

ROGER BELL NEW TECH ACADEMY
PARENT and FAMILY ENGAGEMENT POLICY
2025-2026

Title I Schoolwide School

The staff at Roger Bell New Tech Academy believes educating our children should be a continuous collaboration between the home, school, and the community. To ensure parent and family engagement in the planning and implementation of the Title I program, the following activities will be implemented at Roger Bell New Tech Academy.

Written Policy

Roger Bell New Tech Academy (RBNTA) staff members, parents and families will jointly develop a written Parent and Family Engagement Policy to be distributed annually to parents and families of all children. This document will be distributed to parents and families in the RBNTA Student Handbook, at intake meetings for new students, on Class DOJO, and on the RBNTA website. Review of the policy will occur annually at the Spring Meeting with opportunities for input at the school throughout the spring via Class DOJO and with Parent Council input via email or face to face meetings.

Opportunities for Regular Public Meetings

An **Annual Fall Meeting** will be held in conjunction with “Open House” or another family event to

- Inform parents and families about the school’s facilities and its Title I Schoolwide designation
- Inform parents and families of summary results of the prior year’s EOG testing, *if available*
- Provide parents and families with an overview of the Title I Program
- Provide parents and families with information concerning parent and family engagement requirements, assessment data, school performance profiles, and forms or methods of measuring students’ progress.

The **Annual Spring Meeting** will be held in conjunction with another family event

- To evaluate and/or make improvements on current programs or upcoming activities.
- To solicit input from parents and families in the design and implementation of the School Improvement Plan and the Parent and Family Engagement Policy for the upcoming year.
- To share over-all preliminary EOG results, if available, and alert parents and families that individual reports, if available, will be sent home at the end of the year in report cards.

Regular Title I Parent Meetings

Title I Parent Meetings will be held during the school year, usually at night, to provide continued information, support and resources for all parents and families. Examples include Reading Parent-Family Night and Math/STEM Parent-Family Night. Parents and families will be strongly encouraged to attend other school events and conferences, volunteer in classroom activities, and observe in the Title I program.

All meetings will be advertised through RBA social media, Class DOJO, and phone announcements. Sign-in and feedback opportunities in hard copy or online will be documentation of attendance and feedback. Videos for presentations made at any parent meeting will be made available for review through Class DOJO. Flexible times, childcare, and transportation will be provided as needed. Contact the school office at (252) 444-5133 for assistance.

Training Opportunities

Training topics are determined by our Needs Assessment data and parent and family suggestions. Meetings will be scheduled on a regular basis.

- Reading and math training events will each be held during the year between the Annual Fall Meeting and Annual Spring Meeting dates so teachers can
 - explain state standards in curriculum and recent assessments,
 - provide strategies to improve student achievement

- o explain ways to monitor student progress, such as weekly folders, progress reports, report cards, phone communication, and conferences
- Parents and families will be notified in advance of the scheduled activities.
- Parents and families may request additional meetings with staff members to address questions or comments.
- Instructional plans and assessment information will also be communicated to parents and families through newsletters, weekly planners, and teacher websites.
- Materials available for parent and family information and for use with their children will be available in the Parent and Family Resource Center. Parents may email Mrs. Butts at taylor.butts@cravenk12.org to request materials be checked out with their children for home use.

Coordination with Other Programs

We will meet our goals of establishing liaisons and maintaining communication with other school programs and other related external agencies and organizations through collaboration and coordination with individuals in those groups and through the following actions:

- Notifying parents and families of assistance from outside agencies, such as Food Banks, Salvation Army, church programs for assistance, recreation/sports/arts opportunities, Boy and Girl Scouts, Toys for Tots, the public library and summer programs.
- Inviting participation by adults from the community into school assemblies and programs with notification via flyers and social media.
- Enabling distribution of food donated by Backpack Buddies and supervised by our school counselor(s).
- Supplying transportation and guidance counselor supervision for students who qualify for new sneakers at Foot Locker in New Bern through the Rotary Club.
- Supporting participation in school events sponsored by the library/media center, art, music, and physical education teachers at our school.
- Hosting Clinical Teacher Interns and Clinical Nursing students from East Carolina University, as available, in our classrooms and school to help prepare them as highly qualified teachers and nurses.
- Hosting Marines from a squadron stationed at Cherry Point (when available) as mentors for students identified by staff and guidance counselors.
- Accessing services, as needed, through the Crisis Center in New Bern, Craven County Schools, Coastal Community Action, Inc., Smart Start, and MCCS Children and Youth Program.
- Supporting the work of the Military Student Liaison.
- Hosting the Craven County Health Department's Smile Mobile annually to provide basic dental services to students in need.

Opportunities for LEP and SWD Parents

Once a need is identified, we will attempt to assist parents and families with limited English proficiency and parents and families with disabilities in the opportunity to participate in their children's educational curriculum and environment.

- Spanish versions of district forms will be provided through Federal Programs at Central Services.
- The ECP department provides Spanish versions of all forms and documents.
- All parents will be invited to participate on school committees, including our Parent Council and Cabinet.

Student-Teacher-Parent Compact brochures

The Compact brochures for each grade level, a voluntary agreement between home and school, will

- Be developed with input from parents, students, classroom teachers, and the School Improvement Team.
- Be reviewed through the Parent Council and School Improvement Team in the spring of each year for suggestions for improvement.
- Be distributed at the beginning of each school year via the school website, Class DOJO, the Student Handbook, and at intake meetings as new students enroll.
- Define expectations and shared responsibilities of all parties,
- Identify parents and families as equal partners with the school for student learning.

- Be discussed at the September Annual Fall Meeting/Curriculum Night in Grades 1-5 and during Kindergarten Orientation for that grade level.
- Be posted one in each classroom.

Parent Advisory Council

A school Parent Council will

- Be comprised of PTA Board members and parent volunteers, along with Title I staff
- Be formed in the spring of each year to help with all aspects of the schoolwide project for the following year
- Serve as a liaison between home, school, and the community
- Meet throughout the year, as needed.

Opportunities for input and feedback will be included at

- Open House,
- Title I Parenting Trainings,
- Parent Council meetings,
- intake meetings for new students,
- and through the school website at www.cravenk12.org/RBA

A parent will be invited to serve on the School Improvement Team to help develop the School Improvement Plan.

Educating the School Personnel

- The Volunteer Coordinator will be invited to speak at one of the first staff meetings to explain the program and how teachers can help.
- There will be a HUG Moment scheduled in staff meetings so teachers can share the effective ways volunteers are making a difference in their classrooms.
- The Volunteer Coordinator will designate a time for training before parents/families begin volunteering.

Coordination and Integrating Parent Involvement

At Roger Bell New Tech Academy, we coordinate our programs and activities with the following staff and programs to support parent and family participation in the education of their children.

- Head Start
- English Language Learners/ELL district leaders
- School nurse, counselor, military liaison, social worker
- RBA Parent Teacher Association
- Public preschool (through the District Title I office)
- Godette Head Start
- Parent and Family Resource Center at RBNTA
- Craven County Schools/Preschool Information meeting in late winter or early spring
- Contact for RBA Homeless Families: Ray Prichard, RBA School and Community Liaison Counselor