

CALL TO ORDER

In accordance with Sections 402 and 404 of the Pennsylvania School Code, the Board of School Directors of Cheltenham School District met on Tuesday, June 10, 2025 at 7:10 p.m. to hold a hybrid legislative board meeting. The meeting was called to order by President Henry. Attendance was as follows:

CHELTENHAM SCHOOL BOARD OF DIRECTORS

Present: Ms. Mia Blitstein, Mr. Charles Burdell-Williams, Mr. Zachary Epps, Ms. Pamela Henry, Ms. Jennifer Lowman, Ms. Leah Mulhearn, Ms. Robyn Murphy, Mr. Daniel Schultz. Absent: Dr. Ross Whiting

CHELTENHAM SCHOOL DISTRICT ADMINISTRATION

Mr. Chris Barone, Director of Information Technology; Ms. Charlene Collins, Director of Curriculum & Instruction, Humanities; Mr. Kevin Kaufman, Director of Communications and Development; Dr. Stephen Catrambone, Director of Special Education; Ms. Jessica Keene, Director of Student Services; Mr. Brian Reilly, Director of Curriculum and Instruction for STEM Education; Mrs. ShaVon Savage, Assistant Superintendent; Mr. Joshua Sweigard, Director of Business Services; Ms. Adrienne Tolbert-Jackson, Director of Human Services; Mr. Jonathan White, Safety and Security Manager; and Dr. Brian Scriven, Superintendent.

SOLICITOR

Mr. Edward Diasio, Esq.

BOARD SECRETARY

Ms. Debra Harding

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Board Member, Mr. Burdell-Williams.

PUBLIC COMMENTS ON AGENDA ITEMS ONLY

There were no public comments on agenda items.

***Public comments heard during the meeting are summarized for the meeting minutes. Public comments received via csdboardmeetingcomments@cheltenham.org are transcribed verbatim for the meeting minutes.*

APPROVAL OF MINUTES

Upon a motion by Ms. Mulhearn, seconded by Mr. Burdell-Williams, the minutes of the April 8, May 13, and May 27, 2025 meetings were unanimously approved.

RECOGNITIONS

The members of the CHS Girls Track and Field team were recognized for outstanding individual accomplishments as well as an exceptional season.

The following 18 retirees were recognized for their service to the Cheltenham School District:

CHS

Florence (Lisa) Friebel, 22 years
Robynne McCollum, 19 years
Kyen Pearcy-Jenkins, 19 years
Sarah Putterman, 26 years

CBK

Robbin Balfour-Austin, 19 years
Michele Darden, 29 years

EP

Janice Montgomery, 6 years
Stacey Neal, 27 years
Shelly Pullian, 33 years
Lynn Trumbette, 26 years
Dr. Crystal Clark, 21 years

CE

Hope Monaghan, 22 years
Karen Seeton, 35.5 years

GE

Beth Serdikoff, 26 years

ME

Barbara Gadson, 9.83 years

FAC

Tonya Hatchett, 24.5 years
Gossicile Martin, 17 years
Sergio Stalletti, 34 years

**STUDENT COUNCIL
REPORT**

Student Council member Emma Zubairu shared information about the following:

- Student Council Election Results

SOLICITOR REPORT

Mr. Diasio announced the board met in executive session 2 times since the last legislative meeting on May 27, 2025 regarding the administrative compensation plan and June 10, 2025 regarding a personnel matter and a tax matter.

