

# Bullard Primary

## Addendum to Student Handbook



2016 Panther Crossing      Bullard, TX 75757  
Phone: 903-894-2890      Fax: 903-894-2893

*Every Learner. Every Way. Every Day.*

**Monica Ventress, Principal**  
**Mark McDonald, Student Services**  
**Laurissa Ridgley, Asst. Principal**  
**Christine Decur, Counselor**

School Colors: Red, White, Blue  
School Mascot: Panthers  
Office Hours: 7:30 am-4:00 pm  
School Hours: 7:40 am-3:20 pm  
Doors open at 7:15 am  
Front office closed from 2:45-3:15

### **BREAKFAST AND LUNCH PRICES**

	<u>Breakfast</u>	<u>Lunch</u>
Student	\$2.25	\$3.00
Guest	TBD	TBD

Student breakfast is served daily from 7:15 to 7:45 a.m. Bullard ISD encourages students to prepay their meals. If you are sending money, please be sure to send it in an envelope with your child's name on it. Parents can check lunch account balances and add additional funds online through the Lunch Money Now online payment site. (See the district website for more information.) Students will be allowed to charge 4 meals and then they will be offered an alternative meal. Ice cream may be purchased on Fridays for \$1.50 when available. **If outside food is brought in by a parent, it cannot be shared with other students. You are only allowed to bring lunch for your personal child.**

### **ARRIVAL & DISMISSAL**

Doors open at 7:15 a.m. Please do not drop students off prior to this time. The tardy bell rings at 7:50 a.m. Students will be counted tardy if they are not in their classroom by 7:50 a.m. each day. Students arriving after 7:50 a.m. will need to be walked into the building and signed in at the office by an adult. All students are dismissed at 3:20 p.m. If a student is leaving school early he/she will need to be signed out in the office. Students cannot be signed out in the office after 2:45. You must display a BPS car sign in order to pick your child up in the car line. If you do not have your car sign, you will need to park in the front lot and show your ID in the office. Please do not park in the bus lane at the front of the building.

#### **Arrival:**

To help streamline our morning drop-off, staff will be present to greet students as they arrive. However, students will now be responsible for exiting their vehicles independently. As you approach our drop-off location, please ensure your child is

ready to exit the vehicle promptly to help keep traffic flowing smoothly. If your student is not ready to dismiss from the vehicle, pull to the parking lot and walk and check them in.

#### **Dismissal:**

During afternoon pick-up, staff will supervise students as they enter their vehicles, but students will be responsible for opening and closing their own doors. We understand this may take some time for students to adjust, and we appreciate your patience and cooperation during this transition.

#### **Important Reminders:**

- If you do not have your **official car tag**, you will be required to pull into the parking lot and come inside to show your ID before your child can be released.
- **Parking in front drive of the school is strictly prohibited.** If you need to come inside the building, please park in the designated **parking lot** only.
- Due to ongoing **construction** in our district, the front drive will be utilized by construction crews during school hours and will not be accessible to the public.

### **SAFETY**

For the safety of our students and staff, all of the exterior doors will be locked during the school day. We utilize our video entry system, located by the front door, to let parents and visitors into the building during the school day. To visit our campus, every adult **must present** a valid state ID or driver's license, which will be scanned through the School Gate Guardian system.

### **ATTENDANCE**

It is helpful to the school and teacher if a parent contacts the school when their child will be absent (903/894-2890). Daily attendance is taken at 9:00 am. If your child is not at school, they will be counted absent. If your child has a doctor's appointment, please bring a note from the doctor. **If a student is absent from school he/she must bring a note from home explaining the reason for absence. You may email a note to sharon.beall@bullardisd.net. This must be carried by the second day of return to school. If a child does not bring a note within 3 school days of an absence it will be considered an unexcused absence.** Also, students with absences due to things other than personal illness, death in the family, and emergency situations will be considered as unexcused. A student with an absence must make-up all work. They will have one day for each day absent to complete the work. After that time, it will be considered late. The law states that if a student is absent from school without an excuse for 10 or more

days within a 6-month period or 3 or more days within a 4-week period, their parents may be subject to prosecution. **The BISD requires a student to be in attendance 90% of the school days in order to be promoted to the next grade level. A child may be required to attend summer school to make up for the time missed.** Unusual circumstances, which may cause absenteeism, are understandable and highly unusual circumstances may be discussed with the campus administrator. **Parents will receive reminder letters (5 days, 10 days, and 15 days) from the asst. principal concerning the number of days that their child has been absent for the school year.**

The compulsory school attendance law applies to all students that are enrolled in a Texas public school.

