

**Agenda**  
**August 13, 2025**  
**Swedesboro-Woolwich Board of Education**  
*"A Community dedicated to inspiring life-long learners"*  
**Gov. Charles Stratton School**  
**15 Fredrick Boulevard**  
**Woolwich Township, NJ 08085**  
**6:00 P.M. Meeting Opening**

---

**1. Opening**

A. Call to Order

**Open Public Meeting Act.** *Adequate notice of this meeting of the board of education of the Swedesboro-Woolwich School District has been provided in accordance with the certification of notice by the secretary of the board, which shall become part of the minutes of this meeting.*

B. Reading of Oaths to Office- Newly Elected Member

- James McCarrie

C. Roll Call

<input type="checkbox"/> Gina Azzari, School Board President	All Committees
<input type="checkbox"/> Natalie Baker, School Board Vice President	(Chair) Curriculum, (Chair) Negotiations
<input type="checkbox"/> Julie Dickson	(Chair) Operations Committee
<input type="checkbox"/> Erin Carroll	Operations Committee
<input type="checkbox"/> Laurie Cecala-Read	Operations Committee
<input type="checkbox"/> Alfred Beaver	Curriculum Committee, Personnel/Finance Committee
<input type="checkbox"/> Kenneth Riley	(Chair) Personnel/Finance Committees, Negotiations
<input type="checkbox"/> James McCarrie	Curriculum Committee

Quorum\_\_\_\_\_

D. Flag Salute

E. Adoption of Agenda

Recommendation: Adoption of the agenda, **as presented.**

Board action needed: Yes

**EXECUTIVE SESSION**

**RECESS INTO EXECUTIVE SESSION – If Needed**

**WHEREAS**, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

**WHEREAS**, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the "Board") to adopt a resolution at a public meeting to go into closed executive session; now therefore:

**BE IT RESOLVED** by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following:

- ☒ Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: HIB
- ☐ Matters in which the release of information would impair the right to receive government funds, and specifically: \_\_\_\_\_
- ☐ Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: \_\_\_\_\_
- ☐ Matters concerning negotiations, and specifically: \_\_\_\_\_
- ☐ Matters involving the purchase of real property and/or the investment of public funds, and specifically: \_\_\_\_\_
- ☐ Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: \_\_\_\_\_
- ☐ Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: \_\_\_\_\_
- ☒ Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Personnel, Interim Superintendent Search
- ☐ Matters involving quasi-judicial deliberations, and specifically: \_\_\_\_\_

**BE IT FURTHER RESOLVED** that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

**BE IT FURTHER RESOLVED** that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.

- 1) Recommendation: To enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.

Board action needed: Yes

Time \_\_\_\_\_

2) Recommendation: Return to **Regular Session**.

Board action needed: Yes

Time\_\_\_\_\_

**Approval of Minutes**

Recommendation: Approve the regular and/or executive session minutes dated **July 30, 2025, as submitted.**

Board action needed: Yes

**2. Communication**

A. Superintendent

*"A Community dedicated to inspiring life-long learners"*

1) Superintendent Updates

2) Correspondence.

- [Thank You](#)- Tiffany Willey & Family

3) OPRA Log

Document (s) Requested	Who Requested	Date Received	Date Completed
Information about each employee as follows:  Full Name Job Title/Position School Work Email Work Phone Number	CT Mills	7/31/2025	8/07/2025

**Public Comments- AGENDA ITEMS ONLY**

Pursuant to the Open Public Meetings Act, this meeting will now be open to members of the public who wish to speak or make comment on agenda items. Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer. Any person who wishes to speak is requested to give their name, municipality of residence, and group affiliation, if any, at the beginning of their comments. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via email.

**Agenda**  
**August 13, 2025**  
**Swedesboro-Woolwich Board of Education**  
*"A Community dedicated to inspiring life-long learners"*

---

If questions or comments pertain to litigation, student or personnel matters, the Board asks that you email the Superintendent after the meeting since the Board does not, pursuant to Open Public Meetings Act, discuss or respond to these items in public.

### 3. Action Items

#### Personnel/Finance/Negotiations Committee

**Personnel & Finance Committee Meeting Report, (Chairperson) Ken Riley**

**Negotiations Committee Meeting Report, (Chairperson) Natalie Baker**

*Upon the recommendation of the Superintendent the following Personnel Matters are presented for Board Approval:*

