

**GORHAM-MIDDLESEX CENTRAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**  
**RE-ORGANIZATIONAL MEETING MINUTES**

July 14, 2025  
 HS Library

Board Members Present: Sheila Brown, Cindy Hall, Ashley Conley, Phyllis Frantel, Keri Link, John Foust, Tessah Ciardi and Jessica Wickham

Student Ex-Officio Board Members Present: Lilly Burnett and Ella Yerkes

Absent: Scott Lambert

Administrators Present: Karissa Schutt, Scott Robinson, Staci Thibodeau, Clay Cole, Jenn Taft, Kevin Cousin, Erica Hasselstrom, Eric Pasho and Kayla Osika

Administrators Excused: Paul Lahue, John Hicks, Courtney Vencl and Bryan Lamb

Sharene Benedict, District Clerk called the meeting to order at 6:00pm.

**Oath of Office:** District Clerk, Sharene Benedict, administered the Oath of Office to the Board members: **Ashley Conley, Jessica Wickham, John Foust, Ella Yerkes and Lilly Burnett.**

**Elect Board President:** District Clerk, Sharene Benedict, asked for nominations for President of the Board of Education.

Phyllis Frantel nominated **Sheila Brown** for President of the Board of Education, motion was seconded by Tessah Ciardi.

Yes 8 No 0 (Absent Scott Lambert) MC

**Elect Board Vice-President:** District Clerk, Sharene Benedict, asked for nominations for Vice-President of the Board of Education.

Phyllis Fantel nominated **Cindy Hall** for Vice President of the Board of Education, motion was seconded by Keri Link

**Oath of Office:** District Clerk, Sharene Benedict administered the Oath of Office to Sheila Brown, Board President, Cindy Hall, Board Vice-President and Superintendent of Schools, Dr. Christopher Brown.

*Oath of Office was administered on July 15 to District Clerk, Sharene Benedict, Internal Claims Auditor Amy Carroll and Tax Collector, Dawn Wright.*

Motion by Keri Link, seconded by Tessah Ciardi to approve the following resolutions.

**Consent Agenda:**

**Annual Appointments:**

Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School does hereby make the following appointments for the 2025-2026 school year:

Position	Name	Stipend
1. District Clerk	<b>Sharene Benedict</b>	
2. District Treasurer	<b>Phyllis Moore</b>	
3. Deputy Treasurer	<b>Staci O’Quain and Charity Wasielewski</b>	
4. Purchasing Agent	<b>Christopher Wickham</b>	
5. Tax Collector	<b>Dawn Wright</b>	<b>\$5800</b>
6. Central Treasurer	<b>Denise Adam</b>	

7. External Auditor	Mengel Metzger Barr & Co. LLP (Ray Wager, CPA, PC)	
8. Claims Auditor	Amy Carroll	
9. School Physician	Western NY Medical Practice	
10. School Attorney	Ferrara Fiorenza PC	
11. Bonding Attorney	Orrick, Herrington & Sutcliffe, L.L.P.	
12. Records Access Officer	Sharene Benedict	
13. Records Management Officer	Sharene Benedict	
14. LEA Designee (Asbestos)	John Hicks	
15. Title IX/section 504/ADA Compliance Officer	Dr. Staci Thibodeau	
16. Title IX Complaint Officers	Dr. Staci Thibodeau and Dr. Clayton Cole	
17. Title IX Coordinator	Christopher Wickham	
18. Title I Compliance Officer (ESSA)	Erica Hasselstrom	
19. HIPPA Coordinator	Christopher Wickham	
20. Title VII Officer	Christopher Wickham	
21. Attendance Officer	Dr. Christopher Brown	
22. Safety Coordinator	Scott Robinson	
23. Chemical Hygiene Officer	Bryce Daskiewich	
24. Energy Coordinator	John Hicks	
25. Liaison for Homeless Children and Youth	Dr. Clayton Cole	
26. Copyright Officer	Eric Pasho	
27. School Pesticide Officer	John Hicks	
28. Medicaid Compliance Officer	Dr. Staci Thibodeau	
29. Registrar	Dr. Clayton Cole	
30. Civil Service Rights Compliance Officer	Dr. Staci Thibodeau	
31. Dignity Act Coordinator	Kerri DePorter-Middlesex Valley Primary Michael Salotto-Gorham Intermediate Jennifer Twomey-Middle School Michael Gorton-High School SEI Design	
31. Architects		
32. Board Designee to Appoint Impartial Hearing Officer	Board President	
33. Data Protection Officer	Bryan Lamb	
34. Online/Social Media Position	Amy Carroll	\$5225