### **PARENT/TEACHER COMMUNICATION**

**Students' Folders**—Please empty, review, and return the information sent home in the folders the following day.

**Progress Reports**—Progress reports will be sent home every 3 weeks during each six-week grading period.

**Report Cards**—Report cards are issued every six weeks. Please sign and return the district copy.

**Parent-Teacher Conferences** - Either parents or teachers may request conferences. Teachers are available for conferences during their conference time. Please call the front office to schedule a conference.

**Telephone**—Every classroom is equipped with a telephone and each teacher has voicemail. Messages may be left during instruction times and when the teacher is unavailable.

### **EMERGENCY CONTACT**

Parents must provide telephone numbers where they (or adult designees) may be reached in the event of a child's illness or injury during the school day. This contact information needs to be kept up to date. If your child needs emergency care and we cannot reach you or others you have named, we will call EMS. Parents are responsible for paying any medical bills for EMS and the hospital used.

### **DRESS AND GROOMING**

For the full BISD Dress Code, please review the Bullard ISD Handbook. Below are some of the important requirements relevant to BPS students.

- Hair must be of a natural color and kept out of the eyes.
- Dresses, skirts, and short lengths must be fingertip length.

- Leggings may be worn with shirts, dresses, and skirts that cover the entire posterior.
- Holes are allowed in pants only if the holes fall below the short/skirt fingertip length area.
- Halter tops, see-through clothing, low-cut tops (neck and underarm), muscle shirts, basketball jerseys, spaghetti straps, and strapless garments are not permitted.
- Hats/head coverings are not to be worn inside buildings.
- No sunglasses are allowed in the building unless a documented medical need exists.
- Girls may have pierced ears. No other piercings are allowed.

### **GRADES**

Students in Pre-K through 2nd grade will be assessed using a standards-based grading system. Teachers will utilize checklists, daily work, unit assessments, and performance-based assessments to assess students' progress toward mastery of the standards accurately. Teachers will use the following grading criteria for report cards:

### **PROMOTION AND RETENTION**

A student may be promoted only on the basis of academic achievement and demonstrated proficiency in the subject matter of the grade level. If a student is in the **INS** category (Insufficient Progress), meaning they are not making progress or are making limited progress towards mastery of the standard, the student will not automatically be promoted to the next grade level. We will hold a meeting to discuss promotion and/or retention. Any student who falls within this category for the entire year will be asked to attend summer school for additional support.

### **ELECTRONICS, CELL PHONES, SMART WATCHES & TOYS**

As a general rule, unless specifically requested by the teacher, toys, electronic games/devices, music players, trading cards, and similar items are not allowed at school. We have a **NO CELL PHONE POLICY** in accordance with HB 1481. If brought to campus, personal communication devices must be turned off or silenced, kept in the student's bag, and remain out of sight for the entire school day. Students must use school phones under their teacher's supervision if a call home is necessary.

### **BIRTHDAY CELEBRATIONS**

Parents may bring in store bought birthday treats for the entire class in celebration of their child's birthday. These treats will be given to the students towards the end of the school day by the classroom teacher. feel

### **MEDICATIONS**

Schools do not provide medicines for students. Parents must hand-deliver any necessary medicine during school hours or to be kept for emergency use. When medicine must be given at school, Texas law requires that it be furnished in its ORIGINAL LABELED CONTAINER and with the parent's signed WRITTEN REQUEST and DIRECTIONS. The container and your notes must include the student's name, the name of the medicine, its purpose, the dose, the time of day or when it is needed, and how the medicine is administered. Include your telephone number so that you can be reached if concerns arise. **THE SCHOOL REQUIRES THAT ALL MEDICINE BE CHECKED INTO THE OFFICE.** Medication forms are available in the nurse's office.

- **INS**– Insufficient Progress. The student is not making progress or is making limited progress towards mastery of the standard.
- **APP**– Approaches Grade Level Expectations. The student is making progress toward mastery of the standard.
- **MTS**– Meets Grade Level Expectations. The student has met the standard.
- **PM**– Previously Mastered. The student has already mastered the standard.
- **N/A**– Not assessed in this grading period.

### **FOOD GUIDELINES**

All meals provided by Bullard ISD Food Services at the Primary campus are prepared in a nut-free kitchen. Please be aware that many children are highly allergic to nut products. A letter will be sent home to parents if a student in your child's class has such an allergy. We kindly request that you be mindful when preparing lunches and snacks from home. We create a safer environment when we are sensitive to food allergies.

