Carman-Ainsworth High School
Parent Involvement Policy & Plan
2025-2026

Vision: The Carman-Ainsworth High School is a place where all stakeholders understand the opportunity and accept the responsibility for student learning and ensure that all students reach their full potential in our global society.

Mission Statement: The Carman-Ainsworth High School is a collaborative community working together to guarantee learning for every student.

Part I: Policy Involvement

The Carman-Ainsworth High School Title I School-Wide Parent Involvement Policy was created through a partnership, which included parents and staff. Through parent meetings and feedback from surveys, parents played an important role in the development of the policy. Through consistent use of parent feedback and suggestions, we will continue to update and improve our School-Wide Title I program. 1118 (b)

Annual Meeting: 1118 (c)(1)

- An annual meeting open to the community will be held during our Open House at the beginning of the school year that all parents are invited to attend.
- Current curriculum and assessment information will be disseminated and discussed by each department. Parents Right to Know will be presented, along with the School Wide Continuous Improvement Goals, the Parent Involvement Policy, and the CAHS Compact.
- Parents will have an opportunity to make suggestions. Parent suggestions will be used in revising the plans and policies. Any parents unable to attend the Annual Meeting may also give input and suggestions any time throughout the school year.

Provide various activities specifically designed to encourage the involvement of all parents at a variety of scheduled times: 1118 (c)(2)

- LINK CREW Freshman Orientation: Parents and students are encouraged to attend. Students receive their schedules and lockers. Principals and staff are available to answer questions as the parents & students tour the building.
- Open House: Open House is held in September at CAHS. All parents are invited to tour the school, meet their child's teachers, and obtain information regarding the classes and ways to support their child during the school year.
- Parent-Teacher Conferences: Parent-Teacher Conferences are scheduled two times a year. Report cards and grades can be viewed at any time via ParentVue.
- Flexible IEP times: IEP meetings will be scheduled flexibly to accommodate parent schedule needs.
- Athletic & Band Boosters: Coordinates parent volunteers, athletic and band fundraising.
- Parent Advisory Committee meetings: Monthly meetings are held at the High School in the media center. These meetings are publicized, and all parents are invited to attend the meetings.

    - They identify common needs and goals among parents of students
    - Provide the principal with feedback and insight from the parents' perspective
    - Bring to the principal's attention existing issues expressed by parents
    - See as advisory, not a decision-making body that makes recommendations
    - Facilitate communication between and among parents, stakeholders and community of the district
- What Every Parent Needs to Know meetings: Timely meetings are scheduled throughout the school year based on student and parent needs. These meetings will provide parents with help to guide their child to be successful in high school. Topics include, study habits, social media responsibilities, drugs and alcohol prevention, Spring Break safety precautions, etc.
- Link Crew Student/Parent Sessions: These timely sessions provide training for students to become acclimated to the high school experience. It provides tools to help freshmen and their parents navigate high school. These sessions are facilitated by staff and current high school leadership students.
- High School and Beyond Night: Parents of incoming 9th grade students are invited to learn about Educational Development Plans (EDPs), the importance of SAT testing, High School expectations and post-secondary opportunities.
- Volunteering/Visiting: The High School encourages and welcomes parent volunteers. There are a variety of opportunities to volunteer such as PBIS and honor roll celebrations. Parent visitors are also welcome within the building.
- Parent Requests: Parents may request assistance from the school in working to address their child's needs at any time.

Involve parents in planning, reviewing, and making improvements to the School-Wide Title 1 program, which will include the School and District Parent Involvement Policy: 1118 (c)(3)

- Review of the CAHS Parent Involvement Policy at the Annual Fall Parent Meeting
- Publish the CAHS Parent Involvement Policy in the CAHS Student Handbook, on the CA Website.
- Conduct an annual parent survey
- Participate in the District Continuous Improvement Committee
- Review and make changes when applicable at monthly Parent Advisory meetings
- Review the Title 1 Program, Parent Involvement Policy, and ask for suggestions for improvement at monthly Parent Advisory Meetings
- Continue to communicate with parents using school newsletters, district publication, website, email, Student and Parent Handbooks and Synervoice to increase parent involvement in the School-Wide Title 1 program

