



Minutes of the August 11, 2025

Governing Board of Directors for Innovations International Charter School of Nevada

I. Call to Order and Roll Call

Board President Dr. LeAnn Putney called the meeting to order at 5:05 p.m. with a quorum present either through physical attendance at 1600 E. Oakey Blvd. and/or virtually through Zoom.

The following members were present: Dr. LeAnn Putney, Dr. Steve Barnson, Dr. Nicole Klimow, Mrs. Yvonne Lopez, Dr. Donnell Bayot, and Mr. Lorne Cramer. The following members were not present: Dr. Rebecca Nathanson and Dr. Lonnie Wright.

Also present were: Dr. Connie Malin, Superintendent; Mr. Nick Didier, Principal; Mrs. Mackenzi Creel, Marketing and Promotions Manager, Mr. Ken Malin, H.R. Director, and Mrs. Becky Poole, Business and Accounting Department.

II. Open Meeting Law Public Comment Statement

1. Public Comment and Discussion

There was no public comment or discussion.

III. Consent Agenda

Approval of Consent Agenda Items

Member Klimow moved to approve the consent agenda items as presented. Member Bayot seconded the motion. The Board voted unanimously to approve.

IV. Action and Discussion Items

a. Presentation and Discussion of the Meeting Agenda

Member Putney presented the board agenda reminding the members she had disbursed this to them earlier through email. She added item 'j' Emergency Response Representative to the agenda and noted it would be an action item. Member Barnson moved to approve the current agenda addition item 'j'. Member Cramer seconded the motion. The Board voted unanimously to approve.

b. Revised Rules of Governance

Member Putney noted to the Board that some adjustments had been made to the Rules of Governance upon the request and as a necessity to update the document. She presented the members with the updated version noting the changes required by NRS and the sponsor. Further discussion was held by Member Klimow for clarity concerning the seat numbers and terms of offices. Member Putney noted that these were the initial appointments and adjustments might have to be made before the next meeting. The Board will remain informed about any changes

that necessitate a further vote. Member Cramer moved to approve the Rules of Governance as presented for the evening. Member Klimow seconded the motion. The Board voted unanimously to approve.

c. AB 398

Mr. Ken Malin presented a plan for the expenditures of AB 398 allowed legislatively to retain and recruit staffing for charter schools. In his presentation, he noted that school administrators and retired personnel working through a contracted third party were exempted from this money. He also explained to the Board that PERS on this money could be paid from this funding and that no raises had been given to licensed staff prior to receiving this money. He presented the following for the Board's consideration:

- Licensed staff to receive \$3,500.00 each
- Support staff to receive \$1,000.00 each
- Those contracted through the third party not paying PERS would receive the \$3,500.00 from iiCSN funding not related to the AB 398 money.
- Request will be made to distribute the funding in two payments – one at the end of semester one in December and the other to be distributed at the end of the school year with the first paycheck in June.

Board members thanked Mr. Malin for his work on this project and asked how many third-party employees were had to which he responded eleven in total. Board member Bayot moved to accept Mr. Malin's suggestion for distribution of funds concerning AB 398 to be presented to the sponsor. Board member Klimow seconded the motion. The Board voted unanimously to approve.

d. Evaluation, Review, and Potential Raise for Dr. Malin

Member Putney and Member Bayot presented the evaluations completed by them for Mr. Didier and Dr. Malin for the previous school year. Based on the evaluation completed, Mr. Didier was moved to the Principal's position for both schools when Mrs. Harden resigned. Member Putney explained that he had been instrumental in teacher observations, parent and student communication and behavior, the Cognia Accreditation Renewal, and the application process for the school to move to the SPCSA sponsorship.

Member Putney also presented the evaluation of Dr. Malin to the board and noted with the board members that no raise had been given or approved for the past five years. To justify the suggestion of a raise for Dr. Malin, Member Putney presented a list of more than 25 items regularly performed by Dr. Malin that are considered to be above and beyond the scope of her current CEO status. It was also noted that permission had been granted to present her with the Superintendent title as it is readily recognized within the education field and a lateral movement from the CEO title. Member Putney noted that the last time Dr. Putney received a raise was 2021 and at the time it was equivalent to 5%. Member Putney requested that Board members consider giving Dr. Malin a 5% raise again to equate for a 1% for each year for the past five years of service. Member Putney asked for Board member feedback concerning her request. Member Klimow and Member Bayot noted to the members they believed this to be a reasonable request and that duties presented that are completed above and beyond the instructional day. Member Klimow moved to give Dr. Malin a 5% raise in pay. Member Cramer seconded the motion. The Board voted unanimously to approve.

e. School Based Emergency Operations Plan

Mr. Ken Malin presented the basic information allowed to the Board members concerning the School Based Emergency Operation Plan. The subcategories included in the plan were presented as well as the rationale behind the plan for student safety. Mr. Malin noted that this was a yearly plan and that two had to be created, one for each campus. He explained that both plans were generally structured the same excluding the appointment of personnel to be each campus's safety team. Mr. Malin asked Board members if they had any questions. None were presented. Mr. Malin thanked the Board members.

