



GRAND RAPIDS AREA
— **Virtual Academy** —
Resilience ♦ Readiness ♦ Excellence

K-5 Student Handbook
2025-26 School Year

Principal: Clayton Lindner
Phone: 218-327-5870 x41809
Email: clindner@isd318.org



Welcome

Welcome to Grand Rapids Area Virtual Academy. We are honored that you have selected us as a partner in supporting your educational journey. We are excited you are a student with us, where we are committed to a program that builds resilience, readiness, and excellence!

This school handbook is designed to provide you with policies and guidelines that are needed to create a positive learning environment for ALL at GRAVA.

GRAVA is a fully accredited online provider through the Minnesota Department of Education for students in kindergarten - 12th grade.


GRAVA delivers a personalized learning approach, provides a flexible schedule, and offers instructional and technical support. Families and students are encouraged to utilize the various tools provided in our online platform to plan and track their successes and work completion.

Students will receive:

- Individualized student learning through the use of digital curriculum and personalized instructor support.
- Instruction that allows students to follow their own pace, plan, and path along their educational journey.
- High-quality curriculum aligned to Minnesota academic standards. ● Access to curriculum 24:7
- Flexibility in their personal and academic schedules.
- Ability to connect with teachers during online office hours.

Thank you for entrusting us with educating your child. Please contact us at any time if you have questions.

2025-2026 School Calendar



218-327-5700

Area Learning Center 218-327-5750
Bigfork School 218-743-3444
Cohasset Elementary 218-327-5860
East Rapids Elementary 218-327-5880
Grand Rapids High School 218-327-5760
Itaskin Education Center 218-322-4129
RJE Middle School 218-327-5800
West Rapids Elementary 218-327-5870
Central Enrollment 218-327-5824
Food & Nutrition Services 218-327-5771
Transportation 218-327-5830

2025-2026 School Calendar

August					September				
M	T	W	T	F	M	T	W	T	F
				1	1	2	3	4	5
4	5	6	7	8	8	9	10	11	12
11	12	13	14	15	15	16	17	18	19
18	19	20	21	22	22	23	24	25	26
25	26	27	28	29	29	30			

October					November				
M	T	W	T	F	M	T	W	T	F
		1	2	3	3	4	5	6	7
6	7	8	9	10	10	11	12	13	14
13	14	15	16	17	17	18	19	20	21
20	21	22	23	24	24	25	26	27	28
27	28	29	30	31					

December					January				
M	T	W	T	F	M	T	W	T	F
1	2	3	4	5				1	2
8	9	10	11	12	5	6	7	8	9
15	16	17	18	19	12	13	14	15	16
22	23	24	25	26	19	20	21	22	23
29	30	31			26	27	28	29	30

February					March				
M	T	W	T	F	M	T	W	T	F
2	3	4	5	6	2	3	4	5	6
9	10	11	12	13	9	10	11	12	13
16	17	18	19	20	16	17	18	19	20
23	24	25	26	27	23	24	25	26	27
					30	31			

April					May				
M	T	W	T	F	M	T	W	T	F
		1	2	3					1
6	7	8	9	10	4	5	6	7	8
13	14	15	16	17	11	12	13	14	15
20	21	22	23	24	18	19	20	21	22
27	28	29	30		25	26	27	28	29

June				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19

August
26-28 Teacher Workshop

September
1 Labor Day
2 First Day of School

October
16-17 Fall Break
31 End of Quarter 1

November
3 Teacher Workshop
14 Conferences
27-28 Thanksgiving

December 22 - January 2 Winter Break

January
15 End of Quarter 2 / First Semester
16 Teacher Workshop
19 Martin Luther King Jr. Day

February
16 President's Day

March
20 End of Quarter 3
23 Teacher Workshop

March 30 - April 3 Spring/Easter Break

May
25 Memorial Day
29 Grand Rapids High School Graduation
30 Bigfork High School Graduation

June
3 Last Day of School
4 Teacher Workshop

■ First / Last Day of School

■ Holiday / No School

○ End of Quarter

■ Teacher Workshop / No School

■ Conferences / No School

Board approved 2/10/25

General Student Information and Expectations

GRAVA students have the benefit of learning in an environment with a high level of flexibility and independence. With that in mind, students must make appropriate progress in their classes. Students should expect to work on school 6-7 hours a day or at least 25-30 hours each week.