Please keep food allergies in mind when choosing treats for the class. Outside deliveries such as balloons, flowers, etc. will not be permitted. If you want to eat with your child, you must check in with the front office to receive a badge. Additional steps may be required of you as we implement increased safety measures for the students. Birthday party invitations will only be handed out at school if all students in the class are receiving one. This helps prevent hurt feelings among children.

### **PARTIES/SPECIAL DAYS**

We will have school parties where parents are welcome to bring snacks. These snacks must be store-bought. Parents will not be allowed to attend all parties.

Fall: October 31 (No parents)

Holiday Party: December 19 (Parents allowed)

Valentine's Day: February 12 (No parents)

End of Year: May 21 (Parents allowed)

We will also host special events throughout the school year, such as Parent and Family Engagement Events, Grandpanther's Day, Turkey Trot, Field Day, Awards Day, as well as book fairs and other family-friendly events. You will receive invitations close to each event.

### **LABELING**

Please label students' jackets, coats, backpacks, lunch kits, etc., so that any lost items may be returned to them.

### **KEEP UP WITH BPS**

We would love for you to be involved with our campus. BEC/BPS PTO is a great way to get involved! Follow BEC/BPS PTO on Facebook!

Also, check us out through the following avenues:

- Facebook (@bullardprimary)
- [www.bullardisd.net](http://www.bullardisd.net)
- ParentSquare (please make sure all of your information is correct in Skyward so you will be able to get texts, phone calls, and emails through ParentSquare)

A parent may object to the release of a student's directory information. This objection must be made in writing to the principal within ten school days of your child's first day of instruction for this school year. (For more information, see BISD handbook "Objecting to the Release of Directory Information".)

### **Lunch With Your Child**

Parents are welcome to join their child for lunch during his/her scheduled lunch time **starting the 4th week of school**. They must sign in at the front office and present a valid driver's license. We kindly request that parents join their child at the designated lunch table located at the front of the cafeteria. Parents may only provide food for their child and will be permitted to sit with them. At the end of lunch, parents are asked to sign out in the front office. Parents will not be allowed to attend recess or visit the classroom during this time.

**NEW HB 1481 AMENDMENT TO SECTION 37.082 of the TEXAS EDUCATION CODE**



**2025-20226 BEC/BPS Campus Communication Device Policy**

**Policy:** Students shall not use a personal communication device, including a cell phone, or other electronic device on school property during the school day and shall store the device in accordance with the method of storage established by the district.

"School Day" Defined	"Personal Communication Device" Defined
<ol style="list-style-type: none"> <li>1. Instructional Time</li> <li>2. Lunch</li> <li>3. Recess</li> <li>4. Transitions</li> <li>5. Tutorials</li> <li>6. Detention</li> <li>7. Any time, in any campus facility (including restrooms and locker rooms) between arrival and dismissal</li> </ol>	<ol style="list-style-type: none"> <li>1. Cell phones</li> <li>2. Smartwatches</li> <li>3. Personal Computer Devices</li> <li>4. iPads/tablet</li> <li>5. Wireless Earbuds and Headphones</li> <li>6. Any other device not listed that is capable of digital connection or telecommunication.</li> </ol>
<p><b>"Method of storage established by the district:"</b> If brought on campus, the personal communication devices shall be kept turned off, or otherwise silenced, in a student's bag and shall remain out of sight for the duration of the school day.</p>	

*The following table outlines disciplinary measures and procedures for confiscation:*

**A prohibited telecommunication device may be confiscated by any administrator or classroom teacher who finds a student to be in violation of the device policy. The refusal of a student to turn over a device will result in an immediate office referral.**

Offense	Confiscation and Return	Disciplinary Action
1st Offense	Device returned to the student after the end of the school day	Lunch Detention
2nd Offense	Device returned to the <u>parent or</u>	Lunch Detention

	<u>guardian</u> after the end of the school day at administrator discretion	
3+ Offenses	Device returned to the <u>parent or guardian</u> and <b>may</b> be subject to an <b><i>extended confiscation period</i></b> based on campus procedures.	In School Suspension (ISS) at administrators discretion

**BULLARD INDEPENDENT SCHOOL DISTRICT  
BULLARD PRIMARY SCHOOL  
STUDENT HANDBOOK ADDENDUM  
2025-2026**

I understand and consent to the responsibilities and information as outlined in the addendum to the student handbook. (Information in this packet)

\_\_\_\_\_

Student signature
grade

I also understand and agree that my child, \_\_\_\_\_, will be held accountable for the information as outlined in this addendum to the handbook.

\_\_\_\_\_

Parent/Guardian Signature

\_\_\_\_\_

Date Signed