SUPERINTENDENT REPORT	No report given.
FINANCIAL AFFAIRS COMMITTEE REPORT	Mr. Schultz, reporting for the Financial Affairs committee, shared information from the last meeting held on June 3, 2025. The meeting video and presentation for any Finance Committee meeting can be found here . The next meeting is scheduled for August 5, 2025.
EDUCATIONAL AFFAIRS COMMITTEE REPORT	Ms. Murphy, reporting for the Educational Affairs committee, shared information from the last meeting held on May 21, 2025. The meeting video and presentation for any Educational Affairs committee meeting can be found here . The next meeting is scheduled for June 17, 2025.
EASTERN CENTER FOR ARTS AND TECHNOLOGY REPORT	Mr. Burdell-Williams, reporting for the Eastern Center for Arts and Technology, shared information from the last meeting held on May 14, 2025. The minutes of any Joint Operating Committee meeting can be accessed via the Eastern Center for Arts and Technology – Joint Operating Committee website . The next JOC meeting will be held on June 18, 2025.
MONTGOMERY COUNTY INTERMEDIATE UNIT (MCIU) REPORT	Ms. Lowman, reporting for the Montgomery County Intermediate Unit, shared information from the meeting held on May 21, 2025. The minutes of any MCIU meeting can be found here . The next meeting is scheduled for June 25, 2025.
FACILITIES COMMITTEE REPORT	Ms. Blitstein, reporting for the Facilities Committee, shared information from the last meeting held on June 3, 2025. Any meeting video and presentation of the Facilities Committee can be found here . The next meeting will be held on August 5, 2025.
LIAISON GROUP	Ms. Mulhearn, reporting for the Liaison Group, shared that the Liaison Group has not met since the last legislative meeting. The next meeting date is scheduled on June 16, 2025.
POLICY COMMITTEE	Mr. Epps, reporting for the Policy Committee, shared information from the Policy Committee on May 21, 2025 . The video and summary of any policy committee meeting can be found here . The next hybrid Policy Committee meeting is TBD.
LEGISLATIVE REPORT	Mr. Epps, reporting for the Montgomery County School Directors Legislative Committee (MCSDLC), shared information on federal and state items of interest. The next meeting date is October 1, 2025.
APPROVAL OF AGENDA ITEMS	Upon motion by Mr. Burdell-Williams, seconded by Ms. Murphy, the following consent agenda items were unanimously approved.
Approval of Consent Agenda Items	Adopted Policies

- #903 Public Participation in Board Meetings (2022) - Change title to "Public Comments in Board Meetings"
- #223 Tobacco and Nicotine Use (2019) - Change title to "Tobacco and Vaping Products"
- #227 Controlled Substances (2024)
- #323 Use of Tobacco and Electronic Smoking Products (2022) - Change title to "Tobacco and Vaping Products"
- #351 Drug and Substance Abuse (2021) - Change title to "Controlled Substances"
- #832 Opioid Antagonist (New)
- #250 Student Recruitment (New)

Approval of Volunteers

RESOLVED: The administration recommends the approval of the following volunteer pursuant to Policy 916:

Nicole Ehrhardt
Terence O'Connor
Soila Portnoy
Colin Devenney
Emily McFarland
Finfifteen Khounsady-Chao
Sharonn Price
Huie Douglas
Hannah Clarke

Approval of Conferences

RESOLVED: The administration recommends approval of the attendance and payment of expenses for the following administrators and teachers to attend the LinkIt! Data Forward Summer Institute. The 2-day workshop features professional learning on new enhancements to the LinkIt! platform, as well as, opportunities to dive deeper into existing features. The majority of the participants will attend the workshop at the MCIU on July 29 and 30, 2025. The remaining participants will attend the workshop at the BCIU on August 5 and 6, 2025. This trip has an estimated cost of \$5,250 to be paid from the general account fund.

Strategic Plan Pillar: Teaching & Learning

- **ShaVon Savage**, Assistant Superintendent
- **Charlene Collins**, Director of Curriculum and Instruction for Humanities
- **Kaitlyn Ferraro**, Data and Elementary Curriculum Specialist
- **Rachel Girman**, Data and Secondary Curriculum Specialist
- **Stephanie Junod**, Principal of Cheltenham Elementary School
- **Elsie Russell**, Climate and Culture Administrator
- **Dana Harbison**, Teacher at Glenside Elementary
- **Stacy Epstein**, Teacher at Glenside Elementary

- **Katie Jacob**, Reading Specialist at Glenside Elementary
- **Lauren Murray**, Reading Specialist at Myers and Wyncote Elementary
- **Bridget Adams**, Reading Specialist at Myers Elementary
- **Krystin Baron**, Curriculum, Instruction and Assessment Teacher Leader at Wyncote Elementary
- **Jenna Jarrett**, Math Specialist at Elkins Park School
- **Jennifer Lennon**, Assistant Principal at Cheltenham High School
- **Mark Hoff**, Assistant Principal at Cheltenham High School

RESOLVED: The administration recommends approval of the attendance and payment of expenses for **Katherine Martin**, Teacher, Wyncote Elementary School, to virtually attend Wilson Advanced Strategies Workshop on 8/26-28, 2025 at the Montgomery County Intermediate Unit (MCIU) in Norristown, Pennsylvania sponsored by the MCIU. This trip has an estimated cost of \$730.00 to be paid from the general fund. (Revised to correct Ms. Martin's last name.)