Communication Expectations

- Due to the nature of online education, communication is critical to the learning environment. Students are expected to respond to all staff communications within 24 hours, excluding weekends and holidays. Students should contact their teacher if they need help in a class.

Attendance Policies and Procedures

Student Attendance Responsibilities

- Students must log in every school day and submit assignments to be on track in each of their courses.
- Students must complete courses within the timeframe determined at enrollment.

Parent Attendance Responsibility

- Parents should monitor and make sure their child is engaging in daily coursework that totals a minimum of three assignments a day.
- If a student does not turn in an assignment for fifteen consecutive school days, the student will be withdrawn from GRAVA in accordance with state law.
- The parent/legal guardian should log into the parent portal to view student progress.

Attending while traveling

- Students are expected to attend GRAVA while residing within the state of Minnesota. Students wanting to work while traveling outside Minnesota, and especially outside of the United States, may not be able to access all of the online work.

Parents play a key role in helping their child succeed in school. Parents are able to monitor their student's progress at any time and may contact their child's teacher with questions or concerns. GRAVA looks forward to partnering with parents to help make their child's academic experience a successful one.

Accessing Online Course Work

Students will receive a login to the Imagine Edgenuity System. Once in the system, students have a dashboard where they are able to access all of their courses.

- **Imagine Edgenuity** offers a standards-aligned video-based curriculum for students. This platform allows teachers to customize the curriculum for their students, monitor their progress, and provide support when needed. Students will complete lessons, assessments, and interactive activities as they learn course content.

What do you need to know as a student:

Student Imagine Edgenuity Orientation - Training will be held virtually (date TBD). More information will be sent to families closer to the date of the training. It will be recorded and shared out to families in the days that follow.

[Edgenuity Orientation Video](#) - View this video to understand the Edgenuity platform.

[Edgenuity Log In](#)

Username: (Student Complete School Email)

Password: (Lunch Pin)

[Edgenuity Help Center](#)

Independent Work Time

Students are expected to work on their assignments daily and keep up with the timelines outlined by their teacher based on their elementary pathway.

Home Learning Coach

Support at home is critical to the success of students in an online setting. All elementary school students are expected to have a responsible adult to support learning at home. The learning coach will be responsible for learning how to use GRAVA systems, monitoring student progress, and helping/encouraging students to access teacher help.

Progress Monitoring

Students and parents/guardians may check student progress by logging into Imagine Edgenuity and viewing the student Homescreen, where there is a progress bar and grade book.

Technology

Technology Device and Insurance Agreement

Students will be provided with technology to use at GRAVA. The [Technology Use Handbook](#) highlights key information about our 1:1 Technology and the responsibilities of both students and families.

All students/families are required to sign the [Technology Device and Insurance Agreement](#) prior to beginning the academic school year. GRAVA will provide to the student, according to the terms and conditions specified in this Agreement, the following device, equipment, and accessories:

- Ipad (K-5)
- Power cord

All students are required to follow [School Board Policy 524: Electronic Technologies Acceptable Use Policy](#)

Technology Support

If you are experiencing a technology issue, you can contact the Grand Rapids Area Schools Technology Department by sending an email to grhelpdesk@isd318.org. A member of the Technology Department will contact you as soon as possible during Technology Help Desk hours.

Academic Integrity

GRAVA expects a full commitment to academic integrity from each of our students. Should your teacher suspect that cheating or plagiarism has taken place, you may be required to verify your work, which can include additional demonstration of mastery such as additional course work, verbal demonstration of comprehension, and proctored exams in school at the GRAVA offices.

