



PSO May 6, 2025 Meeting Minutes  
Meeting at Rockwood Valley – 9:30 am

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**In attendance:** Jenifer Robertson, Dr. Higgins, Tara Sintek, Annie Miller, Jenny Arbuszewski, April Ladner, Jennifer Adams, Jillian Weems

**Absent:** Jennifer Adams, Laycie Norris Wagner, Jessica Brown, Devon Bussen, Stacey Scott, Stephanie Stempf

**Introductions:**

## **Minutes**

April draft meeting minutes reviewed –motion was made to approve April meeting minutes –April moved, Tara seconded. Motion passed.

## **President’s Report – Jenifer Robertson**

- President’s Forum End of Year Celebration and Networking 5/7/25 Dogwood Social House 6:30p
- Discuss next year’s meeting day/time-1<sup>st</sup> Tuesday@9:30
- August meeting date? Aug 12@10am
- Review open chair positions—buzz book
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**Principal’s Report—Dr. Higgins** 3 staff members are retiring: Jen Hamm, Mr. Minter & Ken Schuelte

## **Counselor’s Report—Stacey Scott**

**Treasurer’s Report – Jillian Weems** Good spot, not a lot of activity but income included Fun Food Fridays, punch cards, school store; International Day money was spent, wellness day did not but will in 25/26; discussed using beautification budget toward new signage

## **Vice President’s Reports:**

### **Communications – Jen Adams/Jess Brown**

- Buzz Book
- Membership
- Newsletter:
- Social Media:
- Website:

### **Fundraising – Devon Bussen**

- Dine to Donate Singers Ice Cream 5/23 2-9pm
- School Store:
  - Inventory: based on inventory will close either 5/16 or 5/21
  - Fun Food Friday: Ideas needed
  - FACS: have enough for the beginning of the year
- School Supply Kits: Arrive 8/8 and sort 8/9

### **School Events – Stephanie Stempf/Annie Miller–**

- Trivia Knight 3/7/25
- 6<sup>th</sup> Grade Fun & Field: good on volunteers



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- 8<sup>th</sup> Grade farewell events: Friday, May 16 7-9—set-up committee, need take-down volunteers; Jen and Annie to staff the cookie table at the promotion ceremony

### **Service Projects – Jenny Arbuszewski –**

- Adopt-a-Family:
- Building Beautification:
- Bylaws/Standing Rules:
- Nominations & Elections:
- Teacher/Staff Grants:
- Volunteer Coordinator:
- Volunteer Handbook:

### **School Community—April Ladner**

- Student of the Month
- Student Recognition (KORT/Merlin/Excalibur/Shining Knight) Excalibur: May 6 @ 7pm—need to have someone staff the table & announce 1 cookie per student; Shining Knight-155 students on May 20 (popsicles)
- Teacher/Staff Appreciation April 11—dessert pizza bar
  - Staff Meals (BTS, Conference, EOY) May 23 El Tocoloco
  - Staff Celebrations
  - Staff Individual Recognition:
  - Staff Valentine Gift Card Raffle
  - Staff Appreciation Week—May 5<sup>th</sup> week; dessert bar on Friday, \$22 gift for each teacher (scooter’s gift card, gel pen, personalized notepads) and meals

### **New Business**

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### **Questions?**

Meeting adjourned.

### **Calendar for PSO Meetings**

Next meeting Tuesday, August 12, 10:00am