Strategic Plan Pillar: Teaching & Learning

RESOLVED: The administration recommends approval of the attendance and payment of expenses for **Shannon Kelly-McNally**, Teacher on Assignment, Wyncote Elementary School, to attend Building Sustainable Programs - A Low Incidence Training Series on August 11-12, 2025 in Norristown, Pennsylvania sponsored by the MCIU. This trip has an estimated cost of \$0.

Strategic Plan Pillar: Teaching & Learning

RESOLVED: The administration recommends approval of the attendance and payment of expenses for **Tavia Brooks**, Teacher, Glenside Elementary, to attend MCIU STEELS Expo at Upper Merion High School on May 20, 2025 sponsored by the MCIU. The trip has an estimated cost of \$29.54 to be paid from the general account.

Strategic Plan Pillar: Teaching & Learning

RESOLVED: The administration recommends approval of the attendance and payment of expenses for **Molly Hufnagel**, Special Education Teacher, Elkins Park School, to virtually attend the Advanced Strategies 3 Day Workshop on August 26-28, 2025 sponsored by MCIU. This trip has an estimated cost of \$730.00 to be paid from the general account.

Strategic Plan Pillar: Teaching & Learning

RESOLVED: The administration recommends approval of the attendance and payment of expenses for **Diane Rodriguez**, Special Education Supervisor, to attend MTSS in Focus on June 23-24 sponsored by the MCIU in Norristown, Pa. The estimated cost of this trip is \$0.

Strategic Plan Pillar: Teaching & Learning

RESOLVED: The administration recommends approval of the attendance and payment of expenses for **Donel Forte**, Certified School Nurse, Cheltenham High School, **Amy Gadea**, Certified School Nurse, Elkins Park School, **Tria Jones**, Certified School Nurse, EPIC and **Aisha Raye**, Certified School Nurse, Cheltenham High School to attend Drug Impairment Training for Educational Purposes (DITEP) in June 12-13, 2025 sponsored by the MCIU/PA DUI Association. The estimated cost of this trip is \$0.

Strategic Plan Pillar: Teaching & Learning

RESOLVED: The administration recommends approval of the attendance and payment of expenses for **Brian Costello**, ESL Teacher, Elkins Park/CBK to attend Identifying Long Term ELs on June 4, 2025 sponsored by the MCIU in Norristown, Pa. The estimated cost of this trip is \$0.

Strategic Plan Pillar: Teaching & Learning

RESOLVED: The administration recommends approval of the attendance and payment of expenses for **Nicole Warren**, School Psychologist, CHS to attend ADOS-2 Training virtually on July 16-17, 2025 sponsored by Drexel University. The estimated cost of this trip is \$600 to be paid from the general account.

Strategic Plan Pillar: Teaching & Learning

RESOLVED: The administration recommends approval of the attendance and payment of expenses for **Laurel Doran**, Title I Specialist, Cheltenham ES to attend Wilson Reading System virtually on August 26-28, 2025 sponsored by the MCIU. The estimated cost of this trip is \$730.00 to be paid from the general account.

Strategic Plan Pillar: Teaching & Learning

RESOLVED: The administration recommends approval of the attendance and payment of expenses for **Diane Rodriguez**, Spec. Ed. Supervisor, to attend Designing Sustainable Spec. Ed. Programming on August 11-12, 2025 sponsored by the MCIU. The estimated cost of this trip is \$23.52 to be paid from the general account.

Strategic Plan Pillar: Teaching & Learning

RESOLVED: The administration recommends approval of the attendance and payment of expenses for **Kimberly Smith**, Reading Specialist, Wyncote ES to attend Intro to Wilson Reading System virtually on August 5-7, 2025 sponsored by the MCIU. The estimated cost of this trip is \$730.00 to be paid from the general account.

