

# Foster Elementary Charter School

## Charter Board Meeting Minutes



**Date:** 06.10.25

**Time:** 06:00 PM

**Location:** Foster LMC & Online

### Mission

Stephen Foster Elementary Charter School creates partnerships among students, staff, parents and community members to serve a diverse population of learners comprised of neighborhood and open enrolled students in grades 4K-5.

### Vision

Stephen Foster Elementary Charter School develops independent learners who: honor diversity; show respect for themselves, others and the environment; and seek to use their unique strengths to lead efforts to improve the world around them.

To join the meeting via Google Meet link:

<https://meet.google.com/pyr-vtfj-jhr>

To request free childcare during an in person Board meeting, email [FosCharter@gmail.com](mailto:FosCharter@gmail.com) at least one day in advance.

### Linked Documents & Media –

[May Charter Board Minutes](#)

[2024-2025 Board Member Contact Information](#)

[2024-2025 Charter Board Meeting Dates](#)

[Authorizer Expectations](#)

TOPIC		FACILITATOR
Attendance		
<b>Present</b> <ul style="list-style-type: none"><li>● Susie Buche</li><li>● Jamie Johnston</li><li>● Kraig Knorr</li><li>● Cortney Dvorachek</li><li>● Kali Jenneman</li><li>● Jennifer Kary</li><li>● Aaron Shoemaker</li><li>● Sarah Wylie</li><li>● Brandi Andrews</li><li>● Kelsi Van Fossen</li></ul>	<b>Absent</b>	
		Cortney

<p><b>Announcements</b></p> <ul style="list-style-type: none"> <li>• Thanks to Brandi for doing the 50/50 raffle at the End of the Year Bash <ul style="list-style-type: none"> <li>◦ The raffle raised \$130 for the charter board</li> </ul> </li> </ul>	<p>Susie</p>
<p><b>Call to Order</b>  <b>Approval of Minutes (see Linked Documents &amp; Media)</b>  <b>Changes/Additions? No</b>  <b>Motion to approve by:</b> Brandi Andrews    <b>Seconded by:</b> Sarah Wylie  <b>Result of Vote:</b> Carried</p>	<p>Susie</p>
<p><b>Administrator Report</b></p> <ul style="list-style-type: none"> <li>• <b>Celebrations</b> <ul style="list-style-type: none"> <li>◦ Secura is giving the school \$5000 for the implementation of Leader in Me.</li> </ul> </li> <li>• <b>General</b> <ul style="list-style-type: none"> <li>◦ Hiring Updates <ul style="list-style-type: none"> <li>▪ Foster’s only unhired position is a 0.5 health para.</li> <li>▪ Foster’s third special ed teacher has been hired. Our special education team will have 3 special ed teachers and 2 paras.</li> <li>▪ Ms. Rosie, the Spanish interpreter, is moving to Eau Claire. Her position will be filled.</li> </ul> </li> </ul> </li> <li>• <b>Future Planning</b> <ul style="list-style-type: none"> <li>◦ Leader in Me - Funding Update from Secura <ul style="list-style-type: none"> <li>▪ The charter board will only need to provide funds for the printing and binding of materials.</li> <li>▪ Leader in Me will have two professional development time days. One day is a whole staff training. The other will be with the CSIP team.</li> </ul> </li> <li>◦ <a href="#">DRAFT Governance Board Handbook</a></li> </ul> </li> <li>• <b>Budget</b></li> </ul>	<p>Kelsi</p>
<p><b><u>Programs &amp; Services Committee</u></b></p> <ul style="list-style-type: none"> <li>• The charter board approved that the 5th grade leadership project did not need to present a project at the end of the 24-25 school year due to new curricular resources.</li> </ul> <p><b>Motion to approve by:</b> Susie Buche    <b>Seconded by:</b> Aaron Shoemaker  <b>Result of Vote:</b> Carried</p>	<p>Cortney</p>
<p><b>Business Services Committee</b></p> <ul style="list-style-type: none"> <li>• Budget review (monthly requirement? - yes!) <ul style="list-style-type: none"> <li>◦ The charter board needs to talk about the school and charter budget at every meeting.</li> <li>◦ There is not a new budget report for the charter board.</li> </ul> </li> </ul>	<p>Kraig/Jamie</p>
<p><b>Policy Review Committee</b></p> <ul style="list-style-type: none"> <li>• Voting for elected positions <ul style="list-style-type: none"> <li>◦ Nominations &amp; voting for new member at large open seats can happen at any time.</li> <li>◦ Nominations &amp; voting for officer seats are held each June.</li> </ul> </li> </ul>	<p>Kraig</p>

