

NORTHUMBERLAND COUNTY CAREER AND TECHNOLOGY CENTER
OPERATING AGENCY
August 13, 2025

1. **PRELIMINARIES**

- A. Pledge of Allegiance.
- B. Roll Call.
- C. Recognition of Public.

2. **OLD BUSINESS**

- 2.01 Approve Board Meeting Minutes.

Motion to approve the Board Meeting Minutes of the Monthly Meeting:
June 11, 2025.

Motion to approve _____ Second _____ Action _____

(VOICE VOTE: IN FAVOR _____ OPPOSED _____)

ACTION ITEMS

3. Fiscal

- 3.01 Approve the Treasurer's Report for the months of June & July, 2025.
- 3.02 Approve payment of bills for the months of July & August 2025
- 3.03 Approve to authorize Business Manager, Tyler James to do budgetary transfers for fiscal year 24-25.
- 3.04 Motion to authorize the Business Manager to transfer \$11,287.28 from the Enterprise fund to the General fund for roof project as of 6-30-25.
- 3.05 Motion to authorize the Business Manager to transfer \$38,712.72 from the Enterprise fund to the General fund for roof project as of 7-9-25.
- 3.05 Motion to pay Payment #2, \$102,726.72 and Payment #3, \$239,695.68 to Budget Roofing.

3. Fiscal Motion to approve _____ Second _____ Action _____

(ROLL CALL)

4. Policy & Program

4.01

4. Policy & Programs Motion to approve _____ Second _____ Action _____

(ROLL CALL)

5. Personnel

5.01 Approve to recommend to The Northumberland County Career & Technology Center the hiring of _____, part-time custodian, at \$12.50 per/hr for 5 hours a day.

5. Personnel Motion to approve _____ Second _____ Action _____

(ROLL CALL)

6. New Business

6.01 Discuss the disbursement of surplus equipment.

6.02 Discuss the opening of the Electromechanical Program for the 26-27 school year.

6. New Business Motion to approve _____ Second _____ Action _____

(ROLL CALL)

7. ADJOURNMENT

I move that this meeting be adjourned.

Motion to approve _____ Second _____ Action _____

TIME: _____