**Authorizations & Designations:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education hereby gives the following authorizations for the 2025-2026 school year:

1. The Utica Mutual Insurance Company (Ely & Leene/Mead-Maloy Agency) to provide a commercial crime insurance endorsement of \$1,000,000 for the positions of **Superintendent, Business Official, Treasurer and Tax Collector**; and an endorsement of \$100,000 each for all other employees.
2. A petty cash fund in each of the following offices:
 

a. Tax Collection	\$100.00	Dawn Wright
b. High School	\$ 50.00	Cheryl Field
c. Extra Classroom	\$100.00	Denise Adam

- |                            |          |                         |
|----------------------------|----------|-------------------------|
| d. Valley Elementary       | \$ 50.00 | <b>Tara Grzeskowiak</b> |
| e. Gorham Elementary       | \$ 50.00 | <b>Trina Rowlands</b>   |
| f. High School Cafeteria   | \$200.00 | <b>Carla Woolston</b>   |
| g. Middle School Cafeteria | \$ 50.00 | <b>Carla Woolston</b>   |
| h. Gorham Cafeteria        | \$ 35.00 | <b>Karen Jensen</b>     |
| i. Valley Cafeteria        | \$ 35.00 | <b>Tammy Voak</b>       |
| j. Athletic Admission      | \$200.00 | <b>Paul Lahue</b>       |
3. Authorize the **Superintendent** to make budget transfers up to \$10,000.
  4. Authorize the **District Treasurer, Deputy Treasurer and Central Treasurer** to use facsimile signature.
  5. Authorize **District Treasurer** according to sections 1604-A and 1723-A of the Education Law and other pertinent regulations to invest School District monies.
  6. Authorize the **President of the Board of Education** of the Gorham-Middlesex Central School District to borrow maximum allowable amounts by law on Tax Anticipation Notes and Revenue Anticipation Notes.
  7. Authorize the **Purchasing Agent** of the District to participate in group bidding with other districts and BOCES.
  8. Authorize the **Purchasing Agent** to pay mileage reimbursements for use of personal vehicles for the performance of approved school business at the Internal Revenue Service rate for the year.
  9. Authorize the **Superintendent** to attend and approve employee attendance at conferences, conventions, seminars and institutes.
  10. Authorize membership in the following organizations: **Rural Schools Program and New York State School Boards Association.**
  11. Authorize the **Superintendent and Board of Education** to approve or deny requests for a leave of absence for employees.
  12. Designate the **JP Morgan Chase Bank, the Five Star Bank, the Canandaigua National Bank and Trust Company, Key Bank, Community Bank, NA and NY Class** as the official banks for deposit, investment or borrowing of funds. Deposits in an individual bank shall not exceed \$25 million.
  13. Designate the *Daily Messenger* and the *Finger Lakes Times* as the Official School Newspapers.
  14. Designate **Superintendent** to certify payroll.
  15. Authorize the **Superintendent** to require that employees be medically or psychologically examined as designated.
  16. Authorize **The OmniGroup** as administrators for the District's 403(b) plans and authorize the Business Official to sign the service agreement.
  17. Authorize the **Superintendent** to sign the participation agreement for the Finger Lakes Area School Health Plan (FLASHP).
  18. Authorize the **Superintendent** to sign Service agreements such as physical therapy, occupational therapy, vision therapy, etc.
  19. Authorize the **Superintendent** to sign parent transportation agreements.
  20. Authorize the **Superintendent and Board of Education President** to sign Health and Welfare contracts.
  21. Authorize the **Superintendent** to apply for Grants in Aid (State and Federal) as appropriate.
  22. Designate the **District Treasurer** and the **Deputy Treasurer** as Official Bank Signatories.
  23. Designate the **Central Treasurer** and the **High School Principal** as Official Bank Signatories for extra classroom accounts.
  24. Authorize the following **WFL BOCES Central Business Office (CBO) positions** to have online banking access and rights: Treasurer, Deputy Treasurer and Payroll Specialist.
  25. Designate the **Superintendent** as Acting Principal for all schools.
  26. Designate the **Purchasing Agent** authority to assign fund balance for a specific purpose.
  27. Designate the **Business Administrator** to approve tax roll changes that are received from the Counties.
  28. Authorize the **Superintendent** to employ staff members pending Board approval at its next regular meeting.
  29. Authorize the **Superintendent** to sign Intermunicipal Cooperation Agreements with Ontario and Yates Counties for services in connection with school districts for provision of school tax bill preparation services.
  30. Designate **Municipal Solutions** as Financial Advisors.
  31. Designate **Superintendent** as Chief Financial Officer and Chief Emergency Office Contact.

