

- 3866962890- Holydell
- 8484560324- LARC
- 1259483185- Bancroft
- 3188017814- Archway Cooper's Poynt
- 8781449809- Bankbridge Development Center
- 9810440169- Bankbridge Development Center
- 7300464046- Brookfield
- 4527900127- Bancroft
- 5352339092- Archway
- 5180110767- LARC
- 3626297962- Bankbridge Elementary
- 9290827059- Bankbridge Middle School
- 7181905175- Hollydell

D. Recommendation: Baker/Beaver approve the [Annual Contract for the 2025-2026](#) school year with Aveanna Health Care to provide nursing support for (#7181905175), **as submitted.**

E. Recommendation: Baker/Beaver approve the [Annual Contract for the 2025-2026](#) school year with Cooper Hospital- Neurological Evaluation Services, **as submitted.**

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- F. Recommendation: Baker/Beaver approve Meghan Green to substitute for ESY 2025 on an as needed bases, at \$38/hour, as per contract.

- G. Recommendation: Baker/Beaver approve [Beth Laube for LDT/C Services](#) for the 2025-2026 school year on an as needed bases, at the rate of \$428.09/day, **as submitted**.

- H. Recommendation: Baker/Beaver approve Commission for the Blind and Visually Impaired, as needed for children with IEP/504.

- I. Recommendation: Baker/Beaver approve the [Wellness Program Year End Report](#) for the 2024-2025 school year, **as submitted**.

- J. Recommendation: Baker/Beaver approve the [Interlocal Services Agreement between Woolwich Township](#) and the Swedesboro-Woolwich School District to prove Class III/II Officers for the 2025-2026 school year, **as submitted**.

- K. Recommendation: Baker/Beaver approve the [Virtual or Remote Instruction Plan for the 2025-2026](#) school year, **as submitted**.

- L. Recommendation: Baker/Beaver approve Houghton Mifflin Harcourt (HMH) to present to staff in grades K-5 on Getting Ready for Into Reading on September 3, 2025 in the amount of \$4,200.

Board action needed: Yes (Roll Call Required)

(All yes, motion to carry 7-0)

Natalie Baker-Y

Julie Dickson-Y

Erin Carroll-Y

Laurie Cecala-Read-Y

Alfred Beaver-Y

Kenneth Riley-Y

Gina Azzari-Y

Operations

Buildings and Grounds, Long Range Plans, Technology, Transportation

Committee Meeting Report, (Chairperson) Julie Dickson

- **Air Conditioner- Clifford**
- **Walking Path at Harker**

A. Facility Usage Requests

Recommendation: Baker/Beaver approve Facility Usage Requests, as listed.

(Subject to submission of Insurance Certificate, and 501 documentation, and no conflict with school district activities)

Organization	School/Location	Date & Time	Activity
1- Woolwich Twp Police Department	Harker School Field	July 29, 2025 1-3pm	Police Academy Helicopter Demonstration

Julie Dickson asked if there were any updates from the Police Academy?

Dr. Kellogg- Nothing has been received yet.

Board action needed: Yes (Roll Call Required)

(All yes, motion to carry 7-0)

Natalie Baker-Y

Julie Dickson-Y

Erin Carroll-Y

Laurie Cecala-Read-Y

Alfred Beaver-Y

Kenneth Riley-Y

Gina Azzari-Y

Public Comments

Any person interested in making comments on any agenda item or other school district related topic is requested to give their name and address. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via e-mail. If your questions or comments pertain to litigation, student or personnel matters, the Board asks that you see the Superintendent after the Meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public. This portion will end at the conclusion of the public comments.

1- Eileen Healey- SWEA President

- Requesting Ad Hock Committee including board of education, staff, community and SWEA members

Laurie Cecala-Read asked if other districts have an Ad Hock Committee? Eileen will look into this and get back to the board.

2- The following community members spoke in regards to their concerns with the ending of courtesy busing to the Harker School:

- Melinda Jacobs
 - Debra Persichetti
 - Chris Anastasia
 - Dan Mulvihill
 - Amy Beckett
 - Cecelia Sebastiani
 - Karen Russo
 - Kelly Hansbury
 - Becky Guinter
 - Danielle Hosey
 - Brittney O'Connor
 - Steve Clement
 - Katelyn Hammond
- Safety
 - Active Construction
 - Should be done in phases
 - Crossing guards
 - Roundabouts
 - Should be an exception for Harker
 - Change to 1 mile instead of 2
 - Inconvenient for working parents
 - Timing getting to 4 different buildings

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- Demanding a safety audit
- Driving instead of bus is a significant inconvenience
- Comet Care is full
- Money in the budget
- Randy Dickson
 - Courtesy Busing- Not a punishment
 - Financial Reality
 - Own children had to walk through Swedesboro to get to the Clifford School
 - Understands parents' concerns- good time to allow your children to take on a limited responsibility getting to and from school

3- Chris Anastasia- Woolwich Township- expressed his concerns about his child. Since the questions pertained to student matters, as per the Open Public Meetings Act, response will be private.

A. 2025 Board Retreat- NJ School Boards

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- Matters concerning negotiations, and specifically: _____
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: _____

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- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: _____
 - Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Personnel, Board Vacancy, Superintendent Search, Board Self-Evaluation, Board Goals
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BE IT FURTHER RESOLVED that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.

Recommendation: Dickson/Beaver approve to enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.

Board action needed: Yes Time: 8:25 pm
(All yes, motion to carry 7-0)

Recommendation: Beaver/Cecala-Read approve to return to **Regular Session**.

Board action needed: Yes Time: 10:38 pm

Recommendation: Beaver/Dickson approve vacancy for board member
(All yes, motion to carry 7-0)

Recommendation: Approve Board Goals for the 2025-2026 School Year. **(Tabled)**
(Baker/Cecala-Read approve to table- All yes, motion to carry 7-0)

Delegates:

- a. NJSBA – Mrs. Gina Azzari
- b. GCSBA – Mrs. Natalie Baker

6. Adjournment

Recommendation: Baker/Cecala-Read approve the adjournment of meeting.

Board action needed: Yes Time: 10:40 pm
(All yes, motion to carry 7-0)

Respectfully submitted,

Korey Jeffries

**Mr. Korey Jeffries
Board Secretary/SBA**

Next Meeting(s).

August 13, 2025

Board/Committee Meetings as scheduled