

BUTLER AREA SCHOOL DISTRICT Safety Committee

A G E N D A

August 13, 2025

7:30 A.M.

**Harriger Educational
Services Center**

- ❖ Call to Order
- ❖ Roll Call
- ❖ Approval of July 9, 2025 Meeting Minutes
- ❖ Old Business
- ❖ New Business
 - Review current Workman's Compensation Report (Exhibit A)
 - Review current Report of Injury forms (Exhibit B)
- ❖ Miscellaneous Items
- ❖ Next Meeting
 - September 10, 2025
- ❖ Adjournment



**BUTLER AREA SCHOOL DISTRICT
WORKPLACE SAFETY COMMITTEE
INSPECTION & MEETING MINUTES
JULY 9, 2025**

ROLL CALL

Members Present Virtually: Dave Andrews, Chad Broman, Kristen Clouse & Breit Cochran.

Members Present: Melissa Evans and Les Zang.

Members Absent: Dave Mariotti and Helen Walker.

Recording Secretary: Ellen Scott

- Les Zang opened the Safety Committee meeting and welcomed all members in attendance.
- Melissa Evans motioned for approval of the June 11, 2025, meeting minutes. Dave Andrews seconded the motion; all safety committee members in favor and the motion carried.

OLD BUSINESS:

- From the April Workplace Inspection Checklists:

Summit Elementary School:

- Workorder #7824911: request to repair areas with holes and obstructions that may cause tripping/falling accidents will be addressed.
- Workorder has been submitted for two (2) lights outside the building to have bulbs replaced.

- From the June Workplace Inspection Checklists:

Broad Street Elementary School:

- Playground railings and handrails continue to have repairs being made.
- Exterior lighting will be updated once the replacement bulbs have been ordered.

- Northwest Elementary School:

- Les Zang will determine a solution to hang equipment bags at the school to keep the bags off the floor.

NEW BUSINESS:

- Safety Committee members reviewed the Workmans' Compensation Report since the last Safety Committee meeting on June 11, 2025. No accidents were reported since the June, 2025, meeting. An overall total of forty (40) accidents were reported during the 2024-2025 school year which is eight (8) less than the prior year.
- With no accidents being reported since the last Safety Committee meeting on June 11, 2025, there were no Report of Injury forms to review.
- The Workplace Inspection Checklist schedule will be provided to the building principals on August 1st.
- Les Zang noted acids are currently being removed, and disposed of, from the chemistry labs.
- The District's Safety Newsletter for the first quarter of the 2025-2026 school year was provided to committee members for review. The newsletter will be posted on the district website.

- The June UPMC WorkPartners Risk Control & Safety Services Newsletter was shared with the Safety Committee. The newsletter reviewed Slip, Trip, and Fall Prevention. Areas covered in the newsletter:
 - OSHA regulations.
 - Common Causes and Risk Factors.
 - Slips, Trips and Falls Hazards.
 - Tips for preventing Slips, Trips and Falls.
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- Next Safety Committee meeting: Wednesday, August 13, 2025, @ 7:30 AM at the Administration Building.
- Chad Broman motioned to adjourn the meeting and was seconded by Kristen Clouse. All members were in favor; the motion carried.