32. Authorize the **Superintendent** to suspend employees without pay.

**Special Education:**

Be it resolved that upon the recommendation of the Superintendent the Board of Education of the Gorham-Middlesex Central School does hereby approve the following for the 2025-26 school year:

**Committee on Special Education and the Committee on 504:**

Chairperson	<b>Dr. Staci Thibodeau</b>
Co-Chairperson(s)	<b>Darian Hurwitz, Alysse Navarra and Emily Joslyn</b>
School Psychologists	<b>Casey Imrich, Alysse Navarra, Darian Hurwitz, Emily Joslyn</b>
Physician	<b>Rochester Regional Health</b>
Classroom Teacher	<b>TBD</b>

**Committee on Pre-School Special Education:**

Chairperson	<b>Dr. Staci Thibodeau</b>
Co-Chairperson(s)	<b>Emily Joslyn, Alysse Navarra and TBD</b>
School Psychologists	<b>Casey Imrich, Emily Joslyn, Alysse Navarra, Darian Hurwitz</b>
Physician	<b>Rochester Regional Health</b>
Classroom Teacher	<b>TBD</b>

**Substitute Rates:** Be it resolved that upon the recommendation of the Superintendent, the following rates of pay will be applied for substitute work during the 2025-2026 school year:

Teachers (certified)	\$145.00/day
Teachers (non-certified)	\$130.00 /day
Building Contract Substitute	\$150.00/day
Nurse (RN)	\$25/hr
Nurse (LPN)	\$20/hr
Teacher Aide	\$15.50/hr increase to \$16 as of Jan. 1, 2026
Teaching Assistant	\$15.50/hr increase to \$16 as of Jan. 1, 2026
Bus Monitor	\$20/hr (contractual)
Cleaner	\$15.50/hr increase to \$16 as of Jan. 1, 2026
Food Service Helper	\$15.50/hr increase to \$16 as of Jan. 1, 2026
Clerk	\$15.50/hr increase to \$16 as of Jan. 1, 2026
Typist	\$15.50/hr increase to \$16 as of Jan. 1, 2026
Bus Driver	\$25/hr (contractual)

**Non-Resident Tuition Rates:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District hereby establishes the following tuition rates for any nonresident student admitted to the Gorham-Middlesex Central School District by the Superintendent, for the 2025-26 school year.

Pre-Kindergarten-Grade 6	\$8,340 per pupil per year
Grades 7-12	\$12,210 per pupil per year

**Non-District Field Trip Rates:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District hereby establish the following field trip rates for any non-district field trips for the 2025-26 school year:

\$2.50 per mile
\$25.00 per hour for bus driver

**Approve Building Use Hourly Rate:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District hereby establish the following Building Use hourly rate at \$28.00 per hour for the 2025-26 school year per policy.

**Free and Reduced Lunch Program:** Be it resolved, that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby

approve the Free & Reduced Price Eligibility scales (published by Child Nutrition Program) and authorizes the District to participate in the National School Lunch Program and the School Breakfast Program during the 2025-26 school year; Be it further resolved that the Board of Education of the Gorham-Middlesex Central School District does hereby approve **Christopher Wickham** as Hearing Official, **Carla Woolston** as Reviewing Official and **Carla Woolston** as Verification Official.

**Disposal of Gorham-Middlesex Property:** It is hereby resolved that the Business Administrator, **Christopher Wickham**, and/or his designee, Director of Facilities, **John Hicks**, is authorized to dispose of obsolete and surplus property for the fiscal year 2025-26.

**Legal Indemnification:** It is resolved that the Board does and hereby approves legal indemnification of property loss arising out of any proceeding, claim, demand, suit, tort, arbitration or judgment by reason of alleged negligence or other conduct resulting in bodily or other injury to any person or damage to the property of any person committed while Board Member, Officer, District Superintendent, School Administrator is acting within the scope of his/her employment or at the discretion of the Board of Education for fiscal year 2025-26.