**A. Personnel- Recommendation:** Approve the following personnel items, as listed:

<b>Name</b>	<b>Position/ Cert</b>	<b>Salary</b>	<b>Budget Acct #</b>	<b>Action</b>	<b>Effective Date</b>
1- Allison Wood	Cafeteria Aide	\$15.49/hour	60-910-310-100-000-00	SWSD New Hire Cafeteria Aide	2025-2026 School Year- pending completion of ALL state required paperwork
2- Nancy Martino	Substitute Cafeteria Aide	\$15.49/hour	60-910-310-100-000-00	SWSD New Hire Substitute Cafeteria Aide	2025-2026 School Year- pending completion of ALL state required paperwork
3- Janelle Jackson	Cafeteria Aide	\$15.49/hour	60-910-310-100-000-00	SWSD New Hire Cafeteria Aide	2025-2026 School Year- pending completion of ALL state required paperwork
4- Nicolette Burns	Cafeteria Aide	\$15.49/hour	60-910-310-100-000-00	SWSD New Hire Cafeteria Aide	2025-2026 School Year- pending completion of ALL state required paperwork
5- Staff ID# 4612	Teacher	-	-	Medical Leave	8/1/2025-9/16/2025
6- Nina Minardi	School Nurse	-	-	Practicum in School Nursing under the direction of Karin Brown-Bolis	9/2/2025-12/17/2025
7- Stephanie Owen	Teacher	-	-	Resignation	October 5, 2025
8- Francesca Masciulli	Long Term Substitute	\$135 for day 1-20 \$200 for day 20+	11-190-100-320-000-050	SWSD New Hire Long Term Substitute	September 2025-March 2026

- B. Recommendation:** Approve the [Board Secretary's Report](#) in accordance with 18A: 17-36 and 18A: 17-9 for the month of **June 2025**. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and

Approve the [Treasurer Report](#) in accordance with 18A:17-36 and 18A:17-9 for the month of **June 2025**. The Treasurer Report and Board Secretary's Report are in agreement for the month of **June 2025**.

**Agenda**  
**August 13, 2025**  
**Swedesboro-Woolwich Board of Education**  
*"A Community dedicated to inspiring life-long learners"*

---

Whereas, the Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c) 2 certifies that there are no changes in revenue amounts or revenue sources, and

Whereas, the Board of Education certifies- pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C 6A: 23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

C. Regular, Payroll, Cafeteria & Addendum Bills

Recommendation: For payment of **August 2025** regular and addendum bills in the amount of **\$777,301.99** and payment of **July 2025** payroll in the amount of **\$279,661.04, as submitted.**

D. Recommendation: Approve the **Line-Item Transfer** for **July 2025, as submitted.**

E. Recommendation: Be it resolved that the Board approves the attached request to **void prior year checks, as submitted.**

F. Recommendation: Approve the following tuition rates for the 2025-2026 school year, as listed:

- K \$16,928
- 1<sup>st</sup>-5<sup>th</sup> \$17,977
- 6<sup>th</sup> \$17,936
- PreK Disability (PT) \$18,657

G. Recommendation: Approve the Resolution to Increase the Bid Threshold

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7 and N.J.S.A. 18A:18A-3 (b) has increased the bid threshold amount for school districts whose School Business Administrator/Board Secretary does not possess a Qualified Purchasing Agent Certificate, from \$32,000, to \$39,000, effective July 1, 2025;

WHEREAS, the Swedesboro-Woolwich School District would like to take advantage of the maximum statutory bid threshold amount of \$39,000;

NOW, THEREFORE BE IT RESOLVED that the Swedesboro-Woolwich School District, pursuant to N.J.S.A. 18A:18A-3 (a), establishes and sets the bid threshold amount of \$39,000 for the school district, and further authorizes the School Business Administrator/Board Secretary, to award contracts, in full accordance

with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

Furthermore, for contracts in the aggregate that are less than the bid threshold but fifteen (15%) or more of the amount, the School Business Administrator/Board Secretary shall award contracts after soliciting at least two competitive quotations.

The School Business Administrator/Board Secretary, pursuant to N.J.S.A. 18A:18A-37 (c), is authorized to award contracts that are in the aggregate less than fifteen (15%) percent of the bid threshold without soliciting competitive quotations.

Board action needed: Yes (Roll Call Required)

Natalie Baker

Julie Dickson

Erin Carroll

Laurie Cecala-Read

Alfred Beaver

Kenneth Riley

James McCarrie

Gina Azzari

**Curriculum, Policy, Community Relations Committee**  
**Committee Meeting Report, (Chairperson) Natalie Baker**

- A. Recommendation: Approve the following Code of Conduct of the 2025-2026 school year, **as submitted**:
- [Clifford & Stratton](#)
  - [Harker](#)
  - [Hill](#)
- B. Recommendation: Approve the following Handbooks for the 2025-2026 school year, **as submitted**:
- [Gifted & Talented](#)
  - [Mentoring](#)
  - [RTI for Staff](#)
  - [RTI for Families](#)
- C. Recommendation: Approve the following Job Descriptions, **as submitted**:
- [I&RS Chair](#)
  - [I&RS Member](#)
- D. Recommendation: Approve the following [Curriculum](#) for the 2025-2026 school year, **as submitted**.
- E. Recommendation: Approve 2 hours of professional learning services to be held virtually with Discovery Education: Mystery Science on September 3, 2025 for \$1,500 to be paid with ESEA funds.
- F. Recommendation: Approve the [2025-2026 District Professional Development Plan](#), **as submitted**:
- G. Recommendation: Approve the [ACCESS Scores](#) for the ELL's Presentation, **as submitted**.
- H. Recommendation: Approve the Marzano Framework as the Teacher Evaluation Tool and the Administrator Evaluation Tool for the 2025-2026 school year.
- I. Recommendation: Approve Bayada to provide 1:1 nursing for Out of District Student (#7181905175).