Strategic Plan Pillar: Teaching & Learning

RESOLVED: The administration recommends approval of the attendance and payment of expenses for **Lauren Murray**, Reading Specialist, Wyncote ES to attend Intro to Wilson Reading System virtually on August 5-7, 2025 sponsored

by the MCIU. The estimated cost of this trip is \$730.00 to be paid from the general account.

Strategic Plan Pillar: Teaching & Learning

RESOLVED: The administration recommends approval of the attendance and payment of expenses for **Katie Jacob**, Reading Specialist, Glenside ES to attend LinkIt! 2025 Data Forward Summer Institute on July 29-30, 2025 sponsored by the MCIU. The estimated cost of this trip is \$350.00 to be paid from the general account.

Strategic Plan Pillar: Teaching & Learning

Approval of Agreements for Extended School Year

RESOLVED: The administration recommends the Board approve Extended School Year (ESY) Approved Private School Agreement. This agreement governs the contractual terms and conditions for placement of students when a non-traditional placement is required in order to provide the student with an appropriate program:

- Student # 403377
- Student # 403380
- Student # 404933
- Student # 405766
- Student # 405953
- Student # 406965
- Student # 409851
- Student # 409910
- Student # 410657
- Student # 413868
- Student # 413581

Approval of Agreements for an Approved Private School Placement

RESOLVED: The administration recommends the Board approve the Approved Private School Agreement and Addendum. This agreement governs the contractual terms and conditions for placement of students when a non-traditional placement is required in order to provide the student with an appropriate program:

- Student # 406965
- Student # 409119
- Student # 413737
- Student # 413693

Approval of Educational Services Agreements

RESOLVED: The administration recommends approval of the educational services agreements between the District and the parents/guardians of the

students identified below by confidential student number in the form presented to the Board:

Student # 409910
Student # 405044
Student # 409058
Student # 410948
Student # 405708

Approval of Contracts

RESOLVED: The administration recommends that the agreement for Lakeside Educational Services be approved for the 25/26 School year.

Approval of CHS Advanced Placement (AP) Courses Resources

RESOLVED: The administration recommends the approval of the following AP course texts for a 3-year license. All texts are aligned to the College Board standards for each respective course.

Strategic Plan Pillar: Teaching and Learning

- **AP American Government:** [American Government: Stories of a Nation](#) in the amount of \$8,031.56.
- **AP African American History:** [Freedom on My Mind: A History of African Americans, With Documents, Updated for the AP® Course](#) in the amount of \$6,992.06.
- **AP Human Geography:** [Human Geography for the AP® Course](#) in the amount of \$5,543.37.
- **AP Psychology:** [Myers' Psychology for the AP® Course](#) in the amount of \$15,275.93.
- **AP Biology:** [Biology for the AP® Course](#) in the amount of \$8,451.45.

Approval of K-6 Social Studies Resource Renewal

RESOLVED: The administration recommends the renewal of a 3-year license with [InquirED](#) for [K-6 Social Studies Inquiry Journeys](#) in the amount of \$124,813.74.

Strategic Plan Pillar: Teaching and Learning

Approval of LinkIt! Platform Renewal

RESOLVED: The administration recommends approval of the renewal of **LinkIt!**. LinkIt! is the data warehouse platform used for monitoring student progress for all students in grades K-12. in grades. LinkIt! has features supporting individual students and schools and the district as a whole. These features include data collection, data analysis, assessment design, administration, and analysis, correlation studies among various data sets (ie.

academic performance and behavior), and MTSS support. The estimated total is \$92,703 to be funded from the general fund account.

Strategic Plan Pillar: Teaching and Learning

Approval of Explore Learning Digital Program Renewals

RESOLVED: The administration recommends approval of the renewal of **Reflex and Frax**. Explore Learning's Reflex and Frax are computer adaptive digital programs that are used as supplemental resources for grades K-5. The two platforms are utilized to help with students' development of fluency in mathematics. Reflex is more general practice, while Frax focuses on fluency with fractions. The estimated total for one year is \$19,085 to be funded from the general fund account.