**Standard Work Days for Elected and Appointed Officials:** Be it resolved, that the Gorham-Middlesex Central School District/Location code 75497 hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Standard Work Day	Term
Clerk of the Board	<b>Sharene Benedict</b>	8 hours	7/1/2025-6/30/2026

**Standard Work Day:** Be it resolved that the Gorham-Middlesex Central School District, Location code 75704, hereby establishes a six (6) hour per day standard work day for all its employees with the exception of those listed below. The District will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained.

Title	Standard Work Day Hrs/Day
Teacher Aides (Elementary)	6.5
Occupational Therapists	7.25
Physical Therapists	7.25
Nurses	7.25
Counselor	7.25
Clerks	7.5
Clerk (High School Secretary)	8
Transportation Supervisor	8
Head Bus Driver	8
Mechanics	8
Head Custodians, Custodian, Maintenance, Cleaners	8
Tech AV	7.5
Director of Facilities	8
District Office Support Staff	8
Food Service Director	8
Senior Computer Technical Specialist	8
Computer Technical Specialist	8
Director of Technology	8

Yes 8 No 0 (Absent Scott Lambert) MC

**Gorham-Middlesex Central School District**

**BOARD OF EDUCATION  
REGULAR MEETING MINUTES**

July 14, 2025  
HS Library

**Public Access**

No comments.

Yes 9 No

**Approval of Agenda**

Yes 8 No 0 (Absent Scott Lambert) MC

**Acceptance of Minutes**

Minutes of the June 3, 2025 Regular Meeting were accepted as submitted.

**Acceptance of Treasurer's Report**

Treasurer's report was accepted as submitted.

**Administrator's Reports**

Dr. Brown recognized our student athletes on the Boys Lacrosse team, Girls Lacrosse team, Track and Field, Softball Team and Clay Target.

Dr. Brown shared that both the Extended School Year (ESY) and summer programs are well underway, serving 178 students. He thanked Scott Robinson and staff for their dedication to supporting students during the summer.

The Superintendent is reviewing the district's facility use policy, particularly the costs associated with custodial coverage when outside or youth groups use school spaces. The district currently expends approximately \$25,000–\$30,000 annually.

The updated District Safety Plan was approved and includes required NYS pandemic-related language.

The theme for the upcoming school year is "Totally PAWSome."

Tenure was granted to Erin Fischer and Karissa Schutt. Dr. Brown praised their professionalism, care for students, and contributions to the school community.

Dr. Brown provided an update on the wrap-around childcare initiative, which the district still working with Phelps Community Center to get this going.

A new Internet-Enabled Device Policy for students was shared, in compliance with NYS requirements. All students will be expected to store cell phones in lockers during the day. This policy will be added to the Code of Conduct.

Break at 6:33pm

Meeting reconvened at 6:45pm

Motion by Keri Link, seconded by Cindy Hall to approve the following resolutions.

**Consent Agenda:**

The following noncertified appointments are pending clearance of NYS fingerprinting requirements.

**Substitute Teacher:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Sophia Fellenz** as a Substitute Teacher for the 2025-26 school year.

**Substitute Teacher Aide:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Lisa Grzeskowiak and Ellanna Corcoran** as a Substitute Teacher Aide for the 2025-26 school year.

**Substitute Cleaner:** Be it resolved that upon the recommendation of the Superintendent; the Board of Education of the Gorham-Middlesex Central School District does hereby approve **Regan Gross** Substitute Cleaner for the summer.

**Create Food Service Helper I position:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby create one (1) 1.0FTE Civil Service position of Food Service Helper I.

**Resignation-Sharon Grzeskowiak:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation, of **Sharon Grzeskowiak**, Food Service Helper, effective June 30, 2025.

**Appoint Food Service Helper I-Sharon Grzeskowiak:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby grant **Sharon Grzeskowiak** a full time permanent Civil Service appointment as Food Service Helper I, at the rate per MW Custodial, Maintenance & Food Service Employees Association, effective July 1, 2025.

**Appoint Teacher Aide-Stacey Westermann:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby grant **Stacey Westermann** a full time permanent Civil Service appointment as Teacher Aide, at the rate per MW Teacher Aides, Teaching Assistant sand Clerical Employees Association, effective July 1, 2025 with a probationary period July 1, 2025 to July 1, 2026.

**Appoint Teacher Aide-Kassidy Mangiarelli::** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby grant **Kassidy Mangiarelli** a full time permanent Civil Service appointment as Teacher Aide, at the rate per MW Teacher Aides, Teaching Assistant sand Clerical Employees Association, effective August 27, 2025 with a probationary period August 27, 2025 to August 27, 2026.

