

COMPONENTS OF THE SHARED DECISION MAKING PLAN

Amended 2.14.2020

Component 1 – The educational issues which will be subject to cooperative planning and shared decision making by the building committee:

The Committee is empowered to raise any issue associated with improving student performance. These issues may include, but are not limited to the following:

Curriculum	Assessment/Instruction
Resources	Allocation/Utilization Staffing, Budget
Communication	Calendar, Newsletter
Activities	Classroom/Non-classroom Field Trips, After-school Activities
School Environment	Transportation, Building Planning Disciplinary Code
Other	

Component 2 – The manner and extent of the expected involvement of all parties:

The building committee shall consist of a minimum of 5 members from the following groups:

<u>Administrator</u>	<u>1 member</u>
<u>Teachers</u>	<u>1 member</u> Any teacher from the teaching unit
<u>Parents</u>	<u>2 members</u> Members must not be employed by the district*
<u>Optional Members</u>	Members will be chosen from the remaining district employees
<u>Community Members</u>	

**The intent is not to eliminate parents who are employed by the district as casual labor. Current examples, including but not limited to outside contractors and substitutes.*

Each group will select their own members in a fashion they feel appropriate to ensure that their points of view will be represented and independently set the date for election of new members. In the spirit of maintaining continuity and making a smooth transition, each group should establish a term of office.

The building committee may create adhoc or subcommittees to address specific issues. Adhoc or subcommittees may include community members whenever appropriate and necessary. Subcommittees are to be comprised primarily of the aforementioned stakeholders, parents, teachers, administration, and non-teaching staff, but can also include any interested individuals, organizations, and/or subject matter experts, dependent on the issue at hand.

All decisions by the committee will be reached by consensus.

The building committee shall meet a minimum of four times a year at the convenience of the committee members.

All meetings will be open to the public.

Communication to all other interested parties may be accomplished by any and/or all of the following methods:

- Newsletter
- Posting of open meetings
- Requesting time at any concerned organizational meeting

Component 3 – The means and standards by which all parties shall evaluate improvement in student achievement:

The Fire Island Union Free School District has a unique opportunity to personalize education for each student in the district. District resources which include finances, personnel, and small class size make it possible and reasonable for the district to create a nurturing and effective learning environment for all students.

The Shared Decision Making Committee shall use the district report card results of the New York State assessment program and other standardized testing as a basis for understanding student achievement. Other sources of information may also be used in determining the committee's goals toward improving student achievement.

Component 4 – The means by which all parties will be held accountable for the decisions which they share in making:

In order to monitor the effectiveness of the Shared Decision Making Committee goals, the committee shall:

1. Establish short and long term goals for each issue:
 - These goals will be well defined and easily obtained within one year. However the committee reserves the right to undertake projects that exceed one year.
 - Should a project exceed the committee's term, a designated outgoing committee member will consult on the issue to facilitate continuity. This will include but not be limited to a presentation of work to date to the new committee.
2. Define necessary methods to achieve these goals.
3. Evaluate the effectiveness of the decision.
4. All committee members shall be present for Board presentations on matters of substance.

Methods shall be decided upon after an examination of available resources.

It is the responsibility of each member to take advantage of resources provided including training.

It is the responsibility of each member to communicate, not only within the committee itself, but also between their individual stakeholder group and the general public and represent and communicate with the group they represent.

Members should be committed to demonstrating the qualities of effective team operation including: attendance at meetings, punctuality, open and honest participation, and constructive and creative problem solving.

Component 5 – The process whereby disputes presented by the participating parties about the educational issues being decided upon will be resolved at the local level:

The committee will operate on the basis of consensus.

Decisions will be reached through a complete investigation of the facts, observations, ideas, and conclusions of all involved.

All members of the committee will accept the decision in principle after having had the opportunity to fully voice his/her opinion on the issue(s).

The complete decision may not be 100% aligned with a member's beliefs, but is not antithetical to sum and substance of his and her beliefs.

The failure to voice an opinion on a decision allows for acceptance of the point under discussion.

No one will be personally singled out for supporting or rejecting the decision.

All the committee members will support the decision and not oppose its implementation.

When consensus cannot be reached a mediator will be engaged. That mediator will be selected by consensus.

If there is no resolution by consensus, the issue will be tabled for a period of at least three months. At that time the issue may be reintroduced by a 2/3 majority vote of the committee.

Component 6 – The manner in which all state and federal requirements for the involvement of parent in planning and decision making will be coordinated with and met by the overall Plan:

The district commits itself to following appropriate federal and state regulations for the involvement of parents in programs such as Title I and other similar programs. The district will concentrate on meeting all state regulations for the involvement of parents. In the event that the district does initiate new federal programs, the appropriate requirements and structures will be adopted.