Provide timely information about the School-Wide Title 1 Program, the academic curriculum, assessments used to measure progress, and grade level expectations: 1118 (c)(4)(A)(B)

- Fall Open House night (Annual Title 1 Meeting)
- Freshmen Orientation Night
- Twice a year Parent-Teacher Conferences
- School/District Newsletters
- Report Cards

- ParentVUE (Parent Access to grades, assignments and attendance)
- CAHS Website (Parent Involvement Policy and Compact available)
- Transition programs (Elementary to Middle School; Middle School to High School)
- BAND Apps
- CA Twitter page
- Student Handbook can be viewed online on the CA and High School webpages. Hard copies of the handbook are available upon request. The Student Handbook is reviewed with students in Advisory.
- Telephone calls and emails
- School Calendar

Provide parents with the opportunity to interact with teachers regarding the education of their children. Include parents in the decision-making process and utilize their suggestions for improvement. Revise the School-Wide plan to meet student and parent needs and share revisions with LEA: 1118 (c)(4)(C) & 1118 (c)(5)

Carman-Ainsworth High School will provide parents with an opportunity to interact with their children's school by:

- Review the Title 1 Program, Parent Involvement Policy, and ask for suggestions for improvement at monthly Parent Advisory meetings
- District Continuous Improvement Committee
- Conduct an annual parent survey
- Host Title I nights to provide parents with opportunities to discuss academic and social expectations and receive materials and resources to support their students
- Hold Parent-Teacher Conferences
- Telephone calls/email correspondence between parents, teachers, and school
- Hold meetings as requested by parents
- Incorporate parent comments on the School-Wide program plan in the evaluation process of the Title I Program

Part II: Share Responsibilities for High Student Academic Achievement

Develop jointly with parents and teachers a School/Parent/Student Compact. The compact will outline ways in which the parents, school staff, and students will work together to ensure high student academic achievement. 1118 (d)(1) & 1118 (d)(2)(A)

CAHS Compact:

The Student/Parent/Teacher compact is an agreement between the parties to uphold their responsibilities in building an effective school community. Each family is given a new compact at the beginning of the school year as part of the Orientation packet. Compacts are signed, returned, and kept on file at school. The CAHS Compact is reviewed at the annual meeting. All teachers review the compact with students during Advisory in September. It will be revised each year by the District Continuous Improvement Committee with input from staff, parents, and students.

Provide frequent reports to parents on their children's progress: 1118 (d)(2)(B)

Carman-Ainsworth High School will provide various academic reports to parents:

- Report Cards
- ParentVUE (Parent Access to grades, assignments and attendance 24 hours/7 days a week)
- Parent-Teacher Conferences

Afford parents with reasonable access to staff. Provide opportunities for parents to volunteer, participate and observe their child's classroom: 1118 (d)(2)(C)

Carman-Ainsworth High School has an "open door" policy for parents. Parents may visit the school during the school day. Parents may schedule an appointment with the principals and/or teachers concerning the progress and welfare of their child. Phone conferences are also encouraged by both parents and teachers to keep the home/school communication lines open for the benefit of the student. Email is another tool that can be used by parents and teachers to keep in regular contact. In addition, parents are encouraged to participate in the following activities:

- Parent Advisory Committee
- What Every Parent Needs to Know meetings
- Classroom observations as requested by parents
- Family Engagement Events
- High School & Beyond Event
- Curriculum Nights
- Sporting Events
- Musical/Theatrical/Art Events

Part III: Building Capacity for Involvement

Provide information and assistance to parents regarding the state and local academic standards and assessments: 1118 (e)(1)

To ensure that parents are informed about academic standards and assessments, Carman-Ainsworth High School will provide the following:

- Report Cards
- ParentVUE (Parent Access to grades, assignments and attendance 24 hours/7 days a week)
- Parent-Teacher Conferences
- NWEA Assessment Sessions: Results provided/discussed during Parent-Teacher Conferences
- Students receiving additional assistance will be progress monitored regularly
- Information will be shared with parents when appropriate
- 10-12th Grade orientations in August will introduce students and parents to the building and the expectations
- During Open House night all staff will share expectations and provide parents with examples of resources to help their child reach their highest potential

Provide materials and training to parents: 1118 (e)(2)

Carman-Ainsworth High School offers training and materials to parents through the following events and activities:

- Orientation Nights
- Open House Night
- Family Engagement Events
- Monthly school newsletters/District Publications/CAHS BAND app
- District website, Parent web-provides parents with materials and resources to help their child achieve success
- High School and Beyond Night
- Provide list of community resources to individual parents and assistance in accessing these resources, as needed
- Senior Parent Information FAFSA Nights

Educate teachers, Title 1 staff and principals regarding the value of parent involvement, ways to communicate effectively with parents, and implementation of parent programs: 1118 (e)(3)

Carman-Ainsworth High School values and respects parent involvement in the school community. Parent involvement will be part of the professional development plan. Staff will participate in PLCs to implement new ideas for effective parent communication. Further, parents are a part of the Positive Support program. When situations occur that involve students or the welfare of the entire school community, parents are always the first point of contact. The district will in-service teachers on how to utilize the district website to post classroom newsletters and add materials and resources to the Parent Web. Title 1 staff will attend parent involvement workshops.

Coordinate parent involvement activities with other programs: 1118 (e)(4)

Carman-Ainsworth High School will work to coordinate programs to ensure success for all:

- Transition to high school activities for our 8th graders
- Parent volunteers
- Parent Advisory Committee
- School wide family events

Inform parents of school and parent programs in a timely and practical format in a language they can understand: 1118 (e)(5)

To ensure that all parents are informed in a timely and user-friendly manner, Carman-Ainsworth High School will provide the following parent communications:

- Carman-Ainsworth High School Student Handbook: Student Handbook can be viewed online on the CA and High School webpages. Hard copies of the handbook are available upon request. The Student Handbook is reviewed with students in Advisory.
- District/School Website: An internet website has been created for parents, students and staff. This website highlights events and activities taking place at school. It also includes web resources for parents, a school calendar, and contact information for all of the staff members. These websites help to maintain the school connection.
- School/BAND App/Twitter Page/District Newsletters: The High School has a monthly newsletter that gets sent to all parents who are signed up electronically. It includes upcoming events, parent tips on how to support their student's education, general information about what's happening in school, and contact numbers for questions. Each class has BAND page/newsletters to communicate more specific information to parents. The district also sends out a newsletter to the community regularly. These are all written in a language parents can understand.
- An automated calling system: The High School uses an automated calling system (Synervoice) to keep parents informed of upcoming events. It is also used to quickly contact parents in the case of changes to any scheduled event.
- ParentVUE Web Portal Access: There is a link on our website that gives parents continuous online access to their students' grades and attendance. This allows parents to monitor their child's progress.
- Parent Email Contact List: The High School has a parent email address book that is used to send electronic copies of school newsletters, updates on events happening at the school and give easy access to the link for the parent survey.
- Parent Survey: Every year, a parent survey is done to gather input from parents about the school and our programs. This information assists in creating our goals for the school improvement plan.
- Interpreters: Interpreters as needed, through GISD for all parent contacts

Provide support for parental involvement at their request: 1118 (e)(14)

Carman-Ainsworth High School will make every effort to support our parents and make sure their needs are met:

- Make every effort to accommodate parent requests to ensure that students and parents' individual needs are met to foster more positive parent involvement
- Parent Advisory Committee
- School Volunteers

Provide Title 1 funds for parent involvement activities: 1118 (e)(14)

Carman-Ainsworth High School will use Title 1 Parental Involvement funds to provide the following activities:

- Annual Fall and Spring Title 1 Meeting
- Parent-Teacher Conference Resource materials
- Family Engagement Events
- Parent Advisory Committee meetings
- What Every Parent Needs to Know Meetings

Part IV: Accessibility

Parent involvement activities accessible to all parents, including those with disabilities, parents who use English as their second language and parents of migratory children. 1118 (f)

Carman-Ainsworth High School will provide:

- Flexible meeting times
- Handicapped Accessible Facilities
- Home visits
- Phone conferences (interpreters, as needed, through GISD for all parent contacts)
- School/BAND App/Twitter Page/District newsletters written in a language parents can understand
- Accommodations with parents with disabilities
- Collaboration with community agencies
- Transportation assistance
- Introductory materials provided for new students & parents throughout the year (student handbook, Powerpoint of all expectations)
- Academic/social interventions provided as needed
- Counselor referrals