<ul style="list-style-type: none"> <li>o Kraig presents the slate of candidates &amp; leads discussion, then voting.</li> <li>o Kali Jenneman is the new secretary.</li> <li>o Aaron Shoemaker is the new treasurer.</li> <li>o Susie Buche was elected president by write in vote.</li> <li>o Each officer serves a 3 year term.</li> <li>o Susie Buche has been president for the last 5 years due to no one else wanting the position. She will be serving a one year term unless or until someone else would be interested in the position.</li> </ul>	
<p><b>Old Business</b></p> <ul style="list-style-type: none"> <li>● Create Foster Governance Board AND Family handbooks <ul style="list-style-type: none"> <li>o The charter board needs to be in compliance with the AASD authorizer expectations by September 1. Should the policy review committee be in charge? <ul style="list-style-type: none"> <li>▪ The policy review committee will make sure the board is in compliance with AASD authorizer expectations and try to have a draft ready by the August meeting.</li> </ul> </li> </ul> </li> <li>● Sign up for Charter School Conference, 6/16 afternoon &amp; 6/17 (Susie &amp; Courtney are going: anyone else?)</li> <li>● Future outside funding <ul style="list-style-type: none"> <li>o 50/50 Raffle</li> <li>o Puzzle Event?</li> </ul> </li> <li>● Committee Members (also add Aaron to website &amp; members doc) <ul style="list-style-type: none"> <li>o Progs &amp; Services: Susie, Courtney*, Jennifer, Kali</li> <li>o Business Services: Sarah, Aaron*, Jamie</li> <li>o Policy Review: Susie, Jamie*, Aaron, Brandi</li> </ul> </li> <li>● Summer Meeting Dates/<a href="#">2025-2026 Meeting Dates</a> <ul style="list-style-type: none"> <li>o August 12, 2025 will be the first meeting of the new school year.</li> <li>o Kindergarten Orientation falls on our May 12 date</li> <li>o 2 other date changes</li> </ul> </li> </ul>	<p>Susie, Jamie</p>
<p><b>New Business</b></p> <ul style="list-style-type: none"> <li>● <a href="#">Title I Spring Update</a></li> </ul>	<p>Courtney, Jamie, Susie</p>
<p><b>Adjournment</b>  Sincere thanks to Kraig for his impressive “career” with the Foster Charter Board!  <b>Motion to adjourn by:</b> Brandi Andrews    <b>Seconded by:</b> Jamie Johnston  <b>Result of Vote:</b> Carried</p>	<p><b>Minutes submitted by:</b>  Cortney Dvorachek</p>
<p><b>Topics for Future Meetings</b></p>	

**NEXT MEETING:** Tuesday, August 12, 2025, at 06:00, Foster LMC & Virtual

The Foster Charter Board generally meets on the 2nd Tuesday of each month except July, unless there are conflicts with the school calendar or activities, or when the Board’s work requires additional meeting time. An Important Dates document is published at the beginning of each

school year; any deviations from this schedule are recorded in Board Agendas & Minutes. (Emergency schedule changes are communicated by the most efficient method available at the time.)

**PLEASE NOTE:**

Once editing for publication is completed by the Foster Charter Board Secretary & President, a .pdf version of this document must be 1) saved to the FosCharter Google account, 2) emailed to Foster Staff & all others requesting it, 3) published on the Foster School district website, & 4) emailed to Deb Barraza at AASD to be included in district records. 6/24