**Appoint Bus Monitor-Ellanna Corcoran:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby grant **Ellanna Corcoran** a full time permanent Civil Service appointment as Bus Monitor, at the rate per MW Bus Drivers' Association Agreement, effective July 9, 2025 with a probationary period July 9, 2025 to July 9, 2026.

**Appoint Bus Monitor-Kevin Neale:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby grant **Kevin Neale** a full time permanent Civil Service appointment as Bus Monitor, at the rate per MW Bus Drivers' Association Agreement, effective July 9, 2025 with a probationary period July 9, 2025 to July 9, 2026.

**Appoint Bus Monitor-Amy King:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby grant **Amy King** a full time permanent Civil Service appointment as Bus Monitor, at the rate per MW Bus Drivers' Association Agreement, effective July 9, 2025 with a probationary period July 9, 2025 to July 9, 2026.

**Appoint Extended School Year Program Staff:** Be it resolved that upon the recommendation of the Superintendent; the Board of Education of the Gorham-Middlesex Central School District does hereby appoint the following:

**Megan Walters, teacher**  
**Sam Wolf, (substitute)**  
**Fawn Ortiz, teacher aide**  
**Sierra Eddinger, teacher aide**  
**Anessa Layton, teacher aide**  
**Jessica Garling, teacher aide**

**Appoint Summer Program Staff:** Be it resolved that upon the recommendation of the Superintendent; the Board of Education of the Gorham-Middlesex Central School District does hereby appoint the  
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following:

- Marris Eck, teacher**
- Molly Bero, teacher**
- Felicia Cotroneo, teacher**
- Brianna Hershey, teacher aide**

**Appoint Extended School Year/Summer Program Lifeguards:** Be it resolved that upon the recommendation of the Superintendent; the Board of Education of the Gorham-Middlesex Central School District does hereby appointment of **Devyn Bond**, Lifeguard at \$15.50 per hour and **Megan Walters, Ruth Walters and Kyle Morsheimer**, Lifeguards at per diem rate for the 2025 Extended School Year/Summer Program.

**Appoint Tutor:** Be it resolved that upon the recommendation of the Superintendent; the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Gloria Dancause**, tutor for the 2025-2026 school year.

**Resignation-DeCouteau Blueye:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation, of **DeCouteau Blueye**, Teacher Aide, effective June 27, 2025.

**Resignation-Delanie Kolz:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation, of **Delanie Kolz**, Teacher Aide, effective June 30, 2025.

**Resignation-Julie Peck:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation, of **Julie Peck**, Food Service Helper, effective August 31, 2025.

**Resignation-A. Patricia Masters:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation, for the purpose of retirement of **A. Patricia Masters**, Bus Driver, effective last work day June 27, 2025.

**Resignation-Adam Lightfoote:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation, **Adam Lightfoote**, Automotive Mechanic, effective last work day July 25, 2025.

**Rescind Cook Appointment-Ladonna Goodwin:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby rescind appointment of Ladonna Goodwin, Cook effective June 30, 2025.  
*Cook appointment was board approved at the August 12, 2024 board meeting.*

**Appoint Cook- Cynthia Bliss:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby grant **Cynthia Bliss** a full time permanent Civil Service appointment as Cook, at the rate per MW Custodial, Maintenance & Food Service Employees Association, effective July 1, 2025 with a probationary appointment July 1, 2025 to July 1, 2026.

**Fall Coach Appointments:** *This item was pulled from the consent agenda.*

**Field Band/Winter Guard Appointments:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint the following:

Position	Name	Base	Longevity	Stipend
Field Band Asst. Director	<b>Austin Kephart</b>	\$2936.46	\$0	\$2936.46
Winter Guard Asst. Director	<b>Michelle Boylan</b>	\$1230.72	\$0	\$1230.72

**Field Trip:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby acknowledge the Final proposal of FFA attending NYS Fair Syracuse, NY August 24-27, 2025.

**Field Trip:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby acknowledge the initial proposal of FFA attending National Convention Indianapolis, IN October 26, 2025 to November 1, 2025.