RESOLVED: The administration recommends approval of the renewal of **Gizmos**. Explore Learning's Gizmos is a science simulation program for students in grades 6-12. The program allows students to examine phenomena within the classroom that may otherwise be unavailable due to location, cost or both. Gizmos is a supplemental resource that aligns with the Next Generation Science Standards (NGSS) of which STEELS is based on. The estimated total for one year is \$10,854 to be funded from the general fund account.

Strategic Plan Pillar: Teaching and Learning

Approval of Trapezium Math Program

RESOLVED: The administration recommends approval of the renewal of **Trapezium Math**, subject to final Solicitor review of contract terms. Trapezium Math will be utilized in two ways: a) primary curriculum resource for Kindergarten and b) supplemental resource in grades 5 and 6. Trapezium's responsive coaching and professional development for our teachers is designed to help us optimize the use of Trapezium with both our youngest learners and our students transitioning from elementary math to secondary math. The estimated total is \$86,275 to be funded from the general fund account.

Strategic Plan Pillar: Teaching and Learning

Approval of Stipends

RESOLVED: The administration recommends the approval of professional personnel per the attachment for leadership positions for the 2024-2025 school year, at the rates listed.

Strategic Plan Pillar: Teaching and Learning

RESOLVED: The administration recommends that **Ricondo Crutchfield** be paid a stipend in the amount of \$4,000 for facilitating the Elkins Park 6th Grade After School Mentoring/Basketball Program for the 2024-2025 school year.

Appointment of Long-Term Substitutes

RESOLVED: The administration recommends the appointment of **Liam Boyles**, Long-Term Substitute Math Teacher Position at Cedarbrook Middle School - West (6th Grade) at a salary of \$58,646 (Step 7/Bachelors) to be hired provisionally pending statutory requirements, effective August 18, 2025, through the end of the 2025-2026 school year.

RESOLVED: The administration recommends the appointment of **Carolyn Freitag**, Long-Term Substitute Librarian, at Wyncote Elementary School, at a salary of \$95,358 (Step 11/Masters +36), to be hired provisionally pending statutory requirements, effective August 18, 2025, through the end of the 2025-2026 school year.

RESOLVED: The administration recommends the appointment of **Yolanda Grigsby**, Long Term Substitute Science Teacher at Cedarbrook Middle School, at a salary of \$60,964 (Step 8/Bachelors) to be hired provisionally pending statutory requirements, effective August 18, 2025, through the end of the 2025-2026 school year.

RESOLVED: The administration recommends the appointment of **Dominik Williams**, Long Term Substitute Math Teacher Position at Cedarbrook Middle School at a salary of \$56,392 (Step 6/Bachelors) to be hired provisionally pending statutory requirements, effective August 18, 2025, through the end of the 2025-2026 school year.

Approval of Changes of Assignment

RESOLVED: The administration recommends the approval of a change in position for **David Bloom** from Grade 17 Custodian to Grade 18 Custodian at Wyncote Elementary School, 8 hours per day for 260 days, at an hourly rate of \$23.42 (Step 2) effective June 23, 2025.

RESOLVED: The administration recommends the approval of a change in position for **Cassandra McMillan** from: 10-month, Grade 5A Secretary to Principal, at Glenside Elementary School to: 12-month Grade 5, Secretary to Principal at Glenside Elementary School, 7.5 hours per day for 260 days, at an hourly salary of \$28.35, Step 7 (annual salary of \$55,282.50) effective July 1, 2025.

RESOLVED: The administration recommends the approval of a change in position for **Ruth Shaw** from: 10-month, Grade 5A Secretary to Principal, at Wyncote Elementary School to: 12-month, Grade 5, Secretary to Principal at Wyncote Elementary School, 7.5 hours per day for 260 days, at an hourly salary of \$27.28, Step 5 (annual salary of \$53,196) effective July 1, 2025.

RESOLVED: The administration recommends the approval of a change in position for **Patsy Jarvis** from: 10-month, Grade 5A Attendance Secretary, at

Cheltenham High School to: 12-month Grade 5 Attendance Secretary at Cheltenham High School, 7.5 hours per day for 260 days, at an hourly salary of \$30.37, Step 10 (annual salary of \$59,221.50) effective July 1, 2025.