f. Financials

Mrs. Becky Poole presented the Board members with an Advanced Classified Balance Sheet and a Detailed Revenue and Expense Form. Both were current to July 31, 2025. Mrs. Poole walked the Board members through the balance sheet noting the school had \$550,000.00 in its Capital Improvement Account and \$92,162.48 in its net profit unrestricted net assets. Currently all payments have been made and the reimbursement process will begin soon for Title I A and Special Education funds as applied for and approved by the current sponsor. The school is awaiting the release for Title II, Title III, and Title IV money in order to meet what was written into these grants as well. Mrs. Poole was asked to explain the process of showing a negative balance of special education funding through each month and quarterly to show expenditures are greater than what has been given in order to justify local funds. Dr. Malin and Mrs. Poole noted this would be a process whereby the funding would be tracked as special education funds and would show a negative balance until funds were moved from item 200 to cover the fees. It was noted by both ladies that this would be done monthly in order to show good standing on the books and to show the coverage while meeting guidelines set.

Mrs. Poole also noted that the field work for the external audit would begin at the end of August. We are having Christina, our business accountant, work with Philip our hired accountant and the external auditors to meet all expectations and guidelines.

g. Facility Updates

Mr. Malin noted that the school was still awaiting the repairs by the homeowners of the wall that is disintegrating in the staff parking lot. It has been one year and little or no movement has been made. It is currently in the city's hands.

Mr. Malin also discussed the fixing of the property this summer and the leak in the roofing as presented to the landlord. While sympathetic, the landlord noted this is a tenant problem.

h. Personnel Updates

Mr. Ken Malin noted the following staff changes were made for the current school year.

- Innovations has hired 15 new staff members for the year, replacing staff that did not return.
- innovations has eliminated 1 administrative position as Mrs. Harden has taken a job with the DOD.
- Innovations has eliminated 4 support staff positions at the elementary campus.

These positions were changed or eliminated to meet the budget cuts presented this year through Title I and Special Education reduction in fees from what the school has received in the past.

i. Contract Approvals

Mr. Malin presented an overview of the contracts to be distributed to the Board members for their approval for the year. He requested that if the Board had no further questions or concerns, these contracts be approved by the Board members. Member Cramer moved to approve the licensed staff member contracts as presented by Mr. Malin for the 2025-2026 school year. Board member Klimow seconded the motion. The Board voted unanimously to approve.

j. Additional Item Added to Agenda at Outset of Meeting: Member to be Appointed to the State Charter School Board Safety Committee

Mr. Malin noted that for the last five years he has represented the school as a Member of the State Charter School Board Safety Committee on behalf of Innovations International Charter School. He asked the Board to consider voting him officially into this role as he is the one who attends the safety meetings, trainings, and writes the School Based Emergency Operation Plan. Member Klimow moved to nominate for approval Mr. Ken Malin for the school representative for the State Charter School Board Safety Committee. Member Lopez seconded the motion. The Board voted unanimously to approve.

V. Announcements and Notifications

Dr. Malin addressed the Board to announce and discuss the following items with the Board members.

a. Curriculum

Dr. Malin discussed the curriculum changes made for the school year. The elementary campus has replaced the reading materials to Saavas as it is an inclusive literacy program. The school has added Skill Struck for AI, Typing/Keyboarding, and computer science. The school has also added Canvas as a learning management system to assist with instruction, guided practice, independent practice, and assessments. The school has updated the Inspire Science curriculum for the middle school and the American History curriculum for the high school.

b. Website Update/Mobile App

Mrs. Creel took the Board members through a walk-through of the school's website pointing out the critical features for parents. They included the newly added Aviator Chatbot, the Parent Portal, and the Title I information needed to keep all necessary mandates upfront and compliant. She also noted the addition of our new mobile app "iICSN" being used to keep parents apprised of immediate information and news. The Board members were complimentary and thanked Mrs. Creel for keeping the website current and updated.

c. New Sponsor Meetings and Trainings

Dr. Malin gave notification to the Board members that Innovations has been busy with the new sponsor informational meetings and trainings since the school has changed sponsorship. Dr. Malin also noted that a team of office staff, Mrs. Creel, and Dr. Malin have been training to move from a 'school' status to a 'district' status for Infinite Campus. These trainings will be ongoing to assist the school in its Student Information System.

vi. Member Comment

There was no further member comment or discussion.

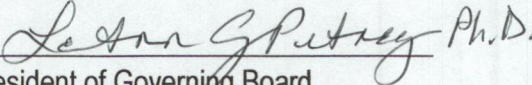
vii. Public Comment and Discussion

There was no further public comment or discussion.

viii. Adjournment

This meeting was adjourned at 6:15 p.m.

Approved on: 8-13-2025

 Ph.D.
President of Governing Board
Innovations International Charter School of Nevada