**Certification of Lead Evaluators:**

WHEREAS, the following administrators have completed trainings which meet the requirements of 8 NYCRR 30-2.9 and the WFL BOCES Annual Professional Performance Review Plan (APPR) for certification as a Lead Evaluator of teachers:

**Paul Lahue, Director of Athletics, Asst. Principal**  
**Jenn Taft, Principal**  
**Dr. Clayton Cole, Data Coordinator/Registrar, Asst. Principal**  
**Dr. Staci Thibodeau, Director of Student Support Services**  
**Eric Pasho, Principal**  
**Karissa Schutt, Principal**  
**Scott Robinson, Assistant Principal**  
**Kayla Osika, Assistant Principal**  
**Kevin Cousin, Assistant Principal**

WHEREAS, the following administrators have completed trainings which meet the requirements of 8 NYCRR 30-2.9 and the WFL BOCES Annual Professional Performance Review Plan (APPR) for certification as a Lead Evaluator of Principals:

**Dr. Christopher Brown, Superintendent**  
**Independent Evaluator**

**Abolish Math Position:** Be it resolved that upon d the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby abolish 1.0FTE Math position effective June 30, 2025.

**Appointment for Director of Whitman Resource Center-Jason Green:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Jason Green**, Director of the Whitman Resource Center at a stipend of \$7,220 from July 1, 2025 through June 30, 2026.

**Resignation-Elizabeth Pierson:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation for the purpose of retirement, of **Elizabeth Pierson**, Teaching Assistant, effective August 1, 2025.

**Resignation-Emily Staychock:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation, of **Emily Staychock**, Science Teacher, effective August 31, 2025.

**Resignation-Heather Helling (LePore):** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation, of **Heather Helling (LePore)**, Social Worker, effective June 30, 2025.

**Resignation-Erin-Kathleen McMahon:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation, of **Erin-Kathleen McMahon**, English Teacher, effective June 30, 2025.

**Resignation-Jessica Ryan:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation, of **Jessica Ryan**, Special Education Teacher, effective July 8, 2025.

**Approve WWC Internship Program-School Psychologist Supervisor-Emily Joslyn:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Emily Joslyn, WWC Internship Program-School Psychologist Supervisor** at a stipend of \$3,000 for the 2025-26 school year.

**Probationary Appointment .6 FTE School Psychologist-Casey Imrich:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District, pursuant to section 3012 of the Education Law and in compliance with part 30.3 of the Rules of the Board of Regents, does hereby appoint **Casey Imrich**, who holds a Permanent School Psychologist Certificate to a .6FTE School Psychologist position in the tenure area of School Psychologist, for a three year probationary appointment commencing July 1, 2025 and ending on June 30, 2028, contingent on the teacher receiving a rating of Effective or Highly Effective on two of the three years preceding the tenure recommendation; salary starting at Step 17 of the current MWTA contract.

**Probationary Appointment Mathematics Teacher-Justin Devlin:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District, pursuant to section 3012 of the Education Law and in compliance with part 30.3 of the Rules of the Board of Regents, does hereby appoint **Justin Devlin**, who holds a Professional Mathematics Certification and a Professional Students with Disabilities Grades 7-12 Certification to a 1.0 FTE Mathematics Teacher position in the tenure area of Mathematics, for a three year probationary appointment commencing July 1, 2025 and ending on June 30, 2028, contingent on the teacher receiving a rating of Effective or Highly Effective on two of the three years preceding the tenure recommendation; salary starting at Step 15 of the current MWTA contract.

**Probationary Appointment Science Teacher-Joseph Urlacher:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District, pursuant to section 3012 of the Education Law and in compliance with part 30.3 of the Rules of the Board of Regents, does hereby appoint **Joseph Urlacher**, who holds an Initial Biology Certification and an Initial Students with Disabilities Grades 7-12 Certification to a 1.0FTE Science Teacher position in the tenure area of Science, for a four year probationary appointment commencing July 1, 2025 and ending on June 30, 2029, contingent on the teacher receiving a rating of Effective or Highly Effective on three of the four years preceding the tenure recommendation; salary starting at Step 1 of the current MWTA contract.

**Probationary Appointment Counselor-Alyssa Veloski:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District, pursuant to section 3012 of the Education Law and in compliance with part 30.3 of the Rules of the Board of Regents, does hereby appoint **Alyssa Veloski**, who holds a Permanent School Counselor Certification to a School Counselor position in the tenure area of School Counselor, for a four year probationary appointment commencing July 1, 2025 and ending on June 30, 2029, contingent on the teacher receiving a rating of Effective or Highly Effective on three of the four years preceding the tenure recommendation; salary starting at Step 10 of the current MWTA contract.