J. Recommendation: Approve the following policies for 1<sup>st</sup> Reading, as submitted:

- [0145](#)      **Board Member Resignation and Removal**

Board action needed: Yes (Roll Call Required)

Board action needed: Yes (Roll Call Required)

Natalie Baker

Julie Dickson

Erin Carroll

Laurie Cecala-Read

Alfred Beaver

Kenneth Riley

James McCarrie

Gina Azzari

**Operations**

**Buildings and Grounds, Long Range Plans, Technology, Transportation  
Committee Meeting Report, (Chairperson) Julie Dickson**

**A. Facility Usage Requests**

Recommendation: Approve Facility Usage Requests, as listed.

(Subject to submission of Insurance Certificate, and 501 documentation, and no conflict with school district activities)

Organization	School/Location	Date & Time	Activity
1- SWLL	Harker Fields 1 & 2	September 2025-November 2025/5-8 pm	Practice/Games
2- Boys & Girls Cub Scouts of America/Swedesboro Troop 13/BSA Cub Scouts	Harker Cafeteria	Periodically throughout the 2025-2026 school year	Meetings & Special Events
3- HeadSTRONG	Harker Fields	September 2025-November 2025	Lacrosse Practice/Games

**B. Recommendation:** Approve the [renewal for bus leasing](#) for the 2025-2026 school year at a rate of \$2,587.18/month, for a total contract cost of \$62,092.32, **as submitted.**

**C. Recommendation:** Approve the following Transportation Jointures between Kingsway Regional School District and the Swedesboro-Woolwich School District, **as submitted:**

- [ESY](#)
- [2025-2026 School Year](#)

**D. Recommendation:** Approve the submission of the Water Infrastructure Improvement Grant Application. The School District will utilize funds from its Maintenance Reserve if estimated costs exceed the grant allowance.

Board action needed: Yes (Roll Call Required)

Natalie Baker  
Laurie Cecala-Read  
James McCarrie

Julie Dickson  
Alfred Beaver  
Gina Azzari

Erin Carroll  
Kenneth Riley

**Public Comments- AGENDA ITEMS AND NON-AGENDA ITEMS**

Any person interested in making comments on any agenda item or other school district related topic is requested to give their name and address. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via e-mail. If your questions or comments pertain to litigation, student or personnel matters, the Board asks that you see the Superintendent after the Meeting since the Board does not, pursuant to the Open Public Meetings Act, discuss or respond to these items in public. This portion will end at the conclusion of the public comments.

**EXECUTIVE SESSION**

**RECESS INTO EXECUTIVE SESSION – If Needed**

**WHEREAS**, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

**WHEREAS**, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the "Board") to adopt a resolution at a public meeting to go into closed executive session; now therefore:

**BE IT RESOLVED** by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following

- ☒ Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: HIB
- ☐ Matters in which the release of information would impair the right to receive government funds, and specifically: \_\_\_\_\_
- ☐ Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: \_\_\_\_\_
- ☐ Matters concerning negotiations, and specifically: \_\_\_\_\_
- ☐ Matters involving the purchase of real property and/or the investment of public funds, and specifically: \_\_\_\_\_
- ☐ Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: \_\_\_\_\_
- ☐ Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: \_\_\_\_\_
- ☒ Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Personnel, Interim Superintendent Search
- ☐ Matters involving quasi-judicial deliberations, and specifically: \_\_\_\_\_

**BE IT FURTHER RESOLVED** that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

**BE IT FURTHER RESOLVED** that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.

Recommendation: To enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.

**Agenda**  
**August 13, 2025**  
**Swedesboro-Woolwich Board of Education**  
*"A Community dedicated to inspiring life-long learners"*

---

Board action needed: Yes Time \_\_\_\_\_

Recommendation: Return to **Regular Session**.

Board action needed: Yes Time \_\_\_\_\_

**Delegates:**

- a. NJSBA – Mrs. Gina Azzari
- b. GCSBA – Mrs. Natalie Baker

**6. Adjournment**

Recommendation: Approve the adjournment of meeting.

Board action needed: Yes Time: \_\_\_\_\_

Respectfully submitted,



**Mr. Korey Jeffries**  
**Board Secretary/SBA**

**Next Meeting(s).**

**September 24, 2025**

**Board/Committee Meetings as scheduled**