RESOLVED: The administration recommends the approval of a change in position for **Cynthia Moore** from: 10-month, Grade 5A Secretary to Principal, at Cheltenham Elementary School to: 12-month, Grade 5, Secretary to Principal at Cheltenham Elementary School, 7.5 hours per day for 260 days, at an hourly salary of \$24.74, Step 1 (an annual salary of \$48,243) effective July 1, 2025.

Appointment of ESY (Extended School Year) Personnel

RESOLVED: The administration recommends the approval of the personnel for ESY professional staff, per attachment entitled "2025 ESY, Professional Staff List (June)," at an approved rate of \$50.00 per hour.

RESOLVED: The administration recommends the approval of ESY paraeducators, per attachment entitled "2025 ESY, Paraeducator Staff List (June)". The rate of pay is the same as the individual's hourly rate during the 2025-2026 academic school year. (Correction)

Appointment of Nurses for Summer Programs

RESOLVED: The administration recommends the approval of **Tria Jones** as the 2025 Summer Nurse (Summer Programs) at \$50.00 per hour, effective June 30, 2025 through July 27, 2025.

RESOLVED: The administration recommends the approval of **Aisha Raye** as the 2025 Summer Nurse (Summer Programs/Registration) at \$50.00 per hour, effective June 30, 2025 through August 15, 2025.

Approval of Summer Interns

RESOLVED: The administration recommends the approval of the personnel per attachment entitled, "2025 Summer IT Interns," to serve as Summer Interns for the Technology Department for the Summer of 2025 at \$15.00 per hour, effective June 23, 2025 through August 15, 2025.

Appointment of Summer Custodial Help Staff

RESOLVED: The administration recommends the approval of the personnel listed to serve as summer help workers for the Summer of 2025 at \$18.00 per hour, effective June 23, 2025 through August 15, 2025.

- **Nicole Faulkner**
- **Ameenah Ferguson**
- **Naimah Griffin**
- **Tracey Lewis**
- **Christina Newman**

- **Rashieda Norris**
- **Karen Rose**
- **Morgan Alexandra Thompson-Fairclough**
- **Bahiyah Walker**
- **David Wilson**

Appointment of Summer School Safety Officers

RESOLVED: The administration recommends the approval of Summer School Safety Officers, per attachment entitled “Summer 2025, Safety Officers List”. The rate of pay is the same as the individual’s rate during the 2025-2026 academic school year.

Extra Duty/Extra Pay

RESOLVED: The administration recommends the approval of the following Extra Duty/Extra Pay assignments, per the attachment, at a rate of \$235 per unit, as listed.

Approval of Settlement Agreement

RESOLVED: The administration recommends the approval of a Settlement Agreement with PA Leadership Charter School to resolve an ongoing tuition dispute for the 2016-2017 school year, as presented in the attachment.

Approval of Payments

RESOLVED: The administration recommends approval of bills for payment for the period May 1, 2025 through May 31, 2025 in the following amounts in accordance with the list submitted to the board.

FUND	Check Numbers	Amount
General Fund	172257-172553 WT 250421-250423 CC 251338-251393	2,713,640.38
Payroll Fund	13615-13624 WT 250408-250434	1,813,560.88
Food Service	43002827	243,627.59
Capital Reserve	100106-100113	34,647.45
Self-Insurance	WT 250406-250407	927,252.86
Student Activity	52003234-52003243	43,735.14
Scholarship	61001817-61001860	39,450.00

Authorization for School District Depositories

RESOLVED: The administration recommends that the school district depositories be maintained at the following financial institutions:

- PA School District Liquid Asset Fund (PSDLAF)

- Pennsylvania Local Government Investment Trust (PLIGT)
- Citizens Bank
- PNC Bank through PA School District Liquid Asset Fund – Primary Depository
- Pennsylvania Treasurer’s Investment Programs for Local Governments (INVEST)
- U.S. Bank for OPEB funds

Authorization for Temporary Investment of Funds

RESOLVED: The administration recommends the Director of Business Services and/or Assistant Director of Business Services be authorized to secure the best possible rates of return for the district’s funds in accordance with approved Pennsylvania school laws for the fiscal year July 1, 2025 - June 30, 2026.