**Probationary Appointment English Teacher-Chase Boggs:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District, pursuant to section 3012 of the Education Law and in compliance with part 30.3 of the Rules of the Board of Regents, does hereby appoint **Chase Boggs**, who holds an Initial English Language Arts 7-12 Certification and an Initial Literacy-Reading Certification to a 1.0FTE English Teacher position in the tenure area of English, for a four year probationary appointment commencing July 11, 2025 and ending on July 10, 2029, contingent on the teacher receiving a rating of Effective or Highly Effective on three of the four years preceding the tenure recommendation; salary starting at Step 1 of the current MWTA contract.

**Tenure Approval-Karissa Schutt:** In compliance with the provisions of 3012 of the education Law and part 30.3 of the rules of the Board of Regents, and upon the recommendation of the Superintendent, **Karissa Schutt**, a probationary Building Principal appointed August 26, 2022, be appointed to tenure to the position of Building Principal in the Building Principal tenure area. It having been shown that **Karissa Schutt**, holds a valid New York State Professional Certificate in School Building District Leader and Professional Certificate in School District Leader in the aforesaid tenure area; and it further having been shown that the probationary period of **Karissa Schutt** to be a Building Principal in the district expires on August 25, 2025; the Board of Education of the Gorham-Middlesex Central School District

does hereby grant tenure to and appoint to tenure **Karissa Schutt** effective August 25, 2025 to the position of Building Principal.

**Tenure Approval-Erin Fischer:** In compliance with the provisions of 3012 of the education Law and part 30.3 of the rules of the Board of Regents, and upon the recommendation of the Superintendent, **Erin Fischer**, a probationary Special Education Teacher appointed August 11, 2021, be appointed to tenure to the position of Education of Children with Handicapping Conditions-General Special Education Teacher tenure area. It having been shown that **Erin Fischer**, holds a valid New York State Professional Certificate Students with Disabilities B-2 and a Professional Certificate Students with Disabilities Grades 1-6 in the aforesaid tenure area; and it further having been shown that the probationary period of **Erin Fischer** to be a Special Education Teacher in the district expires on August 11, 2025; the Board of Education of the Gorham-Middlesex Central School District does hereby grant tenure to and appoint to tenure **Erin Fischer** effective August 11, 2025 to the position of Special Education Teacher.

**Lunch Prices:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the following lunch prices for the 2025-26 school year:

	<b>Adult</b>
<b>Lunch</b>	<b>\$5.20</b>
<b>Breakfast</b>	<b>\$2.50</b>
<b>Milk</b>	<b>\$0.60</b>

*With CEP in the fall, we don't need to set breakfast and lunch prices for students.*

**Accept District Safety Plan:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Marcus Whitman Central School District does accept the **District Safety Plan**.

**Accept Sports Medicine Services Agreement between The Western New York Medical Practice and Gorham-Middlesex CSD Board of Education:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the **sports medicine services agreement** between The Rochester Regional Health and Gorham-Middlesex Central School District Board of Education concerning the athletic training services for our student athletes.

**Approval of Combined Football Team:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Marcus Whitman Central School District does approve a merger with Bloomfield Central School District as a Combined Modified Football Program and Combined Varsity Football Program.

**Approval of merger with Geneva City School-Ice Hockey Team:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Marcus Whitman Central School District does approve a merger with Geneva City School District as a merged Ice Hockey Team.

**Accept School Resource Officer Contract:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the contract with Ontario County, for the School Resource Officer Program at the Gorham-Middlesex Central School District for the dates of September 1, 2025 to June 30, 2026.

**Accept the Following Reserve/Fund Balance Use for the 2025-2026 School Budget:** Be it resolved that upon the recommendation of the Audit Committee that the following anticipated funds be approved: \$200,000 to fund the Retirement Contribution Reserve, \$300,000 to fund the Unemployment Reserve, \$200,000 to the Capital Reserve- Bus Purchases, and that any remaining fund balance is placed in the Capital Bus Reserve at the June 24, 2025 meeting.

**Approve Service Agreement-Bridget Cichocki:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the Service Agreement with **Bridget Cichocki** for the 2025-26 school year.

**Approve Policy:** Be it resolved that upon the recommendation of the Policy Committee the Board of Education of the Gorham-Middlesex Central School District does hereby approve the first reading and,

it having been deemed necessary by the Board of Education, waive the second reading of **5695 Prohibition on Internet-Enabled Device Use During the School Day.**

**Appoint NYSSBA Voting Delegate:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint **Sheila Brown** as the voting delegate to the NYSSBA convention in the fall of 2025.