- Your work on each assignment will be completely your own.
- Your collaboration with another classmate on any assignment will be pre-approved by your instructor.
- You will not cheat or plagiarize in any form.
- You will not allow others to copy your work.
- You will not misuse content from the Internet.

Cheating/Plagiarism

Dictionary.com defines plagiarism as, “An act or instance of using or closely imitating the language and thoughts of another author without authorization and the representation of that author’s work as one’s own, as by not crediting the original author”. Plagiarism, or the copying of another’s work and submitting it as your own, is not tolerated and will receive consequences when identified and confirmed.

Students found to have copied sections from books, encyclopedias, or off the Internet, and turned this work in as their own, will receive a reduction in grade for that assignment up to a “fail.” This may also result in a loss of credit for that particular class. Cheating on an exam or an assignment may have a similar consequence. Students caught cheating or plagiarizing may lose credit for the assignment. The student may lose credit for the course upon the consideration of the teacher and an administrator.

Workspace and Supplies

Students must have their iPad/Chromebook charged and ready each day to be ready to go into live sessions and complete their work. We strongly encourage having a designated space to work from on a daily basis. High-speed internet access is required.

While you are an online student, we recommend having notebooks, pencils, a calculator, and any other school supplies you would need in a traditional setting available in your workspace. Students are required to have a headset/earbuds in order to participate in live classes and individual support sessions. Students are encouraged to use the online tools embedded into the Imagine Edgenuity platform.

[K-5 Supply List](#)

- Pencils
- Black permanent marker
- Expo Markers
- 2 Notebooks
- Highlighters in multiple colors (4th and 5th only)
- Crayons or colored pencils
- Scissors
- Scotch tape
- Notecards
- Headphones/Earbuds (recommended to purchase either with a microphone feature)
- Post-It Notes (optional)

There are very few consumable materials required for courses in Imagine Edgenuity. If you are enrolled in a course that does require materials of this type, they will be mailed to you directly from Pearson.

Standardized Testing Requirements

Minnesota Comprehensive Assessments (MCAs)

All GRAVA students in grades 3-5 are expected to participate in state and district assessments. Some of these assessments may be required for graduation, while others are designed to measure student proficiency in various subjects. Other state-mandated tests may be administered throughout the year.

Parents/Guardians have the right to refuse student participation in statewide testing. Parents/Guardians choosing refusal must review the Parent/Guardian Guide and Refusal for Student Participation in Statewide Testing, and complete and return the included form.

Open Enrolled Students

The school may terminate the enrollment of a nonresident student enrolled under an Enrollment Option Program (Minn. Stat. §124D.03) or Enrollment in Nonresident District (Minn. Stat. §124D.08) at the end of a school year if the student meets the definition of a habitual truant, the student has been provided appropriate services for truancy (Minn. Stat. Ch. 260A), and the student's case has been referred to juvenile court. The school may also terminate the enrollment of a nonresident student over the age of seventeen (17) enrolled under an Enrollment Options Program if the student is absent without lawful excuse for one or more periods of fifteen (15) school days and has not lawfully withdrawn from school.

Records and Your Rights

The collection, security, storage, and release of student information is as required by state and federal laws. The school district must obtain and use information about each student to plan the best education program and ensure the rights of each student and parent/guardian to privacy. Therefore, access to information by third parties is controlled. The superintendent

of schools has overall responsibility for student records and delegates the day-to-day responsibility to administrators in charge of each elementary and secondary school and to certain district personnel. See Also Public Notice Regarding Protection and Privacy of Pupil Records and the Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA)

Student Data

Public Data Directory information may be disclosed in the form of class lists or other lists. The following student information is public: a) name; b) school of attendance; c) dates of attendance; d) grades completed; e) degrees and awards received; f) participation in officially recognized activities/sports; g) height and weight of members of athletic teams; and h) photograph (including most videos).

Names of students in each class and classroom photographs are designated as limited directory data and allow parents and guardians to have access to that information without designating it as public information. If you, as a parent, do not want directory information used for school functions, please submit this request in writing to the principal of the elementary building. ([Policy 515](#))