Approval to Participate in Purchasing Cooperatives

RESOLVED: The administration recommends approval to participate at no cost in the following purchasing cooperatives to purchase volume discounts:

- **National Purchasing Cooperative**
- **PSBA Buy Board**
- **Association of Educational Purchasing Agencies**
- **PA Department of General Services (CoStars)**
- **PEPPM Technology Bidding and Purchasing Program**
- **Keystone Purchasing Network**
- **Omnia Partners**
- **Sourcewell**

Approval of Purchasing Agents

RESOLVED: The administration recommends approval of **Joshua Sweigard**, **Nelson Matos**, and **Mike Oswald** as purchasing agents of the Cheltenham School District in accordance with public school code 24 P.S. § 8-807.

Purchase orders are issued, and a designation of responsible individuals is required for final sign off, to ensure appropriate approvals have been granted.

Authorization to Execute Final Budget Transfers

RESOLVED: The administration recommends authorization to make final budget transfers and assignments for the 2024-2025 fiscal year as required by state and mandated auditing procedures prior to August 2025, with ratification at the August meeting.

Approval of 2025-2026 School District Insurance

RESOLVED: The administration recommends that the School District Insurance for 2025-2026 be approved, as listed.

Coverage	Company	Premium Amount
Property	Utica	\$354,214
General Liability & Crime	Utica	Included in Package
Automobile	Utica	\$41,956
Boiler & Machinery	Utica	Included in Package
Umbrella	Utica	\$35,059
School Board Legal	AIG	\$77,472
Cyber	Chubb	\$22,213

Approval of Whitsons Food Service Renewal for 2025-26

RESOLVED: The administration recommends the approval of a one (1) year renewal of the Food Service Management Contract with **Whitsons School Nutrition Corp.** with an operating return of no less than \$10,230.

THE FOLLOWING ITEMS WERE NOT SUBJECT TO BOARD APPROVAL

First Read Policies

- #121 Field Trips (2017)
- #121.1 Other Student Travel (2019)

Administrative Regulations (ARs)

- #223 Tobacco and Nicotine Use (2019) - Change title to "Tobacco and Vaping Products"
- #227 Controlled Substances (2024)
- #832 Opioid Antagonist (New)
- #250 Student Recruitment (New)
- #121 Field Trips (2017)
- #121.1 Other Student Travel (2019)

Retirement

Robynne McCollum, Paraeducator at Cheltenham High School, effective June 13, 2025, end of workday. Robynne McCollum has been a district employee for 19 years.

Resignations

Jordan Dandridge, Paraeducator at EPIC at Elkins Park Elementary School, effective May 15, 2025, end of the workday.

Kristan Orlando, Special Education Teacher at Glenside Elementary School, effective June 20, 2025, end of the workday.

Julie Alexander, Art Teacher at Elkins Park Elementary School, effective June 20, 2025, end of the workday.

Wanda Nealy, Custodian at Myers Elementary School, effective June 13, 2025, end of the workday.

Samantha Stahl, Special Education Teacher at Cheltenham Elementary School, effective June 20, 2025, end of the workday.

Ryan Spencer, Paraeducator at Glenside Elementary School, effective June 3, 2025, end of the workday.

**PUBLIC COMMENTS
ON NON-AGENDA
ITEMS**

There were three (3) public comments on non-agenda items.

Michelle Still, community member, expressed concerns regarding the condition of several trees on the property of Cedarbrook Middle School that pose a hazard to her home and two additional homes.

Dana Burnley, Cheltenham Village, asked for more support for the high school football players regarding NIL and scholarship opportunities.

Taryn Knox, Elkins Park, expressed frustration that she received no follow-up or telephone response from the Superintendent to her concerns expressed at the last legislative meeting. Dr. Scriven acknowledged that he opted not to call Ms. Knox but instead initiated a meeting of the football parents with AD Sheridan and Principal Hammond to address parental concerns as that was proper protocol. Dr. Scriven also reminded Ms. Knox that he had provided her with his cell phone number so she had the ability to reach out to him directly.

**RESPONSE TO PRIOR
QUESTIONS**

There were no unanswered prior questions.

MEETING ADJOURNED

Upon motion by Mr. Epps, seconded by Ms. Blitstein, the meeting adjourned at 9:20 p.m.

_____, Board Secretary

_____, Board President