**Approve Individual Agreement Language:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the updated language in all individual agreements.

**Approve Amended Employment Agreement For Superintendent Of Schools- Dr. Christopher R. Brown:** WHEREAS, the Board and Superintendent have conferred and agree to approve the Employment Agreement (the "Employment Agreement") for a period commencing July 1, 2024 and terminating on June 30, 2029; and

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Education of the Marcus Whitman Central School District as follows:

1. The Board hereby approves the Amended Employment Agreement with a term July 1, 2024 – June 30, 2029 of the Superintendent of Schools for the Marcus Whitman Central School District in the form presented to the Board.
2. This resolution shall take effect immediately.

**Accept CSE & CPSE Recommendations:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the CSE/CPSE recommendations as submitted and filed in the minute file.

Yes 8 No 0 (Absent Scott Lambert) MC

Motion by Keri Link, seconded by Tessah Ciardi to approve the following resolution.

**Fall Coach Appointments:** Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint the following people:

Team	Coach	Base	Longevity	Stipend
Boys JV Soccer	Jason Green	\$2895	\$600	\$3495
Boys Modified A Soccer	Kyle Morsheimer	\$2605	\$0	\$2605
Girls Varsity Soccer	Greg O'Connor	\$3,474	\$650	\$4,124
Girls JV Soccer	Jessica Frank	\$2,895	\$100	\$2,995
Girls Modified A Soccer	Todd Cunningham	\$2,316	\$200	\$2,516
Varsity Football	Sean Conley	\$3,763	\$100	\$3,863
Varsity Football Asst	Ross Freida	\$3,184	\$100	\$3,284
Varsity Football Asst	Holden Lescord Fry	\$3,184	\$50	\$3,234
Modified A Football	Joe Benge	\$2,605	\$50	\$2,655
Modified A Asst	Chris Clark	\$2,605	\$50	\$2,655
Modified A Asst	Ben Clark	\$2,605	\$50	\$2,655
Girls Varsity Tennis	Justice Newell	\$3,184	\$0	\$3,184
Varsity Cross Country	Jody McLaughlin	\$4,053	\$1,000	\$5,053
Varsity XC Assistant	David Helling	\$3,474	\$200	\$3,674
Varsity Cheerleading	Anessa Layton	\$3,474	\$150	\$3,624
Modified A Cheerleading	Megan McVeigh	\$2,895	\$50	\$2,945
Girls Varsity Swimming	Jeff Anthony	\$4,053	\$1,341	\$5,394
Girls Varsity Swimming Asst.	Shelby Dobbertin	\$3,184	\$50	\$3,234

Yes 7 Abstain 1 (Ashley Conley) Absent(Scott Lambert) No 0 MC

**Public Comment**

**Mabel Deal, Stanley:** Mrs. Deal welcomed the two new ex-officio student board members. She wished everyone a wonderful summer.

**Board Member Items:**

Audit Committee Minutes

Board Committees-

*These are the following committees please look over the committee description sheet that was attached to the agenda. Committee appointments will be discussed at the August Meeting*

Buildings/Grounds (Keri, Cindy and John)

Policy (Ashley, Jessica)

Safety (Scott, Tessah)

Audit (Sheila, Keri, Phyllis)

Disclosure Statement-*please sign and give the document to Sharene*

Opening Day-Wednesday, August 27 8am

New Teacher Luncheon Monday, 8/18 at noon

Motion by Cindy Hall, seconded by Phyllis Frantel to approve the following resolution.

**Appointment of Audit Committee:**

**Board Members:** *The Audit Committee Charter states that a member is not eligible if they have worked for the school district in the past three years or if a board member is on the Board for the first year.*

Board Members on the Audit Committee are: **Sheila Brown, Keri Link and Phyllis Frantel** Audit Committee Community Members are **James Loomis and Shawn Szabo** as community members for the 2025-26 Audit Committee.

Yes 8 No 0 (Absent Scott Lambert) MC

Break 7:00pm

**Executive Session,** Motion by Keri Link, seconded by Phyllis Frantel at 7:16pm for the Board to enter into executive session to discuss the employment history of particular people.

Motion by Keri Link, seconded by Cindy Hall to adjourn the meeting at 8:26pm.

Respectfully Submitted,



Sharene Benedict, District Clerk