

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Special Meeting
June 23, 2025

I. OPENING ITEMS

- A. Call to Order – 5:26 PM
- B. Roll Call

Notice of this meeting was given in accordance with the provisions of Policy 1.15 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
Absent: None

- C. Pledge of Allegiance

II. AGENDA

- A. Motion to approve the agenda.

25-111 Mrs. Miller moved, seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0

III. TREASURER'S BUSINESS

- A. Amended FY25 Permanent Appropriations

25-112 Mrs. DeLuca moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached FY25 Permanent Appropriations.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0

IV. SUPERINTENDENT'S BUSINESS/HUMAN RESOURCES

25-113 Mrs. DeLuca moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approves Items A-C.

- A. Resignations/Leave Requests/Retirements

It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Special Meeting
June 23, 2025

- a. **Cynthia Elliott**, Administrative Assistant to the Superintendent, resigning effective August 1, 2025, with the last working day being July 31, 2025, for the purpose of retirement.

B. Certified

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Susan Turner**, Elementary School Counselor, MA+12, Step 5, effective August 18, 2025.

C. Supplemental

It is recommended that the Sheffield-Sheffield Lake Board of Education awards a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.

- a. **Elizabeth Grella**, BHS Assistant Volleyball Coach, Class III, Step 0, effective August 1, 2025.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0

V. EXECUTIVE SESSION

25-114

Mrs. DeLuca moved, seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

Time: 5:35 PM

To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 1) Appointment;
- 2) Employment;
- 3) Dismissal;
- 4) Discipline;
- 5) Promotion;
- 6) Demotion;
- 7) Compensation;

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Special Meeting
June 23, 2025

A. ____ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)

B. ____ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.

C. ____ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.

D. X Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment.

E. ____ Matters required to be kept confidential by federal law or regulations or state statutes.

F. ____ Details relative to security arrangements and emergency response protocols for a public body or a public office if disclosure of the matters discussed could be expected to jeopardize the security of the public body or public office.

Reconvene from executive session by consent at 7:35 PM.

VI. ADJOURNMENT

25-115 Mrs. Miller moved, seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education adjourn.

Time: 7:35 PM

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0



Mr. Adam Hines, Treasurer



Mrs. Sheila Lopez, President

The next meeting will be on July 24, 2025, at 5:30 PM at the Administration Center.